

**CITY OF COPPERAS COVE  
CITY COUNCIL SPECIAL MEETING MINUTES  
SEPTEMBER 14, 2004 - 6:00 P.M.**

**A. CALL TO ORDER**

Mayor Bradi D. Diaz called the special meeting of the City Council of the City of Copperas Cove, Texas to order at 6:00 p.m.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation and pledge of allegiance was read by Council Member Stockman.

**C. ROLL CALL**

**ALSO PRESENT**

Robert Reeves (excused absence)  
Ray Don Clayton  
John F. Gallen  
James Stockman  
R. Ray Gatewood  
Bud Owsley  
Annabelle Smith (excused absence)

Steven J. Alexander, City Manager  
James R. Thompson, City Attorney  
Pamela J. Russell, City Secretary

**D. ACTION**

1. Consideration and action on Ordinance No. 2004-21 approving and adopting a budget for operating the municipal government of the City of Copperas Cove for fiscal year 2004-05. **Robert Camareno, Assistant City Manager/Director of Finance**

Robert Camareno, Assistant City Manager/Director of Finance stated: The City Council received the proposed budget on July 20, 2004 at a Regular City Council Meeting. A public hearing on the City Manager's Proposed Budget was held on August 17, 2004. In addition, the City Council held several workshops to discuss the Proposed Budget. On August 31, 2004, the City Council held a public hearing on changes to the City Manager's Proposed Budget. All changes requested by the City Council and presented to the Council on August 31, 2004, have been inserted into the City Manager's Proposed Budget. The City Charter requires that the annual budget be adopted by the City Council no later than the fifteenth day of the month of September.

Council Member Gallen made a motion to approve Ordinance No. 2004-21, approving and adopting a budget for operating the municipal government of the City of Copperas Cove for fiscal year 2004-05. Council Member Stockman seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption reads as follows:

**ORDINANCE NO. 2004-21**

**AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING ON SEPTEMBER 30, 2005; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.**

2. Consideration and action on Ordinance No. 2004-22 adopting the tax rate for fiscal year 2004-05. *Robert Camareno, Assistant City Manager/Director of Finance*

Robert Camareno, Assistant City Manager/Director of Finance stated: At the August 17, 2004 Regular City Council Meeting, the City Council took action to propose a tax rate of 77.50 cents per \$100 of taxable assessed valuation. The proposed tax rate represents no increase when compared to tax rate adopted for the 2003-04 fiscal year. The rollback tax rate and the effective tax rate were calculated by the Coryell County Tax Assessor and Collector, at 78.87 cents and 74.78 cents per \$100 of taxable assessed valuation respectively. Additionally, on August 31, 2004, the City Council of the City of Copperas Cove held a public hearing on the proposed tax rate. In accordance with "Truth in Taxation", The City must adopt the tax rate 3 to 14 days after the day of the public hearing on the proposed tax rate. September 14, 2004, is the 14<sup>th</sup> day after the day this public hearing was held. Action on this item must be taken after the adoption of the budget has occurred.

Council Member Clayton made a motion to approve Ordinance No. 2004-22, adopting the tax rate for fiscal year 2004-05. Council Member Gallen seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption reads as follows:

**ORDINANCE NO. 2004-22**

**AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF COPPERAS COVE, TEXAS, FOR THE 2004 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING ON SEPTEMBER 30, 2005; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.**

3. Consideration and action on Ordinance No. 2004-27 amending water and wastewater rates for fiscal year 2004-05. **Robert Camareno, Assistant City Manager/Director of Finance**

Robert Camareno, Assistant City Manager/Director of Finance stated: At a City Council Workshop held on July 20, 2004, the City Council received the *Water and Wastewater Cost of Service and Rate Design Study* (the Rate Study) completed by R.W. Beck, Inc. Mr. Dave Yanke, a representative from R. W. Beck, Inc. provided a presentation to the City Council that outlined the Rate Study and the recommendations made. This study, among other things, provides forecasted rates necessary to cover the growing debt service that the City is incurring in order to complete the Water/Wastewater Utility Improvement Program and because of the water line replacement project being undertaken by the City's wholesale water provider, Bell County Water Control & Improvement District (BCWCID) No. 1. Effective January 1, 1999, the City implemented the first of the rate increases recommended by Reed, Stowe & Yanke, LLC, in the 1998 *Water and Wastewater Cost of Service and Rate Design*. This increase was small and designed to cover the increase in the City's fixed charge for water purchases made from BCWCID No. 1 during the 1998-99 fiscal year. Effective October 1, 1999, the City Council implemented the second increase in water and sewer rates recommended by Reed, Stowe & Yanke, LLC. Prior to the beginning of fiscal year 2000-01, the City Council approved a third rate increase that was based on Reed, Stowe & Yanke, LLC's, recommendations and modified slightly by City Staff for those rates to generate the required amount of revenue. The last rate increase approved by the City Council occurred prior to the beginning of the 2001-2002 fiscal year. It is projected, barring any unforeseeable increases in operating costs, above average rainfall or other unavoidable circumstances, that the proposed rate increase for the 2004-2005 fiscal year should generate adequate revenues to fund the City's Water and Wastewater operations in the 2004-2005 fiscal year. The water and wastewater rate increases will cover the rising cost of debt service related to the ongoing Water and Wastewater Capital Improvement Program and the water line replacement project being undertaken by the City's wholesale water provider (BCWCID).

Council Member Stockman made a motion to approve Ordinance No. 2004-27, amending water and wastewater rates for fiscal year 2004-05. Council Member Gallen seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption reads as follows:

**ORDINANCE NO. 2004-27**

**AN ORDINANCE AMENDING SECTION 11-25, ARTICLE II, CHAPTER 11 - MINIMUM FEE; MONTHLY RATE AND AMENDING SECTION 11-33 (1) (a), ARTICLE II, CHAPTER 11 - RATE SCHEDULES - OF THE CODE OF ORDINANCES OF THE CITY OF COPPERAS COVE, PROVIDING FOR CHANGES IN THE WATER RATES; PROVIDING FOR CHANGES IN THE WASTEWATER RATES; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES AND RESOLUTIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

4. Consideration and action on Ordinance No. 2004-28 amending the solid waste collection commercial rates for fiscal year 2004-05. **Robert Camareno, Assistant City Manager/Director of Finance**

Robert Camareno, Assistant City Manager/Director of Finance stated: During a City Council/Staff retreat held earlier this year, the implementation of a new front load solid waste collection system was discussed. This new system required the City to purchase new front load containers, front load trucks and a container truck. The new containers which vary in size will provide the City's commercial customers options and flexibility to choose a container or containers that would effectively service their solid waste requirements. On June 1, 2004, the City Council authorized the City Manager to enter into a capital lease agreement with Banc One Leasing Corp. for the purchase of two front load trucks, an automated side loader, container handler, and 353 front load containers through State Buy Board and Houston-Galveston Area Cooperative in the amount of \$639,481.25. The proposed amendment to the commercial rates would include a rate for a 4 cubic yard and 10 cubic yard container. Currently the City does not offer these containers, and therefore, a rate is not included in the current ordinance. All other solid waste rates will remain unchanged.

Council Member Owsley made a motion to approve Ordinance No. 2004-28, amending the solid waste collection commercial rates for fiscal year 2004-05. Council Member Clayton seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption reads as follows:

**ORDINANCE NO. 2004-28**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING ARTICLE IV, SECTION 11-71 (2)(c); SOLID WASTE COMMERCIAL MONTHLY RATE FEE; PROVIDING A SAVINGS CLAUSE, AND DECLARING AN EFFECTIVE DATE.**

**E. ADJOURNMENT**

There being no further business, the Special Meeting was adjourned at 6:07 p.m.

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Bradi D. Diaz, Mayor

ATTEST:

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Pamela J. Russell, TRMC, City Secretary