

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
July 21, 2009 – 7:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Rev. Wayne Sage, Minister of the Eastside Baptist Church, gave the Invocation, and Mayor Hull led the Pledge of Allegiance.

C. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer - Absent
Bill L. Stephens
Willie C. Goode
Frank Seffrood – Absent

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Council Member Downard announced that the Back-to-School “Shots through the Firehouse” immunization clinic is scheduled for August 1, 2009, 9:00 a.m. to 2:00 p.m. at Central Fire Station.

Council Member Youngs said that the Ken Ambler Memorial Golf Tournament will be held this coming week, July 23 – 26, 2009, at the Hills of Cove Golf Course.

E. PUBLIC RECOGNITION

1. Proclamations: Press Appreciation Day. ***John Hull, Mayor***

Mayor John Hull read the proclamations and presented them to the *Copperas Cove Leader Press* and the *Cove Herald*. Joyce Hauk accepted for the *Cove Leader Press* and Alicia Lacy accepted for the *Cove Herald*.

F. CITIZENS’ FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

Diane Steele, 905 North 4th St. Ms. Steele said she was impressed with the City Council and that they are doing an excellent job listening to citizens and working as a team.

G. CONSENT ITEMS

1. Consideration and action on approval of minutes from the July 7, 2009 workshop (6:00 p.m.) council meeting. **Jane Lees, City Secretary**

2. Consideration and action on approval of minutes from the July 7, 2009 regular council meeting. **Jane Lees, City Secretary**

3. Consideration and action on approval of minutes from the July 7, 2009 workshop (8:30 p.m.) council meeting. **Jane Lees, City Secretary**

4. Consideration and action on awarding an RFP for the City of Copperas Cove lighting upgrade. **Tracy Molnes, Purchasing Officer**

5. Consideration and action authorizing to accept the sealed bids for Structural Firefighter Personnel Protective Equipment (PPE) and award the bid to Casco Industries. **Mike Baker, Fire Chief**

Council Member Stephens requested removal of item G-6.

Council Member Goode made a motion to approve consent items G-1, G-2, G-3, G-4, and G-5. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

6. Consideration and action on granting Council Member Bill L. Stephens, Position 5, an excused absence for the August 4, 2009 Regular Council Meeting. **Jane Lees, City Secretary**

Council Member Stephens abstained from voting due to a conflict of interest.

Council Member Downard made a motion to approve consent item G-6. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

1. Public hearing and action on an ordinance amending the 2008-09 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

Mayor Hull opened the public hearing at 7:14 p.m.

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-1.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 7:17 p.m.

Council Member Stephens made a motion to approve agenda item H-1 as presented. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-18

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING ON SEPTEMBER 30, 2009; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

I. ACTION ITEMS

1. Consideration and action on rescheduling the date of the August 18, 2009 City Council/Copperas Cove Economic Development Corporation (CCEDC) workshop to another date. **Jane Lees, City Secretary**

Council Member Downard made a motion to re-schedule the workshop to September 1, 2009 and begin at 5:30 p.m. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

2. Consideration and action to set a public hearing on City Manager's Proposed Budget for the 2009-2010 fiscal year. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-2.

Council Member Stephens made a motion to schedule a Public Hearing on the City Manager's Proposed Budget for the 2009-10 fiscal year for August 6, 2009 at 6:00 p.m. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

Council Member Downard made a motion to move up report items J-2 and J-3 in order to hear the reports prior to considering the release of funds to the two organizations. Council Member Stephens seconded the motion, and with a unanimous vote, motion carried.

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

2. Boys & Girls Club of Copperas Cove report. **Francie Charles, Boys & Girls Club of Copperas Cove**

Ira Brand, Board Member, Boys and Girls Club of Copperas Cove, gave a report on the Music at the Gap events.

3. Chamber of Commerce second quarter report for calendar year 2009. **Marty Smith, President, Copperas Cove Chamber of Commerce**

Marty Smith, President, Copperas Cove Chamber of Commerce, gave the second quarter report for calendar year 2009 for the Chamber of Commerce.

3. Consideration and action on authorizing the release of funds from the Hotel Occupancy Tax Fund to the Copperas Cove Chamber of Commerce to satisfy the

quarterly installment due for period ending June 30, 2009. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-3.

Council Member Goode made a motion to approve agenda item I-3. Council Member Downard seconded the motion. During discussion, Diane Steele suggested that the Chamber change Rabbit Fest to a different date because it tends to rain a lot in May. Motion carried unanimously.

4. Consideration and action on authorizing the release of funds from the Hotel Occupancy Tax Fund to the Boys and Girls Club of Copperas Cove. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-4.

Council Member Goode made a motion to approve agenda item I-4, less the cost of the alcoholic beverage requirement in the contract rider (\$24). Council Member Stephens seconded the motion. During discussion, the Boys and Girls Club stated that they did not supply alcoholic beverages to the band. Motion carried unanimously.

5. Consideration and action on adopting a resolution approving the change in the tariffs of Atmos Energy Corporation. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-5.

Council Member Goode made a motion to approve agenda item I-5. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

The Resolution caption is as follows:

RESOLUTION NO. 2009-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING THE CHANGE IN THE TARIFFS OF ATMOS ENERGY CORPORATION.

6. Consideration and action on establishing the 2010 Charter Review Committee and appointing citizen members to the committee. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-6.

Council Member Goode made a motion to appoint all 11 individuals who applied to be on the Charter Commission. Council Member Meredith seconded the motion. A roll call vote was taken as follows:

Cheryl L. Meredith	Aye
Charlie D. Youngs	Nay
Chuck Downard	Aye
Bill L. Stephens	Nay
Willie C. Goode	Aye

Lacking four required votes to approve an item, motion failed.

Council Member Youngs made a motion to postpone this item until the full City Council could be present to make appointments and a workshop could be conducted in order to set rules for the Commission. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Adopt-A-Unit update. ***Cheryl L. Meredith, Council Member Position 1***

Cheryl L. Meredith, Council Member Position 1, gave an update on Adopt-A-Unit. Council Member Meredith reported that it has been proposed to combine two units, the 1/8 CAV and the 1st CAV Special Troops Battalions. Since the City is not authorized to utilize public funds for private matters, the City is assisting with volunteers, along with personal item donations already acquired and ready for distribution. The Chamber is providing financial assistance. The City is working on selecting volunteers and appointees. It is proposed that the committee meet quarterly to include the week prior to the Summit Meeting to review the progress and discuss any remaining items necessary. A report will be prepared and made available at each Summit Meeting. Activities already done include promotional personal items provided upon arrival of the 62nd Engineering Battalion in June, and Pre-Deployment meetings attended by City personnel—Chief Molnes, Chief Baker, Lt. Wilson, Lt. Austin, Ken Wilson, Greg Mitchell, Kelli Sames, Desiree Mundell, and Adam Wolf. Future activities planned include a Halloween event in October and a Christmas Party in December at the Civic Center for the 1st CAV Battalion.

K. ITEMS FOR FUTURE AGENDAS

Council Member Downard asked that the items scheduled for the August 18, 2009 agenda regarding the CCEDC—LED sign promotion, Bylaws, and Development Guidelines—be moved to the September 1, 2009 agenda. Council Members concurred.

City Manager Gardner requested that the City Council set a workshop time to discuss the Charter Commission. The Council agreed to hold a workshop at 6:00 p.m. on August 10, 2009.

L. EXECUTIVE SESSION

1. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee—Andrea M. Gardner, City Manager.

2. Pursuant to §551.074 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee—Jane Lees, City Secretary.

The Council adjourned to Executive Session at 8:14 p.m.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

The Council reconvened into open session at 8:37 p.m. Mayor Hull announced that there was no action to be taken at this time as a result of Executive Session.

N. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 8:37 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary