

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
SEPTEMBER 17, 2001 - 7:00 P.M.**

A. CALL TO ORDER

Mayor Rodney G. Nauert called the regular meeting of the City Council of the City of Copperas Cove, Texas to order at 7:51 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Council member Fred Harris led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

ALSO PRESENT

Bradi D. Diaz
Ray Don Clayton
John F. Gallen
Charlotte Heinze
Fred Harris
Bud Owsley
Annabelle Smith

Richard Torres, City Manager
Pamela Russell, City Secretary
Jim Thompson, Interim City Attorney

D. ANNOUNCEMENTS

Council member Owsley

- Received a fax from a friend in Germany, who wanted to relate how much the German people were suffering along with the United States in light of the terrorist attacks. We are a nation of immigrants, and we should not persecute people for their nationality.

Council member Heinze

- Schools across the nation are raising funds for the National Fire Fighters Association in New York. On Friday evening the sum of \$1,725 was collected outside the CCISD High School Stadium in less than 90 minutes. Council member Heinze thanked all those that had helped to collect the funds and those that donated.

Council member Gallen

- Thanked the Fire Department for their help in raising funds for the National Fire Fighters Association in New York.
- Friends of the Library would be meeting September 18th at 7 p.m. at the Public Library.

Mayor Pro Tem Diaz

- Expressed condolences to the Ledger family.

E. PUBLIC RECOGNITION - None

F. CITIZEN'S FORUM citizens are allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

G. CONSENT ITEMS

1. Consideration and action on approval of minutes from August 28, 2001 Special City Council Meeting, and September 4, 2001 Regular City Council Meeting. ***Pamela J. Russell, TRMC, City Secretary***

2. Consideration and action on Resolution No. 2001-33 adopting the Investment Policy of the City of Copperas Cove. ***Steven Alexander, Director of Finance***

Resolution caption reads as follows:

RESOLUTION NO. 2001-33

A RESOLUTION ADOPTING THE INVESTMENT POLICY FOR THE CITY OF COPPERAS COVE, TEXAS.

3. Consideration and action on Ordinance No. 2001-37 amending the City of Copperas Cove, Code of Ordinances, Section 11-3, Article I, Chapter 11, *Service Rates for Senior Citizens*. ***Steven Alexander, Director of Finance***

Ordinance caption reads as follows:

ORDINANCE NO. 2001-37

AN ORDINANCE AMENDING SECTION 11-3, ARTICLE I, CHAPTER 11 – SERVICE RATES FOR SENIOR CITIZENS; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

4. Consideration and action on Ordinance No. 2001-35 amending the City of Copperas Cove, Code of Ordinances, Section 11-24, Article II, Chapter 11, *Deposits*. ***Steven Alexander, Director of Finance***

Ordinance caption reads as follows:

ORDINANCE NO. 2001-37

AN ORDINANCE AMENDING SECTION 11-3, ARTICLE I, CHAPTER 11 – SERVICE RATES FOR SENIOR CITIZENS; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

5. Consideration and action on authorizing the City Manager to enter into an agreement with Lott, Vernon and Company, P.C. for the 2000-01 fiscal year audit. **Steven Alexander, Director of Finance**

6. Consideration and action on Ordinance No. 2001-38 amending the City's "Fee Schedule". **Richard Torres, City Manager**

Ordinance caption reads as follows:

ORDINANCE NO. 2001-38

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS AMENDING THE FEE SCHEDULE FOR THE CITY OF COPPERAS COVE; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

Council member Gallen made the motion to approve the consent items as presented. Council member Heinze seconded the motion and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

1a. Public Hearing on Ordinance No. 2001-40 amending the 2000-01 fiscal year budget for the City of Copperas Cove. **Steven Alexander, Director of Finance**

Speaking For: Steven Alexander, Director of Finance
Speaking Against: None

1b. Consideration and action on Ordinance No. 2001-40 amending the 2000-01 fiscal year budget for the City of Copperas Cove. **Steven Alexander, Director of Finance**

Mayor Pro Tem Diaz made a motion to approve the item as presented. Council member Harris seconded the motion. Poll of the City Council:
For : Diaz, Gallen, Heinze, Harris, Smith
Against: Clayton, Owsley
Motion carried

The Ordinance caption reads as follows:

ORDINANCE NO. 2001-40

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2000, AND ENDING ON SEPTEMBER 30, 2001; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN

CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

I. ACTION ITEMS

1. Consideration and action on Ordinance No. 2001-39 amending personnel Policy number 120, salary Program Administration. ***Kelli Sames, Human Resources Director***

Council member Heinze made the motion to approve the item as presented. Council member Clayton seconded the motion, and with a unanimous vote, motion carried. The caption reads as follows:

ORDINANCE NO. 2001-39

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING THE ATTACHED PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF COPPERAS COVE BY REPEALING THE CURRENT PERSONNEL POLICY, NO. 120, (SALARY PROGRAM ADMINISTRATION) AND REPLACING THE EXISTING POLICY WITH A REVISED PERSONNEL POLICY, NO. 120, (SALARY PROGRAM ADMINISTRATION) AND RATIFYING THE REMAINING SECTIONS OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL; AND DECLARING AN EFFECTIVE DATE.

2. Consideration and action on the appointment of two (2) positions to the Board of Directors of the Copperas Cove Economic Development Corporation. ***Pamela Russell, City Secretary***

Council member Owsley made the motion to re-appoint Russell Love as Chairman, Place One, and re-appoint Kevin Schulz, Vice Chairman, Place Two to the Board of Directors of Copperas Cove Economic Development Corporation. Council member Clayton seconded the motion, and with a unanimous vote, motion carried.

3. Consideration and action on appointment of two (2) Commissioners to the Housing Authority of the City of Copperas Cove. ***Pamela Russell, City Secretary***

Council member Owsley made the motion to re-appoint Mr. James Stockman, position four to the Board of Commissioners to the Housing Authority, and appoint Ms. Joan Thomas to the Housing Board as the Resident Commissioner. Council member Gallen seconded the motion, and with a unanimous vote, motion carried.

J. STAFF REPORTS

1. Financial Report for the month ended July 31, 2001. ***Steven J. Alexander, Director of Finance***

Steven Alexander, Director of Finance gave an overview of the Financial report for the month ended July 31, 2001.

K. REPORTS OF ADVISORY COMMITTEES AND BOARDS - None

L. ITEMS FOR FUTURE AGENDAS

- Council member Fred Harris – Resolution supporting Fort Hood soldiers and their families.

Mayor Nauert closed the regular session at 8:30 p.m.

M. EXECUTIVE SESSION

1. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to deliberate on the employment of a City Attorney.

2. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to deliberate the duties and responsibilities of the Director of Finance.

3. Pursuant to §551.075 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to receive information from the City Manager regarding a recent Fire Department survey.

4. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to deliberate the evaluation of the City Secretary.

5. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss the appointment of an election judge and alternate election judge.

6. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to deliberate the duties and responsibilities of the City Manager.

N. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

Mayor Nauert reopened the regular session at 10:28 p.m.

Mayor Nauert announced that Executive Session items 1, 2, 3, 5, and 6 were for information purposes only.

4. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to deliberate the evaluation of the City Secretary.

Council member Heinze made the motion to approve a 4% Cost Of Living Allowance for the City Secretary. Council member Clayton seconded the motion, and with a unanimous vote, motion carried.

O. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:30 p.m.

Rodney G. Nauert, Mayor

ATTEST:

Pamela J. Russell, TRMC, City Secretary