

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
June 17, 2008 – 7:00 P.M.**

A. CALL TO ORDER

Mayor Pro Tem Robert L. Reeves called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Somera gave the Invocation, and led the Pledge of Allegiance.

C. ROLL CALL

ALSO PRESENT

Bob Reeves
Larry D. Sheppard
Mark E. Peterson
Charlotte Heinze
Ray Don Clayton
Fred Harris
Frank D. Somera, Jr.

Andrea M. Gardner, City Manager
James R. Thompson, City Attorney
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Council Member Heinze. Several citizens asked her why the City was not divided into wards. She announced that the City Secretary would be addressing this question. Other questions she received regarding citizens speaking in public forum will be addressed by the City Manager.

Council Member Peterson. He said he wanted to take this opportunity to publicly thank Council Members Harris and Somera for their willingness to serve on the City Council. The job is not without its ups and downs, but please know that the citizens of Copperas Cove, along with your fellow Council Members do appreciate all you have done for the betterment of Copperas Cove and its citizens. Thank you both once again for your service to our community.

E. PUBLIC RECOGNITION

1. Employee Service Awards. ***Andrea M. Gardner, City Manager***

Andrea M. Gardner, City Manager, presented the June 2008 Service Award recipients with their pins.

Claudia Cobb joined the City of Copperas Cove on June 16, 2003 and is receiving her five-year service pin. Ms. Cobb is a part time receptionist and works as a Clerk in the Building Department. Ms. Cobb worked as a volunteer in this same capacity prior to her employment with the City.

Lori Hix began working for the City on June 12, 1993 and is receiving her 15-year service pin. Ms. Hix began her employment as a Patrol Officer and moved to the Criminal Investigations Division in 1997.

- F. CITIZENS FORUM** At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

Roger O'Dwyer, 1703 Highland Drive. He referred to the minutes of the September 5, 2000 council meeting saying that Council Members Charlotte Heinze, Ray Don Clayton and Rick Hoppe all thanked Diane Steele for her hard work in helping to raise funds for Animal Control. Mr. O'Dwyer said that at that same meeting the council passed Ordinance No. 2000-26, adopting the City Council Rules of Order and Procedures. He asked when the council was going to enforce the section that deals with absences from council meetings. He also discussed First Amendment rights of citizens being able to speak in Citizens' Forum. Council Member Peterson responded by announcing to the citizens of Copperas Cove that the City is governing by the "Home Rule Cities Guide." On page 31 of this Guide, the requirements for Citizens' Forum are laid out. This entire Guide has been posted on the City's website. He asked that citizens read the Guide and make learn more about home rule cities.

G. CONSENT ITEMS

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| 1. Consideration and action on approval of minutes from the May 20, 2008 regular council meeting. Jane Lees, City Secretary |
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Council Member Clayton made a motion to approve consent item G-1. Council Member Heinze seconded the motion, and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

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| 1. Public hearing, consideration and action on Ordinance No. 2008-18, amending the 2007-08 fiscal year budget for the City of Copperas Cove. Wanda Bunting, Director of Financial Services |
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Wanda Bunting, Director of Financial Services gave an overview of agenda item H-1. This is the second of two required public hearings for this ordinance.

Mayor Pro Tem Reeves opened the public hearing.

Speaking: Roger O'Dwyer, 1703 Highland Drive. Mr. O'Dwyer requested additional information regarding the amendments because he was unable to open the documents from the website. Ms. Bunting reviewed the amendments.

Mayor Pro Tem Reeves closed the public hearing.

Council Member Heinze made a motion to approve consent item H-1. Council Member Peterson seconded the motion, and with a unanimous vote, motion carried.

2. Public hearing, consideration and action on Ordinance No. 2008-20 adopting a Citizen Participation Plan and Complaint Procedures for Community Development Block Grant and Texas Community Development Programs. **Carl Ford, City Planner**

Carl Ford, City Planner gave an overview of agenda item H-2.

Mayor Pro Tem Reeves opened the public hearing.

Speaking for: None.

Speaking Against: None.

Mayor Pro Tem Reeves closed the public hearing.

Council Member Heinze made a motion to approve consent item H-1. Council Member Clayton seconded the motion, and with a unanimous vote, motion carried.

3. Public Hearing consideration and action on Ordinance 2008-21 approving the Downtown Master Plan. **Carl Ford, City Planner**

Carl Ford, City Planner gave an overview of agenda item H-3.

Mayor Pro Tem Reeves opened the public hearing.

Speaking for: Jerry Conner, Executive Director, Economic Development Corporation. Mr. Conner said that our strategic plan hits on the idea that the City has neglected the downtown area. The EDC made a commitment and funded a study to stimulate the economy of the downtown area and turn it into a destination with a distinct identity. He requested that the City approve the plan and consider including it in the City's Comprehensive Plan. It costs money to develop communities and he recommended that the city take sections of the plan at a time and proceed over a 5-year period of time.

Fred Chavez, Board of Directors, Economic Development Corporation, 1705 Joan Drive. The citizens must realize that the heart of our City is the downtown area. We cannot afford to neglect our downtown. It does cost money, but we also cannot afford to do nothing. He encouraged the City to work with other entities and look for funding.

Speaking Against: None.

Mayor Pro Tem Reeves closed the public hearing.

Council Member Somera made a motion to approve consent item H-1. Council Member Harris seconded the motion, and with a unanimous vote, motion carried.

I. ACTION ITEMS

1. Consideration and adoption of Resolution No. 2008-21 of the City of Copperas Cove, Texas, approving an application for funding through the Texas

Department of Agriculture Downtown Revitalization Program. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager gave an overview of agenda item I-1.

Council Member Somera made a motion to approve agenda item I-1. Council Member Heinze seconded the motion, and with a unanimous vote, motion carried.

The Resolution caption is as follows:

RESOLUTION NO. 2008-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING AN APPLICATION FOR FUNDING THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE DOWNTOWN REVITALIZATION PROGRAM.

2. Consideration and action on Resolution No. 2008-22, canvassing returns and declaring the results of the Runoff Election held on June 7, 2008 for Council Member Positions Place Six (6) and Place Seven (7). **Jane Lees, City Secretary**

Jane Lees, City Secretary gave an overview of agenda item I-2.

Council Member Peterson made a motion to approve agenda item I-2. Council Member Somera seconded the motion, and with a unanimous vote, motion carried.

The Resolution caption is as follows:

RESOLUTION NO. 2008-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, CANVASSING RETURNS AND DECLARING THE RESULTS OF THE RUNOFF ELECTION HELD ON JUNE 7, 2008 FOR COUNCIL MEMBER POSITIONS PLACE SIX (6) AND PLACE SEVEN (7).

3. Consideration and action on approving Ordinance No. 2008-19, designating a contiguous geographic area within the City of Copperas Cove as Reinvestment Zone Number One, City of Copperas Cove, Texas, for tax increment financing purposes pursuant to Chapter 311 of the Texas Tax Code; creating a board of directors for such zone; containing findings and provisions related to the foregoing subject; providing a severability clause; and declaring an emergency. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manger gave an overview of agenda item I-3.

Council Member Peterson made a motion to approve agenda item I-3 with an amendment to change the date of approval on the ordinance to July 1, 2008. Council Member Clayton seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2008-19

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, DESIGNATING A CONTIGUOUS GEOGRAPHIC ARE WITHIN THE CITY OF COPPERAS COVE AS REINVESTMENT ZONE NUMBER ONE, CITY OF COPPERAS COVE, TEXAS FOR TAX INCREMENT FINANCING PURPOSES PURSUANT TO CHAPTER 311 OF THE TEXAS TAX CODE; CREATING A BOARD OF DIRECTORS FOR ZUCH ZONE; CONTAINING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

4. Consideration and action on establishing a process to appoint City of Copperas Cove TIRZ Number One Board Member Positions One through Four. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager s gave an overview of agenda item I-4.

Council Member Somera made a motion to approve agenda item I-4. Council Member Heinze seconded the motion, and with a unanimous vote, motion carried.

5. Consideration and action on Resolution No. 2008-20, authorizing the City Manager to enter into an agreement with TriStem Ltd. for auditing services on the electric utility bills. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services gave an overview of agenda item I-5.

Council Member Heinze made a motion to approve agenda item I-5. Council Member Somera seconded the motion, and with a unanimous vote, motion carried.

The Resolution caption is as follows:

RESOLUTION NO. 2008-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TRISTEM LTD. FOR AUDITING SERVICES ON THE ELECTRIC UTILITY BILLS.

6. Consideration and action on authorizing the City Manager to enter into a Contract for Public Affairs and Legislative Consulting Services with Hillco Partners. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager gave an overview of agenda item I-6.

Council Member Peterson made a motion to approve agenda item I-6. Council Member Somera seconded the motion. A roll call vote was taken with the following results:

Larry Sheppard	No
Mark Peterson	Yes
Charlotte Heinze	Yes

Ray Don Clayton Yes
Fred Harris Yes
Frank Somera Jr. Yes

Motion passed 5-1.

J. STAFF REPORTS

1. Financial Report for the month ended April 30, 2008. ***Wanda Bunting,
Director of Financial Services***

Wanda Bunting, Director of Financial Services gave the financial report for the month ended April 30, 2008.

K. REPORTS OF ADVISORY COMMITTEES AND BOARDS – None.

L. ITEMS FOR FUTURE AGENDAS – Council Member Peterson requested that City Staff take a look at holding quarterly Town Hall meetings to create better flow of information to our citizens.

M. EXECUTIVE SESSION – None.

N. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

O. ADJOURNMENT

Mayor Pro Tem Reeves thanked Mr. Harris and Mr. Somera for their service to the City. There being no further business, Mayor Pro Tem Reeves adjourned the meeting at 8:04 p.m.

Robert L. Reeves, Mayor Pro Tem

ATTEST:

Jane Lees, City Secretary