



**NOTICE OF MEETING
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS**

*An agenda information packet is available for public inspection
in the Copperas Cove Public Library, City Hall and
on the City's Web Page, www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Regular Council Meeting** of the City of Copperas Cove, Texas, will be held on the **25th day of August 2009** at **7:15 p.m.** in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522, at which time the following subjects will be discussed:

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. ANNOUNCEMENTS

E. PUBLIC RECOGNITION

1. Proclamation: National Alcohol & Drug Addiction Recovery Month – September 2009. **John Hull, Mayor**

F. CITIZENS FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

G. CONSENT AGENDA: All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consideration and action on approval of minutes from the August 11, 2009 workshop (5:30 p.m.) council meeting. **Jane Lees, City Secretary**
2. Consideration and action on approval of minutes from the August 11, 2009 special (6:30 p.m.) council meeting. **Jane Lees, City Secretary**
3. Consideration and action on approval of minutes from the August 11, 2009 workshop (7:00 p.m.) council meeting. **Jane Lees, City Secretary**

4. Consideration and action to ratify a vote taken after Executive Session at the August 18, 2009 regular council meeting. **Andrea M. Gardner, City Manager**

H. PUBLIC HEARINGS/ACTION – None.

I. ACTION ITEMS

1. Consideration and action on appointments to the Copperas Cove Animal Shelter Advisory Committee. **Mike Heintzelman, Deputy Police Chief**
2. Consideration and action on granting Council Member Charlie D. Youngs, Position 2, an excused absence for the August 25, 2009 Regular Council Meeting. **Jane Lees, City Secretary**
3. Consideration and action on establishing the 2010 Charter Review Committee and appointing citizen members to the committee. **Andrea M. Gardner, City Manager**

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS – None.

K. ITEMS FOR FUTURE AGENDAS

L. EXECUTIVE SESSION – None.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (254) 547-4221, (254) 547-6063 TTY, or FAX (254) 547-5116 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, **August 21, 2009**, on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary



**NOTICE OF WORKSHOP
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS**

*An agenda information packet is available for
public inspection in the Copperas Cove Public Library, City Hall and on the
City's Web Page www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Workshop** of the City of Copperas Cove, Texas will be held on the **25th day of August 2009**, at **6:00 p.m.**, in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522 at which time the following subjects will be discussed:

A. CALL TO ORDER

B. ROLL CALL

C. WORKSHOP ITEMS

1. Presentation and discussion of the FY 2010 proposed budget. **Wanda Bunting, Director of Financial Services**
2. Provide direction to the City Manager regarding the FY 2010 proposed budget. **Andrea M. Gardner, City Manager**

D. ADJOURNMENT

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (254) 547-4221, (254) 547-6063 TTY, or FAX (254) 547-5116 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, **August 21, 2009**, on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary

Proposed Changes to FY 2009-10 Proposed Budget

GENERAL FUND:

Based on the certified Tax Roll revenue in the General Fund was decreased by \$227,354.

Tax rate	Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance	Ideal Fund Balance*	Over/(Under) Ideal Fund Balance
.7600	\$4,217,395	\$14,496,525	\$15,151,703	\$3,562,217	\$3,781,126	(\$218,909)

*Includes removal of Capital Outlay from the Ideal Fund Balance calculation; updated ordinance will be on a September Council Meeting Agenda.

City Council Changes:

Street Maintenance	(\$185,950)
Public Information Department (USO)	\$2,500
Non-Departmental – Contingency (HOP)	\$8,321
Total	<u>(\$175,129)</u>

Note: Building and Development and Code and Health Compliance Departments: In both City staff has moved \$13,800 from a Capital/Facilities to a Lease Payment account (non-capital), resulting in no overall expenditure adjustment.

Includes City Council Changes above and reflects a 76 cent tax rate as included in the Proposed Budget.

Tax rate	Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
.7600	\$4,217,395	\$14,496,525	\$14,976,574	\$3,737,346	\$3,737,344	\$2

This scenario does achieve the Ideal Fund Balance.

Proposed Changes to FY 2009-10 Proposed Budget

WATER & SEWER FUND

In the Current Proposed Budget, City Staff has a Proposed Rate Structure that:

- Includes 2,000 gallons in the base rate for water and sewer.
- Increases the water base rate by \$3.00; no increase to the sewer base rate.
- Increases the water rate per 1,000 gallons above 2,000 included in base from \$2.85 to \$3.25.
- Increases the sewer rate per 1,000 gallons above 2,000 included in base from \$3.50 to 4.25.
- Sets a cap on residential sewer and removes winter averaging.

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenses	Projected Ending Fund Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
\$1,765,613	\$9,360,994	\$9,482,504	\$1,644,103	\$1,770,706	(\$126,603)

*Includes removal of Capital Outlay and Debt Service from the Ideal Fund Balance calculation; updated ordinance will be on a September Council Meeting Agenda.

City Council Suggestion: Provide Analysis on maintaining the winter averaging with an 8,000 gallon floor and a 15,000 gallon ceiling.

City Attorney Research: Option to add back senior discount for water purchase (currently 20% - estimate a total of \$142,000.) (Staff would recommend reducing to 10% – \$71,000)

City staff Recommendation: Additional funds needed for CDBG grant match for CIP (\$25,500).

Note:

- **Low and Average users account for 88.4% of the citizens.**
- **High and Very High end users account for 11.6% of the citizens.**

I Option: Updates City Proposal in Option I to add back winter averaging at City Council request.

- No change to water rates from Proposed Budget except to remove the senior rate.
- Includes the 2,000 gallons in the base rate as proposed for both water and sewer.
- Adjusts the winter averaging to include an 8,000 gallon floor.
- If a user uses less than 8,000 gallons of water they will pay for the lower gallons in sewer.
- If a user uses more than 8,000 gallons with the winter average calculated at 8,000 gallons or below would pay for 8,000 gallons of sewer.
- No ceiling in this option due to the winter averaging is already a lower calculated usage.
- This allows the low end user and mid range user to receive reduced water and sewer rates with the high end users paying for the use of the water and sewer.
- A high end user that has a lower use during the winter averaging period, would possibility see a cost savings from Option III, the City staff's original proposal.

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenses	Projected Ending Fund Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
\$1,765,613	\$9,314,631	\$9,508,004	\$1,572,240	\$1,770,706	(\$198,466)

*Includes removal of Capital Outlay and Debt Service from the Ideal Fund Balance calculation.

*Includes reinstatement of senior discount at 20% for an estimate of \$142,000. (10% would be \$71,000)

*Includes removal of the senior reduced rate \$27,456.

*Includes \$68,181 increase to sewer due to the 8,000 gallon floor set on the winter averaging.

*Includes additional funds for CDBG grant match \$25,500.

Proposed Changes to FY 2009-10 Proposed Budget

II Option: Analysis requested by City Council to add back in winter averaging and remove 2,000 gallons from base and reduced water rate to only reflect a .10 cent increase.

- Removes the 2,000 gallons as part of the base rate and reduces the water base rate back to \$11 (current rate).
- Increases the water rate and sewer rate per 1,000 gallons by .10 cents each.
- Adjusts the winter averaging to include an 8,000 gallon floor and a 15,000 gallon ceiling.
- Under this option, no residential customer would ever pay for more than 15,000 gallons in sewer. The winter averaging would be calculated the same as option I with the sewer cap being added to roughly 0.5% of the citizens (currently 38 residential customers) who are very high users year around.
- This reflects an increase for the low end user and mid range user for both water and sewer.
- The high end users and very high end users would potentially see decreases in the sewer portion of the bill.
- ***If this option is selected, City staff recommends removing the 15,000 gallon cap, since the winter averaging provides for a lower calculated usage. If not removed, an estimated \$7,991 would be lost revenue.***

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenses	Projected Ending Fund Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
\$1,765,613	\$9,346,309	\$9,508,004	\$1,603,918	\$1,770,706	(\$166,788)

*Includes removal of Capital Outlay and Debt Service from the Ideal Fund Balance calculation.

*Includes reinstatement of senior discount at 20% for an estimate of \$142,000. (10% would be \$71,000)

*Includes removal of the senior reduced rate \$27,456.

*Includes \$76,347 increase to sewer revenue due to:

- Removal of the 2,000 gallons from the base rate, and
- .10 cent increase per 1,000 gallons.
- 8,000 gallon floor and 15,000 gallon ceiling set on the winter averaging.

*Includes \$23,512 increase to water revenue due to:

- Removal of the 2,000 gallons from the base rate, and
- .10 cent increase per 1,000 gallons.

*Includes additional funds for CDBG grant match \$25,500.

III Option: Update City Proposal to include reinstatement of senior discount and removal of senior reduced rate.

- This allows the low end user and mid range user to receive reduced water and sewer rates with the high end user paying for the use of the water and sewer.

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenses	Projected Ending Fund Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
\$1,765,613	\$9,246,450	\$9,508,004	\$1,504,059	\$1,770,706	(\$266,647)

*Includes removal of Capital Outlay and Debt Service from the Ideal Fund Balance calculation.

*Includes reinstatement of senior discount at 20% for an estimate of \$142,000. (10% would be \$71,000)

*Includes removal of the senior reduced rate \$27,456.

*Includes additional funds for CDBG grant match \$25,500.

Proposed Changes to FY 2009-10 Proposed Budget

TAX INTEREST AND SINKING FUND

Original Proposed Budget

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance
\$386,350	\$1,736,108	\$1,952,957	\$169,501

Based on the certified Tax Roll revenue in the Tax Interest and Sinking Fund, revenue was decreased by \$12,226.

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance
\$386,350	\$1,723,882	\$1,952,957	\$157,275

DRAINAGE UTILITY FUND

Original Proposed Budget

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance
\$328,441	\$875,800	\$1,156,450	\$47,791

City Council Change:

Remove Texas and Golf Course Road Project appropriated in Proposed Budget: \$60,000.

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance
\$328,441	\$875,800	\$1,096,450	\$107,791

Proposed Changes to FY 2009-10 Proposed Budget

HOTEL OCCUPANCY TAX FUND

Original Proposed Budget

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance
\$86,399	\$187,700	\$232,894	\$41,205

City Council Changes:

- (1) Increase Chamber of Commerce expenditure appropriation in Proposed Budget from \$150,000 to \$170,000.
- (2) Increase Copperas Cove Country Opry expenditure appropriation in Proposed Budget from \$3,000 to \$4,000.
- (3) Remove all budgeted funding to Boys and Girls Club in Proposed Budget: \$13,000.

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance
\$86,399	\$187,700	\$240,894	\$33,205

Pending Budget Amendment, City Council set aside \$30,000 additional funds in FY 2008-09 for the Chamber of Commerce.

JOINT IMAGE CAMPAIGN FUND

Original Proposed Budget

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance
\$17,583	\$38,050	\$55,633	\$0

City Council Change:

Reduce the City's portion of the Contribution Revenue by \$10,000.

Staff Request:

Reduce Capital Outlay Expenditures for Software/Equipment by \$25,000.

Includes City Council and City Staff Recommendations

Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance
\$17,583	\$28,050	\$30,633	\$15,000

Option I Water & Sewer Residential Rate Comparison - City Staff Proposal - w/City Council Request to add back Winter Averaging with 8K gallon floor

60.9% of Residential Avg between 2K & 15K
40.8% Below 7K, 31.1% Above 7K
7.5% of Residential Avg 2K & Below
9.5% of Residential Avg between 15K & 30K
2.1% of Residential Avg 30,000 & Above

City	Service	Rate	7,000 Gal Average	High to Low	2,000 Gal Low End User	High to Low	15,000 Gal High End User	High to Low	30,000 Gal Very High End User	High to Low
Current Copperas Cove Rates										
Water	Minimum	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal	2.85	19.95	30.95	2	5.70	16.70	2	42.75	53.75
Sewer	Minimum	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal	3.50	24.50	35.50	1	7.00	18.00	1	52.50	63.50
City Total			66.45	1	34.70	1	117.25	1	212.50	2
Proposed Copperas Cove Rates										
Water	Minimum (incl. 2,000 gal)	14.00	14.00		14.00		14.00		14.00	
	Per 1,000 gal (over 2,000 gal)	3.25	16.25	30.25	2/3	-	14.00	3/4	42.25	56.25
Sewer	Minimum (incl. 2,000 gal)	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal (over 2K gal)	4.25	21.25	32.25	1	-	11.00	3/4	25.50	36.50
*Changes winter averaging to include a 8,000 gallon floor.										
City Total			62.50	1	25.00	3/4	92.75	3	171.25	2
Kempner										
Water	Minimum	45.00	45.00		45.00		45.00		45.00	
	Per 1,000 gal	2.80	19.60	64.60	1	6.50	51.50	1	48.75	93.75
City Total (Water Only)			64.60		51.50		93.75		142.50	
Bellon										
Water	Minimum (incl. 2,000 gal)	14.00	14.00		14.00		14.00		14.00	
	Per 1,000 gal (over 2,000 gal)	3.25	16.25	30.25	2/3	-	14.00	3/4	42.25	56.25
Sewer	Minimum (incl. 2,000 gal)	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal (over 2K - up to 15K)	3.50	17.50	28.50	3	-	11.00	3/4	45.50	56.50
City Total			58.75	2	25.00	3/4	112.75	2	161.50	3
Temple										
Water	Minimum (incl. 2,000 gal)	10.00	10.00		10.00		10.00		10.00	
	Per 1,000 gal (over 2,000 gal)	3.20	16.00	26.00	5	-	10.00	6	41.60	51.60
Sewer	Minimum (incl. 2,000 gal)	10.00	10.00		10.00		10.00		10.00	
	Per 1,000 gal (over 2,000 gal)	4.25	21.25	31.25	2	-	10.00	5	55.25	65.25
Temple has winter averaging for sewer.										
City Total			57.25	3	20.00	5	116.85	1	228.60	1
Harker Heights										
Water	Minimum	9.05	9.05		9.05		9.05		9.05	
	Per 1,000 gal	2.82	19.74	28.79	4	5.64	14.69	2	42.30	51.35
Sewer	Minimum (incl. 3,000 gal)	16.31	16.31		16.31		16.31		16.31	
	Per 1,000 gal (over 3K - up to 10K)	2.73	10.92	27.23	5	-	16.31	1	19.11	35.42
City Total			56.02	4	31.00	1	86.77	4	129.07	4
Killeen										
Water	Minimum (incl. 2,000 gal)	10.30	10.30		10.30		10.30		10.30	
	Per 1,000 gal (over 2,000 gal)	2.80	14.00	24.30	6	-	10.30	5	36.40	46.70
Sewer	Minimum (incl. 3,000 gal)	15.18	15.18		15.18		15.18		15.18	
	Per 1,000 gal (over 3K - up to 10K)	3.25	13.00	28.18	4	-	15.18	2	22.75	37.93
City Total			52.48	5	25.48	2	84.63	5	126.63	5

No senior discount is provided for citizens in Bellon, Killeen, Harker Heights, or Temple. Temple does not charge penalties to seniors. Senior's currently get a 20% discount for Water in Copperas Cove, staff recommends removing the discount - separate base water rate for seniors was proposed, but per City Attorney not legal.

Option 2 Water & Sewer Residential Rate Comparison - City Council Analysis Request - Base Rate w/ No Increase & No Gallons in Base - Winter Avg w/ Floor & Ceiling

00.0% of Residential Avg between 2K & 15K
40.0% Below 7K, 31.1% Above 7K
7.5% of Residential Avg 2K & Below
9.5% of Residential Avg between 15K & 30K
2.1% of Residential Avg 30,000 & Above

City	Service	Rate	7,000 Gal Average	High to Low	2,000 Gal Low End User	High to Low	15,000 Gal High End User	High to Low	30,000 Gal Very High End User	High to Low
Current Copperas Cove Rates										
Water	Minimum	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal	2.85	19.95	30.95	2	5.70	16.70	2	42.75	53.75
Sewer	Minimum	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal	3.50	24.50	35.50	1	7.00	18.00	1	52.50	63.50
City Total			66.45	1	34.70	1	117.25	1	212.50	2
Proposed Copperas Cove Rates										
Water	Minimum	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal	2.95	20.65	31.65	2	5.90	16.90	2	44.25	55.25
Sewer	Minimum	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal (8K Floor, 15K Ceiling) <small>*Update winter averaging -- 8K gallon floor and a 15K gallon ceiling.</small>	3.60	25.20	36.20	1	7.20	18.20	1	28.80	39.80
City Total			67.85	1	35.10	1	95.05	3	164.50	2
Kempner										
Water	Minimum	45.00	45.00		45.00		45.00		45.00	
	Per 1,000 gal	2.80	19.60	64.60	1	6.50	51.50	1	48.75	93.75
City Total (Water Only)			64.60		51.50		93.75		142.50	
Belton										
Water	Minimum (incl. 2,000 gal)	14.00	14.00		14.00		14.00		14.00	
	Per 1,000 gal (over 2,000 gal)	3.25	16.25	30.25	3	-	14.00	4	42.25	56.25
Sewer	Minimum (incl. 2,000 gal)	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal (over 2K - up to 15K)	3.50	17.50	28.50	3	-	11.00	3/4	45.50	56.50
City Total			58.75	2	25.00	4	112.75	2	161.50	3
Temple										
Water	Minimum (incl. 2,000 gal)	10.00	10.00		10.00		10.00		10.00	
	Per 1,000 gal (over 2,000 gal)	3.20	16.00	26.00	5	-	10.00	6	41.60	51.60
Sewer	Minimum (incl. 2,000 gal)	10.00	10.00		10.00		10.00		10.00	
	Per 1,000 gal (over 2,000 gal) <small>Temple has winter averaging for sewer.</small>	4.25	21.25	31.25	2	-	10.00	5	55.25	65.25
City Total			57.25	3	20.00	5	116.85	1	228.60	1
Harker Heights										
Water	Minimum	9.05	9.05		9.05		9.05		9.05	
	Per 1,000 gal	2.82	19.74	28.79	4	5.64	14.69	3	42.30	51.35
Sewer	Minimum (incl. 3,000 gal)	16.31	16.31		16.31		16.31		16.31	
	Per 1,000 gal (over 3K - up to 10K)	2.73	10.92	27.23	5	-	16.31	2	19.11	35.42
City Total			56.02	4	31.00	2	86.77	4	129.07	4
Killeen										
Water	Minimum (incl. 2,000 gal)	10.30	10.30		10.30		10.30		10.30	
	Per 1,000 gal (over 2,000 gal)	2.80	14.00	24.30	6	-	10.30	5	35.40	46.70
Sewer	Minimum (incl. 3,000 gal)	15.18	15.18		15.18		15.18		15.18	
	Per 1,000 gal (over 3K - up to 10K)	3.25	13.00	28.18	4	-	15.18	3	22.75	37.93
City Total			52.48	5	25.48	3	84.63	5	125.63	5

No senior discount is provided for citizens in Belton, Killeen, Harker Heights, or Temple. Temple does not charge penalties to seniors. Senior's currently get a 20% discount for Water in Copperas Cove, staff recommends removing the discount -- separate base water rate for seniors was proposed, but per City Attorney not legal.

Water & Sewer Residential Rate Comparison - City Staff Proposal -- Included in Proposed Budget

80.9% of Residential Avg between 2K & 15K
49.8% Below 7K, 31.1% Above 7K
7.5% of Residential Avg 2K & Below
9.5% of Residential Avg between 15K & 30K
2.1% of Residential Avg 30,000 & Above

City	Service	Rate	7,000 Gal Average	High to Low	2,000 Gal Low End User	High to Low	15,000 Gal High End User	High to Low	30,000 Gal Very High End User	High to Low
Current Copperas Cove Rates										
Water	Minimum	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal	2.85	19.95	30.95	2	5.70	16.70	2	42.75	53.75
Sewer	Minimum	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal	3.50	24.50	35.50	1	7.00	18.00	1	52.50	63.50
City Total			66.45		34.70		117.25		212.50	
Proposed Copperas Cove Rates										
Water	Minimum (incl. 2,000 gal)	14.00	14.00		14.00		14.00		14.00	
	Per 1,000 gal (over 2,000 gal)	3.25	16.25	30.25	2/3	-	14.00	3/4	42.25	56.25
Sewer	Minimum (incl. 2,000 gal)	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal (over 2K gal up to 15K)	4.25	21.25	32.25	1	-	11.00	3/4	55.25	66.25
* Remove winter averaging and add cap of 15,000 gallons.										
City Total			62.50		25.00		122.50		171.25	
Kempner										
Water	Minimum	45.00	45.00		45.00		45.00		45.00	
	Per 1,000 gal	2.80	19.60	64.60	1	6.50	51.50	1	48.75	93.75
City Total (Water Only)			64.60		51.50		93.75		142.50	
Belton										
Water	Minimum (incl. 2,000 gal)	14.00	14.00		14.00		14.00		14.00	
	Per 1,000 gal (over 2,000 gal)	3.25	16.25	30.25	2/3	-	14.00	3/4	42.25	56.25
Sewer	Minimum (incl. 2,000 gal)	11.00	11.00		11.00		11.00		11.00	
	Per 1,000 gal (over 2K - up to 15K)	3.50	17.50	28.50	3	-	11.00	3/4	45.50	56.50
City Total			58.75		25.00		112.75		161.50	
Temple										
Water	Minimum (incl. 2,000 gal)	10.00	10.00		10.00		10.00		10.00	
	Per 1,000 gal (over 2,000 gal)	3.20	16.00	26.00	5	-	10.00	6	41.60	51.60
Sewer	Minimum (incl. 2,000 gal)	10.00	10.00		10.00		10.00		10.00	
	Per 1,000 gal (over 2,000 gal)	4.25	21.25	31.25	2	-	10.00	5	55.25	65.25
Temple has winter averaging for sewer.										
City Total			57.25		20.00		116.85		228.60	
Harker Heights										
Water	Minimum	9.05	9.05		9.05		9.05		9.05	
	Per 1,000 gal	2.82	19.74	28.79	4	5.64	14.69	2	42.30	51.35
Sewer	Minimum (incl. 3,000 gal)	16.31	16.31		16.31		16.31		16.31	
	Per 1,000 gal (over 3K - up to 10K)	2.73	10.92	27.23	5	-	16.31	1	19.11	35.42
City Total			56.02		31.00		86.77		129.07	
Killeen										
Water	Minimum (incl. 2,000 gal)	10.30	10.30		10.30		10.30		10.30	
	Per 1,000 gal (over 2,000 gal)	2.80	14.00	24.30	6	-	10.30	5	36.40	46.70
Sewer	Minimum (incl. 3,000 gal)	15.18	15.18		15.18		15.18		15.18	
	Per 1,000 gal (over 3K - up to 10K)	3.25	13.00	28.18	4	-	15.18	2	22.75	37.93
City Total			52.48		25.48		84.63		126.63	

No senior discount is provided for citizens in Belton, Killeen, Harker Heights, or Temple. Temple does not charge penalties to seniors. Senior's currently get a 20% discount for Water in Copperas Cove, staff recommends removing the discount -- separate base water rate for seniors was proposed, but per City Attorney not legal.



PROCLAMATION

WHEREAS, Each year, during the month of September, a campaign is launched to focus attention on alcohol and drug addiction and to educate citizens on the serious consequences of addiction; and

WHEREAS, 23.2 Million people aged 12 or older in the United States needed treatment for a substance use disorder in 2007; and

WHEREAS, Substance use disorders are a treatable yet serious health care problem; and

WHEREAS, Educating the community is essential to overcoming misconceptions and achieving long-term recovery; and

WHEREAS, Treatment and recovery improve the community's welfare and provide a renewed outlook on life for those who struggle with substance use disorders.

NOW, THEREFORE, let it be proclaimed that the month of September 2009 be observed as

“National Alcohol and Drug Addiction Recovery Month”

in Copperas Cove, Texas, and urge all citizens to work together to improve the health and well-being of those who struggle and have struggled with addiction.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Copperas Cove to be affixed this 25th day of August 2009.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
August 11, 2009 – 5:30 P.M.**

A. CALL TO ORDER

Mayor John Hull called the workshop meeting of the City Council of the City of Copperas Cove Texas to order at 5:41 p.m.

B. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs - Absent
Chuck Downard
Danny Palmer
Bill L. Stephens - Absent
Willie C. Goode
Frank Seffrood

Andrea M. Gardner, City Manager
Charles Zech, City Attorney - Absent
Jane Lees, City Secretary

C. WORKSHOP ITEMS

1. Discussion of Tax Rate for Fiscal Year 2010. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services gave an overview of item C-1. A presentation was provided to the Council Members and is made a part of these minutes.

2. Provide direction to the City Manager regarding the Tax Rate for Fiscal Year 2010. **Andrea M. Gardner, City Manager**

None.

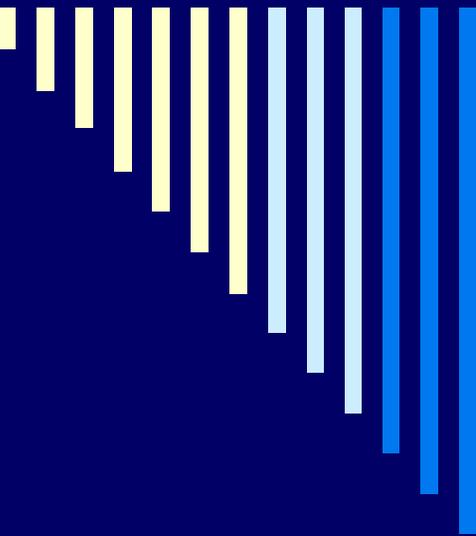
D. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 6:07 p.m.

John Hull, Mayor

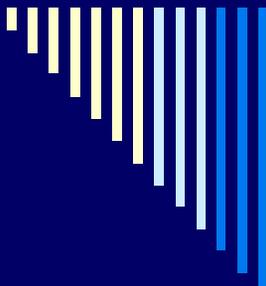
ATTEST:

Jane Lees, City Secretary



Property Tax

City of Copperas Cove
An Overview of Property Tax Revenue
FY 2009-10



Property Tax Rate Components

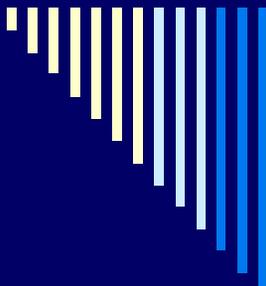
➤ Components of a Property Tax Rate

Maintenance & Operations Rate + Debt Rate = TOTAL TAX RATE

➤ Effective or Rollback

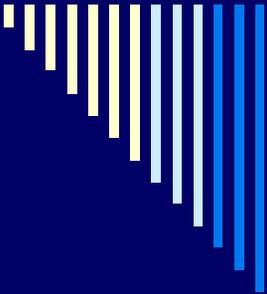
- Effective tax rate – a calculated rate that would provide the taxing unit with about the same amount of revenue it received in the year before, on properties taxed in both years.
- Rollback tax rate – a calculated maximum rate allowed by law without voter approval. The rollback rate provides the taxing unit with about the same amount of tax revenue it spent the previous year for day-to-day operations, plus an extra 8 percent increase for those operations plus sufficient funds to pay debts in the coming year.
- The debt rate is **not** subject to rollback provisions.

Source: “Truth-In-Taxation”, July 2009



Effective Tax Rate Calculation

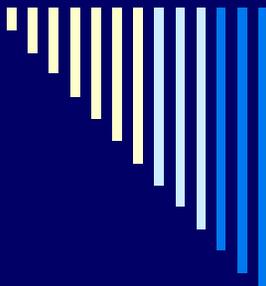
- Total Taxable Value (excludes tax ceilings) = \$1,064,958,797
 - Less taxable value of new improvements and new personal property = \$33,689,800
 - Less properties in territory annexed after January 1, 2007 = \$0
 - Equals 2009 Adjusted Taxable Value = \$1,031,268,997
 - Divide Adjusted 2008 taxes (\$7,524,098) by 2009 Adjusted Taxable Value (\$1,031,268,997)
 - Equals .00729596
 - $.00729596 \times 100 = \text{Total Effective Tax Rate} = .729596$
-



Property Tax Debt Requirements

- With existing debt payment requirements of \$1,707,457 for Fiscal Year 2010 / Tax Year 2009.

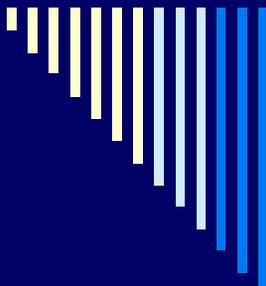
Issue	Principal	Interest	Total Debt Requirement
1998 GO	75,000	14,435	89,435
2001 CO	105,000	13,272	118,272
2003 CO	70,000	112,632	182,632
2005 GO Refunding	394,037	76,193	470,230
2006 GO Refunding	1,000	37,422	38,422
2006 Tax Notes	160,000	26,599	186,599
2007 CO	5,000	208,032	213,032
2007 GO Refunding	6,000	54,313	60,313
2008 Tax Notes	130,000	35,028	165,028
2008A Tax Notes	40,000	37,364	77,364
2009 Proposed Tax Notes	50,000	23,942	73,942
2009 Proposed GO	25,000	252,688	277,688
Debt Service Reserve	-	(250,000)	(250,000)
Paying Agent	-	-	4,500
Totals	811,037	891,920	1,707,457



Rollback Debt Tax Rate Calculation

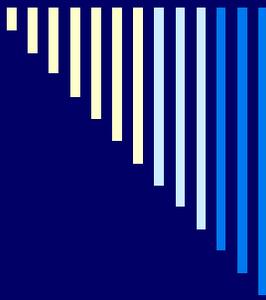
- Total debt to be paid with property tax revenue = \$1,707,457 (Adjusted Debt)
- Adjusted Debt /2009 Certified anticipated collection rate of 100%
- Equals Debt Adjusted for Collections = \$1,707,457
- Divide Debt Adjusted for Collections by Total Taxable Value (excluding tax ceilings) = .00160330 X 100
- Equals Debt Tax Rate = .160330

This calculation includes existing debt payments and Proposed 2009 Tax Note Issue and 2009 GO Issue that is in the FY 2010 Proposed Budget.



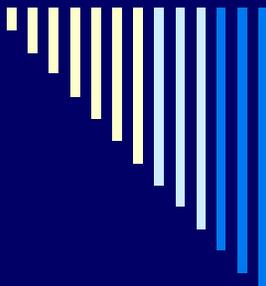
Rollback M & O Tax Rate Calculation

- 2008 M & O tax rate/\$100 = .5993
- 2008 Adjusted Taxable Value = \$1,013,369,759
- 2008 M & O taxes = \$6,073,124
- Plus taxes refunded for years preceding tax year 2008 = \$25,162
- Equals Adjusted M & O taxes = \$6,098,286
- Divide adjusted M & O taxes by 2009 adjusted taxable value (\$1,031,268,997) X 100
- Equals 2009 effective M & O rate = .591338
- 2009 Rollback M & O rate (Effective M & O rate x 1.08) = .638645



Total Rollback Tax Calculation

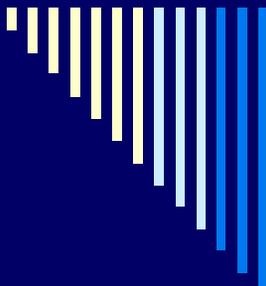
- With Total Debt \$1,707,457 (including 2009 Proposed Tax Note Issuance and 2009 Proposed GO Issuance)
 - Debt Rollback Rate = .160330
 - Plus M & O Rollback = .638645
 - Equals Total Rollback = .798975
-



Debt Service Amortization Schedule

Date	Projected P & I on \$5,345,000*	Total Existing P & I	Total P & I on New & Existing
9/30/2010	101,630	1,601,327	1,702,957
9/30/2011	347,475	1,706,500	2,053,975
9/30/2012	358,600	1,772,035	2,130,635
9/30/2013	354,150	1,839,910	2,194,060
9/30/2014-2034	7,815,950	14,134,276	21,950,226
TOTALS	8,977,805	21,054,048	30,031,853

*Includes the 2009 Proposed GO (\$4,665,000) and Tax Note (\$680,000) Issue.



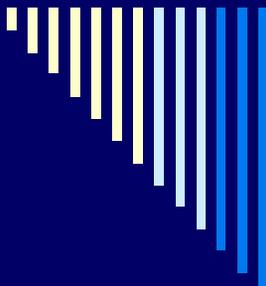
Changes to Proposed General Fund Revenues

- **Total Assessable Valuation (Preliminary) \$1,168,756,918**
- **Multiply by .7600, divide by 100**
Equals \$8,882,553 Estimated Funds from Preliminary Tax Assessed Value (\$8,793,727 at a 99% collection rate)

- **Total Assessable Valuation – Certified Tax Roll (excludes tax ceilings) \$1,064,958,797**
- **Multiply by .7600, divide by 100**
- **Equals \$8,093,687 Tax Levy (excludes tax ceiling)**
- **Add tax ceiling levy of \$546,865**
- **Total Property Tax Revenue \$8,640,552**
Estimate Collection Rate at 99% = \$8,554,147

- **Reduction in Revenue Generated (\$239,580)**

Total Assessable Valuation – Certified Tax Roll (including tax ceilings) \$1,136,914,737



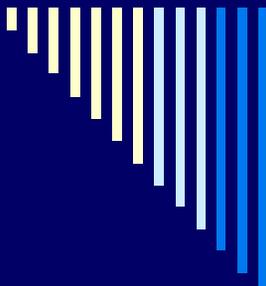
Changes to Proposed General Fund Revenues

- **M&O Rate of .59967 + Debt Rate of .16033 = Total Proposed Tax Rate of .7600**

FY 2009 Proposed Property Tax Revenue	\$8,793,727
Property Tax Revenue Decrease	<u>(239,580)</u>
Total Property Tax Revenue	\$8,554,146

- **The rates above reflect a distribution of the property tax decrease from the proposed budget as follows:**

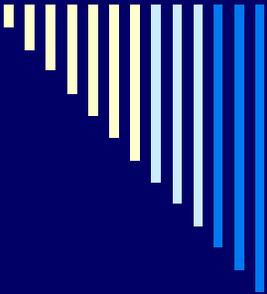
Property Tax Decrease to M&O	(\$227,354)
Property Tax Decrease to Debt Service Reserve	<u>(12,226)</u>
Total Property Tax Revenue Decrease	(\$239,580)



Changes To Proposed General Fund Expenses

➤ **Options:**

- **Increase property tax rate to fund expenditures in the Proposed Budget.**
 - **Decrease Proposed Budget expenditures to maintain the ideal fund balance per the City Ordinance.**
-



Property Tax Impacts on the General Fund

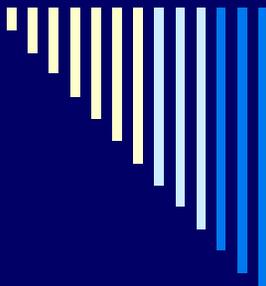
Tax Rate	Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
.7600	4,217,395	14,496,525	15,151,703	3,562,217	3,787,926	(225,709)

Any changes to proposed expenditures will require "Ideal Fund Balance" to be recalculated. Only changes in property tax revenue from those proposed on 7/21/09 are depicted in this chart.

Example Scenario:

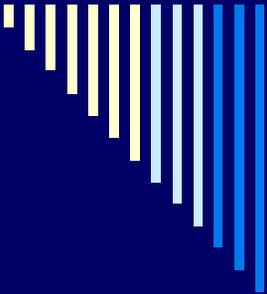
If City Council removes \$180,600 from the total General Fund Expenditures above:

Projected Ending Fund Balance	\$3,742,817
Ideal Fund Balance	\$3,742,776
Over (Under) Ideal Fund Balance	\$ 41



Factors to Consider for .7600 Property Tax Rate

- Increase current tax rate:
 - .02 cents above the current tax rate,
 - .0175 cents below the tax rate that was last adopted in FY 2005-06, and
 - .0389 cents below the rollback tax rate.
 - Provides a slight increase in maintenance & operations (general fund) revenue that will help offset the increase costs in the various departments (discussed previously).
 - Will allow the City to issue the 2009 Proposed Tax Notes and 2009 General Obligation Bonds for the completion of the Police facility.
-



Property Tax Impacts on the General Fund

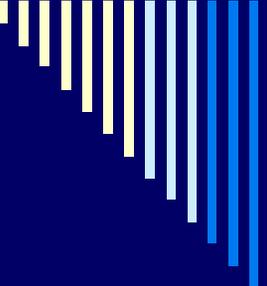
Tax Rate	Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
.7750	4,217,395	14,654,672	15,151,703	3,720,364	3,787,926	(67,562)

Any changes to proposed expenditures will require "Ideal Fund Balance" to be recalculated. Only changes in property tax revenue from those proposed on 7/21/09 are depicted in this chart.

Example Scenario:

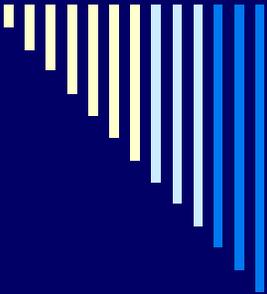
If City Council removes \$54,100 from the total General Fund Expenditures above:

Projected Ending Fund Balance	\$3,774,464
Ideal Fund Balance	\$3,774,401
Over (Under) Ideal Fund Balance	\$ 63



Factors to Consider for .7750 Property Tax Rate

- Increase current tax rate. The .7750 is the tax rate that was last adopted in FY 2005-06.
 - Provides an increase in maintenance & operations (general fund) revenue to cover a majority of the needs to continue to fund daily operations and maintain an ideal fund balance in the General Fund.
 - Allows the City to recover a majority of the loss from the tax exemption provided to the 100% Disabled Veterans.
 - Allows the City to issue the 2009 Proposed Tax Notes and 2009 General Obligation Bonds for the completion of the Police facility.
-



Property Tax Impacts on the General Fund

Tax Rate	Estimated Beginning Fund Balance	FY 2010 Projected Revenues	FY 2010 Projected Expenditures	Projected Ending Fund Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
.7400	4,217,395	14,285,664	15,151,703	3,351,356	3,787,926	(436,570)

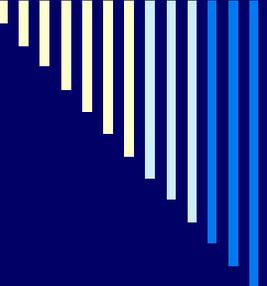
Any changes to proposed expenditures will require "Ideal Fund Balance" to be recalculated. Only changes in property tax revenue from those proposed on 7/21/09 are depicted in this chart.

Example Scenario:

If City Council removes \$350,000 from the total General Fund

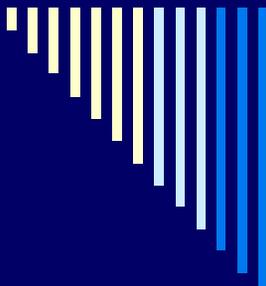
Expenditures above:

Projected Ending Fund Balance	\$3,701,356
Ideal Fund Balance	\$3,700,426
Over (Under) Ideal Fund Balance	\$ 930



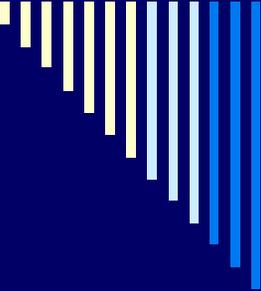
Factors to Consider for .7400 Property Tax Rate

- Maintains the current tax rate.
 - Will decrease revenue for the maintenance & operations (general fund) when there are several cost increases that need to be covered in the FY2009-10 budget
 - TMRS phase in rate increases,
 - New police facility operating cost increases
 - Street maintenance costs to prevent significant street reconstruction in future years.
 - Potential health care cost increases.
 - Services may need to be cut for citizens of Copperas Cove in order to maintain the ideal fund balance in the General Fund per the City Ordinance.
-



Calculation of Appraisal District Fees

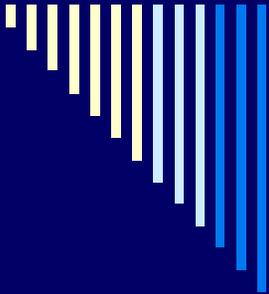
- Based on the total tax levy of each entity served.
 - Divide entity tax levy by total tax levy of all entities.
 - Multiply percent calculated above for each entity by the total Appraisal District Budget.
 - Equates to the fee for each entity.
 - Appraisal District Fees are paid to both Lampasas Appraisal District and Coryell Appraisal District.
 - Coryell is projecting an increase due to additional expense for the office in Copperas Cove (a credit was applied in FY 2009 for excess funds not expended). – City's Cost Estimated to be \$164,000 in FY 2010 from \$145,426 in FY 2009 (12.8% increase).
 - Lampasas is projecting a slight increase – City's Cost estimated to be \$3,310 in FY 2010 from \$3,234 in FY 2009 (2.3% increase).
-



Property Tax Values

- Total Change in T.A.V. (including .76 tax rate and property with Tax Ceiling)
 - $1,136,642,723 - 1,138,536,871 = (1,894,148)$
 - 0.166% Decrease below Prior Year
- New Construction Values - \$33,689,800
- 2009 Total Taxable Value of Homesteads with Tax Ceilings - \$81,695,580
- 2009 Tax Ceilings - \$71,955,866
- 2009 Value not Taxed (homesteads with Tax Ceilings) - \$9,739,714 = \$74,022 in Property Tax Revenue
- New Disabled Vet Exemption – Loss in T.A.V. of \$19,703,756 = \$149,749 in Property Tax Revenue

T.A.V. – Taxable Assessed Value



Questions?

**CITY OF COPPERAS COVE
CITY COUNCIL SPECIAL MEETING MINUTES
August 11, 2009 – 6:30 P.M.**

A. CALL TO ORDER

Mayor John Hull called the special meeting of the City Council of the City of Copperas Cove Texas to order at 6:30 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Seffrood gave the Invocation and led the Pledge of Allegiance.

C. ROLL CALL

ALSO PRESENT

John Hull
Cheryl L. Meredith
Charlie D. Youngs - Absent
Chuck Downard
Danny Palmer
Bill L. Stephens - Absent
Willie C. Goode
Frank Seffrood

Andrea M. Gardner, City Manager
Charlie Zech, City Attorney - Absent
Jane Lees, City Secretary

D. CITIZENS' FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

E. PUBLIC HEARINGS – None.

F. ACTION ITEMS

1. Consideration and action to adopt the tax rate for fiscal year 2009-10 on the agenda of a future meeting. ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-1.

Council Member Downard made a motion to propose a tax rate of 76 cents per \$100 of taxable value and set a date to adopt a tax rate for the 2009-10 fiscal year to be held on September 15, 2009 at City Hall at 7:00 p.m. Council Member Meredith seconded the motion and a roll call vote was taken with the following results:

Cheryl L. Meredith	Aye
Chuck Downard	Aye
Danny Palmer	Nay
Willie C. Goode	Aye
Frank Seffrood	Nay

Motion failed lacking four required votes.

Council Member Seffrood made a motion to propose a tax rate of 77 cents per \$100 of taxable value and set a date to adopt a tax rate for the 2009-10 fiscal year to be held on September 15, 2009 at City Hall at 7:00 p.m. Council Member Palmer seconded the motion and a roll call vote was taken with the following results:

Cheryl L. Meredith	Aye
Chuck Downard	Aye
Danny Palmer	Aye
Willie C. Goode	Nay
Frank Seffrood	Aye

Motion passed four to one.

2. Consideration and action on calling for Public Hearings on the proposed tax increase for the 2009-2010 fiscal year to be held on August 25, 2009 and September 8, 2009 at City Hall at 7:00 p.m. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-2.

Council Member Downard made a motion to schedule Public Hearings on the proposed tax increase for the 2009-10 fiscal year for August 25, 2009 and September 8, 2009 at City Hall at 7:00 p.m. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

3. Consideration and action on a resolution expressing the opposition to the proposed rule amendment provided by the Public Utility Commission of Texas due to the negative impact to the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-3.

Council Member Seffrood made a motion to approve agenda item I-3. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

The Resolution caption is as follows:

RESOLUTION NO. 2009-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, EXPRESSING THE OPPOSITION TO THE PROPOSED RULE AMENDMENT PROVIDED BY THE PUBLIC UTILITY COMMISSION OF TEXAS DUE TO THE NEGATIVE IMPACT TO THE CITY OF COPPERAS COVE, TEXAS.

4. Consideration and action on a resolution expressing intent to finance expenditures to be incurred for the police facility project. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-4.

Council Member Palmer made a motion to approve agenda item I-4. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

The Resolution caption is as follows:

RESOLUTION NO. 2009-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED.

G. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 6:52 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
August 11, 2009 – 7:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the workshop meeting of the City Council of the City of Copperas Cove Texas to order at 7:04 p.m.

B. ROLL CALL

John Hull	Andrea M. Gardner, City Manager
Cheryl L. Meredith	Charles Zech, City Attorney - Absent
Charlie D. Youngs - Absent	Jane Lees, City Secretary
Chuck Downard	
Danny Palmer	
Bill L. Stephens - Absent	
Willie C. Goode	
Frank Seffrood	

C. WORKSHOP ITEMS

1. Presentation and discussion of the Fiscal Year 2009-10 Proposed Budget.
Wanda Bunting, Director of Financial Services

Andrea Gardner, City Manager, discussed the budget process, required deadlines and recommended dates for the City Council to submit changes to the proposed budget. Ms. Gardner handed out a revised budget calendar due to the rescheduling of Council Meetings. She referred the Council to the City Charter, Section 6.08 which discusses the public hearings required when proposing amendments to the proposed budget. In addition, Ms. Gardner passed out a "Budget Points" sheet which discussed the health benefits currently available to City employees and the proposed replacement of computers in the various City departments.

Wanda Bunting, Director of Financial Services, gave an overview presentation of the outside organizational budget requests for the FY 2009-10 proposed budget. The following organizations made presentations:

Marty Smith	Copperas Cove Chamber of Commerce & Visitors Bureau
Francie Charles	Boys & Girls Clubs of Copperas Cove
Donna Howard	Copperas Cove Downtown Association
Betty Price/Jack Welch	CHAMPS – Heart of Texas Bowl
William Hall	Copperas Cove Country Opry
Robert Ator	Hill Country Transit District – The HOP
Robin Crouse	USO Fort Hood
Monica Hull	Copperas Cove Image Campaign
Dan Yancey	Copperas Cove Economic Development Corporation

All presentations and handouts are attached and made a part of these minutes.

2. Provide direction to the City Manager regarding the Fiscal Year 2009-10 proposed budget. **Andrea M. Gardner, City Manager**

Council Member Downard requested a more detailed CCEDC budget and Council Member Palmer requested a better break out on what was spent in the Hotel/Motel Tax Fund.

3. Discussion on establishing the 2010 Charter Commission. **Andrea M. Gardner, City Manager**

Ms. Gardner stated that the City Council postponed appointments to the Commission at the July 21, 2009 meeting, in order to establish ground rules for the number of individuals to be appointed, when the Commission's recommendations were to be submitted to the City Council, and how many public hearings were to be held.

4. Provide direction to the City Manager regarding the establishment of the 2010 Charter Commission. **Andrea M. Gardner, City Manager**

After discussion, the Council Members present came to a consensus on the following:

1. To appoint a minimum of 13 and a maximum of 15 individuals to the Commission, in addition to the two Council Members already appointed—Frank Seffrood and Cheryl L. Meredith.
2. That the Charter Commission should choose a chairperson from among the individuals appointed.
3. That recommendations from the Commission should be brought before the City Council no later than the first regular Council meeting in February 2010.
4. That two public hearings will be held on the Commission's recommendations.

D. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 9:30 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary



City of Copperas Cove

*Outside Organizational
Budget Requests
FY 2009-10 Budget*

HOTEL OCCUPANCY TAX FUND BUDGET REQUESTS

Organization	Budget FY 2008-09	Requested FY 2009-10	Proposed FY 2009-10	Unmet Needs FY 2009-10
Chamber of Commerce	\$150,000	\$200,000	\$150,000	\$50,000
Boys & Girls Club	\$13,000	\$13,000	\$13,000	\$-
Copperas Cove Downtown Association	\$12,000	\$12,000	\$12,000	\$-
America's Drug Free (C.H.A.M.P.S)	\$20,000	\$30,000	\$20,000	\$10,000
Cove Live Community Theatre	\$3,000	\$-	\$-	\$-
Copperas Cove Country Opry	\$3,000	\$16,104	\$3,000	\$13,104
Total	\$201,000	\$271,104	\$198,000	\$73,104

HOTEL OCCUPANCY TAX FUND REQUIREMENTS / REQUESTS

Two Part Test that every Expenditure the Local Hotel Occupancy Tax MUST meet to be Valid:

Criteria #1: Every expenditure must DIRECTLY enhance and promote tourism AND the convention and hotel industry.

AND

Criteria #2: Every expenditure of the Hotel Occupancy Tax must clearly fit into one of six statutorily provided categories for expenditures of local hotel occupancy tax revenues.

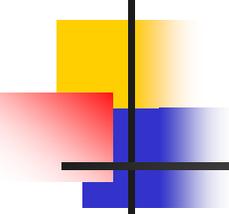
HOTEL OCCUPANCY TAX FUND REQUIREMENTS / REQUESTS

Six categories for expenditures of the Hotel Occupancy Tax:

- 1: Funding the establishment, improvement, or maintenance of a convention center or visitor information center.*
- 2: Paying the administrative costs for facilitating convention registration.*
- 3: Paying for advertising, solicitations, and promotions that attract tourists and convention delegates to the City or its vicinity.*
- 4: Expenditures that Promote the Arts.*
- 5: Funding Historical Restoration or Preservation Programs.*
- 6: Funding costs in certain counties to hold Sporting Events that substantially increase Hotel Activity.*

HOTEL OCCUPANCY TAX FUND REQUIREMENTS / REQUESTS

Organization	Advertising Minimum Requirement = 1/7 th	Promotion of the Arts Maximum Requirement = 15%
Minimum / Maximum Requirements	\$26,815	\$28,155
Chamber of Commerce <i>(\$150,000 of \$200,000 total request in Proposed Budget)</i>	\$28,750	\$-
Boys & Girls Club	\$-	\$13,000
Copperas Cove Downtown Association	\$12,000	\$-
America's Drug Free (C.H.A.M.P.S) <i>(\$20,000 of \$30,000 total request in Proposed Budget)</i>	\$8,000	\$-
Copperas Cove Country Opry <i>(not funded in Proposed Budget – only \$3,000 of \$16,104 total request is included in Proposed Budget)</i>	\$- \$4,104	\$3,000 \$9,000
Texas Lodging – Advertising	\$2,500	\$-
Total Requests	\$55,354 <i>(Satisfies Requirement)</i>	\$25,000 <i>(Under Maximum)</i>

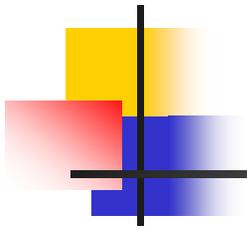


GENERAL FUND BUDGET REQUESTS

Organization	Budget FY 2008-09	Requested FY 2009-10	Proposed FY 2009-10	Unmet Needs FY 2009-10
Copperas Cove Country Opry	\$-	\$3,600	\$-	\$3,600
Hill Country Transit District – The HOP	\$13,688	\$21,989	\$13,668	\$8,321
Hill Country Transit District – HOP Bus	\$25,461	\$-	\$-	\$-
USO	\$5,000	\$5,000	\$2,500	\$2,500
<i>Total</i>	<i>\$44,149</i>	<i>\$30,589</i>	<i>\$16,168</i>	<i>\$14,421</i>



*Copperas Cove
Chamber of Commerce &
Visitors Bureau
FY 2009-2010 Budget*



Copperas Cove Chamber of Commerce & Visitors Bureau Mission Statement

The Copperas Cove Chamber is organized to advance the general welfare and prosperity of the Copperas Cove area so that its citizens and all areas of its business community shall prosper. All necessary means of promotion shall be provided and particular attention and emphasis shall be given to the economic, civic, commercial, cultural, industrial and educational interests of the area.

Copperas Cove Chamber of Commerce & Visitors Bureau

Key Activities

- Bike and Run Central Texas - Brings in 2000 to 3000 people annually + visitors that come in between events to bike/run on our roadways
- Rabbit Fest – Held annually and hosts 60,000 to 80,000 visitors
- Ogletree Gap Fest – Held annually with 4000 to 6000 visitors for the two day event
- Advertising to promote Copperas Cove – The chamber promotes our city 24/7 with 3 websites, numerous brochures throughout Texas and surrounding states, newsletters, AUSA, relocations packets, Visitors Bureau, maps and word of mouth

Copperas Cove Chamber of Commerce & Visitors Bureau

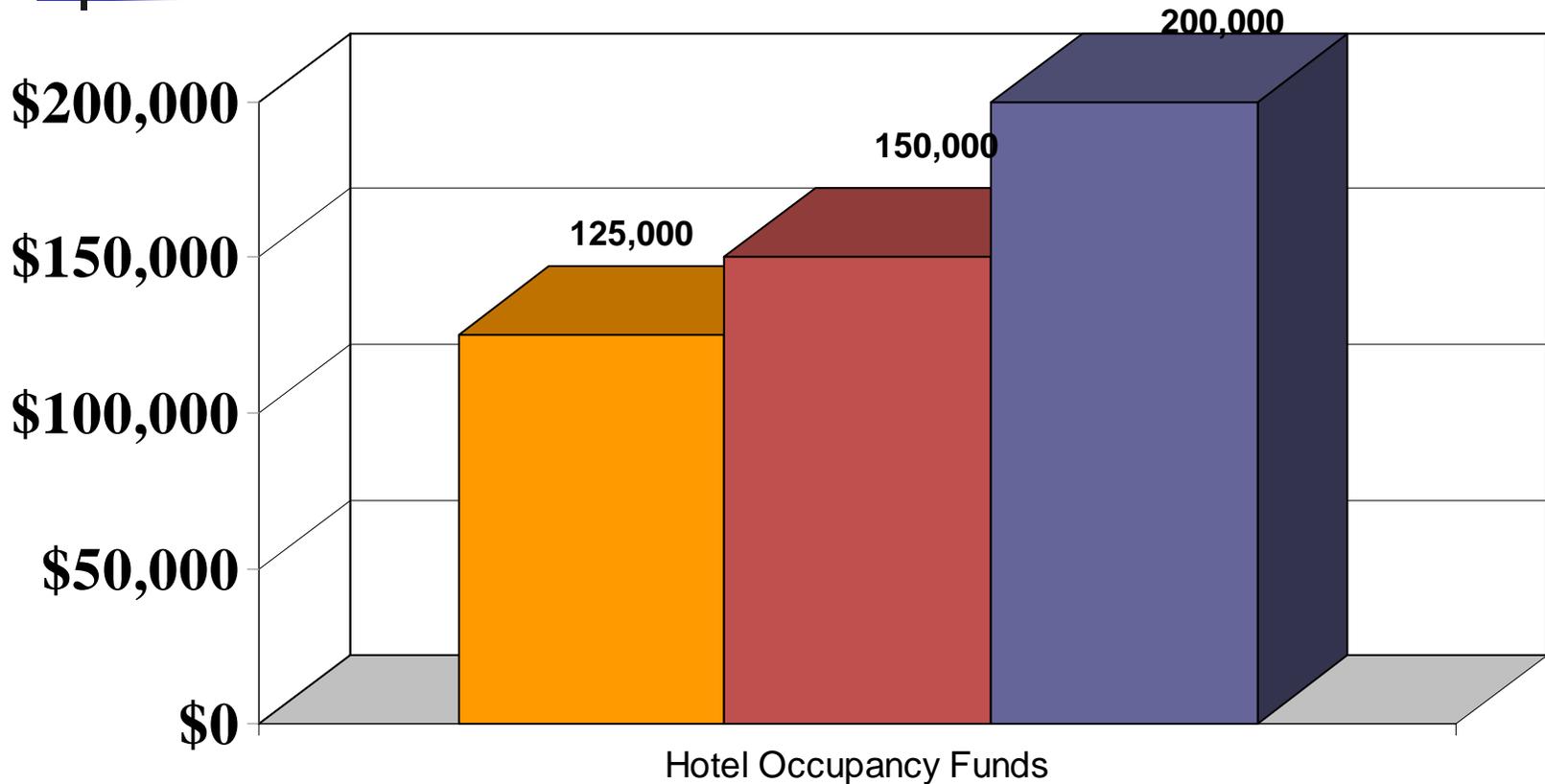
Hotel Occupancy Tax Fund

Criteria #1: First, every expenditure must DIRECTLY enhance and promote tourism AND the convention and hotel industry.

- Funding the establishment, improvement, or maintenance of a convention center or visitor information center
- Pay the administrative costs for facilitating convention registration
- Paying for advertising, solicitations, and promotions that attract tourists and convention delegates to the city or its vicinity
- Expenditures That Promote the Arts
- Funding Historical Restoration or Preservation Programs
- Funding costs in our county to hold sporting events that substantially increase hotel activity
- Fund the Enhancement or Upgrading of Existing Sports Facilities or Sports Fields for Certain Municipalities
- Funding transportation systems for tourists
- The Chamber of Commerce meets the #1 Criteria for expenditures of Hotel/Motel Occupancy Tax**

Copperas Cove Chamber of Commerce & Visitors Bureau

FY 2009-10 Budget Request



■ FY2007-08 Actual

■ FY2008-09 Projected

■ FY2009-10 Budget Reques

Copperas Cove Chamber of Commerce & Visitors Bureau

Preliminary Budget - \$150,000

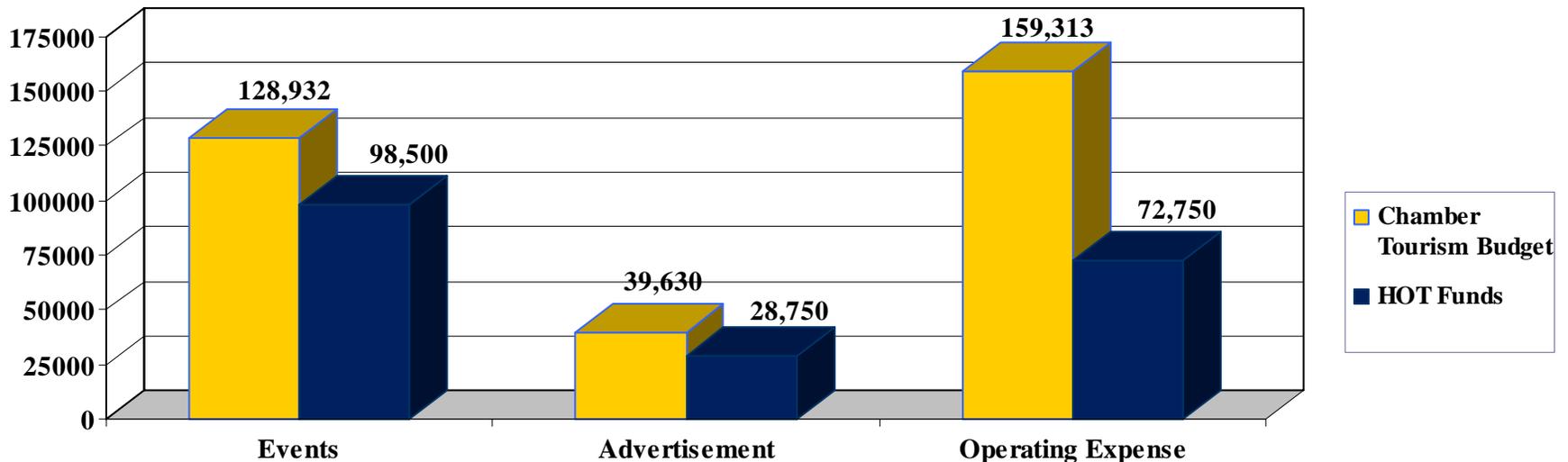
Unmet Needs - \$50,000

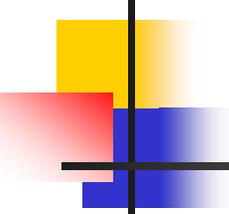
Explanations and Justifications

➤ In our effort to promote tourism to Copperas Cove we face many expenses in the festival and events, advertisement and the basic operating expenses.

The following graphs will indicate the tourism budget vs. the actual funds received.

The unmet needs in the budget are paid out of the "Chamber Operating Fund."





Copperas Cove Chamber of Commerce & Visitors Bureau

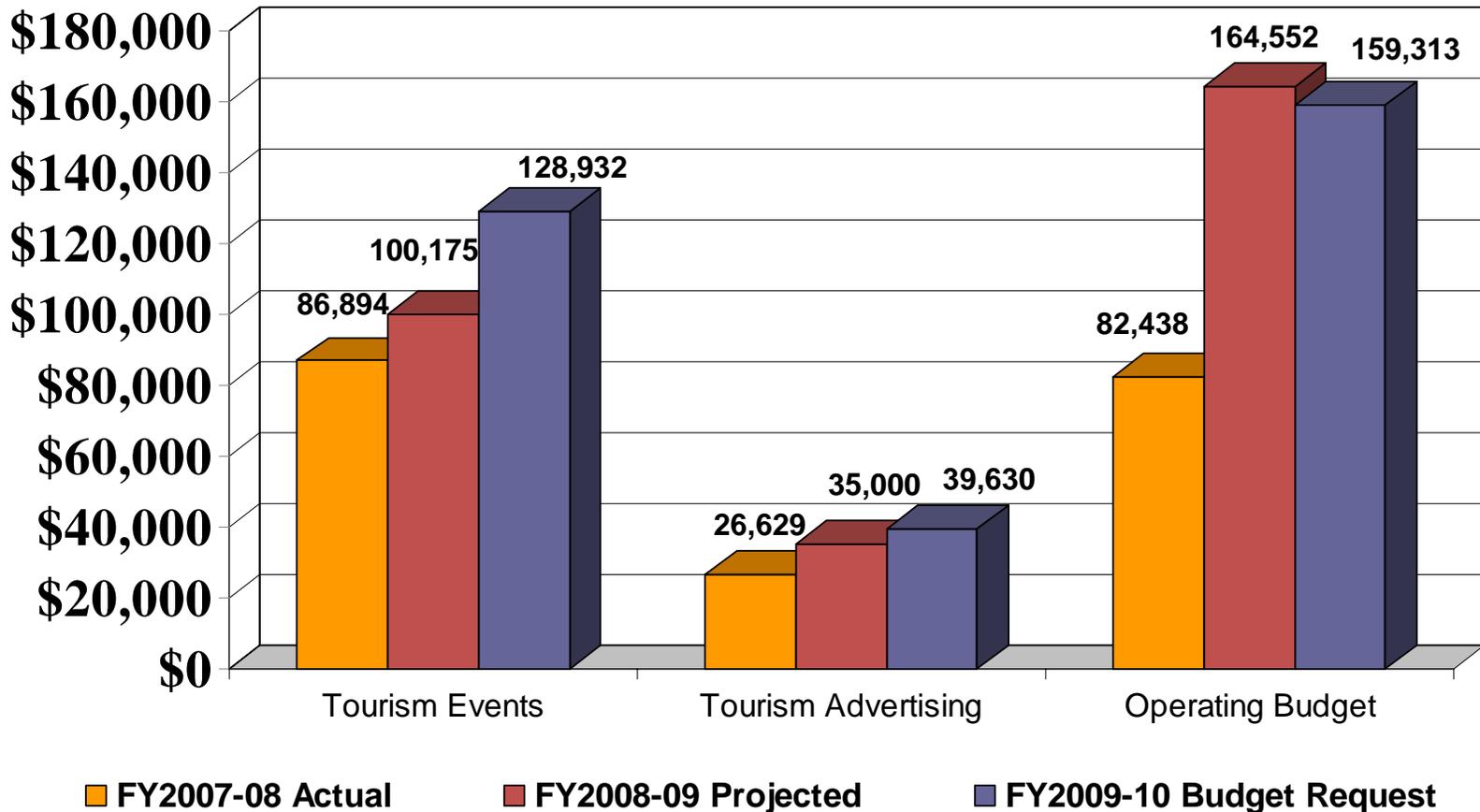
FY 2008-09 Hotel Motel Tax - \$150,000
FY 2009-2010 Hotel Motel Tax - \$200,000
Additional Unmet Needs - \$127,875
(Paid out of Chamber Operating Budget)

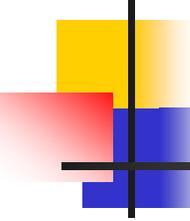
Explanations and Justifications

- In our effort to promote tourism to Copperas Cove we face many expenses in the festival and events, advertisement and the basic operating expenses.
- The Unmet needs stated above are paid out of the "Chamber Operating Fund."

Copperas Cove Chamber of Commerce & Visitors Bureau

Chamber Tourism Budget FY2009-2010





Copperas Cove Chamber of Commerce & Visitors Bureau

Chamber Total Tourism Preliminary Budget - \$327,875

Chamber Total Tourism Unmet Needs - \$127,875

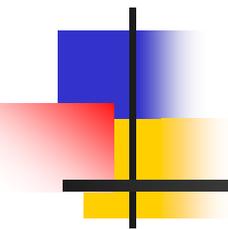
Explanations and Justifications

- In our effort to promote tourism to Copperas Cove we face many expenses in the festival and events, advertisement and the basic operating expenses.
- The following graphs will indicate the tourism budget vs. the actual funds received.
- The Unmet needs in the budget are paid out of the "Chamber Operating Fund."

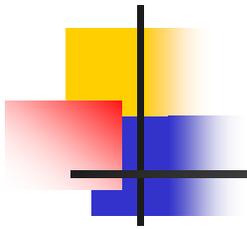
Copperas Cove Chamber of Commerce & Visitors Bureau

Performance Measures

Performance Measure	FY 2007-08 Actual	FY 2008-09 Projected	FY 2009-10 Target
# of Hotel Rooms Filled <i>(Required for Hotel Occupancy Tax Fund Requests)</i>	172	172	210
# in Attendance	87,865	87,865	88,690
# of Participants (*Supporting Event)	6,150	6,150	6,208
# of Vendors	112	119	129
*Paid and Unpaid Staff, Volunteers			



*Boys & Girls Clubs of
Copperas Cove
FY 2009-10 Budget*



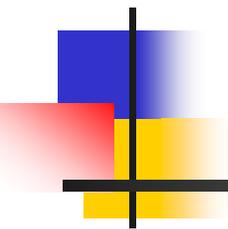
Boys & Girls Clubs of Copperas Cove

Mission Statement

To inspire and enable all youth, especially those who need us the most, to realize their full potential as productive, responsible and caring citizens.

Boys & Girls Clubs of Copperas Cove

Key Activities



In Copperas Cove, the Boys & Girls Clubs serve the most kids after-school and all day in the summer providing programs for youth in five core program areas:

- Health and Life Skills
- The Arts
- Sports, Fitness and Leisure
- Character and Leadership Skills
- Education and Career Development Skills

The Arts

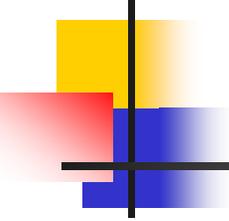


Character and Leadership Skills



Sports, Fitness and Leisure





Health and Life Skills

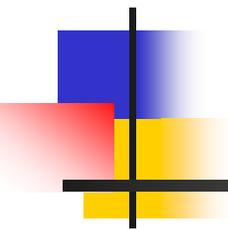


Education and Career Development



Boys & Girls Clubs of Copperas Cove
Music at the Gap / The Arts

Funding Type Requested
Hotel Occupancy Tax Fund

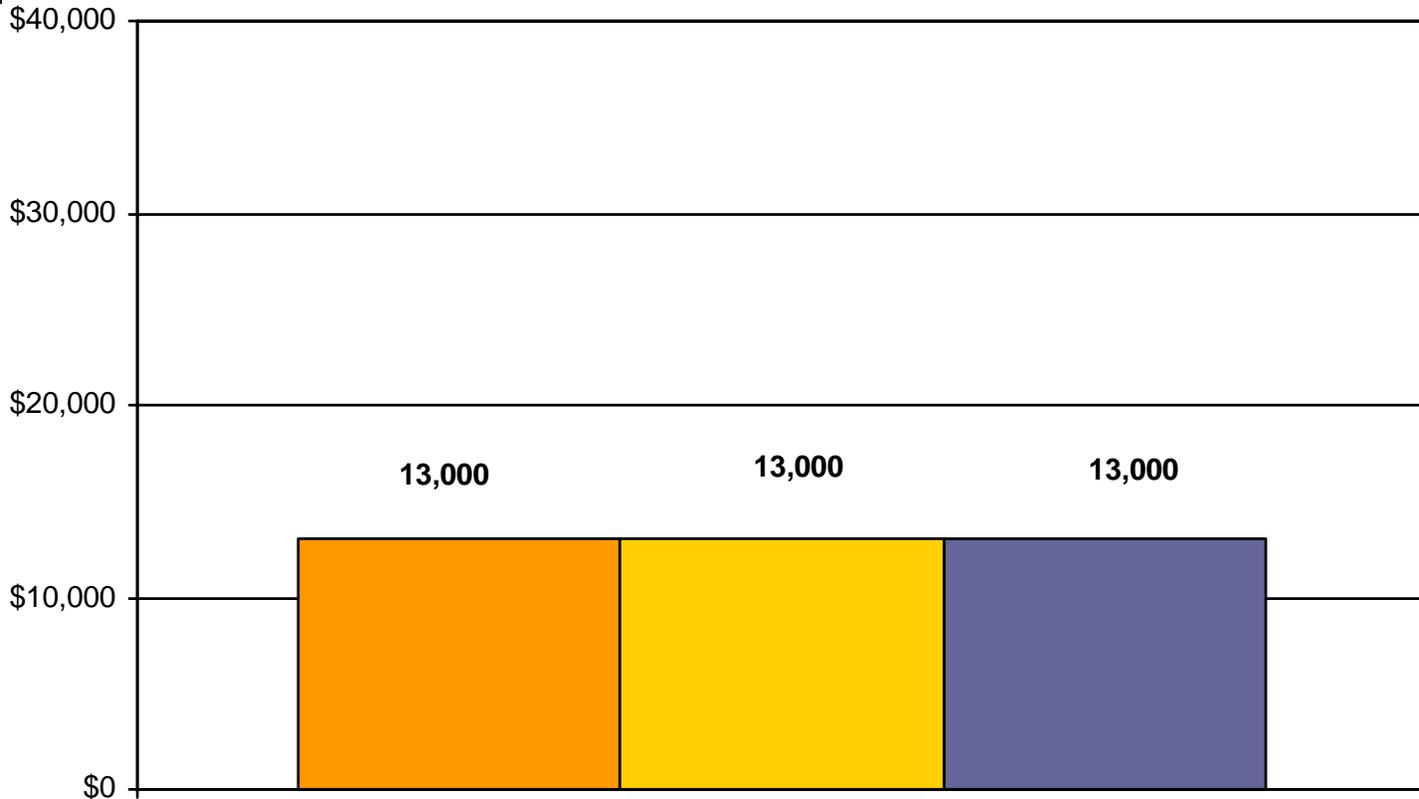


Category

Criteria #2 (4): Expenditures That Promote the Arts

Boys & Girls Clubs of Copperas Cove

FY 2009-10 Budget Request



Music at the Gap Summer Concert Series

■ FY2007-08 Actual ■ FY2008-09 Projected ■ FY2009-10 Budget Request

Boys & Girls Clubs of Copperas Cove

Preliminary Budget - \$13,000

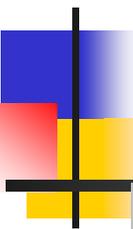
Unmet Needs - \$0

Explanations and Justifications

- To provide a quality summer concert series with professional singer/songwriters for families as the target audience that promotes tourism and local hotel activity.
- Concerts: FREE to the general public / 3 evening concerts and 2 FREE kid's concerts.
- Sustainability: Sixth year, increasing attendance each year.
- Quality Standards: National and Regional recognition awards for Program Excellence.
- Additional benefits to youth: Exposure and education from Grammy-nominated musicians; 4th year to host a Music Camp for Teens; enhanced award-winning Arts Program at the Boys & Girls Club.

Boys & Girls Clubs of Copperas Cove

Performance Measures

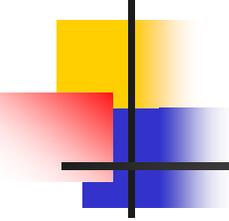


Performance Measure	FY 2007-08 Actual	FY 2008-09 Projected	FY 2009-10 Target	
# of Hotel Rooms Filled	58	80	85	
# in Attendance	752	750	800	
# of Participants	24	15	25	
# of Vendors	1	1	1	



City of Copperas Cove

*Copperas Cove
Downtown Association
FY 2009-10 Budget*



Copperas Cove Downtown Association ***Mission Statement***

The Copperas Cove Downtown Association's mission is to develop and revitalize downtown Copperas Cove, which will improve the City's image, build a stronger tax base, increase goods and services available in the community and enhance the general economic health of Copperas Cove.

Copperas Cove Downtown Association

Key Activities

- **National Night Out:** In October of each year, we partner with the Copperas Cove Police Department to kick off National Night Out.
- **City-Wide Garage Sale:** The event is held the first Saturday in June. Over fifty folks display their wares — everything from delicate figurines and wind chimes to used furniture.

Copperas Cove Downtown Association

Key Activities

- **Independence Day Decorating Contest:** We sponsor an Independence Day Decorating Contest for all Copperas Cove Businesses.
- **Safe Halloween Celebration:** On October 31 of each year, we sponsor a Safe Halloween Celebration. The event brings more than 1,000 children to downtown Copperas Cove for candy, games, food and fun.

Copperas Cove Downtown Association

Key Activities

- **Krist Kindl Markt:** This three-day event the first weekend in December draws over 10,000 people and more than 100 vendors — a wonderful Christmas shopping adventure with live entertainment.

Copperas Cove Downtown Association

Funding / Category

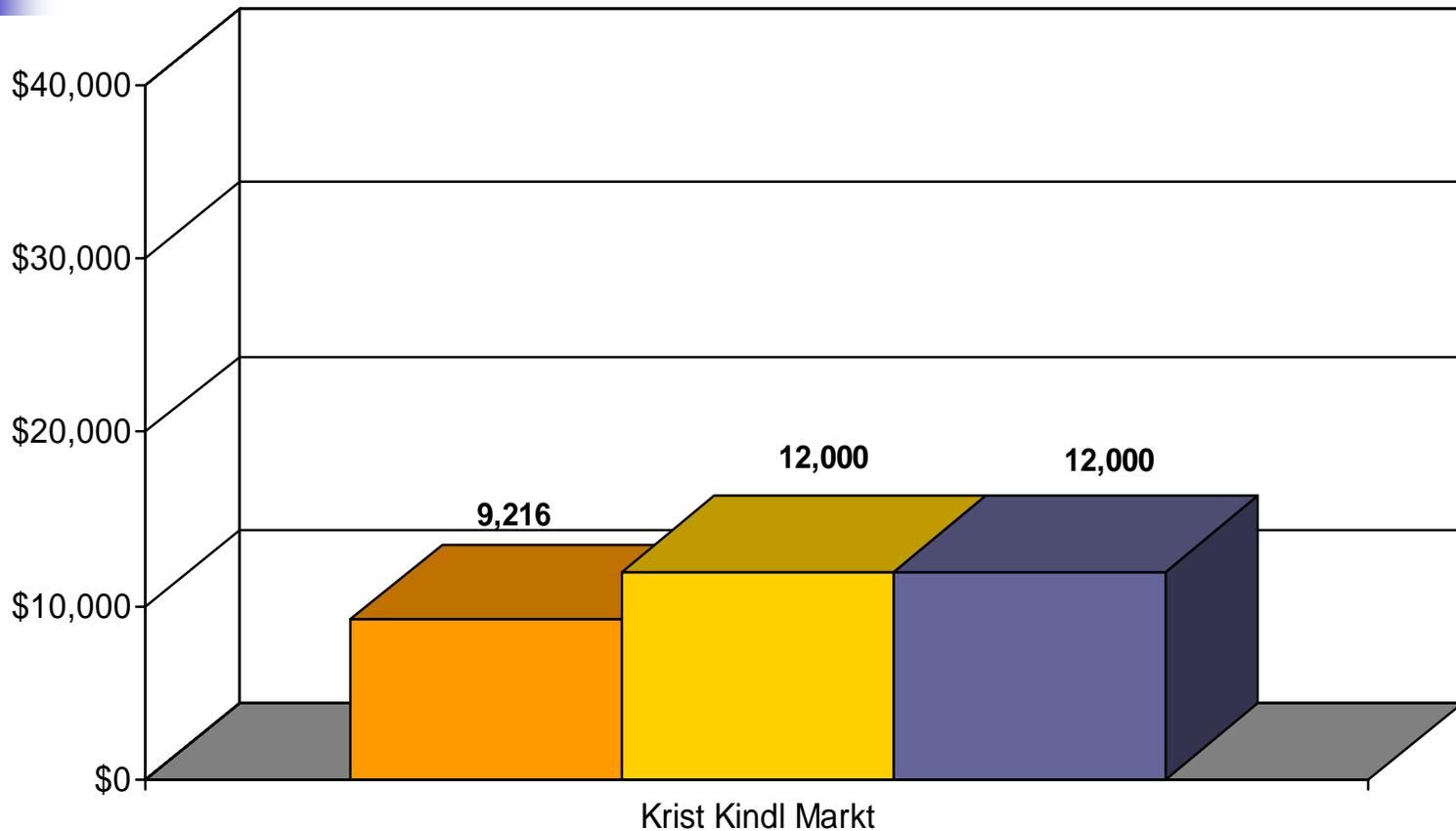
Funding Type Requested

Hotel Occupancy Tax Fund

Criteria #2, Category 3

- **Krist Kindl Markt (\$12,000)** to pay for advertising, solicitations and promotions that attract tourists and convention delegates to the city or its vicinity.

Copperas Cove Downtown Association FY 2009-10 Budget Request



■ FY2007-08 Actual ■ FY2008-09 Projected ■ FY2009-10 Budget Request

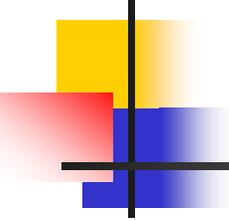
Copperas Cove Downtown Association

Preliminary Budget – \$12,000

Unmet Needs - \$0

Explanations and Justifications

- \$12,000 for advertising for Krist Kindl Markt:
 - Radio
 - Changeable Billboard
 - Billboard campaign (outside Copperas Cove)
 - Additional TV ads
 - Brochures to Texas Tourism Centers



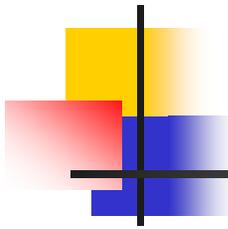
Copperas Cove Downtown Association

Performance Measures

Performance Measure	FY 2007-08 Actual	FY 2008-09 Projected	FY 2009-10 Target
# of Hotel Rooms Filled <i>(Required for Hotel Occupancy Tax Fund Requests)</i>	50	50	60
# in Attendance	10,000	12,000	14,000
# of Participants	50	50	60
# of Vendors	120	120	130



CHAMPS
Heart of Texas Bowl
FY 2009-2010 Budget



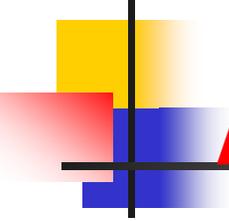
CHAMPS

Heart of Texas Bowl

Mission Statement

**America's Drug Free Productions
provides community wide activities to
promote the awareness of the abuse
of alcohol and illicit drugs.**

CHAMPS



Heart of Texas Bowl

Key Activities

- H.O.T. Bowl Football Game – Rewards and honors Schools, Football Teams, Fans, Bands, Dance Teams, Cheerleaders for a successful season.
- H.O.T. Bowl Banquet – Semi-Formal banquet honoring the Teams, Coaches, Families and Administration
- H.O.T. Bowl School Assemblies – Football Team representatives and Coaches visit local elementary schools and talk about the dangers of illicit drugs and alcohol abuse.
- H.O.T. Bowl MVP – Local Media votes on the MVP's from the 2 teams during the game and the trophies are awarded to one outstanding player from each team following the game.

CHAMPS

Heart of Texas Bowl

Hotel Occupancy Tax Fund Request

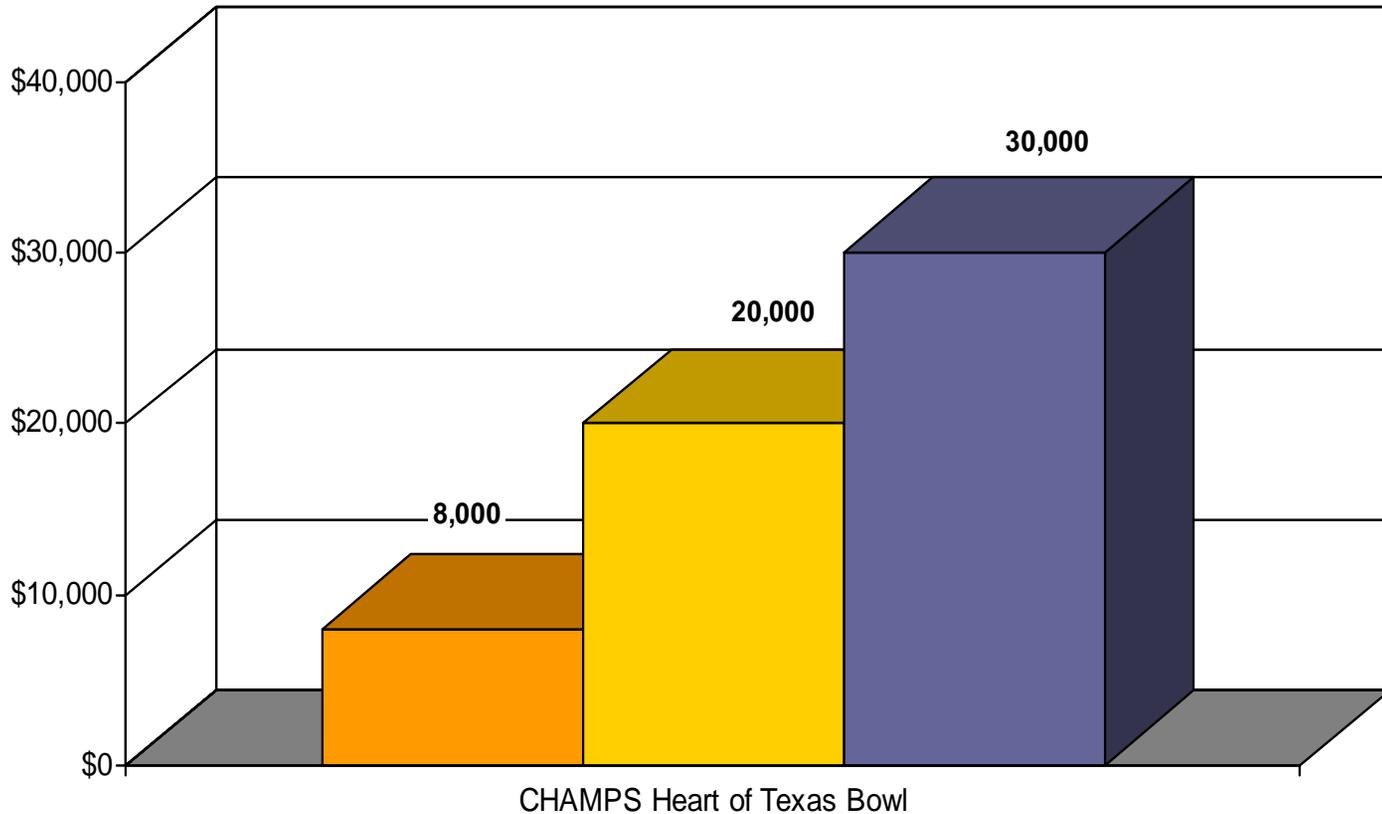
Category (Categories)

- Provide the category or categories for the amount(s) in which your request pertains – This information is required for all Hotel Occupancy Tax Funds Requested.
- See pages 3-7 of the “Use of Local Hotel Occupancy Tax Revenues” document that was provided at the Budget Kickoff for a description of each category.

CHAMPS

Heart of Texas Bowl

FY 2009-10 Budget Request



■ FY2007-08 Actual

■ FY2008-09 Actual

■ FY2009-10 Budget Request

CHAMPS

Heart of Texas Bowl

Preliminary Budget - \$20,000

Unmet Needs - \$10,000

Explanations and Justifications

- Teams Housing and Meals – \$15,000 (2 nights per Team)
- Advertising – \$8,000 (Radio, T.V. and Newspapers)
- Awards – \$4,000 (Team and MVP Trophies, Individual and Coaches Gifts)
- Banquet Expenses – \$3,000 (Catering, Decorations, Tickets, Entertainment)
- Other Expenses – \$14,000 (Programs, Bowl Fee, Game Administration, Signage, Tickets, Team Assemblies, Hospitality)

CHAMPS

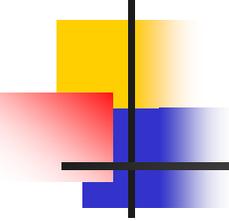
Heart of Texas Bowl

Performance Measures

Performance Measure	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10 Target
# of Hotel Rooms	173	229	280	305
# in Attendance	2100	2400	2800	3100
# of Participants	300	300	300	300
# of Visiting Coaches	16	27	34	40

CHAMPS Heart of Texas Bowl

Success Facts



Year	College	Score	College	Score
2001	Coffeyville CC, KS	49	Navarro College, TX	14
2002	Trinity Valley CC, TX	33	Jones County JC, MS	22
2003	Tyler JC, TX	55	Rochester Comm. & Tech. College, MN	3
2004	Hutchinson VV, KS	15	Tyler JC, TX	10
2005	Cisco JC, TX	47	Dodge City CC, KS	28
2006	Kilgore College, TX	19	Ft. Scott CC, KS	7
2007	Mississippi Gulf Coast CC	62	Kilgore College, TX	28
2008	Ft. Scott CC, S	30	Blinn College, TX	14

CHAMPS Heart of Texas Bowl Success Facts Cont.

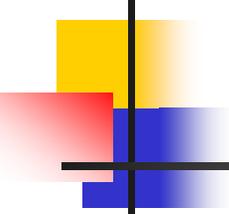


With Mississippi Gulf Coast Community College's convincing victory in the 2007 HOT Bowl, they were awarded the 2007 NJCAA National Championship.

Many former bowl players are currently playing in the NFL including current NY Giant running back Brandon Jacobs who was 2001 HOT Bowl MVP and 2007 Super Bowl Champion.



*Copperas Cove Country Opry
FY 2009-10 Budget*



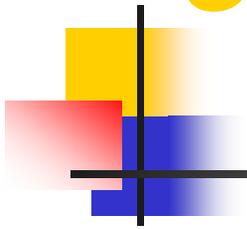
Copperas Cove Country Opry

Mission Statement

The Copperas Cove Country Opry Inc. is designed to provide hometown-oriented family entertainment for the entire community and to help promote tourism in the Copperas Cove area.

It is designed to inspire our young, not only to portray their talent, but to interact positively with generations across the board.

It is intended to help preserve and perpetuate the heritage reflected in the original country and gospel music as performed by men and women who settled the South and Southwestern United States.

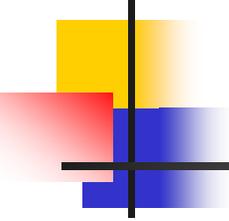


Copperas Cove Country Opry

Key Activities

The Copperas Cove Country Opry is designed to provide hometown-oriented family entertainment for the entire community in order to promote tourism to the Copperas Cove area.

Each month the Copperas Cove Country Opry selects entertainers to provide live entertainment before a live audience.



Copperas Cove Country Opry

Funding / Category

Funding Type Requested

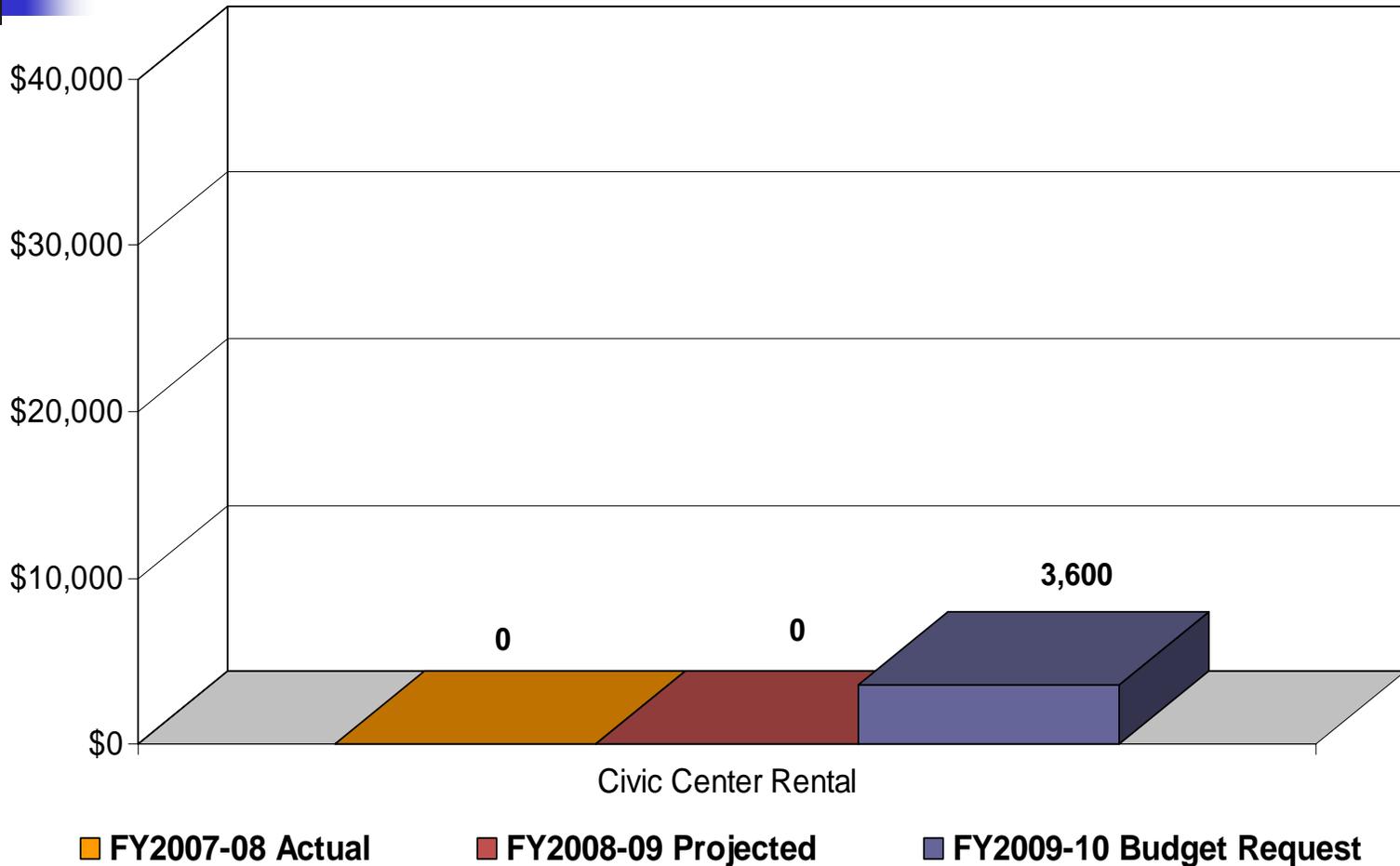
General Fund

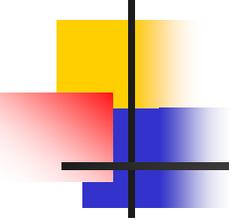
Category (Categories)

- Rent and setup of Civic Center. \$300@month x 12 = \$3,600.

Copperas Cove Country Opry

FY 2009-10 Budget Request





Copperas Cove Country Opry

Funding / Category

Funding Type Requested

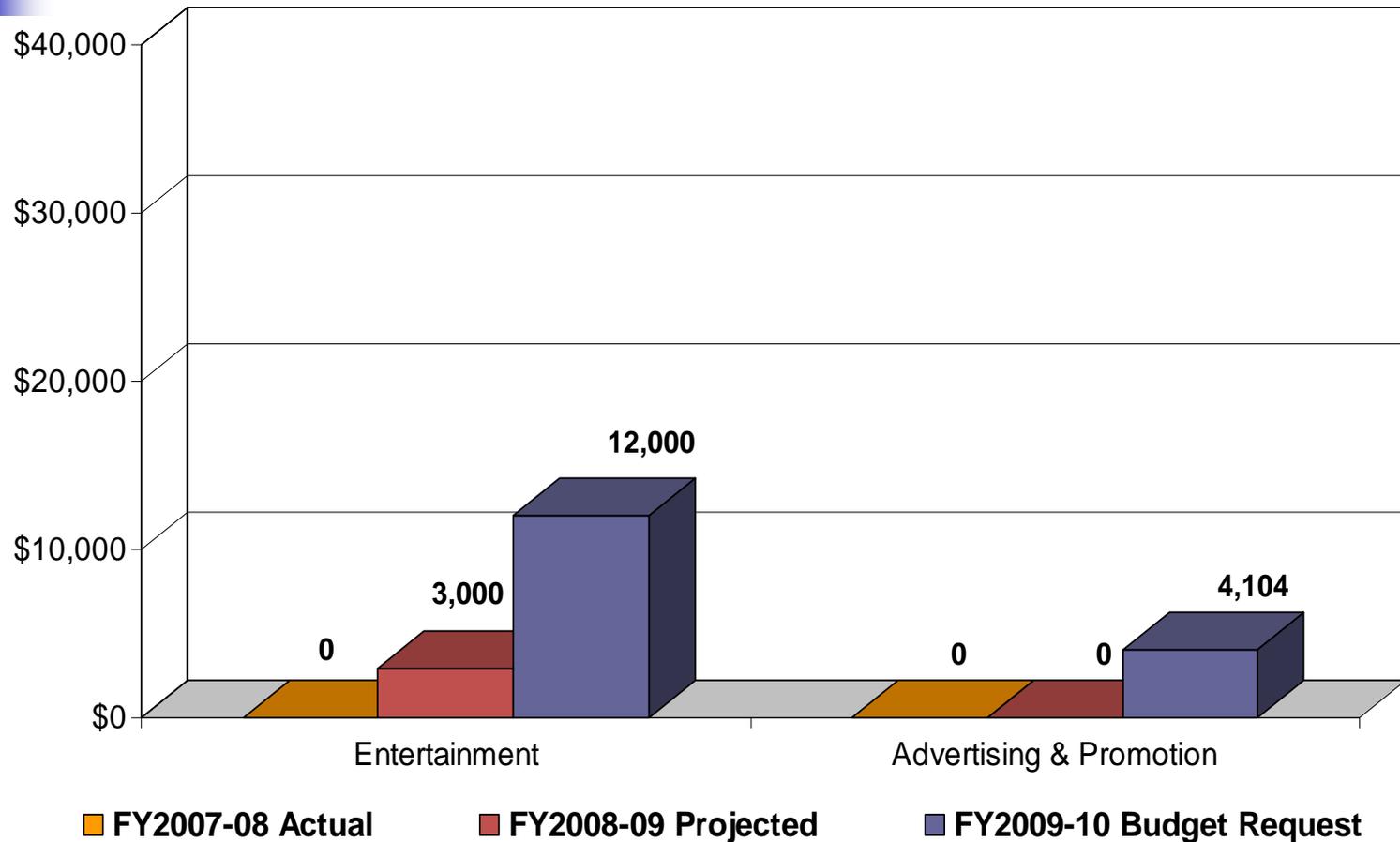
Hotel Occupancy Tax Fund

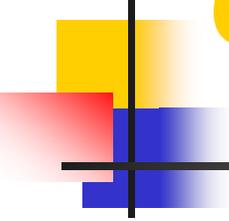
Category (Categories)

- Category 3 for advertising and promotion of our events. Cost \$342 a month x 12 = \$4,104.
- Category 4 for the payment of the band at \$1,000 per month x 12 = \$12,000.

Copperas Cove Country Opry

FY 2009-10 Budget Request





Copperas Cove Country Opry

Preliminary Budget - \$3,000

Unmet Needs - \$16,704

Explanations and Justifications

➤ General Fund

➤ \$3,600 will be use for the rental and set-up of space at the Copperas Cove civic center. \$300@monthx12.

➤ Hotel Occupancy Tax Fund

➤ \$4,104 will be use for advertising in local and surrounding newspapers for twelve months.
\$342@monthx12.

➤ \$12,000 will be use to pay for the band for twelve months. \$1,000@monthx12.

Copperas Cove Country Opry

Performance Measures

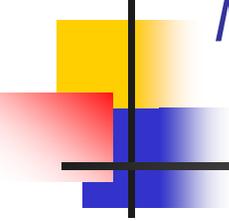
Performance Measure	FY 2007-08 Actual	FY 2008-09 Projected	FY 2009-10 Target
# of Hotel Rooms Filled <i>(Required for Hotel Occupancy Tax Fund Requests)</i>	6	10	15
# in Attendance	512	550	550
# of Participants	216	216	216



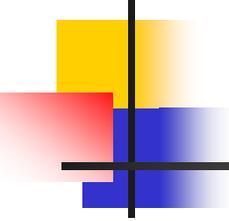
*Hill Country Transit District -
The HOP
FY 2009-10 Budget*

Hill Country Transit District

Mission Statement



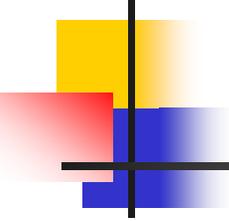
Hill Country Transit District, a political subdivision of the State of Texas, is a regional public transit system whose mission is to build, refine, and operate a safe, dependable, and effective transportation network that provides mobility, improves the quality of life, and stimulates economic development through the provision of rural, urban fixed route, and ADA complementary paratransit service for citizens and visitors of the Central Texas area.



Hill Country Transit District

Key Activities

Hill Country Transit District operates The HOP, Central Texas' Regional Public Transit System. The HOP provides transit service throughout a nine-county transit district. One of the three transit divisions operated provides urban fixed route and ADA complementary paratransit service in the Copperas Cove area.

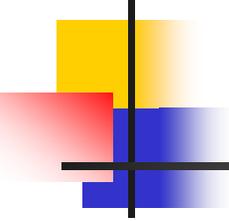


Hill Country Transit District

Key Activities

Provide fixed route services including Route 65 to circulate within Copperas Cove, Route 100 that serves major destinations and connects Copperas Cove with Killeen service routes, and Route 200 that serves as a Connector route between the two primary urban areas served by The HOP.

Provide door-to-door service for people who, because of a mental or physical disability, cannot use regular fixed route service.



Hill Country Transit District

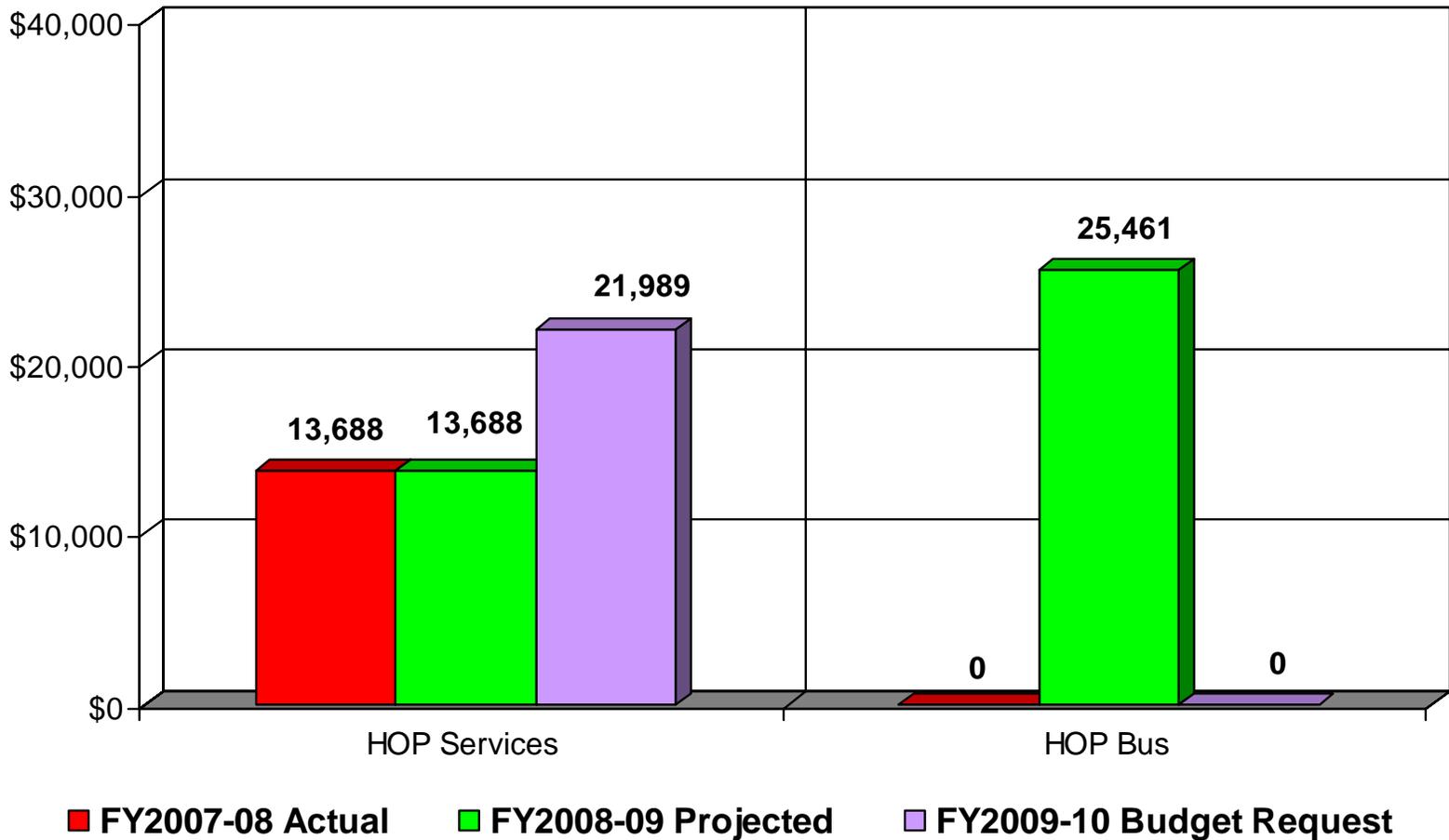
Funding / Category

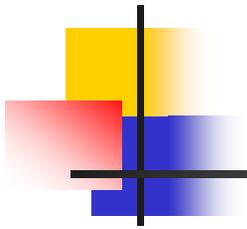
The funding requested is
General Fund request.

HCTD is not requesting use of
local hotel occupancy tax
revenues.

Hill Country Transit District

FY 2009-10 Budget Request



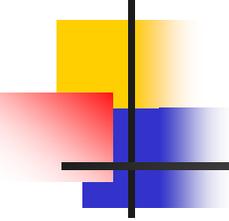


Hill Country Transit District

Preliminary Budget - \$13,668

Unmet Needs \$8,321

HCTD (The HOP) prepares a budget each year, identifying potential revenue and funding sources, and identifying expenses associated with the continued provision of regional public transit services. Typically, there is a funding shortfall, and each city in which urban services are provided is requested to contribute a pro-rated share of local cash match.



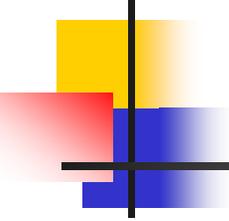
Hill Country Transit District

Performance Measures

<i>PERFORMANCE MEASURES</i>	2008 ACTUAL	2009 PROJECTED	2010 TARGET
<i>PASSENGERS PER MONTH</i>	2121	2249	2300



*USO Fort Hood
FY 2009-2010 Budget*



USO Fort Hood

Mission Statement

The USO is a private, nonprofit organization whose mission is to support the troops by providing morale, welfare and recreation-type services to our men and women in uniform. The original intent of Congress — and enduring style of USO delivery — is to represent the American people by extending a touch of home to the military

USO Fort Hood

Key Activities

- **USO Center Bldg. 1871 50th Street**
 - Open 7 days a week allowing troops to use computers, gaming systems, theater, arcade, fax, WiFi café, copier and fax machine. More than 3,800 Soldiers use the center monthly.
- **Outbound Flight Support**
 - Providing support to deploying Soldiers through cold beverages, snacks, USO Care Packages, phone cards and quiet room.
- **In Bound Flight Support**
 - Providing family members beverages and snacks while they await the return of their loved one.
- **Expeditionary Programming**
 - USO Canteen provides support through programs like Roll Call Friday, Motor Pool Monday and Field Exercises. Providing Soldiers with free lunches, breakfast and snacks.
- **United Through Reading**
 - USO Fort Hood hosts this program allowing Soldiers to select a book and be recorded reading the book. Once the Soldier deploys USO sends the book and DVD of the recording to the family.
- **Operation Enduring Care**
 - An on going program for the Warriors in Transition. USO Fort Hood has committed to provide 2 dayrooms which will be manned around the clock for use by all WTU Soldiers.
- **Special Events**
 - Yearly events that bring families together such as Harvest Festival and Mobile Santa are base wide events providing free entertainment and refreshments.

USO Fort Hood

2008 –2009

Center Traffic/Expeditionary Programming

2008

- 49,116 Soldiers and Family Members visited the USO Center on Fort Hood
- 136,000 Soldiers and Family Members were served through the USO Mobile Canteen
- 120 volunteers donated 14,560 hours in 2008

•2009 YTD June 30 2009

- 11,866 Soldiers and Family members visited the USO Center on Fort Hood
- 107,566 Soldiers and Families have been served through the USO Mobile Canteen
- 103 volunteers donated 3,840 hours in the first 6 months of 2009

USO Fort Hood

Funding / Category

Funding Type Requested

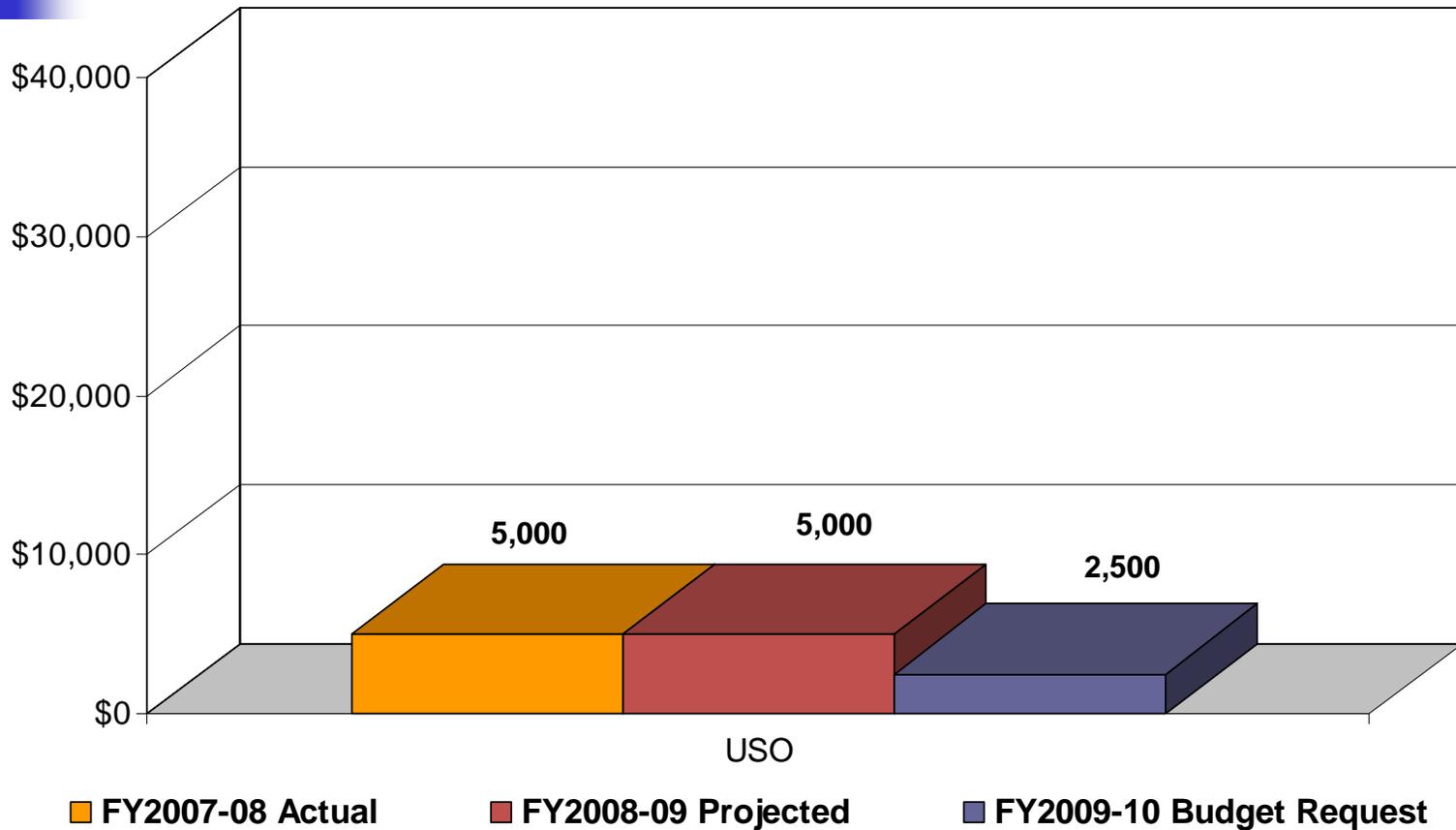
General Fund

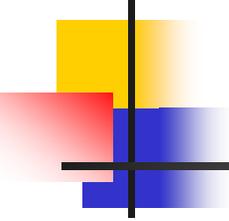
Category (Categories)

- Provide the category or categories for the amount(s) in which your request pertains – This information is required for all Hotel Occupancy Tax Funds Requested.
- See pages 3-7 of the “Use of Local Hotel Occupancy Tax Revenues” document that was provided at the Budget Kickoff for a description of each category.

Copperas Cove Country Opry

FY 2009-10 Budget Request





USO Fort Hood

Preliminary Budget - \$2,500

Unmet Needs - \$2,500

USO Fort Hood actively seeks community partners through grants, requests, fundraising and in kind donations to offset expenses for operating and program expenses.

USO is a time honored organization whose sole mission is to enhance the quality of life for military personnel.



Copperas Cove Image Campaign



History

In September 1998, the idea of a combined positive image campaign was proposed at an entities (summit) meeting. By January 1999, the Joint Image Campaign was established with a budget of \$40,000 per year.



Purpose

To create a coalition committee (the “Committee”) for the purpose of **communicating a positive, consistent image for Copperas Cove, building pride and a sense of unity** by developing a marketing plan with defined objectives, target market and evaluation measurements. Marketing strategies shall be based on effective reach and frequency to agreed target markets. **The target market has been identified as Fort Hood soldiers and their families. The purpose of the Committee is to recruit and retain soldiers and their families.**



Members

The **Copperas Cove ISD, City, Chamber and EDC**. There is one representative and one alternate from each entity, appointed by their respective board of directors/council or administration.



New this year are tools for measuring the effectiveness of the Joint Image Campaign:

Goals that address the mission shall be evaluated and specified strategies to address these goals shall be planned. **City utility data, ISD enrollment percentages and web visitor information will be used to set benchmarks for evaluation of the marketing plan.**



2009-2010 Marketing Plan

Balance from 2008-2009	~\$22,000
Proposed Budget (\$8,000 from each entity)	\$32,000
Fort Hood Marketing Campaign	\$11,450
Miscellaneous	\$23,093
Website	\$500
Total	\$35,043
Balance	~\$18,957



2009-2010 Marketing Plan

Fort Hood MWR Marketing Campaign

Budget: \$11,450

Status: Ongoing yearly campaign

- Hood Happenings (Recruitment/Retention)
- Website Banner/Link (Recruitment/Retention)
- Nature In Lights (Recruitment/Retention)
- Freedom Fest Sponsorship (Recruitment/Retention)

Note that there is no Welcome Home event planned for this year, instead, the Joint Image Campaign will sponsor Freedom Fest.

The Fort Hood MWR Marketing campaign has an effective cost per thousand ratio in all vehicles; reaches target market; saturates market; all monies generated go back into the MWR fund; positive public relations with post.



2009-2010 Marketing Plan

Fort Hood MWR Hood Happenings Recruitment/Retention

The premiere magazine of MWR events and programs, distributed monthly at more than 50 locations (PXs, commissaries, hospital, clinics, dining facilities, MWR facilities and more). Given to in-processing soldiers and family readiness groups and also inserted into the Fort Hood Newcomer's Packet.

Black & white, full page ads

- Ads run in primary relocation periods: May, June & July; November, December & January

Cost: \$4,500

GO WEST!

Excellent Schools and Family Neighborhoods

Copperas Cove is the city built for family living. With one of the lowest crime rates in Central Texas, our community is the ideal place to call home. More than 2,500 quality, affordable homes in family-friendly neighborhoods are planned to be built within the next few years. Copperas Cove boasts a school district that exemplifies student success with innovative programs, aligned curriculum and career/college earning opportunities at the high school. In addition, CCISD has earned a reputation for post-season success in a large number of girls and boys extra-curricular activities. We think you'll choose to Go West and join us in Copperas Cove.





2009-2010 Marketing Plan

Fort Hood MWR Website Banner/Link Recruitment/Retention

This website provides information on services, facilities and events. Debuted in January 1999, it has an average of more than 500 visitors per day from soldiers and their families all over the world who are on their way to Fort Hood and is also a resource for soldiers and their families stationed at Fort Hood.

Cost

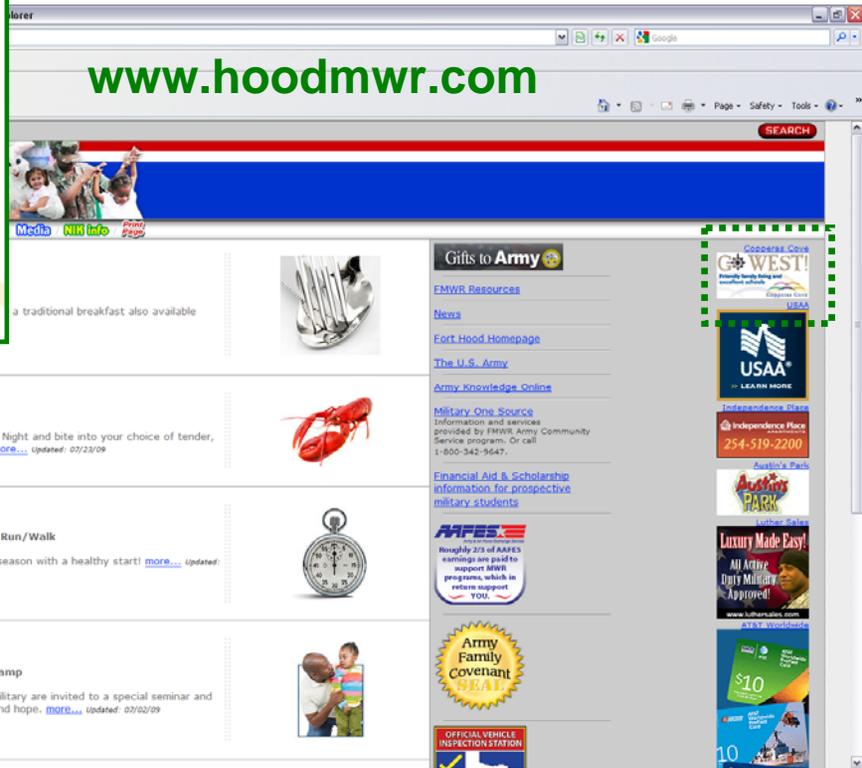
120 x 60 pixel 'banner', yearly: \$2,400





2009-2010 Marketing Plan

Visitors click on logo, takes them to gowest2cove.org





2009-2010 Marketing Plan

Fort Hood MWR Nature in Lights Recruitment/Retention

A 5.5-mile drive-through illuminated and animated light display held at BLORA over eight weeks during the holiday season.

Cost: \$4,000

Custom illuminated display + logo in advertising + 2' x 4' lighted sign in front of display + tickets to the event + one-week sampling opportunity.

Advertising

- 24 newspaper ads, 636 TV ads, 460 radio ads
- Cinema screen ads, newspaper coverage, sponsor counter card displays



2009-2010 Marketing Plan

Nature in Lights Custom Display





2009-2010 Marketing Plan

Miscellaneous Print

Previously, all of the entities participated individually in these publications. We have coordinated our efforts and run one ad as opposed to four, avoiding duplication and dilution of our “one clear voice” message.

Recruitment

Ameriforce Publishing–Relocation Guide:	\$7,263
Other Post advertising (Carson, Leavenworth, etc.)	TBD

Recruitment/Retention

KDH Newcomer’s Guide	\$1,750
CCLP Newcomer’s Guide (Spring/Fall editions, \$875 each)	\$1,750
KDH/CCLP “Honor Roll” type listings	\$1,000
GKCC Map Ad	\$830



2009-2010 Marketing Plan

Miscellaneous Sponsorships

Previously, all of the entities participated individually in these efforts. We have joined efforts in order to reduce costs for each entity.

Recruitment/Retention

AUSA "Banner" Sponsorship	\$5,000
---------------------------	---------

Retention

YMCA "Festival of Trees"	\$1,500
--------------------------	---------





2009-2010 Marketing Plan

Miscellaneous Giveaways

These two items can be used by all four entities for recruitment and retention.

Recruitment/Retention

Chip Clips

\$2,000

Mugs

\$2,000





2009-2010 Marketing Plan

www.gowest2cove.org

Recruitment/Retention

The website serves as a gateway site for all four entities

Costs

\$35 per month hosting fee

\$20 per year for tracking code





gowest2cove.org

GoWest! to Copperas Cove - Windows Internet Explorer
http://www.gowest2cove.org

File Edit View Favorites Tools Help

GoWest! to Copperas Cove

Joint Image Partnership | Contact Info

GO WEST!

Copperas Cove
Friday, August 07, 2009

[Home](#) [About Copperas Cove](#) [Interactive Map](#) [Living Here](#) [News & Press Releases](#) [Doing Business in Cove](#)

News

- ▶ [It's Official: Crimes calculated by the FBI have decreased in Copperas Cove](#)
- ▶ [City Offers Free Bully Borno and White Goods Pick-up During Code Compliance Month in July](#)
- ▶ [Tarrant-Central Texas becoming Texas A&M University-Central Texas \(TAMU-CT\)](#)

Interactive Map

Explore the Copperas Cove regional area for locations of interest: schools, golf courses, shopping areas, and more.

Community Calendar

Copperas Cove is a vibrant, active community, with a wide variety of engaging activities, events and services targeted to our residents.

The Copperas Cove Chamber of Commerce & Visitors Bureau maintains the community's most comprehensive online calendar of events.

July 25

- ▶ 10:00am-2:00pm CASA Volunteer Roundup, City Park

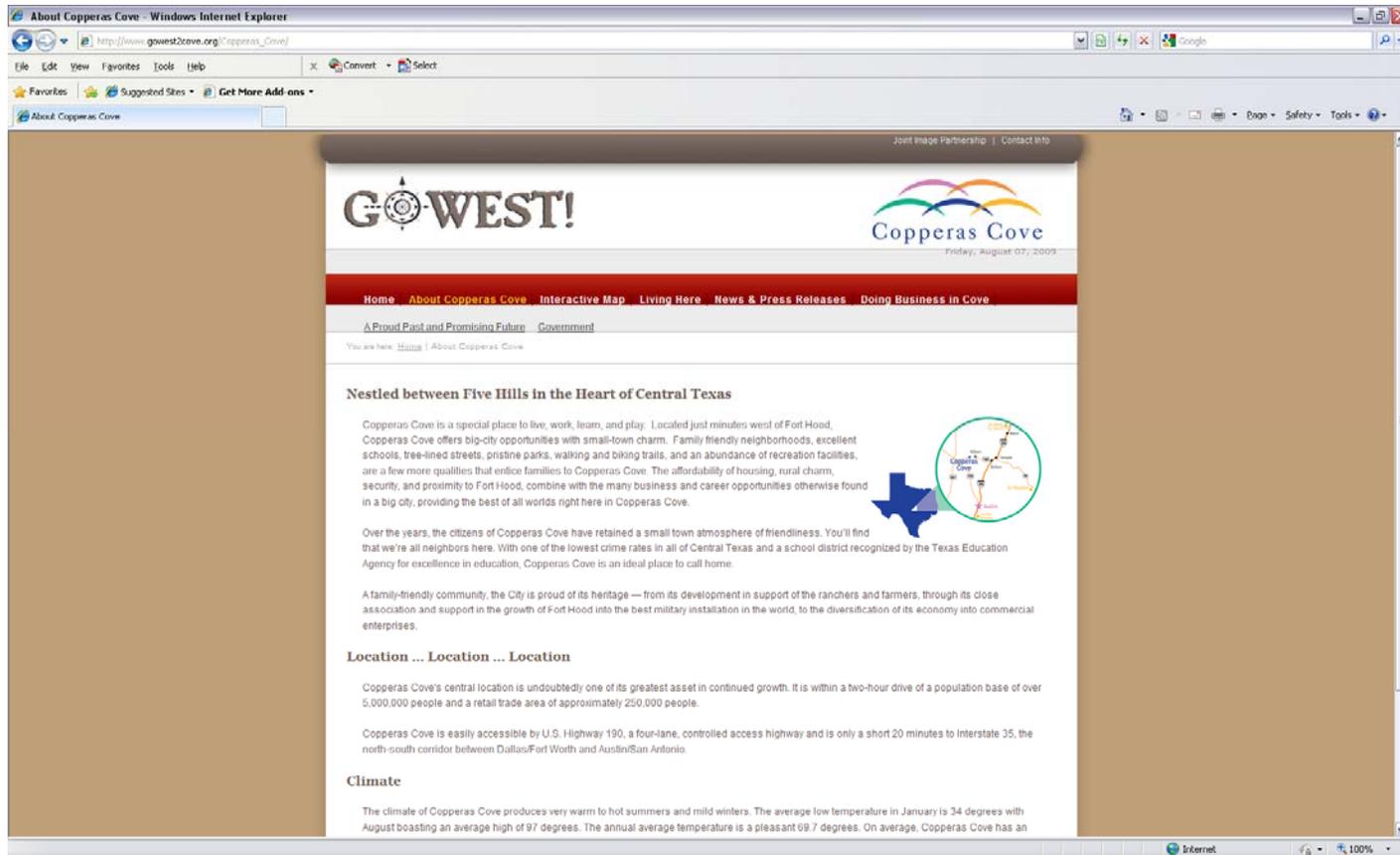
Done

start | GoWest! to Copperas... | Microsoft PowerPoint... | Inbox - Microsoft Out... | Adobe InDesign CS4... | Adobe Photoshop CS...

Internet | 100% | 4:57 PM

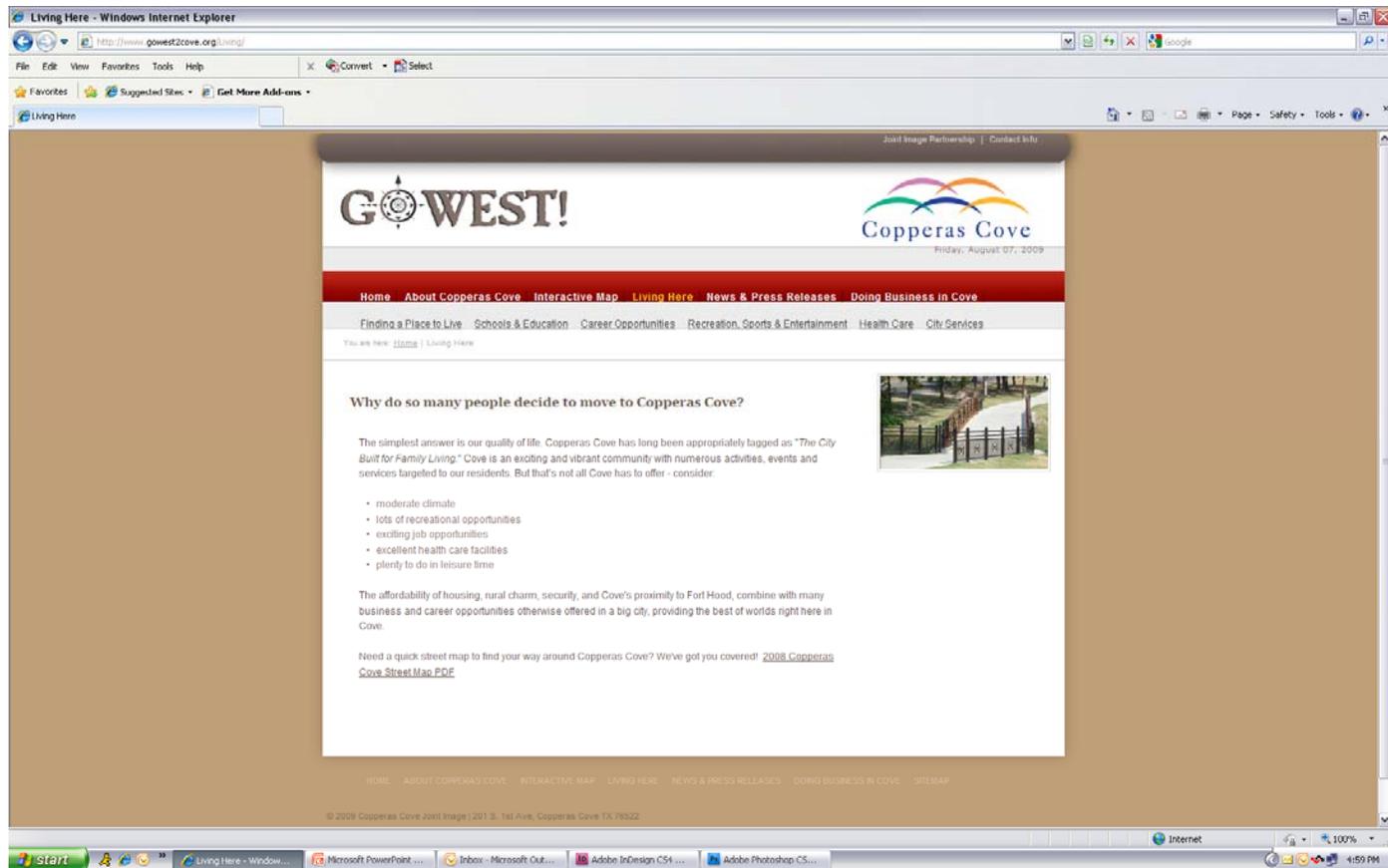


gowest2cove.org





gowest2cove.org





Copperas Cove

Economic Development Corporation

CCEDC Budget Notes

City of Copperas Cove City Council Workshop

August 11, 2009



Our Mission

The mission of the Copperas Cove Economic Development Corporation is to maintain a comprehensive economic development program for Copperas Cove through new industry recruitment, business expansion and retention activity, and small business development.

**New Jobs or
Direct Investment!**



Current Projects/Prospects

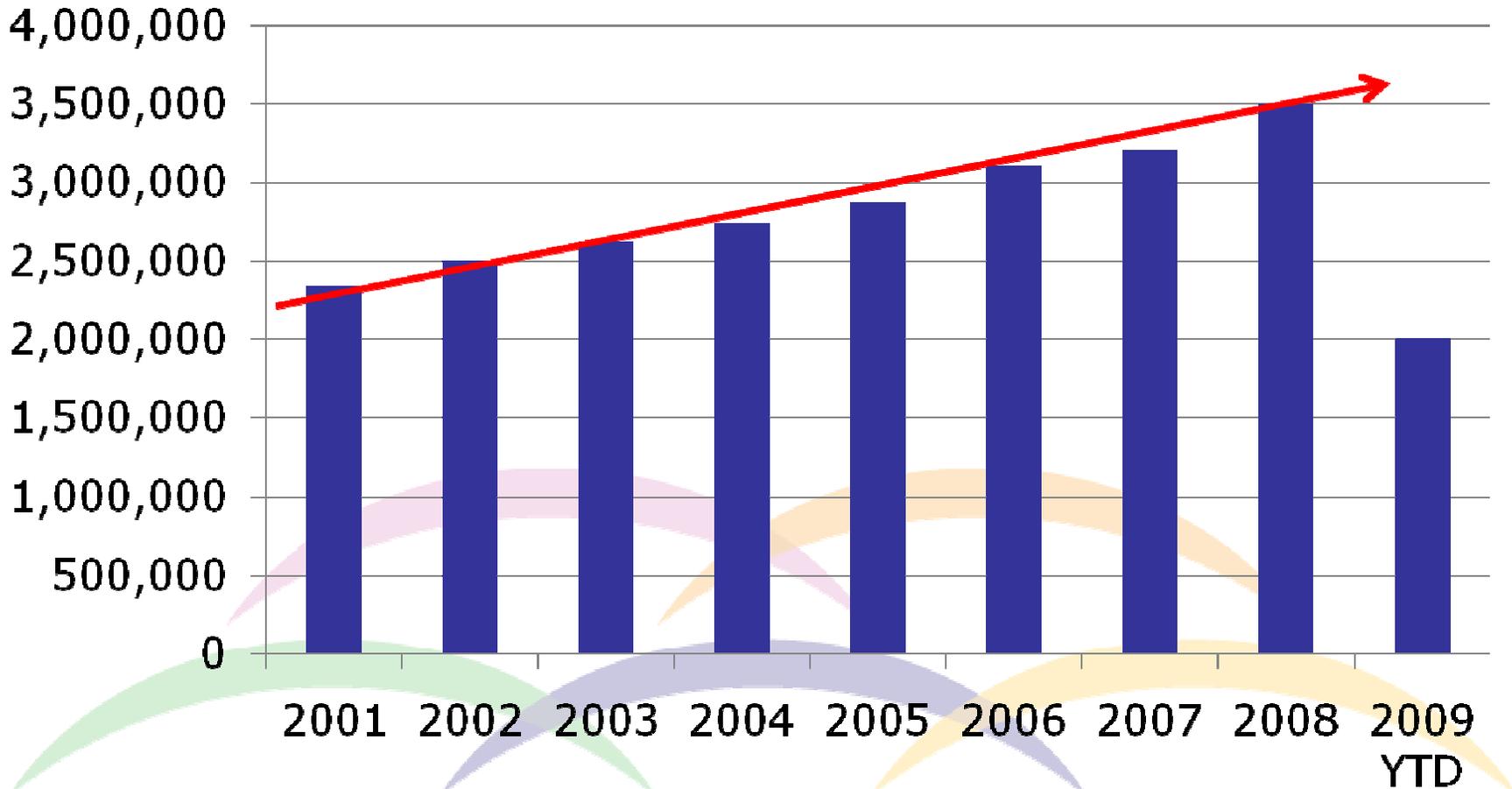
- Shops at Five Hills
- Assisted Living Facility
 - \$8.5M project, 60 units located in Business Park
- Multi-family residential project
 - Glockzin Tax Credit Housing: \$4M
- Extension of Constitution/East End Infrastructure Project
- Major Military Contractors
 - Manufacturing, office/distribution/warehouse in Business Park
- Ongoing restaurant/retail projects

CCEDC Program of Work

- Support Reliever Route & Northeast Bypass
- Market Business/Industrial Park Property (CCEDC and Industrial Foundation)
- Further expand and develop infrastructure in Bus. Park
 - Infrastructure relating to projects
- Market for and/or develop new major retail (redevelop Hwy 190)
- Redevelop Downtown through '08 Downtown Master Plan



Sales Tax Receipts 2001 through 2009 (YTD)





CCEDC 2009-2010 Budget Financial Resources

Projected Income and Available Resources

Beginning Fund Balance	\$1,859,614
Projected Income/Revenues	
Projected Sales Tax	\$950,000
Projected Interest Earnings	\$10,000
Projected Property Sale (Glockzin)	\$550,000
Total Projected Income/Revenues	\$1,510,000
Total Projected Available Resources	\$3,369,614

FY 09-10 Budget as approved by CCEDC Board of Directors on August 6, 2009



CCEDC 2009-2010 Budget Expenditures

Projected Expenditures

Category	FY08-09 (Actual)	FY09-10 (Proposed)
Business Retention	\$51,432	\$40,500
General Administration	\$103,552	\$115,300
Building Services	\$30,191	\$40,500
Personnel & Benefits	\$266,847	\$284,900
Promotional Planning	\$450,449	\$187,000
Debt Services	\$96,612	\$95,000
Capital Projects	\$851,515	\$1,965,000
Total Expenditures	\$1,848,866	\$2,728,200

FY 09-10 Budget as approved by CCEDC Board of Directors on August 6, 2009



CCEDC 2009-2010 Budget Expenditures

Other Financing Sources/Uses

Projected City Infrastructure Support	(\$1,870,000)
Projected City Infrastructure Reimbursement	\$1,870,000

Ending Fund Balance

Capital Project Fund	(\$1,465,000)
Operating Fund	\$2,193,414
Debt Funds (Reserves)	(\$87,000)

Ending Fund Balance: \$641,414

FY 09-10 Budget as approved by CCEDC Board of Directors on August 6, 2009

City of Copperas Cove

City Council Agenda Item Report

August 25, 2009

Agenda Item G-4

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action to ratify a vote taken after Executive Session at the August 18, 2009 regular council meeting.

1. BACKGROUND/HISTORY

The annual evaluation process includes the potential for COLA and merit increases as funded in the annual operating budget. During the evaluation of the City Secretary in 2008, the City Council only approved a two percent COLA for the City Secretary, with the understanding a follow-up evaluation would occur within 90 days at which time a merit would be considered. The November 2008 recall election of four council members prevented the re-visit of the evaluation process from being completed.

During an executive session on April 21, 2009, the current City Council decided the re-visit of the evaluation was appropriate for follow-up during the 2009 evaluation process.

2. FINDINGS/CURRENT ACTIVITY

On August 18, 2009, City Council conducted the annual evaluation of the City Secretary during an Executive Session.

Upon reconvening the regular council meeting, Council Member Frank Seffrood made the following motion, "I move to approve a three percent merit raise for the City Secretary for the 2008-09 fiscal year, effective today." Council Member Stephens seconded the motion, which passed unanimously.

3. FINANCIAL IMPACT

Salary and benefits will result in \$208 for the remaining of FY 2008-09. A budget amendment will be completed for the \$208 increase.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends ratification of the motion made on August 18, 2009 to approve a three percent merit raise for the City Secretary.

City of Copperas Cove City Council Agenda Item Report

August 25, 2009

Agenda Item No. I-1

Contact – Mike Heintzelman, Deputy Police Chief, 547-4274
mheintzelman@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on appointments to the Copperas Cove Animal Shelter Advisory Committee.

1. BACKGROUND/HISTORY

During a Regular council meeting on June 21, 2005, Ordinance No. 2005-12 was approved allowing the formation of the Animal Shelter Advisory Committee. On August 18, 2009 council approved Ordinance No. 2009-19, amending the number of members to the committee by adding an additional individual that resides within the city. This committee allows for four (4) members to be appointed and approved by the City Council. Term of office of each appointed committee member shall be two (2) years.

2. FINDINGS/CURRENT ACTIVITY

The term for the current members will expire September 18, 2009 completing their second year term.

All three current members have successfully fulfilled their term and are seeking reappointments to the committee.

The Copperas Cove Animal Shelter Advisory Committee is seeking to fill three positions by reappointment of three members currently on the committee. In addition we would like to appoint a member to the newly created position as well. After council approval of the members all needed positions will be filled.

All applicants have submitted applications that are attached for your review.

The following individuals are seeking reappointment to the Copperas Cove Animal Shelter Advisory Committee:

Dr. Kevin Kruse (licensed veterinarian)
Ms. Barbara Story (representative from an animal welfare organization)
Ms. Dorothy McClure (a municipal official)

The following individuals have submitted applications to be considered as a municipal official on the Animal Shelter Advisory Committee:

Ms. Gina Hill
Ms. Ann Davis
Ms. Billie Jean Wolverton
Mr. William (Bill) R. McMinn
Ms. Patricia Thomas

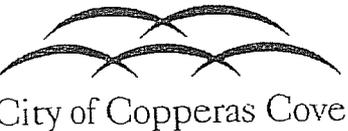
3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City Staff recommends that the City Council appoint the following four (4) individuals to the Copperas Cove Animal Shelter Advisory Committee:

Dr. Kevin Kruse (licensed veterinarian)
Ms. Barbara Story (representative from an animal welfare organization)
Ms. Dorothy McClure (a municipal official)
Ms. Gina Hill (a municipal official)



COPY

Date Received: 07/16/09

Appointment Resource Form For Volunteers
(Boards, Commissions & Committees)

Name KEVIN E KRUSE Date 7/16/09

Address 2041 SUJA LN COPPERAS COVE

Home Phone 254-547-8532 Office Phone 254-547-8881

Cell Phone 254-368-4889 Fax 254-547-4292 E-mail DRKRUSE@COVEPETS.NET

Occupation VETERINARIAN

Volunteer/Community Service

Professional Affiliations AVMA, TVMA, NCTVMA

Areas of Interest VETERINARY MEDICINE

Education TEXAS A+M UNIVERSITY - BS, DVM

I would like to be considered for the following:

- Planning and Zoning Commission
Board of Adjustment
Library Advisory Board
Keep Copperas Cove Beautiful Commission
Other (fact finding or ad hoc)
Housing Authority
Hospital Authority
Animal Control Advisory Committee
Economic Development Corporation

Please return this form along with a resume to:
Jane Lees, CMC, City Secretary, P O Drawer 1449, 507 South Main Street, Copperas Cove TX 76522
Phone: 254-542-8926 - Fax 254-542-8927
jlees@ci.copperas-cove.tx.us

Appointment Resource Form
For
Volunteers

Name: Barbara Story

25 Jun 2009

Address: 614 S. 15th St.

Home Phone: 547-8455

Office Phone: 286-7233

Fax _____ E-mail: barbara.story@amedd.army.mil

Occupation _____

Volunteer/Community Service _____

Professional Affiliations _____

Areas of Interest _____

Education _____

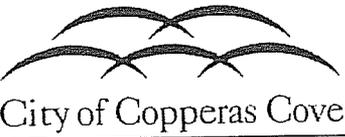
I would like to be reappointed as a Representative of an Animal Welfare Organization position on the Copperas Cove Animal Advisory Committee

I am a life member of the Cen-Tex Humane Society (Second Chance Animal Shelter). I served on their Board of Directors from 1999-2002 and 2005-2008. While serving on the Board I headed the committee that revised the bylaws of the Humane Society.

I have been a member of the ASPCA since 2002 and active in animal rescue.

I have resided in Copperas Cove since 1983.

Please return this form along with a resume to:
Pamela Russell, TRMC City Secretary
P O Drawer 1449
507 South Main Street
Copperas Cove TX 76522
254-547-4221 - 254-547-5116 fax
prussell@ci.copperas-cove.tx.us



COPY

Date Received: 07/16/09

Appointment Resource Form For Volunteers
(Boards, Commissions & Committees)

Name Dorothy McClure Date 7-16-09

Address 611 S. 15th Street, Copperas Cove, TX

Home Phone 254-290-8650 Office Phone 547-8131

Cell Phone 290-8650 Fax 547-1488 E-mail dorothymc@centexbiz.r.com

Occupation Title plant manager

Volunteer/Community Service Citizens Police Academy Alumni Assn.

Professional Affiliations

Areas of Interest

Education Associates Degree in Management

I would like to be considered for the following:

- Planning and Zoning Commission
Board of Adjustment
Library Advisory Board
Keep Copperas Cove Beautiful Commission
Other (fact finding or ad hoc)
Housing Authority
Hospital Authority
Animal Control Advisory Committee
Economic Development Corporation

Please return this form along with a resume to:
Jane Lees, CMC, City Secretary, P O Drawer 1449, 507 South Main Street, Copperas Cove TX 76522
Phone: 254-542-8926 - Fax 254-542-8927
jlees@ci.copperas-cove.tx.us

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Received
5/28/09
Jless

Please attach your resume (optional).

Board Preference 1: Animal Shelter Advisory Comm.

Board Preference 2: _____

Name: Gina Hill

Street Address: 119 Nelson Dr. ; Copperas Cove

City Resident: 1 years Personal E-Mail: ~~ginalinn~~ ginalinn@hotmail.com

Primary Phone: 254-577-5050 Home Fax: -

Profession: Receptionist

Business Name: Copperas Cove Chamber of Commerce

Business Address: 204 E. Robertson Ave.

City: Copperas Cove State TX Zip: 76522

Business Phone: 254-547-7571 Business Fax: ~~254-547-7571~~

Business E-Mail: chamber@copperascove.com

Experience or Special Knowledge applicable to City board or commission function:

Civic Activities/Professional Affiliations Host for Military Affairs Committee

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

G Hill Signature Date 5-28-09

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



Appointment Resource Form
For Volunteers
(Boards, Commissions & Committees)

Name Ann DAVIS

Address 929 Randa St.

Home Phone 547-6806 Office Phone none

Fax none E-mail none

Occupation Retired

Volunteer/Community Service _____

Professional Affiliations Robinson Ave. Baptist Church

Areas of Interest Food Drive

Education B.S.

I would like to be considered for the following:

- Planning and Zoning Commission
- Board of Adjustment
- Library Advisory Board
- Fact Finding and Advisory Committee
- Election Judge/Alternate/Clerk
- Animal Control Advisory Committee
- Housing Authority
- Hospital Authority
- Economic Development Corporation
- Volunteer – Cove in Lights Committee
- Keep Copperas Cove Beautiful Commission

Please return this form along with a resume to:
Jane Lees, CMC, City Secretary
P O Drawer 1449
507 South Main Street
Copperas Cove TX 76522
254-547-4221 - 254-547-5116 fax
jlees@ci.copperas-cove.tx.us

Appointment Resource Form For Volunteers
(Boards, Commissions & Committees)

Name Billie Jean Wolverton Date 27 May 2009

Address 717 Mickan Street Copperas Cove, TX 76522

Home Phone 254-547-2463 Office Phone N/A Mobile Phone 254-833-2167

Fax N/A E-mail wbilliejean@hotmail.com

Occupation Retired Army

Volunteer/Community Service CPA Alumni, Citizen's Fire and Public Safety, Exchange Club

Professional Affiliations _____

Areas of Interest _____

Education Master's (Counseling Psychology)
Associate's (Food + Beverage management)

I would like to be considered for the following:

- | | |
|--|---|
| <input type="checkbox"/> Planning and Zoning Commission | <input checked="" type="checkbox"/> Animal Control Advisory Committee |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Housing Authority |
| <input checked="" type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Hospital Authority |
| <input type="checkbox"/> Fact Finding and Advisory Committee | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Election Judge/Election Clerk/Alternate | <input checked="" type="checkbox"/> Keep Copperas Cove Beautiful Commission |
| <input type="checkbox"/> Other _____ | |

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
5/29/09 *Jess*

Please attach your resume (optional).

Board Preference 1: ANIMAL SHELTER ADVISORY COMMITTEE

Board Preference 2: _____

Name: William (Bill) R. McMinn

Street Address: 607 S. 23rd Street, Copperas Cove

City Resident: 37 years Personal E-Mail: _____

Primary Phone: 547-4053 Home Fax: _____

Profession: Military Police Sgt. Maj. (30 yrs)

Business Name: N/A

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Masters Degree Criminal Justice - State Investigator, Abuse Neglect in Nursing Homes, State Schools (Expert Witness/consultant for Attorneys on nursing Home abuse/neglect (3 yrs))

Civic Activities/Professional Affiliations _____

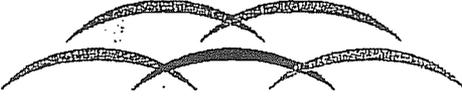
VFW - American Legion

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

William R. McMinn
Signature

May 27, 2008
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"



RECEIVED BY SB DATE 6-12-09

Appointment Resource Form For Volunteers (Boards, Commissions & Committees)

Name Patricia Thomas Date April 30, 2009

Address 2004 Liberty St.

Home Phone 547-2799 Office Phone - Mobile Phone 371-6313

Fax - E-mail rcpdthomas@embergmail.com

Occupation retired educator Homebound Teacher

Volunteer/Community Service Meals on wheels, Boys and Girls Club, Noon Exchange, Senior Service, Church, 2000 Census, jury duty,

Library Adv. Board, Board of Adjustment, Housing Authority, Food

Professional Affiliations CC Retired Teachers Assn. Surrogate Parent for CEISD Spec. Ed

Areas of Interest Sewing, Gardening, Bridge, Real Estate, cooking

Education post graduate M.Ed. + various Certificates and licenses

I would like to be considered for the following:

- Planning and Zoning Commission
- Board of Adjustment
- Library Advisory Board
- Fact Finding and Advisory Committee
- Election Judge/Election Clerk/Alternate
- Other Senior Citizen Center
- Animal Control Advisory Committee
- Housing Authority
- Hospital Authority
- Economic Development Corporation
- Keep Copperas Cove Beautiful Commission

Please return this form along with a resume to:
Jane Lees, CMC, City Secretary, City of Copperas Cove, P.O. Drawer 1449, 507 South Main Street, Copperas Cove TX 76522
Phone: 254-547-4221 - Fax: 254-547-5116 - jlees@ci.copperas-cove.tx.us

City of Copperas Cove City Council Agenda Item Report

August 25, 2009

Agenda Item No. I-2

Contact – Jane Lees, City Secretary, 547-4221
jlees@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on granting Council Member Charlie D. Youngs, Position 2, an excused absence for the August 25, 2009 Regular Council Meeting.

1. BACKGROUND/HISTORY

The City of Copperas Cove City Charter Sec. 2.04. Absenteeism states: *“Any member of the council requiring absence for two (2) regular consecutive meetings, will first obtain a leave of absence at a regularly scheduled meeting.”* The Charter also states in Sec. 2.07 (b)(1)(4). Vacancies, forfeitures, filling of vacancies.: *(1) A council member or the mayor shall forfeit his/her office if he/she...(4) fails to attend two (2) consecutive regular meetings unless caused by sickness or emergency, without first having obtained a leave of absence from the council...”*

2. FINDINGS/CURRENT ACTIVITY

Council Member Charlie D. Youngs is requesting an excused absence for the August 25, 2009 regular meeting due to business travel.

3. FINANCIAL IMPACT

N/A.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council take action on the request.

City of Copperas Cove

City Council Agenda Item Report

August 25, 2009

Agenda Item No. I-3

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on establishing the 2010 Charter Review Committee and appointing citizen members to the committee.

1. BACKGROUND/HISTORY

The voters of Copperas Cove approved amendments to the City Charter in May of 2008. Additional amendments are warranted in various sections of the Charter. Thus, on May 19, 2009 the Mayor recommended and the governing body appointed Council Members Cheryl Meredith and Frank Seffrood along with City Attorney, Charles Zech to serve on the committee upon creation. The Boards & Commissions Recruitment Reception was held on May 28, 2009 and provided some applicants (see attached applications) for possible selection to the committee. City staff requested the formation of the 2010 Charter Review Committee at the July 21, 2009 regular meeting. However, the City Council requested a workshop be held to consider in more detail the following:

- 1) The method to be utilized for selecting the members (i.e. Mayor nominates and Council appoints or the Mayor and each Council Member makes one appointment).
- 2) The number of members to be appointed to the committee (Note: including Council Members and staff).
- 3) The process by which the committee shall operate and report to the governing body.
- 4) The timeline for the committee to follow regarding completion of the Charter Review Committee recommendations.

2. FINDINGS/CURRENT ACTIVITY

On August 11, 2009, the City Council, as part of the budget workshop, explored the options for creating the committee. A broad representation of citizenry for appointment as members to the committee is instrumental to the success of the charter review process. The Council settled on the number of committee members to be a minimum of 13 and a maximum of 15 not including the already appointed Council members and City Attorney. The appointment process was determined to be recommendations by the Mayor and approval by

the Council. Another decision was made that Department Heads (and/or staff members) will be part of the review process to the extent City Departments may be impacted by the proposed changes. The review is anticipated for presentation to the governing body in early February 2010, which will satisfy the time requirements of Local Government Code 9.004 and Chapter 11.8 of the Copperas Cove City Charter. The Council also determined that there should be two public meetings.

3. FINANCIAL IMPACT

Minimal impact will occur since the matter is planned for consideration on the May 2010 ballot; however, the financial impact is dependent upon the number of amendments included on the ballot.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends formation of the 2010 Charter Review Committee and appointment of members to the committee as determined during the August 11, 2009 workshop session.

**APPLICATIONS SUBMITTED
FOR THE
CHARTER COMMISSION
AS OF AUGUST 20, 2009**

1. Teresa Hawkins
2. Robert Reeves
3. James W. Schmitz
4. Billy F. (Bill) Minton
5. Kenneth R. Smith
6. Garney Bray
7. Frank DiMuccio
8. Bruce S. Beals
9. Larissa Smith
10. Jack Widup
11. Diana L. Castillo
12. Carole A. O'Dwyer
13. Sandor Vegh
14. Daniel James Loomis



Date Received: 6-3-09 (SB)

logged

Appointment Resource Form For Volunteers
(Boards, Commissions & Committees)

Name: Teresa Hawkins Date: June 3, 2009

Address: 1508 Creek Street Copperas Cove, Texas 76522

Home Phone (254) 238-8716 Office Phone (254) 547-7571
Cell Phone (254) 458-2606 Fax Available upon request E-mail teressahawkins@gmail.com

Occupation: Finance Manager Copperas Cove Chamber of Commerce

Volunteer/Community Service: (Currently Involved) CCISD Facilities Advisory Task Force, Rabbit Fest, Military Affairs, Ogletree Gap Fest, Bike & Run Copperas Cove Events, Benevolence Committee Five Hills Fellowship, Youth Outreach Programs.
(Previously Involved) Hope Pregnancy Center Steering Committee, Children's Miracle Network, Ronald McDonald House, Community Wide Women's Gathering.

I am a supporter of my community and love working and serving in it. Community involvement is important to me and something I enjoy.

Professional Affiliations: Member Copperas Cove Chamber of Commerce

Areas of Interest: I am interested in the Charter Review Committee. I understand our City Charter can only be amended every two years. The challenge of looking for ways to modify our Charter to support the most effective and efficient operating environment for City Staff and City Council is to be taken very seriously and performed with much scrutiny, care and concern.

Education: WPHS Graduate 1988, Trinity Valley Community College, Lincoln Graduate Center (Professional Designations - Real Estate Appraiser)

I would like to be considered for the following:

- Planning and Zoning Commission
Board of Adjustment
Library Advisory Board
Keep Copperas Cove Beautiful Commission
Housing Authority
Hospital Authority
Animal Control Advisory Committee
Economic Development Corporation

X Other (fact finding or ad hoc) Charter Review Committee 6/3/09

It is my desire to serve my community. While I am very interested in the Charter Review Committee, I would be happy to serve where needed.

Parks + Recreation Board 7/29/09 per attached e-mail jlees

Jane Lees - City Secretary

From: Teresa Hawkins [finance@copperascove.com]
Sent: Wednesday, July 29, 2009 11:37 AM
To: Stefanie Brown- Asst City Secretary; Jane Lees - City Secretary
Subject: Parks & Rec Board

Stefanie/Jane,

I would like to submit my application for the (newly formed) Parks & Recreation Board.
Can you copy the application I sent over for Charter Review Committee and submit it or do
I need to resubmit a new application?
Thank you.

Teresa Hawkins
Finance Manager
Copperas Cove Chamber of Commerce
& Visitors Bureau
"Front Door of the City"
254-547-7571
www.copperascove.com



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
6/22/09 J. Jones
logged

Please attach your resume (optional).

Board Preference 1: Charter Review

Board Preference 2: _____

Name: Robert Reeves

Street Address: 2507 Freedom Lane

City Resident: 14 years Personal E-Mail: Tarsey@embargoMail.com

Primary Phone: 254-770-6134 Home Fax: _____

Profession: IT enge. President & COO

Business Name: Mc Lane Advanced Technology

Business Address: 4001 Central Pointe Parkway

City: Temple State TX Zip: 76504

Business Phone: 254-771-6388 Business Fax: _____

Business E-Mail: robert.reeves@mcLANE.net.com

Experience or Special Knowledge applicable to City board or commission function:
Chamber of Commerce Board member; City Council man's
Mayor Pastern

Civic Activities/Professional Affiliations President Killeen Heights Rotug. 2005-2006
El Paso lodge 150 AFAM; life member VFW. Order of St. George
& St. Martin.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

[Signature]
Signature

6/22/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221





ROBERT LINGNER REEVES BIOGRAPHY

Robert L. Reeves is a native of the Lone Star State, born and raised in Houston, Texas. Bob graduated from Texas A&M University with a degree in History and received a commission from the University in 1977 as an Armor Officer. He served in a variety of positions in Korea with the 2nd Infantry Division, Ft. Bliss with the 3rd ACR, Fort Knox, Berlin, Germany with the Berlin Bde and the US Command Berlin, and 3AD in Germany. During Desert Storm, he transferred to the Quarter Master Corps serving as the Support Operations Officer and Executive Officer for the 54th Support Battalion. As a Quarter Master Officer he served at 3rd Army as the Chief of Log Operations during the Somalia operation and in III Corps in a variety of Logistical positions culminating in 1997 as the G4 for III Corps prior to retirement. Bob's awards include the Legion of Merit, Bronze Star; Meritorious Service Medal with 3 Oak Leaf Clusters; the Army of Occupation Medal; The Armor Association's Order of St. George bronze medal; and The Quartermasters Association's Order of St. Martin.

Since his retirement from the Army, Bob has utilized his military experience to advance in positions in the private sector that often involved projects for the Army. Working for GRCI he was an SME for the initial phases of the GCSS-Army program providing a conduit to the test bed for the Army. Later GRCI selected him to become the site manager and shortly after, AT&T Federal Systems test site at Ft. Hood. He was responsible for resourcing the facility as well as its design and construction. During his term with AT&T, he grew the operation from two to eighteen employees.

EER systems, and afterward L3 Communications then selected him for the position of Project Manager for Logistics Information Systems. In this capacity, he operated the Project Manager's test and integration facility at Fort Hood. During his tenure as project manager, Bob increased his footprint from a staff of eighteen to forty and established a worldwide Customer Support network for the PM's office that has become the standard for Log Support networks.

In January 2004 Bob accepted the position of Chief Operating Officer at McLane Advanced Technologies. Since its inception, the company has grown to over three-hundred employees in three states and has produced the Standard Army Maintenance

System-Enhanced, a project that was completed ahead of schedule and under budget. In addition, the Army testing process was accomplished in record time with a success rating of 99.9 of CMF's during the acceptance test. In March of 2006, Bob was promoted to the position of President of McLane Advanced Technologies where at this time he leads a team of professionals in providing technology solutions to numerous customers.

Bob is married to Susan McGary from Hardinsburg, KY. Their 2 sons, John and Robert, attend Tarelton State University in Stephenville, TX. John is enrolled in ROTC and hopes to join a Commission in the Armor Corps. Robert is a freshman studying Business. Bob has served as Mayor Pro Tem of Copperas Cove. He is the past President and member of the Killeen Heights Rotary Club.

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7/10/07 Jlees

Application for the
2007 Charter Review Committee

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7/14/09 Jlees
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Name JAMES W. SCHMITZ
Address 1324 EAGLE TRAIL CC
Home Phone 547-7384 Office Phone - Mobile Phone 289-6014
Fax - E-mail JSCHMITZ3@HOT.RP.COM
Occupation Semi-Retired Banker.

List your past/current experience on boards/commissions or any volunteer work/community service you have done 4 years planning & zoning commission

10 years Copperas Cove City Council (last 4 years as Mayor)

Past President of Copperas Cove Chamber of Commerce
Current Board Member of Copperas Cove Chamber,

Hospital
Metroplex[^] Foundation, Central Texas Housing Finance Corp.
Board, CC Industrial Foundation, AUSA and CC QB Club

Educational Background BS in Physics - Saint Mary's Univ.
MS in Management - American Tech. Univ.

Tell us why you wish to serve on the Charter Review Committee and what specific qualifications or talents you would bring to this committee.

* The charter is the basic document for the operation of a city.
It is a living document that can be changed, but proposed changes
must be carefully analyzed for short and long term implication
I want my input to reflect what is best for the efficient,
daily operation of the city.
* In my opinion my past and current service on city and
community boards qualifies me to serve on this committee
* I consider myself a team player and consensus builder.

Please return this form along with a resume to: Jane Lees, City Secretary, P.O. Drawer 1449,
50^E South Main Street, Copperas Cove, TX 76522.

This form may also be faxed to: 254-547-5116. If you have any questions please call the City Secretary at 254-547-4221, ext. 237,
or e-mail to

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7/14/09 Glee

Application for the
2007 Charter Review Committee

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Re-activate

Name BILLYE (BILL) MINTON
Address 1407 POMY EXPRESS, COPPERAS COVE, TX 76522
Home Phone 547 5585 Office Phone _____ Mobile Phone _____
Fax _____ E-mail brmint@juno.com
Occupation RETIRED

List your past/current experience on boards/commissions or any volunteer work/community service you have done
WRITING ALARM ORDINANCE FOR CITY COMMITTEE
COMPREHENSIVE PLANS COMMITTEE
CHAIRMAN OF THE BOARD COPPERAS COVE HOUSING AUTHORITY

Professional Affiliations TEXAS RETIRED TEACHERS ASSOC. POWN EXCHANGE
club.

Educational Background 3 YRS COLLEGE

Tell us why you wish to serve on the Charter Review Committee and what specific qualifications or talents you would bring to this committee.

AS YOU CAN SEE I HAVE SERVED ON COMMITTEES BEFORE AND BELIEVE I CAN CONTRIBUTE TO THE CHARTER WHICH WILL HELP GUIDE THE MAYOR, CITY COUNCIL & EMPLOYEES AS THEY ENDEAVOR TO DO WHAT IS BEST FOR OUR CITY.

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
7/15/09
logged

Please attach your resume (optional).

Board Preference 1: CHARTER REVIEW

Board Preference 2: EDC

Name: KENNETH R. SMITH

Street Address: 1305 HAWK TRAIL

City Resident: 22 years Personal E-Mail: KSmith10@hotmail.com

Primary Phone: 542-5136 Home Fax: _____

Profession: RETIRED MILITARY/EDUCATOR

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

EXTENSIVE MANAGEMENT EXPERIENCE INCLUDING CONTRACT NEGOTIATIONS, PERSONNEL, ETC.

Civic Activities/Professional Affiliations CHAIR OF FORMER GOLF COURSE ADVISORY BOARD. FORMER MEMBER OF CHAMBER OF COMMERCE.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Kenneth R. Smith
Signature

July 15, 2009
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove
"The City Built for Family Living"

Resume of Kenneth R. Smith

Personal Information:

Born: Georgetown, TX, May 18, 1932.

Married. One adult child.

Education:

BS, Southern Oregon College, 1973

Graduate Study in Education, Southern Oregon College, 1973 – 1974

Graduate Study, Human Resources Management, Pepperdine University, 1977 – 1979

Retired from USAF 1 Feb 1972, Grade of MSgt.

Work History:

1974 – 1987 Education Specialist for Chief of Naval Education and Training.

Progressively moved through counselor, supervisor, area supervisor, staff function and manager of voluntary education programs for US Atlantic Fleet.

1987 – 1992 Dean of Continental and Navy Campuses, Central Texas College.

After retiring from CTC I taught classes for them once or twice a year on US Navy ships under the PACE contract. Teaching areas were Management, Supervision and Adult Basic Education.

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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BY 8B DATE 7-15-09

logged

Please attach your resume (optional).

Board Preference 1: Charter Review Committee

Board Preference 2: _____

Name: Garney Bray

Street Address: 301 Ridge 57

City Resident: 9 years Personal E-Mail: Garneyb1@aol.com

Primary Phone: 762-7611 Home Fax: 547-7611

Profession: Ret Army

Business Name: _____

Business Address: _____

City: Copperas Cove State Tx Zip: 76522

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Garney Bray 7-15-09
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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7/15/09
logged ✓

Please attach your resume (optional).

Board Preference 1: Charter Review Committee

Board Preference 2: _____

Name: Frank Di Muccio

Street Address: 2314 E Hwy 190

City Resident: _____ years Personal E-Mail: _____

Primary Phone: 254-547-5224 Home Fax: _____

Profession: Business Owner

Business Name: Cove Feed & Seed

Business Address: 2314 E Hwy 190

City: Copperas Cove State TX Zip: 76522

Business Phone: 254-547-5224 Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:
Served on EDC Board & Charter Commission

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Frank Di Muccio
Signature

15 July 09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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BY  DATE 7-20-09
logged

Please attach your resume (optional).

Board Preference 1: CHARTER REVIEW Com.

Board Preference 2: _____

Name: BRUCE S. BEALS

Street Address: 3228 PECAN COVE, COPPERAS COVE

City Resident: 21 years Personal E-Mail: wbeals06@YAHOO.COM

Primary Phone: 542-7736

Home Fax: _____

Profession: RETIRED

Business Name: _____

Business Address: _____

City: _____

State: _____

Zip: _____

Business Phone: _____

Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

PREVIOUS TRUSTEE: CCISD, MEMBER: PLANNING + ZONING COM.

SERVED ON SEVERAL CITY AND SCHOOL BOARDS COM.

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.



Signature

20 July 09

Date

Please return completed application and resume to:

City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"



CITY OF COPPERAS COVE VOLUNTEER APPLICATION

RECEIVED
BY SB | DATE 7-20-09
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The following information is required to help the City make the best possible decision regarding the selection of volunteers. The City appreciates your interest and the time you spend completing this application form. Selection of applicants as volunteers is based on a number of factors, and there is no guarantee that an applicant will be selected to volunteer.

Name: Larissa Smith Phone: (H) 254-577-5878 (W) Cell Phone: 254-290-4469

Address: 3005 Sun Temple Circle City: Copperas Cove State: Texas Zip: 76522

Email address: larissasmith8@aol.com Are you under 18 years of age: Yes No Date of Birth: 10 / 08 / 1968
(Date of birth is needed for background screen to include criminal history search.)

Drivers License State and #: Texas 13500861 Social Security #: 456-51-4376

SKILLS AND INTERESTS:

Education Background:

Masters Business Administration, Tarleton State University 1991; Bachelor Business Administration, 1990.

Previous Work Experience (Please list current and previous employers and include phone numbers and reason for

leaving): I have been a stay @ home mom for the last ten years. Any references from prior work experience would no longer be available. Previous employers include Sallie Mae, CCISD, University of Central Texas, Central Texas College, Hill Country Homes, Inc, and Donlie McMullin Real Estate.

Hobbies, Interests, Skills:

none

Previous Volunteer Experience:

I have been a volunteer with CCISD for the past four years and have accumulated 1000+ hours of service.

Is there a particular type of volunteer work in which you are interested?

I would like to be on the 2010 Charter Review Committee.

Are you a City of Copperas Cove resident? Yes No

Are you a current City of Copperas Cove employee? Yes No

If yes, list Department and Supervisor:

Have you ever been employed by the City of Copperas Cove? Yes No

If yes, give dates of employment:

Reasons for leaving:

List names of any friends, family members, or acquaintances employed by the City of Copperas Cove:

None

TIME AVAILABLE:	Morning	Afternoon	Evening
Monday			After 6
Tuesday			After 6
Wednesday			After 6
Thursday			After 6
Friday			
Saturday/Sunday	any	any	

Do you prefer a regular commitment (i.e., 2 days/week for 4 hours) or short term projects (i.e. helping at specific functions or events)? Regular commitment - weekly or monthly

Beginning Availability Date: When needed

Ending Date: When needed

How many hours per week do you want to volunteer? (Be specific) 2 to 3 Hours/Whatever is necessary for the task.

Can you operate the listed equipment? (Check all that apply)

Copy machine Computer Typewriter Calculator

Any not listed:

List all languages you speak other than English:

Are you wanting to volunteer to fulfill a requirement: Yes No

If yes, who/what is the requirement for?

Why do you want to volunteer with the City of Copperas Cove?

Volunteering gives me an opportunity to grow as an individual and gets me out of the house.

Have you ever volunteered or applied to volunteer with the City of Copperas Cove?

Any information which you think would be helpful for us to know in correctly placing or assigning you:

Are you currently or have you ever been a party to any misdemeanor or felony criminal matter (other than minor traffic violations for which no arrest was made), in which you were charged, convicted, served probation, participated in deferred adjudication or other program to avoid a conviction, or made restitution or participated in pre-trial diversion or other program to avoid prosecution? Yes No

(Conviction will not necessarily disqualify applicant from volunteering)

If yes, please explain:

DWI in 1993

REFERENCES:

Provide the names, addresses and telephone numbers for three references. Do not list relatives or previous employers.

Name	Address	Phone #	Relationship
Mrs. Jill Raney	414 Skyline Drive	254-247-6693	Friend
Mrs. Judy Wild	911 Willowbrook St.	547-6269	Friend
Mrs. Sylvia Miller	710 S. 5th	547-4530	Friend/School Principal

EMERGENCY NOTIFICATION INFORMATION:

1. Name: Jack Smith		Relationship: Husband	
Address: 3005 Sun Temple Circle	Copperas Cove	Texas	76522
<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
Home Phone: 254-577-5878	Work Phone: 254-547-9150	Cell Phone: 254-290-3132	
Comments:			
2. Name: Donlie McMullin		Relationship: FATHER	
Address: 202 S. 1st	Copperas Cove	Texas	76522
<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
Home Phone: 254-865-8425	Work Phone: 254-547-0172	Cell Phone: 254-681-1566	
Comments:			

Complete only if under 18 years of age

PARENT / GUARDIAN CONSENT:

_____ has my permission to work as a volunteer in the City of Copperas Cove. I understand that as a volunteer, my teenager will not get paid, but his/her services will be considered as regular work experience and that he/she will be expected to dress and conduct himself/herself appropriately.

Printed Name of Parent / Guardian *City, State, Zip* *Telephone Number*

Signature of Parent / Guardian *Date*

NOTE: Please carefully read the following statements. After you have read the statements, please sign and date in the space provided below.

I understand that in the course of my work experience I may come into contact with confidential records and information. I agree to maintain the confidentiality of those materials and guard the private nature of that information, and to disclose such information on a need-to-know basis only.

As a volunteer, I agree to do the following:

- Complete assignments to the best of my ability; observe all staff rules and policies; maintain confidentiality of information.

The City of Copperas Cove agrees to provide the following:

- Provide me with adequate work space and supplies; evaluate my performance on a regular basis, try to provide new assignments and challenges for me; suggest an alternative placement or terminate my volunteer assignment if determined to be in the City's best interest.

I certify that the information contained in this application or other material provided to the City and in any oral statements by me are true and correct and that I have not omitted any information. I understand that false or misleading information given in my application, resume or interview(s) may disqualify me from further consideration, or if selected to volunteer, may result in the termination of my volunteer service.

I authorize investigation of all statements contained herein and authorize the references listed above to give you any and all information concerning information they may have on me, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you.

I further authorize the City of Copperas Cove to conduct a **Criminal Background** history check as part of this volunteer application. I also agree to provide the City with any other authorization or release it needs to complete the required background investigation and to determine my suitability as a volunteer.

I UNDERSTAND AND AGREE THAT, IF PERMITTED TO VOLUNTEER:

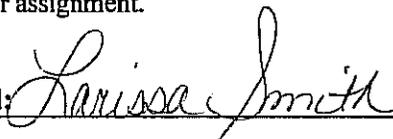
My volunteer service is for no definite period and may be terminated by the City at any time for any reason without any prior notice.

Attached to this application are select City of Copperas Cove Personnel Policies and Procedures that I agree to read, follow and abide by.

The City of Copperas Cove prohibits its Volunteers from possessing, using, purchasing or selling alcohol or controlled substances on its property, in City-owned or leased vehicles, on work sites, or at any other time while in the course of volunteering for the City of Copperas Cove. No Volunteer may be at work while under the influence of alcohol or any controlled substance. I understand that violation of this policy, or any other policies mentioned above, as well as any specific department policy given to me orally or in writing, will result in the termination of my volunteer assignment.

Date: July 20, 2009

Signed:



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7/5/09 Jlees

reactivate 7/21/09
logged

Application for the
2007 Charter Review Committee

Name JACK WINDUP

Address 2418 CAVALRY CT CC

Home Phone 547 1728 Office Phone — Mobile Phone —

Fax — E-mail jwindup@hotmail.com

Occupation RETIRED

List your past/current experience on boards/commissions or any volunteer work/community service you have done BOARD OF ADJUSTMENT, CORNELL COUNTY APPRAISAL REVIEW BOARD

Professional Affiliations —

Educational Background BS in BUSINESS w/ a few COURSES TOWARDS MY MASTERS

Tell us why you wish to serve on the Charter Review Committee and what specific qualifications or talents you would bring to this committee.

CITY NEEDS ASSISTANCE FROM ITS CITIZENS
MY TALENTS IS MY EDUCATION PLUS 40+ YEARS
OF ADMINISTRATIVE WORK

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

RECEIVED

BY B | DATE 7-21-09
logged

Please attach your resume (optional).

Board Preference 1: Charter Review Committee

Board Preference 2: _____

Name: Diana L. Castillo

Street Address: 1002 Bleu Spur

City Resident: 20 years Personal E-Mail: _____

Primary Phone: 547-9256 Home Fax: _____

Profession: Education Administrator

Business Name: Central Texas College

Business Address: P.O. Box 1800

City: Killeen State TX Zip: 76540

Business Phone: 526-1772 Business Fax: 526-1841

Business E-Mail: diana.castillo@ctcd.edu

Experience or Special Knowledge applicable to City board or commission function:

Charter Review Committee 2008, Coryell CASA

Steering Committee, Children's Advocacy Center of

Central TX Board of Directors, GoArmyEd Advisory Committee

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Diana Castillo

7/20/2009

Signature

Date

Please return completed application and resume to:

City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
7/22/09
logged

Please attach your resume (optional).

Board Preference 1: CHARTER REVIEW COMMITTEE

Board Preference 2: LIBRARY BOARD

Name: CAROLE A. O'DWYER

Street Address: 1703 HIGHLAND DR., (COPPERAS COVE)

City Resident: 37 years Personal E-Mail: RODWYER@HOT.IRR.COM

Primary Phone: 254-547-7354 Home Fax: 254-547-

Profession: RETIRED CHEMISTRY TEACHER, CCISD

Business Name: N/A

Business Address: N/A

City: N/A State _____ Zip: _____

Business Phone: N/A Business Fax: _____

Business E-Mail: N/A

Experience or Special Knowledge applicable to City board or commission function:

EXTENSIVE KNOWLEDGE OF CITY CHARTER ATTENDANCE AT PREVIOUS CHARTER REVIEW MTGS. (2006-2007), ATTENDANCE AT MANY WORKSHOPS AND COUNCIL MTGS. (SINCE 2006) ATTENDANCE AT TML CONFERENCES AND MTGS. (MEMBER CCPAAA, (6 YRS) CIVIC ACTIVITIES/PROFESSIONAL AFFILIATIONS SEABLING (SD) CCISD SITE BASED DECISION MAKING COMMITTEE, PASTORAL COUNCIL (HOW FAMILY CHURCH), LIVING 10 YRS ON BOARD OF ST. JOSEPH'S SCHOOL (KILLEEN) TRUSTEE, NEW LADIES AUXILIARY, SECRETARY (4 YRS) AARP CHAPTER 1359, MEMBER TCTA, CERTIFIED HUNTER EDUCATION INSTRUCTOR

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Carole A. O'Dwyer
Signature

7/22/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

RESUME

Carole A. O'Dwyer

1703 Highland Drive

Copperas Cove, TX 76522-4214 (254) 547-7354

EDUCATION: Chestnut Hill College, Philadelphia, PA BS Chemistry 1959

Mary Hardin Baylor University, Belton, TX Teacher Certification in Science, all levels, K-12 1974-76

HONORS: High School Valedictorian, 1955

Full four Year Scholarship, Chestnut Hill College 1955 – 1959

Exchange Club, "Golden Deeds Recipient"

Bluebonnet Council Girl Scouts, "Woman of Distinction"

JOB EXPERIENCE:

1974 – 1987 Science Teacher, Copperas Cove ISD

1983 - 1987 Department Chairperson Jr. High School Level

1992 – 1998 Chemistry Teacher Copperas Cove High School

JOB RELATED ACTIVITIES:

Committee for District Accreditation, Philosophy and Goals, consisted of compiling and listing goals and objectives for the School District policies.

Curriculum writing, 5 years, correlating all science courses and producing tables of specifications and curriculum guides for all sciences.

Advisory Committee, 3 years, Campus Representative to the Superintendent.

Textbook Selection Chairman, 1985 – 1987 and 1992 – 1998.

Department Chair 1983 – 1987 supervising 10 other teachers at three grade levels.

STRENGTHS:

Excellent communication and writing skills.

Adaptability to changing requirement, information, concepts, and methods.

Ability to work with peers of different ages and backgrounds.

Excellent organizational and planning skills.

Sound relationships with administrators and managerial personnel.

Ability to think "on the spot" and make rapid decisions based on changing circumstances.

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

RECEIVED

BY  DATE 8-5-09
logged

Please attach your resume (optional).

Board Preference 1: CHARTER REVIEW COMMITTEE

Board Preference 2: ECONOMIC DEVELOPMENT CORPORATION

Name: SANDOR VEGH

Street Address: 1407 EAGLE TRAIL

City Resident: 15 years Personal E-Mail: SVEGH36@MNS.COM

Primary Phone: 254-542-2300 Home Fax: _____

Profession: RETIRED

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

P&Z

Civic Activities/Professional Affiliations OPTIMIST CLUB, POLICE ALUMNI

FIRE & SAFETY

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Sandor Vekh
Signature

7/30/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove
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Candidate Application for City Council-Appointed Boards & Commissions

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received
8/19/09
Jleeh

Please attach your resume (optional).

Board Preference 1: Charter Review, Code Review, Parks and Rec,

Board Preference 2: Planning + Zoning, Hotel/Motel Tax, Code Enforcement

Name: Daniel James Loomis

Street Address: 3054 Colorado Drive

City Resident: 7 years Personal E-Mail: daniel.loomis@gmail.com

Primary Phone: 542-5977 Home Fax: N/A

Profession: Retired

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Homeowner in this city for seven years, Board member on First Assembly of God Church Council for over three years, Military Officer for over 23 years

Civic Activities/Professional Affiliations Volunteer for downtown Community Center Holiday Meals,

Men's Group Leader at church, Member of

- First Assy of God
- Legacy Outfitters
- US Army Warrant Officer Assoc.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Daniel Loomis
Signature

19 Aug 2009
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
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