

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
DECEMBER 7, 2004 - 7:00 P.M.**

A. CALL TO ORDER

Mayor, Bradi D. Diaz called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Stockman gave the Invocation, and led the Pledge of Allegiance.

C. ROLL CALL

Bob Reeves
Ray Don Clayton
John Gallen
James Stockman
R. Ray Gatewood
Bud Owsley
Annabelle Smith

ALSO PRESENT

Steven J. Alexander, City Manager
Pamela J. Russell, City Secretary
James R. Thompson, City Attorney

D. ANNOUNCEMENTS

Council Member Smith

- A big thank you to all of the volunteers that helped with the Copperas Cove Christmas parade and the Krist Kindle Markt, thank you for the hundreds of volunteer hours, both events were a huge success.

Council Member Owsley

- Thank you to the Director of Community Services, Ken Wilson and his staff, the Noon Exchange Club, and many other city employees and volunteers that helped with the annual Thanksgiving Dinner at the Civic Center. 300-400 people attended the event; even the City Manager was cooking turkeys!

Council Member Gallen

- Wished every one a blessed and safe holiday season.

Council Member Clayton

- Stated he echoed Council Member Gallen's sentiments.

Council Member Reeves

- Stated he also echoed Council Member Gallen's sentiments.

Mayor Diaz

- Thank you to everyone for participating with the Christmas parade and the Krist Kindl Martk, the new Christmas lights in the downtown area are a wonderful new addition.
- Happy Holidays to all citizens and, I wish you all a safe and Happy Holiday.

E. PUBLIC RECOGNITION – None.

F. CITIZENS' FORUM citizens are allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

Tinika Atkinson – Judy Lane, Copperas Cove. Stated she paid \$85 for her daughter to participate in the cheerleading team the Wolverines CCYRC. Ms. Atkinson stated she was upset that the cheerleading team were denied receiving a trophy, and had been told that the cheerleaders were there to support the football players.

Mayor Diaz stated that the City contracts with CCYRC to organize these programs and requested Ms. Atkinson meet with the City Manager and the Director of Community Services at the end of the Council meeting to discuss her concerns.

G. CONSENT ITEMS

1. Consideration and action on approval of minutes from the November 16, 2004, Regular City Council Meeting. **Pamela J. Russell, City Secretary**

2. Consideration and action on Resolution No. 2004-26 authorizing the City Manager to grant access to the Governor's Division of Emergency Management (GDEM), requesting an e-Grants identification code, which allows application for a Pre-Disaster Mitigation-Competitive grant for a "brick-and-mortar" grant, designating "users" and granting levels of access. **Jeri Denniston, Grants Administrator/Budget Analyst**

Council Member Gatewood made a motion to approve consent items G-1 and G-2. Council Member Gallen seconded the motion and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

1a. Public Hearing on Ordinance No. 2004-37 concerning a zoning change Walker Place Phase Four, replat 2, being a replat of Walker Place Phase Four, Lots 1-5, Block 1 and the amended plat of Lots 9-14, Block 3A Walker Place Phase Five and Lot 1, Block 2 Walker Place Phase Four, Copperas Cove, providing an effective date and containing a savings clause. **David Lilley, City Planner/CBO**

David Lilley, City Planner/CBO gave an overview of agenda item H-1a.

Mayor Diaz opened the public hearing.

Speaking For: No one spoke.

Speaking Against: No one spoke.

Mayor Diaz closed the Public Hearing.

1b. Consideration and action on Ordinance No. 2004-37 concerning a zoning change Walker Place Phase Four, replat 2, being a replat of Walker Place Phase Four, Lots 1-5, Block 1 and the amended plat of Lots 9-14, Block 3A Walker Place Phase Five and Lot 1, Block 2 Walker Place Phase Four, Copperas Cove, providing an effective date and containing a savings clause. **David Lilley, City Planner/CBO**

Council Member Owsley made a motion to approve Ordinance No. 2004-27. Council Member Smith seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption reads as follows:

ORDINANCE NO. 2004-27

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, CHANGING THE ZONING DESIGNATION ON A TRACT IDENTIFIED AS A REPLAT OF WALKER PLACE, PHASE FOUR, LOTS 1-5, BLOCK 1 AND OF THE AMENDED PLAT OF LOTS 9-14, BLOCK 3 A, WALKER PLACE PHASE FIVE AND LOT 1, BLOCK 2 WALKER PLACE PHASE FOUR FROM R-TH SINGLE- FAMILY RESIDENTIAL TOWNHOUSE TO R-1 SINGLE- FAMILY RESIDENTIAL, PROVIDING AN EFFECTIVE DATE AND CONTAINING A SAVING CLAUSE.

2a. Public hearing on a final plat identified as a replat of Walker Place Phase Four, replat 2, being a replat of Walker Place Phase Four, Lots 1-5, Block 1 and the amended plat of Lots 9-14, Block 3A Walker Place Phase Five and lot 1, Block 2 Walker Place Phase Four, Copperas Cove. **David Lilley, City Planner/CBO**

David Lilley, City Planner/CBO gave an overview of agenda item H-2a.

Mayor Diaz opened the Public Hearing.

Speaking For: No one spoke.

Speaking Against: No one spoke.

Mayor Diaz closed the Public Hearing.

2b. Consideration and action on a final plat identified as a replat of Walker Place Phase Four, replat 2, being a replat of Walker Place Phase Four, Lots 1-5, Block 1 and the amended plat of Lots 9-14, Block 3A Walker Place Phase Five and lot 1, Block 2 Walker Place Phase Four, Copperas Cove. **David Lilley, City Planner/CBO**

Council Member Owsley made a motion to approve agenda item H-2b. Council Member Gallen seconded the motion, and with a unanimous vote, motion carried.

I. ACTION ITEMS

1. Consideration and action on Ordinance No. 2004-36 amending Personnel Policy No. 120, Salary Program Administration. **Kelli Sames, Human Resources Director**

Kelli Sames, Human Resources Director gave an overview of Ordinance No. 2004-36. Council Member Gallen made a motion to approve Ordinance No. 2004-36. Council Member Reeves seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption reads as follows:

ORDINANCE NO. 2004-36

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING THE ATTACHED PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF COPPERAS COVE BY REPEALING THE CURRENT PERSONNEL POLICY, NO. 120, (SALARY PROGRAM ADMINISTRATION) AND REPLACING THE EXISTING POLICY WITH A REVISED PERSONNEL POLICY, NO. 120, (SALARY PROGRAM ADMINISTRATION) AND RATIFYING THE REMAINING SECTIONS OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL; AND DECLARING AN EFFECTIVE DATE.

2. Consideration and action on Resolution No. 2004-27 authorizing updates to the City's Master Plan for Parks, Recreation and Open Space, and authorizing submission of the updated Master Plan to the Texas Parks and Wildlife Department. **Ken Wilson, Director of Community Services**

Ken Wilson, Director of Community Services gave an overview of Resolution No. 2004-27. Council Member Smith made a motion to approve Resolution No. 2004-27. Council Member Gallen seconded the motion, and with a unanimous vote, motion carried.

The Resolution caption reads as follows:

RESOLUTION NO. 2004-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AUTHORIZING UPDATES TO THE CITY'S MASTER PLAN FOR PARKS, RECREATION, AND OPEN SPACE, AND AUTHORIZING SUBMISSIONS OF THE UPDATED MASTER PLAN FOR PARKS, RECREATION, AND OPEN SPACE TO THE TEXAS DEPARTMENT OF PARKS AND WILDLIFE.

3. Consideration and action on authorizing the City Manager to enter into a professional services agreement with the Heart of Texas Defense Alliance to provide consulting services to the City of Copperas Cove as it pertains to supporting Fort Hood and identifying and attracting defense industry into the region. **Steven J. Alexander, City Manager**

Steven Alexander, City Manager, gave an overview of agenda item I-3. Council Member Owsley made a motion to approve agenda item I-3. Council Member Gallen seconded the motion. Council Member Gallen asked if the Heart of Texas Defense Alliance had requested any additional funding. City Manager, Steven Alexander stated as of this time no formal request has been received for additional funding, and has not been budgeted for in this current fiscal year. The Economic Development Corporation will contribute \$5,000 and the City \$10,000 to total the \$15,000 contribution. Council Member Reeves requested that during the budget process the representatives of HTDA provide the City Council with an annual report of what they have accomplished, and would like this request made a requirement of the contract. Mayor Pro Tem, Owsley stated that the Tank Destroyer project was a major accomplishment for the region. Mayor Diaz requested that Section 15 include "EDC". City Manager Steven Alexander stated he would add the requested requirement for an annual update to the contract.

With a unanimous vote, motion carried.

J. STAFF REPORTS

1. Financial Report for the month ended September 30, 2004. **Robert Camareno, Assistant City Manager/Director of Finance**

Robert Camareno, Assistant City Manager/Director of Finance gave the financial report for the month ended September 30, 2004.

2. Update on the Reliever Route Transportation Project. **Paul M. Boyer, P.E., City Engineer**

Paul Boyer, City Engineer stated: 1. The design of Phase 1A of the Reliever Route (west bound frontage road that parallels Constitution Dr.) continues.

2. Phase 1B of the Reliever Route (split diamond interchange between South FM 116 and FM 3046 has been approved by the Texas Transportation Commission for the 2005 Unified Transportation Plan (UTP) - TxDOT's next 10-year plan. This authorizes the Waco District Office to proceed with ROW acquisition and developing the plans and specifications. Actual construction will begin in 2015. If another project on the UTP lags behind, it is feasible that our reliever route could be moved up.

3. There are five parcels of land that are required for the reliever route outside of the needs for Phase 1A and 1B and the FM 2657 project. TxDOT Waco District is requesting authorization from the Transportation Commission to purchase all these parcels now as well and anticipates Commission approval this month.

4. The local jurisdiction share of ROW costs are 10%. Since Coryell County is considered an Economically Disadvantaged County, TxDOT Waco District Office is submitting paper work to determine the City and County shares of the ROW costs. This status will reduce our costs to something less than 10%.

5. TxDOT Waco District Office plans to propose ROW Acquisition Agreements to the City and County in the spring and begin ROW Acquisition in the summer.

6. The toll viability study has not been completed to our knowledge.

Paul Boyer also stated: The reliever route will be built. It is only a matter of when funding will become available, the right of way purchases should begin this coming Summer.

K. REPORTS OF ADVISORY COMMITTEES AND BOARDS – None.

L. ITEMS FOR FUTURE AGENDAS

Council Member Owsley – requested a workshop on the City Pump Stations. City Manager Steven Alexander stated in addition to the workshop the City Council would be provided a written statement on this issue.

Mayor Diaz thanked Cub Scout Pack 253 and Troop 253 for attending the City Council Meeting, and said she hoped they had enjoyed the meeting and especially the financial report!

Mayor Diaz wished all Citizens a Merry Christmas.

M. EXECUTIVE SESSION – None.

N. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

O. ADJOURNMENT

There being no further business, Mayor Diaz stated the meeting adjourned at 7:51 p.m.

Bradi D. Diaz, Mayor

ATTEST:

Pamela J. Russell, TRMC, CMC, City Secretary