

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
JULY 6, 2004 - 7:00 P.M.**

A. CALL TO ORDER

Mayor, Bradi D. Diaz called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member John Gallen gave the Invocation, and led the Pledge of Allegiance.

C. ROLL CALL

Bob Reeves
Ray Don Clayton
John Gallen
James Stockman
Fred Harris
Bud Owsley
Annabelle Smith

ALSO PRESENT

Steven J. Alexander, City Manager
Pamela J. Russell, City Secretary
James R. Thompson, City Attorney

D. ANNOUNCEMENTS

Council Member Reeves

- Recognition to the Economic Development Corporation for bringing a new restaurant to Copperas Cove.

E. PUBLIC RECOGNITION

1. Presentation – Recognition and farewell to Council Member, Fred Harris.
Bradi D. Diaz, Mayor

Mayor Diaz presented Council Member Fred Harris with a crystal paperweight key to the City and stated: "Mr. Harris was elected to City Council in May of 1998, he served as Mayor Pro Tem from July 1999 until 2001 and was elected to a second three year term in May of 2001. He has been a dedicated servant to the citizens of Copperas Cove for the past six years and has played an instrumental part in spurring quality growth and development in Copperas Cove. Mr. Harris has been a friend and a mentor to me and other members of Council and I believe the best interest of all citizens is what is in his heart and is what drives his passion. Fred, on behalf of myself, the Council, staff and citizens of Copperas Cove, I would like to present you with this small token of our appreciation". Council Member Harris thanked the Mayor and City Council and said he was going to issue a certificate of appreciation to all of the City Directors in recognition of the support they have given him over his past six years in office. Council Member Harris then presented a certificate of appreciation to City Manager, Steven Alexander, and City Secretary, Pamela Russell. Council Member Harris said the acronym "CAVES" stood for

citizens against virtually everything, and advised the City Council to not let CAVES darken the way. Council Member Harris requested that when the media report on an issue they talk to both sides; if it is one sided, then it is just gossip. Council Member Harris stated that the past six years serving on the City Council has been some of the best times in his life, and recognized the excellent relationships that have been built with the local Builders and Developers and the Copperas Cove Independent School District. "Stand up for something good and fall for nothing negative".

2. Oath of Office. The Oath of Office will be administered to R. Ray Gatewood for the City of Copperas Cove City Council, Position Five.
Pamela J. Russell, City Secretary

City Secretary, Pamela Russell administered the Oath of Office to R. Ray Gatewood for Council Member Position Five, and presented Council Member Gatewood with a certificate of election. Council Member Gatewood then took his seat on the City Council Dias for Council Member Position Five.

- F. **CITIZENS' FORUM** citizens are allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

Donald Hollingsworth, 503 Atkinson, Copperas Cove. Mr. Hollingsworth stated he wanted to complain about a bill he received from the City for the sum of \$1.68, and stated he thought this was a waste of use of municipal funds.

G. CONSENT ITEMS

1. Consideration and action on approval of minutes from June 22, 2004 Regular City Council Meeting. ***Pamela J. Russell, City Secretary***

Council Member Stockman made a motion to approve Consent Item G-1. Council Member Clayton seconded the motion and with a unanimous vote, motion carried.

- H. **PUBLIC HEARINGS/ACTION** – None.

I. ACTION ITEMS

1. Consideration and action on the appointment of Mayor Pro Tem to serve for a period of one (1) year and who shall act as Mayor during the absence or disability of the Mayor. ***Pamela J. Russell, City Secretary***

Council Member Smith made a motion to appoint Council Member Owsley as the Mayor Pro Tem to serve for the term July 6, 2004 thru May 2005. Council Member Clayton seconded the motion, and with a unanimous vote, motion carried.

2. Consideration and action on the appointment/reappointment of three individuals to the Library Advisory Board. ***Peg Fleet, Library Director***

Library Director, Peg Fleet gave an overview of agenda item I-2. Council Member Gallen made a motion to appoint Dianna Howell, Robin Hopkins and Pat Durr Thomas to the Library Advisory Board. Council Member Reeves seconded the motion, and with a unanimous vote, motion carried.

3. Consideration and action on Resolution No. 2004-15 authorizing and supporting the submission of a grant application through the American Heart Association to fund the purchase of external defibrillation device(s), authorizing the Grants Administrator /Budget Analyst to apply for and act on behalf of the City in all matters related to the application. **Dennis Haas, Fire Chief**

Fire Chief, Dennis Haas gave an overview of Resolution No. 2004-15. Council Member Owsley made a motion to approve Resolution No. 2004-15. Council Member Smith seconded the motion, and with a unanimous vote, motion carried.

4. Consideration and action on Resolution No. 2004-16 authorizing the City Manager to accept a subrecipient award for the 2004 State Homeland Security Program in the amount of \$24,246. **Dennis Haas, Fire Chief**

Fire Chief, Dennis Haas gave an overview of Resolution No. 2004-16. Council Member Gallen made a motion to approve Resolution No. 2004-16. Council Member Smith seconded the motion, and with a unanimous vote, motion carried.

5. Consideration and action on dissolution of the City of Copperas Cove Cemetery Advisory Board. **Steven J. Alexander, City Manager**

Steven Alexander, City Manager, stated this item had been discussed during the workshop this evening, and the Cemetery Advisory Board was to be commended on a job well done. Council Member Stockman made a motion to dissolve the City of Copperas Cove Cemetery Advisory Board. Council Member Reeves seconded the motion, and with a unanimous vote, motion carried. Council Member Owsley requested a letter of appreciation signed by the Mayor, be sent to the Members that had served on the Cemetery Advisory Board since 2001.

6. Consideration and action on appointments to the Planning and Zoning Commission. **David Lilley, City Planner**

Council Member Clayton made a motion to appoint Fred Harris to Position Two, and Wendy Henley to Position Six of the Planning and Zoning Commission. Council Member Reeves seconded the motion, and with a unanimous vote, motion carried.

J. STAFF REPORTS

1. Presentation of "Distinguished Budget Presentation Award" from the Government Finance Officers Association. **Robert Camareno, Assistant City Manager/Director of Finance**

Assistant City Manager/Director of Finance stated: The "Distinguished Budget Presentation Award" from the Government Finance Officers Association represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. City Manager, Steven Alexander said that this award is important to the City and lends credence to our accountability and our financial system.

2. Presentation of the first and second quarter Travel and Tourism financial reports for the Copperas Chamber of Commerce. **David Landmann, Chamber of Commerce Executive Director**

David Landmann, Chamber of Commerce Executive Director gave the financial reports for the first and second quarters of Travel and Tourism for the Chamber of Commerce.

3. EDC Financial Report for the month ended May 31, 2004. **Carol Mills, EDC Executive Director**

Carol Mills, EDC Executive Director gave the financial report for the month ended May 31, 2004 for the EDC.

K. REPORTS OF ADVISORY COMMITTEES AND BOARDS

1. Governors Community Achievement Award Report and presentation of Honorable Mention award and "Gold Star Affiliate" from Keep Texas Beautiful. **Amy Anderson, Executive Director, Keep Copperas Cove Beautiful Commission**

Amy Anderson, Executive Director, Keep Copperas Cove Beautiful Commission, stated: In May of this year, the Keep Copperas Cove Beautiful Commission submitted an award application for the Governor's Community Achievement Award. This award program is one of the most prestigious annual environmental awards in Texas. This award recognizes affiliates for achievements in Community Leadership and Coordination, Education, Public Awareness, Litter Prevention and Cleanup, Illegal Dumping and Enforcement, Beautification and Property Management and Solid Waste Management. The Keep Copperas Cove Beautiful Commission was awarded Honorable Mention for our award application. We're very proud to have been recognized with an Honorable Mention for our submission to the GCAA.

Mayor Diaz stated: On behalf of the City of Copperas Cove and the City Council I wish to thank the Keep Copperas Cove Beautiful Commission for all of your hard work and everything you do.

L. ITEMS FOR FUTURE AGENDAS

Council Member John Gallen asked for an update on the deer issue. Mayor Diaz said that could be accomplished with a memorandum.

M. EXECUTIVE SESSION

1. Pursuant to §551.087 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to deliberate Economic Development Negotiations. (1) *to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.*

Mayor Diaz closed the regular meeting to go into executive session at 7:40 p.m.

N. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

Mayor Diaz reconvened the regular meeting at 8:30 p.m. Mayor Diaz announced Executive Session item M-1 was for information purposes only, and no action would be taken.

O. ADJOURNMENT

There being no further business, Mayor Diaz stated the meeting adjourned at 8:31 p.m.

Bradi D. Diaz, Mayor

ATTEST:

Pamela J. Russell, TRMC, CMC, City Secretary