

**CITY OF COPPERAS COVE  
CITY COUNCIL REGULAR MEETING MINUTES  
FEBRUARY 5, 2002 - 7:00 P.M.**

**A. CALL TO ORDER**

Mayor Rodney G. Nauert called the regular meeting of the City Council of the City of Copperas Cove, Texas to order at 7:00 p.m.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council member Gallen gave the Invocation. Boy Scout Pack No. 257 led the Pledge of Allegiance.

**C. ROLL CALL**

Bradi D. Diaz  
Ray Don Clayton  
John F. Gallen  
Charlotte Heinze  
Fred Harris  
Bud Owsley  
Annabelle Smith

**ALSO PRESENT**

Richard Torres, City Manager  
Pamela Russell, City Secretary  
Jim Thompson, Interim City Attorney

**D. ANNOUNCEMENTS**

Council member Owsley

- Thanks to the Grants Administrator for the million plus dollars we got for the sidewalks, good job, well done.

Council member Heinze

- Thanks to Jackie LaMonte for her service, doing the elections for the period 1982-2001

Council member Gallen

- Thanks to the Parks and Recreation department for the Polar Bear Club Annual Event, it was cold, and the water was cold, but it was fun.

Council member Clayton

- Thanks to Jackie LaMonte

Mayor Pro Tem Diaz

- Wanted to elaborate on the recently awarded grant of \$1,236,237.00 from TxDot and the Statewide Transportation Enhancement Program. Thank you to the group that went to Austin to plead the City's case before the Commission, this shows that we have community effort. Thank you to Sid Miller, Troy Fraser, Kip Averitt, Suzanna Hupp, General Bell, Colonel Perry and Dr. Acker for calling the commission on behalf of the City of Copperas Cove.

## **E. PUBLIC RECOGNITION**

1. Employee Retirement - Chuck Downard, Water/Waste Water Department.

Mayor Nauert presented Chuck Downard with a framed picture. Chuck Downard gave thanks to many of his fellow employees.

2. Service Recognition - Jackie LaMonte, Election Judge 1982-2001.

Mayor Nauert presented Jackie LaMonte with a framed picture, and expressed gratitude to Jackie for all her many years of service and hard work for the City. Jackie LaMonte said it had been an honor and privilege to serve as election judge for the past nineteen years, and thanked all the Council members from the past to present who bestowed their trust upon her.

3. Farewell Recognition - Richard Torres, City Manager 1996-2002.

Mayor Nauert presented Richard Torres with a plaque. Mayor Nauert said that Richard Torres had done an excellent job, and had come to Copperas Cove when things were not so bright, and he is leaving now that things are very bright. Richard Torres said he was fortunate to have had the opportunity to work for the City of Copperas Cove. He said he was leaving behind an organization that is now much better off than when he first came here six years ago. He said he had seen and had the opportunity to participate in the growth and prosperity of Copperas Cove. Of the many improvements the financial improvement is the accomplishment he is most proud of. All major operating funds now have a 90-day fund balance, as our policy requires. Overall employee pay and benefits have improved noticeably. Richard Torres thanked his staff for their hard work, dedication to the City, and loyalty to him. He also thanked City Council members that had been in office during his tenure. He wished the City of Copperas Cove "Farewell".

Richard Torres received a standing ovation from everyone present at the meeting.

- F. CITIZEN'S FORUM** citizens are allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

Larry Letzer – 2908 Oakhill. Said he did not remember seeing a standing ovation in the Council Chambers before. Mr. Letzer said he wanted to thank Richard for making our City a much better place than it was 6 years ago.

Diane Steele – 904 N. 4<sup>th</sup> Street. Said she received a water bill from the City for only ten dollars (\$10).

## **G. CONSENT ITEMS**

1. Consideration and action on approval of minutes from the January 8, 2002 Regular City Council meeting, and the January 15, 2002 Regular City Council meeting. **Pamela Russell, City Secretary**

2. Consideration and action on authorizing the City Manager to execute an Agreement with the Boy's and Girl's Club of Coryell County, Inc. for the lease and development of City owned property. **Richard Torres, City Manager**

3. Consideration and action on Resolution No. 2002-05 authorizing and supporting the submission of a grant application to the American Heart Association's Texas Automated External Defibrillator Placement Grant Program, in the amount of \$2,015, and authorizing the Grants Administrator to act on behalf of the City in all matters related to the application. **Bruce Woods, Fire Chief**

4. Consideration and action on authorizing the City Manager to enter into a capital lease-purchase agreement with SunTrust Bank for the purchase of an automated solid waste vehicle through Houston-Galveston Area Cooperative (H-GAC) for \$146,785. **Richard Davis, Solid Waste Director**

Council member Clayton requested this item be pulled from the consent agenda.

5. Consideration and action on awarding Bid No. 2002-05-75; Uniform Services to Unifirst Corporation. **Christine Julius, Assistant Director of Finance**

6. Consideration and action on an "Order of Election" calling a General Election for Council members Positions 6 & 7; to be held on May 4, 2002, and a Runoff Election on June 1, 2002 (if necessary); and approving Resolution No. 2002-04 outlining the election procedures. **Pamela Russell, City Secretary**

Council member Gallen made a motion to approve consent items 1, 2, 3, 5, and 6. Council member Heinze seconded the motion, and with a unanimous vote, motion carried.

The Resolution captions read as follows:

#### **RESOLUTION NO 2002-04**

**A RESOLUTION ESTABLISHING PROCEDURES FOR A GENERAL ELECTION IN COPPERAS COVE, TEXAS.**

#### **RESOLUTION NO. 2002-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE AMERICAN HEART ASSOCIATION'S TEXAS AUTOMATED EXTERNAL DEFIBRILATOR (AED) PLACEMENT GRANT PROGRAM; AUTHORIZING THE GRANTS ADMINISTRATOR TO ACT ON BEHALF OF THE CITY OF COPPERAS**

**COVE IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT THE CITY OF COPPERAS COVE WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE AMERICAN HEART ASSOCIATION.**

4. Consideration and action on authorizing the City Manager to enter into a capital lease-purchase agreement with SunTrust Bank for the purchase of an automated solid waste vehicle through Houston-Galveston Area Cooperative (H-GAC) for \$146,785. **Richard Davis, Solid Waste Director**

Mayor Pro Tem Diaz made a motion to approve the item as presented, Council member Harris seconded the motion, and with a unanimous vote, motion carried.

**H. PUBLIC HEARINGS/ACTION**

1a. Public Hearing on approval of the Replat of Skyline Valley, Phase Two. **Wayne Herrington, City Planner**

Speaking For: Wane Herrington, City Planner  
Mike Kriegel, 102 North College Street, Killeen. Representing Mitchell and Associates – Killeen.

Speaking Against: None.

1b. Consideration and action on approval of the Replat of Skyline Valley, Phase Two. **Wayne Herrington, City Planner**

Council member Diaz made a motion to approve the item as presented. Council member Gallen seconded the motion, and with a unanimous vote, motion carried.

**I. ACTION ITEMS**

1. Consideration and action on approving the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2001. **Steven J. Alexander, Assistant City Manager/Director of Finance**

Council member Heinze made a motion to approve the item as presented. Council member Clayton seconded the motion, and with a unanimous vote, motion carried.

2. Consideration and action on the appointment/reappointment of Library Advisory Board members. **Peg Fleet, Library Director**

Council member Heinze made a motion to appoint Joel Conley, and reappoint Leslie Noel and Donald Worrall to the Library Advisory Board for the term of service February 28, 2002 – February 27, 2005. Council member Harris seconded the motion, and with a unanimous vote, motion carried.

3. Consideration and action on authorizing the City Manager to participate in the Texas Forest Service Volunteer Fire Department Helping Hands Program for the purpose of donating the City's 1970 Ford Boardman 750 gpm fire engine to the Coryell City-Osage Volunteer Fire Department. **Bruce Woods, Fire Chief**

Council member Gallen made a motion to approve the item as presented. Council member Owsley seconded the motion, and with a unanimous vote, motion carried.

4. Consideration and action on Ordinance No. 2002-03 amending Chapter 17, Streets, Sidewalks, Public Grounds of the City of Copperas Cove Code of Ordinances, to prohibit mud from construction sites in the streets and to prohibit private structures in the street rights-of-way. **Paul Boyer, City Engineer**

Council member Clayton made a motion to table this item. Council member Owsley seconded the motion to table the item, and with a unanimous vote, motion carried.

**J. STAFF REPORTS - None**

**K. REPORTS OF ADVISORY COMMITTEES AND BOARDS - None**

**L. ITEMS FOR FUTURE AGENDAS**

- Workshop Cove Country Opry – Council member Owsley
- Workshop Safe Places in Municipal Buildings – Council member Harris
- Workshop Ordinance No. 2002-03 – Council member Gallen
- Workshop Ordinance No. 2002-03 – Council member Clayton
- Workshop Ordinance No. 2002-03 – Mayor Pro Tem Diaz

**Mayor Nauert closed the regular session at 7:47 p.m.**

**M. EXECUTIVE SESSION**

1. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss hiring a City Manager.

2. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss hiring a City Attorney.

3. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss the terms of employment for the Interim City Attorney.

**N. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**

**Mayor Nauert reopened the regular session at 8:20 p.m.**

Mayor Nauert announced that the executive session items were for information purposes, and no action would be taken.

**O. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:21 p.m.

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Rodney G. Nauert, Mayor

ATTEST:

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Pamela J. Russell, TRMC, City Secretary