



**NOTICE OF WORKSHOP
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS**

*An agenda information packet is available for
public inspection in the Copperas Cove Public Library, City Hall and on the
City's Web Page www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Workshop** of the City of Copperas Cove, Texas will be held on the **8th day of September 2009**, at **6:00 p.m.**, in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522 at which time the following subjects will be discussed:

A. CALL TO ORDER

B. ROLL CALL

C. WORKSHOP ITEMS

1. Presentation and discussion of the Copperas Cove Economic Development Corporation (CCEDC) Bylaws. **Jerry Conner, Executive Director, CCEDC**
2. Provide direction to the CCEDC Board Chairman regarding the CCEDC Bylaws. **City Council**
3. Presentation and discussion of the CCEDC Tax Abatement Guidelines. **Jerry Conner, Executive Director, CCEDC**
4. Provide direction to the CCEDC Board Chairman regarding the CCEDC Tax Abatement Guidelines. **City Council**
5. Presentation and discussion of the CCEDC Board Member term limits. **Jerry Conner, Executive Director, CCEDC**
6. Provide direction to the CCEDC Board Chairman regarding the CCEDC Board Member term limits. **City Council**

D. ADJOURNMENT

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (254) 547-4221, (254) 547-6063 TTY, or FAX (254) 547-5116 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, **September 4, 2009**, on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary



Copperas Cove Economic Development Corporation

Workshop Presentation
September 8, 2009

History

- The original CCEDC Bylaws were approved by City Council on July 6, 1993, with subsequent updates in 1996, 1999 and 2000
- On April 1, 2009, the Development Corporation Act was codified into government code as part of the State's continuing statutory revision program.
 - According to HB 2278 and the Comptroller's office, there was "no substantive changes in the law intended" as a part of this codification
- CCEDC appointed a review committee on June 25, 2009, who met and agreed to forward a draft directly to Council for review and approval.

City Council requested an update of CCEDC Bylaws

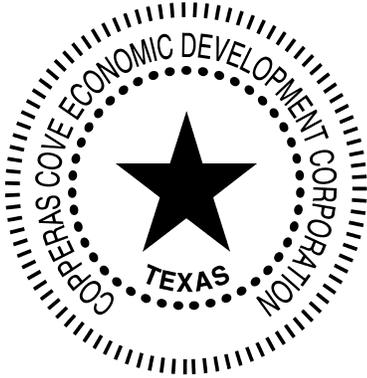
Major Bylaws Changes

- Revised references to applicable laws/codes (as the Development Corporation Act was codified this year)
- More clearly defined terms for board members and reappointment eligibility (Directors serve at the pleasure of City Council)
- Added “electronic mail” as an acceptable form of communication with the Board
- Defined voting requirements
- Defined how a conflict of interest will be addressed
- Board members must now attend BEDC within 12 months (instead of 18) of appointment
- Updated the attendance policy to include how excessive absences would be addressed
- Defined participation of City Manager/Council designees in CCEDC meetings
- Added periodic updates to the City Council, upon their request
- Added additional avenues for investment of CCEDC funds
- Removed restrictions on supporting applicable legislation

City Council requested an update of CCEDC Bylaws

- The City of Copperas Cove approved the most recent Economic Development Guidelines in 2006
- CCEDC, in an effort to assist the City, appointed a review committee on June 25, 2009, who met and agreed to forward a draft directly to Council for review and approval.
- Renamed "City of Copperas Cove, Tax Abatement Guidelines and Criteria
- The City **decides on a case-by-case basis** (utilizing guidelines) what level of abatements are granted, and for how long. The guidelines simply represent what the taxing entity **can** do, not **must** do or **should** do.

**City Council requested an update of the City's
"Economic Development Guidelines"**



CORPORATE BYLAWS

ARTICLE I POWERS AND PURPOSES

- Section 1.01 In order to implement the purposes for which the Corporation was formed as set forth in the Articles of Incorporation, the Corporation shall receive, secure, and disburse tax proceeds from the half cent sales tax for economic development and may issue obligation to finance all or part of the cost of one or more “projects” or other uses authorized by the ~~as defined in the~~ Development Corporation Act, ~~of 1979,~~ Article 5190.6, Vernon’s Annotated Texas Civil Statutes, as amended (the “Act”), as amended (the “Act”).
- Section 1.02 The Corporation shall not issue any bonds or certificates of obligation pursuant to the Economic Development Act, unless the City Council of the City of Copperas Cove, Texas (“The Unit”) has approved said action by resolution, adopted no less than thirty (30) days prior to the date of the issuance of the bonds or certificates of obligation.
- Section 1.03 The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors (the “Board of Directors”) and committees having any of the authority of the Board of Directors. All books and records of the corporation shall be kept at the principal office of the Corporation where they shall be available to the public in accordance with the ~~Open Records Act, Article 6252-17a, Vernon’s Annotated Texas Civil Statutes,~~ Texas Public Information Act, Sec 522 et seq., Texas Government Code, as amended. The Unit ~~(City Council)~~ shall be entitled to approve all programs and expenditures of the Corporation and annually review any financial statements of the Corporation.
- Section 1.04 All expenditures made by the Corporation shall comply with The Development Corporation Act, Section 501 et seq., Local Government Code. No part of its funds shall be used to benefit any individual, firm or corporation, except in compliance with said statute. No obligation or expenditure shall be made by the Corporation unless the Board of Directors shall determine that sufficient provision has been made for full payment of said obligation or expenditure, including but not limited to repayment of bonds issued in the name of the Corporation. ~~The Corporation shall disburse corporate funds in accordance with state law except that the limitation on purchasing and contracting in the City Charter requiring approval of the City Council shall apply to the Corporation and shall require approval of the Board of Directors in place of the City Council.~~

Section 1.05 ~~The Corporation shall be a nonprofit corporation and no part of its net earnings remaining after payment of its expenses shall inure to the benefits of any individual, firm or corporation, except that in the event of Board of Directors shall determine the sufficient provision has been made for the full payment of the expenses, bonds and other obligation of the Corporation issued to finance all or part of the cost of a project then any net earning of the Corporation thereafter accruing with respect to said project shall be paid to the Unit.~~

ARTICLE II **DIRECTORS**

Section 2.01 The **property and** affairs of the corporation shall be managed **and controlled** by the Board of Directors, **subject to the restrictions imposed by law, the articles of incorporation and bylaws, and** shall be composed in its entirety of persons appointed by the City Council of the City of Copperas Cove, Texas.

Section 2.02 Vacancies in the Board shall be filled by the appointment of successor directors by the City Council.

Section 2.03 The property and business of the Corporation shall be managed by the Board, which may exercise all powers of the Corporation and so all lawful acts.

Section 2.04 **The number of directors shall be five (5). Directors shall serve a term which consists of three years and are eligible for re-appointment upon approval of the City Council. Directors shall be removable at any time by the City Council by official majority vote.**

Section 2.05 ~~Approved by City Council 10-5-99~~ The annual meeting of the Board shall be held at the principal office of the Corporation to coincide with the Regular October Meeting of the Board. All other meetings may be held at the place selected ~~by the~~ within the corporate limits of the City of Copperas Cove, Texas. Every Annual, Regular, or Special Meeting of the Board of Directors shall be open to the public, except as otherwise permitted by the Constitution of the State of Texas or by the Open Meetings Act, Government Code Chapter 551.

Section 2.06 Regular meeting, other than the annual meeting, may be held at such time as shall from time to time be determined by resolution of the Board and with such notice as may be required from time to time by law.

Section 2.07 Special meetings of the Board may be called by the Chairman on three days notice to each director, either personally or by mail **or by electronic mail** ~~or by telegram~~; special meetings may also be called by the Secretary in like manner on the written request of two Directors.

Section 2.08 Written notice of the date, hour, place and subject of each meeting of the Board of Directors shall be posted at such times and in such places as prescribed by the Open Meetings Act, ~~Vernon's Annotated Texas Civil Statutes,~~ **Chapter 551, Local Government Code**, as amended.

- Section 2.09 At all meetings of the Board the presence of three Directors shall be necessary and sufficient to constitute a quorum for the transaction of business. ~~and that no act of the corporation shall be valid or binding unless adopted by the affirmative vote of three directors.~~ Unless otherwise provided in these Bylaws or in the Articles of Incorporation or as required by law, the act of a simple majority of the directors present at any meeting for which a quorum is present shall be the act of the board of directors. Any Director may bring to the attention of the meeting any apparent conflict of interest or potential conflict of interest of any other Director, in which case the Board shall determine whether a true conflict of interest exists before any vote shall be taken regarding that particular matter. The Director as to whom a question of interest has been raised shall refrain from voting with regard to the determination as to whether a true conflict exists. If a quorum shall not be present at any meeting of the Board, the Board present thereat may recess the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall be present.
- Section 2.10 Public hearings required under Section ~~403(k)~~ 147(f) of the Internal Revenue Code of 1954, as amended, may be called and conducted by any officer or Director of the Corporation, and such officer or Director may establish the date, place, and time of the hearing and may give notice of the hearing.
- Section 2.11 All meetings of the Board shall be held within the corporate limits of the City of Copperas Cove.
- Section 2.12 The Board may, by resolution or resolutions adopted by a majority of the whole Board, establish one or more committees, each committee to consist of two or more of the directors of the Corporation. Such committee or committees shall have such name or names, and such powers, as may be determined from time to time by resolution adopted by the Board of Directors
- Section 2.13 The committee shall keep regular minutes of their proceedings and report the same to the Board when required.
- Section 2.14 Directors, as such, shall receive no compensation for services rendered as directors, but shall be reimbursed for all reasonable expenses incurred in performing their duties as Directors.

ARTICLE III
NOTICES

- Section 3.01 Whenever under the provisions of the statutes or these Bylaws, notice is required to be given to any director, it shall not be construed to mean personal notice, but such notice may be given in writing, by mail, **electronic mail** addressed to such Director at such address as appears on the books of the Corporation and such notice shall be deemed to be given at the time when the same shall be thus mailed.
- Section 3.02 Whenever any notice is required to be given under the provisions of the statutes or of these Bylaws, a waiver thereof in writing signed by the person or persons entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent thereto.

ARTICLE IV
OFFICERS

- Section 4.01 Each year at the **Annual** meeting in October, the Board of Directors will organize, appointing a Chairman, Vice-Chairman, Secretary, and Treasurer.
- Section 4.02 The officers of the Corporation chosen pursuant to Section 4.01 shall serve until their successors are chosen and qualify in their stead.
- Section 4.03 The Board may appoint such other officers and agents as it shall deem necessary, who shall hold their offices for such terms and shall exercise such powers and perform such duties as shall be determined from time to time by the Board.
- Section 4.04 Any officer elected or appointed by the Board may be removed at any time by the affirmative vote of a majority of the whole Board. If the office of any officer becomes vacant for any reason, the vacancy shall be filled ~~by the~~ Board by the Board.

The Chairman

- Section 4.05 The Chairman shall preside at all meetings of the Directors.
- Section 4.06 The Chairman shall be an ex officio member of all standing committees, shall have a general supervision of the management of the business of the Corporation, and shall see that all orders and resolutions of the Board are carried into effect.
- Section 4.07 The Chairman shall execute bonds, mortgages, and other contracts requiring a seal, under the seal of the Corporation, except where required or permitted by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Board to some other officer or agent of the Corporation.

The Vice-Chairman

Section 4.08 The Vice-Chairman, in the absence or disability of the Chairman, performs the duties and exercises the powers of the Chairman and shall perform such other duties as the Board shall prescribe.

The Secretary

Section 4.09 The Secretary shall attend all sessions of the Board and cause to be recorded all votes and the minutes of all proceedings in a book to be kept for that purpose and shall perform like duties for the standing committee when required. He shall give, or cause to be given, notice of all special meetings of the Board and shall perform other such duties as may be prescribed by the Board or the Chairman, under whose supervision he shall be. He shall keep in safe custody the seal of the Corporation and, when authorized by the Board, affix the same to any instrument requiring it, and when so affixed, it shall be required as to instruments executed in the course of ordinary business he shall attest to the signature of the Chairman or Vice-Chairman and shall affix the seal hereto.

The Treasurer

Section 4.10 To the extent not otherwise provided by the Board, by rules or regulation, in resolutions relating to the issuance of bonds, or in any financing documents relating to such issuance, the Treasurer shall have the custody of the Corporate funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Corporation and shall deposit all moneys and other valuable effects in the name and to the credit of the Corporation in a depository previously selected and secured as provided for under law for municipal funds. He shall disburse the funds of the Corporation as may be ordered by the Board, taking proper vouchers for such disbursements, and shall render to the Chairman and Directors, at the regular meetings of the Board, or whenever they may require it, an account of all his transactions as Treasurer and of the financial condition of the Corporation.

Section 4.11 The Board may require the Chairman, Vice-Chairman, the Secretary, and the Treasurer to give the Corporation bond in such sums and with such surety or sureties as shall be satisfactory to the Board for the faithful performance of the duties of their office and for the restoration of the Corporation, in case of his death, resignation, retirement, or removal from office, of all books, papers, vouchers, money and other property of whatever kind in his possession or under his control belonging to the Corporation.

Section 4.12 The provisions of the Texas Uniform Facsimile Signature of Public Officials Act shall be applicable to the Corporation, which is duly constituted instrumentality of the City of Copperas Cove, Texas, a political subdivision of the State of Texas.

Section 4.13

~~Approved by
City Council
11-5-96~~

All members of the Board of Directors shall be required to attend the Basic Economic Development Course (BEDC) at an acceptable institution of higher learning within ~~eighteen~~ **twelve** months of the initial appointment date to the Board. An acceptable alternative course that would meet the BEDC's curriculum requirements may be substituted with approval in advance by a majority vote of the other Board members. If because of scheduling requirements or no course vacancies are available, one six-month extension period to the requisite may be granted by a majority vote of the Board. Otherwise, if this prerequisite is not met with the prescribed time frame, the non-complying Board member's position shall be declared vacant by the Board within thirty days of the end of the prescribed period. ~~Upon approval by the Corporation's Board of Directors and City Council, this bylaw shall have an effective date of December 1, 1996 for all subsequent appointments to the Board.~~

Section 4.14

~~Approved by
City Council
11-5-96~~

~~All members of the Board of Directors shall be required to attend at least 75% of all official meetings of the Corporation within each fiscal year. Failure to do so shall constitute reason for removal from office by a majority vote of the other members of the Board.~~

Regular attendance at the board meeting is required of all board members. Should any Director miss three consecutive meetings without being excused by the remaining directors or attendance reflecting unexcused absences constituting fifty percent (50%) of the regularly scheduled meetings over any twelve month period. In the event replacement is indicated, Director will be counseled by the Chairman and, subsequently, the Chairman shall submit, in writing, to the City Secretary, a statement informing City Council of the need to replace the Director in question. The office shall be declared vacant and filled in accordance with these Bylaws.

Section 4.15

The City Manager or designee or the City Council designee may attend all meetings of the Board of Directors, including executive, private or public. These representatives shall not have the power to vote in the meetings they attend. Their attendance shall be for the purpose of ensuring that information about the meetings is accurately communicated to the City Council and to satisfy the City Council obligation to control the powers of the Corporation.

ARTICLE V
FISCAL PROVISIONS

Section 5.01

No dividends shall ever be paid by the Corporation and no part of its net earning remaining after payment of its expenses shall be distributed to or inure to the benefit of its directors or officers or any individual, firm, corporation, or association, except that in the event the Board of Directors shall determine that sufficient provision has been made for the full payment of the expenses, bonds, and other obligations of the Corporation, then any net earnings, of the Corporation thereafter accruing shall be paid to the City of Copperas Cove, Texas. ~~No part of the Corporation's activities shall be carrying on propaganda, or otherwise attempting to influence legislation, and it shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of or in opposition to any candidate for public office.~~

Section 5.02 The Board shall have prepared for each annual meeting a full and clear statement of the business and condition of the Corporation. The Corporation will be audited ~~annually as part of the City Annual Audit.~~ **And the audit shall be presented to City Council for their review. The Corporation shall also periodically submit, at the request of City Council, a report containing unaudited financial status and other significant activities of the Corporation.**

Section 5.03 All checks or demands for money and notes of the Corporation shall be signed by such officers as the Board may from time to time designate, provided that in no event shall a check be negotiable until it is signed by at least two officers.

Fiscal Year

Section 5.04 The fiscal year shall be from October 1 to September 30 each year.

Section 5.05 The Executive Director shall ~~ninety~~ **60** days prior to the beginning of each fiscal year, prepare and submit to the Board of Directors a proposed budget- for the fiscal year. The budget shall provide a plan for a program of-activities. It shall also include a budget message, explain any major changes in fiscal policy, and any notable changes from the current budget in expenditure and revenue items. It shall also show revenues and expenditures to date for the current year. The proposed budget shall also provide a list of estimated revenue sources and proposed expenditures by fund and category. It shall also show a schedule of any debt owed by the Corporation and the requirements for the repayment of all debt by issue or class. The budget shall also include a category for Capital Projects, if proposed, that is within the operating budget. Capital Projects shall have a summary of proposed programs along with financing methods, cost estimates and an initial time schedule, if available, for each improvement.

~~Approved by
City Council
6-20-00~~

Fiscal Policy for Maintaining Adequate Level of Reserves in Corporation's Operating Fund and Other Funds

Section 5.06 The Corporation shall maintain unencumbered cash reserves equivalent to three (3) months expenditures for the Operating Fund. This twenty-five (25) percent designated reserve shall be based on the approved Operating Fund-Budget for that year. Any long-term debt shall have at least a three (3) month reserve or whatever is required by bond ordinance or instrument. Unencumbered cash reserves in excess of the recommended amounts may be moved by Board action to the Capital Projects Fund. The Capital Projects Funds may be used in a manner prescribed by the Board for a major capital outlay, capital improvement, land acquisition, or other items allowed by Texas Law. Disbursement from the Capital Project Fund shall be by budget appropriation. Funds may also be transferred from the Capital Project Fund to the Operating Fund Reserve when the level of reserve falls below minimum levels **with approval of the Board of Directors.**

~~Approved by
City Council
6-20-00~~

Section 5.07 The Executive Director shall be authorized to complete line item transfers within the Budget, without increasing the total Budget. These line item transfers will be completed by Budget Reallocation, as needed, and will be presented to the Board for approval. Estimated expenditures shall not exceed estimated resources. If at any time the Budget needs to be amended through an increase, a majority vote of the Board of Directors and approval of City Council will be required.

Section 5.08 Temporary and idle funds which are not needed for immediate obligations of the Corporation may be invested in any legal manner provided by state law.

**ARTICLE VI
OFFICES**

Section 6.01 The principal office of the Copperas Cove Economic Development Corporation (the "Corporation") shall be at 210 South First Street, Copperas Cove, TX , 76522.
~~Approved by
City Council
11-5-96~~

ARTICLE VII

Section 7.01 These Bylaws are not in force until approved by the City Council of the City of Copperas Cove, Texas.

Section 7.02 These Bylaws may be altered, changed, or amended at any meeting of the Board at which a quorum is present, provided notice of the proposed alteration, change, or amendment be contained in the notice of such meeting by the affirmative vote of a majority of the Directors at such meeting and present thereat, but the altered, changed, or amended Bylaws are not in force until approved by the City Council.

APPROVED: *Original*

DATE: May 20, 1993

L. O. Owsley
Chairman

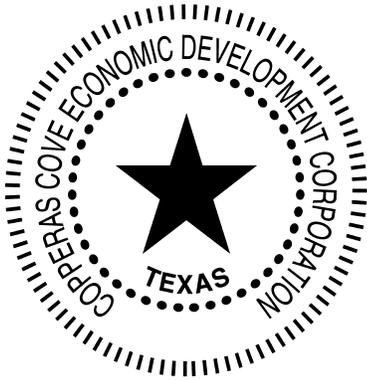
DATE: July 6, 1993

Jim Schmitz
Mayor

ATTEST:

Russell A. Love
Secretary EDC

Rose E. Mansfield
City Secretary



CORPORATE BYLAWS

ARTICLE I **POWERS AND PURPOSES**

- Section 1.01 In order to implement the purposes for which the Corporation was formed as set forth in the Articles of Incorporation, the Corporation shall receive, secure, and disburse tax proceeds from the half cent sales tax for economic development and may issue obligation to finance all or part of the cost of one or more “projects” or other uses authorized by the Development Corporation Act, Section 501 et. seq., Local Government Code, formerly known as the Development Corporation Act of 1979, Article 5190.6, Vernon’s Annotated Texas Civil Statutes, as amended (the “Act”).
- Section 1.02 The Corporation shall not issue any bonds or certificates of obligation pursuant to the Economic Development Act, unless the City Council of the City of Copperas Cove, Texas (“The Unit”) has approved said action by resolution, adopted no less than thirty (30) days prior to the date of the issuance of the bonds or certificates of obligation.
- Section 1.03 The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors (the “Board of Directors”) and committees having any of the authority of the Board of Directors. All books and records of the corporation shall be kept at the principal office of the Corporation where they shall be available to the public in accordance with the Texas Public Information Act, Sec 522 et seq., Texas Government Code, as amended. The Unit shall be entitled to approve all programs and expenditures of the Corporation and annually review any financial statements of the Corporation.
- Section 1.04 All expenditures made by the Corporation shall comply with The Development Corporation Act, Section 501 et seq., Local Government Code. No part of its funds shall be used to benefit any individual, firm or corporation, except in compliance with said statute. No obligation or expenditure shall be made by the Corporation unless the Board of Directors shall determine that sufficient provision has been made for full payment of said obligation or expenditure, including but not limited to repayment of bonds issued in the name of the Corporation.

ARTICLE II
DIRECTORS

- Section 2.01 The property and affairs of the corporation shall be managed and controlled by the Board of Directors, subject to the restrictions imposed by law, the articles of incorporation and bylaws, and shall be composed in its entirety of persons appointed by the City Council of the City of Copperas Cove, Texas.
- Section 2.02 Vacancies in the Board shall be filled by the appointment of successor Directors by the City Council.
- Section 2.03 The property and business of the Corporation shall be managed by the Board, which may exercise all powers of the Corporation and so all lawful acts.
- Section 2.04 The number of Directors shall be five (5). Directors shall serve a term which consists of three years and are eligible for re-appointment upon approval of the City Council. Directors shall be removable at any time by the City Council by official majority vote.
- Section 2.05 The annual meeting of the Board shall be held at the principal office of the Corporation to coincide with the Regular October Meeting of the Board. All other meetings may be held at the place selected within the corporate limits of the City of Copperas Cove, Texas. Every Annual, Regular, or Special Meeting of the Board of Directors shall be open to the public, except as otherwise permitted by the Constitution of the State of Texas or by the Open Meetings Act, Chapter 551, Local Government Code.
- Section 2.06 Regular meeting, other than the annual meeting, may be held at such time as shall from time to time be determined by resolution of the Board and with such notice as may be required from time to time by law.
- Section 2.07 Special meetings of the Board may be called by the Chairman on three days notice to each Director, either personally or by mail, or by electronic mail; special meetings may also be called by the Secretary in like manner on the written request of two Directors.
- Section 2.08 Written notice of the date, hour, place and subject of each meeting of the Board of Directors shall be posted at such times and in such places as prescribed by the Open Meetings Act, Chapter 551, Local Government Code, as amended.

- Section 2.09 At all meetings of the Board the presence of three Directors shall be necessary and sufficient to constitute a quorum for the transaction of business. Unless otherwise provided in these Bylaws or in the Articles of Incorporation or as required by law, the act of a simple majority of the Directors present at any meeting for which a quorum is present shall be the act of the Board of Directors. Any Director may bring to the attention of the meeting any apparent conflict of interest or potential conflict of interest of any other Director, in which case the Board shall determine whether a true conflict of interest exists before any vote shall be taken regarding that particular matter. The Director as to whom a question of interest has been raised shall refrain from voting with regard to the determination as to whether a true conflict exists. If a quorum shall not be present at any meeting of the Board, the Board present thereat may recess the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall be present.
- Section 2.10 Public hearings required under Section 147(f) of the Internal Revenue Code, as amended, may be called and conducted by any officer or Director of the Corporation, and such officer or Director may establish the date, place, and time of the hearing and may give notice of the hearing.
- Section 2.11 All meetings of the Board shall be held within the corporate limits of the City of Copperas Cove.
- Section 2.12 The Board may, by resolution or resolutions adopted by a majority of the whole Board, establish one or more committees, each committee to consist of two or more of the Directors of the Corporation. Such committee or committees shall have such name or names, and such powers, as may be determined from time to time by resolution adopted by the Board of Directors.
- Section 2.13 The committee shall keep regular minutes of their proceedings and report the same to the Board when required.
- Section 2.14 Directors, as such, shall receive no compensation for services rendered as Directors, but shall be reimbursed for all reasonable expenses incurred in performing their duties as Directors.

ARTICLE III **NOTICES**

- Section 3.01 Whenever under the provisions of the statutes or these Bylaws, notice is required to be given to any Director, it shall not be construed to mean personal notice, but such notice may be given via telephone, in writing, by mail or electronic mail, addressed to such Director at such address as appears on the books of the Corporation and such notice shall be deemed to be given at the time when the same shall be thus mailed.
- Section 3.02 Whenever any notice is required to be given under the provisions of the statutes or of these Bylaws, a waiver thereof in writing signed by the person or persons entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent thereto.

ARTICLE IV
OFFICERS

- Section 4.01 Each year at the Annual meeting in October, the Board of Directors will organize, appointing a Chairman, Vice-Chairman, Secretary, and Treasurer.
- Section 4.02 The officers of the Corporation chosen pursuant to Section 4.01 shall serve until their successors are chosen and qualify in their stead.
- Section 4.03 The Board may appoint such other officers and agents as it shall deem necessary, who shall hold their offices for such terms and shall exercise such powers and perform such duties as shall be determined from time to time by the Board.
- Section 4.04 Any officer elected or appointed by the Board may be removed at any time by the affirmative vote of a majority of the whole Board. If the office of any officer becomes vacant for any reason, the vacancy shall be filled by the Board.

The Chairman

- Section 4.05 The Chairman shall preside at all meetings of the Directors.
- Section 4.06 The Chairman shall be an ex officio member of all standing committees, shall have a general supervision of the management of the business of the Corporation, and shall see that all orders and resolutions of the Board are carried into effect.
- Section 4.07 The Chairman shall execute bonds, mortgages, and other contracts requiring a seal, under the seal of the Corporation, except where required or permitted by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Board to some other officer or agent of the Corporation.

The Vice-Chairman

- Section 4.08 The Vice-Chairman, in the absence or disability of the Chairman, performs the duties and exercises the powers of the Chairman and shall perform such other duties as the Board shall prescribe.

The Secretary

- Section 4.09 The Secretary shall attend all sessions of the Board and cause to be recorded all votes and the minutes of all proceedings in a book to be kept for that purpose and shall perform like duties for the standing committee when required. The Secretary shall give, or cause to be given, notice of all special meetings of the Board and shall perform other such duties as may be prescribed by the Board or the Chairman, under whose supervision the Secretary shall be. The Secretary shall keep in safe custody the seal of the Corporation and, when authorized by the Board, affix the same to any instrument requiring it, and when so affixed, it shall be required as to instruments executed in the course of ordinary business the Secretary shall attest to the signature of the Chairman or Vice-Chairman and shall affix the seal hereto.

The Treasurer

- Section 4.10 To the extent not otherwise provided by the Board, by rules or regulation, in resolutions relating to the issuance of bonds, or in any financing documents relating to such issuance, the Treasurer shall have the custody of the Corporate funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Corporation and shall deposit all moneys and other valuable effects in the name and to the credit of the Corporation in a depository previously selected and secured as provided for under law for municipal funds. The Treasurer shall disburse the funds of the Corporation as may be ordered by the Board, taking proper vouchers for such disbursements, and shall render to the Chairman and Directors, at the regular meetings of the Board, or whenever they may require it, an account of all transactions as Treasurer and of the financial condition of the Corporation.
- Section 4.11 The Board may require the Chairman, Vice-Chairman, the Secretary, and the Treasurer to give the Corporation bond in such sums and with such surety or sureties as shall be satisfactory to the Board for the faithful performance of the duties of their office and for the restoration of the Corporation, in case of death, resignation, retirement, or removal from office, of all books, papers, vouchers, money and other property of whatever kind in their possession or under their control belonging to the Corporation.
- Section 4.12 The provisions of the Texas Uniform Facsimile Signature of Public Officials Act shall be applicable to the Corporation, which is duly constituted instrumentality of the City of Copperas Cove, Texas, a political subdivision of the State of Texas.
- Section 4.13 All members of the Board of Directors shall be required to attend the Basic Economic Development Course (BEDC) at an acceptable institution of higher learning within 12 months of the initial appointment date to the Board. An acceptable alternative course that would meet the BEDC's curriculum requirements may be substituted with approval in advance by a majority vote of the other Board members. If because of scheduling requirements or no course vacancies are available, one six-month extension period to the requisite may be granted by a majority vote of the Board. Otherwise, if this prerequisite is not met with the prescribed time frame, the non-complying Board member's position shall be declared vacant by the Board within thirty days of the end of the prescribed period.
- Section 4.14 Regular attendance at the Board meeting is required of all Board members. No Director shall miss three consecutive meetings without being excused by the remaining Directors or have attendance reflecting unexcused absences constituting fifty percent (50%) of the regularly scheduled meetings over any twelve month period. In the event replacement is indicated, the Director will be counseled by the Chairman and, subsequently, the Chairman shall submit, in writing, to the City Secretary, a statement informing City Council of the need to replace the Director in question. The office shall be declared vacant and filled in accordance with these Bylaws.

Section 4.15 The City Manager or designee or the City Council designee may attend all meetings of the Board of Directors, including executive, private or public. These representatives shall not have the power to vote in the meetings they attend. Their attendance shall be for the purpose of ensuring that information about the meetings is accurately communicated to the City Council and to satisfy the City Council obligation to control the powers of the Corporation.

ARTICLE V
FISCAL PROVISIONS

Section 5.01 No dividends shall ever be paid by the Corporation and no part of its net earning remaining after payment of its expenses shall be distributed to or inure to the benefit of its Directors or officers or any individual, firm, corporation, or association, except that in the event the Board of Directors shall determine that sufficient provision has been made for the full payment of the expenses, bonds, and other obligations of the Corporation, then any net earnings, of the Corporation thereafter accruing shall be paid to the City of Copperas Cove, Texas.

Section 5.02 The Board shall have prepared for each annual meeting a full and clear statement of the business and condition of the Corporation. The Corporation shall be audited annually and the audit shall be presented to City Council for their review. The Corporation shall also periodically submit, at the request of City Council, a report containing unaudited financial status and other significant activities of the Corporation.

Section 5.03 All checks or demands for money and notes of the Corporation shall be signed by such officers as the Board may from time to time designate, provided that in no event shall a check be negotiable until it is signed by at least two officers.

Fiscal Year

Section 5.04 The fiscal year shall be from October 1 to September 30 each year.

Section 5.05 The Executive Director shall, 60 days prior to the beginning of each fiscal year, prepare and submit to the Board of Directors a proposed budget for the fiscal year. The budget shall provide a plan for a program of activities. It shall also include a budget message, explain any major changes in fiscal policy, and any notable changes from the current budget in expenditure and revenue items. It shall also show revenues and expenditures to date for the current year. The proposed budget shall also provide a list of estimated revenue sources and proposed expenditures by fund and category. It shall also show a schedule of any debt owed by the Corporation and the requirements for the repayment of all debt by issue or class. The budget shall also include a category for Capital Projects, if proposed, that is within the operating budget. Capital Projects shall have a summary of proposed programs along with financing methods, cost estimates and an initial time schedule, if available, for each improvement.

**Fiscal Policy for Maintaining Adequate Level of Reserves
in Corporation's Operating Fund and Other Funds**

- Section 5.06 The Corporation shall maintain unencumbered cash reserves equivalent to three (3) months expenditures for the Operating Fund. This twenty-five (25) percent designated reserve shall be based on the approved Operating Fund Budget for that year. Any long-term debt shall have at least a three (3) month reserve or whatever is required by bond ordinance or instrument. Unencumbered cash reserves in excess of the recommended amounts may be moved by Board action to the Capital Projects Fund. The Capital Projects Funds may be used in a manner prescribed by the Board for a major capital outlay, capital improvement, land acquisition, or other items allowed by Texas Law. Disbursement from the Capital Project Fund shall be by budget appropriation. Funds may also be transferred from the Capital Project Fund to the Operating Fund Reserve when the level of reserve falls below minimum levels with approval of the Board of Directors.
- Section 5.07 The Executive Director shall be authorized to complete line item transfers within the Budget, without increasing the total Budget. These line item transfers will be completed by Budget Reallocation, as needed, and will be presented to the Board for approval. Estimated expenditures shall not exceed estimated resources. If at any time the Budget needs to be amended through an increase, a majority vote of the Board of Directors and approval of City Council will be required.
- Section 5.08 Temporary and idle funds which are not needed for immediate obligations of the Corporation may be invested in any legal manner provided by state law.

**ARTICLE VI
OFFICES**

- Section 6.01 The principal office of the Copperas Cove Economic Development Corporation (the "Corporation") shall be at 210 South First Street, Copperas Cove, TX , 76522.

ARTICLE VII

- Section 7.01 These Bylaws are not in force until approved by the City Council of the City of Copperas Cove, Texas.
- Section 7.02 These Bylaws may be altered, changed, or amended at any meeting of the Board at which a quorum is present, provided notice of the proposed alteration, change, or amendment be contained in the notice of such meeting by the affirmative vote of a majority of the Directors at such meeting and present thereat, but the altered, changed, or amended Bylaws are not in force until approved by the City Council.

APPROVED:

Date

Date

Chairman, CCEDC

Mayor

ATTEST:

Date

Date

Secretary, CCEDC

City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE TAX ABATEMENT POLICY FOR THE CITY OF COPPERAS COVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

WHEREAS, the City of Copperas Cove is committed to establishing long-term economic vitality, an essential key to a city's growth, by responding to and preparing for, challenges in an environment characterized by competition for continuous economic development, investment, and community identity;

WHEREAS, the City of Copperas Cove desires to revise its Tax Abatement Guidelines and Criteria to improve the City's competitiveness in the Region;

WHEREAS, the City has established criteria and guidelines governing tax abatement within the City pursuant to Chapter 312 of the Tax Code, and requires a review at least every two years, the last time being April 2006;

WHEREAS, Article 3, Section 52-a of the State Constitution, authorizes the Legislature to provide for the creation of programs for the making of loans and grants of public money for the public purposes of development and diversification of the economy of the State;

WHEREAS, the Legislature, in Tex. Rev. Civ. Stat Ann. art. 835s, has authorized home rule cities to acquire land and buildings for the purpose of leasing or selling the land or improvements thereto to private companies for use in manufacturing or other commercial activity;

WHEREAS, the Legislature, in Chapter 380 of the Local Government Code, has authorized home rule cities to establish programs for making loans and grants of public money to promote State or local economic activity within their boundaries; and

WHEREAS, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

PART 1: That the City of Copperas Cove's Tax Abatement Guidelines and Criteria is hereby revised and adopted by the City of Copperas Cove, Texas, as shown in the attached Exhibit "A".

PART 2: If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

PART 3: This ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Copperas Cove, Texas, and it is accordingly so ordained.

PART 4: It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on the _____ day of _____, 2009

THE CITY OF COPPERAS COVE, TEXAS

Jon A. Hull, Mayor

ATTEST:

Jane Lees, City Secretary

, City Attorney

EXHIBIT “A”

CITY OF COPPERAS COVE, TEXAS TAX ABATEMENT GUIDELINES AND CRITERIA

Adopted _____, 2009

SECTION A - DEFINITIONS

- a. **“Abatement”** means the full or partial exemption from ad valorem taxes of certain real property in a reinvestment zone designated by an affected jurisdiction for economic development purposes.
- b. **“Affected Jurisdiction”** means City of Copperas Cove and any governmental entity, the majority of which is located in Copperas Cove, that levies ad valorem taxes upon and provides services to property located within the proposed or existing reinvestment zone designated by the City of Copperas Cove.
- c. **“Agreement”** means written contractual agreement between a property owner and/or lessee and an affected jurisdiction for the purposes of tax abatement.
- d. **“Base Year Value”** means the assessed value of eligible property January 1 preceding the execution of the agreement plus (if applicable) the agreed upon value of eligible property improvements made after January 1 but before the execution of the agreement.
- e. **“Deferred Maintenance”** means improvements necessary for continued operations which do not improve productivity or alter the process technology,
- f. **“Distribution Center Facility”** means buildings and structures, including machinery and equipment, used or to be used primarily to receive, store, service or distribute goods or materials owned by the facility operator where a majority of the goods or services are distributed to points at least 25 miles from its location in Copperas Cove.
- g. **“Downtown Development District”** means an area of Downtown Copperas Cove, yet to be identified.
- h. **“Expansion”** means the addition of buildings, structures, machinery or equipment for purposes of increasing production capacity.
- i. **“Facility”** means property improvements completed or in the process of construction which together comprise an integral whole.
- j. **“Manufacturing Facility”** means buildings and structures, including fixed in place machinery and equipment, the primary purpose of which is or will be the manufacture of tangible goods or materials or the processing of such goods or materials by physical or chemical change.
- k. **“Initiating Governing Body”** shall be either the Copperas Cove City Council or the Coryell County Commissioner’s Court depending on whether applicant’s project is located in the City of Copperas Cove or within the City’s extraterritorial jurisdiction in Coryell County.
- l. **“Modernization”** means the replacement and upgrading of existing facilities which increases the productive input or output, updates the technology or substantially lowers the unit cost of the operation. Modernization may result from the construction, alteration or installation of buildings, structures, fixed in place machinery or equipment. It shall not be for the purpose of reconditioning, refurbishing or repairing except in the Downtown Development District, where modernization includes painting of exterior walls, restoring or installing a facade and related interior and/or exterior improvements designed to improve, visually and aesthetically, the exterior of a building or block.
- m. **“New Facility”** means a property previously undeveloped which is placed into service by means other than or in conjunction with expansion or modernization.

- n. **“Other Basic Industry”** means buildings and structures including fixed machinery and equipment not elsewhere described, used or to be used for the production of products or services which serve a market primarily outside the Copperas Cove area and result in the creation of new permanent jobs and create new tax base in the City of Copperas Cove.
- o. **“Productive Life”** means the number of years a property improvement is expected to be in service.
- p. **“Research Facility”** means buildings and structures, including machinery and equipment, used or to be used primarily for research or experimentation to improve or develop new tangible goods or materials or to improve or develop the production processes thereto.
- q. **“Regional Service Facility”** means buildings and structures, including machinery and equipment, used or to be used to service goods where a majority of the goods being serviced are domiciled at least 25 miles from the facility’s location in Copperas Cove.
- r. **“Reinvestment Zone”** is a specific parcel of property designated by the City or the County (as applicable) within which a tax abatement can be granted.
- s. **“Residential Medical Services Facility”** is a 24-hour residential care facility, providing assisted living services for those in need, to include one or more of the following specialized services: occupational living, medical rehabilitation, or Alzheimer’s care.

SECTION B - STATEMENT OF PURPOSE

The City is committed to the promotion of high quality commercial and industrial development in all parts of the City, and an ongoing improvement of the quality of life of its citizens. These objectives may be served by the enhancement and expansion of the local economy. The City will consider, on a case-by-case basis, granting property tax abatement as a stimulus for economic development in accordance with the criteria and guidelines established herein. Nothing herein shall imply or suggest that the City is under any obligation to provide tax abatement to any applicant, that any applicant has a property right or interest in tax abatement, or that the City is precluded from considering other options which may be in the best interest of the City.

SECTION C - DESIGNATION OF TAX ABATEMENT REINVESTMENT ZONES

The City will consider designating areas within the City limits of the City as tax abatement reinvestment zones which meet one or more of the criteria for designation of a reinvestment zone under Section 312.202 of the Tax Code, and where the property owner meets the minimum qualifications to qualify for a tax abatement. Designation of an area as a tax abatement reinvestment zone is a prerequisite to entering into a tax abatement agreement with the owner of the property in a particular area. Property located within a City created (and State-approved) Enterprise Zone or within the City’s Tax Increment Financing Reinvestment Zone is eligible for consideration for tax abatement agreements without the necessity of separate designation as a tax abatement reinvestment zone.

SECTION D- ABATEMENT AUTHORIZED

- (a) **Authorized Facility.** A facility may be eligible for abatement if it is a: Manufacturing Facility, Research Facility, Distribution Center or Regional Service Facility, Residential Medical Services Facility, Other Basic Industry to include Targeted Industry:

Primary

- Military Contractors
- Administrative Facility (General Office)
- Plastics (NAICS 3261)
- Architectural and Structural Metals (NAICS 3323)
- Machine Shops (NAICS 3327)
- Professional and Technical Services (NAICS 541)
- Administrative and Support Services (NAICS 561)
- Ambulatory Health Care Services (NAICS 621)

Retail Trade

- Shopping Centers
- Entertainment Venues
- Building Material and Garden Supply (NAICS 444)
- Ethnic/Cultural food stores (NAICS 4454)
- Other General Merchandise (NAICS 4529)
- Restaurants (NAICS 722)

For the Downtown Development District the following facilities are eligible to be considered for tax abatement:

- Antique shop
- Art Gallery/Studios
- Bookstore
- Candy or Cake Shop, Coffee Shop or Diner
- Drapery Shop
- Dry Cleaning Establishments
- Florist
- Generally recognized retail businesses which supply commodities on the premises, such as groceries, meats, dairy products, baked goods, clothing, and notions, or hardware and similar uses
- Health Fitness Facility
- Hotels, Motels, and bed and breakfast facilities, multi-family dwellings, loft housing
- Mixed use facilities, including but not limited to residential, retail or restaurant combinations
- Personal service establishments which perform services on the premises such as repair shops; tailor shops; beauty parlor or barber shop; photo studio or similar uses
- Printing and newspaper printing shops
- Restaurants, Cafes and Private Clubs
- Specialty Retail such as home decor, gifts, specialty foods, etc.
- Theatres, auditoriums and similar facilities; and
- Other similar uses, not specifically listed, determined appropriate for the Downtown Development District.

Ineligible Facilities in the Downtown Development District -A facility is ineligible for tax abatement if it is a:

- Bail Bond service
- Bus Station or terminal
- Gasoline Services Station
- Pawn shop
- Other uses, not specifically listed, which are determined inappropriate for the Downtown
- Development District

- (b) **Creation of New Value.** Abatement may only be granted for the additional value of eligible property improvements made subsequent to and specified in an abatement agreement between the affected jurisdiction and the property owner or lessee, subject to such limitations as the governing body may require.
- (c) **New and Existing Facilities.** Abatement may be granted for new facilities and improvements to existing facilities for purposes of modernization or expansion.
- (d) **Eligible Property.** Abatement may be extended to the value of buildings, structures, fixed machinery and equipment, site improvements plus that office space and related fixed improvements necessary to the operation and administration of the facility. In the Downtown Development District, abatement will be extended to include personal property (excluding inventory and supplies) with a productive life of ten years or more.
- (e) **Partially Eligible.** Partially eligible for abatements are modernization projects and manufacturing facilities which are intended to replace existing equipment or facilities when the existing equipment and facilities will be removed, thus eliminating existing value from the tax rolls. In this event, the value of the existing facility and equipment shall be frozen at the time of the abatement agreement and shall remain frozen throughout the abatement period. The eligible abatable value of the new project shall be the difference between the total new investment amount and the existing tax value of the equipment and/or facility to be removed.
- (f) **Ineligible Property.** The following types of property shall be fully taxable and ineligible for abatement: land, inventories, supplies, tools, furnishings, and other forms of movable personal property, vehicles, vessels, aircraft, housing, hotel accommodations, retail facilities, deferred maintenance investments, property to be rented or leased to third parties except as provided in section 2(g); or property owned or used by the State of Texas or its political subdivisions or by any organization owned, operated or directed by a political subdivision of the State of Texas except in the Downtown Development District, where the following types of property shall remain fully taxable and ineligible for tax abatement: supplies; inventory; deferred maintenance; property to be rented or leased to third parties except as provided for in section (g); and other property which has a productive life of less than ten (10) years.
- (g) **Leased Facilities** If a new facility is to be constructed by a third party owner for lease to an applicant otherwise eligible for abatement, then the building owner may also be eligible for abatements. To calculate the applicable category for abatement, the investment of both entities will be added and each shall be eligible to receive abatement at the same rate as would have been available if the entire project were being accomplished by one owner.
- (h) **Term of Abatement.** Abatement shall be granted effective with the January 1 valuation date immediately following the date of execution of the agreement. The term shall be no longer than as set out in the schedule shown in Section E for each stated range of investment.
- (i) **Economic Qualifications.** In order to be eligible for designation as a reinvestment zone and receive tax abatement, the planned improvement must be reasonably expected to increase the value of the property.

- (j) **Taxability.** From the execution of the abatement contract to the end of the agreement period, taxes shall be payable as follows: (1) the value of ineligible property as provided in section (f) shall be fully taxable; (2) the base year value of existing eligible property as determined each year shall be fully taxable; and (3) the additional value of new eligible and partially eligible property shall be taxable in the manner described above.
- (k) **Non-Transferability.** In the event property is sold which is under a tax abatement agreement, said agreement shall terminate and the abated property shall become fully taxable for the year in which the sale is consummated and all subsequent years. This provision does not apply to transfers of title between corporate entities that have common ownership.
- (1) **Standards for Consideration of Tax Abatement in Downtown Development District.** The City will consider tax abatement on projects which improve the aesthetic appearance of the District; bring new jobs to the District; stimulate desired commercial or residential activity; and/or contribute to special area plans or strategic economic development plans and investment in the District.

SECTION E - STANDARDS FOR TAX ABATEMENT

- (a) **Minimum Standards.** The City will consider tax abatement only on eligible facilities which meet at least two of the following criteria.
 1. The project involves a minimum increase in property value of three hundred percent (300%) for construction of a new facility; or fifty percent (50%) increase in value for expansion of an existing facility; or an overall new investment leading to increased real property improvements of at least \$250,000 in taxable assets. For eligible facilities in any reinvestment zone within the Downtown Development District, the project must involve either a minimum increase in property value of one hundred and fifty percent (150%) for construction of a new facility; or twenty-five percent (25%) for expansion of an existing facility; or an overall new investment leading to increased real property improvements of at least \$25,000 in taxable assets.
 2. The project makes a substantial contribution to redevelopment efforts, special area plans, or strategic economic development programs by enhancing either functional or visual characteristics, e.g., historical structures, traffic circulation, parking facades, materials, signs.
 3. The project has high visibility, image impact, or is of a significantly higher level of development quality.
 4. The project is an area which might not otherwise be developed because of constraints of topography, ownership patterns, site configuration, etc.
 5. The project can serve as a prototype and catalyst for other development of a higher standard.
 6. The project stimulates desired concentrations of employment or commercial activity.
 7. The project generates greater employment than would otherwise be achieved, e.g., commercial/ industrial versus manufacturing versus warehousing.
 8. For eligible facilities in any reinvestment zone within the Downtown Development District, the project improves the aesthetic appearance of the neighborhood, brings new jobs to the Downtown area, increases the availability of public parking, or increases the amount of green space (landscaping).

- (b) **Minimum Required Investment** An applicant requesting tax abatement shall agree as a condition of any tax abatement ultimately approved by the City Council to expend a certain minimum amount of funds on real or personal property improvements, or to provide a certain number of jobs, as provided below:

[see next page]

Minimum Required Real or Personal Property Investment or Job Creation									
Eligible Real Property Improvements	Eligible Personal Property	Job Creation	Abatement Alternative	-----YEAR-----					
				1	2	3	4	5	
				Percentage of Increased Value to be Abated					
\$250,000 - \$2,500,000	\$1,000,000 - \$10,000,000	50 jobs	Flat Rate Declining	70%	70%	70%	70%	70%	70%
\$2,500,001 - \$3,500,000	\$10,000,001 - \$14,000,000	51 - 75 jobs	Flat Rate Declining	75%	75%	75%	75%	75%	75%
\$3,500,001 - \$4,500,000	\$14,000,001 - \$18,000,000	76 - 85 jobs	Flat Rate Declining	80%	80%	80%	80%	80%	80%
\$4,500,001 - \$5,500,000	\$18,000,001 - \$22,000,000	86 - 95 jobs	Flat Rate Declining	85%	85%	85%	85%	85%	85%
\$5,500,001 - \$6,500,000	\$22,000,001 - \$26,000,000	96 - 105 jobs	Flat Rate Declining	90%	90%	90%	90%	90%	90%
\$6,500,001 - \$7,500,000	\$26,000,001 - \$30,000,000	106 - 115 jobs	Flat Rate Declining	95%	95%	95%	95%	95%	95%
\$7,500,001 - \$10,000,000	\$30,000,001 - \$40,000,000	116 - 150 jobs	Flat Rate Declining	100%	100%	100%	100%	100%	100%

Inside the Downtown Development District									
Minimum Required Real or Personal Property Investment or Job Creation									
Eligible Real Property Improvements	Eligible Personal Property	Job Creation	Abatement Method	-----YEAR-----					
				1	2	3	4	5	
				Percentage of Increased Value to be Abated					
\$15,000 or more	\$25,000 or more	2-10 jobs	Flat Rate	80%	80%	80%	80%	80%	80%

Projects involving an investment in real property in excess of \$10,000,000 (\$250,000 in the Downtown Development District), in eligible personal property of more than \$40,000,000 (\$1,000,000 in the Downtown Development District), or the creation of more than 150 (25 in the Downtown Development District) new full time jobs, or requests for tax abatement for more than five (5) years, will be individually negotiated.

If a request for tax abatement is justified on the basis of the purchase and maintenance of eligible personal property or on the creation of jobs, the applicant must agree to maintain the personal property or jobs for a period of not less than twice the period for which tax abatement is granted. For example, if an applicant requests and receives 75% tax abatement for five years based on the purchase and maintenance of eligible personal property, the applicant must agree in the tax abatement agreement, subject to recapture of all abated taxes, to maintain the personal property on the property tax roll for not less than ten years.

1. Personal property with a useful life of less than ten years is not eligible for tax abatement. Personal property on site prior to the effective date of the tax abatement agreement is not eligible. Supplies and inventory are ineligible for tax abatement under this policy and State law.
2. As used herein, the creation of jobs refers to the creation of a job paying not less than \$10 per hour. To qualify for a level of tax abatement, e.g., 25%, based on the creation of a specific number of jobs, you must commit to hiring the required effective number of employees by the end of year 2 of the agreement. To calculate the effective number of jobs created: (1) calculate the total annual payroll created (based on the number of employees you will hire at various annual salaries); (2) divide this annual payroll by \$20,640 (our calculated annual salary for a \$ 10/hr. employee); and (3) round this figure to the nearest whole integer.

(c) **Additional or Enhancement Factors.** In addition to the minimum investment or job creation criteria listed in (2) above, the following factors, among others, shall be considered in determining whether to grant tax abatement, and if so, in what percentage of value to be abated and the duration:

1. Value of land and existing improvements, if any;
2. Type and value of proposed improvements;
3. Productive life of proposed improvements;
4. Number of existing jobs to be retained by proposed improvements;
5. Number, salary, and type of new jobs to be created by proposed improvements;
6. Amount of local payroll to be created;
7. Whether the new jobs to be created will be filled by persons residing or projected to reside within the City;
8. Amount of local sales taxes to be generated directly;
9. The costs, if any, to be incurred by the City to provide facilities or services directly resulting from the new improvements;
10. The amount of ad valorem taxes to be paid the City during the abatement period considering the existing values, the percentage of new value abated, the abatement period, and the projected property value after expiration of the abatement period;
11. Population growth that occurs directly as a result of new improvements;
12. The types and value of public improvements, if any, to be constructed and paid for by the applicant seeking abatement;
13. The extent to which the proposed improvements compete with existing businesses;
14. The positive or negative impact on the opportunities of existing businesses;
15. The attraction of other new businesses to the area;
16. The overall compatibility with the City's zoning and subdivision regulations, and overall comprehensive plan; and
17. Whether the project is environmentally compatible with the community (no appreciable negative impact on quality-of-life perceptions.)

Each eligible facility shall be reviewed on its merits utilizing the factors provided above. After such review, abatement may be denied entirely or may be granted to the extent deemed appropriate after full evaluation.

- (d) **Abatement barred in certain circumstances.** Neither a reinvestment zone nor an abatement agreement shall be authorized, if the City Council determines that:
1. There would be a substantial adverse effect on the provision of government service or tax base;
 2. The applicant has insufficient financial capacity to meet the requirements of the proposed abatement agreement;
 3. Planned or potential use of the property would constitute a hazard to public safety, health, or morals;
 4. Approval of a reinvestment zone or abatement agreement would violate State or Federal law or regulations;
 5. There exists any other valid reason for denial deemed appropriate by the City; or
 6. There exists any outstanding taxes owed by the applicant or entity on the project. .

SECTION F - APPLICATION

- (a) Any present or potential owner of taxable property in an affected jurisdiction may request the creation of a reinvestment zone and tax abatement by filing a written request with the affected jurisdictions and attaching a plat and metes and bounds description effectively describing said reinvestment zone.
- (b) The application (form attached) shall consist of a completed application form accompanied by: a general description of the proposed use and the general nature and extent of the modernization, expansion or new improvements to be undertaken; a descriptive list of the improvements which will be a party of the facility; a map and property description; and a time schedule for undertaking and completing the planned improvements. In the case of modernizing, a statement of the assessed value of the facility, separately stated for real and personal property, shall be given for the tax year immediately preceding the application. The application form shall also include such financial and other information necessary for the governing body to evaluate the financial capacity and other factors of the applicant.
- (c) The initial application for the creation of a reinvestment zone and tax abatement shall be made to the Mayor of Copperas Cove, through the City Manager's office, if the project is to locate within the incorporated territory of the City of Copperas Cove. If the project is to be located within Coryell County but inside the extraterritorial jurisdiction of the City of Copperas Cove, then the initial application shall be made to the Coryell County Judge. Upon receipt of a completed application, the Mayor or County Judge, as applicable, shall notify in writing the presiding officer of the legislative body of each affected jurisdiction and provide each presiding officer with a copy of the application. The Mayor or County Judge shall then set a public hearing before the initiating governing body to afford the applicant an opportunity to describe his project and request the abatement. All interested parties will have the opportunity to publicly state why the abatement should or should not be granted at this hearing. Notice of the public hearing shall be clearly identified on a governing body agenda and be timely posted as provided by law. After the initiating governing body creates the reinvestment zone, the other affected jurisdictions may set their public meetings in the same manner as described above to grant or not grant the applied for abatement.
- (d) After receipt of an application for creation of a reinvestment zone and application for abatement, the City of Copperas Cove/Copperas Cove Economic Development Corporation shall provide the affected jurisdictions a feasibility study setting out the impact of the proposed reinvestment zone and tax abatement. The feasibility study shall include, but not be limited to, an estimate of the economic impact on each jurisdiction of the creation of the zone and the abatement of taxes on the property to be included in the zone.
- (e) The governing body shall not establish a reinvestment zone for the purpose of abatement if it finds that the request for the abatement was filed after the commencement of construction, alteration, or installation of improvements related to a proposed modernization, expansion or new facility.

SECTION G - PUBLIC HEARING

- (a) Should any affected jurisdiction be able to show cause in its public hearing why the granting of abatement will have a substantial adverse effect on its bonds, tax revenue, service capacity or the provision of service, that showing shall be the reason for the governing body to deny any designation of the reinvestment zone, the granting of abatement, or both.
- (b) Neither a reinvestment zone nor abatement agreement shall be authorized if it is determined that: (1) there would be a substantial adverse effect on the provision of government service or tax base; (2) the applicant has insufficient financial capacity; (3) planned or potential use of property would constitute a hazard to public safety, health or morals; or (4) violation of other codes or laws.

SECTION H - AGREEMENT

After approval, the governing body shall formally pass a resolution and execute an agreement with the applicant, and if applicable the owner of the facility, which shall include: (1) estimated value to be abated and the base year value; (2) percent of value to be abated each year; (3) the commencement date and the termination date of abatement; (4) the proposed use of the facility; nature of construction, time schedule, map, property description and improvement list ; (5) contractual obligations in the event of default, violation of terms or conditions, delinquent taxes, recapture, administration and assignment.

Such agreement shall be executed within 60 days after the applicant has forwarded all necessary information and documentation to the governing body, or at such later date as may be agreed between applicant and the governing body.

SECTION I - RECAPTURE

- (a) In the event that the facility is completed and begins producing product or service, but subsequently discontinues producing product or service for any reason excepting fire, explosion or other casualty or accident or natural disaster for a period of one year during the abatement period, then the abatement agreement shall terminate and so shall the abatement of the taxes for the current and any future calendar year during which the facility no longer produces. The taxes which were to be abated for that calendar year shall be paid to the affected jurisdictions within 60 days from the date of termination.
- (b) Should the governing body determine that the company or individual is in default according to the terms and conditions of its agreement, the governing body shall notify the company or individual in writing at the address stated in the agreement, and if such is not cured within 60 days from the date of such notice (“cure period”), then the agreement may be terminated.
- (c) In the event that the company or individual (1) allows its unabated ad valorem taxes owed any of the affected jurisdictions to become delinquent and fails to timely and properly follow the legal procedures for their protest and/or contest; or (2) fails to continue to operate beyond the term of abatement for a period half as long as their abatement; or (3) violates any of the terms and conditions of the abatement agreement with any of the affected jurisdictions and fails to cure during the curing period, the agreement then may be terminated by every affected jurisdiction and all taxes previously abated by virtue of every agreement will be recaptured by each affected jurisdiction and shall be paid by applicant to each affected jurisdiction within 60 days of the termination.

SECTION J - ADMINISTRATION

- (a) The Chief Appraiser of the County shall annually determine an assessment of the real and personal property comprising the reinvestment zone. Each year, the company or individual receiving abatement shall furnish the assessor with such information as may be necessary for abatement. Once value has been established, the Chief Appraiser shall notify the affected jurisdictions which levies taxes on the amount of the assessment
- (b) The agreement shall stipulate that employees and/or designated representatives of the affected jurisdictions will have access to the reinvestment zone during the term of the abatement to inspect the facility to determine if the terms and conditions of the agreement are being met. All inspections will be made only after the giving of twenty-four (24) hours prior notice and will only be conducted in such manner as to not unreasonably interfere with the construction and/or operation of the facility. All inspections will be made with one or more representatives of the company or individual and in accordance with its safety standards.
- (c) Upon completion of construction, the affected jurisdictions shall annually evaluate each facility and report possible violations to the contract and agreement to the governing body and its attorney.

SECTION K - SUNSET PROVISION

- (a) These guidelines and criteria are effective upon the date of their adoption and will remain in force for two years, at which time all reinvestment zones and tax abatement contracts created pursuant to its provisions will be reviewed by the governing body to determine whether the goals have been achieved. Based on that review, the guidelines and criteria will be modified, renewed or eliminated providing that such actions shall not affect existing contracts.
- (b) This policy is mutually exclusive of existing industrial district contracts and owners of real property in areas deserving of special attention as agreed by the affected jurisdictions.

SECTION L - OTHER INCENTIVES

- (a) The Copperas Cove Economic Development Corporation offers cash incentives, such as infrastructure reimbursement, job creation credits, job training funds, etc., that may be available based on an independent economic impact analysis. Any award exceeding \$25,000 must be approved by the Copperas Cove City Council.

Updated Guidelines Adopted by Copperas Cove EDC on August 20, 2009.

Updated Guidelines Approved by City of Copperas Cove on _____

Updated Guidelines Approved by Coryell County Commissioners Court on _____

APPLICATION FOR TAX ABATEMENT IN COPPERAS COVE, TEXAS

FILING INSTRUCTIONS

This application should be filed prior to the beginning of construction or the installation of equipment and should be accompanied by a \$150 filing fee. This filing acknowledges familiarity and assumed conformance with "CITY OF COPPERAS COVE, TEXAS TAX ABATEMENT GUIDELINES AND CRITERIA". This application will become a part of any later agreement or contract and knowingly false representations thereon will be grounds for the voiding of any later agreement or contract

ORIGINAL COPY OF THIS APPLICATION AND ATTACHMENTS SHOULD BE SUBMITTED EITHER TO:

MAYOR/CITY MANAGER
CITY OF COPPERAS COVE
P. O. DRAWER 1449
COPPERAS COVE, TEXAS 76513

OR

COUNTY JUDGE
CORYELL COUNTY COURTHOUSE
FIRST FLOOR
620 EAST MAIN STREET
GATESVILLE, TEXAS 76528

- Applications for projects to be located within the municipality of Copperas Cove should be made to the Mayor of Copperas Cove.
- Applications for projects to be located in Coryell County and inside of the extraterritorial jurisdiction of the City of Copperas Cove should be made to the Coryell County Judge.

SECTION 1 - APPLICANT INFORMATION

Submittal Date: _____

Company Name: _____

Address (City/State): _____

Phone: _____ Fax: _____

Name of company contact on this project: _____

Contact Address (City/State): _____

Phone: _____ Fax: _____

Type of Structure: Corporation Partnership Proprietorship

Total Number New Employees to Start: _____

Corporate Annual Sales Per Year: _____

Estimated Local Sales Per Year: _____

Other Job Information _____

SECTION 2 - PROJECT INFORMATION

Check type of facility to be abated:

- Manufacturing
- Regional Service
- Targeted Industry
- Regional Distribution
- Other Basic Industry
- Other
- Research
- Regional Medical Services Facility

Downtown Development District

- Retail
- Entertainment
- Printing
- Other
- Personal Service
- Hotel/Housing
- Health/Fitness
- Restaurant
- Mixed Use
- Gallery

Proposed facility address and legal description. (**Attach information and map.**)

The proposed facility is located within the following taxing district:

- City of Copperas Cove
- Coryell County
- Copperas Cove I.S.D.

Describe product or service to be provided: _____

This application is for a:

- New Plant
- Expansion
- Modernization

Downtown Development District only:

- New
- Expansion
- Modernization

SECTION 3: PROJECT DESCRIPTION

Please attach a statement on company letterhead and signed by an officer of the company (1) fully explaining the nature and scope of the project; (2) describing the proposed site and existing improvements, if any; (3) describing all proposed improvements; and (4) providing a list of eligible improvements and fixed equipment for which abatement is requested.

SECTION 4 - ECONOMIC IMPACT INFORMATION

Part A - Original Investment in Improvements \$ _____

Downtown Development District Project:
Improvements to Real Property \$ _____
(buildings, structures, fixed machinery etc).

Improvements to Personal Property \$ _____
(excluding supplies, inventory and property
which has a productive life of less than 10 years)

Part B - Permanent Employment Estimates

If existing facility, what is the current plant employment? _____ employees

Estimated number of jobs? Retained _____ Created at start-up _____

List expected new permanent employment to be created at the end of first two years after start-up:

Year 1 _____ Year 2 _____

Estimated start-up date: _____

Part C - Construction and Employment Estimates

Construction start: Month _____ Year _____

Construction completion: Month _____ Year _____

Number of construction jobs: At start-up _____ Peak _____

At completion _____ Number of man-hours _____

Part D - School District Impact Estimates

Number of families transferred to area: _____

Number of children to be added to Copperas Cove I.S.D. _____

Part E - City Impact Estimates

	Value Jan. 1 Preceding Abatement	Value of Proposed Improvements	Estimated Value upon Project Completion
Land			
Improvements			
Personal Property			
Total Value			

Expected Productive Life of abated improvements

Building: _____ years Equipment _____ years

Requested Abatement Type: Flat Rate Declining Rate

Requested Abatement Term: _____ years

Downtown Development District Impact Estimates

	Value Jan. 1 Preceding Abatement	Value of Proposed Improvements	Estimated Value upon Project Completion
Land			
Improvements			
Personal Property			
Total Value			

Expected Productive Life of abated improvements

Building: _____ years Equipment _____ years Personal _____ years

What taxable sales will be generated at this location? \$ _____ per year.

SECTION 5 - OTHER AGREEMENT APPLICATIONS

Has the company made application for abatement of this project to other taxing jurisdictions?

Yes No

If "Yes", please provide (1) dates of application; (2) hearing dates; (3) name of jurisdiction(s) and contact(s); and (4) any letter of intent to abate.

SECTION 6 - DECLARATION

To the best of my knowledge, the above information is an accurate description of project details.

Printed Name of Company Official

Title

Signature

Date

ECONOMIC DEVELOPMENT GUIDELINES

Copperas Cove Economic Development Corporation City of Copperas Cove Coryell County

I. Introduction

Recipients of Community incentives should be on EDC Target Industry List:

Primary

Military Contractors
Administrative Facility (General Office)
Plastics (NAICS 3261)
Architectural and Structural Metals (NAICS 3323)
Machine Shops (NAICS 3327)
Professional and Technical Services (NAICS 541)
Administrative and Support Services (NAICS 561)
Ambulatory Health Care Services (NAICS 621)

Retail Trade

Shopping Centers
Building Material and Garden Supply (NAICS 444)
Ethnic/Cultural food stores (NAICS 4454)
Other General Merchandise (NAICS 4529)
Food Services and Drinking Places (NAICS 722)

Regional Target

Target industries located in non-attainment cities, and those bearing non-attainment status.

Potential Target Cities include Manufacturers currently holding “air permits” in Arizona (Phoenix), Colorado (Denver), and Louisiana (Baton Rouge).

Qualifying Statements:

Community incentives will be equally available to qualifying existing businesses and those recruited from outside Coryell County. Both existing and new businesses must qualify for incentives based on capital investment that would increase the ad valorem value and/or gross payroll added in Copperas Cove and a time requirement for maintaining a physical location and conducting business in Coryell County.

(A.) Value added agriculture projects such as food processors or natural fiber processors might be examined as for their “technology transfer” potential.

(B.) Decisions on requests for any _____ companies relocating from one city to another in Coryell County will be referred to the appropriate City Councils.

(C.) All recipients of community incentives will sign a mutually agreed-upon performance agreement based on increase ad valorem value by capital investment and/or gross payroll, in addition to a requirement for the company to maintain a business location and conduct business in Copperas Cove and Coryell County for a specified period of time.

(D.) An economic and fiscal impact analysis will be conducted for each applicant for community incentives. The community return on investment (pay-back) time period projected by the impact analysis will, in all cases, be no more than ten (10) years. **Approval authorities**, at their discretion, **may require shorter return or investment time periods**. This analysis should be completed before the County Commissioners Court or the City of Copperas Cove grants any formal approval of tax abatement.

(E.) A health and environmental risk assessment may be conducted for each applicant for community incentives, as requested by the Economic Development Corporation Board of Directors or City of Copperas Cove.

(F.) After presentation of community incentive proposals to a prospect, the prospect will have a specified period of time to respond with acceptance, rejection or suggested changes to the proposal when feasible, the time period will be 30 days. The proposal will become null and void if not acted upon by the prospect within the specified time frame.

II. **Due Diligence and Assessment of Applicants:**

All applicants and/or prospects for community incentives will use the same guidelines despite the fact that industrial, manufacturing, and added value applicants will induce higher levels of ad valorem values and personal income. Given this scenario, applicants that meet or exceed eligibility requirements in a given category may well represent different economic development alternatives. Due diligence will be required of each prospect and/or applicant for community incentives as follows:

As a part of the review process, each applicant should provide the following:

- (1) A project description, which should include a description of the company, its products, the capital investment, increased ad valorem value, payroll, size of the building, acreage, inventory levels and so forth.
- (2) An application, request or proposal for incentives in a written format, describing the incentives and/or concessions being requested or considered.

- (3) A professionally - prepared business plan to include but not limited to, executive summary, company history, historical and pro forma financial information and company principal(s) resumes.
- (4) An annual report of the company, if available.
- (5) A professionally prepared economic and fiscal impact analysis (City, County, School).
- (6) Statement(s)/evidence of credit worthiness,
- (7) A copy or description of contracts related to the firm's new or expanding business, including real estate leases, purchase agreements, build-to-suit agreements, as well as banking and financial agreements.
- (8) A summary report outlining major factors and impacts, both positive and negative, on the community and taxing units, especially the impact on the school district. *

***Note:** These guidelines also recommend that the Copperas Cove Independent School District be **exempted** from any tax abatement policy/guidelines to be considered. The impact analysis will be from a standpoint of additional students and/or requirements that any prospect or applicant would require of the district.

Due diligence packages will be reviewed by the local economic development staff and EDC Board of Directors. The County Commissioners and City Council members should also review it. The entire Board of Directors of the Economic Development Corporation and the Executive Director may want to sit as the Prospect Review Committee. The Board Chairman may, also appoint a Prospect Review Committee of at least three (3) individuals including the Executive Director of the Corporation.

III. Proposal Presentation

The following steps for each prospect seeking community incentives will precede presentations to the appropriate approval authority:

- (A.) Project Introduction of company (name if possible), product, capital investment, increased ad valorem value, gross payroll, number of jobs created, size of building, acreage, etc.
- (B.) Progress Report and Preliminary Proposal Due diligence report and preliminary proposal for community incentives.
- (C.) Final proposal and presentation for decision

- Economic and fiscal impact analysis, health and environmental risk assessment (if required), further due diligence and final incentives proposal.

No prospect report or proposal will be submitted to a decision making authority without being first reviewed and approved by all preceding authorities. Proposals impact analysis, and other material related to the decision-making process will be delivered to the appropriate individuals at least three (3) days prior to the meeting at which decisions are to be made regarding the proposal. **A typical prospect presentation and approval process will flow as follows:**

- (1) EDC Staff
- (2) EDC Prospect Review Committee
- (3) EDC Board of Directors
- (4) Copperas Cove City Council and/or Coryell County Commissioners Court.

IV. Approval Authority

Authority to approve a project for receipt of community incentives will be vested as follows:

- (1) Up to \$25,000.00 - EDC Board of Directors
- (2) Over \$25,000.00 -- The Copperas Cove City Council and/or Coryell County Commissioners Court. The City Council or Commissioners Court can only grant tax abatement. Its Board of Directors must approve Fees/and transactions for property owned by the Copperas Cove Industrial Foundation, Inc. before forwarding the proposal to the City Council.

V. Primary Community Incentives

The criteria for establishing the value and term of the tax abatement authorized are presented in two categories, ad valorem tax or gross payroll. The City Council in December, 2000 and the Coryell County Commissioners adopted these tax abatement guidelines January 2001. They must be adopted every two years.

Ad Valorem Tax Value OR Annual Gross Payroll Recommended Abatement Schedule

Applicant Category A:

\$200,000 to \$1,499,999	\$150,000 to \$699,999	Year 1: 90%
		Year 2: 80%
		Year 3: 70%
		Year 4: 60%
		Year 5: 45%
		Year 6: 25%
		Year 7: 10%

Applicant Category B:

\$1,500,000 to \$2,999,999	\$700,000 to \$1,199,999	Year 1: 90%
		Year 2: 80%
		Year 3: 75%
		Year 4: 65%
		Year 5: 55%
		Year 6: 45%
		Year 7: 35%
		Year 8: 20%
		Year 9: 10%

Applicant Category C:

\$3,000,000 to \$4,999,999	\$1,200,000 to \$1,499,999	Year 1: 95%
		Year 2: 90%
		Year 3: 85%
		Year 4: 80%
		Year 5: 75%
		Year 6: 60%
		Year 7: 45%
		Year 8: 30%
		Year 9: 20%
		Year 10: 10%

Applicant Category D:

\$5,000,000 to \$9,999,000	\$1,500,000 to \$2,999,999	Year 1: 100%
		Year 2: 95%
		Year 3: 90%
		Year 4: 85%
		Year 5: 80%
		Year 6: 75%
		Year 7: 65%
		Year 8: 50%
		Year 9: 30%
		Year 10: 15%

Applicant Category E:

\$10,000,000 or more	\$3,000,000 or more	Year 1: 100%
		Year 2: 100%
		Year 3: 95%
		Year 4: 95%
		Year 5: 90%
		Year 6: 85%
		Year 7: 75%
		Year 8: 60%

Year 9: 30%
Year 10: 15%

VI. Other Community Incentives

The following are negotiable on a case analysis basis by the appropriate authority:

- (1) Developed Land.
- (2) Undeveloped Land.
- (3) Infrastructure Improvements
- (4) Speculative Building
- (5) Building Modifications
- (6) One-stop municipal permitting.
- (7) Waiver of municipal fees.
- (8) Rental Subsidy
- (9) Hiring and Job Training Assistance
- (8) Small Business Development Center (SBDC) assistance.
- (10) Chamber of Commerce membership

VII. Section 380 Agreements

In accordance with Section 380 of the Local Government Code, the City of Copperas Cove may, from time to time, provide loans and grants of public money to promote state or local economic development to stimulate business and commercial activity in the municipality. All agreements made pursuant to Section 380 of the Local Government Code must be approved by the City Council.

Updated Guidelines Adopted by Copperas Cove EDC on July 27, 2006

Updated Guidelines Approved by City of Copperas Cove on September 5, 2006

Pending Approval of Updated Guidelines by Coryell County Commissioners Court.



NOTICE OF MEETING
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS

An agenda information packet is available for
public inspection in the Copperas Cove Public Library, City Hall and on the City's
Web Page www.ci.copperas-cove.tx.us

Notice is hereby given that a **Special Council Meeting** of the City of Copperas Cove, Texas will be held on the **8th day of September 2009**, at **7:15 p.m.**, in the City Hall Council Chambers located at 507 South Main Street, Copperas Cove, Texas 76522. The following subjects will be discussed:

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. ANNOUNCEMENTS

E. PUBLIC RECOGNITION

1. Certificate of Appreciation – Kelseigh Fife-Dixon. **John Hull, Mayor**

F. CITIZEN'S FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

G. CONSENT AGENDA

1. Consideration and action on approving minutes from the August 18, 2009 workshop council meeting. **Jane Lees, City Secretary**
2. Consideration and action on approving minutes from the August 20, 2009 special council meeting. **Stefanie Brown, Deputy City Secretary**
3. Project Briefing Report – 10th Annual Shots Through the Fire House. **J. Mike Baker, Fire Chief/Emergency Management Coordinator**
4. Chamber of Commerce Hosting Carson & Barnes Circus at Ogletree Gap. **Marty Smith, President, Chamber of Commerce**

5. Financial Report for the month ended July 31, 2009. **Wanda Bunting, Director of Financial Services**
6. Project Briefing Report – Code Compliance Month. **Mike Morton, Chief Building Official**

H. PUBLIC HEARINGS/ACTION

1. Public Hearing on amending the City Manager's Proposed Budget for the 2009-10 fiscal year. **Wanda Bunting, Director of Financial Services**
2. Public Hearing on an ordinance amending the 2008-09 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

I. ACTION ITEMS

1. Consideration and action to approve the CCEDC Budget for 2009-2010. **Dan Yancey, Chairman, Copperas Cove Economic Development Corporation**
2. Consideration and action on the appointment of a City staff member to the Central Texas Council of Government's Solid Waste Advisory Committee. **Wanda Bunting, Director of Financial Services**
3. Consideration and action on authorizing the City Manager to execute a Memorandum of Understanding with Bell County for a County precinct voting facility. **Andrea M. Gardner, City Manager**
4. Consideration and action on establishing a Parks and Recreation Committee and appointing citizen members and a council member to serve on the committee. **Andrea M. Gardner, City Manager**
5. Consideration and action on the removal and appointments to the Copperas Cove Economic Development Corporation (CCEDC) Board of Directors, Positions 1, 2 and 5. **Chuck Downard, Council Member, Position 3**
6. Consideration and action on rescheduling the date of a Regular City Council meeting to another date. **Andrea M. Gardner, City Manager**

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Boys & Girls Club of Copperas Cove Report. **John Charles, Boys & Girls Club of Copperas Cove**

K. ITEMS FOR FUTURE AGENDAS

L. EXECUTIVE SESSION

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (254) 547-4221, (254) 547-6063 TTY, or FAX (254) 547-5116 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, September 4, 2009, 2009 on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC, City Secretary



Certificate of Appreciation

In grateful recognition of your support to the City's Animal Shelter
by donating a total of 511.5 pounds of dog and cat food.

The City of Copperas Cove hereby presents

Kelseigh Fife-Dixon

this certificate of appreciation, awarded this 8th day of September 2009.

Andrea M. Gardner, City Manager

John Hull, Mayor

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
August 18, 2009 – 6:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the workshop meeting of the City Council of the City of Copperas Cove Texas to order at 6:00 p.m.

B. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood

Andrea M. Gardner, City Manager
Charles Zech, City Attorney
Jane Lees, City Secretary

C. WORKSHOP ITEMS

1. Discussion of the City's existing Fund Balance Policy and the potential impact of any changes to the City's Fund Balance Policy on the City's Bond Rating. **Wanda Bunting, Director of Financial Services**

Andrea M. Gardner, City Manager, said that at a planning meeting about a month ago there was considerable discussion about the City's existing fund balance policy. As a result of the discussion, she recommended Garry Kimball of Specialized Public Finance, the City's financial advisor, speak to the Council about possibilities of adjusting that particular policy and what his recommendations would be for the City. Ms. Gardner turned the meeting over to Mr. Kimball.

Mr. Kimball passed out an analysis that depicted historical credit spreads (Exhibit A) over the past two years. Mr. Kimball explained the graph to the Council. Mr. Kimball further stated two years ago it did not matter much whether you were triple A or triple B. The difference was considered minor – less than one half of one percent – in terms of the interest rate you would pay on bonds when you went to the market. In his opinion, the market two years ago was really undervaluing risk. The graph shows that everything locked down in the fourth quarter of 2008, and is only now beginning to loosen up somewhat. Mr. Kimball said that he doesn't think the market will get back to where it was two years ago in terms of easy credit and the ability to not really have to pay attention to your bond rating so much.

Mr. Kimball said that bond ratings are absolutely critical today as it relates to the City's cost of financing. If the City were downgraded just one notch in rating, that would mean that on 10 million dollars borrowed over a 20-year period, there would be an additional \$427,960 to be paid out of the City's pocket.

In relation to the reserve policy, Mr. Kimball stated that 90 days is an industry standard and is absolutely critical. The City could easily be downgraded by one notch if it loosened its policy on reserve funds. He urged the Council to not change the 90-day policy and put the recent two

notch upgrade at risk that the City was awarded. That upgrade played very heavily in the successful sale of the general obligation bonds and tax notes issuance that will be discussed in the council meeting. His firm received very aggressive bids for the bonds that were offered and voted on last November. The upgrade really factored into savings for the taxpayer and the 90-day reserve policy is specifically mentioned in the Standard & Poor's write-up. The City still has \$12M in bonds that were voted on last November that have not been offered for sale. If the fund balance reserve policy were weakened, that \$12M would translate immediately into higher interest costs for the City.

Ms. Bunting passed out a copy of the current fund balance policy of the city (Exhibit B). On page 2 of the handout, in Sec. 2-124, City staff noted the recommended changes to the policy. The proposed changes should not impact the City's bond rating as long as the City retains the 90 day reserve policy. The change would exclude debt service payments and expenditures planned for capital outlay purchases for an equivalent of three months operating expenditures. City staff plans to bring the change to council in September along with the budget adoption.

2. Provide direction to the City Manager regarding any changes to the City's Fund Balance Policy. **Andrea M. Gardner, City Manager**

Council concurred that City staff should bring the proposed changes to the Fund Balance Policy back to Council for approval at the second meeting in September, just prior to adopting the FY2009-10 budget.

3. Presentation and discussion of the FY 2010 proposed budget. **Wanda Bunting, Director of Financial Services**

Ms. Gardner said that this presentation is a recap from the proposed budget that was presented on July 21, 2009 and then, last week's August 11, 2009 discussion regarding employee benefits. The presentation showed the total budget as submitted, the total budget as updated, and employee pay and benefits (Exhibit C). Ms. Gardner outlined the three options available to employees in the health plan. Ms. Gardner also discussed the property tax revenues issues facing the City regarding the new police facility and the 100 percent disabled Veterans exemption. Other expense issues include vacancy savings, street maintenance and computer replacement, as well as the outside entity unmet needs. In the Water & Sewer Fund revenues it was discussed that the City had to remove the separate rate proposed for senior citizens because it is not permitted by law. Also discussed were the proposed changes in water revenue rates, sewer revenue rates and the elimination of winter averaging, on July 21, 2009.

4. Provide direction to the City Manager regarding the FY 2010 proposed budget. **Andrea M. Gardner, City Manager**

Council consensus was to increase the Cove Country Opry Hotel/Motel fund request from \$3,000 to \$4,000.

Mayor Hull adjourned the workshop at 7:00 p.m. in order to hold the regular council meeting.

Mayor Hull reconvened the workshop at 10:05 p.m.

The Hop is currently scheduled to receive \$13,668. They have requested an additional \$8,321. Ms. Gardner said that the \$8,321 could be added to contingency funds to be approved for release later in the year. This way the Council could approve release after the shelter is in place. Council Member Downard asked that the KCCB have input as to where the shelter is to be placed. The Council concurred.

Council agreed to leave the water rate exactly as proposed. Council requested a comparison of the proposed base rate of \$14.00 and \$3.25 per additional 1,000 gallons with \$14.00 and \$3.10 per additional 1,000 gallons at the August 25, 2009 meeting, along with the effect of the cancellation of the senior rate.

City staff can bring back a comparison to the proposed along with other options for both the water and sewer rates.

On the Drainage Utility Fund, remove the \$60,000 for intersection of Golf Course and Texas.

Council agreed to fund an additional \$2,500 for a total of \$5,000 for USO and power down the Joint Image Campaign.

Hotel/Motel Funds. The Chamber of Commerce asked for \$200,000 next fiscal year. They are also planning to seek additional funding this fiscal year of \$30,000 to cover some shortages. If this were approved, the ending fund balance would be \$56,399. This gives the Council approximately \$244,099 to work with for next fiscal year.

Council agreed to proposed funding for the entities below as follows:

Chamber of Commerce	\$170,000
Copperas Cove Cove Opry	\$ 4,000
Downtown Association	\$ 12,000
Boys & Girls Club	\$ -0-
CHAMPS	\$ 20,000
Debt Service approximately	\$ 30,000
Advertising	\$ 2,500

Council agreed to go ahead with above figures and if it looks like it is not going to work out after December, a budget amendment can be done.

5. Presentation and discussion on the Five-Year Capital Improvement Plan, 2010-2014. **Andrea M. Gardner, City Manager**

Ms. Gardner discussed a conference call made to the Copperas Cove Economic Development Corporation. Two Council Members, Chuck Downard and Willie Goode, were also present during the call. The call was to request the CCEDC to fund the east end development water and sewer project. The feedback from that conversation was that there was no way the CCEDC could fund any of it and they expected to be paid back for all of the \$2M that they were going to float for the City. There was no interest on the part of the CCEDC in funding any portion of this project. Ms. Gardner requested direction from the Council on where they want her to go from this point. The CCEDC is funding the extension of Constitution, which is approximately \$1.4M. The City is talking about \$4M. Ms. Gardner said that the Council must decide if that is the

partnership they want with the CCEDC. Ms. Gardner asked the Council if the City should move forward with \$2.2M, Phase I (of the \$5.125M bond from November 2008). The Phase I project is necessary for some development that is coming in the near future, which is the Glockzin apartments, the assisted living center, and the Carothers apartments. This development, which is in the works right now, is dependent on this infrastructure of \$2.2M going in. Does the City want to go ahead and let the CCEDC front the money temporarily until the City issues the debt next year.

CIP Projects discussed are as follows:

Projects

Direction

Program: Parks & Recreation

City Park Ball Field Lighting Phase I	move to 2011
City Park Ball Field Lighting Phase II	move to 2012
Heritage Park Playground Equipment	move to 2011
High Chapparel Park Playground Equipment	move to 2011
City Park Ballfield Scoreboards	leave in 2012
High Chapparel Park Development	leave in 2012 and 2013
Multi-Purpose Recreation Center	place project in future list
Kate Street Park Improvements	leave in 2014
Heritage Park Improvements	leave in 2013 and 2014
Ogle Tree Gap Park Field Complex	leave in 2013 and 2014, notify CCEDC that the City would like them to be a funding source
Highland Park Enhancements	leave in 2013 and 2014
South Park Pool Resurface	delete project
Civic Center Renovations	taken care of in regular meeting
Allin House Roof Renovations	taken care of in regular meeting
South Park Pool Renovations	taken care of in regular meeting

Program: Library

Library Renovations	leave in, however, already funded with 2008 Tax Notes
Library Automation System	move to 2011

Program: Golf Course

Cart Path Repair Phase I	leave in 2012
Cart Path Repair Phase II	leave in 2013
Cart Path Repair Phase III	leave in 2014
Golf Course Greens Renovation	leave in 2012
Golf Course Putting Greens	leave in 2013
Golf Course Nursery Green	leave in 2013
Renovation of Front 9 Fairways	leave in 2012
Driving Range Renovations Phase I	leave in 2012
Driving Range Renovations Phase II	leave in 2013
Driving Range Renovations Phase III	leave in 2014
Caddy Shack Renovations	leave in 2011 and 2012

Cart Barn Repairs
Old Pro Shop Renovation
Pro Shop Meeting Room

leave in 2013
leave in 2013 and 2014
leave in 2011

6. Provide direction to the City Manager regarding the Five-Year Capital Improvement Plan, 2010-2014. **Andrea M. Gardner, City Manager**

The Council agreed to move forward with Phase I. Ms. Gardner said she will work on an Interlocal Agreement with the CCEDC and the City for them to front the money until next summer, and then they will be reimbursed.

Changes in the CIP are shown above.

D. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 11:26 p.m.

John Hull, Mayor

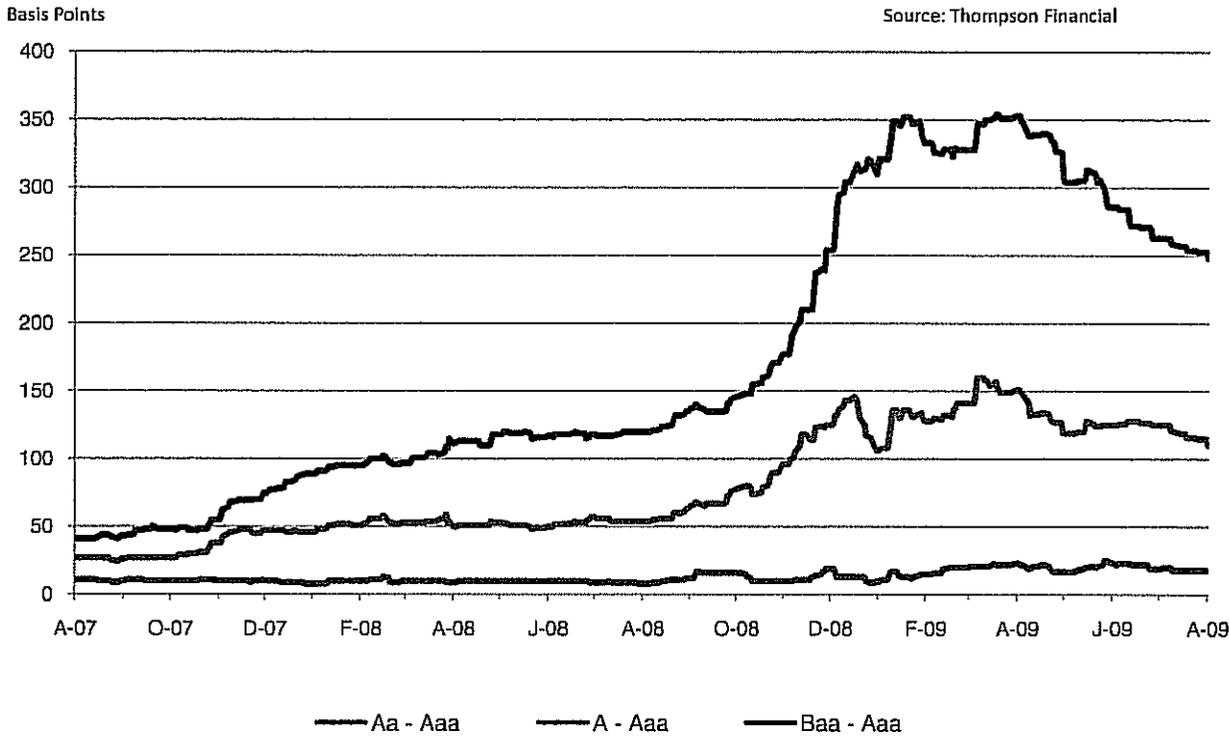
ATTEST:

Jane Lees, City Secretary

**Historical Credit Spreads
Municipal Bond Market**



SPECIALIZED PUBLIC FINANCE INC.
FINANCIAL ADVISORY SERVICES



Current Investment Grade to "Aaa" Spread (Basis Points):	250.00
Per Rating Category Differential (basis points):	31.25
Per \$10,000,000 Interest Cost per Rating Category (1):	\$ 427,960

(1) Assumes 20-year level debt service. Based upon 8 rating intervals Baa to Aaa.
Cost represents nominal increase in interest expense over full bond term.

DIVISION 3. FUND BALANCES AND OPERATING PROCEDURES*

***Editor's note:** Nonamendatory Ord. No. 1996-39, §§ 1--6, adopted Sept. 3, 1996 has been included herein as Div. 3, to Art. V, §§ 2-121--2-126, at the discretion of the editor.

Sec. 2-121. Title.

That this article shall be known as the Fund Balance Policy and Operating Reserves Fiscal Policy of the City of Copperas Cove, Texas, and its staff and employees according to the terms thereof and as the stated policy of the city, shall adhere to such a policy.

(Ord. No. 1996-39, § 1, 9-3-96; Ord. No. 2008-45, § 1(Exh. A), 11-3-08)

Sec. 2-122. Definitions.

For the purposes of this division, the following terms, phrases, words and their deviations shall have the meaning given herein. When not inconsistent with the context, words so used in the present tense include the future. Words in the masculine gender include the feminine. Words in the plural number include the singular, and words in the singular include the plural.

- (a) *Designated unreserved fund balance.* Net financial resources of a governmental fund that are spendable or available for appropriation, but which have been earmarked by the chief executive officer or the legislative body for some specific purpose.
- (b) *Fund.* A separate fiscal and accounting entity used by governments to segregate resources related to specific activities.
- (c) *Fund balance.* The difference between fund assets and fund liabilities in a governmental or trust fund.
- (d) *Fund type.* One of seven (7) categories into which all individual funds must be classified.
- (e) *Liquidity.* The ability to meet demands for payment on a timely basis.
- (f) *Reserved fund balance.* For governmental funds and expendable trust funds, the portion of fund balance that is not available for appropriation because it is either legally restricted (e.g., encumbrances) or not spendable (e.g., long-term receivables). For nonexpendable and pension trust funds, the portion of fund balance that is legally restricted.

(g) *Reserved retained earnings.* Generally, a portion of retained earnings reflecting the excess of restricted assets over related liabilities.

(h) *Retained earnings.* Net income and losses of all prior periods adjusted for transfers and amounts of depreciation charged to contributed capital.

(i) *Unreserved fund balance.* In a governmental or expendable trust fund, the balance of net financial resources that are spendable or available for appropriation. In a nonexpendable or pension trust fund, the portion of fund balance that is not legally restricted.

(Ord. No. 1996-39, § 2, 9-3-96; Ord. No. 2008-45, § 1(Exh. A), 11-3-08)

Sec. 2-123. Maintenance of adequate reserves in order to provide several important benefits to the city.

[The purposes of the fund balance policy and operating reserves fiscal policy shall include:]

- (1) Providing a measure of stability during economic cycles. Adequate reserves to help protect the city against significant tax increases or dramatic budget cuts during periods of low economic activity.
- (2) Interest income from the investment of the cash reserves to provide a significant source of revenue.
- (3) Adequate reserves to provide the foundation for a strong credit rating reducing the cost of long-term borrowing.

(Ord. No. 1996-39, § 3, 9-3-96; Ord. No. 2008-45, § 1(Exh. A), 11-3-08)

Sec. 2-124. Fiscal policy for maintaining adequate levels of reserves in the city's general fund, utility funds, and other funds per designation by city council.

(a) The general fund unencumbered fund balance should be at least twenty-five (25) percent of the general fund annual budget expenditures. This percentage is equivalent to three (3) months expenditures.

(b) The utility funds and other funds per city council designation should maintain an unencumbered fund balance (working capital) reserve of at least twenty-five (25) percent of the total annual budget expenditures excluding debt service payments and those expenditures planned for capital outlay purchases or the equivalent of three (3) months' operating expenditures.

(Ord. No. 1996-39, § 4, 9-3-96; Ord. No. 2008-45, § 1(Exh. A), 11-3-08)

Sec. 2-125. Obtaining the maximum reserves balances as established in section 2-124.

(a) The City of Copperas Cove shall designate the unencumbered fund balances in the following percentages per the stated funds until the maximum balances, as defined in section 2-124 have been obtained:

- (1) General Fund--No less than fifty (50) percent annually.
- (2) Utility Funds--No less than forty (40) percent annually.
- (3) Other Funds--No less than twenty (20) percent annually.

(b) Upon obtaining the section 2-124 fund balances, this section will not apply.

(Ord. No. 1996-39, § 5, 9-3-96; Ord. No. 2008-45, § 1(Exh. A), 11-3-08)

Sec. 2-126. No operating deficits.

Current expenditures will be paid with current revenues. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies or nonrecurring expenditures, except when balances can be reduced because their levels exceed guideline minimums.

(Ord. No. 1996-39, § 6, 9-3-96; Ord. No. 2008-45, § 1(Exh. A), 11-3-08)

Secs. 2-127--2-130. Reserved.

City of Copperas Cove, Texas

FY 2010 Proposed Budget & Plan of Municipal Services



City of Copperas Cove

- Review of City's Manager Proposed Budget Submitted to City Council on 7/21/09
- Workshop Discussion Items
- Employee Health Plan Update
- Fund Changes
- Fund Balance Policy
- Council Requested Changes

Agenda

Fund	Beginning Fund Balance	Revenues	Expenses	Ending Fund Balance
General	4,217,395	14,723,879	15,151,703	3,789,571
Water & Sewer	1,765,613	9,360,994	9,482,504	1,644,103
Solid Waste	810,320	3,078,164	3,109,195	779,289
Golf Course	(150,066)	646,175	610,082	(113,973)
Other	1,371,280	3,555,623	4,353,068	573,835
Capital Projects	3,055,776	8,550	2,502,886	561,440
TOTAL	11,070,318	31,373,385	35,209,438	7,234,265

Total Budget as Submitted

Fund	Beginning Fund Balance	Revenues	Expenses	Ending Fund Balance
General	4,217,395	14,496,525	14,971,103	3,742,817
Water & Sewer	1,765,613	9,388,450	9,482,504	1,671,559
Solid Waste	810,320	3,078,164	3,109,195	779,289
Golf Course	(150,066)	646,175	610,082	(113,973)
Other	1,371,280	3,555,623	4,353,068	573,835
Capital Projects	3,055,776	8,550	2,502,886	561,440
TOTAL	11,070,318	31,173,487	35,028,838	7,214,967

Total Budget as Updated

- Pay Increase Opportunities
 - The proposed budget does not include COLA or Merit increases
- Health Plan Benefits
 - Currently seeking proposals for health coverage
 - Dental Coverage unchanged
- Other Benefits
 - TMRS
 - Long Term Disability
 - Wellness Pay

Employee Pay & Benefits

- **Three Plans Available**

- Plan Option 1

- \$250 Deductible and 20% Co-insurance

- Plan Option 2

- No Deductible, \$15 Co-Pay

- Plan Option 3

- No Deductible, \$40 Co-Pay

Current Health Plan

Plan Option I

Coverage	Monthly Cost to City	Monthly Cost to EE	Total Cost
Employee Only	\$268.37	-	\$268.37
Employee & Spouse	\$268.37	\$389.68	\$658.05
Employee & Child(ren)	\$268.37	\$202.22	\$470.59
Employee & Family	\$268.37	\$536.64	\$805.01

Current Health Plan Costs

Plan Option II

Coverage	Monthly Cost to City	Monthly Cost to EE	Total Cost
Employee Only	\$268.37	\$47.52	\$315.89
Employee & Spouse	\$268.37	\$506.18	\$774.55
Employee & Child(ren)	\$268.37	\$285.52	\$553.89
Employee & Family	\$268.37	\$679.16	\$947.53

Current Health Plan Costs

Plan Option III

Coverage	Monthly Cost to City	Monthly Cost to EE	Total Cost
Employee Only	\$268.37	\$21.86	\$290.23
Employee & Spouse	\$268.37	\$443.26	\$711.63
Employee & Child(ren)	\$268.37	\$240.54	\$508.91
Employee & Family	\$268.37	\$602.18	\$870.55

Current Health Plan Costs

How Does Copperas Cove Measure Up?

Taxing Entity	Monthly Employer Contribution
Bell County	\$347.79
City of Harker Heights	\$283.05
<i>City of Copperas Cove</i>	\$268.37
KISD	\$323.40
City of Temple	\$445.92
City of Killeen	\$285.00

City of Temple includes \$230.46 toward dependent health care costs.

Health Benefit Comparison

- 6/2/09
 - Scott & White Health Plan Rates & Claims History Discussion Meeting
- 7/17/09
 - First Required RFP Advertisement
- 7/24/09
 - Second Required RFP Advertisement
- 7/31/09
 - Bid Opening Date
 - Three Bids Received

Health Plan Update

- **Three Plans Available**

- **Plan Option 1**

- \$750 Deductible, \$30 Co-Pay for Office Visit and 20% Co-insurance

- **Plan Option 2**

- No Deductible, \$40 Co-Pay

- **Plan Option 3**

- No Deductible, \$25 Co-Pay

Health Plan RFP Results

Plan Option I

Coverage	Monthly Cost to City	Monthly Cost to EE	Total Cost
Employee Only	\$322.04	-	\$322.04
Employee & Spouse	\$322.04	\$410.81	\$732.85
Employee & Child(ren)	\$322.04	\$213.19	\$535.23
Employee & Family	\$322.04	\$565.75	\$887.79

Includes \$39.11/monthly deposit by City into a medical reimbursement account

Proposed Health Plan Costs

Plan Option II

Coverage	Monthly Cost to City	Monthly Cost to EE	Total Cost
Employee Only	\$322.04	\$9.64	\$331.68
Employee & Spouse	\$322.04	\$491.24	\$813.28
Employee & Child(ren)	\$322.04	\$259.57	\$581.61
Employee & Family	\$322.04	\$672.87	\$994.91

Proposed Health Plan Costs

Plan Option III

Coverage	Monthly Cost to City	Monthly Cost to EE	Total Cost
Employee Only	\$322.04	\$45.65	\$367.69
Employee & Spouse	\$322.04	\$579.54	\$901.58
Employee & Child(ren)	\$322.04	\$322.71	\$644.75
Employee & Family	\$322.04	\$780.90	\$1,102.94

Proposed Health Plan Costs

Plan Option I

Coverage	Current	Proposed	Change	Change Covered by EE	Change Covered by City
EE	\$268.37	\$322.04	\$53.67	-	\$53.67
ES	\$658.05	\$732.85	\$74.80	\$21.13	\$53.67
EC	\$470.59	\$535.23	\$64.64	\$10.97	\$53.67
EF	\$805.01	\$887.79	\$82.78	\$29.11	\$53.67

Proposed includes \$39.11 monthly contribution by City to medical reimbursement account.

A 20% increase is included in the FY 2010 Proposed Budget submitted on 7/21/09.

Health Plan Cost Comparison

Plan Option II to Plan Option III

Coverage	Current	Proposed	Change	Change Covered by EE	Change Covered by City
EE	\$315.89	\$367.69	\$51.80	(\$1.87)	\$53.67
ES	\$774.55	\$901.58	\$127.03	\$73.36	\$53.67
EC	\$553.89	\$644.75	\$90.86	\$37.19	\$53.67
EF	\$947.53	\$1,102.94	\$155.41	\$101.74	\$53.67

A 20% increase is included in the FY 2010
Proposed Budget submitted on 7/21/09.

Health Plan Cost Comparison

Plan Option III to Plan Option II

Coverage	Current	Proposed	Change	Change Covered by EE	Change Covered by City
EE	\$290.23	\$331.68	\$41.45	(\$12.22)	\$53.67
ES	\$711.63	\$813.28	\$101.65	\$47.98	\$53.67
EC	\$508.91	\$581.61	\$72.70	\$19.03	\$53.67
EF	\$870.55	\$994.91	\$123.55	\$69.88	\$53.67

A 20% increase is included in the FY 2010
Proposed Budget submitted on 7/21/09

Health Plan Cost Comparison

Source	Submitted 7/21/09	Updated 7/25/09
Taxes	11,106,719	10,879,365
Charges for Service	1,079,380	1,079,380
Fines	919,398	919,398
Administrative Reimbursements	1,250,500	1,250,500
Miscellaneous	367,882	367,882
TOTAL REVENUES	\$14,723,879	\$14,496,525

Adjusted M&O Property Tax Revenue by (\$227,354) per
Certified Tax Appraisal Roll.

General Fund Revenues

Function	Submitted 7/21/09	Updated 7/25/09
Administration	1,923,258	1,923,258
Public Works	1,220,862	1,040,262
Community Services	1,619,500	1,619,500
Support Services	358,682	358,682
Development Services	602,348	602,348
Public Safety	8,747,998	8,747,998
Non-Departmental	679,055	679,055
TOTAL	\$15,151,703	\$14,971,103

Adjusted Street Maintenance by (\$180,600) to maintain Ideal Fund Balance Requirement.

General Fund Expenses

ISSUES

Police Facility

- Voters Approved Proposition in November 2008.
- Disclosed to Voters the Debt Issuance would yield one cent tax rate increase.

100% Disabled Veterans Exemption

- Voters Approved Proposition in November 2007.
- Legislature Approved during 81st Session (2009).
- Cost \$149,749

One Cent on Tax Rate

- Equals \$113,691.
- Lost Property Tax Revenue equals \$227,354.
- Debt Payment Requirements for 2009 General Obligation Bonds equals \$277,688.

M&O Property Tax Revenues

ISSUES

Vacancy Savings

- Police Department included equivalent value of 3 patrol officer positions as a vacancy savings.
- Fire Department included equivalent value of 2 FRO positions as a vacancy savings.

Street Maintenance

- \$50,000 Included FY 2009 Adopted Budget.
- Option to Complete Overlay only in FY 2010 (Returns \$231,000 to General Fund Available Resources).

Computer Replacement

- 115 computers planned for replacement.
- 185 computers in current inventory.
- Dell Discounts for orders of 50+ or 200+ .
- Lease includes the purchase of email server, email archive server and disk based backup system, library server, and laptop replacements.

M&O Expenses

- Outside Entity Unmet Needs
 - USO \$2,500
 - The HOP \$8,321
 - Copperas Cove Country Opry \$3,600

Other GF Discussion Items

Source	Submitted 7/21/09	Updated 8/4/09
Water	4,930,487	4,957,943
Sewer	3,652,817	3,652,817
Water Tap Fees	35,000	35,000
Sewer Tap Fees	11,500	11,500
Interest Revenue	25,000	25,000
Miscellaneous	706,190	706,190
TOTAL REVENUES	\$9,360,994	\$9,388,450

Discounted Senior Rate removed as not permitted by law.
Yielded a change of \$27,456 to water revenues.

Water & Sewer Fund Revenues

Changes in Revenue As Proposed on 7/21/09

- Water
 - BCWCID Rate Increase
 - .56 cents per 1,000 gallons to .57 cents
 - System Rate Increase (\$1,720)
 - Election Use Water Increase (\$3,657.70)
 - Option Use Water Increase (\$1,331.46)
- Water Rate Structure Change
- Sewer Rate Structure Change
- Eliminate Winter Averaging

Water & Sewer Fund

Water Rate Structure Change As Proposed on 7/21/09

- Base Rate
 - Increase by \$3.00 per month
 - Include 2,000 gallons in the base rate
 - Add a "Reduced Senior" rate
- Consumption Rate (per 1,000 gallons)
 - Increase by \$.40
- Impact to Average Residential Customer (7,000 gallons a month)
 - Current Structure \$30.95
 - Proposed Structure \$30.25

Water & Sewer Fund

Sewer Rate Structure Change As Proposed on 7/21/09

- Base Rate
 - No Increase
 - Include 2,000 gallons in the base rate
- Consumption Rate (per 1,000 gallons)
 - Increase by \$.75
 - Add a cap for residential only of 15,000 gallons
 - Eliminate Winter Averaging
- Impact to Average Residential Customer
 - Current structure \$35.50
 - Proposed structure \$32.25

Water & Sewer Fund

- Why Does Current Rate Structure Require Restructuring?
 - Improve water conservation
 - Recover cost of providing service
 - Water Purchases
 - Utility Costs
 - Unfunded Mandates
 - TCEQ Testing Requirements Increased
 - Rising personnel costs
 - Sewer Winter Averaging not utilized properly
 - Recalculate winter average each year

Water & Sewer Fund

Additional Sewer Rate Restructure Options

- Add a Floor of 8,000 gallons and a Ceiling of 15,000 gallons to Winter Averaging
 - Floor
 - Customers pay lower of either the actual consumption or floor of 8,000 gallons less 2,000 gallons included in base rate.
 - Customers pay lower of either the actual consumption or ceiling of 15,000 gallons less 2,000 gallons included in base rate.

Water & Sewer Fund

- Staff Recommended Change for Ideal Fund Balance Policy
 - Remove debt payment requirements prior to Ideal Fund Balance Calculation.
 - Remove senior discount rate.
 - Improved W&S Fund Ideal Fund Balance Requirement from \$2,370,626 to \$1,778,664.
 - Over/(Under) Ideal improved from (\$726,523) to (\$107,105).
 - Additional Considerations
 - Remove capital outlay expenses prior to Ideal Fund Balance Calculation.

Water & Sewer Fund

Fund	Beg Fund Balance	Revenues	Expenses	End Fund Balance
Tax I & S	386,350	1,723,882	1,952,957	157,275
Recreation Activities	96,513	229,310	307,526	18,297
Drainage Utility	328,441	875,800	1,096,450	107,791
Hotel Tax	86,399	187,700	232,894	41,205
MC Efficiency	14,053	5,270	7,342	11,981
MC Technology	91,194	29,740	51,854	69,080
MC Security	27,691	21,122	36,010	12,803

Other Funds

Entity	Funding	Request Amount
Chamber of Commerce	Hotel Occupancy	200,000
Hill Country Transit District	General Fund	21,989
Downtown Association	Hotel Occupancy	12,000
Boys & Girls Club	Hotel Occupancy	13,000
CHAMPS	Hotel Occupancy	30,000
USO	General Fund	5,000
Copperas Cove Country Opry	Hotel Occupancy / General Fund	19,704
TOTAL		301,693

Requests from Outside Entities

- July 28, 2009
 - General Fund
 - **No Quorum – Rescheduled to 8/3/09**
- July 30, 2009
 - Water & Sewer Fund
 - Solid Waste Fund
 - Golf Course Fund
 - **No Quorum – Rescheduled to 8/3/09**
- August 4, 2009
 - Other Funds
 - Discuss Tax Rate
 - **No Quorum – Rescheduled to 8/3/09 and 8/11/09**

Upcoming Dates Revised

- August 6, 2009
 - Outside Entities (Workshop)
 - Public Hearing on Proposed Budget (Regular)
 - **No Quorum – Rescheduled to 8/11/09 and 8/18/09**
- August 18, 2009
 - 1st Public Hearing on Tax Increase
 - **Rescheduled to 8/25/09 Due to Meeting Cancellations**
- **August 25, 2009**
 - **Review City Council Recommended Changes to the Proposed Budget**
 - **1st Public Hearing on Tax Increase**

Upcoming Dates Revised

- September 1, 2009
 - 2nd Public Hearing on Tax Increase
 - Public Hearing on Changes to Proposed Budget
Rescheduled to 9/8/09 Due to Meeting
Cancellations
- September 8, 2009
 - 2nd Public Hearing on Tax Increase
 - Public Hearing on Changes to Proposed Budget
- September 15, 2009
 - Adopt FY 2010 Budget
 - Adopt Tax Rate

Upcoming Dates Revised

Questions/Comments

**CITY OF COPPERAS COVE
CITY COUNCIL SPECIAL MEETING MINUTES
August 20, 2009 – 10:00 A.M.**

A. CALL TO ORDER

Mayor John Hull called the special meeting of the City Council of the City of Copperas Cove Texas to order at 10:00 a.m.

B. ROLL CALL

John Hull	Andrea M. Gardner, City Manager
Cheryl L. Meredith	Tim Molnes, Assistant City Manager/Police Chief
Charlie D. Youngs – Absent	Jane Lees, City Secretary
Chuck Downard	Stefanie Brown, Deputy City Secretary
Danny Palmer	Ken Wilson, Director of Community Services
Bill L. Stephens	Danny Zincke, Asst. Director of Community Services
Willie C. Goode	Wesley Wright, City Engineer
Frank Seffrood	Bob McKinnon, Public Works Director
	Wanda Bunting, Director of Financial Services
	Kathy Soll, Assistant to the City Manager

C. CITIZENS FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

Kirby Lack, 1802 Martin Luther King Jr. Drive. Mr. Lack expressed an interest on serving on the Copperas Cove Hospital Authority Board of Directors.

D. WORKSHOP ITEMS

1. Discussion and possible action on the creation of a Parks & Recreation Board.
Andrea M. Gardner, City Manager

Ms. Gardner explained that the public has shown an interest in creating a Parks & Recreation Board. The board would deal with the city sporting events and the city parks. The Council determined that the Parks and Recreation Board should consist of five members, two alternate members, one staff member, and one Council Member. Once the Board is formed, it will be responsible for setting terms and guidelines that will need to be presented to City Council for approval.

2. Discussion and possible action on the creation of a Subdivision & Land Disturbance Committee. **Andrea M. Gardner, City Manager**

Ms. Gardner recommended that the Council create a Subdivision and Land Disturbance Committee to review the land disturbance ordinance and to update the subdivision ordinance. The Committee would only be in effect when creating or making changes to these ordinances. The Council determined that the Committee should consist of four members, one from each quadrant of the City, one developer, one realtor, one Planning and Zoning Board member, and the City Attorney.

3. Discussion and possible action on the creation of a Hotel/Motel Tax Committee. **Andrea M. Gardner, City Manager**

Ms. Gardner stated that the purpose of the Hotel/Motel Tax Committee is to help simplify the budget process for the City Council by insuring that contracts are executed properly and that invoices are turned in on time. The Committee would work with each entity and would present the release of funds as one item to the Council. The Committee would also make recommendations on ordinances. They could also change the way funds are distributed such as changing the process to become more restrictive than State law, which is what City staff recommends. Council Member Stephens said the Committee should be overseen the first six months.

4. Discussion and possible action on the creation of a Drainage Criteria Committee. **Andrea M. Gardner, City Manager**

Ms. Gardner recommended creating a Drainage Criteria Committee to review and update the drainage criteria ordinance. The Committee would only be in effect when creating or making changes to ordinances. The Council determined that the Committee should consist of four members, one from each quadrant of the City, one developer, one realtor, one Planning and Zoning Board member, and the City Attorney. The City Engineer would review the applications and make recommendations on appointments for the Committee to the Council.

5. Discussion and possible action on the creation of an Adopt-A-Park Program. **Andrea M. Gardner, City Manager**

Ms. Gardner recommended the Adopt-A-Park Program. The Council decided that the program should fall under and be created by the Parks & Recreation Board.

6. Update and report on Turkey Creek tennis courts. **Andrea M. Gardner, City Manager**

Ms. Gardner discussed the proposal on the Turkey Creek tennis courts, which did not include ADA compliance. Council determined that this project should be discussed by the Parks & Recreation Board.

7. Discussion on the City's existing Ordinance No. 2007-03, regarding the feeding of deer within the corporate limits of the City of Copperas Cove. **Andrea M. Gardner, City Manager**

Ms. Gardner discussed the many phone calls she has received recently pertaining to feeding deer and about the Deer Committee that was created in 2003. Tim Molnes, Police Chief, informed the Council on the many causes of the increased deer population and the cost to the City to try and remove the deer. Chief Molnes also stated that Texas Parks & Wildlife is currently making changes to their policy concerning deer. The Council decided to take no action at this time on the current ordinance.

8. Discussion on the Golf Cart Operating Lease. **Andrea M. Gardner, City Manager**

Wanda Bunting, Director of Financial Services, clarified the terms of the golf cart operating lease for the Council. She stated the lease is a true operating lease and once the four years are completed, the carts will not be the property of the City. The lease is not lease to own, and there is no balloon payment at the end of the lease. The City will return the carts when the lease is done and go out for bids on a new lease.

D. CLOSING COMMENTS

E. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 11:32 p.m.

John Hull, Mayor

ATTEST:

Stefanie Brown
Deputy City Secretary

City of Copperas Cove City Council Agenda Item Report

September 8, 2009

Agenda Item G-3

Contact – J. Mike Baker, Fire Chief/Emergency Management Coord., 547-2514
mbaker@ci.copperas-cove.tx.us

SUBJECT: **Project Briefing Report – 10th Annual Shots Through the Fire House.**

1. BACKGROUND/HISTORY

Attached is the project briefing report on the “**10th Annual Shots Through the Fire House**” program. The report is a brief summary of the program.

2. FINDINGS/CURRENT ACTIVITY

None.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.

City of Copperas Cove Project Briefing

Date: 15 August 2009

PROJECT INFORMATION

Name: Shots Through the Fire House

Purpose: Provide Immunizations for Children and Receive EMPG Exercise Credit

City Project Manager: Chief J. Mike Baker

Engineer: _____

Contractor: _____

Cost: _____

PLANNING

Start Date: JUNE 2009

Completion Date: JULY 2009

OPERATIONS

Start Date: 01 AUGUST 2009

Completion Date: 01 AUGUST 2009

CURRENT STATUS and PARTICIPANTS

The Shots Through the Fire House Program celebrated its 10th Anniversary this year. This program was conducted on the 01 August 2009 at the Central Fire Station. The following agencies, partners and departments participated in the event: City of Copperas Cove – Office of Emergency Management, Fire Department, Police Department, Parks and Recreation Department, Public Affairs and Volunteer Coordinator; Volunteer Organizations – Citizen Fire and Public Safety Volunteer Association, Citizen Police Academy Alumni Association, Citizen Fire Academy Alumni Association, Coryell County Community Emergency Response Team (CERT), Gatesville Volunteer Fire Department; Outside Agencies – Copperas Cove Independent School District, Texas Department of State Health Services, Copperas Cove Professional Firefighter's Association; Corporate and Community Partners – Mount Hiram Masonic Lodge #595, Copperas Cove HEB, Copperas Cove McDonald's, Refuge Corporation.

SERVICE NUMBERS

132 CHILDREN RECEIVED IMMUNIZATIONS

61 ADULTS

75 PARTICIPANTS

295 IMMUNIZATIONS GIVEN (179 IM, 116 SQ)

Vaccines given were DTAP, Hep A, Hep B, Hib, HPV, MMR, PCV 7, IPV (polio), Tdap, Td, Varicella, MCV4

PUBLIC MEETINGS

N/A

HISTORY

The Shots Through the Fire House program was born out of a need to provide required immunizations for community children. These immunizations are designed as a preventative medicine program and include vaccines to prevent measles, mumps, rubella, polio, tetanus, hepatitis A, hepatitis B, and other childhood diseases. This program is open to all Copperas Cove residents free of charge if they meet the financial parameters set by the State of Texas. No child is turned away from a needed immunization. Most often, children from across the Central Texas region show up, many from Fort Hood. Since its inception, the program has delivered over 10,000 vaccines to over 5000 children.

Partnerships have been formed over the years to make the program more successful and efficient. Volunteers, outside agencies, and community partners all contribute to the success of the program.

PROJECT ISSUES

Each year we attempt to identify issues and make improvements to the program. This year for the first time, we used the National Incident Management System (NIMS), Incident Command System (ICS) to manage the resources of the program. The program will be submitted to the Texas Governors Division of Emergency Management for credit under the required emergency management exercises.



City of Copperas Cove City Council Agenda Item Report

September 8, 2009

Agenda Item No. G-4

Contact – Marty Smith, President, Copperas Cove Chamber of Commerce, 547-7571
president@copperas-cove.com

SUBJECT: Chamber of Commerce Hosting Carson & Barnes Circus at Ogletree Gap.

1. BACKGROUND/HISTORY

The Chamber of Commerce mission is to promote the City and bring visitors, tourists, and new families into our City.

2. FINDINGS/CURRENT ACTIVITY

The Chamber of Commerce conducts meetings with the Police Department, Fire Department, Parks & Recreation & City Manager to address the ability to host a safe, productive and well attended Circus.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

The Chamber of Commerce staff recommends the City Council approve the hosting of a Circus at Ogletree Gap for the 1st week in November 2009.

City of Copperas Cove

City Council Agenda Item Report

September 8, 2009

Agenda Item G-5

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Financial Report for the month ended July 31, 2009.

1. BACKGROUND/HISTORY

Attached is the Monthly Council Report for the month ended July 31, 2009. The report is submitted to the City Council for review. The report provides a detailed analysis of the City's financial condition and results of operations for the month ended July 31, 2009.

2. FINDINGS/CURRENT ACTIVITY

None.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.



"The City Built for Family Living"

Finance Department

August 27, 2009

Mayor and City Council Members:

The Finance Department is pleased to submit the Monthly Financial Report for the month of July 2009. The FY 2008-09 budget is being monitored very closely and the year end budget amendment will be brought to City Council in September to ensure that necessary appropriations are in place for fiscal year end. The FY 2009-10 budget process is in the final stages. The City Manager's 2009-10 Proposed Annual Budget was presented to City Council on July 21, 2009. The City held budget workshops in August. A public hearing was held on August 18th, 2009 with a public hearing on the changes to the Proposed Budget scheduled to be held on September 8, 2009. The City Council is scheduled to adopt the FY 2009-10 Budget on September 15, 2009.

Year-to-date revenues through July 2009 are exceeding expenditures in all of the major funds of the City with the exception of the Golf Course Fund. The Operating expenses at the Golf Course are exceeding the operating revenues by \$237,011. This fund has only collected 41.3% of the budget revenues where last fiscal year the operating revenues were at 65.4% of the budget at the end of July. This fund deficit is being closely monitored and City staff continues to review the Golf Course operations. Expenses are being trimmed back due to the significant revenue decreases this past winter and spring. The fund is being evaluated to determine if a transfer from the General Fund will be necessary this fiscal year.

The key economic indicators provide some insight for the financial activity of the City. The hotel occupancy tax collections and building permits are up compared to last June. However, sales tax collections are slightly below the prior year collections. Active utility accounts are also below the prior year and the unemployment rate in the Killeen/Fort Hood region has increased from the prior year. City staff will continue to monitor revenues and expenditures in all City funds and key economic indicators.

We hope the regular monitoring of the City's financial position will continue to provide the City Council with information that is useful for making sound policy decisions.

Respectfully submitted,

Wanda Bunting, CPA
Director of Financial Services

City of Copperas Cove
Financial Summary by Fund
July 31, 2009

GENERAL FUND

- July year-to-date revenues are above July year-to-date expenditures by \$935,630.
- Property tax revenue for July 2009 is \$39,339 or 12.2% above \$35,069 collected last July. Year-to-date property tax revenue is at \$6,659,631 or 10.2% above prior year-to-date collections.
- Year-to-date sales tax revenue of \$1,924,282 reflects a \$10,956 or 0.6% decrease from the prior fiscal year.
- Year-to-date franchise tax revenue of \$519,812 is \$21,902 or 4.4% above prior year-to-date revenue.
- Interest earnings year-to-date of \$40,262 decreased by \$106,136 or 72.5% under the prior fiscal year-to-date earnings.
- General Fund expenditures year-to-date of \$11,422,657 reflect an increase of 7.8% over prior year-to-date expenditures of \$10,598,151.

WATER & SEWER FUND

- Year-to-date revenues exceed year-to-date expenses by \$1,240,516.
- Water revenue totaled \$479,748 for the month. This is \$58,125 or 10.8% below July 2008. Year-to-date water revenue is at \$3,847,290 which is above the prior year-to-date revenue by \$56,482 or 1.5%.
- Sewer revenue totaled \$291,994 for the month. This is \$14,956 or 4.9% below July 2008. Year-to-date sewer revenue is at \$2,867,260 which is below the prior year-to-date revenue by \$21,726 or 0.8%.
- Interest earnings year-to-date of \$22,197 decreased by \$53,503 or 70.7% below the prior fiscal year-to-date earnings.
- Connect fees produced revenues of \$5,660 for the month; \$46,785 year-to-date.
- Water tap fees year-to-date are \$33,582; \$38,304 below prior year-to-date.
- Sewer tap fees year-to-date are \$10,730; \$8,320 below prior year-to-date.
- Expenses year-to-date of \$5,780,121 reflect a 3.0% increase over prior year-to-date expenses of \$5,611,410.

SOLID WASTE FUND

- Year-to-date revenues exceed year-to-date expenses by \$240,232.
- Sanitary landfill fees for July 2009 are \$31,448; compared to \$40,926 in July 2008. Year-to-date revenue is at \$271,265 which is below the prior year-to-date revenue by \$59,888 or 18.1%.
- Refuse collection fees are \$199,660 for the month; a decrease of \$2,844 under July 2008. Year-to-date revenue is at \$1,992,234 which is above the prior year-to-date revenue by \$31,741 or 1.6%.
- Interest earnings year-to-date of \$6,029 decreased by \$16,358 or 73.1% below the prior fiscal year-to-date earnings.
- Expenses year-to-date of \$2,230,964 reflect an increase of 3.0% above prior year-to-date expenses of \$2,166,715.

GOLF COURSE FUND

- Year-to-date expenses exceed year-to-date revenues by \$237,011.
- Revenues for the month of July totaled \$47,655, compared to revenues for July 2008 of \$53,088. Year-to-date operating revenues are at \$370,511 which is below the prior year-to-date operating revenues by \$118,260 or 24.2%.
- Expenses for the month are \$66,767; \$13,784 above July 2008 expenses. Year-to-date expenses of \$607,522 reflect an increase of 3.9% above prior year-to-date expenses of \$584,864.

DRAINAGE UTILITY FUND

- Year-to-date revenues exceed year-to-date expenditures by \$355,130.
- Drainage Utility fees for the month of July are \$71,419; a decrease of \$946 below July 2008. Year-to-date revenue is at \$719,586 which is below the prior year-to-date revenue of \$725,030.
- Expenditures year-to-date of \$364,456 reflect a decrease of 32.7% below prior year-to-date expenditures of \$541,567. The decrease is partially due to the significant expenditures in the prior fiscal year related to the consulting fees paid for the 404 mitigation costs.

City of Copperas Cove
Economic Indicators Summary
July 31, 2009

Unemployment Rate

- The unemployment rate for the month of July 2009 was 7.2%, which is up from July 2008, recorded at 5.4%.

Sales Tax Collections

- Sales tax collections for July 2009 totaled \$167,888, compared to July 2008 collections of \$181,205. Year to date, sales tax collections are at \$1,924,282 or below prior year-to-date collections of \$1,935,238.
- In addition to the City sales tax collected above, \$962,141 year-to-date was paid to the Copperas Cove Economic Development Corporation.

Water Customers

- During the month of July 2009 there were 11,811 active water accounts.
- July 2008 recorded 12,038 water customers, which indicates a decrease of 1.9% or 227 water customers from July 2008 to July 2009.

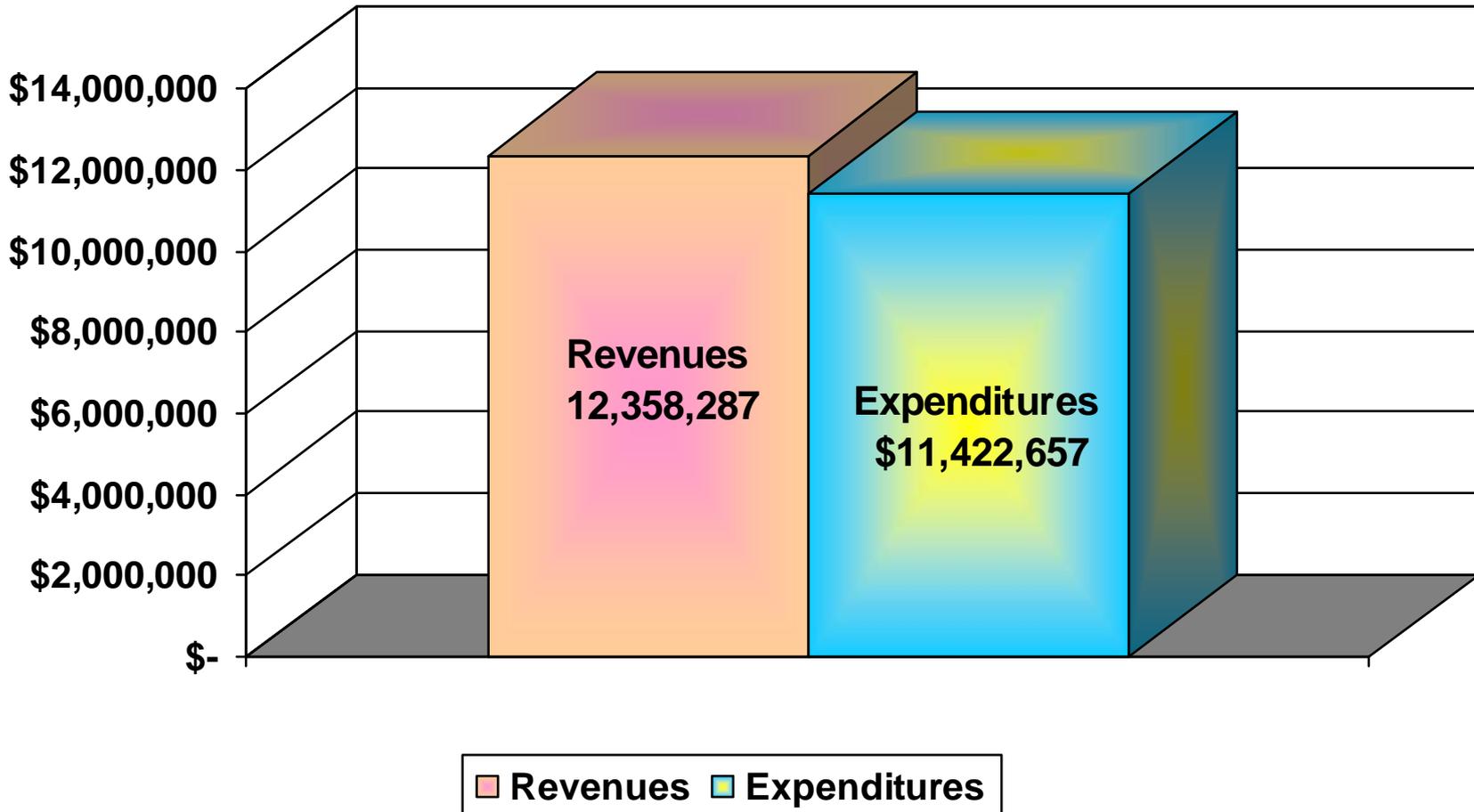
Building Permits

- The total dollar value of building permits issued for July 2009 was \$3,269,213 compared to \$2,962,093 in July 2008.
- 120 building permits were issued in July 2009 which indicates an increase of 21 from that issued in July 2008.

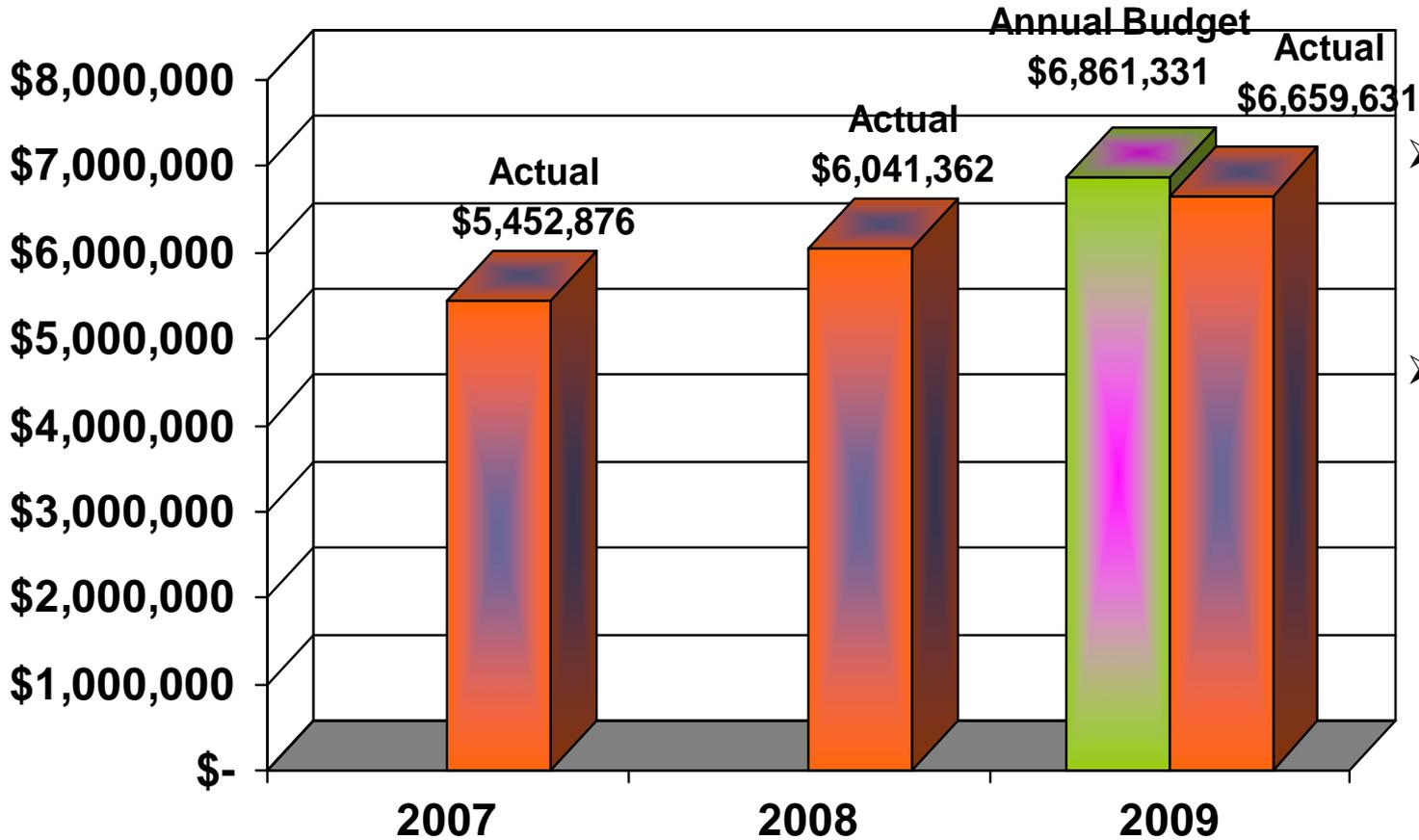
Hotel Occupancy Tax Revenue

- Hotel occupancy tax collections for July 2009 were \$40,523 compared to \$31,463 collected in July 2008. Year to date, hotel occupancy tax collections are at \$178,709 or 18.7% above prior year-to-date collections of \$150,540.

City of Copperas Cove General Fund Revenues vs. Expenditures FYTD (October through July)



City of Copperas Cove General Fund Property Tax Revenue Trends FYTD (October through July)

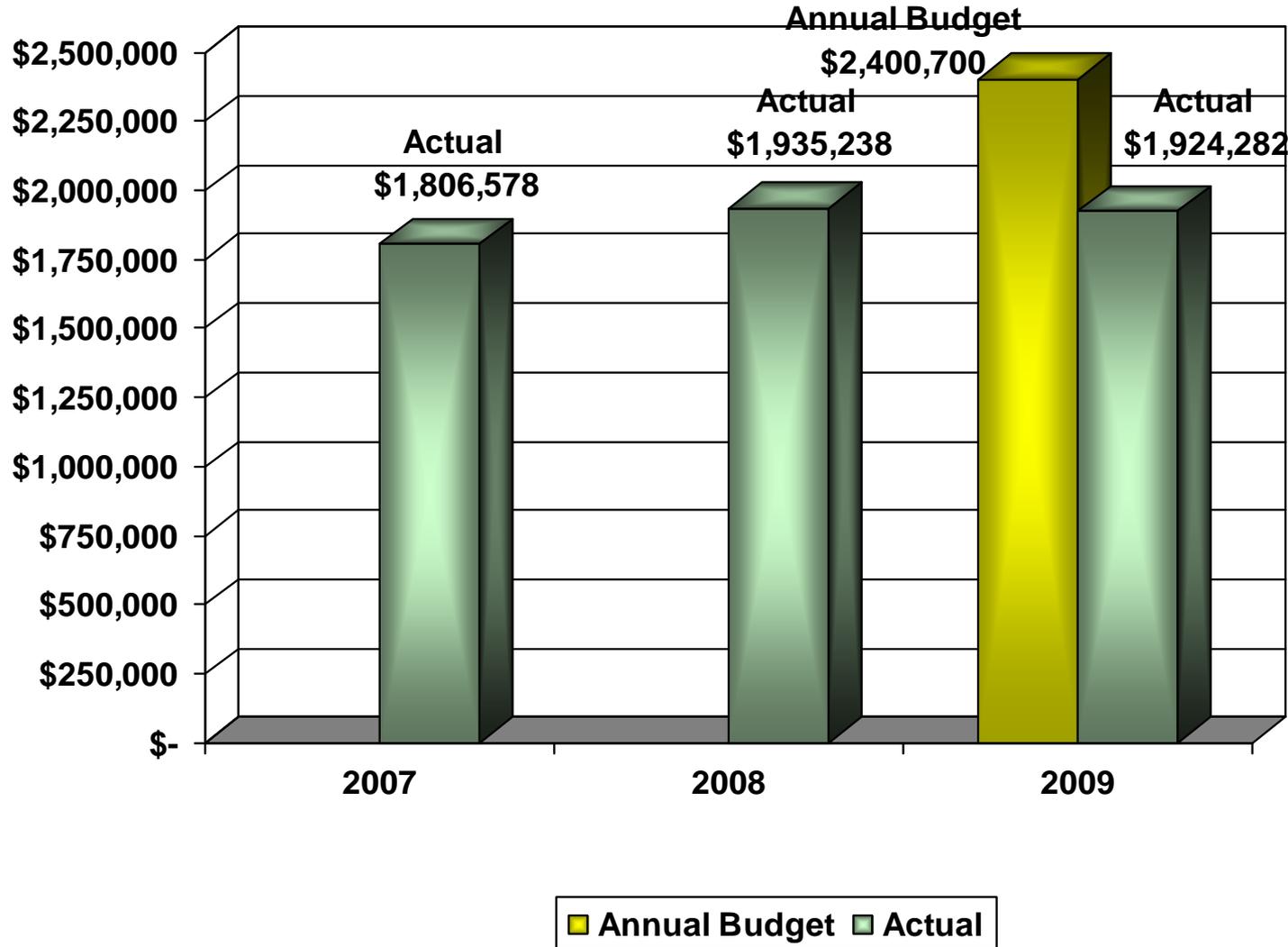


➤ Property Tax revenue through 07/31/09 was **\$6,659,631**

➤ **\$618,269** or 10.2% above prior year-to-date revenue

■ Annual Budget ■ Actual

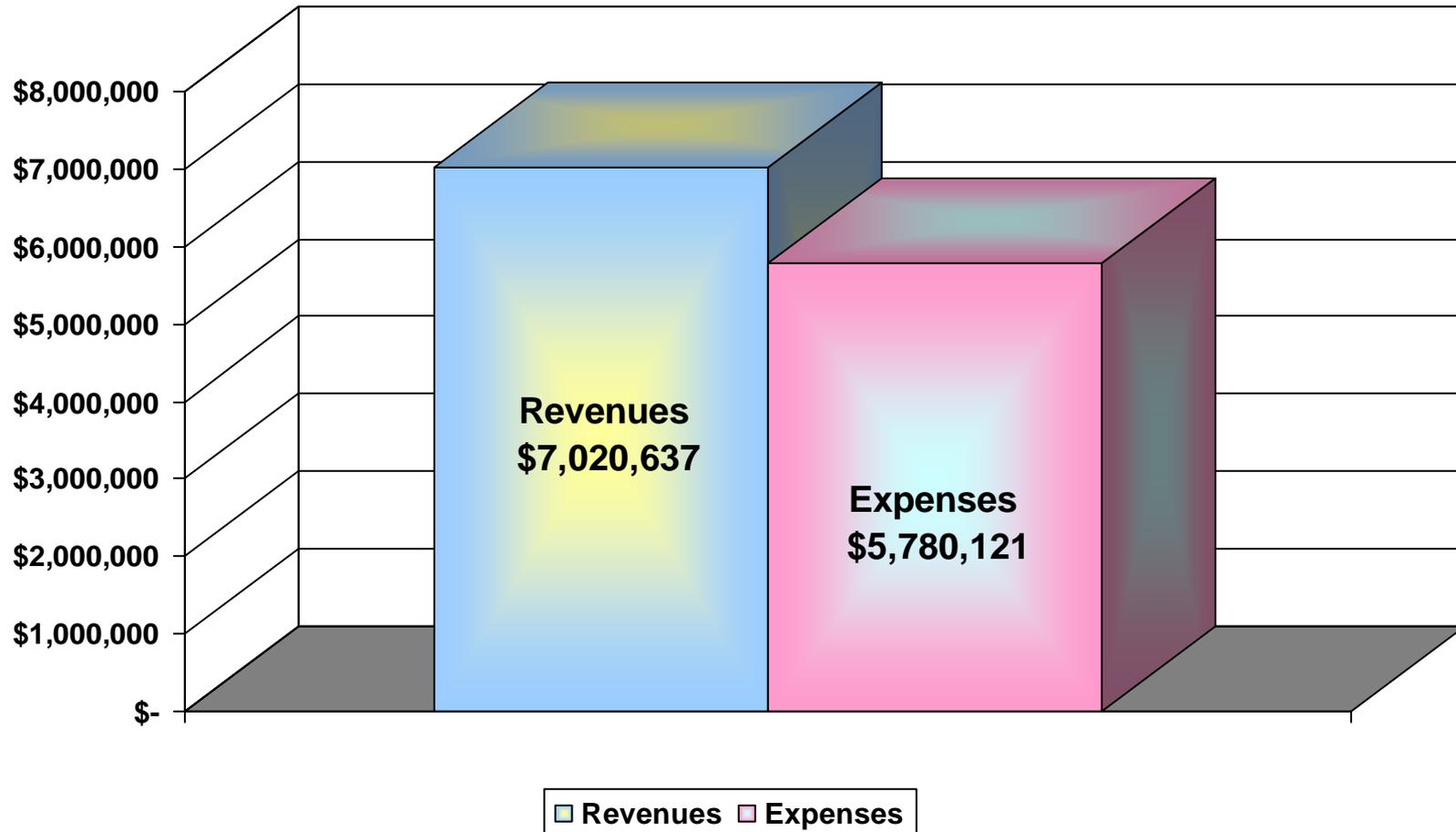
City of Copperas Cove Sales Tax Revenue Trends FYTD (October through July)



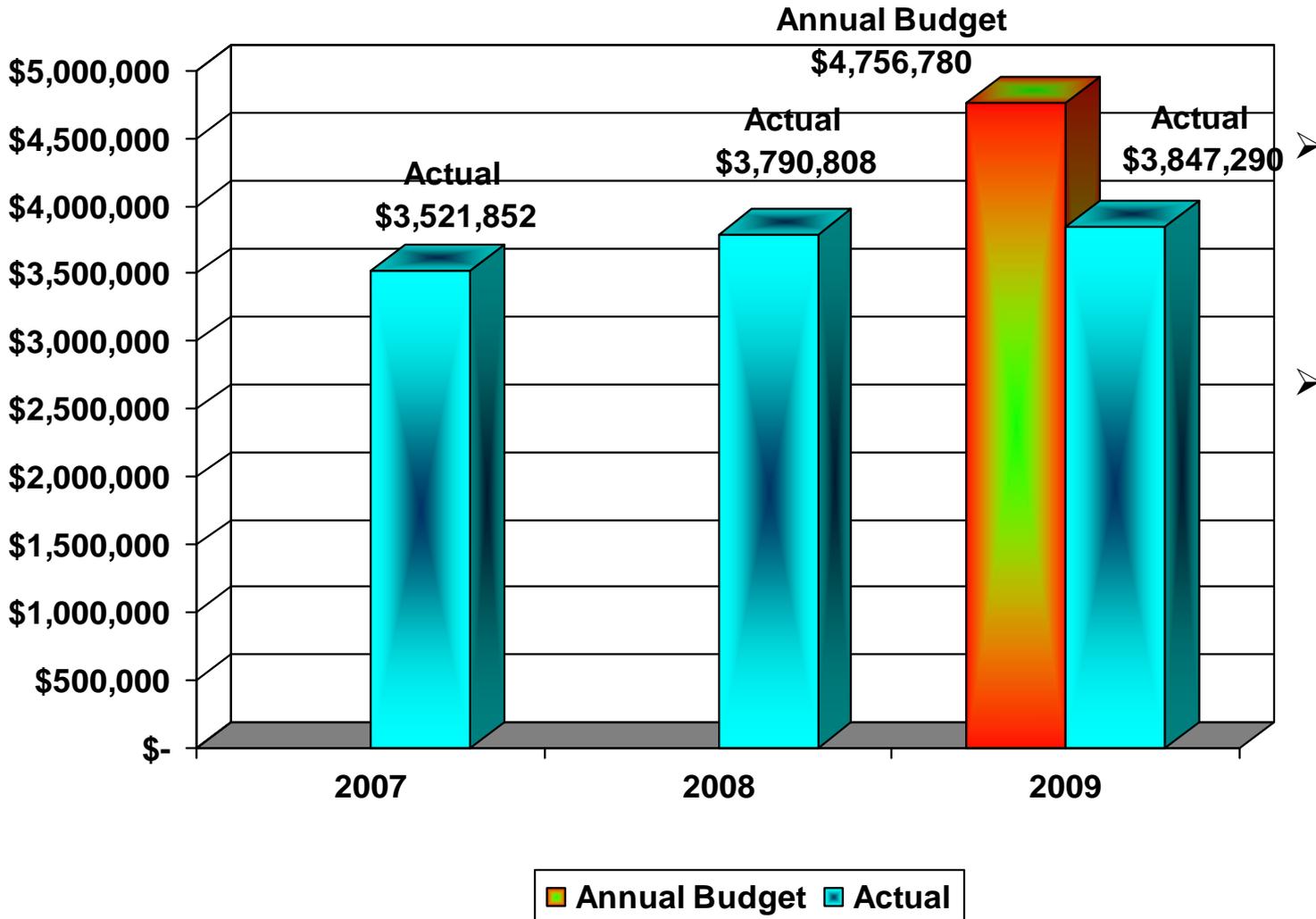
➤ Sales Tax Revenue through 07/31/09 was **\$1,924,282**

➤ **\$10,956** or 0.6% below prior year-to-date Sales Tax Revenue

City of Copperas Cove Water & Sewer Fund Revenues vs. Expenses FYTD (October through July)



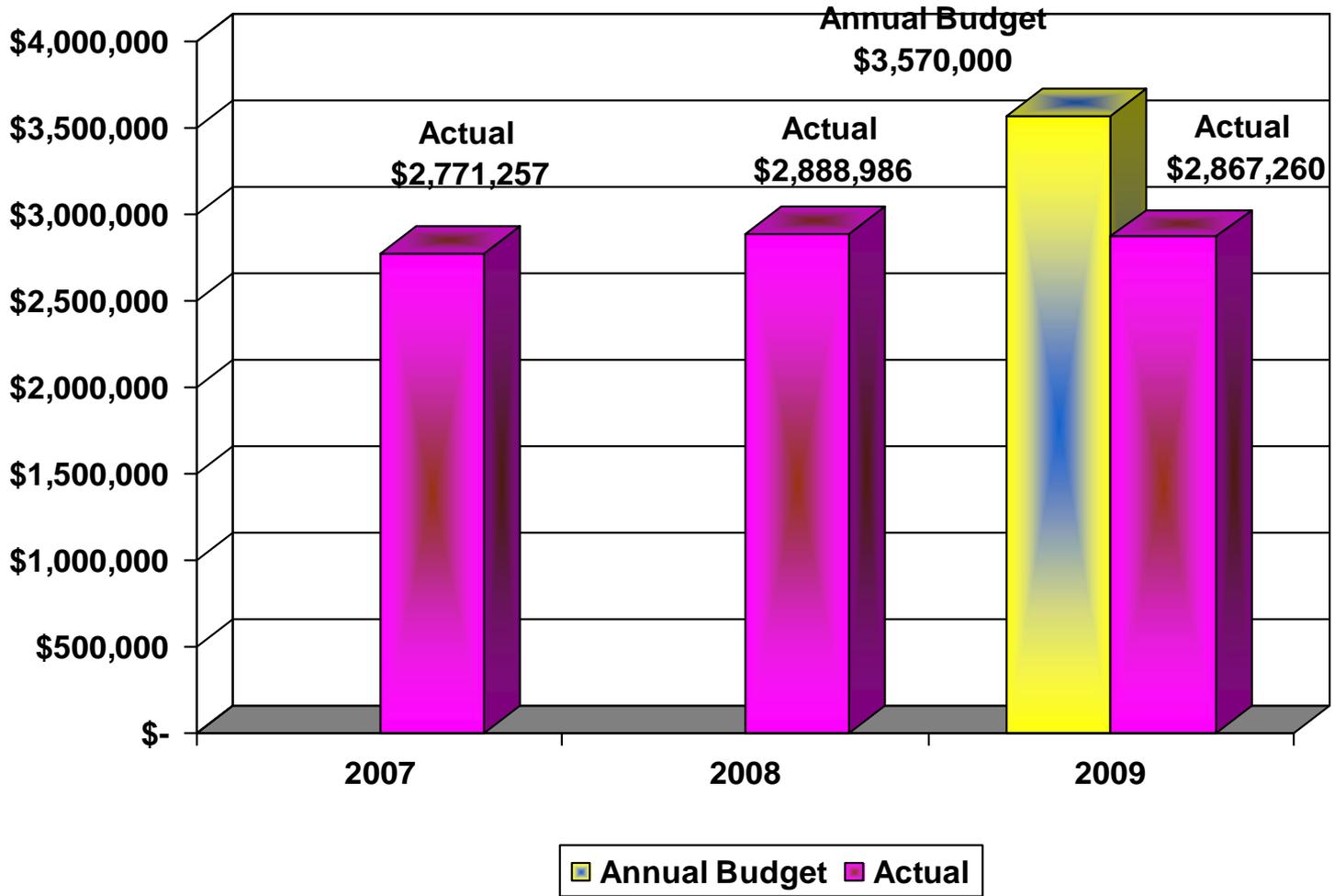
City of Copperas Cove Water Revenue Trends FYTD (October through July)



➤ Water Revenue through 07/31/09 was **\$3,847,290**

➤ **\$56,482** or 1.5% above prior year-to-date revenue

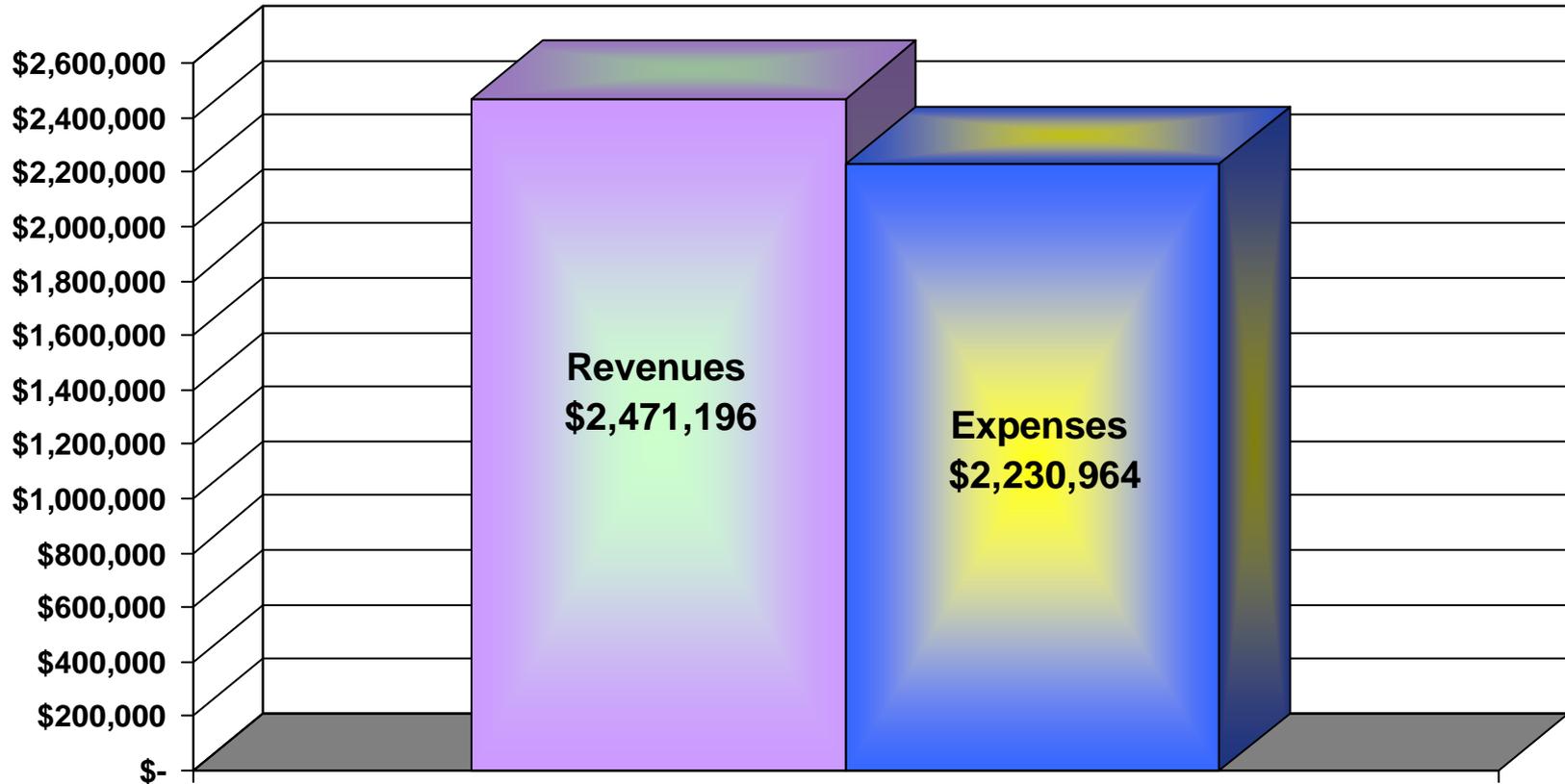
City of Copperas Cove Sewer Revenues FYTD (October through July)



➤ Sewer Revenue through 07/31/09 was **\$2,867,260**

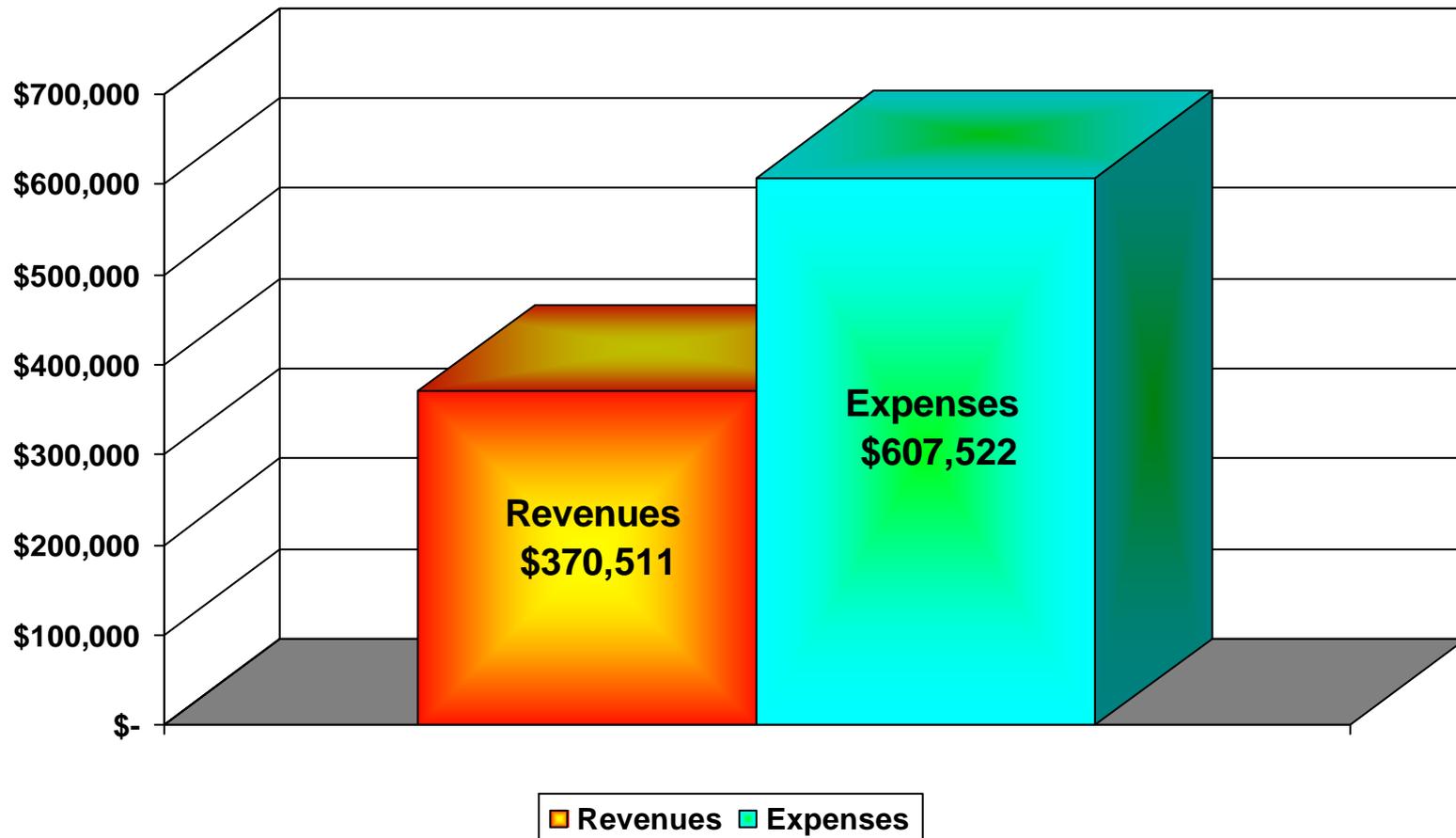
➤ **\$21,726** or 0.8% below prior year-to-date revenue

City of Copperas Cove Solid Waste Fund Revenues vs. Expenses FYTD (October through July)

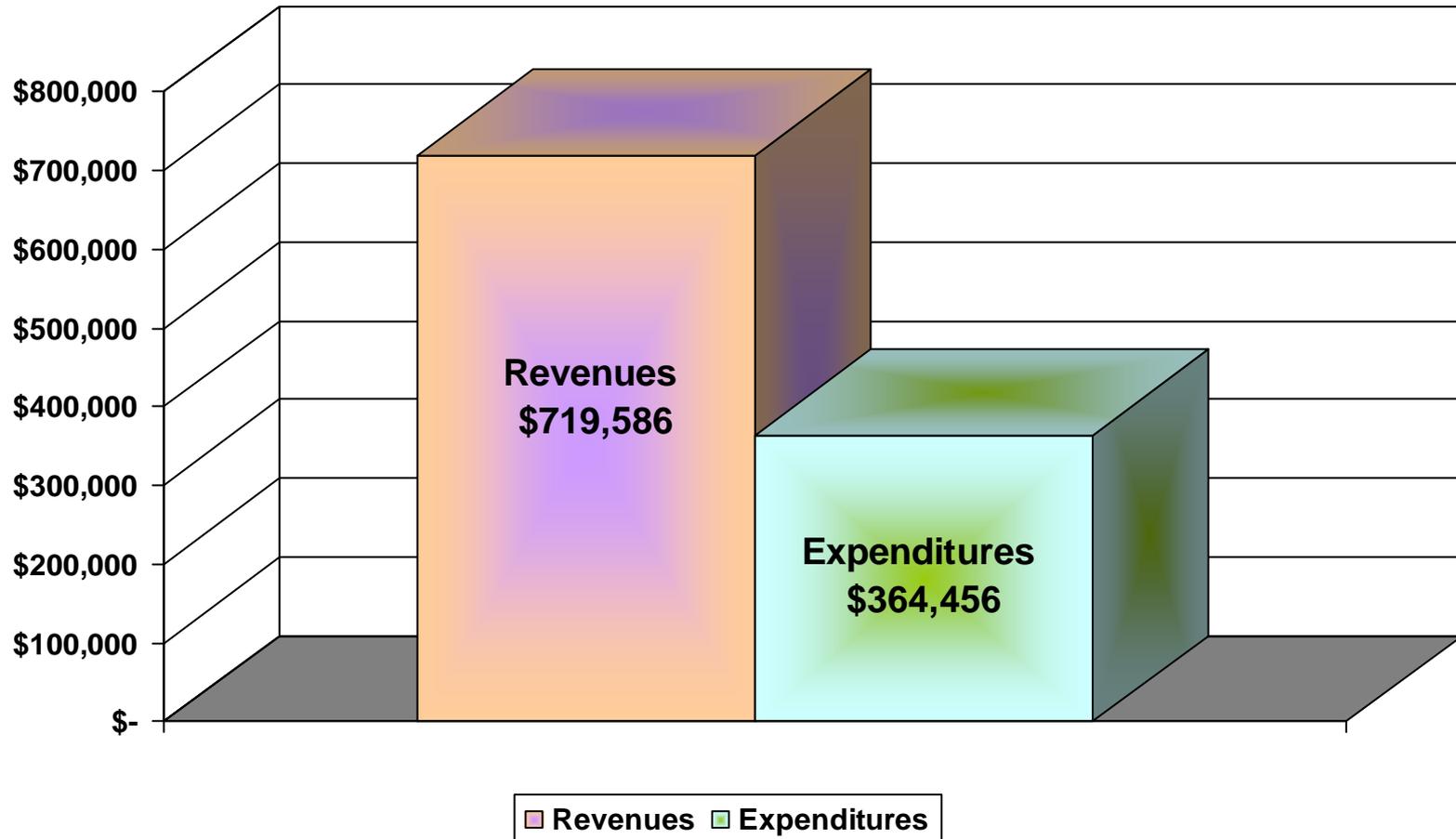


■ Revenues ■ Expenses

City of Copperas Cove Golf Course Fund Revenues vs. Expenses FYTD (October through July)



City of Copperas Cove Drainage Fund Revenues vs. Expenditures FYTD (October through July)



**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
GENERAL FUND
As of July 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month July. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Designated	\$ 1,000,000	1,000,000	\$ 1,000,000	
Unreserved, Undesignated	2,827,839	4,776,921	3,259,675	
TOTAL BEG. FUND BALANCE	\$ 3,827,839	5,776,921	\$ 4,259,675	
GENERAL FUND REVENUE				
Taxes				
Current Ad Valorem Taxes	\$ 6,861,331	\$ 39,339	\$ 6,659,631	97.1%
Delinquent Ad Valorem Taxes	60,000	1,958	64,019	106.7%
Penalty & Interest	43,000	5,843	46,142	107.3%
Sales Tax	2,400,700	167,888	1,924,282	80.2%
Franchise Tax	1,231,000	85,736	519,812	42.2%
TXU Settlement	35,633	0	33,954	95.3%
Mixed Drink Tax	14,000	3,825	14,132	100.9%
Bingo Tax	100,000	0	99,105	99.1%
Used Oil Revenue-Safety Clean/H&H	500	0	99	19.7%
Subtotal Taxes	\$ 10,746,164	304,589	\$ 9,361,175	87.1%
Licenses & Permits				
License-Bicycle	\$ 100	\$ -	\$ 4	4.0%
License-Contractors	35,000	1,430	30,605	87.4%
License-Animal	5,414	1,320	5,520	101.9%
Permits-Building	75,000	6,001	35,776	47.7%
Permits-House Moving	50	0	175	350.0%
Permits - Street Cuts	9,000	1,100	13,786	153.2%
Permits-Electrical	20,000	1,730	9,220	46.1%
Permits-Solicitors	2,500	705	3,440	137.6%
Permits-Natural Gas Lines	14,000	100	1,200	8.6%
Permits-Garage Sales	7,000	970	6,830	97.6%
Permits-Plumbing	34,000	2,194	20,823	61.2%
Permits-Mechanical	16,800	1,213	7,331	43.6%
License-Taxicabs	300	0	360	120.0%
License-Vicious/Dangerous Animals	1,500	0	750	50.0%
Permits-Car Washes	500	105	480	96.0%
Permits-Signs	1,500	125	710	47.3%
Permits-Swimming Pools	900	145	390	43.3%
Wrecker License	510	0	510	100.0%
Permit-Certificate of Occupancy	2,000	40	1,440	72.0%
Permits-Alarms	6,200	140	3,040	49.0%
False Alarm Penalties	1,000	0	850	85.0%
Permits-Alcohol License	600	0	240	40.0%
Permits-Miscellaneous	0	0	60	N/A
Permits-Well/Gas Drilling	4,000	0	-	0.0%
Subtotal Licenses & Permits	\$ 237,874	17,318	\$ 143,539	60.3%
Services & Charges				
Swimming Pool Receipts	\$ 53,000	12,567	\$ 32,390	61.1%
Community Building Rental	24,500	6,060	21,410	87.4%
Misc. Library Receipts	14,790	1,156	10,669	72.1%
Animal Shelter Fees	36,124	2,542	26,091	72.2%
Ambulance Fee Revenue ⁽¹⁾	725,600	123,735	601,335	82.9%
Copy Machines	4,000	167	3,144	78.6%
Mowing/Mowing Liens Revenue	24,000	2,105	10,790	45.0%
Sale of City Maps	500	40	286	57.2%

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
GENERAL FUND
As of July 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month July. 2009	Total Year to Date	Percent Year to Date
Services & Charges (cont.)				
Service Charge-NSF Checks	11,500	1,020	8,480	73.7%
Plat Filing Fee Revenue	3,500	254	3,304	94.4%
RV Park Fees	12,000	1,200	10,885	90.7%
Police Overtime Reimbursement	20,000	246	16,594	83.0%
Police Restitution Revenue	3,000	0	857	28.6%
Festival Reimbursements	15,000	13,506	13,506	90.0%
Special Events-Seniors	2,000	0	2,070	103.5%
Library Meeting Room Rental	2,800	135	1,180	42.1%
Open Records Revenue	1,200	36	828	69.0%
Fax Machine Fees	800	0	119	14.8%
Pool Rental Revenue	4,000	325	3,700	92.5%
Re-Inspection Fees	700	375	625	89.3%
Fire Related Response Revenue	35,000	0	-	0.0%
Animal Tranquilization Fee	350	30	210	60.0%
Disposal of Farm Animals	125	0	-	0.0%
Micro Chip of Animals Revenue	3,500	123	1,238	35.4%
Subtotal Services & Charges	\$ 997,989	\$ 165,620	\$ 769,709	77.1%
(1) Recorded net of billing fees.				
Fines & Forfeitures				
Municipal Court Fines	\$ 135,000	\$ 19,796	\$ 118,881	88.1%
Traffic Violation Fines	325,000	19,610	310,898	95.7%
Library Fines	16,000	1,033	12,474	78.0%
Arrest Warrant Income	120,000	6,335	98,816	82.3%
Child Safety Fund	12,000	72	10,013	83.4%
City's % of State Court Fines	60,000	0	44,924	74.9%
HB 70 Fees	11,000	1,175	11,652	105.9%
Arresting Officer Fees	26,000	2,473	24,758	95.2%
CCISD Liaison Funding	106,584	0	53,292	50.0%
Admin Fee-Teen Court	12,000	122	800	6.7%
Admin Fee-Defensive Driving	9,000	910	9,537	106.0%
Rezone Request Fees	1,600	0	600	37.5%
Variance Request Fees	220	0	330	150.0%
Subtotal Fines & Forfeitures	\$ 834,404	51,527	\$ 696,974	83.5%
Administration Reimb.				
Admin. Reimb.-W & S Fd	\$ 742,500	\$ 61,875	\$ 618,750	83.3%
Admin. Reimb.-Solid Waste Fd	428,000	35,667	356,667	83.3%
Admin. Reimb.-Drainage Utility Fd	80,000	6,667	66,667	83.3%
Transfer from Other Funds	0	0	9,941	N/A
Subtotal Admin. Reimb.	\$ 1,250,500	104,208	\$ 1,052,024	84.1%
Miscellaneous Revenue				
Interest Earned Revenue	\$ 200,000	\$ 1,670	\$ 40,262	20.1%
Rental Income	17,280	1,584	15,840	91.7%
Miscellaneous Revenues	165,690	28,174	143,771	86.8%
Insurance Proceeds	500	0	2,139	427.8%
Cash Over/(Short)	200	50	29	14.4%
Food Workers' Registration	15,000	1,382	10,587	70.6%
Food Establishment Licenses	12,000	670	8,968	74.7%
Police Misc. Revenues	3,000	325	2,844	94.8%
Bell County Fire Runs Revenue	3,400	0	4,782	140.7%
County EMS Revenue	40,000	0	40,000	100.0%

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
GENERAL FUND
As of July 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month July. 2009	Total Year to Date	Percent Year to Date
Miscellaneous Revenue (cont.)				
Maint. & Landscape Revenue-HR Bldg.	2,100	1,200	3,600	171.4%
Street Sign Revenue	3,475	0	2,980	85.8%
Auction Proceeds	8,000	487	14,499	181.2%
County Mutual Aid Revenue	54,000	0	44,565	82.5%
Subtotal Miscellaneous Rev.	\$ 524,645	35,541	\$ 334,865	63.8%
TOTAL G. F. REVENUE	\$ 14,591,576	678,804	\$ 12,358,287	84.7%

GENERAL FUND EXPENDITURES				
City Council	\$ 42,240	\$ 4,133	\$ 20,027	47.4%
City Manager	265,412	24,674	210,094	79.2%
City Secretary/Elections	167,172	10,785	142,500	85.2%
City Attorney	218,192	16,980	148,139	67.9%
Finance	653,360	61,220	517,792	79.3%
Human Resources	240,671	18,172	192,852	80.1%
Information Systems	242,015	19,732	199,092	82.3%
Municipal Court	351,155	24,223	269,957	76.9%
Police	4,762,190	314,961	3,543,122	74.4%
Public Affairs Office	115,389	5,973	93,926	81.4%
Animal Control	240,896	17,494	176,766	73.4%
Fire/EMS	3,215,045	254,108	2,651,671	82.5%
Emergency Management	16,743	551	3,026	18.1%
Engineering	169,259	11,700	120,675	71.3%
Building & Development Services	274,844	22,040	195,387	71.1%
Streets	819,582	98,405	615,465	75.1%
Parks and Recreation	1,030,046	120,428	799,716	77.6%
Fleet Services	253,226	19,976	209,093	82.6%
Facility Maintenance	111,119	8,415	85,766	77.2%
Planning	212,447	6,400	155,061	73.0%
Library	533,921	47,273	396,897	74.3%
Code & Health	219,902	20,008	154,008	70.0%
Non-Departmental	677,407	132,773	521,623	77.0%
TOTAL GENERAL FUND EXPENDITURES	\$ 14,832,233	1,260,422	\$ 11,422,657	77.0%
ENDING FUND BALANCE				
Unreserved, Designated	\$ 1,000,000	1,000,000	\$ 1,000,000	
Unreserved, Undesignated	\$ 2,587,182	4,195,303	\$ 4,195,303	
TOTAL ENDING FUND BALANCE	\$ 3,587,182	5,195,303	\$ 5,195,303	
IDEAL RESERVE FUND BALANCE	\$ 3,708,058	3,708,058	\$ 3,708,058	
OVER (UNDER) IDEAL RESERVE FUND BALANCE	\$ (120,876)	1,487,245	\$ 1,487,245	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
WATER & SEWER FUND
As of July 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month July. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Undesignated	\$ 1,579,636	2,830,136	\$ 1,730,313	
TOTAL BEGINNING FUND BALANCE	\$ 1,579,636	2,830,136	\$ 1,730,313	
W & S FUND REVENUES				
Operating Revenues				
Water Revenue	\$ 4,756,780	\$ 479,748	\$ 3,847,290	80.9%
Sewer Revenue	3,570,000	291,994	2,867,260	80.3%
Senior Discount	(140,800)	(14,542)	(114,685)	81.5%
Water Tap Fees	100,000	5,500	33,582	33.6%
Sewer Tap Fees	26,000	1,600	10,730	41.3%
Connect Fee	60,000	5,660	46,785	78.0%
Meter Box Reset Fee	500	0	-	0.0%
Composting Sales Revenue	12,000	708	14,869	123.9%
Subtotal Operating Revenues	\$ 8,384,480	770,668	\$ 6,705,832	80.0%
Other Revenues				
Admin Reimb-Drainage	\$ 20,000	\$ 1,667	\$ 16,667	83.3%
Interest Revenue	100,000	1,119	22,197	22.2%
Late Charge For Billing	270,000	21,773	205,720	76.2%
Riser Forfeiture Revenue	1,000	0	1,960	196.0%
Auction Proceeds	1,000	0	10,398	1039.8%
Insurance Proceeds	0	0	3,400	N/A
Miscellaneous Revenues	54,990	3,861	54,464	99.0%
Subtotal Other Revenues	\$ 446,990	\$ 28,420	\$ 314,805	70.4%
TOTAL W & S FD REVENUES	\$ 8,831,470	799,088	\$ 7,020,637	79.5%
W & S FUND EXPENSES				
Public Works	\$ 169,683	\$ 13,117	\$ 141,339	83.3%
Utility Administration	593,848	53,209	473,387	79.7%
Water Distribution	1,304,571	141,074	976,408	74.8%
Sewer Collection	555,986	44,234	395,074	71.1%
Wastewater Treatment	1,529,202	120,401	942,959	61.7%
Composting	184,989	17,147	141,734	76.6%
Non-Departmental	4,675,281	269,213	2,709,220	57.9%
TOTAL W & S FUND EXPENSES	\$ 9,013,560	658,394	\$ 5,780,121	64.1%
ENDING FUND BALANCE				
Unreserved, Undesignated	\$ 1,397,546	2,970,829	\$ 2,970,829	
TOTAL ENDING FUND BALANCE	\$ 1,397,546	2,970,829	\$ 2,970,829	
IDEAL RESERVE FUND BALANCE	\$ 2,253,390	2,253,390	\$ 2,253,390	
OVER (UNDER) IDEAL RESERVE FUND BALANCE	\$ (855,844)	717,439	\$ 717,439	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
SOLID WASTE FUND
As of July 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month July. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Undesignated	\$ 750,357	1,181,392	\$ 837,422	
TOTAL BEGINNING FUND BALANCE	\$ 750,357	1,181,392	\$ 837,422	
SOLID WASTE FUND REVENUE				
Operating Revenue				
Refuse Collection Fees	\$ 2,451,700	\$ 199,660	\$ 1,992,234	81.3%
Sanitary Landfill Fees	400,000	31,448	271,265	67.8%
Senior Discount	(40,700)	(3,298)	(32,480)	79.8%
Recycling Proceeds	45,000	1,671	19,727	43.8%
Sale of Scrap Metal	16,000	961	5,941	37.1%
Sale of Kraft Bags	13,000	548	7,494	57.6%
Container Reload Fees	7,500	569	8,135	108.5%
Return Service/Overload Container	500	0	346	69.2%
Roll-Off Rental Income	45,000	4,241	32,934	73.2%
Rear Load Dumpster Rental	2,000	560	3,911	195.6%
Bulky/White Goods Collection	68,040	0	47,401	69.7%
Container Removal from Curb	15,450	0	-	0.0%
Auto Lid Locks	1,000	67	718	71.8%
Miscellaneous Solid Waste Fees	3,274	0	-	0.0%
Subtotal Operating Revenue	\$ 3,027,764	236,429	\$ 2,357,626	77.9%
Other Revenue				
Interest Revenue	\$ 28,000	\$ 277	\$ 6,029	21.5%
Late Charge For Billing	123,000	10,841	102,777	83.6%
Auction Proceeds	5,000	0	-	0.0%
Miscellaneous Revenues	1,000	101	4,764	476.4%
Subtotal Other Revenue	\$ 157,000	11,219	\$ 113,570	72.3%
TOTAL SOLID WASTE REVENUE	\$ 3,184,764	247,647	\$ 2,471,196	77.6%
SOLID WASTE FUND EXPENSES				
Solid Waste Administration	\$ 232,100	\$ 18,085	\$ 188,641	81.3%
Solid Waste Collection - Residential	387,254	57,426	290,225	74.9%
Solid Waste Collection - Recycling	148,667	15,324	107,458	72.3%
Solid Waste Collection - Brush	165,034	22,699	114,098	69.1%
Solid Waste Collection - Commercial	435,344	36,279	317,562	72.9%
Solid Waste Disposal - Transfer Station	1,184,862	144,166	761,000	64.2%
Solid Waste Recycling - KCCB	24,789	4,205	12,772	51.5%
Non-Departmental	553,969	53,202	439,208	79.3%
TOTAL SOLID WASTE EXPENSES	\$ 3,132,019	351,385	\$ 2,230,964	71.2%
ENDING FUND BALANCE				
Unreserved, Undesignated	\$ 803,102	1,077,654	\$ 1,077,654	
TOTAL ENDING FUND BALANCE	\$ 803,102	1,077,654	\$ 1,077,654	
IDEAL RESERVE FUND BALANCE	\$ 783,005	783,005	\$ 783,005	
OVER (UNDER) IDEAL RESERVE FUND BALANCE	\$ 20,097	294,649	\$ 294,649	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
GOLF COURSE FUND
As of July 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month July. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Undesignated	\$ 109,343	(211,823)	\$ 6,076	
TOTAL BEGINNING FUND BALANCE	\$ 109,343	(211,823)	\$ 6,076	
GOLF COURSE FUND REVENUE				
Green Fees	\$ 229,705	\$ 10,515	\$ 97,878	42.6%
Cart Rental Fees	214,800	14,033	112,758	52.5%
Membership Dues	124,340	3,490	15,506	12.5%
Cart Storage Fees	36,800	2,873	2,873	7.8%
Trail Fees	16,200	468	2,877	17.8%
Pro Shop Sales	80,000	4,096	36,091	45.1%
Handicap Fees	1,500	0	-	0.0%
Driving Range Fees	40,000	2,760	21,194	53.0%
Snack Bar Revenue F&B	75,000	3,860	36,585	48.8%
Snack Bar Revenue-Beer & Wine	25,000	2,274	14,384	57.5%
Food & Beverage (Non-tax)	1,000	0	1,056	105.6%
Facility Rental Income	3,000	0	550	18.3%
Swimming Pool Receipts	500	34	54	10.8%
Interest Revenue	50	0	0	0.2%
Special Green Fees	6,500	1,596	9,939	152.9%
Special Lunch	3,200	0	735	23.0%
Tournament Green Fees	15,500	863	9,824	63.4%
Tournament Cart Fees	12,500	571	6,033	48.3%
Tournament Fees	10,250	0	-	0.0%
Miscellaneous Receipts	140	(28)	1,889	1349.2%
Golf Lesson Revenue	1,000	250	287	28.7%
TOTAL G. C. FD REVENUE	\$ 896,985	\$ 47,655	\$ 370,511	41.3%
GOLF COURSE FUND EXPENSES				
Golf Course Administration	\$ 320,347	\$ 20,109	\$ 236,019	73.7%
Golf Course Concessions	112,079	7,542	66,891	59.7%
Golf Course Maintenance	424,250	39,116	292,536	69.0%
Non-Departmental	23,331	0	12,076	51.8%
TOTAL GOLF COURSE FUND EXPENSES	\$ 880,007	66,767	\$ 607,522	69.0%
ENDING FUND BALANCE				
Unreserved, Undesignated	\$ 126,321	(230,934)	\$ (230,934)	
TOTAL ENDING FUND BALANCE	\$ 126,321	(230,934)	\$ (230,934)	
IDEAL RESERVE FUND BALANCE	\$ 220,002	220,002	\$ 220,002	
OVER (UNDER) IDEAL RESERVE FUND BALANCE	\$ (93,681)	(450,936)	\$ (450,936)	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
DRAINAGE UTILITY FUND
As of July 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month July. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Undesignated	\$ 72,479	445,121	\$ 126,827	
TOTAL BEGINNING FUND BALANCE	\$ 72,479	445,121	\$ 126,827	
DRAINAGE UTILITY FUND REVENUE				
Drainage Utility Fee	\$ 870,000	\$ 71,419	\$ 712,522	81.9%
Subtotal Drainage Utility Revenue	\$ 870,000	71,419	\$ 712,522	81.9%
Other Revenue				
Miscellaneous Revenue	\$ 710	\$ 56	\$ 436	61.4%
Interest Revenue	35,000	256	6,628	18.9%
Subtotal Other Revenue	\$ 35,710	313	\$ 7,064	19.8%
TOTAL DRAINAGE UTILITY REVENUE	\$ 905,710	71,731	\$ 719,586	79.4%
DRAINAGE UTILITY FUND EXPENDITURES				
Drainage	\$ 367,186	\$ 25,209	\$ 228,352	62.2%
Non-Departmental	454,590	9,687	\$ 136,104	29.9%
TOTAL DRAINAGE UTILITY FUND EXPENDITURES	\$ 821,776	\$ 34,896	\$ 364,456	44.3%
Unreserved, Undesignated	\$ 156,413	481,957	\$ 481,957	
TOTAL ENDING FUND BALANCE	\$ 156,413	481,957	\$ 481,957	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
OTHER FUNDS
As of July 31, 2009 (FY 2008-09)

Fund Description	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
Special Revenue Funds:				
Recreation Activities Fund	\$ 97,951	\$ 190,497	\$ 168,450	\$ 119,998
Cemetery Fund	2,237	35,267	30,342	7,162
Library Gifts and Memorials	8,571	364	498	8,437
Small Business Revolving Loan Fund	199,163	465	-	199,628
Hotel Occupancy Tax Fund	95,939	179,714	158,563	117,090
Animal Shelter Fund	19,328	39	599	18,769
City-Wide Donation Fund	62,819	27,701	16,720	73,801
Municipal Court Funds	170,799	47,253	58,054	159,999
Sub-Total Special Revenue Funds	\$ 656,807	\$ 481,301	\$ 433,225	\$704,883
Debt Service Fund:				
Tax Interest & Sinking Fund	\$ 366,565	\$ 1,594,919	\$ 503,038	\$ 1,458,446
Sub-Total Debt Service Fund:	\$ 366,565	\$ 1,594,919	\$ 503,038	\$ 1,458,446
Capital Projects Funds:				
2001 C.O. (Capital Equip./Improvements)	\$ 265,028	\$ 1,968	\$ 665	\$ 266,331
2001 C.O. (Water/Wastewater Phase II)	442,518	2,680	229,750	215,448
2003 C.O. (CIP)	424,484	2,581	2,750	424,315
2003 C.O. (W/WW Phase III)	1,465,800	6,954	178,299	1,294,455
2005 C.O. (Water Infrastructure Projects)	1,399,034	6,259	1,405,293	0
2006 Tax Notes (CIP)	256,874	1,680	109,288	149,266
2007 C.O. (Police Facility)	5,515,872	38,170	4,286,651	1,267,391
2008 Tax Supported Note	1,436,314	9,728	715,002	731,040
2008 Tax Supported Note (W&S)	1,032,348	7,535	538,487	501,396
2008 Tax Supported Note (Golf)	80,770	413	101	81,082
2008 Tax Supported Note (Drainage)	152,012	954	-	152,966
2008A Tax Limited Notes (Tax Supported)	-	1,065,353	564,122	501,231
2008A Tax Limited Notes (W&S)	-	643,277	216,229	427,048
2008A Tax Limited Notes (SW)	-	286,494	144,966	141,528
2008A Tax Limited Notes (Drainage)	-	175,749	89,069	86,680
2008A Tax Limited Notes (Golf)	-	30,131	27,124	3,008
Sub-Total C.I.P. Funds:	\$ 12,471,054	\$ 2,279,927	\$ 8,507,796	\$ 6,243,186
Total Other Funds	\$ 13,494,426	\$ 4,356,147	\$ 9,444,058	\$8,406,515

**City of Copperas Cove, Texas
2001 Certificates of Obligation
(Capital Equipment/Improvements)
As of July 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
90-300-0001	Fund Balance	\$ -	\$ -	265,028
Revenues				
90-390-1001	Bond Proceeds	\$ 1,914,227	\$ 1,914,227	\$ -
90-370-6001	Interest Income	96,255	91,503	1,968
90-370-6005	Miscellaneous Revenue	-	1,500	-
Total Revenues		<u>\$ 2,010,482</u>	<u>\$ 2,007,231</u>	<u>\$ 1,968</u>
Expenditures*				
90-4606-9000-8600	Bond Issuance Costs	\$ 56,766	\$ 56,766	\$ -
90-4606-9000-6050	Inspection Services	3,263	3,263	-
90-4606-3500-xxxx	City-Wide Network	148,622	148,622	-
90-4606-4100-8500	Municipal Court	196,779	196,780	-
90-4606-4300-xxxx	Animal Control Facility	60,119	60,120	-
90-4606-4400-8500	Fire Station No. 3	215,496	215,496	-
90-4606-4400-8300	Fire Equipment	248,855	248,855	-
90-4606-5300-8400	Street Equipment	126,170	126,170	-
90-4606-5300-8500	Reliever Route ROW Acquisition	440,437	172,155	-
90-4606-5400-8505	Ogletree Improvements	394,604	394,604	-
90-4606-5600-8500	Public Works Facility (1/2)	113,119	113,119	-
90-4606-9000-6014	Arbitrage Rebate Service	6,253	6,253	665
Total Expenditures		<u>\$ 2,010,482</u>	<u>\$ 1,742,203</u>	<u>\$ 665</u>
Ending Fund Balance				
90-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 265,028</u>	<u>\$ 266,331</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2001 Certificates of Obligation
(Phase II of Water/Wastewater CIP)
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
91-300-0001	Fund Balance	\$ -	\$ -	\$ 442,518
Revenues				
91-390-1001	Bond Proceeds	\$ 6,482,383	\$ 6,482,383	\$ -
91-370-6001	Interest Income	344,648	339,666	2,680
Total Revenues		<u>\$ 6,827,031</u>	<u>\$ 6,822,049</u>	<u>\$ 2,680</u>
Expenditures*				
91-4607-9100-8600	Bond Issuance Costs	\$ 165,380	\$ 165,380	\$ -
91-4607-9100-6014	Arbitrage Rebate Service Fee	-	-	2,250
91-4607-9100-6100	Advertising	191	191	-
91-4607-5600-6800	Professional Services	28,743	28,743	-
91-4607-9100-9032	Public Works Facility (1/2)	130,184	130,184	-
91-4607-9100-9034	Turkey Run Pumps & Tank	443,736	443,736	-
91-4607-9100-9036	Hogg Mt. Pumps & Tank	135,545	135,545	-
91-4607-9100-9038	Killeen/CC Water Line	3,206,692	3,206,692	-
91-4607-9100-9040	Turkey Run Tank Rehab.	275,763	275,763	-
91-4607-9100-9042	Joint Pump Station	753,512	753,512	-
91-4607-9100-9044	Grimes Crossing Water Line	503,837	503,837	-
91-4607-9100-9046	Joes Road Water Line	68,981	68,981	-
91-4607-9100-9047	Wolfe Road	75,855	75,855	-
91-4607-9100-9048	Taylor Mountain Pump Strn	220,606	220,606	-
91-4607-9100-9052	Mickan Mountain Rehab	214,078	214,078	-
91-4607-9100-9054	Hughes Mountain Rehab	252,500	25,000	227,500
91-4607-9100-9050	South Wastewater Plant	93,380	93,380	-
91-4607-5100-xxxx	Salaries/Related Expense	38,048	38,048	-
91-4607-9100-9318	Principal - 2001 C/O	220,000	-	-
Total Expenditures		<u>\$ 6,827,031</u>	<u>\$ 6,379,530</u>	<u>\$ 229,750</u>
Ending Fund Balance				
91-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 442,518</u>	<u>\$ 215,448</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2003 Certificates of Obligation
Tax Supported Capital Projects
As of July 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
70-300-0001	Fund Balance	\$ -	\$ -	\$ 424,484
Revenues				
70-390-1003	Bond Proceeds	\$ 4,190,000	\$ 4,190,000	\$ -
70-370-6001	Interest Income	231,951	232,009	2,581
70-370-6005	Miscellaneous Revenue	1,953	1,953	-
Total Revenues		<u>\$ 4,423,904</u>	<u>\$ 4,423,962</u>	<u>\$ 2,581</u>
Expenditures*				
70-231-0920	Bond Issuance Costs	\$ 82,543	\$ 82,543	\$ -
70-231-0922	Unamortized Bond Discount	20,061	20,061	-
70-4615-4400-9021	Communications System	1,611,545	1,611,545	-
70-4615-4400-9023	Fire Department Pumper Truck	247,064	247,064	-
70-4615-5100-xxxx	Salary/Benefits	5,344	5,344	-
70-4615-4200-9039	Police Department Bldg. Repairs	22,537	22,537	-
70-4615-5300-9029	Improvements to FM 1113	377,386	444,187	-
70-4615-5400-9025	Renovation of Civic Center	132,691	132,691	-
70-4615-5400-9027	Construction of Skate Park	24,750	24,750	-
70-4615-5400-9033	Feeder Road (SE Bypass)	589,637	95,021	-
70-4615-5400-9035	City Hall Roof Repairs	11,441	11,441	-
70-4615-5400-9037	Human Resources Bldg. Repairs	94,312	94,313	-
70-4615-8500-6014	Arbitrage Rebate Service Fee	-	-	2,750
70-4615-8500-9019	Construction of Big Divide	954,535	957,924	-
70-4615-8500-9043	Street Reconstruction	250,058	250,058	-
Total Expenditures		<u>\$ 4,423,904</u>	<u>\$ 3,999,478</u>	<u>\$ 2,750</u>
Ending Fund Balance				
70-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 424,484</u>	<u>\$ 424,315</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2003 Certificates of Obligation
(Phase III of Water/Wastewater CIP)
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
71-300-0001	Fund Balance	\$ -	\$ -	\$ 1,465,800
Revenues				
71-390-1003	Bond Proceeds	\$ 9,820,000	\$ 9,820,000	\$ -
71-370-6001	Interest Income	542,531	544,517	6,954
71-390-1001	Developer Contributions	21,085	21,085	-
71-370-6005	Miscellaneous Revenue	167,965	167,966	-
Total Revenues		\$ 10,551,581	\$ 10,553,567	\$ 6,954
Expenditures*				
71-4615-xxxx-xxxx	Bond Issuance Costs	\$ 192,601	\$ 192,601	\$ -
71-4615-xxxx-xxxx	Bond Discount	46,809	46,809	-
71-4615-4400-9021	Communications System	181,613	181,613	-
71-4615-5100-xxxx	Salaries/Benefits	87,689	87,689	-
71-4615-8500-6014	Arbitrage Rebate Service Fee	-	-	9,760
71-4615-8500-9003	Meadow Brook Sewer Project	158,996	158,996	-
71-4615-8500-9005	Hwy 190 Sewer Project	181,203	181,203	-
71-4615-8500-9007	Mountain Top Water Project	565,131	565,131	-
71-4615-8500-9009	Big Divide (Sewer)	630,650	630,650	-
71-4615-8500-9011	Big Divide (Water)	982,358	982,358	-
71-4615-8500-9013	NE WW Plant Expansion	4,399,837	4,422,900	-
71-4615-8100-9041	Utility Admin. Bldg. Repairs	19,526	3,876	-
71-4615-8500-9014	South Plant-Fine Screens	101,500	101,500	-
71-4615-8500-9015	NW WW Plant Expansion	1,134,003	1,134,003	-
71-4615-8500-9017	4th Year Sewer Improvement	845,457	314,242	33,522
71-4615-8500-9021	Water Model Study	84,196	84,196	-
71-4615-8500-9029	FM 1113 Improvement (Sidewalk)	10,066	-	-
71-4615-8500-9031	Expansion of Constitution	128,100	-	-
71-4615-8500-9322	Principal 2003 CO	230,000	-	-
71-4615-8500-9422	Interest 2003 CO	270,035	-	135,018
Total Expenditures		\$ 10,249,770	\$ 9,087,765	\$ 178,299
Ending Fund Balance				
71-300-0001	Fund Balance	\$ 301,811	\$ 1,465,800	\$ 1,294,455

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2005 Certificates of Obligation
Water Projects
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
93-300-0001	Fund Balance	\$ -	\$ -	\$ 1,399,034
Revenues				
93-390-1003	Bond Proceeds	\$ 3,050,000	\$ 3,050,000	\$ -
93-370-6001	Interest Revenue	344,476	321,886	6,259
Total Revenues		<u>\$ 3,394,476</u>	<u>\$ 3,371,886</u>	<u>\$ 6,259</u>
Expenditures*				
93-4616-5100-xxxx	Salary/Benefits	\$ 458	\$ 458	\$ -
93-4616-8500-6014	Arbitrage Rebate Service	-	-	4,715
93-4615-8500-6100	Contractual Services	244	244	-
93-4616-8500-8600	Issuance Costs	62,050	62,050	-
93-4616-8500-9032	East Pump Station	1,423,593	1,083,272	445,745
93-4616-8500-9034	Turkey Run Pump Station	1,184,185	102,883	954,832
93-4616-8500-9036	Hogg Mountain Water Tank	723,946	723,946	-
Total Expenditures		<u>\$ 3,394,476</u>	<u>\$ 1,972,853</u>	<u>\$ 1,405,293</u>
Ending Fund Balance				
93-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 1,399,034</u>	<u>\$ (0)</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2006 Limited Tax Notes
Capital Equipment/Land & Professional Services
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
73-300-0001	Fund Balance	\$ -	\$ -	\$ 256,874
Revenues				
73-390-1003	Bond Proceeds	\$ 1,260,000	\$ 1,260,000	\$ -
73-370-6001	Interest Revenue	82,420	82,582	1,680
Total Revenues		<u>\$ 1,342,420</u>	<u>\$ 1,342,582</u>	<u>\$ 1,680</u>
Expenditures*				
73-4617-9900-9500	Bond Issuance Costs	\$ 25,796	\$ 25,796	\$ -
73-4617-9900-6014	Arbitrage Rebate Service Fee	-	-	2,525
73-4617-4200-2200	Postage	20	20	-
73-4617-4200-6800	Professional Services	856,500	599,787	106,763
73-4617-4200-8600	Land	197,134	197,134	-
73-4617-4400-8300	Ambulance	97,525	97,525	-
73-4617-5300-8300	Street Sweeper	165,445	165,445	-
Total Expenditures		<u>\$ 1,342,420</u>	<u>\$ 1,085,708</u>	<u>\$ 109,288</u>
Ending Fund Balance				
73-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 256,874</u>	<u>\$ 149,266</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2007 Certificates of Obligation
Police Facility
As of July 31, 2009

Account	Description	Total Project Budget**	As of	
			FY 2007-08	FY 2008-09
Beginning Fund Balance				
74-300-0001	Fund Balance	\$ -	\$ -	\$ 5,515,872
Revenues				
74-390-1001	Bond Proceeds	\$ 5,300,000	\$ 5,300,000	\$ -
74-370-6001	Interest Revenue	325,974	272,636	38,170
Total Revenues		<u>\$ 5,625,974</u>	<u>\$ 5,572,636</u>	<u>\$ 38,170</u>
Expenditures*				
74-4618-4200-8600	Bond Issuance Costs	\$ 54,030	\$ 54,030	\$ -
74-4618-4200-6014	Arbitrage Rebate Service Fee	-	-	835
74-4618-4200-2200	Postage	23	23	-
74-4618-4200-6100	Advertising	541	541	588
74-4618-4200-6800	Professional Services	65,000	2,170	47,633
74-4617-4200-8500	Police Facility	5,506,380	-	4,237,595
Total Expenditures		<u>\$ 5,625,974</u>	<u>\$ 56,764</u>	<u>\$ 4,286,651</u>
Ending Fund Balance				
74-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 5,515,872</u>	<u>\$ 1,267,391</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008 Limited Tax Notes
Tax Supported
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
75-300-0001	Fund Balance	\$ -	\$ -	\$ 1,436,314
Revenues				
75-390-1001	Bond Proceeds	\$ 1,485,000	1,485,000	\$ -
75-370-6001	Interest Revenue	-	13,917	9,728
75-390-6005	Miscellaneous Revenue	83,000	83,000	-
Total Revenues		<u>\$ 1,568,000</u>	<u>\$ 1,581,917</u>	<u>\$ 9,728</u>
Expenditures*				
75-4190-7500-9500	Bond Issuance Costs	\$ 25,000	\$ 22,894	\$ 25
75-4190-7500-9032	Baseball Field Lighting	58,230	-	58,230
75-4190-7500-9033	Camp Liveoak Renovation	20,000	-	2,025
75-4190-7500-9034	Cash Receipts - City Wide	17,270	16,471	-
75-4190-7500-9035	Fire Station Reloc. Land	125,000	-	2,500
75-4190-7500-9036	Playscape - City Park	35,000	33,113	-
75-4190-7500-9037	Playscape - Kate Street	35,000	35,030	-
75-4190-7500-9038	Recreation Center	500,000	9,095	6,000
75-4190-7500-9039	Park renovations	34,500	-	27,119
75-4190-7500-9040	Library Renovations	50,000	-	2,500
75-4190-7500-9041	Soccer Field Lighting	70,000	-	71,670
75-4190-7500-9042	Active Software (Parks)	15,000	-	4,700
75-4190-7500-9043	Summers Rd/Street Reconstruction	583,000	29,000	540,234
Total Expenditures		<u>\$ 1,568,000</u>	<u>\$ 145,603</u>	<u>\$ 715,002</u>
Ending Fund Balance				
75-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 1,436,314</u>	<u>\$ 731,040</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2008 Limited Tax Notes
Water & Sewer Fund (Phase III)
As of July 31, 2009**

Account	Description	Total Project Budget**	As of	
			FY 2007-08	FY 2008-09
Beginning Fund Balance				
76-300-0001	Fund Balance	\$ -	\$ -	\$ 1,032,348
Revenues				
76-390-1001	Bond Proceeds	\$ 1,135,000	\$ 1,135,000	\$ -
76-370-6001	Interest Revenue	-	10,691	7,535
Total Revenues		<u>\$ 1,135,000</u>	<u>\$ 1,145,691</u>	<u>\$ 7,535</u>
Expenditures*				
76-4615-8500-9500	Bond Issuance Costs	\$ 20,000	\$ 18,447	\$ -
76-4615-8500-9034	Turkey Run Pump Station	533,500	115	444,967
76-4615-8500-9036	Mesa Verde II-380 Agreement	110,750	94,782	13,520
76-4615-8500-9320	Principal - 2001 G/O	270,000	-	-
76-4615-8500-9325	Principal - 2005 C/O	120,000	-	-
76-4615-8500-9333	Principal - 2008 Tax Note	80,000	-	80,000
Total Expenditures		<u>\$ 1,134,250</u>	<u>\$ 113,343</u>	<u>\$ 538,487</u>
Ending Fund Balance				
76-253-0001	Fund Balance	<u>\$ 750</u>	<u>\$ 1,032,348</u>	<u>\$ 501,396</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008 Limited Tax Notes
Golf
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
77-300-0001	Fund Balance	\$ -	\$ -	\$ 80,770
Revenues				
77-390-1001	Bond Proceeds	\$ 80,000	\$ 80,000	\$ -
77-370-6001	Interest Revenue	-	770	413
Total Revenues		<u>\$ 80,000</u>	<u>\$ 80,770</u>	<u>\$ 413</u>
Expenditures*				
77-4310-7400-9044	Golf Cart Storage	\$ 80,000	\$ -	\$ 101
Total Expenditures		<u>\$ 80,000</u>	<u>\$ -</u>	<u>\$ 101</u>
Ending Fund Balance				
77-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 80,770</u>	<u>\$ 81,082</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2008 Limited Tax Notes
Drainage
As of July 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
78-300-0001	Fund Balance	\$ -	\$ -	\$ 152,012
Revenues				
78-390-1001	Bond Proceeds	\$ 155,000	\$ 155,000	\$ -
78-370-6001	Interest Revenue	-	1,445	954
Total Revenues		<u>\$ 155,000</u>	<u>\$ 156,445</u>	<u>\$ 954</u>
Expenditures*				
78-4410-7600-9500	Bond Issuance Cost	\$ 5,000	\$ 4,433	\$ -
78-4410-7600-9037	Rolling Heights Drainage	150,000	-	-
Total Expenditures		<u>\$ 155,000</u>	<u>\$ 4,433</u>	<u>\$ -</u>
Ending Fund Balance				
78-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 152,012</u>	<u>\$ 152,966</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Tax Supported
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
79-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
79-390-1001	Bond Proceeds	\$ 1,060,000	\$ -	\$ 1,060,000
79-370-6001	Interest Revenue	-	-	5,353
Total Revenues		<u>\$ 1,060,000</u>	<u>\$ -</u>	<u>\$ 1,065,353</u>
Expenditures*				
79-4190-7500-8200	Furniture	\$ 16,050	\$ -	\$ 15,772
79-4190-7500-8300	Vehicles	312,604	-	135,121
79-4190-7500-8400	General Equipment	43,323	-	37,346
79-4190-7500-8402	Electronic Equipment	233,142	-	224,452
79-4190-7500-8500	Facilities	12,750	-	9,500
79-4190-7500-9045	City Smart Lighting Upgrade	57,800	-	95
79-4190-7500-9046	Bradford Drive Road Extension	247,000	-	6,500
79-4190-7500-9047	Summers Rd/Street Reconstruction	115,637	-	115,637
79-4190-7500-9500	Bond Issuance Costs	20,000	-	19,699
Total Expenditures		<u>\$ 1,058,306</u>	<u>\$ -</u>	<u>\$ 564,122</u>
Ending Fund Balance				
79-300-0001	Fund Balance	<u>\$ 1,694</u>	<u>\$ -</u>	<u>\$ 501,231</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Water & Sewer
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
80-300-001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
80-390-1001	Bond Proceeds	\$ 640,000	\$ -	\$ 640,000
80-370-6001	Interest Revenue	-	-	3,277
Total Revenues		<u>\$ 640,000</u>	<u>\$ -</u>	<u>\$ 643,277</u>
Expenditures*				
80-4615-8500-8300	Vehicles	\$ 83,408	\$ -	\$ 79,261
80-4615-8500-8400	General Equipment	35,200	-	34,505
80-4615-8500-8500	Facilities	60,500	-	19,577
80-4615-8500-9049	Retrofit One Clarifier at South Plant	270,272	-	30,711
80-4615-8500-9050	Water Tank Rehabs	180,000	-	42,348
80-4615-8500-9500	Bond Issuance Costs	10,000	-	9,827
Total Expenditures		<u>\$ 639,380</u>	<u>\$ -</u>	<u>\$ 216,229</u>
Ending Fund Balance				
80-300-0001	Fund Balance	<u>\$ 620</u>	<u>\$ -</u>	<u>\$ 427,048</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Solid Waste
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
81-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
81-390-1001	Bond Proceeds	\$ 285,000	\$ -	\$ 285,000
81-370-6001	Interest Revenue	-	-	1,494
Total Revenues		<u>\$ 285,000</u>	<u>\$ -</u>	<u>\$ 286,494</u>
Expenditures*				
81-4430-9500-8400	General Equipment	\$ 203,400	\$ -	\$ 140,413
81-4430-9500-9051	Recycling Center Expansion	75,582	-	-
81-4430-9500-9500	Bond Issuance Cost	5,000	-	4,553
Total Expenditures		<u>\$ 283,982</u>	<u>\$ -</u>	<u>\$ 144,966</u>
Ending Fund Balance				
81-300-0001	Fund Balance	<u>\$ 1,018</u>	<u>\$ -</u>	<u>\$ 141,528</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Drainage
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
82-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
82-390-1001	Bond Proceeds	\$ 175,000	\$ -	\$ 175,000
82-370-6001	Interest Revenue	-	-	749
Total Revenues		<u>\$ 175,000</u>	<u>\$ -</u>	<u>\$ 175,749</u>
Expenditures*				
82-4410-8000-8400	General Equipment	\$ 62,893	\$ -	\$ 62,786
82-4410-8000-9052	Martin Walker Study / Detention Design	50,000	-	-
82-4410-8000-9053	Eastside Drainage Infrastructure Design	30,000	-	-
82-4410-8000-9054	Tonkawa Village - Katlyn Circle	24,450	-	23,892
82-4410-8000-9500	Bond Issuance Costs	5,000	-	2,391
Total Expenditures		<u>\$ 172,343</u>	<u>\$ -</u>	<u>\$ 89,069</u>
Ending Fund Balance				
82-300-0001	Fund Balance	<u>\$ 2,657</u>	<u>\$ -</u>	<u>\$ 86,680</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Golf
As of July 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
83-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
83-390-1001	Bond Proceeds	\$ 30,000	\$ -	\$ 30,000
83-370-6001	Interest Revenue	-	-	131
Total Revenues		<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,131</u>
Expenditures*				
83-4310-7500-8400	General Equipment	\$ -	\$ -	\$ 27,124
83-4310-7500-9500	Bond Issuance Costs	30,000	-	-
Total Expenditures		<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 27,124</u>
Ending Fund Balance				
83-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,008</u>

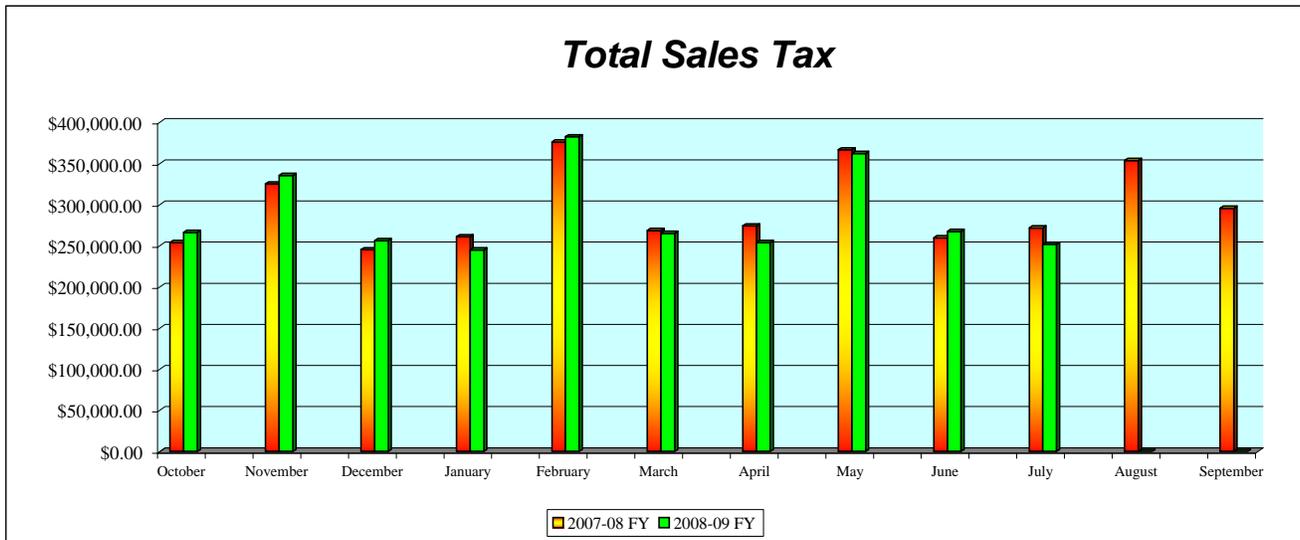
* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
SCHEDULE OF SALES TAX COLLECTIONS
(WITH COMPARATIVE COLLECTIONS IN FY 2007-08)
As of July 31, 2009 (FY 2008-09)**

Fiscal Year 2007-08	City's Revenue	EDC's Revenue	Total Sales Tax	Fiscal Year 2008-09	City's Revenue	EDC's Revenue	Total Sales Tax
October	\$169,247.52	\$84,623.76	\$253,871.28	October	\$177,513.78	\$88,756.89	\$266,270.67
November	\$216,891.12	\$108,445.56	\$325,336.68	November	\$223,731.52	\$111,865.76	\$335,597.28
December	\$163,496.24	\$81,748.12	\$245,244.36	December	\$170,849.35	\$85,424.68	\$256,274.03
January	\$174,106.89	\$87,053.45	\$261,160.34	January	\$163,388.03	\$81,694.02	\$245,082.05
February	\$250,728.06	\$125,364.03	\$376,092.09	February	\$255,006.70	\$127,503.35	\$382,510.05
March	\$179,172.98	\$89,586.49	\$268,759.47	March	\$176,726.42	\$88,363.21	\$265,089.63
April	\$182,831.28	\$91,415.64	\$274,246.92	April	\$169,345.15	\$84,672.58	\$254,017.73
May	\$244,460.54	\$122,230.27	\$366,690.81	May	\$241,498.02	\$120,749.01	\$362,247.03
June	\$173,098.07	\$86,549.04	\$259,647.11	June	\$178,335.00	\$89,167.50	\$267,502.50
July	\$181,204.83	\$90,602.42	\$271,807.25	July	\$167,888.05	\$83,944.03	\$251,832.08
August	\$235,755.69	\$117,877.85	\$353,633.54	August	\$0.00	\$0.00	\$0.00
September	\$197,206.70	\$98,603.35	\$295,810.05	September	\$0.00	\$0.00	\$0.00
Total	\$2,368,199.92	\$1,184,099.96	\$3,552,299.88	Total	\$1,924,282.02	\$962,141.01	\$2,886,423.03

NOTE 1 - Total revenues collected for sales tax by the month ending July 31, 2009, in FY 2008-09 was \$2,886,423.03 (\$1,924,282.02 City's revenues and \$962,141.01 EDC's revenues); total revenues collected for sales tax by the month ending July 31, 2008 in FY 2007-08 was \$2,902,856.29 (\$1,935,237.53 City's revenues and \$967,618.76 EDC's revenues).



CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
SCHEDULE OF CASH ACCOUNTS AND INVESTMENTS (By Account)
As of July 31, 2009 (FY 2008-09)

FUNDS IN INVESTMENT POOLS	
TEXSTAR	\$ 2,517,711.67
TEXPOOL	16,565,189.58
Subtotal on Funds in Investment Pools	<u>\$ 19,082,901.25</u>
CHECKING ACCOUNTS	
1988 W&S Bond	\$0.00
1994 Fire G.O. Bond Issue	0.00
1994 Fire Station Retainage	0.00
1994 Landfill C O's	0.00
Caddy Shack - Pool Account	0.00
Drainage Utility Reserve	0.00
G.O. Bonds Interest & Sinking	0.00
Master Account	452,945.82
Payroll	5,115.40
Rental Rehab	15,257.31
Golf Course	0.00
State Revolving Fund 1994	0.00
State Revolving Fund 1994 - Cash in Escrow	0.00
W & S Interest & Sinking	0.00
Water & Sewer Revenue	0.00
Law Enforcement Block Grant	8,090.85
Certificate of Obligations Series 1997	0.00
Solid Waste Interest & Sinking	0.00
Library Retainage	0.00
Pending Forfeitures	24,596.44
Small Business Revolving Loan Fund	0.00
1998 G.O. Bond Issue	0.00
1998 G.O. Bond Issue Retainage	0.00
1998 C.O. Bond Issue Retainage	0.00
Community Development	0.00
Subtotal Checking Accounts	<u>\$506,005.82</u>
SAVINGS ACCOUNTS (Per Quarterly Stmt)	
Subdivision Escrow	2,540.30
Subtotal Savings Accounts	<u>\$2,540.30</u>
TOTAL INVESTMENTS & CASH ACCOUNTS	<u><u>\$19,591,447.37</u></u>

CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
SCHEDULE OF CASH ACCOUNTS AND INVESTMENTS (By Fund)
As of July 31, 2009 (FY 2008-09)

FUND	TOTAL CASH & INVESTMENTS
General Fund	\$5,799,027.33
Water & Sewer Fund	\$3,878,948.97
Solid Waste Fund	\$942,967.92
Youth Activity Fund	\$115,537.13
Drainage Utility Fund	\$892,598.68
Cemetery Fund	\$7,284.33
General Obligation Interest & Sinking Fund	\$1,446,545.51
Curb & Gutter Assessment Fund	(\$7,719.37)
Municipal Golf Course Fund	(\$258,586.98)
Small Business Revolving Loan Fund	\$69,068.63
Library Gifts & Memorials Fund	\$8,437.91
Hotel/Motel Tax Fund	\$137,922.73
Animal Shelter Donations Fund	\$18,768.68
Police Court Order Fund	\$0.00
City-Wide Donations Fund	\$75,427.43
Abandoned Vehicle Auction Fund	\$0.00
City Wide Grants	\$30,291.35
FEMA Grant Funds	\$33,510.94
Fire Special Revenue Fund	\$7,472.46
Tirz	(\$3,453.47)
Mesa Verde II	(\$2,425.00)
457 Deferred cmp	\$0.00
Joint Image Campaign	\$29,607.93
Tx. Parks & Wildlife Grant	\$0.00
Municipal Court Fund	\$169,774.92
Police Restricted Fund	\$24,598.15
Police Federal Seizure Fund	\$2,104.23
Fire/EMS Loan	\$0.00
County Mutual Aid Agreement	\$0.00
Law Enforcement Block Grant Fund	\$11,410.85
Fire Department Grant Fund	\$9,404.64
Library Grant Fund	\$20,480.10
Step Grant	\$3,306.65
Tobacco Grant	\$861.50
FM 1113 Grant	\$50,178.66
2006 Limited Tax Notes	\$149,267.83
2008 Tax Note	\$731,040.27
2008 Tax Note (W/S)	\$714,746.04
2008 Tax Note (Drainage)	\$81,082.08
2008 Tax Note (Golf)	\$152,965.62
2008A Limited Tax Notes (Tax Supported)	\$501,230.60
2008A Limited Tax Notes (Water & Sewer)	\$457,624.70
2008A Limited Tax Notes (Solid Waste)	\$141,527.86
2008A Limited Tax Notes (Drainage)	\$86,679.87
2008A Limited Tax Notes (Golf)	\$3,007.54
Reliever Route	\$109,657.26
2005 Certificates of Obligation (Water Projects)	\$0.00
2001 Combination Tax & Revenue C/O's (Capital Equip. & Improvements)	\$266,331.23
2001 Combination Tax & Revenue C/O's (Water/Wastewater Phase II CIP)	\$215,449.25
2003 Combination Tax & Revenue C/O's (Capital Equip. & Improvements)	\$414,383.82
2003 Combination Tax & Revenue C/O's (Water/Wastewater Phase III CIP)	\$766,729.89
2007 Combination Tax & Revenue C/O's (Police Facility)	\$1,286,370.70
TOTAL CASH & INVESTMENTS	<u>\$19,591,447.37</u>
RECAP OF CASH & INVESTMENTS:	
INVESTMENTS IN TEXPOOL	\$ 16,565,189.58
INVESTMENTS IN TEXSTAR	2,517,711.67
CASH IN BANK	\$508,546.12
TOTAL CASH & INVESTMENTS	<u>\$ 19,591,447.37</u>

CITY OF COPPERAS COVE
INVESTMENT SCHEDULE
As of July 31, 2009 (FY 2008-09)

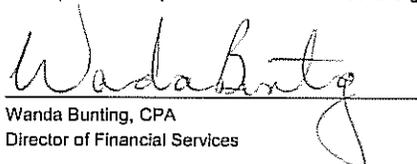
As of July 31, 2009, the City of Copperas Cove's investment portfolio was made up of investments in TEXPOOL, TEXSTAR, and bank deposits with the City's local depository. This portfolio accomplishes the objective of maintaining liquidity while earning a modest yield on invested taxpayers dollars.

TEXPOOL Investments	Market Value 07/01/09	Investments	Redemptions	Accrued Interest	Book Value 07/31/09	Market Value 07/31/09
General Fund	\$ 6,033,975.96	\$ -	\$ 675,000.00	\$ 1,576.32	\$ 5,360,552.28	\$ 5,360,552.28
Water & Sewer Fund	3,892,869.10	-	-	1,118.93	3,893,988.03	3,893,988.03
Solid Waste Fund	965,670.77	-	9,414.90	276.64	956,532.51	956,532.51
Drainage Utility Fund	934,685.25	-	50,000.00	254.78	884,940.03	884,940.03
Interest & Sinking Fund	1,445,106.05	-	-	415.37	1,445,521.42	1,445,521.42
Youth Activities Fund	96,549.55	-	-	27.72	96,577.27	96,577.27
Cemetery Fund	-	-	-	-	-	-
Golf Course Interest & Sinking	39.94	-	-	-	39.94	39.94
Small Business Revolving Loan Fund	66,509.21	-	-	19.12	66,528.33	66,528.33
Hotel/Motel Fund	134,280.16	-	-	38.60	134,318.76	134,318.76
Municipal Court Special Revenue Fund	178,904.04	-	13,685.24	50.06	165,268.86	165,268.86
2008 Tax Supported Note	734,935.87	-	2,376.51	210.83	732,770.19	732,770.19
2008 Tax Supported Note/ W&S	859,483.39	-	143,420.33	232.76	716,295.82	716,295.82
2008 Tax Supported Note/ Golf	81,058.78	-	-	23.30	81,082.08	81,082.08
2008 Tax Supported Note/ Drainage	152,921.67	-	-	43.95	152,965.62	152,965.62
2001 C/O Bond Fund (Governmental)	266,254.69	-	-	76.54	266,331.23	266,331.23
2001 C/O Bond Fund (W&S Phase II)	215,387.35	-	-	61.90	215,449.25	215,449.25
2007 C/O Police Facility	2,331,425.56	-	1,045,434.90	380.04	1,286,370.70	1,286,370.70
Reliever Route	109,625.78	-	-	31.48	109,657.26	109,657.26
Total TEXPOOL Investments	\$ 18,499,683.12	\$ -	\$ 1,939,331.88	\$ 4,838.34	\$ 16,565,189.58	\$ 16,565,189.58

TEXSTAR Investments	Market Value 07/01/09	Investments	Redemptions	Accrued Interest	Book Value 07/31/09	Market Value 07/31/09
2003 C/O Project Fund (Governmental)	\$ 414,270.09	\$ -	\$ -	\$ 113.73	\$ 414,383.82	\$ 414,383.82
2003 C/O Project Fund (W&S Phase III)	770,396.27	-	3,877.51	211.13	766,729.89	766,729.89
2005 C/O Project Fund (Water Projects)	-	-	-	-	-	-
2006 Tax Notes - Police Building Project	149,226.86	-	-	40.97	149,267.83	149,267.83
2008A Limited Tax Notes (Tax Supported)	759,276.84	-	258,186.22	139.98	501,230.60	501,230.60
2008A Limited Tax Notes (Water & Sewer)	457,549.09	-	50.00	125.61	457,624.70	457,624.70
2008A Limited Tax Notes (Solid Waste)	141,489.02	-	-	38.84	141,527.86	141,527.86
2008A Limited Tax Notes (Drainage)	83,916.39	-	-	23.04	83,939.43	83,939.43
2008A Limited Tax Notes (Golf)	3,006.71	-	-	0.83	3,007.54	3,007.54
Total TEXSTAR Investments	\$ 2,779,131.27	\$ -	\$ 262,113.73	\$ 694.13	\$ 2,517,711.67	\$ 2,517,711.67

Total Investments	\$ 21,278,814.39	\$ -	\$ 2,201,445.61	\$ 5,532.47	\$ 19,082,901.25	\$ 19,082,901.25
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This report is in compliance with the investment strategies as approved and the Public Funds Investment Act.


Wanda Bunting, CPA
Director of Financial Services


Imelda Rodriguez
Assistant Director of Financial Services



TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

August 2009

PERFORMANCE

As of July 31, 2009

	TexPool	TexPool Prime
Current Invested Balance	\$17,101,459,388.57	\$1,715,511,375.76
Weighted Average Maturity (1)*	49 Days	50 Days
Weighted Average Maturity (2)*	77 Days	77 Days
Net Asset Value	1.00049	1.00056
Total Number of Participants	2,184	107
Management Fee on Invested Balance	0.0473%	0.0638%
Interest Distributed	\$5,080,065.62	\$638,019.87
Management Fee Collected	\$711,696.52	\$89,204.07
Standard & Poor's Current Rating	AAAm	AAAm
July Averages		
Average Invested Balance	\$17,686,342,392.27	\$1,640,404,402.54
Average Monthly Yield, on a simple basis (3)*	0.3384%	0.4580%
Average Weighted Average Maturity (1)*	45 Days	54 Days
Average Weighted Average Maturity (2)*	74 Days	83 Days

*Definitions for Average Weighted Maturity can be found on Page 2.

Economic and Market Commentary – July 31, 2009

When Federal Reserve Chairman Ben Bernanke traveled to Capitol Hill in late July to present his semiannual Humphrey Hawkins testimony, lawmakers were determined to extract guidance on two key issues: How and when does the Fed plan to remove the monetary stimulus that it provided the financial system over the last nine months?

Answers to those questions are important from both a macroeconomic and financial market perspective. If the Fed tightened before the upcoming expansion put down solid roots — as the Bank of Japan is believed to have done in the 1990s — the economy could slip back into recession. But if policymakers kept rates too low for too long, inflation could revive, as happened in the United States during the 1970s.

Bernanke assured Congress that the central bank was working on a so-called exit strategy for the monetary stimulus, but that the economy was still much too weak to begin executing that plan. Investors seemed to like what they heard. If Bernanke had implied that the Fed was eager to begin removing the stimulus, credit spreads would have widened. Instead, Libor rates inched lower. Meanwhile, the yield on two-year Treasury notes — the security most sensitive to looming changes in monetary policy — remained steady at slightly under 1% during Bernanke's two days of testimony.

Of course, a continuation of highly accommodative monetary policy is not good news for investors holding cash, at least over the near term. Rock-bottom interest rates on government securities and narrowing credit spreads already had reduced cash yields to the lowest levels in several decades. Yields on one-month Libor declined by another three basis points during the month to 0.28% while three-month Libor fell by 12 basis points to 0.48%. Despite the drift towards still-lower rates, we were able to take advantage of a brief uptick in mid-July caused by credit concerns regarding the CIT Group and the state of California to lock in modestly higher yields at around the six-month portion of the curve. (Note: Neither TexPool nor TexPool Prime has any exposure to CIT or California paper. However, since the various credit markets often are positively correlated, most yields rose in sympathy for a brief period.)

The Fed is likely to maintain the status quo on monetary policy until at least the middle of next year. However, we anticipate that cash yields will begin inching up as the onset of a new tightening cycle appears on the horizon. The higher yields that should follow the unwinding of the monetary stimulus will doubtless come as a welcome relief to savers who have borne the brunt of the U.S. government's efforts to support and revive the economy by dropping the price of money to virtually zero.

ANNOUNCEMENTS

New Participants

We would like to recognize and welcome the following entities who joined the TexPool/TexPool Prime program in July 2009:

1. Grand Prairie Sports Facilities Development Corp.
2. Cushing ISD

TexConnect Training

The Online system provides access to account level information, transactions and reports. With 24 hour access, You can view information and transact on your own schedule. If you would like to know more about TexConnect and receive training, call TexPool Participant Services at 866-839-7665. We can schedule a time that works best for you.

Recent Enhancements to TexPool

1. **TexPool Vendor Payment**, This option will allow you to make a payment to a pre established vendor. Visit the TexPool website, www.texpool.com or call Participant Services at 866-839-7665 if you have questions.
2. **TexPool Academy** is a series of free online training courses that comply with the TPFIA and will give you the opportunity to obtain your required hours through the convenience of the TexPool website. Visit www.texpool.com for the TexPool Academy link.
3. **Security Pricing** us a valuable service for TexPool and TexPool Prime Participants. This service is located on the TexPool website under the Security Pricing link.



TexPool

PORTFOLIO ASSET SUMMARY AS OF July 31, 2009

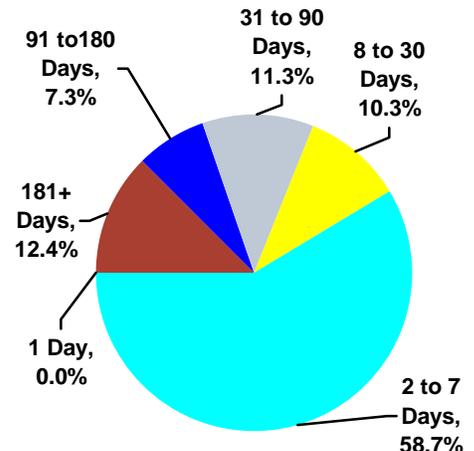
	Book Value	Market Value
Uninvested Balance	\$693,574.90	\$693,574.90
Accrual of Interest Income	15,090,592.57	15,090,592.57
Interest and Management Fees Payable	(5,079,514.00)	(5,079,514.00)
Payable for Investments Purchased	(104,929,426.35)	(104,929,426.35)
Repurchase Agreements	9,375,665,000.00	9,375,634,450.00
Mutual Fund Investments	0.00	0.00
Government Securities	7,481,124,473.95	7,488,602,174.88
U.S. Treasury Bills	338,894,687.50	339,289,740.00
Total	\$17,101,459,388.57	\$17,109,301,592.00

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

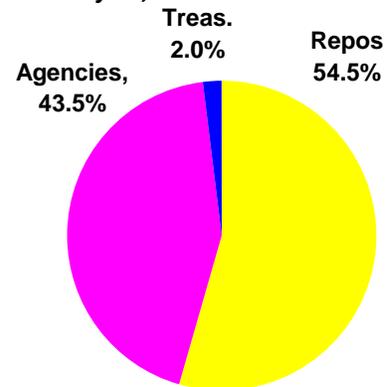
DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
07/01	0.3634%	0.00009956	\$17,973,422,669.37	1.00056	41	70
07/02	0.3776%	0.000010344	\$17,936,217,273.86	1.00057	43	71
07/03	0.3776%	0.000010344	\$17,936,217,273.86	1.00057	43	71
07/04	0.3776%	0.000010344	\$17,936,217,273.86	1.00057	43	71
07/05	0.3776%	0.000010344	\$17,936,217,273.86	1.00057	43	71
07/06	0.3711%	0.000010166	\$17,940,276,580.76	1.00058	40	68
07/07	0.3676%	0.000010071	\$17,972,107,333.73	1.00057	39	67
07/08	0.3379%	0.00009257	\$17,920,098,828.35	1.00058	40	72
07/09	0.3357%	0.00009196	\$17,846,124,139.89	1.00058	43	74
07/10	0.3313%	0.00009078	\$17,905,655,627.77	1.00053	43	74
07/11	0.3313%	0.00009078	\$17,905,655,627.77	1.00053	43	74
07/12	0.3313%	0.00009078	\$17,905,655,627.77	1.00053	43	74
07/13	0.3269%	0.00008955	\$17,751,646,763.46	1.00052	45	74
07/14	0.3170%	0.00008684	\$17,774,952,498.90	1.00051	45	74
07/15	0.3566%	0.00009771	\$17,617,001,873.36	1.00051	45	74
07/16	0.3238%	0.00008871	\$17,551,588,339.16	1.00054	45	74
07/17	0.3144%	0.00008613	\$17,703,346,605.60	1.00049	47	75
07/18	0.3144%	0.00008613	\$17,703,346,605.60	1.00049	47	75
07/19	0.3144%	0.00008613	\$17,703,346,605.60	1.00049	47	75
07/20	0.3094%	0.00008476	\$17,571,275,768.46	1.00050	45	74
07/21	0.3038%	0.00008324	\$17,635,423,900.83	1.00051	47	75
07/22	0.3292%	0.00009019	\$17,576,523,382.51	1.00051	48	76
07/23	0.3204%	0.00008778	\$17,509,373,634.63	1.00050	48	76
07/24	0.3326%	0.00009112	\$17,353,405,451.05	1.00048	50	78
07/25	0.3326%	0.00009112	\$17,353,405,451.05	1.00048	50	78
07/26	0.3326%	0.00009112	\$17,353,405,451.05	1.00048	50	78
07/27	0.3300%	0.00009042	\$17,589,660,344.64	1.00046	47	74
07/28	0.3177%	0.00008703	\$17,521,797,453.64	1.00047	47	75
07/29	0.3340%	0.00009150	\$17,505,911,779.37	1.00048	48	75
07/30	0.3408%	0.00009336	\$17,285,877,332.14	1.00048	48	76
07/31	0.3609%	0.00009887	\$17,101,459,388.57	1.00049	49	77
Averages	0.3384%	0.00009272	\$17,686,342,392.27		45	74

Portfolio By Maturity
As of July 31, 2009



Portfolio By Type of Investment
As of July 31, 2009



	Number of Participants	Balance
School District	553	\$5,472,167,847.50
Higher Education	53	\$2,112,859,095.05
Health Care	81	\$687,986,415.71
Utility District	669	\$1,943,296,008.44
City	429	\$4,990,280,989.29
County	170	\$1,442,218,619.81
Other	229	\$451,987,555.02

Definition of Weighted Average Maturity (1) & (2)

* (1) This weighted average maturity calculation uses the SEC Rule 2A-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

* (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.



TexPool Prime

PORTFOLIO ASSET SUMMARY AS July 31, 2009

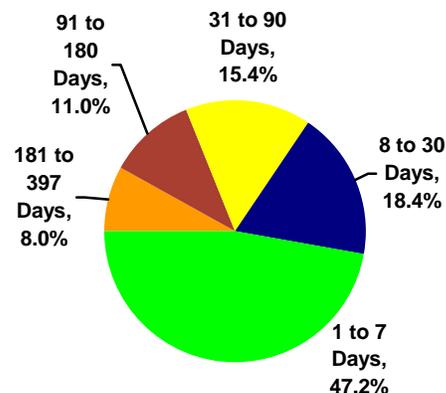
	Book Value	Market Value
Uninvested Balance	\$762.89	\$762.89
Accrual of Interest Income	424,361.80	424,361.80
Interest and Management Fees Payable	(638,019.90)	(638,019.90)
Payable for Investments Purchased	(24,983,196.75)	(24,983,196.75)
Repurchase Agreements	705,868,000.00	705,868,000.00
Mutual Fund Investments	0.00	0.00
Government Securities	404,810,991.48	405,609,560.00
Commercial Paper	630,028,476.24	630,202,111.83
Bank Instruments	0.00	0.00
Variable Rate Note	0.00	0.00
Total	\$1,715,511,375.76	\$1,716,483,579.87

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

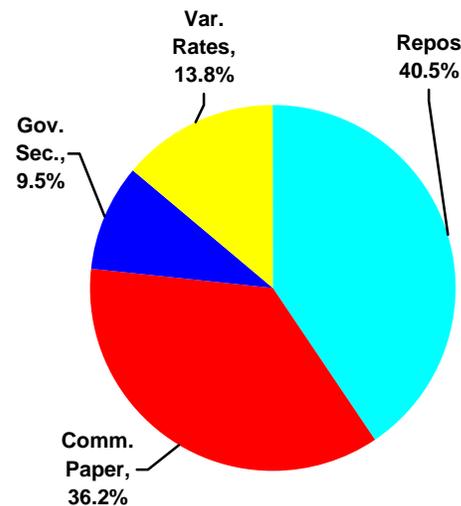
DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
07/01	0.4654%	0.000012751	\$1,715,909,419.98	1.00060	55	81
07/02	0.4855%	0.000013302	\$1,657,560,392.34	1.00061	58	84
07/03	0.4855%	0.000013302	\$1,657,560,392.34	1.00061	58	84
07/04	0.4855%	0.000013302	\$1,657,560,392.34	1.00061	58	84
07/05	0.4855%	0.000013302	\$1,657,560,392.34	1.00061	58	84
07/06	0.4759%	0.000013038	\$1,651,571,723.95	1.00063	55	81
07/07	0.4840%	0.000013261	\$1,636,323,288.87	1.00065	55	81
07/08	0.4593%	0.000012583	\$1,632,663,254.92	1.00066	54	86
07/09	0.4759%	0.000013038	\$1,596,674,107.09	1.00069	55	87
07/10	0.4611%	0.000012633	\$1,595,258,461.39	1.00061	55	88
07/11	0.4611%	0.000012633	\$1,595,258,461.39	1.00061	55	88
07/12	0.4611%	0.000012633	\$1,595,258,461.39	1.00061	55	88
07/13	0.4435%	0.000012151	\$1,653,536,984.86	1.00059	53	82
07/14	0.4350%	0.000011918	\$1,650,556,565.66	1.00059	52	82
07/15	0.4646%	0.000012729	\$1,649,750,341.12	1.00057	52	81
07/16	0.4517%	0.000012374	\$1,647,836,290.48	1.00060	51	81
07/17	0.4473%	0.000012255	\$1,640,894,666.85	1.00054	52	81
07/18	0.4473%	0.000012255	\$1,640,894,666.85	1.00054	52	81
07/19	0.4473%	0.000012255	\$1,640,894,666.85	1.00054	52	81
07/20	0.4418%	0.000012105	\$1,636,667,643.60	1.00056	50	79
07/21	0.4460%	0.000012218	\$1,616,665,765.93	1.00058	56	86
07/22	0.4554%	0.000012476	\$1,600,443,191.93	1.00059	57	86
07/23	0.4486%	0.000012290	\$1,595,993,824.57	1.00058	56	86
07/24	0.4513%	0.000012364	\$1,617,617,361.40	1.00056	56	86
07/25	0.4513%	0.000012364	\$1,617,617,361.40	1.00056	56	86
07/26	0.4513%	0.000012364	\$1,617,617,361.40	1.00056	56	86
07/27	0.4522%	0.000012389	\$1,629,401,482.09	1.00060	53	82
07/28	0.4386%	0.000012017	\$1,649,310,323.59	1.00057	52	81
07/29	0.4549%	0.000012463	\$1,646,579,172.05	1.00057	52	80
07/30	0.4293%	0.000011763	\$1,735,588,684.01	1.00054	49	76
07/31	0.4537%	0.000012429	\$1,715,511,375.76	1.00056	50	77
Averages	0.4580%	0.000012547	\$1,640,404,402.54		54	83

Portfolio By Maturity
As of July 31, 2009



Portfolio By Type of Investment
As of July 31, 2009



	Number of Participants	Balance
School District	58	\$1,245,705,787.73
Higher Education	5	\$34,556,216.71
Health Care	6	\$64,768,572.86
Utility District	3	\$20,519,591.22
City	17	\$97,801,083.10
County	12	\$252,105,612.93
Other	6	\$61,449.01

*(3) This current yield for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

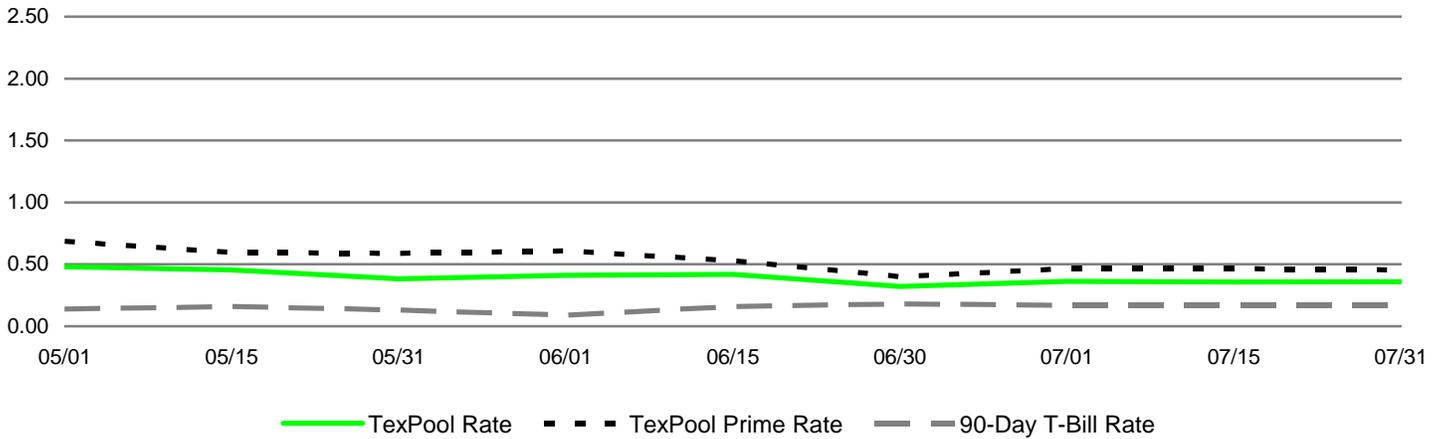


TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

TexPool Participant Services
1001 Texas Ave. 14th Floor
Houston, TX 77002

TEXPOOL & TEXPOOL PRIME VS. 90-DAY TREASURY BILL



TexPool Advisory Board Members

R.C. Allen
Pati Buchenau

Jose Elizondo, Jr.
Ron Leverett

LaVonne Mason
John McGrane

Clay McPhail
Vivian Wood

Additional information regarding TexPool is available upon request:

www.texpool.com • 1-866-839-7665 (1-866-TEX-POOL) • Fax: 866-839-3291



Monthly Newsletter - July 2009

Performance

As of July 31, 2009

Current Invested Balance	\$5,376,443,555.63
Weighted Average Maturity (1)	49 Days
Weighted Average Maturity (2)	77 Days
Net Asset Value	1.000467
Total Number of Participants	687
Management Fee on Invested Balance	0.05%*
Interest Distributed	\$1,816,411.28
Management Fee Collected	\$245,835.37
% of Portfolio Invested Beyond 1 Year	3.16%
Standard & Poor's Current Rating	AAAM

July Averages

Average Invested Balance	\$5,720,633,757.19
Average Monthly Yield, on a simple basis	0.3232%
Average Weighted Average Maturity (1)*	47 Days
Average Weighted Average Maturity (2)*	75 Days

Definition of Weighted Average Maturity (1) & (2)

(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

* The maximum management fee authorized for the TexSTAR Cash Reserve Fund is 12 basis points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any time as provided for in the TexSTAR Information Statement.

Rates reflect historical information and are not an indication of future performance.

New Participants

We would like to welcome the following entities who joined the TexSTAR program in July:

★ Harris County MUD 165

★ City of Howe

★ Glasscock County

Holiday Reminder

Please note that in observance of the Labor Day holiday, **TexSTAR will be closed on Monday, September 7, 2009.** All ACH transactions initiated on Friday, September 4th will settle on Tuesday, September 8th. Notification of any early transaction deadlines on the day preceding this holiday will be sent by email to the primary contact on file for all TexSTAR participants.

Enhanced Internet Transaction System

We are excited to inform you that information regarding an enhanced Internet Transaction system will be coming your way this month. Please watch your mail for this important correspondence from TexSTAR. System enhancements include online vendor payments, emailed transaction confirmations and other additional functionality requested by our participants.

Economic Commentary

Incoming data indicate economic growth in the second half of the year. First, industrial activity is rebounding aggressively. Second, housing activity has stabilized. Third, financial conditions have rapidly and broadly eased. Finally, layoffs are easing and the labor market is showing signs of improvement. Against this backdrop, consumer metrics have been mixed. Consumer spending remains soft and disinflation is likely to remain a key theme.

After a record contraction in the first half of 2009, inventories stand very lean now. As a result, the pace of liquidation is almost certain to ease, providing a boost to second half growth. The rebound in global growth suggests exports should buoy the economy in the forecast horizon. Tight household credit conditions, weak labor income, and continued de-leveraging are the main elements of the forecast for a sluggish consumer.

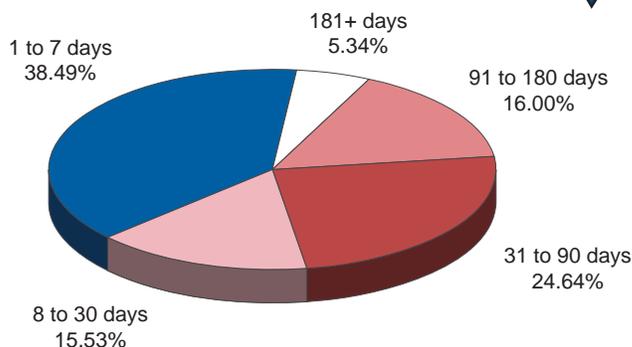
The Treasury market was little changed at the end of July from the previous month due to conflicting pressures from new supply, economic data and risk appetite. Ultimately, as the Fed has intimated, whether the expansion turns out to be a V or an L shape depends critically on the path of credit and financial conditions.

This information is an excerpt from an economic report dated July 2009 provided to TexSTAR by JP Morgan Asset Management, Inc., the investment manager of the TexSTAR pool.

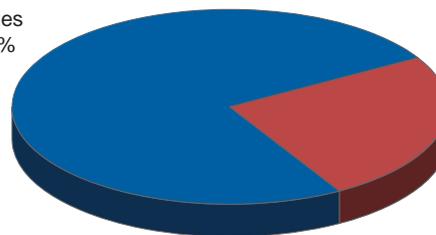
For more information about TexSTAR, please visit our web site at www.texstar.org.

Information at a Glance

Portfolio by Type of Investment As of July 31, 2009

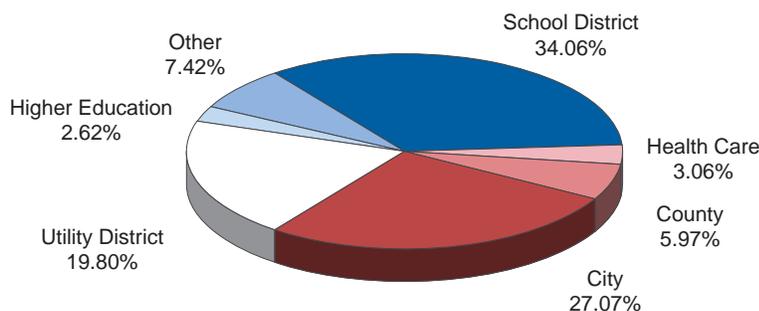


Agencies
74.97%



Repurchase Agreements
25.03%

Portfolio by Maturity As of July 31, 2009



Distribution of Participants by Type As of July 31, 2009

Performance

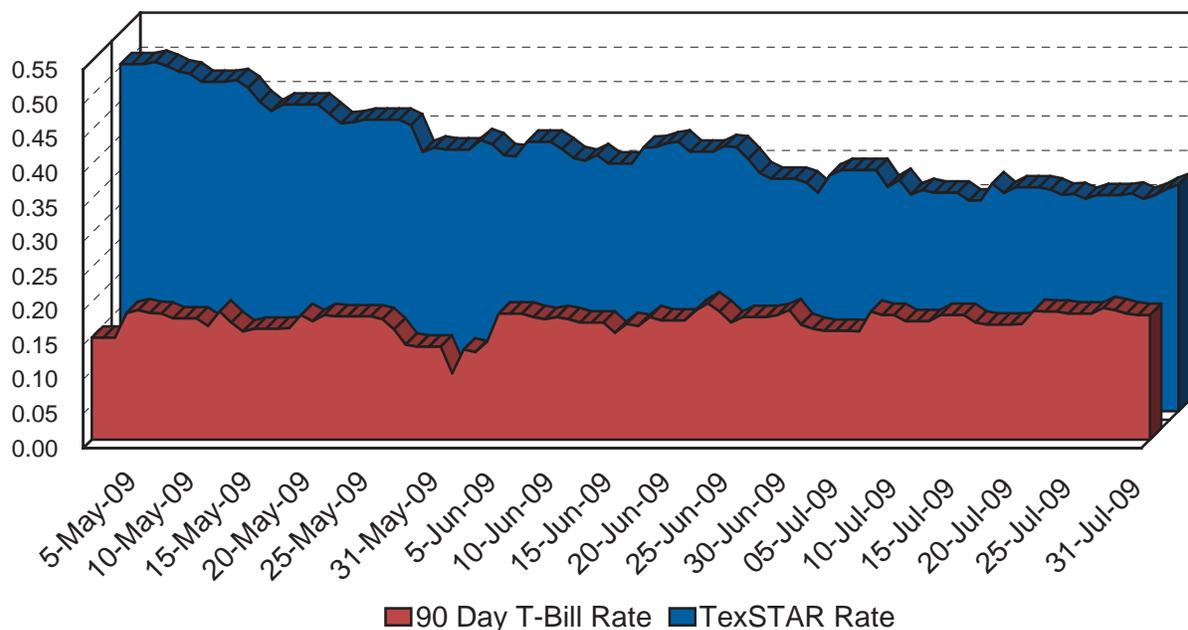
Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Jul 09	0.3232%	\$ 5,376,443,555.63	\$ 5,378,994,696.96	1.000467	47	75	687
Jun 09	0.3693%	5,656,879,809.73	5,659,853,015.76	1.000525	47	76	684
May 09	0.4462%	5,532,083,366.30	5,535,302,549.55	1.000581	46	75	679
Apr 09	0.4984%	5,647,217,828.45	5,650,940,345.36	1.000659	50	79	677
Mar 09	0.5945%	5,660,835,069.45	5,663,620,225.62	1.000492	50	77	673
Feb 09	0.7053%	6,132,498,993.34	6,134,995,172.40	1.000402	48	72	670
Jan 09	0.9005%	5,676,377,612.45	5,680,297,695.81	1.000683	50	78	667
Dec 08	1.3793%	4,993,884,782.18	4,999,322,863.96	1.001075	48	81	664
Nov 08	1.5651%	4,516,705,034.64	4,520,414,835.22	1.000821	37	76	663
Oct 08	1.7825%	4,653,785,653.26	4,652,712,677.18	0.999727	39	82	659
Sep 08	2.2986%	5,252,346,054.07	5,248,471,023.31	0.999262	34	81	650
Aug 08	2.2120%	4,936,314,476.42	4,933,265,676.60	0.999370	36	87	647
Jul 08	2.1874%	5,328,247,286.85	5,325,742,811.75	0.999529	30	84	643

Portfolio Asset Summary as of July 31, 2009

	Book Value	Market Value
Uninvested Balance	\$ 219.67	\$ 219.67
Accrual of Interest Income	2,517,582.12	2,517,582.12
Interest and Management Fees Payable	(1,928,249.37)	(1,928,249.37)
Payable for Investment Purchased	0.00	0.00
Repurchase Agreements	1,345,474,000.00	1,345,474,000.00
Government Securities	4,030,380,003.21	4,032,931,144.54
Total	\$ 5,376,443,555.63	\$ 5,378,994,696.96

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of TexSTAR. The only source of payment to the Participants are the assets of TexSTAR. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact TexSTAR Participant Services.

TexSTAR versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness July be subject to change. The TexSTAR management fee may be waived in full or in part at the discretion of the TexSTAR co-administrators and the TexSTAR rate for the period shown reflects waiver of fees. This table represents investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the TexSTAR pool to the T-Bill Yield, you should know that the TexSTAR pool consist of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill.

Daily Summary for July 2009

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	TexSTAR Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
7/1/2009	0.3424%	0.00009381	\$5,781,319,459.95	1.000500	43	70
7/2/2009	0.3502%	0.00009595	\$5,692,967,932.83	1.000507	41	69
7/3/2009	0.3502%	0.00009595	\$5,692,967,932.83	1.000507	41	69
7/4/2009	0.3502%	0.00009595	\$5,692,967,932.83	1.000507	41	69
7/5/2009	0.3502%	0.00009595	\$5,692,967,932.83	1.000507	41	69
7/6/2009	0.3260%	0.00008931	\$5,918,891,148.64	1.000504	39	68
7/7/2009	0.3359%	0.00009203	\$5,950,056,072.82	1.000485	39	67
7/8/2009	0.3149%	0.00008628	\$5,935,409,744.54	1.000486	42	70
7/9/2009	0.3212%	0.00008799	\$5,931,747,336.09	1.000486	46	74
7/10/2009	0.3174%	0.00008695	\$5,971,400,576.15	1.000443	45	73
7/11/2009	0.3174%	0.00008695	\$5,971,400,576.15	1.000443	45	73
7/12/2009	0.3174%	0.00008695	\$5,971,400,576.15	1.000443	45	73
7/13/2009	0.3059%	0.00008380	\$5,980,542,167.51	1.000428	48	75
7/14/2009	0.3062%	0.00008388	\$5,952,601,371.54	1.000422	49	75
7/15/2009	0.3308%	0.00009062	\$5,892,222,056.56	1.000424	51	79
7/16/2009	0.3168%	0.00008679	\$5,794,890,620.37	1.000453	53	81
7/17/2009	0.3252%	0.00008909	\$5,762,071,241.20	1.000435	51	79
7/18/2009	0.3252%	0.00008909	\$5,762,071,241.20	1.000435	51	79
7/19/2009	0.3252%	0.00008909	\$5,762,071,241.20	1.000435	51	79
7/20/2009	0.3218%	0.00008816	\$5,631,155,254.14	1.000465	52	80
7/21/2009	0.3144%	0.00008615	\$5,623,111,867.34	1.000465	52	79
7/22/2009	0.3155%	0.00008643	\$5,569,661,521.03	1.000475	51	79
7/23/2009	0.3085%	0.00008451	\$5,532,861,438.08	1.000467	51	79
7/24/2009	0.3138%	0.00008597	\$5,512,322,334.69	1.000443	49	77
7/25/2009	0.3138%	0.00008597	\$5,512,322,334.69	1.000443	49	77
7/26/2009	0.3138%	0.00008597	\$5,512,322,334.69	1.000443	49	77
7/27/2009	0.3162%	0.00008664	\$5,514,262,568.35	1.000425	50	77
7/28/2009	0.3084%	0.00008449	\$5,510,521,457.15	1.000444	51	78
7/29/2009	0.3139%	0.00008600	\$5,518,542,287.38	1.000448	50	77
7/30/2009	0.3227%	0.00008841	\$5,416,152,358.45	1.000452	51	79
7/31/2009	0.3292%	0.00009020	\$5,376,443,555.63	1.000467	49	77
Average	0.3232%	0.00008856	\$5,720,633,757.19		47	75

TexSTAR Participant Services
First Southwest Asset Management, Inc.
325 North St. Paul Street, Suite 800
Dallas, Texas 75201



TexSTAR Board Members

<i>William Chapman</i>	<i>Central Texas Regional Mobility Authority</i>	<i>Governing Board President</i>
<i>Nell Lange</i>	<i>City of Frisco</i>	<i>Governing Board Vice President</i>
<i>Melinda Garrett</i>	<i>Houston ISD</i>	<i>Governing Board Treasurer</i>
<i>Michael Bartolotta</i>	<i>First Southwest Company</i>	<i>Governing Board Secretary</i>
<i>Will Williams</i>	<i>JP Morgan Chase</i>	<i>Governing Board Asst. Sec./Treas.</i>
<i>Hardy Browder</i>	<i>City of Cedar Hill</i>	<i>Advisory Board</i>
<i>Oscar Cardenas</i>	<i>Northside ISD</i>	<i>Advisory Board</i>
<i>Scott Christensen</i>	<i>Reid Road MUD No. 1</i>	<i>Advisory Board</i>
<i>Stephen Fortenberry</i>	<i>McKinney ISD</i>	<i>Advisory Board</i>
<i>Monte Mercer</i>	<i>North Central TX Council of Government</i>	<i>Advisory Board</i>
<i>Len Santow</i>	<i>Griggs & Santow</i>	<i>Advisory Board</i>
<i>S. Renee Tidwell</i>	<i>Tarrant County</i>	<i>Advisory Board</i>

For more information contact TexSTAR Participant Services ★ 1-800-TEX-STAR ★ www.texstar.org



City of Copperas Cove City Council Agenda Item Report

September 8, 2009

Agenda Item G-6

Contact – Mike Morton, Chief Building Official, 542-3528
mmorton@ci.copperas-cove.tx.us

SUBJECT: Project Briefing Report – Code Compliance Month.

1. BACKGROUND/HISTORY

Attached is the project briefing report on Code Compliance Month – July 2009. The report is a brief summary of the event.

2. FINDINGS/CURRENT ACTIVITY

None.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.

City of Copperas Cove



Date: August 24, 2009

PROJECT INFORMATION

Name: Code Compliance Month

Purpose: To Educate Citizens on City of Copperas Cove Ordinances

City Project Manager: Mike Morton

Engineer: _____

Contractor: _____

Cost: _____

Planning

Start Date: June 2009

Completion Date: June 2009

Operations

Start Date: July 1, 2009

Completion Date: July 31, 2009

CURRENT STATUS and Participants

The goal for July 2009 was to provide education to all citizens on code compliance. This consisted of media coverage, flyer distribution and code officers informing citizens directly. There were 10,500 flyers distributed to residents and commercial entities; the flyers were inserted into the June 09 utility billing statements. Were an additional 500 flyers were placed in public buildings. In addition, to all the notifications the code officers were also completing pro-active patrols, call-in complaints and employee referrals. There was a total of 441 Inspections were completed during the Code Compliance month. Violations included high weeds and grass, trash and refuse, junk vehicles, vehicles parked on the grass, care of premises and obstruction of right-of-way. Code Compliance conducted four health classes with a total of 99 students. The health department completed 8 annual health inspections of food establishments. Solid Waste partnered with Code Compliance by providing free bulk pickup on Saturdays in different locations around the City. They picked up 17.5 tons of bulk items were collected during this time frame. Staff concludes Code Compliance Month was a tremendous success.

Inspections

Initial Inspections	211
Re- Inspections	230
Violations abated	2
Citations issued	4

PUBLIC MEETINGS

N/A

HISTORY

For the past few years the Code Compliance Division and City Council worked extremely hard on educating all of the citizens of Copperas Cove on the benefits of having a clean and safe place to live. As history shows, refreshers on City ordinances serves as a reminder to the community exposed to continual changes resulting from continual deployments and reassignments. All citizens prefer to have a clean and safe place for families to live, work, play and grow. Thus, the purpose of ordinance education.

Project Issues

N/A

City of Copperas Cove

City Council Agenda Item Report

September 8, 2009

Agenda Item No. H-1

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Public Hearing on amending the City Manager's Proposed Budget for the 2009-10 fiscal year.

1. BACKGROUND/HISTORY

The City Council officially received the City Manager's Proposed Budget for the 2009-10 fiscal year at the July 21, 2009 City Council Meeting. As required by the City Charter, a public hearing was held on the proposed budget (August 18, 2009). Since July 21, 2009, budget workshops were held to discuss the Proposed Budget.

2. FINDINGS/CURRENT ACTIVITY

In accordance with the City Charter, after a public hearing has been held on the City Manager's proposed budget, changes may be made to the proposed budget. If changes are made, a public hearing must be held on those changes prior to the City Council inserting the changes. A notice of the public hearing was provided in accordance with the City Charter.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council hold a public hearing on the changes to the City Manager's 2009-10 Proposed Budget.

Notice of Public Hearing on Amending the City Manager's FY 2009-10 Proposed Budget

The City of Copperas Cove, Texas will hold a public hearing on amending the City Manager's Fiscal Year 2009-10 Proposed Budget. The public hearing will be held on Tuesday, September 8, 2009 at 7:15 p.m. at the City of Copperas Cove City Hall Council Chambers at 507 South Main Street, Copperas Cove, TX 76522. This public hearing is in accordance with the City of Copperas Cove City Charter, Article VI, Section 6.08. The following changes are proposed:

	Beginning Balance	Increase / (Decrease)	Ending Balance
General Fund:			
Revenue Proposed Budget:	\$14,723,879		
Current Ad Valorem Property Tax		(\$227,354)	
			<u>\$14,496,525</u>
Expenditure Appropriation Proposed Budget:	\$15,151,703		
City Council		(\$4,000)	
Streets		(\$185,950)	
Public Affairs Office (USO)		\$2,500	
Non-Departmental - (Joint Image Campaign)		(\$10,000)	
Non-Departmental - Contingency (HOP)		\$8,321	
			<u>\$14,962,574</u>
Water & Sewer Fund:			
Revenue Proposed Budget:	\$9,360,994		
Water Revenue		\$50,968	
Sewer Revenue		\$84,338	
Senior Citizen Discount		(\$142,000)	
			<u>\$9,354,300</u>
Expense Appropriation Proposed Budget:	\$9,482,504		
Non-Departmental - CDBG Grant Match		\$25,500	
			<u>\$9,508,004</u>
Tax Interest and Sinking Fund:			
Revenue Proposed Budget:	\$1,736,108		
Current Ad Valorem Property Tax		(\$12,226)	
			<u>\$1,723,882</u>
Drainage Utility Fund:			
Expenditure Appropriation Proposed Budget:	\$1,156,450		
CIP Project: Texas and Golf Course Road		(\$60,000)	
			<u>\$1,096,450</u>
Hotel Occupancy Tax Fund:			
Expenditure Appropriation Proposed Budget:	\$232,894		
Copperas Cove Country Opry		\$1,000	
Boys and Girls Club		(\$13,000)	
Chamber of Commerce		\$20,000	
			<u>\$240,894</u>
Joint Image Campaign Fund:			
Revenue Proposed Budget:	\$38,050		
Contribution Revenue		(\$10,000)	
			<u>\$28,050</u>
Expenditure Appropriation Proposed Budget:	\$55,633		
Capital Outlay - Equipment (Software)		(\$25,000)	
			<u><u>\$30,633</u></u>

City of Copperas Cove

City Council Agenda Item Report

September 8, 2009

Agenda Item H-2

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Public Hearing on an ordinance amending the 2008-09 fiscal year budget for the City of Copperas Cove.

1. BACKGROUND/HISTORY

The 2008-09 budget was adopted on September 16, 2008, with a budget amendment approved on November 3, 2008, April 7, 2009, May 19, 2009 and July 21, 2009. According to Section 6.16(b)(1) of the Copperas Cove City Charter, in order for the City Council to amend the 2008-09 budget, it must first hold a public hearing on the proposed amendments. The Charter also provides a requirement that when fund balance is to be used to fund increases in expenditures that two public hearings be held. The proposed budget amendment will require the use of fund balance. The public hearing will be the first of two public hearings held as required by the Charter. The second Public Hearing will be on September 15, 2009.

2. FINDINGS/CURRENT ACTIVITY

The General Fund requires an increase of \$208 in expenditure appropriations. Revenue appropriation increases reflect a total of \$9,941 which more than offsets the expenditure appropriations. The fund balance is increased by \$9,733.

The revenue increase is due to closing out a Fire Department Special Revenue fund that has no requirements to be kept separate from the overall General Fund.

The \$208 expenditure appropriation is a result of City Council approval for a salary merit increase for the City Secretary in August 2009.

Also included in the budget amendment is the reallocation of the remaining contingency funds in the amount of \$6,341. Parks and Recreation requires an increase of \$3,498 to fund facility renovations to allow for the Parks and Recreation staff to be located at the Golf Course facility to help improve the Golf Course operations by staff performing multiple duties during peak times. Public Affairs Office is being increased by \$1,243 for printing costs for the City Annual Report and other costs related to the State of the City event. Human Resources will be using \$500 for equipment to be more efficient in the new employee orientation process. The remaining \$1,100 will be used for maintenance and repairs at City Hall.

The reimbursement resolution that was approved by City Council on May 19, 2009 will allow for \$100,000 to be returned to the General Fund after the general obligation bond debt issue for Lutheran Church Road is complete and the City receives the funds. The reimbursement to the General Fund will allow the fund to maintain ideal fund balance.

The Debt Service Fund requires an increase in revenues and expenditures of \$6,590 to cover the costs for Arbitrage Rebate Services. The ad valorem tax revenue is sufficient to cover the increase.

The Hotel Occupancy Tax Fund has a request of \$30,000 from the Chamber of Commerce for the FY 2008-09 tourism budget.

The City Wide Donations Fund consists of donations received for various departments. The Animal Shelter revenue and expenditure appropriations need to be increased by \$1,000 due to extra donations being received in FY 2008-09.

The City Wide Grants Fund will require an increase in expenditure appropriations in the amount of \$73,651 for costs associated with the various grant revenue received by the City in FY 2008-09. The increase in appropriations is being funded by grant revenues totaling \$67,651. Grant revenue received in FY 2008-09 includes the Emergency Management Program Grant \$9,479, the FM Global Fire Prevention Grant \$2,500, Homeland Security Radio Equipment Grant \$28,938, Homeland Security Gas Detectors Grant \$3,571, Texas Commission on Fire Protection Grant for Scholarships \$3,875, Texas Commission on Fire Protection Grant for Bunker Gear \$15,000, and a STEP Grant \$4,288. An additional \$6,000 in the expenditure appropriations is due to grant revenue received in a prior year for the Communication Tower with final expenditures occurring in FY 2008-09.

The City Wide Grants Fund (Non-Interest) will require an increase in revenue and expenditure appropriations in the amount of \$250,000 for costs associated with the CDBG grant received by the City in FY 2008-09.

The Fire Department Grants Fund will require an increase in revenue and expenditure appropriations in the amount of \$12,771 for costs associated with the Community Emergency Response Teams (CERT) grants received by the City in FY 2008-09.

The FEMA Disaster Relief Fund revenue and expenditure increase of \$75,915 is for the South Park Trail repair project. The project was recently completed and the revenues are to be received in the current fiscal year.

The Tobacco Grant Fund will require an increase in revenue and expenditure appropriations in the amount of \$3,000 for a new year grant that was received to cover operating costs pertaining to the grant.

3. FINANCIAL IMPACT

See attached ordinance and proposed amendments.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council hold a public hearing on Ordinance No. 2009-25, amending the fiscal year 2008-09 Budget.

ORDINANCE NO. 2009-25

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING ON SEPTEMBER 30, 2009; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, The City Council desires to amend the operating budget of the municipal government of the City of Copperas Cove for the fiscal year October 1, 2008 to September 30, 2009; and

WHEREAS, Said budget amendments have been submitted to the City Council by the City Manager in accordance with the City Charter; and

WHEREAS, Public notices of public hearings upon this budget have been duly and legally made as required by City Charter and law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE:

SECTION I.

That the City Council of the City of Copperas Cove ratify, approve and adopt the amendments to the budget considered for the fiscal year of October 1, 2008 to September 30, 2009, as identified in "Attachment A" of this ordinance.

SECTION II.

That all ordinances for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION III.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION IV.

That this ordinance shall take effect and be in full force and effect from and after its passage and publication according to law.

PASSED, APPROVED AND ADOPTED this 15th day of September 2009, at a regular called meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

**CITY OF COPPERAS COVE, TEXAS
FISCAL YEAR 2008-09 BUDGET
GENERAL FUND**

SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Description	Actual FY 2007-08	Budget* FY 2008-09	Proposed Amendment	Amended Budget FY 2008-09
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 2,279,959	\$ 2,827,839	\$ -	\$ 2,827,839
Prior Yr Enc Voided in Current Yr	53,721	-	-	-
Prior Period Adjustment	600,980	-	-	-
Unreserved, Designated	1,000,000	1,000,000	-	1,000,000
TOTAL BEGINNING FUND BALANCE	\$ 3,934,660	\$ 3,827,839	\$ -	\$ 3,827,839
REVENUES:				
Taxes	\$ 9,978,493	\$ 10,746,164	\$ -	\$ 10,746,164
Permits & Licenses	220,202	237,874	-	237,874
Charges for Services	803,889	997,989	-	997,989
Fines	753,080	834,404	-	834,404
Administrative Reimbursements	1,300,500	1,250,500	-	1,250,500
Miscellaneous Revenue	483,727	524,645	9,941	534,586
TOTAL REVENUES	\$ 13,539,891	\$ 14,591,576	\$ 9,941	\$ 14,601,517
TOTAL FUNDS AVAILABLE	\$ 17,474,551	\$ 18,419,415	\$ 9,941	\$ 18,429,356
EXPENDITURES:				
City Council (21)	\$ 30,252	\$ 42,240	\$ -	\$ 42,240
City Manager (22)	199,730	265,412	-	265,412
City Secretary (23)	133,462	167,172	208	167,380
City Attorney (24)	133,273	218,192	-	218,192
Finance (Incl. Purchasing) (31)	550,358	653,360	-	653,360
Human Resources (34)	177,876	240,671	500	241,171
Information Systems (35)	194,775	242,015	-	242,015
Municipal Court (41)	333,868	351,155	-	351,155
Police (42)	4,057,023	4,762,190	-	4,762,190
Public Affairs Office (4250)	52,716	115,389	1,243	116,632
Animal Control (43)	204,901	240,896	-	240,896
Fire/EMS (44)	3,020,474	3,215,045	-	3,215,045
Emergency Management (4420)	6,588	16,743	-	16,743
Engineering (51)	135,701	169,259	-	169,259
Building Development (52)	285,707	274,844	-	274,844
Streets (53)	1,040,458	819,582	-	819,582
Parks and Recreation (54)	895,698	1,030,046	3,498	1,033,544
Fleet Services (55)	232,269	253,226	-	253,226
Public Works (56)	39,508	-	-	-
Facility Maintenance (57)	166,506	111,119	-	111,119
Planning (61)	156,602	212,447	-	212,447
Library (71)	517,844	533,921	-	533,921
Code & Health (72)	155,274	219,902	-	219,902
Non-Departmental (75)	494,013	677,407	(5,241)	672,166
TOTAL EXPENDITURES	\$ 13,214,876	\$ 14,832,233	\$ 208	\$ 14,832,441
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 3,259,675	\$ 2,587,182	-	\$ 2,596,915
Unreserved, Designated	1,000,000	1,000,000	-	1,000,000
TOTAL ENDING FUND BALANCE	\$ 4,259,675	\$ 3,587,182	\$ 9,733	\$ 3,596,915
IDEAL FUND BALANCE	\$ 3,303,719	\$ 3,708,058	\$ 52	\$ 3,708,110
OVER (UNDER) IDEAL FUND BALANCE	\$ 955,956	\$ (120,876)	\$ 9,681	\$ (111,195)

*This budget reflects a 2008-09 budget amendment that was approved by City Council on November 3rd, April 7th, May 19th, and July 21st.

NOTICE OF PUBLIC HEARING

On September 8, 2009, during a Regular City Council Meeting, the City Council of the City of Copperas Cove will hold a public hearing on the ordinance to amend the FY 2008-09 Budget for the City of Copperas Cove. The September 8, 2009 City Council Meeting will begin at 7:15 pm and will be held in the City Council Chambers at City Hall, 507 South Main Street, Copperas Cove, Texas 76522.

The proposed amendments to the FY 2008-09 Annual Budget are as follows:

	Increase (Decrease)
General Fund	
Revenue	\$9,941
Expenditure Appropriations	\$ 208
Debt Service Fund	
Revenue	\$6,590
Expenditure Appropriations	\$6,590
Hotel Occupancy Tax Fund	
Expenditure Appropriations	\$30,000
City Wide Donations Fund	
Revenue	\$1,000
Expenditure Appropriations	\$1,000
City-Wide Grant Fund	
Revenue	\$67,651
Expenditure Appropriations	\$73,651
FEMA Disaster Relief Fund	
Revenue	\$75,915
Expenditure Appropriations	\$75,915
City-Wide Grant Fund (Non-Interest)	
Revenue	\$250,000
Expenditure Appropriations	\$250,000
Fire Department Grant Fund	
Revenue	\$12,771
Expenditure Appropriations	\$12,771
Tobacco Grant Fund	
Revenue	\$3,000
Expenditure Appropriations	\$3,000

City of Copperas Cove

City Council Agenda Item Report

September 8, 2009

Agenda Item No. I-1

**Contact – Dan Yancey, Chairman,
Copperas Cove Economic Development Corporation, 254-681-3575
dan.yancey@1stnb.com**

SUBJECT: Consideration and action to approve the CCEDC Budget for 2009-2010.

1. BACKGROUND/HISTORY

Copperas Cove Economic Development Corporation was founded on August 7, 1990. The fiscal year for the Corporation is from October 1 through September 30. Each year the Corporation presents their CCEDC Approved Budget to the City Council for approval.

2. FINDINGS/CURRENT ACTIVITY

Currently, CCEDC is working on several development projects that will require major expenditures in our capital projects fund, including the extension of Constitution and associated infrastructure in the CCEDC Industrial Park and also assisting the City by funding the east end infrastructure project until the City can reimburse CCEDC with bond proceeds.

3. FINANCIAL IMPACT

Copperas Cove Economic Corporation is funded by ½ cent sales tax. The Budget for the Corporation is funded through sales tax primarily and can obtain additional funds from sale of property.

4. ACTION OPTIONS/RECOMMENDATION

CCEDC Board of Directors approved the Budget on August 6, 2009. Copperas Cove Economic Development Corporation recommends approval of the 2009-2010 CCEDC Budget as presented.

Copperas Cove Economic Development Corporation

**Approved Budget
Fiscal Year 2009-2010**

Fund Balance		
Capital Project Funds	\$	500,000.00
Operating Fund	\$	1,351,613.64
Debt Service Fund (Reserve)	\$	8,000.00
Beginning Fund Balance	\$	1,859,613.64
Income		
Income		
Sales Tax	\$	950,000.00
Interest Earnings	\$	10,000.00
Proj. Glc. Tax Credit Housing	\$	550,000.00
Total Income	\$	1,510,000.00
Total Income	\$	1,510,000.00
Beginning Fund Balance and Total Income	\$	3,369,613.64
Business Retention		
Advertising	\$	1,000.00
Consultant	\$	27,000.00
Ft.Hood Government Exposition	\$	1,500.00
Retention Travel	\$	9,000.00
Trade Shows/Seminars	\$	1,000.00
Training Workshops	\$	1,000.00
Total Business Retention	\$	40,500.00
General Administration		
Audit	\$	8,000.00
Community and Public Relations	\$	13,500.00
Computer Hardware	\$	1,000.00
Computer Internet & Website	\$	2,800.00
Computer Maintenance	\$	7,500.00
Computer Software	\$	1,500.00
Copier Lease	\$	4,000.00
Dues/Subscriptions/Publications	\$	7,500.00
Equipment	\$	1,000.00
Insurance	\$	10,000.00
Legal	\$	12,000.00
Office Supplies	\$	5,000.00
Postage & Shipping	\$	3,000.00
Seminar/Training/Conferences	\$	5,000.00
Telephone	\$	8,500.00
Travel	\$	25,000.00
Total General Administration	\$	115,300.00

Copperas Cove Economic Development Corporation

Approved Budget

Fiscal Year 2009-2010

Building Services		
	Bldg. Improvements (Capital)	\$ 2,500.00
	Building Maintenance/Supplies	\$ 15,000.00
	Janitorial	\$ 8,000.00
	Utilities	\$ 15,000.00
	Total Building Services	\$ 40,500.00
Debt Service		
	Contingency Proj./Partnerships	
	First National Bank- Spec. Bldg.	\$ 95,000.00
	Total Debt Service	\$ 95,000.00
Personnel		
	Accrued Benefits/Educ. Assist.	\$ 1,500.00
	Car Allowance (Director)	\$ 7,800.00
	Executive Director	\$ 111,000.00
	Marketing Director	\$ 45,300.00
	Medical Plan/Emp. Insurance	\$ 32,000.00
	Office Manager	\$ 37,300.00
	Payroll Expenses	\$ 19,000.00
	Pension Plan	\$ 30,000.00
	Unemployment Taxes	\$ 1,000.00
	Total Personnel	\$ 284,900.00
Promotional Planning		
	Branding	
	Go West Campaign	\$ 7,000.00
	HOTDA Allowance	\$ 50,000.00
	Joint Image Campaign	\$ 8,000.00
	Regional Ad Campaign - CTEC	\$ 15,000.00
	Total Branding	\$ 80,000.00
	Advertising	\$ 15,000.00
	Consultants	\$ 50,000.00
	Data	\$ 1,000.00
	Marketing	\$ 15,000.00
	Trade Shows	\$ 3,000.00
	Website/Data Update	\$ 10,000.00
	Digital Sign Ma. & Operation	\$ 13,000.00
	Total Promotional Planning	\$ 187,000.00
	Total Operating Expense	\$ 763,200.00

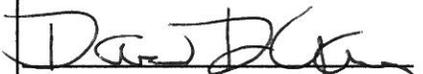
Copperas Cove Economic Development Corporation

Approved Budget

Fiscal Year 2009-2010

Capital Projects		
	Architectural & Engineering	\$ 80,000.00
	Incentives & Infrastructure Dev	\$ 500,000.00
	Industrial Park Infrastructure	\$ 300,000.00
	Extention of Constitution	\$ 980,000.00
	Land Appraisal & Survey	\$ 25,000.00
	Legal	\$ 30,000.00
	Other/Contingency	\$ 50,000.00
Total Capital Projects		\$ 1,965,000.00
Other Financing Sources/Uses		
	City Infrastructure Support/Expense	\$ (2,000,000.00)
	City Infrastructure Reimbursement	\$ 2,000,000.00
Total Other Financing Sources/Uses		\$-
Net Income		\$ (1,218,200.00)
Fund Balance		
	Capital Project Funds	\$ (1,465,000.00)
	Operating Fund	\$ 2,193,413.64
	Debt Service Fund (Reserve)	\$ (87,000.00)
Ending Fund Balance		\$ 641,413.64

Passed and approved this the 6th day of August 2009:


 Dan Yancey, Chairman


 Jimmy Clark, Vice-Chairman


 Ray Don Clayton, Secretary


 Fred Chavez, Treasurer


 Tom Boren, Director



Copperas Cove
Economic Development Corporation

Presentation to City Council
September 8, 2009



Current Projects

- Land Exchange with Fort Hood
- Shops at Five Hills (\$90M project, 1,000,000 sq. ft. retail center)
- Assisted Living Facility (\$8.5M project, 60 units located in Business Park)
- Multi-family residential projects (\$23M project, 306 total units)
- Military Contractors (Manufacturing, office/distribution/warehouse in Business Park)
- Bowling Alley/Sports Bar (\$5M project, 20-30 jobs)
- Ongoing restaurant/retail projects

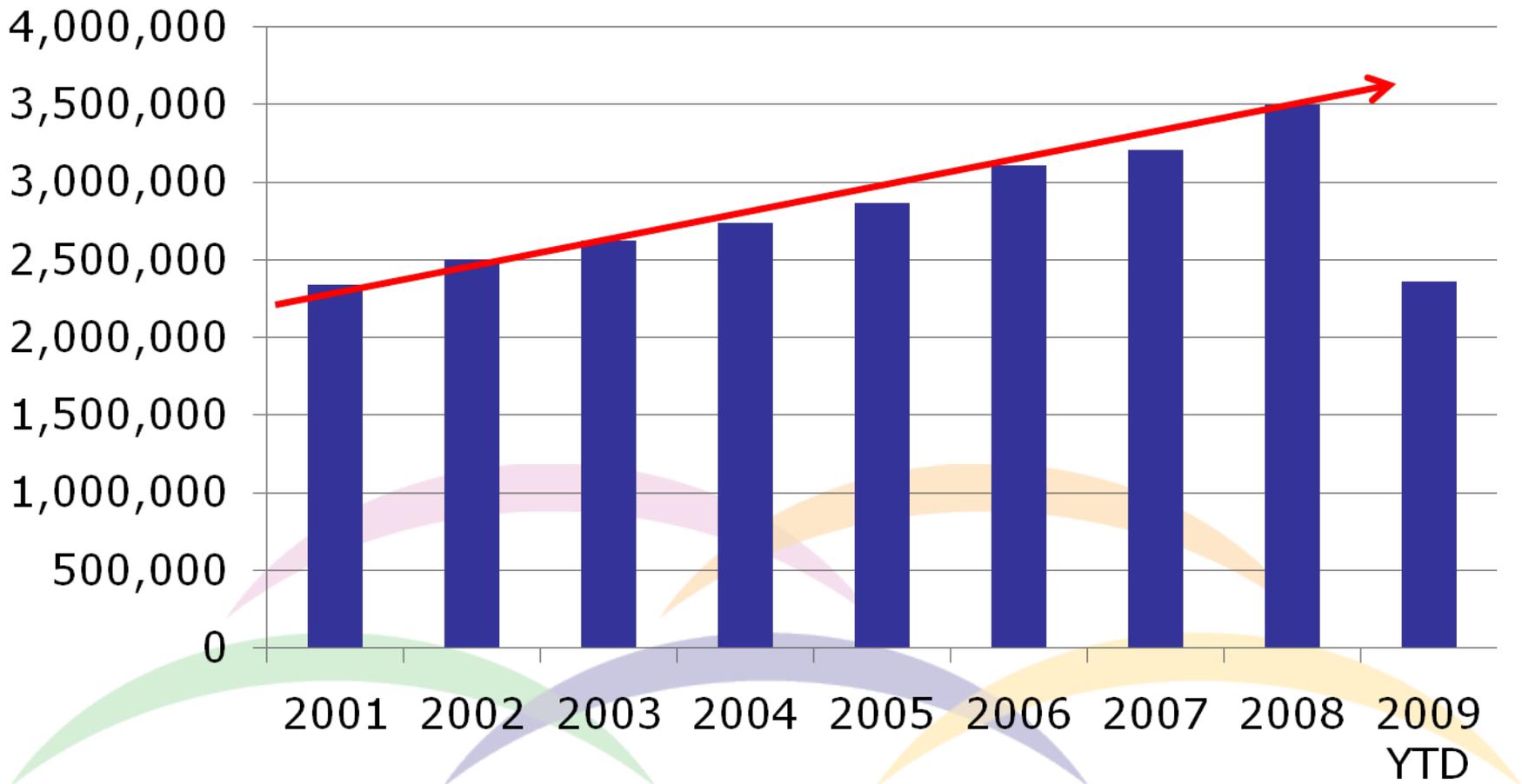


Copperas Cove
Economic Development Corporation

Budget
FY 2009 - 2010



Sales Tax Receipts 2001 through 2009 (YTD)





CCEDC 2009-2010 Budget Financial Resources

Projected Income and Available Resources

Beginning Fund Balance	\$1,859,614
Projected Income/Revenues	
Projected Sales Tax	\$950,000
Projected Interest Earnings	\$10,000
Projected Property Sale (Glockzin)	\$550,000
Total Projected Income/Revenues	\$1,510,000
Total Projected Available Resources	\$3,369,614
Total Projected Expenditures	(\$2,728,200)
Ending Fund Balance	\$641,414

FY 09-10 Budget as approved by CCEDC Board of Directors on August 6, 2009



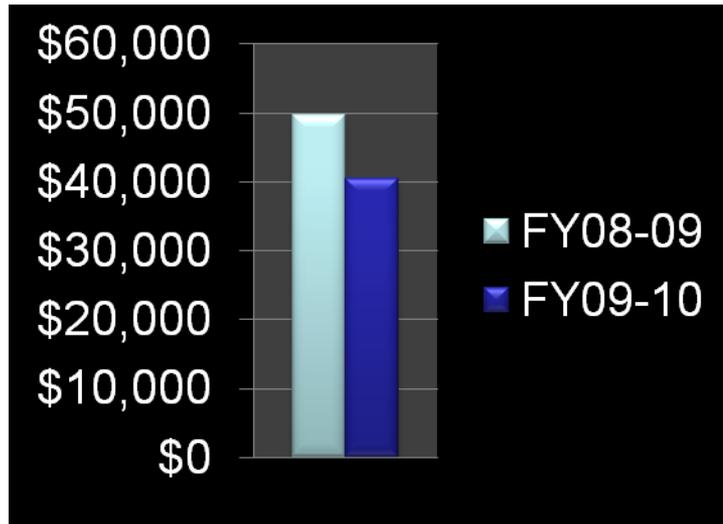
CCEDC 2009-2010 Budget Expenditures

Projected Expenditures

Business Retention	\$40,500
General Administration	\$115,300
Building Services	\$40,500
Personnel & Benefits	\$284,900
Promotional Planning	\$187,000
Debt Services	\$95,000
Capital Projects	\$1,965,000
Total Expenditures	\$2,728,200

FY 09-10 Budget as approved by CCEDC Board of Directors on August 6, 2009

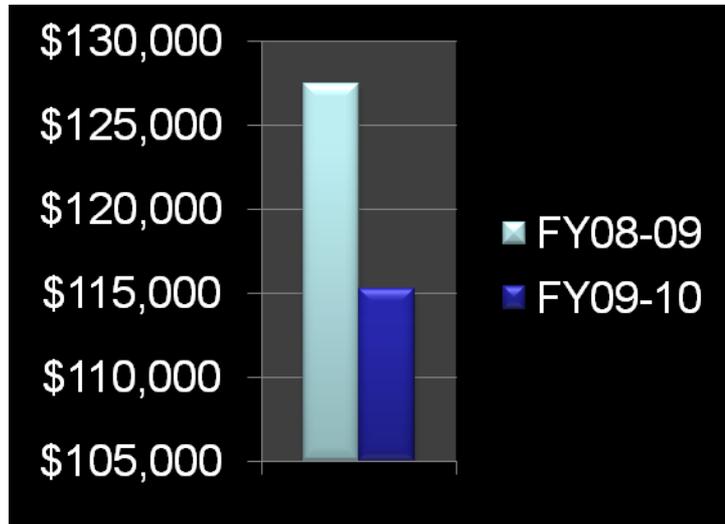
Business Retention



Budget: \$40,500

- Advertising
- Consultant fees
- Fort Hood Government Expo Sponsorship
- Scholarships for Copperas Cove business owners to attend workshops

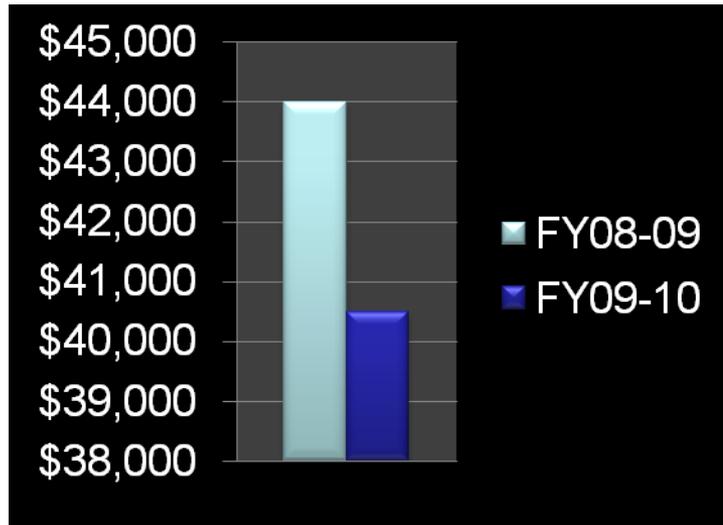
General Administration



Budget: \$115,300

- Computer Equipment/Support
 - Office Operations
 - Dues/Subscriptions/Publications
 - Professional Services
 - Travel
- 

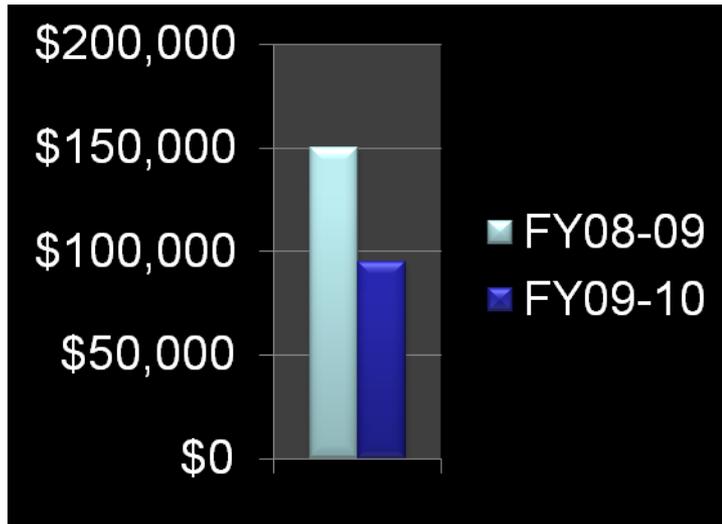
Building Services



Budget: \$40,500

- Building Improvements
- Building Maintenance/Supplies
- Janitorial Services
- Utilities

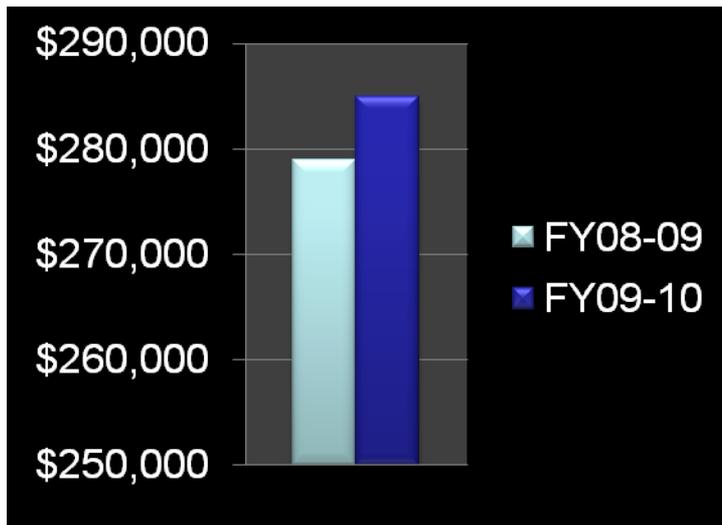
Debt Services



Budget: \$95,000

- Interest due in February 2010
- Interest and Principal due in August 2010

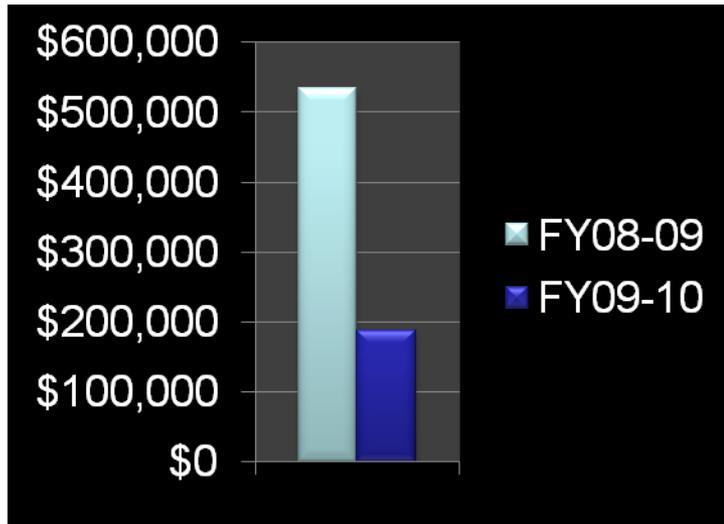
Personnel & Benefits



Budget: \$284,900

- Employee Salaries
- Employee Benefits
- Employer Payroll Expenses

Promotional Planning



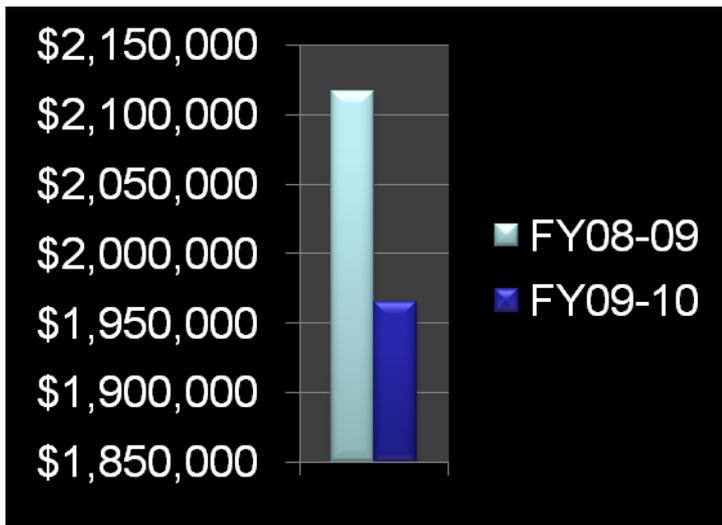
Budget: \$187,000

- Branding
 - Advertising & Marketing
 - Website & Data update
 - Consultants
- 

Capital Projects

Budget: \$1,965,000

- Architectural & Engineering
- Incentives & Infrastructure development
- Industrial Park Infrastructure
- Extension of Constitution
- Land Appraisal & Survey
- Legal
- Other/Contingency



City of Copperas Cove

City Council Agenda Item Report

September 8, 2009

Agenda Item No. I-2

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on the appointment of a City staff member to the Central Texas Council of Government's Solid Waste Advisory Committee.

1. BACKGROUND/HISTORY

The Solid Waste Advisory Committee (SWAC) is comprised of individuals representing various aspects of the seven counties within Central Texas Council of Government's (CTCOG's) jurisdiction. According to the By-Laws of the SWAC, Advisory Committee membership shall consist of one member from each county of the CTCOG, and one member from each municipality with a population in excess of 10,000 residents as of latest census. As a voting member of the SWAC, the City representative will help in determining how the Texas Commission on Environmental Quality's (TCEQ) solid waste grant funds are allocated each fiscal year. The quarterly meetings enable members to gain an insight into the problems and issues facing the region, enabling them to determine which grant projects would best meet the goal of reducing the solid waste stream and supporting the needs of our member entities.

Members may range from elected officials to private citizens, but they all share an interest and commitment to reducing the regional municipal solid waste stream. The City's Solid Waste Superintendent, Mike Mundell has been representing the City as a voting member since January 2005.

2. FINDINGS/CURRENT ACTIVITY

The City of Copperas Cove has one voting member on the committee. The City Solid Waste Superintendent, Mike Mundell, currently represents the City of Copperas Cove. CTCOG has requested that the City reappoint Mike Mundell or appoint another member to represent the City of Copperas Cove. The appointment for fiscal year 2010 is due to CTCOG by September 17, 2009.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council reappoint Mike Mundell, Solid Waste Superintendent, to be a voting member of the CTCOG Solid Waste Advisory Committee.



received
8/26/09 Jleds

August 25, 2009

Mayor John Hull
City of Copperas Cove
PO Box 1449
Copperas Cove, TX 76522

Dear Mayor Hull,

We are now entering fiscal year 2010 for the solid waste grant program of the Central Texas Council of Governments (CTCOG), and it is time to appoint a representative for the City of Copperas Cove to the Solid Waste Advisory Committee (SWAC).

The SWAC is comprised of individuals representing various aspects of the seven counties within CTCOG's jurisdiction. Members range from elected officials to private citizens, but they all share an interest and commitment to reducing the regional municipal solid waste stream. In FY 2009, Mike Mundell represented the City of Copperas Cove. You may reappoint him or anyone else of your choosing.

According to the By-Laws of the SWAC, "Advisory Committee membership shall consist of one member from each county of the Central Texas Council of Governments, and one member from each municipality with a population in excess of 10,000 residents as of latest census....County representatives will be appointed by their elected County Judge, and Municipal representatives will be appointed by the City Mayor."

As a voting member of the SWAC, your representative will help in determining how the Texas Commission on Environmental Quality's (TCEQ) solid waste grant funds are allocated each fiscal year. The quarterly meetings enable members to gain an insight into the problems and issues facing the region, enabling them to determine which grant projects would best meet the goal of reducing the solid waste stream and supporting the needs of our member entities. Remember, participation is vital to the success of the projects. It is important that the City's interests are represented on the SWAC. Please notify Beth Correa of your appointment by phone, fax, or email.

The first meeting of the Solid Waste Advisory Committee (SWAC) for the new fiscal year will be held on September 24, 2009. Please respond by September 17, 2009 so all appointments can be finalized by that meeting date.

Should you have any questions or concerns, please do not hesitate to contact Beth Correa. She can be reached at (254)-770-2376 or via email at bcorraa@ctcog.org. Her fax number is (254)-770-2360.

Most Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer E. Lawyer".

Jennifer E. Lawyer
Project Coordinator—Resource Conservation

cc: Beth Correa, CTCOG

City of Copperas Cove

City Council Agenda Item Report

September 8, 2009

Agenda Item No. I-3

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the City Manager to execute a Memorandum of Understanding with Bell County for a County precinct voting facility.

1. BACKGROUND/HISTORY

The City of Copperas Cove has an agreement with Bell County to provide a location for holding precinct 401 voting at the old landfill site on Boys Ranch Road. The County Commissioners received complaints from voters and election workers that the building utilized under the current MOU was not adequate for an election because it did not have air conditioning, was not ADA compliant and did not have restroom facilities. The election workers proposed consolidating precinct 401 and 407; however, that option would require voters in the Boys Ranch Road area to drive approximately 23 miles one way to vote. Bell County did not want the 300 plus voters in precinct 401 to be required to drive the specified distance to vote if consolidated.

2. FINDINGS/CURRENT ACTIVITY

On August 3, 2009, Bell County Commissioner, John Fisher, presented the City Council with a proposal to revise the existing MOU. Under the revised MOU, Bell County would place road base and a permanent temporary building at the Saddle Club Site to be used for precinct 401 voting. The MOU would allow for parking by the Saddle Club and use of the building by the City while not in use by the voting precinct. Current plans include having Oncor drop a line and install a meter to provide electricity, identify the building as a Bell County facility and rent ADA compliant temporary restroom facilities.

The attached MOU was received by the City on August 25, 2009 and has been reviewed by the City Attorney.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends authorizing the City Manager to execute a Memorandum of Understanding with Bell County for establishing the Bell County 401 precinct voting facility.

MEMORANDUM OF UNDERSTANDING

between

BELL COUNTY, TEXAS, and

THE CITY OF COPPERAS COVE, TEXAS

This Memorandum of Understanding ("MOU") defines certain rights and procedures as agreed to by Bell County, Texas ("County") and the City of Copperas Cove, Texas ("City") for the use of certain property located within the jurisdiction of both parties.

The County is desirous of utilizing certain property located at 2819 Boys Ranch Road, also known as the Cove Riding Club, for the purpose of maintaining a facility for County precinct voting and other County-related meetings that may occur periodically. In addition, the facility shall meet all legal requirements for the accommodation of the handicapped. The City authorizes the County to maintain said facility at such location. The expense for such improvements shall be borne solely by the County, as well as ongoing power and utility expenses.

It is further understood that the County will be required by law to provide such facility with an appropriate structure, to-wit: a portable building, properly constructed, and to include appropriate power and utility hookups and construction of suitable all-weather parking for said structure.

In addition, the City may also utilize the said facility for any meetings it may require.

This MOU may be terminated by either party without cause and at any time upon thirty (30) days' written notice to the other party. Upon termination, all obligations under this MOU shall immediately cease.

No amendment, supplement, modification, or waiver of this MOU or any provision thereof shall be effective unless executed in writing by both parties. The parties hereto have caused this MOU to be executed by their duly authorized representative, this the 24 of August, 2009:

City of Copperas Cove, Texas:

Printed Name

Title

Signature

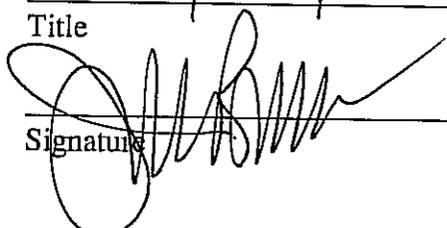
Bell County, Texas:

JON H. BURROWS

Printed Name

County Judge

Title



Signature

City of Copperas Cove

City Council Agenda Item Report

September 8, 2009

Agenda Item No. I-4

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on establishing a Parks and Recreation Committee and appointing citizen members and a council member to serve on the committee.

1. BACKGROUND/HISTORY

On August 20, 2009, during a Special Meeting of the Council, direction was provided to proceed with establishing a Parks and Recreation Committee. The purpose of the committee as established by the Council is to provide support on parks and recreation programming, park development design and planning and caring for the City's parks through the creation of an "Adopt-A-Park" program. Council determined the committee should consist of five (5) members and two (2) alternates with one (1) member of the Council serving on the board.

2. FINDINGS/CURRENT ACTIVITY

The Public Affairs Department placed notice on the City's government access channel requesting volunteers to serve on the Parks and Recreation Committee. As such, four applications (Teressa Hawkins, Daniel James Loomis, Thamera "Tammy" Howard and Linda Goode) have been received as of August 28, 2009.

During the Special Meeting held on August 20, 2009, Council Member, Willie Goode, volunteered to serve on the committee.

3. FINANCIAL IMPACT

N/A.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the Council appoint a City Council Member and a total of seven (7) citizen members to the Parks and Recreation Committee.



Date Received: 6-3-09 (SB)

logged

Appointment Resource Form For Volunteers
(Boards, Commissions & Committees)

Name: Teresa Hawkins Date: June 3, 2009

Address: 1508 Creek Street Copperas Cove, Texas 76522

Home Phone (254) 238-8716 Office Phone (254) 547-7571
Cell Phone (254) 458-2606 Fax Available upon request E-mail teressahawkins@gmail.com

Occupation: Finance Manager Copperas Cove Chamber of Commerce

Volunteer/Community Service: (Currently Involved) CCISD Facilities Advisory Task Force, Rabbit Fest, Military Affairs, Ogletree Gap Fest, Bike & Run Copperas Cove Events, Benevolence Committee Five Hills Fellowship, Youth Outreach Programs.
(Previously Involved) Hope Pregnancy Center Steering Committee, Children's Miracle Network, Ronald McDonald House, Community Wide Women's Gathering.

I am a supporter of my community and love working and serving in it. Community involvement is important to me and something I enjoy.

Professional Affiliations: Member Copperas Cove Chamber of Commerce

Areas of Interest: I am interested in the Charter Review Committee. I understand our City Charter can only be amended every two years. The challenge of looking for ways to modify our Charter to support the most effective and efficient operating environment for City Staff and City Council is to be taken very seriously and performed with much scrutiny, care and concern.

Education: WPHS Graduate 1988, Trinity Valley Community College, Lincoln Graduate Center (Professional Designations - Real Estate Appraiser)

I would like to be considered for the following:

- Planning and Zoning Commission
Board of Adjustment
Library Advisory Board
Keep Copperas Cove Beautiful Commission
Housing Authority
Hospital Authority
Animal Control Advisory Committee
Economic Development Corporation

X Other (fact finding or ad hoc) Charter Review Committee 6/3/09

It is my desire to serve my community. While I am very interested in the Charter Review Committee, I would be happy to serve where needed.

Parks + Recreation Board 7/29/09 per attached e-mail jlees

Jane Lees - City Secretary

From: Teresa Hawkins [finance@copperascove.com]
Sent: Wednesday, July 29, 2009 11:37 AM
To: Stefanie Brown- Asst City Secretary; Jane Lees - City Secretary
Subject: Parks & Rec Board

Stefanie/Jane,

I would like to submit my application for the (newly formed) Parks & Recreation Board.
Can you copy the application I sent over for Charter Review Committee and submit it or do
I need to resubmit a new application?
Thank you.

Teresa Hawkins
Finance Manager
Copperas Cove Chamber of Commerce
& Visitors Bureau
"Front Door of the City"
254-547-7571
www.copperascove.com



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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8/19/09
Jleeh

Please attach your resume (optional).

Board Preference 1: Charter Review, Code Review, Parks and Rec,

Board Preference 2: Planning + Zoning, Hotel/Motel Tax, Code Enforcement

Name: Daniel James Loomis

Street Address: 3054 Colorado Drive

City Resident: 7 years Personal E-Mail: daniel.loomis@gmail.com

Primary Phone: 542-5977 Home Fax: N/A

Profession: Retired

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Homeowner in this city for seven years, Board member on First Assembly of God Church Council for over three years, Military Officer for over 23 years

Civic Activities/Professional Affiliations Volunteer for downtown Community Center Holiday Meals,

Men's Group Leader at church, Member of
• First Assy of God
• Legacy Outfitters
• US Army Warrant Officer Assoc.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Daniel Loomis
Signature

19 Aug 2009
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commission

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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8/20/09
Jleas

Please attach your resume (optional).

Board Preference 1: Parks and Recreation Advisory Board

Board Preference 2: _____

Name: Thamera "Tammy" Howard

* Street Address: 1206 South 15th St.

City Resident: 10+ years Personal E-Mail: coachbtammy@hotmail.com

Primary Phone: 254-458-6141 Home Fax: _____

Profession: carpenter - self employed - home maker

Business Name: T.L.C. Home Impr.

* Business Address: *same as above*

City: _____ ↑ _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

I believe that my multi tasking abilities, my attention to details, and extensive customer services and hospitality experiences would be a positive asset to the Parks and Recreation Department. I consider myself friendly, dedicated, adaptable, loyal and hard working. I am active volunteer in the Copperas Cove Community, donating time, effort, fun programs and money. I have great interest, knowledge and passion for sports and children. And yes even their parents... I have coach 1 season of flag football, and 5 seasons of baseball. My children have been participating in the Parks and Recreation (previously CCRYP) programs since 2000. I truly believe that Copperas Cove has a fantastic program and service, and I would greatly like to extend my participation within the department.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Tammy Howard 8.7.09.
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
8/20/09 Jless

Please attach your resume (optional).

Board Preference 1: PARKS BOARD

Board Preference 2: _____

Name: LINDA W. GOODE

Street Address: 1012 SOUTH ST

City Resident: 5 years Personal E-Mail: LYNDAGOODE@AOL.COM

Primary Phone: 254-542-3880 Home Fax: _____

Profession: ADVERTISING EXEC

Business Name: COVE LEADER PRESS

Business Address: _____

City: COPPERAS COVE State TX Zip: 76522

Business Phone: 254-542-4207 Business Fax: _____

Business E-Mail: LINDA@COVELEADERPRESS.COM

Experience or Special Knowledge applicable to City board or commission function:

CITY OF TEXAS PARKS BOARD FOR 8 YEARS

Civic Activities/Professional Affiliations Optimist Club of Copperas Cove

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Linda W. Goode 8-20-09
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

City Council Agenda Item Report

September 8, 2009

Agenda Item No. I-5

Contact – Chuck Downard, Council Member, Position 3, 254-547-4221
cdownard@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on the removal and appointments to the Copperas Cove Economic Development Corporation (CCEDC) Board of Directors, Positions 1, 2 and 5.

1. BACKGROUND/HISTORY

Copperas Cove Economic Development Corporation was founded on August 7, 1990. The fiscal year for the Corporation is from October 1 through September 30. CCEDC Board Members are appointed to three year terms by the City Council, as per the Economic Development Act of 1979.

2. FINDINGS/CURRENT ACTIVITY

The CCEDC Board is made up of five members whose appointed terms are filled on a staggered basis.

Positions One and Two, currently held by Mr. Jimmy Clark and Mr. Tom Boren, run through September 30, 2010. Position Five is currently held by Mr. Ray Don Clayton, and expires September 30, 2011.

The City has recently received applications from six interested individuals seeking appointment to the CCEDC Board of Directors. Those applications are attached for your consideration and include the following:

Larry L. Letzer, Sr.
John F. Gallen
Kenneth R. Smith
Mark Peterson
Roger "ODie" O'Dwyer
Sandor Vegh

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

Appointment of individuals to the CCEDC Board is based on the desire of the Council.

CURRENT BOARD HISTORY OF TERMS AND POSITIONS
AS OF 5/7/09

Board Name	Terms of Service (prior 5 years	Board Position
<u>Dan Yancey</u>	August 1999- September 2004	Director, Treasurer
Position 4		2002 - Chairman
	October 2004-September 2005	Chairman
	October 2005 -September 2006	Chairman
Reappointed to 3 year term	October 2006- September 2007	Chairman
	October 2007- September 2008	Chairman
	October 2008-September 2009	Chairman
<u>Jimmy Clark</u>	October 2002-September 2004	Director, 2003-
Position 1		Secretary
	October 2004-September 2005	Secretary
	October 2005-September 2006	Secretary
	October 2006-September 2007	Secretary
Reappointment 3 year term	October 2007-September 2008	Vice-Chairman
	October 2008-September 2009	Vice-Chairman
	October 2009-September 2010	
<u>Fred Chavez</u>	October 2003-September 2004	Treasurer
Position 3	October 2004-September 2005	Treasurer
	October 2005-September 2006	Treasurer
Reappointment 3 year term	October 2006-September 2007	Treasurer
	October 2007-September 2008	Treasurer
	October 2008-September 2009	Treasurer
<u>Ray Don Clayton</u>	October 2005-September 2006	Secretary
Position 5	*Completed Jay Manning's term	
	October 2006-September 2007	Secretary
	October 2007-September 2008	Secretary
Reappointed 3 year term	October 2008-September 2009	Secretary
	October 2009-September 2010	
	October 2010 -September 2011	
<u>Tom Boren</u>	November 2005 - September 2006	Director
Position 2	*replaced Bridge Mulliin term	
	October 2006-September 2007	Director
Reappointed 3 year term	October 2007-September 2008	Director
	October 2008 -September 2009	Director
	October 2009-September 2010	

- (ii) that has less than 24,250 population according to the 1990 federal census; and
- (iii) any part of which is located within ten miles of a federal military reservation.

 **Section 4A(c) as amended by Texas House Bill 3036, 79th Legislature, Regular Session (2005) (effective date _____, 2005).**

(c) The board of directors of a corporation under this section consists of at least five directors who are appointed by the governing body of the city and who serve at the pleasure of the governing body and may be removed by the governing body at any time without cause. The governing body of the city shall determine the number of directors and the length of the term of each director, not to exceed six years. A majority of the entire membership of the board constitutes a quorum. The board shall conduct each of its meetings within the boundaries of the city. The board shall appoint a president, a secretary, and other officers of the corporation that the governing body of the city considers necessary. The corporation's registered agent must be an individual resident of the state and the corporation's registered office must be within the boundaries of the city.

(c-1) The costs of a publicly owned and operated project that is purchased or constructed under this section include the maintenance and operating costs of the project. The proceeds of taxes imposed under this section may be used to pay the maintenance and operating costs of a project, unless not later than the 60th day after the date notice of this specific use of the tax proceeds is first published, the governing body of the city receives a petition from more than 10 percent of the registered voters of the city requesting that an election be held before the tax proceeds may be used to pay the maintenance and operating costs of a project.

(d) The city may levy a sales and use tax for the benefit of a corporation under this section if the tax is authorized by a majority of the qualified voters of the city voting at an election called and held for that purpose. If the city adopts the tax, there is imposed a tax on the receipts from the sale at retail of taxable items within the city at the rate approved by the voters. The rate must be equal to one-eighth, one-fourth, three-eighths, or one-half of one percent. The city may not adopt a rate that would result in a combined rate of all sales and use taxes, including the tax under this section, imposed by the city and other political subdivisions of this state having territory in the city that exceeds two percent. An election adopting a rate that exceeds the limit on the combined rate has no effect. There is also imposed an excise tax on the use, storage, or other consumption within the city of taxable items purchased, leased, or rented from a retailer during the period that the tax is effective within the city. The rate of the excise tax is the same as the rate of the sales tax portion of the tax and is applied to the sales price of the taxable items.

(e) The Municipal Sales and Use Tax Act (Chapter 321, Tax Code) governs an election to authorize the imposition of the sales and use tax under this section and governs the imposition, computation, administration, governance, abolition, and use of the tax except as inconsistent with this section. The tax imposed under this section takes effect as provided by Section 321.102(a), Tax Code.

(f) On receipt of the proceeds of the sales and use tax imposed under this section from the comptroller, the city shall deliver the proceeds to the corporation to use in carrying out its functions. Tax proceeds may be used to pay the principal of, interest on, and other costs relating to the corporation's bonds, but neither the bonds nor any instrument related to the bonds may give a

Candidate Application for City Council Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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logged

Please attach your resume (optional).

Board Preference 1: HOSPITAL AUTHORITY

Board Preference 2: EDC

Name: LARRY L. LETZER SR.

Street Address: 2908 OAK HILL DRIVE

City Resident: 36 years Personal E-Mail: LETZER3@HOT.RR.COM

Primary Phone: 254 547-3007 Home Fax: 254 547-7185

Profession: PHOTOGRAPHER

Business Name: CAMERA ARTISTRY PHOTOGRAPHY

Business Address: 2908 OAK HILL DRIVE

City: COPPERAS COVE State TX Zip: 76522

Business Phone: 254 547-3980 Business Fax: 254 547-7185

Business E-Mail: MARYU@HOT.RR.COM

Experience or Special Knowledge applicable to City board or commission function:

FOUR YEARS AS FOUNDATION BOARD MEMBER -
METROPLEX HOSPITAL - METROPLEX HOSPITAL PHOTOGRAPHER

Civic Activities/Professional Affiliations ROTARY CLUB PAST PRESIDENT
PROFESSIONAL PHOTOGRAPHERS OF TEXAS

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

[Signature]
Signature

MAY 21, 2009
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



Informal Resume

Larry Lee Letzer Sr. 547-3007
2908 Oak Hill Drive Copperas Cove, Texas 76522

lletzer3@hotmail.com

Professional Background and Education

Professional Photographer and business owner for more than 55 years. 22 years experience as a Soldier and Army Officer. Includes extensive management techniques and cash flow experience.

Schools and Colleges

US Army Still Photography School	Result: Appointed Army Photographer	1957
US Army Airborne School	Result: Qualified Army Parachutist	1957
US Army Officer Candidate School.	Result: Commissioned Army Officer	1962
Florida State University	Bachelor Science	1972.
Canal Zone College/Florida State University	Advanced courses Spanish Language	
Professional Photographers of America	Several professional schools	1975-2004

Qualifications:

Certified Professional Photographer	Professional Photographers of America	1977
Photographic Craftsman	Professional Photographers of America	1978
Master Photographer	Professional Photographers of America	1982
Private Pilots license	Central Texas College (FAA)	1976
Commercial Pilots license	Central Texas College (FAA)	1977
Pilots Instrument Rating	Central Texas College (FAA)	1980
Motorcycle Indorsement	State of Texas	2008

Civic Affiliations

Professional Photographers of America	1975-Present
Professional Photographers of Texas	1975-Present
Central Texas Professional Photographers Assn	1975-Present President -1979-80
Member Exchange Club Copperas Cove, Texas	1975-1978
Rotary Club of Copperas Cove	1979- Present President 1983-84
Member, Metroplex Hospital Foundation Board	2000-2004

Membership on the Metroplex Foundation Board has provided insight in to hospital management and funding challenges to provide new hospital equipment.

Candidate Application for City Council-Appointed Boards & Commissions

A City Council subcommittee will conduct interviews of applicants interested in serving on a City board and/or commission. The interviews will be open to the public. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Please attach your resume.

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5/28/09
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Board Preference 1: EDC

Board Preference 2: P&Z

Name: John F. Galles

Street Address: 2401 Veterans Avenue

City Resident: 21 years Personal E-Mail: jgalles@hotmail.com

Home Phone: 542-2107 Home Fax: _____

Profession: High School Teacher

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:
8+ years P&Z, 4 Bd of Adj 6+ years city councilman

Civic Activities/Professional Affiliations Friends of the Library, professional education orgns

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

John F. Galles
Signature

5/28/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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7/15/09
logged

Please attach your resume (optional).

Board Preference 1: CHARTER REVIEW

Board Preference 2: EDC

Name: KENNETH R. SMITH

Street Address: 1305 HAWK TRAIL

City Resident: 22 years Personal E-Mail: KSmith10@hotmail.com

Primary Phone: 542-5136 Home Fax: _____

Profession: RETIRED MILITARY/EDUCATOR

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:
EXTENSIVE MANAGEMENT EXPERIENCE INCLUDING CONTRACT NEGOTIATIONS, PERSONNEL, ETC.

Civic Activities/Professional Affiliations CHAIR OF FORMER GOLF COURSE ADVISORY BOARD. FORMER MEMBER OF CHAMBER OF COMMERCE.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Kenneth R. Smith
Signature

July 15, 2009
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



Resume of Kenneth R. Smith

Personal Information:

Born: Georgetown, TX, May 18, 1932.

Married. One adult child.

Education:

BS, Southern Oregon College, 1973

Graduate Study in Education, Southern Oregon College, 1973 – 1974

Graduate Study, Human Resources Management, Pepperdine University, 1977 – 1979

Retired from USAF 1 Feb 1972, Grade of MSgt.

Work History:

1974 – 1987 Education Specialist for Chief of Naval Education and Training.

Progressively moved through counselor, supervisor, area supervisor, staff function and manager of voluntary education programs for US Atlantic Fleet.

1987 – 1992 Dean of Continental and Navy Campuses, Central Texas College.

After retiring from CTC I taught classes for them once or twice a year on US Navy ships under the PACE contract. Teaching areas were Management, Supervision and Adult Basic Education.

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
7/29/09
logged

Please attach your resume (optional).

Board Preference 1: HOTEL/MOTEL TAX COMMITTEE

Board Preference 2: EDC BOARD

Name: MARK PETERSON

Street Address: 3008 SUNDOWN LN.

City Resident: 9 years Personal E-Mail: MPETERSON@CBUNITED.COM

Primary Phone: 254-371-9649 Home Fax: _____

Profession: RETIRED MILITARY

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

SERVED ON CITY COUNCIL FOR 15 MONTH AND
GREAT KNOWLEDGE OF HOW THESE BOARDS WORK

Civic Activities/Professional Affiliations BOARD OF DIRECTOR FOR CHAMBER
OF COMMERCE, EXCHANGE CLUB, CCISD FESABILITY
COMMITTEE

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

M. E. Peters 29 JUL 09
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
7/29/09
J. Reed

Please attach your resume ^{as} ~~(optional)~~ INCLUDED

Board Preference 1: COPPERAS COVE ECONOMICAL DEVELOPMENT CORP,

Board Preference 2: _____

Name: ROGER "ODIE" O'DWYER

Street Address: 1703 HIGHLAND DRIVE

City Resident: 37 years Personal E-Mail: R.O.DWYER@HOTARR.COM

Primary Phone: 254-547-7354 Home Fax: 254-547-4906

Profession: RETIRED AEROSPACE MANAGER

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

^{CELL} Business Phone: 254-394-0339 Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:
MAYOR, COUNCIL MEMBER, NEW BUSINESS DEVELOPMENT COURSE (LADD) WON 2 CONTRACTS (\$M) RANGE

Civic Activities/Professional Affiliations SEE RESUME

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Bob Deget
Signature

7/29/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Resume/Biographical Facts

July 29, 2009

Name: Roger "ODie" O'Dwyer

Married to: Carole a retired CCISD Chemistry teacher, 5 children, 10+ grandchildren
Retired US Army (LTC); and, Lockheed Advanced Development Company
Education: BS ElecEngr, MS ElecEngr, MBA in City Management

Previous:

Council 83-86
CCISD Board 3 years
P&Z 13 years mixed (3 yrs Chairman)
Board of Adjustment 5 years mixed (3 years Chairman)
CTCOG 06 - 08
Mayor 06-08

Civic Service:

Big Brothers 2 years; Boy Scout Leader 14 years (3 years as Institutional Rep)
CERT 3 years; CCCPAAA 4 years; Comprehensive City Plan 93-96; Cove House Board 5 years
Exchange Clubs (Outstanding President 96 CCEXC); District (State) President 98
Hunting Safety Educator 18 years; Little League Baseball Coach 4 years; Meals on Wheels 6 years
Oktober Fest Committee 8 years; PTSD Coordinator 2 years; Pop Warner Football Coach 6 years
Rabbit Fest (co-originator 1 of 5) 6 years on Committee; Weekly reader (6 hours) at Halstead School
17 years

Life Member of:

82nd ABN Div Assn.; American Legion; Disabled American Veterans; KofC; MOAA; NRA
NTFA/TTFHA; Texas Hunter Education Assn.; Veterans of Foreign Wars (Youth Chair 9 year's local,
3 years District)

Member of:

AARP Chapter 1359 (Currently President); AUSA; Chambers of Commerce Cove and Killeen
LINN (Living in the New Normal); NAACP; Quarterback Club; USO

Awards/Recognition

Military:

Legion of Merit; Bronze Star (1OLC); Air Medal; Joint Services Commendation Medal; Army
Commendation Medal (1OLC); Good Conduct Medal; Vietnamese Cross of Gallantry with Palm
Medalha do Pacificador (Brasil)

Civilian:

Hunter Education Hall of Fame
Outstanding Fellow of Univ. of Alabama (Electrical Engineer)
Noon Exchange Citizen of the Year

Published in MBA Journal: "How Fort Hood Came to Be" (Paper used in MBA requirements)

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

RECEIVED

BY  DATE 8-5-09
logged

Please attach your resume (optional).

Board Preference 1: CHARTER REVIEW COMMITTEE

Board Preference 2: ECONOMIC DEVELOPMENT CORPORATION

Name: SANDOR VEGH

Street Address: 1407 EAGLE TRAIL

City Resident: 15 years Personal E-Mail: SVEGH36@MNS.COM

Primary Phone: 254-542-2300 Home Fax: _____

Profession: RETIRED

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

P&Z

Civic Activities/Professional Affiliations OPTIMIST CLUB, POLICE ALUMNI

FIRE & SAFETY

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Sandor Vekh
Signature

7/30/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove
"The City Built for Family Living"

City of Copperas Cove City Council Agenda Item Report

September 8, 2009

Agenda Item No. I-6

Contact – Andrea M. Gardner, City Manager, 547-4221

agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on rescheduling the date of a Regular City Council meeting to another date.

1. BACKGROUND/HISTORY

The City Charter Sec. 2.09 states “*The council shall hold at least two (2) regular meetings each month with the exception of December, which shall have a minimum of one (1) regular meeting, and as many additional meetings as it deems necessary to transact the business of the city and its citizens. The council shall fix, by ordinance, the days, time and place of the regular meetings. All meetings shall be open to the public, except as otherwise provided for by law. Special meetings of the council shall be held at the call of the mayor or of four (4) or more council members.*” City Ordinance 2000-26 Sec. 2.1(c) City Council Rules of Order and Procedure states “*At other times when the council deems appropriate, one or more regular meetings may be canceled and rescheduled by a majority vote of the council.*”

2. FINDINGS/CURRENT ACTIVITY

The October 6, 2009 regular council meeting is currently scheduled for the same date as National Night Out. Furthermore and as previously stated in a September 1, 2009 agenda item, the October 6, 2009 date is during the annual Association of the United States Army (AUSA) conference held in Washington, D.C. Council Member/Mayor pro tem Frank Seffrood and City Manager Andrea M. Gardner will be representing the City of Copperas Cove at the AUSA Event. With the absence of the City Manager (attending AUSA) and Deputy City Manager (attending National Night Out) and possible absence of Council Members (attending National Night Out), the October 6, 2009 regular council meeting is recommended to be rescheduled for another date. Possible dates would be October 8, 2009 or October 13, 2009.

City Council approval is required to change the date of the meeting.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City Council has the option to reschedule the regular City Council meeting of October 6, 2009 to another date.

City of Copperas Cove City Council Agenda Item Report

September 8, 2009

Agenda Item No. J-1

Contact – John Charles, Boys and Girls Club of Copperas Cove, 547-5578
jcharles@bgctx.org

SUBJECT: Boys & Girls Club of Copperas Cove Report.

1. BACKGROUND/HISTORY

The Boys and Girls Club of Copperas Cove has a Hotel Occupancy Tax Agreement with the City of Copperas Cove associated with “Music at the Gap”. The “Music at the Gap” events this year were scheduled for June 20, 2009, July 18, 2009 and August 8, 2009. It is the responsibility of The Boys and Girls Club of Copperas Cove to provide a report on revenue, expenditures, and performance measures related to these events.

2. FINDINGS/CURRENT ACTIVITY

Final report for the “Music at the Gap” events to be provided.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.



**BOYS & GIRLS CLUBS
OF CENTRAL TEXAS**

COPPERAS COVE

2009 MUSIC AT THE GAP

Actual Budget Summary (Totals from QuickBooks)

INCOME

Source	Amount
City of Copperas Cove	\$5,701.64
Sponsorships	\$5,400.00
Dinner Tickets / Donations	\$1,159.54
City of Copperas Cove (Due In)	\$6,920.57
TOTAL	\$19,181.75

EXPENSES

Source	2009 Budget	2009 Actual
Performer's Fees	\$7,500.00	\$7,500.00
CD's (Part of Sponsorship Pkgs.)	\$1,500.00	\$1,500.00
Advertising	\$3,000.00	\$3,609.00
Website / Posters / Printing	\$2,000.00	\$1,197.00
Food Expenses	\$1,200.00	\$951.52
Soft Drinks and Water	\$300.00	\$232.38
Sound & Lights \$350 X 3	\$1,050.00	\$1,350.00
Banners	\$200.00	\$136.00
Lodging	\$0.00	\$564.95
TOTAL	\$16,750.00	\$17,040.85

NET	\$2,140.90
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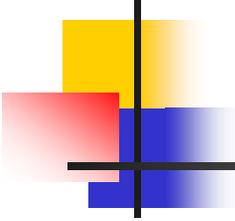
Breakout of City of Copperas Cove Funding Summary

Performers	\$7,500.00
Sound & Lights	\$1,350.00
Advertising	\$2,439.21
Banners	\$136.00
Graphic Artist: website, posters, ad, media pickup	\$1,197.00
<i>SUB TOTAL FOR INVOICES:</i>	\$12,622.21
Allowable for Reimbursement by City of Copperas Cove (max amount = \$13,000)	\$13,000.00



City of Copperas Cove

*Boys & Girls Clubs of
Copperas Cove
2009 Music at the Gap
REVIEW*



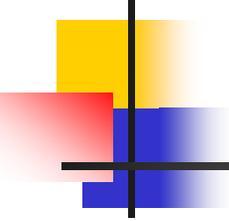
Performances

Performer	Children's Audience	General Audience
Frank Meyer & Friend Children's Concert	June 20, 2009 11:00 am	
Guy Forsyth and Band		June 20, 2009 7:00 pm
Billy Jonas	July 18, 2009 11:00 am	July 18, 2009 7:00 pm
Albert & Gage and Band		August 8, 2009 7:00 pm

Attendance

598 people attended the concerts coming from the following locations:

Salado	Lampasas
Copperas Cove	Oklahoma
Austin	Kerrville
Killeen	Kempner
Waco	Dallas
Temple	Washington state
Arlington	Pidcoke
Houston	Louisiana
San Antonio	Georgetown

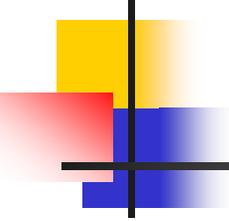


Marketing

**Television News Channel 25 – June 20
KWTX – Channel 25 – “The Morning Buzz”**

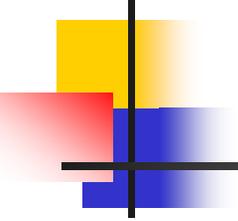
**Copperas Cove Leader Press:
June 20, July 18, August 8**

**Cove Herald:
June 20, July 18, August 8**



Advertising

- Salado Village Voice
- Kerrville Folk Festival
- Williamson County Sun
- Belton Journal
- Harker Heights
- Copperas Cove Leader-Press
- Kerrville Wine & Music Festival



Boys & Girls Clubs of Copperas Cove

Closing Comments