



**NOTICE OF WORKSHOP
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS**

*An agenda information packet is available for
public inspection in the Copperas Cove Public Library, City Hall and on the
City's Web Page www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Workshop** of the City of Copperas Cove, Texas will be held on the **13th day of October 2009**, at **6:00 p.m.**, in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522 at which time the following subjects will be discussed:

A. CALL TO ORDER

B. ROLL CALL

C. WORKSHOP ITEMS

1. Discussion of Tax Abatement Guidelines. ***Andrea M. Gardner, City Manager.***
2. Provide direction to City staff regarding the Tax Abatement Guidelines and Criteria. ***Andrea M. Gardner, City Manager.***

D. ADJOURNMENT

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (254) 547-4221, (254) 547-6063 TTY, or FAX (254) 547-5116 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, **October 9, 2009** on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary



**NOTICE OF MEETING
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on the City's Web Page, www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Regular Council Meeting** of the City of Copperas Cove, Texas, will be held on the **13th day of October 2009** at **7:00 p.m.** in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522, at which time the following subjects will be discussed:

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. ANNOUNCEMENTS

E. PUBLIC RECOGNITION

1. Employee Service Awards – October 2009. **Andrea M. Gardner, City Manager**
 - Steven O'Neal, Police Corporal – 10 years
 - Lester Nace, Police Sergeant – 10 years
 - Earl "Eddie" Wilson, Police Lieutenant – 20 years
2. Proclamation: Fire Prevention Month – October 2009. **John Hull, Mayor**
3. Proclamation: National Save For Retirement Week – October 18-24, 2009. **John Hull, Mayor**
4. Proclamation: Stormwater Pollution Prevention Week – October 12-16, 2009. **John Hull, Mayor**
5. Proclamation: Chamber of Commerce and Visitors Bureau Week – October 19-23, 2009. **John Hull, Mayor**

- F. CITIZENS FORUM** – At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.
- G. CONSENT AGENDA** – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.
1. Consideration and action on approving the minutes from the workshop council meeting on September 8, 2009. **Jane Lees, City Secretary**
 2. Consideration and action on approving the minutes from the special council meeting (7:00 p.m.) on September 8, 2009. **Jane Lees, City Secretary**
 3. Consideration and action on approving the minutes from the special council meeting (7:15 p.m.) on September 8, 2009. **Jane Lees, City Secretary**
 4. Consideration and action on approving the minutes from the regular council meeting on September 15, 2009. **Jane Lees, City Secretary**
 5. Capital Improvement Projects Update. **Wesley Wright, P.E., City Engineer**
 6. Consideration and action on an emergency purchase for the sludge piping and valve modifications related to the Motor Operated Valves (MOV) and Piping at the South Wastewater Treatment Plant. **Wanda Bunting, Director of Financial Services**
 7. Consideration and action on authorizing the purchase of a Sewer Pressure Vacuum vehicle through Houston Galveston Area Council (HGAC). **Robert M. McKinnon, Director of Public Works**
 8. Consideration and action on approval of Library's Loan Star Grant Plan of Action for FY2009-2010. **Margaret Handrow, Library Director**
 9. Consideration and action on approval of Library's Internet Access Policy. **Margaret Handrow, Library Director**
 10. Consideration and action on a resolution adopting the investment policy of the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**
 11. Consideration and action on a resolution authorizing the City Manager to submit an application and agreement with the Electric Reliability Council of

Texas, Inc. (ERCOT) for membership year 2010. **Wanda Bunting, Director of Financial Services**

12. Consideration and action on a resolution amending the Procurement Card (P-Card) Policy for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**
13. Consideration and action on authorizing the purchase of an automated side load garbage truck. **Michael Mundell, Solid Waste Superintendent**
14. Consideration and action on authorizing the purchase of a rear load garbage truck. **Michael Mundell, Solid Waste Superintendent**

H. PUBLIC HEARINGS/ACTION

1. Public hearing and action on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**
2. Public hearing and action on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**
3. Public hearing and action on approval of an ordinance adopting a proposed Capital Improvement Plan (CIP) for FY 2010-2014 and approving the official Capital Improvement Plan (approved CIP) for the Fiscal Year 2010. **Andrea M. Gardner, City Manager**
4. Public hearing on an ordinance amending the overall budget for the active Capital Improvement Project Funds for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

I. ACTION ITEMS

1. Consideration and action on appointment of Commissioners to the Housing Authority of the City of Copperas Cove. **Jane Lees, City Secretary**
2. Consideration and action on a resolution authorizing the City Manager to make an application to the Economic Development Administration for Federal Assistance. **Andrea M. Gardner, City Manager**
3. Consideration and action on a resolution nominating a candidate(s) to serve on the Coryell County Appraisal District Board of Directors. **Wanda Bunting, Director of Financial Services**
4. Consideration and action on a resolution nominating a candidate(s) to serve on the Lampasas County Appraisal District Board of Directors. **Wanda Bunting, Director of Financial Services**

5. Consideration and action on authorizing the City Manager to execute a contract with L.C. United Painting Company, Sterling Heights, Michigan for rehabilitation of the 250,000 gallon water storage tank on Taylor Mountain. **Robert M. McKinnon, Public Works Director**
6. Consideration and action on a resolution expressing intent to finance expenditures to be incurred for the Turkey Run Pump Station. **Wanda Bunting, Director of Financial Services**
7. Consideration and action on a resolution expressing intent to finance expenditures to be incurred for the North East Bypass. **Wanda Bunting, Director of Financial Services**
8. Consideration and action on establishing a land disturbance ordinance and drainage criteria manual review committee and appointing members to serve on the committee. **Wesley Wright, P.E., City Engineer**
9. Consideration and action on adopting a resolution to declare intent to become eligible to participate in tax abatement. **Andrea M. Gardner, City Manager**
10. Consideration and action on authorizing the City Manager to execute a professional services agreement with Hearn Engineering for design and engineering services associated with the South 25th Street Drainage Project. **James A. Trevino, Assistant Public Works Director**
11. Consideration and action on appointments to the Parks and Recreation Committee. **Andrea M. Gardner, City Manager**
12. Consideration and action to repeal the Economic Development Guidelines. **Jerry Conner, Executive Director, CCEDC**
13. Consideration and action on a resolution authorizing the City Manager to execute an "Agreement to Contribute Funds – Local Government" with the Texas Department of Transportation. **Andrea M. Gardner, City Manager**
14. Consideration and action on an ordinance amending Chapter 11, Municipal Utilities and Services, Article IV, Solid Waste Collection and Disposal of the City of Copperas Cove Code of Ordinances. **Wanda Bunting, Director of Financial Services**
15. Consideration and action to approve "Copperas Cove EDC Performance Agreement/Clawback Agreement with CCAL, L.L.C. for the Stoney Brook facility." **Dan Yancey, Chairman, CCEDC Board of Directors**
16. Consideration and action on an ordinance amending Chapter 11, Municipal Utilities and Services, Article I, In General, and Article II, Water of the City of Copperas Cove Code of Ordinances. **Wanda Bunting, Director of Financial Services**

17. Consideration and action on an ordinance amending the City's "Fee Schedule." **Wanda Bunting, Director of Financial Services**
18. Consideration and action on granting Council Member Danny Palmer, Position 4, an excused absence from a regular council meeting. **Jane Lees, City Secretary**
19. Consideration and action on granting Council Member Bill L. Stephens, Position 5, an excused absence from a regular council meeting. **Jane Lees, City Secretary**

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Copperas Cove Country Opry 4th Quarter Report for FY 2008-09. **William K. Hall, Copperas Cove Country Opry**

K. ITEMS FOR FUTURE AGENDAS

L. EXECUTIVE SESSION

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, **October 9, 2009**, on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary



PROCLAMATION

WHEREAS, In the United States each year over 3,600 Americans loose their lives due to fires and there is over \$10 billion taken from the economy because of fire damage; and

WHEREAS, The majority of fires can be prevented and needless loss of life can be avoided through pro-active life and fire safety educational programs; and

WHEREAS, The City Council of the City of Copperas Cove, through our Copperas Cove Fire Department, is committed to providing quality fire and emergency medical care services to citizens of all ages; and

WHEREAS, Each year the Copperas Cove Fire Department provides life and fire safety education programs to public and private schools, civic clubs, senior citizen groups, and other citizens that produce a greater awareness of the dangers from fires; and

WHEREAS, Because of the dedication and tireless efforts of the fire department staff in providing life and fire safety educational programs to the citizens of Copperas Cove, our Fire Department meets or exceeds all of the goals set forth by the United States Fire Administration for targeted fire prevention programs.

NOW, THEREFORE, I, John Hull, Mayor of the City of Copperas Cove, Texas do hereby proclaim the month of October 2009 shall be observed as:

“Fire Prevention Month”

in the City of Copperas Cove and let it be known that the City Council of the City of Copperas Cove supports the work of the Copperas Cove Fire Department staff.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Copperas Cove to be affixed this 13th day of October 2009.

John Hull, Mayor

ATTEST: _____
Jane Lees, City Secretary



PROCLAMATION

WHEREAS, The cost of retirement continues to rise in the United States and the need for greater savings grows; and

WHEREAS, Many employees may not be aware of their retirement savings options or may not be taking full advantage of their workplace defined contribution plans to the full extent allowed by law; and

WHEREAS, All workers, including public and private sector employees, employees of tax-exempt organizations and self-employed individuals can benefit from increased awareness of the need to save for their retirement.

NOW, THEREFORE, I, John Hull, Mayor of the City of Copperas Cove, Texas do hereby proclaim the week of October 18-24, 2009 to be observed as:

“National Save for Retirement Week”

in the City of Copperas Cove and urge all citizens to learn more about their retirement savings options.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Copperas Cove to be affixed this 13th day of October 2009.

John Hull, Mayor

ATTEST: _____
Jane Lees, City Secretary



PROCLAMATION

- WHEREAS,** Polluted water discharged into creeks, rivers, and lakes can result in the death of fish, the destruction of wildlife habitats, a loss in aesthetic value, and contamination of drinking water sources and recreational waterways that can threaten public health; and
- WHEREAS,** The Clean Water Act of 1972 prohibits the discharge of any pollutant to navigable waters of the United States unless authorized the Environmental Protection Agency; and
- WHEREAS,** A major source of pollutants in the navigable waters of the United States is polluted urban and suburban storm water runoff; and
- WHEREAS,** The most common sources of urban and suburban storm water pollution are household hazardous chemicals, yard and pet waste, automotive chemicals, and silt; and
- WHEREAS,** It is imperative that pollutants be prevented from entering the storm water runoff in Copperas Cove.

NOW, THEREFORE, I, John Hull, Mayor of the City of Copperas Cove, Texas, do hereby proclaim the week of October 12-16, 2009 as:

“Storm Water Pollution Prevention Week”

in the City of Copperas Cove and let it be known that the City Council of the City of Copperas Cove urge all citizens of this City to make efforts to reduce storm water pollution.

IN TESTIMONY WHEREOF, I witness my hand and the Seal of the City of Copperas Cove, Texas, this 13th day of October 2009.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary



City of Copperas Cove

Proclamation

WHEREAS, the Copperas Cove Chamber of Commerce & Visitors Bureau has for 54 years successfully supported a strong business environment to grow employment, the retail trade and commerce in order to improve quality of life for the citizens of Copperas Cove, and

WHEREAS, as the front door to the city, the Copperas Cove Chamber of Commerce & Visitors Bureau provides continuous and helpful information to current and potential citizens on the rich heritage and opportunities of Copperas Cove as a great place to live, work and play, and

WHEREAS, the Copperas Cove Chamber of Commerce & Visitors Bureau promotes increasing tourism for Copperas Cove with its Bike Run Central Texas program and numerous other activities including Rabbitfest, Spooktakular, and

WHEREAS, the Copperas Cove Chamber of Commerce & Visitors Bureau and its Military Affairs Committee maintains close coordination with the key leaders of Fort Hood and provides strong support for Fort Hood and its soldiers and their families, and

WHEREAS, the Copperas Cove Chamber of Commerce leads the way in promoting a cooperative spirit and productive relationships with other city organizations and throughout Texas

NOW THEREFORE, be it proclaimed that I, John Hull, Mayor of the City of Copperas Cove, Texas, do hereby recognize the Copperas Cove Chamber of Commerce & Visitors Bureau and its many dedicated volunteers for its outstanding work on behalf and support of Copperas Cove and do proudly proclaim the week of 19-23 October, 2009 as:

“CHAMBER OF COMMERCE AND VISITORS BUREAU WEEK”

in the City of Copperas Cove and encourage our citizens to congratulate the organization on its many accomplishments.

IN WITNESS WHEREOF, I have hereunto set and caused the Seal of the City of Copperas Cove to be affixed this 13th day of October, 2009.

John Hull, Mayor

ATTEST: _____
Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
September 8, 2009 – 6:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the workshop meeting of the City Council of the City of Copperas Cove Texas to order at 6:00 p.m.

B. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens - Absent
Willie C. Goode
Frank Seffrood

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney - Absent
Jane Lees, City Secretary

C. WORKSHOP ITEMS

1. Presentation and discussion of the Copperas Cove Economic Development Corporation (CCEDC) Bylaws. ***Jerry Conner, Executive Director, CCEDC***

Mr. Conner presented the major changes in the CCEDC Bylaws. A copy of the proposed changes is attached to these minutes.

2. Provide direction to the CCEDC Board Chairman regarding the CCEDC Bylaws. ***City Council***

The City Council agreed that they would like time to look over the proposed changes and then place the Bylaws on the second regular council meeting in October 2009, as an action item.

3. Presentation and discussion of the CCEDC Tax Abatement Guidelines. ***Jerry Conner, Executive Director, CCEDC***

Mr. Conner said that the Economic Development Guidelines were approved back in 2006 and that they expired in September 2008. The name has been changed and they are now called Tax Abatement Guidelines. The proposed changes are attached to these minutes.

Mr. Conner asked that the Council consider the Tax Abatement Guidelines as soon as possible since there are several prospects waiting for their approval.

4. Provide direction to the CCEDC Board Chairman regarding the CCEDC Tax Abatement Guidelines. ***City Council***

The City Council agreed that they would like time to look over the proposed changes. The workshop at the first regular meeting in October 2009 will be used to discuss the proposed Tax

Abatement Guidelines and Criteria. The Council also agreed that the City Attorney shall complete a legal review of the proposed changes.

5. Presentation and discussion of the CCEDC Board Member term limits.
Jerry Conner, Executive Director, CCEDC

There was no discussion on this item, as it was included with the Bylaws.

6. Provide direction to the CCEDC Board Chairman regarding the CCEDC Board Member term limits. **City Council**

None.

D. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 6:48 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. G-10

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution adopting the investment policy of the City of Copperas Cove.

1. BACKGROUND/HISTORY

According to the Texas Government Code, Chapter 2256, also known as the “Public Funds Investment Act”, the City Council is required to review and adopt, by resolution, a formal investment policy on an annual basis. Additionally, the Public Funds Investment Act requires that the chief financial officer and the investment officer attend an approved training course every two years. The training course must provide at least 10 hours of training.

2. FINDINGS/CURRENT ACTIVITY

The attached policy may be updated at anytime during the year, but must be updated annually to satisfy the statutory requirements of the Texas Government Code, 2256.005(e), which states, *“The governing body of an investing entity shall review its investment policy and investment strategies not less than annually. The governing body shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.”*

The following changes to the investment policy are included in the attachment and are being recommended by City staff.

- 1) Add the Assistant Director of Financial Services under the Transaction Authority Section. City Council previously approved Resolution No. 2009-07 authorizing the Assistant Director of Financial Services as an Authorized Representative for investments in TexPool, but the Investment Policy was not updated to reflect the change.
- 2) In section XIII, City of Copperas Cove Investment Strategy, the listing of funds are updated based on the current fund structure:
 - a. Separated the Municipal Court Funds, the City previously accounted for all Municipal Court activities in one fund. The multiple funds allows for easier tracking of the specific fund requirements.

- b. Added new capital project funds for new debt that was issued during the past year.
- c. Removed a capital project fund due to the completion of the projects and all funds expended.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Resolution No. 2009-41, adopting the Investment Policy of the City of Copperas Cove.

RESOLUTION NO. 2009-41

**A RESOLUTION ADOPTING THE INVESTMENT POLICY
FOR THE CITY OF COPPERAS COVE, TEXAS.**

WHEREAS, Chapter 2256 of the Texas Government Code, commonly known as the “Public Funds Investment Act,” requires the City to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, The investment policy and investment strategies must be approved annually; and

WHEREAS, The review is authorized by the Public Funds Investment Act; and

WHEREAS, The Public Funds Investment Act requires the treasurer; chief financial officer, if not the treasurer; and the investment officer of the city to attend investment training; and

WHEREAS, The attached investment policy complies with the Public Funds Investment Act, and authorizes the investment of City funds in safe and prudent investments.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF
THE CITY OF COPPERAS COVE, TEXAS:**

Section 1.

That the City of Copperas Cove has complied with the requirements of the Public Funds Investment Act, and the investment Policy attached hereto as “Exhibit A,” is hereby adopted as the investment policy of the City Effective October 13, 2009.

PASSED, APPROVED, AND ADOPTED on this 13th day of October, 2009 at a regular meeting of the City Council of the City of Copperas Cove, Texas which meeting was held in compliance with the Open Meetings Act, *Tex. Gov’t Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

CITY OF COPPERAS COVE, TEXAS
INVESTMENT POLICY



City of Copperas Cove

Revised
October 13, 2009

**City of Copperas Cove, TX
Investment Policy**

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I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

The investment policy applies to the investment activities of the Government of the City of Copperas Cove. It is the policy of the City of Copperas Cove to invest public funds in a manner, which will provide the highest investment return with the maximum security. This policy serves to satisfy the statutory requirements of Local Government Code 116.112 and Government Code Chapter 2256 to define and adopt a formal investment policy. This policy will be reviewed and adopted by resolution at least annually according to Section 2256.005(e).

Funds Included. All financial assets of all funds, of the City of Copperas Cove, including the General Fund, Water and Sewer Fund, Solid Waste Fund, the Capital Projects Funds, the Special Revenue Funds, the Debt Service Funds, and all other funds that may be created from time to time, and any funds held in custody by the Director of Financial Services, unless expressly prohibited by law or unless it is in contravention of any depository contract between the City of Copperas Cove and any depository bank.

Funds Excluded. None.

II. INVESTMENT OBJECTIVES

The primary objectives, in priority order, of the City of Copperas Cove's investment activities shall be:

Safety. Safety of principal is the foremost objective of the City of Copperas Cove. Investments of the City of Copperas Cove shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity. The City of Copperas Cove's investment portfolio will remain sufficiently liquid to enable the City of Copperas Cove to meet all operating requirements, which might be reasonably anticipated. Portfolio maturities will be structured to meet the obligations of the City first, and then to achieve the highest return of interest consistent with the objectives of this policy. When the City has funds that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon the investment strategy for each fund. The City of Copperas Cove shall invest in instruments with scheduled maturity or duration not to exceed two (2) years at the time of purchase. In the event coupon security maturity exceeds the specified limit with a calculated duration of two (2) years, the instrument will satisfy this policy requirement. For pooled funds, the weighted maximum average dollar maturity shall be limited to a maximum of ninety (90) days, with the maximum maturity for any individual security in the portfolio not exceeding thirteen (13) months.

Yield. It will be the objective of the City to earn the maximum rate of return allowed on its investments within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal law governing investment of public funds.

III. INVESTMENT COMMITTEE

Members. The City of Copperas Cove Investment Committee will consist of the City Manager, Director of Financial Services, Assistant Director of Financial Services and Project Accountant. The Investment Committee shall receive quarterly reports, as outlined in this policy, and monitor the results and performance of the investment portfolio. The Investment Committee shall ratify all investments made by the Director of Financial Services. The Investment Committee shall select qualified independent accountants to perform an annual compliance audit of management controls on investments and adherence to the City's established investment policies in accordance with Gov. Code 2256.005(m). The results of such audit shall be presented to the Investment Committee in conjunction with the City's annual audit.

Scope. The Investment Committee shall include in its deliberations such topics: investment strategy, return on investments, market risk, economic outlook, portfolio diversification, maturity structure, potential risk to the City's fund, and authorized broker dealers.

IV. RESPONSIBILITY AND CONTROL

Delegation. Authority to manage the City of Copperas Cove's investment program is derived from the City of Copperas Cove's Code of Ordinances, City Charter, Article VIII. Finance Administration, Sec. 8.01 (c) (7). Management responsibility for the investment program is hereby delegated to the Director of Financial Services. This person is responsible for all investment decisions and activities and shall be the City's investment officer. The Director of Financial Services may designate deputies to assist with the management of the investment portfolio. The Director of Financial Services shall be responsible for all transactions and compliance with the internal control, insure the safekeeping, custodial, and collateral duties, consistent with this investment policy.

Management and Internal Controls. The Director of Financial Services shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the independent auditor. The controls shall be designed to reasonably prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City of Copperas Cove. Dual control of all investment activities will consistently be maintained by the Director of Financial Services.

Transaction Authority. Certain signatory responsibilities are required to transact investments. Positions authorized as depository signatories shall be the City Manager, the Director of Financial Services and the Assistant Director of Financial Services. The persons holding these positions are also designated as authorized to transact wire transfers, buy/sell, and trade investments in accord with the goals and objectives of the City's investment strategy. Bonding of all those individuals authorized to place, purchase, or sell investment instruments shall be required.

Prudence. In accordance with Government Code 2256.006, investments shall be made with the exercise of due care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their own capital as well as the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield. This investment principle shall be applied in the context of managing the overall investment portfolio.

The Director of Financial Services when acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price dangers, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. In determining whether the Director of Financial Services has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration: (1) the investment of all funds, or funds under the control of the City, over which the Director of Financial Services had responsibility rather than a consideration as to the prudence of a single investment; and (2) whether the investment decision was consistent with the written investment policy of the City.

Training, Quality and Capability of Investment Management. It is the City's policy to provide training as required by the Public Funds Act, Sec. 2256.008 and periodic training in investments for the Director of Financial Services and designated investment officers. Authorized officers will be required to complete 10 hours of training within 12 months of assuming duties. Training shall be provided through courses and seminars offered by independent sources to ensure the quality, capability and competency of the Director of Financial Services and Investment Officers in making investment decisions. At a minimum, the Director of Financial Services and Investment Officers must attend a training session once every two years and receive 10 hours of training.

Monitoring of Investments. The City of Copperas Cove's investment strategy is active. Given this strategy, the basis used by the Director of Financial Services to determine whether market yields are being achieved shall be the six month U.S. Treasury Bill and the Average Fed Funds Rate. These rates may be obtained from the Wall Street Journal or other similar investment periodicals or journals.

V. ETHICS

Conflicts of Interest. Officers and employees directly involved in the investment process, and those authorized as depository signatories, shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Disclosure. Such employees shall disclose to the City Manager any material financial interests they have in financial institutions that conduct business with the City of Copperas Cove, and shall further disclose any large personal financial or investment positions that could be related to the performance of the City's portfolio. Such employees shall subordinate their personal investment transactions to those of the City, particularly with regard to the timing of purchases and sales. If the Director of Financial Services has a personal business relationship with an entity--or is related within the second degree by affinity or consanguinity to an individual--seeking to sell an investment to the City, the Director of Financial Services must file a statement disclosing that personal business interest--or relationship with the Texas Ethics Commission in accordance with Government Code 2256.005 (i).

VI. REPORTING INVESTMENT EARNING EVALUATION

Quarterly Reports. In accordance with Government Code 2256.023, not less than quarterly, the investment officer shall prepare and submit to the City Council a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- (1) describe in detail the investment position of the City on the date of the report;
- (2) be prepared jointly by all investment officer(s);
- (3) be signed by each investment officer of the entity;
- (4) contain a summary statement of each pooled fund group that states the:
 - A. beginning market value for the reporting period;
 - B. additions and changes to the market value during the period; and
 - C. ending market value for the period;
 - D. fully accrued interest for the period
- (5) state the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested; market value shall be determined by reference to published prices in the Wall Street Journal or by reference to other commonly recognized source of market information.
- (6) state the maturity date of each separately invested asset that has a maturity date;

- (7) state the account or fund or pooled group fund in the city for which each individual investment was acquired; and
- (8) state the compliance of the investment portfolio of the City as it relates to:
 - A. the investment strategy expressed in the city's investment policy; and
 - B. relevant provisions of the Public Funds Investment Act.
- (9) state the total rate of return on the investment portfolio
- (10) the quarterly investment reports shall be reviewed by the City's independent auditors, as part of the City's annual audit and the result of this review shall be reported to the City Council.

Annual Report. Within 120 days of the end of the fiscal year, the Director of Financial Services shall present an annual report on the investment program activity. The annual report shall include 12-month performance information, and shall suggest improvements that might be made in the investment program.

Notification of Investment Changes. It shall be the duty of the Director of Financial Services to notify the City Council of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are authorized by this policy or not.

VII. INVESTMENT TYPES

Active Portfolio Management. The City intends to pursue an active vs. a passive portfolio management philosophy. That is securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade.

Eligible Investments. Financial assets of the government of the City of Copperas Cove may be invested in:

- A. Obligations of the United States or its agencies and instrumentalities, which have a stated maturity on the date of purchase of two years or less.
- B. Direct obligations of the State of Texas or its agencies and instrumentalities;
- C. Certificates of deposit if issued by a state or national bank domiciled in the State of Texas or a savings and loan association domiciled in the State of Texas and:
 - (1) is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor;
 - (2) secured by obligations that are described by Section 2256.009(a) Public Funds Investment Act, but excluding those mortgage backed securities of the nature described by Section 2256.009(b) of the Public Funds Investment Act; or
 - (3) secured in any other manner and amount provided by law for deposits of the City.

- D. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, which have a stated maturity on the date of purchase of two years or less.
- E. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm of not less than A or its equivalent, which have a stated maturity on the date of purchase of two years or less.
- F. A fully collateralized repurchase agreement, as defined in the Public Funds Investment Act, if it:
 - (1) has a defined termination date;
 - (2) is secured by obligations described by Section 2256.009 (a) (1) of the Public Funds Investment Act; and
 - (3) requires the securities being purchased by the City to be pledged to the City, held in the City's name, and deposited at the time the investment is made with the City or with a third party selected and approved by the City; and,
 - (4) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in this State. Notwithstanding any law, the term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by the City under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.
- G. Eligible investment pools (as discussed in the Public Funds Investment Act, Sec.2256.016-2256.019) if the City Council by resolution authorizes investment in the particular pool. An investment pool shall invest the funds it receives from the City in authorized investments permitted by the Public Funds Investment Act.
- H. Any other securities which may be added by the State of Texas as permissible investments for municipal governments which are in compliance with the Public Funds Investment Act. Investment pools must be continuously rate triple-AAA or AAA-m by at least one nationally recognized rating service or no lower than investment grade by at least one nationally recognized service with weighted average maturity not greater than 90 days. Market mutual funds must be registered with and regulated by the Securities Exchange Commission and must provide the City with a prospectus and other information required by federal law. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

Length of Investments. The City of Copperas Cove shall invest in instruments with scheduled maturity or duration not to exceed two (2) years at the time of purchase. In the event a coupon security maturity exceeds the specified limit with a calculated duration of two (2) years, the instrument will satisfy this policy requirement.

Diversification. It shall be the policy of the City of Copperas Cove to diversify the investment portfolio. Diversification strategies shall be determined and revised periodically by the Director of Financial Services. In establishing specific diversification strategies, the following general constraints shall apply:

- A. Portfolio maturities shall be staggered to avoid concentration of assets in a specific maturity sector.
- B. Portfolio investment instruments shall be diversified by type.
- C. Competitive bidding of all investments must accompany diversification among security dealers.

Prohibited Investments. The Director of Financial Services has no authority to use any of the following investment instruments, which are strictly prohibited:

- (1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- (2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- (3) Collateralized Mortgage Obligations;
- (4) Any investment instrument which has a scheduled maturity or duration in excess of 2 years at the time of purchase;
- (5) The City of Copperas Cove investment portfolio will not invest in derivatives. For the purposes of this Investment Policy, the definition of derivatives include instruments which have embedded features that alter their character or income stream or allow holders to hedge or speculate on a market or spreads between markets that are external to the issuer, or are not correlated on a one-to-one basis to the associated index or market.

Prohibited derivatives include the following:

- (1) Arrangements in which an investor has swapped the natural cash flows or some portion of the natural cash flows of an instrument for a different set of cash flows. (i.e. Interest Rate Swaps).
- (2) Over-the-Counter/Exchange traded options or futures. (i.e. Option Contracts, Futures Contracts).

- (3) Instruments explicitly specified as follows: Collateralized Mortgage Obligations, Inverse Floating Rate Notes, Range Index Notes, Non-Money Market Index based Notes, Dual Index Notes, Index Amortizing Notes, Inverse Multi-index Bonds, Stepped Inverse Index Bonds, Inverse Index Bonds.

Allowable instruments which are not considered derivatives by the preceding definition are authorized investments listed as follows:

Treasury Bills, Treasury Notes, Treasury Bonds, Treasury Strips, Repurchase Agreements, Reverse Repurchase Agreements, Agency Notes with a defined maturity and fixed upon rate, Money Market Index variable rate Notes (i.e. floating rate notes tied to money market indices defined as Treasury Bills, London Interbank Offering Rate (LIBOR), Fed Funds, and Cost of Funds Index), Step-up notes, and Certificates of Deposit.

VIII. SELECTION OF BANKS AND DEALERS

Bidding Process. Depositories shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP) issued every two (2) years. In selecting depositories, the credit worthiness of institutions shall be considered, and the Director of Financial Services shall conduct a comprehensive review of prospective depositories credit characteristics and financial history.

Insurability. Banks seeking to establish eligibility for the City's depository contract shall submit financial statements, evidence of Federal insurance and other information as required by the Director of Financial Services.

Primary Dealers and Approved List. In accordance with 2256.005(k), a written copy of this investment policy shall be presented to any person seeking to sell to the City an authorized investment. The registered principal of the business organization seeking to sell an authorized investment shall execute a written instrument substantially to the effect that the registered principal has:

- (1) Received and thoroughly reviewed the investment policy of the City; and
- (2) Acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization. The Director of Financial Services may not buy any securities from a person who has not delivered to the City an instrument in substantially the form provided above according to Section 2256.005(1).

All dealers and brokers who desire to become qualified bidders for investment transactions with the City of Copperas Cove, must be recommended by the Director of Financial Services and approved by the City Manager. Applications will be reviewed on a periodic basis and submitted for approval. The Director of Financial Services will maintain a list of primary dealers and brokers authorized to provide investment services to the City. The authorized list of primary dealers and brokers will be reviewed on an annual basis, and any broker/dealers who fail to meet the standards of this policy shall be removed from the list. All dealers and brokers who desire to become qualified bidders for investment transactions must supply the following:

- (1) Completed broker dealer questionnaire.
- (2) Proof of registration with the Texas State Securities Board.
- (3) Proof of National Association of Securities Dealers (NASD) certification.
- (4) Audited financial statements.
- (5) Written acknowledgment that the entity has read the City of Copperas Cove Investment Policy and has reasonable procedures and controls to preclude imprudent investment activities arising out of investment transactions conducted between the entity and the City of Copperas Cove (Securities Broker Dealer Acknowledgment Form - Section XV).

All brokers and dealers who desire to transact business with the City of Copperas Cove must be approved, in advance of any business transactions, by the City Manager. For brokers and dealers of government securities, the City Manager shall select only those dealers reporting to the Market Reports Division of New York, also known as the "primary government securities dealers," unless a broker/dealer comprehensive questionnaire and certification reveals that other firms are adequately financed to conduct public business. The Director of Financial Services will annually review the financial condition and registration of qualified dealers and brokers. The Director of Financial Services shall not conduct business with any firm, which has been removed from the approved list by the City Manager.

Competitive Bidding of Investments. All trades, purchases and sales done for the City of Copperas Cove will be done through a documented competitive bidding process. Competitive quotes must be taken from at least three qualifying institutions for any investment transaction. The broker/dealers used for the City of Copperas Cove will be those approved by and in compliance with the rules of this investment policy.

Broker/dealers are neither required nor encouraged to contact the City on current securities that the broker/dealers believe are items that require City attention.

IX. SAFEKEEPING AND CUSTODY

Insurance or Collateral. All deposits and investments of City funds with commercial banks shall be secured by pledged collateral with a market value equal to no less than 100% of the deposits or investments. If the maturity date of the pledged collateral exceeds two years, 102% of market value shall be maintained by the Director of Financial Services or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the collateral pledged in each agreement. Collateral shall be reviewed monthly to assure the market value of the securities pledged equals or exceeds the related bank balances.

Pledged Collateral Safekeeping Agreement. All safekeeping arrangements shall be in accordance with a Safekeeping Agreement approved by the Director of Financial Services which clearly defines the procedural steps for gaining access to the collateral should the City of Copperas Cove determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an institution not a branch of the firm pledging the collateral. The safekeeping agreement shall include the signatures of the City of Copperas Cove, the firm pledging the collateral, and the Trustees.

Collateral Defined. The City of Copperas Cove shall accept only the following securities as collateral:

- A. U.S. Treasury securities maturing in less than two (2) years;
- B. Short-term obligations of U.S.-Government Agencies which are guaranteed by the full faith and credit of the United States of America as to principal and interest;
- C. Federal Deposit Insurance (FDIC) coverage of principal invested;
- D. Direct or unconditionally guaranteed obligations of the State of Texas except that the city will not accept Industrial Revenue Bonds or Private Activity Bonds as pledged securities.
- E. Bonds of States, government agencies, counties, cities, or political subdivisions nationally rated "A" or above.

Subject to Audit. All collateral shall be subject to inspection and audit by the Director of Financial Services or the City's independent auditors.

Delivery vs. Payments. Treasury Bills, Notes, and Bonds and Government Agencies or other securities shall be purchased using the delivery vs. payment basis method. That is, funds shall not be wired or paid until verification has been made that the collateral was received by the City Agent or the Trustee. The collateral shall be held in the name of the City. The Trustee's or Agent's records shall assure the notation of the City's ownership of or explicit claim on the

securities. The original copy of all safekeeping receipts shall be delivered to the City.

Standards of Operation. The Director of Financial Services shall develop and maintain written administrative procedures for the operation of the investment-program, consistent with this investment policy.

X. INTERNAL CONTROLS

Internal Controls. The Director of Financial Services is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Director of Financial Services shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- (1) Control of collusion -Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
- (2) Separation of transaction authority from accounting and record keeping - By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.
- (3) Custodial safekeeping -Securities purchased from any bank or dealer including appropriate collateral (as defined by State Law) shall be placed with an independent third party for custodial safekeeping.
- (4) Avoidance of physical delivery securities -Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
- (5) Clear delegation of authority to subordinate staff members -Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
- (6) Written confirmation or telephone transactions for investments and wire transfers -Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and the safekeeping institution has a list of authorized signatures.

- (7) Development of a wire transfer agreement with the lead bank or third party custodian -This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire transfers.
- (8) Documentation of transactions and strategies -By recording this necessary information, certification of investment procedures processing is accomplished.

XI. INVESTMENT STRATEGIES

Investment Strategies. In accordance with the Public Funds Investment Act, Section 2256.005(d), a separate written investment strategy will be developed for each of the funds under the City's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- (1) Understanding of the suitability of the investment to the financial requirements of the entity;
- (2) Preservation and safety of principal;
- (3) Liquidity;
- (4) Marketability of the investment if the need arises to liquidate the investment before maturity;
- (5) Diversification of the investment portfolio;
- (6) Yield; and
- (7) Maturity restrictions.

The investment strategies to be employed by the City of Copperas Cove are:

- (1) The Roll-Over Approach. This strategy shall be referred to as Strategy A. This approach means that, despite the excess funds available early in the tax collection season and the requirements of the remaining months, you choose to place the excess funds outside a theoretical short-term period. Instead the excess funds are held in daily liquidity fund such as a bank money market account, a short-term liquidity interlocal pool, or in an eligible SEC registered mutual money market fund (90 day maximum maturity) \$1.00 stable net asset

value. The funds continue to roll-over or remain accessible on a daily basis for the entire cycle and the funds are disbursed as liabilities occur.

- (2) The Matching Approach. This strategy shall be referred to as Strategy B. This approach uses excess funds to fill future shortfalls or to match maturing investments with liabilities, matching relies on accurate forecasting of liabilities matched with maturity investments. The Matching Approach generally requires holding investments to maturity.

- (3) The Extension Approach. This strategy shall be referred to as Strategy C. This is an aggressive approach because it is a one-sided bet on the market and disregards liability requirements. The expectation is that long-term investments can be liquidated at cost or a profit to cover short-term needs. The Extension Method is risky and makes an aggressive statement about the direction of interest rates. Use of this method can reduce liquidity and create losses. Attachment A includes investment strategies for all funds. In accordance with the Public Funds Investment Act, Section 2256.005(e), investment strategies will be reviewed and adopted by resolution at least annually.

XII. POLICY

Exemption. Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

Amendment. This policy shall be reviewed on an annual basis. Any changes must be approved by the City Manager.

Glossary. The Glossary is provided in Attachment B.

XIII. CITY OF COPPERAS COVE INVESTMENT STRATEGY

OPERATING FUNDS STRATEGY	INVESTMENT
GENERAL FUND	A,B
WATER AND SEWER FUND	A,B
SOLID WASTE FUND	A,B
GOLF COURSE FUND	A,B
DEBT SERVICE FUNDS	
TAX I&S FUND	A,B
SPECIAL REVENUE FUNDS	
RECREATIONAL ACTIVITIES FUND	A,B
DRAINAGE UTILITY FUND	A,B
MUNICIPAL CEMETERY FUND	A,B
HOTEL OCCUPANCY TAX FUND	A,B
MUNICIPAL COURT EFFICIENCY FUND	A,B
MUNICIPAL COURT TECHNOLOGY FUND	A,B
MUNICIPAL COURT SECURITY FUND	A,B
CAPITAL PROJECTS FUNDS	
2001 CERTIFICATES OF OBLIGATION	A,B
2003 CERTIFICATES OF OBLIGATION	A,B
2006 LIMITED TAX NOTES	A,B
2007 CERTIFICATES OF OBLIGATION	A,B
2008 LIMITED TAX NOTES	A,B
2008A LIMITED TAX NOTES	A,B
2009 GENERAL OBLIGATION BONDS	A,B
2009 LIMITED TAX NOTES	A,B

XIV. GLOSSARY

AGENCIES: Federal agency securities.

ASKED: The price at which securities are offered.

BANKER'S ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual report for the City of Copperas Cove. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only with the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals. e.g. S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A deferral agency that insures bank deposits, currently up to \$100,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks vis-à-vis member commercial banks.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA like GNMA was chartered under the Federal National mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mac, as the corporation is called, is the private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA OR Ginnie Mae):

Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FMHM mortgages. The term "pass through" is often used to describe Ginnie Maes.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LCIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and **reinvestment**.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase--reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary

dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities by the custody state-the-so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person in discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES:

A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. this may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO):

A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a Fixed date. the security "buyer" in effect lends the "seller" money for the period of agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: when the Fed is said to be doing RP, it is lending money, that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities and sale of outstanding issues following the initial distribution.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term U.S. Treasury securities having initial maturities of more than 10 years.

TREASURY NOTES: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitment to purchases securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes Cash and assets easily converted into cash.

YIELD: The rate of annual income return of an investment, expressed as a percentage. (a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD TO MATURITY** is current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

XV.

***CITY OF COPPERAS COVE, TEXAS
SECURITIES BROKER/DEALER ACKNOWLEDGEMENT***

In compliance with the Texas Government Code (Public Funds Investment Act) Section 2256.005 (k)-(1), acknowledges that the registered principal and all sales personnel conducting investment transactions with the City of Copperas Cove have received and have thoroughly reviewed the Investment Policy of the City of Copperas Cove. Broker acknowledges that Broker has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and Broker. Transactions between this firm and the City of Copperas Cove will be directed toward protecting the City of Copperas Cove from credit and market risk. This firm pledges due diligence in informing the City of Copperas Cove of foreseeable risks with financial transactions connected with this firm.

Primary Representative, Title Date

City of Copperas Cove City Council Agenda Item Report

October 13, 2009

Agenda Item No. G-11

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution authorizing the City Manager to submit an application and agreement with the Electric Reliability Council of Texas, Inc. (ERCOT) for membership year 2010.

1. BACKGROUND/HISTORY

The Electric Reliability Council of Texas, Inc (ERCOT) is the entity in Texas that maintains the set of complex rules that establish the mechanisms by which electricity is bought and sold in the wholesale market. The ERCOT stakeholder process is constantly reviewing and revising the rules.

2. FINDINGS/CURRENT ACTIVITY

Each segment of ERCOT's market has a vote on issues that go before ERCOT through representatives on the Technical Advisory Committee and the Board of Directors. By renewing the City's ERCOT membership, the City will join many other cities throughout Texas to ensure a vote on the decisions that have a bottom-line impact on electricity prices.

3. FINANCIAL IMPACT

Funding in the amount of \$100 will be provided through the General Fund's non-departmental operating budget.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Resolution No. 2009-40, authorizing the City Manager to submit an application and agreement with the Electric Reliability Council of Texas, Inc. (ERCOT) for membership year 2010.

RESOLUTION NO. 2009-40

**A RESOLUTION OF THE CITY OF COPPERAS COVE,
TEXAS AUTHORIZING THE CITY'S MEMBERSHIP IN THE
COMMERCIAL CONSUMER SEGMENT OF THE
ELECTRIC RELIABILITY COUNCIL OF TEXAS FOR 2010.**

WHEREAS, The Electric Reliability Council of Texas (ERCOT) is the entity in Texas charged with overseeing the state's electric grid and making decisions regarding the operation of the state's wholesale and retail electricity market; and

WHEREAS, The decisions made at ERCOT impact the cost and reliability of electric service to the City of Copperas Cove and its residents and businesses; and

WHEREAS, Decisions at ERCOT are made by a vote of the organization's corporate members and by their representatives who are elected by the corporate members; and

WHEREAS, The City of Copperas Cove qualifies to be a corporate member in ERCOT's Commercial Consumer Segment; and

WHEREAS, A corporate membership in ERCOT for 2010 requires a \$100 fee.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

The City of Copperas Cove is authorized to apply for membership in ERCOT's Commercial Consumer Segment for 2010.

PASSED, APPROVED, AND ADOPTED on this 13th day of October 2009 at a regular meeting of the City Council of the City of Copperas Cove, Texas which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney



THE RECORD DATE FOR VOTING IN THE 2010 ERCOT BOARD OF DIRECTORS AND TAC REPRESENTATIVES ELECTIONS IS NOVEMBER 13, 2009!

To All ERCOT Members and ERCOT Region Market Participants¹:

The 2010 ERCOT Board of Directors (Board) and Technical Advisory Committee (TAC) will be final as of December 15, 2009. In accordance with the ERCOT Bylaws, the Record Date for elections to the Board or TAC is November 13, 2009.

All ERCOT Members and/or Market Participants desiring to be Members of ERCOT in 2010 must complete the ERCOT Membership Application and Agreement (Application) and pay the corresponding Annual Membership Fee in order to participate in the upcoming elections. The Application may be filled out electronically and printed.

Annual Membership Fees for a Corporate (voting) Membership are \$2,000 (except for Residential and Commercial Consumer Members whose fees are \$100 per year). There is no charge for an association that qualifies pursuant to the ERCOT Bylaws for Commercial Consumer Membership. Annual Membership Fees for an Associate (non-voting) Membership are \$500 (except for Residential and Commercial Consumer Members whose fees are \$50 per year). There is no charge for an association that qualifies pursuant to the ERCOT Bylaws for Commercial Consumer Membership. Office of Public Utility Counsel (OPUC) and the appointed Residential Consumer TAC Representative(s) shall be eligible to be Corporate Members without the payment of Annual Member Service Fees. Any Member may request that the Member's Annual Member Service Fees be waived for good cause shown. Please note that an Associate Membership does not allow your organization to vote in the election, but allows an employee of your organization to be nominated for the Board and/or an employee or representative of your organization to be nominated for TAC and TAC subcommittees.

Your organization is eligible for Membership if it operates or represents end-use customers in the ERCOT Region and meets the requirements found in the ERCOT Bylaws (Section 3.1). Both the Application and ERCOT Bylaws describe the requirements for each Segment. An Entity may join only one Segment as a Corporate (voting) Member. Affiliated Entities may join other Segments as Associate (non-voting) Members.

For more information or to obtain a copy of the ERCOT Bylaws and Articles of Incorporation, please visit ERCOT's website at <http://www.ercot.com/about/governance/index.html>. Other related information will also be posted for your review. If you do not have access to the website, please contact Tisa Weston at (512) 225-7080 or tweston@ercot.com.

Please consider this notice an invoice for your organization's Annual Membership Fees.

¹ Capitalized terms that are not defined in this Notice shall have the meaning as defined in the ERCOT Bylaws or the ERCOT Protocols.

Wanda Bunting- Financial Services Dir.

From: Weston, Tisa [tweston@ercot.com]
Sent: Wednesday, September 30, 2009 5:16 PM
To: Weston, Tisa
Subject: 2010 ERCOT Membership
Attachments: ERCOT Membership Application and Agreement.doc; Membership Notice.pdf

Ladies and Gentlemen:

If you are responsible for your company's membership with ERCOT, please read the information below.

The record date for 2010 ERCOT Membership (Membership) is Friday, November 13, 2009. The attached ERCOT Membership Application and Agreement (Application) and applicable fee(s) must be received on or before this date if your company intends to participate in Membership elections for Board seats, TAC seats and TAC subcommittee seats. The Application may be filled out electronically and printed.

If you are currently a member of ERCOT, you will not receive an individual renewal invoice for Membership. To renew your Membership, please use the attached Membership Notice (Notice) as an invoice, fill out the Application and submit the applicable fee(s). If you are currently not a member of ERCOT, but wish to be for 2010, please use the attached Notice as an invoice, fill out the Application and submit the applicable fee(s).

ERCOT accepts payment only by check or wire transfer. If you are paying by check, please make the check payable to ERCOT. If you are paying by wire transfer please send an email to tweston@ercot.com for wiring instructions. Send your Application and payment to ERCOT, Attn: Legal Department, 7620 Metro Center Drive, Austin, Texas 78744.

The Thirty-ninth ERCOT Annual Meeting will be held on December 15, 2009. Formal invitations will be sent at a later date.

Sincerely,

Tisa Weston
External Relations Specialist
ERCOT
7620 Metro Center Drive
Austin, Texas 78744
512-225-7080
512-225-7079 Facsimile
tweston@ercot.com



**ELECTRIC RELIABILITY COUNCIL OF TEXAS, INC.
MEMBERSHIP APPLICATION AND AGREEMENT FOR MEMBERSHIP YEAR 2010**

This Membership Application and Agreement (Agreement) is by and between the Electric Reliability Council of Texas, Inc. (ERCOT) and the City of Copperas Cove, Texas (Member), whose address is 507 South Main Street, Copperas Cove, Texas 76522. In consideration of the mutual covenants contained herein, the parties hereby agree that the Member shall become an ERCOT Member and receive the ERCOT Member Services and benefits described herein, subject to the terms and conditions of this Agreement. This Agreement shall be effective as of the date signed by the Member provided that the Member meets all of the qualifications for ERCOT Membership.

Capitalized terms that are not defined in this Agreement shall have the meaning as defined in the ERCOT Bylaws or the ERCOT Protocols.

A. Membership Application Information

1. Name of Entity applying for Membership: City of Copperas Cove, Texas

2. Type of Membership: Check **ONE** type of Membership. *Affiliated Entities as defined in the ERCOT Bylaws may hold only one Corporate Membership.* Entities applying for additional Memberships, such as an Associate Membership, should use a separate Agreement for each Membership. The applicable fees as listed below and entitle Members to services ERCOT provides such as hosting ERCOT meetings, providing Members with necessary information and such other Member Services as may from time to time be offered. Please note that any Member may request that the Member's Annual Member Service Fees be waived for good cause shown.
 - Corporate.** Voting. \$2,000/year (except Residential and Commercial Consumer Members fees are \$100/year, and there is no charge for an association that qualifies pursuant to the ERCOT Bylaws for Commercial Consumer Membership). Corporate Membership includes the right to vote on matters submitted to the general membership such as election of Board Directors, election of TAC Representatives and TAC subcommittees thereof and amendments to the Articles of Incorporation and the ERCOT Bylaws. Residential Consumer Members do not elect Board Directors.

 - Associate.** Non-voting. \$500/year (except Residential and Commercial Consumer Members fees are \$50/year). Associate Membership includes no voting rights. However, an Associate Member may be elected by Corporate Members to serve as a voting member of the Board, TAC or a TAC subcommittee thereof.

 - Adjunct.** Non-voting. \$500/year. Entities not meeting the Segment requirements for Membership may join as Adjunct Members upon Board approval. Adjunct Membership does not include voting rights or the right to be elected to the Board, TAC or a TAC subcommittee thereof.

3. The Applicable Annual Member Services Fee must accompany this Agreement and be delivered to ERCOT by the Record Date in order for the Member to participate in the elections for the Membership Year. Please make checks payable to ERCOT and mail to ERCOT, Attention: Legal Department, 7620 Metro Center Drive, Austin, Texas 78744. Please send an email to mpappl@ercot.com for wire instructions.

4. Segment Participation: (Check **ONE** Segment designation.)

Consumer. Any organization or agency representing the interests of end-users of electricity in the ERCOT Region.

Check **ONE** Subsegment designation:

- Residential Consumer**
 Small Commercial Consumer (Peak demand of 1000 KW or less)
 Large Commercial Consumer (Peak demand greater than 1000 KW)
 Industrial Consumer (Average monthly demand greater than 1 megawatt and engaged in an industrial process)

Cooperative. An Entity operating in the ERCOT Region that is: (i) a corporation organized under Chapter 161 of the Texas Utilities Code or a predecessor statute to Chapter 161 and operating under that chapter; (ii) a corporation organized as an electric cooperative in a state other than Texas that has obtained a certificate of authority to conduct affairs in the State of Texas; (iii) a cooperative association organized under Tex.Rev.Civ.Stat. 1396-50.01 or a predecessor to that statute and operating under that statute; or (iv) a River Authority as defined in Tex. Water Code §30.003.

Independent Generator. Any Entity that is not a Transmission and Distribution Entity (T&D Entity) or an Affiliate of a T&D Entity and (i) owns or controls generation of at least 10 MW in the ERCOT Region; or (ii) is preparing to operate and control generation of at least 10 MW in the ERCOT Region, and has approval of the appropriate governmental authority, has any necessary real property rights, has given the connecting transmission provider written authorization to proceed with construction and has provided security to the connecting transmission provider.

Independent Power Marketer. Any Entity that is not a T&D Entity or an Affiliate of a T&D Entity and is registered at the Public Utility Commission of Texas (PUCT) as a Power Marketer to serve in the ERCOT Region.

Independent REP. Any Entity that is certified by the PUCT to serve in the ERCOT Region as a Retail Electric Provider (REP) under PURA §39.352 and that is not an Affiliate of a T&D Entity operating in the ERCOT Region.

Aggregators may register to participate in this Segment if unable to qualify in any other Segment.

Investor Owned Utility. (i) An investor-held, for-profit “electric utility” as defined in PURA §31.002(6) that (a) operates within the ERCOT Region, (b) owns 345 KV interconnected transmission facilities in the ERCOT Region, (c) owns more than 500 pole miles of transmission facilities in the ERCOT Region, or (d) is an Affiliate of an Entity described in (a), (b) or (c); or (ii) a public utility holding company of any such electric utility.

Municipal. An Entity operating in the ERCOT Region that owns or controls transmission or distribution facilities, owns or controls dispatchable generating facilities, or provides retail electric service and is either: (i) a municipally owned utility as defined in PURA §11.003 or (ii) a River Authority as defined in Tex. Water Code §30.003.

5. Identify your designated representative for required notices to ERCOT Members and for participation in meetings of the Corporate Members:

Name: Wanda Bunting
Title: Director of Financial Services
Address: 507 South Main Street
City, State, Zip: Copperas Cove, Texas 76522
Phone: 254-547-4221
Fax: 254-547-2800
Email: wbunting@ci.copperas-cove.tx.us

6. List any other ERCOT Memberships held by the Member or any Affiliates (attach extra pages if necessary):

(a) Entity name: _____
Segment: _____

(b) Entity name: _____
Segment: _____

(c) Entity name: _____
Segment: _____

B. Membership Agreement

1. **Membership.** Membership in ERCOT is open to any Entity that meets any of the Segment definitions set forth in the Bylaws. Members must be an organization that either operates in the ERCOT Region or represents consumers within the ERCOT Region. Members may join as a Corporate, Associate or Adjunct Member subject to the criteria set forth in the ERCOT Bylaws. Members must apply for Membership through an authorized officer or agent.

2. **Fees.** Annual Member Services Fees are described in the ERCOT Bylaws and may be changed through the procedure set forth therein. Any change in fees shall automatically become effective as to all ERCOT Members without the necessity of amending this Agreement. All Memberships are year to year and must be renewed annually. Annual Member Services Fee renewals will be billed to the Member and shall be due by the record date for the annual membership meeting. Membership fees may not be prorated. This Agreement shall renew in yearly increments upon ERCOT's receipt of the following (1) Member's Renewal Application and (2) Member's applicable Annual Member Services Fee. Any Member may request that the Member's Annual Member Service Fees be waived for good cause shown.

3. **Application for Membership.** Members will submit the following items in order to apply for Membership: (i) payment of the Annual Member Services Fee and (ii) a signed copy of this Agreement. Upon approval, ERCOT will promptly notify Member Applicant of the same.

4. **Change of Designated Representative.** An ERCOT Member may change its representative at any time by written request (signed by a duly authorized representative of the ERCOT Member) submitted to the ERCOT Legal Department.

5. **Suspension and Expulsion.** All ERCOT Members shall abide by the ERCOT Bylaws, as they may be amended from time to time, and any other rule or regulation duly adopted by the Board of Directors. Any ERCOT Member, who willfully violates any provision of this Agreement, the ERCOT Bylaws, or any other rule or regulation duly adopted by the Board of Directors, may be reprimanded, suspended, and/or expelled in accordance with procedures adopted by the Board of Directors or set forth in the ERCOT Bylaws. Such action will affect all persons deriving Membership privileges through such ERCOT Member.

6. **Amendment.** This Agreement may be amended, modified, superseded, canceled, renewed, or extended and the terms and conditions hereof may be waived only by a written instrument executed by both parties hereto or, in the case of a waiver, by the party waiving compliance.

7. **Governing Law.** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Texas that apply to contracts executed in and performed entirely within the State of Texas, without reference to any rules of conflict of laws. Parties consent to the exclusive jurisdiction of Texas.

IN WITNESS WHEREOF, the Member certifies that (i) the Member meets the requirements for ERCOT Membership in the Segment designated herein; (ii) all information provided herein is true and correct to the best of the Member's knowledge; and (iii) through its authorized representative the Member agrees to be bound by the terms of this Agreement, the ERCOT Bylaws and any other requirements duly adopted by the Board of Directors.

By: _____ Date: _____

Printed Name: Andrea Gardner

Title: City Manager

1984 ——— 25 Years ——— 2009

Mr. Brewster's Direct Line: (512) 322-5831
Email: cbrewster@lglawfirm.com
Fax: (512) 472-0532

MEMORANDUM

TO: Current City Members of ERCOT

FROM: Chris Brewster

DATE: October 1, 2009

RE: ERCOT Membership Renewal for 2010

Attached to this memorandum is the Electric Reliability Council of Texas's ("ERCOT's") membership renewal form for the 2010 membership year. **We recommend that your city renew its current ERCOT membership.** Renewal of your ERCOT membership is a straightforward and cost-effective way for your city to influence electric policy in Texas. The membership fee is \$100 per year.

As you know, ERCOT is the entity in Texas that maintains the set of complex rules that establish the mechanisms by which electricity is bought and sold in the wholesale market. The ERCOT stakeholder process is constantly reviewing and revising these rules, known as the ERCOT protocols. Most of the issues addressed at ERCOT are addressed nowhere else.

Consumers — like cities and other political subdivisions — can have a voice in ERCOT's decision making process. Each segment of the ERCOT market has a vote on issues before ERCOT, through its representatives on the Technical Advisory Committee ("TAC") and the Board of Directors.

TAC and the Board are the bodies responsible for making the most important decisions about the detailed workings of the ERCOT market. These decisions can have bottom-line impacts on electricity prices. In 2009, cities again successfully elected two city representatives to TAC and one Director to ERCOT's Board of Directors. If ERCOT member cities renew their membership for 2010, we stand to continue that strong presence in the coming year. A number of critical issues will come before ERCOT in 2010, perhaps most importantly issues relating to the stalled transition to a nodal wholesale market. That transition is expected to occur in late 2010.

Thanks to your interest and responsiveness, cities have had remarkable success in expanding their ERCOT presence in the past three years. A large number of cities and other political subdivisions joined ERCOT in 2009, including the following:

ERCOT Membership Renewal for 2010

October 1, 2009

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Abilene	Farmers Branch	Plano
Addison	Flower Mound	Pleasanton
Alice	Forest Hill	Point Comfort
Allen	Frisco	Port Aransas
Aquilla Water Supply	Gainesville	Port Lavaca
District	George West	Portland
Aransas County MUD No. 1	Grand Prairie	Pottsboro
Argyle	Grapevine	Prosper
Arlington	Hamilton	Richland Hills
Bedford	Harker Heights	Rio Grande City
Bellmead	Harlingen	River Oaks
Belton	Highland Park	Roanoke
Benbrook	Ingleside	Robinson
Big Spring	Irving	Rockport
Brownwood	Johnson County SUD	Rowlett
Caddo Mills	Justin	San Angelo
Canton	Keller	Sherman
Carrizo Springs	Kennedale	Snyder
Carrollton	Killeen	South Padre Island
Cedar Hill	Kingsville	Springtown
Celina	La Feria	Sugar Land
Charlotte	Laguna Vista	Sulphur Springs
Cisco	Lewisville	Sweetwater
Cleburne	Little Elm	Texas City
Clyde	Lorena	The Colony
Colleyville	Los Fresnos	Tyler
Colorado City	Mansfield	University Park
Comanche	McAllen	Victoria
Commerce	McKinney	Waco
Copperas Cove	Mercedes	Watauga
Corinth	Mesquite	Waxahachie
Corpus Christi	Midland	West Central Texas MUD
Crockett	Midlothian	Wharton
Dallas	Mission	White Settlement
Decatur	Missouri City	Whitney
Dilley	Murphy	Wichita Falls
Duncanville	North Richland Hills	Woodsboro
Early	Odessa	Woodway
Eastland	Ovilla	Wylie
Eules	Paris	

In order to vote for candidates for the 2010 Technical Advisory Committee and the Board of Directors, you must become a corporate member of ERCOT by November 13, 2009.

ERCOT Membership Renewal for 2010

October 1, 2009

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In completing the attached form, please note the following:

- Only corporate members may vote in ERCOT matters. In response to Question No. 2 on the form, we recommend that cities renew as corporate, rather than associate, members.
- For corporate members in the Small or Large Commercial Consumer Segment, the renewal fee is \$100. The form designates how the payment is to be made.
- Question No. 4 asks that you designate the segment in which you are renewing. Cities qualify for membership in the Consumer segment, and within that segment must choose either the Small or Large Commercial Consumer Sub-segments. **If you do not know if your city is a Small or Large Commercial Consumer please call me (Chris Brewster) at 512-322-5831 (or email: cbrewster@lglawfirm.com), and I can help you with this information.**
- In response to Question No. 5, please designate as your authorized representative an employee of your city that can receive notices from ERCOT. ERCOT contacts its members very rarely; this person will not be inundated with emails. During the coming year, please feel free to forward anything you receive from ERCOT to me at the email address above.
- There is no need to answer Question No. 6, as it is not relevant to cities' memberships in ERCOT.
- Item 3 on the form states the address at which to mail the form to ERCOT, but this can also be done by email (mpappl@ercot.com) or fax (512-225-7079). Please note that if you submit your application via email or fax, you must still send the \$100 renewal fee to ERCOT by mail or wire. **After you have sent your application to ERCOT, please forward a copy of your application to us at my email address or fax number shown above.** This will help us track pending applications, and will allow us to follow up with ERCOT if issues arise.

Please feel free to call or email us if you have any questions in completing the form or about ERCOT in general.

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. G-12

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution amending the Procurement Card (P-Card) Policy for the City of Copperas Cove

1. BACKGROUND/HISTORY

The Procurement Card (P-Card) Policy was originally implemented in 2006. The policy pilot program implementation provided P-Card privileges to primarily Directors. The policy was expanded in November 2008 to additional City personnel. The P-Card policy has proven to be effective over the past three years.

2. FINDINGS/CURRENT ACTIVITY

In an effort to improve efficiency and productivity of City staff, the City Manager expanded the program in 2008 after City Council approved the P-Card Policy. In the past year, City staff has identified a few minor recommended updates to the existing P-Card policy. The following changes to the P-Card policy are included in the attachment and are being recommended.

- 1) Reporting a lost or stolen card to both the Program Administrator and JP Morgan Chase.
- 2) Authorizing Director level cardholders to give permission for another employee to use the card assigned for departmental purchase needs.
- 3) Updating the billing cycle ending day to the fifth day of each month.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Resolution No. 2009-44, amending the Procurement Card Policy (P-Card) of the City of Copperas Cove.

RESOLUTION NO. 2009-44

A RESOLUTION AMENDING THE PROCUREMENT CARD (P-CARD) POLICY FOR THE CITY OF COPPERAS COVE, TEXAS.

WHEREAS, Chapter 252 of the Texas Local Government Code, known as the “Purchasing and Contracting Authority of Municipalities,” requires the City to follow specific state laws regarding the procurement of goods and services; and

WHEREAS, The Purchasing Policy complies with the requirements established in Chapter 252 of the Texas Local Government Code; and

WHEREAS, The attached Purchasing Policy sets procedures and authorizes approval limits relating to the purchase of goods and services while in compliance with the Texas Local Government Code; and

WHEREAS, The Procurement Card (P-Card) Policy complies with Purchasing Policy for the City of Copperas Cove.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

Section 1.

That the City of Copperas Cove has complied with the requirements of Chapter 252 of the Texas Local Government Code, and the Purchasing Policy attached hereto as “Exhibit A,” is hereby amended as the Procurement Card (P-Card) Policy of the City effective October 13, 2009.

PASSED, APPROVED, AND ADOPTED on this 13th day of October, 2009 at a regular meeting of the City Council of the City of Copperas Cove, Texas which meeting was held in compliance with the Open Meetings Act, *Tex. Gov’t Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney



PROCUREMENT CARD PROGRAM

POLICIES AND PROCEDURES

Approved by:

_____ Andrea Gardner City Manager	_____ Date
---	---------------

_____ Wanda Bunting Director of Financial Services	_____ Date
--	---------------

_____ Tracy Molnes Purchasing Officer / Program Administrator	_____ Date
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CITY OF COPPERAS COVE
PROCUREMENT CARD (P-CARD) PROGRAM

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SECTION I - OVERVIEW

Welcome to the City of Copperas Cove's Procurement Card (P-card) Program. The purpose of the Procurement Card Program is to provide the City with an efficient and controllable method of making small dollar commodity, service, and travel purchases for the benefit of the City. The City will issue cards via JP Morgan Chase Bank. The card will be primarily used in place of petty cash, small regular purchase orders, blanket purchase orders (where sales are made over-the-counter), and emergency purchase orders. The card policy serves as a supplement to the procurement process and is **not** intended to replace current procurement policies and procedures.

A. Benefits

Users will be able to obtain goods and services faster and easier than ever before. Paperwork and processing time for Accounts Payable and user departments will be sharply reduced. These efficiencies will allow everyone involved to be more effective and focus on the value-added aspects of their jobs.

*Purchases made on the card will be for City business only. The card is **not** a personal line of credit. When in doubt as to whether a purchase is allowable under City policy, the Cardholder should either contact the program administrator before making the purchase, or make payment personally and seek reimbursement from the City afterward. Any out-of-pocket purchase made without authorization is subject to the Finance Director's approval.*

B. Administration

The Program's Administrator is the Purchasing Officer for the City of Copperas Cove.

C. Controls

The P-card Program uses internal management controls, as well as features and reports from JP Morgan Chase's Smart Data Online system to manage and audit the process to ensure that procedures are followed. Several reports are available to the City for auditing and monitoring purposes.

Each card has a single transaction limit and monthly limit. If a user exceeds the limit, the transaction will be rejected when the merchant attempts to process it.

D. Areas of Responsibility

Director (of a Functional Area) – A Director is over one or multiple Departments. "Director" level for this policy includes: City Manager, Police Chief, Fire Chief, Director of Financial Services, Director of Public Works, Director of Human Resources, Director of Community Services, City Secretary, Project Director/City Engineer, Director of Development Services.

Department Head – Over one or multiple divisions and report to the Functional Area Director. "Department Head" level for this policy includes: Director of Information Systems, Court Supervisor, Utilities Supervisor, Solid Waste

Superintendent, Library Director, Golf Course General Manager, Assistant Director of Public Works, Water Distribution Superintendent, Sewer Collection Superintendent, Chief Building Official.

D. Transaction Limits

Cardholder Class	Per Transaction	Per Month
Elected Officials		
Mayor/City Council (Card issued to City Secretary)	\$2,999	\$10,000
Management		
City Manager/Directors	\$2,999	\$ 5,000
Directors / Emergency Purchases		\$25,000
Department Heads	\$1,499	\$5,000
Other Supervisory / Approved Personnel	\$1,000	\$3,000

After limit is exceeded, employees must utilize the regular purchase order process or a Director may petition the City Manager for a temporary increase in transaction limits.

SECTION II – ELIGIBILITY AND GUIDELINES

A. P-card Eligibility

The City Manager will recommend an employee whose position justifies, in cost savings and efficiency within their respective departments/division, the issuance of a P-card.

Employees on probation and temporary employees are not eligible, unless approved by the City Manager.

The following criteria will be considered when assigning a P-card.

- Will the employee’s use of the P-card enhance productivity?
- Will the employee’s use of the P-card reduce paperwork?
- Will the employee utilize the P-card regularly for the purchasing of authorized (budgeted) goods and services?

B. Acceptable P-card Uses

P-card use is primarily intended for low-value supplies and services. Examples of the type of purchases the P-card should be used for include:

- Any transaction that does not exceed \$2,999, or the Cardholder’s transaction limit, whichever is less.
- Over-the-counter type retail purchases (ex: Wal-Mart, Office Depot, Office Max, HEB, Home Depot, etc.).

- Petty cash purchases.
- Hotel reservations.
- Registration for seminars.

Note: All other purchases over \$2,999 are to be made using the standard purchase order requisition process.

C. Restrictions

- Use of this P-card is restricted to authorized employees whose authority is obtained via the Finance Department’s P-card training program.
- The P-card is for official City business only and may not be used for personal purchases.
- P-card purchases are **not to be split** into two (2) or more smaller purchases **or combined** with other P-cards to circumvent the established purchasing limits and policy.
- The P-card **shall not** be used for:
 1. Personal use.
 2. Cash advances.
 3. Cash refunds. Merchandise returns or other adjustments must be applied back to the same card.
 4. Purchases exceeding the assigned dollar limit.
 5. Capital outlay items. (unless prior approval from City Manager or Assistant City Manager)
 6. Bars, taverns, nightclubs, cocktail lounges, alcoholic beverage package stores, beer, wine, and liquor.
 7. Purchases from any source in which the purchaser has a direct or indirect financial interest.
 8. Travel meals (these include meals that will be reimbursed per the City’s per-diem rates, via the submittal of an Expense Report).
 9. Fuel. (Except for rental cars)

D. Consequences for Failure to Comply with Program Guidelines

- Temporary/permanent revocation of the P-card. (“Three strikes within a two year period and you’re out”. Your card will be taken for six (6) months and returned under a six (6) month probation period. Any violation within the six (6) month probationary period will result in permanent revocation of the card.)
- Disciplinary measures that may include termination and legal action.

SECTION III – OBTAINING A P-CARD

- The Director/Department Head requests a procurement card and meets with the Program Administrator to determine appropriate transaction limits.
- Employee submits a completed signed Procurement Card Application form to the Program Administrator.
- The Card Administrator will forward the Procurement Card Application to appropriate parties for approval for each card requested by the Department.
- The Card Administrator will coordinate with JP Morgan Chase for P-card issuance.

- The card(s) will be sent to the Card Administrator who will then coordinate with Director/Department Head for training.
- After signing the Cardholder's Agreement and completion of the training, the employees will then be authorized to use the P-card.
- To change cardholder's limits a Request to change cardholder limits must be submitted to the City Manager.
- The card will have the cardholders name, department name and account number embossed on it.

SECTION IV – DUTIES AND RESPONSIBILITIES

A. Cardholder's Duties And Responsibilities

- Responsible for immediately reporting any fraudulent use or misapplication of the P-card to the Program Administrator. Misuse of the P-card could lead to revocation of the card or other disciplinary actions, and the Cardholder will be required to reimburse the City for any unauthorized transactions;
- Each Cardholder must acknowledge receipt of the purchasing card, understand the rules of usage, and sign the user agreement;
- Immediately investigate any disputed charges and invoke the disputed charge procedures when necessary;
- If a card is lost or stolen, the cardholder must immediately notify the Program Administrator ~~or and~~ JP Morgan Chase;
- Accountable and responsible for their P-card;
- The Cardholder must use only his/her assigned card. Cards must not be loaned to another employee for his/her use; ~~except unless director level c~~Cardholders is aware and has given his/her permission to secure goods or services for departmental needs.
- Accountable and responsible for adherence to the established limits set for their P-cards;
- Responsible to ensure that their purchases are properly funded;
- Responsible for reconciling the transactions made, preserving the receipts, and forwarding the receipts with the card's cycle statement to the Finance Department following the monthly review period;
- The Cardholder is required to insure that all goods and services purchased with the card have been received, credits received for returned merchandise, and that duplicate billings are not approved;

The P-card is to be used for City business only. **No Personal Use!** Personal purchases will be considered misappropriation of municipal funds, which constitutes a criminal offense and will be referred to the City Manager.

B. Director's/Department Head's Duties and Responsibilities

- Serve as the "Approver" for each direct report and assign an approver for those non-direct report employees in the department. The "Approver" is a supervisory level employee responsible for approving the Cardholder's usage of the purchasing card. The Approver is required to perform a monthly review of the transactions made by his/her Cardholders.

- Responsible to ensure compliance with the City's P-card Program Guidelines.
- Responsible to ensure that only authorized employees utilize the Department's P-card.
- Responsible, in conjunction with the Program Administrator, to determine the single purchase limit amount.
- Upon resignation or termination of employment of a Cardholder, the supervising Department Head shall notify the Program Administrator immediately, and the card shall be turned in to the Program Administrator.
- Responsible for notifying the Program Administrator if a cardholder changes department/divisions by promotion or transfer.

C. Program Administrator's Duties and Responsibilities

- Maintain a listing of all Authorized Users by Department as well as the associated files.
- Participate in program review and enhancements.
- Coordinate implementation of the P-Card Program throughout the City including cardholders training for employees.
- Authorized signer to approve new accounts, new hierarchy data, or change requests, and act as a liaison between JP Morgan Chase and the Cardholder.
- Responsible for notifying Department Head/Division Director to resolve any problems if the Department's paperwork is not timely processed.
- Conduct random reviews of Departments' Statements of Account to identify purchasing trends that may indicate split P-card purchases intended to circumvent established limits.
- Conduct analyses of purchasing to identify the need to establish annual pricing agreements for repetitively obtained goods or services.
- Provide administrative assistance to the Departments.
 1. Provide copies of the P-card Guidelines to the Director/Department Head and Cardholders.
 2. Provide each Cardholder with a Sales Tax Exemption Form as needed.
 3. Process requests for new cards, changes, and deletions.
 4. Answer questions about the P-card Program and the procedures and policies of JP Morgan Chase.
 5. Assist Departments (as a final step) in resolving billing disputes. **Note:** All questioned items must be communicated in writing within fifteen (15) days of the cycle date when the item originally posted.
 6. Assist Departments if cards are lost or stolen.
 7. Assist Departments in case of fraudulent use of the card.

SECTION V – MAKING A PURCHASE

When making a purchase via the P-card, the cardholder is to:

- Obtain the best possible price; many vendors offer government discounts – **remember, the City is exempt from sales tax.** If items/services needed require bids, attach informal quote summary sheet to the Procurement Card Use Log printed from the City computer.
- Determine what needs to be purchased and present the P-card to the vendor. For mail, Internet, or phone orders, provide your card number, as requested. Verify that all Internet purchases are done on a secure website.

- Verify the charges (and that tax is not charged) and sign the receipt. **If the receipt does not identify what each amount is for, write it on the receipt.** Be specific – auditors must be able to identify what was purchased. Stock numbers must be clarified.
- All purchase-related documents (i.e., original receipts, sales slips, etc.) must be retained by the Department for reconciliation and turned into the Finance Department.
- If an order is placed by phone, you may not get a receipt – that is okay. Note on the Procurement Card Use Log that the order was placed by phone or mail. Once the receipt or invoice is received forward it to the Finance Department, with a memo explaining that it was an order placed over the phone. If an Internet order is placed make sure to print the screen with the total of the purchase and attach to the log. Once the item is received forward the invoice to the Finance Department with a memo explaining it was purchased over the Internet.
- Have supplier ship according to terms – F.O.B. Destination, which means the vendor pays the freight and they are responsible for ensuring the purchased product(s) are delivered to the City, even though shipping and handling charges may be itemized and charged to the P-card.
- When telephone orders are placed, the Merchants must be provided with complete shipping instructions including address (Department location), Department name, and user name. The Merchant must also be instructed to include in the delivery package a sales receipt, invoice, and/or the charge slip.
- All vendors must have a vendor number. If the vendor does not have a vendor number one must be set-up prior to making the purchase. Please contact the Finance Department to have a vendor set-up.

Sales Tax

As a tax-exempt government agency, the City of Copperas Cove does not pay sales tax. The card will have the State of Texas' logo printed on the front. Cardholders will be provided a copy of the City's tax exemption certificate. Cardholders are then responsible for insuring that the merchant does not include sales tax in the transaction. If tax is included, the Cardholder may be responsible for reimbursing the tax amount to the City. However, sales tax charges at restaurants are difficult to have removed, and will be paid by the City without penalty to the Cardholder.

SECTION VI – RECONCILIATION

The Cardholder's billing cycle ends on the **fifth last** day of each month and a statement is ready for review typically on the **first-fifth** calendar day of the month (varies slightly depending on the month). Upon completion of the cycle, the Cardholder and Approver will be required to complete a series of steps.

The following are steps to reconcile the Procurement Card Transactions.

1. The Cardholder receives an email advising that the statement is ready for "Review". The five-day review and approval process begins the day the email is sent.
2. The Cardholder goes to the Smart Data website (<http://sdol.jporganchase.com>), enters the appropriate login and password, and accesses the card statement.

3. Select the just completed month's statement and click on the VIEW STATEMENT button.
4. Reconcile all transactions, enter the correct general ledger account number, and a short, but detailed description to the procurement card log.
5. Print a copy of your statement (expense report).
6. The Cardholder now staples the credit card receipts to the statement (expense report), signs the expense report, and submits it to the Cardholder's Approver.
7. The Approver signs off on the statement and forwards the "Approved" statement (expense report) and receipts to the Program Administrator.

NOTE: It should be noted that payment to JP Morgan Chase will be accomplished in accordance with its expressed deadlines regardless of whether reconciled reports have been received from the Department.

Repeated failure by either the Cardholder or Approver to properly reconcile all transactions and Review statements in a timely manner may result in revocation of Cardholder privileges and possible disciplinary action.

There may be an occasion when a department will purchase an item for another department (example: Information Systems purchases a printer for Solid Waste). The only time this is acceptable is when the purchasing department (Information Systems) has a memo from the department head of the receiving department (Solid Waste) authorizing the purchase.

SECTION VII – RESOLUTION OF BILLING PROBLEMS

- The Cardholder is responsible for settling any disputes, clearing erroneous charges, and requesting credit for returned merchandise directly with the Merchant.
- The Cardholder is responsible for follow-up with the Merchant on any erroneous charges, disputed items, or returns, and to ensure that the proper credit is given on subsequent statements.
- Most billing problems can be resolved promptly in the above manner. If the Department, however, is not able to reach an agreement with the Merchant, the Program Administrator will assist in resolving the dispute.

SECTION VIII – DISPUTED CLAIMS

- In the case of a disputed charge, cardholder should first contact the supplier. Most issues can be resolved between the cardholder and the supplier. If an agreement cannot be reached with the supplier, the next step is to contact the Program Administrator.
- All questioned items must be communicated to JP Morgan Chase within 60 days of the billing cycle date.

SECTION IX – LOST OR STOLEN CARDS

- Report any lost or stolen cards immediately to the Program Administrator, who will contact JP Morgan Chase. Bank representatives are available 24-hours per day at 1-800-890-0669. JP Morgan Chase will immediately cancel the card and forward a replacement card within seven (7) to ten (10) business days. **(Tell the representative the call is regarding a procurement card. Always obtain the name of the JP Morgan Chase representative to whom you reported the lost or stolen card.)**
- Failure by the Cardholder to report a lost or stolen card in a timely manner (and the card is subsequently used) will result in financial liability to the City. This liability will be charged to the Using Department's budget.

SECTION X – CANCELLATION

- In the event a Department no longer wishes to participate in the Procurement Card Program, the Card(s) must be turned in to the Program Administrator at which time the Cardholders(s) account will be closed.
- Cardholders' privileges may be canceled at any time. Cards may be revoked for misuse or non-compliance with P-card Program Guidelines

City of Copperas Cove City Council Agenda Item Report

October 13, 2009

Agenda Item No. G-13

Contact – Michael Mundell, Solid Waste Superintendent, 547-4242
mmundell@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the purchase of an automated side load garbage truck.

1. BACKGROUND/HISTORY

The Solid Waste residential collection division has four side loaders to collect the residential trash of over 10,300 customers. Two of the vehicles are over seven years old and in need of replacement, both have had major transmission repairs during fiscal year 08/09. The funding for the purchase of the vehicle was discussed at the June 15-16, 2009 City Council Retreat and the August 3, 2009 City Council workshop. In August 2009 the Council approved the 2009 Tax Note issuance which included the purchase of a new automated side loader garbage truck.

2. FINDINGS/CURRENT ACTIVITY

Quotes have been obtained from several vendors from the Houston Galveston Council of Governments (H-GAC) and the BuyBoard. Of the quotes for the automated side loader staff's recommendation is the 20 cubic yard Bridgeport Ranger mounted on a 2008 Sterling chassis.

3. FINANCIAL IMPACT

The vehicle will be purchased utilizing the 2009 Tax Note issuance from account number 81-4430-9500-8400. The total cost will be \$142,500 resulting in savings that will be used for other solid waste related tax note funded items or to pay off tax note debt.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends City Council approve the purchase of a Bridgeport side loader mounted on a Sterling chassis in the amount of \$142,500.

TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE

BUYBOARD

PRODUCT PRICING BASED ON CONTRACT

Customer: City of Coppers Cove

Product Description: Sterling SA

A: Base Price in Bid/Proposal Number: **281-07** \$ 37,989.00

B: Published Options (Itemize each item below)

<u>Cummins ISC 300</u>	\$ 9,482.00	<u>Air Horn</u>	\$ 92.00
<u>Allison 3000 RDS</u>	\$ 13,050.00	<u>Aero Mirror RH & LH Remote</u>	\$ 738.00
<u>Vertical Exhaust</u>	\$ 679.00	<u>Power Window</u>	\$ 271.00
<u>Battery Shut-off</u>	\$ 163.00	<u>Air Cond</u>	\$ 1,268.00
<u>23 K Rear Axle</u>	\$ 773.00	<u>Air Driver Seat</u>	\$ 382.00
<u>Air Dryer</u>	\$ 460.00	<u>Air Pass Seat</u>	\$ 382.00
<u>HD Frame</u>	\$ 878.00	<u>Tilt Steering Wheel</u>	\$ 293.00
<u>Et Tow Hooks</u>	\$ 144.00	<u>AM/FM/CD Radio</u>	\$ 451.00
<u>11R22.5 Et and Rear Tires</u>	\$ 1,062.00		\$ -
<u>Air cab Mount</u>	\$ 495.00		\$ -

Subtotal Column 1: \$ 27,186.00 Subtotal Column 2: \$ 3,877.00

Published Options added to Base Price (Subtotal of "Col 1" + "Col 2") \$ 31,063.00

C: Subtotal of A + B => \$ 69,052.00

D: Body _____ %

<u>Fontaine Mod</u>	\$ 6,500.00		\$ -
<u>Bridgeport Body</u>	\$ 75,115.00		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -

Subtotal Column 1: \$ 81,615.00 Subtotal Column 2: \$ -

Body \$ 81,615.00

E: Contract Pride Adjustment {If any, explain here} 10 % Option disc plus demo disc \$ - \$ (8,567.00)

F: Total of C + D + E {Not including Buy Board Fee} => \$ 142,100.00

G: Quantity Ordered {Units x F} => # of Units 1 \$ 142,100.00

H: BUYBOARD Fee {From Fee Schedules, Table: _____ => @ _____ %} \$ 400.00

I: Non-Equipment Charges & Credits (ie: Ext. Warranty, Trade-In, Cost of Factory trips, etc.)

	\$ -
	\$ -

Subtotal of Non-Equipment Charges \$ -

J: TOTAL PURCHASE PRICE INCLUDING {G + H + I} => \$ 142,500.00

Grande Truck Center
PO Box 201210
San Antonio, Texas 78220

Rocky Shoffstall
PH 210-666-7112
FX 210-666-7216
8§~2~72 X112

Asl Body

H-GAC

The following details shall be provided with any H-GAC purchase order (Fax Purchase Order to (713) 993-4548)

H-GAC Contractor:	<u>McNeilus Truck & Manufacturing</u>	Prepared By:	<u>Mike Tutt</u>
[Address P.O. to:]	<u>p_0_9qx_4_58</u>	Vendor Phone:	<u>(972) 225-2313</u>
	<u>Hutchins, Texas 75141</u>	Vendor Fax:	<u>(972) 225-7077</u>
		Mobile Phone:	<u>(713) 208-4137</u>
		Date Prepared	<u>August 21, 2009</u>
Government Agency:	<u>City of Copperas Cove</u>	Gov. Agency	<u>City of Copperas Cove</u>
[Ship to:]	<u>2605 South FM 116</u>	(Bill to:)	<u>PO Drawer 1449</u>
	<u>Copperas Cove, Texas 76522</u>		<u>Copperas Cove, Texas 76522</u>
Contacts Name:	<u>Michael Mundell</u>	Gov. Agn. Phone No:	<u>254-547-4221</u>
Product Description:	<u>22 Yard Automated Refuse body model 2247</u>		G. A. Fax No: <u>254-547-4301</u>

I: H-GAC Contract	<u>LRCOS-08</u>	Price List:	<u>ItemCF02</u>	Base Price:	\$ <u>74,445.00</u>
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II: Base Bid Options (Itemize Below)

* <u>In cab fire extinguisher</u>	\$ <u>86.00</u>	* <u>Peterson Smart Lites</u>	\$ <u>671.00</u>
* <u>Triangle safety kit</u>	\$ <u>57.00</u>	* <u>Camera assist light</u>	\$ <u>402.00</u>
* <u>X wear on shoes and tracks</u>	\$ <u>655.00</u>	* <u>Streetside body mounted fire ext.</u>	\$ <u>430.00</u>
* <u>Third Eye 2 camera system</u>	\$ <u>3,551.00</u>	*	\$ <u>-</u>
* <u>Outside controls</u>	\$ <u>1,490.00</u>	*	\$ <u>-</u>
* <u>Pack Assist panel</u>	\$ <u>2,809.00</u>	*	\$ <u>-</u>
* <u>Arm work light</u>	\$ <u>229.00</u>	**	\$ <u>-</u>
* <u>Fender mounted trap lights</u>	\$ <u>229.00</u>	*	\$ <u>-</u>
Subtotal	\$ <u>9,106.00</u>	Subtotal	\$ <u>1,503.00</u>

Contract List Price Total	\$ <u>10,609.00</u>
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III: Subtotal of I + II	=>	H-GAC Base Contract Price:	\$ <u>85,054.00</u>
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IV: <u>Non-Published Options</u>	(Itemize below)	NON-PUBLISHED =	<u>0.96%</u>
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* <u>Freight to Copperas Cove</u>	\$ <u>2,201.00</u>	** <u>Discount</u>	\$ <u>(1,382.00)</u>
*	\$ <u>-</u>	**	\$ <u>-</u>
*	\$ <u>-</u>	**	\$ <u>-</u>
*	\$ <u>-</u>	*	\$ <u>-</u>
*	\$ <u>-</u>	*	\$ <u>-</u>
Subtotal	\$ <u>2,201.00</u>	Subtotal	\$ <u>(1,382.00)</u>

V Unpublished Options added to Contract Price (Subtotal of Co. 1 & Col 2)	\$ <u>819.00</u>
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VI Total N+VI	\$ <u>85,873.00</u>
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VII Quantity Ordered Units:	<u>1</u>	x "E"	\$ <u>85,873.00</u>
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VIII Trade-in or other Credit(s)	\$ <u>-</u>
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X TOTAL PURCHASE PRICE INCLUDING VII + VIII + IX	\$ <u>85,873.00</u>
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ASL Chassis

TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE BuyBoard

End User: **City of Copperas Cove** Date Prepared: **8/21/2009**

Product Description: **2010 Autocar ACX42 suitable for an automated side loader low cab forward**

A: Base Price in Bid/Proposal Number: 281-07		Series: 3		\$ 82,993.00
B: Options:				
DESCRIPTION	AMOUNT	DESCRIPTION	AMOUNT	
Cummins ISC 300Hp 860 torque	\$1,925.00	Aluminum frame crossmembers	\$ 376.00	
Adapter for front PTO	\$ 678.00	Huckspin frame fasteners	\$ 344.00	
1300 sq. in. high capacity radiator	\$ 643.00	75 gallon fuel tank	\$ 264.00	
Refuse front brake shoes	\$ 174.00	Allison refuse electronics programming	\$ 425.00	
20,800 # front springs	\$ 374.00	Two removable tow pins	\$ 148.00	
Heavy duty front shock absorbers	\$ 112.00	Air tanks inside frame rails	\$ 179.00	
16.5 x 8.62" Refuse rear brakes	\$ 701.00	Airdriver	\$ 418.00	
197" Wheelbase	\$ 298.00	30,000 # Rear axle	\$ 2,169.00	
80" Frame overhang	\$ 346.00	Central manifold air drain system	\$ 114.00	
3/8" vari-drop steel frame	\$1,050.00	Air conditioning	\$ 900.00	
1/4" Frame liner	\$1,648.00	22.5 x 9.0 steel front wheels	\$ 247.00	
315/80R22.5 20 ply front tires	\$ 368.00	4 Year transmission warranty	\$ 1,400.00	
315/80R22.5 rear tires	\$ 948.00	22.5 x 9.0 steel rear wheels	\$ 847.00	
Left hand vertical exhaust	\$ 436.00	Stainless steel exhaust shield	\$ 175.00	
Turned out exhaust	\$ 74.00	Allison 3500RDS 5-spd automatic	\$ 786.00	
R.H. drive only	\$3,750.00	ACX extended cab	\$ 3,750.00	
31,500 # Rear springs	\$ 478.00	Floor plan interest	\$ 1,504.00	
Subtotal Column 11 \$ 14,003.00		Subtotal Column 2: \$ 14,046.00		
Published Options added to Base Price (Subtotal of "Col1" & "Col2")				\$ 28,049.00

C: Subtotal of A + B \$111,042.00

D: Quantity ordered \$ 1.00 x C \$111,042.00

E: BUYBOARD FEE Per Purchase Order 1 \$ 400.00

F: TOTAL PURCHASE PRICE INCLUDING (D+E) \$111,442.00

To Order Fax Purchase Order To: 713-678-5001 Attn: John Chastang
Or E-Mail To: jchastang@bayoucityford.com

Approx. Delivery: 90 Days to body company

City of Copperas Cove City Council Agenda Item Report

October 13, 2009

Agenda Item No. G-14

Contact – Michael Mundell, Solid Waste Superintendent, 547-4242
mmundell@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the purchase of a rear load garbage truck.

1. BACKGROUND/HISTORY

The Solid Waste recycling collection division started the year with two thirteen year old rear load trucks for the collection of cardboard and other various tasks. Midway through the year one lost the engine for the second time in the last four years and the other one had the transmission rebuilt and continues to cost more and more to keep running. The funding for the purchase of the vehicle was discussed at the June 15-16, 2009 City Council Retreat and the August 3, 2009 City Council workshop. In August 2009 the Council approved the 2009 Tax Note issuance which included the purchase of a new rear load garbage truck.

2. FINDINGS/CURRENT ACTIVITY

Quotes have been obtained from two vendors from the Houston Galveston Council of Governments (H-GAC). Of the quotes for the rear loader the recommendation is the 20 cubic yard Heil PT 1000 mounted on a 2010 International chassis.

3. FINANCIAL IMPACT

The vehicle will be purchased utilizing the 2009 Tax Note issuance from account number 81-4430-9500-8400. The total cost will be \$127,673.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends City Council approve the purchase of a Heil rear load garbage body mounted on an International chassis in the amount of \$127,673.

Rear load body + chassis



CONTRACT PRICING WORKSHEET
For MOTOR VEHICLES only

Contract No.: **HT11-07**

Date Prepared: 8/28/2009

This Form must be prepared by Contractor and given to End User. The H-GAC administrative fee shall be shown in Section F. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548. Please type or print legibly.

Buying Agency: City of Copperas Cove, TX	Contractor: Santex Truck Center
Contact Person: Mike Mundell	Prepared By: Rick DeNolf
Phone: 254-547-4242	Phone: 800 373-8370
Fax: 254-547-4932	Fax: 210661-0226
Email: hnmundell@ci.copper8S-COve.tx.us	Email: rdenolf@santextrucks.com

Product Code: HL, Description: 2010 International 4400 4x2

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B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
1WGS Extended Wheelbase	430		
~EBD Air Dryer	436	Heil PTI000 Rear Load Refuse Body as per Heil Quote	
8RJVRadio	338	dated 8/28/09 (attached)	66160
12NTA 260 hp Diesel Engine	1476		
13AJP Allison Automatic Transmission	8231		
13WAW Transmission Oil Cooler	667		
14AHB 23K Rear Axle	675		
16WKB Air Conditioner	823		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	79236

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Description	Cost	Description	Cost
Customer Required Unpublished Options for Heil Refuse	272		
Truck Application		Subtotal From Additional Sheet(s):	
		Subtotal C:	272

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: **1[3**

Quantity Ordered: **1** X Subtotal of A + B + C: **126673** = Subtotal D: **126673**

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Description	Cost	Description	Cost
		Subtotal F:	0

Approx. 120 Days G. 19* @ JI!~t(b.~gg~c(I)±j;*If)FD 127673

Rear load body

The following details shall be provided with any H-GAC purchase order (Fax Purchase Order to (713)993-4548)

H-GAC Contractor: McNeilus Truck & Manufacturing
 [Address, P.O., to:] P_0_80_x_4_5_8
Hutchins, Texas 75141

Prepared By: Mike Tutt
 Vendor Phone: (972) 225-2313
 Vendor Fax: (972) 225-7077
 Mobile Phone: (713) 208-4137
 Date Prepared: August 21, 2009

Government Agency: Utv of Copperas Cove **Gov. Agency**
 [Ship to:] 2605 SQ utb F_M_1_1_6 I Bill to: Copperas Cove, Texas 76522

City of Copperas Cove
PO Drawer 1449
Copperas Cove, Texas 76522

Contacts Name: Michael Munde Gov. Agn. Phone No: 254-547-4221
 Product Description: 20 yard HD McNeilus refuse body model 2011

G. A. Fax No: 254-547-4301

I: H-GAC Contract: //RC08-08 Price List: ItemBD02 Base Price: \$ 47,774.00

II: Base Bid Options (Itemize Below)

* <u>In cab fire extinguisher</u>	\$ <u>86.00</u>	* <u>Peterson Smart Lites</u>	\$ <u>671.00</u>
* <u>Triangle safety kit</u>	\$ <u>57.00</u>	* <u>12 k reever</u>	\$ <u>3,410.00</u>
* <u>Upgrade to heavy duty body</u>	\$ <u>1,831.00</u>	* <u>Guides and latches</u>	\$ <u>917.00</u>
* <u>Third Eye 2 camera system</u>	\$ <u>2,542.00</u>	* <u>Dual Perkins D6080c cart tipper</u>	\$ <u>11,435.00</u>
* <u>Side door and acces ladder</u>	\$ <u>860.00</u>	* <u>Tipper controls</u>	\$ <u>258.00</u>
* <u>Tailgate bumper pads</u>	\$ <u>74.00</u>	* <u>3/16 Hopper liner</u>	\$ <u>1,261.00</u>
* <u>Hopper work light</u>	\$ <u>172.00</u>	* <u>Test port quick disconnect</u>	\$ <u>398.00</u>
* <u>Fender mounted trap lights</u>	\$ <u>229.00</u>	* <u>Rear mUdflaps</u>	\$ <u>74.00</u>
Subtotal	\$ <u>5,851.00</u>	Subtotal	\$ <u>18,424.00</u>

Contract List Price Total \$ 24,275.00

III: Subtotal of I + II => **H-GAC Base Contract Price:** \$ 72,049.00

IV: Non-Published Options

(Itemize below) NON-PUBLISHED = 0.05%

* <u>Freight to Copperas Cove</u>	\$ <u>2,201.00</u>	* <u>Discount</u>	\$ <u>(2,166.00)</u>
* _____	\$ <u>-</u>	* _____	\$ <u>-</u>
* _____	\$ <u>-</u>	* _____	\$ <u>-</u>
* _____	\$ <u>-</u>	* _____	\$ <u>-</u>
* _____	\$ <u>-</u>	* _____	\$ <u>-</u>
Subtotal	\$ <u>2,201.00</u>	Subtotal	\$ <u>(2,166.00)</u>

V Unpublished Options added to Contract Price (Subtotal of Co. I & Col 2) \$ 35.00

VI Total IV + VI \$ 72,084.00

VII Quantity Ordered Units: 1 x "E" \$ 72,084.00

VIII Trade-in or other Credit(s) \$ -

X **TOTAL PURCHASE PRICE INCLUDING VII + VIII + IX** \$ 72,084.00

**CITY OF COPPERAS COVE
CITY COUNCIL SPECIAL MEETING MINUTES
September 8, 2009 – 7:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the special meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Brian Hawkins, Fellowship Cove Church and Police Department Chaplain, gave the Invocation, and Mayor Hull led the Pledge of Allegiance.

C. ROLL CALL

ALSO PRESENT

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens – Absent
Willie C. Goode
Frank Seffrood

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney – Absent
Jane Lees, City Secretary

D. ANNOUNCEMENTS – None.

E. PUBLIC RECOGNITION – None.

F. CITIZENS' FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section. – None.

G. CONSENT ITEMS – None.

H. PUBLIC HEARINGS/ACTION

1. Second Public Hearing on Tax Increase for the 2009-10 Fiscal Year. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-1.

Mayor Hull opened the public hearing at 7:05 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull made the following announcement: "The City of Copperas Cove, Texas is scheduled to vote on the tax rate that will result in a tax increase at a public meeting to be held on September 15, 2009 at 7:00 pm at City Hall, 507 S. Main Street, Copperas Cove, Texas."

Mayor Hull closed the public hearing at 7:06 p.m.

- I. ACTION ITEMS – None.**
- J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS – None.**
- K. ITEMS FOR FUTURE AGENDAS – None.**
- L. EXECUTIVE SESSION – None.**
- M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**
- N. ADJOURNMENT**

There being no further business, Mayor Hull adjourned the meeting at 7:07 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL SPECIAL MEETING MINUTES
September 8, 2009 – 7:15 P.M.**

A. CALL TO ORDER

Mayor John Hull called the special meeting of the City Council of the City of Copperas Cove Texas to order at 7:15 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Brian Hawkins, Fellowship Cove Church and Police Department Chaplain, gave the Invocation, and Mayor Hull led the Pledge of Allegiance at the Special meeting at 7:00 p.m.

C. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens - Absent
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney - Absent
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Council Member Downard reminded everyone of the Carnival starting this Thursday and running through the weekend at Ogletree Gap Park.

Mayor Hull announced the Health and Safety Day taking place tomorrow, September 9, 2009 at the Copperas Cove Civic Center, from 10:00 a.m. until 2:00 p.m. He added that there is a free lunch served at 12:30 p.m.

E. PUBLIC RECOGNITION

1. Certificate of Appreciation – Kelseigh Fife-Dixon. ***John Hull, Mayor***

City Manager, Andrea M. Gardner, said that a citizen was with us this evening who did a remarkable and generous act. She is a young lady who recently celebrated her 13th birthday at Skateworld, and in lieu of her guests bringing presents, she asked them to bring dog and cat food. She got the idea to do this after reading an article in a newspaper about animal shelters experiencing food shortages. Ms. Gardner said that Kelseigh and her guests donated in excess of 500 lbs. of food—436 lbs. of dog food and 75.5 lbs. of cat food. Ms. Gardner said that the City would like to publicly recognize Kelseigh and present her with a certificate of appreciation. Kelseigh thanked the Council for her certificate and said it was an honor to receive it. Kelseigh said that she wants to challenge other kids in the community to do something to help make our community better. She suggested activities like reading to small children, helping a veteran, or visiting senior citizens. Mayor Hull personally thanked Kelseigh for a job well done and he

hoped that other kids would take her suggestions to heart. He said the City of Copperas Cove really appreciates what she did.

F. CITIZENS' FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

Roger "ODie" O'Dwyer, 1703 Highland Drive. Mr. O'Dwyer said that he is the President of the local chapter of the AARP, and that at tomorrow's Health and Safety Day there will be a signup sheet for driver education. Many insurance companies discount those who have taken this course. He hopes that people will sign up for this worthwhile course.

G. CONSENT ITEMS

1. Consideration and action on approving minutes from the August 18, 2009 workshop council meeting. **Jane Lees, City Secretary**

2. Consideration and action on approving minutes from the August 20, 2009 special council meeting. **Stefanie Brown, Deputy City Secretary**

3. Project Briefing Report – 10th Annual Shots Through the Fire House. **J. Mike Baker, Fire Chief/Emergency Management Coordinator**

4. Chamber of Commerce Hosting Carson & Barnes Circus at Ogletree Gap. **Marty Smith, President, Chamber of Commerce**

5. Financial Report for the month ended July 31, 2009. **Wanda Bunting, Director of Financial Services**

6. Project Briefing Report – Code Compliance Month. **Mike Morton, Chief Building Official**

Council Member Goode made a motion to approve consent items G-1, G-2, G-3, G-4, G-5, and G-6. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

1. Public Hearing on amending the City Manager's Proposed Budget for the 2009-10 fiscal year. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-1.

Mayor Hull opened the public hearing at 7:27 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing. At 7:27 p.m.

2. Public Hearing on an ordinance amending the 2008-09 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-2.

Mayor Hull opened the public hearing at 7:31 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing 7:32 p.m.

I. ACTION ITEMS

1. Consideration and action to approve the CCEDC Budget for 2009-2010. **Dan Yancey, Chairman, Copperas Cove Economic Development Corporation**

Dan Yancey, Chairman of the Copperas Cove Economic Development Corporation, gave an overview of agenda item I-1.

Council Member Goode made a motion to approve agenda item I-1 as presented. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

2. Consideration and action on the appointment of a City staff member to the Central Texas Council of Government's Solid Waste Advisory Committee. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-2.

Council Member Youngs made a motion to appoint Michael Mundell to the CTCOG Solid Waste Advisory Committee. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

3. Consideration and action on authorizing the City Manager to execute a Memorandum of Understanding with Bell County for a County precinct voting facility. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-3.

Council Member Goode made a motion to approve agenda item I-3 as presented. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

4. Consideration and action on establishing a Parks and Recreation Committee and appointing citizen members and a council member to serve on the committee. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-4.

Council Member Seffrood made a motion to appoint Teresa Hawkins, Daniel James Loomis, Thamera "Tammy" Howard, and Linda W. Goode to the Parks and Recreation Committee, and appoint Council Member Goode as the Council representative on the Committee. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

5. Consideration and action on the removal and appointments to the Copperas Cove Economic Development Corporation (CCEDC) Board of Directors, Positions 1, 2 and 5. **Chuck Downard, Council Member, Position 3**

Chuck Downard, Council Member, gave an overview of agenda item I-5.

No action was taken on this item.

6. Consideration and action on rescheduling the date of a Regular City Council meeting to another date. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-6.

Council Member Palmer made a motion to reschedule the October 6, 2009 Regular City Council meeting to October 13, 2009. Council Member Youngs seconded the motion, and with a unanimous vote, motion carried.

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Boys & Girls Club of Copperas Cove Report. **John Charles, Boys & Girls Club of Copperas Cove**

Francie Charles, Boys & Girls Club of Copperas Cove, gave a report on the Boys & Girls Club of Copperas Cove.

K. ITEMS FOR FUTURE AGENDAS

L. EXECUTIVE SESSION – None.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 8:10 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
September 15, 2009 – 7:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Rev. Joseph Fisher, Saint's Center, gave the Invocation and Mayor Hull led the Pledge of Allegiance.

C. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Andrea Gardner, City Manager, announced that the Second Annual State of the City Address will take place on Wednesday, September 23, 2009 at 10:00 a.m. in Council Chambers. In the afternoon there will be a "Meet the City" event at the Copperas Cove Civic Center starting at 2:30 p.m.

E. PUBLIC RECOGNITION

1. Proclamation: National Library Card Sign Up Month – September 2009. **John Hull, Mayor**

Mayor John Hull read the proclamation and presented it to Marion Palumbo, President of the Library Advisory Board.

2. Proclamation: Constitution Day and Citizenship Day – September 17, 2009 and Constitution Week – September 17-23, 2009. **John Hull, Mayor**

Mayor John Hull read the proclamation and presented it to Margaret Handrow, Library Director. Ms. Handrow announced a two-part series at the Library in recognition of Constitution Week. The first part, *Conversations on the Constitution: History of Juries*, will be on September 16, 2009 and will be moderated by Copperas Cove Municipal Court Judge Bill Price. The second part, *Conversations on the Constitution: Freedom of Speech*, will take place on September 21, 2009 and will be moderated by Coryell County Justice of the Peace John Guinn. Both events will begin at 6:00 p.m.

3. Proclamation: National Night Out – October 6, 2009. **John Hull, Mayor**

Mayor John Hull read the proclamation and presented it to Lt. Danny Austin, Police Department. Lt. Austin said that this year marks the 12th annual kickoff party for the City. He encouraged the City Council Members and citizens of Copperas Cove to come out and join in the fun. He thanked the many volunteers who make this event possible. He said that applications will be available at the kickoff party as well as through his office at the Police Department for those who wish to sign up and have a block party.

F. CITIZENS' FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section. – None.

G. CONSENT ITEMS

1. Consideration and action on approving the minutes from the workshop council meeting on August 25, 2009. **Stefanie Brown, Deputy City Secretary**

2. Consideration and action on approving the minutes from the special council meeting on August 25, 2009. **Stefanie Brown, Deputy City Secretary**

3. Consideration and action on approving the minutes from the regular council meeting on August 25, 2009. **Stefanie Brown, Deputy City Secretary**

4. Consideration and action on approving the minutes from the regular council meeting on September 1, 2009. **Jane Lees, City Secretary**

5. Consideration and action to authorize the City Manager to execute a letter to the Texas Parks and Wildlife Department regarding the Indoor Recreation Grant awarded to the City in January 2008. **Andrea M. Gardner, City Manager**

6. Consideration and action on authorizing the City Manager to extend the contract with the Copperas Cove Independent School District (CCISD) for Policing Services. **Tim Molnes, Police Chief**

Council Member Stephens made a motion to approve consent items G-1, G-2, G-3, G-4, G-5, and G-6. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

1. Public Hearing and action on an ordinance amending the 2008-09 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-1.

Mayor Hull opened the public hearing at 7:17 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 7:18 p.m.

Council Member Palmer made a motion to approve Ordinance No. 2009-25 as presented. Council Member Seffrood seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-25

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2009; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

2. Public Hearing and action on an ordinance amending the 2008-09 fiscal year budget for the City of Copperas Cove. ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-1.

Mayor Hull opened the public hearing at 7:19 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing 7:20 p.m.

Council Member Downard made a motion to approve Ordinance No. 2009-33 as presented. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-33

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING ON SEPTEMBER 30, 2009; REPEALING ALL ORDINANCES AND APROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

I. ACTION ITEMS

1. Consideration and action on an ordinance amending the City of Copperas Cove's Code of Ordinances, Chapter 2, Administration, Article V, Financial Procedures and Fiscal Policy, Division 3, Fund Balances and Operating Procedures of the City of Copperas Cove. ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-1.

Council Member Seffrood made a motion to approve Ordinance No. 2009-26 as presented. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-26

AN ORDINANCE OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION, ARTICLE V, FINANCIAL PROCEDURES AND FISCAL POLICY, DIVISION 3, FUND BALANCES AND OPERATING PROCEDURES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

2. Consideration and action on an ordinance approving and adopting a budget for operating the municipal government of the City of Copperas Cove for fiscal year 2009-10. ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-2.

Council Member Youngs made a motion to approve Ordinance No. 2009-27 as presented. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-27

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009 AND ENDING ON SEPTEMBER 30, 2010; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

3. Consideration and action on an ordinance adopting the tax rate for fiscal year 2009-10. ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-3.

Council Member Youngs made a motion as follows: "I move that the property tax rate be increased by the adoption of a tax rate of .76 center per \$100 of taxable value, which is effectively a 4.17 percentage increase in the tax rate." Council Member Downard seconded the motion. A roll call vote was taken as follows:

Charlie D. Youngs	Aye
Chuck Downard	Aye
Danny Palmer	Aye

Bill L. Stephens	Nay
Willie C. Goode	Nay
Frank Seffrood	Aye
Cheryl Meredith	Aye

Motion carried five to two.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-28

AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF COPPERAS COVE, TEXAS, FOR THE 2009 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009 AND ENDING ON SEPTEMBER 30, 2010; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

4. Consideration and action to ratify the vote approving and adopting a budget of the City of Copperas Cove for fiscal year 2009-10 and the vote to adopt the tax rate for fiscal year 2009-10. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-4.

Council Member Youngs made a motion as follows: "I move that property taxes be increased by the adoption of a tax rate of .7600." Council Member Meredith seconded the motion. A roll call vote was taken as follows:

Chuck Downard	Aye
Danny Palmer	Aye
Bill L. Stephens	Nay
Willie C. Goode	Nay
Frank Seffrood	Aye
Cheryl Meredith	Aye
Charlie D. Youngs	Aye

Motion carried five to two.

5. Consideration and action on an ordinance amending Personnel Policy No. 120, Salary Program Administration. **Kelli Sames, Human Resources Director**

Kelli Sames, Human Resources Director, gave an overview of agenda item I-5.

Council Member Meredith made a motion to approve Ordinance No. 2009-30 as presented. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-30

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING THE ATTACHED PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF COPPERAS COVE BY REPEALING THE CURRENT PERSONNEL POLICY, NO. 120, (SALARY PROGRAM ADMINISTRATION) AND REPLACING THE EXISTING POLICY WITH A REVISED PERSONNEL POLICY, NO. 120, (SALARY PROGRAM ADMINISTRATION) AND RATIFYING THE REMAINING SECTIONS OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL; AND DECLARING AN EFFECTIVE DATE.

6. Consideration and action on authorizing the City Manager to execute an agreement with the Scott and White Health Plan for employee health insurance. ***Kelli Sames, Human Resources Director***

Kelli Sames, Human Resources Director, gave an overview of agenda item I-6.

Council Member Downard made a motion to approve agenda item I-6. Council Member Meredith seconded the motion.

During discussion, Council Member Stephens proposed an amendment which would allow the employees to pay slightly less out of pocket expense for their health coverage. After further discussion with the City Manager and the City Attorney, it was determined that the Council could approve the agenda item, then the City would bring back a budget amendment for the proposal. The following citizens spoke: Christopher Altott, 307 Myra Lou Avenue; Mark Summerlyn, 410 Mesquite Circle; and Michelle McGuire, 617 North 23rd Street.

Motion carried unanimously.

7. Consideration and action on an ordinance amending the City's "Fee Schedule". ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-7.

Council Member Meredith made a motion to approve Ordinance No. 2009-29 as presented. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-29

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS AMENDING THE FEE SCHEDULE FOR THE CITY OF COPPERAS COVE; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

8. Consideration and action on an ordinance amending Chapter 11, Municipal Utilities and Services of the City of Copperas Cove Code of Ordinances. ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-8.

Council Member Stephens made a motion to approve Ordinance No. 2009-34 with an amendment to put the second water billing notice back into the ordinance. Council Member Goode seconded the motion. A roll call vote was taken as follows:

Danny Palmer	Aye
Bill L. Stephens	Aye
Willie C. Goode	Aye
Frank Seffrood	Nay
Cheryl Meredith	Nay
Charlie D. Youngs	Nay
Chuck Downard	Aye

Motion carried four to three.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-34

AN ORDINANCE OF THE CITY OF COPPERS COVE, TEXAS, AMENDING THE CODE OF ORDINANCES CHAPTER 11, MUNICIPAL UTILITIES AND SERVICES, PROVIDING FOR CHANGES IN RATES AS APPROVED IN THE 2009-10 BUDGET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

9. Consideration and action on granting Council Member Bill L. Stephens, Position 5, an excused absence from a special council meeting. **Jane Lees, City Secretary**

Jane Lees, City Secretary, gave an overview of agenda item I-9.

Council Member Downard made a motion to approve agenda item I-9. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

10. Consideration and action on authorizing the City Manager to enter into an agreement with SCS Engineers for professional services in landfill groundwater monitoring and closure/post closure cost estimates for the landfill and transfer station. **Michael Mundell, Superintendent of Solid Waste**

Mike Mundell, Superintendent of Solid Waste, gave an overview of agenda item I-10.

Council Member Goode made a motion to approve agenda item I-10 for an amount not to exceed \$42,100. Council Member Stephens seconded the motion, and with a unanimous vote, motion carried.

11. Consideration and action on an ordinance amending Personnel Policy No. 417, City Telephone Policy. **Kelli Sames, Human Resources Director**

Kelli Sames, Human Resources Director, gave an overview of agenda item I-11.

Council Member Meredith made a motion to approve agenda item I-11. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-31

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING THE ATTACHED PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF COPPERAS COVE BY REPEALING THE CURRENT PERSONNEL POLICY, NO. 417, (CITY CELLULAR TELEPHONE POLICY) AND REPLACING THE EXISTING POLICY WITH A REVISED PERSONNEL POLICY, NO. 417, (CITY TELEPHONE POLICY) AND RATIFYING REMAINING SECTIONS OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL; AND DECLARING AN EFFECTIVE DATE.

12. Consideration and action on an ordinance rescinding Personnel Policy No. 230, Secret Recordings. ***Kelli Sames, Human Resources Director***

Kelli Sames, Human Resources Director, gave an overview of agenda item I-12.

Council Member Stephens made a motion to not rescind Personnel Policy No. 230, Secret Recordings. Council Member Goode seconded the motion. A roll call vote was taken as follows:

Bill L. Stephens	Aye
Willie C. Goode	Aye
Frank Seffrood	Nay
Cheryl Meredith	Nay
Charlie D. Youngs	Nay
Chuck Downard	Aye
Danny Palmer	Aye

Motion carried four to three to not rescind Personnel Policy No. 230, Secret Recordings.

- J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS – None.**
- K. ITEMS FOR FUTURE AGENDAS – None.**
- L. EXECUTIVE SESSION – None.**
- M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**
- N. ADJOURNMENT**

There being no further business, Mayor Hull adjourned the meeting at 8:20 p.m.

ATTEST:

John Hull, Mayor

Jane Lees, City Secretary

City of Copperas Cove City Council Agenda Item Report

Date: October 13, 2009

Agenda Item No. G-5

Contact – Wesley Wright, P.E., City Engineer, 547-0751
wwright@ci.copperas-cove.tx.us

SUBJECT: Capital Improvement Projects Update.

1. BACKGROUND/HISTORY

Attached is a Capital Improvement Projects update. The previous update was delivered to Council on July 7, 2009.

2. FINDINGS/CURRENT ACTIVITY

None.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.



City of Copperas Cove

**CAPITAL IMPROVEMENT PROJECTS
OCTOBER 2009**

Turkey Run Facility

Under Construction



Turkey Run Pump Station

- Bid Awarded August 19, 2008
- Project Cost: \$1.6 Million
- New concrete pad for 3 pumps
- Complete Service of Existing Pumps
 - Currently Underway
- Beginning of Northwest Water Loop
 - 30” water line (Pump Station to Wolfe Road) – Completed & Tested
- Add 1 New Pump
 - Delivered, Installed, & Operational

Golf Course Effluent Project

Pump Station



Golf Course Effluent Project

- The Project is nearing completion - the basin, pumps, and course irrigation system is installed and tested.
- Project projected cost: \$310,000.
- Final coordination between golf course irrigation system and treatment plant controls is currently taking place.
- Tentative start date is Thursday, October 15, 2009

Summers Road

Completed



Summers Road

Completed



Summers Road

Completed

- **Contract Awarded November 3, 2008**
 - Cost: \$1,226,435.65
 - Construction began in January 2009
- **FM 1113 to Lutheran Church Road**
 - Expanded roadway from 18' to 40'
 - 3 - 12' lanes
 - one lane each way with dedicated center turn lane
- **Drainage Improvements**
 - curb and gutter
 - culvert improvements

South Park Hike & Bike Trail

Completed

- Summers Road Bid Alternate
- FEMA/ORCA Grant Funded Project
- Ribbon curb included w/contract
- Street Department provided base
- Street Department provided asphalt



South Plant Clarifier

- Design Completed
- Bid Awarded by Council on April 7, 2009
- Completely retrofit the west clarifier
- \$315,000 contract amount
- Work is underway, expected to be completed by the end of the year.
- Emergency repairs to be presented to Council on October 13th.



Utility Relocation-Reliever Route

- Relocate city sewer/water lines to accommodate South Bypass.
- TxDOT final alignment is set, construction plans currently being finalized.
- Estimated cost: \$900,000
 - Will be bid as part of TxDOT's roadway project

Bradford Drive Extension

- This is a joint effort between TxDOT, BNSF Railroad, and the City to improve the existing railroad crossing into Bradford Oaks Estates.
- This project will close the railroad crossing at Olive Street and create a new, safer crossing at Bradford Drive and FM 1113.
- We are currently working to determine the best alignment for the extension. Once set, right-of-way acquisition process will begin.
- Estimated project cost = \$350,000

Bradford Drive Extension

Existing Crossing at Olive St.



Lutheran Church Road

- Design & Engineering contract awarded May 19, 2009 for \$96k
- Design & surveying currently underway
- \$900k estimated construction cost
- Curb & gutter with wider roadway
- Expected to bid November 2009
- Construction expected to start in early 2010



Future Capital Improvement Projects

- Southeast Bypass – US 190 Reliever Route
 - TxDOT 95% plan revisions are underway
- Northeast Bypass – SH 9
 - TxDOT 30% plan revisions are underway
- Fire Station #2 relocation
 - Land acquisition phase
- CDBG-4th Year Sewer Improvements
 - First phase completed
 - Second phase bid awarded on August 18, 2009
 - Second phase being funded due to pipe bursting savings

Future Capital Improvement Projects

continued

- Water line upgrade/upsized-9th, 11th, 13th, 15th Streets
 - 2010 CDBG grant awarded in July 2009 for \$250,000
- Eastside water/sewer
 - City driven project, design underway
 - Inter-local Funding Agreement between City and CCEDC underway
- 25th-31st Street Drainage Improvements
 - Approximately \$560,000 Hazardous Mitigation Government Program grant awarded from ORCA/FEMA
 - Design contract will be presented to Council in October 2009
- Taylor Mountain Tank Rehab
 - Design completed
 - Construction bids scheduled for Council action on October 13, 2009

Future Capital Improvement Projects

continued

- Northwest Water Loop
 - Continuation of 30" water line leaving Turkey Run Pump Station
- Long Mountain tank rehabilitation
 - Future rehab, design has not begun
- Water Model Improvements Phase I (continued)
 - Micken Mtn. Tank and Seven Mile Tank Rehabs
- Additional Clarifier Improvements
 - South Plant (East Clarifier)
 - Northwest Plant (2 Round Clarifiers)



City of Copperas Cove

**CAPITAL IMPROVEMENT PROJECTS
OCTOBER 2009**

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item G-6

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: **Consideration and action on an emergency purchase for the sludge piping and valve modifications related to the Motor Operated Valves (MOV) and Piping at the South Wastewater Treatment Plant.**

1. BACKGROUND/HISTORY

In the Article V, Financial Procedures and Fiscal Policy of the City Code of Ordinances, a process is outlined for emergency purchases. The definition of an emergency purchase: Emergency or exempted purchases / expenditures may include any one (1) or all of the following:

- (1) In case of a public calamity, the prompt purchase of items is required to relieve the necessity of the municipality's residents or to preserve the property of the municipality.
- (2) The item is necessary to preserve or protect the public health and safety of the residents of the municipality.
- (3) The items are made necessary by unforeseen damage to public property.

The designation of emergency purchase indicates a situation of such urgency that the normal purchasing procedure must be modified in the interest of speed, and therefore no competitive bids are required. The authority to designate an emergency rests solely with the City Manager.

2. FINDINGS/CURRENT ACTIVITY

Per Article V of the City Code of Ordinances all emergency purchases without a budget appropriation approved by City Council are processed through the finance department as follows:

- (1) The appropriate director shall contact the City Manager and inform them verbally of the emergency situation. At this time, the City Manager may exercise their authority to designate an emergency.
- (2) A memo will be sent the City Manager requesting them to authorize and /or declare the respective expenditure an emergency for items over \$10,000. This memo should include as much detail of the situation at hand and estimate a total cost of expenditures.
- (3) Department head and/or director will obtain quotations from a minimum of three (3) vendors for any and all expenditures at or above \$3,000. These quotations shall be documented.

- (4) If the emergency does not allow for steps (2) and (3) above to be completed, with the City manager's approval, the responsible official of the department shall take whatever steps are necessary to procure needed supplies, services or equipment to relieve the emergency situation.
- (5) The City Manager shall contact all Council Members and the Mayor, as available, to make them aware of the emergency situation.
- (6) Department head and/or director will submit documentation to finance for including as a consent item on an appropriate Council meeting agenda as soon after the expenditure or decision as possible.

All required steps above were followed to include the approval of the City Manager on September 23, 2009, a copy of the original memo submitted to the City Manager on September 22, 2009, any official quotes which was provided by Matous Construction who was already under contact and on site to retrofit one of the clarifiers, a completed requisition and purchase order form approved by the City Manager, and a notification sent to City Council and the Mayor on September 25, 2009. Furthermore, the legal aspects of the purchase and the City's Policy were discussed with the City Attorney and no concerns were expressed.

The consent agenda item is the final requirement per the City's Code of Ordinances. Please find attached a copy of all items pertaining to the emergency purchase.

3. FINANCIAL IMPACT

Sufficient funds have been identified in the 2008A and 2009 Tax Notes that currently include funding for the Retrofit of the Wastewater Treatment Plant Clarifiers.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve the emergency purchase for the sludge piping and valve modifications related to the Motor Operated Valves (MOV) and Piping at the South Wastewater Treatment Plant.



City of Copperas Cove

MEMORANDUM

TO: Andrea Gardner, City Manager

FROM: Robert McKinnon, Public Works Director 

DATE: September 22, 2009

SUBJECT: Emergency Expenditures, Motor Operated Valves (MOV) and Piping, South Wastewater Treatment Plant.

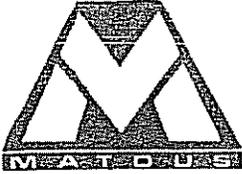
The South Plant was initially placed into operation in 1978 with a permitted capacity of 1-Million Gallons a Day (MGD). The plant was expanded in 1996 with a permitted capacity of 2.5 MGD, and remains at that capacity to date. As part of the expansion, two rectangular clarifiers were installed. Both of these clarifiers are receiving complete retrofits, one is ongoing and the other is scheduled for FY 2009-10. As part of the clarifier installation, a return (drain) system was installed, which allows sludge (treated solids) to be moved from the clarifiers to the lift station for further treatment or for wasting (removal from the plant). This is accomplished through piping from the clarifiers to the lift station and controlled by Motor Operated Valves (MOV). Each clarifier has one MOV, the motor is above ground and the valve is, in this case, 22 feet below ground. Operation of the valve is accomplished using a stem, which is connected to the motor (above ground) and the top of the valve (22 feet below ground). The motor turns the stem, which turns the knurl nut on the valve, either opening or closing the valve. I have enclosed a drawing of the MOV to give you a better idea of what I have written. Additionally the return (drain) piping from the clarifiers to the lift station, each make two 90 degree turns, then connect into one pipe before entering the lift station. A drawing of the clarifier to lift station piping is included with this memorandum.

While preparing to dismantle and clean the one clarifier for retrofit, we attempted to close the MOV for that clarifier, and found that it was not operating. Matous Construction who is under contract to retrofit the clarifier was asked for assistance since they were on site and had a crane. The motor of the MOV was pulled, along with the stem. About five feet from the valve (approx. 17 feet below ground) the stem was broken. In order to make any repairs, digging to the valve is required. The next day the piping for the clarifier in operation began to clog. An attempt was made, using a small

Roto Rooter, to eliminate the clog. The end result was the clog remained with the Roto Rooter cable broken and the head stuck in the pipe. Clogs in this piping have been a problem for quite some time, most of which are caused from algae. At this point we were out of operation.

Clarifiers and their components are major parts of the plant and at least one has to operate to facilitate treatment, and remain within permit parameters. I contacted the City Manager and informed her of the emergency situation. She agreed that it was an emergency. I then contacted Matous Construction, who was on site to retrofit the one clarifier. We discussed the best way to fix the problem and to hopefully prevent any recurrence. We decided the best way to fix the problem was to install a vault for each MOV. This will allow future repairs, if needed, to be accomplished without having to excavate. Additionally, each clarifier will have its own connection to the lift station rather than coming together into one. This will eliminate clogs. After deciding on a course of action, I asked Matous Construction to provide a proposal for the needed repairs, which I have attached. I then directed Matous Construction to do whatever was needed to eliminate the clog in the drain line so that we would be back in permit compliance with one clarifier in operation. They were able to remove the clog and Roto Rooter head from the piping, I then directed Matous Construction to proceed with the course of action outlined in this memorandum and their proposal.

If you have any questions or require additional information, please let me know.



MATOUS CONSTRUCTION GENERAL CONTRACTORS

8602 N. Hwy. 317 • Belton, Texas 76513 • Office: (254) 780-1400 • Fax: (254) 780-2599

September 1, 2009

Mr. Robert M. McKinnon
Public Works Director
P.O. Drawer 1449
Copperas Cove, TX 76522

Re: Copperas Cove South WWTP Clarifier Modifications
Copperas Cove, TX

Dear Bob,

We offer the following for you review and consideration:

Item 1. – Sludge Piping and Valve Modifications: Provide materials, labor, equipment and supervision to construct the following improvements:

1. Furnish and install modifications to the existing 6" sludge line piping and electric operated plug valves located outside of Clarifiers No. 1 & 2 Basins which includes the following:
 - Furnish and install trench safety shoring around perimeter of existing sludge piping and valves to be modified with a working depth of approximately 18 feet. Shoring to structurally support excavation below clarifier influent structure.
 - Relocate existing 6" plug valve to be located from underneath 24" influent line.
 - Modify 6" piping with (2) two independent sludge lines to the existing wet well by means of removing the existing tee, replacing with a ninety degree bend and adding an additional ninety degree bend and associated piping to the existing wet well. Penetration thru wet well wall to be core drilled with linkseal.
 - Furnish and install 48" manhole risers with a 6" flat top at each valve location for access.
 - Valve pedestals to be mounted on top of manhole risers.
 - Repair valve stem for Clarifier No. 2 plug valve.
 - 6" plug valves and operators are to remain as existing.

Total Cost Item No. 1.....\$135,500.00

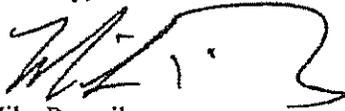
Item 2. – Clarifier No. 1 and 2 FRP Weir Trough Modifications: Provide materials, labor, equipment and supervision to construct the following improvements:

1. Raise existing Clarifier FRP Weir Troughs approximately 4” to the original designed water surface elevation utilizing concrete support cast in place blocks and all associated stainless steel hardware. Final leveling to be established by means of an automatic leveling instrument.

Total Cost Item No.2..... \$30,900.00

Should you have any questions, please feel free to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Psencik', written over a horizontal line.

Mike Psencik



Purchase Order Request Check Request

FISCAL YEAR

2008 - 2009

IMPORTANT

CITY OF COPPERAS COVE
REQUISITION OF GOODS OR SERVICES

Date: September 23, 2009

ORIGINAL

Advance Ck Req _____
Partial Pmt _____
Final Pmt _____

FORWARD CHECK TO:
 Mail to Payee
 Return to Department
 Other _____

Vendor Name: MATOUS CONSTRUCTION, LTD.	Vendor #: 61425
Address: P.O. BOX 5258	Contract Name/Number CITY OF COPPERAS COVE
TEMPLE, TX 76505	Vendor Contact: BRUCE A. MATOUS
	Phone #: 254 - 780 - 1400
	Fax #: 254/ 780 - 2599
	Fixed Asset I.D. # _____
	Date Required <u>9/28/09</u> (Next AP Run)
Total / Estimated Cost: \$ 135,500.	
Purchase Order #:	
Bid #:	

PLEASE FURNISH THE FOLLOWING SUPPLIES, MATERIALS OR SERVICES WHICH ARE NECESSARY IN THE PROPER AND LEGAL CONDUCT OF MY DEPARTMENT. THIS PURCHASE IS PROPERLY AUTHORIZED BY THE BUDGET AND SUFFICIENT FUNDS ARE AVAILABLE TO PAY FOR THE EXPENDITURES AS PROVIDED FOR UNDER THE STATUTORY PROVISIONS OF THE LOCAL GOVERNMENT CODE OF TEXAS, CONCERNING THE LEGAL EXPENDITURES OF CITY FUNDS, AND IS TO BE CHARGED TO _____

ACCOUNT #	INVOICE	DESCRIPTION	QUANTITY	UNIT COST	FREIGHT	TOTAL COST
67-4615-8500-9049		Emergency Repairs and Modifications to Motor Operated	2 EA			\$ 135,500.00
80-4615-8500-9049		Valves (MOV) at South Wastewater Plant.				*59,000
		See attached proposal and quote				

APPROVED
[Signature]

Dept Name: Wastewater	Dept #: 84	Prepared By: BOB MCKINNON	DEPT HEAD/DIRECTOR APPROVAL <i>[Signature]</i> Robert M. McKinnon, Public Works Director
Ship To: 1601 N. 1 st Street	Copperas Cove, TX 76522	FUNDS AVAILABLE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	ASSISTANT FINANCE DIRECTOR <i>[Signature]</i>
STATE EXACT PURPOSE FOR WHICH MATERIAL WILL BE USED		COUNCIL APPROVED DATE / ITEM #	DIRECTOR OF FINANCE <i>[Signature]</i> Wanda Burthing
EMERGENCY REPAIRS / MODIFICATIONS TO MOTOR OPERATED VALVES		SOUTH PLANT	

PURCHASE ORDER

City of Copperas Cove
 PO Drawer 1449
 Copperas Cove TX
 76522-5449
 (254) 547-4221

PO Number: 09-3598
 Request #: 09-3821

Date: 09/29/2009
 Vendor #: 01-61425

ISSUED TO:

MATOUS CONSTRCTN CO, INC
 8602 N HWY 317
 BELTON, TX 76513

SHIP TO:

PUBLIC WORKS
 1601 NORTH 1ST STREET
 COPPERAS COVE, TX 76522
 BOB MCKINNON

ITEM	UNITS	DESCRIPTION	G/L ACCOUNT	PROJ	PRICE	AMOUNT
1	0.00	EMERGENCY REPAIR SO PL M	67 -4615-8500-9049		0.00	76,500.00
2	0.00	EMERGENCY REPAIR SO PL M	80 -4615-8500-9049	08F	0.00	59,000.00
		EMERGENCY REPAIRS & MODIFICATION TO MOTOR OPERATE VALVES (MOV) AT SOUTH PLANT WASTEWATER PLANT				
TOTAL						135,500.00

APPROVED BY:



DATE:

9/29/09

1. Original invoice plus one copy must be sent to City of Copperas Cove, Accounts Payable Dept, 507 S Main St, Copperas Cove, TX 76522-2241.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. City of Copperas Cove will accept no more than a 10% increase of total amount of purchase order without prior approval.
11. The City is exempt from all federal excise and state tax - ID# 746022216

Wanda Bunting- Financial Services Dir.

From: Andrea Gardner - City Manager
Sent: Friday, September 25, 2009 5:17 PM
To: jhull@ci.copperas-cove.tx.us; fseffrood@ci.copperas-cove.tx.us; wgoode@ci.copperas-cove.tx.us; Chuck Downard; bstephens@ci.copperas-cove.tx.us; cyoungs@ci.copperas-cove.tx.us; cmeredith@ci.copperas-cove.tx.us; dpalmer@ci.copperas-cove.tx.us
Cc: Bob McKinnon - Public Works Director; Tim Molnes - Police Chief; Wanda Bunting- Financial Services Dir.
Subject: INFORMATION ONLY - DO NOT RESPOND

This email is being sent to remain compliant with City Policy and should not be responded to by any party to the email.
Thanks.

On September 23, 2009, I received written notice of the need for an emergency purchase by the Wastewater Division of the City. During Council approved repairs to a clarifier at the South Plant, the Motor Operated Valves were found not to be operating. Thus, creating an emergency situation that can impact the public health if not corrected immediately.

Section 2-113(c) of the Financial Procedures and Fiscal Policy requires staff to comply with 7 steps. As of today, Steps 1-4 have been complied with and/or a justification provided for non-compliance. This notification completes Step 5 and Step 6 is currently being prepared. Further details will be provided as required by Step 6. Thanks.

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. G-7

Contact – Robert M. McKinnon, Public Works Director, 547- 0751
bmckinnon@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the purchase of a Sewer Pressure Vacuum vehicle through Houston Galveston Area Council (HGAC).

1. BACKGROUND/HISTORY

In 1989, the city purchased a sewer pressure vacuum vehicle (a first for the City). The equipment was intended to eliminate the numerous sewer line and manhole clogs, which was accomplished and has done so over the last 20 years. The equipment was also to be used to maintain sewer collection lines through a revolving maintenance program. With one pressure vacuum vehicle eliminating the vast majority of recurring line and manhole clogs was easy, but very difficult to sustain any meaningful maintenance program. In 1999, the City purchased a second sewer pressure vacuum vehicle. With both vehicles in service, city crews were able to service all clogs, in a timely manner, and sustain a city wide maintenance program which cleans all city sewer lines six inch or larger and all manholes at least once each 90 days. The vehicles save taxpayer dollars by keeping sewer lines clean and free of the majority of clogs, before they result in backups into homes or businesses.

2. FINDINGS/CURRENT ACTIVITY

After 20 years, more than 116,000 miles, and some 23,000 hours of service, the 1989 sewer pressure vacuum vehicle was taken out of service in April 2009 for numerous reasons, the largest being safety. Fleet Services evaluated the vehicle (see attached letter), at which time the determination was made that purchasing a new vehicle was more economical rather than repairing the existing one. With only one vehicle in service, city crews are able to remove sewer clogs and service areas of concern, but do little maintenance of lines. The purchase of a second sewer pressure vacuum vehicle will allow continuation of a maintenance program, which will again service the entire city on a regular basis.

3. FINANCIAL IMPACT

Three quotes for the purchase of a new sewer pressure vacuum vehicle were received, one each from HGAC, BUYBOARD, and Gap Vac. Inc. Quotes from all three vendors are attached for the Cab & Chassis and Equipment. Combined quotes (Cab & Chassis and Equipment) together were: HGAC \$244,325.00, BUYBOARD \$241,514.82 and Gap Vac. Inc. \$254,989.00. Even though the quote from HGAC is \$2,810.18 higher than BUYBOARD, delivery time from HGAC is 20-40 days versus BUYBOARD at 70-80 days. Sufficient funds for the purchase of a new Sewer Pressure Vacuum Vehicle are available in 2009 Tax Notes.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council approve the purchase of a Sewer Pressure Vacuum Vehicle through Houston Galveston Area Council (HGAC), in the amount of \$244,325.00.

MEMORANDUM

TO: BOB MCKINNON, PUBLIC WORKS DIRECTOR

FROM: JON PILGRIM, FLEET SERVICE SUPERVISOR

DATE: APRIL 17, 2009

SUBJECT: CRACKS IN THE VAC-CON



On Friday, 17 April 2009, I was called by Dennis Courtney, the Sewer Superintendent, to look at a broken Hose Reel that he had found on 803-5, a 1989 Ford L-8000 Vac-Con. Upon inspection, I found that the Hose Reel Frame had severe metal fatigue cracks, making the truck unsafe to operate. The Front Bumper Assembly, which supports the Hose Reel Assembly, was also cracked.

This type of damage is progressive and cumulative and occurs when a component is subject to cyclic loading over a period of time. The cracks that are present in all metal parts open up farther each time that they are stressed, and they don't recover completely at rest. This type of damage is common on older equipment, and the only effective repair option is to replace the Hose Reel Frame Assembly with a new one. The new Hose Reel Frame may have to be field fabricated if a factory unit is not available for this old of a truck.

If you have any questions or require additional information, please let me know.

Department Name/Number: Sewer Collection #83
 Description of Item: VAC / CON Module, Options & Accessories
 Budgeted in Acct #: 67-4615-8500-8300

	Amount of Quote	Terms/Remarks
VAC / CON, INC. 969 Hall Park Rd. Green Cove, Fl. 32043	172,980.00	(HGAC) Delivery time 20-40 days.
VAC / CON, INC. 969 Hall Park Rd. Green Cove, Fl. 32043	172,480.02	(BUYBOARD) Delivery time 70-80 days.
Gap Vax, INC 1617 Garden Rd. Pearland, Tx. 77581	178,139.00	Total cost to high.

COMMENTS: _____

RECOMMENDED VENDOR: VAC / CON, INC. (HGAC)
 REASON: Delivery Time

IF LESS THAN THREE QUOTES ARE OBTAINED, CHECK THE FOLLOWING REASON:

Sole Source State Contract Other: _____

[Signature] _____
 Signature of Person Receiving Quotes Date

-----To be Completed by City Manager's Office-----

Council approval (if required):

	Council Member	Date	Approve	Disapprove	Comment
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

Approval by City Manager (if required): _____
 Signature Date

**CITY OF COPPERAS COVE
TELEPHONE/Written QUOTE FORM**

Department Name/Number: Sewer Collection #83
 Description of Item: 2009 International 7400 SFA 4x2
 Budgeted in Acct #: 67-4615-8500-8300

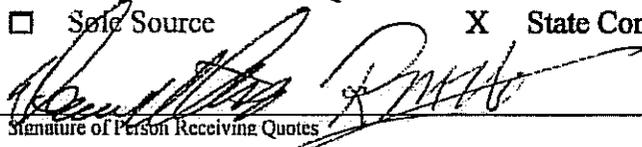
Vendor Name/Address	Amount of Quote	Terms/Remarks
Santex Truck Center 1380 Ackerman Rd. San Antonio, Tx 78219	71,345.00	(HGAC) Delivery time 20-40 days.
Southwest International Trucks Arlington, Tx. 76010	69,034.80	(BUYBOARD) Delivery time 70-80 days.
Santex Truck Center 1380 Ackerman Rd. San Antonio, 78219	76,850.00	Total cost to high.

COMMENTS: _____

RECOMMENDED VENDOR: Santex Truck Center (HGAC)
 REASON: Delivery Time

IF LESS THAN THREE QUOTES ARE OBTAINED, CHECK THE FOLLOWING REASON:

Sole Source State Contract Other: _____


 Signature of Person Receiving Quotes

_____ Date

-----To be Completed by City Manager's Office-----

Council approval (if required):

	Council Member	Date	Approve	Disapprove	Comment
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. G-8

Contact – Margaret Handrow, Library Director, 547-3826
mhandrow@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on approval of Library's Loan Star Grant Plan of Action for FY2009-2010.

1. BACKGROUND/HISTORY

The Loan Star Grant is a non-competitive grant awarded annually by the Texas State Library and Archives Commission. The current year's award amount is \$4,765. Attached is the Library's Plan of Action for the expenditure of the current year's Loan Star Grant. Three of the items: TumbleBooks Library, TumbleReadables, and the computer were previously applied for an unsuccessful Target grant.

2. FINDINGS/CURRENT ACTIVITY

The Plan of Action describes how the grant funds are to be used, target audiences, and benefits to the community. Ideas for use of grant funds were discussed with staff to create the current year's plan of action. The plan was then presented to the Library Advisory Board. The plan was approved at the regular meeting held September 14, 2009.

3. FINANCIAL IMPACT

There is no financial impact to the City. Grant funds will pay for all expenditures outlined in the Plan of Action.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommendation is approval of Library's Loan Star Grant Plan of Action for FY 2009-2010.

ITEMS TO BE PURCHASED WITH GRANT FUNDS

PRINT MANAGEMENT PLUS 2008 NETWORK ENTERPRISE SBE AND PRINT MANAGEMENT PLUS RELEASE STATION:

Print Management software and release station will work together to save patrons and the city from costs associated from printing errors, wasted paper and toner. Incorrect and unpaid for print jobs can be deleted at the end of the day's business. Implementing this print management software will save close to a case of printing paper a year or approximately \$450 a year in paper supply cost.
– Combined total of \$841.25.

TIME LIMIT MANAGER:

Time Limit Manager will more accurately manage the amount of time the public will have on the Library's public access Internet computers granting fairer usage of electronic resources. The time limit manager uses a set of unique log-ins that prevents people from automatically extending their time when there are others waiting. Usage areas can also be established for those needing only a few minutes to check their e-mail to more extended time limits for research, job or home searches. - \$ 295.00

PERFORMERS FOR SUMMER READING PROGRAM:

Each year the Library has a very successful summer reading program that entertains and educates children of all ages. The performers and presenters that are paid for with grant funds provide introductions to science, math, language, colors, music and cultural diversity. The attendance at these programs usually hits the Library's meeting room capacity of 150 people. -- \$900

LIBRARY PROMOTIONAL MATERIALS:

This fiscal year the Library will be developing a marketing strategy to increase its visibility in the community. Examples of items that may be purchased with grant funds are magnets, pens/pencils, professional printing of informational materials. These items would be distributed at various events, or during special occasions. -
- \$530.75

TUMBLEBOOK LIBRARY:

An online collection of animated, talking picture books which teach kids the joy of reading in a format they'll love. TumbleBooks are created by adding animation, sound, music and narration to existing picture books in order to produce an electronic picture book which you can read, or have read to you. -- \$399/Year.

TUMBLEREADABLES:

Older students can read a growing collection of children's classics such as "Black Beauty", "Alice in Wonderland" and "Anne of Green Gables." TumbleReadables collection includes an innovative text size slider which allows the reader to adjust the text size which is right for him/her, making reading online fun and accessible.

This growing collection of read-along titles which features narration, sentence highlighting, and automatic page turning. -- \$499/Year.

COMPUTER AND MONITOR:

Program support for the items requested above for use by the public. -- \$1,500.

Loan Star Grant Plan of Action - 2009-2010

<u>ITEM DESCRIPTION</u>	<u>Amount</u>
Print Management Plus 2008 Network Enterprise SBE	\$ 395.00
Print Management Plus Release Station	\$ 446.25
Time Limit Manager - 15 Workstations	\$ 295.00
Performers for Summer Reading Program	\$ 900.00
Tumblebooks Library	\$ 399.00
Tumblebooks Readables	\$ 499.00
Library Promotional Materials	\$ 530.75
Computer + Monitor	\$1,300.00
<u>Total Plan of Action Budget</u>	<u>\$4,765.00</u>

Effective date/review/revision:

Reviewed by the Copperas Cove Library Advisory Board September 14, 2009 and recommended for approval.

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. G-9

Contact – Margaret Handrow, Library Director, 547-3826
mhandrow@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on approval of Library's Internet Access Policy.

1. BACKGROUND/HISTORY

The Internet is an ever expanding body of information available in many different formats. As technology advances grow, the challenge for libraries has been to balance the public's right to free and open access to information, while protecting the rights of others, especially children and minors. The policy addresses appropriate Internet activities and the user's responsibilities.

2. FINDINGS/CURRENT ACTIVITY

The policy defines the terms and conditions for usage of the Library's public access Internet computers. Wording for the policy is based upon wording supplied by the City Attorney, and sample Internet use policies available from the Texas State Library and Archives Commission and the American Library Association. No changes were made to the wording supplied by the City Attorney. The policy was reviewed by City staff and the Library Advisory Board and approved by the Library Advisory Board at a regular meeting held September 14, 2009.

3. FINANCIAL IMPACT

No financial impact to the City.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends approval of Library's Internet Access Policy.

Internet Access Policy
Copperas Cove Public Library

Internet and Electronic Information Access Policy

Mission:

The mission of the Copperas Cove Library is to provide outstanding information services to the community in a facility which is readily accessible, user-friendly, highly functional and equipped with state of the art technology. It is within the context of this mission that the Library provides access to the Internet and other electronic information resources.

Introduction:

The Internet provides a means to access information far beyond the Library's own collections. The Internet is a gateway to information of great diversity in many countries and cultures around the world. Because of its international character, however, there is no external monitoring of the Internet

While most of the information accessed can be valuable and enlightening, the user may also find materials that are unreliable, personally offensive, or illegal under U.S. law. The Library cannot police a global network and each individual user must take responsibility for his or her own activities on the Internet and for the activities of his or her children.

Disclaimer:

All Internet resources accessible through the Library are provided equally to all Library customers. However, use of the Internet must be compatible with and guided by the following principles:

- Respect for the privacy and sensibilities of other users.
- Attention to the legal protection provided by copyright and license to programs and data.
- Consideration for the integrity of computing systems. For example, users must not intentionally develop programs to harass other users or to infiltrate a computer or computing system, or develop programs that may damage or alter the software components of this or other computing systems.
- Public Computer users may not save files to the hard drive, install software on library computers, change computer settings, options or files, or use non-library hardware on the network.
- Those under the age of 18 must be accompanied by a parent or legal guardian to access the internet.
- The Library is not responsible for changes in content of sources to which it links, nor for the content of sources accessed through secondary links.

Internet User Guidelines:

Library users who access the Copperas Cove Library's Internet and other electronic services are responsible for using them in an ethical, legal, and considerate manner.

Further examples of unacceptable use include, but are not limited to, the following:

- Damaging or destroying equipment, software, or data belonging to the Library or to other users, including adding, altering, or deleting files on Library workstation hard drives or other Library computer equipment.
- Unauthorized copying of copyrighted material.
- Violating software license agreements.
- Violating computer system or network integrity, including attempts to bypass network security functions, obtain passwords, or alter the configuration of Library workstations in any way.
- Harassing others.
- Using the Internet for any illegal activity.
- Gambling on the Internet.
- Wasting finite resources (including printing without paying).
- Representing oneself as another person or using the Internet to transmit obscene, threatening, or harassing materials.

§43.22 of the *Texas Penal Code* prohibits the intentional or knowing display of an obscene photograph, drawing, or visual representation, while being reckless about whether a person is present who will be offended or alarmed by the display.

§43.24 of the *Texas Penal Code* prohibits the display of harmful material, defined in the law similarly to indecent material under federal law, if the displayer is reckless about whether a minor is present who will be offended or alarmed by the display.

The Library reserves the right to terminate the Internet access privileges of any person abusing these principles.

Responsibility for any possible copyright infringement lies solely with the user. The Copperas Cove Library expressly disclaims any liability or responsibility resulting thereof.

Conditions of Use:

To ensure that Internet and electronic resources are provided fairly and equitably, the following conditions of use shall apply:

- Internet workstations will be available during the Library's normal hours of operation.
- Usage is on a first-come, first-served basis.
- The Library reserves the right to set time limits for individual sessions of use, to minimize monopolizing Internet resources.
- Internet printing charges will be the same as other Library printing and copying charges.
- Users may download information from the Internet to user's available portable devices. Users are cautioned regarding computer viruses. The Library is not responsible for damage to the user's device or computer, for any loss of data, damage, or liability that may occur from use of the Library's Internet services.
- Users shall not attempt to upload, install, set up, run, or execute any program or software not authorized by the Library on any of the Library's computer workstations or systems. This condition does not restrict users from

uploading text documents, such as resumes, from approved media to distant Internet sites.

- The Library reserves the right to limit or restrict Internet applications.
- Those under the age of 18 must be accompanied by a parent or legal guardian to access the Internet

Confidentiality of Use:

The Library reserves the right to monitor and /or report activities as needed to maintain security and usability of the Internet workstations and the systems to which they are connected. In addition, users are advised that because privacy is technically difficult to achieve, electronic transactions and files could become public.

Staff Assistance:

While users are encouraged to access the Internet, the information needed may be more easily available through the Library's more traditional resources. Library staff will assist users in locating print materials.

Library Internet trained staff may not always be available for personal assistance. Staff cannot provide in-depth training on Internet computer usage or personal computer usage. Staff may be able to use professionally acquired skills to provide suggestions and tips for searching. While staff is happy to assist users in accessing the Internet, each user is nevertheless responsible for his or her own search.

Library staff may perform reference searches on the Internet at the request of telephone customers.

Sanctions:

Library users who violate the Internet User Guidelines, or who refuse to comply with Conditions of Use, may be removed from the Library and may have their Library privileges revoked. The Librarian in Charge has the authority to terminate a user's Internet session in accordance with said sanctions.

Violations of the policies described above regarding the legal and ethical use of the Library's electronic resources will be dealt with in a serious and appropriate manner. Illegal acts involving the Library's Internet and electronic resources may also be subject to prosecution by local, state, or federal authorities.

USA Patriot Act Warning

Under Section 215 of the federal **USA PATRIOT Act** ([Public Law 107-56](#)), records of books and other materials you borrow from this library may be obtained by federal agents. Federal agents may also track your personal Internet usage on library computers. This federal law prohibits librarians from informing you if federal agents have obtained records about you.

Responsibility and Authority:

Final responsibility and authority for Internet and electronic information access rests with the Director of Library Services, who will operate within a framework of policies and

principles adopted by the City Council of Copperas Cove, Texas. The staff will operate under the Director's delegation of authority.

The Library is authorized to develop such procedures, guidelines, and rules as may be necessary to carry out these policies. Further, the Library is authorized to utilize appropriate technologies to address the implementation of these policies.

Effective date/review/revision:

Reviewed by the Copperas Cove Library Advisory Board September 14, 2009 and recommended for adoption.

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item H-1

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Public hearing and action on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove.

1. BACKGROUND/HISTORY

The 2009-10 budget was adopted on September 15, 2009. According to Section 6.16(b)(1) of the Copperas Cove City Charter, in order for the City Council to amend the 2009-10 budget, it must first hold a public hearing on the proposed amendments. The Charter also provides a requirement that when fund balance is to be used to fund increases in expenditures that two public hearings be held. The proposed budget amendment will require the use of fund balance. The public hearing will be the second of two public hearings held as required by the Charter. The first Public Hearing was held on October 8, 2009.

2. FINDINGS/CURRENT ACTIVITY

The General Fund requires an increase of \$64,214 in expenditure appropriations to cover an increased benefit for health insurance to the City employees as requested by City Council. In addition to the cost for health insurance, City staff has included \$8,440 for the cost to provide a projector, screen, camera, and additional equipment necessary to place a projector and screen at the front of the City Council chambers to accommodate presentations that occur during the City Council workshops.

The various departments are expected to release over \$75,000 in the FY 2008-09 budget that will increase the City's fund balance. The fund balance will be reconciled with the annual audit after the year-end books are closed. A final adjustment will be made to the fund balance at that time. With this update, the City still maintains a fund balance that meets the ideal fund balance as recommended in the City Charter.

The Water and Sewer Fund requires an increase of \$2,678 in expenditure appropriations to cover the increased benefit for health insurance to the City employees as requested by City Council.

The Solid Waste Fund requires an increase of \$2,483 in expenditure appropriations to cover the increased benefit for health insurance to the City employees as requested by City Council.

The Drainage Fund requires an increase of \$3,814 in expenditure appropriations to cover the increased benefit for health insurance to the City employees as requested by City Council.

The Cemetery Fund requires an increase of \$548 in expenditure appropriations to cover the increased benefit for health insurance to the City employees as requested by City Council. The cemetery is expected to release at least \$548 in the FY 2008-09 budget that will increase the City's fund balance. The fund balance will be reconciled with the annual audit after the year-end books are closed. A final adjustment will be made to the fund balance at that time. With this update, the City still maintains a positive fund balance.

The Golf Course Fund will provide a decrease of \$1,917 in expenditure appropriations due to the selected health benefit options by the personnel at the Golf Course.

The City-Wide Grant Fund requires an increase of \$3,335 in revenue and expenditure appropriations to cover the increased benefit for health insurance to the City employees that are partially funded with the SAFER grant funds. The revenue increase is a transfer from the General Fund which is included in the expenditure appropriation shown above for the General Fund.

The City Manager and Human Resources offered all City staff an opportunity to update the health plan option. All staff were notified that any changes to the funding were contingent on City Council approval of a budget amendment to cover the costs for the increased benefit. The funds included in the budget amendment include all actual costs for employees currently on staff and a partial cost for vacant positions. If employees that fill the vacancies currently at the City choose health care options that are more than what is included in this budget amendment, another small amendment may be required by City Council at year end. If salary savings are sufficient in the appropriate department, no budget amendment would be necessary.

3. FINANCIAL IMPACT

See attached ordinance and proposed amendments.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council hold a public hearing and approve Ordinance No. 2009-32, amending the fiscal year 2009-10 Budget.

ORDINANCE NO. 2009-32

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, The City Council desires to amend the operating budget of the municipal government of the City of Copperas Cove for the fiscal year October 1, 2009 to September 30, 2010; and

WHEREAS, Said budget amendments have been submitted to the City Council by the City Manager in accordance with the City Charter; and

WHEREAS, Public notices of public hearings upon this budget have been duly and legally made as required by City Charter and law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE:

SECTION I.

That the City Council of the City of Copperas Cove ratify, approve and adopt the amendments to the budget considered for the fiscal year of October 1, 2009 to September 30, 2010, as identified in "Attachment A" of this ordinance.

SECTION II.

That all ordinances for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION III.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION IV.

That this ordinance shall take effect and be in full force and effect from and after its passage and publication according to law.

PASSED, APPROVED AND ADOPTED this 13th day of October 2009, at a regular called meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

CITY OF COPPERAS COVE, TEXAS
FISCAL YEAR 2009-10 BUDGET
GENERAL FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Description	Projected FY 2008-09	Adopted FY 2009-10	Proposed Amendment	Amended Budget FY 2009-10
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 3,259,675	\$ 3,217,395	\$ 75,000	\$ 3,292,395
Prior Yr Enc Voided in Current Yr	125		-	-
Prior Period Adjustment	76,952	-	-	-
Unreserved, Designated	1,000,000	1,000,000	-	1,000,000
TOTAL BEGINNING FUND BALANCE	\$ 4,336,752	\$ 4,217,395	\$ 75,000	\$ 4,292,395
REVENUES:				
Taxes	\$ 10,620,455	\$ 10,879,365	\$ -	\$ 10,879,365
Permits & Licenses	163,190	180,870	-	180,870
Charges for Services	888,242	898,510	-	898,510
Fines	867,460	919,398	-	919,398
Administrative Reimbursements	1,250,500	1,250,500	-	1,250,500
Miscellaneous Revenue	369,582	367,882	-	367,882
TOTAL REVENUES	\$ 14,159,429	\$ 14,496,525	\$ -	\$ 14,496,525
TOTAL FUNDS AVAILABLE	\$ 18,496,181	\$ 18,713,920	\$ 75,000	\$ 18,788,920
EXPENDITURES:				
City Council (21)	\$ 26,376	\$ 41,399	\$ -	\$ 41,399
City Manager (22)	259,965	279,106	1,436	280,542
City Secretary (23)	166,888	151,726	1,096	152,822
City Attorney (24)	218,071	87,922	-	87,922
Finance (31)	638,966	712,536	4,804	717,340
Human Resources (34)	240,670	298,512	1,760	300,272
Public Affairs Office (4250)	115,389	113,394	548	113,942
Information Systems (35)	241,113	237,163	10,736	247,899
Municipal Court (41)	339,612	415,840	(3,206)	412,634
Police (42)	4,560,574	4,790,808	16,211	4,807,019
Animal Control (43)	232,539	236,196	(1,865)	234,331
Fire/EMS (44)	3,197,297	3,270,595	24,756	3,295,351
Emergency Management (4420)	5,545	7,359	-	7,359
Engineering (51)	161,780	155,898	(688)	155,210
Streets (53)	805,326	879,014	2,373	881,387
Fleet Services (55)	252,940	254,048	955	255,003
Facility Maintenance (57)	106,196	104,634	1,096	105,730
Planning (61)	177,213	102,169	548	102,717
Building Development (52)	246,768	278,868	(3,161)	275,707
Code & Health (72)	205,259	221,311	(3,161)	218,150
Parks and Recreation (54)	1,014,813	1,067,763	9,786	1,077,549
Library (71)	510,226	551,737	5,295	557,032
Non-Departmental (75)	555,260	677,376	3,335	680,711
TOTAL EXPENDITURES	\$ 14,278,786	\$ 14,935,374	\$ 72,654	\$ 15,008,028
OTHER EXPENDITURES:				
Capital Outlay	\$ -	\$ 27,200	\$ -	\$ 27,200
TOTAL OTHER EXPENDITURES	\$ -	\$ 27,200	\$ -	\$ 27,200
TOTAL EXPENDITURES	\$ 14,278,786	\$ 14,962,574	\$ 72,654	\$ 15,035,228
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 3,217,395	\$ 2,751,346	\$ -	\$ 2,753,692
Unreserved, Designated	1,000,000	1,000,000	-	1,000,000
TOTAL ENDING FUND BALANCE	\$ 4,217,395	\$ 3,751,346	\$ 2,346	\$ 3,753,692
IDEAL FUND BALANCE	\$ 3,569,697	\$ 3,733,844	\$ 18,164	\$ 3,752,007
OVER (UNDER) IDEAL FUND BALANCE	\$ 647,698	\$ 17,502	\$ (15,818)	\$ 1,684

**CITY OF COPPERAS COVE
FISCAL YEAR 2009-10 BUDGET
WATER & SEWER FUND
SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE**

Description	Projected FY 2008-09	Adopted FY 2009-10	Proposed Amendment	Amended Budget FY 2009-10
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 1,730,313	\$ 1,765,613	\$ -	\$ 1,765,613
Prior Period Adjustment	81,721	-	-	-
TOTAL BEGINNING FUND BALANCE	\$ 1,812,034	\$ 1,765,613	\$ -	\$ 1,765,613
Water Revenue	\$ 4,900,000	\$ 4,981,455	\$ -	\$ 4,981,455
Sewer Revenue	3,460,000	3,737,155	-	3,737,155
Senior Citizen Discount	(142,000)	(142,000)	-	(142,000)
Water Tap Fees	35,000	35,000	-	35,000
Sewer Tap Fees	11,500	11,500	-	11,500
Connect Fee	53,000	53,000	-	53,000
Meter Box Reset Fee	150	300	-	300
Composting Sales Revenue	15,000	15,000	-	15,000
Subtotal	\$ 8,332,650	\$ 8,691,410	\$ -	\$ 8,691,410
Admin Reimb-Drainage	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
Transfer from Bond Funds	-	300,000	-	300,000
Interest Revenue	25,000	25,000	-	25,000
Late Charge For Billing	265,000	260,000	-	260,000
Miscellaneous Revenues	60,890	54,890	-	54,890
Insurance Proceeds	3,400	-	-	-
Riser Forfeiture Revenue	2,000	2,000	-	2,000
Auction Proceeds	10,500	1,000	-	1,000
Subtotal	\$ 386,790	\$ 662,890	\$ -	\$ 662,890
TOTAL REVENUE	\$ 8,719,440	\$ 9,354,300	\$ -	\$ 9,354,300
TOTAL FUNDS AVAILABLE	\$ 10,531,474	\$ 11,119,913	\$ -	\$ 11,119,913
OPERATING EXPENSES:				
Public Works (80)	\$ 168,596	\$ 176,419	\$ (640)	\$ 175,779
Utility Administration (81)	589,358	595,717	4,606	600,323
Water Distribution (82)	1,251,375	1,320,869	721	1,321,590
Sewer Collection (83)	514,995	545,346	(422)	544,924
Wastewater Treatment (84)	1,390,587	1,326,062	(2,147)	1,323,915
Composting (84-01)	176,107	185,655	560	186,215
Non-Departmental (85)	2,884,403	2,932,754	-	2,932,754
TOTAL OPERATING EXPENSES	\$ 6,975,421	\$ 7,082,822	\$ 2,678	\$ 7,085,500
OTHER EXPENSES:				
Capital Outlay	\$ -	\$ 31,835	\$ -	\$ 31,835
Principal & Int Debt Pymts	2,675,475	2,797,847	-	2,797,847
Principal & Int Pymts in Bond Funds	(1,185,035)	(430,000)	-	(430,000)
Transfer to Bond Funds	300,000	25,500	-	25,500
TOTAL OTHER EXPENSES	\$ 1,790,440	\$ 2,425,182	\$ -	\$ 2,425,182
TOTAL EXPENSES	\$ 8,765,861	\$ 9,508,004	\$ 2,678	\$ 9,510,682
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 1,765,613	\$ 1,611,909	\$ (2,678)	\$ 1,609,231
TOTAL ENDING FUND BALANCE	\$ 1,765,613	\$ 1,611,909	\$ (2,678)	\$ 1,609,231
IDEAL FUND BALANCE	\$ 1,743,855	\$ 1,770,706	\$ 670	\$ 1,771,375
OVER (UNDER) IDEAL FUND BALANCE	\$ 21,758	\$ (158,796)	\$ (3,348)	\$ (162,143)

**CITY OF COPPERAS COVE
FISCAL YEAR 2009-10 BUDGET
SOLID WASTE FUND
SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE**

Description	Projected FY 2008-09	Adopted FY 2009-10	Proposed Amendment	Amended Budget FY 2009-10
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 837,422	\$ 810,320	\$ -	\$ 810,320
Prior Yr Enc Voided in Current Yr	4,338	-	-	-
Prior Period Adjustment	(150,911)	\$ -	-	-
TOTAL BEGINNING FUND BALANCE	\$ 690,849	\$ 810,320	\$ -	\$ 810,320
REVENUES:				
Refuse Collection Fees	\$ 2,387,100	\$ 2,504,264	\$ -	\$ 2,504,264
Senior Discount	(38,700)	(37,900)	-	(37,900)
Sanitary Landfill Fees	319,000	350,000	-	350,000
Recycling Proceeds	26,500	30,000	-	30,000
Sale of Kraft Bags	9,000	9,000	-	9,000
Sale of Scrap Metal	6,500	12,000	-	12,000
Container Reload-On Site	10,500	8,500	-	8,500
Rtn Svce-Overload Container	700	500	-	500
Auto-Lid Locks	900	900	-	900
Rear Load Dumpster Rental	3,900	2,700	-	2,700
Roll-Off Rental Income	34,000	30,000	-	30,000
Bulky/White Goods Collection	62,900	31,000	-	31,000
Container Removal from Curb	5,000	7,500	-	7,500
Miscellaneous Solid Waste Fees	-	1,500	-	1,500
Subtotal	<u>\$ 2,827,300</u>	<u>\$ 2,949,964</u>	<u>\$ -</u>	<u>2,949,964</u>
Interest Revenue	\$ 7,200	\$ 7,200	\$ -	\$ 7,200
Late Charge For Billing	118,000	118,000	-	118,000
Auction Proceeds	5,000	-	-	-
Miscellaneous Revenues	5,000	3,000	-	3,000
Subtotal	<u>\$ 135,200</u>	<u>\$ 128,200</u>	<u>\$ -</u>	<u>128,200</u>
TOTAL REVENUES	\$ 2,962,500	\$ 3,078,164	\$ -	\$ 3,078,164
TOTAL FUNDS AVAILABLE	\$ 3,653,349	\$ 3,888,484	\$ -	\$ 3,888,484
OPERATING EXPENSES:				
Solid Waste Operations (90)	\$ 229,727	\$ 237,711	\$ (3,161)	\$ 234,550
Solid Waste Collection - Residential (91-01)	351,265	354,113	1,712	355,825
Solid Waste Collection - Recycling (91-02)	145,301	154,731	1,096	155,827
Solid Waste Collection - Brush (91-03)	145,131	159,075	(36)	159,039
Solid Waste Collection - Commercial (91-04)	387,319	376,459	1,812	378,271
Solid Waste Collection - KCCB (91-05)	19,339	26,639	-	26,639
Solid Waste Disposal (92)	1,038,191	1,177,501	1,060	1,178,561
Non-Departmental (95)	508,553	508,744	-	508,744
TOTAL OPERATING EXPENSES	\$ 2,824,826	\$ 2,994,973	\$ 2,483	\$ 2,997,456
OTHER EXPENSES:				
Principal & Int Debt Pymts	\$ 18,203	\$ 114,222	\$ -	\$ 114,222
TOTAL OTHER EXPENSES	\$ 18,203	\$ 114,222	\$ -	\$ 114,222
TOTAL EXPENSES	\$ 2,843,029	\$ 3,109,195	\$ 2,483	\$ 3,111,678
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 810,320	\$ 779,289	\$ (2,483)	\$ 776,806
TOTAL ENDING FUND BALANCE	\$ 810,320	\$ 779,289	\$ (2,483)	\$ 776,806
IDEAL FUND BALANCE	\$ 706,207	\$ 748,743	\$ 621	\$ 749,364
OVER (UNDER) IDEAL FUND BALANCE	\$ 104,114	\$ 30,546	\$ (3,104)	\$ 27,442

**CITY OF COPPERAS COVE
FISCAL YEAR 2009-10 BUDGET
GOLF COURSE FUND
SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE**

Description	Projected FY 2008-09	Adopted FY 2009-10	Proposed Amendment	Amended Budget FY 2009-10
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 6,076	\$ (150,066)	\$ -	\$ (150,066)
Prior Yr Enc Voided in Current Yr	-	-	-	-
Prior Period Adjustment	(7,731)	-	-	-
TOTAL BEGINNING FUND BALANCE	<u>\$ (1,655)</u>	<u>\$ (150,066)</u>	<u>\$ -</u>	<u>\$ (150,066)</u>
REVENUES:				
Swimming Pool Receipts	\$ 375	\$ 500	\$ -	\$ 500
Green Fees	134,000	160,000	-	160,000
Cart Rental Fees	140,000	150,000	-	150,000
Membership Dues	90,000	105,000	-	105,000
Tournament-Green Fees	10,000	15,500	-	15,500
Tournament-Cart Fees	5,625	12,500	-	12,500
Cart Storage Fees	23,000	41,400	-	41,400
Trail Fees	17,000	16,200	-	16,200
Pro Shop Sales	42,000	34,000	-	34,000
Facility Rental Income	1,000	3,000	-	3,000
Driving Range Fees	26,000	40,000	-	40,000
Snack Bar Revenue-Food & Beverage	46,000	36,000	-	36,000
Food & Beverage (Non-Tax)	1,100	1,000	-	1,000
Snack Bar Revenue-Alcohol Sale	17,000	20,000	-	20,000
Miscellaneous Revenue	1,900	75	-	75
Special Green Fees	8,500	6,500	-	6,500
Special Lunch	1,500	3,500	-	3,500
Golf Lesson Revenue	250	1,000	-	1,000
TOTAL REVENUES	<u>\$ 565,250</u>	<u>\$ 646,175</u>	<u>\$ -</u>	<u>\$ 646,175</u>
TOTAL FUNDS AVAILABLE	<u>\$ 563,595</u>	<u>\$ 496,109</u>	<u>\$ -</u>	<u>\$ 496,109</u>
OPERATING EXPENSES:				
Golf Course - Operations	\$ 276,816	\$ 213,496	\$ (1,236)	\$ 212,260
Golf Course - Concessions	73,253	38,090	-	38,090
Golf Course - Maintenance	348,000	347,593	(681)	346,912
TOTAL OPERATING EXPENSES	<u>\$ 698,069</u>	<u>\$ 599,179</u>	<u>\$ (1,917)</u>	<u>\$ 597,262</u>
OTHER EXPENSES:				
Principal & Int Debt Pymts	\$ 18,601	\$ 22,710	\$ -	\$ 22,710
Principal & Int Pymts in Bond Funds	(3,009)	(11,807)	-	(11,807)
TOTAL OTHER EXPENSES	<u>\$ 15,592</u>	<u>\$ 10,903</u>	<u>\$ -</u>	<u>\$ 10,903</u>
TOTAL EXPENSES	<u>\$ 713,661</u>	<u>\$ 610,082</u>	<u>\$ (1,917)</u>	<u>\$ 608,165</u>
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ (150,066)	\$ (113,973)	\$ 1,917	\$ (112,056)
TOTAL ENDING FUND BALANCE	<u>\$ (150,066)</u>	<u>\$ (113,973)</u>	<u>\$ 1,917</u>	<u>\$ (112,056)</u>
IDEAL FUND BALANCE	\$ 174,517	\$ 149,795	\$ (479)	\$ 149,316
OVER (UNDER) IDEAL FUND BALANCE	\$ (324,583)	\$ (263,767)	\$ 2,396	\$ (261,371)

**CITY OF COPPERAS COVE
FISCAL YEAR 2009-10 BUDGET
DRAINAGE UTILITY FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

Account	Description	Projected FY 2008-09	Adopted FY 2009-10	Proposed Amendment	Amended Budget FY 2009-10
BEGINNING FUND BALANCE:					
	Unreserved, Undesignated	\$ 126,827	\$ 328,441	\$ -	\$ 328,441
	Prior Yr Enc Voided in Current Yr	139,500	-	-	-
	Prior Period Adjustment	(10,818)	-	-	-
TOTAL BEGINNING FUND BALANCE		<u>\$ 255,509</u>	<u>\$ 328,441</u>	<u>\$ -</u>	<u>\$ 328,441</u>
REVENUES					
05-340-1020	Drainage Utility Fee	\$ 852,000	\$ 868,000	\$ -	\$ 868,000
Subtotal		<u>\$ 852,000</u>	<u>\$ 868,000</u>	<u>\$ -</u>	<u>\$ 868,000</u>
Other Revenue					
05-370-6001	Interest Revenue	\$ 7,600	\$ 7,600	\$ -	\$ 7,600
05-392-1001	Auction Proceeds	380	200	-	200
Subtotal		<u>\$ 7,980</u>	<u>\$ 7,800</u>	<u>\$ -</u>	<u>\$ 7,800</u>
TOTAL REVENUES		<u>\$ 859,980</u>	<u>\$ 875,800</u>	<u>\$ -</u>	<u>\$ 875,800</u>
TOTAL FUNDS AVAILABLE		<u>\$ 1,115,489</u>	<u>\$ 1,204,241</u>	<u>\$ -</u>	<u>\$ 1,204,241</u>
OPERATING EXPENDITURES					
	Drainage	\$ 364,373	\$ 372,897	\$ 3,814	\$ 376,711
	Non-Departmental	119,778	109,778	-	109,778
TOTAL OPERATING EXPENDITURES		<u>\$ 484,151</u>	<u>\$ 482,675</u>	<u>\$ 3,814</u>	<u>\$ 486,489</u>
OTHER EXPENDITURES					
	Capital Improvement Projects	\$ -	\$ 291,600	\$ -	\$ 291,600
	Capital Outlay	-	9,000	-	9,000
	Principal & Int Debt Pymts	302,897	313,175	-	313,175
TOTAL OTHER EXPENDITURES		<u>\$ 302,897</u>	<u>\$ 613,775</u>	<u>\$ -</u>	<u>\$ 613,775</u>
TOTAL EXPENDITURES		<u>\$ 787,048</u>	<u>\$ 1,096,450</u>	<u>\$ 3,814</u>	<u>\$ 1,100,264</u>
ENDING FUND BALANCE					
	Unreserved, Undesignated	\$ 328,441	\$ 107,791	\$ (3,814)	\$ 103,977
TOTAL ENDING FUND BALANCE		<u>\$ 328,441</u>	<u>\$ 107,791</u>	<u>\$ (3,814)</u>	<u>\$ 103,977</u>

**CITY OF COPPERAS COVE
FISCAL YEAR 2009-10 BUDGET
CEMETERY FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

Account	Description	Projected FY 2008-09	Adopted FY 2009-10	Proposed Amendment	Amended Budget FY 2009-10
BEGINNING FUND BALANCE					
	Unreserved, Undesignated	\$ 2,237	\$ 3,131	\$ 548	\$ 3,679
	Prior Period Adjustment	(236)		-	-
TOTAL BEGINNING FUND BALANCE		<u>\$ 2,001</u>	<u>\$ 3,131</u>	<u>\$ 548</u>	<u>\$ 3,679</u>
REVENUES					
06-340-1001	Cemetery Plot Sales	\$ 14,000	\$ 13,000	\$ -	\$ 13,000
06-370-6001	Interest Revenue	20	20	-	20
06-390-5002	Transfer from General Fund	24,000	23,400	-	23,400
06-390-6005	Miscellaneous Revenue	50	50	-	50
TOTAL REVENUES		<u>\$ 38,070</u>	<u>\$ 36,470</u>	<u>\$ -</u>	<u>\$ 36,470</u>
TOTAL FUNDS AVAILABLE		<u>\$ 40,071</u>	<u>\$ 39,601</u>	<u>\$ 548</u>	<u>\$ 40,149</u>
EXPENDITURES					
	Salaries & Benefits	\$ 32,619	\$ 33,343	\$ 548	\$ 33,891
	Supplies	100	1,300	-	1,300
	Repairs & Maintenance	1,678	2,092	-	2,092
	Contractual Services	750	1,558	-	1,558
	Designated Expenses	1,793	1,293	-	1,293
TOTAL EXPENDITURES		<u>\$ 36,940</u>	<u>\$ 39,586</u>	<u>\$ 548</u>	<u>\$ 40,134</u>
ENDING FUND BALANCE:					
	Unreserved, Undesignated	\$ 3,131	\$ 15	\$ -	\$ 15
TOTAL ENDING FUND BALANCE		<u>\$ 3,131</u>	<u>\$ 15</u>	<u>\$ -</u>	<u>\$ 15</u>

CITY OF COPPERAS COVE
OCTOBER 1, 2009 – SEPTEMBER 30, 2010 BENEFITS YEAR

SCOTT AND WHITE GROUP INSURANCE RATES FOR
HEALTH INSURANCE

It is important that you refer to the summary of benefits for complete details of the plan selected.
 The below description is brief and does not include all of the specific coverage's for each plan.

Plan Option I (\$750 Annual Deductible, \$30 Co-Pay for Office Visit, and 20% Co-insurance)

	Monthly Cost To City	Monthly Cost To Employee	Twice Monthly Pay Period Cost to Employee	Total Cost
Employee Only	\$282.93	\$-0-	\$-0-	\$282.93
Employee & Spouse	\$422.04	\$271.70	\$135.85	\$693.74
Employee & Child(ren)	\$422.04	\$74.08	\$37.04	\$496.12
Employee & Family	\$422.04	\$426.64	\$213.32	\$848.68

**Employees that select the employee only plan will have \$139.11 a month (up to \$1,669.32 annually) deposited into a medical reimbursement account for employee/family use towards medical expenses.

Plan Option II (No Deductible, \$40 Co-Pay Option with Cost Sharing on Medical Services)

	Monthly Cost To City	Monthly Cost To Employee	Twice Monthly Pay Period Cost to Employee	Total Cost
Employee Only	\$331.68	\$-0-	\$-0-	\$331.68
Employee & Spouse	\$367.69	\$445.59	\$222.80	\$813.28
Employee & Child(ren)	\$367.69	\$213.92	\$106.96	\$581.61
Employee & Family	\$367.69	\$627.22	\$313.61	\$994.91

**Employees that select the employee only plan will have \$36.01 a month (up to \$432.12 annually) deposited into a medical reimbursement account for employee/family use towards medical expenses.

Plan Option III (No Deductible, \$25 Co-Pay Option)

	Monthly Cost To City	Monthly Cost To Employee	Twice Monthly Pay Period Cost to Employee	Total Cost
Employee Only	\$367.69	\$-0-	\$-0-	\$367.69
Employee & Spouse	\$367.69	\$533.89	\$266.95	\$901.58
Employee & Child(ren)	\$367.69	\$277.06	\$138.53	\$644.75
Employee & Family	\$367.69	\$735.25	\$367.63	\$1,102.94

City benefit contribution is subject to City Council approval of a FY 2010 budget amendment at the 2nd City Council meeting in October 09 that provides the funding for the City paid additional benefit.

NOTICE OF PUBLIC HEARING

On October 13, 2009, during a Regular City Council Meeting, the City Council of the City of Copperas Cove will hold a public hearing on the ordinance to amend the FY 2009-10 Budget for the City of Copperas Cove. The October 13, 2009 City Council Meeting will begin at 7:00 pm and will be held in the City Council Chambers at City Hall, 507 South Main Street, Copperas Cove, Texas 76522.

The proposed amendments to the FY 2009-10 Annual Budget are as follows:

	Increase (Decrease)
General Fund	
Beginning Fund Balance	\$75,000
Expenditure Appropriations	\$72,654
Water and Sewer Fund	
Expenditure Appropriations	\$2,678
Solid Waste Fund	
Expenditure Appropriations	\$2,483
Drainage Fund	
Expenditure Appropriations	\$3,814
Cemetery Fund	
Beginning Fund Balance	\$548
Expenditure Appropriations	\$548
Golf Course Fund	
Expenditure Appropriations	(\$1,917)
City-Wide Grant Fund	
Revenue	\$3,335
Expenditure Appropriations	\$3,335

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item H-2

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Public hearing and action on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove.

1. BACKGROUND/HISTORY

The 2009-10 budget was adopted on September 15, 2009. According to Section 6.16(b)(1) of the Copperas Cove City Charter, in order for the City Council to amend the 2009-10 budget, it must first hold a public hearing on the proposed amendments. The Charter also provides a requirement that when fund balance is to be used to fund increases in expenditures that two public hearings be held. The proposed budget amendment will require the use of fund balance. The public hearing will be the second of two public hearings held as required by the Charter. The first Public Hearing was held on October 8, 2009.

2. FINDINGS/CURRENT ACTIVITY

The Water & Sewer Fund requires an increase of \$22,800 in expenditure appropriations to cover the cost to send second notices to City utility customers. The condition in the municipal utility ordinance to provide second notices requires funds to provide the service to the customers. The \$22,800 was not included in the City Manager's Proposed Budget and ultimately not included in the budget that was adopted by City Council on September 15, 2009. Removal of second notices was discussed at the August 3, 2009 City Council workshop.

The increase to the Water and Sewer fund expenditure appropriation budget will result in reducing the fund balance to \$187,296 below the ideal fund balance as required in the City's fund balance policy per City ordinance.

3. FINANCIAL IMPACT

See attached ordinance and proposed amendments.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council hold a public hearing and disapprove Ordinance No. 2009-35, amending the fiscal year 2009-10 Budget.

If the budget amendment is not approved, City Council will be required to take action on the Municipal Utilities ordinance to discontinue the service of providing second notices to the utility customers.

ORDINANCE NO. 2009-35

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, The City Council desires to amend the operating budget of the municipal government of the City of Copperas Cove for the fiscal year October 1, 2009 to September 30, 2010; and

WHEREAS, Said budget amendments have been submitted to the City Council by the City Manager in accordance with the City Charter; and

WHEREAS, Public notices of public hearings upon this budget have been duly and legally made as required by City Charter and law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE:

SECTION I.

That the City Council of the City of Copperas Cove ratify, approve and adopt the amendments to the budget considered for the fiscal year of October 1, 2009 to September 30, 2010, as identified in "Attachment A" of this ordinance.

SECTION II.

That all ordinances for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION III.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION IV.

That this ordinance shall take effect and be in full force and effect from and after its passage and publication according to law.

PASSED, APPROVED AND ADOPTED this 13th day of October 2009, at a regular called meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

**CITY OF COPPERAS COVE
FISCAL YEAR 2009-10 BUDGET
WATER & SEWER FUND
SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE**

Description	Projected FY 2008-09	Adopted FY 2009-10	Proposed Amendment	Amended Budget FY 2009-10
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 1,730,313	\$ 1,765,613	\$ -	\$ 1,765,613
Prior Period Adjustment	81,721	-	-	-
TOTAL BEGINNING FUND BALANCE	\$ 1,812,034	\$ 1,765,613	\$ -	\$ 1,765,613
Water Revenue	\$ 4,900,000	\$ 4,981,455	\$ -	\$ 4,981,455
Sewer Revenue	3,460,000	3,737,155	-	3,737,155
Senior Citizen Discount	(142,000)	(142,000)	-	(142,000)
Water Tap Fees	35,000	35,000	-	35,000
Sewer Tap Fees	11,500	11,500	-	11,500
Connect Fee	53,000	53,000	-	53,000
Meter Box Reset Fee	150	300	-	300
Composting Sales Revenue	15,000	15,000	-	15,000
Subtotal	\$ 8,332,650	\$ 8,691,410	\$ -	\$ 8,691,410
Admin Reimb-Drainage	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
Transfer from Bond Funds	-	300,000	-	300,000
Interest Revenue	25,000	25,000	-	25,000
Late Charge For Billing	265,000	260,000	-	260,000
Miscellaneous Revenues	60,890	54,890	-	54,890
Insurance Proceeds	3,400	-	-	-
Riser Forfeiture Revenue	2,000	2,000	-	2,000
Auction Proceeds	10,500	1,000	-	1,000
Subtotal	\$ 386,790	\$ 662,890	\$ -	\$ 662,890
TOTAL REVENUE	\$ 8,719,440	\$ 9,354,300	\$ -	\$ 9,354,300
TOTAL FUNDS AVAILABLE	\$ 10,531,474	\$ 11,119,913	\$ -	\$ 11,119,913
OPERATING EXPENSES:				
Public Works (80)	\$ 168,596	\$ 176,419	\$ -	\$ 176,419
Utility Administration (81)	589,358	595,717	22,800	618,517
Water Distribution (82)	1,251,375	1,320,869	-	1,320,869
Sewer Collection (83)	514,995	545,346	-	545,346
Wastewater Treatment (84)	1,390,587	1,326,062	-	1,326,062
Composting (84-01)	176,107	185,655	-	185,655
Non-Departmental (85)	2,884,403	2,932,754	-	2,932,754
TOTAL OPERATING EXPENSES	\$ 6,975,421	\$ 7,082,822	\$ 22,800	\$ 7,105,622
OTHER EXPENSES:				
Capital Outlay	\$ -	\$ 31,835	\$ -	\$ 31,835
Principal & Int Debt Pymts	2,675,475	2,797,847	-	2,797,847
Principal & Int Pymts in Bond Funds	(1,185,035)	(430,000)	-	(430,000)
Transfer to Bond Funds	300,000	25,500	-	25,500
TOTAL OTHER EXPENSES	\$ 1,790,440	\$ 2,425,182	\$ -	\$ 2,425,182
TOTAL EXPENSES	\$ 8,765,861	\$ 9,508,004	\$ 22,800	\$ 9,530,804
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 1,765,613	\$ 1,611,909	\$ (22,800)	\$ 1,589,109
TOTAL ENDING FUND BALANCE	\$ 1,765,613	\$ 1,611,909	\$ (22,800)	\$ 1,589,109
IDEAL FUND BALANCE	\$ 1,743,855	\$ 1,770,706	\$ 5,700	\$ 1,776,406
OVER (UNDER) IDEAL FUND BALANCE	\$ 21,758	\$ (158,796)	\$ (28,500)	\$ (187,296)

NOTICE OF PUBLIC HEARING

On October 13, 2009, during a Regular City Council Meeting, the City Council of the City of Copperas Cove will hold a public hearing on the ordinance to amend the FY 2009-10 Budget for the City of Copperas Cove. The October 13, 2009 City Council Meeting will begin at 7:00 pm and will be held in the City Council Chambers at City Hall, 507 South Main Street, Copperas Cove, Texas 76522.

The proposed amendments to the FY 2009-10 Annual Budget are as follows:

	Increase (Decrease)
Water and Sewer Fund	
Expenditure Appropriations	\$ 22,800

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item H-3

Contact – Andrea Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Public hearing and action on approval of an ordinance adopting a proposed Capital Improvement Plan (CIP) for FY 2010-2014 and approving the official Capital Improvement Plan (approved CIP) for the Fiscal Year 2010.

1. BACKGROUND/HISTORY

During the two day Council/Staff Retreat held in June 2009, City staff introduced for discussion the City's first Five Year Capital Improvement Plan (CIP). The CIP included projects for the following categories: Tax Supported, Water and Sewer, Solid Waste, Drainage, General Administration and Golf Course. Additionally, the funding summary for each project included in the plan was provided. A detailed description, justification, funding source and a map indicating location of the project were included for each project if applicable.

2. FINDINGS/CURRENT ACTIVITY

The following is a detailed listing of each meeting of the governing body (each workshop conducted provided citizens an opportunity to address the governing body and express support for or opposition to any topic relating to the proposed CIP):

- June 15, 2009 CIP introduction
- June 16, 2009 CIP introduction
- July 7, 2009 Streets and Drainage projects.
- July 21, 2009 Sidewalks on Veterans, Water & Sewer projects, Solid Waste projects, Golf Course Road & Texas Avenue and Fire Department projects.
- August 18, 2009 Parks & Recreation projects and Golf Course projects.

3. FINANCIAL IMPACT

See attached Capital Improvement Plan for FY 2010 - 2014 and the attached summary of the FY 2010 Capital Improvement Projects and identified funding sources.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Ordinance No. 2009-39, to adopt the proposed Capital Improvement Plan (CIP) for FY 2010-2014 and approve the official Capital Plan (approved CIP) for the Fiscal Year 2010.

ORDINANCE NO. 2009-39

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ADOPTING A PROPOSED CAPITAL IMPROVEMENT PLAN (CIP) FOR FISCAL YEARS 2010-2014 AND APPROVING THE OFFICIAL CAPITAL IMPROVEMENT PLAN (APPROVED CIP) FOR THE FISCAL YEAR 2010.

WHEREAS, The City of Copperas Cove makes major investments, from time to time, in large costly capital projects that improve the quality of life and support the local economy; and

WHEREAS, These projects are planned and implemented over a number of years; and

WHEREAS, Each project requires a permanent investment that should only take place after due consideration of the City's needs, its relative importance compared with other potential projects, and the City's ability to finance the improvement; and

WHEREAS, The City Council has a number of financial resources at its disposal, including tax revenue, utility revenues and financial aid from county, state and federal agencies that can be used to construct said projects; and

WHEREAS, The City of Copperas Cove desires to maintain a continuous process of planning for the construction and financing of major capital projects;

WHEREAS, the governing body conducted workshops to discuss the Five Year Capital Improvement Plan and the specific funding details for projects included in Fiscal Year 2010; and

WHEREAS, The governing body held a public hearing to allow citizen input of the Five Year Capital Improvement Plan and funding of the projects included in Fiscal Year 2010.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

Section 1.

That the City Council of the City of Copperas Cove, Texas hereby adopts the Proposed Capital Improvement Plan (CIP) for FY 2010-2014 and approves the official capital improvement plan (Approved CIP) for the Fiscal Year 2010 (see attached Exhibit A);

Section 2.

That the City Council provides that capital project appropriations and contract awards approved during fiscal year 2010 will be consistent with the Approved CIP. If a proposed ordinance includes appropriations for a major capital project that is not included in the Approved CIP, the Approved CIP will be amended to incorporate the new project.

Section 3.

That the City Council provides that all ordinances appropriating funds for capital projects included in the CIP as approved or amended will include information citing the CIP project number along with appropriate financial accounting information.

Section 4.

That the City Council provides that the CIP will:

- a. Be updated annually and submitted to City Council by June 1 every year,
- b. Include every major capital project planned or anticipated by the City of Copperas Cove for the then current fiscal year and for each of five subsequent fiscal years,
- c. Include every major anticipated funding source available to the City of Copperas Cove or expected to be available during the aforementioned period,
- d. Include information on each project including the timing of each major project phase, and the anticipated funding for that phase.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, this 13th day of October, 2009, such meeting was held in compliance with the Open Meetings Act (Government Code, Article 551.001 et seq), at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

FY 2010 Capital Improvement Project Summary

Projects with Secured Funding

Project	Funding Source	Amount
9th, 11th, 13th, and 15th Street Waterline Replacements	CDBG Grant Funding, W&S Operating Fund & 2009 Limited Tax Notes - Water & Sewer	\$ 300,000
Allin House Roof Renovations	2009 Limited Tax Notes - Hotel Occupancy Tax	42,000
Bradford Drive Extension Phase I	2008A Limited Tax Notes - Tax Supported	247,000
Civic Center Renovations	2009 Limited Tax Notes - Hotel Occupancy Tax	168,000
Curry Street Drainage Improvements	Drainage Operating Fund	21,600
Document Management-Content Manager	Municipal Court Technology Fund	13,000
Expansion of Recycle Center Phase II	2009 Limited Tax Notes - Solid Waste	75,000
Fire Station #2 Relocation - Land	2008 Limited Tax Notes - Tax Supported	125,000
Fourth Year Sewer Rehabilitation	2003 CO - Water & Sewer	210,000
Library Renovations	2008 Limited Tax Notes - Tax Supported	50,000
Long Mountain Tank Rehab	2008A Limited Tax Notes and 2009 Limited Tax Notes - Water & Sewer	205,000
Lutheran Church Road	2009 General Obligation Bond - Tax Supported	945,000
Lutheran Church Road - Drainage	2009 General Obligation Bond - Drainage	105,000
Martin Walker School Drainage	2008A Limited Tax Notes - Drainage	70,000
Parks Needs Assessment	Recreation Activities Operating Fund	30,000
Rolling Heights Drainage	2008 Limited Tax Notes and Drainage Operating Fund	300,000
South 25th to 31st Streets Drainage Improvements	FEMA and ORCA Grant Funding and Drainage Operating Fund	835,300
South Park Pool Renovations	2009 Limited Tax Notes - Tax Supported	210,000
Southeast Bypass - Utility Re-locates & Right-of-Way	2001 CO and 2003 CO - Tax Supported and Reliever Route Fund	801,000
Taylor Mountain Tank Rehab	2008A Limited Tax Notes - Water & Sewer	130,000
Transfer Station Renovation	2009 Limited Tax Notes - Solid Waste	70,230
Transfer Station Tipping Floor Resurfacing	2009 Limited Tax Notes - Solid Waste	185,350
West Clarifier Retrofit	2009 Limited Tax Notes - Water & Sewer	452,000
Subtotal \$		5,590,480

Funding Source will require Council Action in FY 2009-10

Allen St. Waterline Upgrade	If sufficient funds remain in 2010 CDBG Grant, otherwise require debt issue / fund in future year	125,000
Bradford Drive Extension Phase I	Proposed CO - Tax Supported	161,000
Compose Renovations - Design	Proposed CO - Water & Sewer	35,000
Fire Station #2 Relocation	Proposed GO Debt Issue - Pending Voter Approval - Tax Supported	262,500
Northeast Bypass	GO Debt Issue - Voter Approved - Tax Supported	1,470,000
Northeast Sewer Line	GO Debt Issue - Voter Approved - Tax Supported	4,620,000
Southeast Bypass - Utility Re-locates & Right-of-Way	Proposed CO - Tax Supported	74,000
Subtotal \$		6,747,500

Other Funding Sources

Northeast Bypass	State Funding	\$ 10,000,000
FY2010 Project Total		\$ 22,337,980

Enhancing Our Economic Environment



Reconstructing Our Streets



Improving Our Facilities



COPPERAS COVE

T E X A S

City Built for Family Living.

Proposed Capital Improvement Plan FY 2010 – FY 2014

John Hull, Mayor

Members of the City Council:

Cheryl L. Meredith

Charlie Youngs

Chuck Downard

Danny Palmer

Bill L. Stephens

Willie C. Goode

Frank Seffrood

**Andrea Gardner,
City Manager**

**Wanda Bunting,
Director of Financial Services**

**Copperas Cove strives to
provide Quality Services
Everyday!**



City of Copperas Cove

**City of Copperas Cove
Capital Improvement Plan FY 2010 - FY 2014**

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INTEROFFICE MEMORANDUM

TO: MAYOR AND CITY COUNCIL
FROM: ANDREA M. GARDNER, CITY MANAGER
SUBJECT: FIVE YEAR CAPITAL IMPROVEMENT PLAN, FY 2010 - FY2014
DATE: 6/11/2009
CC: WANDA BUNTING, DIRECTOR OF FINANCIAL SERVICES

I respectfully submit to the Mayor and City Council, the City's first Capital Improvement Plan. The attached capital improvement plan is City staff's proposed plan for capital projects/expenses for the next five year period (2010-2014). Staff defines capital projects as the purchase or construction of assets with a useful life exceeding at least one year or greater. The guidelines for capital projects/expenses were relaxed during this first year of implementation since some projects were divided into phases for funding purposes. Dividing projects into phases makes the funding of those projects more palatable for the City. The attached CIP is in draft format so that City Council has an opportunity to provide feedback regarding priorities; however, staff has utilized this opportunity to identify those projects considered most critical to the City on a long term basis.

A long term capital improvement plan has many benefits to the City. Besides being an organized plan for funding and construction of projects, the Five Year CIP helps improve the City's overall bond rating with rating agencies. The CIP serves as an effective tool to ensure the goals of the comprehensive plan and master plans are carried out. With proper planning, future bond referendums and issues or other revenue generating measures can be foreseen and implemented to fund the projects as identified in the plan.

Planning for the implementation of a CIP began when I was hired by the City Council in 2007 to serve as the City Manager. Staff has committed a vast amount of time reviewing the needs of the City and provided written justification for each project along with identifying possible funding sources. A project's inclusion in the CIP does not commit the City of Copperas Cove to funding and completing the project. As previously stated, the intent of the CIP is to identify the needs of the City. The process utilized by staff to develop the CIP is similar to that of the operating budget process. Staff submitted proposed projects with funding requirements by category (land purchases, design/engineering, construction and FF&E) to the City Manager for review. The City Manager's review included a thorough evaluation of the project name, justification and funding plan for the project. Once all submissions were reviewed and edited by the City Manager, a CIP Committee consisting of the City Manager, Director of Financial Services, City Engineer and Projects Accountant was assembled. The committee completed a more thorough review and consulted with the City

Attorney on legal issues and the City's Financial Advisor for debt issuance and other funding issues. All projects submitted by departments were retained in the draft version attached so that City Council is aware of the staff's identified needs. Projects with funding secured but not yet completed are also included in this plan.

The CIP includes projects from streets, fire, water, sewer, drainage, parks and general government. For those projects with a locale in the City, a map of the project location is provided on the page adjacent to the CIP Project Detail. Additionally, various charts are provided to highlight funding sources, funding years and uses. The funding sources considered included various grants, general obligation bonds, certificates of obligation, tax notes, capital leases, operating funds and state funding. If the Council determines a funding source was not considered, City staff will gladly explore those options presented.

The planned adoption process of the CIP is to complete CIP Workshops with the City Council and citizens. Once the workshop process is complete, a minimum of one Public Hearing will be conducted. Once the discussion is complete, City staff will seek approval and request fund appropriation for those projects included in FY 2010 only. Improvements identified in future years (2011-2014) will be requested for approval by the City Council solely on a planning basis and will not receive expenditure appropriation. The costs estimations for years 2011-2014 are on a planning basis as well and are subject to change depending on the City's financial planning operations.

City staff plans to continue striving to work with the elected officials to ensure more future planning is completed for the benefit of the community. I hope you find this document to be comprehensive and it serves as a valuable planning tool for the future. I would like to thank the CIP Committee, City Council, City staff, City Attorney and Financial Advisor for their continued support and dedication to the planning process and implementation of the City's first multi-year capital improvement plan.



Copperas Cove

Head for the Hills

Summary of Capital Improvement Projects



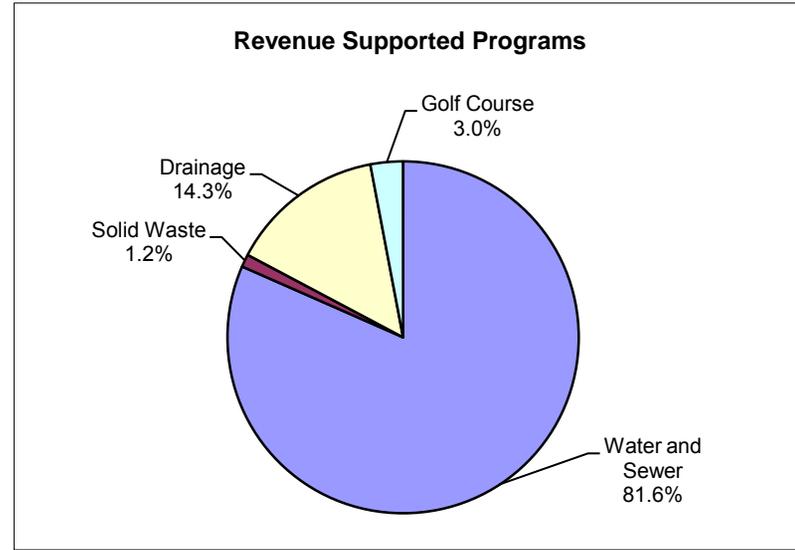
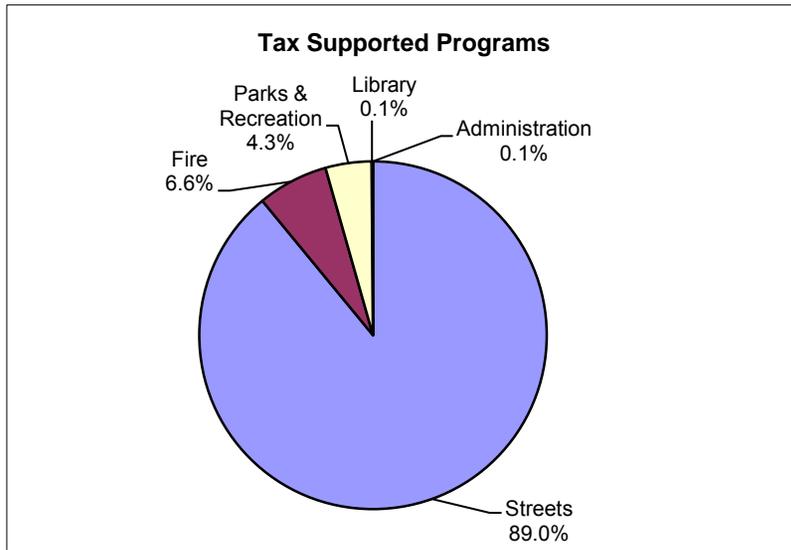


Copperas Cove

Head for the Hills

Capital Improvement Project Totals By Program

PROGRAM	FY2010	FY2011	FY2012	FY2013	FY2014	TOTAL
Streets	13,803,000	46,190,600	25,983,830	10,330,000	421,000	96,728,430
Fire	387,500	2,835,000	0	60,000	3,850,000	7,132,500
Parks & Recreation	450,000	425,250	374,000	335,000	3,050,000	4,634,250
Library	50,000	40,500	0	0	0	90,500
Administration	13,000	0	0	0	54,150	67,150
Total Tax-Supported Programs	14,703,500	49,491,350	26,357,830	10,725,000	7,375,150	108,652,830
Water and Sewer	6,077,000	485,000	1,110,000	1,800,000	13,763,460	23,235,460
Solid Waste	330,580	0	0	0	0	330,580
Drainage	1,226,900	756,000	60,000	307,000	1,712,525	4,062,425
Golf Course	0	10,000	371,666	236,167	231,667	849,500
Total Revenue Supported Programs	7,634,480	1,251,000	1,541,666	2,343,167	15,707,652	28,477,965
CIP TOTAL	22,337,980	50,742,350	27,899,496	13,068,167	23,082,802	137,130,795



**Tax Supported
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total
				2010 Amount	2011 Amount	2012 Amount	2013 Amount	2014 Amount	
Streets	South 1st Street Reconstruction	Land	\$ -						\$ -
		Design/Engineering	\$ 26,600		26,600				\$ 26,600
		Construction	\$ 190,000		190,000				\$ 190,000
		Utility Relocates	\$ -						\$ -
		Right of Way	\$ -						\$ -
	Project Total		\$ 216,600	\$ -	\$ 216,600	\$ -	\$ -	\$ -	\$ 216,600
	West Ave F Reconstruction	Land	\$ -						\$ -
		Design/Engineering	\$ 53,000		53,000				\$ 53,000
		Construction	\$ 381,000		381,000				\$ 381,000
		Utility Relocates	\$ -						\$ -
		Right of Way	\$ -						\$ -
	Project Total		\$ 454,000	\$ -	\$ 454,000	\$ -	\$ -	\$ -	\$ 454,000
	Pecan Cove Road Reconstruction	Land	\$ -						\$ -
		Design/Engineering	\$ 112,000			112,000			\$ 112,000
		Construction	\$ 800,000			800,000			\$ 800,000
		Utility Relocates	\$ -						\$ -
		Right of Way	\$ -						\$ -
	Project Total		\$ 957,000	\$ -	\$ -	\$ 957,000	\$ -	\$ -	\$ 957,000
	Grimes Crossing Road Reconstruction	Land	\$ -						\$ -
		Design/Engineering	\$ 24,000				24,000		\$ 24,000
		Construction	\$ 166,000				166,000		\$ 166,000
		Utility Relocates	\$ -						\$ -
		Right of Way	\$ -						\$ -
	Project Total		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
	Rolling Hills Street Reconstruction	Land	\$ -						\$ -
		Design/Engineering	\$ 36,000					36,000	\$ 36,000
Construction		\$ 335,000					335,000	\$ 335,000	
Utility Relocates		\$ -					0	\$ -	
Right of Way		\$ 30,000					30,000	\$ 30,000	
Project Total		\$ 421,000	\$ -	\$ -	\$ -	\$ -	\$ 421,000	\$ 421,000	
Lutheran Church Road Improvement	Land	\$ -						\$ -	
	Design/Engineering	\$ 100,000	100,000					\$ 100,000	
	Construction	\$ 900,000	900,000					\$ 900,000	
	Utility Relocates	\$ -						\$ -	
	Right of Way	\$ -						\$ -	
Project Total		\$ 1,050,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000	
Southeast Bypass	Land	\$ -						\$ -	
	Design/Engineering	\$ -						\$ -	
	Construction	\$ 65,500,000		30,500,000	25,000,000	10,000,000		\$ 65,500,000	
	Utility Relocates	\$ 800,000	800,000					\$ 800,000	
	Right of Way	\$ 75,000	75,000					\$ 75,000	
Project Total		\$ 66,595,000	\$ 875,000	\$ 30,720,000	\$ 25,000,000	\$ 10,000,000	\$ -	\$ 66,595,000	
Northeast Bypass	Land	\$ -						\$ -	
	Design/Engineering	\$ -						\$ -	
	Construction	\$ 24,800,000	10,000,000	14,800,000				\$ 24,800,000	
	Utility Relocates	\$ 1,400,000	1,400,000					\$ 1,400,000	
	Right of Way	\$ -						\$ -	
Project Total		\$ 26,270,000	\$ 11,470,000	\$ 14,800,000	\$ -	\$ -	\$ -	\$ 26,270,000	

**Tax Supported
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total
				2010	2011	2012	2013	2014	
				Amount	Amount	Amount	Amount	Amount	
Streets (Cont.)	FM 1113 Sidewalk Phase II	Land	\$ -						\$ -
		Design/Engineering	\$ -						\$ -
		Construction	\$ 20,000			20,000			\$ 20,000
		Utility Relocates	\$ -						\$ -
		Right of Way	\$ -						\$ -
		Bond Issuance Costs	\$ -						\$ -
	Project Total	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	
	Bradford Drive Extension Phase I	Land	\$ 40,000	40,000					\$ 40,000
		Design/Engineering	\$ -						\$ -
		Construction	\$ 360,000	360,000					\$ 360,000
		Utility Relocates	\$ -						\$ -
		Right of Way	\$ -						\$ -
		Bond Issuance Costs	\$ 8,000	8,000					\$ 8,000
	Project Total	\$ 408,000	\$ 408,000	\$ -	\$ -	\$ -	\$ -	\$ 408,000	
	FM 116 Sidewalk from Randa to FM 3046	Land	\$ -						\$ -
		Design/Engineering	\$ 10,000			10,000			\$ 10,000
		Construction	\$ 95,000			95,000			\$ 95,000
		Utility Relocates	\$ -						\$ -
		Right of Way	\$ -						\$ -
		Bond Issuance Costs	\$ 5,000			5,000			\$ 5,000
Project Total	\$ 110,000	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000		
Veterans Sidewalk Improvement	Land	\$ -						\$ -	
	Design/Engineering	\$ -						\$ -	
	Construction	\$ 26,830			26,830			\$ 26,830	
	Utility Relocates	\$ -						\$ -	
	Right of Way	\$ -						\$ -	
	Bond Issuance Costs	\$ -						\$ -	
Project Total	\$ 26,830	\$ -	\$ -	\$ 26,830	\$ -	\$ -	\$ 26,830		
Total for Streets		\$ 96,728,430	\$ 13,803,000	\$ 46,190,600	\$ 25,983,830	\$ 10,330,000	\$ 421,000	\$ 96,728,430	

**Tax Supported
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total
				2010 Amount	2011 Amount	2012 Amount	2013 Amount	2014 Amount	
Parks and Recreation	Parks Needs Assessment	Design	\$ 30,000	30,000					\$ 30,000
			\$ -						\$ -
			\$ -						\$ -
	Project Total		\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
	City Park Ball Field Lighting Phase I	Construction	\$ 325,000		325,000				\$ 325,000
		Bond Issuance Costs	\$ 16,250		16,250				\$ 16,250
			\$ -						\$ -
	Project Total		\$ 341,250	\$ -	\$ 341,250	\$ -	\$ -	\$ -	\$ 341,250
	City Park Ball Field Lighting Phase II	Construction	\$ 279,000			279,000			\$ 279,000
		Bond Issuance Costs	\$ 15,000			15,000			\$ 15,000
			\$ -						\$ -
	Project Total		\$ 294,000	\$ -	\$ -	\$ 294,000	\$ -	\$ -	\$ 294,000
	Heritage Park Playground Equipment	Equipment	\$ 40,000		40,000				\$ 40,000
		Bond Issuance Costs	\$ 2,000		2,000				\$ 2,000
			\$ -						\$ -
	Project Total		\$ 42,000	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ 42,000
	High Chapparel Park Playground Equipment	Equipment	\$ 40,000		40,000				\$ 40,000
		Bond Issuance Costs	\$ 2,000		2,000				\$ 2,000
			\$ -						\$ -
	Project Total		\$ 42,000	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ 42,000
	City Park Ballfield Scoreboards	Construction	\$ 60,000			60,000			\$ 60,000
		Bond Issuance Costs	\$ 5,000			5,000			\$ 5,000
			\$ -						\$ -
	Project Total		\$ 65,000	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 65,000
	High Chapparel Park Development	Design/Engineering	\$ 15,000			15,000			\$ 15,000
		Construction	\$ 195,000				195,000		\$ 195,000
		Bond Issuance Costs	\$ 10,000				10,000		\$ 10,000
			\$ -						\$ -
	Project Total		\$ 220,000	\$ -	\$ -	\$ 15,000	\$ 205,000	\$ -	\$ 220,000
	Kate Street Park Improvements	Design/Engineering	\$ 75,000					75,000	\$ 75,000
Equipment		\$ -						\$ -	
Bond Issuance Costs		\$ 5,000					5,000	\$ 5,000	
Project Total		\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	
Heritage Park Improvements	Design/Engineering	\$ 10,000				10,000		\$ 10,000	
	Construction	\$ 175,000					175,000	\$ 175,000	
	Bond Issuance Costs	\$ 10,000					10,000	\$ 10,000	
Project Total		\$ 195,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 185,000	\$ 195,000	
Ogle Tree Gap Park Field Complex	Design/Engineering	\$ 100,000				100,000		\$ 100,000	
	Construction	\$ 2,500,000					2,500,000	\$ 2,500,000	
	Bond Issuance Costs	\$ 130,000				5,000	125,000	\$ 130,000	
Project Total		\$ 2,730,000	\$ -	\$ -	\$ -	\$ 105,000	\$ 2,625,000	\$ 2,730,000	
Highland Park Enhancements	Design/Engineering	\$ 15,000				15,000		\$ 15,000	
	Construction	\$ 150,000					150,000	\$ 150,000	
	Bond Issuance Costs	\$ 10,000					10,000	\$ 10,000	
Project Total		\$ 175,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 160,000	\$ 175,000	
Civic Center Renovations	Construction	\$ 160,000	160,000					\$ 160,000	
	Bond Issuance Costs	\$ 8,000	8,000					\$ 8,000	
		\$ -						\$ -	
Project Total		\$ 168,000	\$ 168,000	\$ -	\$ -	\$ -	\$ -	\$ 168,000	
Allin House Roof Renovations	Construction	\$ 40,000	40,000					\$ 40,000	
	Bond Issuance Costs	\$ 2,000	2,000					\$ 2,000	
		\$ -						\$ -	
Project Total		\$ 42,000	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ 42,000	
South Park Pool Renovations	Construction	\$ 200,000	200,000					\$ 200,000	
	Bond Issuance Costs	\$ 10,000	10,000					\$ 10,000	
		\$ -						\$ -	
Project Total		\$ 210,000	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000	
Total for Parks and Recreation		\$ 4,634,250	\$ 450,000	\$ 425,250	\$ 374,000	\$ 335,000	\$ 3,050,000	\$ 4,634,250	

**Tax Supported
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total
				2010	2011	2012	2013	2014	
				Amount	Amount	Amount	Amount	Amount	
Fire Department	Fire Station #2 Relocation	Land	\$ 125,000	125,000					\$ 125,000
		Design/Engineering	\$ 250,000	250,000					\$ 250,000
		Construction	\$ 2,500,000		2,500,000				\$ 2,500,000
		FF & E	\$ 200,000		200,000				\$ 200,000
		Bond Issuance Costs	\$ 147,500	12,500	135,000				\$ 147,500
		Consulting Fees	\$ -						\$ -
	Project Total		\$ 3,222,500	\$ 387,500	\$ 2,835,000	\$ -	\$ -	\$ -	\$ 3,222,500
	Fire Station #4	Design/Engineering	\$ 50,000			50,000			\$ 50,000
		Construction	\$ 3,000,000				3,000,000		\$ 3,000,000
		FF & E	\$ 215,000				215,000		\$ 215,000
		Apparatus & Equip	\$ 450,000				450,000		\$ 450,000
		Bond Issuance Costs	\$ 195,000			10,000	185,000		\$ 195,000
Project Total		\$ 3,910,000	\$ -	\$ -	\$ -	\$ 60,000	\$ 3,850,000	\$ 3,910,000	
Total for Fire Department		\$ 7,132,500	\$ 387,500	\$ 2,835,000	\$ -	\$ 60,000	\$ 3,850,000	\$ 7,132,500	
Administration	Document Management-Content Manager	Equipment/Software	\$ 13,000	13,000					\$ 13,000
			\$ -						\$ -
			\$ -						\$ -
	Project Total		\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000
	Interactive Voice Response System	Equipment/Software	\$ 54,150				54,150		\$ 54,150
			\$ -						\$ -
		\$ -						\$ -	
Project Total		\$ 54,150	\$ -	\$ -	\$ -	\$ 54,150	\$ 54,150	\$ 54,150	
Total for Administration		\$ 67,150	\$ 13,000	\$ -	\$ -	\$ -	\$ 54,150	\$ 67,150	
Library	Library Renovations	Construction	\$ 50,000	50,000					\$ 50,000
			\$ -						\$ -
	Project Total		\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
	Library Automation System	Equipment	\$ 40,500		40,500				\$ 40,500
		Bond Issuance Costs	\$ -						\$ -
Project Total		\$ 40,500	\$ -	\$ 40,500	\$ -	\$ -	\$ -	\$ 40,500	
Total for Library		\$ 90,500	\$ 50,000	\$ 40,500	\$ -	\$ -	\$ -	\$ 90,500	
Total Tax Supported Programs			\$ 108,652,830	\$ 14,703,500	\$ 49,491,350	\$ 26,357,830	\$ 10,725,000	\$ 7,375,150	\$ 108,652,830

**Water and Sewer
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total
				2010 Amount	2011 Amount	2012 Amount	2013 Amount	2014 Amount	
Water	9th, 11th, 13th, and 15th Streets Waterline Replacements	Design/Engineering	\$ 27,500		27,500				\$ 27,500
		Construction	\$ 233,000		233,000				\$ 233,000
		Consulting Fees	\$ 39,500		39,500				\$ 39,500
	Project Total		\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
	Long Mountain Tank Rehabilitation	Design/Engineering	\$ 20,000		20,000				\$ 20,000
		Construction	\$ 175,000		175,000				\$ 175,000
		Bond Issuance Costs	\$ 10,000		10,000				\$ 10,000
	Project Total		\$ 205,000	\$ 205,000	\$ -	\$ -	\$ -	\$ -	\$ 205,000
	Turkey Run Tank Rehabilitation	Design/Engineering	\$ 20,000			20,000			\$ 20,000
		Construction	\$ 200,000			200,000			\$ 200,000
		Bond Issuance Costs	\$ 10,000			10,000			\$ 10,000
	Project Total		\$ 230,000	\$ -	\$ -	\$ 230,000	\$ -	\$ -	\$ 230,000
	Mesa Verde Water Project	Land	\$ 50,000				50,000		\$ 50,000
		Design/Engineering	\$ 230,000				230,000		\$ 230,000
		Construction	\$ 2,100,000					2,100,000	\$ 2,100,000
		Bond Issuance Costs	\$ 120,000				15,000	105,000	\$ 120,000
	Project Total		\$ 2,500,000	\$ -	\$ -	\$ -	\$ 295,000	\$ 2,205,000	\$ 2,500,000
	North Loop Waterline	Land	\$ 50,000			50,000			\$ 50,000
		Design/Engineering	\$ 250,000			250,000			\$ 250,000
		Construction	\$ 2,500,000			500,000	1,000,000	1,000,000	\$ 2,500,000
Bond Issuance Costs		\$ 140,000			40,000	50,000	50,000	\$ 140,000	
Project Total		\$ 2,940,000	\$ -	\$ -	\$ 840,000	\$ 1,050,000	\$ 1,050,000	\$ 2,940,000	
West Highway 190 Waterline Project	Design/Engineering	\$ 265,000					265,000	\$ 265,000	
	Construction	\$ 2,500,000					2,500,000	\$ 2,500,000	
	Bond Issuance Costs	\$ 140,000					140,000	\$ 140,000	
Project Total		\$ 2,905,000	\$ -	\$ -	\$ -	\$ -	\$ 2,905,000	\$ 2,905,000	
Southwest Ground Storage Tank	Land	\$ 50,000					50,000	\$ 50,000	
	Design/Engineering	\$ 255,000					255,000	\$ 255,000	
	Construction	\$ 2,400,000					2,400,000	\$ 2,400,000	
	Bond Issuance Costs	\$ 135,000					135,000	\$ 135,000	
Project Total		\$ 2,840,000	\$ -	\$ -	\$ -	\$ -	\$ 2,840,000	\$ 2,840,000	
Taylor Mountain Tank Rehabilitation	Land	\$ -						\$ -	
	Design/Engineering	\$ 10,000		10,000				\$ 10,000	
	Construction	\$ 120,000		120,000				\$ 120,000	
Project Total		\$ 130,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000	
Allen St. Waterline Upgrade	Land	\$ -						\$ -	
	Design/Engineering	\$ 25,000		25,000				\$ 25,000	
	Construction	\$ 100,000		100,000				\$ 100,000	
	Consulting Fees	\$ -						\$ -	
Project Total		\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	
Total for Water		\$ 12,175,000	\$ 760,000	\$ -	\$ 1,070,000	\$ 1,345,000	\$ 9,000,000	\$ 12,175,000	
Sewer	Northeast Sewer Line	Land	\$ -						\$ -
		Design/Engineering	\$ 400,000		400,000				\$ 400,000
		Construction	\$ 4,000,000		4,000,000				\$ 4,000,000
		Bond Issuance Costs	\$ 220,000		220,000				\$ 220,000
	Project Total		\$ 4,620,000	\$ 4,620,000	\$ -	\$ -	\$ -	\$ -	\$ 4,620,000
	Fourth Year Sewer Rehabilitation	Design/Engineering	\$ 10,000		10,000				\$ 10,000
		Construction	\$ 200,000		200,000				\$ 200,000
			\$ -						\$ -
	Project Total		\$ 210,000	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000
Westend Sewer	Design/Engineering	\$ 35,000				35,000		\$ 35,000	
	Construction	\$ 300,000					300,000	\$ 300,000	
	Bond Issuance Costs	\$ 15,000					15,000	\$ 15,000	
Project Total		\$ 350,000	\$ -	\$ -	\$ -	\$ 35,000	\$ 315,000	\$ 350,000	

**Water and Sewer
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total	
				2010 Amount	2011 Amount	2012 Amount	2013 Amount	2014 Amount		
Sewer (cont.)	Bradford Oaks Sewer	Land	\$ -						\$ -	
		Design/Engineering	\$ 40,000			40,000			\$ 40,000	
		Construction	\$ 400,000				400,000		\$ 400,000	
		FF & E	\$ -						\$ -	
		Bond Issuance Costs	\$ 20,000				20,000		\$ 20,000	
Project Total			\$ 460,000	\$ -	\$ -	\$ 40,000	\$ 420,000	\$ -	\$ 460,000	
Total for Sewer			\$ 5,640,000	\$ 4,830,000	\$ -	\$ 40,000	\$ 455,000	\$ 315,000	\$ 5,640,000	
Compost	Compost Renovations	Design/Engineering	\$ 35,000	35,000					\$ 35,000	
		Construction	\$ 350,000		350,000				\$ 350,000	
		Bond Issuance Costs	\$ 20,000		20,000				\$ 20,000	
		Project Total			\$ 405,000	\$ 35,000	\$ 370,000	\$ -	\$ -	\$ -
Total for Compost			\$ 405,000	\$ 35,000	\$ 370,000	\$ -	\$ -	\$ -	\$ 405,000	
Wastewater	NWWWTP Land Purchase	Land	\$ 100,000		100,000				\$ 100,000	
		Design/Engineering	\$ -						\$ -	
		Construction	\$ -						\$ -	
		Survey	\$ 10,000		10,000				\$ 10,000	
	Bond Issuance Costs	\$ 5,000		5,000				\$ 5,000		
	Project Total			\$ 115,000	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ 115,000
	West Clarifier Retrofit	Design/Engineering	\$ 30,000	30,000					\$ 30,000	
FF & E		\$ 400,000	400,000					\$ 400,000		
Bond Issuance Costs		\$ 22,000	22,000					\$ 22,000		
Project Total			\$ 452,000	\$ 452,000	\$ -	\$ -	\$ -	\$ -	\$ 452,000	
Total for Wastewater			\$ 567,000	\$ 452,000	\$ 115,000	\$ -	\$ -	\$ -	\$ 567,000	
Administration	Interactive Voice Response (IVR) System (Utilities)	Equipment	\$ 54,150					54,150	\$ 54,150	
			\$ -						\$ -	
			\$ -						\$ -	
	Project Total			\$ 54,150	\$ -	\$ -	\$ -	\$ -	\$ 54,150	
	Radio Read Meter Changeout	Equipment	\$ 4,184,310					4,184,310	\$ 4,184,310	
		Bond Issuance Costs	\$ 210,000					210,000	\$ 210,000	
		\$ -						\$ -		
Project Total			\$ 4,394,310	\$ -	\$ -	\$ -	\$ -	\$ 4,394,310		
Total for Water and Sewer Administration			\$ 4,448,460	\$ -	\$ -	\$ -	\$ -	\$ 4,448,460	\$ 4,448,460	
Total for Water and Sewer Fund			\$ 23,235,460	\$ 6,077,000	\$ 485,000	\$ 1,110,000	\$ 1,800,000	\$ 13,763,460	\$ 23,235,460	

**Solid Waste
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total
				2010 Amount	2011 Amount	2012 Amount	2013 Amount	2014 Amount	
Solid Waste	Expansion of Recycle Center Phase II	Construction	\$ 72,000	72,000					\$ 72,000
		Bond Issuance Costs	\$ 3,000	3,000					\$ 3,000
			\$ -						\$ -
	Project Total			\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
	Transfer Station Tipping Floor Resurfacing	Construction	\$ 177,350	177,350					\$ 177,350
		Bond Issuance Costs	\$ 8,000	8,000					\$ 8,000
			\$ -						\$ -
	Project Total			\$ 185,350	\$ 185,350	\$ -	\$ -	\$ -	\$ 185,350
	Transfer Station Renovation	Design/Engineering	\$ 10,000	10,000					\$ 10,000
		Construction	\$ 57,230	57,230					\$ 57,230
		Bond Issuance Costs	\$ 3,000	3,000					\$ 3,000
	Project Total			\$ 70,230	\$ 70,230	\$ -	\$ -	\$ -	\$ 70,230
Total for Solid Waste Fund			\$ 330,580	\$ 330,580	\$ -	\$ -	\$ -	\$ 330,580	

**Drainage
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total
				2010 Amount	2011 Amount	2012 Amount	2013 Amount	2014 Amount	
Drainage	South 25th to 31st Streets Drainage Improvement Project	Design/Engineering	\$ 93,300	93,300					\$ 93,300
		Construction	\$ 742,000	742,000					\$ 742,000
		Consulting Fees	\$ -						\$ -
	Project Total		\$ 835,300	\$ 835,300	\$ -	\$ -	\$ -	\$ -	\$ 835,300
	Colorado Drive Stem Wall	Design/Engineering	\$ 10,000		10,000				\$ 10,000
		Construction	\$ 72,000		72,000				\$ 72,000
		Consulting Fees	\$ 8,000		8,000				\$ 8,000
		Bond Issuance Costs	\$ -						\$ -
	Project Total		\$ 90,000	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
	Curry Street Drainage Improvements	Design/Engineering	\$ 21,600	21,600					\$ 21,600
		Construction	\$ 180,000		180,000				\$ 180,000
		Bond Issuance Costs	\$ 10,000		10,000				\$ 10,000
	Project Total		\$ 211,600	\$ 21,600	\$ 190,000	\$ -	\$ -	\$ -	\$ 211,600
	Walker Place Drainage Improvements	Design/Engineering	\$ 52,500				52,500		\$ 52,500
		Construction	\$ 375,000				375,000		\$ 375,000
		Bond Issuance Costs	\$ 20,000				20,000		\$ 20,000
	Project Total		\$ 447,500	\$ -	\$ -	\$ -	\$ 447,500	\$ -	\$ 447,500
	Western Hills Drainage Improvements	Design/Engineering	\$ 35,000				35,000		\$ 35,000
		Construction	\$ 257,000				257,000		\$ 257,000
		Bond Issuance Costs	\$ 15,000				15,000		\$ 15,000
	Project Total		\$ 307,000	\$ -	\$ -	\$ -	\$ 307,000	\$ -	\$ 307,000
	Hughes Gardens Drainage Improvements	Design/Engineering	\$ 56,000		56,000				\$ 56,000
		Construction	\$ 400,000		400,000				\$ 400,000
		Bond Issuance Costs	\$ 20,000		20,000				\$ 20,000
	Project Total		\$ 476,000	\$ -	\$ 476,000	\$ -	\$ -	\$ -	\$ 476,000
	Circle Drive Drainage Improvements	Design/Engineering	\$ 126,525				126,525		\$ 126,525
		Construction	\$ 843,500				843,500		\$ 843,500
		Consulting Fees	\$ -						\$ -
Project Total		\$ 970,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 970,025	
Rolling Heights Drainage	Design/Engineering	\$ -						\$ -	
	Construction	\$ 300,000	300,000					\$ 300,000	
	Bond Issuance Costs	\$ -						\$ -	
Project Total		\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	
Deer Flats Drainage	Design/Engineering	\$ 30,000				30,000		\$ 30,000	
	Construction	\$ 250,000				250,000		\$ 250,000	
	Bond Issuance Costs	\$ 15,000				15,000		\$ 15,000	
Project Total		\$ 295,000	\$ -	\$ -	\$ -	\$ 295,000	\$ -	\$ 295,000	
Martin Walker School Drainage	Design/Engineering	\$ 10,000	10,000					\$ 10,000	
	Construction	\$ 60,000	60,000					\$ 60,000	
	Bond Issuance Costs	\$ -						\$ -	
Project Total		\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	
Texas and Golf Course Road Drainage	Design/Engineering	\$ -						\$ -	
	Construction	\$ 60,000		60,000				\$ 60,000	
	Bond Issuance Costs	\$ -						\$ -	
Project Total		\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	
Total for Drainage Fund			\$ 4,062,425	\$ 1,226,900	\$ 756,000	\$ 60,000	\$ 307,000	\$ 1,712,525	\$ 4,062,425

**Golf Course
Five Year Capital Improvement Projects**

Category	Project Name	Phase	Total Cost	Funding					Total
				2010 Amount	2011 Amount	2012 Amount	2013 Amount	2014 Amount	
Golf Course	Cart Path Repair Phase I	Construction	\$ 116,666			116,666			\$ 116,666
		Bond Issuance Costs	\$ 5,000		5,000				\$ 5,000
			\$ -						\$ -
	Project Total		\$ 121,666	\$ -	\$ -	\$ 121,666	\$ -	\$ -	\$ 121,666
	Cart Path Repair Phase II	Construction	\$ 116,667				116,667		\$ 116,667
		Bond Issuance Costs	\$ 5,000				5,000		\$ 5,000
			\$ -						\$ -
	Project Total		\$ 121,667	\$ -	\$ -	\$ -	\$ 121,667	\$ -	\$ 121,667
	Cart Path Repair Phase III	Construction	\$ 116,667					116,667	\$ 116,667
		Bond Issuance Costs	\$ 5,000					5,000	\$ 5,000
			\$ -						\$ -
	Project Total		\$ 121,667	\$ -	\$ -	\$ -	\$ -	\$ 121,667	\$ 121,667
	Golf Course Greens Renovation	Construction	\$ 95,000			95,000			\$ 95,000
		Bond Issuance Costs	\$ 5,000			5,000			\$ 5,000
			\$ -						\$ -
	Project Total		\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
	Golf Course Putting Greens	Construction	\$ 50,000				50,000		\$ 50,000
		Bond Issuance Costs	\$ 5,000				5,000		\$ 5,000
			\$ -						\$ -
	Project Total		\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ 55,000
	Golf Course Nursery Green	Construction	\$ 7,000				7,000		\$ 7,000
		Bond Issuance Costs	\$ -						\$ -
			\$ -						\$ -
	Project Total		\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ 7,000
	Renovation of front 9 Fairways	Construction	\$ 75,000			75,000			\$ 75,000
		Bond Issuance Costs	\$ 5,000			5,000			\$ 5,000
			\$ -						\$ -
	Project Total		\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ 80,000
	Driving Range Renovations Phase I	Construction	\$ 30,000			30,000			\$ 30,000
		Bond Issuance Costs	\$ -						\$ -
		\$ -						\$ -	
Project Total		\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	
Driving Range Renovations Phase II	Construction	\$ 30,000				30,000		\$ 30,000	
	Bond Issuance Costs	\$ -						\$ -	
		\$ -						\$ -	
Project Total		\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	
Driving Range Renovations Phase III	Construction	\$ 30,000					30,000	\$ 30,000	
	Bond Issuance Costs	\$ -						\$ -	
		\$ -						\$ -	
Project Total		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	
Caddy Shack Renovations	Design/Engineering	\$ 5,000		5,000				\$ 5,000	
	Construction	\$ 20,000			20,000			\$ 20,000	
	FF & E	\$ 20,000			20,000			\$ 20,000	
	Bond Issuance Costs	\$ -						\$ -	
Project Total		\$ 45,000	\$ -	\$ 5,000	\$ 40,000	\$ -	\$ -	\$ 45,000	
Cart Barn Repairs	Design/Engineering	\$ -						\$ -	
	Construction	\$ 12,500				12,500		\$ 12,500	
	FF & E	\$ -						\$ -	
	Bond Issuance Costs	\$ -						\$ -	
Project Total		\$ 12,500	\$ -	\$ -	\$ -	\$ 12,500	\$ -	\$ 12,500	
Old Pro Shop Renovation	Design/Engineering	\$ 10,000				10,000		\$ 10,000	
	Construction	\$ 75,000					75,000	\$ 75,000	
	FF & E	\$ -						\$ -	
	Bond Issuance Costs	\$ 5,000					5,000	\$ 5,000	
Project Total		\$ 90,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 80,000	\$ 90,000	
Pro Shop Meeting Room	Design/Engineering	\$ -						\$ -	
	Construction	\$ 5,000		5,000				\$ 5,000	
	FF & E	\$ -						\$ -	
Project Total		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	
Total for Golf Course Fund			\$ 849,500	\$ -	\$ 10,000	\$ 371,666	\$ 236,167	\$ 231,667	\$ 849,500

Funding for Capital Improvement Projects





Copperas Cove

Head for the Hills

Capital Improvement Project Funding Summary

Funding Source	FY2010	FY2011	FY2012	FY2013	FY2014	TOTAL
2001 CO - Tax Supported	265,000	0	0	0	0	265,000
2003 CO - Tax Supported	425,000	0	0	0	0	425,000
2003 CO - Water and Sewer	210,000	0	0	0	0	210,000
2008 Limited Tax Notes - Drainage	150,000	0	0	0	0	150,000
2008 Limited Tax Notes - Tax Supported	175,000	0	0	0	0	175,000
2008A Limited Tax Notes - Drainage	70,000	0	0	0	0	70,000
2008A Limited Tax Notes - Tax Supported	247,000	0	0	0	0	247,000
2008A Limited Tax Notes - Water and Sewer	150,000	0	0	0	0	150,000
2009 GO Bond - Drainage	105,000	0	0	0	0	105,000
2009 GO Bond -Tax Supported	945,000	0	0	0	0	945,000
2009 Limited Tax Notes - HOT Funds	210,000	0	0	0	0	210,000
2009 Limited Tax Notes - Solid Waste	330,580	0	0	0	0	330,580
2009 Limited Tax Notes - Tax Supported	210,000	0	0	0	0	210,000
2009 Limited Tax Notes - Water and Sewer	661,500	0	0	0	0	661,500
CO - Drainage	0	694,500	0	307,000	742,500	1,744,000
CO - Tax Supported	235,000	40,500	26,830	130,000	0	432,330
CO - Water and Sewer	35,000	485,000	270,000	750,000	6,914,310	8,454,310
GO Bond - Golf Course*	0	5,000	371,666	236,167	231,667	844,500
GO Bond - Tax Supported*	262,500	3,714,250	1,331,000	595,000	7,321,000	13,223,750
GO Bond - Water and Sewer*	0	0	840,000	1,050,000	6,795,000	8,685,000
GO Bond-Voter Apprvd - Tax Supported	1,470,000	5,720,000	0	0	0	7,190,000
GO Bond-Voter Apprvd - W&S	4,620,000	0	0	0	0	4,620,000
Grant - CDBG	350,000	0	0	0	0	350,000
Grant - HMPG (FEMA)	536,475	61,500	0	0	970,025	1,568,000
Grant - ORCA	178,825	0	0	0	0	178,825
Operating - Court Tech Fund	13,000	0	0	0	54,150	67,150
Operating - Drainage Fund	291,600	0	60,000	0	0	351,600
Operating - General Fund Tax Supported	0	216,600	0	0	0	216,600
Operating - Golf Course Fund	0	5,000	0	0	0	5,000
Operating - Parks and Recreation Fund	30,000	0	0	0	0	30,000
Operating - Water and Sewer Fund	50,500	0	0	0	54,150	104,650
Reliever Route Fund	111,000	0	0	0	0	111,000
State Funding	10,000,000	39,800,000	25,000,000	10,000,000	0	84,800,000
CIP TOTAL	22,337,980	50,742,350	27,899,496	13,068,167	23,082,802	137,130,795

*Pending Voter Approval

FUNDING SOURCE:	Project Name	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Grand Total
2001 CO - Tax Supported	Southeast Bypass	265,000	-	-	-	-	265,000
2001 CO - Tax Supported Total		265,000	-	-	-	-	265,000
2003 CO - Tax Supported	Southeast Bypass	425,000	-	-	-	-	425,000
2003 CO - Tax Supported Total		425,000	-	-	-	-	425,000
2003 CO - Water and Sewer	Fourth Year Sewer Rehabilitation	210,000	-	-	-	-	210,000
2003 CO - Water and Sewer Total		210,000	-	-	-	-	210,000
2008 Limited Tax Notes - Drainage	Rolling Heights Drainage	150,000	-	-	-	-	150,000
2008 Limited Tax Notes - Drainage Total		150,000	-	-	-	-	150,000
2008 Limited Tax Notes - Tax Supported	Fire Station #2 Relocation	125,000	-	-	-	-	125,000
	Library Renovations	50,000	-	-	-	-	50,000
2008 Limited Tax Notes - Tax Supported Total		175,000	-	-	-	-	175,000
2008A Limited Tax Notes - Drainage	Martin Walker School Drainage	70,000	-	-	-	-	70,000
2008A Limited Tax Notes - Drainage Total		70,000	-	-	-	-	70,000
2008A Limited Tax Notes - Tax Supported	Bradford Drive Extension Phase I	247,000	-	-	-	-	247,000
2008A Limited Tax Notes - Tax Supported Total		247,000	-	-	-	-	247,000
2008A Limited Tax Notes - Water and Sewer	Long Mountain Tank Rehabilitation	20,000	-	-	-	-	20,000
	Taylor Mountain Tank Rehabilitation	130,000	-	-	-	-	130,000
2008A Limited Tax Notes - Water and Sewer Total		150,000	-	-	-	-	150,000
2009 GO Bond - Drainage	Lutheran Church Road Improvement	105,000	-	-	-	-	105,000
2009 GO Bond - Drainage Total		105,000	-	-	-	-	105,000
2009 GO Bond - Tax Supported	Lutheran Church Road Improvement	945,000	-	-	-	-	945,000
2009 GO Bond - Tax Supported Total		945,000	-	-	-	-	945,000
2009 Limited Tax Notes - HOT Funds	Allin House Roof Renovations	42,000	-	-	-	-	42,000
	Civic Center Renovations	168,000	-	-	-	-	168,000
2009 Limited Tax Notes - HOT Funds Total		210,000	-	-	-	-	210,000
2009 Limited Tax Notes - Solid Waste	Expansion of Recycle Center Phase II	75,000	-	-	-	-	75,000
	Transfer Station Renovation	70,230	-	-	-	-	70,230
	Transfer Station Tipping Floor Resurfacing	185,350	-	-	-	-	185,350
2009 Limited Tax Notes - Solid Waste Total		330,580	-	-	-	-	330,580
2009 Limited Tax Notes - Tax Supported	South Park Pool Renovations	210,000	-	-	-	-	210,000
2009 Limited Tax Notes - Tax Supported Total		210,000	-	-	-	-	210,000
2009 Limited Tax Notes - Water and Sewer	9th, 11th, 13th, and 15th Streets Waterline Replacements	24,500	-	-	-	-	24,500
	Long Mountain Tank Rehabilitation	185,000	-	-	-	-	185,000
	West Clarifier Retrofit	452,000	-	-	-	-	452,000
2009 Limited Tax Notes - Water and Sewer Total		661,500	-	-	-	-	661,500
CO - Drainage	Colorado Drive Stem Wall	-	28,500	-	-	-	28,500
	Curry Street Drainage Improvements	-	190,000	-	-	-	190,000
	Deer Flats Drainage	-	-	-	-	295,000	295,000
	Hughes Gardens Drainage Improvements	-	476,000	-	-	-	476,000
	Walker Place Drainage Improvements	-	-	-	-	447,500	447,500
	Western Hills Drainage Improvements	-	-	-	307,000	-	307,000
CO - Drainage Total		-	694,500	-	307,000	742,500	1,744,000
CO - Tax Supported	Bradford Drive Extension Phase I	161,000	-	-	-	-	161,000
	FM 1113 Sidewalk Phase II	-	-	-	20,000	-	20,000
	FM 116 Sidewalk from Randa to FM 3046	-	-	-	110,000	-	110,000
	Library Automation System	-	40,500	-	-	-	40,500
	Southeast Bypass	74,000	-	-	-	-	74,000
	Veterans Sidewalk Improvement	-	-	26,830	-	-	26,830
CO - Tax Supported Total		235,000	40,500	26,830	130,000	-	432,330
CO - Water and Sewer	Bradford Oaks Sewer	-	-	40,000	420,000	-	460,000
	Compost Renovations	35,000	370,000	-	-	-	405,000
	Mesa Verde Water Project	-	-	-	295,000	2,205,000	2,500,000
	NWWWTP Land Purchase	-	115,000	-	-	-	115,000
	Radio Read Meter Changeout	-	-	-	-	4,394,310	4,394,310
	Turkey Run Tank Rehabilitation	-	-	230,000	-	-	230,000
	Westend Sewer	-	-	-	35,000	315,000	350,000
CO - Water and Sewer Total		35,000	485,000	270,000	750,000	6,914,310	8,454,310
GO Bond - Golf Course*	Caddy Shack Renovations	-	5,000	40,000	-	-	45,000
	Cart Barn Repairs	-	-	-	12,500	-	12,500

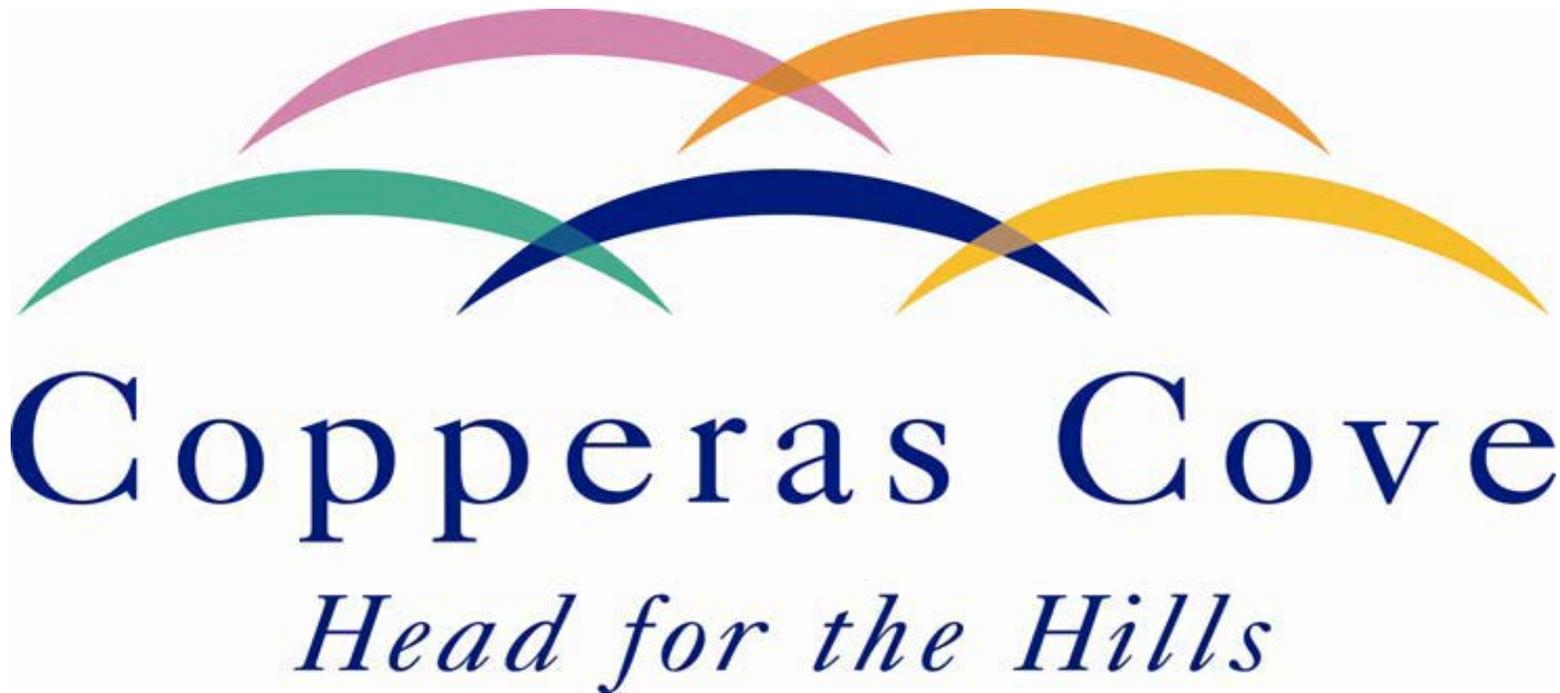
FUNDING SOURCE:	Project Name	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Grand Total
GO Bond - Golf Course*	Cart Path Repair Phase I	-	-	121,666	-	-	121,666
	Cart Path Repair Phase II	-	-	-	121,667	-	121,667
	Cart Path Repair Phase III	-	-	-	-	121,667	121,667
	Driving Range Renovations Phase I	-	-	30,000	-	-	30,000
	Driving Range Renovations Phase II	-	-	-	30,000	-	30,000
	Driving Range Renovations Phase III	-	-	-	-	30,000	30,000
	Golf Course Greens Renovation	-	-	100,000	-	-	100,000
	Golf Course Nursery Green	-	-	-	7,000	-	7,000
	Golf Course Putting Greens	-	-	-	55,000	-	55,000
	Old Pro Shop Renovation	-	-	-	10,000	80,000	90,000
	Renovation of front 9 Fairways	-	-	80,000	-	-	80,000
GO Bond - Golf Course* Total		-	5,000	371,666	236,167	231,667	844,500
GO Bond - Tax Supported*	City Park Ball Field Lighting Phase I	-	341,250	-	-	-	341,250
	City Park Ball Field Lighting Phase II	-	-	294,000	-	-	294,000
	City Park Ballfield Scoreboards	-	-	65,000	-	-	65,000
	Fire Station #2 Relocation	262,500	2,835,000	-	-	-	3,097,500
	Fire Station #4	-	-	-	60,000	3,850,000	3,910,000
	Grimes Crossing Road Reconstruction	-	-	-	200,000	-	200,000
	Heritage Park Improvements	-	-	-	10,000	185,000	195,000
	Heritage Park Playground Equipment	-	42,000	-	-	-	42,000
	High Chapparel Park Development	-	-	15,000	205,000	-	220,000
	High Chapparel Park Playground Equipment	-	42,000	-	-	-	42,000
	Highland Park Enhancements	-	-	-	15,000	160,000	175,000
	Kate Street Park Improvements	-	-	-	-	80,000	80,000
	Ogle Tree Gap Park Field Complex	-	-	-	105,000	2,625,000	2,730,000
	Pecan Cove Road Reconstruction	-	-	957,000	-	-	957,000
	Rolling Hills Street Reconstruction	-	-	-	-	421,000	421,000
	West Ave F Reconstruction	-	454,000	-	-	-	454,000
GO Bond - Tax Supported* Total		262,500	3,714,250	1,331,000	595,000	7,321,000	13,223,750
GO Bond - Water and Sewer*	North Loop Waterline	-	-	840,000	1,050,000	1,050,000	2,940,000
	Southwest Ground Storage Tank	-	-	-	-	2,840,000	2,840,000
	West Highway 190 Waterline Project	-	-	-	-	2,905,000	2,905,000
GO Bond - Water and Sewer* Total		-	-	840,000	1,050,000	6,795,000	8,685,000
GO Bond-Voter Apprvd - Tax Supported	Northeast Bypass	1,470,000	-	-	-	-	1,470,000
	Southeast Bypass	-	5,720,000	-	-	-	5,720,000
GO Bond-Voter Apprvd - Tax Supported Total		1,470,000	5,720,000	-	-	-	7,190,000
GO Bond-Voter Apprvd - W&S	Northeast Sewer Line	4,620,000	-	-	-	-	4,620,000
GO Bond-Voter Apprvd - W&S Total		4,620,000	-	-	-	-	4,620,000
Grant - CDBG	9th, 11th, 13th, and 15th Streets Waterline Replacements	250,000	-	-	-	-	250,000
	Allen St. Waterline Upgrade	100,000	-	-	-	-	100,000
Grant - CDBG Total		350,000	-	-	-	-	350,000
Grant - HMPG (FEMA)	Circle Drive Drainage Improvements	-	-	-	-	970,025	970,025
	Colorado Drive Stem Wall	-	61,500	-	-	-	61,500
	South 25th to 31st Streets Drainage Improvement Project	536,475	-	-	-	-	536,475
Grant - HMPG (FEMA) Total		536,475	61,500	-	-	970,025	1,568,000
Grant - ORCA	South 25th to 31st Streets Drainage Improvement Project	178,825	-	-	-	-	178,825
Grant - ORCA Total		178,825	-	-	-	-	178,825
Operating - Court Tech Fund	Document Management-Content Manager	13,000	-	-	-	-	13,000
	Interactive Voice Response System	-	-	-	-	54,150	54,150
Operating - Court Tech Fund Total		13,000	-	-	-	54,150	67,150
Operating - Drainage Fund	Curry Street Drainage Improvements	21,600	-	-	-	-	21,600
	Rolling Heights Drainage	150,000	-	-	-	-	150,000
	South 25th to 31st Streets Drainage Improvement Project	120,000	-	-	-	-	120,000
	Texas and Golf Course Road Drainage	-	-	60,000	-	-	60,000
Operating - Drainage Fund Total		291,600	-	60,000	-	-	351,600
Operating - General Fund Tax Supported	South 1st Street Reconstruction	-	216,600	-	-	-	216,600
Operating - General Fund Tax Supported Total		-	216,600	-	-	-	216,600
Operating - Golf Course Fund	Pro Shop Meeting Room	-	5,000	-	-	-	5,000

FUNDING SOURCE:	Project Name	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Grand Total
Operating - Golf Course Fund Total		-	5,000	-	-	-	5,000
Operating - Parks and Recreation Fund	Parks Needs Assessment	30,000	-	-	-	-	30,000
Operating - Parks and Recreation Fund Total		30,000	-	-	-	-	30,000
Operating - Water and Sewer Fund	9th, 11th, 13th, and 15th Streets Waterline Replacements	25,500	-	-	-	-	25,500
	Allen St. Waterline Upgrade	25,000	-	-	-	-	25,000
	Interactive Voice Response System	-	-	-	-	54,150	54,150
Operating - Water and Sewer Fund Total		50,500	-	-	-	54,150	104,650
Reliever Route Fund	Southeast Bypass	111,000	-	-	-	-	111,000
Reliever Route Fund Total		111,000	-	-	-	-	111,000
State Funding	Northeast Bypass	10,000,000	14,800,000	-	-	-	24,800,000
	Southeast Bypass	-	25,000,000	25,000,000	10,000,000	-	60,000,000
State Funding Total		10,000,000	39,800,000	25,000,000	10,000,000	-	84,800,000
Grand Total		22,337,980	50,742,350	27,899,496	13,068,167	23,082,802	137,130,795

Proposed City of Copperas Cove Bond Elections

<p>2010 and 2011 Projects Tax Supported West Ave F Reconstruction \$454,000 Fire Station #2 Relocation \$3,097,500 City Park Ball Field Lighting Phase I and II \$635,250 Heritage Park Playground Equipment \$42,000 High Chapparel Park Playground Equipment \$42,000 Golf Course Caddy Shack Renovations \$45,000</p> <p style="text-align: right;">Total <u><u>\$4,315,750</u></u></p>	<p>2012 Projects Tax Supported Pecan Cove Road Reconstruction \$957,000 City Park Ballfield Scoreboards \$65,000 High Chapparel Park Development \$220,000 Golf Course Cart Path Repairs Phase I, II, III \$365,000 Driving Range Renovations Phase I, II, III \$90,000 Golf Course Greens Renovation \$100,000 Renovation of front 9 Fairways \$80,000 Water and Sewer North Loop Waterline \$2,940,000</p> <p style="text-align: right;">Total <u><u>\$4,817,000</u></u></p>
<p>2013 Projects Tax Supported Grimes Crossing Road Reconstruction \$200,000 Fire Station #4 \$3,910,000 Heritage Park Improvements \$195,000 Highland Park Enhancements \$175,000 Ogle Tree Gap Park Field Complex \$2,730,000 Golf Course Cart Barn Repairs \$12,500 Golf Course Nursery Green \$7,000 Golf Course Putting Greens \$55,000 Old Pro Shop Renovation \$90,000</p> <p style="text-align: right;">Total <u><u>\$7,374,500</u></u></p>	<p>2014 Projects Tax Supported Kate Street Park Improvements \$80,000 Rolling Hills Street Reconstruction \$421,000 Water and Sewer Southwest Ground Storage Tank \$2,840,000 West Highway 190 Waterline Project \$2,905,000</p> <p style="text-align: right;">Total <u><u>\$6,246,000</u></u></p>

Note: Projects with phases in multiple years are shown above in the first year of the project.



Capital Improvement Projects by Program Area





Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Streets

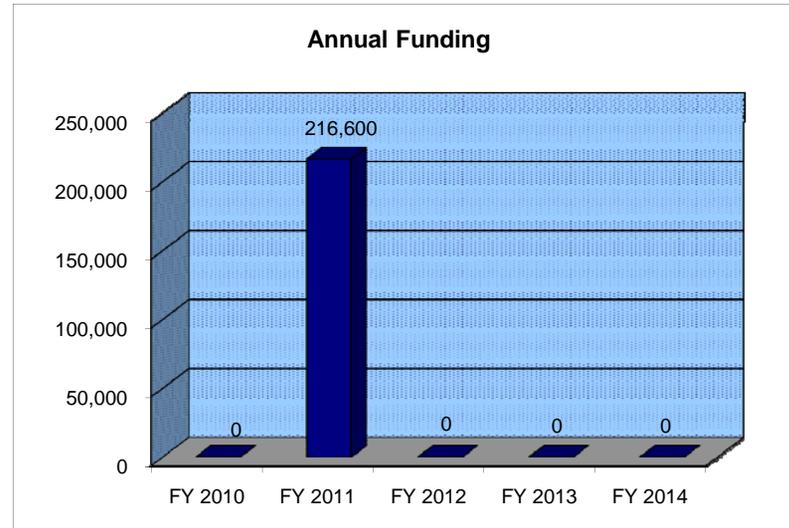
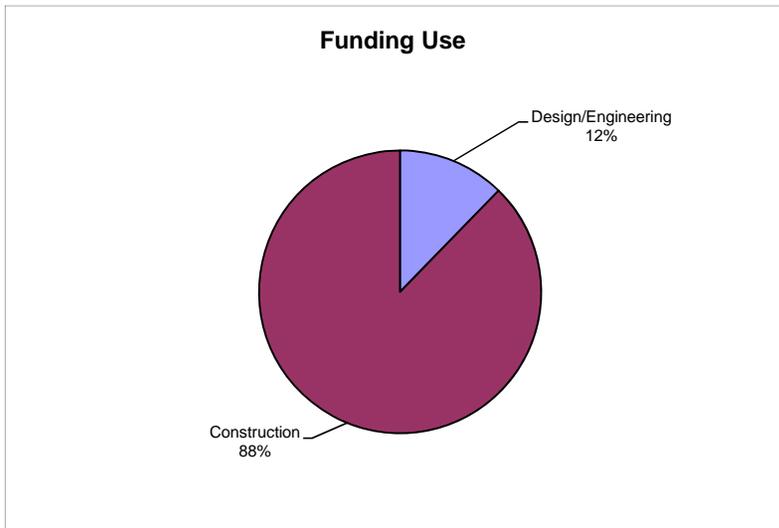


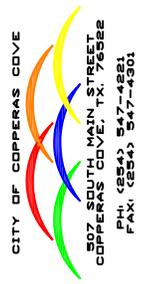
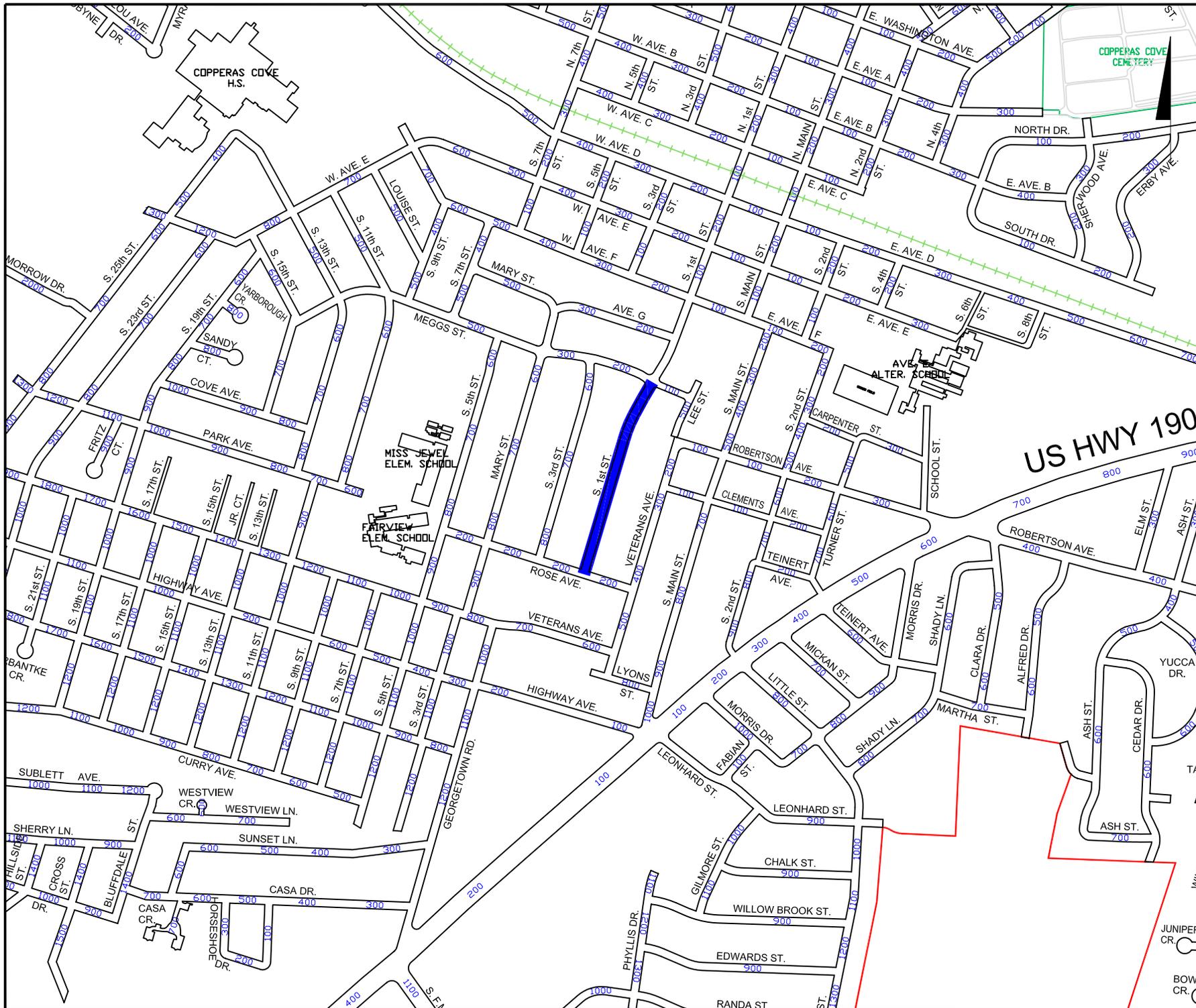
CIP Project Detail

Project Name: South 1st Street Reconstruction	Program: Streets
Description: Reconstruct 1,132 LF of street, to include curbs (S. 1st Street to Meggs Street to Rose Street).	Justification: Current subgrade is failing which has caused the asphalt and curbing to sink and buckle in the S. 1st Street to Meggs Street to Rose Street area.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Operating - General Fund Tax Supported		216,600				216,600
TOTAL FUNDING SOURCES	0	216,600	0	0	0	216,600

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	26,600	0	0	0	26,600
Construction	0	190,000	0	0	0	190,000
TOTAL FUNDING USE	0	216,600	0	0	0	216,600





S. 1ST STREET RECONSTRUCTION

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE: June 5, 2009
 REVISION: N/A
 SCALE: 1" = 800'
 DESIGNED BY: City of Copperas Cove
 DRAWING FILE: CIP Streets-01.pdf
 SHEET: 1 of 11

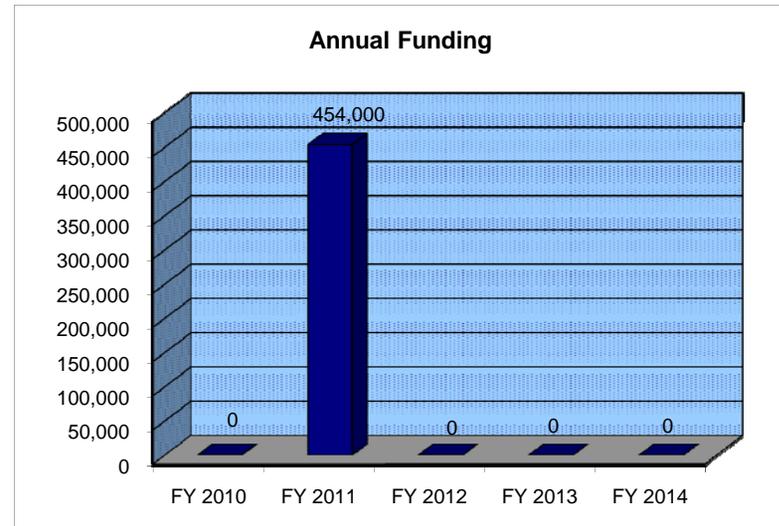
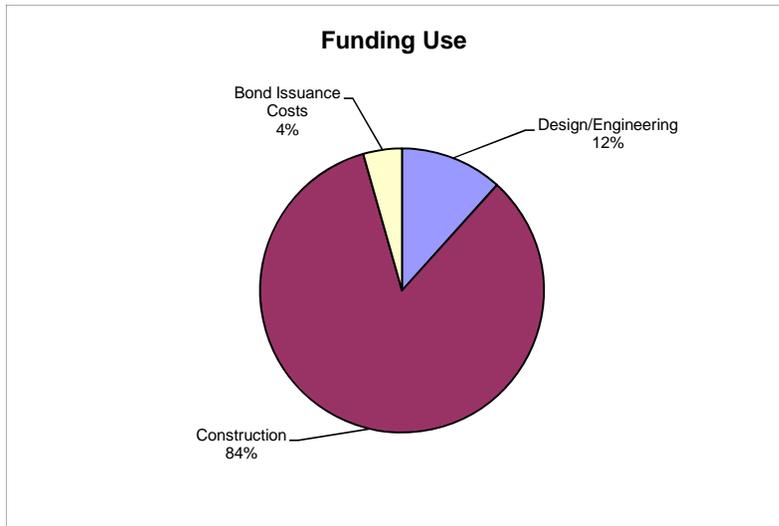
CIP Project Detail

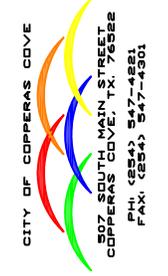
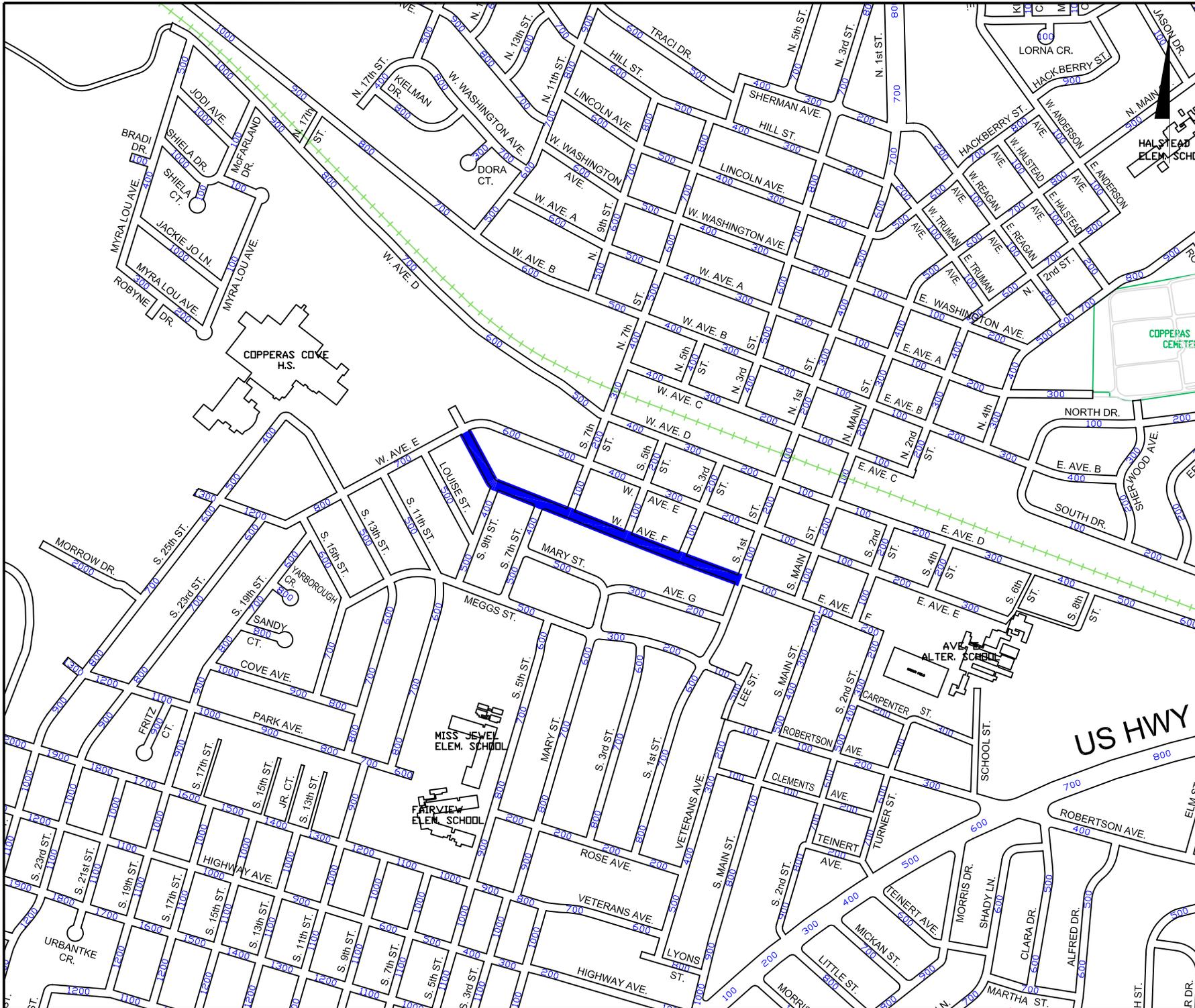
Project Name: West Ave F Reconstruction	Program: Streets
Description: Reconstruct 2,013 LF of street and replace 2,600 LF of curbs (W. Ave F from 1st Street to W. Ave E).	Justification: Current subgrade is failing which has caused the asphalt and curbing to sink and buckle in W. Ave F from 1st Street to W. Ave E area.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*		454,000				454,000
TOTAL FUNDING SOURCES	0	454,000	0	0	0	454,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	53,000	0	0	0	53,000
Construction	0	381,000	0	0	0	381,000
Bond Issuance Costs	0	20,000	0	0	0	20,000
TOTAL FUNDING USE	0	454,000	0	0	0	454,000





W. AVENUE F RECONSTRUCTION

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-02.pdf
SHEET:	2 of 11

CIP Project Detail

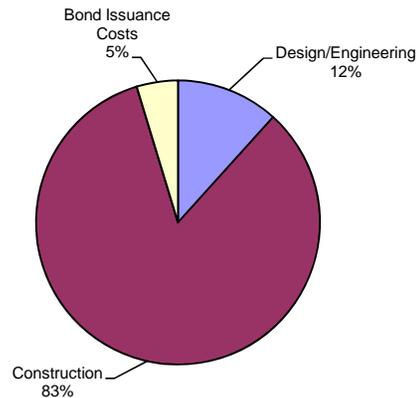
Project Name: Pecan Cove Road Reconstruction	Program: Streets
Description: Reconstruct Pecan Cove Road and install drainage features.	Justification: Pecan Cove Road was annexed into the City in 1996. The condition of the roadway at annexation did not meet the current City minimum standards and is currently failing beyond repair. Furthermore, the lack of proper drainage features is creating washouts in the area.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*			957,000			957,000
TOTAL FUNDING SOURCES	0	0	957,000	0	0	957,000

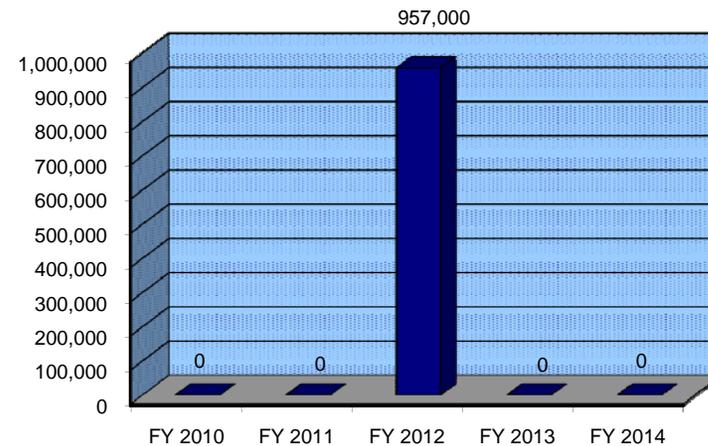
*Pending Voter Approval

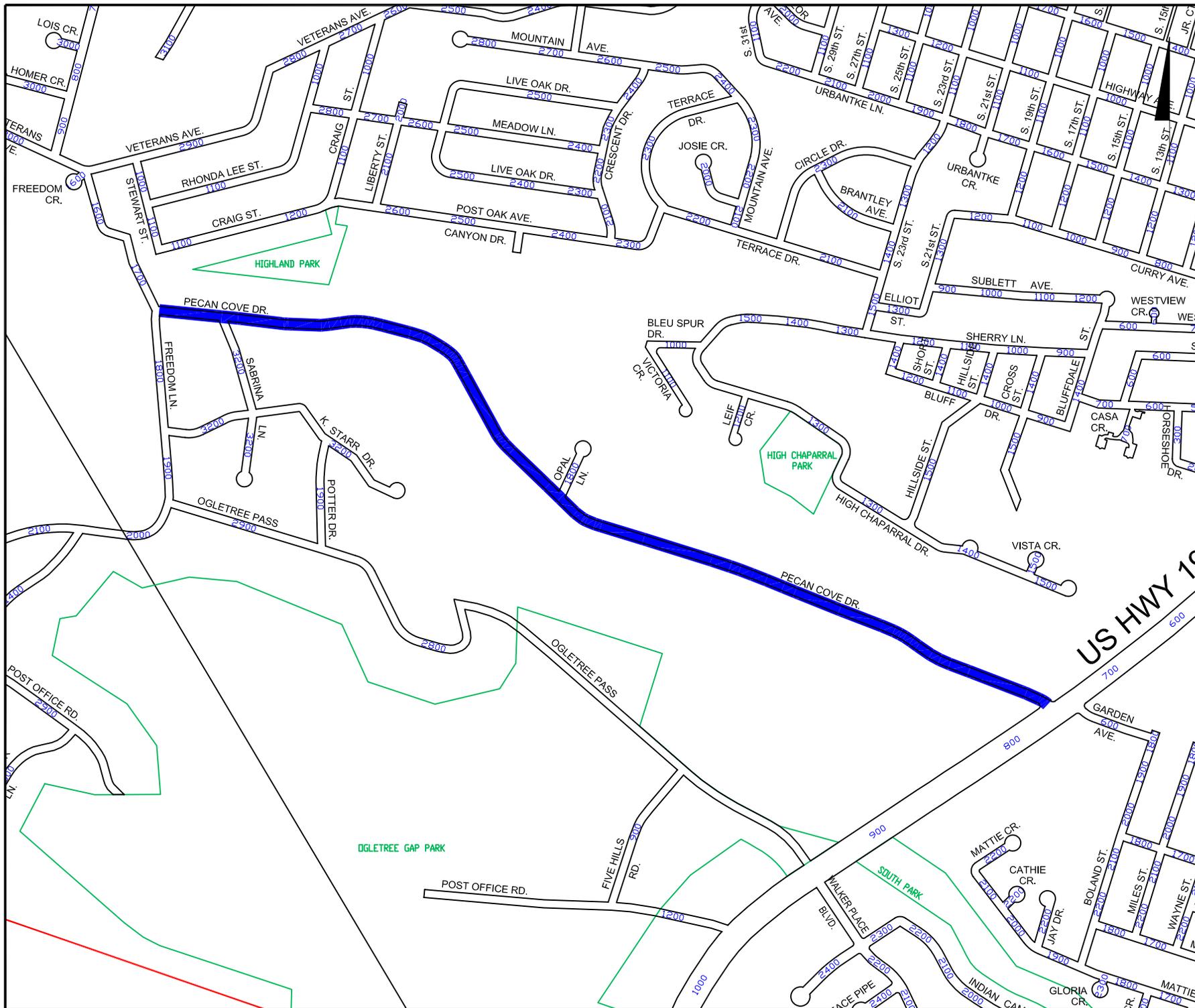
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	112,000	0	0	112,000
Construction	0	0	800,000	0	0	800,000
Bond Issuance Costs	0	0	45,000	0	0	45,000
TOTAL FUNDING USE	0	0	957,000	0	0	957,000

Funding Use



Annual Funding





PECAN COVE RD. RECONSTRUCTION

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-03.pdf
SHEET:	3 of 11



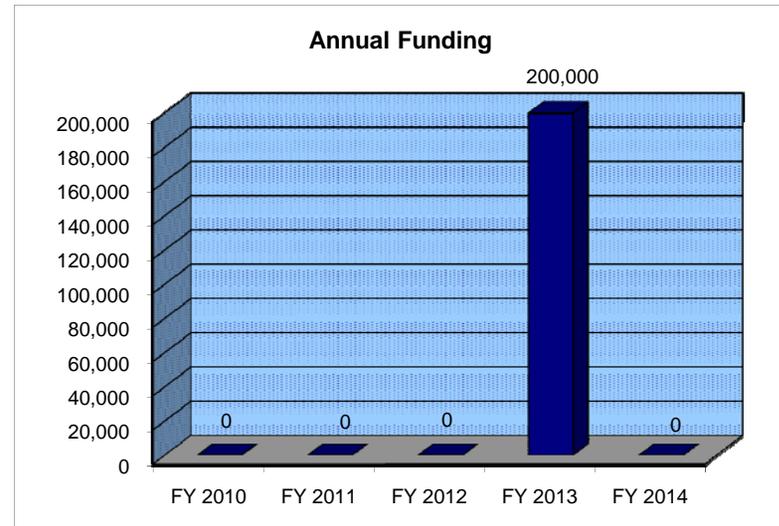
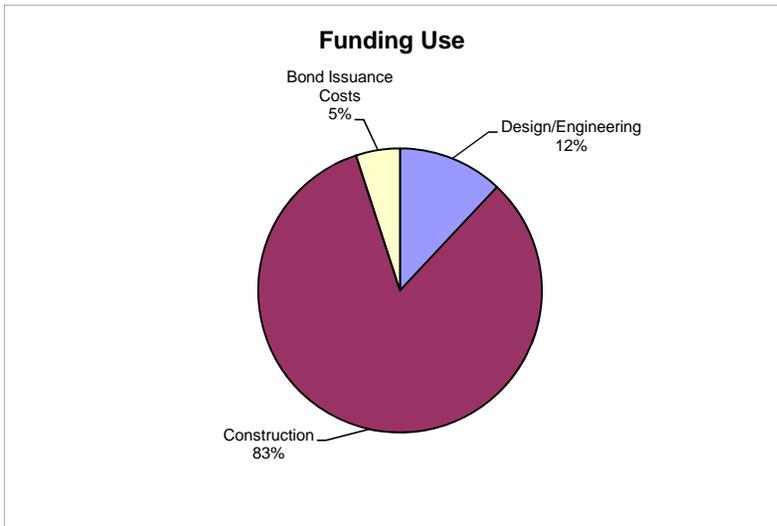
CIP Project Detail

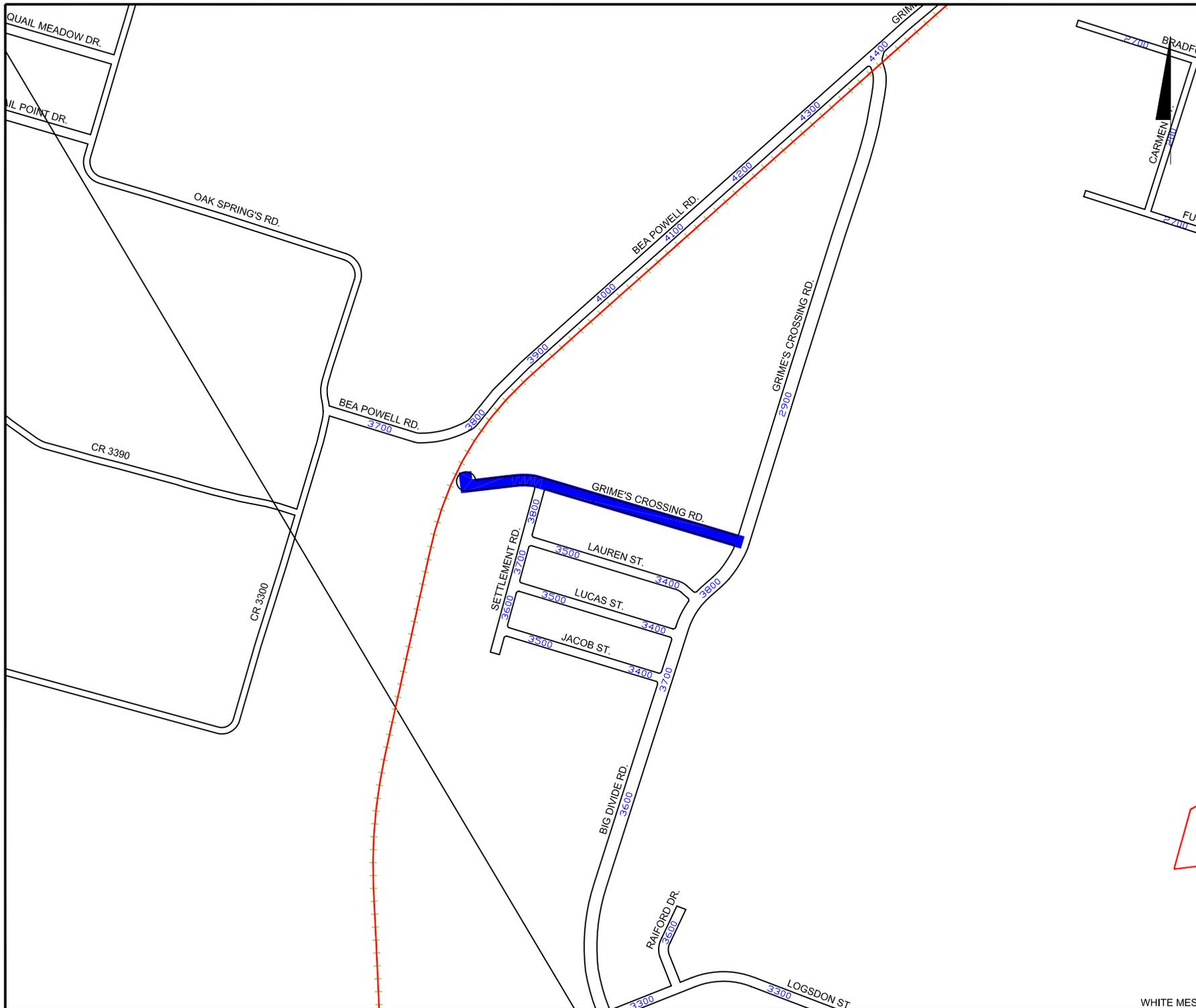
Project Name: Grimes Crossing Road Reconstruction	Program: Streets
Description: Reconstruct and widen the section of Grimes Crossing Road from Big Divide to the railroad.	Justification: Grimes Crossing Road was annexed into the City in 2005. The condition of the roadway at annexation did not meet the City's minimum standards.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*				200,000		200,000
TOTAL FUNDING SOURCES	0	0	0	200,000	0	200,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	24,000	0	24,000
Construction	0	0	0	166,000	0	166,000
Bond Issuance Costs	0	0	0	10,000	0	10,000
TOTAL FUNDING USE	0	0	0	200,000	0	200,000







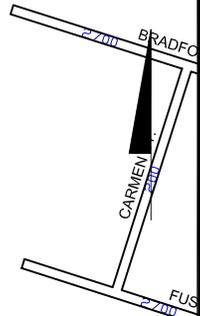
 CITY OF COPPERAS COVE

 607 SOUTH MAIN STREET

 COPPERAS COVE, TX 76562

 PH: (854) 547-4301

 FAX: (854) 547-4301



GRIMES CROSSING RD. RECONSTRUCTION

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 80'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-04.pdf
SHEET:	4 of 11

WHITE MESA

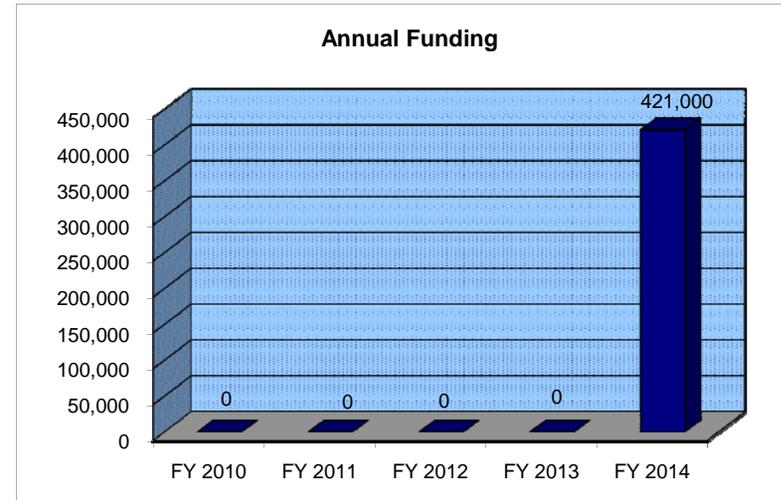
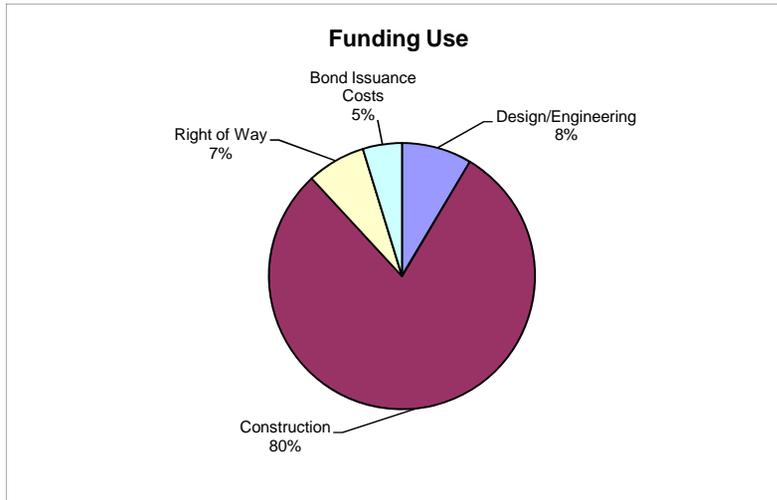
CIP Project Detail

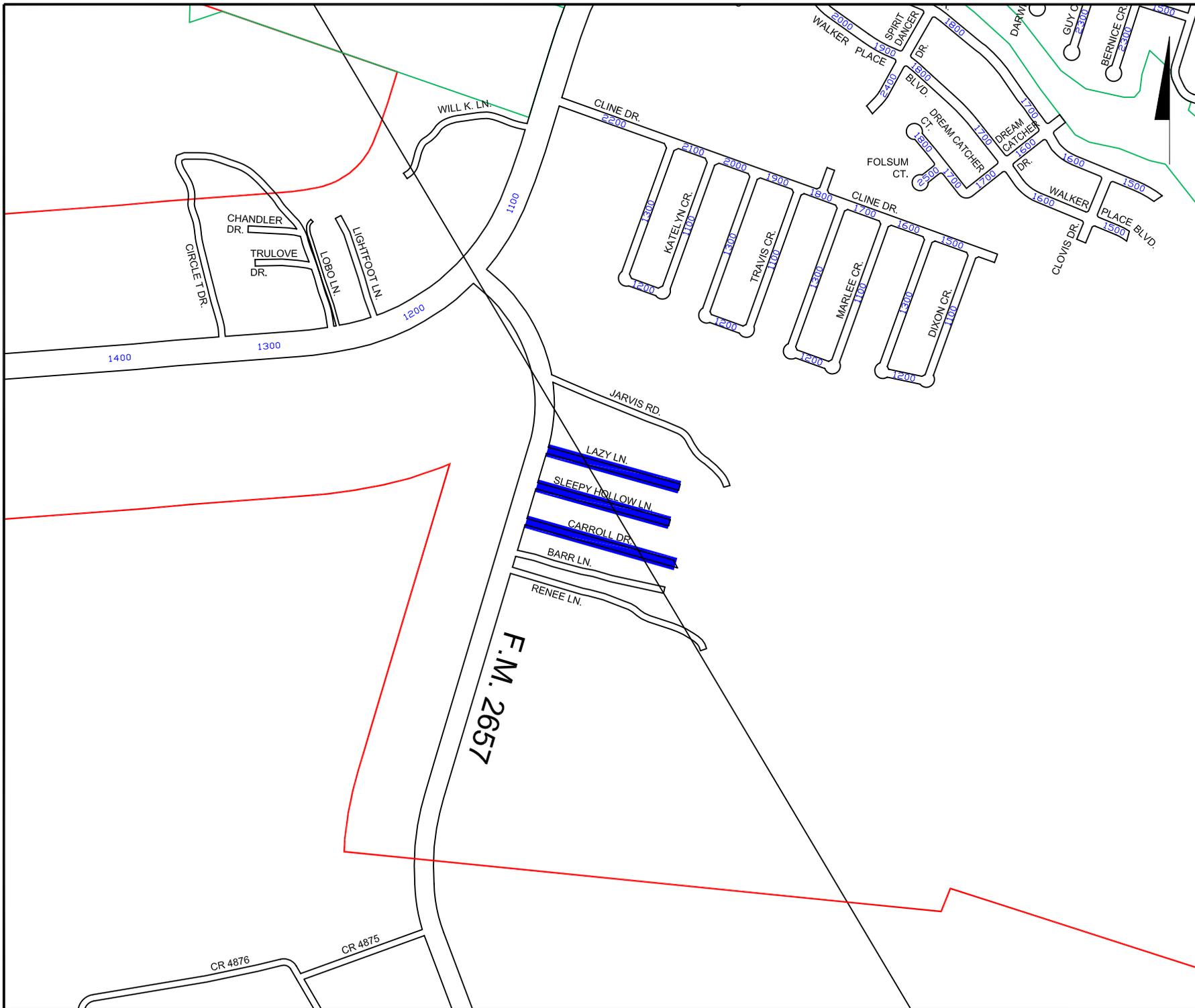
Project Name: Rolling Hills Street Reconstruction	Program: Streets
Description: Reconstruct and widen Laze Lane, Sleepy Hollow Lane, and Carrol Drive.	Justification: The existing condition of the streets is poor and does not provide proper drainage. Furthermore, the streets do not meet the City's minimum standards. An option for consideration would be to obtain land at the East end and connect the three streets to allow access for emergency vehicles.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*					421,000	421,000
TOTAL FUNDING SOURCES	0	0	0	0	421,000	421,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	0	36,000	36,000
Construction	0	0	0	0	335,000	335,000
Right of Way	0	0	0	0	30,000	30,000
Bond Issuance Costs	0	0	0	0	20,000	20,000
TOTAL FUNDING USE	0	0	0	0	421,000	421,000





CITY OF COPPERAS COVE
 507 SAULT MARIN STREET
 COPPERAS COVE, TX 75562
 PH: (254) 547-4991
 FAX: (254) 547-4301

ROLLING HILLS STREET RECONSTRUCTION

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

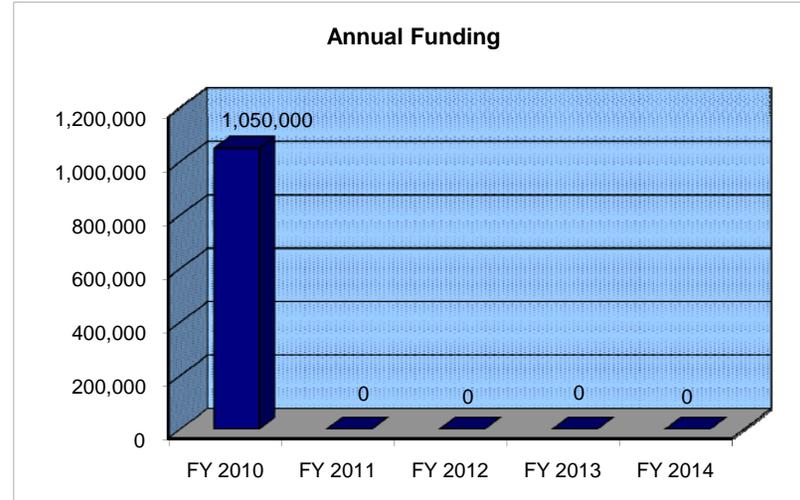
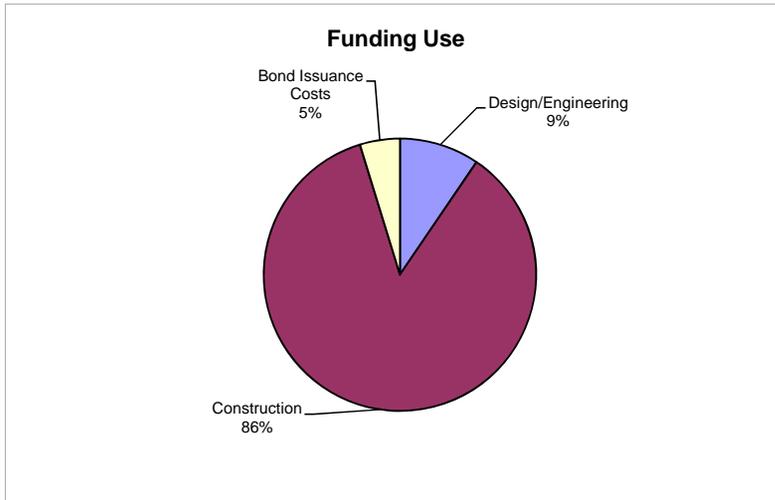
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-05.pdf
SHEET:	5 of 11

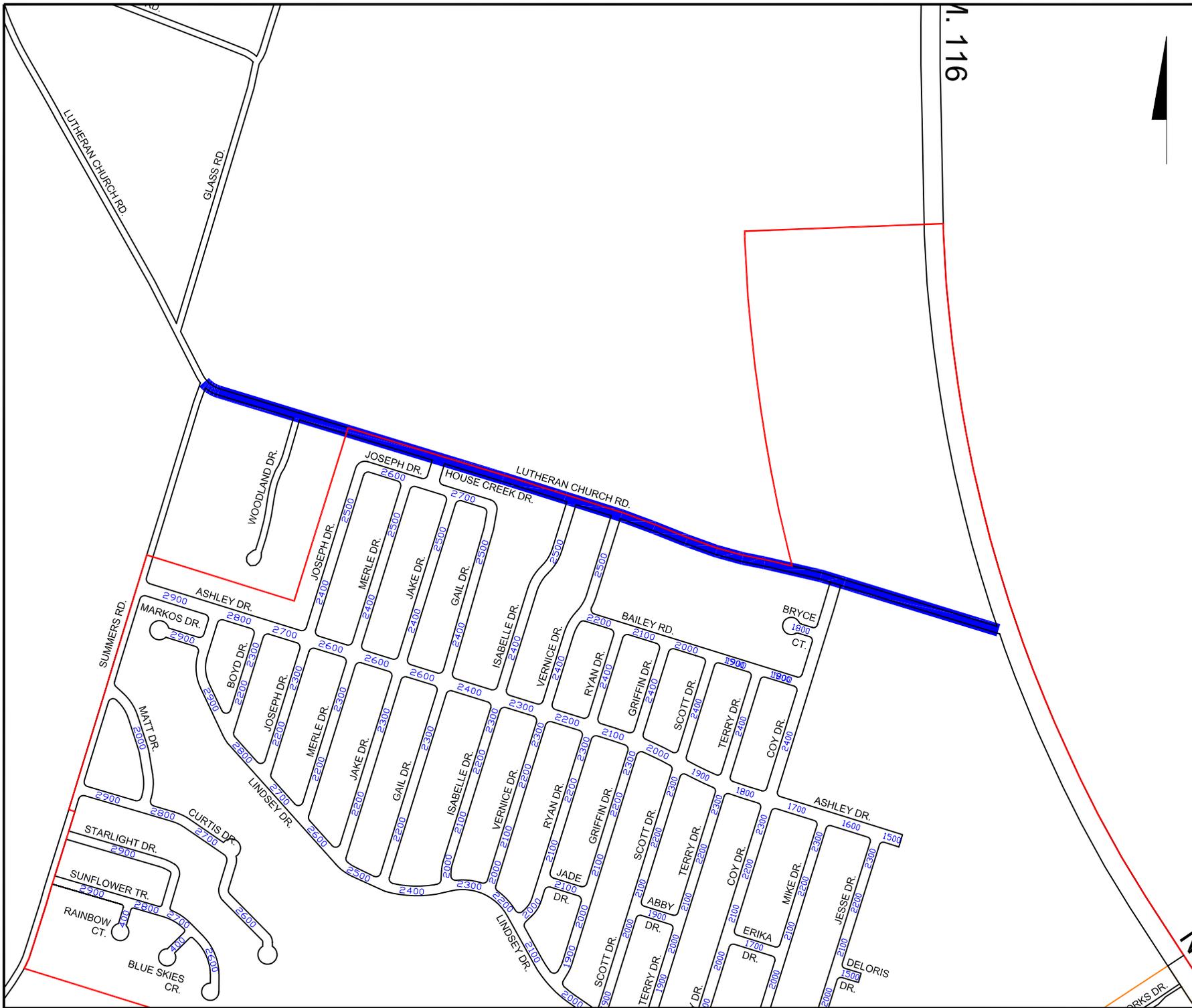
CIP Project Detail

Project Name: Lutheran Church Road Improvement	Program: Streets
Description: Reconstruct and widen the existing roadway from 20ft wide to 40ft wide to include 3-12ft lanes and 2ft curb and gutter. One lane will be a dedicated center turn lane. The improvements are planned from FM 116 to Summers Rd.	Justification: The existing roadway does not meet current City standards and is in poor condition. The increase in residential construction and occupancy has increased the travel on this roadway from 2,709 vehicles per day in 2007 to 8,887 vehicles per day in 2008.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2009 GO Bond - Tax Supported	945,000					945,000
2009 GO Bond - Drainage	105,000					105,000
TOTAL FUNDING SOURCES	1,050,000	0	0	0	0	1,050,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	100,000	0	0	0	0	100,000
Construction	900,000	0	0	0	0	900,000
Bond Issuance Costs	50,000	0	0	0	0	50,000
TOTAL FUNDING USE	1,050,000	0	0	0	0	1,050,000





N. 116



LUTHERAN CHURCH RD. RECONSTRUCTION

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-06.pdf
SHEET:	6 of 11

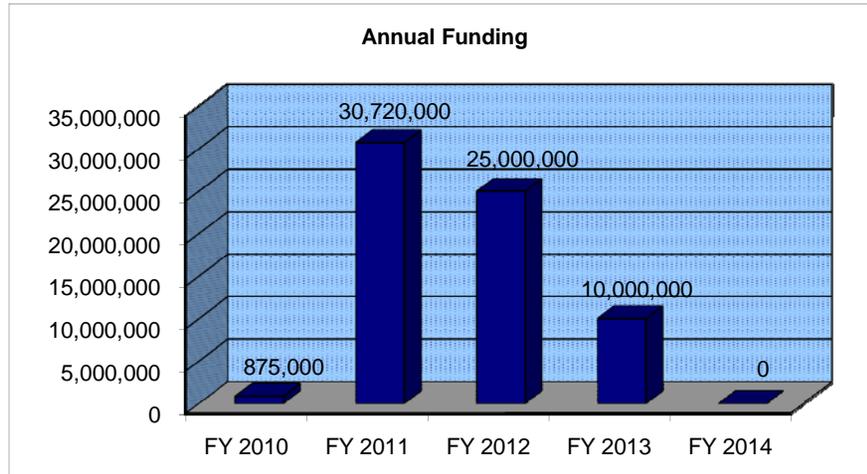
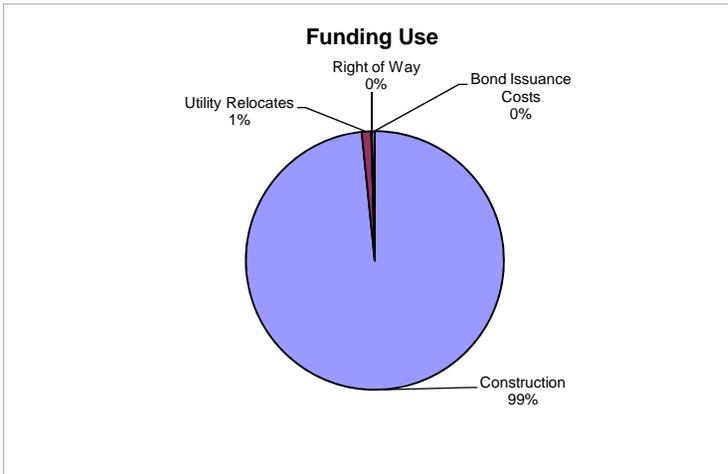
CIP Project Detail

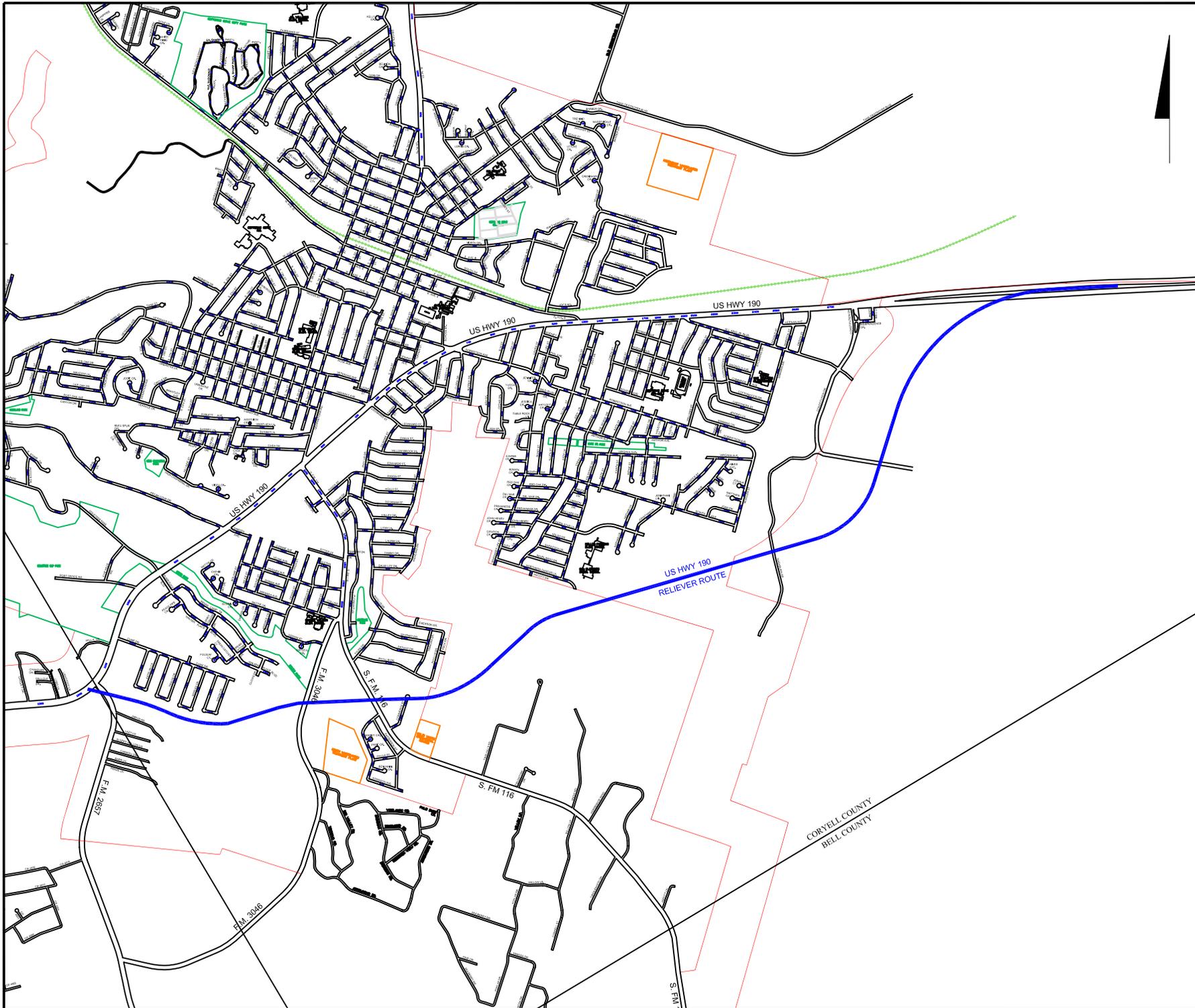
Project Name: Southeast Bypass	Program: Streets
Description: Construct 6.2 lane miles of roadway from the far east end of US Highway 190 to the intersection of FM 2657 and West US Highway 190 with access at FM 116 and FM 3046, FM 2657 and Highway 190 and Old Copperas Cove Road.	Justification: The project will allow improved egress in and around Copperas Cove and increase the City's economic development opportunities on the far East and West ends of Copperas Cove.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2001 CO - Tax Supported	265,000					265,000
2003 CO - Tax Supported	425,000					425,000
GO Bond-Voter Apprvd - Tax Supported		5,720,000				5,720,000
Reliever Route Fund	111,000					111,000
CO - Tax Supported	74,000					74,000
State Funding		25,000,000	25,000,000	10,000,000		60,000,000
TOTAL FUNDING SOURCES	875,000	30,720,000	25,000,000	10,000,000	0	66,595,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	30,500,000	25,000,000	10,000,000	0	65,500,000
Utility Relocates	800,000	0	0	0	0	800,000
Right of Way	75,000	0	0	0	0	75,000
Bond Issuance Costs	0	220,000	0	0	0	220,000
TOTAL FUNDING USE	875,000	30,720,000	25,000,000	10,000,000	0	66,595,000

Note: Greater than 90% of the Right of Way was purchased prior to FY 2010.





CITY OF COPPERAS COVE
 857 SOUTH MAIN STREET
 COPPERAS COVE, TX 75552
 PH: (281) 547-4301
 FAX: (281) 547-4301

US HWY 190 RELIEVER ROUTE
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

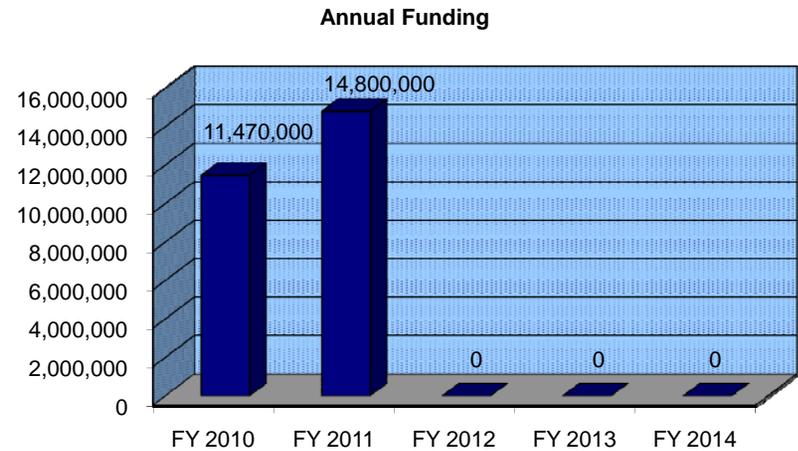
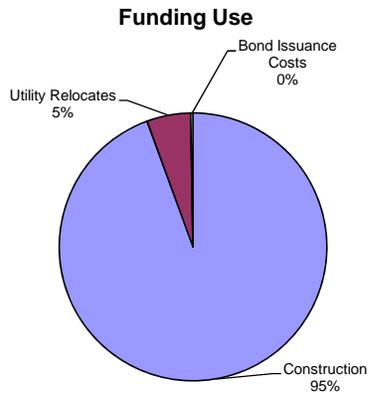
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 3000'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-07.pdf
SHEET:	7 of 11

CIP Project Detail

Project Name: Northeast Bypass	Program: Streets
Description: Construct 3.2 miles of roadway connecting East Hwy 190 with North FM 116 including a railroad overpass.	Justification: The project will relieve traffic congestion in the downtown business district by providing a direct access route.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
State Funding	10,000,000	14,800,000				24,800,000
GO Bond-Voter Apprvd - Tax Supported	1,470,000					1,470,000
TOTAL FUNDING SOURCES	11,470,000	14,800,000	0	0	0	26,270,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	10,000,000	14,800,000	0	0	0	24,800,000
Utility Relocates	1,400,000	0	0	0	0	1,400,000
Bond Issuance Costs	70,000	0	0	0	0	70,000
TOTAL FUNDING USE	11,470,000	14,800,000	0	0	0	26,270,000





CITY OF COPPERAS COVE

 807 SOUTH MAIN STREET
 COPPERAS COVE, TEXAS 75562
 PH: (854) 547-4991
 FAX: (854) 547-4301

US HWY 190 NORTH LOOP
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 2000'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-08.pdf
SHEET:	8 of 11

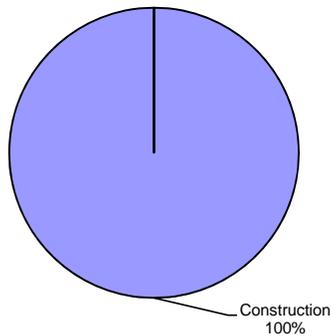
CIP Project Detail

Project Name: FM 1113 Sidewalk Phase II	Program: Streets
Description: Tie FM 1113 sidewalk into the sidestreet.	Justification: Construction funding did not allow for connection to the existing neighborhood sidewalks. The project will connect the gap between the existing neighborhood sidewalks and the new FM 1113 sidewalk.

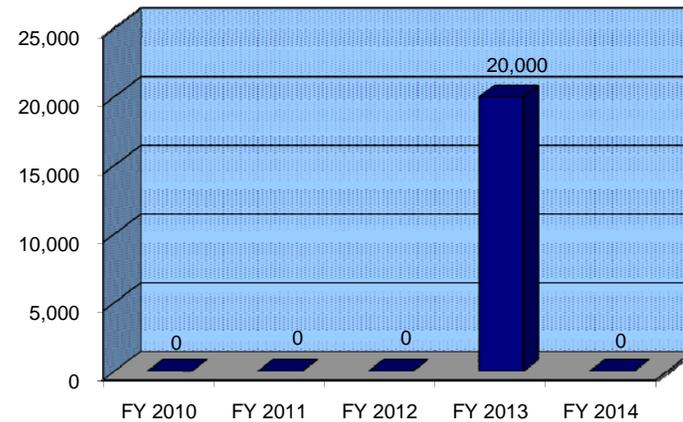
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Tax Supported				20,000		20,000
TOTAL FUNDING SOURCES	0	0	0	20,000	0	20,000

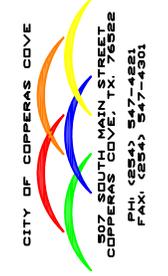
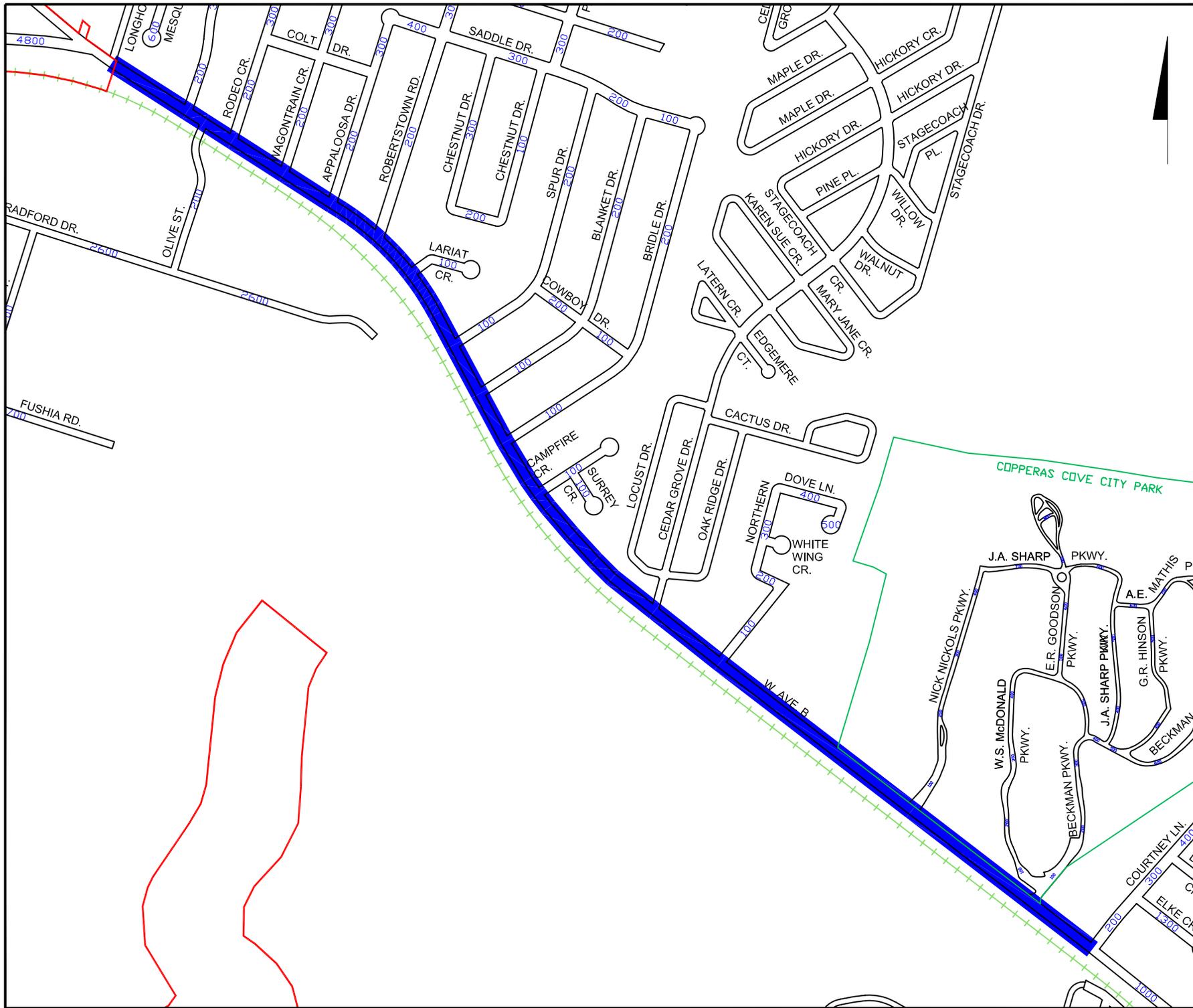
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	0	20,000	0	20,000
TOTAL FUNDING USE	0	0	0	20,000	0	20,000

Funding Use



Annual Funding





FM 1113 SIDEWALK PHASE II

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 700'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-09.pdf
SHEET:	9 of 11

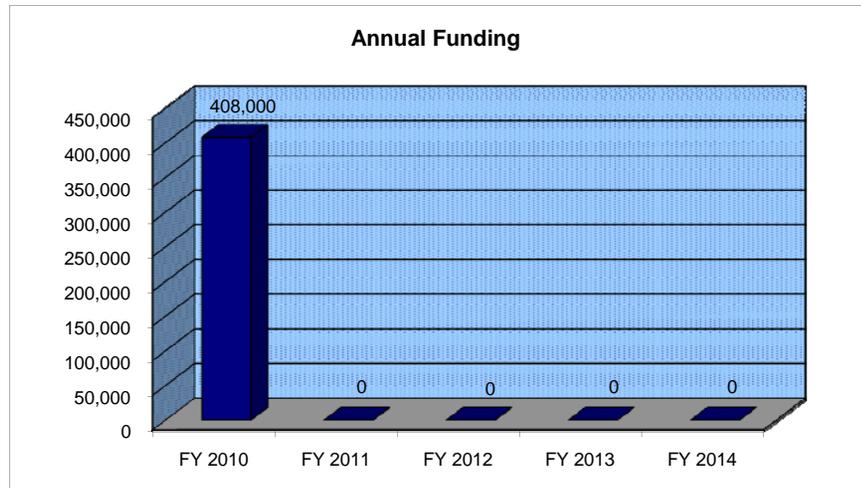
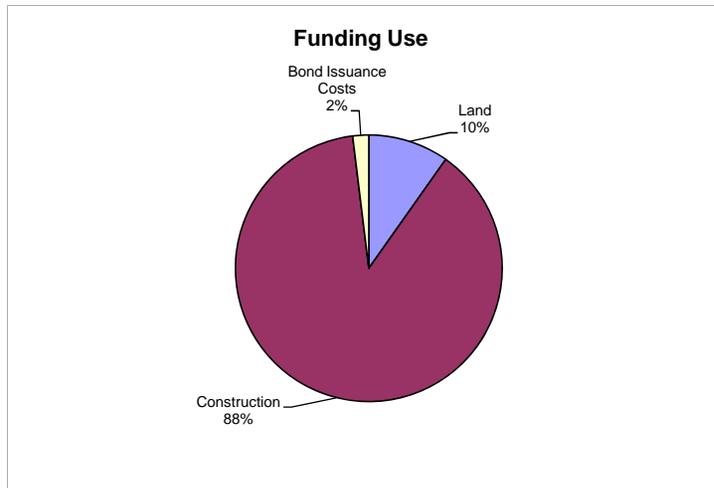
CIP Project Detail

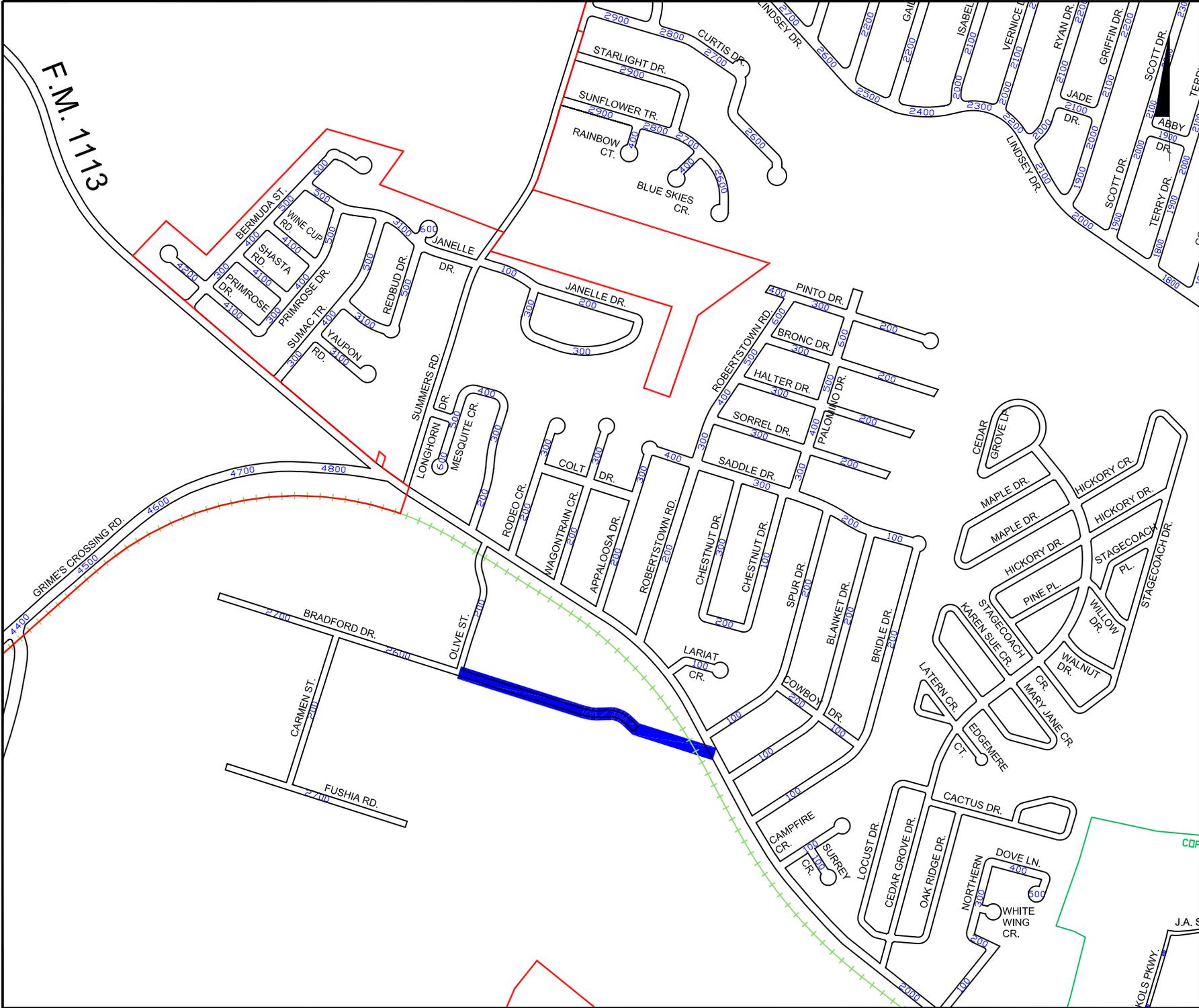
Project Name: Bradford Drive Extension Phase I	Program: Streets
Description: Extend Bradford Drive to FM 1113. Close Olive Street railroad crossing and create a new railroad crossing on Bradford Drive.	Justification: The existing Olive Street crossing is steep and rough. A possible extension and new crossing at Bradford Drive could eliminate the Olive Crossing.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2008A Limited Tax Notes - Tax Supporte	247,000					247,000
CO - Tax Supported	161,000					161,000
TOTAL FUNDING SOURCES	408,000	0	0	0	0	408,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Land	40,000	0	0	0	0	40,000
Construction	360,000	0	0	0	0	360,000
Bond Issuance Costs	8,000	0	0	0	0	8,000
TOTAL FUNDING USE	408,000	0	0	0	0	408,000

*Note Design for project will be completed in 2009 for \$17,000





BRADFORD DRIVE EXTENSION PHASE I

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

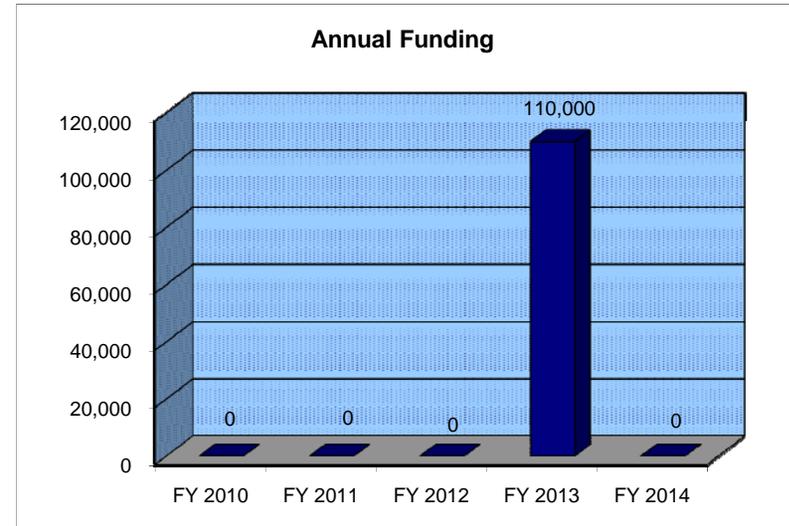
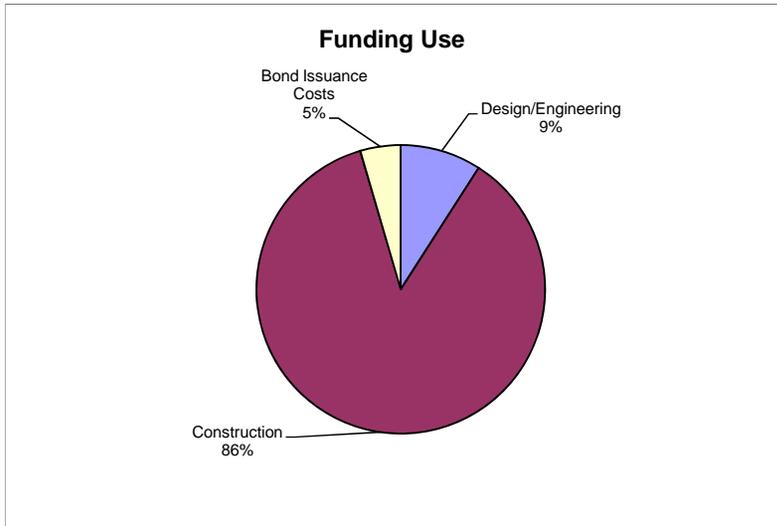
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-10.pdf
SHEET:	10 of 11

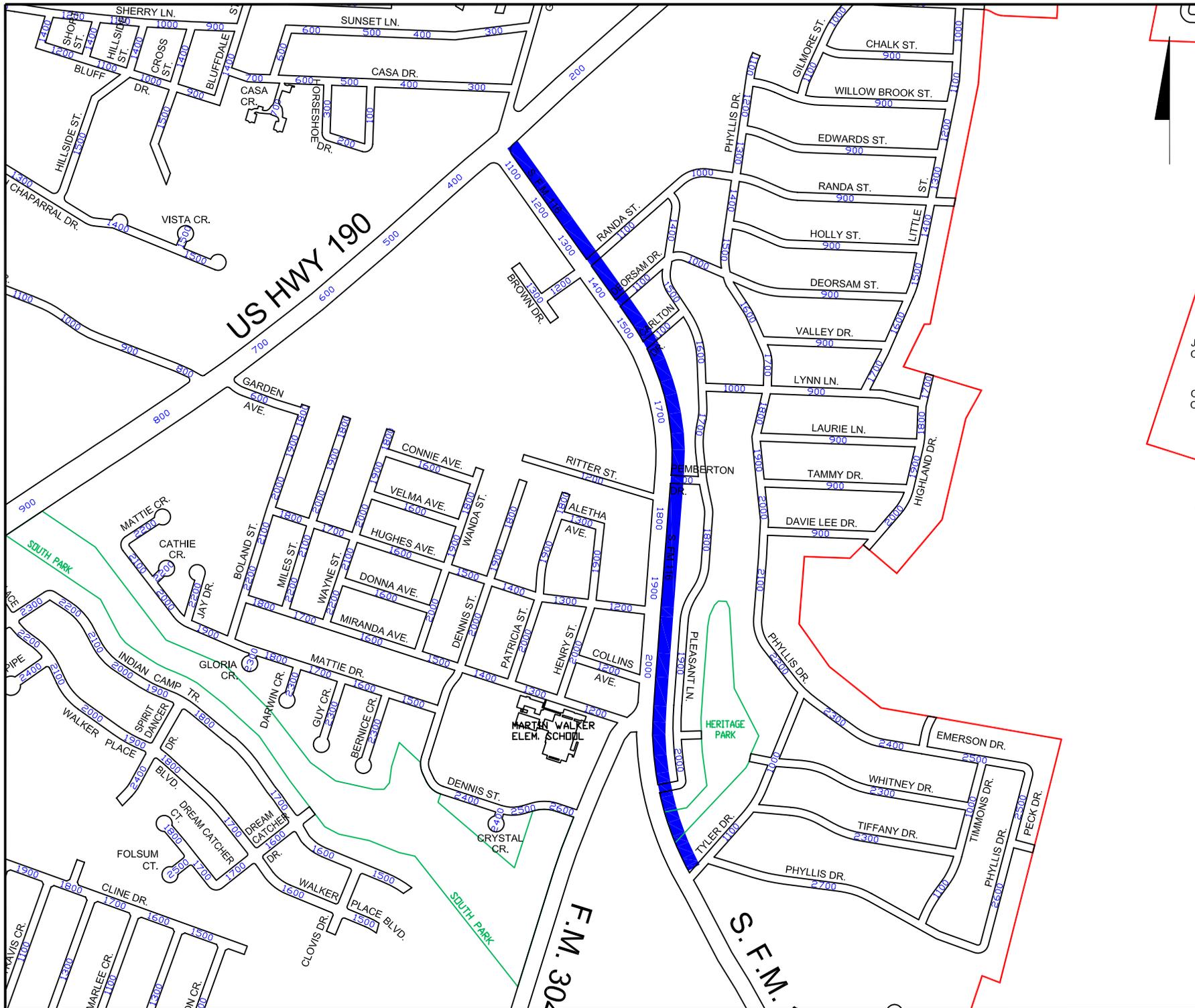
CIP Project Detail

Project Name: FM 116 Sidewalk from Randa to FM 3046	Program: Streets
Description: Sidewalk (installation/repair) on FM 116 from Randa to FM 3046.	Justification: The sidewalk project would create a safer community environment. No sidewalk access currently exists on the East side of FM 116 for access to area businesses, Martin Walker School, Southpark, and the City pool.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Tax Supported				110,000		110,000
TOTAL FUNDING SOURCES	0	0	0	110,000	0	110,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	10,000	0	10,000
Construction	0	0	0	95,000	0	95,000
Bond Issuance Costs	0	0	0	5,000	0	5,000
TOTAL FUNDING USE	0	0	0	110,000	0	110,000





FM 116 SIDEWALK FROM RANDA TO FM 3046

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Streets-11.pdf
SHEET:	11 of 11



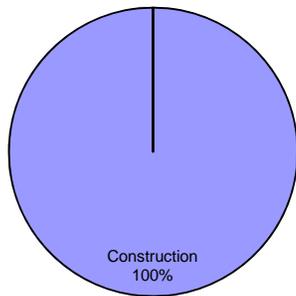
CIP Project Detail

Project Name: Veterans Sidewalk Improvement	Program: Streets
Description: Construct sidewalk and handicap ramps along the North side of Veterans Street from 5th to 31st Street.	Justification: The Veterans Sidewalk project will provide continuous sidewalk access and ramps between 5th and 31st Street resulting in improved pedestrian accessibility around the VFW and Elementary School.

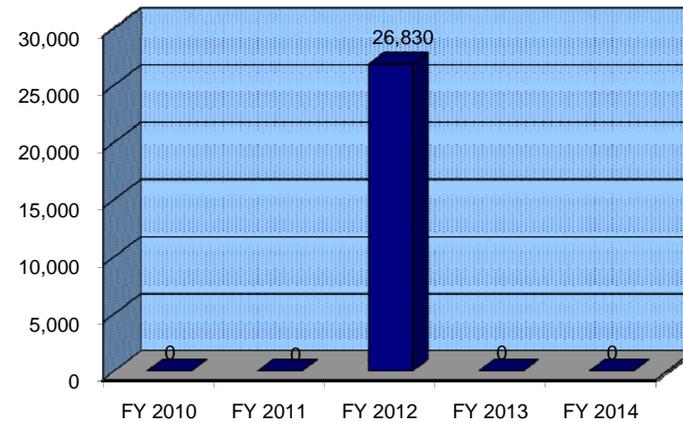
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Tax Supported			26,830			26,830
TOTAL FUNDING SOURCES	0	0	26,830	0	0	26,830

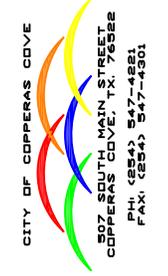
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	26,830	0	0	26,830
TOTAL FUNDING USE	0	0	26,830	0	0	26,830

Funding Use



Annual Funding





VETERANS SIDEWALK IMPROVEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	October 08, 2009
REVISION:	
N/A	
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Sidewalk-01.pdf
SHEET:	1 of 1



Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Parks and Recreation

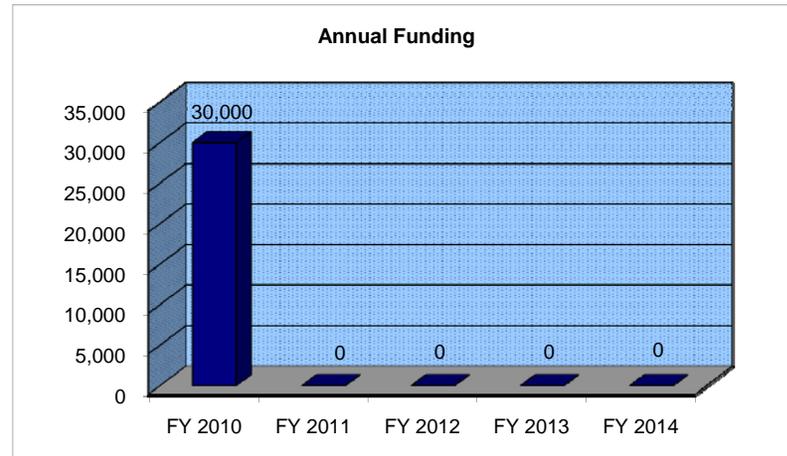
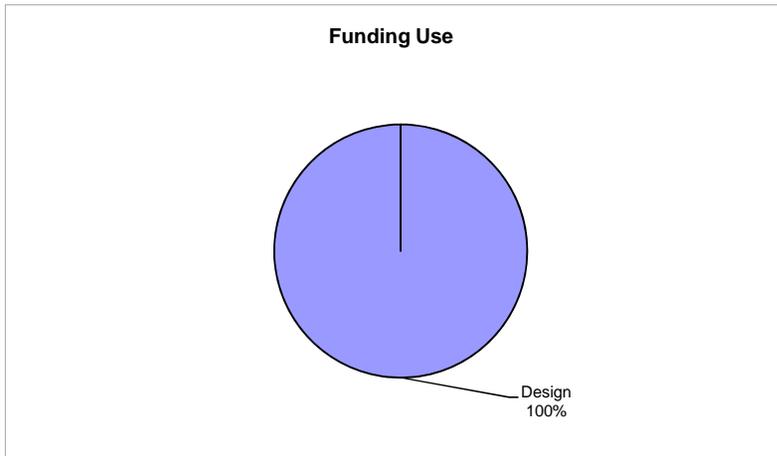


CIP Project Detail

Project Name: Parks Needs Assessment	Program: Parks and Recreation
Description: Completion of a needs assessment that includes a level of Service and Inventory review at five project park sites within the City and two undeveloped park sites.	Justification: The Parks Needs Assessment is a vital tool in the overall development and improvement of existing facilities within the City of Copperas Cove Parks System. After reviewing existing conditions at the project sites, the design team will produce a preliminary master plan for the City of Copperas Cove for each site with cost estimates for proposed features. The plan will also consist of an action plan that will provide a matrix of the recreation facility priority items ranked on a high, moderate, and low scale.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Operating - Parks and Recreation Fund	30,000					30,000
TOTAL FUNDING SOURCES	30,000	0	0	0	0	30,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design	30,000	0	0	0	0	30,000
TOTAL FUNDING USE	30,000	0	0	0	0	30,000





City of Copperas Cove

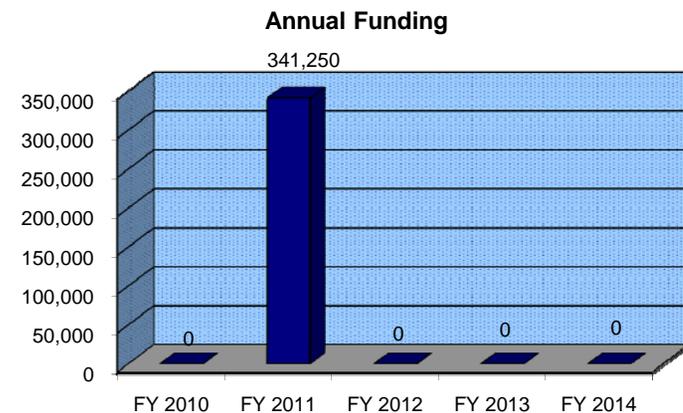
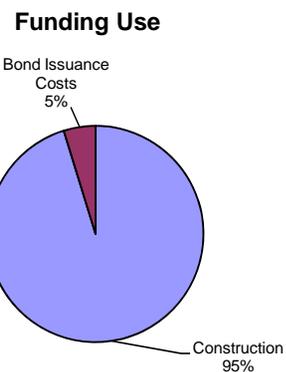
CIP Project Detail

Project Name: City Park Ball Field Lighting Phase I	Program: Parks and Recreation
Description: Replace lighting in Fields 1-4.	Justification: The current ball field lighting is outdated and costly to operate and maintain. The new lighting would provide adequate lighting for playing field areas and reduce the overall operating cost with the new technology. Also, the improvement would prohibit unauthorized use of ball field lighting by requiring users to schedule practices and pay for light usage prior to holding practice. The new lighting is essential in providing safe and adequate lighting for the recreation programs.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*		341,250				341,250
TOTAL FUNDING SOURCES	0	341,250	0	0	0	341,250

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	325,000	0	0	0	325,000
Bond Issuance Costs	0	16,250	0	0	0	16,250
TOTAL FUNDING USE	0	341,250	0	0	0	341,250





CITY OF COPPERAS COVE
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 COPPERAS COVE, TX 76562
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CITY PARK BALL FIELD LIGHTING PHASE I

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-01.pdf
SHEET:	1 of 15

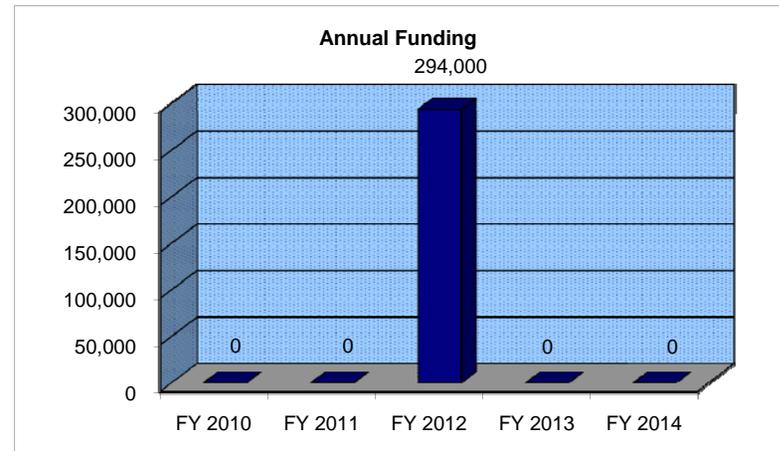
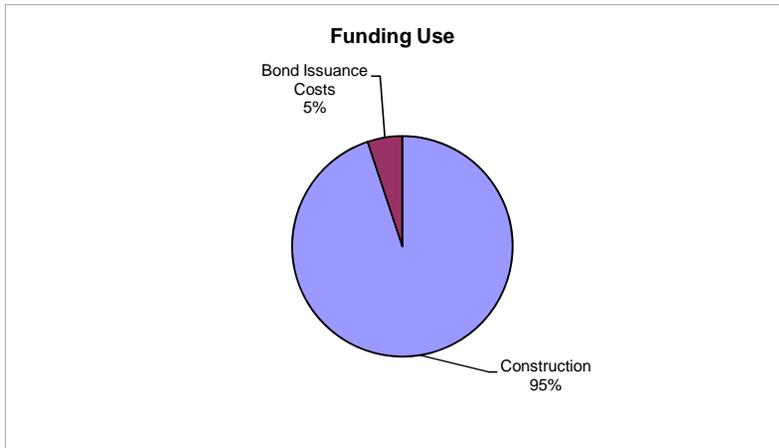
CIP Project Detail

Project Name: City Park Ball Field Lighting Phase II	Program: Parks and Recreation
Description: Replace lighting in Fields 6, 7, and 9.	Justification: The current ball field lighting is outdated and costly to operate and maintain. The new lighting would provide adequate lighting for playing field areas and reduce the overall operating cost with the new technology. Also, the improvement would prohibit unauthorized use of ball field lighting by requiring users to schedule practices and pay for light usage prior to holding practice. The new lighting is essential in providing safe and adequate lighting for the recreation programs.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*			294,000			294,000
TOTAL FUNDING SOURCES	0	0	294,000	0	0	294,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	279,000	0	0	279,000
Bond Issuance Costs	0	0	15,000	0	0	15,000
TOTAL FUNDING USE	0	0	294,000	0	0	294,000





LOVETT LIGER INTER. SCHOOL
 J.L. WILLIAMS ELEM. SCHOOL

CITY OF COPPERAS COVE
 607 SOUTH MAIN STREET
 COPPERAS COVE, TX 75622
 PH: (281) 547-4301
 FAX: (281) 547-4301

CITY PARK BALL FIELD LIGHTING PHASE II

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-02.pdf
SHEET:	2 of 15

CIP Project Detail

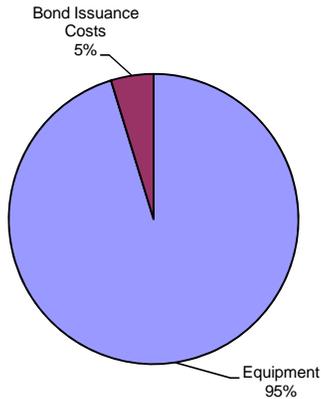
Project Name: Heritage Park Playground Equipment	Program: Parks and Recreation
Description: Replace Playground Equipment at Heritage Park.	Justification: The playground equipment that currently exists at Heritage Park does not have the required fall zone and does not meet current safety standards.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*		42,000				42,000
TOTAL FUNDING SOURCES	0	42,000	0	0	0	42,000

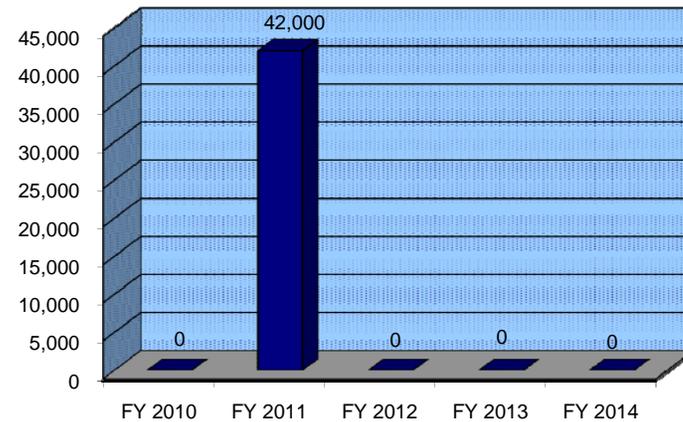
*Pending Voter Approval

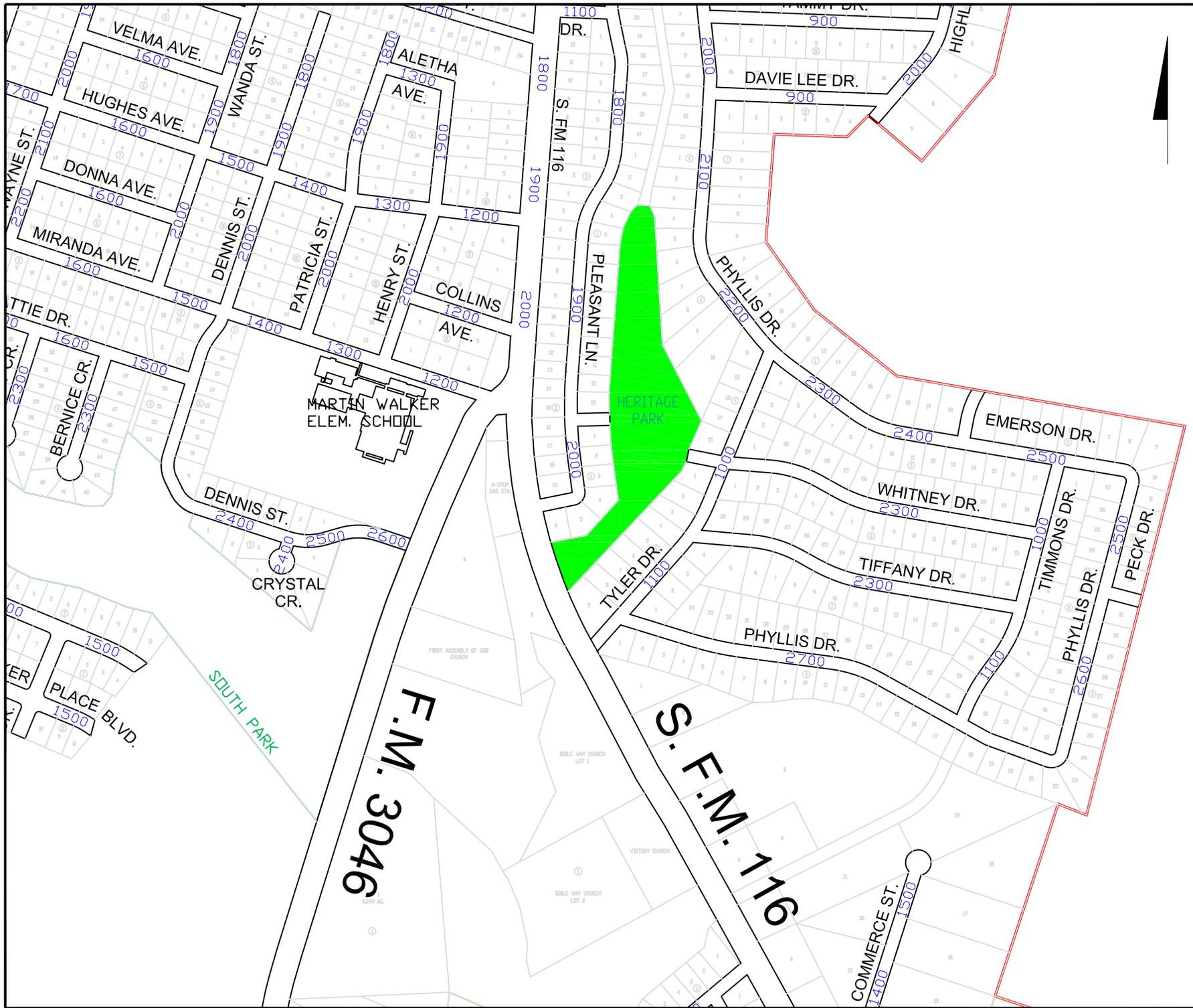
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Equipment	0	40,000	0	0	0	40,000
Bond Issuance Costs	0	2,000	0	0	0	2,000
TOTAL FUNDING USE	0	42,000	0	0	0	42,000

Funding Use



Annual Funding





HERITAGE PARK PLAYGROUND EQUIPMENT

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-03.pdf
SHEET:	3 of 15

CIP Project Detail

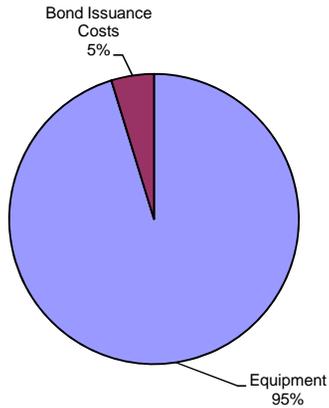
Project Name: High Chapparel Park Playground Equipment	Program: Parks and Recreation
Description: Replace Playground Equipment at High Chapparel Park.	Justification: The playground equipment that currently exists at High Chapparel Park does not have the required fall zone and does not meet current safety standards.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*		42,000				42,000
TOTAL FUNDING SOURCES	0	42,000	0	0	0	42,000

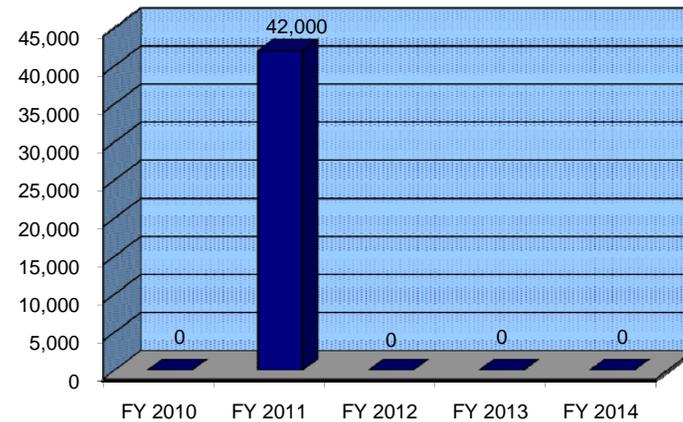
*Pending Voter Approval

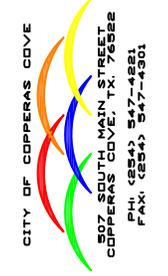
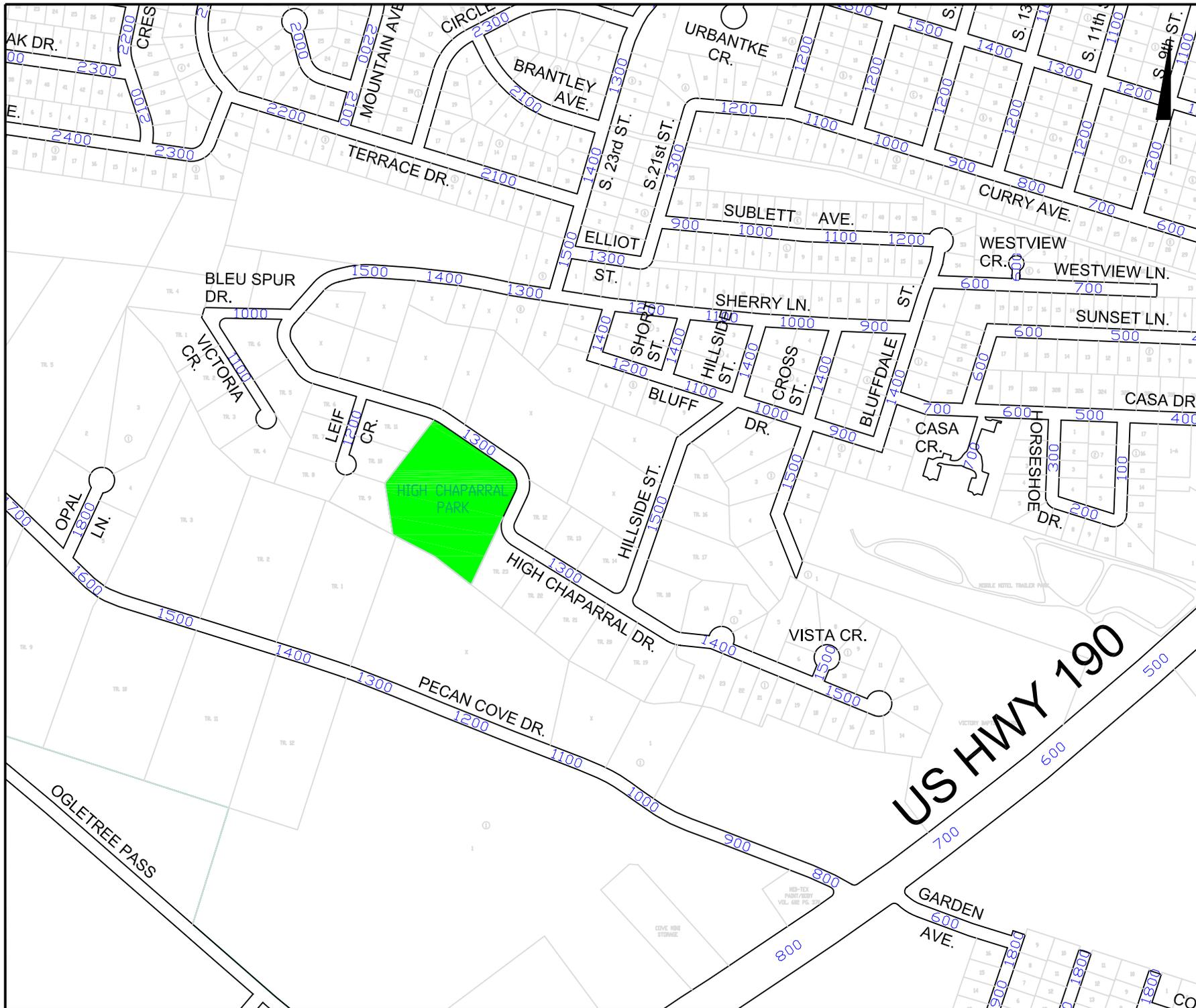
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Equipment	0	40,000	0	0	0	40,000
Bond Issuance Costs	0	2,000	0	0	0	2,000
TOTAL FUNDING USE	0	42,000	0	0	0	42,000

Funding Use



Annual Funding





HIGH CHAPARRAL PARK PLAYGROUND EQUIPMENT

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-04.pdf
SHEET:	4 of 15

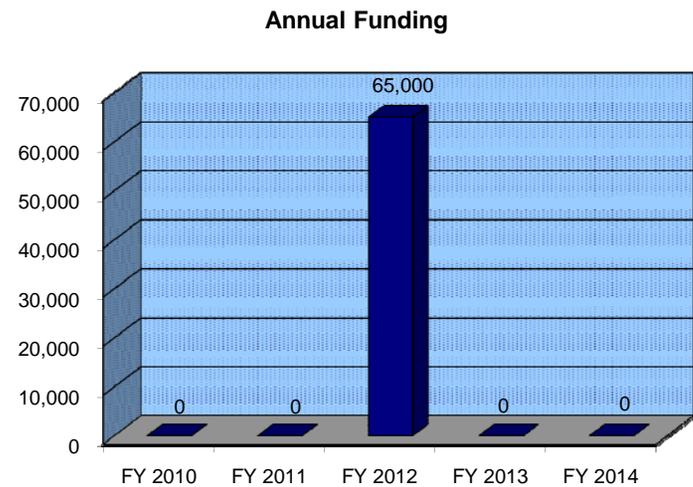
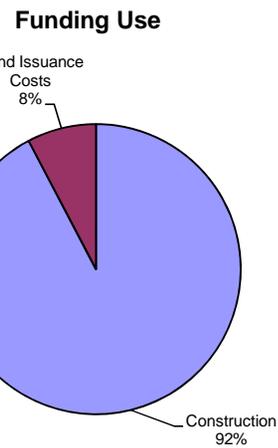
CIP Project Detail

Project Name: City Park Ballfield Scoreboards	Program: Parks and Recreation
Description: Replace existing scoreboards for ball fields 1-8 at City Park.	Justification: The current scoreboards have exceeded the useful life. Scoreboard lights are obsolete which makes finding replacement parts extremely difficult.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*			65,000			65,000
TOTAL FUNDING SOURCES	0	0	65,000	0	0	65,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	60,000	0	0	60,000
Bond Issuance Costs	0	0	5,000	0	0	5,000
TOTAL FUNDING USE	0	0	65,000	0	0	65,000



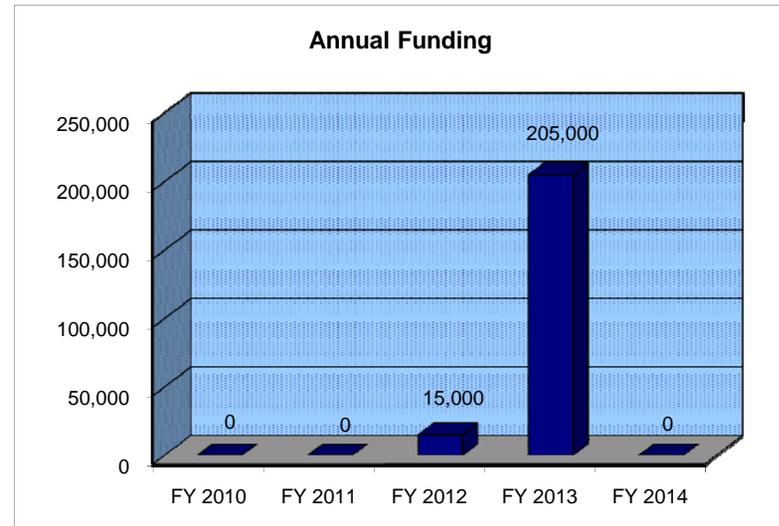
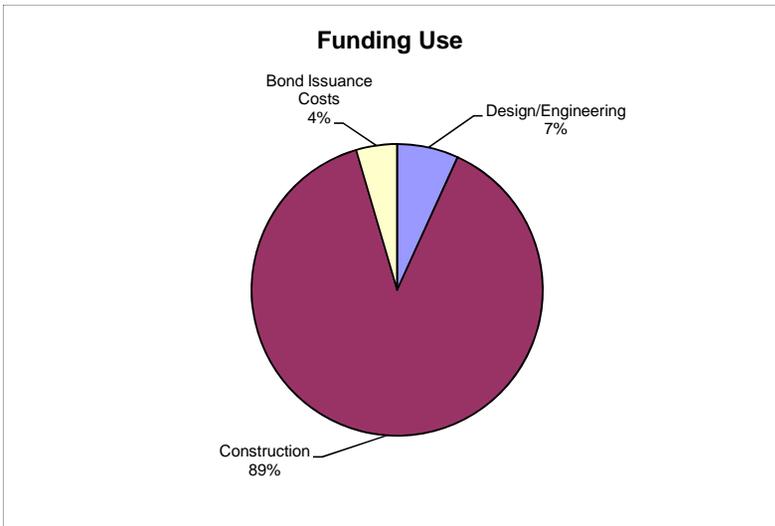
CIP Project Detail

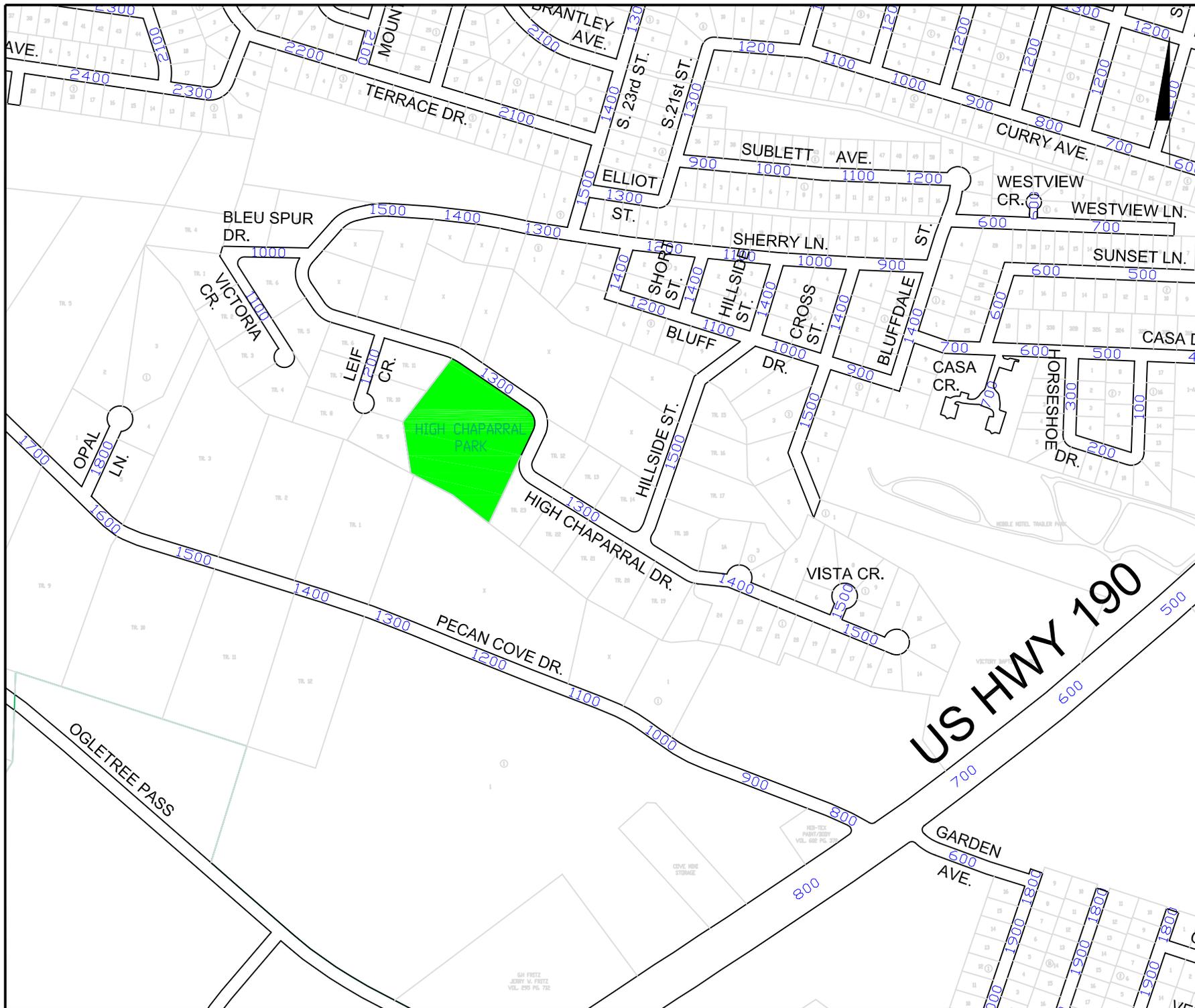
Project Name: High Chapparel Park Development	Program: Parks and Recreation
Description: Develop High Chapparel Park to consist of an open field area, pavilion/picnic and restroom, playground area, walking area, and vehicle parking.	Justification: The development of High Chapparel Park would provide recreational opportunities for the residents in the Southwestern section of the community and provide for additional practice facilities for park programming. The park is in an established neighborhood and would be a great addition to the Copperas Cove Parks System.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*			15,000	205,000		220,000
TOTAL FUNDING SOURCES	0	0	15,000	205,000	0	220,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	15,000	0	0	15,000
Construction	0	0	0	195,000	0	195,000
Bond Issuance Costs	0	0	0	10,000	0	10,000
TOTAL FUNDING USE	0	0	15,000	205,000	0	220,000





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 76562
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 FAX: (854) 547-4301

HIGH CHAPARRAL PARK DEVELOPMENT

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-06.pdf
SHEET:	6 of 15

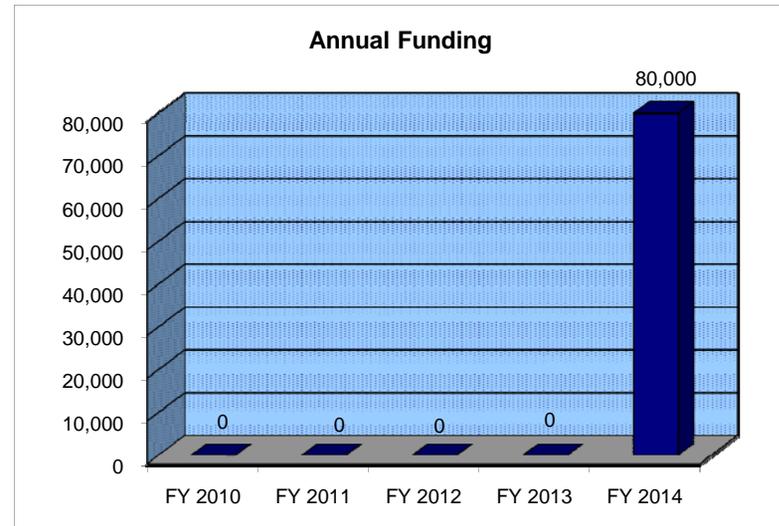
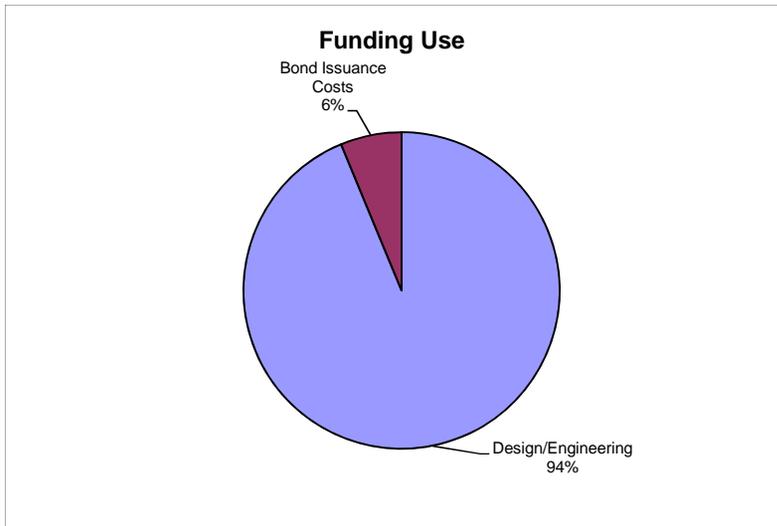
CIP Project Detail

Project Name: Kate Street Park Improvements	Program: Parks and Recreation
Description: Construct and improve to include landscaping, irrigation, shade structures, sidewalks, and playscape.	Justification: The project will provide ADA compliance and park beautification. Additionally, the added benefits of new shade structures and irrigation systems will provide needed enhancements.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*					80,000	80,000
TOTAL FUNDING SOURCES	0	0	0	0	80,000	80,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	0	75,000	75,000
Bond Issuance Costs	0	0	0	0	5,000	5,000
TOTAL FUNDING USE	0	0	0	0	80,000	80,000





CITY OF COPPERAS COVE
 507 SOUTH GOVERNMENT STREET
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 PH: (254) 547-4991
 FAX: (254) 547-4301

KATE STREET PARK IMPROVEMENTS
 5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-08.pdf
SHEET:	8 of 15

CIP Project Detail

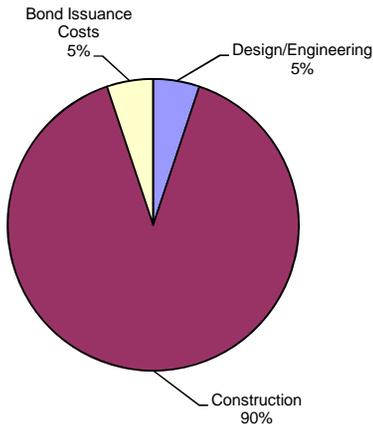
Project Name: Heritage Park Improvements	Program: Parks and Recreation
Description: Construct a pedestrian walking bridge, ADA compliant sidewalks and playscape. Also includes installation of landscaping and an irrigation system.	Justification: The project will provide ADA compliance and park beautification. Additionally, added benefits of a walking bridge and irrigation systems will provide needed enhancements.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*				10,000	185,000	195,000
TOTAL FUNDING SOURCES	0	0	0	10,000	185,000	195,000

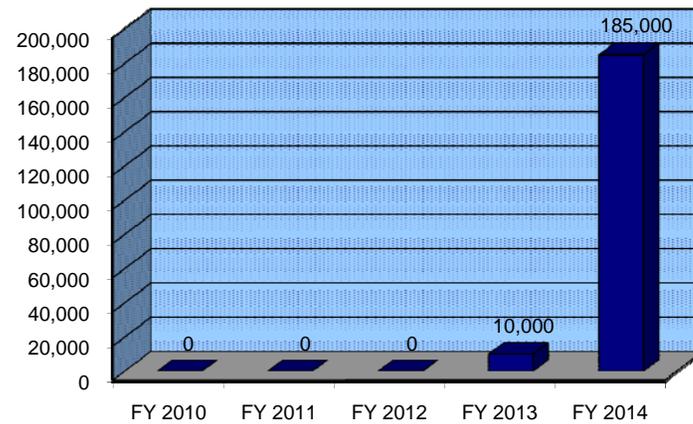
*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	10,000	0	10,000
Construction	0	0	0	0	175,000	175,000
Bond Issuance Costs	0	0	0	0	10,000	10,000
TOTAL FUNDING USE	0	0	0	10,000	185,000	195,000

Funding Use



Annual Funding





HERITAGE PARK IMPROVEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-09.pdf
SHEET:	9 of 15

CIP Project Detail

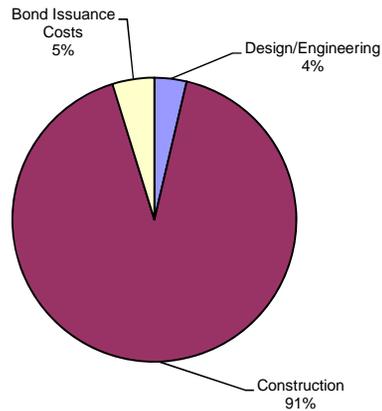
Project Name: Ogle Tree Gap Park Field Complex	Program: Parks and Recreation
Description: Construct a softball field quad-plex with restroom and concession facility.	Justification: The project would provide needed space for the youth programs and expand programming for adult athletic programming.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*				105,000	2,625,000	2,730,000
TOTAL FUNDING SOURCES	0	0	0	105,000	2,625,000	2,730,000

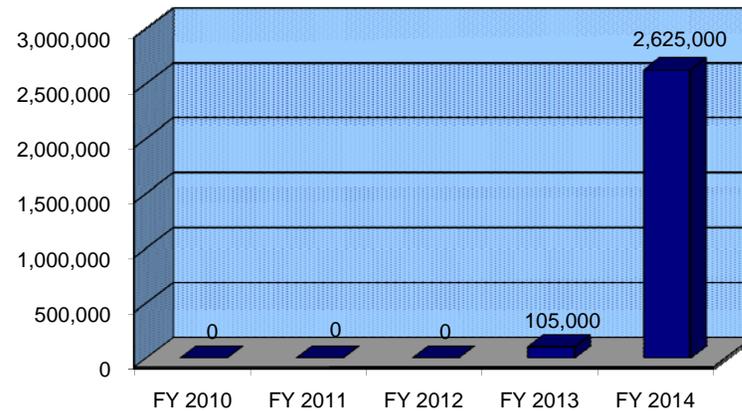
*Pending Voter Approval

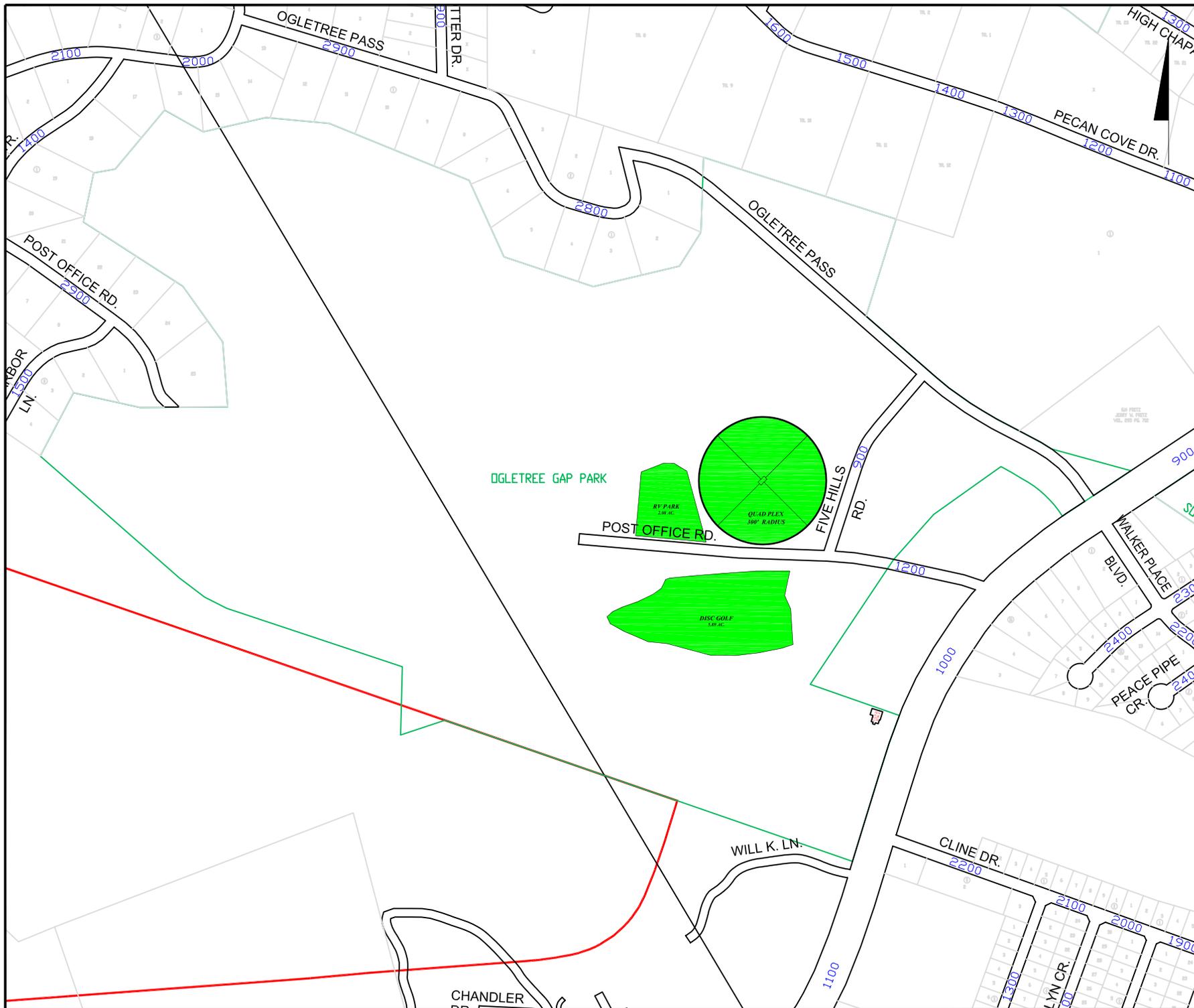
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	100,000	0	100,000
Construction	0	0	0	0	2,500,000	2,500,000
Bond Issuance Costs	0	0	0	5,000	125,000	130,000
TOTAL FUNDING USE	0	0	0	105,000	2,625,000	2,730,000

Funding Use



Annual Funding





OGLETREE GAP PARK FIELD COMPLEX

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 600'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-10.pdf
SHEET:	10 of 15

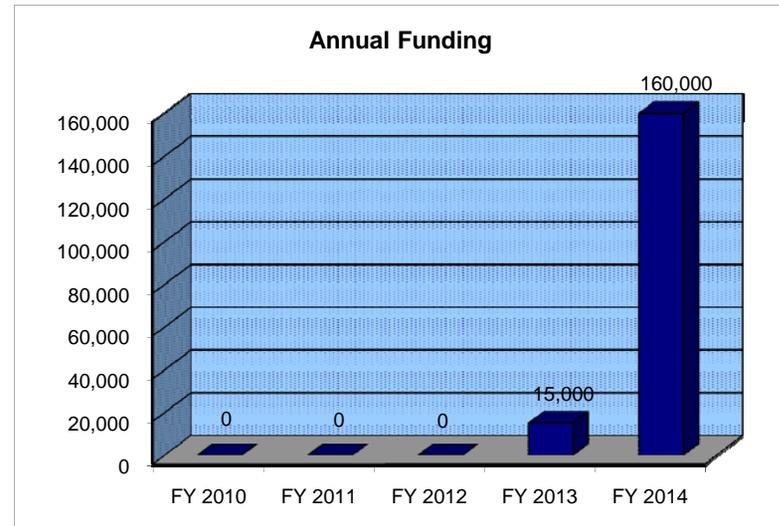
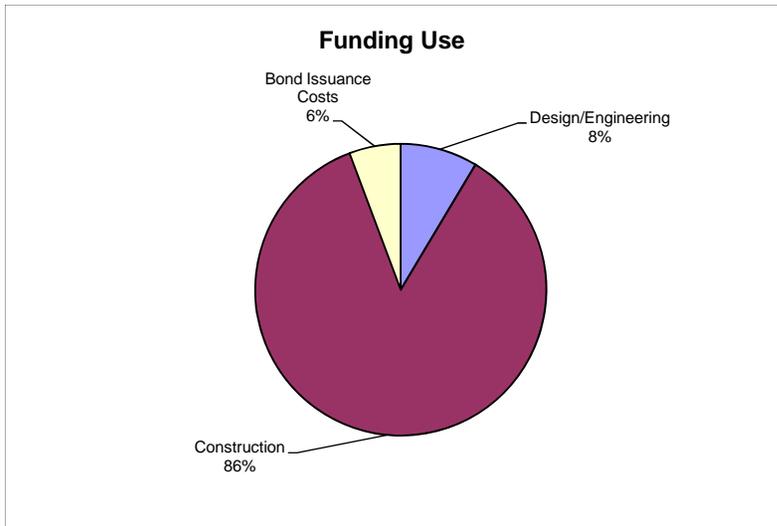
CIP Project Detail

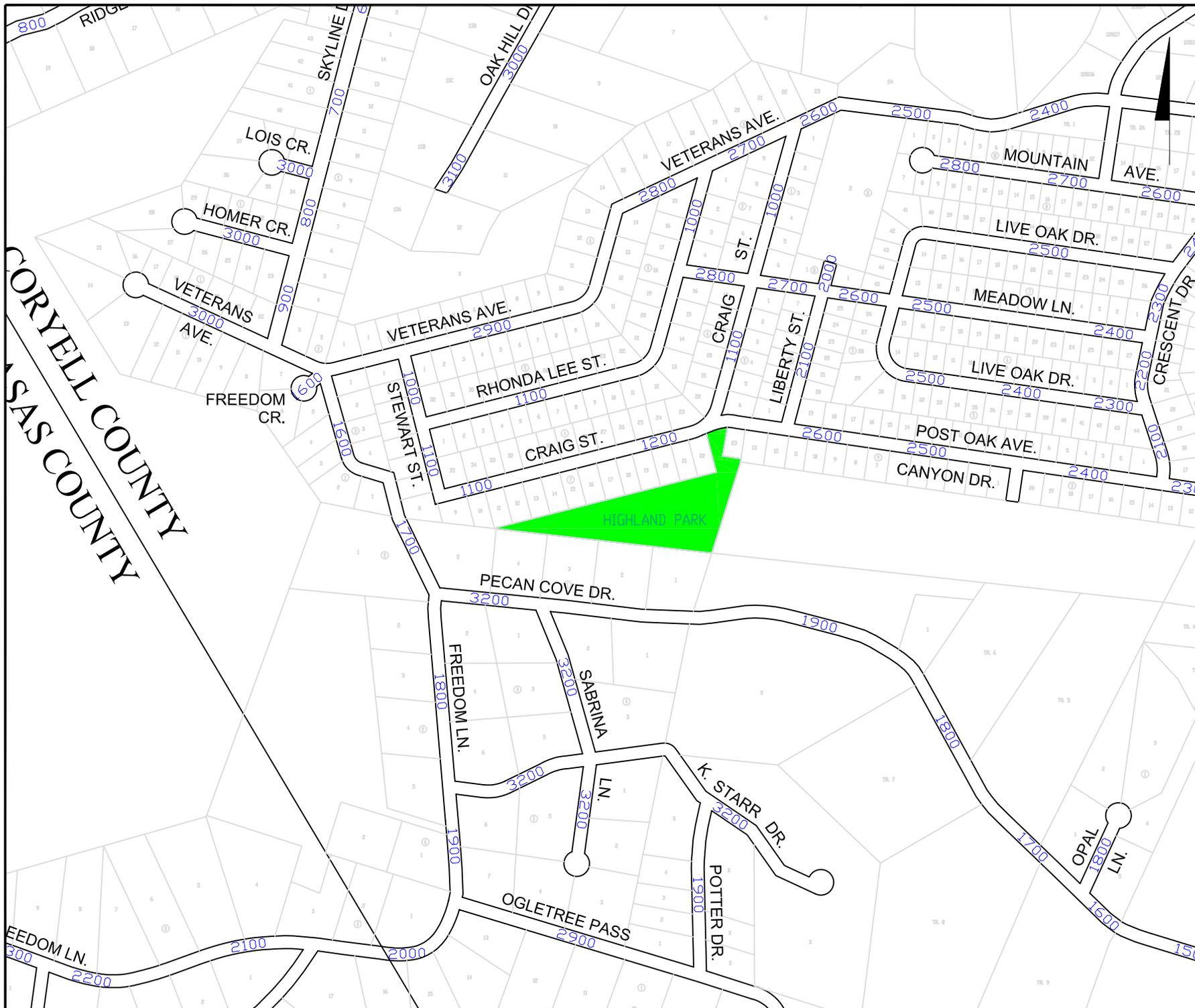
Project Name: Highland Park Enhancements	Program: Parks and Recreation
Description: Install landscaping, irrigation, signage, sidewalks, and benches.	Justification: The project provides an opportunity to ensure ADA requirements are addressed and much needed park amenities are provided.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*				15,000	160,000	175,000
TOTAL FUNDING SOURCES	0	0	0	15,000	160,000	175,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	15,000	0	15,000
Construction	0	0	0	0	150,000	150,000
Bond Issuance Costs	0	0	0	0	10,000	10,000
TOTAL FUNDING USE	0	0	0	15,000	160,000	175,000





HIGHLAND PARK ENHANCEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

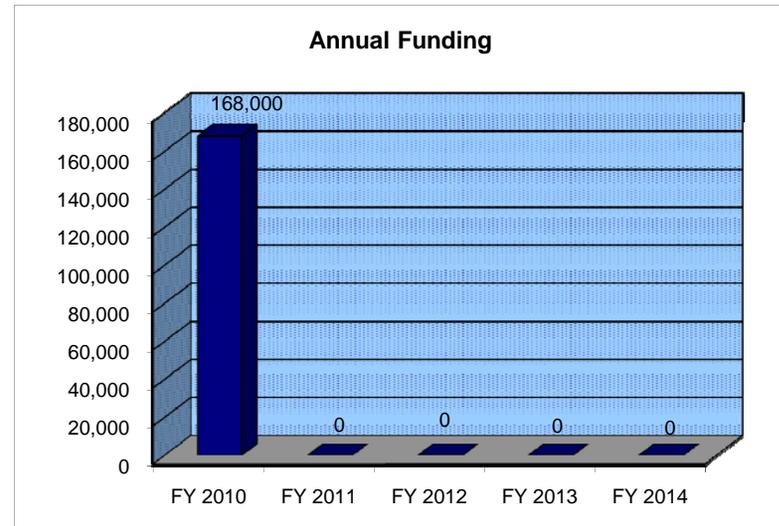
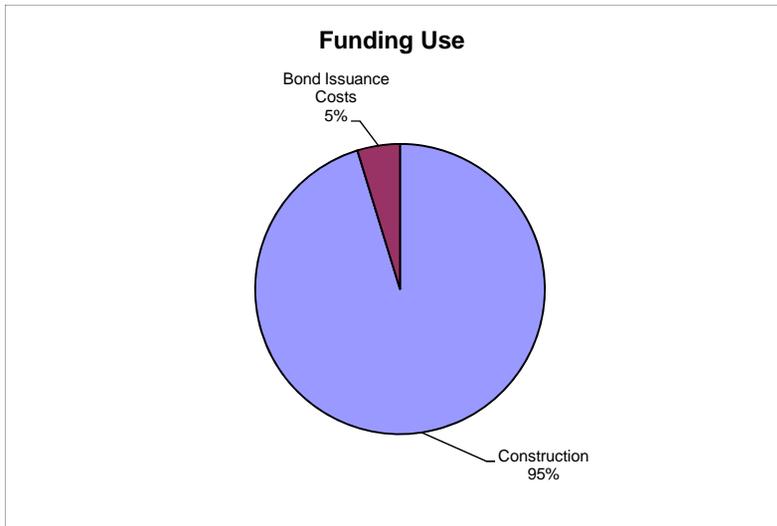
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-11.pdf
SHEET:	11 of 15

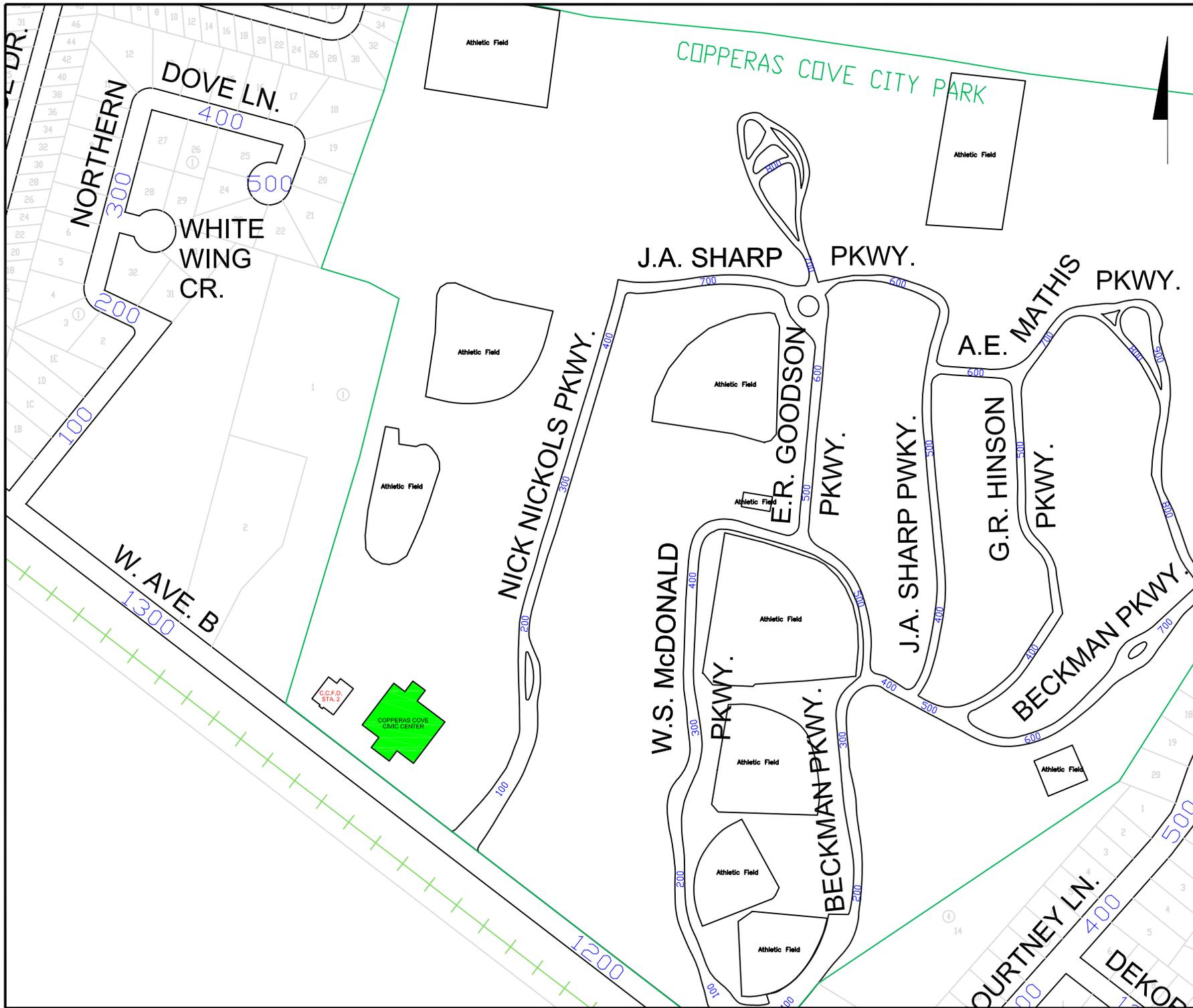
CIP Project Detail

Project Name: Civic Center Renovations	Program: Parks and Recreation
Description: Renovation of Civic Center kitchen, floors, cabinets, and add commercial appliances to facility.	Justification: The Civic Center renovations will improve the overall appearance and functionality of the existing facility. The improvements will address the main hall floors, kitchen cabinets, replace kitchen appliances, improve sound system, and replace restroom partitions.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2009 Limited Tax Notes - HOT Funds	168,000					168,000
TOTAL FUNDING SOURCES	168,000	0	0	0	0	168,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	160,000	0	0	0	0	160,000
Bond Issuance Costs	8,000	0	0	0	0	8,000
TOTAL FUNDING USE	168,000	0	0	0	0	168,000





CITY OF COPPERAS COVE
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CIVIC CENTER RENOVATIONS
 5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-13.pdf
SHEET:	13 of 15

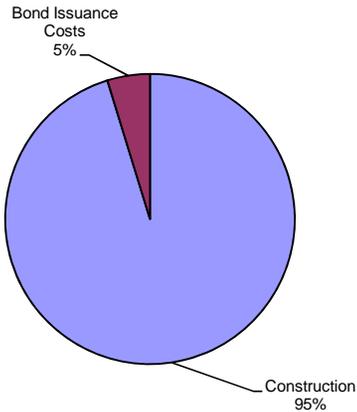
CIP Project Detail

Project Name: Allin House Roof Renovations	Program: Parks and Recreation
Description: Replace existing roof with a new compound roof (shingle).	Justification: Existing compound roof is more than 15 years old and is extremely brittle. The existing roof needs to be replaced before leaks arise.

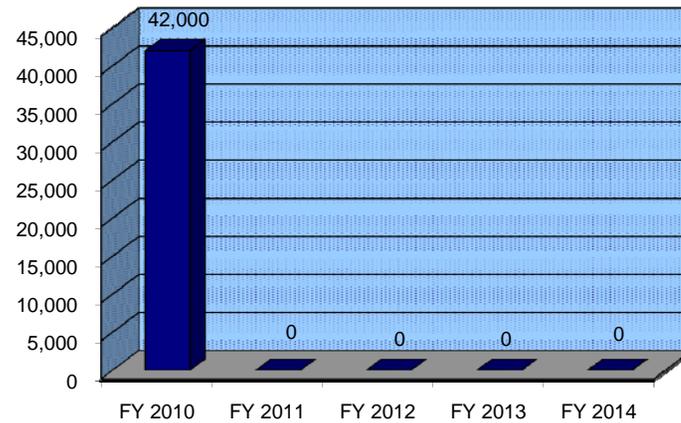
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2009 Limited Tax Notes - HOT Funds	42,000					42,000
TOTAL FUNDING SOURCES	42,000	0	0	0	0	42,000

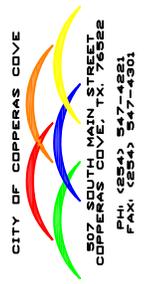
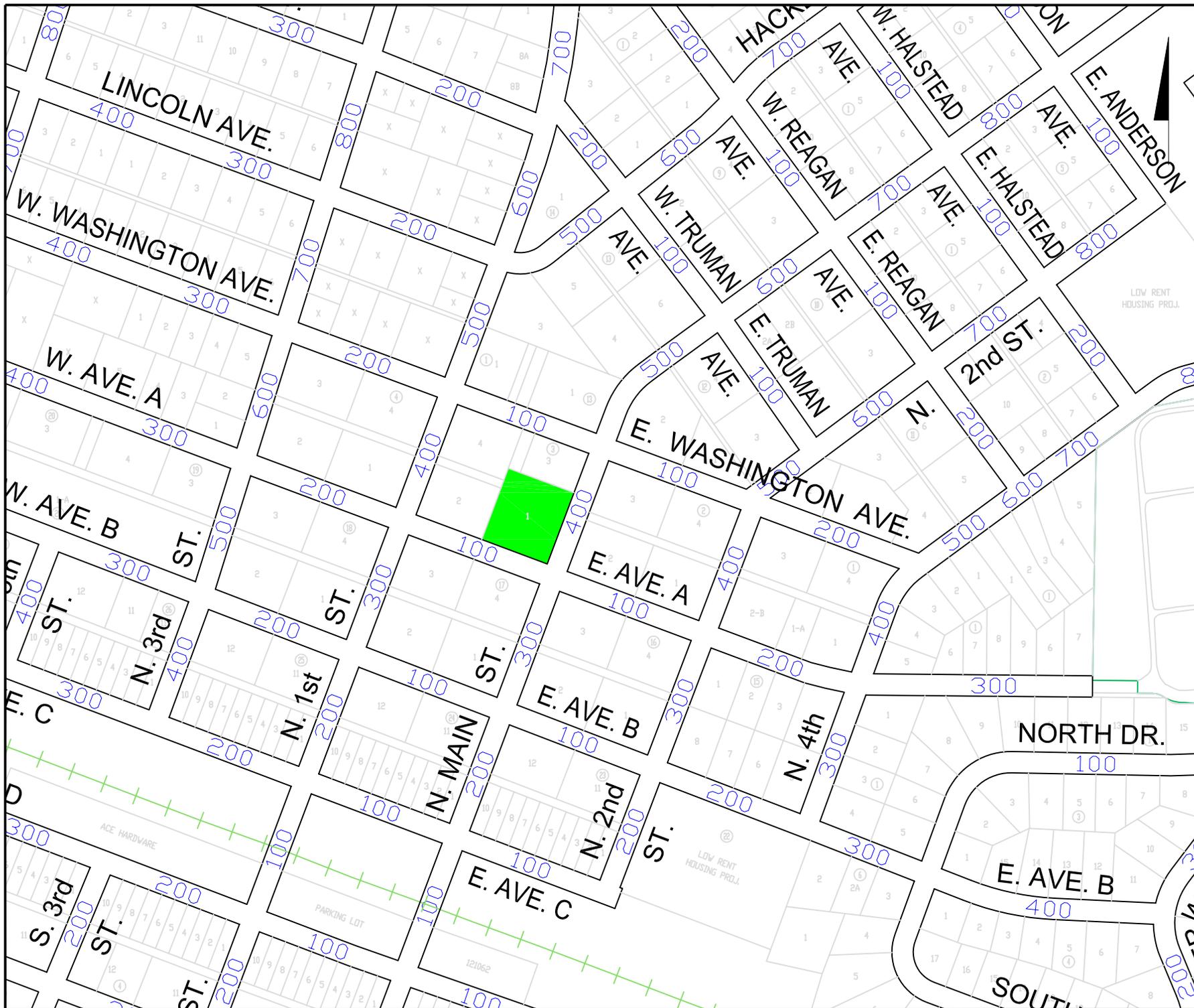
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	40,000	0	0	0	0	40,000
Bond Issuance Costs	2,000	0	0	0	0	2,000
TOTAL FUNDING USE	42,000	0	0	0	0	42,000

Funding Use



Annual Funding





ALLIN HOUSE ROOF RENOVATIONS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

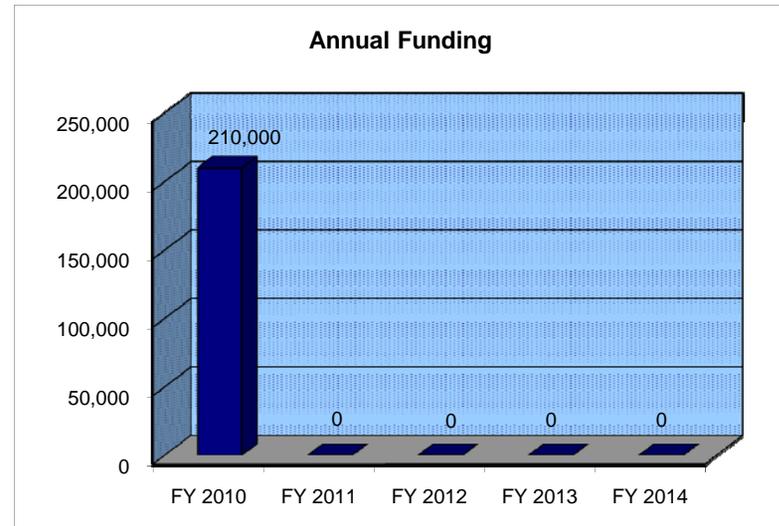
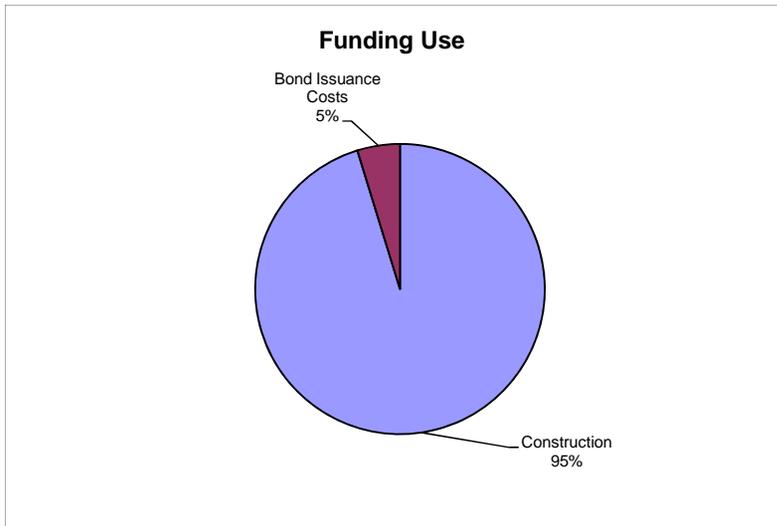
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-14.pdf
SHEET:	14 of 15

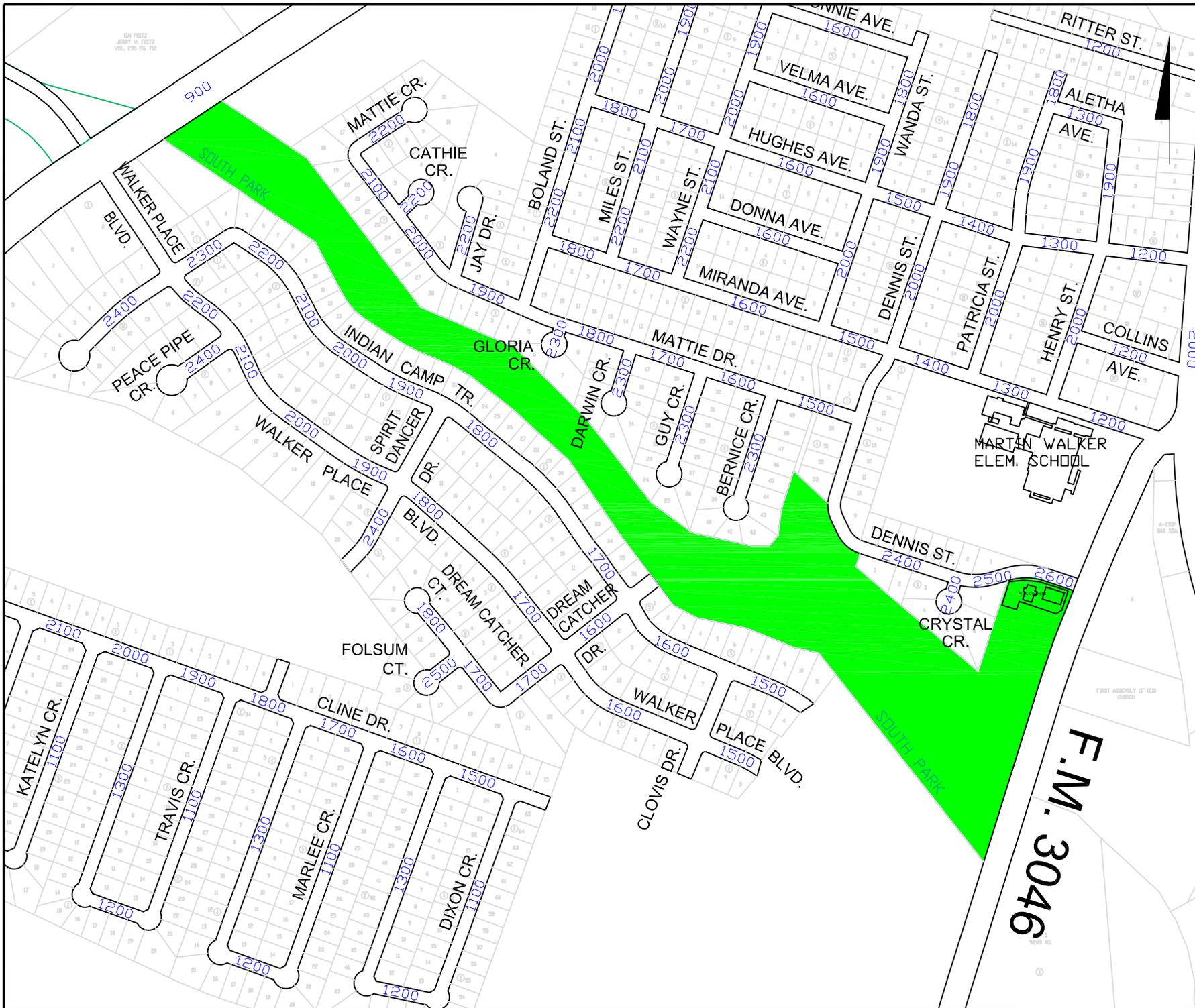
CIP Project Detail

Project Name: South Park Pool Renovations	Program: Parks and Recreation
Description: Replace the South Park Pool pump and filter and expand the existing aquatic facility.	Justification: The new pumps and filter will allow for the pool operation to maintain the proper turn over rate ratio as prescribed by the Department of Health. The expansion of existing facility will provide additional recreational opportunities for the Community.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2009 Limited Tax Notes - Tax Supported	210,000					210,000
TOTAL FUNDING SOURCES	210,000	0	0	0	0	210,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	200,000	0	0	0	0	200,000
Bond Issuance Costs	10,000	0	0	0	0	10,000
TOTAL FUNDING USE	210,000	0	0	0	0	210,000





CITY OF COPPERAS COVE
 607 SAUL GOVERN ST. #562
 COPPERAS COVE, TX 75628
 PH: (281) 547-4301
 FAX: (281) 547-4301

SOUTH PARK POOL RENOVATIONS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 500'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Parks-15.pdf
SHEET:	15 of 15



Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Fire Department



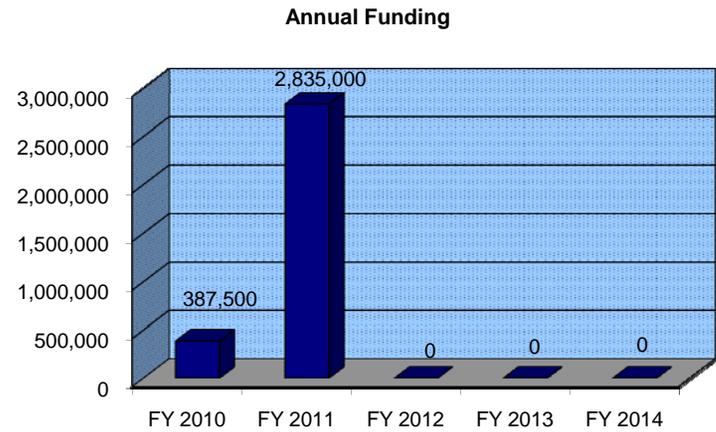
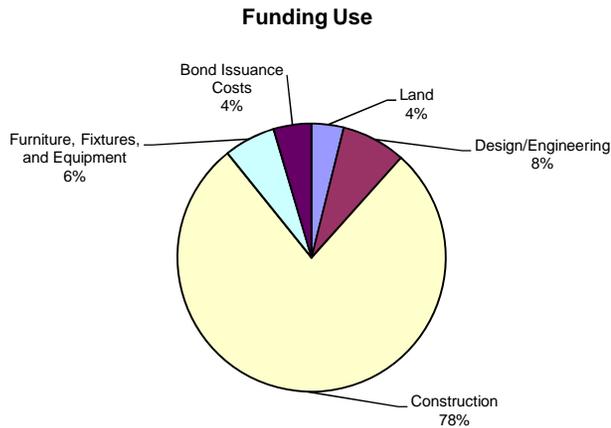
CIP Project Detail

Project Name: Fire Station #2 Relocation	Program: Fire Department
Description: Relocate Fire Station #2 to include an estimated 7,500 SF to include apparatus bay space.	Justification: Current conditions of the existing Fire Station #2 are unsafe and outdated. The relocation will improve the response time for the newly developed area along Big Divide Road and ensure proper emergency coverage on the North side of the BNSF Railway.

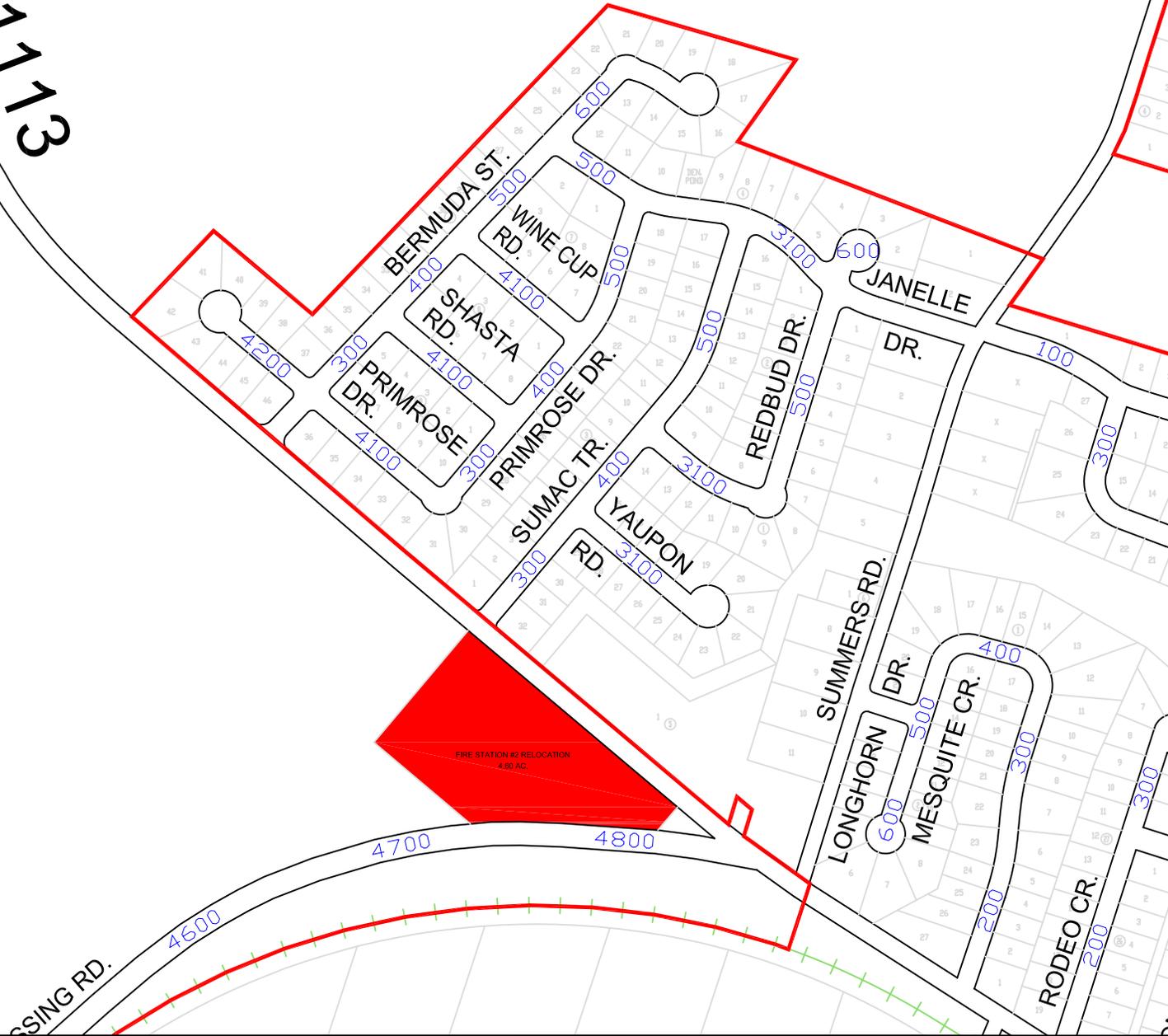
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2008 Limited Tax Notes - Tax Supported	125,000					125,000
GO Bond - Tax Supported*	262,500	2,835,000				3,097,500
TOTAL FUNDING SOURCES	387,500	2,835,000	0	0	0	3,222,500

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Land	125,000	0	0	0	0	125,000
Design/Engineering	250,000	0	0	0	0	250,000
Construction	0	2,500,000	0	0	0	2,500,000
Furniture, Fixtures, and Equipment	0	200,000	0	0	0	200,000
Bond Issuance Costs	12,500	135,000	0	0	0	147,500
TOTAL FUNDING USE	387,500	2,835,000	0	0	0	3,222,500



F.M. 1113



FIRE STATION # 2 RELOCATION
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 400'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Fire-01.pdf
SHEET:	1 of 2

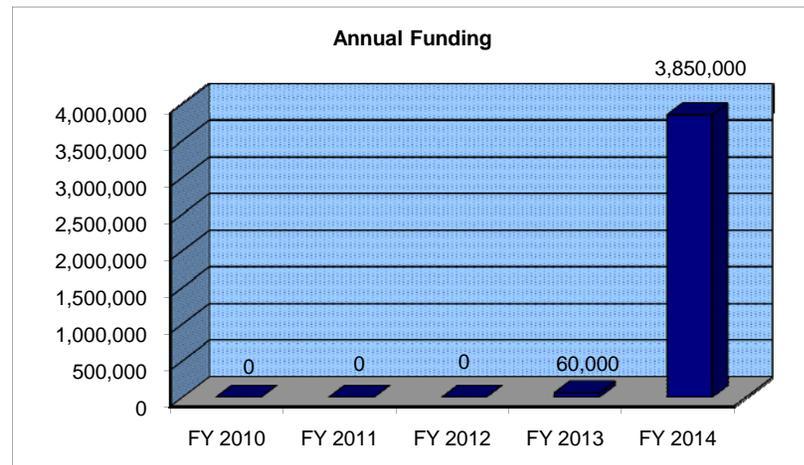
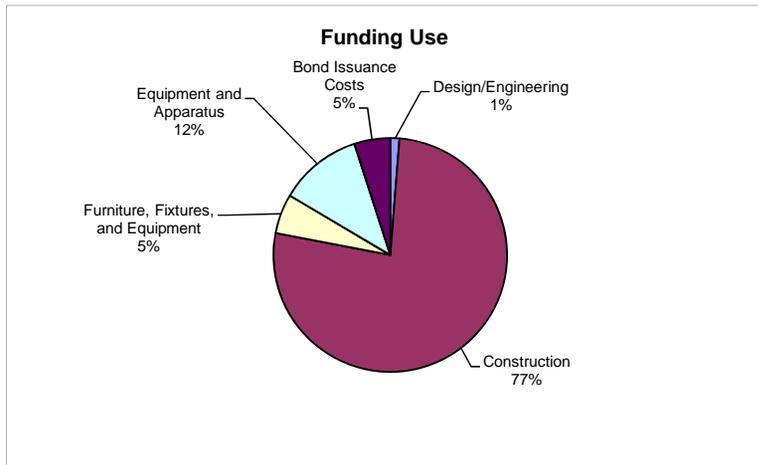
CIP Project Detail

Project Name: Fire Station #4	Program: Fire Department
Description: Construct Fire Station on East end of City to include additional apparatus and equipment.	Justification: With the construction of the Southeast Bypass and planned development along that route, there will be a need for Fire and EMS services in the new area. The current National and ISO Standard is 3 road miles for distance location between fire stations.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Tax Supported*				60,000	3,850,000	3,910,000
TOTAL FUNDING SOURCES	0	0	0	60,000	3,850,000	3,910,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	50,000	0	50,000
Construction	0	0	0	0	3,000,000	3,000,000
Furniture, Fixtures, and Equipment	0	0	0	0	215,000	215,000
Equipment and Apparatus	0	0	0	0	450,000	450,000
Bond Issuance Costs	0	0	0	10,000	185,000	195,000
TOTAL FUNDING USE	0	0	0	60,000	3,850,000	3,910,000



FIRE STATION # 4 IS CURRENTLY UNDER REVIEW.



FIRE STATION # 4

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:
June 5, 2009
REVISION:
N/A
SCALE:
N.T.S.
DESIGNED BY:
City of Copperas Cove
DRAWING FILE:
Fire-02.pdf
SHEET:
2 of 2



Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Administration





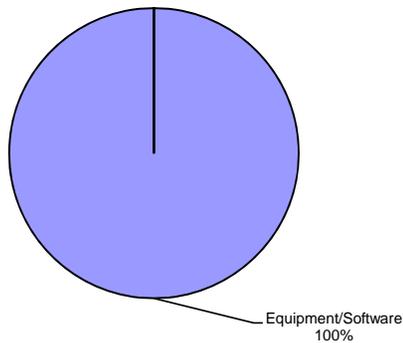
CIP Project Detail

Project Name: Document Management-Content Manager	Program: Administration
Description: Implement a digital document imaging system for all City Departments.	Justification: Utilizing digital technology to capture electronic images of documents leads to lower costs and improves access to records. Initiatives to "go green" are being promoted across the nation and digitizing records will help eliminate the need for paper copies.

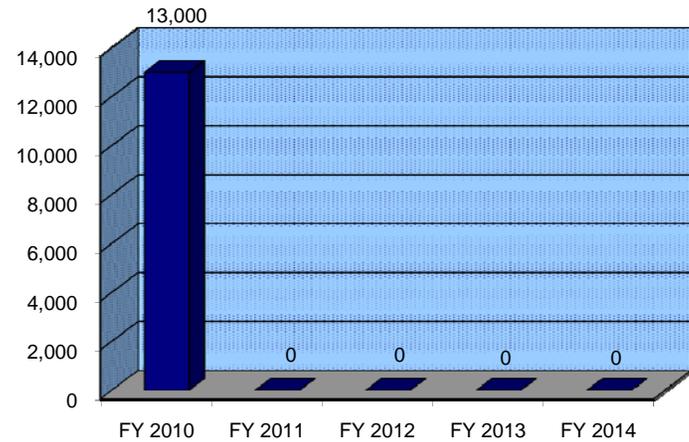
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Operating - Court Tech Fund	13,000					13,000
TOTAL FUNDING SOURCES	13,000	0	0	0	0	13,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Equipment/Software	13,000	0	0	0	0	13,000
TOTAL FUNDING USE	13,000	0	0	0	0	13,000

Funding Use



Annual Funding





City of Copperas Cove

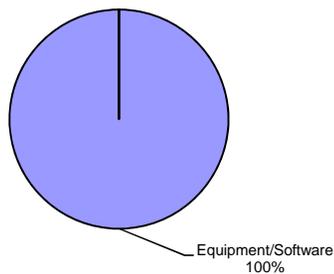
CIP Project Detail

Project Name: Interactive Voice Response System	Program: Administration and Water
Description: Implement Interactive Voice Response System that provides automated customer notifications by telephone.	Justification: The Interactive Voice Response System will allow Administration, Accounts Payable, Payroll, and Utilities to reduce time spent on communications and at the same time enable better communication with citizens. The system will include a text-to-speech resource to communicate text-based data to callers reducing time spent on individual calls. The Alertworks product will provide outbound voice and e-mail capability to communicate items such as general announcements and individual account notifications. The Utilityworks service would provide users the ability to lookup their utility accounts for account general status, balance information, current bill details, and the ability to make a payment.

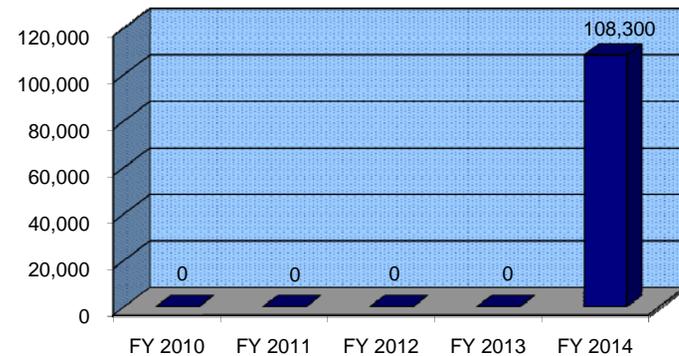
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Operating - Court Tech Fund					54,150	54,150
Operating - Water and Sewer Fund					54,150	54,150
TOTAL FUNDING SOURCES	0	0	0	0	108,300	108,300

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Equipment/Software	0	0	0	0	108,300	108,300
TOTAL FUNDING USE	0	0	0	0	108,300	108,300

Funding Use



Annual Funding





City of Copperas Cove



Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Library



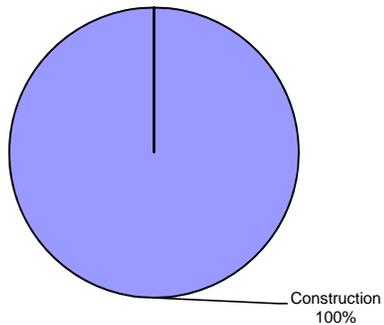
CIP Project Detail

Project Name: Library Renovations	Program: Library
Description: Replace existing carpet in the Children's Area and Common Area and paint all interior walls.	Justification: The current carpeting has not been replaced since the building was first opened in 1999. The current walls are in need of new paint due to recent water leaks and patches to the walls. The interior has not been painted since the building first opened in 1999.

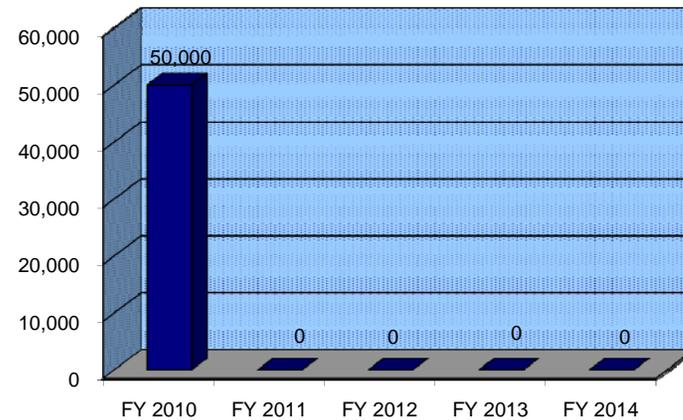
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2008 Limited Tax Notes - Tax Supported	50,000					50,000
TOTAL FUNDING SOURCES	50,000	0	0	0	0	50,000

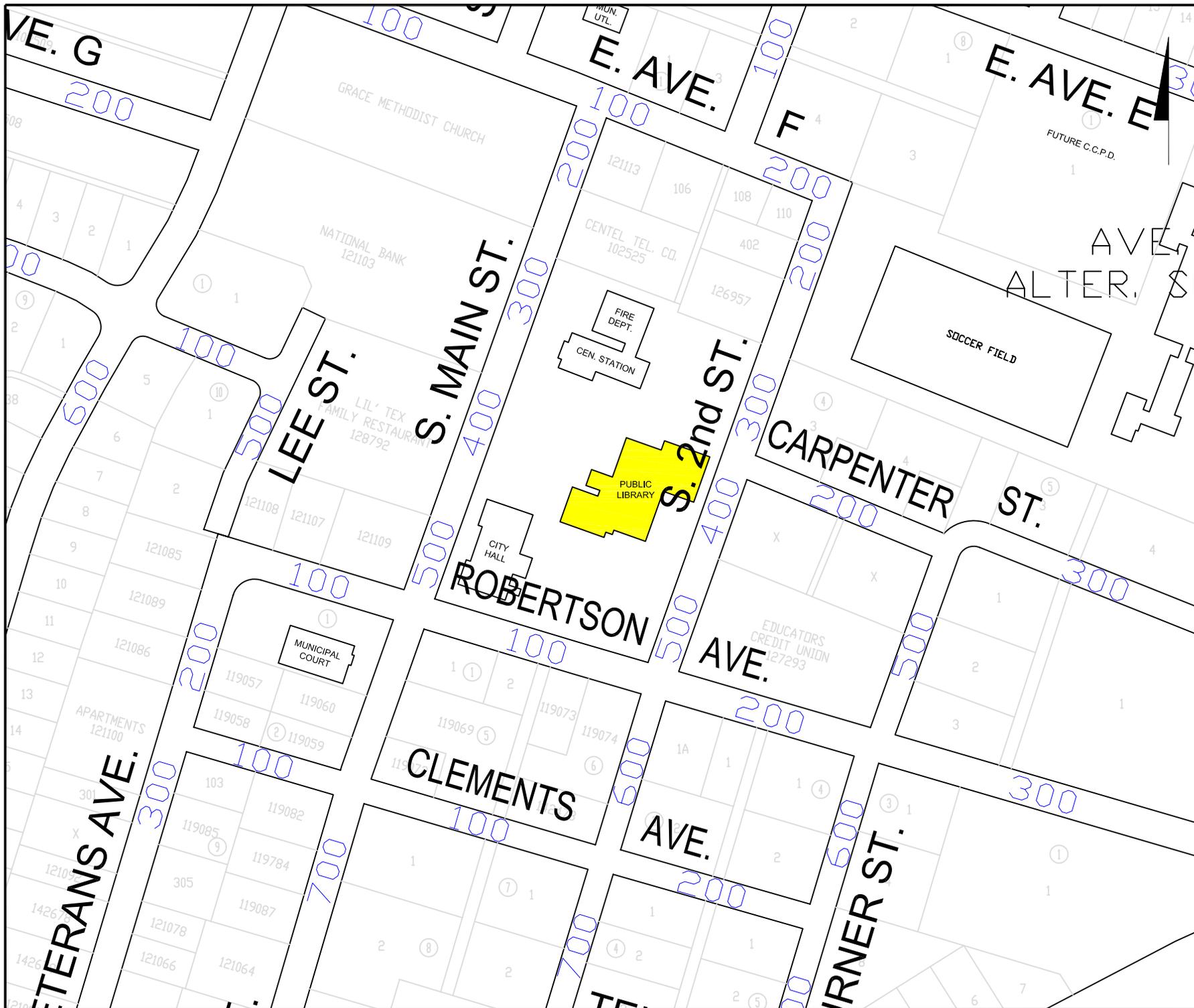
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	50,000	0	0	0	0	50,000
TOTAL FUNDING USE	50,000	0	0	0	0	50,000

Funding Use



Annual Funding





PUBLIC LIBRARY RENOVATIONS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 200'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Library-01.pdf
SHEET:	1 of 1

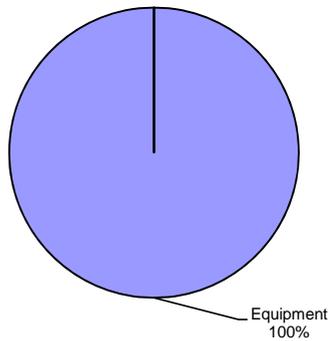
CIP Project Detail

Project Name: Library Automation System	Program: Library
Description: Install Library Automation System	Justification: The new library automation system would assist library patrons in finding library materials and enable the library to better manage, catalog, and circulate materials.

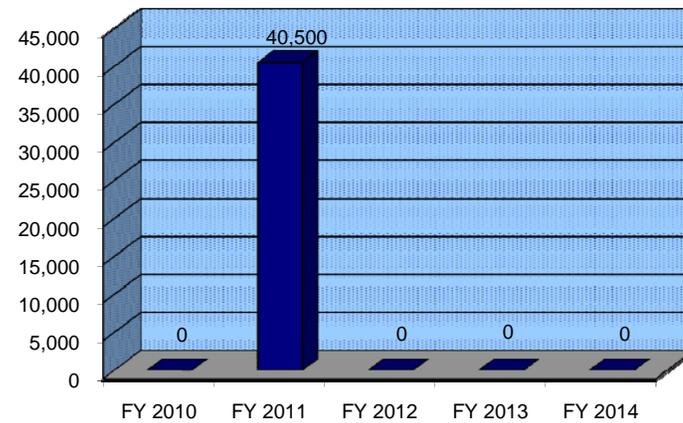
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Tax Supported		40,500				40,500
TOTAL FUNDING SOURCES	0	40,500	0	0	0	40,500

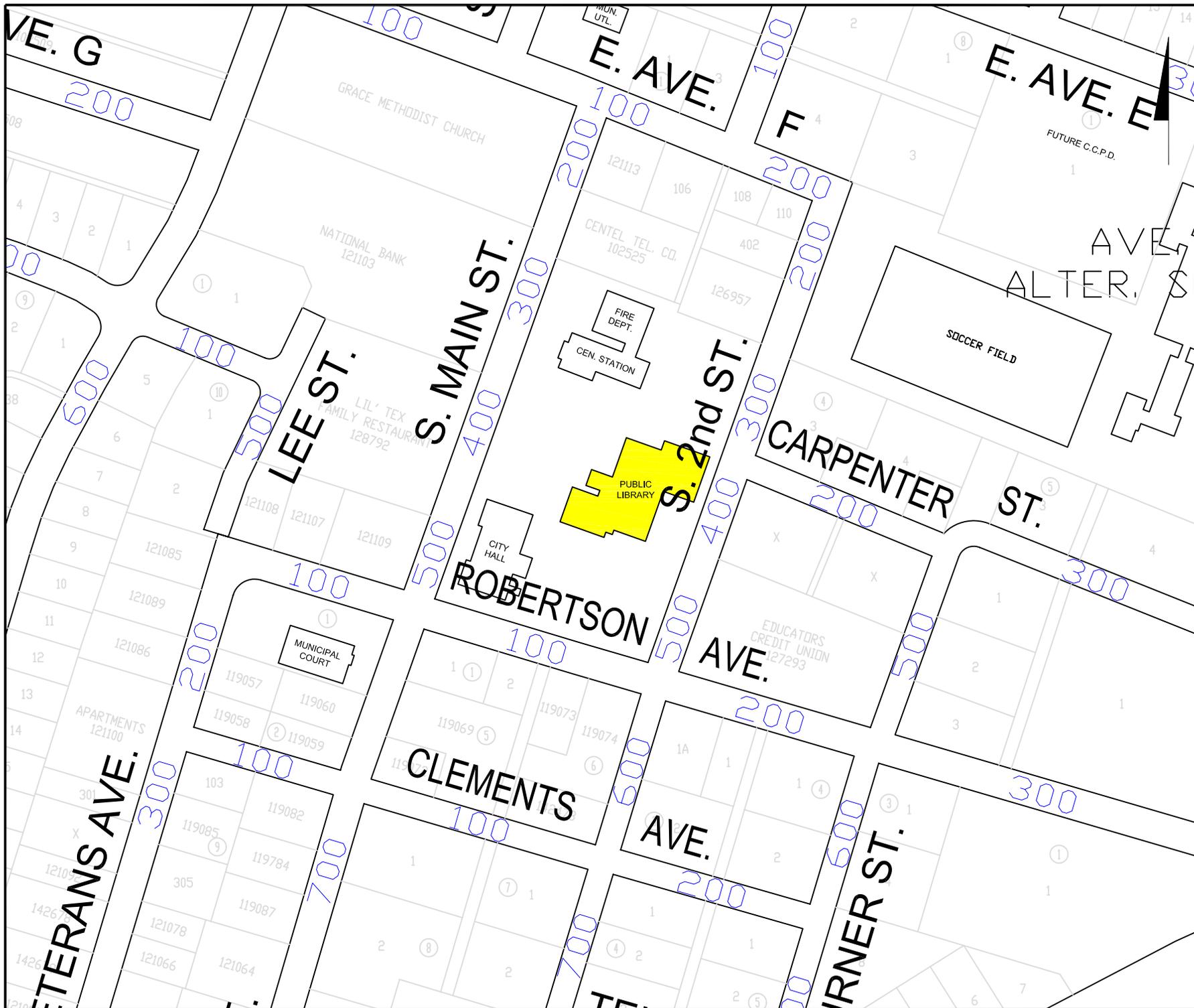
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Equipment	0	40,500	0	0	0	40,500
TOTAL FUNDING USE	0	40,500	0	0	0	40,500

Funding Use



Annual Funding





PUBLIC LIBRARY RENOVATIONS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 200'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Library-01.pdf
SHEET:	1 of 1



Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Water and Sewer

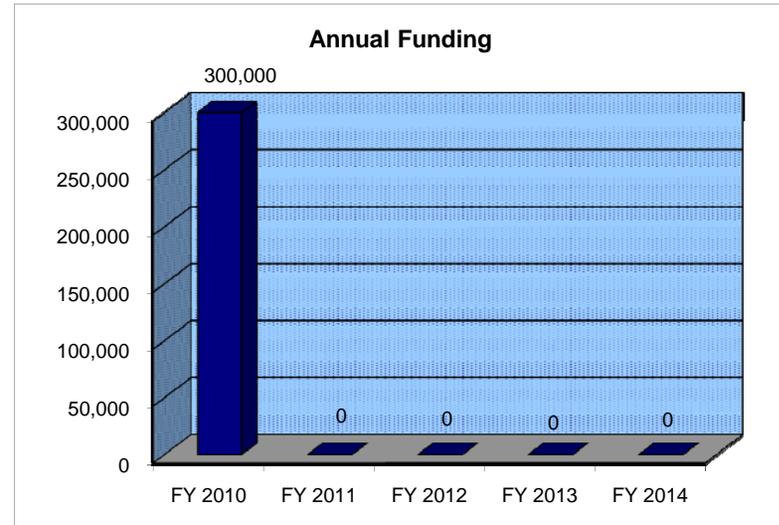
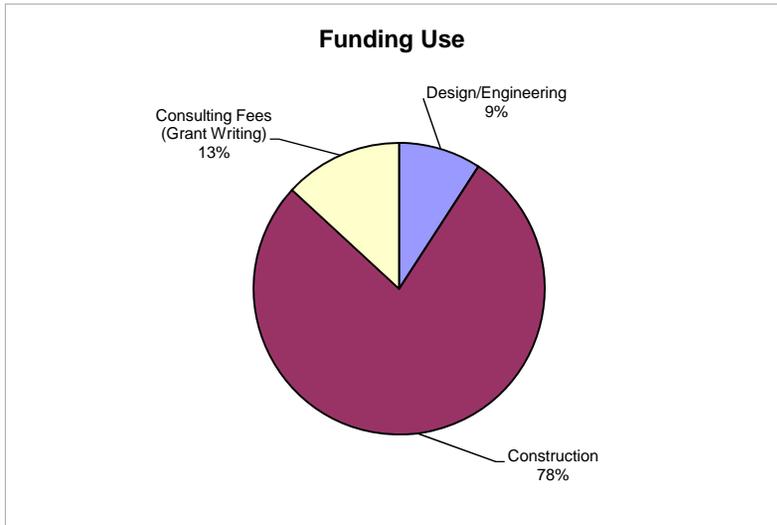


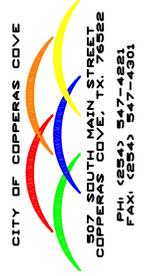
CIP Project Detail

Project Name: 9th, 11th, 13th, and 15th Streets Waterline Replacements	Program: Water
Description: Replace existing 2" lines with 6" waterlines for a total of 4,500 ft of 6" waterline and providing 37 service taps.	Justification: Existing 2" lines are considered substandard and line replacement will provide increased water pressure to the properties located along 9th, 11th, 13th, and 15th Streets.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Grant - CDBG	250,000					250,000
2009 Limited Tax Notes - Water and Sew	24,500					24,500
Operating - Water and Sewer Fund	25,500					25,500
TOTAL FUNDING SOURCES	300,000	0	0	0	0	300,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	27,500	0	0	0	0	27,500
Construction	233,000	0	0	0	0	233,000
Consulting Fees (Grant Writing)	39,500	0	0	0	0	39,500
TOTAL FUNDING USE	300,000	0	0	0	0	300,000





S. 9th - S. 15th STREET WATERLINE REPLACEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 200'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Water-01.pdf
SHEET:	1 of 8

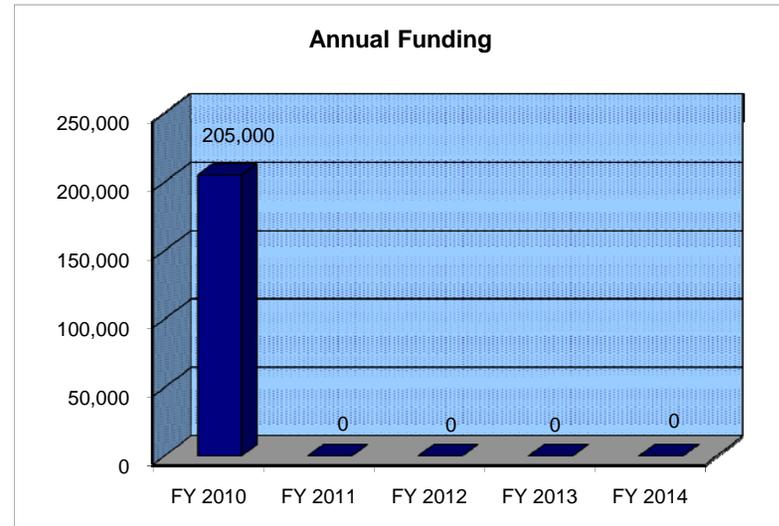
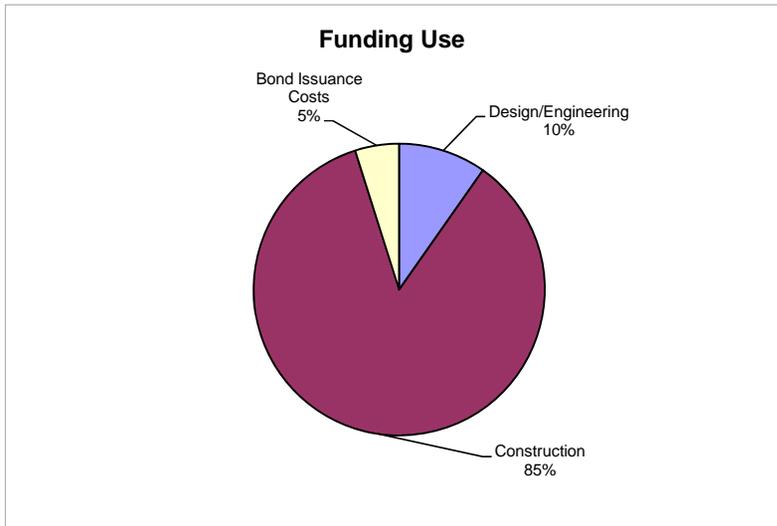
CITY OF COPPERAS COVE
 607 SOUTH MAIN STREET
 COPPERAS COVE, TEXAS 76522
 PH: (254) 547-4931
 FAX: (254) 547-4301

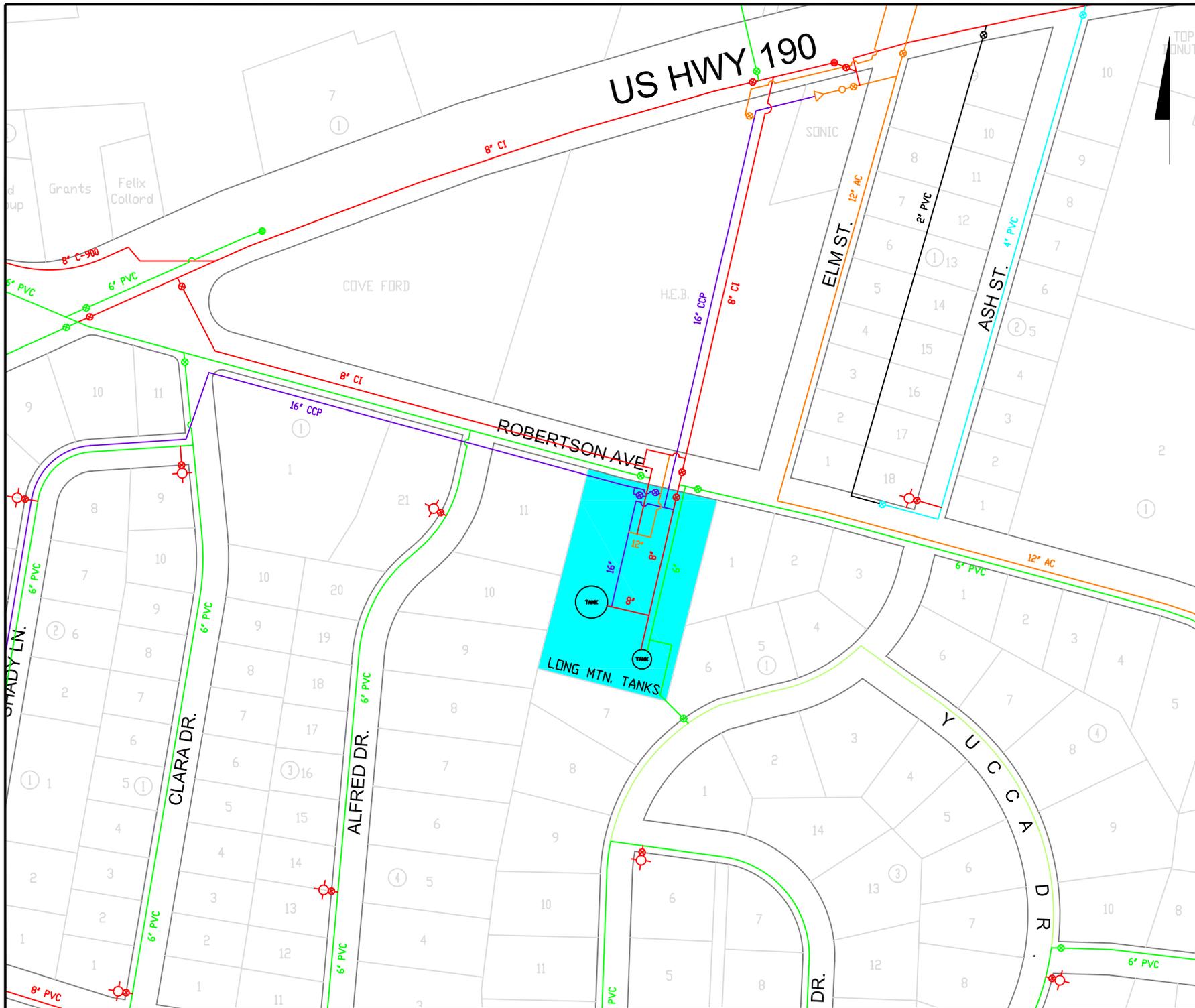
CIP Project Detail

Project Name: Long Mountain Tank Rehabilitation	Program: Water
Description: Rehabilitate the existing 250,000 gallon steel ground storage tank.	Justification: A tank inspection conducted by Dunham Engineering revealed numerous rust spots along the floor, sidewalls, and rafters. Rehabilitation will prevent further damage, maintain compliance with TCEQ rules and regulations, and prevent possible contamination of water supply.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2008A Limited Tax Notes - Water and Sew	20,000					20,000
2009 Limited Tax Notes - Water and Sew	185,000					185,000
TOTAL FUNDING SOURCES	205,000	0	0	0	0	205,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	20,000	0	0	0	0	20,000
Construction	175,000	0	0	0	0	175,000
Bond Issuance Costs	10,000	0	0	0	0	10,000
TOTAL FUNDING USE	205,000	0	0	0	0	205,000





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 75562
 PH: (254) 547-4301
 FAX: (254) 547-4301

LONG MOUNTAIN TANK REHABILITATION
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

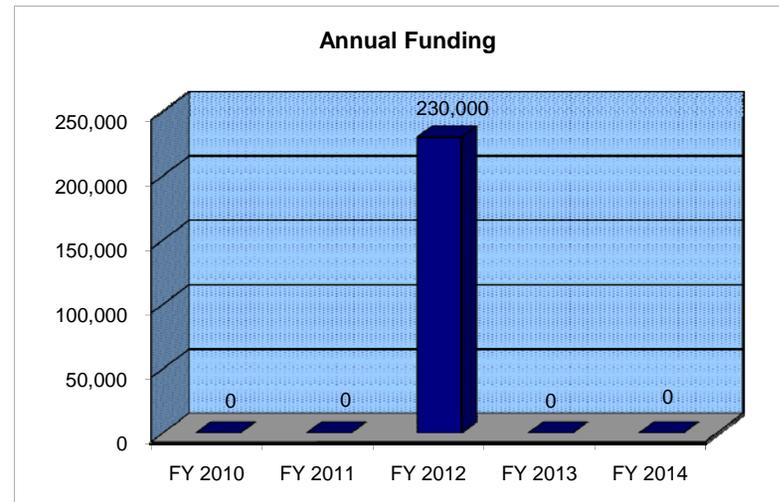
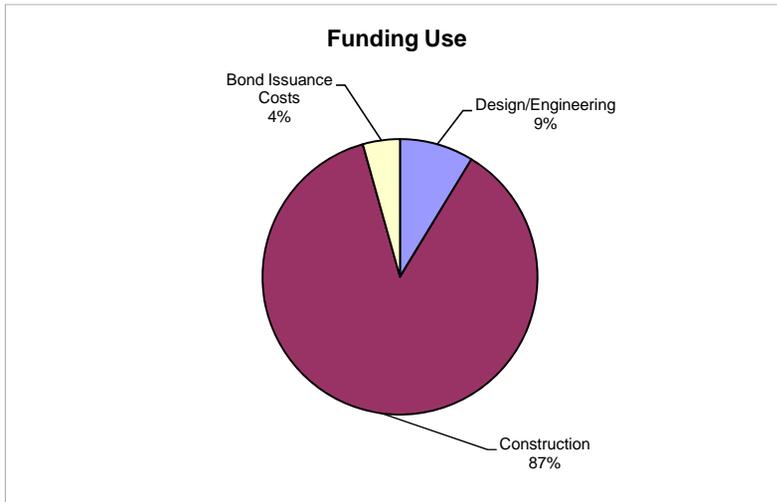
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 200'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Water-02.pdf
SHEET:	2 of 8

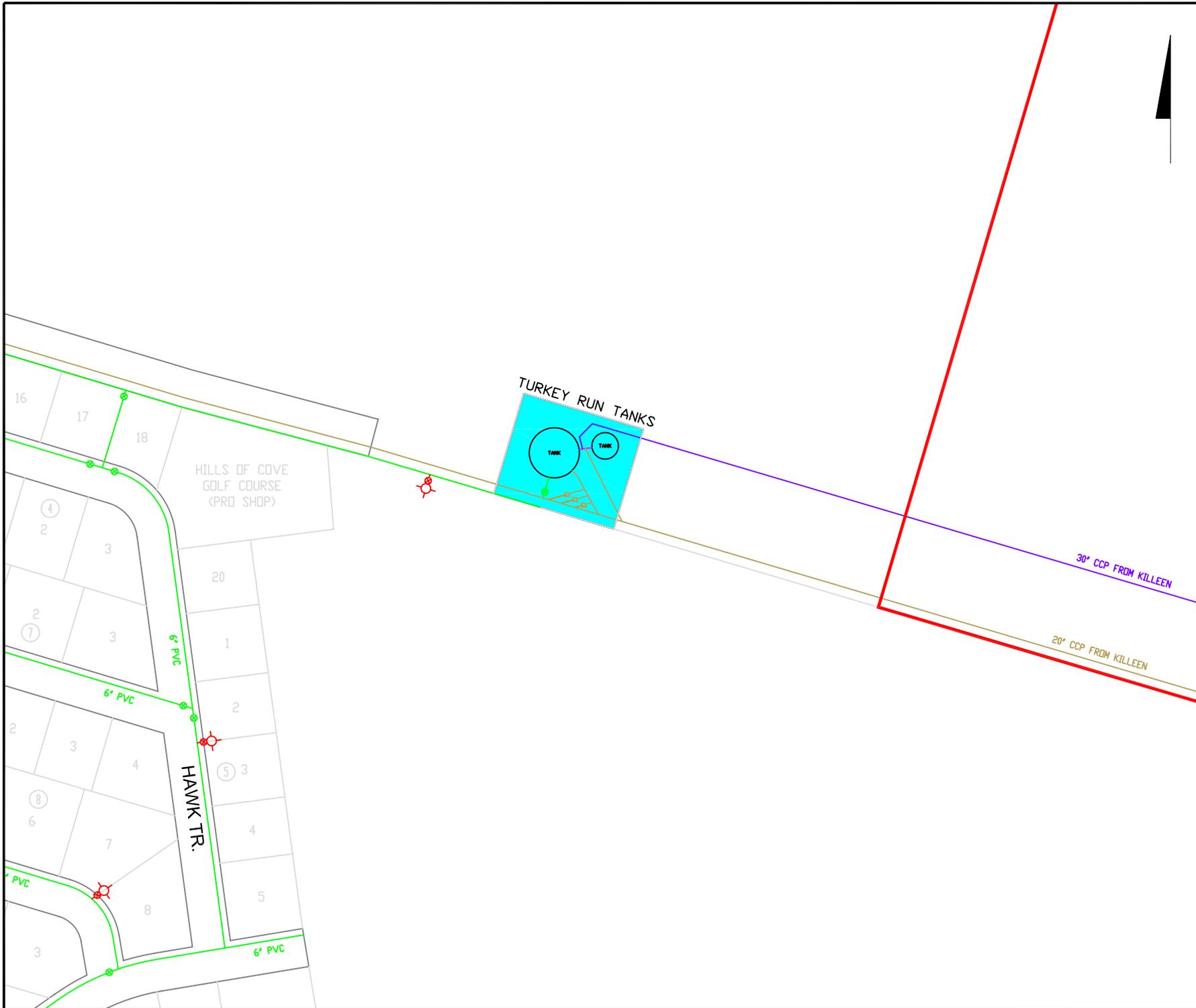
CIP Project Detail

Project Name: Turkey Run Tank Rehabilitation	Program: Water
Description: Rehabilitate the existing one million gallon steel ground storage tank.	Justification: An inspection conducted by Dunham Engineering in January 2009 revealed numerous areas of concern with the outer coat of paint peeling from the walls and the lower portion of the tank and floor. Rehabilitation will prevent further damage, maintain compliance with TCEQ rules and regulations, and prevent the possibility of contamination of the water supply.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Water and Sewer			230,000			230,000
TOTAL FUNDING SOURCES	0	0	230,000	0	0	230,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	20,000	0	0	20,000
Construction	0	0	200,000	0	0	200,000
Bond Issuance Costs	0	0	10,000	0	0	10,000
TOTAL FUNDING USE	0	0	230,000	0	0	230,000





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 75562
 PH: (254) 547-4301
 FAX: (254) 547-4301

TURKEY RUN TANK REHABILITATION
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

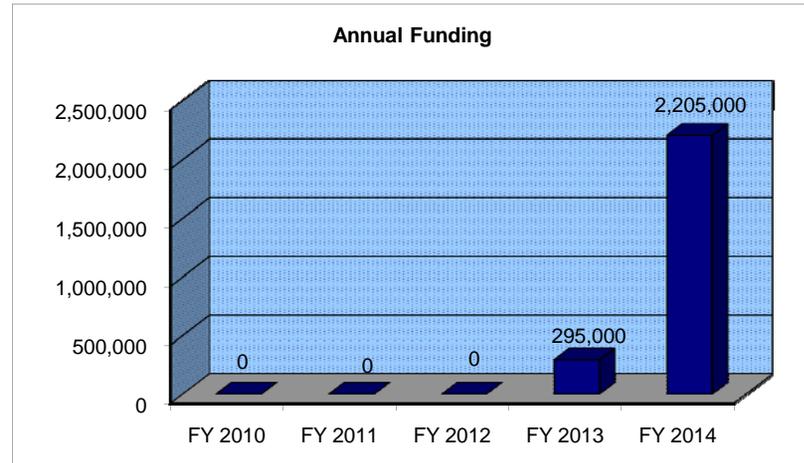
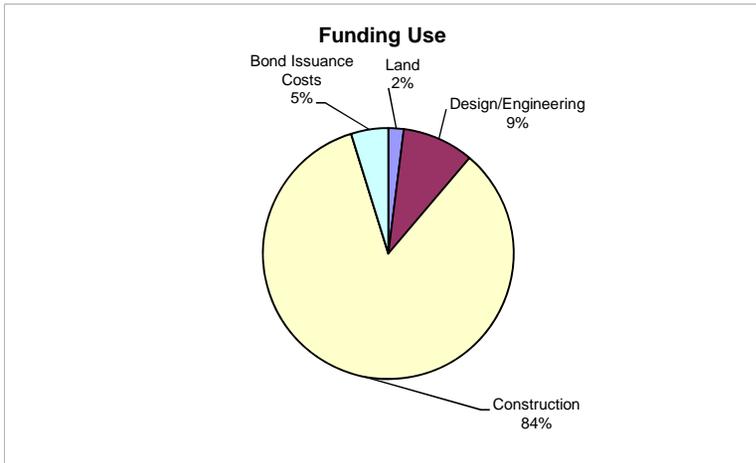
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 200'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Water-03.pdf
SHEET:	3 of 8

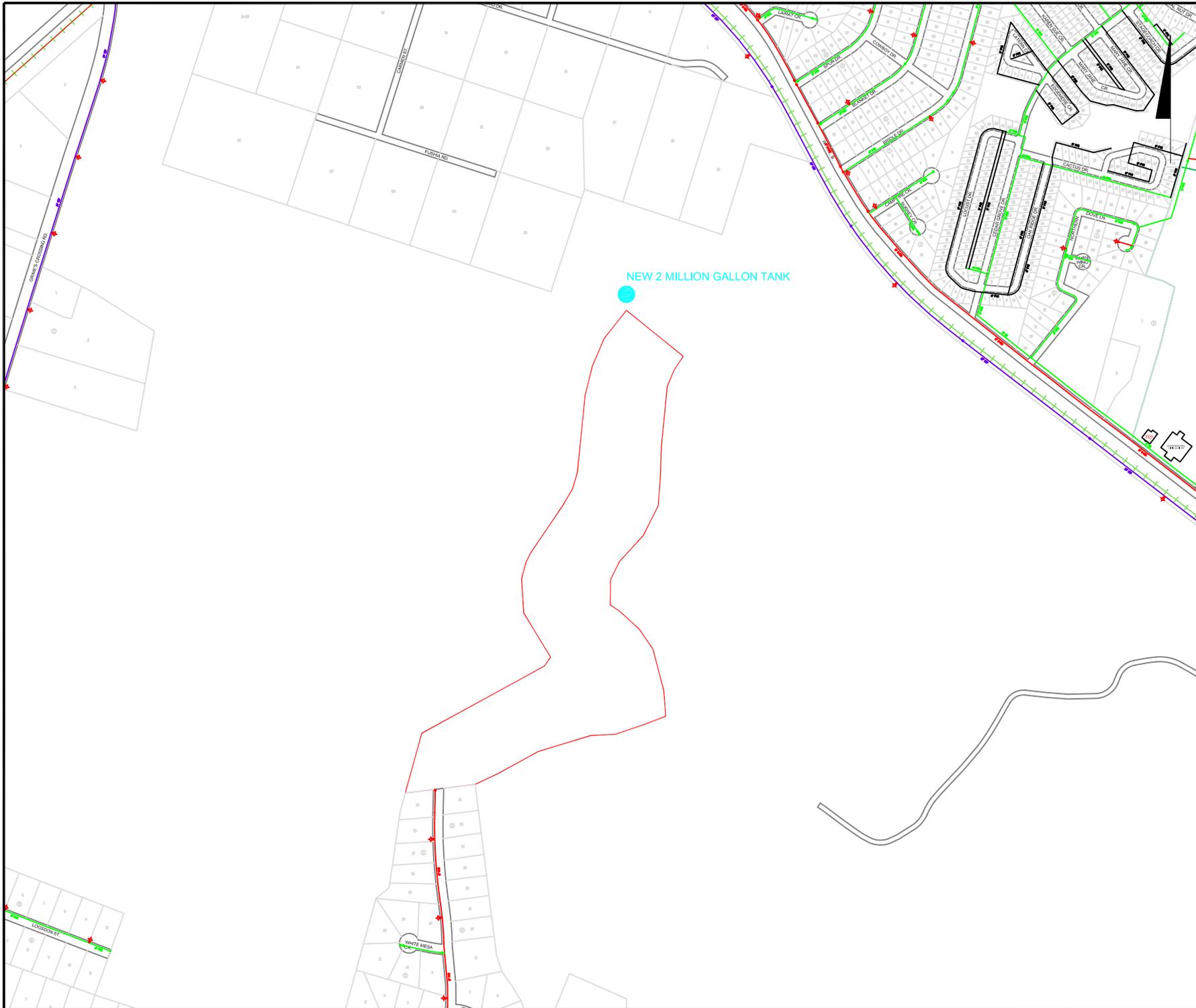
CIP Project Detail

Project Name: Mesa Verde Water Project	Program: Water
Description: Construct a 1.2 million gallon elevated storage tank and water lines in the Mesa Verde area.	Justification: The proposed project was identified in the most recent Water Model conducted to serve the needs of the West/Northwest portion of the City. The site selected as part of the 380 Agreement dated May 2008 will satisfy the location need of the tank. Furthermore, a tank in this area will increase the available storage capacity that is currently at a level soon to exceed TCEQ requirements and will provide increased pressure and volume for the properties in the Skyline area.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Water and Sewer				295,000	2,205,000	2,500,000
TOTAL FUNDING SOURCES	0	0	0	295,000	2,205,000	2,500,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Land	0	0	0	50,000	0	50,000
Design/Engineering	0	0	0	230,000	0	230,000
Construction	0	0	0	0	2,100,000	2,100,000
Bond Issuance Costs	0	0	0	15,000	105,000	120,000
TOTAL FUNDING USE	0	0	0	295,000	2,205,000	2,500,000





NEW 2 MILLION GALLON TANK



MESA VERDE - WATER PROJECT

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Water-04.pdf
SHEET:	4 of 8

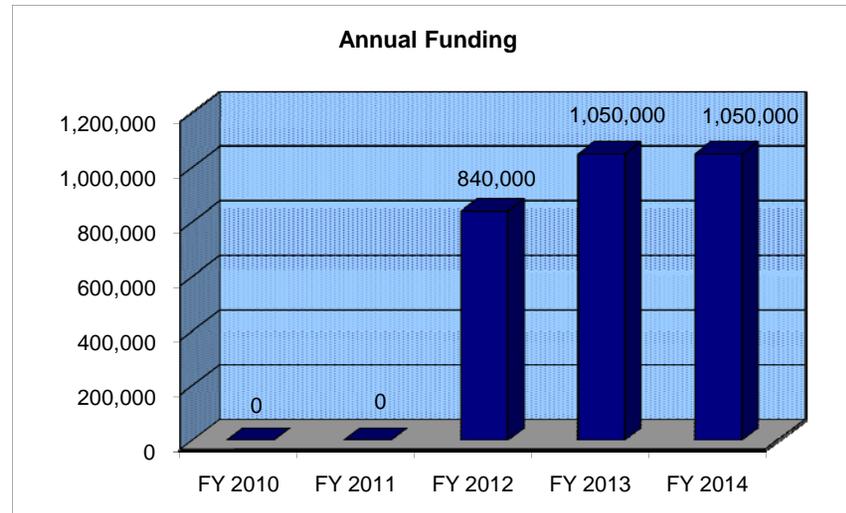
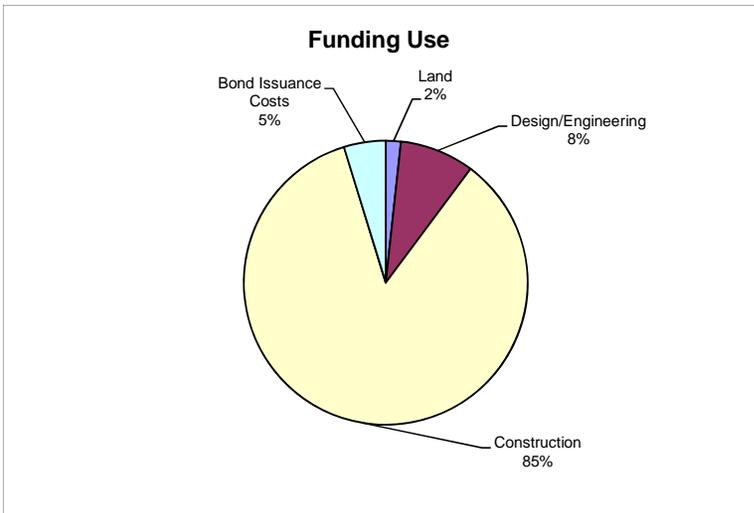
CIP Project Detail

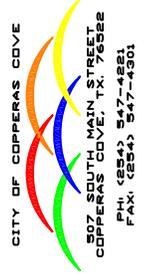
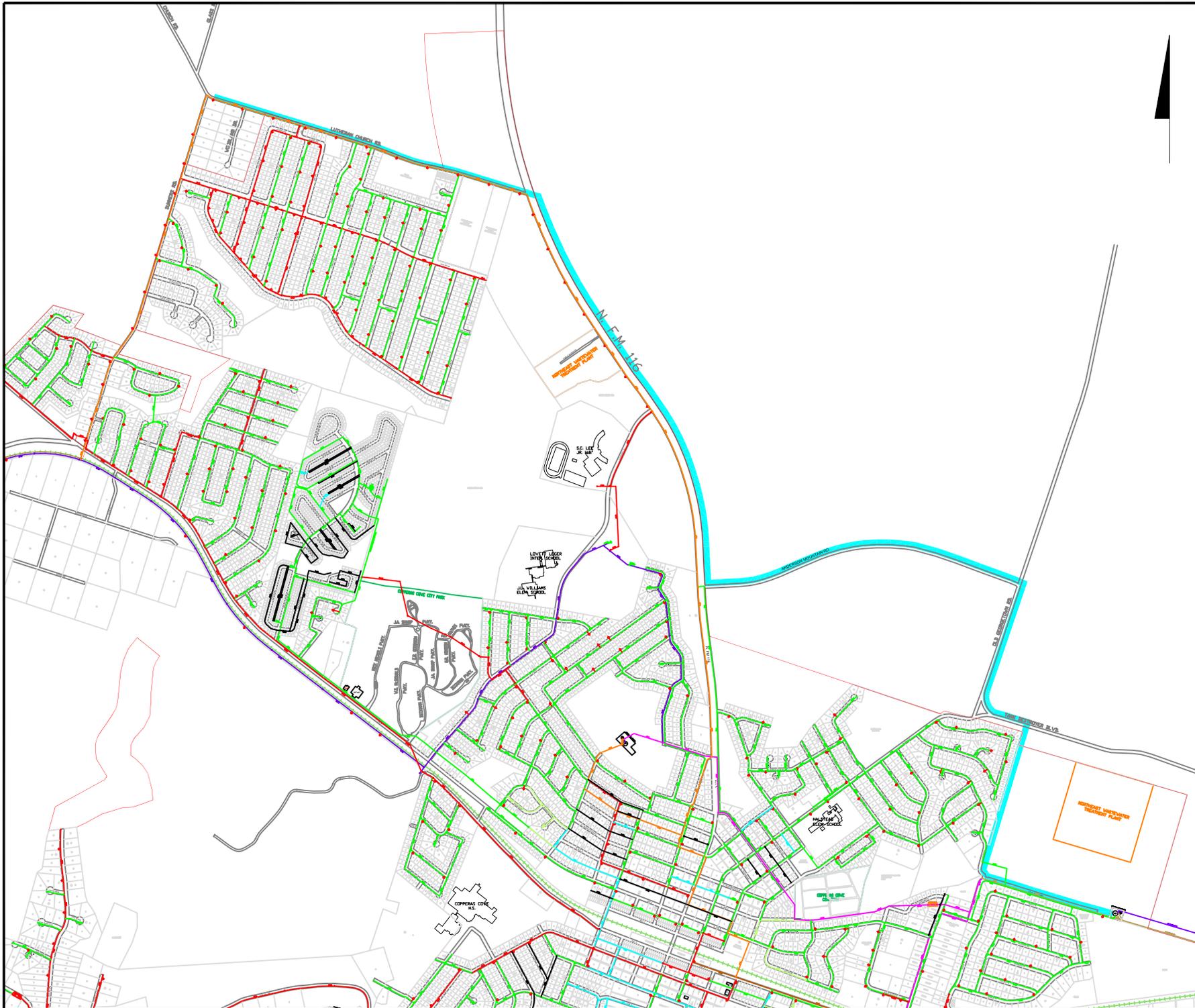
Project Name: North Loop Waterline	Program: Water
Description: Construct a 30-inch waterline from Wolfe Road to the intersection of Anderson Mountain Road and North FM116.	Justification: The project was recommended in the Water Model and will hopefully be constructed in conjunction with the construction of the Northeast Loop Rd. The waterline will eventually terminate at the West side of Cove. The project will provide water needed to facilitate growth in the Northwestern and Southwestern portions of the City.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Water and Sewer*			840,000	1,050,000	1,050,000	2,940,000
TOTAL FUNDING SOURCES	0	0	840,000	1,050,000	1,050,000	2,940,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Land	0	0	50,000	0	0	50,000
Design/Engineering	0	0	250,000	0	0	250,000
Construction	0	0	500,000	1,000,000	1,000,000	2,500,000
Bond Issuance Costs	0	0	40,000	50,000	50,000	140,000
TOTAL FUNDING USE	0	0	840,000	1,050,000	1,050,000	2,940,000





NORTH LOOP - 30" WATER LINE PROJECT

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 2000'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Water-05.pdf
SHEET:	5 of 8

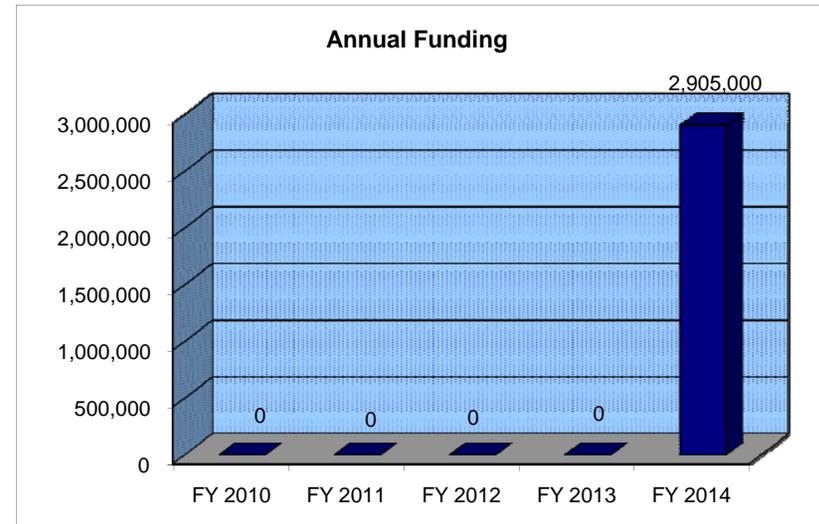
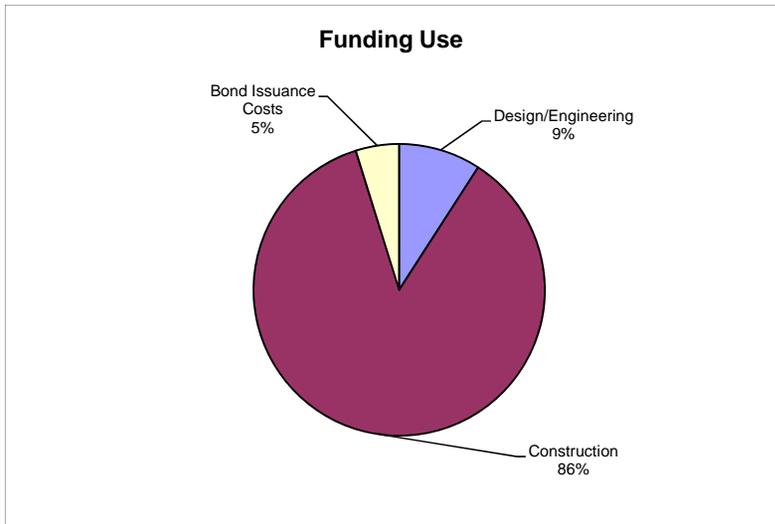
CIP Project Detail

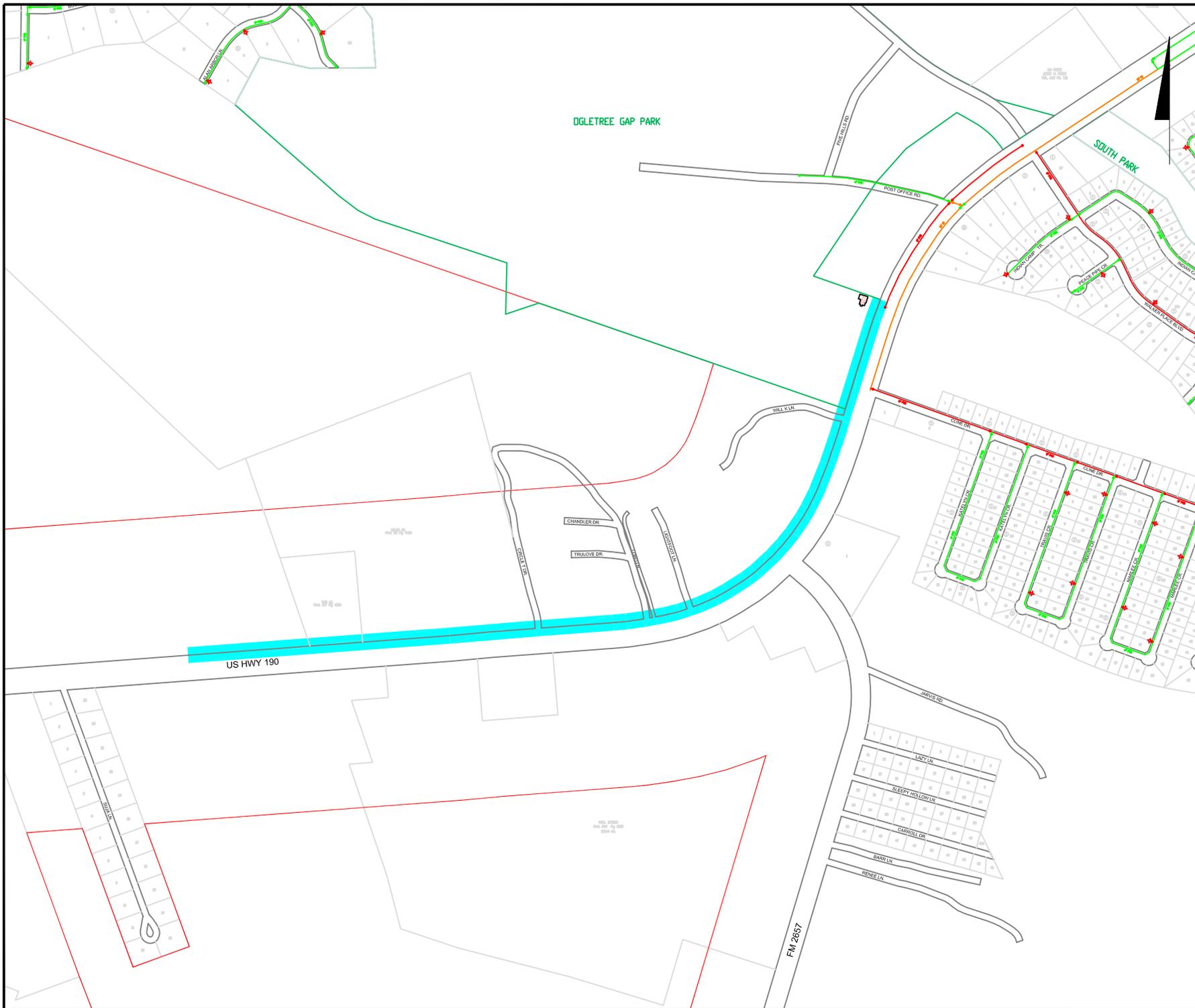
Project Name: West Highway 190 Waterline Project	Program: Water
Description: Install a 16-inch waterline on the North side of Highway 190 from the Clayton property East to a proposed water storage tank near Fire Station #3.	Justification: The project will facilitate the transmission of sufficient water to the Southeast portions of Cove.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Water and Sewer*					2,905,000	2,905,000
TOTAL FUNDING SOURCES	0	0	0	0	2,905,000	2,905,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	0	265,000	265,000
Construction	0	0	0	0	2,500,000	2,500,000
Bond Issuance Costs	0	0	0	0	140,000	140,000
TOTAL FUNDING USE	0	0	0	0	2,905,000	2,905,000





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TEXAS 75562
 PH: (254) 547-4301
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WEST HWY 190 - 16" WATERLINE PROJECT
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Water-06.pdf
SHEET:	6 of 8

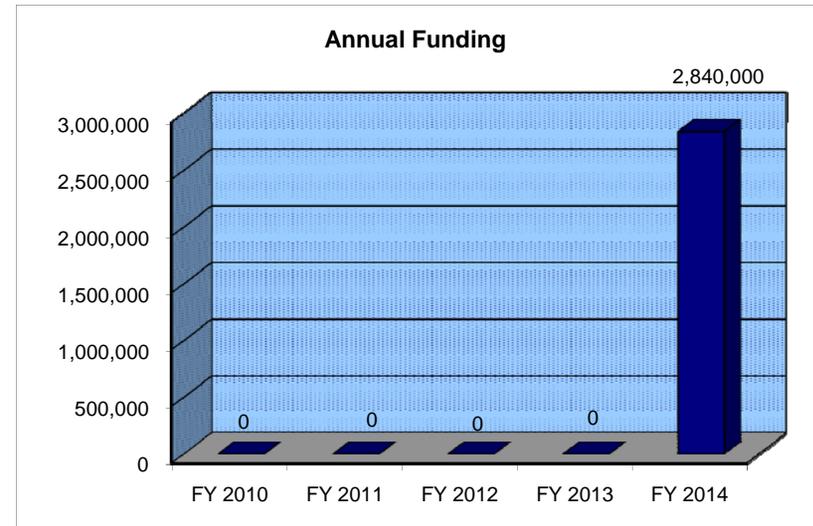
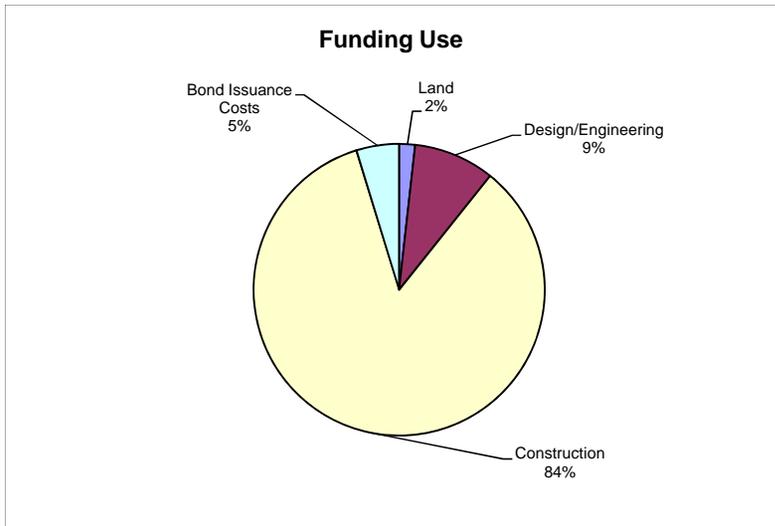
CIP Project Detail

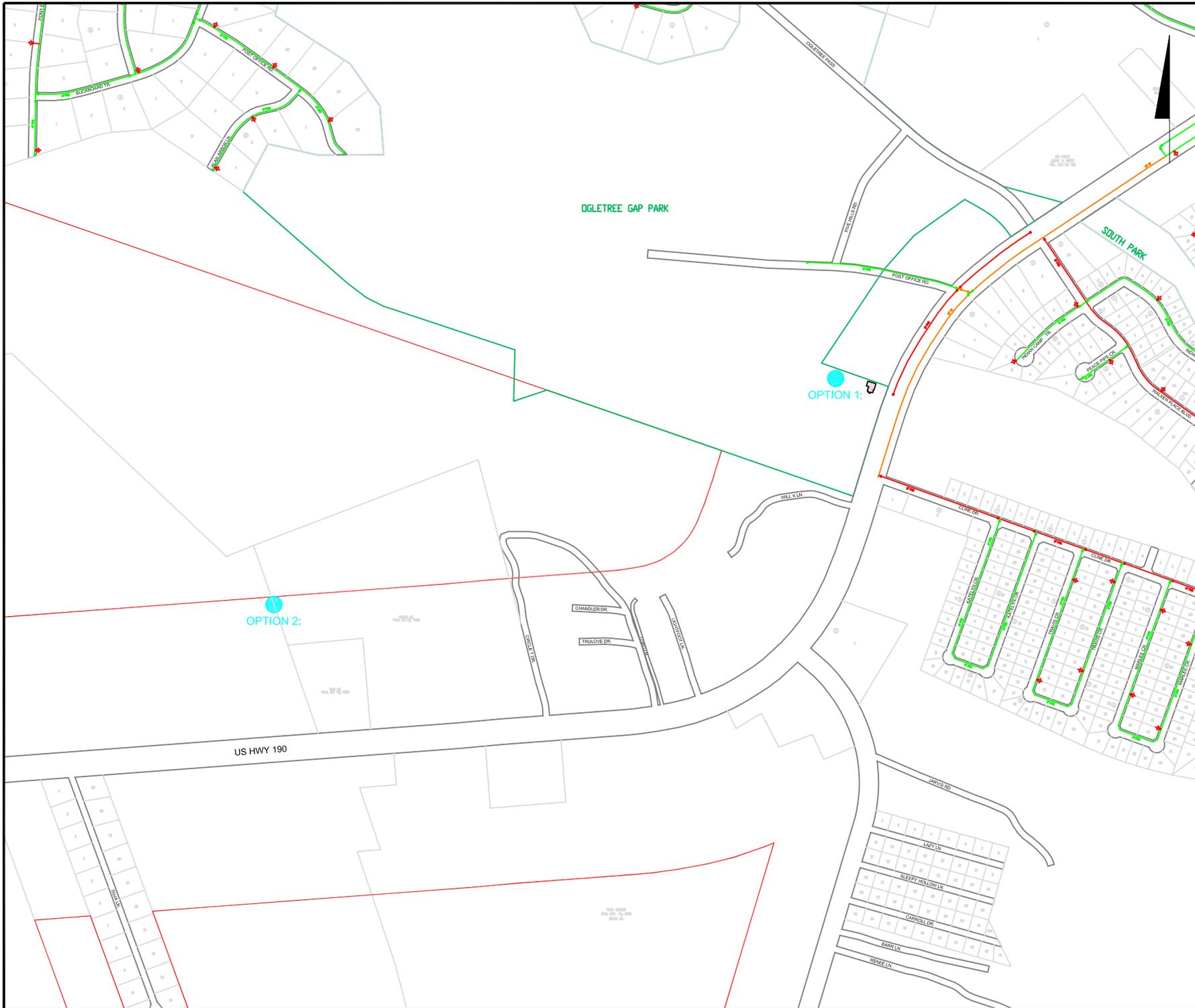
Project Name: Southwest Ground Storage Tank	Program: Water
Description: Construct a 1.2 million gallon ground storage tank at the Southwest portion of Cove.	Justification: The proposed tank will provide elevated storage and service to areas South and West of the City where future growth is expected and will facilitate line tie-ins from the East and West, completing a loop system. The project was recommended in Phase II of the Water Model.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Water and Sewer*					2,840,000	2,840,000
TOTAL FUNDING SOURCES	0	0	0	0	2,840,000	2,840,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Land	0	0	0	0	50,000	50,000
Design/Engineering	0	0	0	0	255,000	255,000
Construction	0	0	0	0	2,400,000	2,400,000
Bond Issuance Costs	0	0	0	0	135,000	135,000
TOTAL FUNDING USE	0	0	0	0	2,840,000	2,840,000





CITY OF COPPERAS COVE
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CONSTRUCTION OF 1.2 MILLION GROUND TANK

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Water-07.pdf
SHEET:	7 of 8



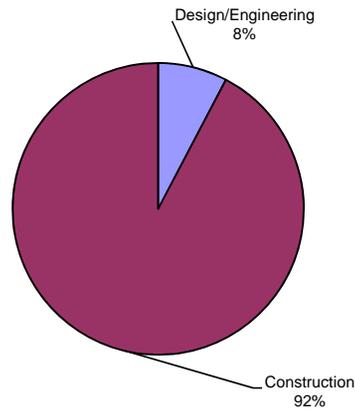
CIP Project Detail

Project Name: Taylor Mountain Tank Rehabilitation	Program: Water
Description: Remove corrosion, both inside and outside, make repairs as needed and paint tank, both inside and outside.	Justification: Texas Commission on Environmental Quality (TCEQ) requires water storage tanks to be free of damaging corrosion to prevent possible contamination of water. Inspection conducted by Dunham Engineering indicated needed repairs.

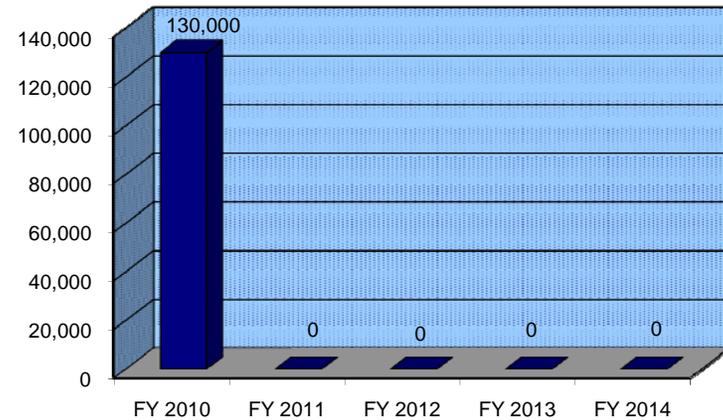
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2008A Limited Tax Notes - Water and Sew	130,000					130,000
TOTAL FUNDING SOURCES	130,000	0	0	0	0	130,000

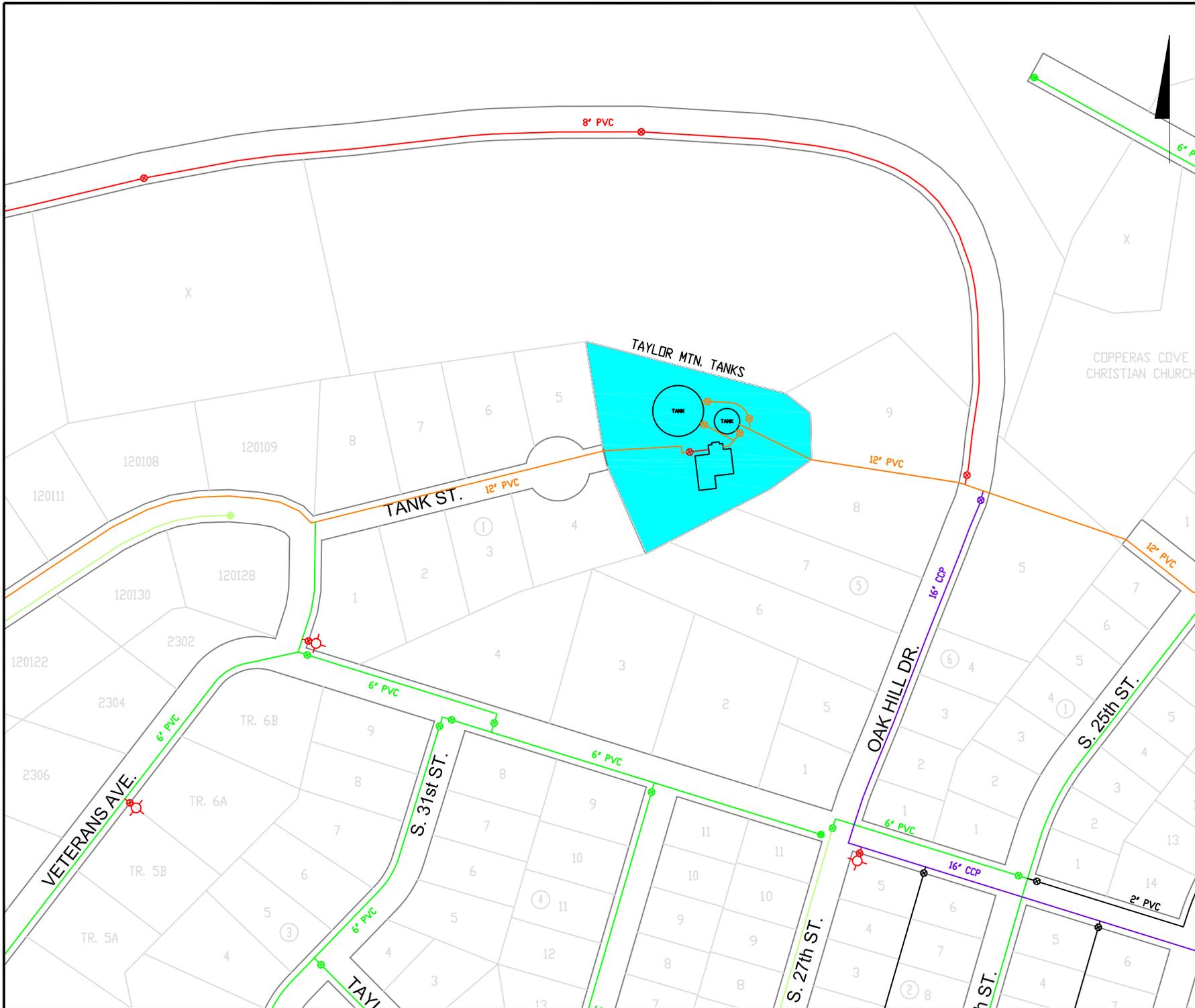
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	10,000	0	0	0	0	10,000
Construction	120,000	0	0	0	0	120,000
TOTAL FUNDING USE	130,000	0	0	0	0	130,000

Funding Use



Annual Funding





TAYLOR MOUNTAIN TANK REHABILITATION
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

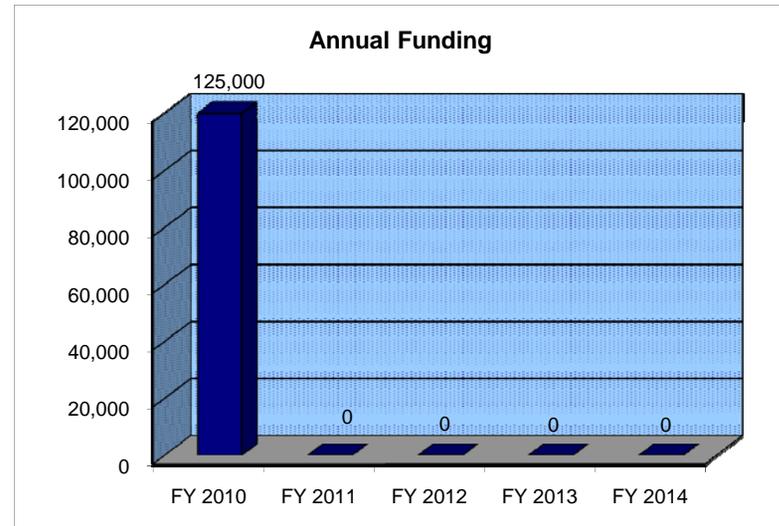
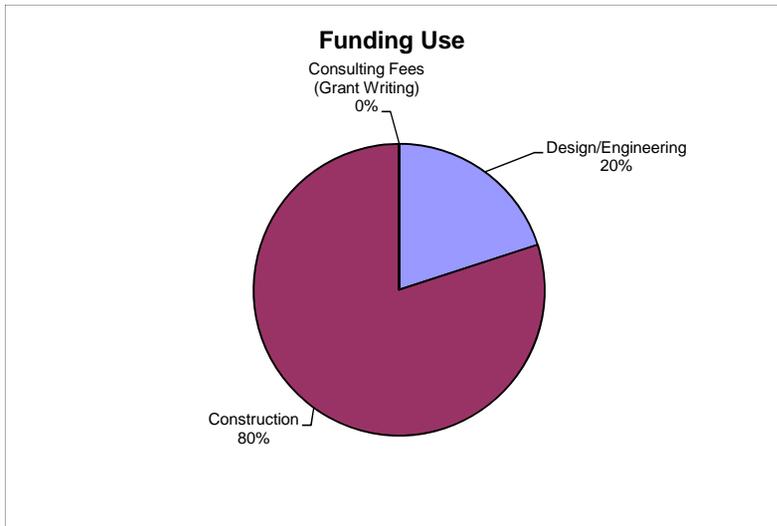
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 200'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Water-08.pdf
SHEET:	8 of 8

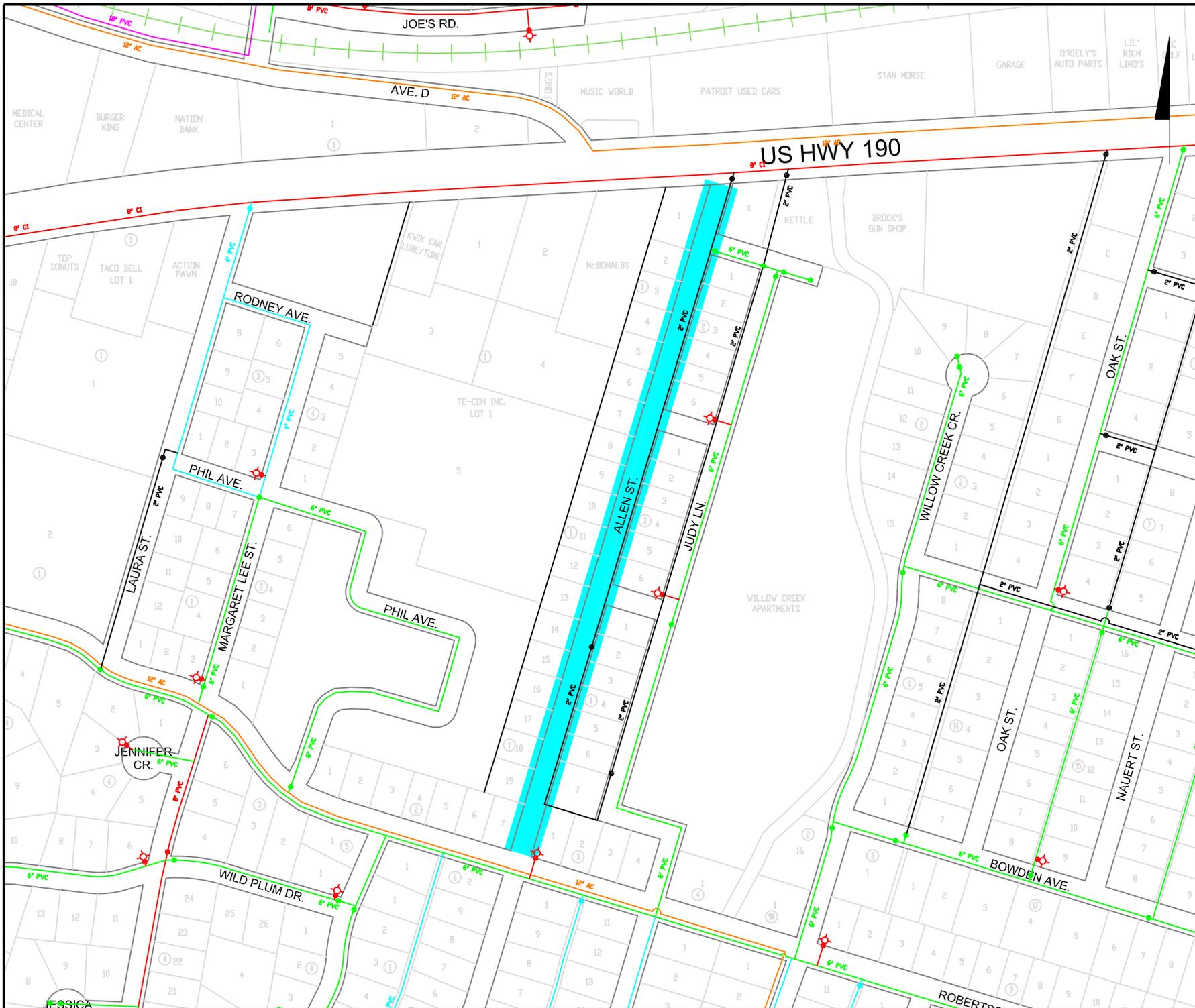
CIP Project Detail

Project Name: Allen St. Waterline Upgrade	Program: Water
Description: Replace existing 2" and 1 1/2" galvanize main and 3/4" service lines with a 6" PVC main and 3/4" and 1" poly services. Install two fire hydrants.	Justification: The project will provide residents in the area with a better water flow and reduce service interruptions. The upgrade will reduce costs for street repairs and leak repairs. At this time there are no fire hydrants in this area.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Operating - Water and Sewer Fund	25,000					25,000
Grant - CDBG	100,000					100,000
TOTAL FUNDING SOURCES	125,000	0	0	0	0	125,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	25,000	0	0	0	0	25,000
Construction	100,000	0	0	0	0	100,000
Consulting Fees (Grant Writing)	0	0	0	0	0	0
TOTAL FUNDING USE	125,000	0	0	0	0	125,000





CITY OF COPPERAS COVE
 507 SAUL TOWNSEND STREET
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 PH: (281) 547-4991
 FAX: (281) 547-4301

ALLEN STREET WATERLINE UPGRADE

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 11, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Water-09.pdf
SHEET:	9 of 9

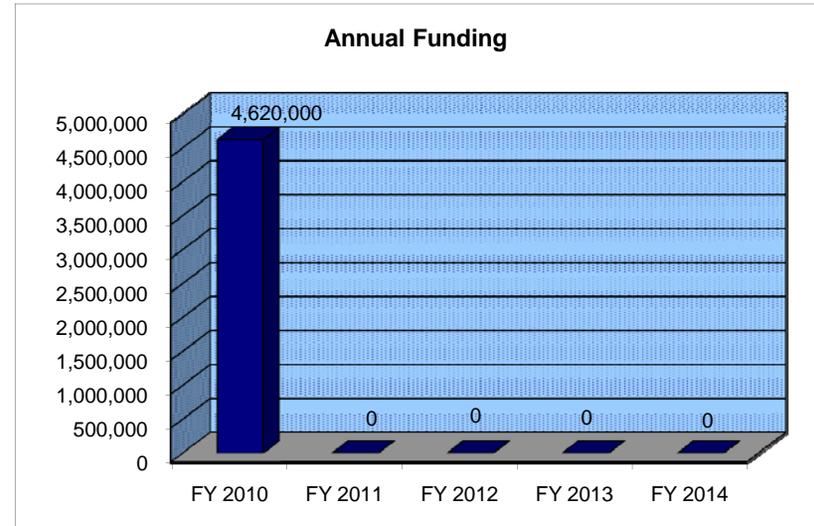
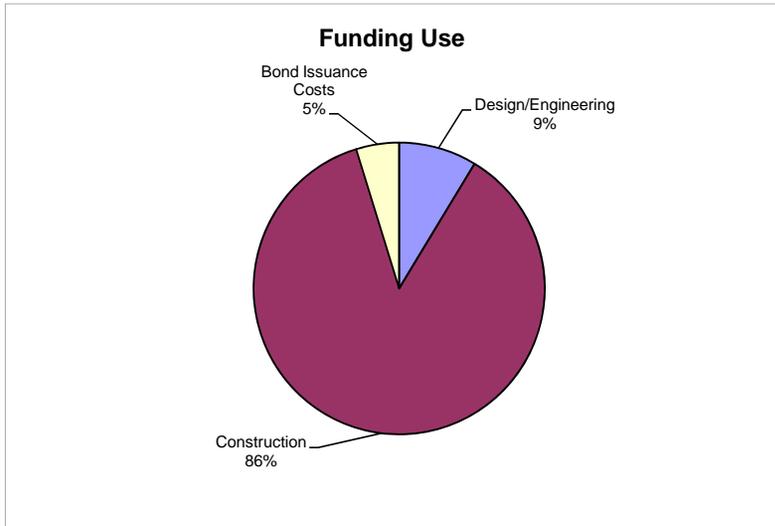
CIP Project Detail

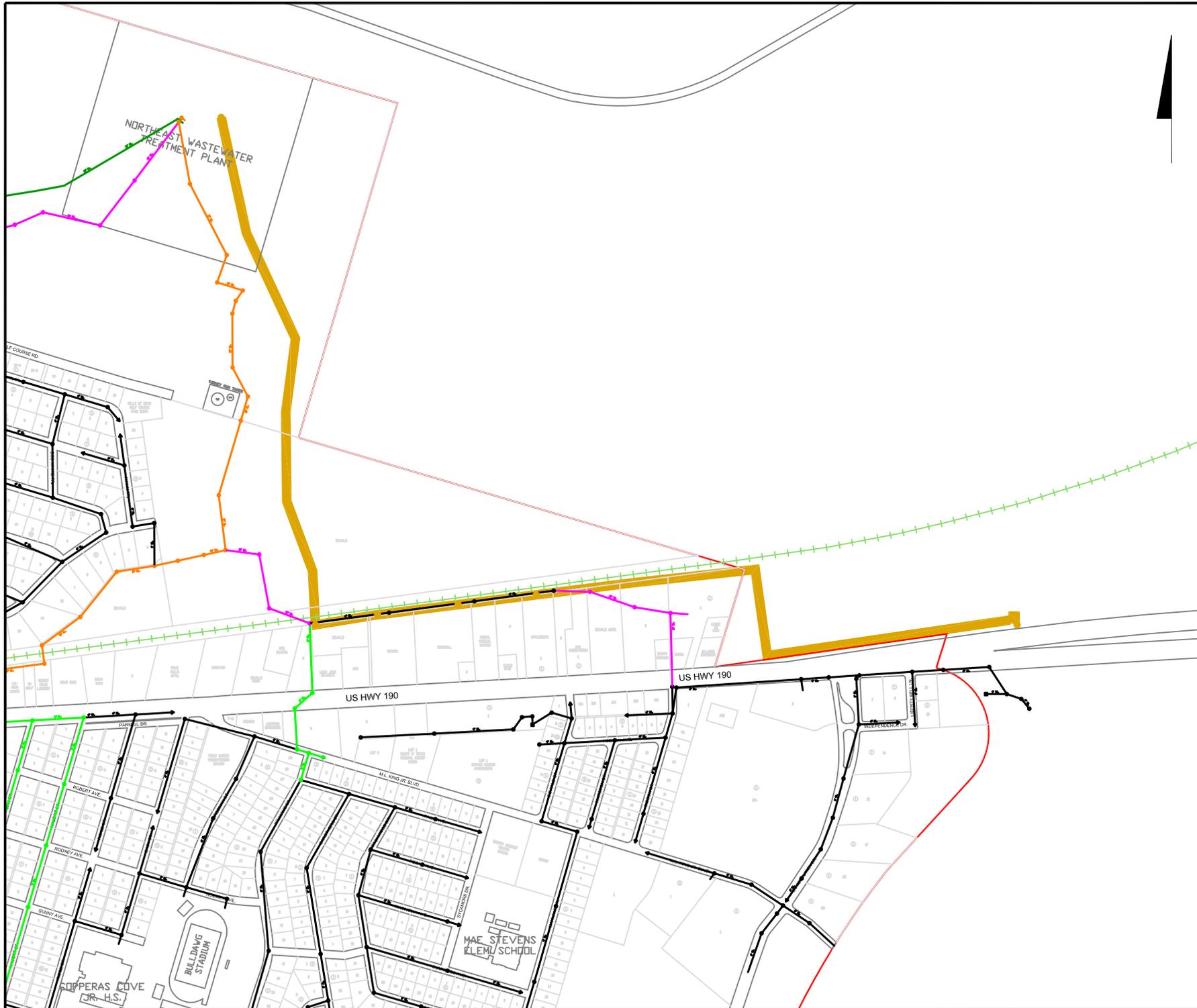
Project Name: Northeast Sewer Line	Program: Sewer
Description: Install a 30 inch sewer line from Highway 190 to the Northeast Plant and replace an undersized 15" transmission line with a 26" line.	Justification: The project will facilitate economic development in the Southeastern area of Cove and eliminate unauthorized sewer discharges from the current line. River City Engineering is currently surveying the proposed project with one main goal of finding a new route not running through the Golf Course.

Note: Project currently under design.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond-Voter Apprvd - W&S	4,620,000					4,620,000
TOTAL FUNDING SOURCES	4,620,000	0	0	0	0	4,620,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	400,000	0	0	0	0	400,000
Construction	4,000,000	0	0	0	0	4,000,000
Bond Issuance Costs	220,000	0	0	0	0	220,000
TOTAL FUNDING USE	4,620,000	0	0	0	0	4,620,000





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
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INSTALL 30" SEWER LINE FROM HWY 190 TO N.E. PLANT
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

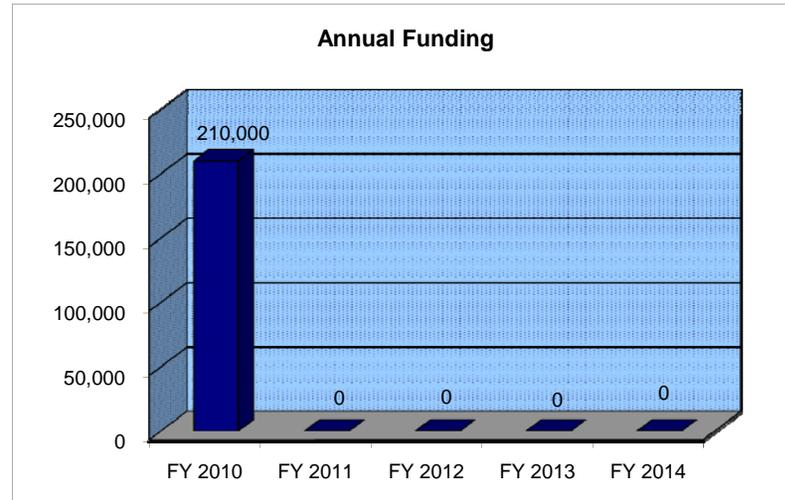
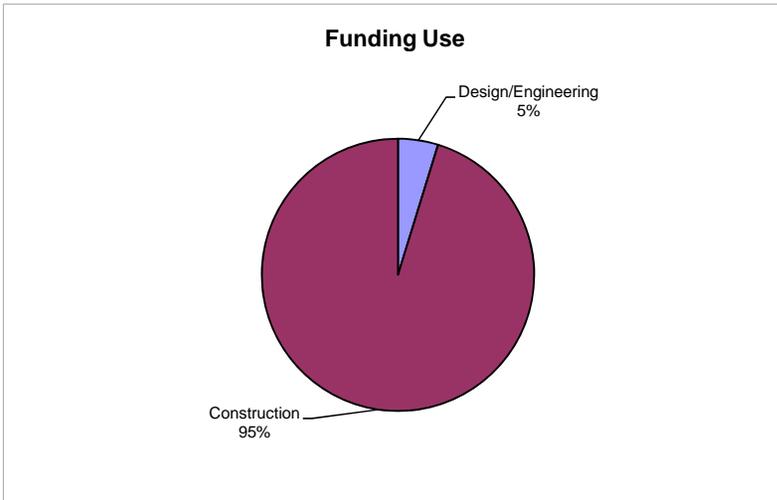
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	Sewer-01.pdf
SHEET:	1 of 11

CIP Project Detail

Project Name: Fourth Year Sewer Rehabilitation	Program: Sewer
Description: Replace substandard sewer lines in the Mountain Avenue, Live Oak Dr, Hill St., Phyllis St., and Terrace Dr. areas of Copperas Cove.	Justification: Sewer lines in the project areas are clay with no gaskets between joints. Due to deterioration over time and shifting of soil, cracks have formed. The lines are an inadequate size to accommodate today's flows. Cracks and no gaskets greatly contribute to Inflow/Infiltration into the sewer system. The projects have already been designed and will only require updating.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2003 CO - Water and Sewer	210,000					210,000
TOTAL FUNDING SOURCES	210,000	0	0	0	0	210,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	10,000	0	0	0	0	10,000
Construction	200,000	0	0	0	0	200,000
TOTAL FUNDING USE	210,000	0	0	0	0	210,000





FOURTH YEAR SEWER REHABILITATION PROJECTS
MOUNTAIN AVENUE - SEWER IMPROVEMENTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

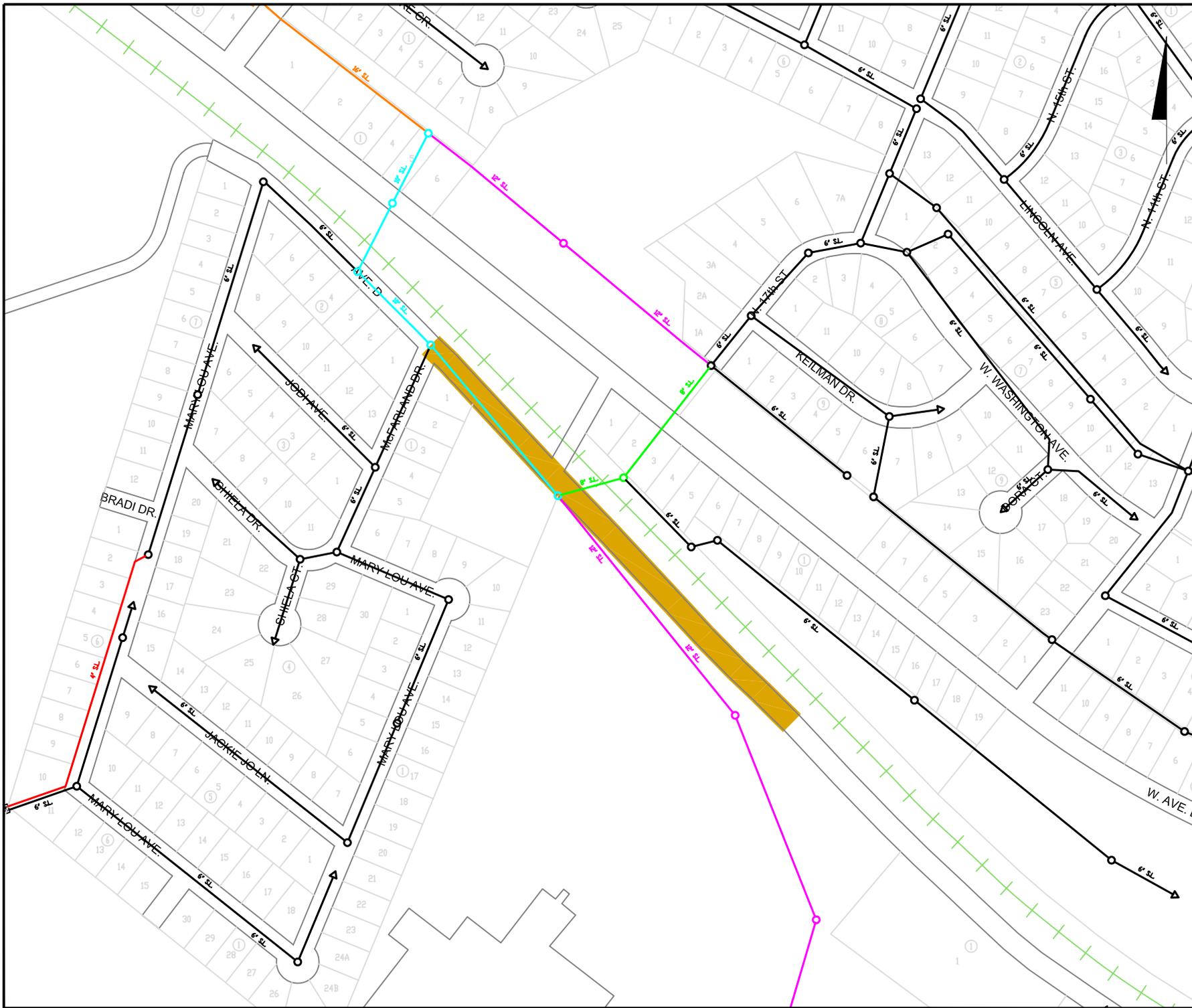
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	Sewer-02a.pdf
SHEET:	2 of 11



CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 75622
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FOURTH YEAR SEWER REHABILITATION PROJECTS
LIVE OAK DRIVE - SEWER IMPROVEMENTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 1, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	Sewer-02b.pdf
SHEET:	3 of 11



FOURTH YEAR SEWER REHABILITATION PROJECTS
AVENUE D - SEWER IMPROVEMENTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 1, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	Sewer-02f.pdf
SHEET:	4 of 11



CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 75622
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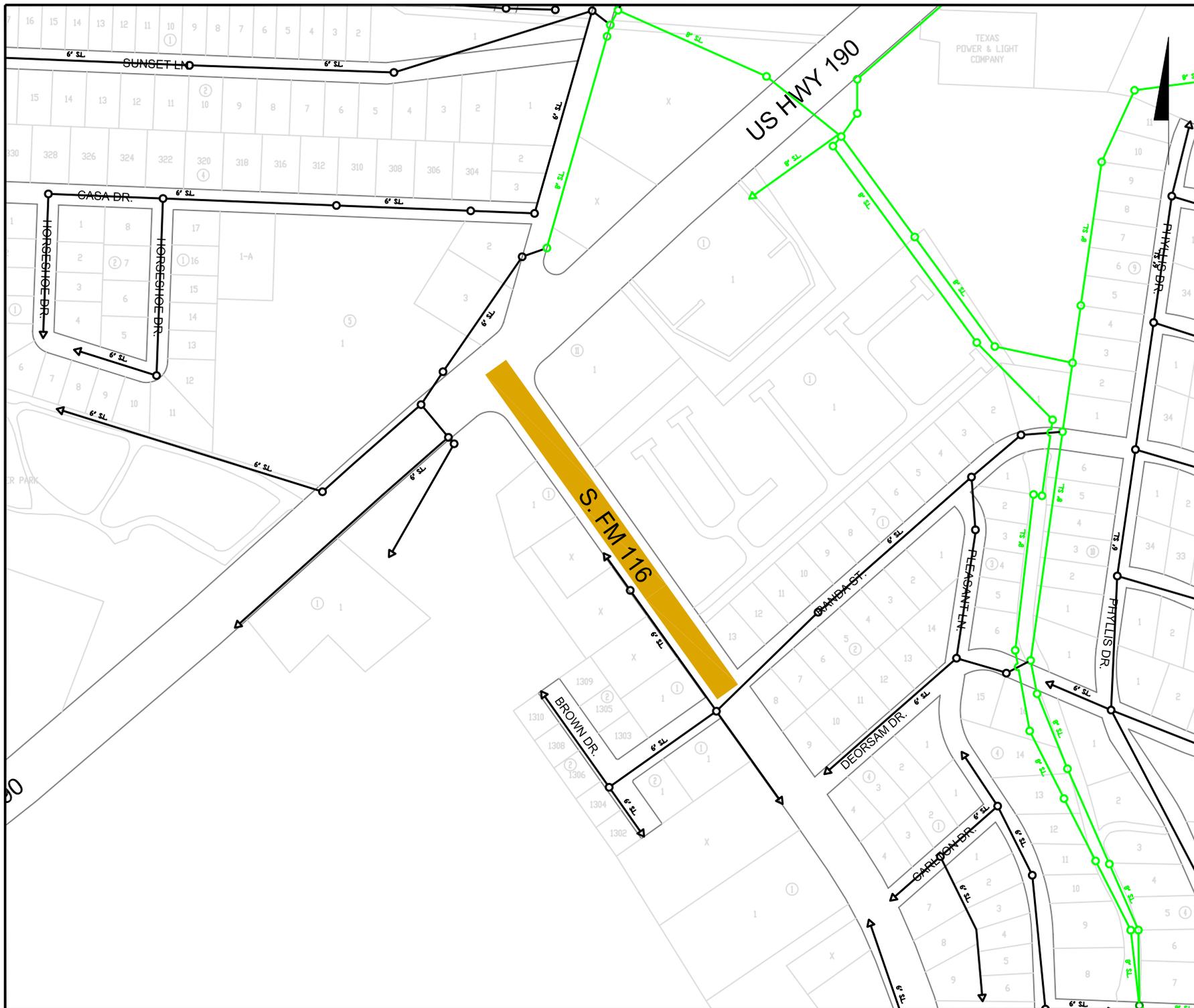
FOURTH YEAR SEWER REHABILATION PROJECTS
PHYLLIS DRIVE - SEWER IMPROVEMENTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE: June 1, 2009
 REVISION: N/A
 SCALE: 1" = 300'
 DESIGNED BY: City of Copperas Cove, TX.
 DRAWING FILE: Sewer-02h.pdf
 SHEET: 6 of 11



FOURTH YEAR SEWER REHABILITATION PROJECTS
HUGHES AVENUE - SEWER IMPROVEMENTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 1, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	Sewer-021.pdf
SHEET:	7 of 11



FOURTH YEAR SEWER REHABILITATION PROJECTS
SOUTH FM 116 - SEWER IMPROVEMENTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

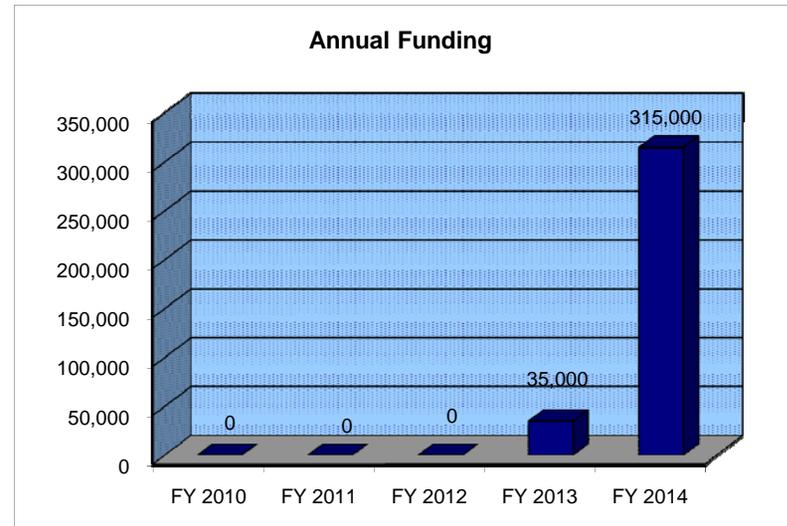
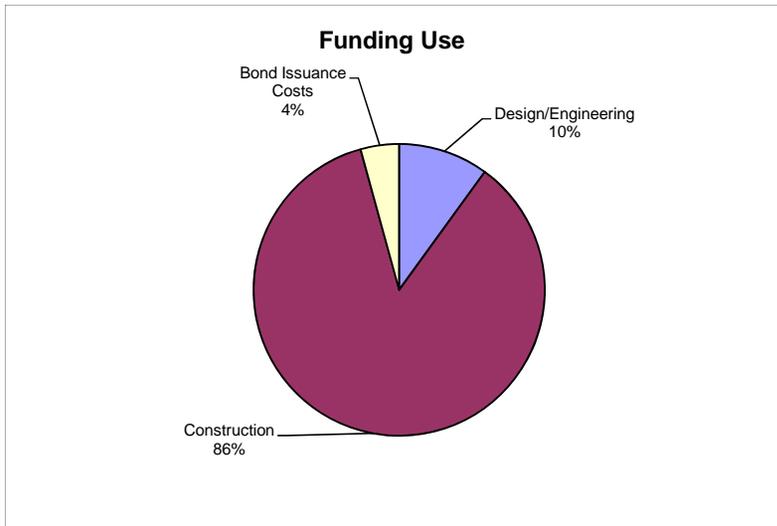
DATE:	June 1, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	Sewer-021.pdf
SHEET:	8 of 11

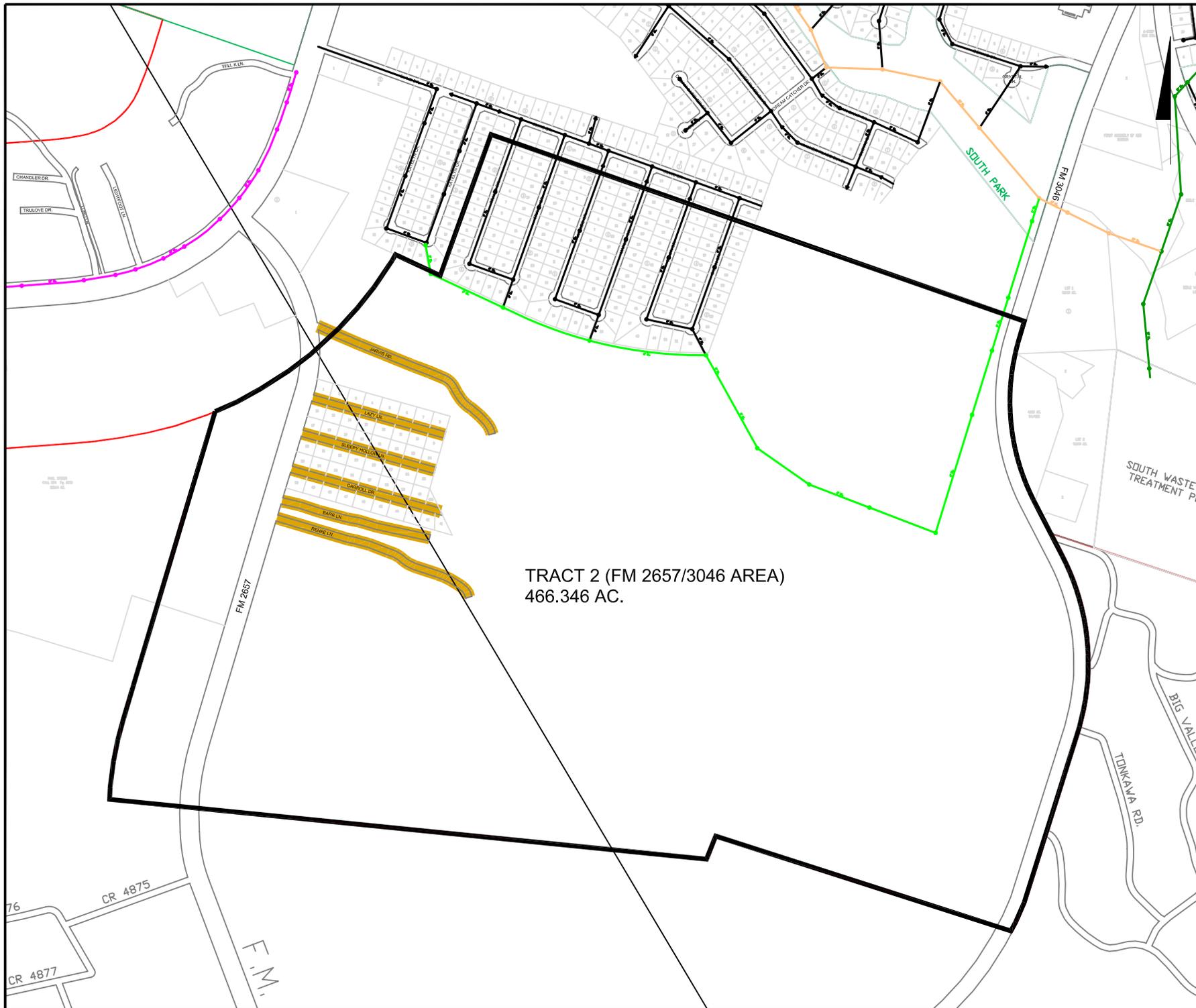
CIP Project Detail

Project Name: Westend Sewer	Program: Sewer
Description: Install 8" sewer line to Lazy Lane (FM2657) area.	Justification: The project will allow the City to meet the services required under the 2005 Annexation Plan.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Water and Sewer				35,000	315,000	350,000
TOTAL FUNDING SOURCES	0	0	0	35,000	315,000	350,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	35,000	0	35,000
Construction	0	0	0	0	300,000	300,000
Bond Issuance Costs	0	0	0	0	15,000	15,000
TOTAL FUNDING USE	0	0	0	35,000	315,000	350,000





TRACT 2 (FM 2657/3046 AREA)
466.346 AC.



SEWER SERVICES TO ANNEXED AREAS
ORDINANCE NO. 2005-03 (ROLLING HILLS AREA)

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

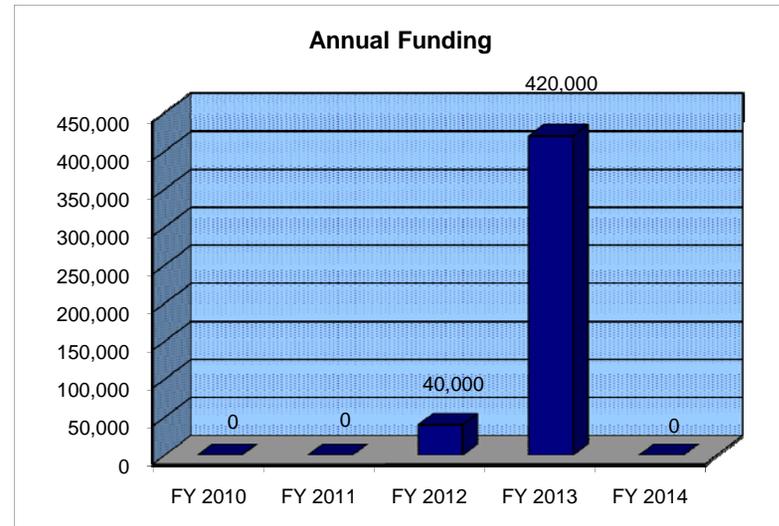
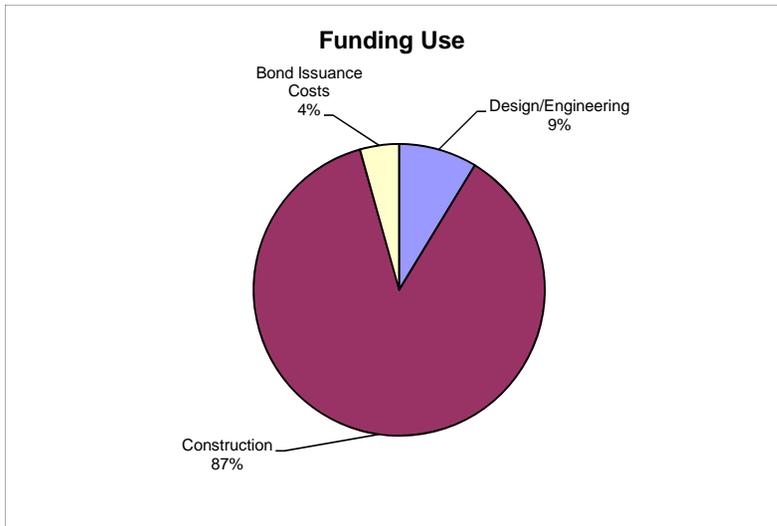
DATE:	June 1, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	Sewer-03.pdf
SHEET:	9 of 11

CIP Project Detail

Project Name: Bradford Oaks Sewer	Program: Sewer
Description: Install 8" sewer line to Bradford Oaks area.	Justification: The project will allow the City to offer sewer service to the Bradford Oaks area annexed in 2005.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Water and Sewer			40,000	420,000		460,000
TOTAL FUNDING SOURCES	0	0	40,000	420,000	0	460,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	40,000	0	0	40,000
Construction	0	0	0	400,000	0	400,000
Bond Issuance Costs	0	0	0	20,000	0	20,000
TOTAL FUNDING USE	0	0	40,000	420,000	0	460,000





TRACT 4,5, & 6 (BRADFORD OAKS/MESA VERDE AREA)
1,050.783 AC.

CITY OF COPPERAS COVE

 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 76562
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SEWER SERVICES TO ANNEXED AREAS
ORDINANCE NO. 2005-03 (BRADFORD OAKS AREA)

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE: June 1, 2009
 REVISION: N/A
 SCALE: 1" = 1500'
 DESIGNED BY: City of Copperas Cove, TX.
 DRAWING FILE: Sewer-04.pdf
 SHEET: 10 of 11

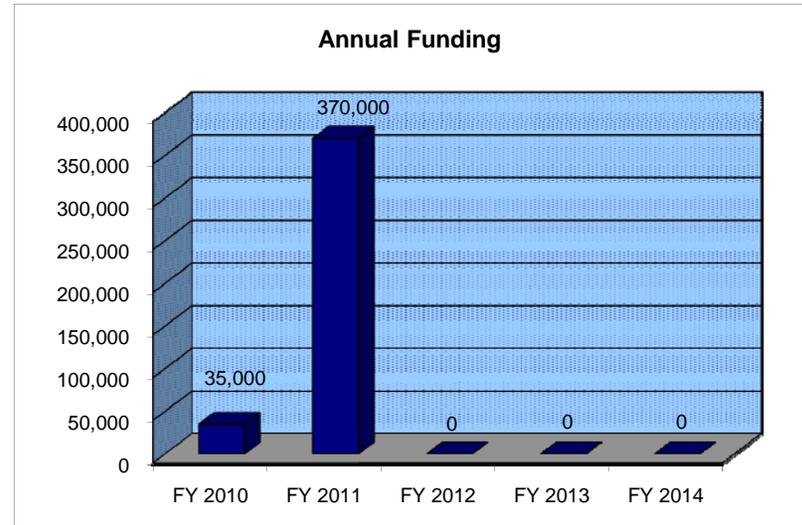
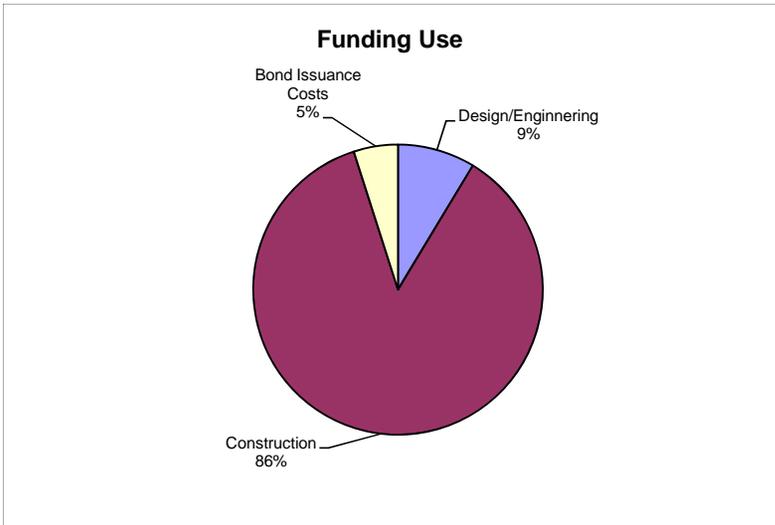


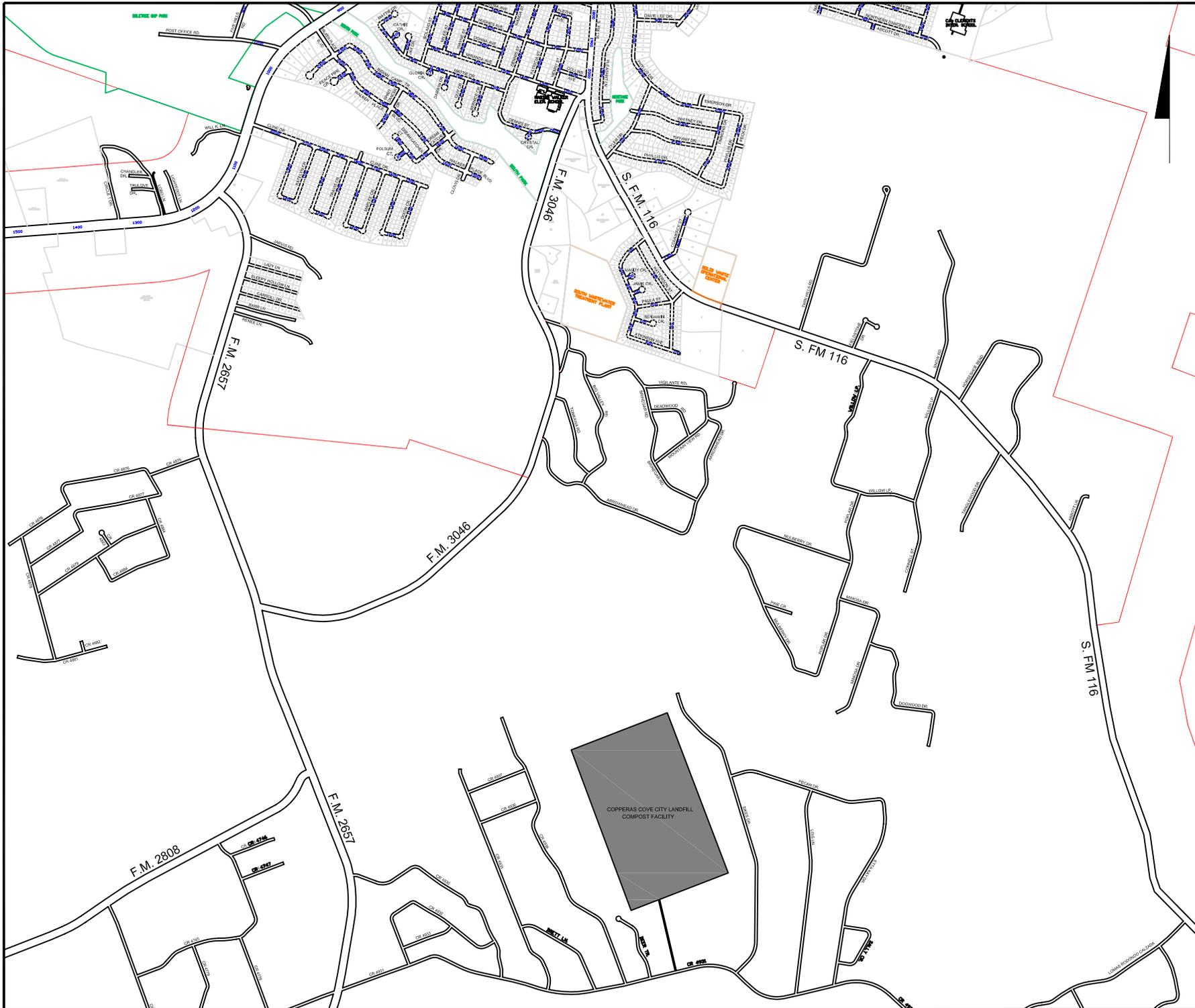
CIP Project Detail

Project Name: Compost Renovations	Program: Compost
Description: Install Compost Pad.	Justification: The City's sludge volume is currently exceeding the existing compost facility's capacity.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Water and Sewer	35,000	370,000				405,000
TOTAL FUNDING SOURCES	35,000	370,000	0	0	0	405,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	35,000	0	0	0	0	35,000
Construction	0	350,000	0	0	0	350,000
Bond Issuance Costs	0	20,000	0	0	0	20,000
TOTAL FUNDING USE	35,000	370,000	0	0	0	405,000





COMPOST RENOVATIONS
 5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

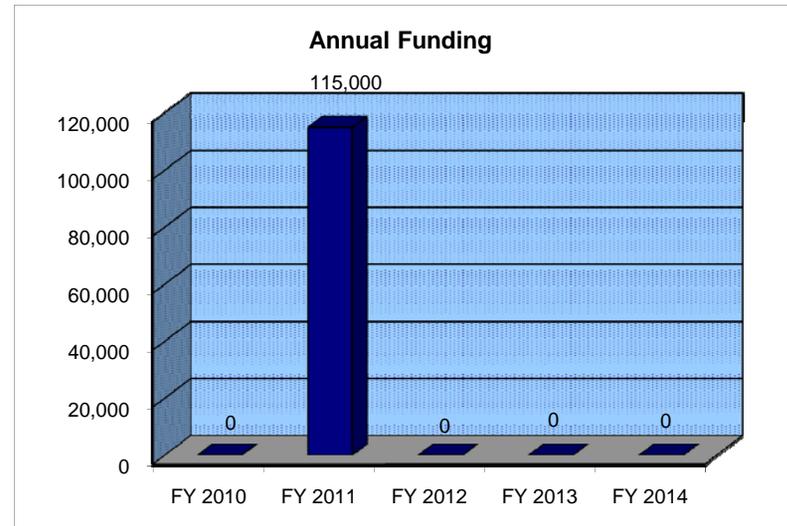
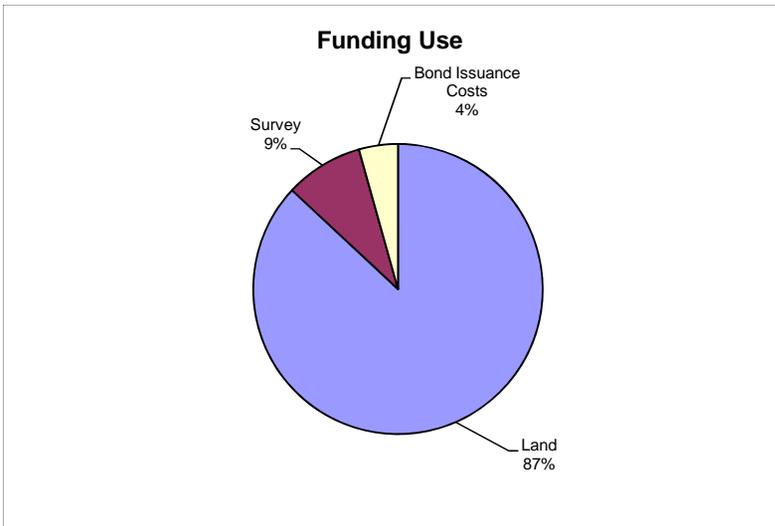
DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 200'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Compost-01.pdf
SHEET:	1 of 1

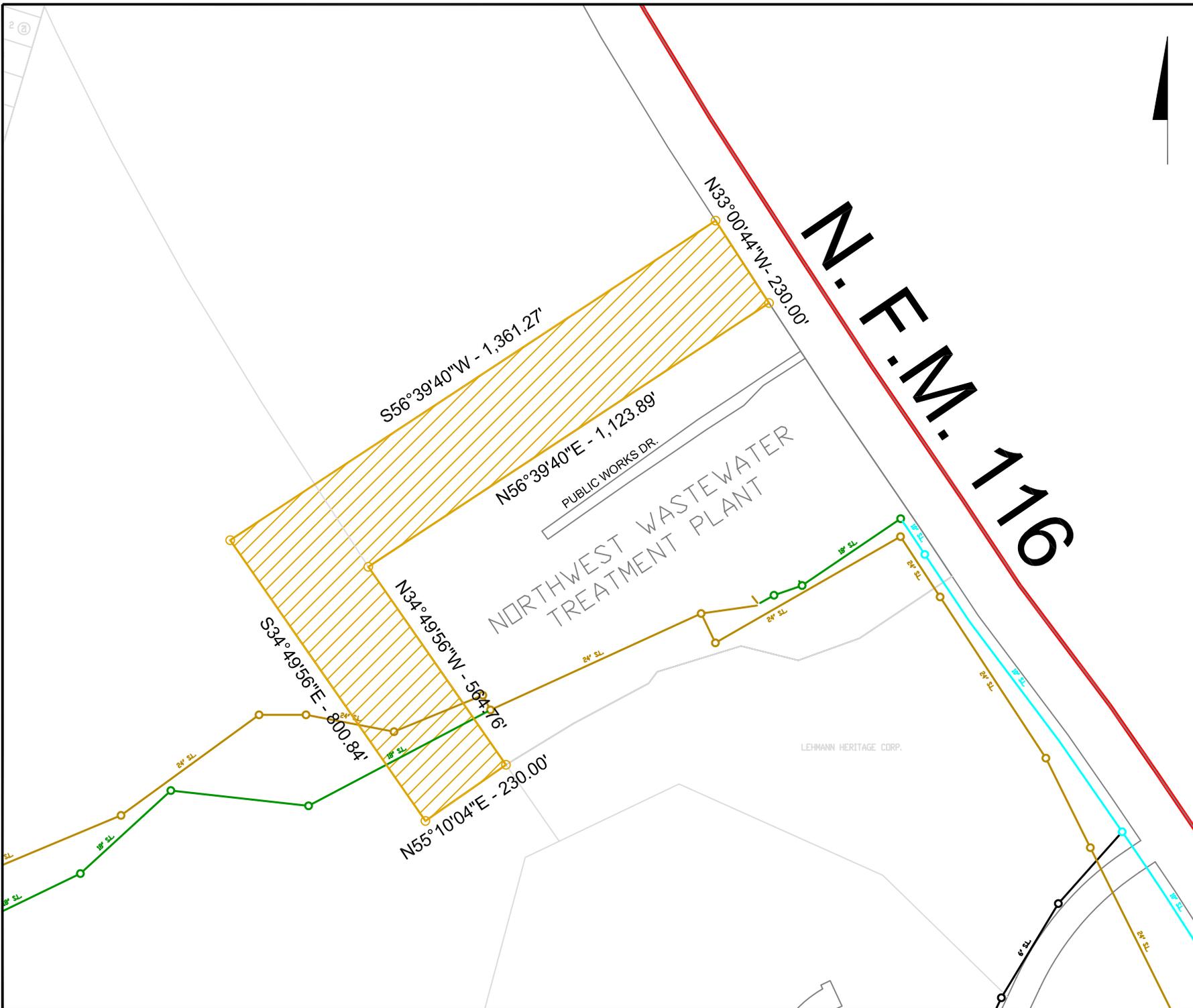
CIP Project Detail

Project Name: NWWWTP Land Purchase	Program: Wastewater
Description: Purchase approximately 10 acres of Lehman property North and West of the existing Northwest Wastewater Treatment plant.	Justification: The purchase will allow the expansion of City facilities and prevent residential development backing up to the North and West parameters of existing facilities.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Water and Sewer		115,000				115,000
TOTAL FUNDING SOURCES	0	115,000	0	0	0	115,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Land	0	100,000	0	0	0	100,000
Survey	0	10,000	0	0	0	10,000
Bond Issuance Costs	0	5,000	0	0	0	5,000
TOTAL FUNDING USE	0	115,000	0	0	0	115,000





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 75622
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 FAX: (281) 547-4301

N.W. WASTEWATER TREATMENT PLAN EXPANSION

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

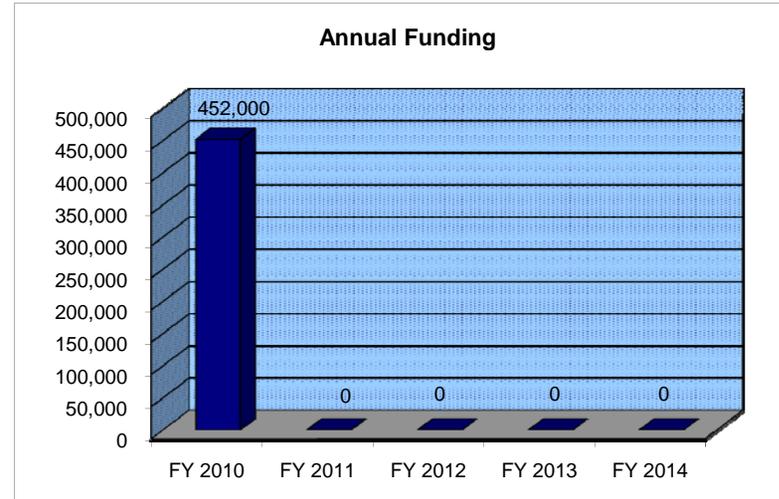
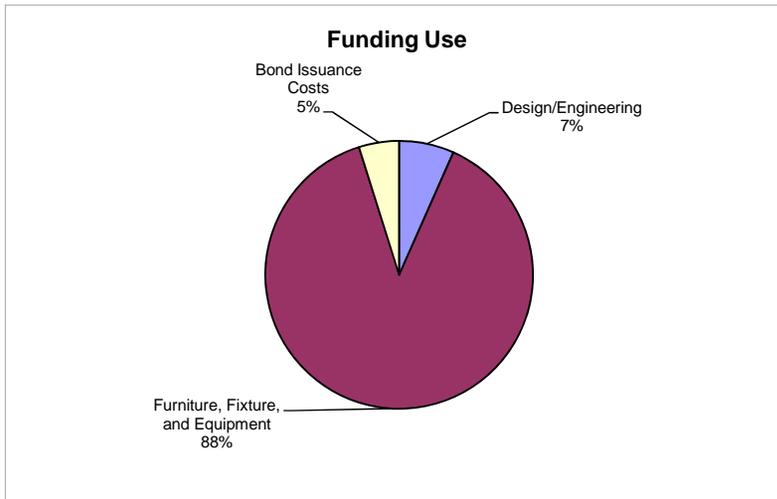
DATE:	June 1, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	Sewer-05.pdf
SHEET:	11 of 11

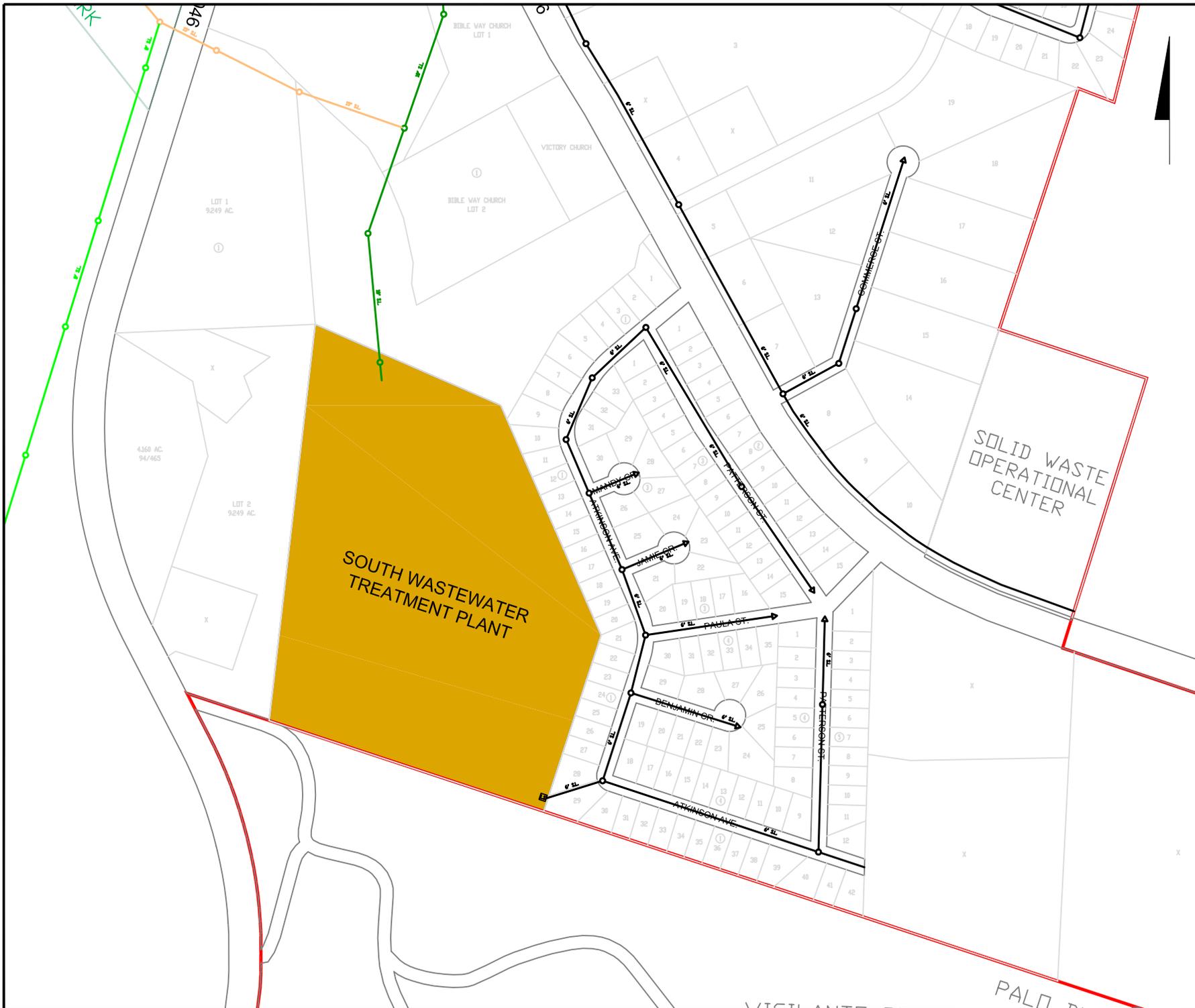
CIP Project Detail

Project Name: West Clarifier Retrofit	Program: Wastewater
Description: Retrofit of the West Clarifier at the South Wastewater Treatment Plant.	Justification: Two clarifiers exist at the South Plant that have been in operation since 1996 and operate 24 hours per day. Parts are breaking due to wear and tear. Since the City currently has the ability to shut down one clarifier at a time and remain in permit compliance it is recommended to complete the project as proposed.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2009 Limited Tax Notes - Water and Sew	452,000					452,000
TOTAL FUNDING SOURCES	452,000	0	0	0	0	452,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	30,000	0	0	0	0	30,000
Furniture, Fixture, and Equipment	400,000	0	0	0	0	400,000
Bond Issuance Costs	22,000	0	0	0	0	22,000
TOTAL FUNDING USE	452,000	0	0	0	0	452,000





SOUTH TREATMENT PLANT - CLARIFIER RETROFIT

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

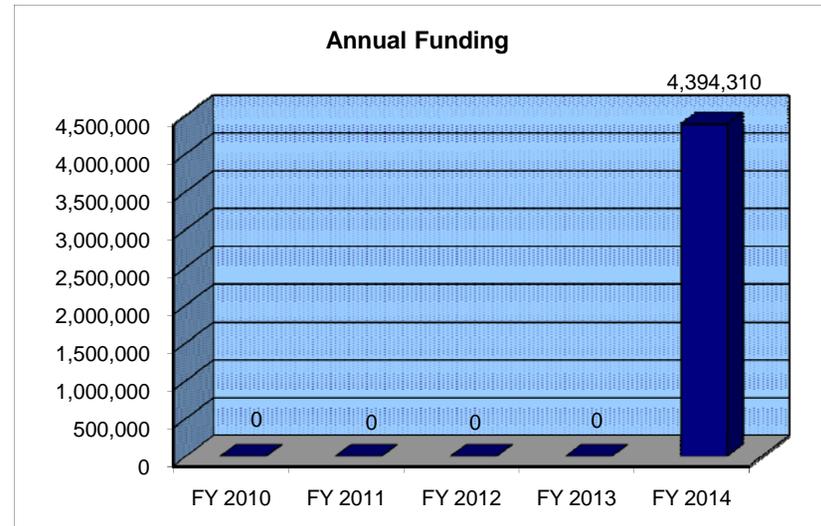
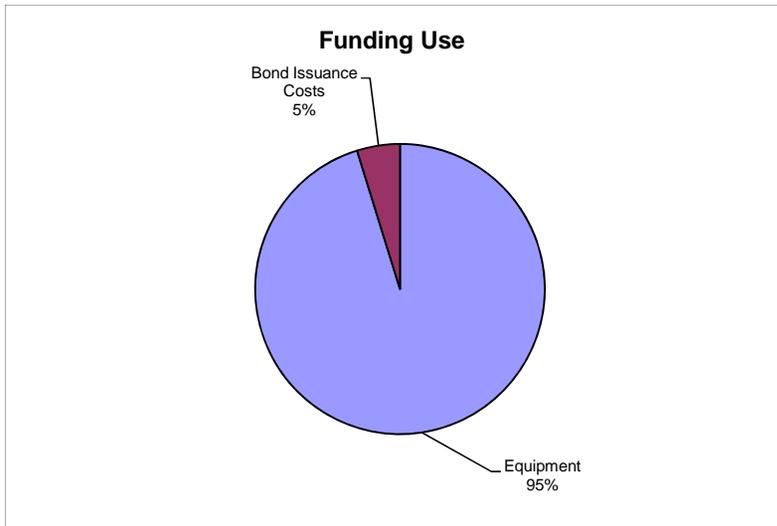
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REVISION:	N/A
SCALE:	1" = 400'
DESIGNED BY:	City of Copperas Cove, TX.
DRAWING FILE:	CIP Wastewater-01.pdf
SHEET:	1 of 1

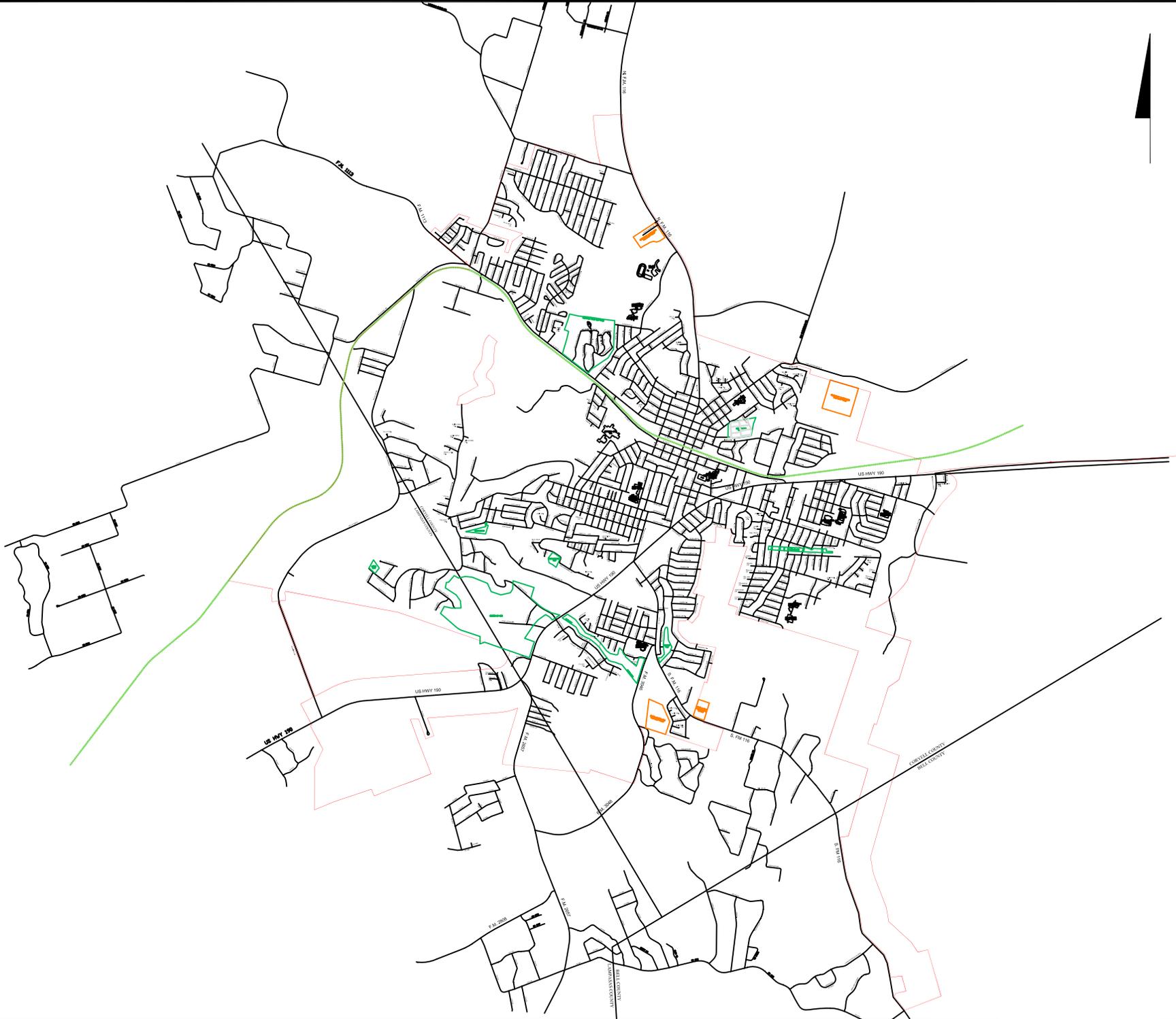
CIP Project Detail

Project Name: Radio Read Meter Changeout	Program: Water
Description: Install new meters with radio read technology throughout the City.	Justification: The project will provide up to date technology that captures reads of water meters through radio transmission. The technology is expected to increase water revenue due to increased read accuracy and will allow for redirect of job responsibilities for Meter Reader positions.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Water and Sewer					4,394,310	4,394,310
TOTAL FUNDING SOURCES	0	0	0	0	4,394,310	4,394,310

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Equipment	0	0	0	0	4,184,310	4,184,310
Bond Issuance Costs	0	0	0	0	210,000	210,000
TOTAL FUNDING USE	0	0	0	0	4,394,310	4,394,310





CITY OF COPPERAS COVE
 857 SOUTH MAIN STREET
 COPPERAS COVE, TX 76562
 PH: (854) 547-4301
 FAX: (854) 547-4301

RADIO READ METER CHANGEOUT

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	N.T.S.
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	CIP Radio-01.pdf
SHEET:	1 of 1



Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Solid Waste



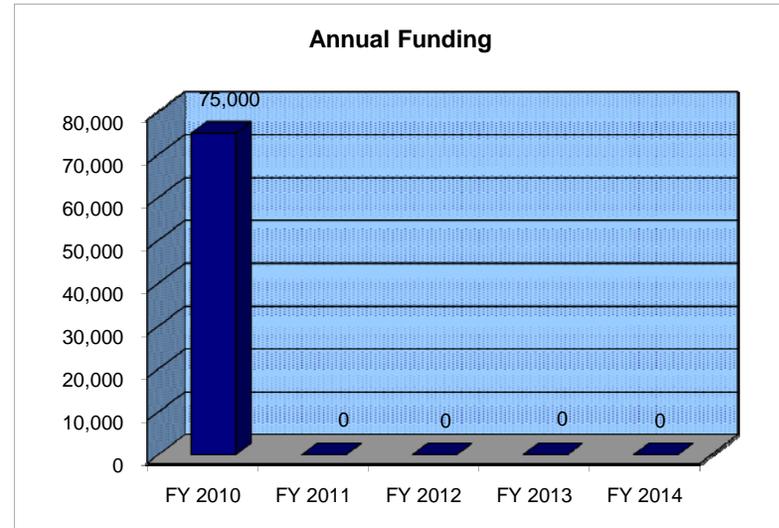
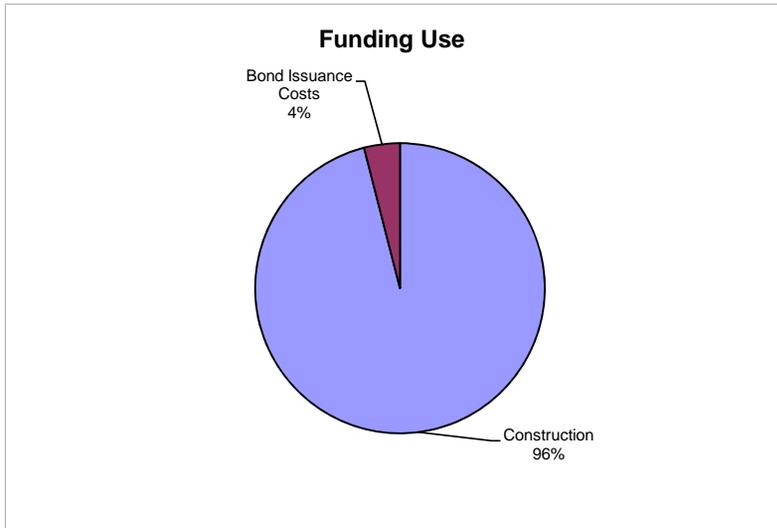
CIP Project Detail

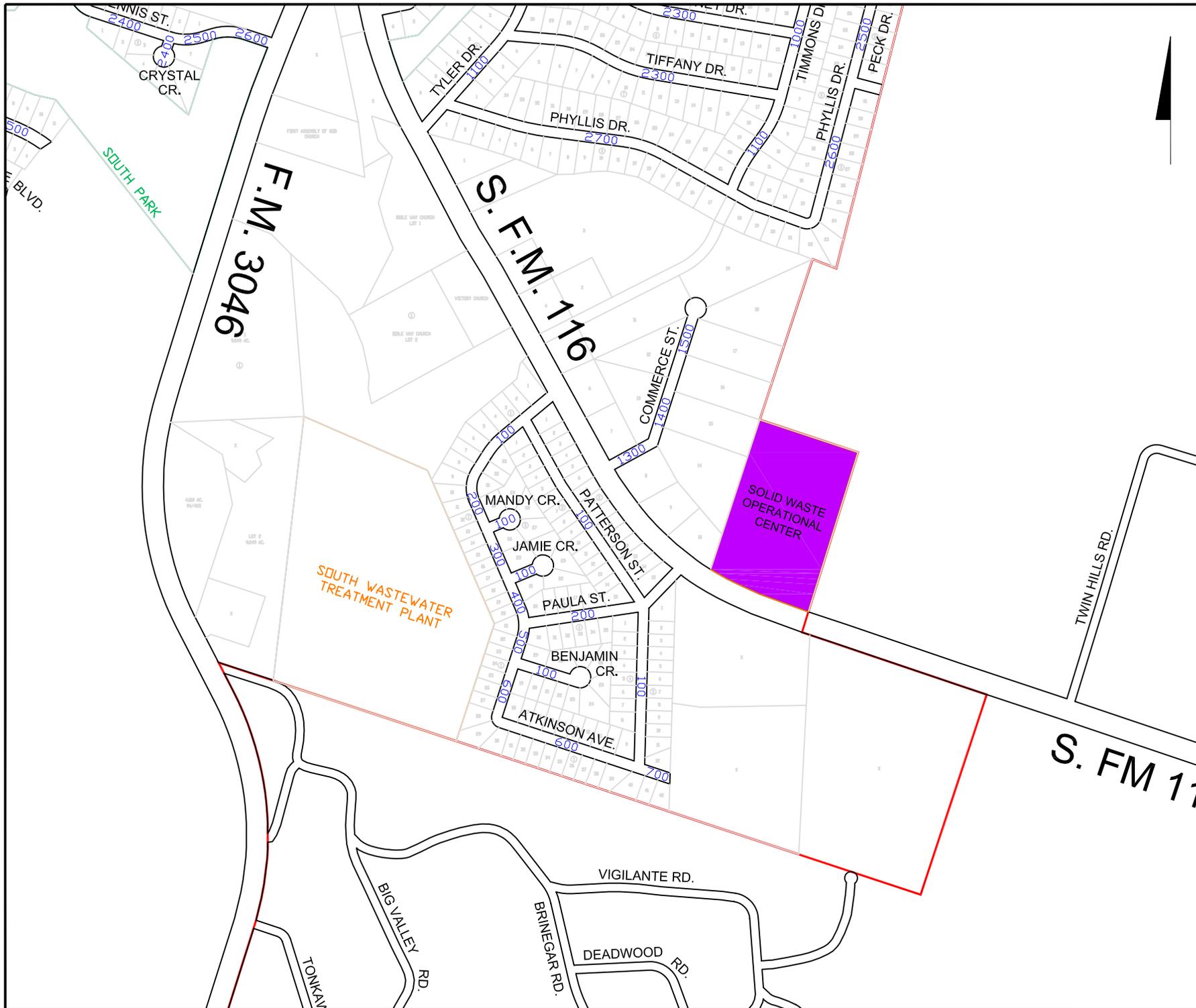
Project Name: Expansion of Recycle Center Phase II	Program: Solid Waste
Description: Expand current recycle center and install a cover.	Justification: The expansion of the recycle center and therefore covering all of the commodities would be a permit by rule for the State Storm Water Pollution Prevention Plan, thus removing \$2,250 in fees, testing costs, and improvement materials each year. The project will also help improve the efficiency of the facility and reduce the amount of wind blown trash from the recycling center.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2009 Limited Tax Notes - Solid Waste	75,000					75,000
TOTAL FUNDING SOURCES	75,000	0	0	0	0	75,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	72,000	0	0	0	0	72,000
Bond Issuance Costs	3,000	0	0	0	0	3,000
TOTAL FUNDING USE	75,000	0	0	0	0	75,000

Note: Recycling center expansion Phase I was funded in 2008-A Limited Tax Notes in FY 08-09 \$75K.





SOLID WASTE OPERATIONAL CENTER PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

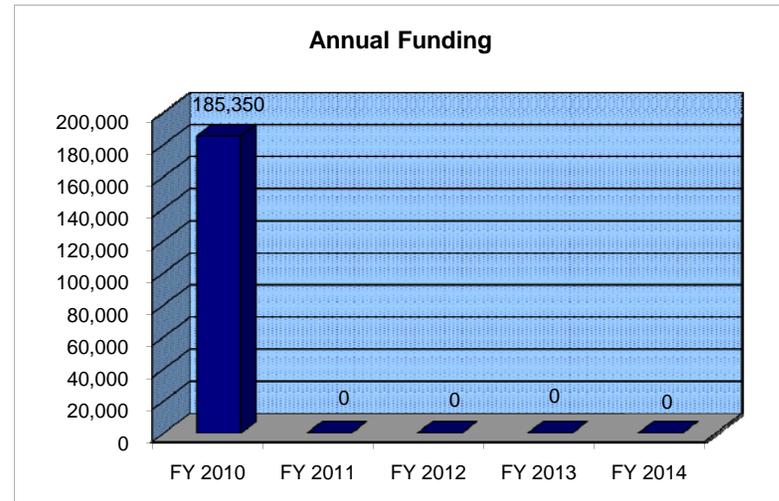
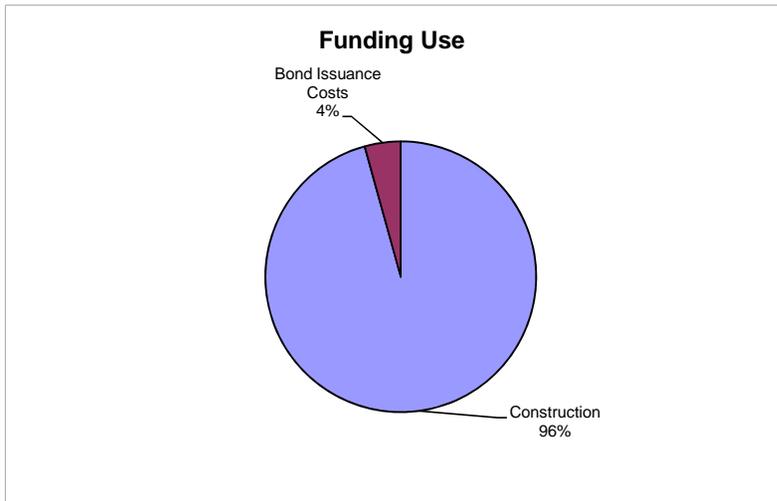
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DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Solid Waste-01.pdf
SHEET:	1 of 1

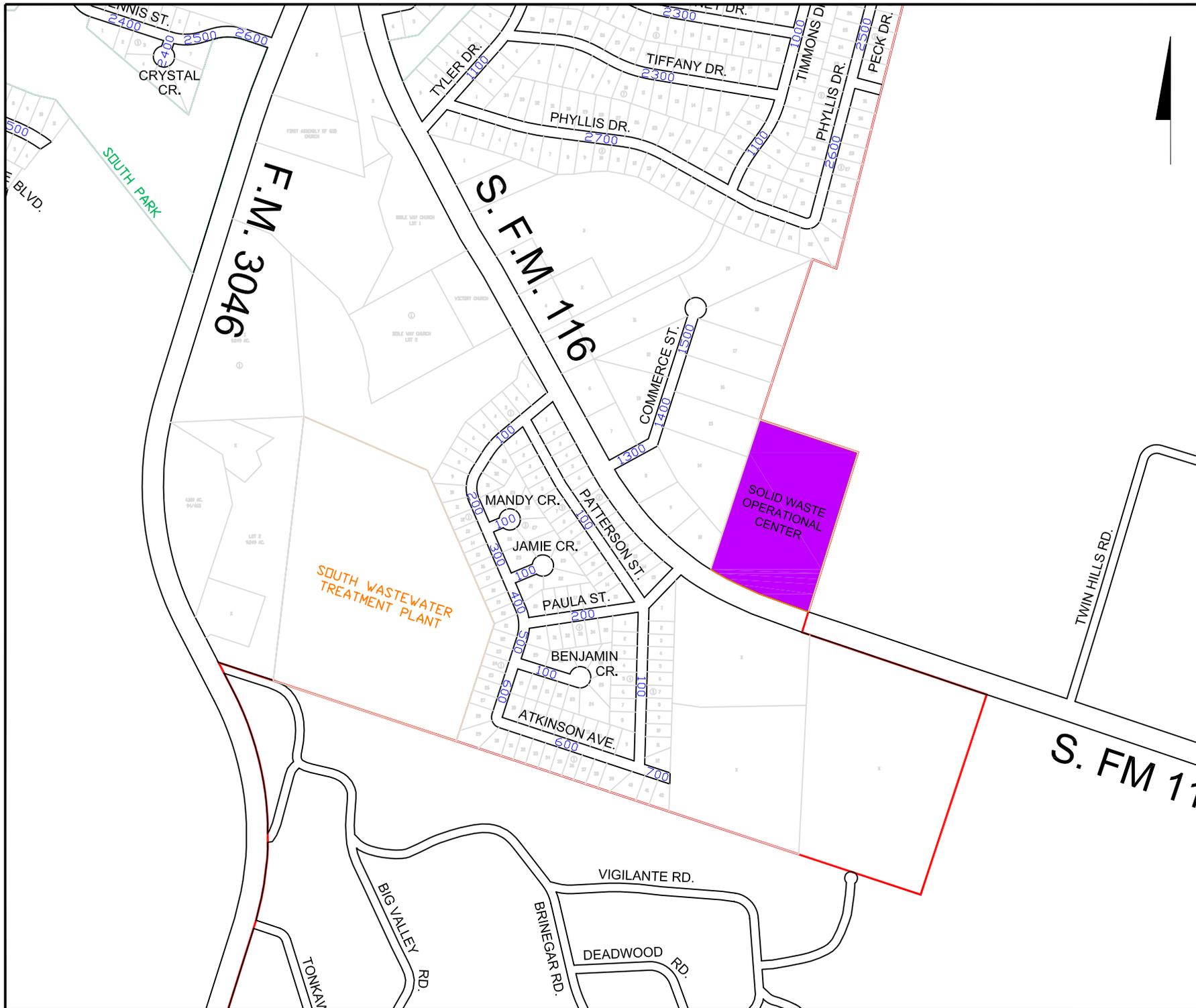
CIP Project Detail

Project Name: Transfer Station Tipping Floor Resurfacing	Program: Solid Waste
Description: Resurface 7,337 sq ft. of tipping floor at transfer station.	Justification: The scraping of the tipping floor with the loader bucket while pushing waste and the dropping of heavy items during the unloading process causes the concrete to wear, chip, and deteriorate. If the resurfacing is not done in the next couple of years there is the possibility of a catastrophic failure that could close the facility for several weeks and be much more expensive to repair than the resurfacing.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2009 Limited Tax Notes - Solid Waste	185,350					185,350
TOTAL FUNDING SOURCES	185,350	0	0	0	0	185,350

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	177,350	0	0	0	0	177,350
Bond Issuance Costs	8,000	0	0	0	0	8,000
TOTAL FUNDING USE	185,350	0	0	0	0	185,350





SOLID WASTE OPERATIONAL CENTER PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

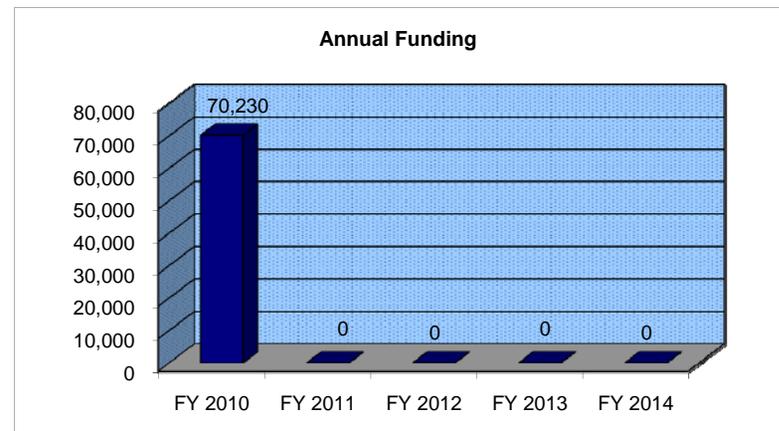
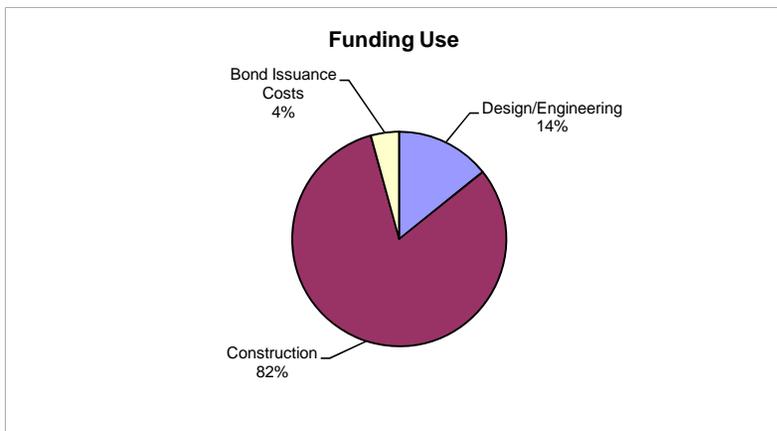
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REVISION:	N/A
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DESIGNED BY:	City of Copperas Cove
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SHEET:	1 of 1

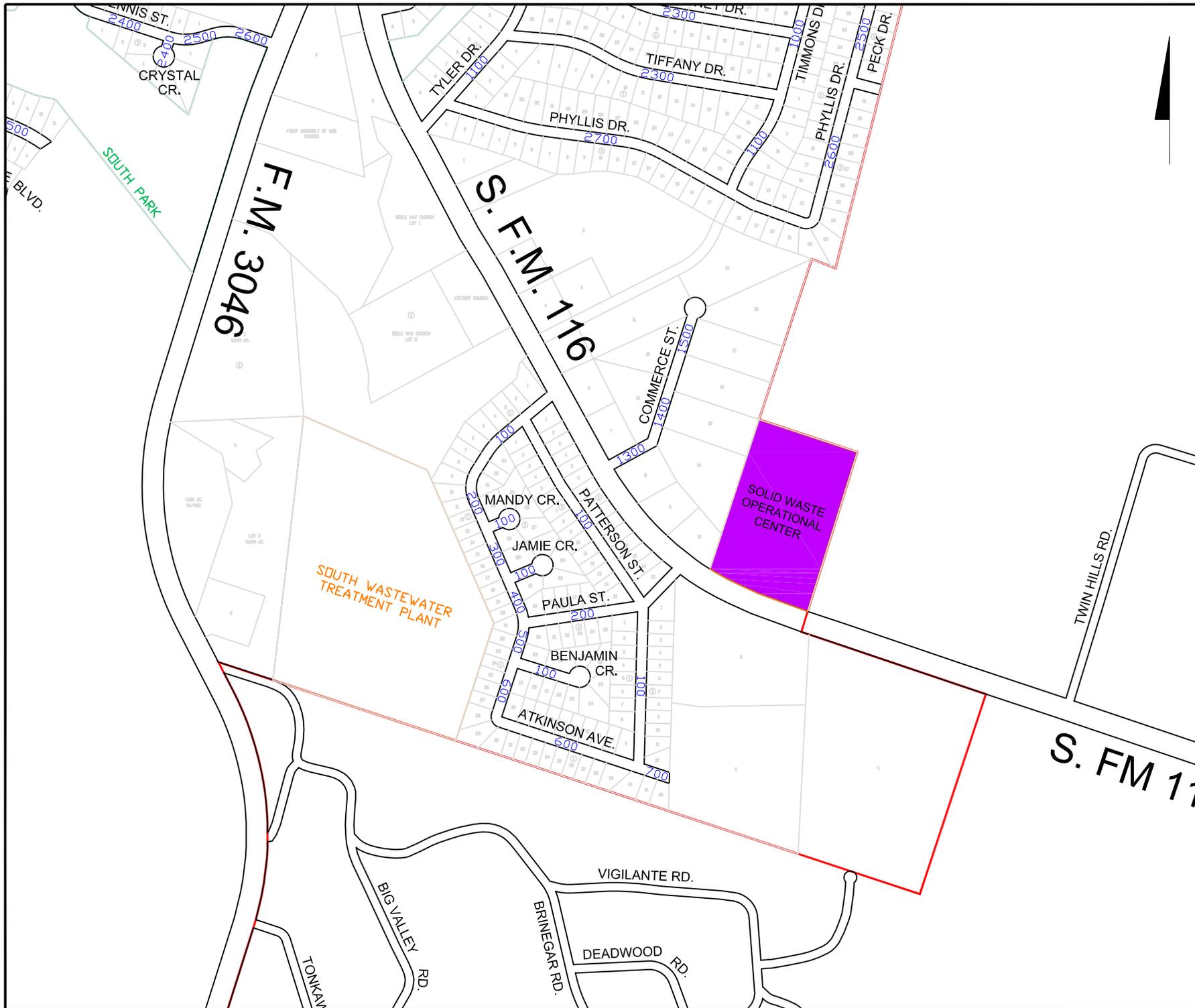
CIP Project Detail

Project Name: Transfer Station Renovation	Program: Solid Waste
Description: Install a storage area cover at the citizen's drop-off point and a vehicle parking area cover for collection vehicles.	Justification: The installation of a drop-off/container storage area cover will increase the life of the 96 and 64 gallon containers by keeping the containers out of the elements while they are awaiting delivery. The project will also provide a covered staging area for the citizen's drop-off side of the transfer building should the customer usage increase to a level that would require change to the current method of operation. The installation of a vehicle parking area cover will keep the rain from washing the waste residue in the collection vehicles out of the site boundaries. The project will help to remain in compliance with the storm water pollution prevention plan.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2009 Limited Tax Notes - Solid Waste	70,230					70,230
TOTAL FUNDING SOURCES	70,230	0	0	0	0	70,230

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	10,000	0	0	0	0	10,000
Construction	57,230	0	0	0	0	57,230
Bond Issuance Costs	3,000	0	0	0	0	3,000
TOTAL FUNDING USE	70,230	0	0	0	0	70,230





SOLID WASTE OPERATIONAL CENTER PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 600'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Solid Waste-01.pdf
SHEET:	1 of 1



Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Drainage



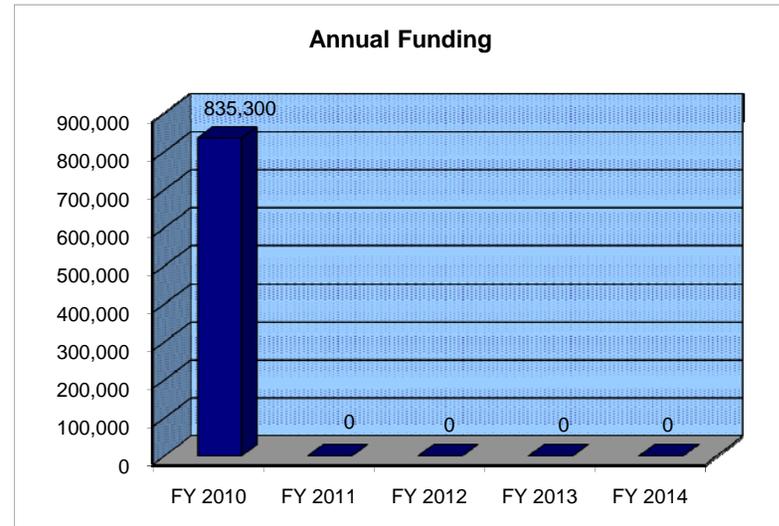
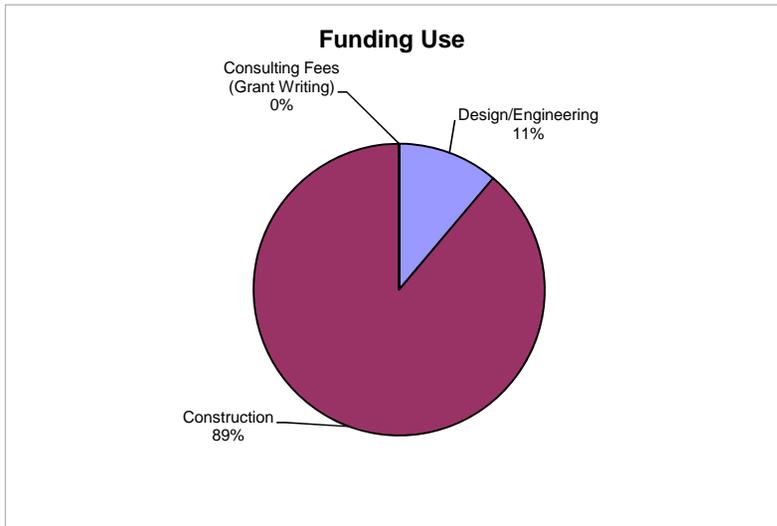
CIP Project Detail

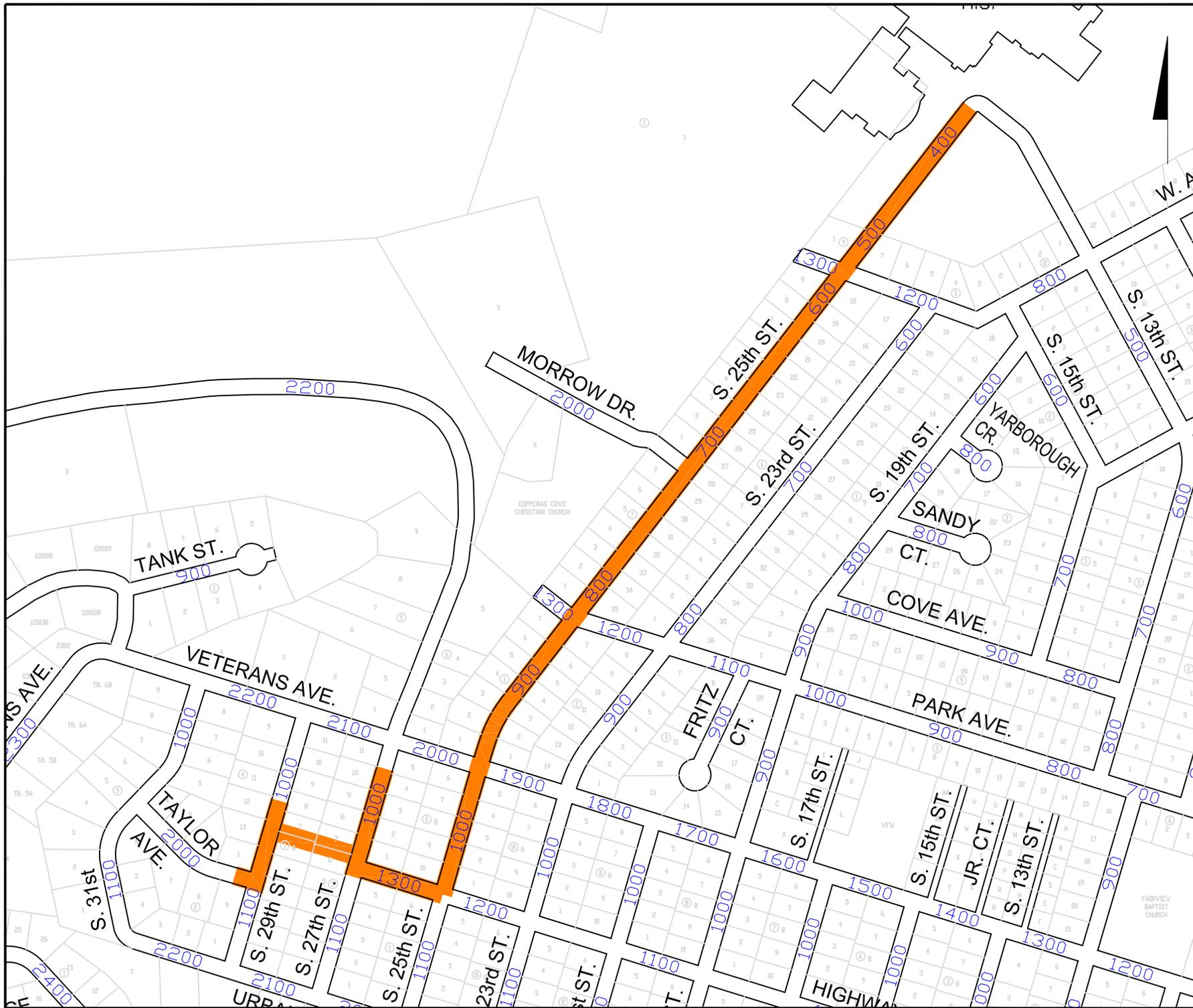
Project Name: South 25th to 31st Streets Drainage Improvement Project	Program: Drainage
Description: Construct inlet boxes and approximately 3,000 linear feet of pipe along South 25th St. to 31st. St.	Justification: The improvement project will relieve flooding of streets and housing that is occurring due to the hydraulic carrying capacity of the street being exceeded.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Grant - HMPG (FEMA)	536,475					536,475
Grant - ORCA	178,825					178,825
Operating - Drainage Fund	120,000					120,000
TOTAL FUNDING SOURCES	835,300	0	0	0	0	835,300

Note: FEMA/ORCA funding received for this project.

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	93,300	0	0	0	0	93,300
Construction	742,000	0	0	0	0	742,000
Consulting Fees (Grant Writing)	0	0	0	0	0	0
TOTAL FUNDING USE	835,300	0	0	0	0	835,300





S. 25th - S. 31st DRAINAGE IMPROVEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

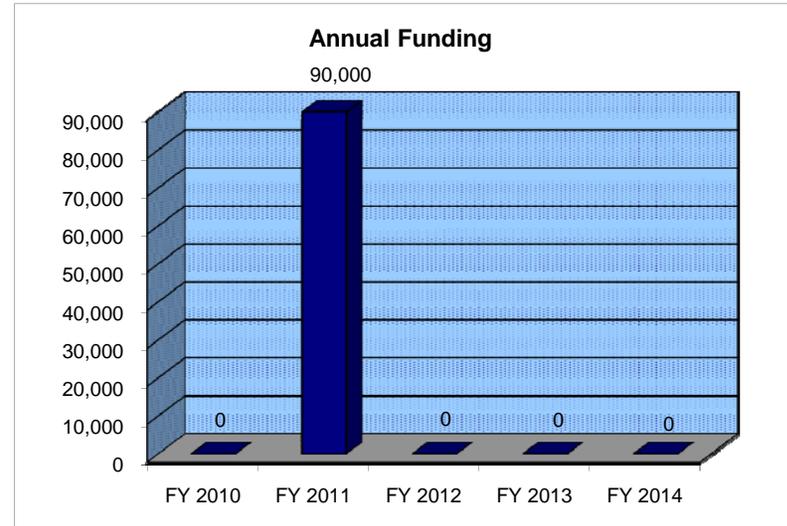
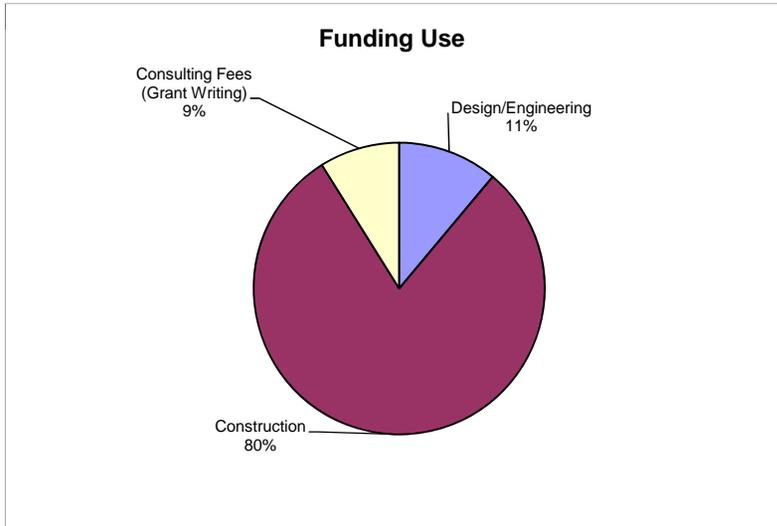
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SHEET:	1 of 10

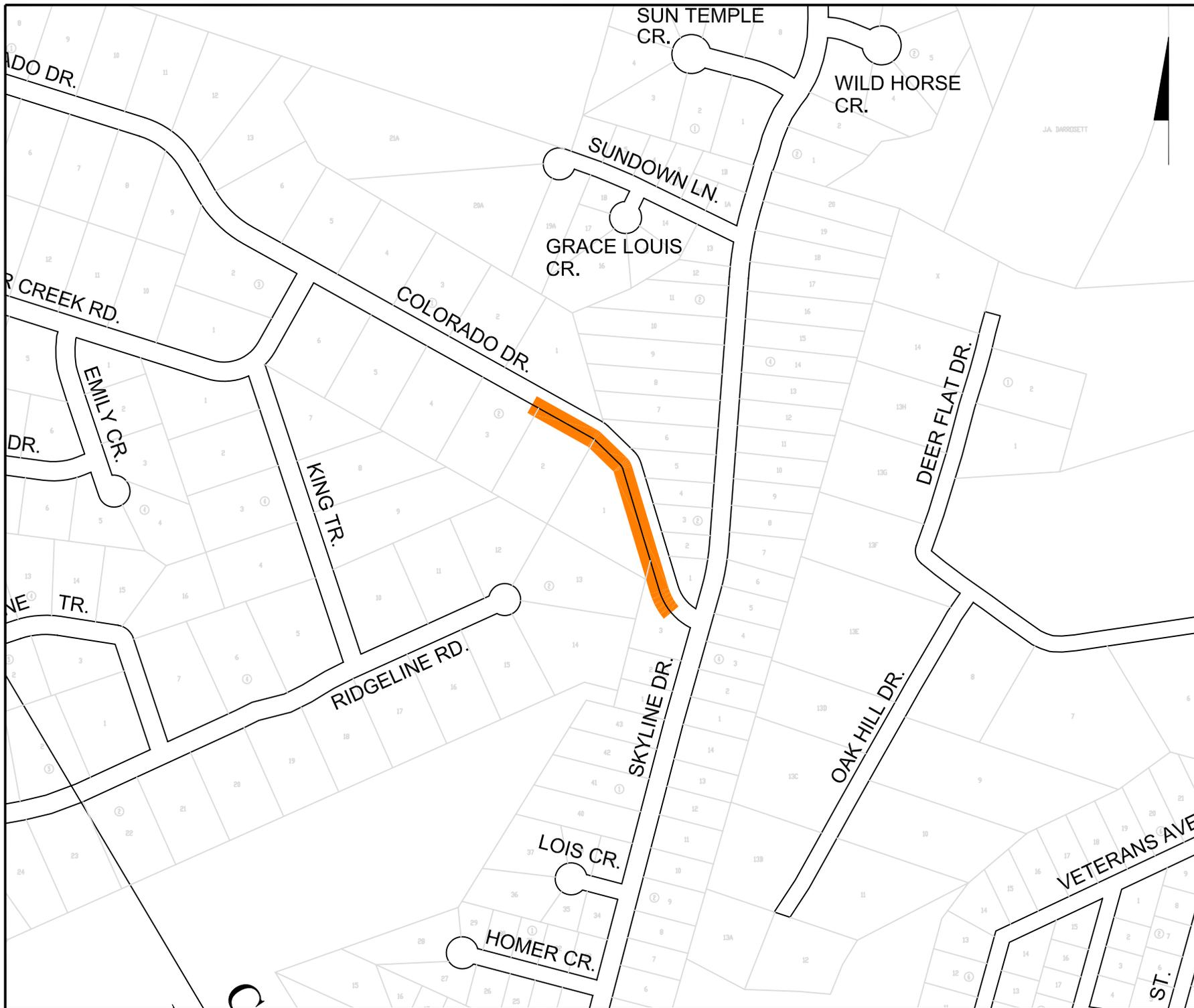
CIP Project Detail

Project Name: Colorado Drive Stem Wall	Program: Drainage
Description: Construct a 24" high concrete wall from the top of the hill on Colorado St. to the nearest channel at the bottom of the hill on Colorado St.	Justification: Currently runoff is going over the curb and causing major erosion of the hill on Colorado St. supporting the roadway. During heavy rains, the erosive action has caused rock slides to deposit in the area.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Grant - HMPG (FEMA)		61,500				61,500
CO - Drainage		28,500				28,500
TOTAL FUNDING SOURCES	0	90,000	0	0	0	90,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	10,000	0	0	0	10,000
Construction	0	72,000	0	0	0	72,000
Consulting Fees (Grant Writing)	0	8,000	0	0	0	8,000
TOTAL FUNDING USE	0	90,000	0	0	0	90,000





COLORADO DRIVE STEM WALL

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 400'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Drainage-02.pdf
SHEET:	2 of 10

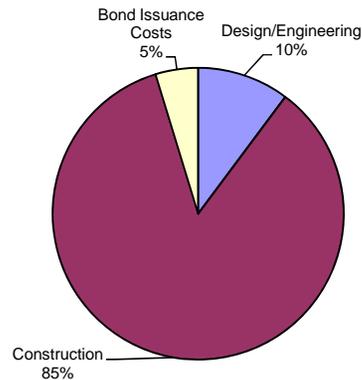
CIP Project Detail

Project Name: Curry Street Drainage Improvements	Program: Drainage
Description: Construct a series of inlet boxes along Curry Street.	Justification: The subdivision on Curry Street was constructed without a means to get runoff into the drainage creek. Storm water floods the street and tops the curb on Curry St. between South 5th St. and South 13th St. which creates flooding conditions in the area. The construction of inlet boxes would decrease the water level by piping the water into the existing creek in the area.

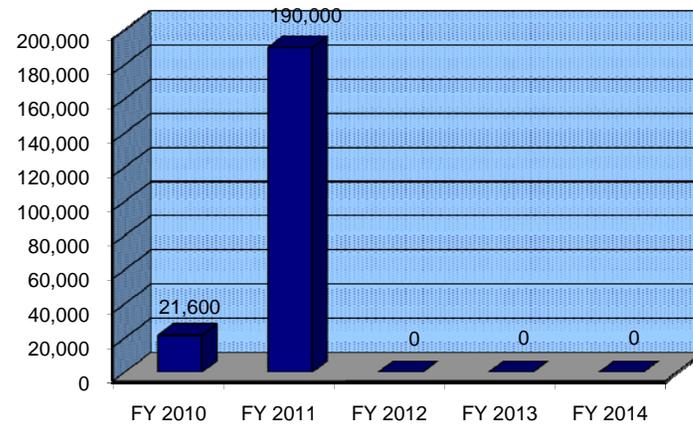
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Operating - Drainage Fund	21,600					21,600
CO - Drainage		190,000				190,000
TOTAL FUNDING SOURCES	21,600	190,000	0	0	0	211,600

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	21,600	0	0	0	0	21,600
Construction	0	180,000	0	0	0	180,000
Bond Issuance Costs	0	10,000	0	0	0	10,000
TOTAL FUNDING USE	21,600	190,000	0	0	0	211,600

Funding Use



Annual Funding





CURRY STREET DRAINAGE IMPROVEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 400'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Drainage-03.pdf
SHEET:	3 of 10

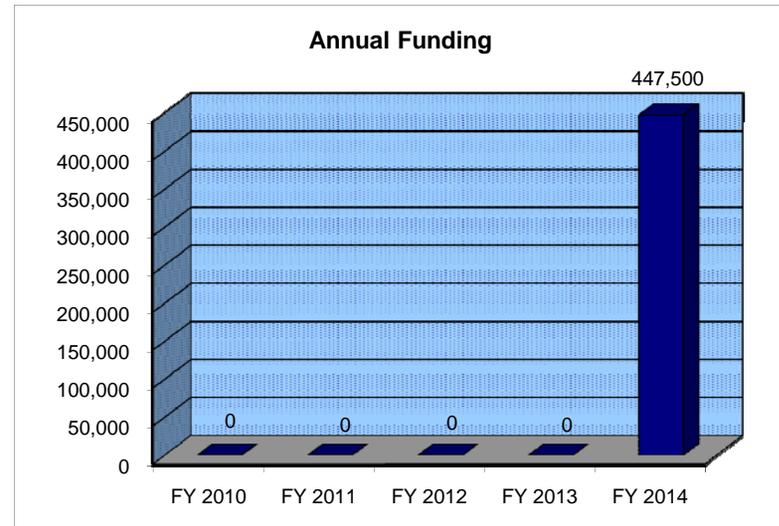
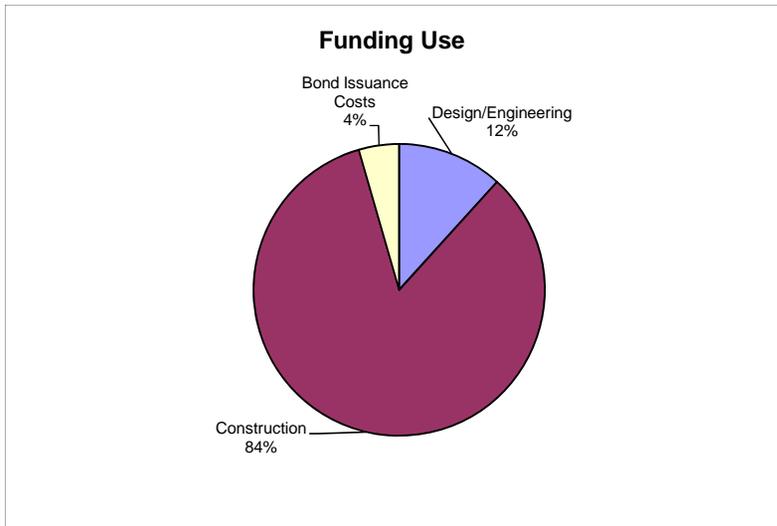
CIP Project Detail

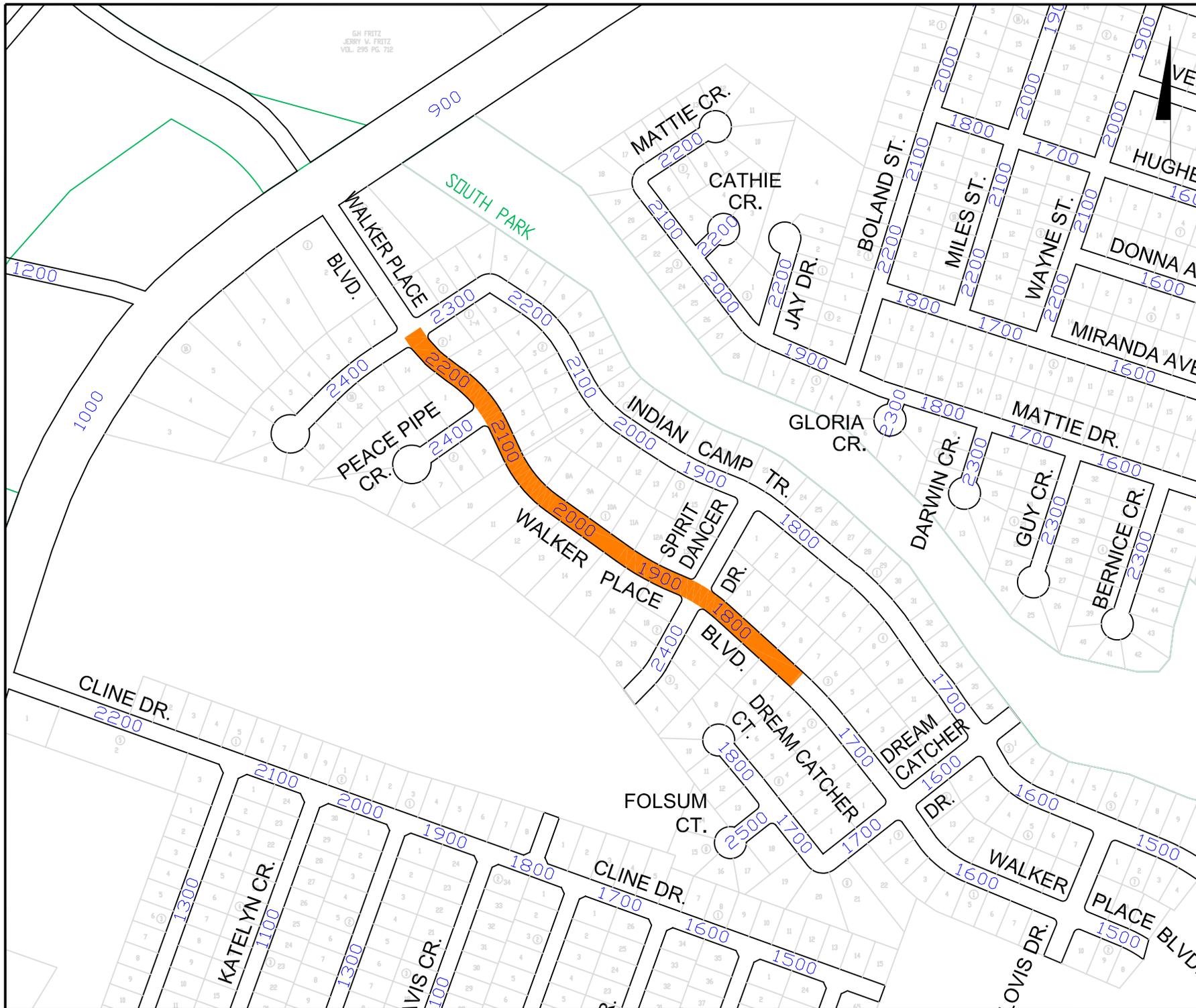
Project Name: Walker Place Drainage Improvements	Program: Drainage
Description: Construct inlet boxes and install piping along Walker Place Blvd.	Justification: The capacity of the existing drainage system infrastructure is not adequate to collect runoff creating conditions for flooding. During the 2007 disaster events, streets were flooded and impassable, hindering emergency vehicle responses.

Picture included of 2007 flood

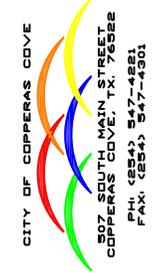
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Drainage					447,500	447,500
TOTAL FUNDING SOURCES	0	0	0	0	447,500	447,500

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	0	52,500	52,500
Construction	0	0	0	0	375,000	375,000
Bond Issuance Costs	0	0	0	0	20,000	20,000
TOTAL FUNDING USE	0	0	0	0	447,500	447,500





GH FRITZ
JERRY V. FRITZ
VOL. 295 PG. 702



WALKER PLACE DRAINAGE IMPROVEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

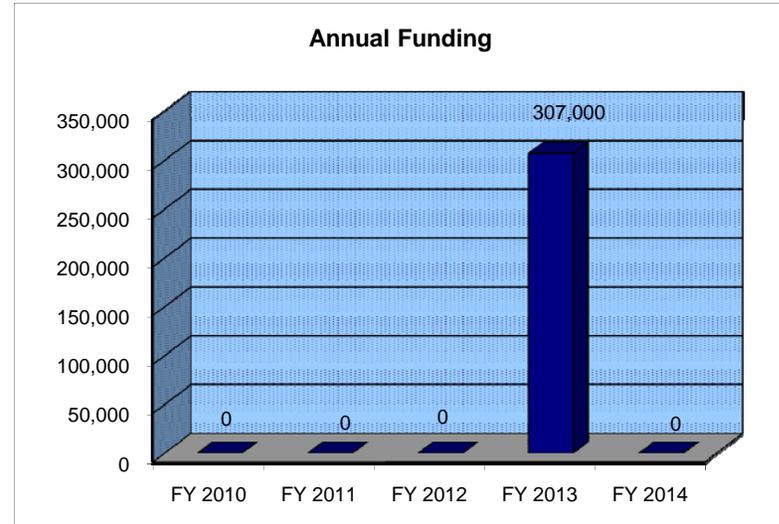
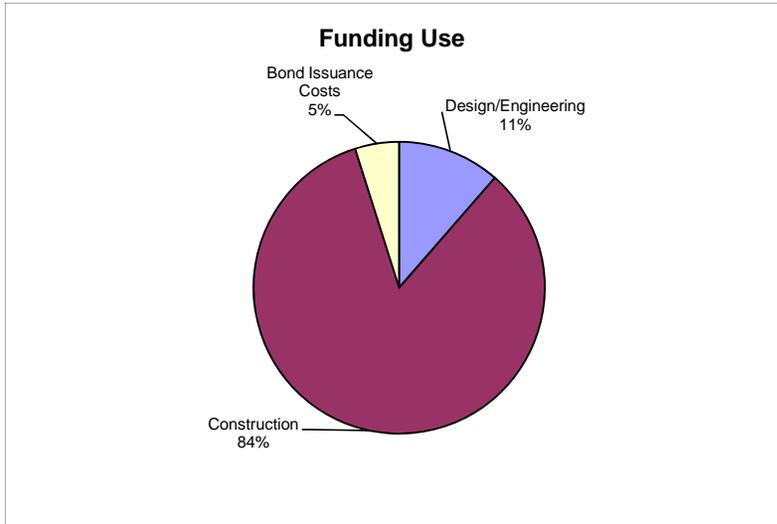
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REVISION:	N/A
SCALE:	1" = 400'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Drainage-04.pdf
SHEET:	4 of 10

CIP Project Detail

Project Name: Western Hills Drainage Improvements	Program: Drainage
Description: Construct inlet boxes and install piping in the Western Hills area.	Justification: The current capacity of the existing drainage system infrastructure is not adequate to collect runoff which creates the increased possibility of flooding in the area.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Drainage				307,000		307,000
TOTAL FUNDING SOURCES	0	0	0	307,000	0	307,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	35,000	0	35,000
Construction	0	0	0	257,000	0	257,000
Bond Issuance Costs	0	0	0	15,000	0	15,000
TOTAL FUNDING USE	0	0	0	307,000	0	307,000

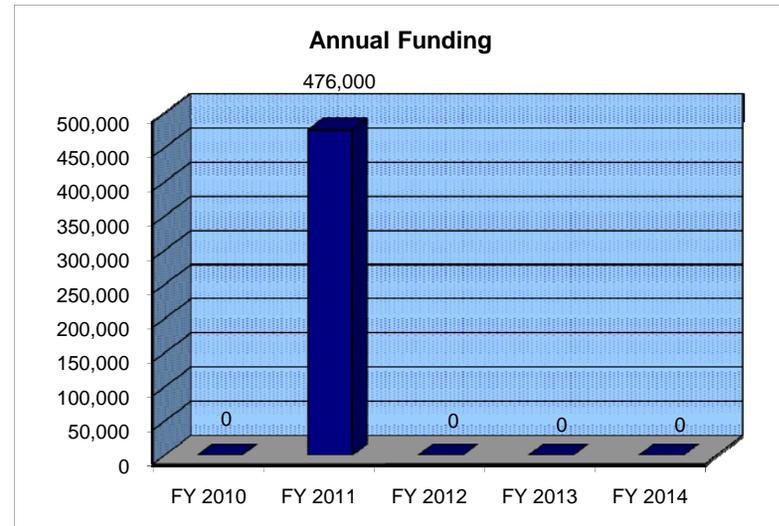
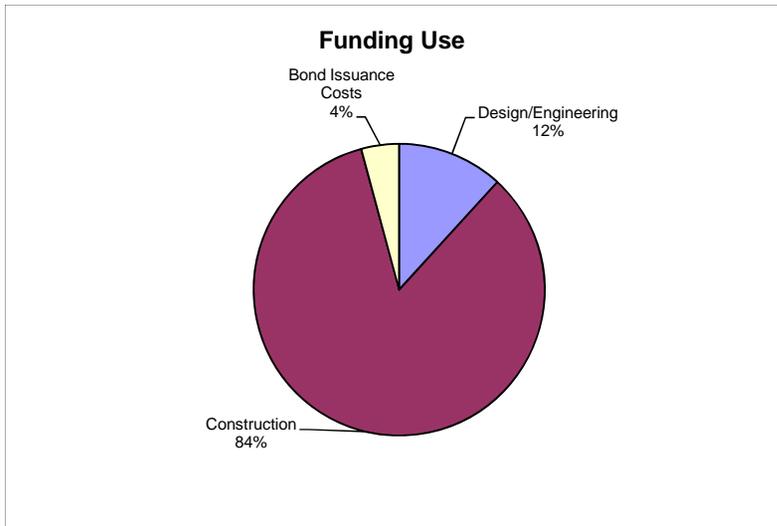


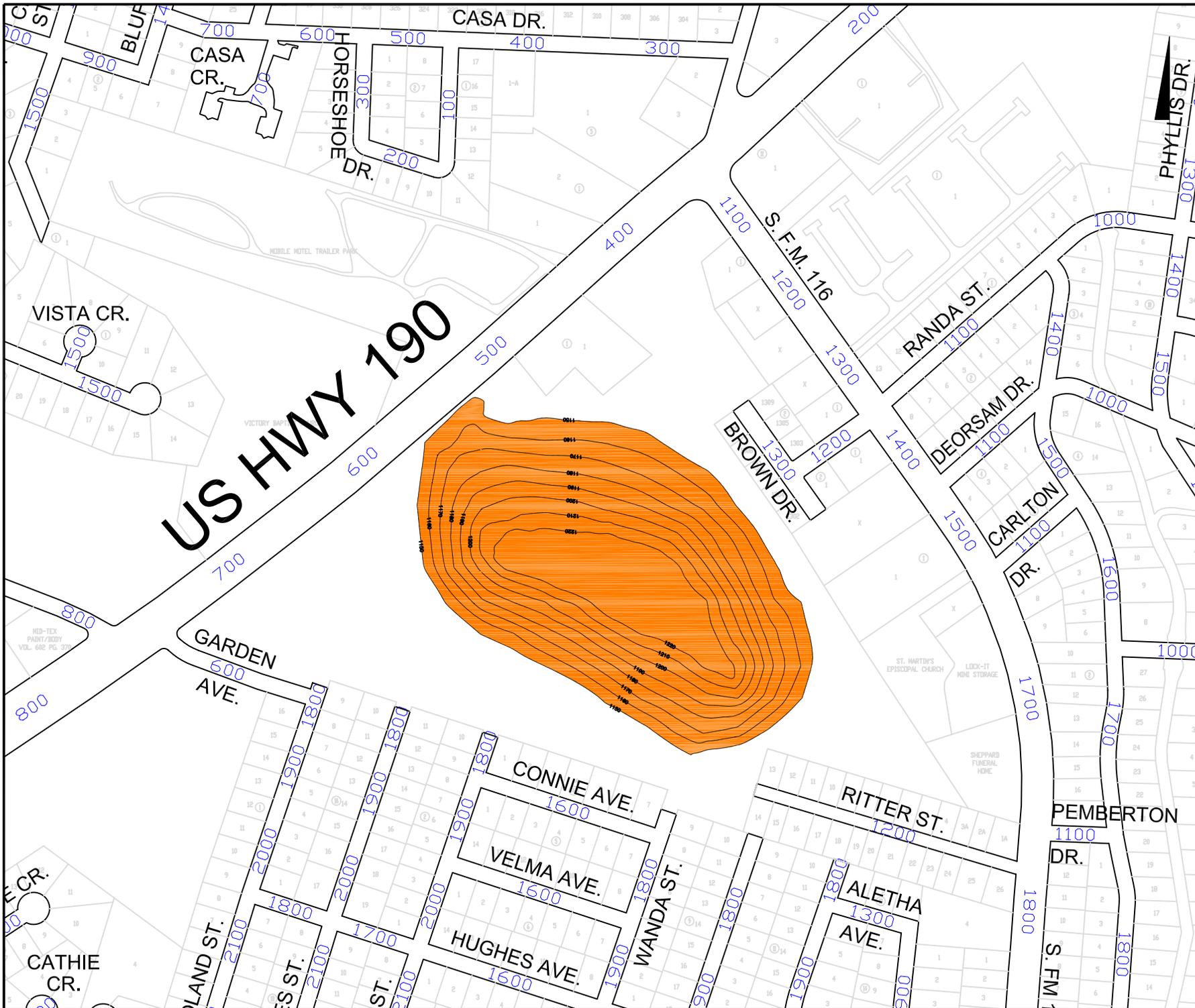
CIP Project Detail

Project Name: Hughes Gardens Drainage Improvements	Program: Drainage
Description: Install inlet boxes and underground pipe in the Hughes Garden area.	Justification: Currently, the runoff from the hillside is causing flooding of area houses and overloads the flow capacity of the existing drainage facilities.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Drainage		476,000				476,000
TOTAL FUNDING SOURCES	0	476,000	0	0	0	476,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	56,000	0	0	0	56,000
Construction	0	400,000	0	0	0	400,000
Bond Issuance Costs	0	20,000	0	0	0	20,000
TOTAL FUNDING USE	0	476,000	0	0	0	476,000





HUGHES GARDENS DRAINAGE IMPROVEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

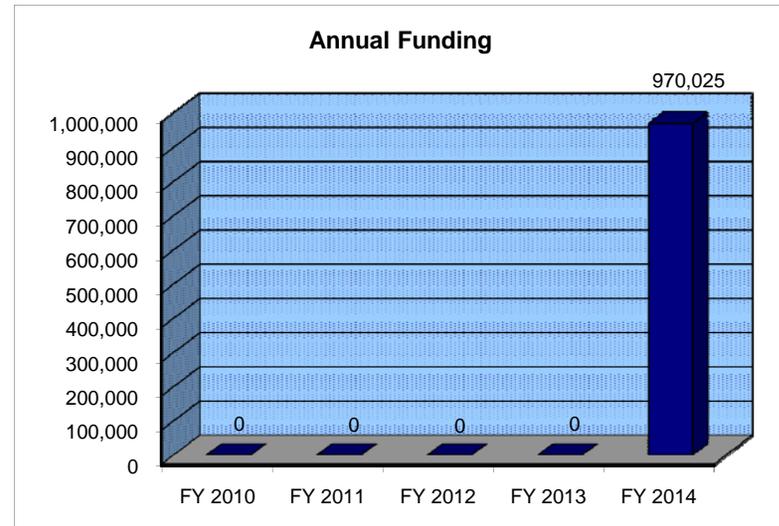
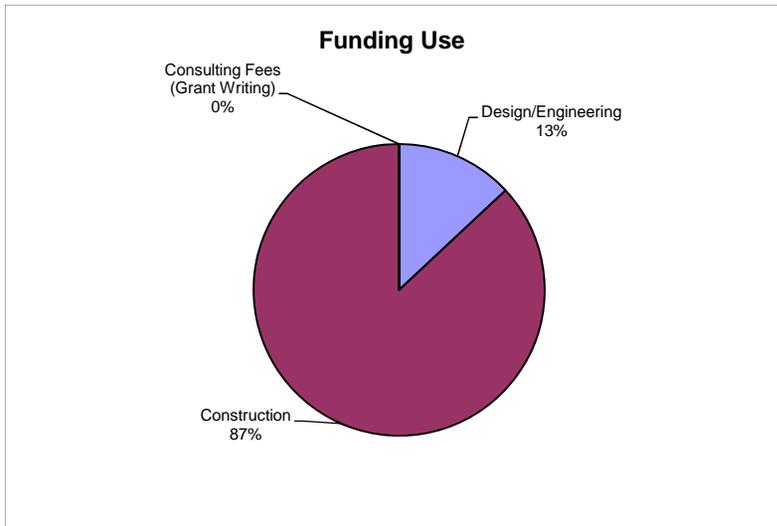
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SHEET:	6 of 10

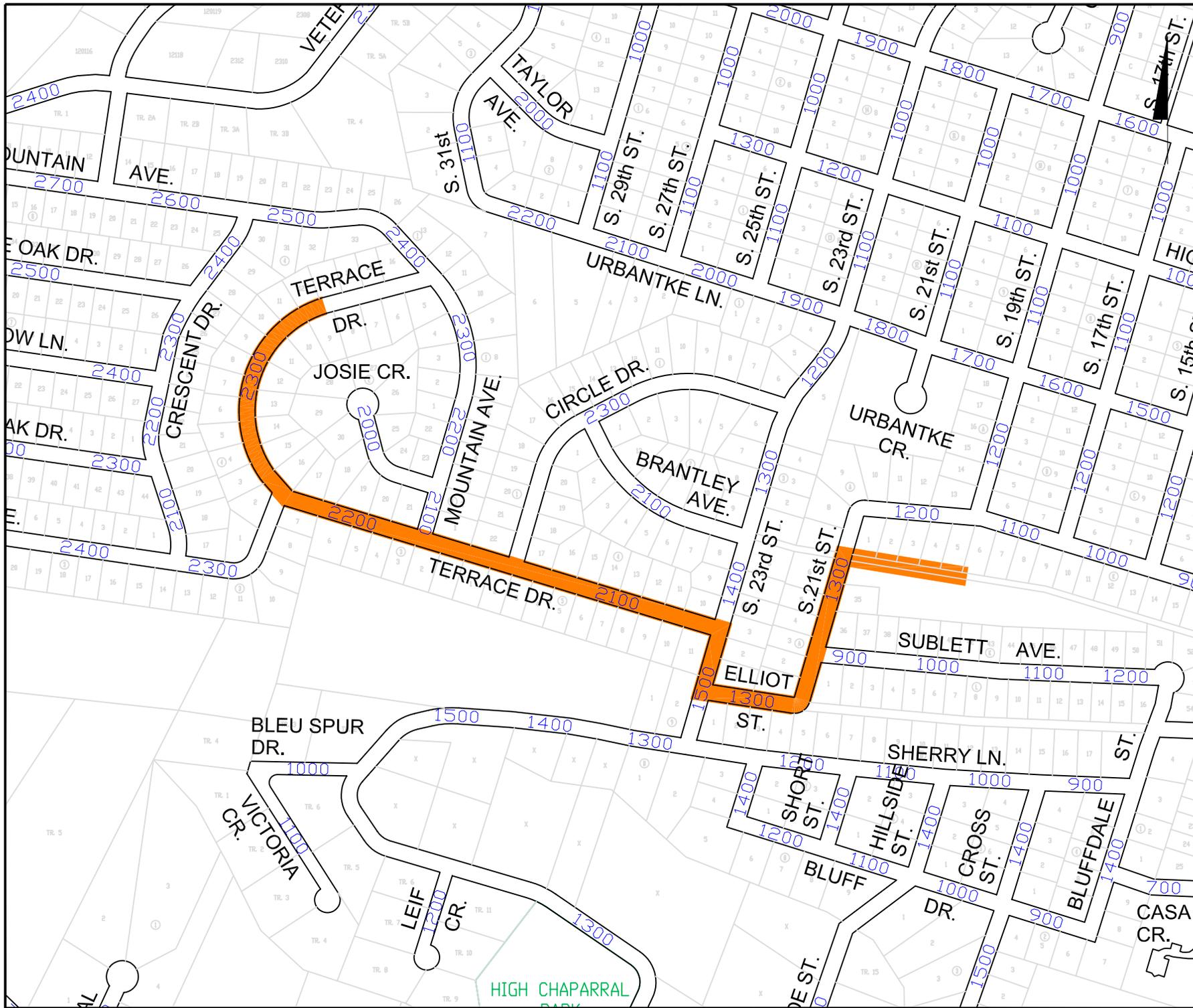
CIP Project Detail

Project Name: Circle Drive Drainage Improvements	Program: Drainage
Description: Construct 2,960 LF of pipe, thirteen catch basin inlet structures, and five manholes in the area above and parallel to Circle Drive and Brantley Ave.	Justification: The project is intended to serve as Phase II of the 31st Street Drainage Project and will alleviate street and house flooding in the area.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Grant - HMPG (FEMA)					970,025	970,025
TOTAL FUNDING SOURCES	0	0	0	0	970,025	970,025

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	0	126,525	126,525
Construction	0	0	0	0	843,500	843,500
Consulting Fees (Grant Writing)	0	0	0	0	0	0
TOTAL FUNDING USE	0	0	0	0	970,025	970,025





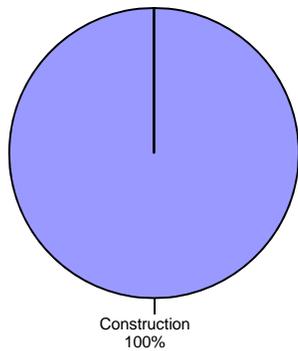
CIP Project Detail

Project Name: Rolling Heights Drainage	Program: Drainage
Description: Install 1,100 LF of concrete lining on the drainage channel running between Erby Ave and North Drive.	Justification: Heavy erosion has widened the creek banks causing property loss to lots abutting the drainage ditch.

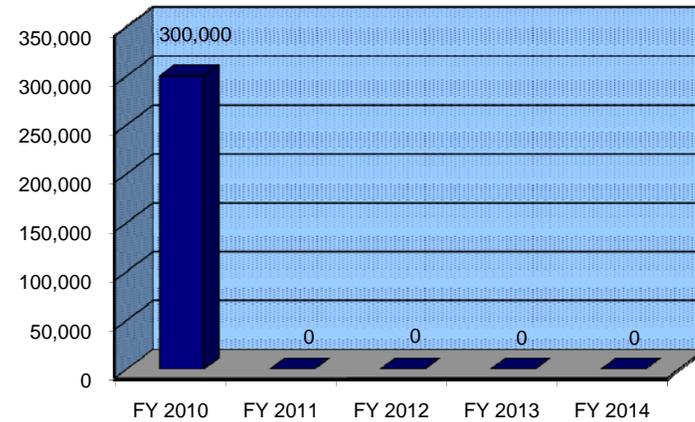
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2008 Limited Tax Notes - Drainage	150,000					150,000
Operating - Drainage Fund	150,000					150,000
TOTAL FUNDING SOURCES	300,000	0	0	0	0	300,000

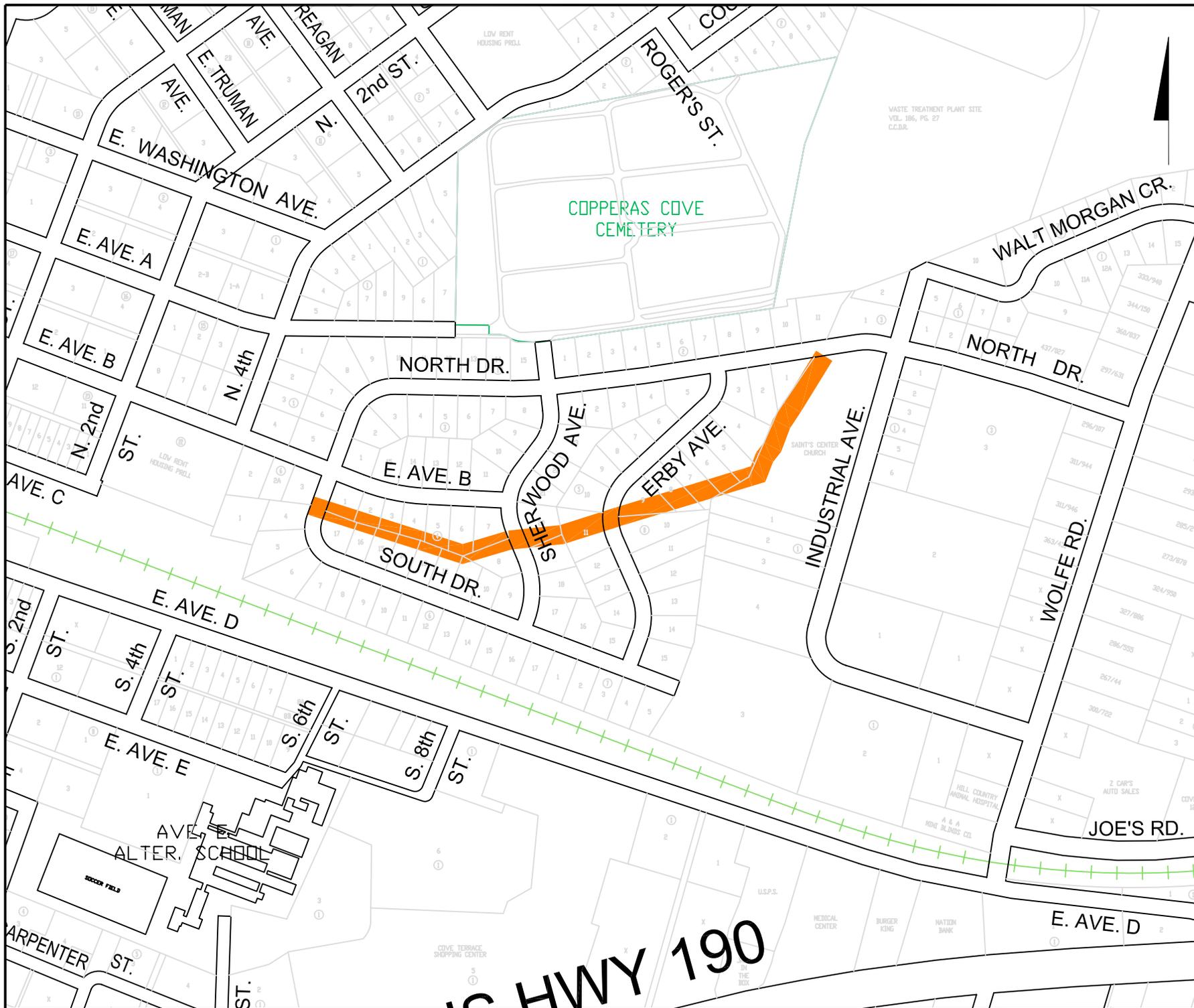
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	300,000	0	0	0	0	300,000
TOTAL FUNDING USE	300,000	0	0	0	0	300,000

Funding Use



Annual Funding





ROLLING HEIGHTS DRAINAGE IMPROVEMENTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

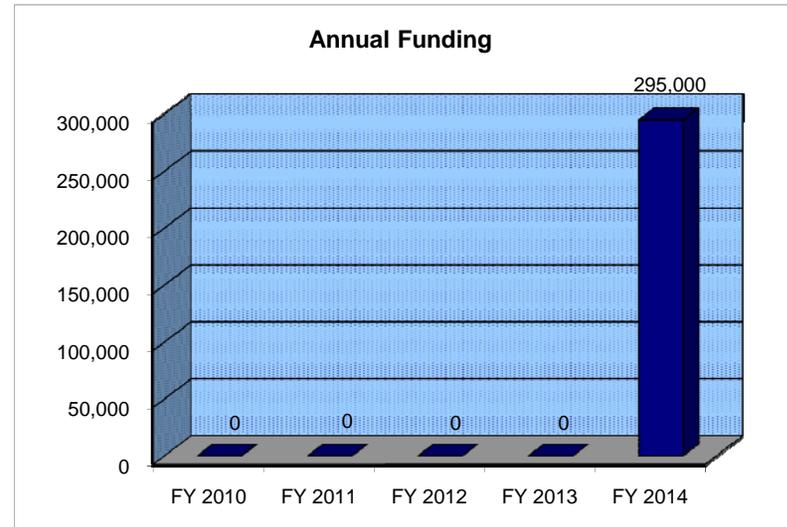
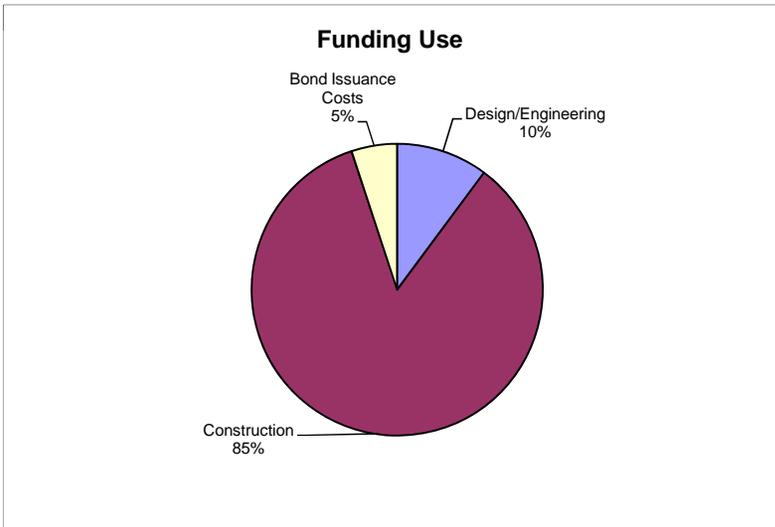
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SHEET:	8 of 10

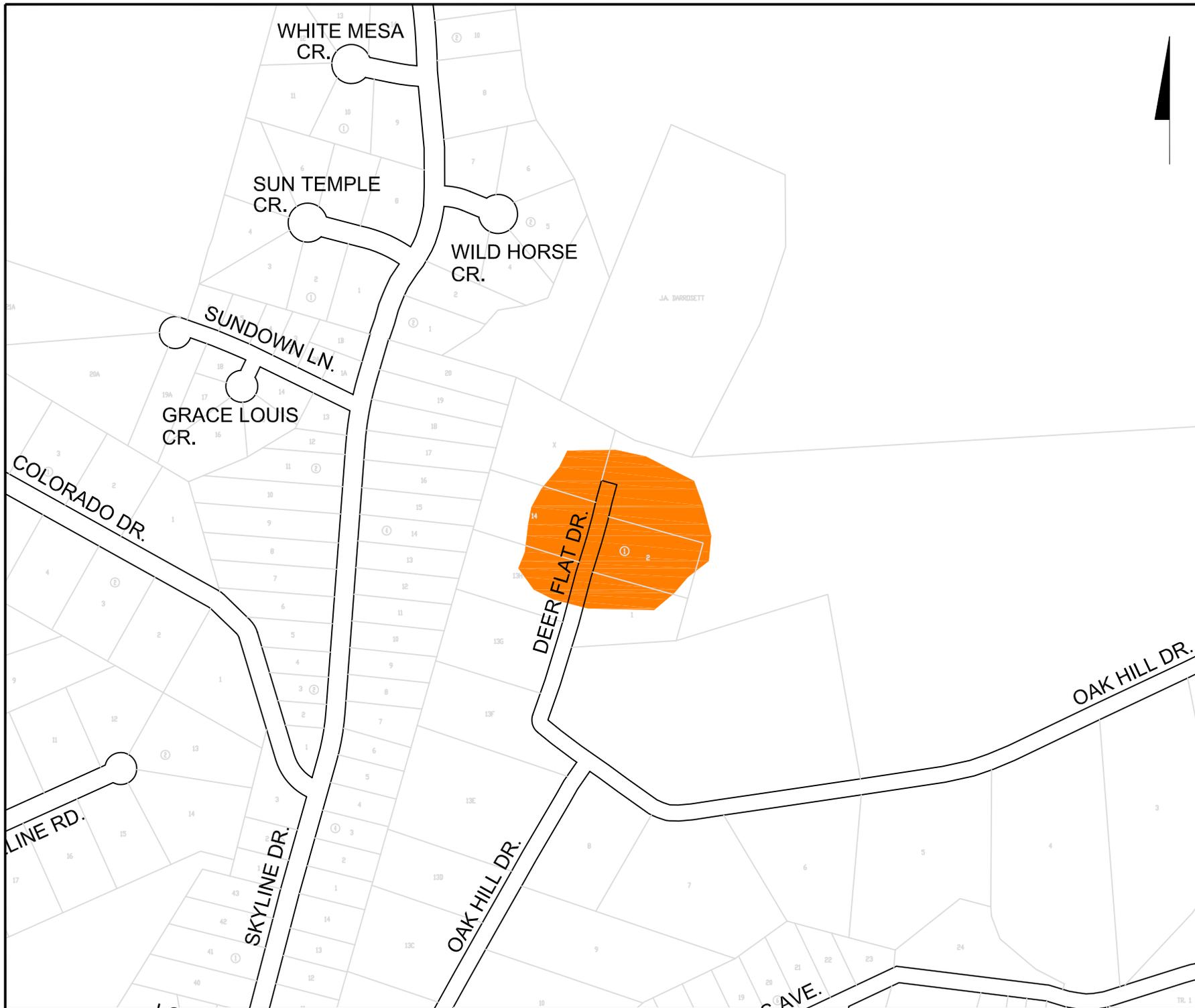
CIP Project Detail

Project Name: Deer Flats Drainage	Program: Drainage
Description: Drainage improvements to collect or divert storm water to prevent downstream residential flooding.	Justification: Existing homes in the valley South of Skyline occasionally experience increased storm water runoff from the upstream development.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
CO - Drainage					295,000	295,000
TOTAL FUNDING SOURCES	0	0	0	0	295,000	295,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	0	30,000	30,000
Construction	0	0	0	0	250,000	250,000
Bond Issuance Costs	0	0	0	0	15,000	15,000
TOTAL FUNDING USE	0	0	0	0	295,000	295,000





DEER FLAT DRIVE AREA

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 400'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Drainage-11.pdf
SHEET:	11 of 11

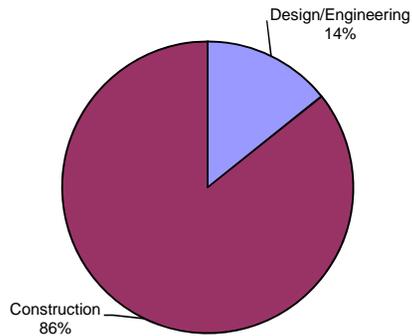
CIP Project Detail

Project Name: Martin Walker School Drainage	Program: Drainage
Description: Drainage improvements to collect or divert storm water to prevent downstream residential flooding.	Justification: Homes in the Walker Place subdivision are occasionally flooded from storm water runoff coming from the Martin Walker School area.

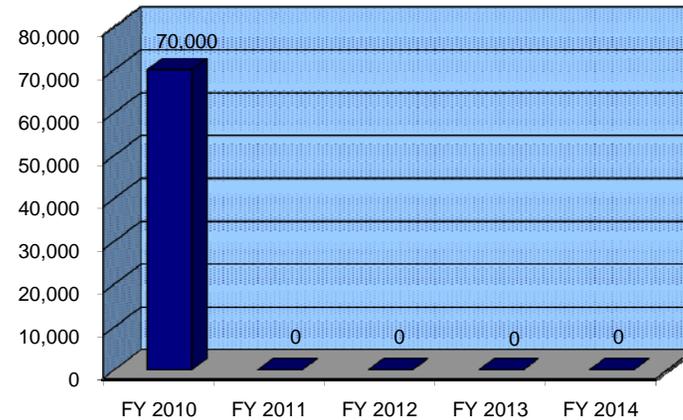
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
2008A Limited Tax Notes - Drainage	70,000					70,000
TOTAL FUNDING SOURCES	70,000	0	0	0	0	70,000

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	10,000	0	0	0	0	10,000
Construction	60,000	0	0	0	0	60,000
TOTAL FUNDING USE	70,000	0	0	0	0	70,000

Funding Use



Annual Funding





MARTIN WALKER SCHOOL DRAINAGE

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 400'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Drainage-10.pdf
SHEET:	10 of 10

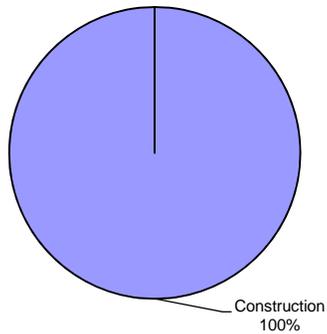
CIP Project Detail

Project Name: Texas and Golf Course Road Drainage	Program: Drainage
Description: Enlarge existing drainage structures under Texas Street at Golf Course Road.	Justification: In significant rain events, Texas Street is overtopped limiting access to the area. Installing larger drainage structures will allow uninterrupted flow and reduce the possibility of roadway flooding.

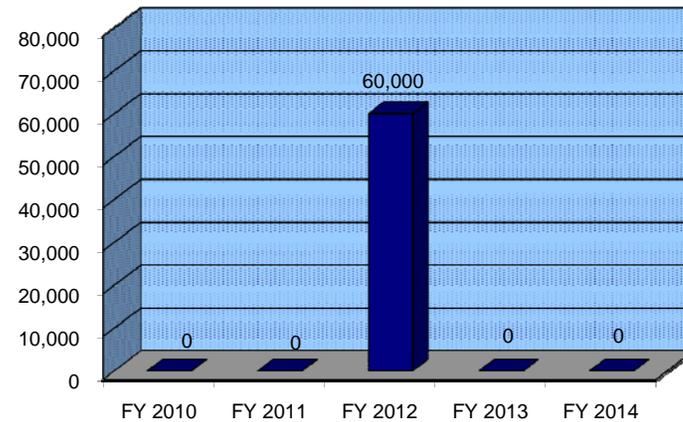
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Operating - Drainage Fund			60,000			60,000
TOTAL FUNDING SOURCES	0	0	60,000	0	0	60,000

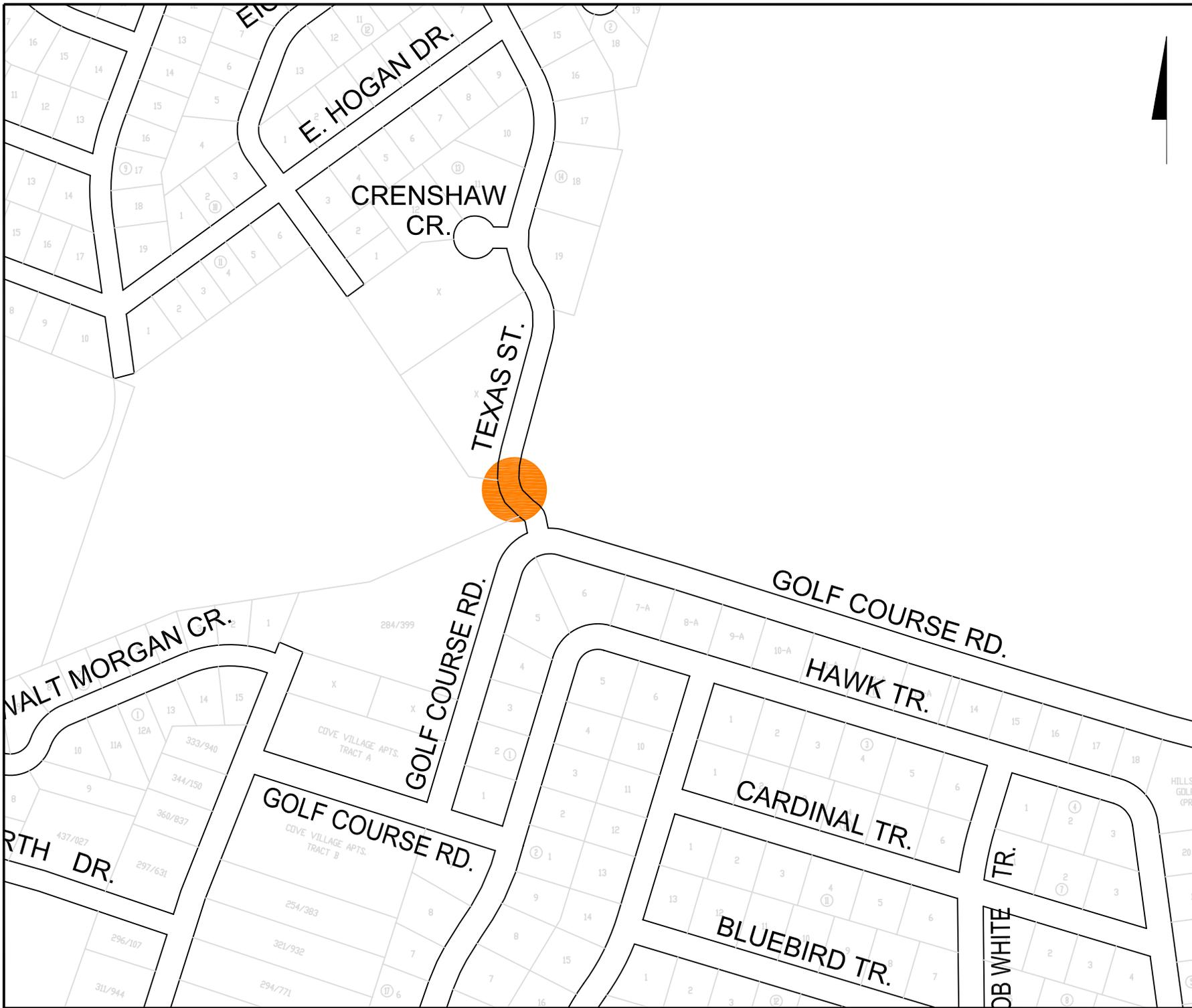
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	60,000	0	0	60,000
TOTAL FUNDING USE	0	0	60,000	0	0	60,000

Funding Use



Annual Funding





TEXAS & GOLF COURSE ROAD DRAINAGE
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	July 21, 2009
REVISION:	N/A
SCALE:	1" = 300'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Drainage-12.pdf
SHEET:	12 of 12



Copperas Cove

Head for the Hills

FY 2010 - FY 2014 Capital Improvement Projects Golf Course



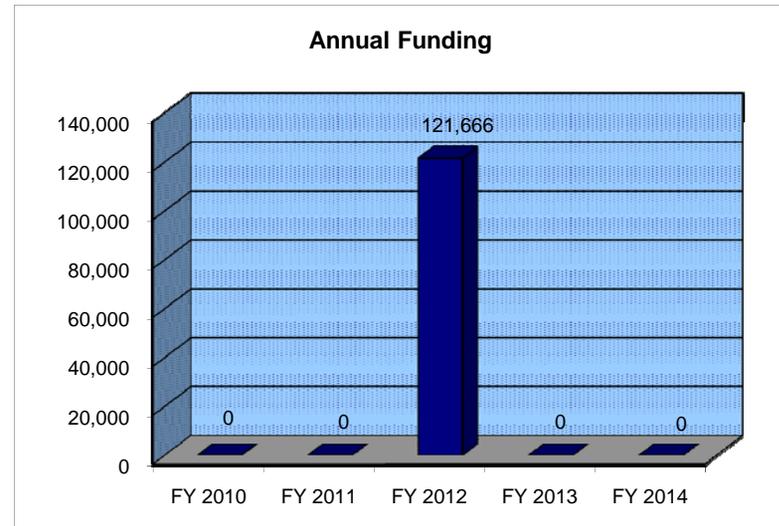
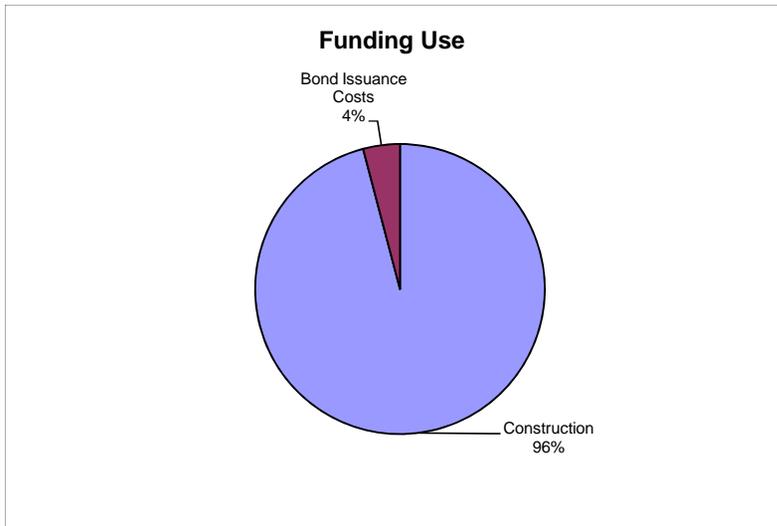
CIP Project Detail

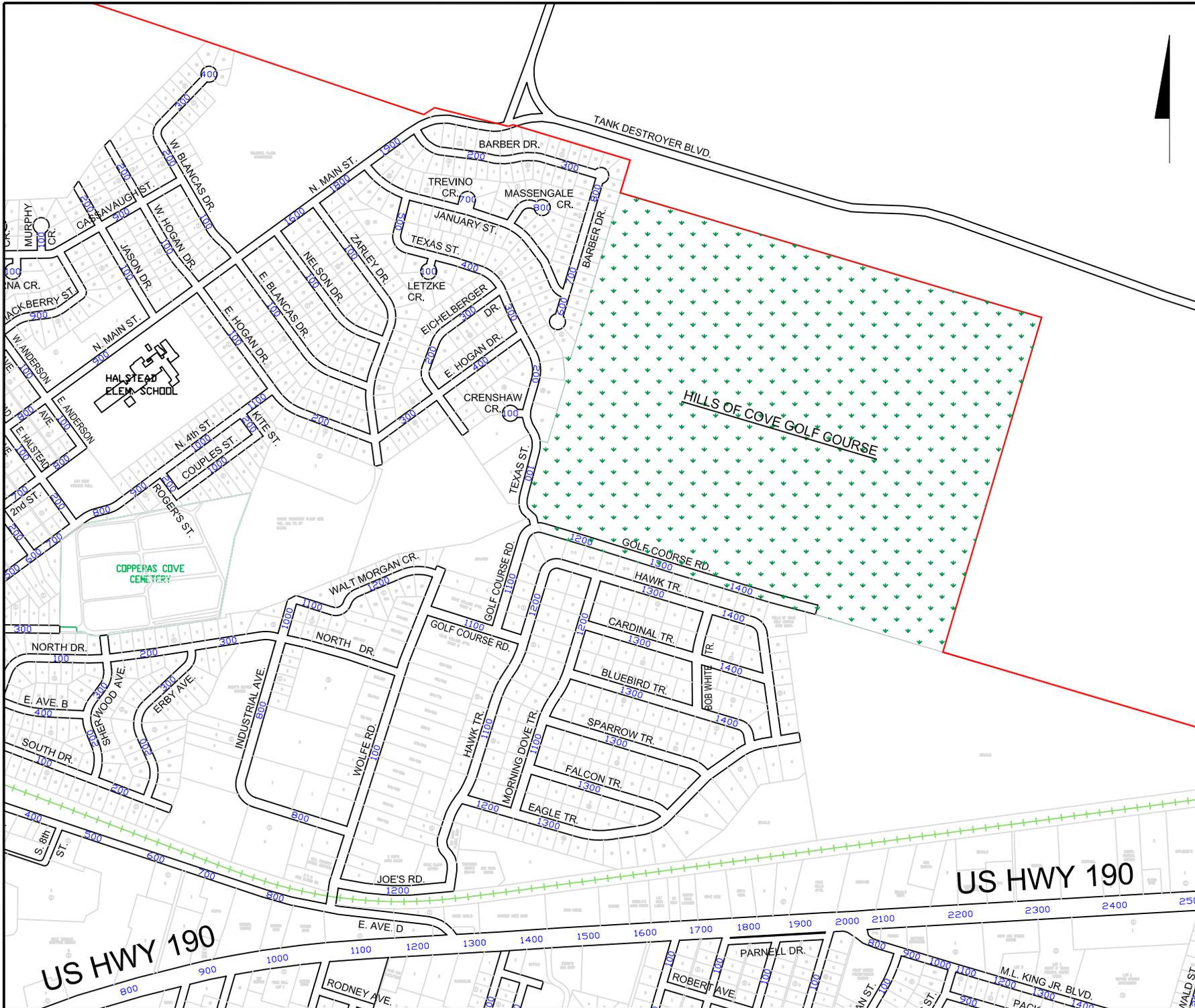
Project Name: Cart Path Repair Phase I	Program: Golf Course
Description: Repair Holes 1-6 and Clubhouse Area cart paths at The Hills of Cove Golf Course.	Justification: The course includes 5+ Miles of cart paths that have not been repaired for 10+ years. The project will provide overlay of the existing cart paths.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*			121,666			121,666
TOTAL FUNDING SOURCES	0	0	121,666	0	0	121,666

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	116,666	0	0	116,666
Bond Issuance Costs	0	0	5,000	0	0	5,000
TOTAL FUNDING USE	0	0	121,666	0	0	121,666





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
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GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

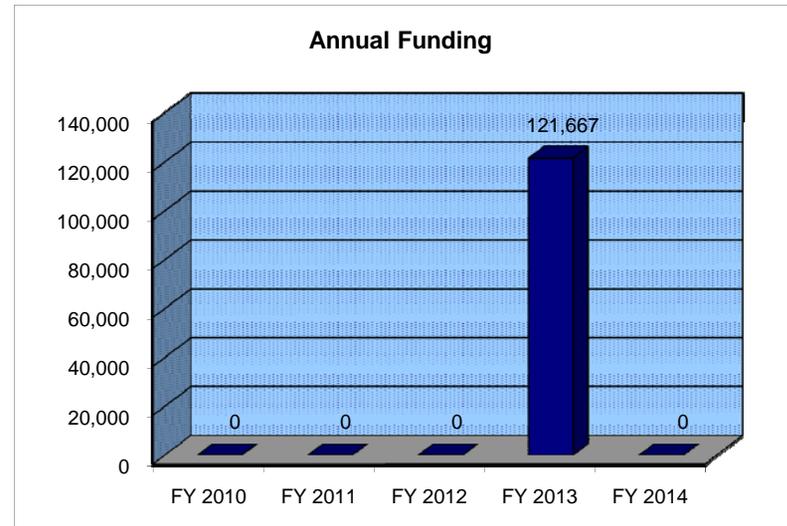
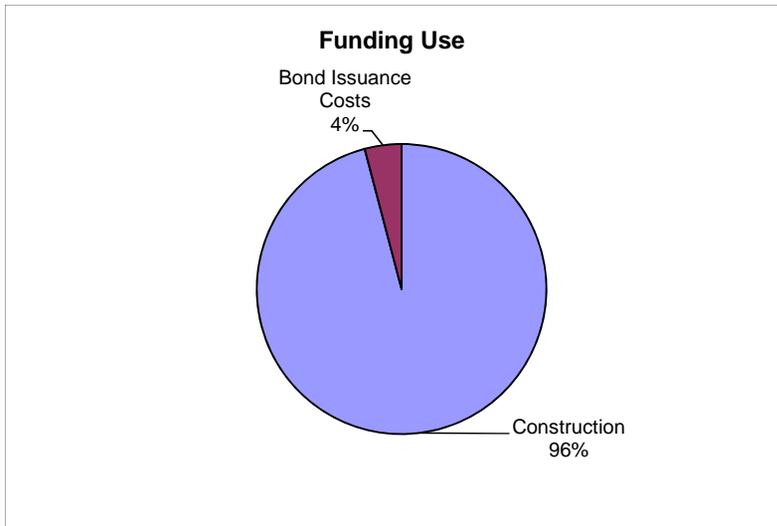
CIP Project Detail

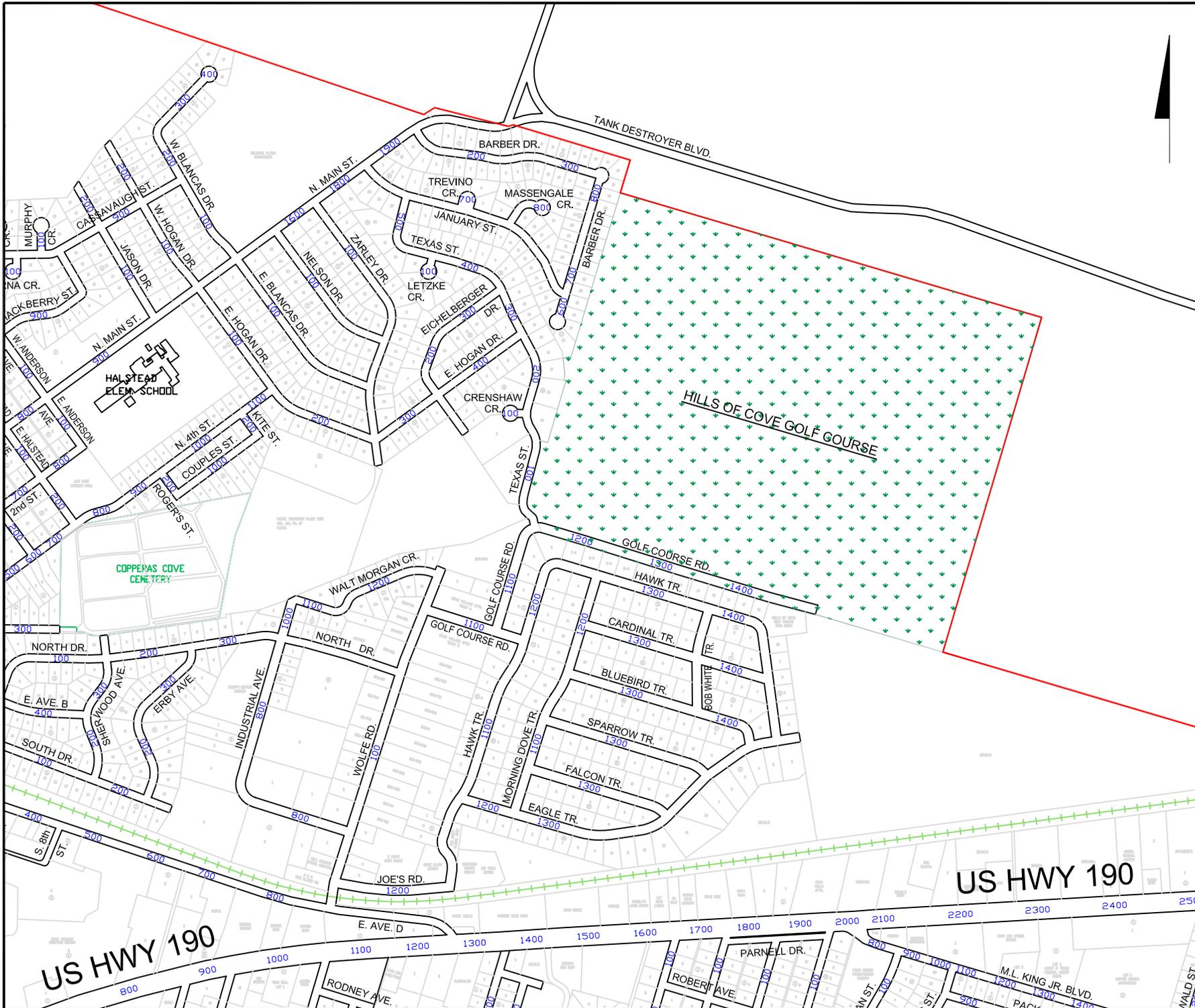
Project Name: Cart Path Repair Phase II	Program: Golf Course
Description: Repair Holes 7-13 cart paths at The Hills of Cove Golf Course.	Justification: The course includes 5+ Miles of cart paths that have not been repaired for 10+ years. The project will provide overlay of the existing cart paths.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*				121,667		121,667
TOTAL FUNDING SOURCES	0	0	0	121,667	0	121,667

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	0	116,667	0	116,667
Bond Issuance Costs	0	0	0	5,000	0	5,000
TOTAL FUNDING USE	0	0	0	121,667	0	121,667





CITY OF COPPERAS COVE
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GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

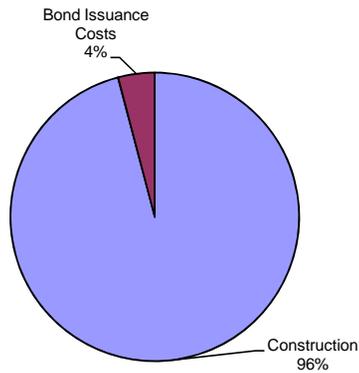
Project Name: Cart Path Repair Phase III	Program: Golf Course
Description: Repair Holes 14-18 cart paths at The Hills of Cove Golf Course.	Justification: The course includes 5+ Miles of cart paths that have not been repaired for 10+ years. The project will provide overlay of the existing cart paths.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*					121,667	121,667
TOTAL FUNDING SOURCES	0	0	0	0	121,667	121,667

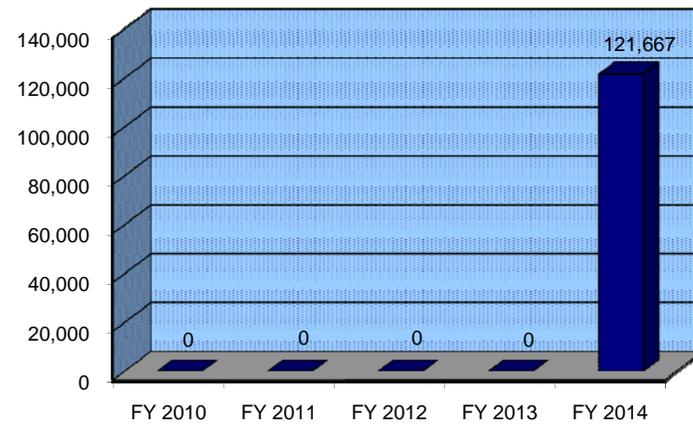
*Pending Voter Approval

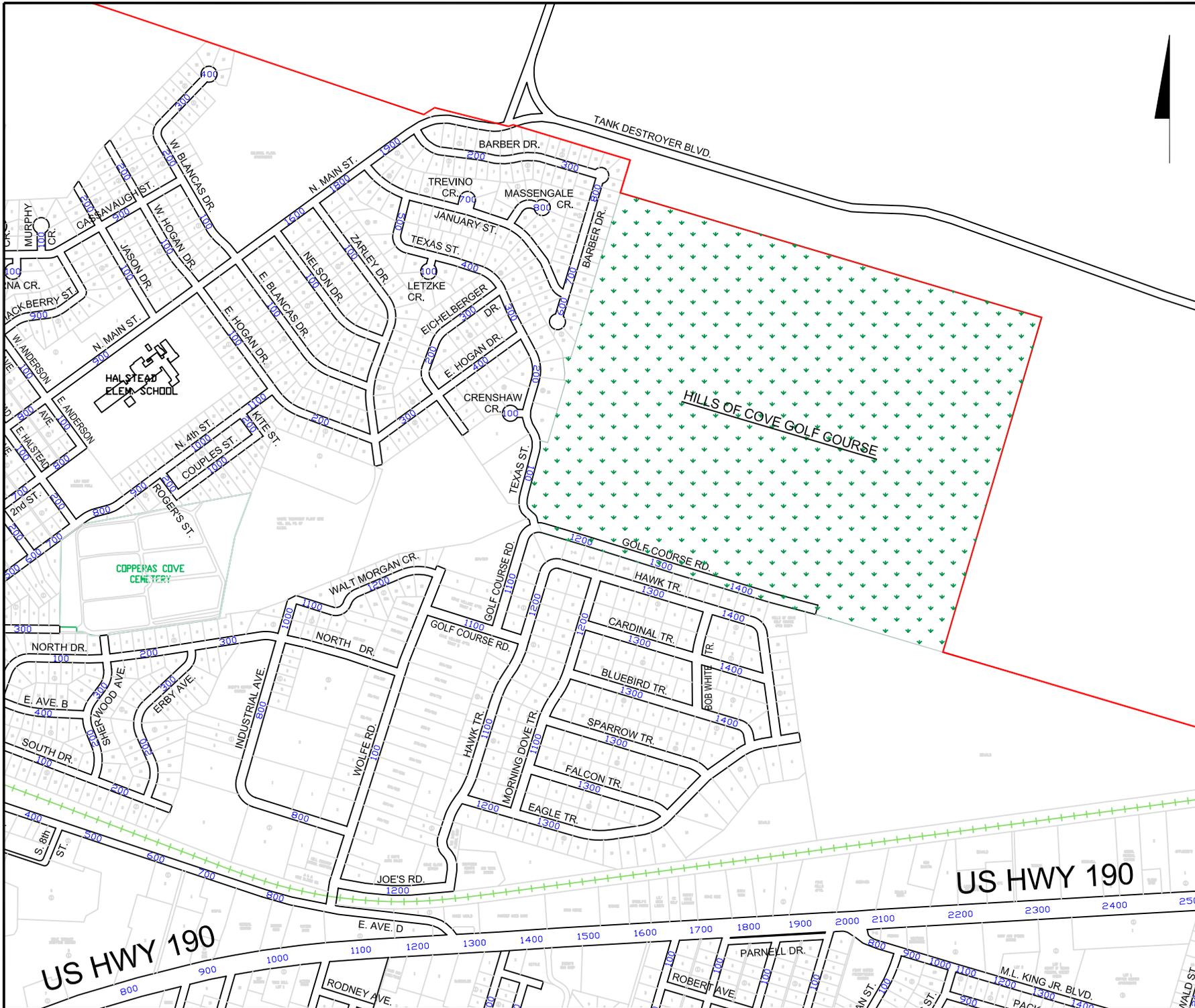
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	0	0	116,667	116,667
Bond Issuance Costs	0	0	0	0	5,000	5,000
TOTAL FUNDING USE	0	0	0	0	121,667	121,667

Funding Use



Annual Funding





CITY OF COPPERAS COVE
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GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

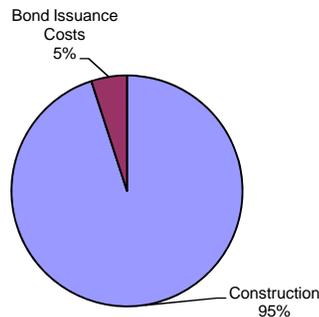
Project Name: Golf Course Greens Renovation	Program: Golf Course
Description: Renovate the front nine Greens to a new hybrid bermuda to match the back nine greens.	Justification: The current front nine greens are 35 years old and they are a variety of bermuda not regularly used in today's courses. The new hybrid bermuda greens are easier to maintain and care. Matching the front and back nine greens would enable a more efficient and cost effective management plan.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*			100,000			100,000
TOTAL FUNDING SOURCES	0	0	100,000	0	0	100,000

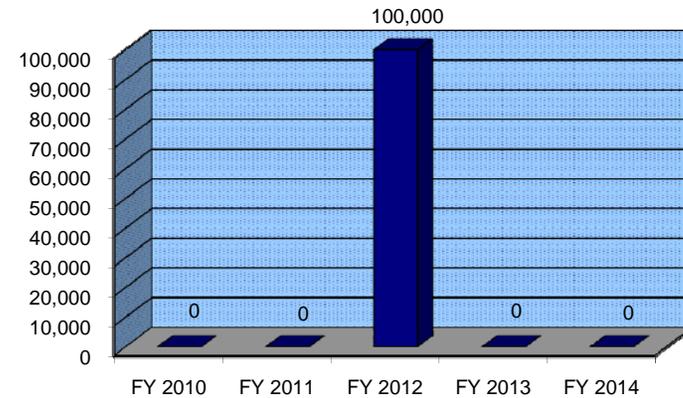
*Pending Voter Approval

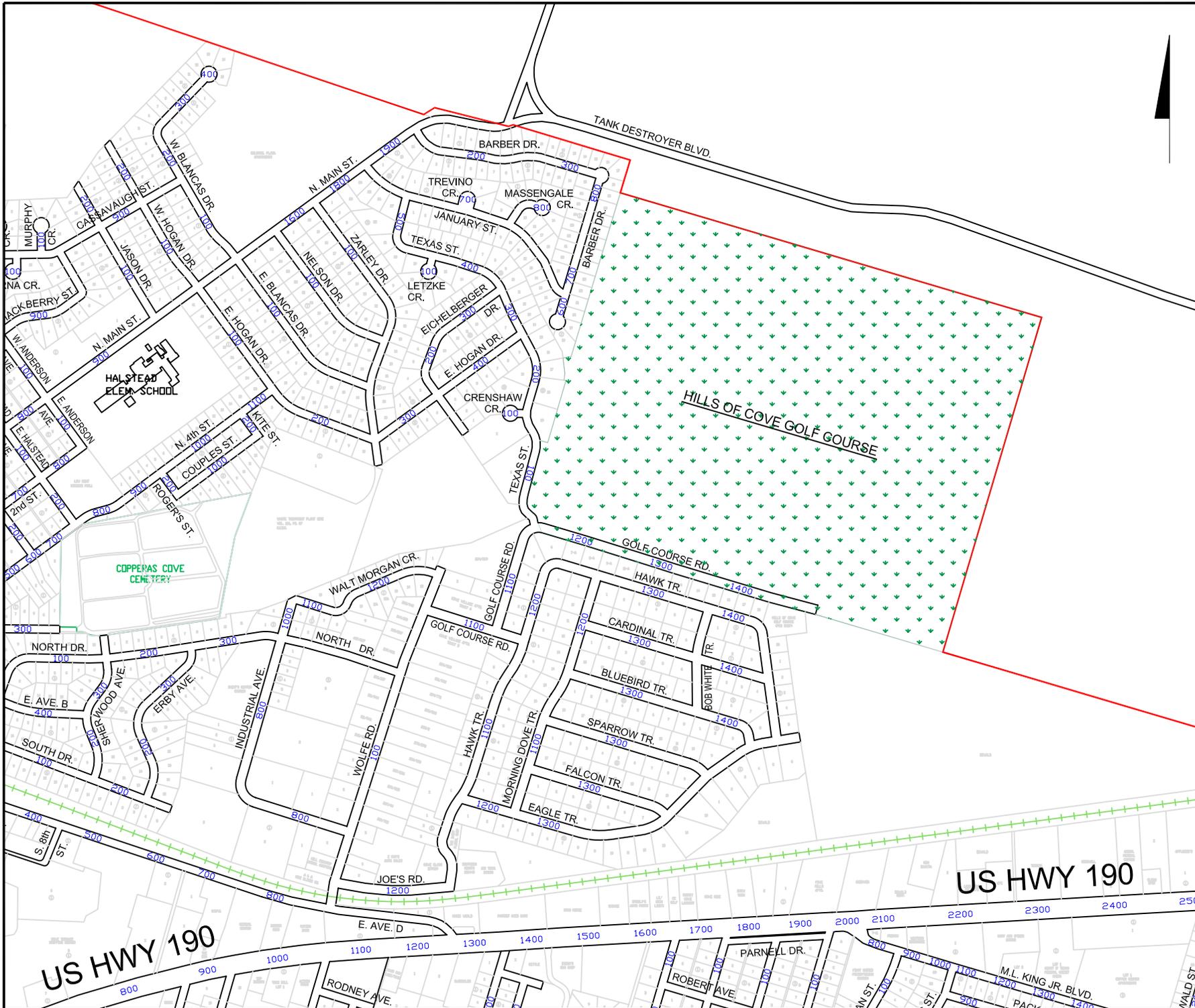
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	95,000	0	0	95,000
Bond Issuance Costs	0	0	5,000	0	0	5,000
TOTAL FUNDING USE	0	0	100,000	0	0	100,000

Funding Use



Annual Funding





GOLF COURSE PROJECTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

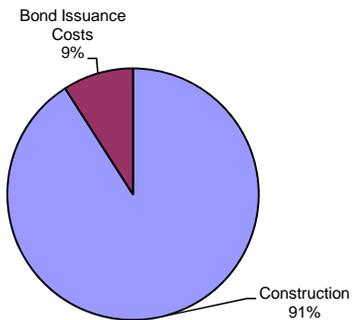
Project Name: Golf Course Putting Greens	Program: Golf Course
Description: Replace the existing putting greens.	Justification: The existing putting green is in need of rebuilding due to inadequate construction.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*				55,000		55,000
TOTAL FUNDING SOURCES	0	0	0	55,000	0	55,000

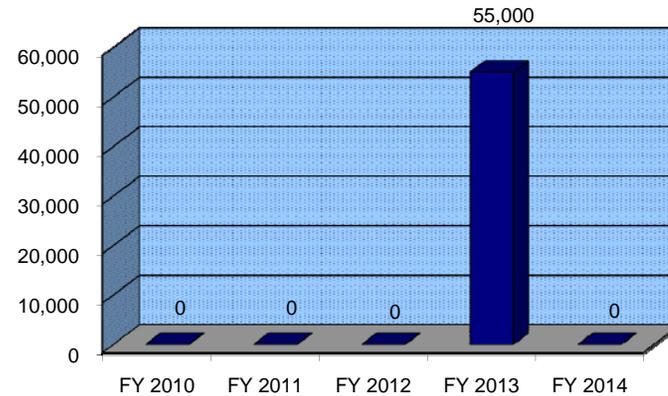
*Pending Voter Approval

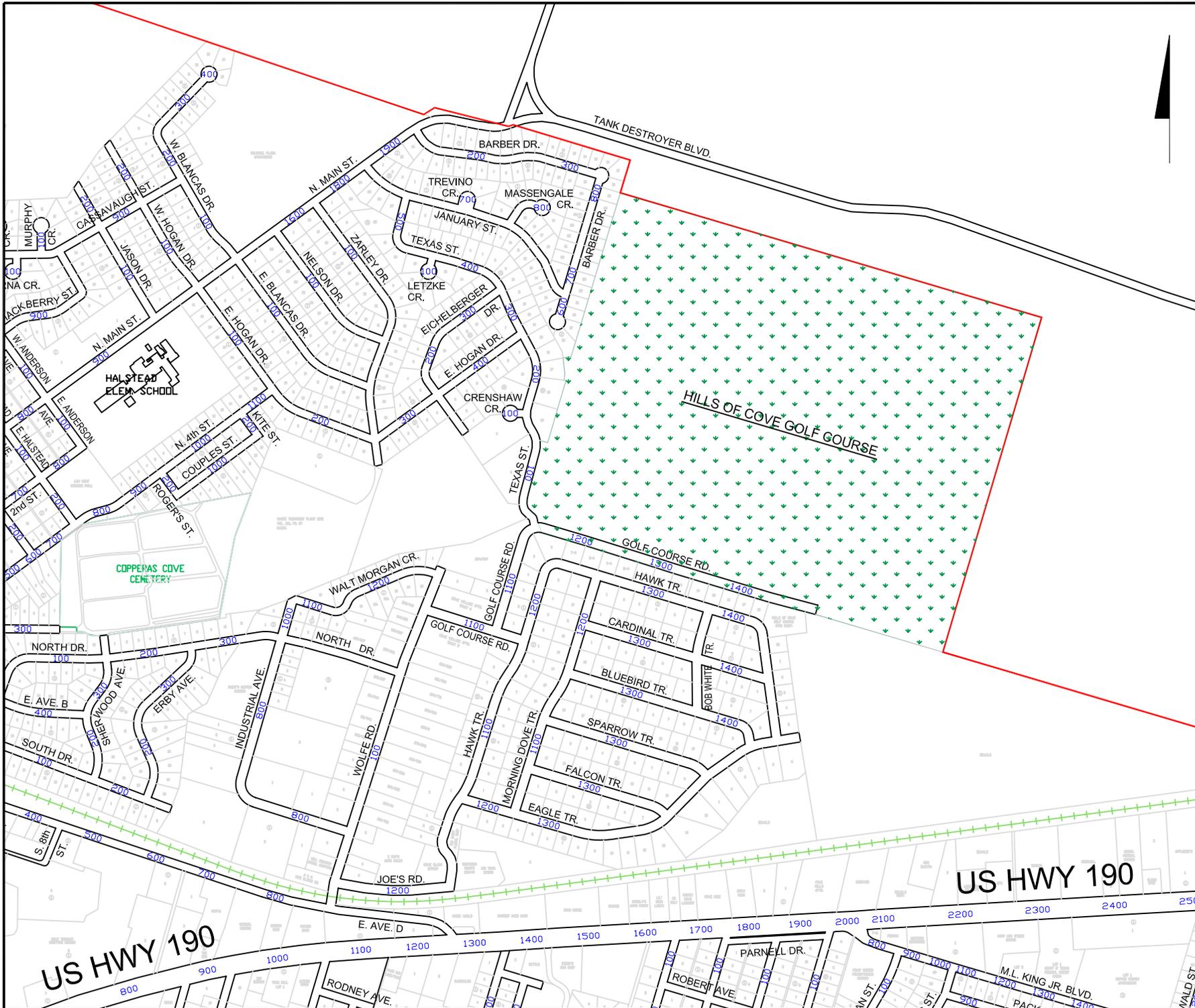
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	0	50,000	0	50,000
Bond Issuance Costs	0	0	0	5,000	0	5,000
TOTAL FUNDING USE	0	0	0	55,000	0	55,000

Funding Use



Annual Funding





CITY OF COPPERAS COVE
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GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

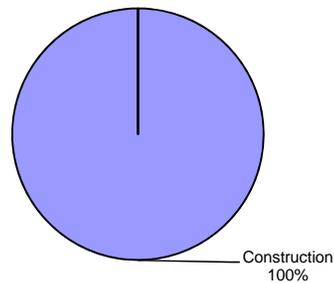
Project Name: Golf Course Nursery Green	Program: Golf Course
Description: Build a nursery green for in-house renovations and repairs.	Justification: The construction of a nursery green would help to facilitate in-house renovations and repairs.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*				7,000		7,000
TOTAL FUNDING SOURCES	0	0	0	7,000	0	7,000

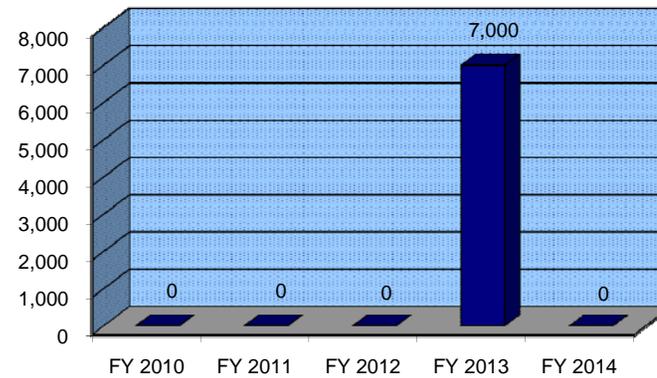
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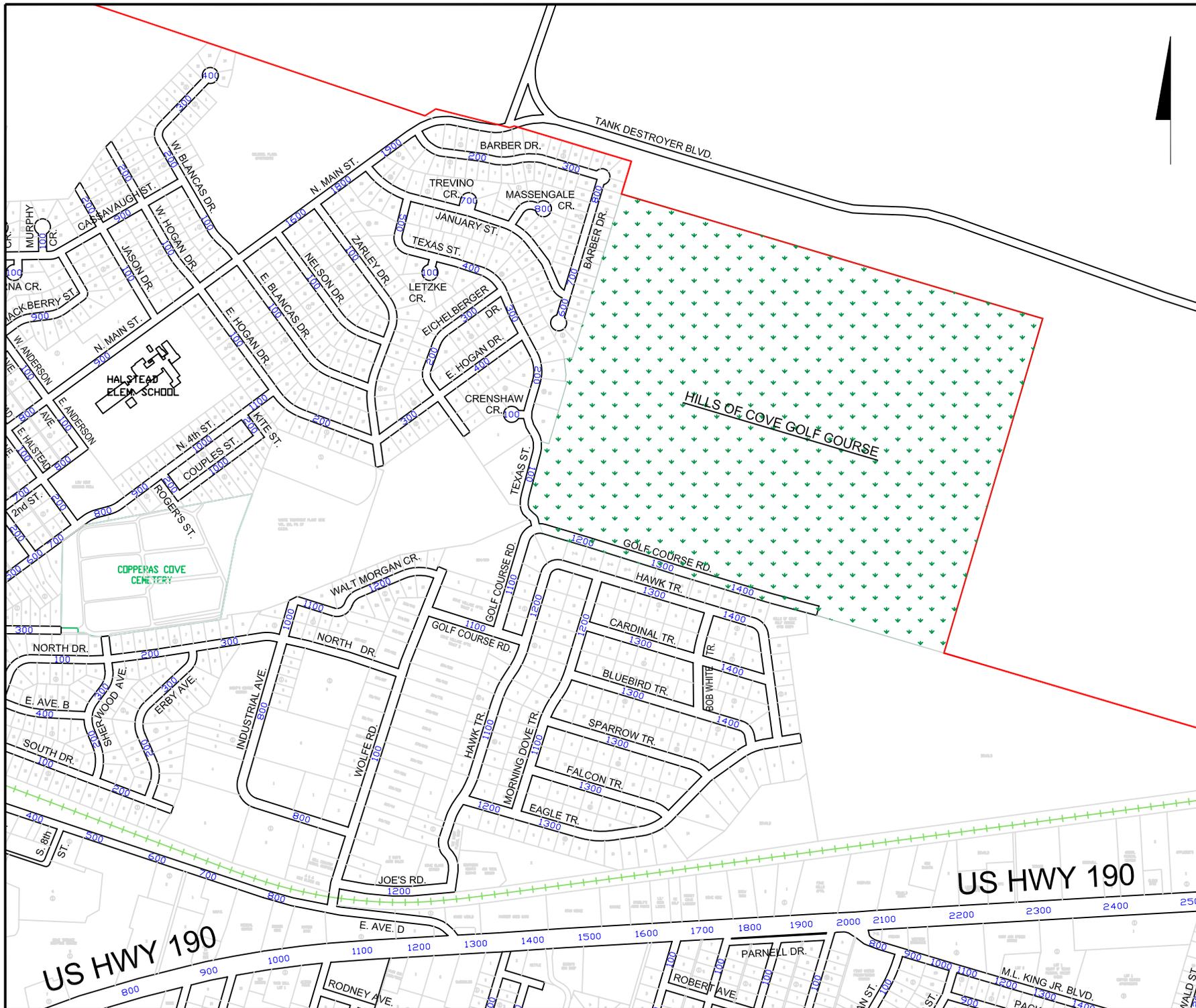
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	0	7,000	0	7,000
TOTAL FUNDING USE	0	0	0	7,000	0	7,000

Funding Use



Annual Funding





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
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GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

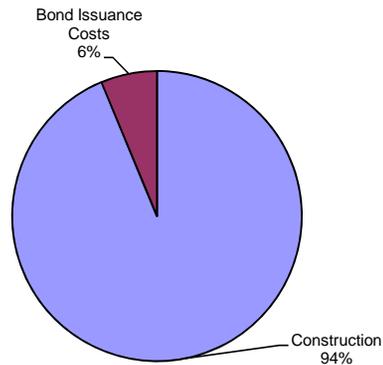
Project Name: Renovation of front 9 Fairways	Program: Golf Course
Description: Replace common bermuda on front nine fairways with a new hybrid TifSport.	Justification: The common bermuda currently on the front nine fairways does not stand up to the cart traffic at the course. Replacement of the common bermuda will match the front nine fairways to the back nine that already have the new hybrid TifSport.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*			80,000			80,000
TOTAL FUNDING SOURCES	0	0	80,000	0	0	80,000

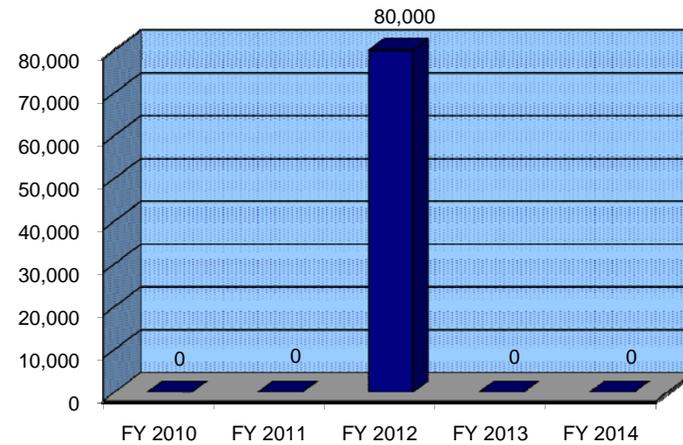
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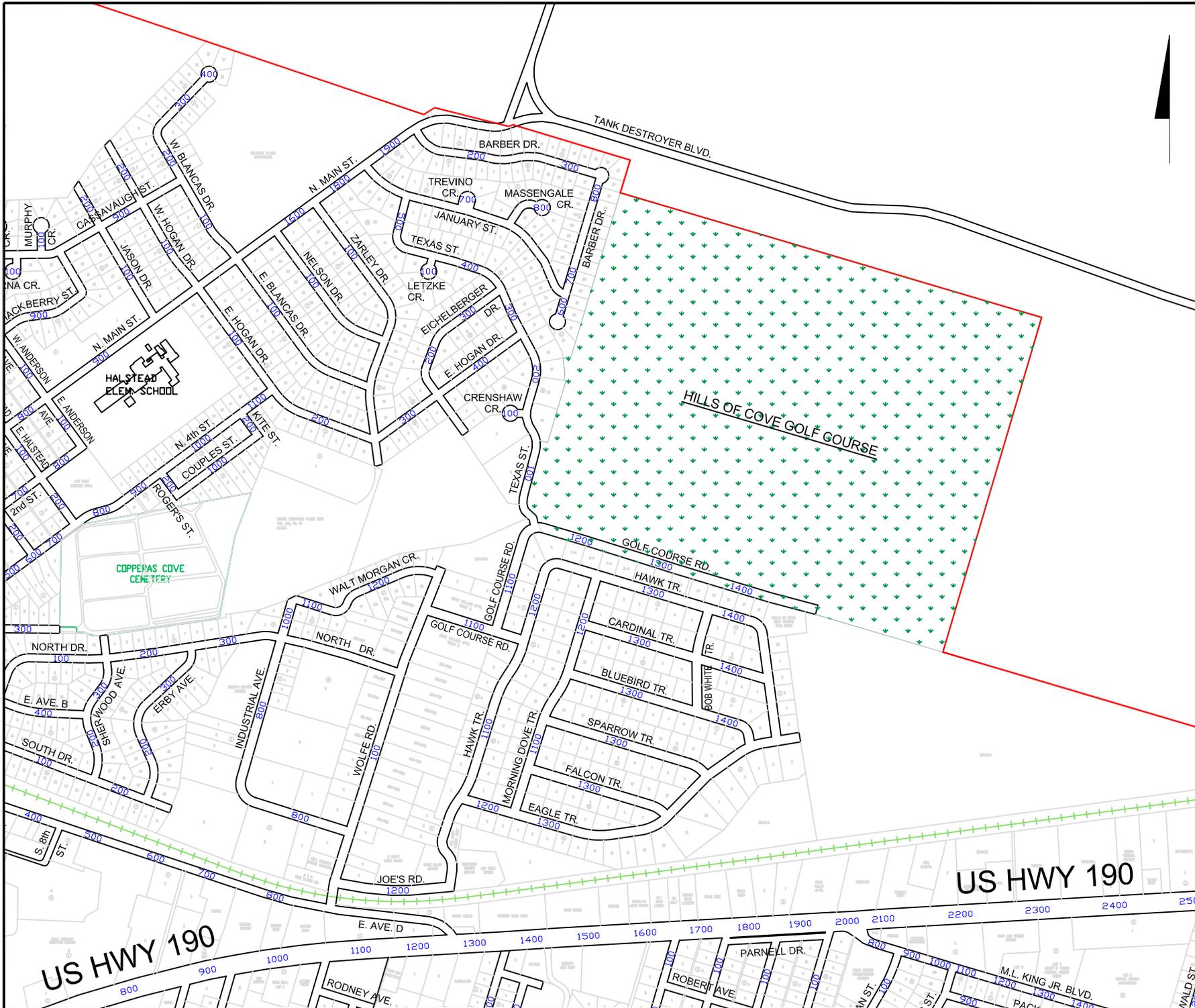
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	75,000	0	0	75,000
Bond Issuance Costs	0	0	5,000	0	0	5,000
TOTAL FUNDING USE	0	0	80,000	0	0	80,000

Funding Use



Annual Funding





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 76562
 PH: (254) 547-4301
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GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

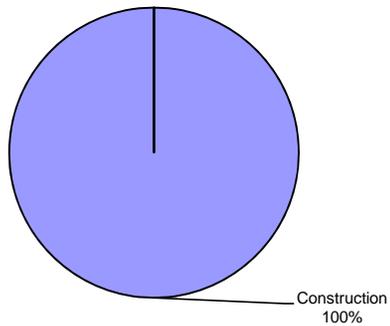
Project Name: Driving Range Renovations Phase I	Program: Golf Course
Description: Replace 800 ft. of current driving range nets and renovate landing area.	Justification: The driving range is a valuable resource to the Golf Course. The proposed renovations are expected to allow the golf course to maintain and possibly increase the amount of revenue generated by the driving range.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*			30,000			30,000
TOTAL FUNDING SOURCES	0	0	30,000	0	0	30,000

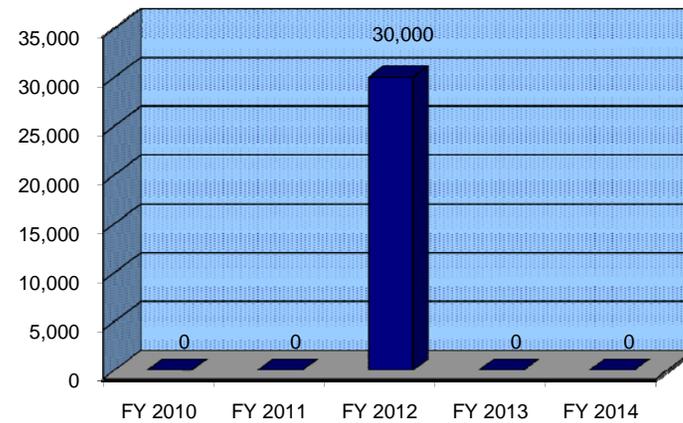
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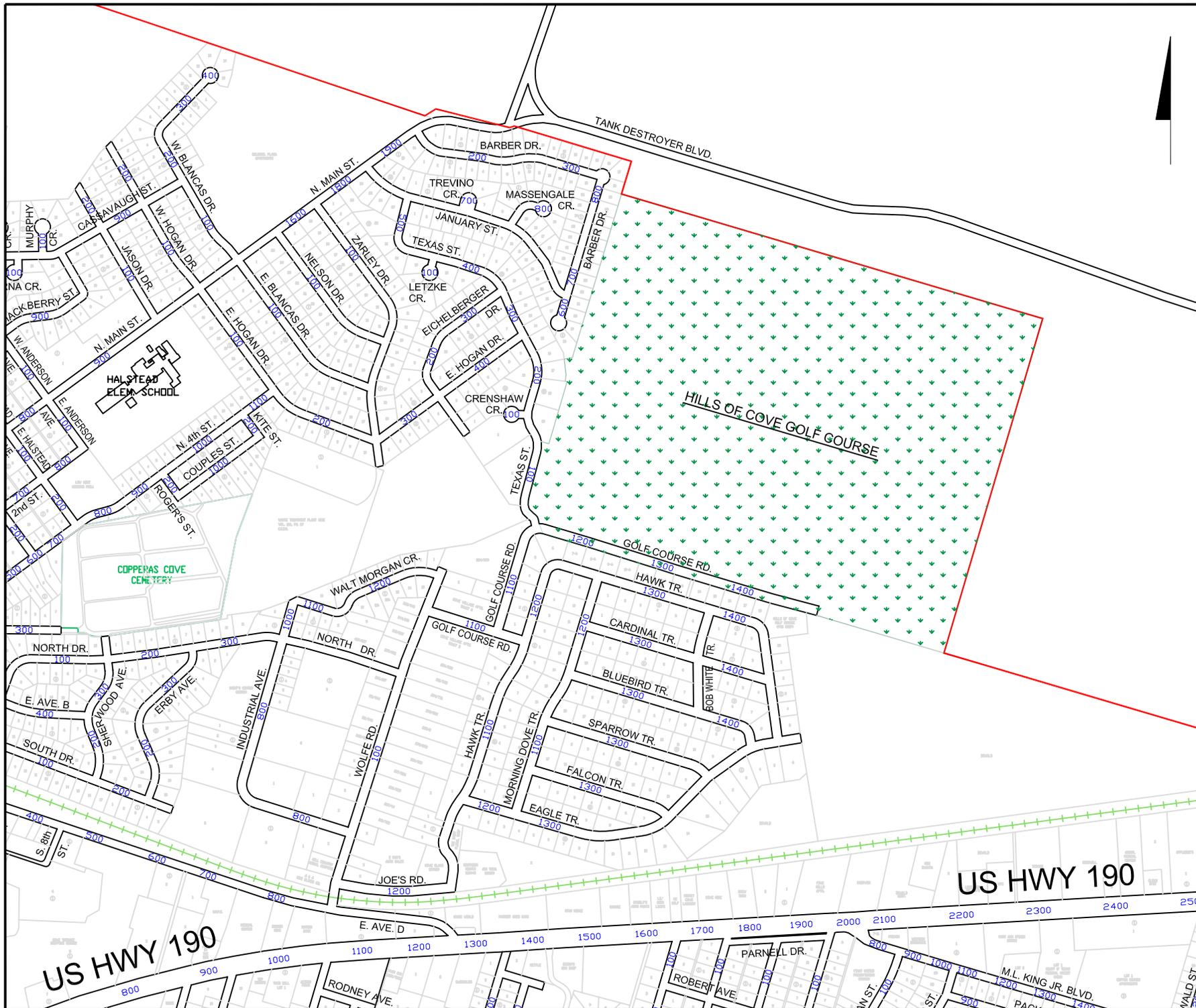
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	30,000	0	0	30,000
TOTAL FUNDING USE	0	0	30,000	0	0	30,000

Funding Use



Annual Funding





GOLF COURSE PROJECTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

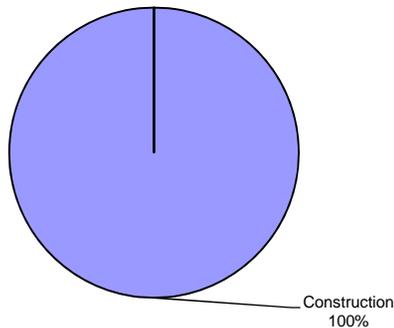
Project Name: Driving Range Renovations Phase II	Program: Golf Course
Description: Replace 800 ft. of current driving range nets.	Justification: The driving range is a valuable resource to the Golf Course. The proposed renovations are expected to allow the golf course to maintain and possibly increase the amount of revenue generated by the driving range.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*				30,000		30,000
TOTAL FUNDING SOURCES	0	0	0	30,000	0	30,000

*Pending Voter Approval

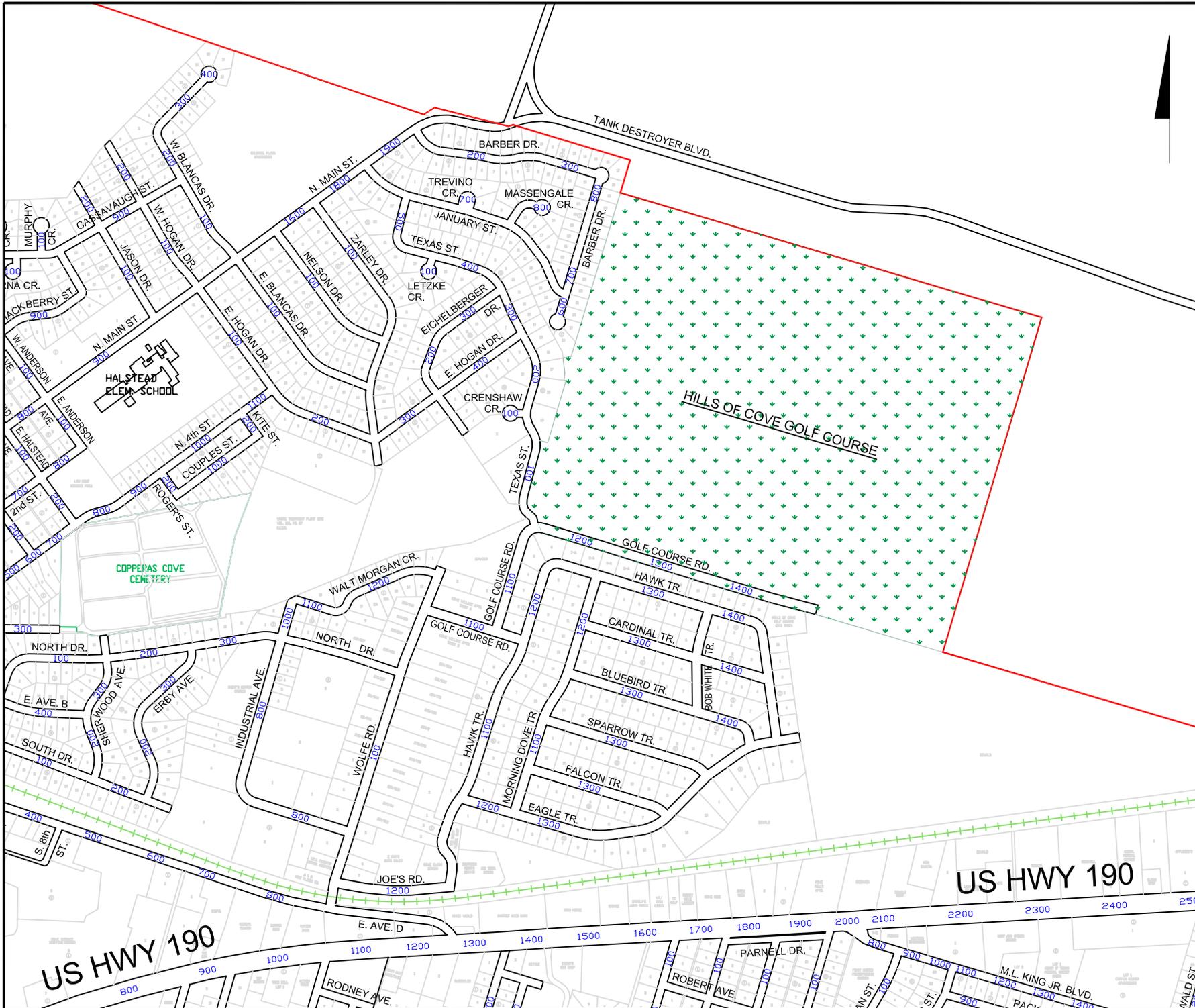
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	0	30,000	0	30,000
TOTAL FUNDING USE	0	0	0	30,000	0	30,000

Funding Use



Annual Funding





GOLF COURSE PROJECTS
5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

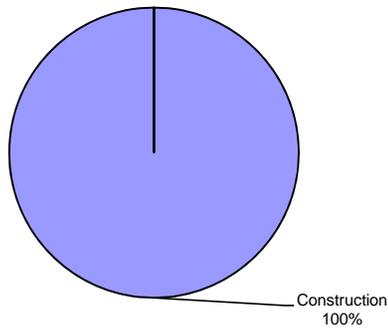
Project Name: Driving Range Renovations Phase III	Program: Golf Course
Description: Replace 800 ft. of current driving range nets.	Justification: The driving range is a valuable resource to the Golf Course. The proposed renovations are expected to allow the golf course to maintain and possibly increase the amount of revenue generated by the driving range.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*					30,000	30,000
TOTAL FUNDING SOURCES	0	0	0	0	30,000	30,000

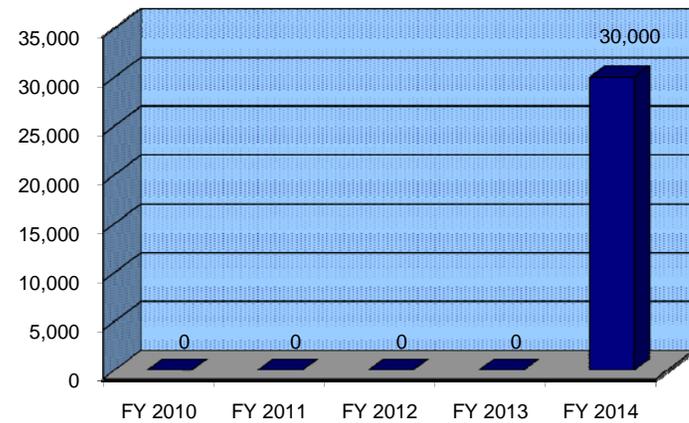
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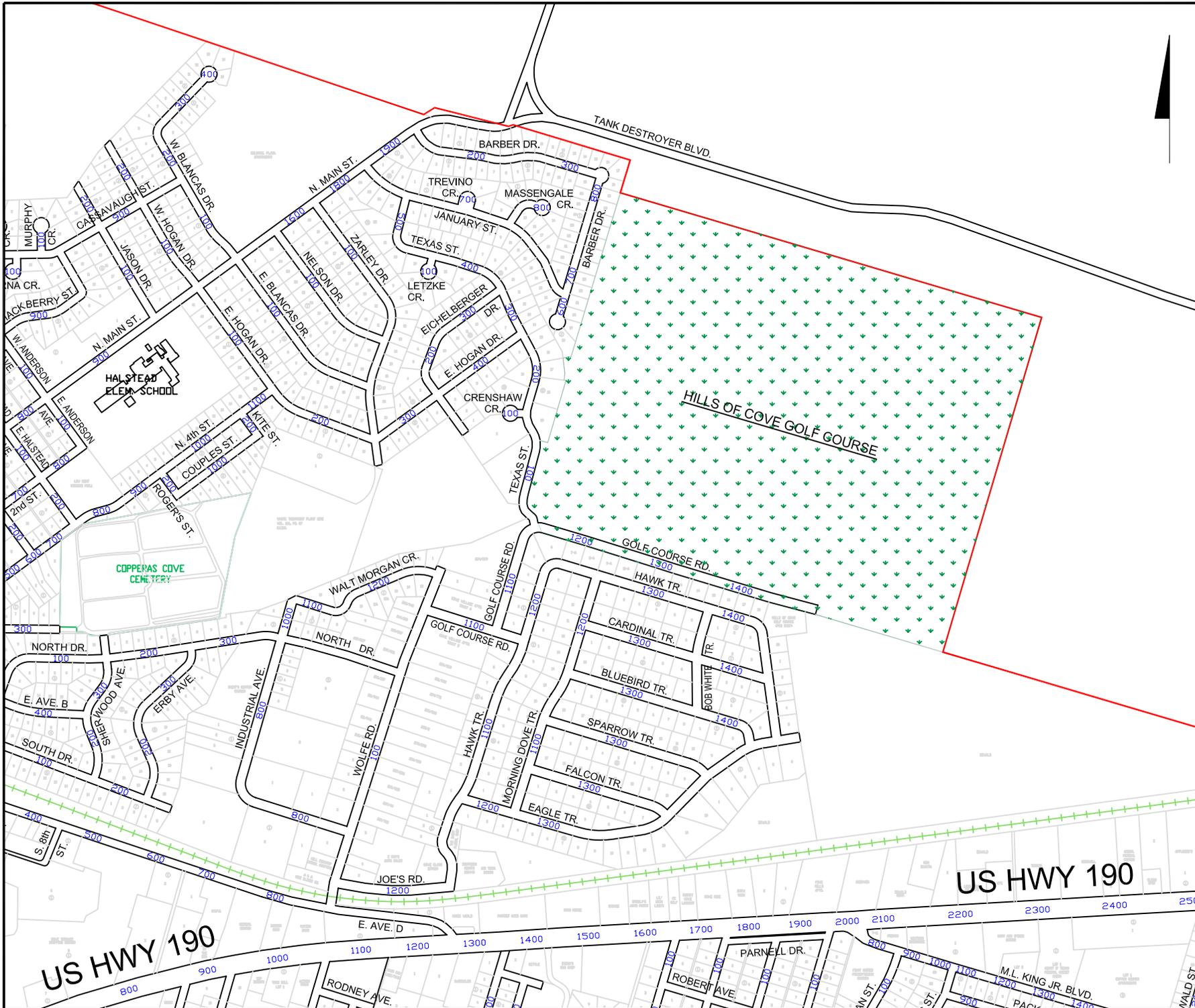
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	0	0	30,000	30,000
TOTAL FUNDING USE	0	0	0	0	30,000	30,000

Funding Use



Annual Funding





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 76562
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GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

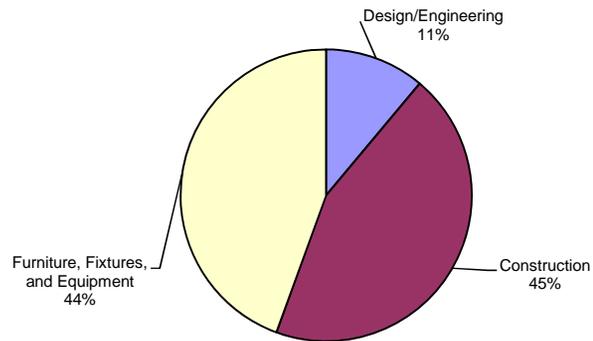
Project Name: Caddy Shack Renovations	Program: Golf Course
Description: Expand the kitchen and renovate existing kitchen.	Justification: As the Golf Course continues to grow, the need for an adequate kitchen to serve the golfers grows. The expansion and renovations would allow better service to customers.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*		5,000	40,000			45,000
TOTAL FUNDING SOURCES	0	5,000	40,000	0	0	45,000

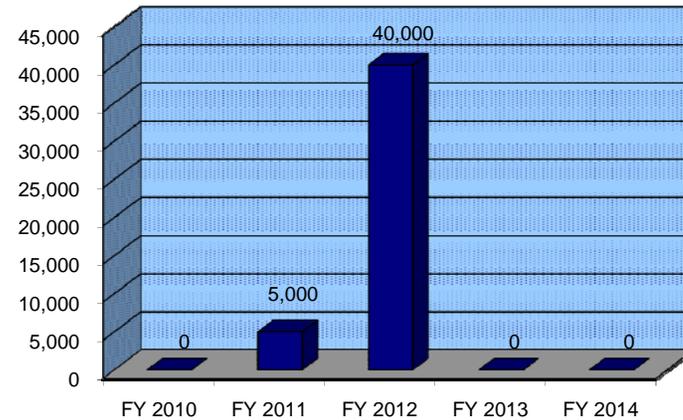
*Pending Voter Approval

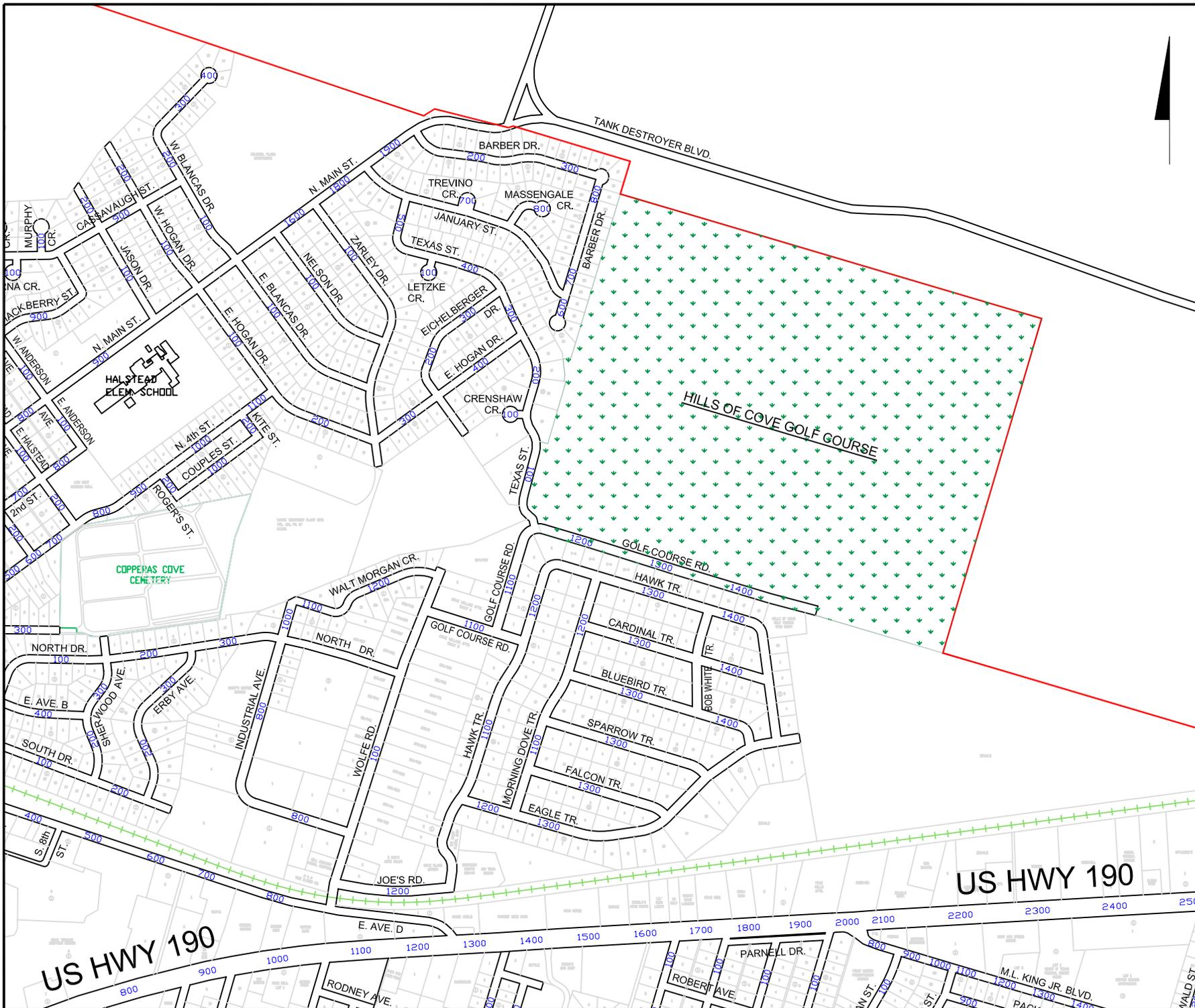
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	5,000	0	0	0	5,000
Construction	0	0	20,000	0	0	20,000
Furniture, Fixtures, and Equipment	0	0	20,000	0	0	20,000
TOTAL FUNDING USE	0	5,000	40,000	0	0	45,000

Funding Use



Annual Funding





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TEXAS 76562
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GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

CIP Project Detail

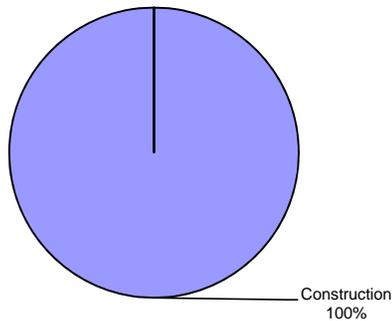
Project Name: Cart Barn Repairs	Program: Golf Course
Description: Replace and repair oldest cart barn sheet metal to include replacing rotted wood and doors.	Justification: The current shed was built in the 1970's and it has had very little maintenance.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*				12,500		12,500
TOTAL FUNDING SOURCES	0	0	0	12,500	0	12,500

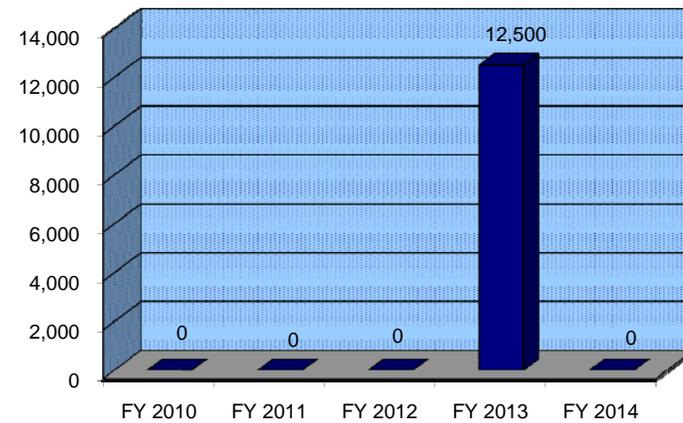
*Pending Voter Approval

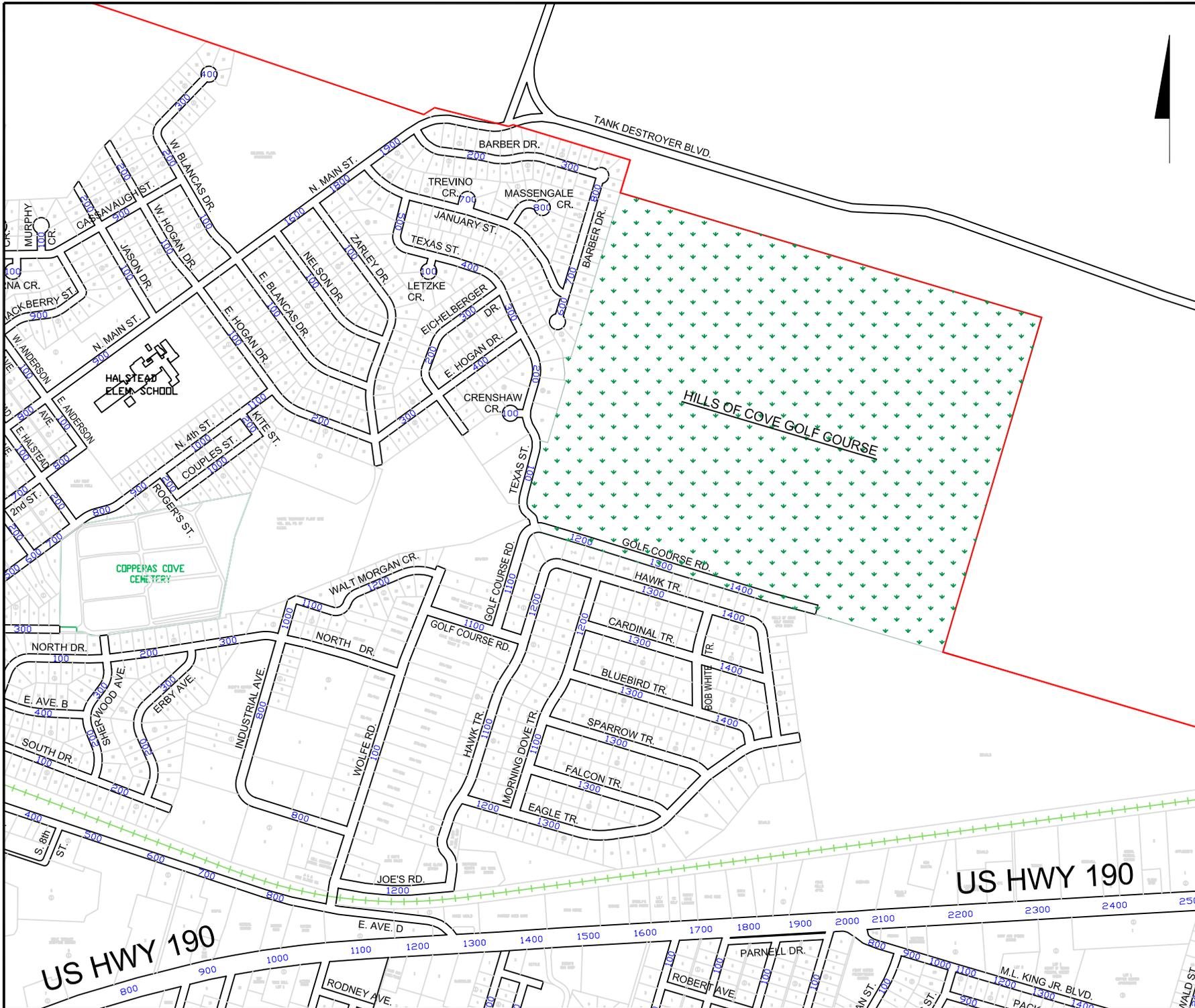
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	0	0	12,500	0	12,500
TOTAL FUNDING USE	0	0	0	12,500	0	12,500

Funding Use



Annual Funding





CITY OF COPPERAS COVE
 507 SOUTH MAIN STREET
 COPPERAS COVE, TX 76562
 PH: (854) 547-4301
 FAX: (854) 547-4301

GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

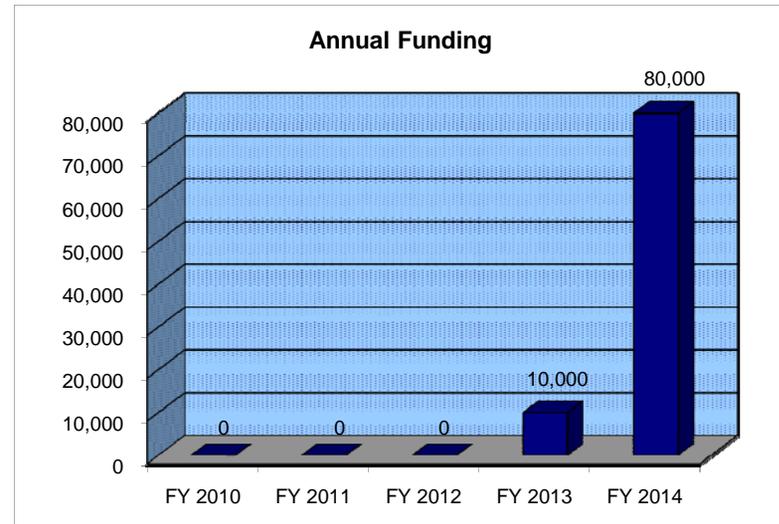
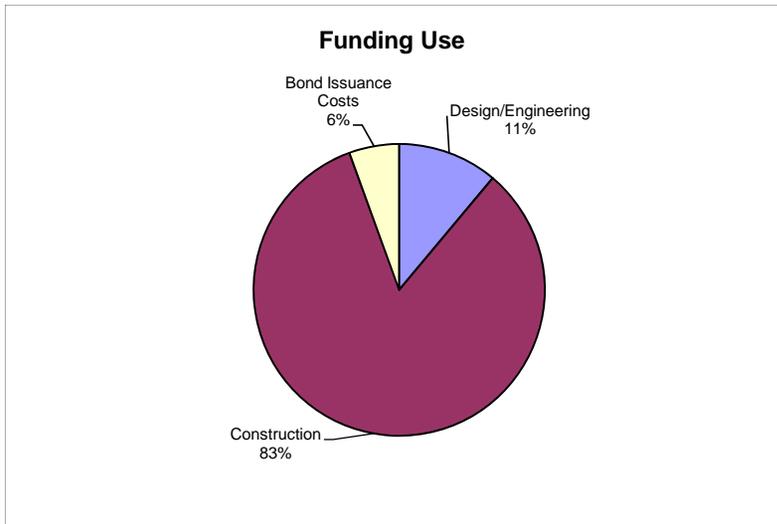
CIP Project Detail

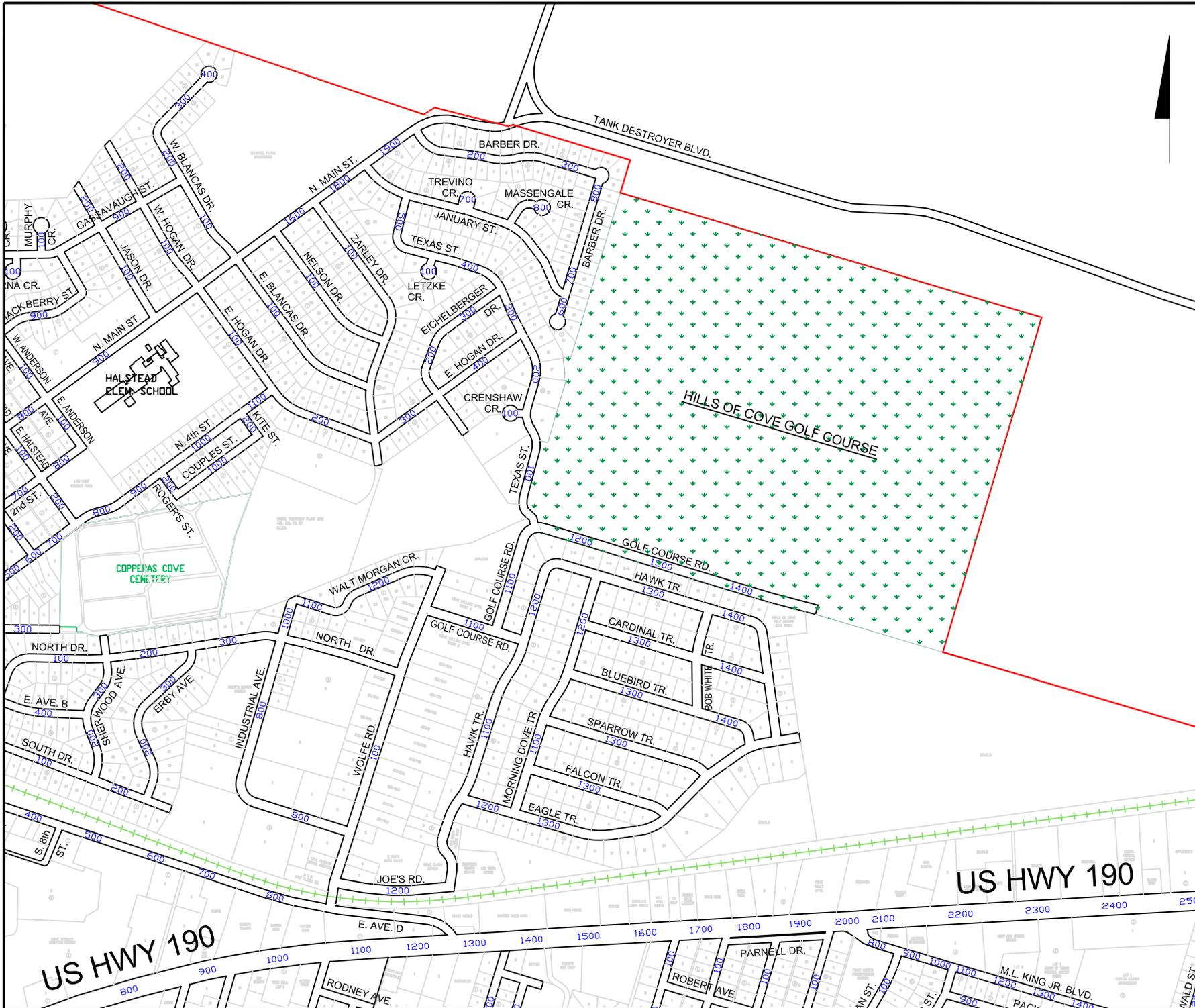
Project Name: Old Pro Shop Renovation	Program: Golf Course
Description: Resurface and update the exterior of the building on three sides and patio area.	Justification: Converting the old proshop into a divided meeting facility with dividers, restrooms, and a small kitchen would provide two private meeting rooms for rental and use by other City departments.

FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
GO Bond - Golf Course*				10,000	80,000	90,000
TOTAL FUNDING SOURCES	0	0	0	10,000	80,000	90,000

*Pending Voter Approval

FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Design/Engineering	0	0	0	10,000	0	10,000
Construction	0	0	0	0	75,000	75,000
Bond Issuance Costs	0	0	0	0	5,000	5,000
TOTAL FUNDING USE	0	0	0	10,000	80,000	90,000





GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1

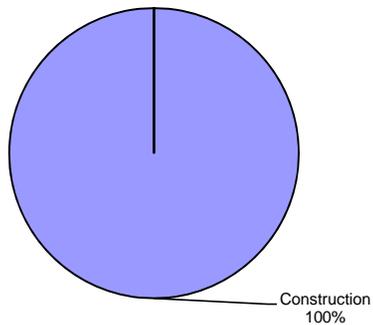
CIP Project Detail

Project Name: Pro Shop Meeting Room	Program: Golf Course
Description: Construct private meeting room with two doors, new windows, and fresh paint in the current Proshop large storage room.	Justification: The construction of a meeting room in the Pro Shop will allow for a private meeting room for rental and other City departmental use.

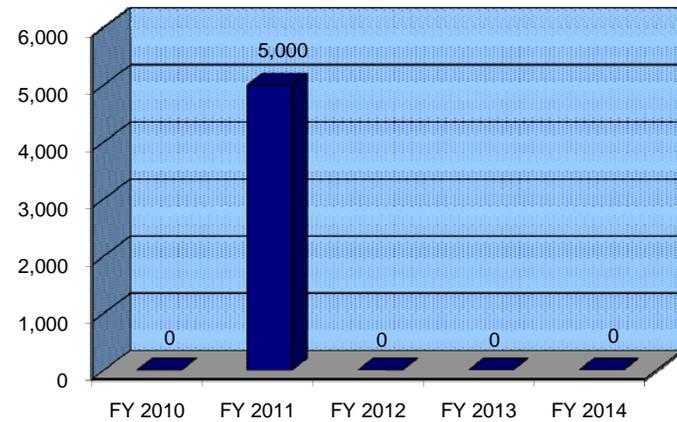
FUNDING SOURCE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Operating - Golf Course Fund		5,000				5,000
TOTAL FUNDING SOURCES	0	5,000	0	0	0	5,000

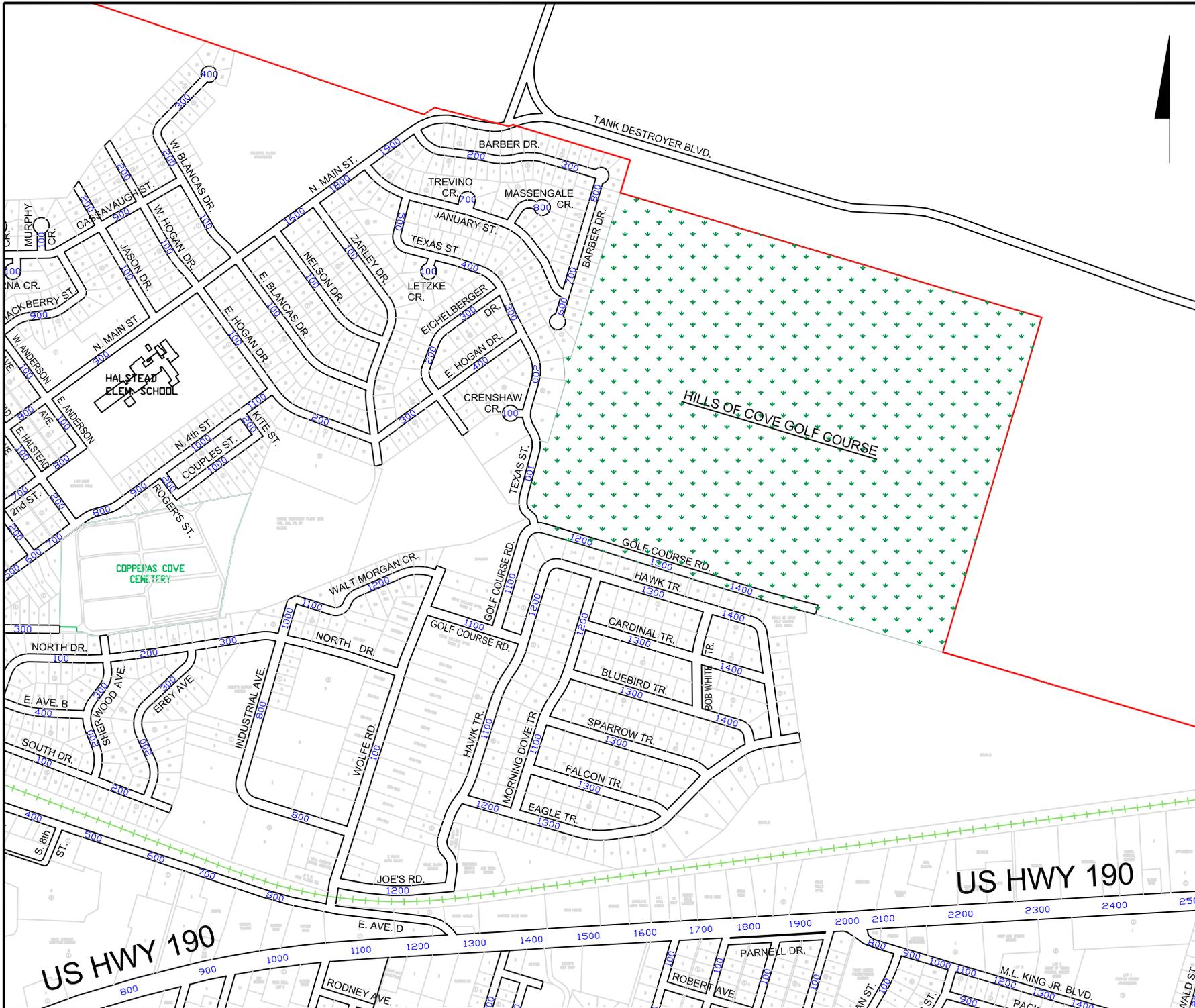
FUNDING USE:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL
Construction	0	5,000	0	0	0	5,000
TOTAL FUNDING USE	0	5,000	0	0	0	5,000

Funding Use



Annual Funding





GOLF COURSE PROJECTS

5 YR. CAPITAL IMPROVEMENT PLAN (2010 - 2014)

DATE:	June 5, 2009
REVISION:	N/A
SCALE:	1" = 800'
DESIGNED BY:	City of Copperas Cove
DRAWING FILE:	Golf Course-01.pdf
SHEET:	1 OF 1



Copperas Cove

Head for the Hills

FY 2015 - FY 2019 Future Projects





FY 2015- FY 2019 Future Projects

Streets

Project: Bradford Drive Extension, Phase II

Description:	Extend Bradford Drive to FM 1113. Close Olive Street railroad crossing and create a new railroad crossing on Bradford Drive.	Justification:	Existing roadway will need to be widened and improved as traffic increases and the existing roadway conditions diminish.
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Project: Ritter Street

Description:	Reconstruct Ritter Street.	Justification:	Ritter Street conditions continue to decline and a reworking of the subgrade/resurfacing will be necessary.
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Project: South 6th Street

Description:	Widen South 6th Street.	Justification:	South 6th Street is very narrow and will likely need to be widened as a result of the new Police Facility development in the area.
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Project: Bradford Oaks Roadways

Description:	Improve, repair, and upgrade Bradford Oaks Roadways.	Justification:	The proposed new railroad crossing and future development in the area will likely increase traffic and some streets will need to be improved/repared/upgraded.
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FY 2015- FY 2019 Future Projects

Streets

Project: Sidewalk Improvements

Description:	Annual sidewalk improvements.	Justification:	Prioritization of various locations may be decided in the future by an appointed committee.
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Project: Veterans Sidewalk Improvement Phase II

Description:	Construct sidewalk and handicap ramps along the South side of Veterans Street from 5th to 31st Street.	Justification:	The Veterans Sidewalk Improvement will provide continuous sidewalk access and ramps between 5th and 31st Streets resulting in better pedestrian accessibility around the VFW and Elementary School.
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FY 2015- FY 2019 Future Projects

Parks and Recreation

Project: Big Divide Soccer Complex

Description:	Construct a soccer complex.	Justification:	The proposed soccer complex will improve the quality of recreation programs for the Community. The complex will provide adequate facilities for the 900 current participants and will allow for future expansion of recreational opportunities.
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Project: Ogle Tree Gap Trail Phase I

Description:	Construct a walking trail.	Justification:	The proposed hike and bike trail will provide alternative recreational opportunities to the Community and provide for connection of green belts on Clear Creek with the South Park Walking trail.
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Project: Ogle Tree Gap Trail Phase II

Description:	Construct a walking trail.	Justification:	The proposed hike and bike trail will provide alternative recreational opportunities to the Community and provide for connection of existing walking trail along FM 1113. The trail will be designed for future tie in with House Creek North, Lovett Ledger, and Lee JR. School.
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Project: City Park Renovations

Description:	Renovate City Park facilities to include replacement of all existing restroom facilities and concession areas, improve or replace all pavillion areas, and improvements to basketball facilities.	Justification:	Existing facilities are outdated and in need of repair.
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FY 2015- FY 2019 Future Projects

Fire Department

Project: Fire Department Training

Description:	Construct a functional Live Burn fire training facility, to include: Live Burn building, drafting pit, four story training tower, classroom, and restroom facilities. The facility will also include water mains and fire hydrants as well as sanitary sewer, electricity, potable water supply, natural gas or propane, telephone and data connections, and cable TV.	Justification:	Firefighters and other emergency responders are required to receive initial and on-going continuing education training to maintain proficiency in their skills and maintain certifications. The TCFP, TDSHS, and Hazardous Materials Certifications through the IFSAC all have requirements for continuing education. The facility would allow on-going realistic, safe and timely training to the employees to enhance their skill level and reduce the liability exposure through worker's compensation claims.
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Project: Fire Station #4

Description:	Construct new Fire Station #4 sub station. Possible inclusion of a Police substation, Library branch or Public Works, Parks and Recreation facility to coincide with the project.	Justification:	As the City grows, the need for response times to be reasonable and equitable to all citizens requires additional fire station(s). The City has recently enjoyed an ISO, PPC rate reduction to a Class 2. The rate reduction indicates that Copperas Cove is in the category of seven tenths of one percent of all of the rated cities in the nation. In order to maintain this rating the City must provide for adequate coverage areas as growth occurs. The proposed Strategic Master Plan process will clearly identify the locations of Fire Station #4 and other future similar projects.
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FY 2015- FY 2019 Future Projects

Water and Sewer

Project: Mickan Mountain Tank Rehabilitation

Description:	Repaint and Recoat Mickan Mountain Tank.	Justification:	Mickan Mountain water tank will need to be repainted and recoated to continue optimal service.
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Project: South Sewer Plant Expansion

Description:	Expand South Sewer Plant.	Justification:	Eventually the South and Northeast Sewer Treatment Plants will reach capacity. A new plant or expansion of current facilities will be needed.
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FY 2015- FY 2019 Future Projects

Solid Waste

Project: Solid Waste Vehicle Wash Facility

Description:	Construct a drive-thru truck wash for solid waste collection vehicles.	Justification:	Washing the solid waste vehicles at the transfer station creates time delays while waiting on customers to not be in the area.
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FY 2015- FY 2019 Future Projects

Drainage

Project: Ogletree Drainage

Description:	Construct a regional storm drainage detention structure.	Justification:	Occasional flooding in the area needs to be addressed.
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Project: House Creek Channel

Description:	Clean out overgrowth and debris restricting flow within the creek.	Justification:	House Creek is overgrown and flow patterns will likely need to be reestablished along with possible armoring in areas to protect the channel's integrity.
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Appendix





Copperas Cove

Head for the Hills



Acronym Listing

Acronym Listing

ADA	Americans with Disabilities Act
ARA	American Recovery Act
BNSF	Burlington Northern Santa Fe (Railway)
CDBG	Community Development Block Grant
CIP	Capital Improvement Project (Plan)
CO	Certificate of Obligation
FEMA	Federal Emergency Management Agency
FM	Farm-to-Market Road
FT	Feet
GO Bond	General Obligation Bond
HMGP	Hazard Mitigation Grant Program
HOT	Hotel Occupancy Tax
IFSAC	International Fire Service Accreditation Congress
ISO	Insurance Service Office
LF	Linear Feet
NWWWTP	Northwest Wastewater Treatment Plant
ORCA	Office of Rural Community Affairs
PPC	Property Protection Classification
SF	Square Feet
Sq Ft	Square Feet
TCEQ	Texas Commission on Environmental Quality
TCFP	Texas Commission on Fire Protection
TDSHS	Texas Department of State Health Services
TPWD	Texas Parks and Wildlife Department



Copperas Cove

Head for the Hills

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item H-4

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: **Public hearing on an ordinance amending the overall budget for the active Capital Improvement Project Funds for the City of Copperas Cove.**

1. BACKGROUND/HISTORY

According to Section 6.16(b)(1) of the Copperas Cove City Charter, in order for the City Council to amend the budget it must first hold a public hearing on the proposed amendments. The Charter also provides a requirement that when fund balance is to be used to fund increases in expenditures that two public hearings be held. The proposed budget amendment will require the use of fund balance. The public hearing will be the first of two public hearings held as required by the Charter. The second Public Hearing will be on October 20, 2009.

Capital Improvement Program (CIP) funds include various bond and tax note issuances. The projects that are funded with these funds instead of operating funds are often times projects that require multiple years to complete with many factors taken into account. Once projects are identified, any required planning, architectural and engineering services are performed. After the design stage is complete, the project may have one or multiple construction contracts. Once the construction begins, some projects are in the construction phase for several months and others may last up to two years or longer. Due to the process, most of the CIP projects just roll funds from year to year until all of the projects are complete at which time the fund is closed out and any remaining funds go to pay back the debt service, as required by law.

2. FINDINGS/CURRENT ACTIVITY

Over the last year, City staff has reconciled the CIP fund balances to the Comprehensive Annual Financial Report and the actual cash balances.

Reconciling the funds enabled City staff to identify what funds are available in each of the CIP projects and identify projects that are either completed or remain outstanding. In the Fiscal Year 2009-10 budget process, any funds that were identified to be available were assigned to outstanding projects, projects that qualify under the bond covenant as a project that may be completed with the funding source, or any funds that may be used for debt service payments.

Some of the projects that are still ongoing in the active CIP funds include:

- Reliever Route Right-of-Way Acquisition.
- Feeder Road Project.
- 4th Year Sewer Improvements.
- New Police Facility.
- Turkey Run Pump Station.
- Rolling Heights Drainage.
- Bradford Drive Road Extension.
- Water Tank Rehabs.
- Recycling Center Expansion.
- Martin Walker Study / Detention Design.
- Library Renovations.
- Golf Cart Storage.
- Retrofit of Clarifiers at WW Plant.
- Lutheran Church Road.
- South Park Pool Renovations.
- Allin House Roof Renovations.
- Civic Center Renovations.
- Transfer Station Renovations.

3. FINANCIAL IMPACT

See attached proposed amendments.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council hold a public hearing on Ordinance No. 2009-40, amending the overall budget for the active Capital Improvement Project Funds.

ORDINANCE NO. 2009-40

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE ACTIVE CAPITAL IMPROVEMENT PROJECT FUND BUDGETS; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, The City Council desires to amend the operating budget of the municipal government of the City of Copperas Cove for the active Capital Improvement Project budgets; and

WHEREAS, Said budget amendments have been submitted to the City Council by the City Manager in accordance with the City Charter; and

WHEREAS, Public notices of public hearings upon this budget have been duly and legally made as required by City Charter and law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE:

SECTION I.

That the City Council of the City of Copperas Cove ratify, approve and adopt the amendments to the budget considered for the active Capital Improvement Project Fund budgets, as identified in "Attachment A" of this ordinance.

SECTION II.

That all ordinances for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION III.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION IV.

That this ordinance shall take effect and be in full force and effect from and after its passage and publication according to law.

PASSED, APPROVED AND ADOPTED this 20th day of October 2009, at a regular called meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code 551.001*, et.seq., at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

**City of Copperas Cove, Texas
2001 Certificates of Obligation
(Capital Equipment / Improvements)**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
90-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
90-390-1001	Bond Proceeds	\$ 1,914,227	\$ 1,914,227	\$ 1,914,227
90-370-6001	Interest Income	96,255	93,548	94,500
90-390-6005	Miscellaneous Revenue	-	1,500	1,500
Total Revenues		<u>\$ 2,010,482</u>	<u>\$ 2,009,275</u>	<u>\$ 2,010,227</u>
Expenditures*				
90-4606-9000-8600	Bond Issuance Costs	\$ 56,766	\$ 56,766	\$ 56,766
90-4606-9000-6050	Inspection Services	3,263	3,263	3,263
90-4606-3500-xxxx	City-Wide Network	148,622	148,622	148,622
90-4606-4100-8500	Municipal Court	196,779	196,779	196,779
90-4606-4300-xxxx	Animal Control Facility	60,119	60,119	60,119
90-4606-4400-8500	Fire Station No. 3	215,496	215,496	215,496
90-4606-4400-8300	Fire Equipment	248,855	248,855	248,855
90-4606-5300-8400	Street Equipment	126,170	126,170	126,170
90-4606-5300-8500	Reliever Route ROW Acquisition***	440,437	172,155	437,016
90-4606-5400-8505	Ogletree Improvements	394,604	394,604	394,604
90-4606-5600-8500	Public Works Facility (1/2)	113,119	113,119	113,119
90-4606-9000-6014	Arbitrage Rebate Service	6,253	6,918	9,418
Total Expenditures		<u>\$ 2,010,482</u>	<u>\$ 1,742,866</u>	<u>\$ 2,010,227</u>
Ending Fund Balance				
90-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 266,407</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was increased on 11/03/08 by \$40,437 due to interest earnings and the completion of the remaining projects. Arbitrage rebate service fees applied to the fund result in a slight decrease of \$3,421 for the project.

**City of Copperas Cove, Texas
2001 Certificates of Obligation
(Phase II of Water/Wastewater CIP)**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
91-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
91-390-1001	Bond Proceeds	\$ 6,482,383	\$ 6,482,383	6,482,383
91-370-6001	Interest Income	344,648	342,367	342,367
Total Revenues		<u>\$ 6,827,031</u>	<u>\$ 6,824,750</u>	<u>\$ 6,824,750</u>
Expenditures*				
91-4607-9100-8600	Bond Issuance Costs	\$ 165,380	\$ 165,380	165,380
91-4607-9100-6014	Arbitrage Rebate Service Fee	-	2,250	2,250
91-4607-9100-6100	Advertising	191	191	191
91-4607-5600-6800	Professional Services	28,743	28,743	28,743
91-4607-9100-9032	Public Works Facility (1/2)	130,184	130,184	130,184
91-4607-9100-9034	Turkey Run Pumps & Tank	443,736	443,736	443,736
91-4607-9100-9036	Hogg Mt. Pumps & Tank	135,545	135,545	135,545
91-4607-9100-9038	Killeen/CC Water Line	3,206,692	3,206,692	3,206,692
91-4607-9100-9040	Turkey Run Tank Rehab.	275,763	275,763	275,763
91-4607-9100-9042	Joint Pump Station	753,512	753,512	753,512
91-4607-9100-9044	Grimes Crossing Water Line	503,837	503,837	503,837
91-4607-9100-9046	Joes Road Water Line	68,981	68,981	68,981
91-4607-9100-9047	Wolfe Road	75,855	75,855	75,855
91-4607-9100-9048	Taylor Mountain Pump Stn	220,606	220,606	220,606
91-4607-9100-9052	Mickan Mountain Rehab	214,078	214,078	214,078
91-4607-9100-9054	Hughes Mountain Rehab	252,500	252,500	252,500
91-4607-9100-9050	South Wastewater Plant	93,380	93,380	93,380
91-4607-5100-xxxx	Salaries/Related Expense	38,048	38,048	38,048
91-4607-9100-9318	Principal - 2001 C/O	220,000	215,470	215,470
Total Expenditures		<u>\$ 6,827,031</u>	<u>\$ 6,824,750</u>	<u>\$ 6,824,750</u>
Ending Fund Balance				
91-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2003 Certificates of Obligation
Tax Supported Capital Projects**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
70-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
70-390-1003	Bond Proceeds	\$ 4,190,000	\$ 4,190,000	4,190,000
70-370-6001	Interest Income	231,951	234,699	235,900
70-370-6005	Miscellaneous Revenue	1,953	1,953	1,953
Total Revenues		<u>\$ 4,423,904</u>	<u>\$ 4,426,652</u>	<u>\$ 4,427,854</u>
Expenditures*				
70-231-0920	Bond Issuance Costs	\$ 82,543	\$ 82,543	\$ 82,543
70-231-0922	Unamortized Bond Discount	20,061	20,061	20,061
70-4615-4400-9021	Communications System	1,611,545	1,611,545	1,611,545
70-4615-4400-9023	Fire Department Pumper Truck	247,064	247,064	247,064
70-4615-5100-xxxx	Salary/Benefits	5,344	5,344	5,344
70-4615-4200-9039	Police Department Bldg. Repairs	22,537	22,537	22,537
70-4615-5300-9029	Improvements to FM 1113	377,386	444,187	444,187
70-4615-5400-9025	Renovation of Civic Center	132,691	132,691	132,691
70-4615-5400-9027	Construction of Skate Park	24,750	24,750	24,750
70-4615-8500-9033	Feeder Road***	589,637	95,021	520,647
70-4615-5400-9035	City Hall Roof Repairs	11,441	11,441	11,441
70-4615-5400-9037	Human Resources' Bldg. Repairs	94,312	94,312	94,312
70-4615-5400-6014	Arbitrage Rebate Service Fee	-	2,750	2,750
70-4615-8500-9019	Construction of Big Divide	954,535	957,924	957,924
70-4615-8500-9043	Street Reconstruction	250,058	250,058	250,058
Total Expenditures		<u>\$ 4,423,904</u>	<u>\$ 4,002,227</u>	<u>\$ 4,427,854</u>
Ending Fund Balance				
70-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 424,426</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was decreased on 11/03/08 by \$10,363 due to other projects being over expended. During the past year, the fund was reconciled and all outstanding audit entries were researched and recorded. The net effect of the fund reconciliation will reduce the funds available for the project by an additional \$68,990. Additional debt may be required for the utility relocates related to the SE Bypass.

**City of Copperas Cove, Texas
2003 Certificates of Obligation
(Phase III of Water/Wastewater CIP)**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
71-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
71-390-1003	Bond Proceeds	\$ 9,820,000	\$ 9,820,000	\$ 9,820,000
71-370-6001	Interest Income	542,531	551,611	552,400
71-390-1001	Developer Contributions	21,085	21,085	21,085
71-370-6005	Miscellaneous Revenue	167,965	167,966	167,966
Total Revenues		<u>\$ 10,551,581</u>	<u>\$ 10,560,661</u>	<u>\$ 10,561,451</u>
Expenditures*				
71-4615-xxxx-xxxx	Bond Issuance Costs	\$ 192,601	\$ 192,601	\$ 192,601
71-4615-xxxx-xxxx	Bond Discount	46,809	46,809	46,809
71-4615-4400-9021	Communications System	181,613	181,613	181,613
71-4615-5100-xxxx	Salaries/Benefits	87,689	87,689	87,689
71-4615-8500-6014	Arbitrage Rebate Service Fee	-	9,760	9,995
71-4615-8500-9003	Meadow Brook Sewer Project	158,996	158,996	158,996
71-4615-8500-9005	Hwy 190 Sewer Project	181,203	181,203	181,203
71-4615-8500-9007	Mountain Top Water Project	565,131	565,131	565,131
71-4615-8500-9009	Big Divide (Sewer)	630,650	630,650	630,650
71-4615-8500-9011	Big Divide (Water)	982,358	982,358	982,358
71-4615-8500-9013	NE WW Plant Expansion	4,399,837	4,422,900	4,422,900
71-4615-8100-9041	Utility Admin. Bldg. Repairs	19,526	3,876	3,876
71-4615-8500-9014	South Plant-Fine Screens	101,500	101,500	101,500
71-4615-8500-9015	NW WW Plant Expansion	1,134,003	1,134,003	1,134,003
71-4615-8500-9017	4th Year Sewer Improvement	845,457	348,957	847,895
71-4615-8500-9021	Water Model Study	84,196	84,196	84,196
71-4615-8500-9029	FM 1113 Improvement (Sidewalk)	10,066	-	-
71-4615-8500-9031	Expansion of Constitution	128,100	-	-
71-4615-8500-9322	Principal 2003 CO	230,000	230,000	445,000
71-4615-8500-9422	Interest 2003 CO	270,035	270,035	485,035
Total Expenditures		<u>\$ 10,249,770</u>	<u>\$ 9,632,275</u>	<u>\$ 10,561,451</u>
Ending Fund Balance				
71-300-0001		<u>\$ 301,811</u>	<u>\$ 928,385</u>	<u>\$ 0</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2005 Certificates of Obligation
Water Projects**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
93-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
93-390-1003	Bond Proceeds	\$ 3,050,000	\$ 3,050,000	\$ 3,050,000
93-370-6001	Interest Revenue	344,476	328,145	328,145
Total Revenues		<u>\$ 3,394,476</u>	<u>\$ 3,378,145</u>	<u>\$ 3,378,145</u>
Expenditures*				
93-4616-5100-xxxx	Salary/Benefits	\$ 458	\$ 458	\$ 458
93-4616-8500-6014	Arbitrage Rebate Service Fee	-	4,715	4,715
93-4615-8500-6100	Contractual Services	244	244	244
93-4616-8500-8600	Issuance Costs	62,050	62,050	62,050
93-4616-8500-9032	East Pump Station***	1,423,593	1,529,017	1,529,017
93-4616-8500-9034	Turkey Run Pump Station***	1,184,185	1,057,715	1,057,715
93-4616-8500-9036	Hogg Mountain Water Tank	723,946	723,946	723,946
Total Expenditures		<u>\$ 3,394,476</u>	<u>\$ 3,378,145</u>	<u>\$ 3,378,145</u>
Ending Fund Balance				
93-300-0001		<u>\$ -</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was increased for the East Pump Station and Turkey Run Pump Station on 11/03/08 by \$43,593 and \$316,185 respectively due to other projects being completed and interest earnings of \$344,476. Due to the need of excess funds for the East Pump Station completion and the interest earnings not meeting projection, the Turkey Run Pump Station is reduced by \$126,470. Additional debt will be required to cover the costs of the project.

City of Copperas Cove, Texas
2006 Limited Tax Notes
Capital Equipment/Land & Professional Services

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
73-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
73-390-1003	Bond Proceeds	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000
73-370-6001	Interest Revenue	82,420	84,302	84,450
Total Revenues		<u>\$ 1,342,420</u>	<u>\$ 1,344,302</u>	<u>\$ 1,344,450</u>
Expenditures*				
73-4617-9900-9500	Bond Issuance Costs	\$ 25,796	\$ 25,796	\$ 25,796
73-4617-9900-6014	Arbitrage Rebate Service Fee	-	2,525	5,025
73-4617-4200-2200	Postage	20	20	20
73-4617-4200-6800	Professional Services***	856,500	706,550	853,504
73-4617-4200-8600	Land	197,134	197,134	197,134
73-4617-4400-8300	Ambulance	97,525	97,525	97,525
73-4617-5300-8300	Street Sweeper	165,445	165,445	165,445
Total Expenditures		<u>\$ 1,342,420</u>	<u>\$ 1,194,995</u>	<u>\$ 1,344,450</u>
Ending Fund Balance				
73-300-0001		<u>\$ -</u>	<u>\$ 149,307</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was increased on 11/03/08 by \$256,500 due to other projects being completed and projected interest earnings of \$82,420. Arbitrage rebate service fees applied to the fund result in a slight decrease of \$2,996.

**City of Copperas Cove, Texas
2007 Certificates of Obligation
Police Facility**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
74-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
74-390-1001	Bond Proceeds	\$ 5,300,000	\$ 5,300,000	\$ 5,300,000
74-370-6001	Interest Revenue	325,974	311,050	311,400
Total Revenues		<u>\$ 5,625,974</u>	<u>\$ 5,611,050</u>	<u>\$ 5,611,400</u>
Expenditures*				
74-4618-4200-8600	Bond Issuance Costs	\$ 54,030	\$ 54,030	\$ 54,030
74-4618-4200-6014	Arbitrage Rebate Service Fee	-	835	3,335
74-4618-4200-2200	Postage ***	23	23	23
74-4618-4200-6100	Advertising ***	541	1,129	1,129
74-4618-4200-6800	Professional Services ***	65,000	68,798	70,968
74-4617-4200-8500	Police Facility ***	5,506,380	5,437,274	5,481,916
Total Expenditures		<u>\$ 5,625,974</u>	<u>\$ 5,562,088</u>	<u>\$ 5,611,400</u>
Ending Fund Balance				
74-300-0001		<u>\$ -</u>	<u>\$ 48,962</u>	<u>\$ (0)</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was increased on 11/03/08 by \$271,944 to include professional services, advertising, and postage. Interest earnings were projected at \$325,974. The project is now being reduced by \$17,908 due to actual interest earnings not meeting established budget and arbitrage rebate expenses not included in the budget.

City of Copperas Cove, Texas
2008 Limited Tax Notes
Tax Supported

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
75-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
75-390-1001	Bond Proceeds	\$ 1,485,000	\$ 1,485,000	\$ 1,485,000
75-370-6001	Interest Revenue	-	23,855	25,600
75-390-6005	Miscellaneous Revenue	83,000	83,000	83,000
Total Revenues		<u>\$ 1,568,000</u>	<u>\$ 1,591,855</u>	<u>\$ 1,593,600</u>
Expenditures*				
75-4190-7500-6014	Arbitrage Rebate Services	\$ -	\$ -	\$ 1,040
75-4190-7500-9500	Bond Issuance Costs	25,000	22,919	22,919
75-4190-7500-9032	Baseball Field Lighting	58,230	58,230	58,230
75-4190-7500-9033	Camp Liveoak Renovation	20,000	2,600	20,000
75-4190-7500-9034	Cash Receipts - City Wide	17,270	16,471	16,471
75-4190-7500-9035	Fire Station Reloc. Land	125,000	2,500	125,000
75-4190-7500-9036	Playscape - City Park	35,000	33,113	33,113
75-4190-7500-9037	Playscape - Kate Street	35,000	35,030	35,030
75-4190-7500-9038	Recreation Center	500,000	15,095	500,000
75-4190-7500-9039	Park Renovations	34,500	31,781	31,781
75-4190-7500-9040	Library Renovations	50,000	2,500	50,000
75-4190-7500-9041	Soccer Field Lighting	70,000	71,670	71,670
75-4190-7500-9042	Active Software (Parks)	15,000	4,700	15,000
75-4190-7500-9043	Summers Rd/Street Reconstruction	583,000	580,445	613,347
Total Expenditures		<u>\$ 1,568,000</u>	<u>\$ 877,053</u>	<u>\$ 1,593,600</u>
Ending Fund Balance				
75-300-0001		<u>\$ -</u>	<u>\$ 714,802</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008 Limited Tax Notes
Water & Sewer Fund (Phase III)**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
76-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
76-390-1001	Bond Proceeds	\$ 1,135,000	\$ 1,135,000	\$ 1,135,000
76-370-6001	Interest Revenue	-	18,340	18,600
Total Revenues		<u>\$ 1,135,000</u>	<u>\$ 1,153,340</u>	<u>\$ 1,153,600</u>
Expenditures*				
76-4615-8500-6014	Arbitrage Rebate Services	\$ -	\$ -	\$ 2,000
76-4615-8500-9500	Bond Issuance Costs	20,000	18,447	18,447
76-4615-8500-9034	Turkey Run Pump Station	533,500	572,607	604,851
76-4615-8500-9036	Mesa Verde II-380 Agreement	110,750	108,302	108,302
76-4615-8500-9320	Principal - 2001 G/O	270,000	270,000	270,000
76-4615-8500-9325	Principal - 2005 C/O	120,000	120,000	120,000
76-4615-8500-9333	Principal - 2008 Tax Note	80,000	30,000	30,000
Total Expenditures		<u>\$ 1,134,250</u>	<u>\$ 1,119,356</u>	<u>\$ 1,153,600</u>
Ending Fund Balance				
76-300-0001		<u>\$ 750</u>	<u>\$ 33,984</u>	<u>\$ (0)</u>

* Prior year expenditures have been reconciled to the fund cash balance.

City of Copperas Cove, Texas
2008 Limited Tax Notes
Golf

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
77-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
77-390-1001	Bond Proceeds	\$ 80,000	\$ 80,000	\$ 80,000
77-370-6001	Interest Revenue	-	1,207	1,250
Total Revenues		<u>\$ 80,000</u>	<u>\$ 81,207</u>	<u>\$ 81,250</u>
Expenditures*				
77-4310-7400-9044	Golf Cart Storage	\$ 80,000	\$ 320	\$ 69,443
77-4310-7400-9233	Principal - '08 Tax Notes	-	-	10,000
77-4310-7400-9333	Interest - '08 Tax Notes	-	-	1,807
Total Expenditures		<u>\$ 80,000</u>	<u>\$ 320</u>	<u>\$ 81,250</u>
Ending Fund Balance				
77-300-0001		<u>\$ -</u>	<u>\$ 80,887</u>	<u>\$ (0)</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008 Limited Tax Notes
Drainage**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
78-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
78-390-1001	Bond Proceeds	\$ 155,000	\$ 155,000	\$ 155,000
78-370-6001	Interest Revenue	-	2,443	2,700
Total Revenues		<u>\$ 155,000</u>	<u>\$ 157,443</u>	<u>\$ 157,700</u>
Expenditures*				
78-4410-7600-9500	Bond Issuance Costs	\$ 5,000	\$ 4,433	\$ 4,433
78-4410-7600-9037	Rolling Heights Drainage	150,000	-	153,267
Total Expenditures		<u>\$ 155,000</u>	<u>\$ 4,433</u>	<u>\$ 157,700</u>
Ending Fund Balance				
78-300-0001		<u>\$ -</u>	<u>\$ 153,010</u>	<u>\$ (0)</u>

* Prior year expenditures have been reconciled to the fund cash balance.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Tax Supported

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
79-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
79-390-1001	Bond Proceeds	\$ 1,060,000	\$ 1,060,000	\$ 1,060,000
79-370-6001	Interest Revenue	-	5,484	6,000
Total Revenues		<u>\$ 1,060,000</u>	<u>\$ 1,065,484</u>	<u>\$ 1,066,000</u>
Expenditures*				
79-4190-7500-8200	Furniture	\$ 16,050	\$ 15,839	\$ 15,839
79-4190-7500-8300	Vehicles	312,604	252,071	309,619
79-4190-7500-8400	General Equipment	43,323	37,346	37,346
79-4190-7500-8402	Electronic Equipment	233,142	224,452	225,508
79-4190-7500-8500	Facilities	12,750	9,500	9,500
79-4190-7500-9045	City Smart Lighting Upgrade	57,800	95	57,800
79-4190-7500-9046	Bradford Drive Road Extension	247,000	6,500	269,699
79-4190-7500-9047	Summers Rd/Street Reconstruction	115,637	115,637	120,990
79-4190-7500-9500	Bond Issuance Costs	20,000	19,699	19,699
Total Expenditures		<u>\$ 1,058,306</u>	<u>\$ 681,139</u>	<u>\$ 1,066,000</u>
Ending Fund Balance				
79-300-0001		<u>\$ 1,694</u>	<u>\$ 384,345</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Water & Sewer**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
80-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
80-390-1001	Bond Proceeds	\$ 640,000	\$ 640,000	\$ 640,000
80-370-6001	Interest Revenue	-	3,389	3,600
Total Revenues		<u>\$ 640,000</u>	<u>\$ 643,389</u>	<u>\$ 643,600</u>
Expenditures*				
80-4615-8500-8300	Vehicles	\$ 83,408	\$ 79,261	\$ 79,261
80-4615-8500-8400	General Equipment	35,200	34,505	34,505
80-4615-8500-8500	Facilities	60,500	19,577	50,278
80-4615-8500-9049	Retrofit One Clarifier at South Plant	270,272	31,519	329,729
80-4615-8500-9050	Water Tank Rehabs	180,000	42,925	140,000
80-4615-8500-9500	Bond Issuance Costs	10,000	9,827	9,827
Total Expenditures		<u>\$ 639,380</u>	<u>\$ 217,614</u>	<u>\$ 643,600</u>
Ending Fund Balance				
80-300-0001		<u>\$ 620</u>	<u>\$ 425,775</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Solid Waste**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
81-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
81-390-1001	Bond Proceeds	\$ 285,000	\$ 285,000	\$ 285,000
81-370-6001	Interest Revenue	-	1,531	1,700
Total Revenues		<u>\$ 285,000</u>	<u>\$ 286,531</u>	<u>\$ 286,700</u>
Expenditures*				
81-4430-9500-8400	General Equipment	\$ 203,400	\$ 140,413	\$ 208,380
81-4430-9500-9051	Recycling Center Expansion	75,582	-	73,767
81-4430-9500-9500	Bond Issuance Cost	5,000	4,553	4,553
Total Expenditures		<u>\$ 283,982</u>	<u>\$ 144,966</u>	<u>\$ 286,700</u>
Ending Fund Balance				
81-300-0001		<u>\$ 1,018</u>	<u>\$ 141,565</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Drainage**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
82-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
82-390-1001	Bond Proceeds	\$ 175,000	\$ 175,000	\$ 175,000
82-370-6001	Interest Revenue	-	771	840
Total Revenues		<u>\$ 175,000</u>	<u>\$ 175,771</u>	<u>\$ 175,840</u>
Expenditures*				
82-4410-8000-8400	General Equipment	\$ 62,893	\$ 62,786	\$ 62,786
82-4410-8000-9052	Martin Walker Study / Detention Design	50,000	4,500	86,771
82-4410-8000-9053	Eastside Drainage Infrastructure Design	30,000	-	-
82-4410-8000-9054	Tonkawa Village - Katlyn Circle	24,450	23,892	23,892
82-4410-8000-9500	Bond Issuance Costs	5,000	2,391	2,391
Total Expenditures		<u>\$ 172,343</u>	<u>\$ 93,569</u>	<u>\$ 175,840</u>
Ending Fund Balance				
82-300-0001		<u>\$ 2,657</u>	<u>\$ 82,202</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Golf

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
83-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
83-390-1001	Bond Proceeds	\$ 30,000	\$ 30,000	\$ 30,000
83-370-6001	Interest Revenue	133	132	132
Total Revenues		<u>\$ 30,133</u>	<u>\$ 30,132</u>	<u>\$ 30,132</u>
Expenditures*				
83-4310-7500-8400	General Equipment	\$ 27,124	\$ 27,124	\$ 27,124
83-4310-7500-9234	Principal - '08A Tax Notes	3,009	3,008	3,008
Total Expenditures		<u>\$ 30,133</u>	<u>\$ 30,132</u>	<u>\$ 30,132</u>
Ending Fund Balance				
83-300-0001		<u>\$ -</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 General Obligation
Drainage**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
64-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
64-390-1001	Bond Proceeds	\$ 105,000	\$ 105,000	\$ 105,000
64-370-6001	Interest Revenue	-	-	1,500
Total Revenues		<u>\$ 105,000</u>	<u>\$ 105,000</u>	<u>\$ 106,500</u>
Expenditures*				
64-4410-8000-9030	Lutheran Church Road - Drainage	\$ 100,000	\$ -	\$ 100,770
64-4410-8000-9500	Bond Issuance Costs	5,000	5,730	5,730
Total Expenditures		<u>\$ 105,000</u>	<u>\$ 5,730</u>	<u>\$ 106,500</u>
Ending Fund Balance				
64-300-0001		<u>\$ -</u>	<u>\$ 99,270</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 General Obligation
Tax Supported**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
65-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
65-390-1001	Bond Proceeds	4,665,000	4,665,000	4,665,000
65-370-6001	Interest Revenue	-	-	10,000
Total Revenues		<u>\$ 4,665,000</u>	<u>\$ 4,665,000</u>	<u>\$ 4,675,000</u>
Expenditures*				
65-4190-7500-8500	Police Facility	\$ 3,600,000	\$ 1,122,182	\$ 3,670,000
65-4190-7500-9030	Lutheran Church Road	900,000	96,000	950,960
65-4190-7500-9500	Bond Issuance Costs	165,000	54,040	54,040
Total Expenditures		<u>\$ 4,665,000</u>	<u>\$ 1,272,222</u>	<u>\$ 4,675,000</u>
Ending Fund Balance				
65-300-0001		<u>\$ -</u>	<u>\$ 3,392,778</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 Tax Notes
Tax Supported**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
66-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
66-390-1001	Bond Proceeds	\$ 680,000	\$ 680,000	\$ 680,000
66-370-6001	Interest Revenue	-	-	1,000
Total Revenues		<u>\$ 680,000</u>	<u>\$ 680,000</u>	<u>\$ 681,000</u>
Expenditures*				
66-4190-7500-8300	Fire Apparatus	\$ 450,000	\$ -	\$ 465,000
66-4190-7500-9040	South Park Pool Renovations	200,000	-	206,233
66-4190-7500-9500	Bond Issuance Costs	30,000	9,767	9,767
Total Expenditures		<u>\$ 680,000</u>	<u>\$ 9,766</u>	<u>\$ 681,000</u>
Ending Fund Balance				
66-300-0001		<u>\$ -</u>	<u>\$ 670,234</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 Tax Notes
Water & Sewer**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
67-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
67-390-1001	Bond Proceeds	\$ 930,000	\$ 930,000	\$ 930,000
67-370-6001	Interest Revenue	-	-	3,000
Total Revenues		<u>\$ 930,000</u>	<u>\$ 930,000</u>	<u>\$ 933,000</u>
Expenditures*				
67-4615-8500-8300	Vac-Con Truck	\$ 251,000	\$ -	\$ 251,000
67-4615-8500-9048	9th, 11th, 13th, 15th Street Water	24,500	-	24,500
67-4615-8500-9049	West Clarifier Retrofit	430,000	-	465,016
67-4615-8500-9050	Long Mountain Tank Rehab.	175,000	-	175,000
67-4615-8500-9500	Bond Issuance Costs	45,000	17,484	17,484
Total Expenditures		<u>\$ 925,500</u>	<u>\$ 17,483</u>	<u>\$ 933,000</u>
Ending Fund Balance				
67-300-0001		<u>\$ 4,500</u>	<u>\$ 912,517</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 Tax Notes
Solid Waste**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
68-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
68-390-1001	Bond Proceeds	\$ 690,000	\$ 690,000	\$ 690,000
68-370-6001	Interest Revenue	-	-	2,000
Total Revenues		<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 692,000</u>
Expenditures*				
68-4430-9500-8300	Rearloader and Sideloader	\$ 339,218	\$ -	\$ 339,218
68-4430-9500-9051	Expansion of Recycle Ctr Phase II	72,000	-	97,939
68-4430-9500-9052	Trnsfr Station Tipping/Renovations	244,580	-	244,580
68-4430-9500-9500	Bond Issuance Costs	30,000	10,263	10,263
Total Expenditures		<u>\$ 685,798</u>	<u>\$ 10,263</u>	<u>\$ 692,000</u>
Ending Fund Balance				
68-300-0001		<u>\$ 4,202</u>	<u>\$ 679,737</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

City of Copperas Cove, Texas
2009 Tax Notes
Hotel Occupancy Tax

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
69-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
69-390-1001	Bond Proceeds	\$ 210,000	\$ 210,000	\$ 210,000
69-370-6001	Interest Revenue		-	1,000
Total Revenues		<u>\$ 210,000</u>	<u>\$ 210,000</u>	<u>\$ 211,000</u>
Expenditures*				
69-4190-7500-9030	Allin House Roof Renovations	\$ 40,000	\$ -	\$ 42,004
69-4190-7500-9031	Civic Center Renovations	160,000	-	165,000
69-4190-7500-9500	Bond Issuance Cost	10,000	3,996	3,996
Total Expenditures		<u>\$ 210,000</u>	<u>\$ 3,996</u>	<u>\$ 211,000</u>
Ending Fund Balance				
69-300-0001		<u>\$ -</u>	<u>\$ 206,004</u>	<u>\$ -</u>

* Prior year expenditures have been reconciled to the fund cash balance.

NOTICE OF PUBLIC HEARING

On October 13, 2009, during a Regular City Council Meeting, the City Council of the City of Copperas Cove will hold a public hearing on the ordinance to amend the Capital Improvement Project Fund budgets for the City of Copperas Cove. The October 13, 2009 City Council Meeting will begin at 7:00 pm and will be held in the City Council Chambers at City Hall, 507 South Main Street, Copperas Cove, Texas 76522.

The proposed amendments to the Capital Improvement Project Fund budgets are as follows:

	Increase (Decrease)
2001 Certificate of Obligation (Tax Supported)	
Revenues	(\$ 255)
Expenditure Appropriations	(\$ 255)
2001 Certificate of Obligation (Water & Sewer)	
Revenues	(\$ 2,281)
Expenditure Appropriations	(\$ 2,281)
2003 Certificate of Obligation (Tax Supported)	
Revenues	\$ 3,950
Expenditure Appropriations	\$ 3,950
2003 Certificate of Obligation (Water & Sewer)	
Revenues	\$ 9,870
Expenditure Appropriations	\$ 311,681
2005 Certificate of Obligation (Water & Sewer)	
Revenues	(\$ 16,331)
Expenditure Appropriations	(\$ 16,331)
2006 Limited Tax Notes (Tax Supported)	
Revenues	\$ 2,030
Expenditure Appropriations	\$ 2,030
2007 Certificate of Obligation (Tax Supported)	
Revenues	(\$ 14,574)
Expenditure Appropriations	(\$ 14,574)
2008 Limited Tax Notes (Tax Supported)	
Revenues	\$ 25,600
Expenditure Appropriations	\$ 25,600
2008 Limited Tax Notes (Water & Sewer)	
Revenues	\$ 18,600
Expenditure Appropriations	\$ 19,350
2008 Limited Tax Notes (Golf)	
Revenues	\$ 1,250
Expenditure Appropriations	\$ 1,250
2008 Limited Tax Notes (Drainage)	
Revenues	\$ 2,700
Expenditure Appropriations	\$ 2,700
2008A Limited Tax Notes (Tax Supported)	
Revenues	\$ 6,000
Expenditure Appropriations	\$ 7,694
2008A Limited Tax Notes (Water & Sewer)	
Revenues	\$ 3,600
Expenditure Appropriations	\$ 4,220
2008A Limited Tax Notes (Solid Waste)	
Revenues	\$ 1,700
Expenditure Appropriations	\$ 2,718
2008A Limited Tax Notes (Drainage)	
Revenues	\$ 840
Expenditures Appropriations	\$ 3,497
2009 General Obligation (Drainage)	
Revenues	\$ 1,500
Expenditure Appropriations	\$ 1,500
2009 General Obligation (Tax Supported)	
Revenues	\$ 10,000
Expenditure Appropriations	\$ 10,000
2009 Tax Notes (Tax Supported)	
Revenues	\$ 1,000
Expenditure Appropriations	\$ 1,000
2009 Tax Notes (Water & Sewer)	
Revenues	\$ 3,000
Expenditure Appropriations	\$ 7,500
2009 Tax Notes (Solid Waste)	
Revenues	\$ 2,000
Expenditure Appropriations	\$ 6,202
2009 Tax Notes (Hotel Occupancy Tax)	
Revenues	\$ 1,000
Expenditure Appropriations	\$ 1,000

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-1

Contact – Jane Lees, City Secretary, 547-4221
jlees@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on appointment of Commissioners to the Housing Authority of the City of Copperas Cove.

1. BACKGROUND/HISTORY

Local Government Code §392.031 Appointment of Commissioners of a Municipal Housing Authority. States: *(a) Each municipal housing authority shall be governed by five, seven, nine or 11 commissioners. The presiding officer of the governing body of a municipality shall appoint five, seven, nine, or 11 persons to serve as commissioners of the authority. An appointed commissioner of the authority may not be an officer or employee of the municipality. Appointments made under this section must comply with the requirements of Section 392.0331, if applicable.*

(b) A commissioner may not be an officer or employee of the municipality. A commissioner may be a tenant of a public project over which the housing authority has jurisdiction.

(c) A certificate of the appointment of a commissioner shall be filed with the clerk of the municipality. The certificate is conclusive evidence of the proper appointment of the commissioner.

Local Government Code §392.0331 states: *(b) In appointing commissioners under Section 392.031, a municipality with a municipal housing authority composed of five commissioners shall appoint at least one commissioner to the authority who is a tenant of a public housing project over which the authority has jurisdiction.*

A Mayor or Council of the City in which a Housing Authority is located appoints the Commissioners of the Housing Authority. Commissioners (other than the commissioners serving in the Resident Commissioner position) may be re-appointed for as many consecutive terms as the Mayor or Council desires. If a Commissioner's term has expired, he/she continues to serve until re-appointed or replaced.

The only legal reasons for removal of a Commissioner before the end of his/her term are inefficiency, neglect of duty, or misconduct in office.

According to state law, a Commissioner shall receive no compensation for his/her service, but he/she shall be entitled to the necessary expenses, including out of town travel expenses, incurred in the discharge of his/her duties. Travel reimbursements may be for actual expenses only.

2. FINDINGS/CURRENT ACTIVITY

Two positions are currently available for the October 1, 2009 through September 30, 2011 term. The current commissioners serving, Patricia Thomas and Grace Durant (Resident Commissioner), are seeking re-appointment to the Copperas Cove Housing Authority Board of Directors as indicated in the attached letter from Inez Faison, Executive Director.

The City received one additional application for your consideration from Billie Jean Wolverton (attached).

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council appoint/re-appoint individuals to the Copperas Cove Housing Authority to serve the term October 1, 2009 through September 30, 2011.



HOUSING AUTHORITY OF THE CITY OF COPPERAS COVE

INEZ V. FAISON
EXECUTIVE DIRECTOR

701 CASA CIRCLE
COPPERAS COVE, TEXAS 76522

SANDRA BLOUNT
PROJECT MANAGER

PHONE 254-547-9449
FAX 254-547-6012

September 10, 2009

Honorable Mayor John Hull

Mayor of Copperas Cove

RE: Appointment of Commissioners

On September 30, 2009 the terms of Ms. Patricia Thomas and Ms. Grace Durant, our Resident Commissioner, will expire. Both Ms. Thomas and Ms. Durant have requested to be re-appointed.

Their terms will run from October 1, 2009 through September 30, 2011.

Your concurrence with these recommendations is appreciated.

Sincerely,



INEZ V. FAISON

Executive Director

Appointment Resource Form For Volunteers
(Boards, Commissions & Committees)

Name Billie Jean Wolverton Date 27 May 2009

Address 717 Mickan Street Copperas Cove, TX 76522

Home Phone 254-547-2463 Office Phone N/A Mobile Phone 254-833-2167

Fax N/A E-mail wbilliejean@hotmail.com

Occupation Retired Army

Volunteer/Community Service CPA Alumni, Citizen's Fire and Public Safety, Exchange Club

Professional Affiliations _____

Areas of Interest _____

Education Master's (Counseling Psychology)
Associate's (Food + Beverage management)

I would like to be considered for the following:

- | | |
|--|---|
| <input type="checkbox"/> Planning and Zoning Commission | <input checked="" type="checkbox"/> Animal Control Advisory Committee |
| <input type="checkbox"/> Board of Adjustment | <input checked="" type="checkbox"/> Housing Authority |
| <input checked="" type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Hospital Authority |
| <input type="checkbox"/> Fact Finding and Advisory Committee | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Election Judge/Election Clerk/Alternate | <input checked="" type="checkbox"/> Keep Copperas Cove Beautiful Commission |
| <input type="checkbox"/> Other _____ | |

Please return this form along with a resume to:

Jane Lees, CMC, City Secretary, City of Copperas Cove, P.O. Drawer 1449, 507 South Main Street, Copperas Cove TX 76522
Phone: 254-547-4221 - Fax: 254-547-5116 - jlees@ci.copperas-cove.tx.us

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-10

Contact – James A. Trevino, Assistant Public Works Director, 547-0751
jtrevino@ci-copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the City Manager to execute a professional services agreement with Hearn Engineering for design and engineering services associated with the South 25th Street Drainage Project.

1. BACKGROUND/HISTORY

During the spring of 2007, several residents reported storm water inside homes in the neighborhood between S. 25th to S. 29th Streets.

2. FINDINGS/CURRENT ACTIVITY

The Presidential Disaster Declaration of June 16, 2007 through August 3, 2007 made the City of Copperas Cove eligible for FEMA Mitigation Grant Programs. Simultaneous funding applications were submitted to the Federal Emergency Management Agency (FEMA) and the Office of Rural Community Affairs (ORCA).

In June 2008, the City was notified that ORCA approved funding of \$141,290. In March 2009, the City was notified that FEMA approved funding of \$536,475. The funding will be applied to engineering and construction which includes installing an estimated 3,500 linear feet of concrete reinforced pipe and 20 catch basin inlet structures to intercept stormwater flows and transport them directly into the outfall channel.

3. FINANCIAL IMPACT

The total of the two grants is \$677,765 which will pay approximately 85% of the project engineering and estimated construction costs.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council authorize the City Manager to execute a professional services agreement with Hearn Engineering for engineering services associated with the South 25th Street Drainage Project for the amount of \$75,000.

AGREEMENT FOR THE PROVISION OF LIMITED PROFESSIONAL SERVICES

Design Firm: Hearn Engineering, Inc.
3000 Joe DiMaggio Blvd., Ste. 25
Round Rock, TX 78665
Date: _____

Client: City of Copperas Cove
P.O. Box 1449
Copperas Cove, Tx 76522
Project No.: _____

Project Name/Location:

25st Street Drainage Improvements Project

Scope/Intent and Extent of Services:

The project includes the realignment of a 3,500 linear feet of storm sewer to improve the drainage in the area around Taylor, 31st, 29th, 27th, 25th and streets.

PRELIMINARY

\$53,000

A. PRELIMINARY ENGINEERING

- 1) Gather available information on the existing utilities including, but not limited to the following: existing utility system maps (water, wastewater, telephone, gas, electric, cable); existing digital topography; existing City construction plans and Right-of-Way maps; existing easement maps and documents;
- 2) Compile information into a base map on the computer.
- 3) Walk potential alignments to verify information on base map.
- 4) Revise StormCadd computer model of proposed storm sewer.

B. TOPOGRAPHIC SURVEY

- 1) Survey and calc alignments using the benchmarks provided by the City.
- 2) Produce contour map

C. PRELIMINARY DESIGN

- 1) Meet with City to discuss the preferred alignments and potential conflicts.
- 2) Prepare preliminary plan / profile drawings of the proposed improvements.
- 3) Coordinate utility relocation as necessary.
- 4) Develop preliminary opinion of probable cost.
- 5) Submit to City for review.

FINAL DESIGN AND BIDDING

A. FINAL DESIGN / CONSTRUCTION DOCUMENT PREPARATION

\$5,000

- 1) Prepare final construction plans including plan/profile drawings and detail sheets.
- 2) Prepare bid proposal with quantities.
- 3) Prepare specifications.
- 4) Submit plans and specifications to City for review.
- 5) Revise plans to incorporate City comments.
- 6) Assemble bid documents with contract documents from City Legal Department.
- 7) Develop final opinion of probable cost.
- 8) Prepare and submit required permit applications if required.

- B. BIDDING PROCESS \$3,000
- 1) Provide twenty sets of plans (ledger size) and bid documents for distribution.
 - 2) Assist the City in preparing the Notice to Bidders, City will be responsible for advertising.
 - 3) Attend pre-bid conference at the City.
 - 4) Prepare and distribute necessary addendums.
 - 5) Assist the City in the bidding, evaluation, and recommendation of award on the project.

CONSTRUCTION SERVICES (Billed as Required) \$14,000

- A. CONSTRUCTION ADMINISTRATION
- 1) Conduct pre-construction conference.
 - 2) Review submittals for conformance to plans and specifications.
 - 3) Perform periodic site visits to monitor and document that work conforms to plans and spec's.
 - 4) Conduct progress meetings as necessary.
 - 5) Process monthly pay request on Grant forms.
 - 6) Process any change orders in accordance with the City's and Grant guidelines.
 - 7) Promptly address and perform design modifications required to minimize project delays.
 - 8) Conduct final inspection of project with Grant personnel, City's inspector, & Project Manager.
 - 9) Provide the City with recommendation of final acceptance once all punch list items have been addressed.
 - 10) Provide the City with "as-built" drawings of the project in digital format (DWG).

ADDITIONAL SERVICES Hourly

- 1) Provide Easements
- 2) Attend Public Hearings.
- 3) Provide Expert Testimony.
- 4) Provide Construction Administration beyond original contract time.
- 5) Attend meetings with County, State, or Federal agencies.

Fee Arrangement:

The fee for this work is a not to exceed amount of \$75,000.00. Work will be invoiced monthly.

Special Conditions:

TERMS AND CONDITIONS

The firm shall perform the services outlined in this agreement for the stated fee arrangement.

Access to Site:

Unless otherwise stated, the Firm will have access to the site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.

Dispute Resolution:

Any claims or disputes made during design, construction or post-construction between the Client and Firm shall be submitted to non-binding mediation. Client and Firm agree to include a similar mediation agreement with all contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between parties. Each party shall be responsible for their own costs of mediation. Should litigation arise, venue will be in Coryell County.

Billings/Payments:

Invoices for the Firm's services shall be submitted, at the Firm's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt, at 3000 Joe DiMaggio Blvd. Suite 25, Round Rock, Texas, 78664. Payment is past due 30 days after the invoice date. If questions regarding the invoice amount are not

brought to the attention of the Firm within 21 days of the invoice date, the invoice shall be considered accepted by the Client. If the invoice is not paid within 45 days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service.

Late Payments:

Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the then unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Certifications, Guarantees and Warranties:

The Firm shall not be required to execute any document that would result in their certifying, guaranteeing or warranting the existence of conditions whose existence the Firm cannot ascertain.

Limitation of Liability:

The firm shall not be liable for acts or omissions by the client, its employees, or its contractors.

Termination of Services:

This agreement may be terminated by the Client or the Firm should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

- A. FOR CAUSE. The occurrence of any one or more of the following events will justify termination for cause:
1. Firm's persistent failure to perform the Work in accordance with the Contract (including, but not limited to, failure to supply sufficient skilled workers or suitable materials or equipment);
 2. Firm's disregard of Laws or Regulations of any public body having jurisdiction;
 3. Firm's violation in any substantial way of any provisions of the Contract;
 4. The Client fails to pay the firm in a timely manner;
 5. The Client fails to provide information pertinent information to the firm that would affect work covered under this agreement;

If one or more of the events identified above occur, the agreement maybe terminated after giving a seven day written notice of its intent.

Notwithstanding the right to terminate for cause, Firm's services will not be terminated if Firm begins within seven days of receipt of notice of intent to terminate to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of said notice.

- B. FOR CONVENIENCE. The Client and Firm may terminate this Agreement for convenience in whole or in part at any time, without cause, by giving at least thirty (30) days notice, in writing, to the respective party. Upon termination pursuant hereto, CONTRACTOR shall account for and properly present to the CITY all claims for amounts due, charges, costs, fees and expenses and the Client pay the Firm all amounts due for work completed up to time of such termination which are undisputed, less payments of compensation previously made.

Ownership of Documents:

All documents produced by the Firm under this agreement shall remain the property of the Firm until receipt of final payment, and may not be used by the Client for any other endeavor without the written consent of the Firm. If evidence of the existence or release of hazardous substances or other occurrences or information required by law or regulation to be reported are revealed to Client as a result of our company's performance of services under this Agreement, it shall be the responsibility of Client to contact the appropriate Federal, State or local authorities.

Rate Schedule

Principal	\$180.00/Hr.
Professional Engineer	\$170.00/Hr.
Professional Surveyor	\$150.00/Hr.
Graduate Engineer	\$ 95.00/Hr.
Project Coordinator	\$ 75.00/Hr.
Survey Crew	\$125.00/Hr.
CADD Technician/Survey Technician	\$ 80.00/Hr.
Clerical	\$ 75.00/Hr.
Mileage	\$0.485/Mi. (Or current Federal Rate)
Reproduction and Supplies	Cost + 10%

Offered by:

[Signature] 9/29/09
(signature) (date)

Douglas Hearn Principal
(printed name/title)

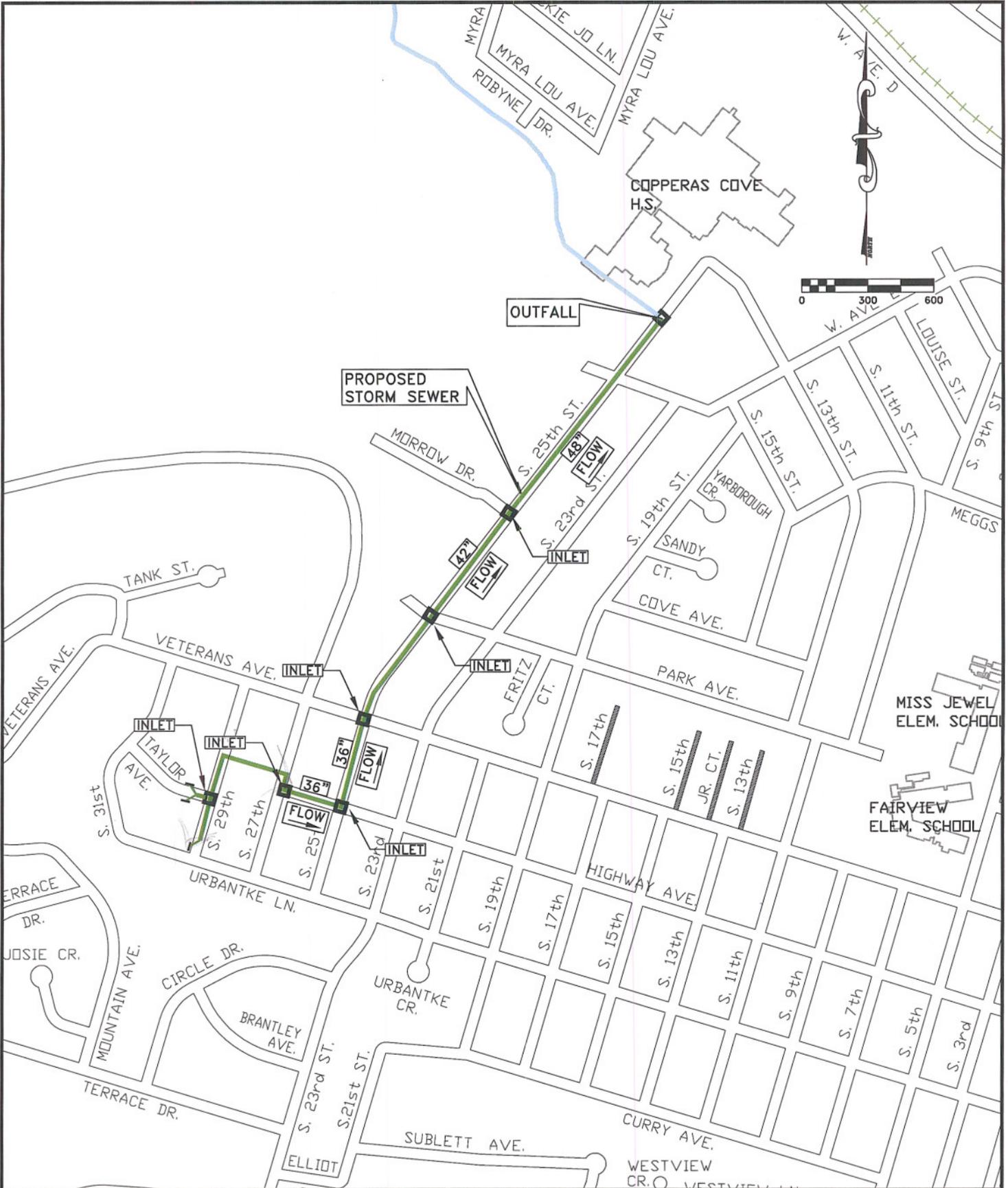
Hearn Engineering, Inc.

Accepted by:

(signature) (date)

(printed name/title)

(name of Client)



REVISIONS	DATE

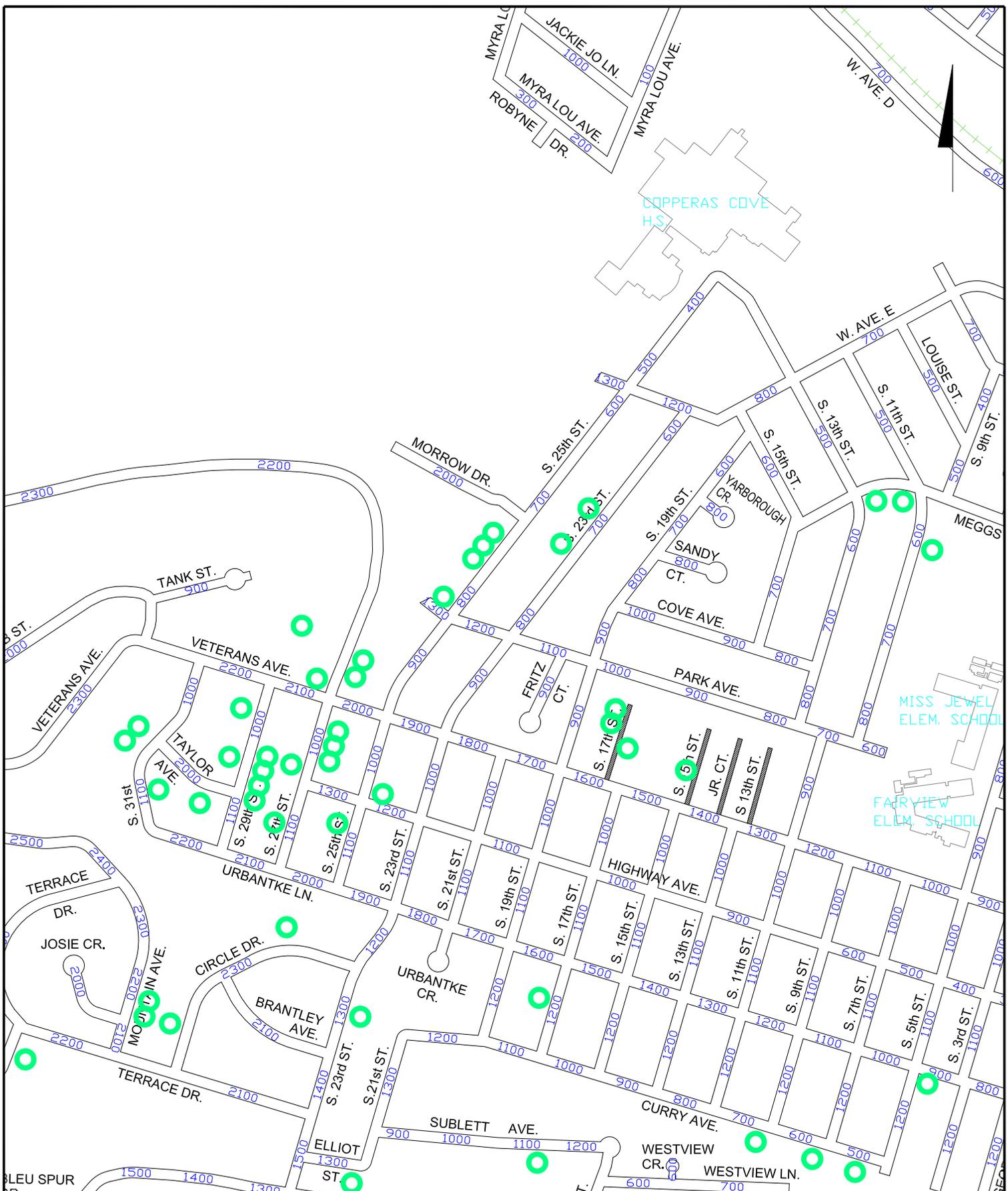
FILE NAME:

HEARN ENGINEERING INC.
 3000 JOE DIMAGGIO BLVD. STE. 25,
 ROUND ROCK, TEXAS 78665
 PH (512) 310-0176
 FAX (512) 244-7316

CITY OF COPPERAS COVE
 NOI DRAINAGE
 31ST, 29TH, 27TH & 25TH STREET
 LOCATION MAP
 CORYELL CO., TEXAS

DESIGNED BY: DCH
 DRAWN BY: GA
 CHECKED BY: DCH
 SCALE: 1" = 600'
 DATE: 6/2009

SHEET
 1
 OF
 1



DATE: September 22, 2009
 REVISION: N/A
 SCALE: 1" = 600'
 DESIGNED BY: [Name]
 CITY OF COPPERAS COVE, TX.
 DRAWING FILE: Report Home Flooding.pdf
 SHEET: 1 of 1

REPORT HOME FLOODING

FLOOD CONCERN MAP

CITY OF COPPERAS COVE

 507 SOUTH MAIN STREET
 COPPERAS COVE, TX. 76522
 PH: (254) 547-4221
 FAX: (254) 547-4301

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-11

Contact – Andrea Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on appointments to the Parks and Recreation Committee.

1. BACKGROUND/HISTORY

The Parks and Recreation Committee was established after the Council provided direction to create the committee at a special planning meeting held on August 20, 2009. At the meeting, Council Member Goode volunteered to serve as the Council representative. The Council determined that the committee should be comprised of five regular members and two alternate members.

2. FINDINGS/CURRENT ACTIVITY

At the September 8, 2009 Regular Meeting, the City Council officially established the committee and appointed four members as follows: Teresa Hawkins, Daniel James Loomis, Thamera "Tammy" Howard, and Linda W. Goode.

Since the original appointments, three additional applications have been received by the City Secretary and are attached for your consideration. The applicants include Patricia Thomas, Inez Faison, and Lisa Wilson. Appointment of the three individuals would complete the makeup of the committee.

3. FINANCIAL IMPACT

N/A

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends appointing one regular member and two alternate members to the Parks and Recreation Committee.



RECEIVED
BY SB DATE 6-12-09
logged

Appointment Resource Form For Volunteers
(Boards, Commissions & Committees)

Name Patricia Thomas Date April 30, 2009

Address 2004 Liberty St.

Home Phone 547-2799 Office Phone - Mobile Phone 371-6313

Fax - E-mail rcpd.thomas@emberg-mail.com

Occupation retired educator Homebased Teacher

Volunteer/Community Service Meals on Wheels, Boys and Girls Club, Noon Exchange, Senior Service, Church, 2000 Census, jury duty, Library Adv. Board, Board of Adjustment, Housing Authority, Food Pantry

Professional Affiliations CC Retired Teachers Assn. Surrogate Parent for CCISD Spec Ed

Areas of Interest Sewing, Gardening, Bridge, Real Estate, cooking

Education post graduate, M.Ed. + various certificates and licenses

I would like to be considered for the following:

- Planning and Zoning Commission
- Board of Adjustment
- Library Advisory Board
- Fact Finding and Advisory Committee
Code of Ordinance Review
- Election Judge/Election Clerk/Alternate
- Other: Senior Citizen Center
- Animal Control Advisory Committee
- Housing Authority
- Hospital Authority
- Economic Development Corporation
- Keep Copperas Cove Beautiful Commission
- Parks + Rec. Advisory Board
9/23/09

Please return this form along with a resume to:
Jane Lees, CMC, City Secretary, City of Copperas Cove, P.O. Drawer 1449, 507 South Main Street, Copperas Cove TX 76522
Phone: 254-547-4221 - Fax: 254-547-5116 - jlees@ci.copperas-cove.tx.us

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
10/1/09 Jless

Please attach your resume (optional).

Board Preference 1: Park and Recreation Advisory Board

Board Preference 2: Charter Review Advisory Board

Name: Inez V. Faison

Street Address: 707 Skyline Dr., Copperas Cove

City Resident: 21 years Personal E-Mail: ivf515@hotmail.com

Primary Phone: 542-3021 Home Fax: _____

Profession: Executive Director, Copperas Cove Housing Authority

Business Name: Copperas Cove Housing Authority

Business Address: 701 Casa Circle

City: Copperas Cove State: TX Zip: 76522

Business Phone: 254-547-9449 Business Fax: 254-547-6012

Business E-Mail: hacced@hotmail.com

Experience or Special Knowledge applicable to City board or commission function:

AAU Basketball Director of Operations, familiar with Parks and Rec facilities and employees

Civic Activities/Professional Affiliations Noon Exchange Club President, School Board, Altrusa, Crusaders (AAU Basketball), Boys and Girls Club

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Signature Inez V. Faison

Date 10-01-2009

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 647-4221



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
10/1/09 [Signature]

Please attach your resume (optional).

Board Preference 1: Parks & Rec Board

Board Preference 2: _____

Name: Lisa Wilson

Street Address: 3012 Homer Cir. C. Cove TX 76522

City Resident: 40 years Personal E-Mail: N/A

Primary Phone: 547-6658 Home Fax: N/A

Profession: Admin Asst.

Business Name: City of Copperas Cove

Business Address: 507 S. Main St.

City: Copperas Cove State TX Zip: 76522

Business Phone: 547-4221 Business Fax: 542-8915

Business E-Mail: lwilson@ci.copperas-cove.tx.us

Experience or Special Knowledge applicable to City board or commission function:

5 yrs. work experience for the City of Copperas Cove, including City Secretary's Office & City Manager's Office, involved w/ Parks & Rec sports for past 7 yrs.

Civic Activities/Professional Affiliations Texas Municipal Clerks Assn, Past Chamber Ambassador, Graduate of Copperas Cove Leadership program, Participant in Blue Santa program

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

[Signature]
Signature

9-24-09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-12

Contact – Jerry Conner, Executive Director, CCEDC – 547-7874
jerry.conner@copperascove-edc.com

SUBJECT: Consideration and action to repeal the Economic Development Guidelines.

1. BACKGROUND/HISTORY

Copperas Cove Economic Development Corporation created the **Economic Development Guidelines** in January 2005 with approval of the guidelines from the City Council on January 4, 2005, the CCEDC on January 20, 2005 and the Coryell County Commissioners Court on February 14, 2005.

The Economic Development Guidelines were updated and approved by the EDC on July 27, 2006 with City Council approval on September 5, 2006. Economic Development Guidelines were developed in 2005 as a result of new business recruitment targets established in the 2005-2010 Copperas Cove Economic Development Master Plan. The guidelines were updated in 2006 to provide direct incentives to major retail that resulted from changes to the 4A law authorizing such.

2. FINDINGS/CURRENT ACTIVITY

The CCEDC was recently tasked with revising the City's Tax Abatement Guidelines and Criteria; however, the Economic Development Guidelines adopted in 2006 are a completely separate document from a tax abatement policy and guidelines and criteria. Abatement guidelines and criteria may overlap economic development guidelines in certain areas (i.e. qualified target industries); however, the major difference between the two is the City must have tax abatement guidelines and criteria adopted prior to providing an abatement as governed by section 312 of the Texas Property Tax Code and the abatement guidelines are required to be updated and approved every two years. Currently, no state law governs the creation and adoption of economic development guidelines. Thus, the economic development guidelines approved in September 2006 remain valid unless repealed by the City Council and CCEDC.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

The Copperas Cove Economic Development Corporation recommends the City Council repeal the Economic Development Guidelines revised and approved on September 5, 2006.

ECONOMIC DEVELOPMENT GUIDELINES

Copperas Cove Economic Development Corporation City of Copperas Cove Coryell County

I. Introduction

Recipients of Community incentives should be on EDC Target Industry List:

Primary

Military Contractors
Administrative Facility (General Office)
Plastics (NAICS 3261)
Architectural and Structural Metals (NAICS 3323)
Machine Shops (NAICS 3327)
Professional and Technical Services (NAICS 541)
Administrative and Support Services (NAICS 561)
Ambulatory Health Care Services (NAICS 621)

Retail Trade

Shopping Centers
Building Material and Garden Supply (NAICS 444)
Ethnic/Cultural food stores (NAICS 4454)
Other General Merchandise (NAICS 4529)
Food Services and Drinking Places (NAICS 722)

Regional Target

Target industries located in non-attainment cities, and those bearing non-attainment status.

Potential Target Cities include Manufacturers currently holding “air permits” in Arizona (Phoenix), Colorado (Denver), and Louisiana (Baton Rouge).

Qualifying Statements:

Community incentives will be equally available to qualifying existing businesses and those recruited from outside Coryell County. Both existing and new businesses must qualify for incentives based on capital investment that would increase the ad valorem value and/or gross payroll added in Copperas Cove and a time requirement for maintaining a physical location and conducting business in Coryell County.

(A.) Value added agriculture projects such as food processors or natural fiber processors might be examined as for their “technology transfer” potential.

- (B.) Decisions on requests for any companies relocating from one city to another in Coryell County will be referred to the appropriate City Councils.
- (C.) All recipients of community incentives will sign a mutually agreed-upon performances agreement based on increase ad valorem value by capital investment and/or gross payroll, in addition to a requirement for the company to maintain a business location and conduct business in Copperas Cove and Coryell County for a specified period of time.
- (D.) An economic and fiscal impact analysis will be conducted for each applicant for community incentives. The community return on investment (pay-back) time period projected by the impact analysis will, in all cases, be no more than ten (10) years. **Approval authorities**, at their discretion, **may require shorter return or investment time periods**. This analysis should be completed before the County Commissioners Court or the City of Copperas Cove grants any formal approval of tax abatement.
- (E.) A health and environmental risk assessment may be conducted for each applicant for community incentives, as requested by the Economic Development Corporation Board of Directors or City of Copperas Cove.
- (F.) After presentation of community incentive proposals to a prospect, the prospect will have a specified period of time to respond with acceptance, rejection or suggested changes to the proposal when feasible, the time period will be 30 days. The proposal will become null and void if not acted upon by the prospect within the specified time frame.

II. Due Diligence and Assessment of Applicants:

All applicants and/or prospects for community incentives will use the same guidelines despite the fact that industrial, manufacturing, and added value applicants will induce higher levels of ad valorem values and personal income. Given this scenario, applicants that meet or exceed eligibility requirements in a given category may well represent different economic development alternatives. Due diligence will be required of each prospect and/or applicant for community incentives as follows:

As a part of the review process, each applicant should provide the following:

- (1) A project description, which should include a description of the company, its products, the capital investment, increased ad valorem value, payroll, size of the building, acreage, inventory levels and so forth.
- (2) An application, request or proposal for incentives in a written format, describing the incentives and/or concessions being requested or considered.

- (3) A professionally - prepared business plan to include but not limited to, executive summary, company history, historical and pro forma financial information and company principal(s) resumes.
- (4) An annual report of the company, if available.
- (5) A professionally prepared economic and fiscal impact analysis (City, County, School).
- (6) Statement(s)/evidence of credit worthiness,
- (7) A copy or description of contracts related to the firm's new or expanding business, including real estate leases, purchase agreements, build-to-suit agreements, as well as banking and financial agreements.
- (8) A summary report outlining major factors and impacts, both positive and negative, on the community and taxing units, especially the impact on the school district. *

***Note:** These guidelines also recommend that the Copperas Cove Independent School District be **exempted** from any tax abatement policy/guidelines to be considered. The impact analysis will be from a standpoint of additional students and/or requirements that any prospect or applicant would require of the district.

Due diligence packages will be reviewed by the local economic development staff and EDC Board of Directors. The County Commissioners and City Council members should also review it. The entire Board of Directors of the Economic Development Corporation and the Executive Director may want to sit as the Prospect Review Committee. The Board Chairman may, also appoint a Prospect Review Committee of at least three (3) individuals including the Executive Director of the Corporation.

III. Proposal Presentation

The following steps for each prospect seeking community incentives will precede presentations to the appropriate approval authority:

- (A.) Project Introduction of company (name if possible), product, capital investment, increased ad valorem value, gross payroll, number of jobs created, size of building, acreage, etc.
- (B.) Progress Report and Preliminary Proposal Due diligence report and preliminary proposal for community incentives.
- (C.) Final proposal and presentation for decision

- Economic and fiscal impact analysis, health and environmental risk assessment (if required), further due diligence and final incentives proposal.

No prospect report or proposal will be submitted to a decision making authority without being first reviewed and approved by all preceding authorities. Proposals impact analysis, and other material related to the decision-making process will be delivered to the appropriate individuals at least three (3) days prior to the meeting at which decisions are to be made regarding the proposal. **A typical prospect presentation and approval process will flow as follows:**

- (1) EDC Staff
- (2) EDC Prospect Review Committee
- (3) EDC Board of Directors
- (4) Copperas Cove City Council and/or Coryell County Commissioners Court.

IV. Approval Authority

Authority to approve a project for receipt of community incentives will be vested as follows:

- (1) Up to \$25,000.00 - EDC Board of Directors
- (2) Over \$25,000.00 -- The Copperas Cove City Council and/or Coryell County Commissioners Court. The City Council or Commissioners Court can only grant tax abatement. Its Board of Directors must approve Fees/and transactions for property owned by the Copperas Cove Industrial Foundation, Inc. before forwarding the proposal to the City Council.

V. Primary Community Incentives

The criteria for establishing the value and term of the tax abatement authorized are presented in two categories, ad valorem tax or gross payroll. The City Council in December, 2000 and the Coryell County Commissioners adopted these tax abatement guidelines January 2001. They must be adopted every two years.

Ad Valorem Tax Value **OR** Annual Gross Payroll Recommended Abatement Schedule

Applicant Category A:

\$200,000 to \$1,499,999	\$150,000 to \$699,999	Year 1: 90% Year 2: 80% Year 3: 70% Year 4: 60% Year 5: 45% Year 6: 25%
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Year 7: 10%

Applicant Category B:

\$1,500,000 to \$2,999,999

\$700,000 to
\$1,199,999

Year 1: 90%
Year 2: 80%
Year 3: 75%
Year 4: 65%
Year 5: 55%
Year 6: 45%
Year 7: 35%
Year 8: 20%
Year 9: 10%

Applicant Category C:

\$3,000,000 to \$4,999,999

\$1,200,000 to
\$1,499,999

Year 1: 95%
Year 2: 90%
Year 3: 85%
Year 4: 80%
Year 5: 75%
Year 6: 60%
Year 7: 45%
Year 8: 30%
Year 9: 20%
Year 10: 10%

Applicant Category D:

\$5,000,000 to \$9,999,000

\$1,500,000 to
\$2,999,999

Year 1: 100%
Year 2: 95%
Year 3: 90%
Year 4: 85%
Year 5: 80%
Year 6: 75%
Year 7: 65%
Year 8: 50%
Year 9: 30%
Year 10: 15%

Applicant Category E:

\$10,000,000 or more

\$3,000,000
or more

Year 1: 100%
Year 2: 100%
Year 3: 95%
Year 4: 95%
Year 5: 90%
Year 6: 85%
Year 7: 75%

Year 8: 60%
Year 9: 30%
Year 10:15%

VI. Other Community Incentives

The following are negotiable on a case analysis basis by the appropriate authority:

- (1) Developed Land.
- (2) Undeveloped Land.
- (3) Infrastructure Improvements
- (4) Speculative Building
- (5) Building Modifications
- (6) One-stop municipal permitting.
- (7) Waiver of municipal fees.
- (8) Rental Subsidy
- (9) Hiring and Job Training Assistance
- (8) Small Business Development Center (SBDC) assistance.
- (10) Chamber of Commerce membership

VII. Section 380 Agreements

In accordance with Section 380 of the Local Government Code, the City of Copperas Cove may, from time to time, provide loans and grants of public money to promote state or local economic development to stimulate business and commercial activity in the municipality. All agreements made pursuant to Section 380 of the Local Government Code must be approved by the City Council.

Adopted by City Council on January 4, 2005.

Adopted by Copperas Cove EDC on January 20, 2005

Adopted by the Coryell County Commissioners Court on February 14, 2005

Updated Guidelines Adopted by Copperas Cove EDC on July 27, 2006

Adopted by the City Council in September, 2006

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-13

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution authorizing the City Manager to execute an “Agreement to Contribute Funds – Local Government” with the Texas Department of Transportation.

1. BACKGROUND/HISTORY

The Texas Department of Transportation (TxDOT) is nearly complete with the design for the SH 9 project from US Highway 190 to FM 116 South (Northeast Bypass). The State of Texas and TxDOT require local governments to contribute 10% toward the costs of right-of-way purchases. Additionally, City-owned utilities on State roadway projects within the municipal boundaries are required to be relocated by the City.

2. FINDINGS/CURRENT ACTIVITY

The City received a letter dated July 9, 2009, from TxDOT with the “Agreement to Contribute Funds – Local Government” and a request to pay \$32,700 for the City’s 10% share of the costs for the right-of-way purchase and the costs for relocating City utilities. The City Manager contacted TxDOT for possible recalculation of the costs as the amount appeared to be too high. TxDOT did research the calculations and concluded the calculations did include land and utilities that are located within the Fort Hood boundaries. A corrected letter and Agreement (see attached) were received on July 23, 2009. The revised Agreement requests the City’s contribution be in the amount of Three Thousand Four Hundred Dollars (\$3,400).

3. FINANCIAL IMPACT

The City’s 10% contribution of Three Thousand Four Hundred Dollars (\$3,400) will be paid with proceeds from the planned summer 2010 General Obligation debt issuance until such time, the General Fund will loan the funds for payment through a reimbursement resolution.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends approval of Resolution No. 2009-39, authorizing the City Manager to execute the “Agreement to Contribute Funds – Local Government” with the Texas Department of Transportation.

RESOLUTION NO. 2009-39

A RESOLUTION TO AUTHORIZE THE CITY MANAGER OF THE CITY OF COPPERAS COVE TO EXECUTE AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION TO CONTRIBUTE FUNDS FOR THE PURCHASE OF A PORTION OF RIGHT-OF-WAY AND COSTS TO RELOCATE CITY OWNED UTILITIES ON THE PROPOSED HIGHWAY NO. SH 9 PROJECT FROM U.S. HIGHWAY 190 TO FM 116.

WHEREAS, The Texas Department of Transportation (TxDOT) will assume responsibility for acquisition of all necessary right-of-way and adjustment of City owned utilities for the planned Highway No. SH 9 project; and

WHEREAS, TxDOT has caused a survey to be made of the right-of-way for the proposed SH 9; and

WHEREAS, TxDOT is now authorized to purchase right-of-way for this project; and

WHEREAS, The City Council of the City of Copperas Cove has agreed to contribute 10% to the TXDoT funding participation as defined in TAC, §15.55 for the cost of acquiring said right-of-way and relocating or adjusting City owned utilities for the SH 9 project; and

WHEREAS, TxDOT has determined the City's 10% portion for this project to be \$3,400.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

SECTION 1.

The City Manager is authorized to execute the attached AGREEMENT TO CONTRIBUTE FUNDS – LOCAL GOVERNMENT (Exhibit A) by and between the City and the Texas Department of Transportation.

SECTION 2.

The City Manager is authorized to transmit a check to the Texas Department of Transportation for the City's portion of the purchase price for right-of-way and relocation of City owned utilities in the amount of Three Thousand Four Hundred and no/100 Dollars (\$3,400.00).

PASSED, APPROVED, AND ADOPTED on this 13th day of October 2009, at a regular meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

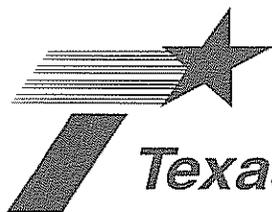
John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney



Texas Department of Transportation

100 SOUTH LOOP DRIVE • WACO, TEXAS 76704-2858 • (254) 867-2700

July 21, 2009

Ms. Andrea Gardner
City Manager
City of Copperas Cove
207 S. Main Street
Copperas Cove, TX 76522

RE: Agreement to Contribute Funds
ROW CSJ # 3625-01-002
SH 9: From US 190 to FM 116

Dear Ms. Gardner,

On July 9, 2009 the City of Copperas Cove was sent an "Agreement to Contribute Funds – Local Government" on the above referenced project requesting \$32,700.00 for the city's adjusted 10 % participation for the cost of right of way and reimbursable utility adjustments. We ask that you please disregard that request as the calculations included land and utilities located on Ft. Hood property which is not located inside the city limits of Copperas Cove.

We are attaching three (3) revised "Agreement to Contribute Funds – Local Government" for the cities 10 % participation of \$3,400.00. If you will please execute all three agreements and return them to the Texas Department of Transportation, Attn: Right of Way Section, 100 S. Loop Dr., Waco, TX 76704 along with a check in the amount of \$ 3,400.00. The check should be made payable to the Texas Department of Transportation. Along with the agreements, please submit a copy of the ordinance or resolution containing authority for the City's designated official to enter into this contract with the State.

Please feel free to contact me at (254)745-2133 with any questions or concerns.

Sincerely,

Sheila M. Mills
Waco Right of Way Administrator

cc: Richard Brown, P.E. - Coryell County Area Engineer



AGREEMENT TO CONTRIBUTE FUNDS - LOCAL GOVERNMENT

County: Coryell
District: Waco

Federal Project No:
Highway: SH 9

ROW CSJ No: 3625-01-002

This Agreement by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the **State**, and City of Copperas Cove, Texas, acting by and through its duly authorized officials pursuant to an Ordinance or Order dated the _____ day of _____, _____, hereinafter called the **Local Government**, shall be effective on the date of approval and execution by and on behalf of the **State**.

WHEREAS, the **State** and the **Local Government** hereby agree to enter into a contractual agreement to acquire right of way and adjust utilities for a highway project on Highway No. SH 9 with the following project limits:

From: US 190

To: FM 116; and

WHEREAS, the **Local Government** requests that the **State** assume responsibility for acquisition of all necessary right of way and adjustment of utilities for said highway project; and

WHEREAS, the **Local Government** desires to voluntarily contribute to the **State** funding participation as defined in 43 TAC, §15.55 for the cost of acquiring said right of way and relocating or adjusting utilities for the proper improvement of the State Highway System;

NOW, THEREFORE, in consideration of the foregoing premises and the mutual benefits to be derived therefrom, the **Local Government** shall contribute to the **State** an amount equal to ten percent (10%) of the cost of the right of way to be acquired by the **State** and shall transmit to the **State** with the return of this agreement, duly executed by the **Local Government**, a warrant or check in the amount of Three Thousand Four Hundred Dollars (\$ 3,400.00), which represents ten percent (10%) of Thirty Four Thousand Dollars (\$ 34,000.00), the estimated total cost of the right of way. If however, it is found that this amount is insufficient to pay the **Local Government's** obligation, then the **Local Government** will within thirty (30) days after receipt of a written request from the **State** for additional funds, transmit to the **State** such supplemental amount as is requested. The cost of providing such right of way acquired by the **State** shall mean the total value of compensation paid, either through negotiations or eminent domain proceedings, to the owners for their property interests, plus costs related to the relocation, removal or adjustment of eligible utilities.

Whenever funds are paid by the **Local Government** to the **State** under this agreement, the **Local Government** shall remit a warrant or check made payable to the "Texas Department of Transportation Trust Fund." The warrant or check shall be deposited by the **State** in an escrow account to be managed by the **State**. Funds in the escrow account may only be applied to this highway project. Upon completion of the highway project and in the event the total amount as paid by the **Local Government** is more than ten percent (10%) of the actual cost of the right of way, any excess amount will be returned to the **Local Government** by the **State**, or upon written request of the **Local Government**, the excess amount may be applied to other **State** highway projects in which the **Local Government** is participating.

In the event any existing, future, or proposed **Local Government** ordinance, commissioners court order, rule, policy, or other directive, including, but not limited to, outdoor advertising or storm water drainage facility

requirements, is more restrictive than **State** or federal regulations, or any other locally proposed change, including, but not limited to, plats or re-plats, results in any increased costs to the **State**, then the **Local Government** will pay one hundred percent (100%) of all such increased costs, even if the applicable county qualifies as an economically disadvantaged county. The amount of the increased costs associated with the existing, future, or proposed **Local Government** ordinance, commissioners court order, rule, policy, or other directive will be determined by the **State** at its sole discretion.

The **Local Government** shall maintain all books, papers, accounting records and other documentation relating to costs incurred under this agreement and shall make such materials available to the **State** and, if federally funded, the Federal Highway Administration (FHWA) or their duly authorized representatives for review and inspection at its office during the contract period and for four (4) years from the date of completion of work defined under this agreement or until any impending litigation, or claims are resolved. Additionally, the **State** and FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The **State** auditor may conduct an audit or investigation of any entity receiving funds from the **State** directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the **State** auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

THE LOCAL GOVERNMENT

By: _____

Title: _____

Date: _____

EXECUTION RECOMMENDED:

District Engineer, Waco District

THE STATE OF TEXAS

Executed and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By: _____
John P. Campbell, P.E.
Right of Way Division Director

Date: _____

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item I-14

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on an ordinance amending Chapter 11, Municipal Utilities and Services, Article IV, Solid Waste Collection and Disposal of the City of Copperas Cove Code of Ordinances.

1. BACKGROUND/HISTORY

The Municipal Utilities and Services ordinance was updated in September 2009. After the approval of the ordinance, two additional items were identified as requiring correction.

2. FINDINGS/CURRENT ACTIVITY

The ordinance increased the brush collection in section 11-69 to eight cubic yards, although the dimensions for the size of the pile were not increased accordingly. Also in reviewing the fee schedule and the Solid Waste Collection and Disposal section of the Code of Ordinances, City staff identified that the compactor service for commercial customers was not included. Language has been added to section 11-73 Commercial collection services for the compactor service. The attached ordinance has changes marked with underline and strikethrough so that City Council may easily identify the changes proposed by City staff.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Ordinance No. 2009-37, amending Chapter 11, Municipal Utilities and Services, Article IV, Solid Waste Collection and Disposal of the City of Copperas Cove Code of Ordinances.

ORDINANCE NO. 2009-37

AN ORDINANCE AMENDING OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CODE OF ORDINANCES CHAPTER 11, MUNICIPAL UTILITIES AND SERVICES, ARTICLE IV, SOLID WASTE COLLECTION AND DISPOSAL PROVIDING FOR CHANGES IN SERVICE AS APPROVED IN THE 2009-10 BUDGET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, The City of Copperas Cove's City staff, City Manager, and City Attorney have reviewed the current Chapter 11, Municipal Utilities and Services Ordinance, Article IV, Solid Waste Collection and Disposal; and

WHEREAS, The City of Copperas Cove's City staff, City Manager, and City Attorney have proposed amendments to Chapter 11, Municipal Utilities and Services, Article IV, Solid Waste Collection and Disposal; and

WHEREAS, The City staff has updated the Municipal Utilities and Services Ordinance to reflect the changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

SECTION 1.

That the City of Copperas Cove's Code of Ordinances, Chapter 11, Municipal Services and Utilities, Article IV, Solid Waste Collection and Disposal, is hereby amended, and "Exhibit A" attached hereto is made a part of this ordinance and for all purposes reflects the changes to Chapter 11, Municipal Services and Utilities, Article IV, Solid Waste Collection and Disposal, whether amended, added or deleted from the Code of Ordinances, is hereby adopted and incorporated herein as if fully set out.

SECTION 2.

That all ordinances or resolutions or parts of ordinances or resolutions in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 3.

That should any section or part of any section or paragraph of this ordinance be declared invalid or unconstitutional for any reason, it shall not invalidate or impair the

validity, force or effect of any other section or sections or part of a section or paragraph of this ordinance.

SECTION 4.

That the Code of Ordinances of the City of Copperas Cove, Texas, as amended shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 5.

That this ordinance shall become effective on October 13, 2009 and upon publication according to law.

PASSED, APPROVED AND ADOPTED this 13th day of October, 2009, at a regular meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code 551.001, et.seq.*, at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

Chapter 11 MUNICIPAL UTILITIES AND SERVICES

ARTICLE IV. SOLID WASTE COLLECTION AND DISPOSAL*

***Editor's note:** Ord. No. 2000-06, § 1, adopted Feb. 1, 2000, completely repealed the provisions of former Article IV of this chapter (§§ 11-50--11-72) and replaced them with the similar provisions as currently set out herein and encompassing §§ 11-50--11-74. Ord. No. 2008-26, § 1(Exh. A), adopted Aug. 19, 2008, amended former Art. IV §§ 11-50--11-74, in its entirety to read as herein set out. Former Art. IV pertained to similar subject matter. For a detailed history of former Article IV of this chapter, please refer to the Code Comparative Table.

State law references: Penalties for ordinance violations, V.T.C.A., Local Government Code § 54.001 et seq.

Sec. 11-50. General penalty; continuing violations; citation authority.

(a) In this section "violation of this Code" means:

- (1) Doing an act that is prohibited or made or declared unlawful, an offense or a misdemeanor by ordinance or by rule or regulation authorized by ordinance;
- (2) Failure to perform an act that is required to be performed by ordinance or by rule or regulation authorized by ordinance; or
- (3) Failure to perform an act if the failure is declared a misdemeanor or an offense or unlawful by ordinance or by rule or regulation authorized by ordinance.

(b) In this section "violation of this Code" does not include the failure of a city officer or employee to perform an official duty unless it is provided that failure to perform the duty is to be punished as provided in this section.

(c) Except as otherwise provided, a person convicted of a violation of this Code shall be punished by a fine not exceeding five hundred dollars (\$500.00), except that a fine not exceeding two thousand dollars (\$2,000.00) may be imposed for violation of provisions that govern fire safety, zoning, or public health and sanitation, including dumping or refuse. The penalty imposed for a violation of this Code shall not exceed or be less than the penalty prescribed by state law for the same offense. With respect to violations of this Code that are continuous with respect to time, each day the violation continues is a separate offense.

(d) The imposition of a penalty does not prevent revocation or suspension of a license, permit or franchise.

(e) Violations of this Code that are continuous with respect to time may be abated by injunctive or other equitable relief. The imposition of a penalty does not prevent equitable relief or civil or quasi-judicial enforcement of a violation of this Code.

(f) All persons duly designated to be code enforcement officers are hereby authorized to enforce all provisions of this Code by prescribed administrative procedures for relief, or to issue and serve citations for violations of this Code. The citation authority granted

by this section shall be in addition to, and not to the exclusion of, all other remedies, methods, or proceedings provided by law for enforcement of this Code. Moreover unless specifically stated elsewhere in this Code, the enforcement and citation authority granted herein to code enforcement officers shall not be construed to limit or impinge upon the authority or actions of police officers, firefighters, fire marshals, or inspectors of any department, to discharge their respective duties in the enforcement of this Code.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-51. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates or requires a different meaning.

Approved receptacle:

(a) A container of various sizes furnished by the city to residential and commercial customers to store solid waste for collection.

(b) A plastic bag having sufficient wall strength, a thickness of not less than two (2) mils, to maintain physical integrity when lifted at the top, the opening closed by tie or other seal, and contents not weighing more than forty (40) pounds.

Automated collection: The collection of municipal solid waste by a garbage truck equipped with a mechanical lifting device which will empty garbage containers.

Automated container: A container provided by the city of varying capacity used for garbage collection.

Bag: Plastic sack or trash compactor sacks designed to store refuse and having sufficient wall strength, a thickness of no less than two (2) mils, to maintain physical integrity when lifted at the top, with opening closed.

Biodegradable: Decomposable by natural process.

Brush: Cuttings or trimmings from trees, shrubs, or lawns and similar materials.

Bulky waste: Large objects or stable matter with weights and/or dimensions and proportions greater than those allowed for in basic collection, including but not limited to mattresses, bed frames, dressers, items with physical characteristics that will not allow them to fit into the container, and bundles in excess of forty (40) pounds in weight. This definition shall exclude household waste, construction debris, dead animals, or hazardous waste.

Business: As used herein, shall mean any commercial operation, or any usage of property for other than residential purposes, involving the employment of any individual, or the sale or manufacture of any product.

Church: A place for the purpose of religious study, worship, fellowship, education and contemplation, including but not limited to a sanctuary, parish house, public school, parochial school, rectory or convent. For the purpose of this article, real property used as a church shall be considered a commercial usage.

Chlorofluorocarbons (CFC's): Coolant found in air conditioners, freezers and refrigerators.

City: The City of Copperas Cove located in Coryell and Lampasas County, Texas.

Collection: The act of removing solid waste (or materials that have been separated for the purpose of recycling) for transport elsewhere.

Collection day: Monday, Tuesday, Wednesday, Thursday, or Friday between 7:00 a.m. and 5:00 p.m. in accordance with the current collection schedule.

Collection frequency: The number of times per week that collection service is provided.

Collection/service stop: A term used to describe a unique address that is a point of collection and requires the collection vehicle to stop and collect solid waste and/or recyclables, or other materials.

Collection system: A combination of the various components (e.g. automated side loading vehicle, front loading vehicle, rear loading vehicle, roll-off vehicle, and pickup truck with trailer).

Commercial customer: Any enterprise or establishment whose main purpose is to carry on a commercial activity whether for profit or not, and typically includes, but not limited to, such enterprises as: hotels, motels, restaurants, fast food establishments, retail stores, schools, offices, shopping centers/malls/plazas, factories/manufacturing facilities, warehouses, and high density occupied dwellings such as apartment complexes and mobile home parks.

Construction waste: Waste resulting from construction or demolition projects, remodeling or repair; includes all materials that are directly or indirectly the by-products of construction work or that result from demolition of buildings and other structures, including, but not limited to paper, cartons, gypsum board, wood, rubber, and plastics.

Curbline: The area directly behind the curb. In the absence of a curb, the area directly behind the edge of the roadway.

Customer: A person, firm, partnership, association, corporation, governmental entity, or other entity receiving service provided from the city.

Disabled household: A residential dwelling unit where all occupants over the age of sixteen (16) are physically incapable of transporting garbage and/or rubbish to the property curbside. A statement or certification from a licensed medical doctor shall be required to substantiate the incapacity.

Disposal site: A managed area of land upon which solid waste is disposed of in accordance with standards, rules or orders established by the Texas Commission on Environmental Quality (TCEQ).

Excess garbage: Garbage or rubbish that will not fit into the city-issued approved receptacle but may be put in plastic bags, not larger than thirty-three (33) gallons, and placed at the curb at least three (3) feet from the approved receptacle.

Garbage: Shall mean solid waste consisting of putrescible animal and vegetable waste materials resulting from the handling, preparation, cooking, and consumption of food, including waste materials from markets, storage facilities, handling and sale of produce and other food products.

Hazardous waste material: Any commercial or residential garbage, trash, rubbish or other solid waste identified or listed as a hazardous waste by the administrator of the U. S. Environmental Protection Agency (EPA) pursuant to the federal Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, 42 U.S.C. 6901 et seq., as amended.

Litter: Any manmade or man-used object, organic or inorganic material, or solid waste and specifically includes trash which is not placed in: a container, or an authorized sanitary

waste disposal site; or another approved area, depository, a vehicle designated for transport or disposal of litter, trash, garbage or waste.

Manual collection: A method of collecting solid waste where the operator and/or collector(s) leave the collection vehicle and manually empty the approved receptacle(s). Approved receptacle(s) may be brought to the point of collection by the generator or a member of the collection crew.

Mechanical assistance: The use of city owned equipment to remove unauthorized items from the dumpster or roll off container, such as appliances, couches, mattresses, motorcycles, etc.

Missed service: Residential or commercial customers whose containers were not collected because they were not placed at the required point of collection on time or were blocked when the collection vehicle arrived.

Municipal solid waste: Solid waste resulting from or incidental to municipal community, commercial, institutional, and recreational activities, including garbage, rubbish, ashes, street cleanings, dead animals, abandoned automobiles, and all other solid waste other than industrial solid waste.

Noncollection material: Materials that shall not be collected by the solid waste department, including, but not limited to, rock, dirt, manure, dead animals, tire and wheel combinations, tires, hazardous waste material, lead acid batteries, engines, lawn mowers, riding mowers, liquid waste of any kind, vehicle bodies, boats, mobile homes, trailers, campers, and other items of like size; waste from undeveloped property, and landscaping waste for new homes or commercial sites.

Overloaded container: A container in which the capacity is exceeded, which is indicated by trash extending above the container rim, so the lid will not close properly.

Point of collection: A geographical point on a customer's property where approved receptacles are placed for collection service.

Premises: Businesses, houses, boardinghouses, theaters, hotels, restaurants, cafes, eating houses, tourist camps, apartments, sanitariums, rooming houses, schools, private residences, vacant lots and all other places within the city where garbage, trash or rubbish accumulates in ordinary quantities.

Putrescible waste: Organic wastes, such as garbage, waste water treatment plant sludge, and grease trap waste, that is capable of being decomposed by microorganisms with sufficient rapidity as to cause odors or gases or is capable of providing food for or attracting birds, animals, and disease vectors.

Recycling: A process by which materials that have served their intended use or are scrapped, discarded, used, surplus, or obsolete are collected, separated, or processed and returned to use in the form of raw materials in the production of new products. Except for mixed municipal solid waste composting, that is, composting of the typical mixed solid waste stream generated by residential, commercial, and/or institutional sources, recycling includes the composting process if the compost material is put to beneficial use.

Recycling drop-off center: A location, either temporary or permanent, within the city established for the receipt of recyclable solid waste including, but not limited to, aluminum, cardboard, metal, paper, and plastic.

Recyclable material: A material that has been recovered or diverted from the nonhazardous waste stream for purposes of reuse, recycling, or reclamation. Recyclable material is not solid waste.

Recycling program: The organized collection of recyclable material for the purpose of resource recovery and recycling in pursuit of goals of the city.

Receptacle: Anything which holds something.

Refuse: All putrescible and nonputrescible solid waste including garbage and rubbish.

Residential solid waste: Solid waste generated from single and multifamily sources; frequently called household solid waste or household waste.

Residential unit: A dwelling within the corporate limits of the city within Coryell and Lampasas Counties, Texas occupied by a person or group of persons.

Roll-off container: A container used for the storage, collection and transportation of commercial, institutional, or industrial solid waste. The container is pulled onto the tilt frame of the collection vehicle with a winch and cable, revving cylinders, or by hooks and taken to a solid waste management facility for emptying. Normally, an empty roll-off container is delivered to a customer at the site of collection, rolled off, and left for future use.

Route: A round of stops to collect solid waste; a path regularly visited by a collection vehicle.

Rubbish: Nonputrescible solid waste (excluding ashes) consisting of both combustible and noncombustible waste materials. Combustible waste materials include but are not limited to paper, rags, cartons, wood, furniture, rubber, plastic, yard trimmings and leaves. Noncombustible waste materials include but not limited to glass, tin cans, and metals.

Salvaging: The controlled removal of waste materials for utilization, recycling, or sale.

Scavenging: The uncontrolled and unauthorized removal of materials from any container, bag, or receptacle within the corporate limits of the city.

Scrap tire: Any tire that can no longer be used for its original intended purpose.

Screening: Process to detect unauthorized waste from entering the waste stream.

Service area: A geographic area within which solid waste collection services are provided.

Special pickup: Service required picking up and disposing of discarded items not serviced under normal collection procedures outlined in these provisions.

Special waste: Any commercial or residential garbage, trash, rubbish, hazardous waste, infectious waste, or other solid waste that because of its quantity, concentration, physical or chemical characteristics or biological properties is not collected by the city's solid waste department.

Superintendent: City official appointed by the city manager, whose responsibility is the overall direction of a specific department or division.

Transfer station: A fixed facility used for transferring solid waste from collection vehicles to long-haul vehicles (one transportation unit to another transportation unit). It is not a storage facility.

Uncovered: "Uncovered" as that term is used herein shall mean any load of garbage or refuse which is uncontrolled to the extent that the garbage or refuse can escape from the carrier either from the top, sides or the bottom of the carrier under ordinary circumstances of travel.

Unprepared solid waste: Any solid waste garbage, brush, rubbish, or yard waste which has not been placed in an approved container or prepared for collection and is in contact with the ground, regardless of surface.

Vacant land or Lot area: Land held and maintained in its natural state.

Vector: An agent such as an insect, snake, rodent, or bird, or animal capable of transferring a pathogen from one (1) organism to another.

White goods: Major appliances such as refrigerators, freezers, washing machines, dryers, hot water heaters, stoves, and dishwashers.

Yard waste: Leaves, grass clippings, and garden trimmings resulting from yard maintenance that can be placed in a biodegradable Kraft bag for disposal.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-52. City to provide solid waste services.

(a) The city's solid waste department or an approved city provider shall be the exclusive provider of residential and commercial garbage, rubbish, recycling, and refuse collection and disposal services for all premises within the city and it shall be unlawful for any person or corporation to provide residential or commercial garbage, rubbish, recycling, or refuse collection or disposal services to any person for compensation within the city, or to make use of the public streets for that purpose, without first obtaining an approved service agreement with the city.

(b) All residential, commercial, governmental, and nonprofit premises must subscribe to city solid waste services or an approved city provider.

(c) Any customer desiring garbage collection service from the city but whose classification hereunder cannot be determined shall receive garbage collection service only after the customer has reached an agreement in writing with the city manager as to a monthly charge for the service desired and such agreement shall expire automatically or at such shorter time as indicated in the agreement that the city manager may call for.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-53. Solid waste compliance.

The city's solid waste department will not make collection of garbage, trash, recycling, rubbish, tree limbs, brush and bulky items, or white goods where same is or are not prepared for collection and placed as designated by the terms of this article and failure to comply will be an offense and each day's failure to comply will constitute a separate offense.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-54. Placement in receptacle.

Each person within the city having garbage and rubbish to be disposed of is hereby required to place same in approved receptacles. It is unlawful for any person to place any garbage or rubbish on the ground, or in anything other than an approved receptacle.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-55. Customers required to maintain sufficient capacity.

Each owner, occupant, tenant or lessee using or occupying any residence or structure or who has a place of business within the city is required to keep and maintain at all times at such residence or structure or place of business approved receptacles in sufficient numbers to properly contain all garbage and rubbish disposed of from such residence or structure or place of business.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-56. Securing receptacles required.

(a) All plastic bags shall be securely closed at all times and other approved receptacles shall be equipped with adequate lids or coverings and shall be covered by such lids or coverings at all times.

(b) Refuse and recyclables subject to being blown or scattered by winds and/or vectors shall be covered, tied, weighted, or appropriately contained.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-57. Noncollection material.

Noncollection material (see section 11-63) shall be hauled away from the premises by the owner, occupant, tenant or lessee thereof at his own expense and by his own means. Such material shall not be considered garbage or rubbish and shall not be collected by the solid waste department. Such material shall not be dumped, placed in alleys, streets or retained on the premises so as to become a nuisance.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-58. Collection of fees.

The charges for the removal and disposal of all garbage, trash or rubbish shall be assessed by the city in their respective amounts as charges against each such person on the utility bill of such person and the amount so fixed and charged shall be collected monthly in connection with and as part of the utility bills of the city. Should any person of any place of abode or of any place of business fail or refuse to pay the charges fixed against them and their place of abode or their place of business when due, the city shall be authorized to cut off and disconnect the water and sewer services to their place of abode or place of business and against which such solid waste pickup fees have been fixed and assessed, and in addition thereto shall be authorized to discontinue solid waste pickup services until such fees have been paid in full.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-59. Hauling to solid waste operational center does not avoid charges.

Should any person, owner, occupant, tenant or lessee within the city haul all or any part of his garbage or rubbish to the solid waste operational center, he shall nevertheless be required to pay garbage and rubbish collection fees in accordance with this division, and shall be required to dump his garbage and rubbish at the solid waste operational center in accordance with and subject to the rules and regulations of the refuse services department.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-60. Credit for vacancy.

No credit shall be given to any owner, occupant, tenant, or lessee of any residence, structure or place of business for vacancy thereof unless the manager of the utility collections department is notified by such owner, occupant, tenant or lessee within five (5) days after such property is vacated. Credit will only be given from the date of the nearest subsequent billing period after such notice has been given to the department.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-61. Garbage uncollected due to nonpayment of fees or unapproved containers declared a nuisance.

Fermenting, putrefying, or odoriferous garbage on the ground or in containers, uncollected due to nonpayment of sanitary fees or unapproved containers shall be declared a nuisance.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-62. Unauthorized handling of garbage and trash prohibited.

(a) It shall be unlawful for any person other than the owner, employees of the city, or persons operating under a service agreement issued by the city to empty automated containers, commercial containers, or recycling bins.

(b) It shall be unlawful for any person other than the owner, employees of the city or persons operating under a service agreement issued by the city to empty, disturb or tamper with the contents of any automated containers, commercial containers, or recycling bins.

(c) It shall be unlawful for any person other than the owner, employees of the city or persons operating under a service agreement issued by the city to in any way meddle with, pilfer or scatter any materials placed for collection or disposal in any alley, street, or curb within the city.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-63. Prohibited materials.

The following categories of solid waste are defined as non-collection items and shall not be placed at curbside at any residence or premises for collection by the solid waste department:

- (a) Rock;
- (b) Dirt;
- (c) Dead animals or dead animal waste;
- (d) Tires, tire and wheel combinations;
- (e) Hazardous waste material;
- (f) Lead acid batteries;
- (g) Vehicle bodies, engines, boats, camper shells;

- (h) Lawn mowers, riding mowers;
- (i) Other waste classified as special waste by the Texas Commission on Environmental Quality; and
- (j) Construction and demolition site material including, but not limited to, bricks, building blocks, concrete, sand, gravel, and roofing; and further including, but not limited to, mobile homes, travel trailers or other items of like size, and waste from undeveloped or vacant property, including brush shall not be collected by the city. These materials shall be the responsibility of the owner and/or contractor and must be removed at the expense of the owner and/or contractor.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-64. Dumping in other than designated areas.

The disposal of garbage, brush or refuse in any unapproved container or location within the city limits or one thousand (1,000) feet outside the city limits shall be prohibited.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-65. Refusal of service.

If any of the regulations and provisions contained herein is not adhered to, the city retains the right to refuse service to that container and/or customer.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-66. Residential collection services.

(a) *Utility account:* All residential units that are in the city limits shall establish a solid waste account with the utility administration department. A mandatory monthly collection fee shall be assessed and shall entitle the residential unit to receive standard weekly collection services. A separate deposit as established in the fee schedule shall be required for solid waste services. A waiver of the deposit may be given to all active duty military members. All residential customers who maintain their utility account with out incurring a penalty for late payment for a period of eighteen (18) months shall receive refund of their deposit. Such refund shall be credited to the customer's utility account. If the customer incurs more than one (1) late charge during any subsequent eighteen-month period, a deposit in the amount of the solid waste deposit charge in effect at the time the penalty is incurred will be billed to the customer's utility account. Multi-family dwellings having more than six (6) units or apartment complexes will be charged at the commercial rate, and be serviced with a dumpster. The property owner/management company or responsible party shall be charged for the service.

(b) *Standard collection service:* Standard collection services that are included in the base monthly rate (fee) shall be:

- (1) Once per week collection of garbage/rubbish placed in the city provided roll out approved receptacle(s).
- (2) Monthly collection of brush, up to eight (8) cubic yards and a pick up truck sized load to be dumped at the Compost Facility free of charge once every six months.

(3) Monthly collection of yard waste (leaves, grass clippings, garden trimmings), placed in biodegradable Kraft bags only.

(4) Biweekly collection of recyclable materials as outlined in section 11-75.

(c) *Special collection services:*

(1) Special collection services will be provided biweekly, for an additional fee, on the scheduled collection service day for the pickup of bulky items such as furniture, white goods (appliances) up to three (3) cubic yards. Dismantled fencing material, lumber, carpet, carpet padding, plumbing fixtures, and other materials as approved by the solid waste superintendent or appointed designee will be charged as construction debris in accordance with the fee schedule.

(2) The additional fees for this special collection service are stated in the fee schedule and shall be charged to the monthly utility bill for the residential unit or address that generated the waste.

(d) Materials must not be placed in alleys, in a street, sidewalk, or other right-of-way, or in any manner that would interfere with vehicular or pedestrian traffic.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-67. Evictions, move-outs, and households with inactive accounts.

Nuisance conditions or garbage/trash rubbish at curb for residential evictions, move-outs, and households with an inactive utility account shall be abated at the direction of the solid waste superintendent. All costs associated with the cleanup shall be billed to the owner of the property.

The fee shall be the greater of: Fees as stated in the fee schedule or actual costs related to the cleanup, including but not limited to: Employee wages, vehicle hourly rates, and the transport and disposal costs for all solid waste collected. An active utility account, including water, sewer, and solid waste, shall not be allowed for the responsible party until fees are paid for the nuisance abatement.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-68. Automated residential collection system.

(a) Residential units shall be provided an approved receptacle or receptacles by the city. The approved receptacle or receptacles may be rollout containers of various sizes or volume as provided by the city. The monthly fees assessed on the customer utility bill shall be based on number of containers requested by the customer and /or the size of the container(s).

(b) The container(s) shall be issued to a residential address and shall not be removed from the premises.

(c) The rollout containers shall be the property of the city and must not be painted, marked, abused, mutilated, altered or modified in any way. Abuse and damage to a container by customers shall result in an assessment equal to the replacement cost of the container and/or time and materials involved to repair such container. Collection service may be discontinued until the assessed fees are paid to the city. Without limiting the foregoing general statement, examples of abuse include but are not limited to: overloading the container beyond the rated weight capacity of the container; fire damage caused by hot coals and/or ashes; painting or

marking the container in any manner; or failing to follow the proper care and use instructions for the container.

(d) *Point of collection:* The container shall be placed at the curb or designated point of collection no earlier than 8:00 p.m. prior to the scheduled collection day and no later than 7:00 a.m. on the scheduled collection day. The container must be placed on the addressed side of the residence approximately four (4) feet from any mailbox or other obstacle. The container shall be placed in the street with the wheels against the curb, if there is no curb the container will be set at the edge of the pavement with the wheels toward the residence. If a resident has more than one (1) container they must be set at least four (4) feet apart. The superintendent of solid waste or his designee may make reasonable exceptions to the foregoing location requirements as needed to meet unique circumstances or to avoid undue hardship caused by literal compliance.

(e) The container shall be removed from the designated point of collection and returned to a location at least three (3) feet from the front edge of the structure no later than 9:00 p.m. the day that pickup is made. Residents whose container is not removed from the curb or designated point of collection by 9:00 p.m. the day of scheduled collection and has to be removed by a city employee will have a fee assessed to their utility account as established in the fee schedule.

(f) *Missed service:* Residents whose containers were not collected because they were not placed at the required time or location as required by subsection (d) above are considered a "missed service." Customers with a "missed service" may receive collection service for a fee as stated in the fee schedule which will be added to the monthly utility bill for that resident.

(g) A lost or stolen container shall be reported to the solid waste department. If the container is found by an employee of the solid waste department a fee will be charged to the utility account as outlined in the fee schedule. Also if a container is stolen at a time other than that described in subsections (d) and (e) above, the customer shall be assessed a fee to replace the container. If the container is later recovered, the replacement fee will be credited to the customer's utility account.

(h) If a container is confiscated due to non-payment of solid waste fees a charge will be assessed to the utility account as stated in the fee schedule and the container will be returned only when the bill is paid in full.

(i) A customer may request a different size container when made available by the city. A container exchange fee will be charged for an exchange to a larger container. There is no exchange fee for requesting a smaller container. An additional container of any size may be acquired by paying the fee stated in the fee schedule.

(j) *Excess garbage or rubbish placed in plastic bags:* Excess garbage or rubbish that will not fit into the container may be put in plastic bags, not larger than thirty-three (33) gallons, and placed at the curb at least four (4) feet from the container. After dumping the container provided for in the base service, the driver will load the excess bagged garbage into the container for dumping. The driver will reload the container a maximum of twice per collection day. An excess garbage fee will be assessed to the residential unit as outlined in the fee schedule.

(k) *Overloaded container:* An overloaded container is one in which the capacity is exceeded, which is indicated by trash extending above the container rim, so the lid will not close properly. An overloaded container fee will be assessed to the residential unit as outlined in the fee schedule.

(l) Additional collection services will be provided to assist with excess garbage/rubbish that accumulates during the Christmas holiday. There shall be no charge for this service; this special free service does not apply to other collections such as white goods, bulky items or brush. On

other holidays that cause the collection schedule to be delayed by one (1) day each residential unit shall be authorized one additional bag of trash at no charge.

(m) *Carry-out service for residents:* Disabled households desiring special assistance on collection day must apply for that service at least one (1) week prior to the first collection day, by providing the information and verifications required by the superintendent of solid waste. At qualifying residential units, the solid waste department employees shall roll the container from its storage location to the curbside for emptying, and return the container to its storage location. The storage location shall be coordinated with the household, but shall be on the premises outside the residence and safely accessible to the employee.

(n) It shall be unlawful to park, place, allow, permit or cause to be parked, place any motor vehicle, trailer, boat, or similar obstruction at the curb, or obstruct in any manner the collection of solid waste contained in a residential solid waste container on the scheduled collection day. In areas where there is no parking area available other than the curb the container must be at least six (6) feet away from any obstruction.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-69. Brush collection.

(a) Brush collection shall be done monthly in accordance with the published schedule.

(b) Brush, tree limbs, and tree trunks must be cut in lengths of not more than ten (10) feet, and the pile shall not be mixed with any other waste, because it is taken to a location to be shredded or chipped and used for mulch or compost.

(c) Brush must be set within three (3) feet of the curb on the addressed side of the residence by 7:00 a.m. on the scheduled collection day, and placed away from fences, shrubs, signs, fire hydrants, gas meters, mailboxes, water meters, overhead wires, low hanging tree branches or other obstacles so as not to restrict pickup with a mechanical boom or grapple. Brush shall be placed at least four (4) feet away from the roll-out container so as not to interfere with the automated emptying of the container. Exceptions to this shall only be given by the superintendent or his designee.

(d) The collection of brush is part of the standard collection service, provided that the brush does not exceed eight (8) cubic yards or the representative dimensions of five (5) feet wide times ~~three (3)~~four (4) feet high times ~~ten (10)~~eleven (11) feet long. Collection of brush in excess of eight (8) cubic yards shall be assessed an excess brush fee as established in the fee schedule.

(e) Brush/yard waste shall be prohibited from being disposed of at the transfer station. Brush/yard waste shall be accepted at the compost site and or other designated areas on Tuesday and Thursday from 1:00 p.m. to 4:30 p.m. All customers depositing brush at the compost site must first report to the transfer station. It shall be unlawful to deposit any materials other than brush/yard waste in the compost area. Customers may also dispose of one (1) pick up truck load of brush with the representative dimensions of three (3) feet tall x six (6) feet wide x six (6) long at the Compost Facility once every six months

(f) Every nurseryman, tree surgeon, and every person who cuts or trims trees or shrubs as an independent contractor, shall be required to register their business with the city and will be required to haul their cuttings to the compost facility or other site as designated by the solid waste superintendent.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-70. Yard waste--Grass clippings, leaves, garden trimmings.

(a) Yard waste such as tree leaves, grass clippings and garden trimmings shall be placed at the curb in biodegradable Kraft bags and shall not weigh more than forty (40) pounds each. Any waste regardless of quantity or size mixed with tree leaves, grass clippings and garden trimmings constitutes a violation of this section and shall not be collected.

(b) Biodegradable Kraft bags with yard waste shall be placed just behind the front curb of property line or edge of street pavement, on the addressed side of the residence provided the gross weight does not exceed forty (40) pounds. Collection material shall be placed no earlier than 8:00 p.m. the day prior to collection day, and no later than 7:00 a.m. on the day of scheduled collection. At all other times garbage and trash shall be kept at the side or rear of structure no closer to the street than the front of said structure.

(c) The bags of yard waste shall be placed at least four (4) feet away from any obstacle to include the roll out container and they shall not be placed under any power lines or low hanging tree limbs.

(d) The monthly collection of yard waste in biodegradable Kraft bags is included in the standard collection service fee.

(e) Biodegradable Kraft bags may be purchased from the city at the following locations: Solid waste operational center, city hall, utility administration, and the central fire station. A fee will be charged for the bags as established in the fee schedule.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-71. Special collection services.

(a) Fees shall be assessed for collection services not included in the standard collection service. Fees shall be assessed to the residential address that generated the waste materials. The rates are as stated in the fee schedule.

(b) Special collection services are provided once every other week on the normally scheduled collection day. Waste materials shall be placed at curbside no later than 7:00 a.m.

(c) Examples of waste material collected for a fee are:

- (1) Bulky waste in excess of three (3) cubic yards;
- (2) Home furnishing or furniture items such as chairs, tables, couches, and mattresses;
- (3) White goods or appliances such as, washers, dryers, and stoves. See other instructions pertaining to white goods in subsection 11-72(b); and
- (4) Construction and demolition debris such as carpet, carpet padding, dismantled fences, sinks, commodes, etc.

(d) All special collection materials shall not be placed at the curb any earlier than 8:00 p.m. the night before scheduled collection day and no later than 7:00 a.m., the morning of said collection day. Special collection materials shall not be placed out for collection in an alley but shall be placed at the front curb on the addressed side of the property line or edge of street pavement. No items should be placed out for collection under overhead lines of any type or low overhanging branches. Items shall also be at least four (4) feet from any structure, fences, shrubs, signs, fire hydrants, gas meters, water meter boxes, mailboxes so as not to restrict

pickup by a vehicle with a mechanical boom and grapple. Exceptions to this shall only be given by the superintendent or his designee.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2000-37, § 1, 9-12-00; Ord. No. 2002-16, § 1(Exh. A), 9-10-02; Ord. No. 2002-24, § 1(Exh. A), 11-19-02; Ord. No. 2004-28, § 1(Exh. A), 9-14-04; Ord. No. 2006-33, § 1(Exh. A), 9-5-06; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Editor's note: Section 3 of Ord. No. 2006-33 provided for an effective date of Nov. 1, 2006. Ord. No. 2008-26 provided for an effective date of Aug. 19, 2008.

Sec. 11-72. White goods collection.

(a) White goods must be totally separated from all other waste to allow pickup by a collection vehicle equipped with a mechanical boom and grapple. The vehicle must have safe clearance for its operation, both lateral and overhead. Such items shall be placed behind front curb of the addressed side of the property line or edge of street pavement, no earlier than 8:00 p.m. on the day prior to collection and no later than 7:00 a.m. on the day of scheduled collection. Exceptions to this shall only be given by the superintendent or his designee. A fee will be assessed to the utility bill for the collection of these items as established in the fee schedule.

(b) White goods containing chlorofluorocarbons (CFC's) shall not be placed for collection or collected until such time that the CFC's have been reclaimed by licensed personnel and labeled according to state law.

(c) White goods will be accepted at the transfer station free of charge provided they are metal and meet the requirements as stated in subsection (b) above.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-73. Commercial collection services.

(a) *Utility account:* All commercial businesses shall establish a solid waste account with the utility administration department. A separate deposit as established in the fee schedule shall be required for solid waste services. All commercial customers who maintain their utility account with out incurring a penalty for late payment for a period of eighteen (18) months shall receive refund of their deposit. Such refund shall be credited to the customer's utility account. If the customer incurs more than one (1) late charge during any subsequent eighteen (18) month period, a deposit in the amount of the solid waste deposit charge in effect at the time the penalty is incurred will be billed to the customer's utility account.

(b) The owner operator, manager or person having care custody and control of an apartment complex, mobile home park or other high density residential complex (more than six (6) units) that, because of its geography, topography, design, capacity or other reason, impedes the ability of the city to collect solid waste through normal collection procedures, shall obtain collection containers provided by the city of a size and number sufficient to store garbage from the residential complex. The owner, operator, manager or person having care, custody and control of the complex shall be charged the monthly service collection fee and other special collection fees as stated in the fee schedule.

(c) *Service level:* Upon request for garbage collection service, the superintendent or his designee shall designate the service level requirements for that location. Service options that are available, but subject to approval by the solid waste superintendent, or appointed designee are:

(1) Twice per week collection using the ninety-six (96) gallon container; maximum of three (3) containers per account.

(2) One (1) to five (5) collections per week using a selected size and quantity of dumpster container(s). Available sizes are three (3), four (4), six (6), eight (8), and ten (10) cubic yards.

(3) One (1) to five (5) collections per week using a selected size front load compactor.

(4) Service interval as required for 20, 30, and 42 cubic yard roll off compactors.

(a) The city provides collection services for compactors owned by the customer.
The city does not own, rent, or repair compactors.

(b) Privately owned compactors must be compatible with the city's hauling equipment.

(c) The fees for servicing compactors are as shown in the fee schedule.

The superintendent or his designee, may upon notice, require replacement of containers and/or changes in container type or the service levels at any location when he deems the current service level to be inadequate causing a health, sanitation, or litter problem.

(d) Commercial and industrial garbage customers of the city shall be permitted to store garbage for collection in containers which are provided by the city and shall be charged the monthly collection rates for the scheduled number of days collected and the size container(s) issued, as stated in the fee schedule.

(e) Public, business and commercial institutions shall provide a readily accessible site for placement of container(s) on the establishment's property. Locating containers in streets, right-of-way, the traveled portion of alleys, and sight triangles is strictly prohibited. Maintenance of the site, together with the approach shall be the responsibility of the owner. The city shall not be responsible for damage caused by collection vehicles to driveways, parking lots, or other sites.

(f) Side doors and lids for all containers furnished under this article shall be kept closed at all times except when the container is being filled or unloaded for disposal. Empty boxes shall be flattened before placing in such containers. Items that are larger than the container opening shall not be placed in the container. All items placed out for collection shall be located in a designated container unless otherwise approved in this article. Cleaning up materials spilled from the container when emptying shall be the responsibility of the property owner or occupant. Putrescible waste shall be placed in disposable containers or plastic bags of sufficient wall strength to maintain physical integrity and capable of being secured from leakage. The disposable container with contents shall be placed unbroken, into the container.

(g) Excess garbage or rubbish that will not fit into the container may be put in plastic bags, not larger than thirty-three (33) gallons, and placed at least three (3) feet from the sides of the container. In no way can the excess garbage impede the collection process. After dumping the container provided for in the base service, the driver will allow the customer to reload the excess bagged garbage into the container for dumping. One (1) on-site reload will be allowed per collection day. If the customer elects not to reload the excess trash or the container can not be accessed by the operator it will not be collected and it will be the responsibility of the customer to call the solid waste department and schedule a return service. A fee shall be charged for this service as established in the fee schedule.

(h) The excess garbage/on-site reload fee also applies to overloaded containers. An overloaded container is one in which the container capacity is exceeded, which is indicated by

trash extending above the container rim, so the lid will not close properly. A fee shall be charged for this service as established in the fee schedule. Excess garbage and overloaded container criteria for automated containers (ninety-six (96) or sixty-four (64) gallon) are the same as in subsections 11-68 (j) and (k).

(i) It shall be unlawful for any person to deposit any garbage, trash, or other material in any container furnished by the city other than the owner or occupant of any premise that is paying for the container service.

(j) For additional fees as established in the fee schedule, commercial customers may request special collection services for:

- (1) The pickup of segregated brush.
- (2) The pickup of bulky waste, such as furniture items and appliances.
- (3) The removal of large or bulky items placed in containers.

(k) To the maximum extent possible, container(s) shall be issued to each commercial customer necessary to accommodate their specific disposal needs. However there are areas in the city that have limited space for container storage, or access is restricted for collection vehicles. In such cases, as approved by the solid waste superintendent or the appointed designee, a container may be placed in a common area to service several business activities or commercial customers. Shared container service shall be prorated by the number of customers using the container and each shall be jointly liable for cost of damages to the container. The fee for use of the container shall be based on the fee schedule.

(l) It shall be unlawful to place any item in any container that because of weight, size, or other physical property, could cause damage to the collection vehicle. These items include, but are not limited to, any one item over three (3) feet in any dimension, any one (1) item weighing in excess of fifty (50) pounds, any concrete, masonry products, earthen materials or furniture items such as couches and mattresses.

(m) Other items prohibited for placement in a container are: tires, tire and wheel combinations, dead animals, dead animal waste, lead acid batteries, paint, lawn mowers, liquid waste of any kind, engines, unbagged or unsealed putrescible waste, and hazardous waste materials of any type.

(n) Persons, businesses, and other entities placing such items in any container will be required to remove these items before collection can take place. The solid waste department can be contacted to arrange for mechanical or manual assistance to remove such items for a fee to be established in the fee schedule.

(o) It shall be unlawful for any person to start a fire, burn any material in a solid waste container, or to paint or mark, abuse, damage, alter, or modify the container in any way, or to place any poster, placard, or sign upon the container. If the solid waste container is damaged due to any afore mentioned reasons, and it is found to be customer negligence, the customer will be charged for the repair or replacement of the container in accordance with a fee established in the fee schedule.

(p) Concrete pad and approach apron shall be constructed of concrete and shall consist of at least four and one-half (4 1/2) sack mix, be a minimum of six (6) inches thick reinforced with one-half (1/2) inch rebar fourteen (14) inches on center.

(q) The minimum dimensions of the approach apron shall be fourteen (14) feet wide and a depth of six (6) feet.

(r) The minimum dimensions of the concrete pad, where a single container sits, shall be fourteen (14) feet wide and twelve (12) feet deep.

(s) The orientation of the pad shall accommodate a safe approach by the collection vehicle. The pad shall be level with roadway or slope to roadway for easy access by collection vehicle. All pads for container service shall provide and maintain screening on at least three (3) sides. Screens may be constructed of masonry block; wood or chainlink fencing with slats. Doors are optional, but if installed, shall have features to secure doors in an open position while the collection vehicle is emptying the container. The doors will be opened by the collection driver and will be left in the open position to serve as notification that the container has been serviced. The screening shall be constructed so as to screen viewing by persons standing at ground level on the site, or an immediately adjoining property.

(t) The city maintains and repairs city owned containers on an as needed basis, such as painting, replacement of lids and doors, and welding repairs to the container body.

(u) It is the responsibility of the customer to keep the area around the point of collection clean and sanitary. If conditions are a nuisance, thereby causing a litter, odor, environmental, unsanitary, or potential health hazard, the condition shall be abated as directed by the solid waste superintendent. The customer shall pay all costs related to the cleanup, including but not limited to employee hourly wages, collection vehicle hourly rates, cleaning of the container, and the haul, and disposal costs for all solid waste collected.

(v) Locking devices are available to secure the container lid to prevent unauthorized access. The locking device allows the container to be secured at times needed, and does not have to be unlocked for the city to service the container. Fees are as stated in the fee schedule, and include a one time installation fee of the locking device and a monthly fee.

(w) When an existing or prospective customer requires a service that is not covered in this section and the solid waste superintendent has the capability and desire to provide that service, the solid waste superintendent will determine the charges based upon a study by him to determine the cost of providing such a service.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-74. Roll-off services.

Roll-off containers are large, open top containers used primarily on construction sites to store construction and demolition debris. Roll-off containers are available for rental in sizes of twenty (20), thirty (30), and forty (40) cubic yards.

(a) To obtain the service, an agreement shall be signed with the solid waste department. Any unauthorized materials found in the container will be removed before service or if they are found after dumping they will be returned to the customer. Examples of unauthorized items may be, but are not limited to: dead animals, brush, yard waste, tires, or white goods still containing CFC's.

(b) The fees for roll-off service are as stated in the fee schedule.

(Ord. No. 2000-06, § 1, 2-1-00; Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-75. Recycling program.

(a) Placing recyclable material in an authorized recycling receptacle at a designated recycling location shall be deemed to vest title of the material to the city and shall not constitute abandonment of the material. Curbside recycling is a part of the normal collection service fee.

(b) It is hereby declared the recyclable material has value.

(c) Any person, other than an authorized employee, who collects, obtains, possesses, picks up, takes or otherwise removes any recyclable material from an authorized recycling receptacle or removes an authorized recycling receptacle that has been placed at a designated recycling location or both, commits the offense of "theft" as defined in the Texas Penal Code.

(d) The city operates one (1) citizen drop-off site for recyclable materials. It is the Solid Waste Operational Center located at 2605 South FM 116.

(e) Generally accepted materials at the drop off site include: News print, office paper, junk mail, steel cans, scrap metal, aluminum cans, plastics #1 and #2, cardboard/chip board, automotive materials such as waste oil, oil filters, and antifreeze of any color. A fee established in the fee schedule will be charged for oil filters.

(f) Scrap tires are accepted at the solid waste operational center, but a fee is charged as stated in the fee schedule.

(g) Materials brought to the citizen drop off site shall be placed in the designated container, or as directed by a site attendant.

(h) Residents are encouraged to participate in the curbside recycling program for the collection of designated recyclables. These items include:

Newspaper

Office paper/junk mail

Cardboard/chipboard

Aluminum cans

Steel cans

Plastics #1 and #2

(i) The service frequency is once every other week on the scheduled trash collection day, using a twenty-two (22) gallon recycling "blue" bin.

(j) A resident may request up to two (2) additional bins with lids, provided they are actively participating in the recycling program. If it is determined that a resident is not participating in the recycling program the twenty-two (22) gallon recycling bins shall be confiscated at the discretion of the solid waste superintendent and returned to inventory.

(k) The recycling bin shall be placed at the curb approximately four (4) feet away from the city furnished roll out container no later than 7:00 a.m. on the scheduled collection day.

(l) In addition to the regular service a one-time pickup of move-in cardboard boxes and packing paper is offered to new residents of Copperas Cove. The pickup service must be requested by contacting the solid waste department within three (3) months of establishing an account with the utility collection division. The collection will be done as soon as possible or the next scheduled recycle collection day. The boxes shall be flattened and stacked at the curb no later than 7:00 a.m. Up to six (6) boxes are allowed to be filled with packing paper. Boxes that contain garbage or styrofoam are not allowed. These materials shall not be collected and are the responsibility of the resident for proper disposal.

(m) Refuse and recyclables subject to being blown or scattered by winds and or vectors shall be covered, tied, weighted, or appropriately contained. Cardboard and paper have no recycling value if they are wet. Do not place at curbside for collection if inclement weather is forecasted. An excess garbage fee is charged for the collection of wet cardboard or paper and other nonusable recyclables.

(Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

Sec. 11-76. Transfer station operations and services.

The transfer station facility is the central receiving and transfer point for all municipal solid waste generated by the city. Persons authorized to dispose of waste at the facility are:

- (1) Copperas Cove residents and businesses.
- (2) Citizens and businesses in the rural areas.
- (3) Citizens from other municipalities.
- (4) Out of town contractors or businesses that have a work permit in the city.

(a) All persons or businesses hauling to the solid waste transfer station shall deposit such material only in the place designated by a transfer station attendant. Such dumping shall only be at times determined by the solid waste superintendent and/or the operating permit issued by the Texas Commission on Environmental Quality.

(b) A deposit will be charged for recurring use of the transfer station to be able to charge disposal costs. The amount of the deposit is as stated in the fee schedule.

(c) It shall be unlawful for any person to remove trash, waste or refuse, or any material from the transfer station without written permission of the Superintendent or his designee.

(d) The hours of operation for the public are 8:00 a.m. to 4:30 p.m. Monday through Friday and on the following Saturdays; second one in March, fourth one in April, third one in June, last one in September, and third one in November. The facility is closed to the public on Saturday, Sunday, and the holidays of: New Year's Day, Martin Luther King Jr. Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and the day after, Christmas Eve and Christmas day.

(e) The transfer station must operate in compliance with the Texas Commission on Environmental Quality (TCEQ) rules and regulations, and the approved site operating plan (SOP). The facility is not permitted to accept hazardous waste or most special wastes. Special waste is any solid waste because of quantity, concentration, physical or chemical characteristics or biological properties, requires special handling and disposal to protect human health or the environment.

(1) Special waste ACCEPTED:

- Dead animals (delivered to the site independently of other waste)

(2) Special waste NOT ACCEPTED:

- Septic tank pumpings.
- Medical waste from health care facilities.
- Grease and grit trap waste.
- Discarded materials containing asbestos.

- Segregated hazardous waste from small quantity generators.
- Slaughterhouse waste.
- Other waste classified as special waste by the Texas Commission on Environmental Quality (TCEQ) rules and regulations.

(f) All material delivered to the transfer station for disposal is the property of the city and no person is allowed to separate and collect, carry off or dispose of same except under the directions of the superintendent or his designee.

(g) It shall be unlawful for any person to haul or otherwise transport any garbage, trash, refuse or debris within the corporate limits of the city in an open vehicle, truck, trailer or container which by its lack of adequate covering can permit the contents thereof to blow or fall from the said vehicle, truck, trailer or container. Nothing herein shall be construed to limit any applicable state or federal law or regulation. A fee for uncovered loads will be charged as established in the fee schedule.

(h) Disposal of acceptable waste materials at the transfer station shall be calculated by the weight as determined by the on site scales. The fees are as established in the fee schedule. In the event the scales are not operational the fee will be based off of the type and amount of material being dumped. In any event there will be a minimum charge for two hundred forty (240) pounds or less per vehicle as established in the fee schedule.

(i) White goods are accepted at the transfer station without the payment of fees. However, any appliance such as freezer, air conditioning unit, or refrigerator must have a certification from a licensed technician that the appliance is free of refrigerant or chlorinated fluorocarbon (CFC).

(j) The transfer station accepts most tires from cars and pickup trucks for disposal. A fee is charged for each tire based on size, as stated in the fee schedule. Tires that have a bead of two (2) inches or greater or are still on the rim shall not be accepted for disposal.

(k) The City of Copperas Cove Solid Waste Operational Center operates a certified public scale which can accommodate most vehicles, except large tractor-trailers. A fee is charged for the use of the scale as stated in the fee schedule.

(Ord. No. 2008-26, § 1(Exh. A), 8-19-08)

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-15

Contact – Dan Yancey, Chairman, CCEDC Board of Directors, 254-681-3575
dan.yancey@1stnb.com

SUBJECT: Consideration and action to approve “Copperas Cove EDC Performance Agreement/Clawback Agreement with CCAL, L.L.C. for the Stoney Brook facility.”

1. BACKGROUND/HISTORY

The Copperas Cove Economic Development Corporation (CCEDC) Board of Directors has determined the financial assistance provided to Copperas Cove A.L., LLC (CCAL) for the Stoney Brook assisted living facility to construct targeted infrastructure, and other qualified expenditures for construction and maintenance of a site upon which the Stoney Brook facility, located in the City of Copperas Cove, Texas, will promote or develop new or expanded business enterprises, and meets the definition of “project” as contained in sections 2(11)(C) of the Act.

2. FINDINGS/CURRENT ACTIVITY

CCAL (Stoney Brook) made a request to the CCEDC Board of Directors for reimbursement for atypical infrastructure expenses associated with the Stoney Brook of Copperas Cove assisted living facility. The CCEDC Board of Directors approved the request on September 24, 2009, pending approval of the Copperas Cove City Council.

3. FINANCIAL IMPACT

There is no financial impact to the City of Copperas Cove. The financial impact to the CCEDC is \$224,000 and is a projected expenditure in the 2009-2010 budget.

4. ACTION OPTIONS/RECOMMENDATION

The CCEDC Board of Directors requests City Council approval of the infrastructure reimbursement and the associated Performance Agreement/Clawback Agreement between CCAL and CCEDC for the Stoney Brook of Copperas Cove assisted living facility.

PERFORMANCE AGREEMENT/CLAWBACK AGREEMENT

THIS AGREEMENT between **Copperas Cove A.L., LLC.**, a Texas Limited Liability Company, (“**CCAL**”) and the **COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**, a Texas non-profit corporation (“**CCEDC**”), is made and executed on the following recitals, terms and conditions.

WHEREAS, the **CCEDC** is an economic development corporation operating pursuant to section 4A of the Development Corporation Act of 1979, article 5190.6 of the Texas Revised Civil Statutes, as amended, now located in Section 501 et seq. of the Local Government Code (hereinafter referred to as the “Act”), and the Texas Non-Profit Corporation Act, article 1396-1.01 et seq. of the Texas Revised Civil Statutes, as amended; and

WHEREAS, the Act prohibits the provision of a direct incentive unless the **CCEDC** enters into a performance agreement with **CCAL** providing at a minimum a schedule of additional payroll or jobs to be created or retained by **CCAL's** investment **at the STONEY BROOK facility**; or a schedule of capital investments to be made as consideration for any direct incentives provided by **CCEDC** to **CCAL**; and a provision specifying the terms and conditions upon which repayment must be made should **CCAL** fail to meet the agreed to performance requirements specified in this Agreement; and

WHEREAS, **CCAL** has applied to **CCEDC** for assistance to locate its business in the City of COPPERAS COVE, Texas; and

WHEREAS, **CCAL** understands and agrees that: (a) in granting, renewing, or extending any assistance, **CCEDC** is relying upon **CCAL's** representations, warranties, and agreements, as set forth and provided for in this Agreement; (b) the granting, renewing, or extending of any assistance by **CCEDC** at all times shall be subject to **CCEDC's** sole judgment and discretion; and (c) all such assistance shall be and shall remain subject to the terms and conditions as set forth in this Agreement; and

WHEREAS, the Board of Directors of the **CCEDC** has determined the financial assistance provided to **CCAL for the STONEY BROOK facility** to construct Targeted Infrastructure, and other Qualified Expenditures for construction and maintenance of a site upon which the **STONEY BROOK facility**, located in the City of Copperas Cove, Texas, will promote or develop new or expanded business enterprises, and meets the definition of “project” as contained in sections 2(11)(C) of the Act; and

WHEREAS, **CCAL** agrees and understands that the Act requires the City Council of the City of Copperas Cove to approve all programs and expenditures of the **CCEDC**, and accordingly this Performance Agreement is not effective until City Council has approved this project at a City Council meeting called and held for that purpose.

SECTION 1. TERM.

This Agreement shall be effective for one (1) year from the Effective Date (as such term is defined in Section 10(h) of this Agreement), unless terminated sooner under the provisions hereof.

SECTION 2. DEFINITIONS.

The following words shall have the following meanings when used in this Agreement. Terms not otherwise defined in this Agreement shall have the meanings attributed to such terms in the Texas Uniform Commercial Code.

- (a) **Agreement.** The word "Agreement" means this Performance Agreement, together with all exhibits and schedules attached to this Performance Agreement, if any.
- (b) **CCAL** The word "**CCAL**" means the **Copperas Cove A.L., LLC**. For the purposes of this Agreement, **STONEY BROOK'S CCAL** address is, 7800 Southwest Pkwy, #713, Austin, Texas 78735. The telephone number is 512-474-5470.
- (c) **CITY.** The word "**CITY**" means the City of Copperas Cove, Coryell County, Texas.
- (d) **Event of Default.** The words "Event of Default" mean and include any of the Events of Default set forth below in the section entitled "Events of Default."
- (e) **CCEDC.** The word "**CCEDC**" means the **COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**, a Texas non-profit corporation, its successors and assigns. **CCEDC'S** address is 210 South First Street, Copperas Cove, Texas 76522.
- (f) **Targeted Infrastructure.** The words "Targeted Infrastructure" are defined to mean infrastructure required or suitable to promote or develop new or expanded business enterprises.

SECTION 3. COMPLIANCE WITH THE ACT.

The **CCAL** requested that the **CCEDC** provide certain financial assistance for the construction of the **Stoney Brook** Assisted Living Facility pursuant to Section 501 et seq. of the Local Government Code, formerly Article 5190.6 of the Texas Revised Civil Statutes, as amended. Following the approval of the **CCEDC** Board of Directors and the City Council of the **CITY**, this project will be in compliance with said Act, and therefore the **CCEDC** may provide certain financial assistance to the **CCAL's** facility named **STONEY BROOK** subject to the provisions of this Agreement, and the Act.

SECTION 4. OBLIGATIONS OF CCAL.

STONEY BROOK covenants and agrees with **CCEDC** that, while this Agreement is in effect, it shall comply with the following terms and conditions:

- (a) **Certificate of Occupancy.** **CCAL** agrees to provide to **CCEDC** written verification that **STONEY BROOK** obtained a Certificate of Occupancy from the **CITY** for approximately 50,000 square feet to be used as an assisted living facility, which is open by March, 2011 (date).
- (b) **Minimum Taxable Value.** **CCAL** agrees to provide to **CCEDC** confirmation that it has been assessed by the Coryell Central Appraisal District the taxable value of its real property, real property improvements, furniture, fixtures and equipment used in the assisted living facility of at least **EIGHT MILLION and No/100 dollars (\$8,000,000.00)** as determined by the Coryell Central Appraisal District.
- (c) **Minimum Number of Employees.** The **CCAL's Stoney Brook facility** , within one year after it opens for business, employ a minimum of twenty (20) full-time-equivalent employees, with an annual minimum gross payroll, including benefits, of \$732,000.00. Evidence shall be furnished to the **CCEDC** not less than 450 days after opening.
- (d) **Performance.** **CCAL** agrees to perform and comply with all terms, conditions, and provisions set forth in this Agreement and in all other instruments and agreements between **CCAL** and **CCEDC**, and any related agreements between **CCAL** and **CITY**. This agreement is binding on **CCAL's** successors and assigns. The **CCAL** shall continue to have liability under this agreement until completion.

SECTION 5. OBLIGATIONS OF CCEDC.

During the term of this Agreement and so long as **CCAL** is not in default of this Agreement, **CCEDC** shall comply with the following terms and conditions:

- (a) **Payment.** The **CCEDC** agrees to reimburse infrastructure costs to **CCAL for the Stoney Brook facility** in the amount of **TWO HUNDRED TWENTY-FOUR THOUSAND and No/100 Dollars (\$224,000.00)**, due and payable when the Assisted Living Center opens for business.

SECTION 6. EVENTS OF DEFAULT.

Each of the following shall constitute an Event of Default under this Agreement:

- (a) **Construction of STONEY BROOK Assisted Living Facility.** Failure of **CCAL** to construct or cause to be constructed the Assisted Living Facility consisting of a minimum of 50,000 square feet.
- (b) **Commencement of Construction.** Failure of **CCAL** to commence construction of the Assisted Living Center within 6 (six) months of the effective date of this Agreement,

- (c) **Certificate of Occupancy.** Failure of **CCAL** to provide **CCEDC** verification that the **STONEY BROOK** facility obtained a Certificate of Occupancy from the **CITY** for 50,000 square feet of Assisted Living Center open to the public by March, 2011.
- (d) **False Statements.** Any warranty, representation, or statement made or furnished to **CCEDC** by or on behalf of **CCAL** under this Agreement or any related documents that is false or misleading in any material respect, either now or at the time made or furnished.
- (e) **Insolvency.** **CCAL's** insolvency, appointment of receiver for any part of **STONEY BROOK'S** property, any assignment for the benefit of creditors of **STONEY BROOK**, any type of creditor workout for **STONEY BROOK**, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against **CCAL**.
- (f) **Failure to Pay Ad Valorem Taxes.** Failure of **CCAL** to pay, prior to delinquency, all taxes and assessments levied or assessed upon **STONEY BROOK'S** land, real property improvements or business personal property.
- (g) **Other Defaults.** Failure of **CCAL** to comply with or to perform any other term, obligation, covenant or condition contained in this Agreement or in any related documents, or failure of **CCAL** to comply with or to perform any other term, obligation, covenant or condition contained in any other agreement between **CCEDC** and **CCAL**, and specifically, should **CCAL** lease, sell or transfer, any of its interests in any portion of the Property to any unrelated or unaffiliated entity. However, permission by **CCEDC** to allow the sale of the **STONEY BROOK** facility shall not be unreasonably withheld.

SECTION 7. EFFECT OF AN EVENT OF DEFAULT.

In the event of the occurrence of a default described under Section 6, the non-defaulting party may give written notice to the other party of such default, and the defaulting party shall have: (i) thirty (30) days thereafter to cure said default; or (ii) if the defaulting party is diligently pursuing the cure of such default but such default is not reasonably curable within thirty (30) calendar days, then the defaulting party shall have such additional amount of time as is reasonably necessary to cure such default. Should said default remain uncured after such cure period and the non-defaulting party is not otherwise in default hereunder, then the non-defaulting party shall have the right to give the defaulting party a notice (the "Second Notice") that this Agreement shall immediately terminate if such default is not cured within fifteen (15) days after the Second Notice is given and, if such default is not cured within such additional fifteen (15) day period, regardless of the amount of time reasonably necessary to cure, then this Agreement shall terminate without further action by either party. If the default is by the **CCAL**, then the **CCEDC** shall have the right to demand repayment of all or part of the incentives and consideration paid to **CCAL** under this agreement. The prevailing party in any action to enforce this Agreement shall be entitled to receive reasonable attorney's fees from the non-prevailing party.

SECTION 8. INDEMNIFICATION.

CCAL shall indemnify, save, and hold harmless CCEDC, its directors, officers, agents, attorneys, and employees (collectively, the "Indemnities") from and against: (i) any and all claims, demands, actions or causes of action that are asserted against any Indemnities if the claim, demand, action or cause of action directly or indirectly relates to tortious interference with contract or business interference, or wrongful or negligent use of CCEDC'S payments by CCAL or its agents and employees; (ii) any administrative or investigative proceeding by any governmental authority directly or indirectly related, to a claim, demand, action or cause of action in which CCEDC is a disinterested party; (iii) any claim, demand, action or cause of action which directly or indirectly contests or challenges the legal authority of CCEDC or CCAL to enter into this Agreement; and (iv) any and all liabilities, losses, costs, or expenses (including reasonable attorneys' fees and disbursements) that any Indemnities suffers or incurs as a result of any of the foregoing; provided, however, that CCAL shall have no obligation under this Section to CCEDC with respect to any of the foregoing arising out of the gross negligence or willful misconduct of CCEDC or the breach by CCEDC of this Agreement. If any claim, demand, action or cause of action is asserted against any Indemnities, such Indemnities shall promptly notify CCAL, but the failure to so promptly notify CCAL shall not affect CCAL's obligations under this Section unless such failure materially prejudices CCAL's right to participate in the contest of such claim, demand, action or cause of act CCAL, as hereinafter provided. If requested by CCAL in writing, so long as no Default or Event of Default shall have occurred and be continuing, such Indemnities shall in good faith contest the validity, applicability and amount of such claim, demand, action or cause of action and shall permit CCAL to participate in such contest. Any Indemnities that proposes to settle or compromise any claim, demand, action, cause of action or proceeding for which CCAL may be liable for payment of indemnity hereunder shall give CCAL written notice of the terms of such proposed settlement or compromise reasonably in advance of settling or compromising such claim or proceeding and shall obtain CCAL concurrence thereto.

SECTION 9. CCAL REPRESENTATIONS.

By execution hereof, the signatories warrant and represent that they have the requisite authority to execute this Agreement and any related documents and that the representations made herein, and in the related documents, are true and accurate in all respects.

SECTION 10. MISCELLANEOUS PROVISIONS.

The following miscellaneous provisions are a part of this Agreement:

- (a) **Amendments.** This Agreement, together with any related documents, constitutes the entire understanding and agreement of the parties as to the matters set forth in this Agreement. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by the party or

parties sought to be charged or bound by the alteration or amendment.

- (b) **Applicable Law and Venue.** This Agreement has been delivered to **CCEDC** and accepted by **CCEDC** in the State of Texas. **CCAL** agrees to submit to the jurisdiction of the courts of Coryell County, State of Texas, and that venue is proper in said County. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and applicable Federal laws.
- (c) **Assignment.** This Agreement may not be assigned without the express written consent of the other party.
- (d) **Binding Obligation.** This Agreement shall become a binding obligation on the signatories upon execution by all signatories hereto. **CCEDC** warrants and represents that the individual executing this Agreement on behalf of **CCEDC** has full authority to execute this Agreement and bind **CCEDC** to the same. **CCAL** warrants and represents that the individual executing this Agreement on its behalf has full authority to execute this Agreement and bind it to the same.
- (e) **Caption Headings.** Caption headings in this Agreement are for convenience purposes only and are not to be used to interpret or define the provisions of the Agreement.
- (f) **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute one and the same document.
- (g) **CCAL's, Stoney Brook facility Audit.** **CCAL** agrees to allow **CCEDC** to audit all of **STONEY BROOK facility's** records, documents, agreements and other instruments in furtherance of the following purposes:
 - (1) To ensure **CCAL** compliance with the affirmative obligations set forth in Section 4 of this Agreement;
 - (2) To determine the existence of an Event of Default set forth in Section 6 of this Agreement; and
 - (3) To ensure compliance with any other term or condition of this Agreement or any related documents.
- (h) **Effective Date.** The effective date (the "Effective Date") of this Agreement shall be the date of the execution this Agreement by **CCEDC** and **CCAL**. The effective date of the time for the minimum number of employees shall be one (1) year from the date operations begin.
- (i) **Execution of Agreement.** **CCEDC** shall authorize the Chairman of the Board of Directors to execute this Agreement on behalf of **CCEDC**.
- (j) **Notices.** All notices required to be given under this Agreement shall be given in

writing and shall be effective when actually delivered or when deposited in the United States mail, first class, postage prepaid, addressed to the party to whom the notice is to be given at the address shown in Section 2 of this Agreement. Any party may change its address for notices under this Agreement by giving formal written notice to the other parties, specifying that the purpose of the notice is to change the party's address. For notice purposes, **CCAL** agrees to keep **CCEDC** informed at all times of **CCAL** current address.

- (k) **Ordinance Applicability.** The signatories hereto shall be subject to all ordinances of the **CITY**, whether now existing or in the future arising. This Agreement shall confer no vested rights on **CCAL** unless specifically enumerated herein.
- (m) **Severability.** If a court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable as to any person or circumstance, such finding shall not render that provision invalid or unenforceable as to any other persons or circumstances. If feasible, any such offending provision shall be deemed to be modified to be within the limits of enforceability or validity; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable.
- (n) **Time is of the Essence.** Time is of the essence in the performance of this Agreement.
- (o) **Undocumented Worker Violation.** The **CCAL** certifies that it does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. If during the Term of this Agreement, **CCAL** is convicted of a violation under 8 U.S.C. § 1324a(f), **CCAL** shall repay the amount of the public subsidy provided under this Agreement plus interest, at the rate of Wall Street prime plus four percent (4%), not later than the 120th day after the date the city or economic development corporation notifies **CCAL** of the violation.

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item I-16

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on an ordinance amending Chapter 11, Municipal Utilities and Services, Article I, In General, and Article II, Water of the City of Copperas Cove Code of Ordinances.

1. BACKGROUND/HISTORY

The Municipal Utilities and Services ordinance was updated in September 2009. The removal of the second notices for utility customers was added back into the ordinance by City Council. Based on the change approved by City Council, a budget amendment was prepared and presented to City Council to cover the cost for the service to provide second notices. A public hearing on the budget amendment was held on October 8, 2009 and the second public hearing is scheduled for October 13, 2009.

The City of Copperas Cove, as part of the annual budget process, reviews any ordinances that may require updates based on the proposed budget changes in the fee structure and/or services. The following change was proposed and presented to City Council in the budget workshop on August 3, 2009 and is being proposed as an update to the applicable sections of the City's Code of Ordinances.

2. FINDINGS/CURRENT ACTIVITY

The attached ordinance has changes marked with underline and strikethrough so that City Council may easily identify the changes proposed by City staff. Budget savings will exist by eliminating the service to provide second notices to utility customers. If the attached changes are approved, each utility customer will receive one bill with all due dates including the disconnect date.

In October, each customer will see updates to the utility bill to include all due dates.

If the budget amendment is not approved, City Council will need to approve the ordinance to remove the second notice language from Chapter 11, Municipal Utilities and Services Code of Ordinances.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Ordinance No. 2009-38, amending Chapter 11, Municipal Utilities and Services, Article I, In General, and Article II, Water of the City of Copperas Cove Code of Ordinances.

No action will be required if the \$22,800 budget amendment is approved to cover the cost to provide second notices to the utility customers.

ORDINANCE NO. 2009-38

AN ORDINANCE AMENDING OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CODE OF ORDINANCES CHAPTER 11, MUNICIPAL UTILITIES AND SERVICES, ARTICLE I, IN GENERAL, AND ARTICLE II, WATER PROVIDING FOR CHANGES IN SERVICES AS APPROVED IN THE 2009-10 BUDGET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, The City of Copperas Cove's City staff, City Manager, and City Attorney have reviewed the current Municipal Utilities and Services Ordinance, Article I, In General, and Article II, Water; and

WHEREAS, The City of Copperas Cove's City staff, City Manager, and City Attorney have proposed amendments to Chapter 11, Municipal Utilities and Services, Article I, In General, and Article II, Water; and

WHEREAS, The City Council approved a budget that removed the service to provide second notices to City utility customers; and

WHEREAS, The City staff has updated the Municipal Utilities and Services Ordinance, Article I, In General, and Article II, Water to reflect the changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

SECTION 1.

That the City of Copperas Cove's Code of Ordinances, Chapter 11, Municipal Services and Utilities, Article I, In General, and Article II, Water, is hereby amended, and "Exhibit A" attached hereto is made a part of this ordinance and for all purposes reflects the changes to Chapter 11, Municipal Services and Utilities, Article I, In General, and Article II, Water, whether amended, added or deleted from the Code of Ordinances, is hereby adopted and incorporated herein as if fully set out.

SECTION 2.

That all ordinances or resolutions or parts of ordinances or resolutions in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 3.

That should any section or part of any section or paragraph of this ordinance be declared invalid or unconstitutional for any reason, it shall not invalidate or impair the

validity, force or effect of any other section or sections or part of a section or paragraph of this ordinance.

SECTION 4.

That the Code of Ordinances of the City of Copperas Cove, Texas, as amended shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 5.

This ordinance shall become effective on October 13, 2009 and upon publication according to law.

PASSED, APPROVED AND ADOPTED this 13th day of October, 2009, at a regular meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code 551.001, et.seq.*, at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

Chapter 11 MUNICIPAL UTILITIES AND SERVICES

ARTICLE I. IN GENERAL

Sec. 11-1. Unclaimed funds.

Water meter deposits and other service deposits made with the city shall become the property of the city if such deposits shall remain unclaimed in the possession of the city for a period of two (2) years after the discontinuance of the service for which the deposits were made; such deposits shall be used as service charges for the handling of those accounts for that period of time.

This section shall apply to deposits that are currently on deposit with the city and to all future deposits which remain unclaimed for a two-year period after discontinuance of the service for which such deposits were given.

(Code 1970, § 27-24)

Sec. 11-2. City ambulance service rate schedule.

[Rates for ambulance service by the city are as set forth in the City's Fee Schedule].

(Ord. No. 12-1-83; Ord. No. 1986-21, 5-6-86; Ord. No. 1987-31, 9-15-87; Ord. No. 1989-26, 10-3-89; Ord. No. 1990-14, 7-3-90; Ord. No. 1991-18, 9-3-91; Ord. No. 1993-29, 9-7-93; Ord. No. 1999-35, § 1, 10-19-99)

Sec. 11-3. Service rates for senior citizens.

(a) These service rates for senior citizens will only apply to the following:

- (1) Senior citizens of Copperas Cove sixty-five (65) years of age or older; and
- (2) Senior citizens who live within the city limits and are classified as residential customers; and
- (3) Senior citizens responsible for the respective utility billing account.

or

- (4) Non-profit, federally funded retirement centers within the city limits, who provide services exclusively to senior citizens sixty-five (65) years of age or older.

(b) The senior citizen rates will be set as follows:

- (1) A twenty-per cent (20%) discount applied to current water, sewer, and garbage rates.
- (2) These rates will be adjusted according to future rate changes of regular billings.

(Ord. No. 1985-50, 10-1-85; Ord. No. 1987-34, 9-15-87; Ord. No. 1996-41, §§ II, III, 9-17-96; Ord. No. 2001-37, § 1, 9-17-01)

Cross references: Fees for city services, City Fee Schedule.

Sec. 11-4. Fees for utility administration.

Fees shall be charged for utility administration [as set forth in the City's Fee Schedule]. (Ord. No. 1987-30, § (2), 9-15-87; Ord. No. 1989-32, § (2), 10-3-89; Ord. No. 1999-35, § 1, 10-19-99)

Sec. 11-4.5. Copperas Cove Municipal Drainage Utility System established.

(a) The city council of the City of Copperas Cove, Texas, finds it to be in the public interest to protect the public health and safety from loss of life and property caused by surface water overflows and surface water stagnation within the boundaries of the city and further finds that to protect such public interests:

- (1) The city will establish a schedule of drainage charges against all real property in the city subject to charges under Sections 402.041, et seq., of Subchapter C of Chapter 402 of the Local Government Code, V.T.C.A.; and
- (2) The city will provide drainage for all real property within the city on payment of drainage charges, except such real property which may be exempted therefrom as authorized by law; and
- (3) The city will offer such drainage service on non-discriminatory reasonable and equitable terms.

(b) The Copperas Cove Municipal Drainage Utility System is herewith and hereby established and declared to be a public utility. The city shall have full authority to operate such municipal drainage utility system pursuant to the authority given and contained under Article XI, Section 5, of the Texas Constitution, the Copperas Cove City Charter, and Section 402.041, et seq., of Subchapter C of Chapter 402 of the Local Government Code, V.T.C.A.

Sections 402.041, et seq., of Subchapter C of Chapter 402 of the Local Government Code, V.T.C.A., as now existing or as hereafter amended are herewith adopted.

(c) The city council will, by ordinance, adopt rules for the operation and conduct of the Copperas Cove Municipal Drainage Utility Systems, consistent with its authority and state law.

(d) Prior to the levy of any drainage charge for the financing and funding of the Copperas Cove Municipal Drainage Utility System, the city council shall hold a public hearing on such charges pursuant to state law.

(Ord. No. 1991-16, §§ I--IV, 8-20-91)

Editor's note: Nonamendatory Ord. No. 91-16, §§ II--IV, adopted Aug. 20, 1991, has been included herein as section 11-4.5 at the discretion of the editor.

Sec. 11-5. Schedule of drainage charges for the Copperas Cove Municipal Drainage Utility System.

The following schedule of drainage charges is hereby levied against all real property, whether occupied or not, lying within the City of Copperas Cove, Texas, subject to drainage charges under Subchapter C of Chapter 402 of the Texas Local Government Code:

(1) *Single family residential drainage fee (SFRDF)*. A monthly fee as established in the fee schedule for each Municipal Drainage Utility single family residential customer is hereby set.

(2) *Other land use fees*. A unit rate as established in the fee schedule is the monthly fee for all Municipal Drainage Utility customers with lots, tracts, and parcels of land within the City of Copperas Cove, Texas, with land uses other than single-family residential shall be charged on the basis set forth in the rules of section 11-6 is hereby set.

(Ord. No. 1991-26, § 1, 10-1-91; Ord. No. 1992-3, § 1, 2-4-92; Ord. No. 1992-24, § 1, 9-15-92; Ord. No. 1996-44, § 1, 12-3-96; Ord. No. 1998-11, § 1, 6-16-98)

Cross references: Schedule of fees, City Fee Schedule.

Sec. 11-6. Rules for the Copperas Cove Municipal Drainage Utility System.

(a) *SFRDF*. This monthly fee shall apply to all single-family Municipal Drainage Utility customers in the city. Single-family residential customers shall be those properties used exclusively for single-family dwellings. This SFRDF shall be adequate to fund annual operation and maintenance costs including annual capital improvements of the Municipal Drainage Utility and the retirement of any existing or future debt incurred for capital improvement projects by the Municipal Drainage Utility.

(b) *Other land use fees*. All Municipal Drainage Utility customers with other lots, tracts, and parcels of land within the City of Copperas Cove, Texas, shall be charged on the basis of the acreage contained in said lot, tract or parcel of land, and the use made of such property. The acreage shall be determined from recorded plat information. The acreage of unplatted property shall be determined from the records of the county appraisers office. It shall be the duty of the land owner to verify that the correct acreage is used. In accordance, property served with different runoff coefficient and acreage will be charged based on the following formula:

$$\text{Monthly Fee} = \text{Acreage} \times \text{Runoff Coefficient} \times \text{Unit Rate}$$

Where:

- (1) Acreage = the lot size in acres rounded to the nearest hundredth of an acre
- (2) Runoff Coefficient = as follows:

TABLE INSET:

Land Use	Runoff Coefficient (Percent)
Unimproved, undeveloped land	Exempt
Federal and State	95
City Government	Exempt

Park Area	Exempt
Right-of-way	Exempt
Single-family (R-1, RT-1, RM-1, & RE-1)	60
Duplex (R-2)	60
Multifamily (R-3)	75
Mobile home park (R-MH)	75
Church	60
Hospital/clinic	60
School	60
School administration	95
County government	95
Business area	95
Industrial area	95
Motels	95
Unclassified	To be determined by city engineer

(3) Unit Rate = $SFRDF / (0.56 \times 0.60)$ and as set in the fee schedule.

(c) *Multifamily:*

(1) *Duplexes.*

a. Municipal drainage utility customers who are owners of duplexes, which are master metered, that is, having one (1) water meter serving both units in the duplex, and receive a single utility bill for the duplex shall pay the monthly fee equal to the SFRDF.

b. Municipal drainage utility customers who are residents of duplexes, which are individually metered and receive individual utility bills shall pay a monthly fee equal to three-fifths (3/5ths) or sixty (60) percent of the SFRDF. This percentage is calculated to recognize that the individual units of these complexes do not have the same impact on the Municipal Drainage Utility as single-family residential customers.

(2) *Three- to four-unit complexes.*

a. Municipal drainage utility customers who are owners of triplexes and four-plexes which are master metered, that is, having one (1) water meter serving all units in the complex, and receive a single utility bill for the

entire complex shall pay the monthly fee determined by the formula in subsection 11-6(b).

b. Municipal drainage utility customers who are residents of triplexes and four-plexes which are individually metered and receive individual utility bills shall pay a monthly fee equal to three-fifths ($\frac{3}{5}$ ths) or sixty (60) per cent of the SFRDF. This percentage is calculated to recognize that the individual units of these complexes do not have the same impact on the municipal drainage utility as single-family residential customers.

(3) *Five (5) or more unit complexes.* Owners of apartments or other complexes with five (5) or more units shall be municipal drainage utility customers and shall pay the monthly fee determined by the formula in subsection 11-6(b).

(d) *Nonresidential.* Municipal drainage utility customers who are owners of two (2) or more unit shopping centers, business parks, professional plazas, and the like shall pay the monthly fee determined by the formula in subsection 11-6(b).

(e) *Minimum fee.* In no case shall any municipal drainage utility customer pay less than the single-family residential drainage fee (SFRDF) except as allowed by subsections 11-6(c)(1)b. and (2)b.

(f) *Average area of single-family lots.* It is found that the minimum area of single-family residential lots within the city, is 0.14 acres and that an average of this minimum size and a one-acre lot is approximately 0.56 acres.

(g) *Partially undeveloped tracts of land.* Where lots, tracts, and parcels of land greater than three (3) acres in size within the city are used for other than single-family or duplexes, and where at least twenty (20) percent of the lot, tract, or parcel is left undeveloped in natural or park-like condition, the undeveloped portion shall be deducted from the total acreage before monthly fees are calculated upon request of the owner. Undeveloped portions shall include unpaved storage areas of wrecking or junk yards, construction yards, lay down yards, and the like. Unpaved parking lots and driveways shall not be deducted. In calculating the undeveloped area to be deducted; neat, simple delineation generally with one (1) to three (3) lines should be used which are offset twenty-five (25) feet from the extremes of all buildings, parking lots, driveways, and other paved areas. The owner shall be responsible to provide the city with the appropriate information to determine the area to be deducted.

(h) *Fees due on unoccupied property.* The owner or owner's agent of all real property, whether occupied or not, whether a utility account for water, sewer, or solid waste collection is open or not, shall be responsible for the payment of all fees levied on a monthly basis.

(i) *Payment of fees.* All bills sent by the city to the customer for drainage utility service shall be due and payable on receipt. If drainage utility service billing remains unpaid after fifteen (15) days from the billing date, ~~a second notice shall be sent by mail to the customer along with a notice of penalty of a~~ five (5) percent of the bill added thereto, such five (5) percent penalty is not to exceed five dollars (\$5.00). If the bill remains unpaid after the twenty-first day from the billing date, a late charge shall be assessed to the account as established in the fee schedule.

(j) *Funds for capital improvements.* Any funds for capital improvements existing in the municipal drainage utility accounts shall be retained and allocated to the purpose of drainage improvements throughout the city.

Sec. 11-7. Same--Lien for service.

(a) The city shall have a privileged lien on such real property for which such service was provided to secure the payment of delinquent fees, in accordance with the provisions of Article 4436, V.T.C.S..

(b) The lien acquired by the city shall be second only to tax liens and liens for street improvements; and the amount shall bear ten (10) percent interest compounded annually from the date the statement was filed. For any such expenditures, delinquent fees, late charges, and interest, as aforesaid, suit may be instituted and recovery and foreclosure of the lien may be had in the name of the city and the statement of expenses so made, as aforesaid, or a certified copy thereof, shall be prima facie proof of the amount expended, delinquent fees, late charges, and interest.

(Ord. No. 1998-11, § 1, 6-16-98)

Secs. 11-8, 11-9. Reserved.

ARTICLE II. WATER*

***Cross references:** Approval of water conservation and drought contingency plan, § 13-12.

Editor's note: Ord. No. 2008-35, § 1(Exh. A), adopted Sept. 16, 2008, amended former Art. II, §§ 11-20--11-27, in its entirety to read as herein set out. Former Art. II, §§ 11-20--11-27, pertained to similar subject matter. See the Code Comparative Table for complete derivation.

Sec. 11-20. Consent to connect or use--Required.

No person shall connect to or use water from the city water supply without the express written consent of the city.

(Code 1970, § 27-2; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Sec. 11-21. Same--To open valves.

No person shall open or cause to be opened a valve on the city water system without the express written consent of the city.

(Code 1970, § 27-3; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Sec. 11-22. Same--Receipt to constitute.

The possession of a current, valid receipt from the city for water deposit shall constitute written consent by the city for the use of water from the city water system at the location designated on the receipt.

(Code 1970, § 27-4; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Sec. 11-23. Tapping fee.

A fee as established in the fee schedule shall be charged to customers for each new three-fourth (3/4) inch tap into any city water main. The fee for a tap larger than three-fourth (3/4) inch shall be a minimum plus any additional cost for labor and material over and above that amount incurred upon installation. This fee shall be charged only in the event of an actual tap being made, and shall cover the cost of the new service connection being installed. A fee as established in the fee schedule shall be charged to customers for each new three-fourth (3/4) inch service connection installed at an existing water service. The fee for a service connection larger than three-fourth (3/4) inch shall be the cost of labor and materials but no less than the base fee established. These fees shall be paid by the customer prior to making the new tap or installing the new service connection. A fee for setting a water meter behind the curb where there is an existing stub-out shall be the same fee for a service connection for an existing water service as reflected in the fee schedule.

(Code 1970, § 27-20; Ord. of 9-16-80; Ord. of 10-6-81; Ord. of 9-21-82, § 27-20; Ord. No. 1987-18, 6-2-87; Ord. No. 1992-8, 4-21-92; Ord. No. 1992-25, 9-15-92; Ord. No. 94-07, 3-15-94; Ord. No. 96-03, 2-6-96; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Sec. 11-24. Deposits.

Cash deposits shall be required of customers for each meter prior to having water service started:

- (1) *Water customers:* Deposits are established in the fee schedule depending on the meter size.
- (2) *Wastewater customers:* Deposits are established in the fee schedule based on the service type provided.
- (3) *Military waivers:* Military service members assigned to Fort Hood may participate in the "No Deposit For Soldiers Authorized BAQ Program," which provides for the payment of final billing as part of final post clearance procedures, in lieu of a deposit for residential water meters and residential wastewater services.
- (4) *Deposit refunds:* Residential customers that demonstrate a high level of creditworthiness through a payment history that is without late penalties for eighteen (18) consecutive months will receive a refund of their deposit and/or release of the military waiver if requested.

(Code 1970, § 27-20A; Ord. of 9-16-80; Ord. of 10-6-81; Ord. of 9-21-82, § 27-20A; Ord. No. 1986-33, § 1, 8-12-86; Ord. No. 2001-35, § 1, 9-17-01; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Sec. 11-25. Minimum fee; monthly rate.

There shall be charged by the city a minimum fee and a rate per 1,000 gallons of water as set out in the fee schedule depending on the meter size established.

All bills sent by the city to the customer for water, sewer drainage and/or garbage service shall be due and payable on receipt. Services to the customer shall be subject to termination twenty-five (25) days after the billing date unless such bill has been paid by such time.

(Code 1970, § 27-21; Ord. of 9-16-80; Ord. of 10-6-81; Ord. of 9-21-82, § 27-21; Ord. of 11-16-82, § 27-21a; Ord. No. 1985-51, 10-1-85; Ord. No. 87-32, 9-15-87; Ord. No. 1993-31, 9-7-93; Ord. No. 1995-10, 9-5-95; Ord. No. 1998-44, § I, 12-1-98; Ord. No. 2000-29, § I, 6-20-00; Ord. No. 2000-36, § I, 9-12-00; Ord. No. 2001-32, § 1, 9-11-01; Ord. No. 2004-27, § 1, 9-14-04; Ord. No. 2005-25, § 1, 10-18-05; Ord. No. 2006-31, § 1, 9-5-06; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Editor's note: Section 6 of Ord. No. 2006-31 provided for an effective date of Nov. 1, 2006. Section 5 of Ord. No. 2008-35 provided for an effective date of Oct. 1, 2008.

Cross references: Special water rate for citizens over sixty-five years of age, § 11-3.

State law references: Authority of city to prescribe water rates, V.T.C.S. art. 1175(11).

Sec. 11-25.1. Sale of water to customers-outside city limits--Rates.

(a) For water sold by the city to customers for use or delivery outside the corporate limits of the city there shall be charged hereinafter a base rate (meter size) according to the fee schedule for each meter or meters connected directly or indirectly to the water system of the city, be such unit used for residential, business or any other purpose:

In addition to such base rate, there shall be a charge per thousand gallons of water used for each residential, business or other unit connected to the water system of the city or connected to such a system as receives water through the Copperas Cove water system (See: Fee schedule).

(b) Exempted from the provisions hereof are such transactions for bulk sales of water and federally funded water distribution projects where the Copperas Cove City Council expressly contracts for a different rate.

(Ord. of 11-16-82, § 27-21a; Ord. No. 1985-54, 10-1-85; Ord. No. 1987-35, 9-15-87; Ord. No. 1993-32, 9-7-93; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Sec. 11-26. Meter removal charges, reconnection fees, and miscellaneous charges.

(a) *Charges for removal of meters.* There is hereby fixed a charge for each removal or reconnect after removal of a city water meter from the city water system to be paid to the city by the holder of such water meter, when such removal is required to avoid unauthorized water service turn-ons (See: Fee schedule).

(b) *Reconnection charges.*

(1) All bills are due upon receipt by the customer. If payment is not received by 7:30 a.m. on the next working date after the expiration of twenty-five (25) days on the delinquency date, which is hereby fixed at twenty-five (25) days after the date shown on the utility service billing or otherwise shown on the delinquency date on

the billing, water service is subject to disconnection and an additional charge is assessed over the usage charges for such delinquency, whether or not service is actually disconnected (See: Fee schedule).

(2) If utility service billing remains unpaid after fifteen (15) days from the billing date, a ~~second notice shall be sent by mail to the customer along with a notice of~~ penalty of five (5) percent of the bill added thereto, such five (5) percent penalty not to exceed five dollars (\$5.00). If the bill remains unpaid after the twenty-fifth (25th) day from the billing date, service may be discontinued according to the provisions of this paragraph [subsection] (b).

(3) A customer with at least twelve (12) consecutive months of timely, nondelinquent payment in the past rolling twelve (12) months shall be granted a one-time waiver per every twelve (12) rolling months of a ~~second notice reminder~~ fee as assessed in subsection (2) hereof or a disconnection charge as assessed in subsection [subparagraph] (1) hereof.

(c) *Miscellaneous charges.*

(1) When a customer of the city water system requests a second reading of his water meter a charge shall be assessed unless error was made on the first reading (See: Fee schedule).

(2) A service run charge shall be assessed to the customer requesting such service run for service to the customer's private water service line or equipment (See: Fee schedule).

(3) Where one (1) city water customer shall receive transferred water service from another city water account, a transfer fee shall be assessed to the new customer (See: Fee schedule).

(Code 1970, § 27-12; Ord. of 7-15-80; Ord. of 10-6-81; Ord. No. 1983-33, 9-6-83; Ord. No. 1988-28, 9-6-88; Ord. No. 2000-29, § II, 6-20-00; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Sec. 11-27. Control of backflow and cross-connections.

(a) Cross-connection control--General policy.

(1) *Purpose.* The purpose of this section is:

a. To protect the public potable water supply of the city from the possibility of contamination or pollution by isolating within the consumer's internal distribution system(s) or the consumer's private water system(s) such as contaminants or pollutants which could backflow into the public water systems; and,

b. To promote the elimination or control of existing cross-connections, actual or potential, between the consumer's in plant potable water system(s) and nonpotable water system(s), plumbing fixtures and industrial piping systems; and

c. To provide for the maintenance of a continuing program of cross-connection control which will systematically and effectively prevent the contamination or pollution of all potable water systems.

(2) *Responsibility.* The director of water/wastewater shall be responsible for the protection of the public potable water distribution system from contamination or

pollution due to the backflow of contaminants or pollutants through the water service connection. If, in the judgement of said director of water/wastewater an approved backflow prevention assembly is required (at the consumer's water service connection: or, within the consumers private water system) for the safety of the water system, the director of water/wastewater or his designated agent shall give notice in writing to said consumer to install such an approved backflow prevention assembly(s) at a specific location(s) on his premises. The consumer shall immediately install such an approved backflow prevention assembly(s) at the consumer's own expense; and, failure, refusal or inability on the part of the consumer to install, have tested and maintained said assembly(s), shall constitute grounds for discontinuing water service to the premises until requirements have been satisfactorily met.

(b) *Definitions.*

Water commissioner or health official. The director of water/wastewater in charge of the water department of the city is invested with the authority and responsibility for the implementation of an effective cross-connection control program and for the enforcement of the provisions of this section.

Approval.

1. The term *approved* as herein used in reference to a water supply shall mean a water supply that has been approved by the health agency having jurisdiction.
2. The term *approved* as herein used in reference to an air gap, a double check valve assembly, a reduced pressure principle backflow prevention assembly or other backflow prevention assemblies or methods shall mean an approval by the administrative authority having jurisdiction.

Auxiliary water supply. Any water supply on or available to the premises other than the purveyor's approved public water supply will be considered as an auxiliary water supply. These auxiliary waters may include water from another purveyor's public potable water supply or any natural source(s) such as a well, spring, river, stream, harbor, etc., or used waters or industrial fluids. These waters may be contaminated or polluted or they may be objectionable and constitute an unacceptable water source over which the water purveyor does not have sanitary control.

Backflow. The term "backflow" shall mean the undesirable reversal of flow of water or mixtures of water and other liquids, gases or other substances into the distribution pipes of the potable supply of water from any source or sources. See terms "backsiphonage" and "backpressure."

Backpressure. The term "backpressure" shall mean any elevation of pressure in the downstream piping system (by pump, elevation of piping, or steam and/or air pressure) above the supply pressure at the point of consideration which would cause, or tend to cause, a reversal of the normal direction of flow.

Backsiphonage. The term "backsiphonage" shall mean a form of backflow due to a reduction in system pressure which causes a subatmospheric pressure to exist at a site in the water system.

Backflow preventer. An assembly or means designed to prevent backflow.

1. *Air gap.* The term "air gap" shall mean a physical separation between the free flowing discharge end of a potable water supply pipeline and an

open or nonpressure receiving vessel. An "approved air gap" shall be at least double the diameter of the supply pipe measured vertically above the overflow rim of the vessel--In no case less than one (1) inch (2.54 cm).

2. *Reduced pressure principle backflow prevention assembly.* The term "reduced pressure principle backflow prevention assembly" shall mean an assembly containing two (2) independently acting approved check valves together with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves and at the same time below the first check valve. The unit shall include properly located resilient seated test cocks and tightly closing resilient seated shutoff valves at each end of the assembly. This assembly is designed to protect against a nonhealth (i.e., pollutant) or a health hazard (i.e., contaminant). This assembly shall not be used for backflow protection of sewage or reclaimed water.

3. *Double check valve backflow prevention assembly.* The term "double check valve backflow prevention assembly" shall mean an assembly composed of two (2) independently acting, approved check valves, including tightly closing resilient seated shutoff valves attached at each end of the assembly and fitted with properly located resilient seated test cocks. (See: Section 10 of the most current edition of the Manual of Cross-Connection Control for additional details). This assembly shall only be used to protect against a nonhealth hazard (i.e., pollutant).

Contamination. The term "contamination" shall mean an impairment of the quality of the water which creates an actual hazard to the public health through poisoning or through the spread of disease by sewage, industrial fluids, waste, etc.

Cross-connection. The term "cross-connection" shall mean any unprotected actual or potential connection or structural arrangement between a public or a consumer's potable water system and any other source or, system through which it is possible to introduce into any part of the potable system any used water, industrial fluid, gas, or substance or other than the intended potable water with which the system is supplied. Bypass arrangements, jumper connections, removable sections, swivel or change-over devices and other temporary or permanent devices through which or because of which backflow can or may occur are considered to be cross-connections.

1. The term direct cross-connection shall mean a cross-connection which is subject to both backsiphonage and backpressure.

2. The term indirect cross-connection shall mean a cross-connection which is subject to backsiphonage only.

Cross-connections--Controlled. A connection between a potable water system and a nonpotable water system with an approved backflow prevention assembly properly installed and maintained so that it will continuously afford the protection commensurate with the degree of hazard.

Cross-connection control by containment. The term "service protection" shall mean the appropriate type or method of backflow protection at the service connection, commensurate with the degree of hazard of the consumer's potable water system.

Hazard, degree of. The term "degree of hazard" shall mean either a pollutional (nonhealth) or contamination (health) hazard and is derived from the evaluation of conditions within a system.

1. *Hazard--Health.* The term "health hazard" shall mean an actual or potential threat of contamination of a physical or toxic nature to the public potable water system or the consumer's potable water system that would be a danger to health.

2. *Hazard--Plumbing.* The term "plumbing hazard" shall mean an internal or plumbing type cross-connection in a consumer's potable water system that may be either a pollutional or a contamination type hazard. This includes but is not limited to cross-connections to toilets, sinks, lavatories, wash trays and lawn sprinkling systems. Plumbing type cross-connections can be located in many types of structures including homes, apartment houses, hotels and commercial or industrial establishments. Such a connection, if permitted to exist, must be properly protected by an appropriate type of backflow prevention assembly.

3. *Hazard--Pollutional.* The term "pollutional hazard" shall mean an actual or potential threat to the physical properties of the water system or the potability of the public or the consumer's potable water system but which would not constitute a health or system hazard, as defined. The maximum degree or intensity of pollution to which the potable water system could be degraded under this definition would cause a nuisance or be aesthetically objectionable or could cause minor damage to the system or its appurtenances.

4. *Hazard--System.* The term "system hazard" shall mean an actual or potential threat of severe danger to the physical properties of the public or the consumer's potable water system or of a pollution or contamination which would have a protracted effect on the quality of the potable water in the system.

Industrial fluids. The term "industrial fluids" shall mean any fluid or solution which may be chemically, biologically or otherwise contaminated or polluted in a form or concentration which would constitute a health, system, pollutional or plumbing hazard if introduced into an approved water supply. This may include, but not be limited to: polluted or contaminated used waters; all types of process waters and "used waters" originating from the public potable water system which may deteriorate in sanitary quality; chemicals in fluid form; plating acids and alkalis; circulated cooling waters connected to an open cooling tower and/or cooling waters that are chemically or biologically treated or stabilized with toxic substances; contaminated natural waters such as from wells, springs, streams, rivers, bays, harbors, seas, irrigation canals or systems, etc.; oils, gases, glycerin, paraffins, caustic and acid solutions and other liquid and gaseous fluids used industrially, for other processes, or for firefighting purposes.

Pollution. The term "pollution" shall mean an impairment of the quality of the water to a degree which does not create a hazard to the public health but which does adversely and unreasonably affect the aesthetic qualities of such waters for domestic use.

Water--Potable. The term "potable water" shall mean any public potable water supply which has been investigated and approved by the health agency. The system must be operating under a valid health permit. In determining what constitutes an

approved water supply, the health agency has final judgment as to its safety and potability.

Water-- Nonpotable. The term "nonpotable water" shall mean a water supply which has not been approved, for human consumption by the health agency having jurisdiction.

Water--Service connection. The term "service connection" shall mean the terminal end of a service connection from the public potable water system, (i.e., where the water purveyor may lose jurisdiction and sanitary control of the water at its point of delivery to the consumer's water system). If a water meter is installed at the end of the service connection, then the service connection shall mean the downstream end of the water meter.

Water--Used. The term "used water" shall mean any water supplied by a water purveyor from a public potable water system to a consumers water system after it has passed through the service connection and is no longer under the control of the water purveyor.

(c) *Requirements.*

(1) *Water system.*

- a. The water system shall be considered as made up of two (2) parts: The water purveyor's system and the consumer's system.
- b. Water purveyor's system shall consist of the source facilities and the distribution system; and shall include all those facilities of the water system under the complete control of the purveyor, up to the point where the consumer's system begins.
- c. The source shall include all components of the facilities utilized in the production, treatment, storage, and delivery of water to the distribution system.
- d. The distribution system shall include the network of conduits used for the delivery of water from the source to the consumer's system.
- e. The consumer's system shall include those parts of the facilities beyond the termination of the water purveyor's distribution system which are utilized in conveying potable water to points of use.

(2) *Policy.*

- a. No water service connection to any premise shall be installed or maintained by the water purveyor unless the water supply is protected as required by the city laws and regulations and this section. Service of water to any premise shall be discontinued by the water purveyor if a backflow prevention assembly required by this section is not installed, tested and maintained, or if it is found that a backflow prevention assembly has been removed, bypassed, or if an unprotected cross-connection exists on the premises. Service will not be restored until such conditions or defects are corrected.

b. The consumer's system should be open for inspection at all reasonable times to authorized representatives of the water department to determine whether unprotected cross-connections or other structural or sanitary hazards, including violations of these regulations exist. When such a condition becomes known, the director of water/wastewater shall deny or immediately discontinue service to the premises by providing for a physical break in the service line until the consumer has corrected the condition(s) in conformance with the city statutes relating to plumbing and water supplies and the regulations adopted pursuant thereto.

c. An approved backflow prevention assembly shall also be installed on each service line to a consumer's water system at or near the property line or immediately inside the building being served; but, in all cases, before the first branch line leading off the service line wherever the following conditions exist:

1. In the case of premises having an auxiliary water supply which is not or may not be of safe bacteriological or chemical quality and which is not acceptable as an additional source by the director of water/wastewater, public waters system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line commensurate with the degree of hazard.

2. In the case of premises on which any industrial fluids or any other objectionable substance is handled in such a fashion as to create an actual or potential hazard to the public water system, the public system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line commensurate with the degree of hazard. This shall include the handling of process waters and waters originating from the water purveyor's system which have been subject to deterioration in quality.

3. In the case of premises having (1) internal cross-connections that cannot be permanently corrected or protected against, or (2) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes, making it impracticable or impossible to ascertain whether or not dangerous cross-connections exist, the public water system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line.

d. The type of protective assembly required under subsections (c)(2)c.1.--3. shall depend upon the degree of hazard which exists as follows:

1. In the case of any premise where there is an auxiliary water supply as stated in subsection (c)2.c.1. of this

section and it is not subject to any of the following rules, the public water system shall be protected by an approved air gap or an approved reduced pressure principle backflow prevention assembly.

2. In the case of any premise where there is water or substance that would be objectionable but not hazardous to health, if introduced into the public water system, the public water system shall be protected by an approved double check valve backflow prevention assembly.

3. In the case of any premise where there is any material dangerous to health which is handled in such a fashion as to create an actual or potential hazard to the public water system, the public water system shall be protected by an approved air gap or an approved reduced pressure principle backflow prevention assembly. Examples of premises where these conditions will exist include sewage treatment plants, sewage pumping stations, chemical manufacturing plants, hospitals, mortuaries and plating plants.

4. In the case of any premise where there are unprotected cross-connections, either actual or potential, the public water system shall be protected by an approved air gap or an approved reduced pressure principle backflow prevention assembly at the service connection.

5. In the case of any premise where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete in-plant cross-connection survey, the public water system shall be protected against backflow from the premises by either an approved air gap or an approved reduced pressure principle backflow prevention assembly on each service to the premise.

e. Any backflow prevention assembly required herein shall be a make, model and size approved by the director of water/wastewater. The term "approved backflow prevention assembly" shall mean an assembly that has been manufactured in full conformance with the standards established by the American Water Works Association entitled: AWWA/ANSI C510-921 Standard for Double Check Valve Backflow Prevention Assemblies; AWWA/ANSI C511-921 Standard for Reduced Pressure Principle Backflow Prevention Assemblies; and, have met completely the laboratory and field performance specifications of the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California (USC FCCCHR) established in: Specifications of Backflow Prevention Assemblies--Section 10 of the most current edition of the Manual of Cross-Connection Control. Said AWWA and USC FCCCHR standards and specifications have been adopted by the director of water/wastewater. Final approval shall be evidenced by a

"certificate of compliance" for the said AWWA standards; or "certificate of approval" for the said USC FCCCHR specifications issued by an approved testing laboratory.

The following testing laboratory has been qualified by the director of water/wastewater to test and approve backflow prevention assemblies: Foundation for Cross-Connection Control and Hydraulic Research, University of Southern California, KAP-200 University Park MC-2531, and Los Angeles, California 90089-2531. Testing laboratories other than the laboratory listed above will be added to an approved list as they are qualified by the director of water/wastewater.

Backflow preventers which may be subjected to backpressure or backsiphonage that have been fully tested and have been granted a certificate of approval by said qualified laboratory and are listed on the laboratory's current list of approved backflow prevention assemblies may be used without further test or qualification.

f. It shall be the duty of the consumer at any premise where backflow prevention assemblies are installed to have a field test performed by a certified backflow prevention assembly tester upon installation and at least once per year. In those instances where the director of water/wastewater deems the hazard to be great enough he may require field tests at more frequent intervals. These tests shall be at the expense of the water user and shall be performed by water department personnel or by a certified tester approved by the director of water/wastewater. It shall be the duty of the director of water/wastewater to see that these tests are made in a timely manner. The consumer shall notify director of water/wastewater in advance when the tests are to be undertaken so that an official representative may witness the field tests if so desired. These assemblies shall be repaired, overhauled or replaced at the expense of the consumer whenever said assemblies are found to be defective. Records of such tests, repairs and overhaul shall be kept and made available to the director of water/wastewater.

g. All presently installed backflow prevention assemblies which do not meet the requirements of this section but were approved devices for the purposes described herein at the time of installation and which have been properly maintained, shall, except for the testing and maintenance requirements under subsection (c)(2)f., be excluded from the requirements of these rules so long as the director of water/wastewater is assured that they will satisfactorily protect the water purveyor's system. Whenever the existing device is moved from the present location or requires more than minimum maintenance or when the director of water/wastewater finds that the maintenance constitutes a hazard to health, the unit shall be replaced by an approved backflow prevention assembly meeting the requirements of this section.

h. The director of water/wastewater is authorized to make all necessary and reasonable rules and policies with respect to the enforcement of this section. All such rules and policies shall be consistent with the provisions of this section.

(d) *Penalty.* Any person or owner who violates chapter 11, article II, section 11-27 shall be punished by a fine not to exceed two thousand dollars (\$2,000.00) and each day this violation occurs or continues shall constitute a separate offense.

(Ord. No. 1998-43, § 1, 11-10-98; Ord. No. 2000-17, § 1, 4-25-00; Ord. No. 2008-35, § 1(Exh. A), 9-16-08)

Secs. 11-28--11-29. Reserved.

ARTICLE III. SEWERS*

***Cross references:** Special sewer rates for citizens over sixty-five years of age, § 11-3.

Sec. 11-30. Definitions.

When used in this article, the following terms shall have the respective meanings ascribed to them:

Abnormal sewage: Any industrial waste having a S.S. or B.O.D. content in excess of that found in normal sewage but which is otherwise acceptable into a public sewer under the terms of this article.

Abnormal sewage permit: A permit approved by and received from the director permitting the discharge or deposit of abnormal sewage into a sanitary sewer upon payment of a surcharge.

Abnormal sewage surcharge: The charge levied against any person for services rendered during treatment of abnormal sanitary sewage or waste. This charge is intended to partially defray the added cost of transporting and treating abnormal sewage or waste. This charge shall be in addition to the usual monthly charge for sanitary sewerage service.

B.O.D. (denoting biochemical oxygen demand): The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure as specified in "Standard Methods" in five (5) days at twenty (20) degrees centigrade expressed as parts per million by weight (milligrams per litre).

B.O.D. strength index: The measure of the biochemical oxygen demand content of the sewage in parts per million (milligrams per litre).

Cooling water: The water discharged from any system of condensation such as air conditioning, cooling or refrigeration. Cooling water shall not be discharged into any public sewer unless it is unpolluted and below one hundred fifty (150) degrees Fahrenheit.

Director: The city manager or the city manager's authorized representative.

Garbage: Solid waste from domestic or commercial preparation, cooking or dispensing of food or from the handling, storage and sale of produce.

Industrial waste: Any liquid or waterborne waste from industrial or commercial processes, not including domestic sewage.

Industrial waste permit: A permit approved by and received from the director to deposit or discharge industrial waste into any sanitary sewer in the city.

Normal sewage: Sewage which, when analyzed, shows by weight a daily average of not more than one thousand eight hundred thirty-six (1,836) pounds per million gallons (two hundred twenty (220) milligrams per litre) of S.S. and not more than one thousand six hundred sixty-nine (1,669) pounds per million gallons (two hundred (200) milligrams per litre) of B.O.D., and which is otherwise acceptable into a public sewer under the terms of this article.

Owner or occupant: The person using the lot, parcel of land, building or premises connected to and discharging sewage, industrial waste water or liquid, into the sanitary sewage system of the city, and who pays, or is legally responsible for the payment of, water rates or charges made against the lot, parcel of land, building or premises, if connected to the water distribution system of the city, or who would pay or be legally responsible for such payment if so connected.

pH: The logarithm of the reciprocal of the weight of hydrogen ions, in grams per litre of solution, measured and calculated in accordance with "Standard Methods."

Polluted water or waste: Any water or liquid waste containing any of the following: Phenols or other substances to an extent imparting taste and odor in receiving waters; toxic or poisonous substances in suspension, colloidal state or solution; noxious or odorous gases; more than ten thousand (10,000) parts per million, by weight, of dissolved solids, of which more than two thousand five hundred (2,500) parts per million are chloride; more than ten (10) parts per million each of S.S. and/or B.O.D.; color exceeding fifty (50) parts per million; or having a pH value of less than five-point-five (5.5) or more than ten-point-zero (10.0); the term shall also include any water or waste not approved for discharge into a stream or waterway by the appropriate state authority.

Properly shredded garbage: Garbage that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers with no particle greater than one-half (1/2) inch in any dimension.

Public sewer: Any public owned sanitary sewer, storm drain or watercourse.

Sanitary sewer: A publicly owned pipe or conduit designed to collect and transport industrial waste and domestic sewage.

Sewage treatment plant: Any arrangement of devices or structures used for treating sewage.

Standard Methods: "Standard Methods for the Examination of Water and Wastewater" prepared and published jointly by the American Public Health Association, American Waterworks Association and the Water Pollution Control Federation, 12th Edition, Second Printing, March, 1966.

Strength index: Both the B.O.D. index and the S.S. strength index.

S.S. (denoting suspended solids): Solids that either float on the surface of, or are in suspension in, water, sewage or other liquid and which are removable by laboratory filtering.

S.S. strength index: The measure of the suspended solids content of sewage in parts per million (milligrams per litre).

Unpolluted water or waste: Any water or liquid waste containing none of the following: Phenols or other substances to an extent imparting taste and odor in receiving waters; toxic or poisonous substances in suspension, colloidal state or solution; noxious or odorous gases; more than ten thousand (10,000) parts per million, by weight of dissolved solids, of which not more than two thousand five hundred (2,500) parts per million are chloride; more than ten (10) parts per million each of S.S. and/or B.O.D.; color exceeding fifty (50) parts per million; or having a pH value of less than five-point-five (5.5) or more than ten-point-zero (10.0); the term shall also include any water or waste approved for discharge into a stream or waterway by the appropriate state authority.

Wastewater: Water that has been used by and discharged from an industry, commercial enterprise, household or other water consumer, which water may be either polluted or unpolluted.

(Code 1970, § 27-41)

Sec. 11-31. Tapping fee.

A fee as set in the City's Fee Schedule shall be charged to customers for each tap or new connection into the city sewer treatment system. The fee shall be paid by the customer prior to making the tap or new connection.

(Code 1970, § 27-30; Ord. of 10-6-79; Ord. of 10-6-81; Ord. No. 1983-35, 9-6-83; Ord. No. 1987-20, 6-2-87; Ord. No. 1992-7, 4-21-92; Ord. No. 94-08, 3-15-94)

Sec. 11-32. Rate schedules.

The council hereby adopts the user charge system as recommended in the study and analysis of August, 1987, and January, 1978, entitled "User Charge and Industrial Cost Recovery Systems for wastewater Treatment Services, Part of Step III, EPA Grant No. C-48-0877-04-0," and the following rate schedules and structures which comport with such recommendations:

(1) The following schedule of rates per month or fraction thereof shall be the basis for determining charges to all users for rendering sanitary sewage service, where the sewage produced by such user is a normal strength wastewater (two hundred (200) mg/l B.O.D. and two hundred twenty (220) mg/l S.S.) and where such user is located within the city service area:

(a) A monthly base charge and a rate per 1,000 gallons as set out in the fee schedule shall be charged to all users for amounts of water used, or wastewater produced, as more specifically set in the City's Fee Schedule. Cross reference--Sewage service rates for senior citizens, see § 11-3(b).

(b) "User," as that term is used herein, shall mean any unit connected to the wastewater treatment system of the city whether such unit is a single-family residence, an apartment unit within a complex of apartments, a mobile home, a

mobile home within a group of mobile homes operated by a common owner, or any business, commercial or industrial entity which receives metered water or unmetered water.

(c) The maximum monthly volume charge for residential class users will be based on the individual user's monthly average water use during the lowest three (3) months of December, January, February and March. These months shall be referred to as "base months." The volumes used to compute these charges are based on the amount of water used by the residential class users as measured by a meter. After the calculation is complete, a floor as set in the City's Fee Schedule will be in place for each user. Where no preceding base months average is available from records, the floor rate as set in the City's Fee Schedule will be used for the maximum monthly volume charge. Where the volume of water is less than the average of the base months, the user shall be charged only for that lesser volume in accordance with paragraph (a) hereof.

(1) Any customer who wishes to pay in excess of their bill may pay that excess amount to be deposited into a utility fund to assist the needy, to be administered by the city.

(2) An administrative fee for unauthorized service shall be charged for any tampering of more than three hundred (300) gallons of usage in any one (1) month with city utilities owned or maintained by the city. Failing manageability by the administration, the unauthorized usage fee shall be accompanied by filing theft of service charges in the court of appropriate jurisdiction (See Fee Schedule Appendix C, Utilities).

(d) The monthly charges to commercial and industrial class users will be based on total water use as measured by appropriate meters, with the provision that if a user can show, to the satisfaction of the city manager, that a significant portion of the metered water usage does not enter the sanitary sewers, the user will be charged for only that volume entering the sewers, as determined by a method approved by the city manager.

(2) The city manager shall establish a monitored group class, consisting of those users whose wastewater strength is, in such officer's judgment, abnormally high, and charges to users in this case shall be computed in accordance with the following four-part rate schedule:

TABLE INSET:

Monitored Group			
User monthly service charge.....			\$ 0.40
Volume charge, per 1,000 gallons.....			0.0698
B.O.D. and S.S. surcharge (according to the following formula):			
	S	=	$C[(B.O.D. - 200 - S.S. - 220)] (8.345)(V)$
where:			
	S	=	Surcharge to user in dollars to be added to monthly billing to sewer

C	=	Unit cost of treatment at \$/lb	
B.O.D.	=	B.O.D. strength index in mg/l	/8
200	=	Normal B.O.D. strength in mg/l	
S.S.	=	Suspended solids strength index in mg/l	
220	=	Normal suspended solids strength in mg/l	
8.345	=	Factor converting mg/l to pounds/gallons	
V	=	Monthly volume of wastewater discharged by monitored user	
Monitoring charge (testing).....Total cost to city			

The monitoring charge shall consist of all cost for personnel, materials and equipment used to collect and analyze samples from the users' wastewater to determine the strength of the wastewater produced.

This schedule shall replace all other charges previously made for industrial waste strength.

(3) All commercial and industrial users connected to the sanitary sewer system who have a source of water supply that is in addition to, or in lieu of, the city water supply must have a meter approved and tested by the city on that source of water supply and the volume charges as set forth hereinbefore shall be based on the sum of volumes delivered by all sources of supply. Such method of volume determination will not be applicable if the user installs a meter approved by the city on the wastewater produced by the customer before it enters the city's sanitary sewer system.

All residential users connected to the sanitary sewer system who have a source of water supply that is in addition to or in lieu of the city water supply will have one of the two (2) following options as to the basis for charges for sewage service: The residential user may have a meter approved and tested by the city installed on that source of water supply, and the volume charge as set forth hereinbefore shall be based on the sum of the volumes delivered by all sources of supply, measured and estimated.

(4) Rate schedule for industrial cost recovery. The following schedule of rates per month or fraction thereof shall be the basis for determining charges to all industrial cost recovery payments and where such user is located within the city service area. The city manager will determine on an annual basis which industrial users are to make industrial cost recovery payments.

(a) A monthly volume charge shall be charged the amount as follows:

1. Northwest service area = \$2.034/1,000 gallons/day/month

2. Northeast service area = \$2.733/1,000 gallons/day/month
3. South service area = \$2.730/1,000 gallons/day/month

(b) A monthly B.O.D. pollutant charge shall also be charged in the amount as follows:

1. Northwest service area = \$0.569/pound/day/month
2. Northeast service area = \$0.885/pound/day/month
3. South service area = \$0.803/pound/day/month

(c) A monthly S.S. pollutant charge shall also be charged in the amount as follows:

1. Northwest service area = \$0.268/pound/day/month
2. Northeast service area = \$0.460/pound/day/month
3. South service area = \$0.421/pound/day/month

(d) Industrial users shall make industrial cost recovery payments to recover sewage treatment plant construction grant costs which are allocable to the treatment of the industrial user's wastes. An industrial user may be excluded from industrial cost recovery payments if:

1. The industrial user discharges only segregated domestic wastes or wastes from sanitary conveniences; and
2. Does not contribute greater than ten (10) per cent of the design flow or design pollutant loading (B.O.D. and S.S.) of the sewage treatment plants.

(e) If an industrial user satisfies the above two (2) requirements, and is excluded from industrial cost recovery payments, then all industrial users who satisfy the above two (2) requirements must be excluded from industrial cost recovery payments, and all industrial users who cannot be excluded from industrial cost recovery payments will have their respective wastewater flows reduced by an amount equal to the nonprocess segregated domestic wastes or wastes from sanitary conveniences that each discharges to the city's sewer system before industrial cost recovery payments are computed.

(f) All industrial users which are required to make industrial cost recovery payments shall be monitored users. Industrial cost recovery payments to be charged industrial users shall be based on annual estimates or measurements of the users' wastewater flow to the city's sewer system and test data relating to B.O.D. and S.S. concentrations in the users' wastewater. Wastewater flow estimates will be made by the city manager from water use records. The city manager will make appropriate reductions in flow allocations for each industrial user, when applicable. Industrial cost recovery payments will be computed annually by the procedures and methods outlined in the study and analysis of January, 1978, entitled "User Charge and Industrial Cost Recovery Systems for Wastewater Treatment Service, Part of Step III, EPA Grant No. C-48-0877-04-0."

(g) The industrial cost recovery period for the present sewage treatment plant enlargement funded under United States Environmental Protection Agency Construction Grant No. C-48-0877-40-0 shall begin when any element of the sewage treatment plant funded by the grant becomes operable. The industrial

cost recovery period shall be twenty (20) years from the date that the period begins and is the period during which all industrial users, if not excluded by the city manager, shall make industrial cost recovery payments.

(h) The foregoing rate schedule for industrial cost recovery shall become effective the time any element of the city's sewage treatment plant which is wholly or partially funded by the federal construction grant becomes operable, and shall remain in effect until altered, amended or repealed by the city council.

(i) The city council will review the industrial cost recovery system annually, recompute annual industrial cost recovery unit cost rates, if necessary, and re-evaluate and update the allocations for wastewater flow rate and pollutant loadings for each industrial user and recompute their annual payments.

(5) A surcharge fee in the amount of one hundred seven dollars and fifty-three cents (\$107.53) shall be charged in the area within the city in which proposed future buildings will be served by the sewage collection system connected to and upstream of the sewer main located in Creek Street between Robertson and Virginia Streets. This particularly applies to the Morse Valley Section Three Subdivision, Morse Valley Section Four Subdivision, Morse Valley Section Eight Subdivision, and other currently undeveloped, unplatted lands that will be served by the aforementioned sewer collection systems.

The city council will review the user charge system annually to determine if the rates are adequate and to revise them as required to cover operation and maintenance coats.

(Code 1970, § 27-31; Ord. of 10-16-79; Ord. of 9-16-80; Ord. No. 1985-52, 10-1-85; Ord. No. 1987-33, 9-15-87; Ord. No. 1988-29, 9-6-88; Ord. No. 1993-30, 9-7-93; Ord. No. 1995-05, 6-20-95; Ord. No. 1995-11, 9-5-95; Ord. No. 2000-29, § III, 6-20-00; Ord. No. 2000-36, § II, 9-12-00; Ord. No. 2001-32, § 2, 9-11-01; Ord. No. 2004-27, § 2, 9-14-04; Ord. No. 2005-25, § 2, 10-18-05; Ord. No. 2006-31, § 2, 9-5-06)

Editor's note: Section 6 of Ord. No. 2006-31 provided for an effective date of Nov. 1, 2006.

Sec. 11-33. Maintenance of lines on private premises; stoppage of leaks.

(a) It shall be the duty of the owner of sewer lines connected to the sanitary sewer system of the city to keep such lines in good repair.

(b) When notified in writing by the city that a leak exists in a sewer line, the owner thereof shall have ninety (90) days to repair such leak.

(c) If after ninety (90) days' notice a sewer line owner fails to cause the leaking sewed line to be repaired, much owner shall be billed ten dollars (\$10.00) per month thereafter for each month the leak remains, not to exceed ninety (90) days.

(d) If after the expiration of one hundred eighty (180) days after first written notice of a sewer leakage, the owner thereof fails to make necessary repairs to stop the leak, the owner shall be guilty of a misdemeanor and shall be punished as provided in section 1-5.

(Code 1970, § 27-11; Ord. of 7-3-79, §§ A--C)

Sec. 11-34. Certain waste prohibited in public sewers; penalty for violation.

(a) It shall be unlawful for any person to discharge or cause to be discharged any polluted water or corrosive waste into any storm drain or watercourse within the city.

(b) No person shall discharge or cause to be discharged any storm water, ground water, roof runoff, subsurface drainage, or drainage from down spouts, yard drains, yard fountains or ponds, or lawn sprays into any sanitary sewer, except as provided by ordinance. Water from swimming pools, unpolluted industrial water, such as water drains, blow-off pipes, or cooling water from various equipment shall not be discharged into sanitary sewers if a closed storm sewer is available. If a closed storm sewer is not available, such water may be discharged into the sanitary sewer by indirect connection whereby such discharge is cooled, if required, and flows into the sanitary sewer at a rate not in excess of five (5) gallons per minute, provided that the waste does not contain materials or substances in suspension or solution in violation of the limits prescribed by this article.

(c) No person shall discharge or cause to be discharged into any public sewer any of the following described substances, materials, waters or waste:

(1) Any liquid or vapor having a temperature higher than one hundred fifty (150) degrees Fahrenheit (sixty-five (65) degrees centigrade).

(2) Any water or waste which contains wax, grease or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between thirty-two (32) degrees to one hundred fifty (150) degrees Fahrenheit.

(3) Flammable or explosive liquid, solid or gas, such as gasoline, kerosene, benzene, naphtha, etc.

(4) Solid or viscous substances in quantities capable of causing obstruction in the flow in sewers or other interference with proper operation of the sewage works, such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, whole blood, paunch manure, hair and fleshings, entrails, lime slurry, lime residues, slops, chemical residues, paint residues, or bulk solids.

(5) Any garbage that has not been properly comminuted or shredded. If properly comminuted or shredded, then it may be accepted if suitably pretreated.

(6) Any noxious or malodorous substances which can form a gas which, either singly or by interaction with other wastes, is capable of causing objectionable odors or hazards to life or form solids in concentration exceeding limits established in this article, or creates any other condition deleterious to structures or treatment processes, or requires unusual provisions, attention or expense to handle such material.

(7) Any liquid, solid or viscous substances removed from septic tanks, catch basins or cesspools.

(d) No person shall discharge or cause to be discharged into any public sewer any of the following, except in quantities or concentrations, or with provisions as stipulated herein:

(1) Free or emulsified oil and grease exceeding one hundred (100) parts per million (eight hundred thirty-four (834) pounds per million gallons) of either or both, or combinations of, free or emulsified oil and grease.

(2) Acids or alkalies which attack or corrode sewers or sewage disposal structures or have a pH value lower than five-point-five (5.5) or higher than ten-point-zero (10.0).

(3) Salts of a heavy metal in solution or suspension in concentrations exceeding the following:

Chromium as Cr--3 parts per million;

Copper as Cu--3 parts per million;

Zinc as Zn--3 parts per million;

Nickel as Ni--3 parts per million;

Cadmium as Cd--3 parts per million; or

Elements which will damage collection facilities or are detrimental to treatment processes.

(4) Cyanide or cyanogen compounds in excess of two (2.0) parts per million by weight as CN.

(5) Any water or waste that contains more than ten (10) parts per million of the following gases: Hydrogen sulphide, sulphur dioxide, or nitrous oxide.

(6) Radioactive materials, in the absence of a specific permit issued by the director for the discharge of such waste.

(e) The penalty for any violations of subsections (a) through (d) above shall be by fine not to exceed one thousand dollars (\$1,000.00). Each day the violation continues shall constitute a separate offense.

(Code 1970, § 27-42; Ord. No. 1983-49, 12-6-83)

Sec. 11-35. Special procedures relating to industrial waste.

(a) *Permits.* It shall be unlawful for any person to deposit or discharge industrial waste into any sanitary sewer in the city without having first obtained an industrial waste permit from the city and having complied with all of the applicable provisions hereof. Any person desiring to deposit or discharge, or who is now depositing or discharging industrial waste into any sanitary sewer in the city shall make application to the director for a permit. Application forms will be furnished on request. The director shall approve such applications and grant an industrial waste permit only when the evidence submitted by the applicant demonstrates that the waste or wastewater to be deposited by the applicant in the sanitary sewer comply with all the regulations of this article.

(b) *Structures required.* Any person discharging industrial waste into a sanitary sewer in the city shall construct a suitable control manhole, downstream from any treatment or storage tanks or other approved works utilized by such person for pretreatment, such control manhole to be for the purpose of facilitating observations, measurements and sampling of all waste created and discharged by such person. The control manhole shall be constructed at a location and in a manner approved by the director. The control manhole shall be constructed and installed at the expense of the person discharging the waste, and it shall be maintained at the expense of such person at all times in a safe, acceptable and proper operating condition.

(c) *Disconnection.* If any person, depositing or discharging industrial waste into the sanitary sewer fails to secure an industrial waste permit within the time prescribed herein or if any person allows or causes waste of unacceptable quality under the requirements of this article to be discharged into any sanitary sewer in the city, the director is authorized, if such person is using city water, to disconnect such person's service line from the city water system and/or the city sanitary sewer system, and the same shall only be reconnected at the owner's expense. If such person does not use city water, the director is authorized to disconnect such person's service line from the city's sanitary sewer system and the same shall only be reconnected at the owner's expense. The director shall notify the occupant or user of the premises where the waste is generated twenty-four (24) hours before disconnecting the service line. No sanitary sewer connection or water connection disconnected hereunder shall be reconnected until the condition causing the disconnection has been corrected.

(d) *Inspection.* The inspectors, agents or representatives of the city charged with the enforcement of this section of this article shall be deemed to be performing a governmental function for the benefit of the general public and neither the city, the director nor the individual inspector, agent or representative shall ever be held liable for any loss or damage, whether real or asserted, caused or alleged to have been caused as a result of the performance of such governmental function. The owner or occupant of premises where industrial waste is created or discharged into the sanitary sewer shall allow the director, inspectors, agents or representatives, free access at all reasonable times to all parts of such premises for the purpose of inspection or sampling or the performance of any of their duties hereunder, and the failure or refusal of such owners or occupant to comply with this provision shall be grounds for the disconnection of water and sewer service.

(e) *Measurement of flow.* The volume of flow used in computing abnormal sewage surcharges shall be based upon metered water consumption as shown in the records of meter readings maintained by the city's water department. In the event that a person discharging waste into the city's sanitary sewer system produces evidence to the director demonstrating that a substantial portion of the total amount of water used for all purposes does not reach the city's sewer system, an estimated percentage of total water consumption to be used in computing charges may be established by the director. Any person discharging industrial waste into the sanitary sewers of the city who procures any part or all of such person's water supply from sources other than the city's water department, all or part of which is discharged into the sanitary sewer, shall install and maintain at such person's expense water meters of the type approved by the director for the purpose of determining the proper volume of flow to be used in computing sewer service charges. Such meters shall be read monthly and tested for accuracy when deemed necessary by the director. Where it can be shown to the satisfaction of the director that a substantial portion of the water as measured by the aforesaid meters does not enter the sanitary sewer system of the city, the director may require or permit the installation of additional meters at the owner's expense in such manner as to measure the quantity of water actually entering the sanitary sewage system from the lot, parcel of land, building or premises of such owner or occupant, and the quantity of water used to determine the sewer service charge and abnormal sewage surcharge may be the quantity of water actually entering the sewage system as so determined, if the director so elects.

If the director finds that it is not practicable to measure the quantity or quality of waste by the aforesaid meters or monitoring devices, such director shall determine the quantity or quality of the waste in any method or manner such director may find practicable in order to arrive at the

percentage of water entering the sanitary sewage system of the city or the quality of the sewage to be used to determine the sewer service charge and surcharge.

(f) *Determining the character and concentration of waste.* The industrial waste discharged or deposited into the sanitary sewers shall be subject to periodic inspection and sampling as often as may be deemed necessary by the director. Samples shall be collected in such manner as to be representative of the character and concentration of the waste under operational conditions. The laboratory methods used in the examination of said waste shall be those set forth in the "Standard Methods." The determination of the character and concentration of industrial waste shall be made by the director at such times and on such schedules as may be established by the director. Should an owner or occupant discharging industrial waste to the sanitary sewers desire a determination of the quality of such industrial waste be made at some time other than that scheduled by the director, such special determination may be made by the director at the expense of the owner or occupant discharging the waste.

(Code 1970, § 27-43)

Sec. 11-36. Pretreatment.

(a) *Pretreatment.* Owners or occupants, or any other person, generating waste prohibited from discharge into public sewers by the foregoing shall pretreat or otherwise dispose of such prohibited waste so as to make the waste discharged to the public sewer acceptable under the standards established in this article.

(b) *Abnormal sewage surcharge.* Persons generating abnormal sewage may discharge such sewage into the sanitary sewer provided:

- (1) The waste will not cause damage to the collection system,
- (2) The waste will not impair the treatment processes, and
- (3) The person discharging such waste pays a monthly surcharge to the city's water department in addition to the usual monthly sewer service charges.

(c) *Drawings, etc.* It shall be the responsibility of any person, owner or occupant discharging waste into the sanitary sewage system of the city to furnish the director with drawings or plans and specifications in such detail as he may require to determine if the pretreatment structure planned by such person, or in use by such person, is suitable for the purpose intended. However, the approval of such plans by the director will in no way relieve such person of the responsibility for modifying the structure once constructed as necessary to produce an effluent acceptable to the director under the terms of this article.

(Code 1970, § 27-44)

Sec. 11-37. Waste from acid sinks.

Drains receiving acid waste shall be constructed of any acid-resisting material. Such drains located outside of a building shall be constructed of vitrified clay or earthenware pipe or other approved acid-resisting material. Joints shall be constructed by caulking with asbestos rope wicking and by pouring a heated sulphur and carbon compound or a heated bituminous compound in such manner as to secure tight joints. In no case shall corrosive waste be discharged into a drain, sanitary sewer, storm sewer or soil or waste pipe without being first

diluted or neutralized in such manner as to render such wastes noncorrosive. These wastes shall be treated by passing through a properly trapped dilution or neutralizing catch basin which shall function automatically.

(Code 1970, § 27-45)

Secs. 11-38--11-49. Reserved.

City of Copperas Cove City Council Agenda Item Report

October 13, 2009

Agenda Item I-17

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on an ordinance amending the City's "Fee Schedule."

1. BACKGROUND/HISTORY

Most of the City's fees are identified in a "Fee Schedule" which is formally adopted by the City Council in the form of an Ordinance. Each year, and sometimes more frequently, the ordinance is presented to the City Council for consideration of certain changes and additions. Changes and additions to the Fee Schedule ordinance were presented to City Council and approved by the City Council on September 15, 2009.

Various fees that are on other City Ordinances are being consolidated once identified so that citizens will have one location for all City Fees.

2. FINDINGS/CURRENT ACTIVITY

Following the Fee Schedule revision approval on September 15, 2009, the reinspection fees for plumbing and mechanical permit fees were identified as requiring an update. The base fees were updated, but the re-inspection fees were overlooked. The fee schedule attached reflects the same fee for both the base permit and the re-inspection since both require an equal amount of City staff time.

Additionally, two fees in the golf course, monthly payments for green fees and guest/borrower of private carts, require removal since the services are not offered.

The dimensions for an 8 cubic yard brush pile were incorrect in the schedule adopted on September 15, 2009. The update is also in the Municipal Utilities and Services Ordinance, Article IV, Solid Waste Collection and Disposal.

Solid Waste's Commercial Collection Compactor Rates also need to be added to the Fee Schedule. The rates were established a few years ago, but were not added to the fee schedule. Information is also included in the agenda item to update the Municipal Utilities and Services Ordinance, Article IV, Solid Waste

Collection and Disposal. The rates below are currently provided to one customer account in the City.

Solid Waste Commercial Collection Compactor Rates:

3 cubic yard for 1 day Pickup	\$192.00
4 cubic yard for 1 day Pickup	\$256.12
6 cubic yard for 1 day Pickup	\$367.60
3 cubic yard for 2 day Pickup	\$384.00
4 cubic yard for 2 day Pickup	\$512.24
6 cubic yard for 2 day Pickup	\$735.20
3 cubic yard for 3 day Pickup	\$576.00
4 cubic yard for 3 day Pickup	\$768.36
6 cubic yard for 3 day Pickup	\$1,102.80
3 cubic yard for 4 day Pickup	\$768.00
4 cubic yard for 4 day Pickup	\$1,024.48
6 cubic yard for 4 day Pickup	\$1,470.40
3 cubic yard for 5 day Pickup	\$960.00
4 cubic yard for 5 day Pickup	\$1,280.60
6 cubic yard for 5 day Pickup	\$1,838.00
20 cubic yard or larger compactor	\$125.00 + current tipping fee

3. FINANCIAL IMPACT

The fee changes were included in the Fiscal Year 2009-10 budget that was adopted by City Council on September 15, 2009.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Ordinance No. 2009-36, amending the City's "Fee Schedule."

ORDINANCE NO. 2009-36

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS AMENDING THE FEE SCHEDULE FOR THE CITY OF COPPERAS COVE; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, The City of Copperas Cove adopted an updated “Fee Schedule” on September 15, 2009 for Fiscal Year 2009-2010; and

WHEREAS, City staff reviewed all fees as they were implementing the fees effective October 1, 2009 and identified additional changes to the current fee structure; and

WHEREAS, City staff recommends changes to the current fees in order to comply with new requirements and provide flexibility.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

SECTION 1.

That the “Fee Schedule” attached to this ordinance as “Exhibit 1” and incorporated herein by reference is hereby adopted as presented.

SECTION 2.

That all ordinances for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 3.

That should any section, clause, or provision of this ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this ordinance or any other ordinance of the City as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 4.

That this ordinance shall go into effect upon passage.

PASSED, APPROVED AND ADOPTED this 13th day of October 2009, at a regular meeting held by the City Council of the City of Copperas Cove, Texas, pursuant to the Tex. Gov’t Code § 551.001, et.seq., at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

POLICE DEPARTMENT	Fee
Wrecker Surcharge Fee - Per Call (Charged only if Notification Letter Sent by City)	\$10.00
Alarm-excessive false alarm fee	\$50.00
Bicycle Registration	\$2.00
Criminal History Letters	\$6.00
Photographs	\$3.00
Fingerprints (per card)	\$5.50
INS Fingerprinting	\$20.00
Offense Reports:	
- In Person (per page)	\$0.10
- Mail (per page)	Postage + .10
Fax:	
- Local (per page)	\$0.10
- Long Distance/Same Area Code (per page)	\$0.50
- Long Distance/Other Area Code (per page)	\$1.00
Accident Reports (per report)	\$5.00
Certification of Accident Report	\$2.00
Escort Fees for movers	\$25.00
Police Station Meeting Room Rental (Reservations Required):	
- Government Entity	No Charge
- Youth Groups (per hour)	\$15.00
- Non-Profit Organizations not affiliated with the COCC (per hour)	\$15.00
- Private Organizations (per hour)	\$30.00

ANIMAL CONTROL

Surrender Fees:	
- Resident	\$5.00
- Non-Resident	\$10.00
Adoption Fees:	
- Dogs	\$15.00
- Cats	\$15.00
City Licenses:	
- Dogs	\$3.00
- Cats	\$3.00
Impound Fees:	
- Reclaimed First Day	\$20.00
- Additional Days (per day)	\$3.00
- If the animal was tranquilized (adding to the impound fee)	\$10.00
- Daily Boarding Fee (after owner notification)	\$5.00
- Quarantine Fee (per day)	\$10.00
Exotic Wildlife Permit	\$25.00
Animal Vendor Fee	\$70.00
Vicious/Dangerous Animal Registration	\$150.00
Dangerous Animal Sign	\$25.00
Euthanasia:	
- Resident	\$15.00
- Non-Resident	\$25.00
Duplicate License Tag	\$2.00
Disposal of Farm Animals (varies depending on weight and use of heavy equipment):	
Animal Control Standard Fee	\$25.00
Plus (if necessary) utilizing a front loader	\$75.00/hr
Plus disposal fee	\$0.0235/pound
Microchip Fee (Cats & Dogs)	\$10.25
Deer Feeding Violation (Ord 2007-03) - 1st Offense	\$50.00
Deer Feeding Violation (Ord 2007-03) - 2nd Offense	\$100.00
Deer Feeding Violation (Ord 2007-03) - 3rd Offense & Beyond	\$150.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
FIRE DEPARTMENT	
EMS	
Annual License Fee - Private Ambulance Service <i>(Above fee may be waived by the Fire Chief with approval of the City Manager according to the City's internal policy.)</i>	\$2,500.00
Non-Emergency Service Call (per half hour)	\$50.00
Witness Fees (per half hour)	\$50.00
Stand-by-Time (per half hour)	\$50.00
Ambulance Transport Rates:	
- Base BLS Inside City Limits	\$650.00 + mileage
- Base ALS 1 Inside City Limits	\$750.00 + mileage
- Base ALS 2 Inside City Limits	\$850.00 + mileage
- Outside City Limits	\$800.00 + mileage
<i>(does not apply if covered by separate contract)</i>	
- Mileage Charge from Station to Delivery Point (per mile rounded to whole miles)	\$15.00
- "No Transport Fee" - City (if requested by patient or family)	\$150.00 + \$15/mile
- "No Transport Fee" - County (if requested by patient or family) <i>(does not apply if County is covered by separate contract)</i>	\$200.00 + \$15/mile
<i>(Above "No Transport Fee" may be waived by the Fire Chief with approval of the City Manager according to the City's internal policy.)</i>	
FIRE	
<i>Used for Hazardous Materials Incidents, criminal/administrative restitution, and disaster reimbursement</i>	
Engine with up to 3 personnel (per hour)	\$500.00
Ladder with up to 3 personnel (per hour)	\$600.00
Brush truck with up to 2 personnel (per hour)	\$400.00
Command / Support Vehicle (per hour)	\$200.00
Each additional personnel (per hour)	\$50.00
Investigator (per hour)	\$50.00
Extrication tools (per hour)	\$50.00
Disposable supplies, damaged or contaminated equipment, fire hose, nozzles, etc.	Replacement Cost including Shipping
FIRE INSPECTIONS	
Fixed Piping Systems Permit	\$125.00
Permit covers the following:	
- Plans review	
- Necessary meetings	
- Witnessing tests	
- Final inspection/approval	
Fire Alarm Systems Permit	\$125.00
Permit covers the following:	
- Plans review	
- Necessary meetings	
- Witnessing tests	
- Final inspection/approval	
(Note: permit fee covers up to 200 devices. Each additional device over 200 is \$1.00 per device. Maximum permit fee is \$1,000.00.)	
Fire Protection Systems Permit	\$125.00
Permit covers the following:	
- Plans review	
- Necessary meetings	
- Witnessing tests	
- Final inspection/approval	
Above & Below Ground Fuel Storage Tank Installation and Removal	\$125.00
Permit covers the following:	
- Plans review	
- Necessary meetings (if necessary)	
- Witnessing tests	
- Final inspection/approval	

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Fireworks Display (Public Display) Permit	\$250.00
Permit covers the following:	
- Plans review & site inspections	
- Necessary meetings	
- Witnessing tests	
- Final inspection/approval	
 Licensed Facility Inspections	
-Private Schools, Day Care, Nursing Home, Assisted Living Centers (less than 50 occupants)	\$50.00
-Private Schools, Day Care, Nursing Home, Assisted Living Centers (50 or more occupants)	\$100.00
-Foster Home, Adoptive Home	No Charge
 Re-inspection Fee (charged when both the initial and one re-inspection have failed)	\$100.00
 Burn Permit Fee (per permit, per day) (one permit per property location)	\$100.00
 <u>CENTRAL FIRE STATION MEETING ROOM RENTAL</u>	
(Reservations Required)	
- Government Entity	No Charge
- Youth Groups (per 4 hour block)	\$20.00
- Non-Profit Organizations not affiliated with the COCC (per 4 hour block)	\$20.00
- Private Organizations (per 4 hour block)	\$30.00
- Birthday Party at the Fire House (includes half-sheet cake)	\$30.00

BUILDING & DEVELOPMENT

New Construction:	
- Single Family Residence	\$30.00 + \$3.00/100 sq. ft.
- Duplex/Multi-family (per unit)	\$30.00 + \$5.00/100 sq. ft.
- Commercial	\$100.00 + \$5.00/100 sq. ft.

Note an additional fee of \$30.00 for plan/site review for 0-999 sq. ft. and over.

Alterations/Repairs:	
(Accessory buildings, Detached Garages, Asphalt or Paving, Driveways, Sidewalks, Parking Lots, etc.)	
Material Cost:	
- 0 to 3,000	\$25.00
- 3,001 to 4,000	\$30.00
- 4,001 to 5,000	\$35.00
- 5,001 to 6,000	\$40.00
- 6,001 to 7,000	\$45.00
- 7,001 to 8,000	\$50.00
- 8,001 to 9,000	\$55.00
- 9,001 to 10,000	\$60.00
- 10,001 to 11,000	\$65.00
Thereafter, per 1,000	\$5.00
Structure Relocation Permit	\$50.00
- Deposit	\$200.00
Demolition Permit	\$50.00
- Deposit	\$200.00
Swimming Pool Construction Permit:	
- Private In-Ground	\$30.00
- Private Above-Ground (Including Hot Tubs)	\$20.00
Alarm Permit	
- Non-Residential Alarm Permit	\$20.00
Alarm - excessive false alarm fee	\$50.00
 Plumbing:	
Base Permit Fee	\$50.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Per Drain, Trap, Fixture	\$3.00
Minor Residential Alteration, Repair or Replacement of Existing Water or Sewer Piping, Water Heater (no base fee required)	\$20.00
Minor Commercial Alteration, Repair or Replacement of Existing Water or Sewer Piping, Water Heater (no base fee required)	\$25.00
Underground Sprinkler Systems:	
- Irrigation System & Protective Devices	\$35.00
- Water Treatment System	\$25.00
Building Sprinkler Systems: Fire Suppression	
- Sprinkler Heads (each) or \$30.00 maximum fees for 1st 50 heads	\$1.00
Additional Fee for every 25 heads over 50	\$5.00
- Cut-Off Valves (each)	\$5.00
Reinspection Fees	\$50.00
 Mechanical:	
Base Permit Fee	\$50.00
Each Heating, Ventilating, Duct Work, AC or Refrigeration System	\$5.00
Repairs/Alterations	\$5.00
Boilers Based on BTU's:	
33,000-165,000	\$5.00
165,001-330,000	\$10.00
331,000-1,165,000	\$15.00
1,165,001-3,330,000	\$25.00
Over 3,330,000	\$35.00
Reinspection Fee	\$50.00
 Gas:	
Inspection of Consumers Piping (rough and final piping)	\$25.00
Mobile Home Gas Test	\$25.00
Reinspection Fee	\$25.00
 Electrical:	
Single Family Residence:	
- Less than 2,000 sq. ft.	\$40.00
- Over 2,000 sq. ft	\$50.00
Duplex:	
- Per Structure	\$60.00
Multi-Family:	
- First Unit	\$40.00
- Each Additional Unit	\$20.00
Commercial:	
- 200 AMP Service	\$50.00
- 400 AMP Service	\$100.00
- 600 AMP Service	\$150.00
- 800 AMP Service	\$200.00
Remodeling and Service	\$50.00
Sign Circuit	\$50.00
Residential:	
- Change-Out Services	\$50.00
- Remodeling	\$50.00
- Garage Conversion	\$50.00
- Residential Add-on	\$50.00
Swimming Pools	\$50.00
Mobile Homes (New and Change Out Service)	\$50.00
Reinspection Fee	\$50.00
 Electrical License Fees:	
- Master Electrician (new)	\$35.00
- Master Yearly Renewal	\$25.00
- Journeyman/Limited Journeyman/Maintenance (new)	\$35.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
- Journeyman Yearly Renewal	\$15.00
- Apprentice	\$10.00
- Apprentice Renewal	\$10.00
 Sign Inspection Fees:	
- 0 to 16 sq. ft. of face area	\$25.00
- 16.1 to 96 sq. ft of face area	\$25.00
- 96.1 to 192 sq. ft. of face area	\$25.00
- 192.1 sq. ft. and larger	\$30.00
 Massage Business License (without State License)	 \$110.00
Masseur/Masseuse License (without State License)	\$60.00
Taxi Permits	\$60.00
Wrecker License Fee	\$85.00
Amusement Permit	\$150.00
Amusement Deposit	\$300.00
Poolroom, Gameroom (More than 1 video game)	\$60.00
Domino Hall license	\$60.00
Gameroom (with only 1 video game)	\$25.00
Gameroom (Eight - Liners only)	\$2,000.00
Video/Electronic Game License Fee (Each)	\$15.00
 Contractor Registration:	
- Registration Fee	\$110.00
- Less than 90 Days	\$60.00
- Annual Renewal Fee	\$85.00
Certificate of Occupancy	\$40.00
Mobil Home Park License	\$125.00
Adult Oriented Business Permit	\$300.00
 Oil/Gas Drilling Permits (per well)	 \$1,000.00

STREETS

Street Cuts		\$200.00 + 10.00/sq. ft.
 Signs:		
Street Sign (each)		\$90.00
Stop or Yield Sign (each)		\$90.00
Combination (stop & street)		\$135.00

PARKS AND RECREATION

Swimming Pools:		
Swimming Pool Admission: (all pools)		
- Children (0-16 years)		\$2.00
- Adult (17 +years)		\$3.00
- Senior Citizens (50-64)		\$1.00
- Senior Citizens (65+)		No Charge
Summer Swim Pass:		
- Individual Youth		\$25.00
- Individual Adult		\$50.00
- Family of 4 (10.00 each additional family member)		\$100.00
- Senior Citizens (50-64)		\$25.00
- Senior Citizens (65+)		No Charge
Water and Land Aerobics (per class)		\$1.00
Swim Lessons		\$35.00
Swim Club (per month)		\$35.00
Life Guard Certification Class		\$150.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Buildings:	
Turkey Creek Activity Center: (4 hour rental)	\$200.00
Civic Center: (8 hour rental)	
- Deposit	\$500.00
- Fee	\$400.00
- Fee Each Additional Hour	\$50.00
- Stage Rental / Set-up	\$100.00
Allin House: (5 hour rental)	
- Deposit	\$200.00
- Fee	\$100.00
- Fee Each Additional Hour	\$20.00
Community/Civic Meetings per Hour	\$15.00
Ogletree Pavilion: (8 hour rental)	
- Deposit	\$200.00
- Fee	\$200.00
- Fee each additional hour	\$35.00
City Park Facilities:	
Fester's House: (5 hour rental)	
- Deposit	\$50.00
- Fee	\$50.00
- Each Additional Hour	\$10.00
Pavilion: (all day)	
- Deposit	\$25.00
- Fee	\$50.00
R.V. Park:	
- Daily	\$20.00
- Weekly	\$100.00
- Monthly	\$275.00
Pool Parties (2 hour rental):	
- Deposit	\$50.00
- Fee (up to 50 people)	\$100.00
- Additional Fee (51 - 75 people)	\$25.00
- Additional Fee (76 - 100 people)	\$50.00
- Additional Fee (101 - 125 people)	\$75.00
- Fee each additional hour (Based on Lifeguards required)	\$50.00
Inflatable Jump Castle Party (2 hour rental):	
- Deposit	\$100.00
- Rental Fee	\$100.00
Ball Fields: (3 hour rental)	
- Softball	\$30.00
- Baseball	\$30.00
- Football	\$30.00
- Soccer	\$30.00
- Each Additional Hour (fields)	\$10.00
- Lights (per hour)	\$20.00

Non-profit rate is 50% of standard deposit and rental fee rate. Applicant must show proof of non-profit status at time of rental / booking of facilities and must be recognized as a 501.3c non-profit entity. Non-profits are responsible for following all established rental guidelines including setup, teardown, and cleanup of facility.

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Tournaments:	
Equip. and Clean-up Deposit for all Tournaments	\$200.00
Tournament Fees-to be determined by number of hours used	
- Field Lining (manhours)	\$20.00
- Use of Score Box for Tournaments	\$25.00
- Lights (per hour)	\$20.00
Other - Staff and Utilities (per hour)	\$20.00
Youth Activities:	
Youth Sports Fee (per sport) (2nd child \$5.00 discount):	
- Soccer, Basketball, Flag Football, Volleyball	\$35.00
- Softball, Baseball	\$55.00
- Football	\$85.00
- Cheerleading	\$55.00
- Non Resident (Soccer, Basketball, Flag Football, Volleyball)	\$40.00
Adult Sports Fee (per sport):	
- Softball (per team)	\$300.00
- Flag Football (4 v. 4) (per team)	\$160.00
- Flag Football (8 v. 8) (per team)	\$300.00
- Basketball (3 v. 3) (per team)	\$120.00
- Basketball (4 v. 4) (per team)	\$200.00
-Tournament Fee (range based on tournament type and cost incurred)	\$100.00 - \$300.00
Water Aerobics	
- Per class	\$1.00
- Per month	\$15.00
Special Events:	
Camps and Clinics:	
- Sports Camps (per week)	\$50.00
- Day Camps (per week)	\$70.00
Co-Sponsored programs to be determined based on cost of operation	

CEMETERY

City Resident:	
- Adult Plot	\$700.00
- Adult Plot (1 year: monthly @ 3% interest)	\$59.14
- Adult Plot (3 years: monthly @ 5% interest)	\$20.86
- Child Plot	\$300.00
- Child Plot (1 year: monthly @ 3% interest)	\$25.34
- Child Plot (3 years: monthly @ 5% interest)	\$8.94
Non-City Resident:	
- Adult Plot	\$1,400.00
- Adult Plot (1 year: monthly @ 3% interest)	\$118.27
- Adult Plot (3 years: monthly @ 5% interest)	\$41.72
- Child Plot	\$500.00
- Child Plot (1 year: monthly @ 3% interest)	\$42.24
- Child Plot (3 years: monthly @ 5% interest)	\$14.90
(All plots purchased through the Cemetery plot purchase plan must be paid in full prior to date of interment.)	

PLANNING

Plats:	
Minor Plats - Preliminary and Final	\$250.00
Minor Replats - Preliminary and Final	\$250.00
Amended Plats	\$150.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Vacated Plats:	
- Less than 10.0 Acres	\$100.00
- 10.0 to 50.0 Acres	\$150.00
- Over 50.0 Acres	\$200.00
Major Plat - Preliminary	
- Less than 10.0 Acres	\$300.00
- 10.0 to 50.0 Acres	\$400.00
- Over 50.0 Acres	\$500.00
Major Plat - Final	
- Less than 10.0 Acres	\$300.00
- 10.0 to 50.0 Acres	\$400.00
- Over 50.0 Acres	\$500.00
Rezoning Application Fee	\$200.00
Variance Application Fee	\$200.00
Land Disturbance Permit	\$35.00
Floodplain Development Permit	\$35.00
Deed Approval Application	\$35.00
Document Copies:	
- Comprehensive Plan	\$25.00
- Adult Oriented Business Ordinance	\$25.00
- Zoning Ordinance	\$15.00
- Subdivision Ordinance	\$10.00
Standard Construction Specifications	\$10.00
Drainage Master Plan	\$35.00
Plat/Map Copies (Black & White):	
- 8.5 x 11	\$1.00
- 11 x 17	\$2.00
- 17 x 22	\$3.00
- 24 x 36	\$4.00
- 30 x 40	\$5.00
- 36 x 48	\$6.00
Plat/Map Plots (Color):	
- 8.5 x 11	\$2.00
- 11 x 17	\$4.00
- 17 x 22	\$6.00
- 24 x 36	\$8.00
- 30 x 40	\$10.00
- 36 x 48	\$12.00
Custom/Special Request Plots (Color):	
- 8.5 x 11	\$8.00
- 11 x 17	\$16.00
- 17 x 22	\$24.00
- 24 x 36	\$32.00
- 30 x 40	\$40.00
- 36 x 48	\$48.00
Electronic File:	
Street Map AutoCAD File	\$60.00
Adobe Acrobat/PDF File	\$30.00

LIBRARY

Resident User Fee	No Charge
Non-Resident User Fee (per year)	\$10.00
Non-Resident User Fee: City Employees (F.T)	No Charge
Replacement Card (lost only)	\$3.00
Fines:	
- Overdue Books (per day)	\$0.25
- Overdue Maximum Fine	Cost of Item
- Overdue Interlibrary-loan (per day)	\$1.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
- Lost/Damaged ILL processing fee	\$10.00 plus Cost of Item
- Overdue VHS Tape/DVD (per day)	\$1.00
- Overdue A/V Equipment (per day)	\$5.00
Lost/Damaged Items	Cost + \$10.00
Lost Vertical File Material	\$1.00
Lost Governmental Publications	\$5.00
Overdue Postage - Regular (per notice)	\$0.50
Overdue Postage - Certified (per notice)	\$6.00
Inter Library - Loan Postage	\$3.00
 Miscellaneous Repair/Replacement Costs:	
- Video Cover (Video/VHS Case)	\$1.50
- Small Kit Plastic Bag	\$1.75
- Medium Kit Plastic Bag	\$2.00
- Large Kit Plastic Bag	\$2.50
- Book Jacket/Cover	\$1.50
- Replacement Bar Code Label	\$0.50
- Rebinding of Damaged Books	Actual Cost
- Repaired Videos/Audio Cassettes, DVDs, CDs	Actual Cost
- Replacement Videos/Audio Cassettes, DVDs, CDs	Actual Cost
- Single Cassette Albums	\$3.50
- Double Cassette Albums	\$3.75
- Three Cassette Albums	\$4.00
- Four Cassette Albums	\$5.50
- Six Cassette Albums	\$5.75
- Eight Cassette Albums	\$6.00
- Ten Cassette Albums	\$6.00
- Twelve Cassette Albums	\$8.75
- CD Albums 4-5 Capacity Storage	\$8.00
- CD Albums 6-9 Capacity Storage	\$9.00
- CD Albums 10-19 Capacity Storage	\$12.00
- CD Albums 20- Capacity Storage	\$14.00
- CD Book Sleeves - each	\$1.00
- Protective Strips - VHS/Audiocassettes	\$1.00
- Protective Strips - CDs/DVDs	\$1.00
Test Proctoring	\$15.00/hr
Typing Paper (per sheet)	\$0.10
Computer Printout (per page)	\$0.10
Blank Computer Disk	\$1.00
 Meeting Room Rental:	
- Government Entity	No Charge
- Youth Groups (free 2 hr block twice monthly, charge after that)	\$15.00/meeting/per 2 hr. block
- Non Profit Organizations (per hour)	\$15.00
- Private Organizations (per hour)	\$30.00

CODE & HEALTH

Permits:

Garage Sale Permits	\$10.00
One Day Car Wash Permits:	
- In City Resident/Organization	\$15.00
- Non-Resident/Organization	\$100.00
Peddler/Itinerant Vendor Permits:	
- In City Resident	\$25.00
- Out of City Residents (first application w/ \$1,000.00 bond)	\$110.00
Administrative Mowing Fee for Code Violations	cost + \$150.00
Junkyard/Wrecking Yard	\$100.00
Health Permits	\$75.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Health Permits (for Non-Profit use)	\$25.00
Temporary Health Permit (Up to Three Days)	\$35.00
Temporary Health Permit (Up to Three Days) (for Non-Profit use)	\$12.50
Retail Food Store Permit	\$60.00
 Food Handlers Card:	
- One year	\$10.00
- Two Year	\$15.00
Food Handlers Card (for Non-Profit use)	\$2.00/student
Replacement of Lost Food Handlers Card	\$5.00
 Manager Accreditation:	
- Course and Certification	\$0.00
- Renewal	\$0.00

GOLF COURSE

** The Director of Community Services with approval of the City Manager, shall have the authority to utilize various discount coupons and special promotional rates that deviate from this schedule.*

Green Fees:

Weekday - Regular	\$14.00
Junior (weekdays only)	\$7.00
Senior (weekdays only)	\$11.00
Weekday - Twilight (4pm)	\$11.00
Weekday - Twilight (6pm)	\$9.00
Weekend/Holiday - all	\$19.00
Weekend - Twilight (4pm)	\$14.00
Weekend - Twilight (6pm)	\$12.00

Cart Rental:

9 Holes - per person	\$10.50
18 Holes - per person	\$14.00

Driving Range:

Small Bucket	\$3.00
Large Bucket	\$6.00
Range Card	\$50.00

10 Round Punch Card (weekend)	\$150.00
10 Round Punch Card (weekdays)	\$100.00
AGF Tournament	\$15.00

Annual Green Fees:

Single (annual payment)	\$625.00
Single (semi annual payment)	\$375.00
1st Dependent (annual payment)	\$225.00
Each additional Dependent (annual payment)	\$125.00
1st Dependent (semi annual payment)	\$150.00
Each additional Dependent (semi annual payment)	\$87.50
Single Senior (annual payment)	\$475.00
Single Senior (monthly payment)	\$55.00
Senior Spouse (annual payment)	\$175.00
Regular Spouse (annual payment)	\$225.00
Single Senior (semi-annual payment)	\$287.50
Senior Spouse (semi annual payment)	\$118.75
Regular Spouse (semi annual payment)	\$150.00
Junior (annual Payment)	\$450.00
Junior Summer (June, July, August)	\$120.00
Junior (semi annual payment)	\$262.50
City Employee - Full Time	1/2 price on AGF
Late Fees-Late Payments (assessed after seven days)	\$7.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Equipment Rental: (+tax)	
Pull Carts - 9 Holes	\$4.00
Pull Carts - 18 Holes	\$6.00
Cart Storage: (Includes Trails Fees)	
Cart Storage (annual payment)	\$575.00
Cart Storage (semi annual payment)	\$350.00
Trail Fees:(private)	
Annual (one payment)	\$300.00
Semi Annual (payment plan)	\$200.00
Daily (per round)	\$12.00
Handicaps - Annual	\$20.00

ADMINISTRATIVE FEES-NON DEPARTMENTAL

Returned Checks Fee	\$30.00
NSF Electronic Draft Fee	\$30.00
Online Credit Card Processing Fee "Convenience Fee" (Municipal Court)	\$1.50
Charges for providing copies of public information:	
Paper Copy - Standard Size 8 1/2 x 11 (per page)	\$0.10
Oversized Paper Copies 11x17 (per page)	\$0.50
Posting/Shipping Charges	Actual Cost
Compact Disc	\$1.00
DVD	\$3.00
Non-standard Size Copies:	
- Diskette (each)	\$1.00
- Magnetic Tape (each)	\$12.00
- VHS Video Cassette (each)	\$2.50
- Audio Cassette (each)	\$1.00
- Other Charges	Actual Cost
Computer Resource Charges:	
- Mainframe (per minute)	\$10.00
- Midrange (per minute)	\$1.50
- Client/Server (per hour)	\$2.20
- PC or LAN (per hour)	\$1.00
Labor Charges:	
- Programming Time (per hour)	\$28.50
- Personnel for locating, compiling, and reproducing (per hour)	\$15.00
Overhead Charge	20% of Labor Charge

UTILITIES

Service Run for Multiple Trips to Residence/Location	\$25.00
Reread Meter Service Run	\$10.00
Transfer Fee	\$25.00
Late Charge	\$25.00
Pulled Meter/Plugged Meter	\$75.00
Meter Accuracy Check	\$25.00
Fire Hydrant Meter Deposit	\$650.00
Fire Hydrant Water use - per 1,000 Gallons	\$4.49
Fire Hydrant Meter Monthly Rental Charge	\$50.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Unauthorized Service - (when meter is turned on or off by anyone other than water department personnel)	\$75.00
Utilities Automatic Draft from Checking/Savings	FREE
Utilities Pay by Credit Card Processing Fees	\$1.25
Riser Deposit	\$50.00
Reconnect Fee	\$25.00
New 3/4" Water Tap ** into city water main (incl. srv. conn.)	\$575.00
Water Tap 1" and larger into city water main (incl. srv. conn.)	3/4" tap fee + add'l time and materials
New 3/4" Water Tap srv. Connection for an existing water service.	\$200.00
New Water Tap 1" and larger srv. Connection for an existing water service.	3/4" tap fee + add'l time and materials

The following cash deposits shall be required for each meter prior to having water services started:

Water customers deposits:

3/4" meter	\$34.00
1" meter	\$92.00
1-1/2" meter	\$133.00
2" meter	\$528.00
3" or larger meter	\$750.00

Sewer customers deposits:

Residential	\$21.00
Multi-family	\$291.00
Commercial	\$51.00
Hotel/motel	\$184.00
Government	\$280.00
Industrial	\$394.00

Minimum fees for the meter size:

3/4" meter	\$11.00
1" meter	\$15.50
1-1/2" meter	\$23.00
2" meter	\$34.00
3" meter	\$90.00
4" meter	\$141.00
6" meter	\$239.00
Contractor	\$11.00
Bulk	\$11.00

Rate per 1,000 Gallons of Water:

3/4" meter	\$2.95
1" meter	\$3.21
1-1/2" meter	\$3.59
2" meter	\$3.75
3" meter	\$3.75
4" meter	\$3.75
6" meter	\$3.75
Bulk Meter	\$4.59
Contractor	\$4.59

Sale of water to customers-outside city limits -- Minimum Rates:

3/4" meter	\$16.00
1" meter	\$22.00
1-1/2" meter	\$34.00
2" meter	\$50.00
3" meter	\$120.00
4" meter	\$200.00
6" meter	\$350.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Drainage (residential):	
Residential Single Family	\$6.00
Master Meter multi-family (bill to owner/property mgr.) - minimum ***	\$6.00
Individual Meter Duplex (per unit) ***	\$3.60
Individual Metered 3-4 unit (per unit) ***	\$3.60
5 or more units (Individual Metered) - minimum ***	\$6.00
<i>***For the exact amount please refer to the City Ordinance - Article I, Sec. 11-5 & 11-6. City uses a formula to assess the charge.</i>	
Drainage (non-residential) - minimum ***	\$6.00
<i>***For the exact amount please refer to the City Ordinance - Article I, Sec. 11-5 & 11-6. City uses a formula to assess the charge.</i>	
	\$17.86/acre
Sewer	
Sewer minimum rate (all customers)	\$11.00
Rate per 1,000 Gallons of Water (all customers)	\$3.60
<i>(Residential customers only: Winter average - 8,000 gallon floor)</i>	
6" Sewer Tap **	\$750.00
Sewer Tap larger than 6"	6" tap fee + additional time and materials
Water Connect Fee *	\$250.00
Sewer Connect Fee*	\$80.00
Connect Fee	\$15.00
Meter Box Reset Fee	\$150.00
After Hours Service Run	\$50.00

* Fee charged in those instances where tap exists or is being installed by an external party.

** In those instances where a street cut is required and being done by an external party, a street cut fee will be assessed in addition to the tap fees.

SOLID WASTE

Solid Waste Deposit (residential)	\$35.00
Solid Waste Deposit (commercial)	\$60.00
Residential Monthly Rates:	
One-family residence	\$14.00
Two-family residence on one water meter	\$28.00
Two-family residence on separate water meters	\$14.00
Additional container	\$14.00
Bulky items/White goods at the curb pick up (3 cubic yards)	No Charge
Bulky items/White goods in excess of 3 cubic yards - per cubic yard	\$6.00
Construction debris at the curb (minimum fee for service includes one cubic yard)	\$6.00
Construction debris at the curb (per cubic yard in excess of minimum)	\$6.00
Missed service fee	\$10.00
Non payment container confiscation	\$25.00
Service fee to replace lost, stolen, or damaged container	\$15.00
Service fee to find lost container	\$25.00
Exchange for a larger container	\$10.00
Fee for overloaded container	\$4.50
Automated container reload for excess garbage (per load; 2 loads max)	\$4.50
Removal of container from curb by city employees	\$7.50
Brush in excess of 8 cubic yards (5'x4'x11') - per cubic yard	\$6.00
Commercial Monthly Rates for 96 Gallon Container:	
Twice-a-week pickup of one automated container	\$28.00
Twice-a-week pickup for one additional container	\$56.00
Twice-a-week pickup for two additional containers	\$84.00
Automated container reload for excess garbage (per load; 2 loads max)	\$4.50
Fee for overloaded container	\$4.50

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

Fee

Commercial Collection Dumpster Rates:

3 cubic yard for 1 day Pickup	\$57.99
4 cubic yard for 1 day Pickup	\$77.31
6 cubic yard for 1 day Pickup	\$96.65
8 cubic yard for 1 day Pickup	\$119.55
10 cubic yard for 1 day Pickup	\$152.85
3 cubic yard for 2 day Pickup	\$109.72
4 cubic yard for 2 day Pickup	\$133.79
6 cubic yard for 2 day Pickup	\$172.12
8 cubic yard for 2 day Pickup	\$212.86
10 cubic yard for 2 day Pickup	\$268.73
3 cubic yard for 3 day Pickup	\$148.78
4 cubic yard for 3 day Pickup	\$182.24
6 cubic yard for 3 day Pickup	\$236.46
8 cubic yard for 3 day Pickup	\$302.72
10 cubic yard for 3 day Pickup	\$384.12
3 cubic yard for 4 day Pickup	\$193.97
4 cubic yard for 4 day Pickup	\$238.32
6 cubic yard for 4 day Pickup	\$309.82
8 cubic yard for 4 day Pickup	\$397.70
10 cubic yard for 4 day Pickup	\$500.50
3 cubic yard for 5 day Pickup	\$237.92
4 cubic yard for 5 day Pickup	\$294.40
6 cubic yard for 5 day Pickup	\$380.73
8 cubic yard for 5 day Pickup	\$489.36
10 cubic yard for 5 day Pickup	\$616.88

Commercial Collection Compactor Rates:

3 cubic yard for 1 day Pickup	\$192.00
4 cubic yard for 1 day Pickup	\$256.12
6 cubic yard for 1 day Pickup	\$367.60
3 cubic yard for 2 day Pickup	\$384.00
4 cubic yard for 2 day Pickup	\$512.24
6 cubic yard for 2 day Pickup	\$735.20
3 cubic yard for 3 day Pickup	\$576.00
4 cubic yard for 3 day Pickup	\$768.36
6 cubic yard for 3 day Pickup	\$1,102.80
3 cubic yard for 4 day Pickup	\$768.00
4 cubic yard for 4 day Pickup	\$1,024.48
6 cubic yard for 4 day Pickup	\$1,470.40
3 cubic yard for 5 day Pickup	\$960.00
4 cubic yard for 5 day Pickup	\$1,280.60
6 cubic yard for 5 day Pickup	\$1,838.00
20 cubic yard or larger compactor	\$125.00 + current tipping fee

Mechanical assistance to unload items	\$40.00
Manual collection (per hour)	\$110.00
Dumpster cleanup due to unsanitary conditions	\$50.00
Dumpster cleaning, painting, and repair after fire	\$185.00

Disposal Fees:

- Minimum Charge (up to 240 lbs.)	\$5.64
- Per Ton	\$47.00
Weighing Vehicles	\$8.00
Rear Load Dumpster Rental includes the following	
- Delivery	\$25.00
- Service/Pull Fee (3 cubic yd)	\$25.00
- Service/Pull Fee (6 cubic yd)	\$50.00
- Rental Per Day Fee	\$2.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

	Fee
Compost:	
- Bulk (per cubic yard)	\$8.50
- Container (up to 30 gallons)	\$2.25
- Delivery (per delivery within City limits only)	\$15.00
Kraft Bags	\$.31+ sales tax
Tire Disposal:	
- Passenger/light truck tire, less than 17.5 " rim diameter	\$3.00
- Truck Tire, greater than or equal to 17.5 " rim diameter	\$7.00
Used Oil Filters	\$1.00
Surcharge for uncovered load	\$12.00
Pull Offs/Transfer Station	\$5.00
Roll Offs (includes the following 5 items):	
- Delivery	\$125.00
- Service/Pull fee	\$125.00
- Rental Per Day (20 cubic yard)	\$4.33
- Rental Per Day (30 cubic yard)	\$4.66
- Rental Per Day (40 cubic yard)	\$5.00
- Disposal (per ton)	\$47.00
- Deposit	\$250.00
Auto-Lid Locks	\$25.00 installation fee, plus \$2.50 monthly rental
Excess Garbage or Overloaded Containers:	
<i>Container Reload Fees while on site</i>	
3 yard container	\$13.96
4 yard container	\$17.52
6 yard container	\$23.31
8 yard container	\$28.62
10 yard container	\$33.60
<i>Return Service</i>	
3 yard container	\$28.53
4 yard container	\$32.09
6 yard container	\$37.88
8 yard container	\$43.19
10 yard container	\$48.17
Deposit for recurring use of the Transfer Station	\$750.00

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE DEFINITIONS
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

Ambulance:	Any motor vehicle certified by the Texas Department of State Health Services and used, designed, redesigned or constructed and equipped for emergencies and used for the purpose of transporting a person who may be sick or injured.
Animal:	Any living creature other than Homo sapiens. Unless indicated otherwise, the term shall include livestock, fowl, mammals, reptiles, amphibians, insects, and wildlife as well as dogs, cats, birds, fish, turtles, and other creatures commonly owned as pets.
Adoptive Home:	Residential household in which a person or persons legally assume the parenting for another and, in so doing, permanently transfers all rights and responsibilities from the original parent or parents. Unlike guardianship or other systems designed for the care of the young, adoption is intended to effect a permanent change in status.
Assisted Living Centers:	Facilities that provide supervision or assistance with activities of daily living; coordination of services by outside health care providers; and monitoring of resident activities to help to ensure their health, safety, and well-being.
Cat:	A domesticated animal that is a member of the feline family (<i>Felis domesticus</i>).
Cemetery:	A place that is used, or intended to be used, for interment and includes a graveyard, burial park, or mausoleum owned and operated by the City of Copperas Cove.
City:	City limits of the City of Copperas Cove in Coryell County, Lampasas County, and Bell County in the State of Texas.
Commercial:	Any enterprise or establishment whose main purpose is to carry on a commercial activity whether for profit or not, and typically includes, but not limited to, such enterprises as: hotels, motels, restaurants, fast food establishments, retail stores, schools, offices, shopping centers/malls/plazas, factories/manufacturing facilities, warehouses, and high density occupied dwellings such as apartment complexes and mobile home parks.
Construction debris / waste:	Debris or waste resulting from construction or demolition projects, remodeling or repair; includes all materials that are directly or indirectly by-products of construction work or that result from demolition of buildings and other structures, including, but not limited to paper, cartons, gypsum board, wood, rubber, and plastics.
Dangerous Animal:	Any animal that: (1) Makes an unprovoked attack on a person causing bodily injury ; or (2) Commits an unprovoked act of attack in a place other than the premises of the owner within a house, building or other enclosure and said act causes a person to reasonably believe that the animal will attack and cause bodily injury to that person. If the premises is enclosed with a fence, the animal should not be able to extend any part of its body over, under, or through the fence. Further such enclosure should be of a structure and design reasonably certain to prevent the animal from leaving the enclosure on its own; or (3) Attacks and bites another animal without provocation.
Day Care:	An establishment for the care and/or instruction, whether or not for compensation, of seven (7) or more persons at any one (1) time. Child nurseries, preschools and adult care facilities are included in this definition.
Dog:	A domesticated animal that is a member of the canine family (<i>Canis familiaris</i>).
Emergency Medical Service (EMS):	Services used to respond to an individual's perceived need for immediate medical care and to prevent death or aggravation of physiological or psychological illness or injury.
Family:	One (1) or more persons who are related by blood or marriage, living together and occupying a single dwelling with single kitchen facilities, or a group of not more than five (5) (excluding caretakers) living together by joint agreement and occupying a single dwelling with single kitchen facilities, on a nonprofit cost-sharing basis.
Family Member:	Includes mother, father, grandmother, grandfather, grandchild, son, daughter, sister, brother, spouse, step-brother, step-mother, step-father, step-sister, or legal guardian.
Fireworks:	All contrivances of inflammable and explosive materials combined of various proportions for the purpose of producing in combustion beautiful, amusing, audible or scenic effects.
Floodplain:	Any land area susceptible to being inundated by water from any source.

**CITY OF COPPERAS COVE
ADOPTED FEE SCHEDULE DEFINITIONS
EFFECTIVE OCTOBER 13, 2009**

Ordinance 2009-36 (Exhibit 1)

Food Handler:	Any person employed or working in a food establishment who handles food and/or drink during preparation or serving, who comes in contact with eating, drinking or cooking utensils, or who works in a room or rooms in which food or drink is prepared, served or stored. Professionally trained personnel such as dieticians, nutritionists and certified managers or supervisors are excluded from this definition.
Foster Home:	Residential household in which a certified, stand-in "parent(s)" cares for minor children or young people who have been removed from their birth parents or other custodial adults by state authority.
Government Entity:	An entity that is a direct part of a governmental agency, office. (i.e. Federal, State, County, City)
Home Based:	Operating from one's home.
Missed Service:	Residential or commercial customers whose containers were not collected because they were not placed at the required point of collection on time or were blocked when the collection vehicle arrived.
"No Transport Fee:"	Service which may include the administration of treatment, aid, and/or patient evaluation by City EMS personnel, but no transportation of the individual is made in a City ambulance. If multiple parties are involved at the same scene and at least one person is transported, the other parties shall not be charged a "No Transport Fee." If no parties are transported the "No Transport Fee" shall be assessed to the patient(s) the ambulance was called for if the ambulance was requested by a patient or family member. (<i>"No Transport Fee" is waived for Medicare/Medicaid recipients.</i>)
Non-Profit Organization:	An organization that does not distribute its surplus funds to owners or shareholders, but instead uses them to help pursue its goals. Examples include the Chamber of Commerce, Adopt-a-Unit, etc.
Nursing Home:	A home where ill or elderly people are provided with lodging and meals with or without nursing care.
Overloaded Container:	A container in which the capacity is exceeded, which is indicated by trash extending above the container rim, so the lid will not close properly.
Patient:	Any person who receives medical attention, care, or treatment.
Plat (Final):	The map of a subdivision which is presented to the planning and zoning commission for review and recommendation, and which, if approved by the City Council, is recorded in the county deed records of the county in which the property is located.
Plat (Preliminary):	The preliminary maps and plans which indicate the proposed layout of the subdivision which are presented to the planning and zoning commission for review and approval.
Private Organization:	An organization that is nongovernmentally owned.
Private Schools:	Schools that are not administered by local, state or national governments.
Residential Solid Waste:	Solid waste generated from single and multifamily sources; frequently called household solid waste or household waste.
Structure:	A walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home.
Vacated Subdivision Plat:	Vacated subdivision plat. A recorded instrument approved by the City nullifying a preceding recorded plat to the pre-existing legal description of the property, upon request of the owner.
Variance:	A grant of relief by a community from the terms of a floodplain management regulation.
White Goods:	Major appliances such as refrigerators, freezers, washing machines, dryers, hot water heaters, stoves, and dishwashers.
Youth Groups:	Groups set up to provide young people within an area with activities designed to keep them off the streets, and give them a job and an interest in activity.
Zoning Ordinance:	The official zoning ordinance of the City together with any and all amendments.

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-18

Contact – Jane Lees, City Secretary, 547-4221
jlees@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on granting Council Member Danny Palmer, Position 4, an excused absence from a regular council meeting.

1. BACKGROUND/HISTORY

The City of Copperas Cove City Charter Sec. 2.04. Absenteeism states: *“Any member of the council requiring absence for two (2) regular consecutive meetings, will first obtain a leave of absence at a regularly scheduled meeting.”* The Charter also states in Sec. 2.07 (b)(1)(4). Vacancies, forfeitures, filling of vacancies.: *(1) A council member or the mayor shall forfeit his/her office if he/she...(4) fails to attend two (2) consecutive regular meetings unless caused by sickness or emergency, without first having obtained a leave of absence from the council...”*

2. FINDINGS/CURRENT ACTIVITY

Council Member Danny Palmer requests an excused absence for the October 26, 2009 regular council meeting due to a previously planned vacation.

3. FINANCIAL IMPACT

N/A.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council take action on the request.

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-19

Contact – Jane Lees, City Secretary, 547-4221
jlees@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on granting Council Member Bill L. Stephens, Position 5, an excused absence from a regular council meeting.

1. BACKGROUND/HISTORY

The City of Copperas Cove City Charter Sec. 2.04. Absenteeism states: *“Any member of the council requiring absence for two (2) regular consecutive meetings, will first obtain a leave of absence at a regularly scheduled meeting.”* The Charter also states in Sec. 2.07 (b)(1)(4). Vacancies, forfeitures, filling of vacancies.: *(1) A council member or the mayor shall forfeit his/her office if he/she...(4) fails to attend two (2) consecutive regular meetings unless caused by sickness or emergency, without first having obtained a leave of absence from the council...”*

2. FINDINGS/CURRENT ACTIVITY

Council Member Bill L. Stephens requests an excused absence for the October 26, 2009 regular council meeting due to business travel.

3. FINANCIAL IMPACT

N/A.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council take action on the request.

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-2

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution authorizing the City Manager to make an application to the Economic Development Administration for Federal Assistance.

1. BACKGROUND/HISTORY

The City first platted the Industrial Park in 1989 in anticipation of future industrial growth. Now twenty years later, the area is preparing for more industrial growth. The prior development occurred in stages, as infrastructure was made available. With the upcoming land swap with Fort Hood and the reliever route inching closer to a reality, the time to plan for the future of the Industrial Park is now and the infrastructure necessary to support the future development is mandatory. An EDA Grant Application was previously submitted in 2006; however, funding was not awarded.

2. FINDINGS/CURRENT ACTIVITY

Based on feed back from the 2007 EDA Grant application, the scope of the project submitted for EDA funding consideration was reduced. The City of Copperas Cove is submitting an Economic Development Administration application for the Industrial Park Project located in Copperas Cove, Coryell County and a small portion of Bell County, Texas. The proposed cost of the project totals \$1.6 million and will create 500 jobs that will directly benefit the City of Copperas Cove, and will potentially serve Fort Hood, Killeen, Harker Heights, Lampasas and Gatesville as well as Bell, Coryell and Lampasas Counties. The location of the project will expand the first portion of the park to include an additional 125 acres between Constitution Drive and the new reliever route. The project, as proposed, will extend infrastructure to the southern limits of the Copperas Cove Industrial Park. The extension will provide access to the underdeveloped portion of the park as well as potable water, sanitary sewer and drainage systems.

3. FINANCIAL IMPACT

The EDA Grant is a 60/40 grant. The Copperas Cove Economic Development Corporation will cover the local match of 40%.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends approval of Resolution No. 2009-46, authorizing the City Manager to submit an application to the Economic Development Administration for Federal Assistance.

RESOLUTION NO. 2009-46

A RESOLUTION OF THE CITY OF COPPERAS COVE, HEREINAFTER REFERRED TO AS "APPLICANT", DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR ACTING FOR, AND ON BEHALF OF THE "APPLICANT" IN DEALING WITH THE ECONOMIC DEVELOPMENT ADMINISTRATION, HEREINAFTER REFERRED TO AS "EDA", FOR THE PURPOSE OF REQUESTING FEDERAL ASSISTANCE FOR AN AREA OF SUBSTANTIAL ECONOMIC DISTRESS THROUGH THE EDA PROGRAM, HEREINAFTER REFERRED TO AS THE "PROGRAM"; CERTIFYING THAT THE "APPLICANT" MATCHING SHARE IS READILY AVAILABLE; AND COMMITTING TO THE CITY TO THE PROPOSED INFRASTRUCTURE IMPROVEMENTS.

WHEREAS, The Federal Legislature has approved the "Program" for the purposes of allowing the political subdivisions of the States to participate in the Program; and

WHEREAS, The "Applicant" is fully eligible to receive assistance under the "Program"; and

WHEREAS, The "Applicant" is desirous of authorizing an official to represent and act for the "Applicant" in dealing with the "Department" concerning the "Program."

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

Section 1.

That the "Applicant" hereby certifies that they are eligible to receive assistance under the "Program".

Section 2.

That the "Applicant" hereby certifies that the matching share for this application is readily available at this time.

Section 3.

That the "Applicant" hereby requests the City Manager to act for the "Applicant" in dealing with the "EDA" for the purpose of the "Program".

Section 4.

The "Applicant" hereby specifically authorizes its official to make application to the "EDA" concerning the site to be known as "the Copperas Cove Industrial Park" in the City of Copperas Cove for the use as commercial and industrial development.

PASSED, APPROVED, AND ADOPTED on this 13th day of October 2009 at a regular meeting of the City of Copperas Cove, Copperas Cove, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, Section 551.001, et. seq. at which meeting a quorum was present and voted.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-3

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution nominating a candidate(s) to serve on the Coryell County Appraisal District Board of Directors.

1. Background/History

Coryell County Chief Appraiser, Mitch Fast, is requesting the City of Copperas Cove submit one candidate for each position to be filled on the Board of Directors. However, the City Council may also choose to submit only one nominee in order to concentrate Copperas Cove's vote to be cast at a future meeting.

The Coryell County Appraisal District Board of Directors is a five member board. A current listing of the existing Board of Directors is attached. All existing members have indicated a desire to continue serving on the Board of Directors.

2. FINDINGS/CURRENT ACTIVITY

The Coryell County Appraisal District Board of Directors will serve for the term of January 1, 2010 through December 31, 2011. The City of Copperas Cove must submit the names of the unit's nominees to the chief appraiser before October 15 in each off numbered year. Failure to submit the nominations prior to October 15, 2009 will bar the City of Copperas Cove from submitting any nominations. Once the nominations are submitted by all taxing jurisdictions, the appraisal district will prepare a list of nominees to be sent to each jurisdiction prior to November 1, 2009. Each jurisdiction will then have the opportunity to cast a vote on the nominations and submit that vote to the appraisal district by December 15, 2009. The total number of votes the City of Copperas Cove will have to cast in the election of the Coryell County Appraisal District Board of Directors is 1,019.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Resolution No. 2009-47, nominating a candidate(s) to serve on the Coryell County Appraisal District Board of Directors.

RESOLUTION NO. 2009-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, TO NOMINATE CANDIDATES FOR THE CORYELL COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE TERM JANUARY 1, 2010 THROUGH DECEMBER 31, 2011.

WHEREAS, The City Council of the City of Copperas Cove, Texas submits their nominations for the Board of Directors to the Chief Appraiser of the Coryell County Appraisal District.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Copperas Cove, Texas submits the following nominations for candidates for the election of the Board of Directors for the Coryell County Appraisal District for the term of January 1, 2010 through December 31, 2011.

PASSED, APPROVED, AND ADOPTED on this 13th day of October 2009, at a regular meeting of the City Council of the City of Copperas Cove, Texas which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney



Coryell Central Appraisal District

P. O. Box 1058
801 East Leon Street
Gatesville, Texas 76528

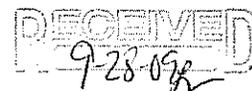
September 24, 2009

Andrea Gardner, City Manager
City of Copperas Cove
PO Box 1449
Copperas Cove, TX 76522

Dear Ms. Gardner,

As you may be aware, election of members for the Board of Directors for Coryell Central Appraisal District must be conducted this year. The following is a recap of the procedure:

- Members serve two-year terms beginning January 1 of even-numbered years.
- Members of the Board of Directors are appointed by vote of the taxing unit governing bodies.
- Each taxing unit may nominate, by resolution adopted by its governing body, one candidate for each position to be filled. This is a five member board, therefore you may nominate from one to five persons. The names of these nominees **MUST** be submitted to the chief appraiser **ON OR BEFORE October 15**, or as soon thereafter as possible.
- Before **October 30**, you will receive a prepared ballot listing the candidates alphabetically.
- ***The governing body must cast its votes by resolution and submit the resolution to the chief appraiser by December 15.***
- Enclosed is the number of votes your governing body may cast in the election for new board of director members for the Coryell Central Appraisal District.
- The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates.
- The governing body may cast all its votes for one candidate or may distribute their votes among any number of the candidates.





Coryell Central Appraisal District

P. O. Box 1058
801 East Leon Street
Gatesville, Texas 76528

To be eligible to serve as a director, an individual must be a resident of the district and must have resided in the district for two years. An employee of a taxing unit that participates in the district is not eligible to serve unless that person is also a member of the governing body or is an elected official of a taxing unit that participates in the district.

Please submit your nominee(s) by resolution on or before October 15, or as soon thereafter as possible.

The present members of the Board of Directors are:

Justin Carothers, Tax Assessor-Collector (non-voting member)

Mike Lam

Jay Manning

Annabelle Smith

Jack Wall

Bob Weiss

If you have any questions, please contact Dede Smith or myself. Your continued support and cooperation is greatly appreciated.

Sincerely,

A handwritten signature in black ink that reads "Mitch Fast". The signature is written in a cursive, slightly slanted style.

Mitch Fast
Chief Appraiser

Jurisdiction Name	2008 Property Taxes/Unit	2008 Property Taxes/District	Number of Directorships	Voting Entitlement
050 - Coryell County	\$8,186,993	\$40,073,305	5	1019
CCC - City of Copperas Cove	\$8,155,565	\$40,073,305	5	1019
COP - Copperas Cove ISD	\$13,197,240	\$40,073,305	5	1644
CTC - Central Texas College	\$1,749,877	\$40,073,305	5	220
EVC - Evant City	\$26,617	\$40,073,305	5	5
EVT - Evant ISD	\$478,339	\$40,073,305	5	60
GV - Gatesville ISD	\$6,220,786	\$40,073,305	5	775
GVC - City of Gatesville	\$1,127,836	\$40,073,305	5	140
JB - Jonesboro ISD	\$339,128	\$40,073,305	5	40
MDY - Moody ISD	\$100,205	\$40,073,305	5	15
OG - Oglesby ISD	\$356,553	\$40,073,305	5	45
OGC - City of Oglesby	\$16,789	\$40,073,305	5	1
VLM - Valley Mills ISD	\$11,413	\$40,073,305	5	1
CLF - Clifton ISD	\$43,001	\$40,073,305	5	5
CRA - Crawford ISD	\$42,492	\$40,073,305	5	5
LAM - Lampasas ISD	\$20,151	\$40,073,305	5	5
MCG - City of McGregor	\$320	\$40,073,305	5	1
Totals	\$40,073,305			5000

City of Copperas Cove City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-4

Contact – Wanda Bunting, Director of Financial Services, 547-4221

wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution nominating a candidate(s) to serve on the Lampasas County Appraisal District Board of Directors.

1. Background/History

Lampasas County Chief Appraiser, Glenda January, is requesting the City of Copperas Cove submit one candidate for each position to be filled on the Board of Directors. However, the City Council may also choose to submit only one nominee in order to concentrate Copperas Cove's vote to be cast at a future meeting.

The Lampasas County Appraisal District Board of Directors is a five member board. A current listing of the existing Board of Directors is on the attachment. Mr. Dale DeShazo and Mr. Lawrence Hart has indicated a desire to discontinue serving on the Board of Directors, thus the remaining three existing Board Members have indicated the desire to continue serving on the Board of Directors.

2. FINDINGS/CURRENT ACTIVITY

The Lampasas County Appraisal District Board of Directors will serve for the term of January 1, 2010 through December 31, 2011. The City of Copperas Cove must submit the names of the unit's nominees to the chief appraiser before October 15 in each off numbered year. Failure to submit the nominations prior to October 15, 2009 will bar the City of Copperas Cove from submitting any nominations. Once the nominations are submitted by all taxing jurisdictions, the appraisal district will prepare a list of nominees to be sent to each jurisdiction prior to November 1, 2009. Each jurisdiction will then have the opportunity to cast a vote on the nominations and submit that vote to the appraisal district by December 15, 2009. The total number of votes the City of Copperas Cove will have to cast in the election of the Lampasas County Appraisal District Board of Directors is 59.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Resolution No. 2009-48, nominating a candidate(s) to serve on the Lampasas County Appraisal District Board of Directors.

RESOLUTION NO. 2009-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, TO NOMINATE CANDIDATES FOR THE LAMPASAS COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE TERM JANUARY 1, 2010 THROUGH DECEMBER 31, 2011.

WHEREAS, The City Council of the City of Copperas Cove, Texas submits their nominations for the Board of Directors to the Chief Appraiser of the Lampasas County Appraisal District.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Copperas Cove, Texas submits the following nominations for candidates for the election of the Board of Directors for the Lampasas County Appraisal District for the term of January 1, 2010 through December 31, 2011.

PASSED, APPROVED, AND ADOPTED on this 13th day of October 2009, at a regular meeting of the City Council of the City of Copperas Cove, Texas which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

LAMPASAS CENTRAL APPRAISAL DISTRICT

Board of Directors

Dale DeShazo, Secretary
David Hamilton
Lawrence Hart, Chairman
Milton Kellner, Vice Chairman
Ted Newsom



P.O. Box 175
Lampasas, Texas 76550

TELEPHONE:
512-556-8058
512-556-8138
FAX: 512-556-4660

September 16, 2009

Honorable Mayor Hull
Copperas Cove City
507 S. Main
Copperas Cove, TX 76522

Dear Mayor Hull,

This letter is to inform you that 2009 is the election year for the Board of Directors of the Lampasas Central Appraisal District for the term of January 1, 2010 through December 31, 2011.

Each election year five positions must be filled. The presiding officer of each governing body shall submit names of the unit's nominations to the chief appraiser before October 15, 2009. I will notify each taxing unit of their number of votes before October 1, 2009.

Mr. Dale DeShazo stated at the last Board meeting that he will not be a candidate for nomination.

If you have any questions, please feel free to give me a call.

Respectfully,

A handwritten signature in cursive script that reads "Glenda January".

Glenda January, Chief Appraiser
Lampasas Central Appraisal District

Pc: Ms. Andrea Gardner ✓



LAMPASAS CENTRAL APPRAISAL DISTRICT

Board of Directors

Dale DeShazo, Secretary
David Hamilton
Lawrence Hart, Chairman
Milton Kellner, Vice Chairman
Ted Newsom



P.O. Box 175
Lampasas, Texas 76550

TELEPHONE:
512-556-8058
512-556-8138
FAX: 512-556-4660

September 22, 2009

Honorable Mayor John Hull
City of Copperas Cove
507 S. Main
Copperas Cove, TX 76522

Dear Mayor Hull,

In accordance with Sec. 6.03 of the Texas Property Tax Code, this is to notify you of the voting power (number of votes) that Copperas Cove City will have in the election of 5 members of the Board of Directors for the Lampasas Central Appraisal District. This election will be for the term of January 1, 2010 through December 31, 2011.

Copperas Cove City will have a total of 59 votes to cast in the election of the Board.

According to the Code, "each unit that is entitled to vote may nominate, by resolution adopted by its governing body, one candidate for each position to be filled on the Board of Directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15 in each off numbered year. Failure to submit the nominations prior to that date will bar that jurisdiction from submitting any nominations."

Mr. Dale DeShazo and Mr. Lawrence Hart do not want to be candidates for re-election.

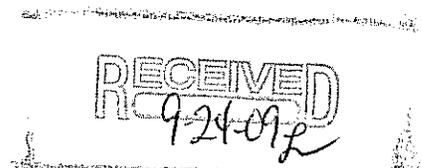
Enclosed please find the calculation of votes. If you have any questions, please feel free to call me at 512-556-8058.

Respectfully,

A handwritten signature in cursive script that reads "Glenda January".

Glenda January, Chief Appraiser
Lampasas Central Appraisal District

Pc: Ms. Andrea Gardner ✓



CALCULATION OF VOTES FOR 2010/2011 TERM FOR BOARD OF DIRECTORS
September 22, 2009

2008 TAX LEVIES

<u>DISTRICT</u>	<u>LEVY</u>
LAMPASAS ISD	\$ 13,612,381.08
LAMPASAS COUNTY/ROAD & BRIDGE	6,413,716.84
CITY OF LAMPASAS	1,234,624.06
LOMETA ISD	792,763.47
COPPERAS COVE CITY	265,568.62
CITY OF KEMPNER	85,993.86
EVANT ISD	58,312.38
CITY OF LOMETA	55,131.60
STAR ISD	25,494.22
SAN SABA ISD	<u>1,254.64</u>
TOTAL	\$ 22,545,240.77

CALCULATION OF VOTES
September 22, 2009

	<u>VOTES</u>
LAMPASAS ISD 13,612.381.08/22,545,240.77 X 1000 X 5	3,019
LAMPASAS COUNTY/ROAD & BRIDGE 6,413,716.84/22,545,240.77 X 1000 X 5	1,422
CITY OF LAMPASAS 1,234,624.06/22,545,240.77 X 1000 X 5	274
LOMETA ISD 792,763.47/22,545,240.77 X 1000 X 5	176
COPPERAS COVE CITY 265,568.62/22,545,240.77 X 1000 X 5	59
CITY OF KEMPNER 85,993.86/22,545,240.77 X 1000 X 5	19
EVANT ISD 58,312.38/22,545,240.77 X 1000 X 5	13
CITY OF LOMETA 55,131.60/22,545,240.77 X 1000 X 5	12
STAR ISD 25,494.22/22,545,240.77 X 1000 X 5	6
SAN SABA ISD 1,254.64/22,545,240.77 X 1000 X 5	<u>0</u> 5,000

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-5

Contact – Robert M. McKinnon, Public Works Director, 547- 0751
bmckinnon@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the City Manager to execute a contract with L.C. United Painting Company, Sterling Heights, Michigan for rehabilitation of the 250,000 gallon water storage tank on Taylor Mountain.

1. BACKGROUND/HISTORY

Taylor Mountain is the home of two water storage tanks, both of which were built in the early 1970's. Both are steel tanks and the tank for rehabilitation has a capacity of 250,000 gallons. All cities' with water systems are required by the Texas Commission On Environmental Quality (TCEQ), to have a water storage inspection program. During an inspection of the tank, conducted April 7, 2007, numerous areas were notated as requiring repairs. The inside of the tank has evidence of corrosion and others requiring repairs and the removal of rust. Both the inside and outside of the tank require repainting. Steel tanks usually require some type of repairs and/or repainting approximately every 10 years; however, the tank requiring repairs has gone longer without repair.

2. FINDINGS/CURRENT ACTIVITY

The City hired Dunham Engineering to prepare plans and specifications for rehabilitation of the 250,000 gallon tank on Taylor Mountain. The engineer's estimate of probable cost was \$115,000. Bids were solicited for approximately one month and 13 bids were received. Bids were opened 2:00 p.m., August 26, 2008 with L.C. United Painting Company, Sterling Heights, Michigan submitting the lowest qualified base bid of \$78,000 and an additive bid of \$3,000 for a total bid of \$81,000. A copy of the bid tabulation and the engineer's recommendation is attached.

3. FINANCIAL IMPACT

Sufficient funds to accommodate the project are contained in 2008A Tax Notes.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Manager be authorized to execute a contract with L.C. United Painting Company, Sterling Heights, Michigan for rehabilitation of the 250,000 gallon water storage tank on Taylor Mountain, in the amount of \$81,000.



August 27, 2009

City of Copperas Cove
PO Drawer 1449
Copperas Cove, Texas 76522

Attn: Bob Mc Kinnon, Director of Water/Wastewater

Ref.: Water Tank Rehabilitation Project @ Taylor Mountain

The purpose of this letter is to recommend a contractor for the ref. project. The low bidder per the bid tabulation sheet attached is L.C. United Painting Company of Michigan.

L. C. United Painting Company is a specialty contractor that has completed similar projects under the direction of our firm. The following tank rehabilitation projects were completed in 2008-2009:

- Two ground tanks @ Huntsville, Texas
- One ground tank @ San Angelo, Texas
- Two ground tanks & one pressure tank in Harris County, Texas

All tanks were completed in accordance with the contract documents. All work was completed on time and in a professional manner. We recommend award of the contract to L. C. United Painting Company of Michigan.

Please call if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jimmy D. Dunham'.

Jimmy D. Dunham, P. E.

CF: L. C. United Painting Company



Bid Tab Sheet
City of Copperas Cove, TX
Taylor Mountain Water Tank Rehab Project

Bids to be opened August 26, 2009 @ 2PM, City Purchasing Office

Contractor	Base Bid	Additive
A&M Construction & Utility	\$119,500	\$2,500
DMS Painting	\$119,000	\$6,000
Gulf States Protective Coatings	\$109,700	\$6,500
H2O Steel Contractors	\$116,328	\$3,800
J&A Coating, LLC	\$148,683.30	\$4,000
J.N.A. Painting Company	\$90,350	\$3,000
J.R. Stelzer Co.	\$149,065	\$7,000
L.C. United Painting	\$78,000	\$3,000
MC Sandblasting & Painting	\$103,400	\$6,400
M.K. Painting	\$79,000	\$2,000
N. G. Painting, Inc.	\$97,000	\$2,000
Utility Services, Inc.	\$86,700	\$2,500
Whitehead Bros. Painting	\$98,375	\$4,000

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item I-6

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: **Consideration and action on a resolution expressing intent to finance expenditures to be incurred for the Turkey Run Pump Station.**

1. BACKGROUND/HISTORY

On August 18, 2008, the City Council authorized the City Manager to execute a construction contract for Improvements to the Turkey Run Pump Station and Installation of a 30-Inch Waterline. At that time City Council was notified in the financial impact section of the agenda item: If sufficient interest earnings in the 2005 Certificates of Obligation and the 2008 Tax Notes was not earned to cover the total contract for construction, a tax note issuance or a budget amendment may be necessary in fiscal year 2009-10 to cover the final costs of the project.

2. FINDINGS/CURRENT ACTIVITY

The reimbursement resolution will allow for City Council to issue tax note debt next year to fund the interest earnings shortage and any change orders that may be required before the completion of the project. City staff is projecting that the need will not exceed \$170,000. The reimbursement resolution will not require a FY 2009-10 budget amendment due to the fact that the debt should be issued in the same fiscal year and the cash will be returned to the Water and Sewer fund immediately upon receiving the bond proceeds. The \$170,000 is an estimated amount to cover remaining payments for the construction costs. The Water and Sewer Fund will lend the cash to the capital projects fund to cover the costs incurred prior to the proceeds from the debt issue being received by the City.

With City Council's approval of the reimbursement resolution, the use of the operating funds on a temporary basis for the completion of the Turkey Run Pump Station should not negatively impact the City's bond rating.

3. FINANCIAL IMPACT

Approval of the resolution will have no direct financial impact, but will allow operating funds to be reimbursed once the general obligation debt is issued.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Resolution No. 2009-42, expressing intent to finance expenditures to be incurred with a future debt issuance for the Turkey Run Pump Station.

RESOLUTION NO. 2009-42

**A RESOLUTION OF THE CITY OF COPPERAS COVE,
TEXAS, EXPRESSING INTENT TO FINANCE
EXPENDITURES TO BE INCURRED FOR THE TURKEY
RUN PUMP STATION.**

WHEREAS, The City of Copperas Cove, Texas (the “[Issuer]”) is a political subdivision of the State of Texas authorized to finance its activities by issuing obligations, the interest on which is excludable from gross income for federal income tax purposes (“tax-exempt obligations”), pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, The [Issuer] will make, or has made not more than 60 days prior to the date hereof, payments with respect to the acquisition, construction, reconstruction or renovation of the project listed on Exhibit A attached hereto; and

WHEREAS, The [Issuer] has concluded that it does not currently desire to issue tax-exempt obligations to finance the costs associated with the property listed on Exhibit A attached hereto; and

WHEREAS, The [Issuer] desires to reimburse itself for the costs associated with the property listed on Exhibit A attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof; and

WHEREAS, The [Issuer] reasonably expects to issue tax-exempt obligations to reimburse itself for the costs associated with the property listed on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS THAT:

Section 1.

The [Issuer] reasonably expects to reimburse itself for all costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the acquisition, construction, reconstruction or renovation of the property listed on Exhibit A attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof.

Section 2.

The [Issuer] reasonably expects that the maximum principal amount of tax-exempt obligations issued to reimburse the [Issuer] for the costs associated with the property

listed on Exhibit A attached hereto will not exceed the respective amounts shown on Exhibit A.

PASSED, APPROVED, AND ADOPTED, on this 13th day of October 2009 at a regular meeting of the City Council of the City of Copperas Cove, Texas, such meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, Chapter 551-001 et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

EXHIBIT A
DESCRIPTION OF PROJECT

<u>Purpose/Project</u>	<u>Amount</u>
<u>Turkey Run Pump Station</u>	<u>\$170,000</u>

City of Copperas Cove City Council Agenda Item Report

October 13, 2009

Agenda Item I-7

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: **Consideration and action on a resolution expressing intent to finance expenditures to be incurred for the North East Bypass.**

1. BACKGROUND/HISTORY

In the 2008 Bond Election, the voters approved a bond for the North East Bypass. As a result, the City is currently scheduled to issue debt next year for the project.

2. FINDINGS/CURRENT ACTIVITY

The reimbursement resolution will not require a FY 2009-10 budget amendment due to the fact that the debt is planned for issue in the same fiscal year. Thus, the cash will be returned to the General fund immediately upon receiving the bond proceeds. The \$3,400 is the amount required to cover the City's cost of the right-of-way purchase that is not located on federal property. The General Fund will lend the cash to the capital projects fund to cover the costs incurred prior to the bond proceeds being received by the City.

With City Council's approval of the reimbursement resolution, the use of the operating funds on a temporary basis for the NE Bypass should not negatively impact the City's bond rating.

3. FINANCIAL IMPACT

Approval of the resolution will have no direct financial impact, but will allow operating funds to be reimbursed once the debt is issued.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council approve Resolution No. 2009-43, expressing intent to finance expenditures to be incurred with a future debt issuance for the North East Bypass.

RESOLUTION NO. 2009-43

**A RESOLUTION OF THE CITY OF COPPERAS COVE,
TEXAS, EXPRESSING INTENT TO FINANCE
EXPENDITURES TO BE INCURRED FOR THE NORTH
EAST BYPASS.**

WHEREAS, The City of Copperas Cove, Texas (the “[Issuer]”) is a political subdivision of the State of Texas authorized to finance its activities by issuing obligations, the interest on which is excludable from gross income for federal income tax purposes (“tax-exempt obligations”), pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, The [Issuer] will make, or has made not more than 60 days prior to the date hereof, payments with respect to the acquisition, construction, reconstruction or renovation of the project listed on Exhibit A attached hereto; and

WHEREAS, The [Issuer] has concluded that it does not currently desire to issue tax-exempt obligations to finance the costs associated with the property listed on Exhibit A attached hereto; and

WHEREAS, The [Issuer] desires to reimburse itself for the costs associated with the property listed on Exhibit A attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof; and

WHEREAS, The [Issuer] reasonably expects to issue tax-exempt obligations to reimburse itself for the costs associated with the property listed on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS THAT:

Section 1.

The [Issuer] reasonably expects to reimburse itself for all costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the acquisition, construction, reconstruction or renovation of the property listed on Exhibit A attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof.

Section 2.

The [Issuer] reasonably expects that the maximum principal amount of tax-exempt obligations issued to reimburse the [Issuer] for the costs associated with the property

listed on Exhibit A attached hereto will not exceed the respective amounts shown on Exhibit A.

PASSED, APPROVED, AND ADOPTED, on this 13th day of October 2009 at a regular meeting of the City Council of the City of Copperas Cove, Texas, such meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, Chapter 551-001 et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

EXHIBIT A
DESCRIPTION OF PROJECT

<u>Purpose/Project</u>	<u>Amount</u>
<u>North East Bypass Project</u>	<u>\$3,400</u>

City of Copperas Cove City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-8

Contact – Wesley Wright, P.E., City Engineer, 547-0751
wwright@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on establishing a land disturbance ordinance and drainage criteria manual review committee and appointing members to serve on the committee.

1. BACKGROUND/HISTORY

On August 20, 2009, during a Special Meeting of the City Council, direction was provided to proceed with establishing a land disturbance ordinance and drainage criteria manual review committee to provide recommendations to Council.

2. FINDINGS/CURRENT ACTIVITY

The Public Affairs Department issued notice requesting volunteers to serve on various ad-hoc committees in August 2009. As of September 30, 2009, a total of five (5) applicants have expressed interest in serving on a land disturbance and drainage criteria manual review committee: Gilbert T. Hancock, Nelson Helm, Wes Atkinson, Samuel Banks, and Jamie C. Clark.

3. FINANCIAL IMPACT

There is no direct financial impact to the City resulting from establishing the committee.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council establish and appoint a City Council Member and a total of five (5) citizen members to the Land Disturbance Ordinance and Drainage Criteria Manual Review Committee.

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
8/21/09
Jleas

Please attach your resume (optional).

Board Preference 1: Land Disturbance & Storm Drainage Criteria

Board Preference 2: Code Review Committee

Name: Gilbert T. Hancock

Street Address: 1007 Rhonda Lee St. Copperas Cove TX 76522

City Resident: 44 years Personal E-Mail: ghancock@hot.rr.com

Primary Phone: (254) 547-8511 Home Fax: Same as phone #

Profession: Retired: Military CSM TX State Agencies: Manager

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

CORC - Jan - Jun 2008, see resume - attached

Civic Activities/Professional Affiliations Natl. Museum U.S. Army, Natl. Assoc

for uniformed Service, Armed Forces Top Enlisted Assoc., disabled American Vets, Retired Enlisted Assoc, N.V.F.W. AARP

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Gilbert T. Hancock
Signature

8/21/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove
"The City Built for Family Living"

Resume

Throughout my entire military carrier and Texas Agency positions, formal education, experience and consulting with other experts in related fields, I have acquired and developed an extensive understanding, personal skills in staff and management operations.

Through my various assignments, I have been influential in the prime reduction of expenditures of funds and time.

The end result provided a positive effort in communication and attitude and the willingness for voluntary compliance with city ordinances, enhancing Copperas Cove's position toward growth and prosperity.

1953 – 1977: Military service: Retired Command Sergeant Major (CMS)

1977 – 2003: Texas State Agencies: Retired Industrial Factory Manager

Education: Master of Criminal Justice, /bachelor of Criminal Justice, Associate in Applied Science.

Areas of Interest: Real Estate, Recycling, City Ordinances

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
9/21/09 J. Lees

Please attach your resume (optional).

Board Preference 1: SHORT TERM STUDY COMMITTEES (IE LAND DISTURBANCE)
OR SIMILAR REGARDING COMMUNITY DEVELOPMENT.

Board Preference 2: _____

Name: NELSON HELM

Street Address: 1519 WALKER PLACE BLVD.

City Resident: 1 1/2 years Personal E-Mail: nshelm@yahoo.com

Primary Phone: 254-547-4093 Home Fax: —

Profession: RETIRED

Business Name: —

Business Address: —

City: — State: — Zip: —

Business Phone: — Business Fax: —

Business E-Mail: —

Experience or Special Knowledge applicable to City board or commission function:

I WAS A PLANNING DIRECTOR OF A CITY-COUNTY COMMISSION IN NEBRASKA

FOR 29+ YEARS. CITY POP. WAS 40,000. TOTAL COUNTY POP WAS
50,000 INCLUDING 4 SMALL VILLAGES WHICH WERE PART OF THE COMMISSION.

Civic Activities/Professional Affiliations NONE HERE AT PRESENT. I AM OUT OF

TOWN 2-3 TIMES A YEAR FOR A MAJOR % AT A TIME, THUS COULD ONLY
SERVE ON SPECIAL STUDY COMMITTEES.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Nelson Helm
Signature

9-18-09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

RECEIVED

BY SB | DATE 9-8-09

Please attach your resume (optional).

Board Preference 1: LAND Disturbance and Storm Drainage

Board Preference 2: _____

Name: Wes Atkinson

Street Address: _____

City Resident: _____ years Personal E-Mail: Wesatkinson55@gmail

Primary Phone: 254 290 9869 Home Fax: _____

Profession: LAND Developer

Business Name: Atkinson Homes Inc

Business Address: 2611 FM 2657

City: Copperas Cove State TX Zip: 76522

Business Phone: 254 547 7979 Business Fax: 254 290 9869 547 8368

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

25 years continuous land development

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Wes Atkinson
Signature

9-8-09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
9/11/09
J. Lee

Please attach your resume (optional).

Board Preference 1: Land Disturbance & Drainage Criteria Committee; Sub-Division

Board Preference 2: GENERAL CODE ORDINANCE REVIEW; HOTEL/MOTEL COMMITTEES

Name: SAMUEL BANKS

Street Address: 1006 JACQUE V O LANE

City Resident: 2 years Personal E-Mail: SAMSONE48@YAHOO.COM

Primary Phone: 254-577-5191 Home Fax: LINE 2 (SAME)

Profession: * CC15D; TEACHER; * TEXAS HEALTH & HUMAN SERVICE COMMISSION (ADVISEE-II).

Business Name: TEXAS HEALTH & HUMAN SERVICES - CASE MGR.

Business Address: 345 E. AVE. D.

City: KILLEEN State TX. Zip: 76541

Business Phone: N/A Business Fax: N/A

Business E-Mail: N/A

Experience or Special Knowledge applicable to City board or commission function: *3 yrs. work

EXPERIENCE - SAMPLING & MONITORING MUNICIPAL (C.S.D.'s) COMBINED SEWER OVERFLOW/STORMWATER - DRINKING WATER - O&M SYSTEMS; GROUND-WATER SOIL EROSION - ABATEMENT; (SEE EPA WASTEWATER POLLUTION CONTROL STANDARDS); * STATE OF OHIO - PUBLIC HOUSING AUTHORITY COMPLIANCE OFFICER.

Civic Activities/Professional Affiliations *CC 15D PUBLIC SCHOOL TEACHER/EDUCATOR; 'WHO'S WHO IN AMERICA'S COLLEGES & UNIVERSITIES' (1972; 1973); PR. 'INNER-CITY' HEALTH OUTREACH MINISTRIES.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Samuel Banks Sept. 10th 2009
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

RESUME OF SAMUEL BANKS

1006 JACKIE JO LANE COPPERAS COVE, TEXAS -76522

254-577-5191

EMAIL:SAMZONE48@YAHOO.COM

OBJECTIVE:

SEEKING A REWARDING ; HEALTH & HUMAN SERVICES POSITION THAT WILL BOTH CHALLENGE AND COMPLIMENT, MY ACHIEVEMENTS AND JOB PERFORMANCES AS A ; PROFESSIONALLY-TRAINED, CERTIFIED SOCIAL-WORKER WITH EXPERIENCE ADVOCATING ; THE 'FULL-SPECTRUM' OF SUCH MULTI-AGENCY, COMMUNITY-BASED, HEALTH & SOCIAL SERVICES PROGRAMS AS ; SNAP, CHILDREN'S & ADULT MEDICAID ELIGIBILITY CASE-MANAGEMENT, FAMILIES-IN-CRISIS, MHMR VOCATIONAL REHABILITATION, MEDICAID/MEDICARE HEALTHCARE MANAGEMENT, EPA-WATER TREATMENT AND PUBLIC HOUSING AUTHORITY ADMINISTRATION.

EDUCATION & ACADEMIC ACHIEVEMENTS:

*B.S. DEGREE - SOCIOLOGY, SOCIAL-WORKER (OHIO, CERT/CREDENTIALLED), LIFE, HEALTH & CASUALTY INSURANCE /BROKER, MBA DEGREE - PUBLIC ADMINISTRATION (PENDING); WHO'S WHO ** AMERICAN COLLEGES & UNIVERSITIES (ACHIEVEMENT AWARD RECIPIENT).*

CAREER & OCCUPATIONAL SKILLS:

- *PUBLIC SCHOOL EDUCATOR - CCISD, MIDDLE SCHOOL & HIGH SCHOOL.*
- *TEXAS- DEPT. OF HEALTH & HUMAN SERVICES - TWA-II; ELIGIBILITY.*
- *P.R.-MINISTRIES - (FAITH-BASED) COMMUNITY HEALTH/SOCIAL SERVICES-PROGRAM COORDINATOR (OHIO); FAMILY CRISIS OUTREACH NETWORK.*
- *OHIO-MHMR; (ADA) REHABILITATION VOCATIONAL; SOCIAL-WORKER; CASE MANAGER.*
- *OHIO - MENTAL HEALTH & BEHAVIOR CLINIC; RESIDENTIAL GROUP-HOME; STAFF CAREGIVER.*
- *3rd. PARTY MANAGED HEALTHCARE CONSULTANT - HOSPITAL REIMBURSEMENT SPECIALIST.*
- *OHIO - PUBLIC HOUSING AUTHORITY; LANDLORD/TENANT COMPLIANCE-OFFICER.*
- *OHIO - MUNICIPAL; EPA WATER TREATMENT TECHNICIAN.*

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
9/8/09 Jlees

Please attach your resume (optional).

Board Preference 1: CODE REVIEW COMMITTEE

Board Preference 2: LAND DISTURBANCE + STORM DRAINAGE CRITERIA

Name: JAMIE C. CLARK

Street Address: P.O. Box 727, COPPERAS COVE, TX 76522

City Resident: 20 years Personal E-Mail: jclark@jimmyclarkhomes.com

Primary Phone: 254-547-3821 Home Fax: 254-547-3449

Profession: HOME BUILDER

Business Name: JWC INC dba JCLARK HOMES

Business Address: 1406 S. FM 116 SUITE C

City: COPPERAS COVE State TX Zip: 76522

Business Phone: 254-547-3300 Business Fax: 254-547-3449

Business E-Mail: SERVICE@jimmyclarkhomes.com

Experience or Special Knowledge applicable to City board or commission function:

BUILDS HOMES

Civic Activities/Professional Affiliations BOD of CHAMBER OF COMMERCE

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

JCW
Signature

4 Sep 09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

City of Copperas Cove

City Council Agenda Item Report

October 13, 2009

Agenda Item No. I-9

Contact – Andrea M. Gardner, City Manager, 254-547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on adopting a resolution to declare intent to become eligible to participate in tax abatement.

1. BACKGROUND/HISTORY

At the June 16, 2009 Regular Council Meeting, the City Council provided direction to the Copperas Cove Economic Development Corporation, CCEDC, to form a committee to create economic development guidelines and criteria for tax abatement.

On September 1, 2009, the CCEDC presented the City Council with recommended economic development guidelines and criteria for tax abatement during a workshop. The Council directed City staff to schedule a workshop for the first meeting in October 2009 to discuss the tax abatement guidelines and criteria to allow Council an opportunity to complete a thorough review of the submitted recommendation.

2. FINDINGS/CURRENT ACTIVITY

A workshop was conducted on October 13, 2009 to discuss tax abatement guidelines and criteria, Property Tax Code 312 and the steps required to become eligible to participate in tax abatement. As such, the approval of a resolution expressing the taxing unit's intent to become eligible is the first step required under Property Tax Code 312.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council approve resolution 2009-45, declaring intent to become eligible to participate in tax abatement.

RESOLUTION NO. 2009-45

A RESOLUTION EXPRESSING THE CITY OF COPPERAS COVE'S INTENT TO BECOME ELIGIBLE TO PARTICIPATE IN TAX ABATEMENT.

WHEREAS, The creation and retention of job opportunities that bring new wealth is of the highest civic priority; and

WHEREAS, New jobs and investment will benefit the area economy, provide needed opportunities, strengthen the real estate market and generate tax revenue, support local services; and

WHEREAS, The City of Copperas Cove must compete with other localities across the nation currently offering tax inducements to attract new plants, businesses and industries to assure the retention of existing businesses and industries and their expansion; and

WHEREAS, Any tax incentives offered in Copperas Cove would reduce needed tax revenue unless strictly limited in application to those new and existing businesses that bring new wealth to the community; and

WHEREAS, The abatement of property taxes, when offered to attract primary jobs in industries that bring money from outside a community instead of re-circulating dollars within a community, has been shown to be an effective method of enhancing and diversifying the area's economy; and

WHEREAS, Chapter 312 of the Texas Property Tax Code requires the establishment of guidelines and criteria governing tax abatement agreements by the City before entering into tax abatement agreements and a resolution stating that the taxing unit elects to become eligible to participate in tax abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

Section 1: That the City of Copperas Cove has elected and does hereby elect to become eligible to participate in tax abatement.

Section 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED, APPROVED, AND ADOPTED on this 13th day of October, 2009 at a regular meeting of the City Council of the City of Copperas Cove, Texas which meeting was

held in compliance with the Open Meetings Act, *Tex. Gov't Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

City of Copperas Cove City Council Agenda Item Report

October 13, 2009

Agenda Item J-1

Contact – William K. Hall, Copperas Cove Country Opry, 634-1184
edficinc@earthlink.net

SUBJECT: Copperas Cove Country Opry 4th Quarter Report for FY 2008-09.

1. BACKGROUND/HISTORY

The Copperas Cove Country Opry has a Hotel Occupancy Tax Agreement with the City of Copperas Cove to provide performing arts events. The Copperas Cove Country Opry is responsible for providing quarterly tourism financial reports on the performance of the arts activities that are conducted to generate tourism and provide performing arts events for the City of Copperas Cove. Moreover, each quarterly report shall be accompanied by a performance report outlining both quantitative and qualitative data pertaining to activities of the Opry.

2. FINDINGS/CURRENT ACTIVITY

See attached report.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.

Copperas Cove County Opry			
Income and Expense Report			
for July 2009 - September 2009			
Income			Amount
Sponsorships			\$ 25.00
BOD Donation			1,960.00
Tickets			392.00
Food			281.00
Total income			\$ 2,658.00
Reimbursable Expenses			
Entertainment			\$ 1,000.00
Advertising			-
Rent			-
Total Requested for Reimbursement			\$ 1,000.00
Other Additional Expenses			
Entertainment			\$ 2,000.00
Bank changes			-
Supplies			-
Advertising			606.00
Rent			700.00
Total			\$ 3,306.00
Net After City Reimbursement			\$ (1,648.00)
Performance Measures			
	# of	# of	# of Hotel
Event	Participants	Patrons	Rooms Booked
Jul 09	0	-	0
Aug 09	15	29	2
Sep 09	15	27	3