



**NOTICE OF WORKSHOP
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS**

*An agenda information packet is available for
public inspection in the Copperas Cove Public Library, City Hall and on the
City's Web Page www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Workshop** of the City of Copperas Cove, Texas will be held on the **26th day of October 2009**, at **6:00 p.m.**, in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522 at which time the following subjects will be discussed:

A. CALL TO ORDER

B. ROLL CALL

C. WORKSHOP ITEMS

1. Discussion of the ICC Family of Codes. **Mike Baker, Fire Chief/Mike Morton, Chief Building Official**
2. Provide direction to City staff regarding the ICC Family of Codes. **Andrea M. Gardner, City Manager.**

D. ADJOURNMENT

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (254) 547-4221, (254) 547-6063 TTY, or FAX (254) 547-5116 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, **October 23, 2009** on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary



**NOTICE OF MEETING
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS**

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on the City's Web Page, www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Regular Council Meeting** of the City of Copperas Cove, Texas, will be held on the **26th day of October 2009** at **7:00 p.m.** in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522, at which time the following subjects will be discussed:

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. ANNOUNCEMENTS

E. PUBLIC RECOGNITION

1. Proclamation: Breast Cancer Awareness Week, October 26-31, 2009.
John Hull, Mayor

F. CITIZENS FORUM – At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

G. CONSENT AGENDA – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approving the minutes from the special council meeting on October 8, 2009. *Jane Lees, City Secretary*
2. Consideration and action on approving the minutes from the workshop council meeting on October 13, 2009. *Jane Lees, City Secretary*

3. Consideration and action on approving the minutes from the regular council meeting on October 13, 2009. **Jane Lees, City Secretary**
4. Consideration and action on a notice of intent, authorizing and supporting the City Manager to apply for, accept, reject, alter or terminate an Energy Efficiency and Conservation Block Grant (EECBG), being administered through the Comptroller's State Energy Conservation Office (SECO). **Tim Molnes, Police Chief**
5. Consideration and action on a resolution authorizing and supporting the City Manager to apply for, accept, reject, alter or terminate an Energy Efficiency and Conservation Block Grant (EECBG), being administered through the Comptroller's State Energy Conservation Office (SECO). **Tim Molnes, Police Chief**
6. Consideration and action on authorizing the City Manager to execute a Sales Contract between the City of Copperas Cove and Dailey-Wells Communications, Inc., for the purpose of renewing a maintenance contract, renewing a software contract and replacing dispatch consoles for the City's 800 MHz EDACS Radio Trunking System manufactured by M/A-Com. **Mike Baker, Fire Chief**
7. Consideration and action on authorizing the City Manager to exercise the option to renew a one year extension to the current Agreement with the Copperas Cove Athletic Officials Association to provide sports officiating for recreational sports with the Parks and Recreation Department. **Ken Wilson, Director of Community Services**
8. Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year End September 30, 2008. **Wanda Bunting, Director of Financial Services**
9. Financial Report for the Month ended August 31, 2009. **Wanda Bunting, Director of Financial Services**
10. Report of activities, collections and costs associated with the opening of the Transfer Station on Saturdays during FY 2008-09. **Michael Mundell, Superintendent of Solid Waste**
11. Consideration and action approving the purchase of furniture for the new police facility. **Tim Molnes, Police Chief**
12. Consideration and action approving the purchase of the communications, security and data package for the new police facility. **Tim Molnes, Police Chief**

H. PUBLIC HEARINGS/ACTION

1. Public hearing and action on an ordinance amending the overall budget for the active Capital Improvement Project Funds for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**
2. Public Hearing on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**
3. Public hearing, consideration and action regarding the Petition for Annexation submitted by the Lampasas Independent School District. **Andrea M. Gardner, City Manager**

I. ACTION ITEMS

1. Consideration and action on establishing an ICC Code Review Committee and appointing citizen members to serve on the committee. **Mike Baker, Fire Chief**
2. Discussion to provide direction to the City Manager regarding the Indoor Recreation Grant awarded to the City in January 2008 by the Texas Parks and Wildlife Department. **Andrea M. Gardner, City Manager**
3. Consideration and action on a resolution adopting tax abatement guidelines and criteria pursuant to the Property Redevelopment and Tax Abatement Act of the Texas Tax Code, Chapter 312 and providing an effective date. **Andrea M. Gardner, City Manager**
4. Discussion and possible action on establishing a date to hold a public hearing and designation of a reinvestment zone for purposes of granting tax abatement per the Texas Property Tax Code. **Andrea M. Gardner, City Manager**
5. Consideration and action on award of Bid No. 2009-16-42 to Visual Innovations for the purchase of audiovisual equipment for the new police facility. **Tim Molnes, Police Chief**
6. Discussion on legal services provided to the City of Copperas Cove. **Andrea M. Gardner, City Manager**

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Chamber of Commerce 3rd Quarter Report for CY 2009. **Marty Smith, President, Copperas Cove Chamber of Commerce**

2. Copperas Cove Country Opry 4th Quarter Report for FY 2008-09. **William K. Hall, Copperas Cove Country Opry**
3. Update on CCEDC digital sign. **Dan Yancey, Chairman, CCEDC Board**

K. ITEMS FOR FUTURE AGENDAS

L. EXECUTIVE SESSION

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, October 23, 2009, on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary

City of Copperas Cove Council Workshop



ICC Codes

October 26, 2009

Update

- **What are CODES**
- **Ad-hoc Committee Appointments**
- **Time Line and Scope**
- **Codes List**
- **Financial Impact**



CODES

- Codes are the **MINIMUM Acceptable Standard Adopted by Policy**
- **Any deviation means lowering our standard**
- **Trade offs are allowed of Equal Value**
- **SAFETY of our Citizens is Priority One**





21.32
WILEY T10W
21" O.C.
WILL OCS
1.5" x 8" x 16"
100' PER TRUCKLOAD

THIS SIDE
DOWN



Committee Appointments

- 19 applications received
- Mixture of Trades, Stakeholders and Citizens
- Maximum of 7 plus One Council Member if desired



Scope of Work

- Review ICC Codes Applicable to COCC
- Staff to Provide Subject Matter Expertise
- Make Recommendations on Local Addendums
- Create Final Recommendations to Council

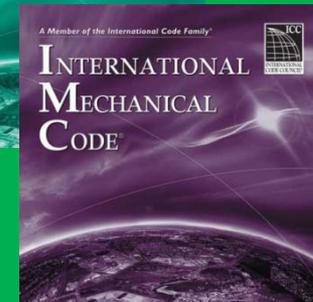
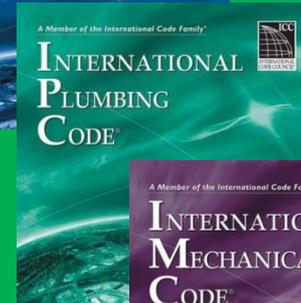
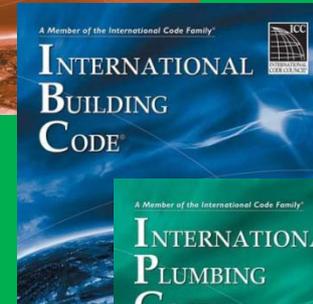
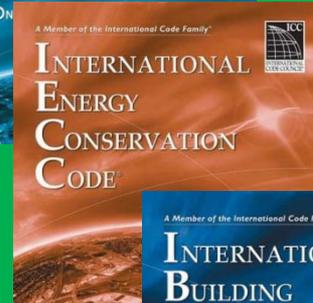
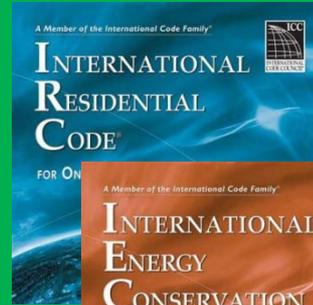


Timeline

- **Expected work time 6 to 9 months**
- **Mid–Term report to Council if needed**
- **Workshop to explain final recommendations**
- **Public Meeting(s) for Citizen input**
- **Effective date of enforcement 6 months after adoption**
- **Education of developers and staff during waiting period**

CODES

- BUILDING
- RESIDENTIAL
- FIRE
- MECHANICAL
- PLUMBING
- FUEL GAS
- ENERGY
- EXISTING BUILDING
- PROPERTY MAINTENANCE
- NATIONAL ELECTRICAL CODE



Financial Impact

- **DIRECT COSTS**
 - Cost of New Codes
 - Cost of Training Staff
 - Cost to Developers – Passed on to Owners
- **INDIRECT COSTS**
 - Could lose ISO PPC and BCEGS ratings
 - Lower minimum standard
 - Deferring safety for profit



QUESTIONS





PROCLAMATION

WHEREAS, October is National Breast Cancer Awareness Month; and

WHEREAS, In the year 2009 approximately 192,000 American women will be diagnosed with breast cancer, and approximately 40,000 American women will lose their lives to breast cancer; and

WHEREAS, Breast cancer awareness, along with self examinations are the first step in detecting breast cancer at an early stage; and

WHEREAS, A mammography is an examination of the breast that has the ability to detect a cancer in the breast when it is quite small, long before it may be felt by breast examination; and

WHEREAS, Approximately 85%-90% of all breast cancers are detectable by mammography and early detection by mammography has reduced the mortality rate from breast cancer by 20%-30% in women over 50 years of age; and

WHEREAS, In order to promote breast cancer awareness to citizens of Copperas Cove and stress the importance of mammograms, the firefighters and employees of the Copperas Cove Fire Department will wear specially designed duty shirts for the week of Monday, October 26, through Saturday, October 31, 2009.

NOW, THEREFORE, I, John Hull, Mayor of the City of Copperas Cove, Texas do hereby proclaim that the fourth week of October 2009 shall be observed as:

“BREAST CANCER AWARENESS WEEK”

in the City of Copperas Cove and let it be known that the City Council of the City of Copperas Cove supports the work of the Copperas Cove Fire Department staff.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Copperas Cove to be affixed this 26th day of October 2009.

John Hull, Mayor

ATTEST: _____
Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL SPECIAL MEETING MINUTES
October 8, 2009 – 6:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the special meeting of the City Council of the City of Copperas Cove Texas to order at 6:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Palmer gave the Invocation, and Mayor Hull led the Pledge of Allegiance.

C. ROLL CALL

ALSO PRESENT

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood - Absent

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney - Absent
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Council Member Palmer encouraged citizens to get out and see the new upgrades at the planetarium at CTC.

E. PUBLIC RECOGNITION – None.

F. CITIZENS' FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section. – None.

G. CONSENT ITEMS – None.

H. PUBLIC HEARINGS/ACTION

1. Public Hearing on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove. ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-1.

Mayor Hull opened the public hearing at 6:08 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 6:10 p.m.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-32

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

2. Public Hearing on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-2.

Mayor Hull opened the public hearing at 6:12 p.m.

Speaking for: None.

Speaking Against: Mark Peterson, 3008 Sundown Lane. Mr. Peterson stated that reducing the fund balance in order to pay for 2nd notices for utility bills is not a good use of the City's funds.

Mayor Hull closed the public hearing at 6:19 p.m.

The Ordinance caption is as follows:

ORDINANCE NO. 2009-35

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

I. ACTION ITEMS

1. Consideration and action on rescheduling the date of the October 20, 2009 Regular City Council meeting to another date. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-1.

Council Member Youngs made a motion to reschedule the October 20, 2009 regular council meeting to Monday, October 26, 2009. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

Willie C. Goode Aye
Cheryl Meredith Aye
Charlie D. Youngs Aye

Chuck Downard Aye
Danny Palmer Nay
Bill L. Stephens Nay

Motion carried four to two.

2. Consideration and action on granting Council Member Bill L. Stephens, Position 5, an excused absence from a regular council meeting. ***Jane Lees, City Secretary***

Jane Lees, City Secretary, gave an overview of agenda item I-2.

Council Member Goode made a motion to approve agenda item I-2. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS – None.

K. ITEMS FOR FUTURE AGENDAS

Council Member Goode requested a discussion on the city attorney be placed on the next agenda. Council Members concurred.

Council Member Stephens requested an agenda item be placed on October 26 to excuse him from that meeting. Council Members concurred.

Council Member Palmer requested an agenda item be placed on October 26 to excuse him from that meeting. Council Members concurred.

L. EXECUTIVE SESSION – None.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 6:28 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

City of Copperas Cove City Council Agenda Item Report

October 26, 2009

Agenda Item No. G-10

Contact – Michael Mundell, Superintendent of Solid Waste, 547-4242
mmundell@ci.copperas-cove.tx.us

SUBJECT: Report of activities, collections and costs associated with the opening of the Transfer Station on Saturdays during FY 2008-09.

1. BACKGROUND/HISTORY

The Solid Waste Department sponsored spring and fall clean up events each year for the previous seven years. The events were held during the “regular work week” to avoid incurring additional costs (personnel costs associated with overtime). However, City Administration received multiple requests to open the Transfer Station on Saturdays allowing citizens unable to utilize the facility during the “regular work week” an opportunity to dispose of unwanted items at the Transfer Station on weekends. As such, City Administration decided to provide weekend hours of operation at the Transfer Station as authorized by the Texas Commission on Environmental Quality (five Saturdays per year).

Date	Event Type
Second Saturday in March	Scheduled Saturday
Forth Saturday in April	Spring Clean Up
Third Saturday in June	Scheduled Saturday
Last Saturday in September	Scheduled Saturday
Third Saturday in November	Fall Clean Up

Note: Disposal of items during clean up events is provided at no charge with the exception of Contractors and non residents. Disposal of items during “scheduled Saturday” operations will incur fees per the City’s adopted fee schedule.

2. FINDINGS/CURRENT ACTIVITY

Transfer Station Open on Saturdays					
	14-Mar-09	25-Apr-09	20-Jun-09	26-Sep-09	FY 2008-09 Total
Customers:		Spring Clean up			
Free Service	0	170	0	0	170
Paying for the Service	18	16	23	18	75
Total	18	186	23	18	245
Total Revenue	\$ 185	\$ 239	\$ 191	\$ 398	\$ 1,013
Operating Costs:					
Personnel	\$ 732	\$ 682	\$ 1,023	\$ 701	\$ 3,138
Transportation/ Disposal	\$ 118	\$ 576	\$ 112	\$ 299	\$ 1,105
Total	\$ 850	\$ 1,258	\$ 1,135	\$ 1,000	\$ 4,243
Net Impact	\$ (665)	\$ (1,019)	\$ (944)	\$ (602)	\$ (3,230)

The next scheduled Saturday opening is planned for November 21, 2009. The date is scheduled as the annual Fall Clean Up. All residents will be allowed to utilize the facility free of charge. Disposal of Recycling items will be provided according to normal practices (no charge).

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. G-11

Contact – Tim Molnes, Police Chief, 547-4274
tmolnes@ci.copperas-cove.tx.us

SUBJECT: Consideration and action approving the purchase of furniture for the new police facility.

1. BACKGROUND/HISTORY

On December 31, 2008, Brinkley Sargent Architects, on behalf of the City of Copperas Cove, issued the notice to proceed to Rogers O'Brien Construction for the new police facility. The notice to proceed date was set at January 5, 2009. The project length is set for 365 days. Shortly after January 5, 2009, Rogers-O'Brien turned soil and the construction project began.

Since that time, construction has continued on a regular and steady basis and construction is actually ahead of schedule. The contract calls for the project to be completed on or before January 5, 2010. The current construction schedule shows the projected finish date to be December 4, 2009.

2. FINDINGS/CURRENT ACTIVITY

The City participates in several cooperatives for purchases to include the Texas Procurement and Support Services (TPASS) which has established, as an alternative purchasing method, the use of Texas multiple award schedule (TXMAS) contracts; Houston Galveston Council of Governments (HGAC); and the U.S. Communities program. For the best value purchases, Brinkley Sargent Architects received quotes for furniture through various cooperative vendors and made recommended selections of furniture from the various vendors based on best overall value for the City. An overall summary of the quotes as prepared by Brinkley Sargent Architects is attached indicating the vendor, item and price recommended for purchase for Council review.

3. FINANCIAL IMPACT

Contained within Fund 65 are sufficient funds for the purchase of furniture for the new police facility. The recommended quote is within the project budget amount.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends accepting the quotes to allow for the purchase of furniture for the new police facility in the amount of \$446,899.78.

**Copperas Cove Police Department
Furniture Purchase Summary
October 8, 2009**

Removed per ⁽²⁾
Chief Molnes
10-05-09

Line #	Vendor	Mfgr/Product	Proposal \$	Removed per ⁽²⁾ Chief Molnes 10-05-09
1	BKM	Steelcase Answer and U-Free	√ \$ 95,876.85	
2	BKM	Magna	√ \$ 33,182.29	
3	BKM	Taylor Parker/Advantage	√ \$ 3,601.16	
4	BKM	KI	√ \$ 46,177.28	
5	BKM	National Reno	√ \$ 1,747.05	
6	BKM	Landscape Forms - Plexus II	√ \$ 8,050.81	
7	BKM	Human Scale	√ \$ 15,242.25 ⁽¹⁾	
8	BKM	Mayline - Mail Sort	√ \$ 2,492.66	
9	BKM	Fixtures Furniture	√ \$ 541.23	
10	BKM	BKM labor-install	√ \$ 31,451.76	
11	BSA/BKM	Steelcase Towers = smallest of:	√ \$ 3,701.80	
12	bkm-new	-	\$ 6,484.30 √	
13	miller-new	-	\$ 7,335.55 √	
14	bsa-resell	3279.30	√	
15	bkm labor	<u>422.50</u>	√	
16	total for resell	-	\$ 3,701.80 √	
17	Watson	Watson	√ \$ 56,596.50	
18	Workplace	Aeron	√ \$ 3,053.88	
19	ABF	Peter Pepper magazine rack	√ \$ 1,238.46 ⁽²⁾	
20	ABF	Allsteel Get Set	√ \$ 25,076.94	
21	SSG	Space savers	√ \$ 120,591.00	
22	Spencer	Haworth mobile marker board	√ \$ 833.04 ⁽²⁾	
		trash can budget		\$ 1,100.00
		Pricing Total including installation	\$ 449,454.96	\$ 1,100.00
		DD budget	\$ 450,000.00	
		delta - under budget	\$ 545.04	
		Without CPU dollies		
		⁽¹⁾ optional Humanscale quote: delete CPU dollies (provided one at each station with keyboard tray)	\$ 12,687.07	
		revised total	\$ 446,899.78	
		delta - under budget	\$ 3,100.22	

⁽²⁾ Lines 19 and 22 have been restored since total is below budget. The POs for these items do not have to be issued if after the AV and furniture pricing is combined it is necessary to reduce the spending for furniture to keep funds for AV purchases.

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. G-12

Contact – Tim Molnes, Police Chief, 547-4274
tmolnes@ci.copperas-cove.tx.us

SUBJECT: Consideration and action approving the purchase of the communications, security and data package for the new police facility.

1. BACKGROUND/HISTORY

On December 31, 2008, Brinkley Sargent Architects, on behalf of the City of Copperas Cove, issued the notice to proceed to Rogers O'Brien Construction for the new police facility. The notice to proceed date was set at January 5, 2009. The project length is set for 365 days. Shortly after January 5, 2009, Rogers-O'Brien turned soil and the construction project began.

Since that time, construction has continued on a regular and steady basis and construction is actually ahead of schedule. The contract calls for the project to be completed on or before January 5, 2010. The current construction schedule shows the projected finish date to be December 4, 2009.

2. FINDINGS/CURRENT ACTIVITY

The City participates in several cooperatives for purchases to include the Texas Department of Information Resources (DIR). A quote has been received through the DIR Vendor, Calence LLC, in the amount of \$128,217.52. The professional services estimate for the installation of the equipment totals \$37,760. The agreement will be executed upon Council approval after review by the City Attorney at a later meeting. Attached are copies of the price quote and the professional services estimate for your review.

3. FINANCIAL IMPACT

Contained within Fund 65 are sufficient funds for the purchase of the communications, security and data package for the new police facility. The recommended quote is within the project budget amount.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends approving the purchase of the communications, security and data package for the new police facility in the amount of \$128,217.52.

Calence, LLC ("Vendor") is pleased to provide to City of Coperas Cove ("Client") this estimate of Vendor's professional services for Police Department Voice Network Implementation (the "Professional Services Estimate" or "PSE") as of September 28th, 2009.

Please note that this PSE is provided for informational purposes only; nothing contained herein is or is intended to be an offer, representation, or agreement of any kind by Vendor. Accordingly, this PSE is not a legal offer that can be accepted by Client; any pricing set forth in this PSE is non-binding and provided for budgetary and comparative purposes only; and Vendor will have no duty or obligation to, and will not, deliver, provide, or perform any of the services or products described herein, or at any of the pricing set forth herein, unless and until a definitive written agreement regarding the same, with terms and conditions acceptable to Vendor, is negotiated and executed by Vendor and Client. In the event of any conflict between any such agreement and this PSE, the terms and conditions of the agreement will control.

Proposed Objectives

- Design and implement a Local Area Network (LAN) at the Police Department facility to support the new voice infrastructure
 - LAN will support end user PCs and printers, IP Surveillance devices, corporate servers and IP Telephony devices, such as IP phones, voice gateways and Communications Manager Servers
- Plan, design, implement, train and provide support procedures for the Unified Communications infrastructure

Proposed Summary Scope and Approach

LAN Infrastructure

- Review the high-level design of the LAN infrastructure
- Develop the detailed design including network addressing, VLAN schemes, Quality of Service and routing protocols
- Create implementation and test plans for the data infrastructure, detailing the steps and timeframes to implement the system
- Implement and test required network changes to support the voice/video infrastructure at the Police Department facility
- Migrate existing Police Department facility users to the new network infrastructure
- The following City of Coperas Cove data networking devices are included in this scope:
 - Twelve (12) Cisco Catalyst 2960 series switches
 - One (1) Cisco Catalyst 3560 series switch
 - Three (3) Cisco 2300 series redundant power supplies

IP Telephony and Voicemail

- Review the required features and functionality of City of Coperas Cove's voice system
- Confirm products required to support this implementation
- Develop a detailed design of the new IP Telephony system including calling plans (route partitions, calling search spaces, device pools, internal/external dialing, etc.), calling features, voice-mail integration with Unity Connections, etc.
- Integration of the Communications Manager system with the existing PBX
- Create implementation and test plans for the IP Telephony implementation, detailing the steps and timeframes to implement the system

- Configure and deploy Cisco Unified Communications system at the Police Department facility, which includes the following:

Cisco Communications Managers, Phones and Voice Gateways

- One (1) Cisco MCS-7828 series server running Communications Manager Business Edition IP Telephony Software
- Eighty One (81) IP phones
- One (1) Cisco 2851 series voice gateway (Router) at the Police Department supporting 1 T1 voice port, two (2) FXO, and two (2) FXS analog voice lines
- One (1) Cisco 2801 series voice gateway (Router) at the Fire Station support one (1) T1 voice port, four (4) FXO, and four (4) FXS analog voice lines
- One (1) Cisco voice gateway (VG204) supporting four (4) analog voice lines

Cisco Unity Connections

- Installed coresident with Communications Manager Business Edition on a Cisco MCS-7828 series server
 - Personalized voicemail inboxes for 81 users
 - Integration to the Cisco Communication Manager Cluster
 - IMAP Integration with Microsoft Exchange (or other email system)

Support

- Perform required training
 - End User Train-the-Trainer – 2 hours per session; 1 session
 - Provide end user train-the-trainer session
 - Administrator Training – 8 hours per session; 1 session (1 day)
 - Provide hands-on instruction for performing common administrative tasks for the Unified Communications system
- Perform one (1) day of solutions testing and first day support
- Present final deliverables and project documentation at project wrap-up meeting
- Transition to production support

Project Management

- Conduct a kick-off meeting to introduce the team and confirm the objectives, timeline and approach
- Discuss the communication plan to ensure succinct and orderly communication between the involved parties
- Perform a discovery of City of Coperas Cove's business requirements by meeting with key stakeholders to understand their business processes
- Gather existing network diagrams, call flow diagrams/requirements, and other documentation describing the current technical environment
- Perform overall project management and resource planning to meet agreed upon timeframes and expectations
- Deliver regular status reports
- Facilitate and attend regular status meetings
- Agree upon change control processes to minimize impact of the changes

Proposed Deliverables

Project Management

- Statement of Work
- Project Contact List
- Project Escalation List
- Meeting Minutes and Agendas
- Change control documentation
- Phone Inventory
- Equipment inventory
- Bill of Materials
- Cisco Smartnet Contracts (if applicable)

LAN Infrastructure

- Logical and physical diagrams of the Cisco network infrastructure – Visio diagram for Calence installed devices.
- Design document describing the design and configuration standards and network topology, including network address and VLAN schemes

IP Telephony and Voicemail/Unified Messaging

- Design document describing the design and configuration standards, including route patterns, calling search space and dialing plan prior to the implementation phase
- 911 Test forms
- UC acceptance test plan
- Administrative and end user training presentation

Proposed Assumptions and Requirements

The following assumptions and requirements apply for this Services engagement:

1. This scope of work and voice solution does not include 911 dispatch services to support the City of Coppers Cove or surrounding areas.
2. Physical placement of Cisco IP Phones will be the responsibility of City of Coperas Cove.
3. The current phone system will remain available to users until the IP Telephony training and conversion are completed.
4. Unity Connections will be used as a stand-alone voicemail solution and will be integrated via IMAP with existing email environment.
5. The setup/installation of email clients for the purpose of supporting IMAP Voicemails will be the responsibility of City of Coperas Cove
6. City of Coperas Cove will be responsible for implementing and testing all required PBX configuration changes.
7. City of Coperas Cove will acquire appropriate DID numbers from the phone company.
8. Voice gateway equipment is designed to support T1 digital lines running PRI. City of Coperas Cove will work with local PSTN carrier regarding T1 configuration changes or cutover scheduling.
9. This scope does not include integration with a PA or overhead paging system.
10. This scope does not include the custom development of XML applications on the IP phones.
11. City of Coperas Cove will supply all cabling and provide necessary power and designated space to support all equipment. Vendor cannot guarantee the performance of the LAN infrastructure if

- we were not involved in the architecture, design, configuration or product selection, where applicable.
12. City of Coperas Cove will provide Vendor with a list of all Client and third-party contacts necessary for Vendor to meet project-specific milestones and to perform and complete the Services and Deliverables.
 13. Minimum CAT-5 cabling specification is used throughout the facilities, and all cable runs are within the maximum allowed distances to support Ethernet.
 14. Vendor will not be responsible for any re-wiring or cabling of data drops within the Police Department and Fire Station facilities.
 15. City of Coperas Cove onsite personnel will be available to confirm business requirements, review high-level and detailed designs, and provide hands-on support of the implementation.
 16. All software, hardware, network wiring, permits, licenses and rights of way necessary for the completion of this project will be acquired and/or installed by City of Coperas Cove in a timeframe that allows Vendor to complete or meet the project-specific milestones.
 17. City of Coperas Cove and its employees, contractors, and agents will: (a) cooperate with any reasonable request of Vendor and (b) provide input throughout the project and will review progress at review meetings requested by Vendor. In addition, City of Coperas Cove shall, at all times and diligently and in good faith, comply with Vendor's reasonable requests to furnish Vendor or perform, at City of Coperas Cove's expense, all technical matter, data, information, operating supplies, and Client Technology, together with knowledgeable personnel, as reasonably determined by Vendor to be necessary for the performance of this Agreement. Vendor is hereby granted and shall have a nonexclusive, royalty-free license, during the term of this Agreement, to access and use the Client Technology solely for the purposes of delivering the Services to City of Coperas Cove. Such cooperation, input, access, and license are critical to this project, and City of Coperas Cove's representation at all review meetings is essential.
 18. City of Coperas Cove will ensure that the Vendor project staff is given access to all necessary facilities and workspace, and is provided all furniture, supplies and equipment (telephones, faxes, LAN connectivity, printer access, dial-out modem lines, passwords, keys, etc.) required to successfully perform, troubleshoot, and complete the Services for the duration of the Services. In addition, City of Coperas Cove will ensure that the work environment is free of hazardous materials and free from asbestos, and that all Vendor personnel are provided with all necessary safety equipment and training while on City of Coperas Cove's or its customer's site.
 19. City of Coperas Cove is responsible for providing adequate and secure onsite storage for all deliveries.
 20. City of Coperas Cove is responsible for: (a) Back-up and/or data migration of existing data unless otherwise agreed to by Vendor; (b) Computer system and network designs; and (c) Component selection as it relates to the performance of the computer system and/or the network.
 21. All Services will be performed over a consecutive timeframe unless otherwise provided herein or agreed to by Vendor in writing. Vendor will schedule resources upon receipt and acceptance of a fully executed Statement of Work/Stand-alone Services Agreement and a Purchase Order (to the extent required) from City of Coperas Cove. Vendor will use commercially reasonable efforts to take into account City of Coperas Cove's schedule, but in all events the performance of the Services is subject to the availability of Vendor personnel and resources, as determined by Vendor. Any cancellations or changes in a project schedule that are requested by City of Coperas Cove and that do not proximately result from an act or omission by Vendor will be subject to a charge of 4 hours billed at the rate of \$200 per hour.
 22. Any onsite skills transfer that takes place during this project will not replace the manufacturer's formal system implementation and administration classes.

23. City of Coperas Cove will communicate any issues or concerns with respect to the Services or Deliverables in a timely manner.
24. Work estimates assume the Services will be completed within the duration stated in the Timeframes section below. Vendor is not responsible for delays or repeated tasks caused by factors outside Vendor's control. These factors include availability of Client personnel, equipment and telecommunication provider services. City of Coperas Cove will compensate Vendor for any out-of-scope work requested by City of Coperas Cove on an hourly basis at Vendor's standard hourly rates (unless otherwise agreed to in writing by the parties).
25. Vendor has no obligation to, and will not, install, mount, affix, screw, or otherwise fasten any cable, hardware, or other product to any building or structure (inside or outside), and Vendor has no obligation to, and will not, run cable above, under, behind, or through any ceiling, floor, or wall of any building or structure. To the extent that any such services are required, such services will be performed by another person or entity engaged directly by City of Coperas Cove.
26. This SOW is subject to credit approval by Insight.
27. Any changes to the scope and/or assumptions will require joint written approval. This may extend the duration of the engagement and/or require additional resources, resulting in additional cost to City of Coperas Cove.

Proposed Timeframes

Vendor estimates that the Services described herein will be completed within 4 weeks after the start of the project.

Proposed Fees

Consulting Fees

Services will be provided for the fixed fee listed below.

	Fixed Consulting Fee (+/- 15%)
Police Department Voice Network Implementation	\$37,760.00

Pricing Assumptions

1. Consulting Fees pricing does not include any necessary hardware/software costs, and expenses are not reimbursable.
2. Shipping and taxes, if applicable, are not included.
3. All prices are in U.S. dollars.
4. The work to be performed will be completed during mutually agreed upon working hours, excluding Vendor observed holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, The day after Thanksgiving, Christmas Eve, Christmas Day).

Notwithstanding anything in this SOW to the contrary, any work performed outside of these normal business hours will be charged at the rates shown below.

Hour Type	Hour Definition	Rate
Normal Business Hours ("NBH")	8 A.M. to 5 P.M. Monday through Friday	Rate listed above

Overtime Hours	5 P.M. to 8 A.M. Monday through Thursday	NBH Rate + 30%
Weekend Hours	Friday 5 P.M. to Monday 8 A.M.	NBH Rate + 50%
Holiday Hours	Starts 5 P.M. prior to holiday through 8 A.M. after holiday	NBH Rate + 50%

Disclaimers

The information contained herein is considered Vendor trade secret and/or confidential and proprietary information and is produced solely for the Client identified above; accordingly, this PSE is provided to Client in confidence on the understanding that (i) it will not be used by Client, except for evaluation purposes concerning the subject matter hereof, and (ii) it will not be disclosed by Client to any third parties without the prior written consent of Vendor. In the event a written contract is executed by Vendor and Client on the basis of this PSE, Client shall have the right to use and disclose this information to the extent provided in such contract. This restriction does not limit Client's right to use or disclose this information if obtained from another source without restriction.

Vendor makes no warranties, express or implied, in this PSE. Vendor and Vendor products or services named herein are either registered trademarks or trademarks of the Vendor in the United States and/or other countries. The names of actual companies and products mentioned herein may be the trademarks of their respective owners.



Go DiRect with Calence LLC
Quotation #: City of Copperas Cove



Texas Department of Information Resources

Bill To: City of Copperas Cove

This quote has been prepared by:
Christine Ricker
Christine.Ricker@calence.com
512-601-2013
Lisa.DeAngelo@Calence.com

Quote No:
Project Name: City of Coperas Cove - Police Department
Created On: 28 Sep 2009
Expiration Date: 13 Oct 2009
Created with Library: 11.4.575
Library Creation Date: 18 Sep 2009
All Prices Are In: US Dollar
Price List Used:
Cisco - Global Price List US Availability(Online)

Name	Catalog Num	Vendor	Description	Unit Price	Discount %	Final Price	Qty	Total Price
CAB-RPS2300=	CAB-RPS2300=	Cisco	Spare RPS2300 Cable for Devices other than E-Series Switches	150.00	44.00	84.00	11	924.00
CISCO2801-SRST/K9	CISCO2801-SRST/K9	Cisco	2801 Voice Bundle w/ PVDM2-8,FL-SRST-25,SP Serv,128F/256D	3095.00	44.00	1733.20	1	1733.20
ACS-2801-STAN	ACS-2801-STAN	Cisco	Cisco 2801 Standard Accessory Kit	Included	44.00	Included	1	Included
FL-SRST-25	FL-SRST-25	Cisco	Feat Lic Survivable Remote Site Telephony Up To 25 Users	Included	44.00	Included	1	Included
MEM2800-64U128CF	MEM2800-64U128CF	Cisco	64 to 128 MB CF Factory Upgrade for Cisco 2800 Series	Included	44.00	Included	1	Included
MEM2801-128U256D	MEM2801-128U256D	Cisco	128 to 256MB SODIMM DRAM factory upgrade for the Cisco 2801	Included	44.00	Included	1	Included
PWR-2801-AC	PWR-2801-AC	Cisco	Cisco 2801 AC power supply	Included	44.00	Included	1	Included
ROUTER-SDM-CD	ROUTER-SDM-CD	Cisco	CD for SDM software	Included	44.00	Included	1	Included
CAB-AC	CAB-AC	Cisco	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	0.00	44.00	0.00	1	0.00
CON-SNT-C2801SRS	CON-SNT-C2801SRS	Cisco	SNT 8X5XNBD + SAU 2801 Voice Bundle	378.00	20.00	302.40	1	302.40
PVDM2-8U32	PVDM2-8U32	Cisco	PVDM2 8-channel to 32-channel factory upgrade	1100.00	44.00	616.00	1	616.00
S280RSPSK9-12424T	S280RSPSK9-12424T	Cisco	Cisco 2801 IOS SPSK9-SPSK9 FEAT SET FACTORY UPG FOR BUNDLES	0.00	44.00	0.00	1	0.00
VIC2-4FXO	VIC2-4FXO	Cisco	Four-port Voice Interface Card - FXO (Universal)	800.00	44.00	448.00	1	448.00
VIC3-4FXS/DID	VIC3-4FXS/DID	Cisco	Four-Port Voice Interface Card - FXS and DID	800.00	44.00	448.00	1	448.00
VVIC2-1MFT-T1/E1	VVIC2-1MFT-T1/E1	Cisco	1-Port 2nd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	1300.00	44.00	728.00	1	728.00
								CISCO2801-SRST/K9 4275.60
CISCO2851-SRST/K9	CISCO2851-SRST/K9	Cisco	2851 Voice Bundle w/ PVDM2-48,FL-SRST-100,SP Serv,128F/256D	8595.00	44.00	4813.20	1	4813.20
ACS-2821-51-STAN	ACS-2821-51-STAN	Cisco	Cisco 2821/51 Standard Accessory Kit	Included	44.00	Included	1	Included
FL-SRST-100	FL-SRST-100	Cisco	Feat Lic Survivable Remote Site Telephony Up To 100 Users	Included	44.00	Included	1	Included
MEM2800-256D-INC	MEM2800-256D-INC	Cisco	256MB DDR DRAM Memory factory default for the Cisco 2800	Included	44.00	Included	1	Included
MEM2800-64U128CF	MEM2800-64U128CF	Cisco	64 to 128 MB CF Factory Upgrade for Cisco 2800 Series	Included	44.00	Included	1	Included
PVDM2-48	PVDM2-48	Cisco	48-Channel Packet Voice/Fax DSP Module	Included	44.00	Included	1	Included
PWR-2821-51-AC	PWR-2821-51-AC	Cisco	Cisco 2821/51 AC power supply	Included	44.00	Included	1	Included
ROUTER-SDM-CD	ROUTER-SDM-CD	Cisco	CD for SDM software	Included	44.00	Included	1	Included
CAB-AC	CAB-AC	Cisco	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	0.00	44.00	0.00	1	0.00
CON-SNT-C2851SRS	CON-SNT-C2851SRS	Cisco	SNT 8X5XNBD + SAU 2851 Voice Bundle	876.00	20.00	700.80	1	700.80
S28NRSPSK9-12424T	S28NRSPSK9-12424T	Cisco	Cisco 2800 SPSK9-SPSK9 FEAT SET FACTORY UPG FOR BUNDLES	0.00	44.00	0.00	1	0.00
VIC2-2FXO	VIC2-2FXO	Cisco	Two-port Voice Interface Card - FXO (Universal)	400.00	44.00	224.00	1	224.00
VIC3-2FXS/DID	VIC3-2FXS/DID	Cisco	Two-Port Voice Interface Card- FXS and DID	400.00	44.00	224.00	1	224.00
VVIC2-1MFT-T1/E1	VVIC2-1MFT-T1/E1	Cisco	1-Port 2nd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	1300.00	44.00	728.00	1	728.00
								CISCO2851-SRST/K9 6690.00
CP-7911G=	CP-7911G=	Cisco	Cisco IP Phone 7911G	225.00	44.00	126.00	1	126.00
CON-SNT-CP7911	CON-SNT-CP7911	Cisco	SMARTNET 8X5XNBD Cisco IP Phone 7911	8.00	20.00	6.40	1	6.40
								CP-7911G= 132.40
CP-7945G=	CP-7945G=	Cisco	Cisco IP Phone 7945, Gig Ethernet, Color, spare	465.00	44.00	260.40	60	15624.00
CON-SNT-CP7945	CON-SNT-CP7945	Cisco	SMARTNET 8X5XNBD Cisco Unified IP Phone 7945	8.00	20.00	6.40	60	384.00
								CP-7945G= 16008.00
CP-7965G=	CP-7965G=	Cisco	Cisco Unified IP Phone 7965, Gig Ethernet, Color, spare	595.00	44.00	333.20	20	6664.00
CON-SNT-CP7965	CON-SNT-CP7965	Cisco	SMARTNET 8X5XNBD Cisco Unified IP Phone 7965	8.00	20.00	6.40	20	128.00
								CP-7965G= 6792.00
CUCM7-BE	CUCM7-BE	Cisco	Unified Communication Manager 7.X - Bus Ed - Top Level	0.00	44.00	0.00	1	0.00
CCX-70-CM-BUNDLE	CCX-70-CM-BUNDLE	Cisco	CCX 7.0 UCM 5 Seat ENH Bundle - ONLY with NEW UCM	Included	44.00	Included	1	Included

Name	Catalog Num	Vendor	Description	Unit Price	Discount %	Final Price	Qty	Total Price	
CM-RTU	CM-RTU	Cisco	Unified CM RTU claim certificate	Included	44.00	Included	1	Included	
CM7-PAK	CM7-PAK	Cisco	CUCM7.0 PAK	Included	44.00	Included	1	Included	
CM7-USERS	CM7-USERS	Cisco	Cisco Unified CM 7.X users	Included	44.00	Included	90	Included	
CUCMS-EVAL-K9	CUCMS-EVAL-K9	Cisco	CUCMS Monitoring Bundle Evaluation	Included	44.00	Included	1	Included	
LIC-CM-TOTAL	LIC-CM-TOTAL	Cisco	Unified CM Device License - 10 units	Included	44.00	Included	33	Included	
UNITYCN7-BE-PAK	UNITYCN7-BE-PAK	Cisco	Unity Connection 7.0 PAK	Included	44.00	Included	1	Included	
UNITYCN7-USERS	UNITYCN7-USERS	Cisco	Unity Connection 7.0 Users for CUCM BE ONLY	Included	44.00	Included	90	Included	
CAB-AC	CAB-AC	Cisco	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	0.00	44.00	0.00	1	0.00	
CON-ECD-CMBE710U	CON-ECD-CMBE710U	Cisco	ESSENTIAL SW+8X5XNBD Unified Com Mgr BE7.X-Seat Lic-10	105.00	20.00	84.00	4	336.00	
CON-ECD-CUCM7BE	CON-ECD-CUCM7BE	Cisco	ESSENTIAL SW+8X5XNBD Unified Comm Mgr 7.X - Bus Ed -Top Leve	0.00	20.00	0.00	1	0.00	
CON-ECD-MCSI4-B7	CON-ECD-MCSI4-B7	Cisco	ESSENTIAL SW+8X5XNBD Unified CM BE 7.X, 7	1200.00	20.00	960.00	1	960.00	
CUCM-BE7-10USR	CUCM-BE7-10USR	Cisco	Unified Com Mgr BE 7.X - Seat Licenses - 10	990.00	44.00	554.40	4	2217.60	
LIC-CM-DL-10	LIC-CM-DL-10	Cisco	Unified CM Device License - 10 units	500.00	44.00	280.00	33	9240.00	
MCS7828I4-K9-BE7	MCS7828I4-K9-BE7	Cisco	Unified CM BE 7.X, 7828-I4 appliance, 50 seats	9995.00	44.00	5597.20	1	5597.20	
								CUCM7-BE	18350.80
GLC-LH-SM=	GLC-LH-SM=	Cisco	GE SFP,LC connector LX/LH transceiver	995.00	44.00	557.20	1	557.20	
GLC-SX-MM=	GLC-SX-MM=	Cisco	GE SFP, LC connector SX transceiver	500.00	44.00	280.00	6	1680.00	
L-UCSS-CMBE-1-10	L-UCSS-CMBE-1-10	Cisco	UCSS For Unified CM BE - eDelivery - 1 Year - 10 Users	130.00	44.00	72.80	4	291.20	
L-UCSS-CMBE-1-50	L-UCSS-CMBE-1-50	Cisco	UCSS For Unified CM BE - eDelivery - 1 Year - 50 Users	612.00	44.00	342.72	1	342.72	
PWR-RPS2300	PWR-RPS2300	Cisco	Cisco Redundant Power System 2300 and Blower,No Power Supply	1200.00	44.00	672.00	3	2016.00	
C3K-PWR-750WAC	C3K-PWR-750WAC	Cisco	Catalyst 3750-E / 3560-E 750WAC power supply	995.00	44.00	557.20	6	3343.20	
CAB-16AWG-AC	CAB-16AWG-AC	Cisco	AC Power cord, 16AWG	0.00	44.00	0.00	6	0.00	
CAB-RPS2300	CAB-RPS2300	Cisco	RPS 2300 Cable for Devices other than E-Series Switches	0.00	44.00	0.00	3	0.00	
CON-SNT-RPS2300	CON-SNT-RPS2300	Cisco	SMARTNET 8X5XNBD PWR-RPS2300	176.00	20.00	140.80	3	422.40	
								PWR-RPS2300	5781.60
VG204	VG204	Cisco	Cisco VG204 Analog Voice Gateway	1295.00	44.00	725.20	1	725.20	
CAB-ETH-S-RJ45	CAB-ETH-S-RJ45	Cisco	Yellow Cable for Ethernet, Straight-through, RJ-45, 6 feet	Included	44.00	Included	1	Included	
PWR-30W-AC	PWR-30W-AC	Cisco	Power Supply 30 Watt AC	Included	44.00	Included	1	Included	
CAB-AC	CAB-AC	Cisco	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	0.00	44.00	0.00	1	0.00	
CON-SNT-VG204	CON-SNT-VG204	Cisco	SMARTNET 8X5XNBD Cisco VG204 Analog Voice Gateway	104.00	20.00	83.20	1	83.20	
SVGXIPV-12422T	SVGXIPV-12422T	Cisco	Cisco Voice Gateway 20x Series IP VOICE W/O CRYPTO	0.00	44.00	0.00	1	0.00	
								VG204	808.40
WS-C2960G-48TC-L	WS-C2960G-48TC-L	Cisco	Catalyst 2960 48 10/100/1000, 4 T/SFP LAN Base Image	5995.00	44.00	3357.20	5	16786.00	
CAB-AC	CAB-AC	Cisco	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	0.00	44.00	0.00	5	0.00	
CON-SNT-C2960G4C	CON-SNT-C2960G4C	Cisco	SMARTNET 8X5XNBD Catalyst 2960 48 10/	445.00	20.00	356.00	5	1780.00	
								WS-C2960G-48TC-L	18566.00
WS-C2975GS-48PS-L	WS-C2975GS-48PS-L	Cisco	Catalyst 2975 48 10/100/1000 PoE + 4 SFP LAN Base Image	10000.00	44.00	5600.00	1	5600.00	
CAB-16AWG-AC	CAB-16AWG-AC	Cisco	AC Power cord, 16AWG	0.00	44.00	0.00	1	0.00	
CON-SNT-W2948PSL	CON-SNT-W2948PSL	Cisco	SMARTNET 8X5XNBD Catalyst 2975 48 10/100/1000 PoE +4 SFP	751.00	20.00	600.80	1	600.80	
STACK-CAB-50CM	STACK-CAB-50CM	Cisco	Cisco 50CM Stacking Cable	0.00	44.00	0.00	1	0.00	
								WS-C2975GS-48PS-L	6200.80
WS-C2975GS-96PS-LM	WS-C2975GS-96PS-LM	Cisco	Two units of WS-C2975GS-48PS-L	20000.00	44.00	11200.00	3	33600.00	
WS-C2975GS-48PS-L1	WS-C2975GS-48PS-L1	Cisco	Catalyst 2975 single unit for 96-port bundle	Included	44.00	Included	6	Included	
CAB-16AWG-AC	CAB-16AWG-AC	Cisco	AC Power cord, 16AWG	0.00	44.00	0.00	6	0.00	
CON-SNT-W296PSL	CON-SNT-W296PSL	Cisco	SMARTNET 8X5XNBD Catalyst 2975 96 10/100	0.00	20.00	0.00	3	0.00	
STACK-CAB-50CM	STACK-CAB-50CM	Cisco	Cisco 50CM Stacking Cable	0.00	44.00	0.00	6	0.00	
								WS-C2975GS-96PS-LM	33600.00
WS-C3560-48TS-S	WS-C3560-48TS-S	Cisco	Catalyst 3560 48 10/100 + 4 SFP IPB Image	4995.00	44.00	2797.20	1	2797.20	
CAB-AC	CAB-AC	Cisco	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	0.00	44.00	0.00	1	0.00	
CON-SNT-C356048S	CON-SNT-C356048S	Cisco	SMARTNET 8X5XNBD Cat 3560 48 10/100 + 4 SFP Standard	333.00	20.00	266.40	1	266.40	
								WS-C3560-48TS-S	3063.60
								Cisco Voice - 10/100/1000(US Dollar)	124064.32
CP-7915=	CP-7915=	Cisco	7915 IP Phone Grayscale Expansion Module	395.00	44.00	221.20	15	3318.00	
CON-SNT-CP7915	CON-SNT-CP7915	Cisco	SMARTNET 8X5XNBD 7915 IP Phone Grayscale Expansion Module	8.00	20.00	6.40	15	96.00	
CP-PWR-CORD-NA=	CP-PWR-CORD-NA=	Cisco	7900 Series Transformer Power Cord, North America	10.00	44.00	5.60	15	84.00	

Name	Catalog Num	Vendor	Description	Unit Price	Discount %	Final Price	Qty	Total Price
CP-PWR-CUBE-3=	CP-PWR-CUBE-3=	Cisco	IP Phone power transformer for the 7900 phone series	45.00	44.00	25.20	15	378.00
CP-SINGLFOOTSTAND=	CP-SINGLFOOTSTAND=	Cisco	Footstand kit for single 7914, 7915, or 7916	33.00	44.00	18.48	15	277.20
							Expansion Modules	4153.20
							Total	128217.52

The Expiration Date specified in this report will be subject to the provider's standard procedures, terms, and conditions for the acceptance of purchase orders. Any purchase may be subject to sales tax, VAT, duty and freight charges even if not noted on this quote. This report does not constitute an offer by its provider to sell products and services, but is instead an invitation to issue a purchase order to the provider

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
October 13, 2009 – 6:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the workshop meeting of the City Council of the City of Copperas Cove Texas to order at 6:00 p.m.

B. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens - Absent
Willie C. Goode
Frank Seffrood

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney
Jane Lees, City Secretary

C. WORKSHOP ITEMS

1. Discussion of Tax Abatement Guidelines. **Andrea M. Gardner, City Manager.**

Andrea M. Gardner, City Manager, handed out the following materials Council discussion:

- A proposed ordinance titled – An ordinance of the City of Copperas Cove, Texas, amending the tax abatement policy for the City of Copperas Cove; providing a severability clause; providing an effective date; and providing an open meetings clause.
- Local Property Tax Incentives – from the 2008 Economic Development Laws for Texas Cities, Office of the Attorney General
- Chapter 312. Property Redevelopment and Tax Abatement Act – from the Property Tax Code
- City of Copperas Cove Resolution No. 2000-31 – electing to participate in tax abatement
- Agenda Item No. I-2 from the September 5, 2006 Council Meeting – approving economic development guidelines
- Economic development guidelines from 2005
- Economic development guidelines from 2006
- E-mail dated October 13, 2009 from Jerry Conner to Andrea Gardner discussing the removal of NAICS 621 and addition of NAICS 623 in the guidelines

The Council discussed tax abatement guidelines and criteria, Property Tax Code 312, and the steps required to become eligible to participate in tax abatement. They provided feedback and direction to City staff regarding proposed changes to the tax abatement guidelines and criteria presented by CCEDC on September 1, 2009.

- | |
|---|
| 2. Provide direction to City staff regarding the Tax Abatement Guidelines and Criteria. Andrea M. Gardner, City Manager. |
|---|

Ms. Gardner recapped the recommended changes that received consensus by the Council.

D. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 7:07 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
October 13, 2009 – 7:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:13 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Rev. Billy Sanders, North Pointe Church, gave the Invocation and Mayor Hull led the Pledge of Allegiance.

C. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens - Absent
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Council Member Seffrood said that the trip he and City Manager Gardner took to AUSA last week was successful. Some of the important things for Copperas Cove were brought to the forefront during visits with State Legislators and their aides. Hopefully the meetings will yield results for Copperas Cove.

Council Member Goode announced that the Cove Leader Press recently celebrated 115 years in the newspaper business.

Council Member Palmer said that the Chamber did a great job with the bike race that was held last weekend and he appreciated the fine work they do for the City.

Council Member Downard said that there will be a community blood drive at the First National Bank on October 17, 2009 from 12:00 p.m. to 3:00 p.m.

E. PUBLIC RECOGNITION

1. Employee Service Awards – October 2009. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, presented the October 2009 recipients with their pins: Steven O’Neal, Police Corporal – 10 years; Lester Nace, Police Sergeant – 10 years; Earl “Eddie” Wilson, Police Lieutenant – 20 years.

2. Proclamation: Fire Prevention Month – October 2009. **John Hull, Mayor**

Mayor John Hull read the proclamation and presented it to Fire Marshal Robert Martin and Sparky the Fire Dog.

3. Proclamation: National Save For Retirement Week – October 18-24, 2009. **John Hull, Mayor**

Mayor John Hull read the proclamation and presented it to Human Resources Director, Kelli Sames.

4. Proclamation: Stormwater Pollution Prevention Week – October 12-16, 2009. **John Hull, Mayor**

Mayor John Hull read the proclamation and presented it to City Engineer, Wesley Wright.

5. Proclamation: Chamber of Commerce and Visitors Bureau Week – October 19-23, 2009. **John Hull, Mayor**

Mayor John Hull read the proclamation and presented it to Vice President of the Copperas Cove Chamber of Commerce, Betty Price.

F. CITIZENS' FORUM At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

Karen Stevens, Copperas Cove. Ms. Stevens stated that the traffic on Courtney Lane is a problem. Some parents park on Courtney Lane to let their kids out of the car. She said that the combination of car doors opening with traffic passing by and the kids crossing the street creates a very dangerous and congested area. She is concerned that there will be more accidents if something isn't done to correct the situation. Ms. Stevens asked the City to post "No Parking" signs during certain hours along Courtney Lane from Fairbanks to FM 116 and paint stripes on the street making a center lane. Ms. Gardner requested that Police Chief Tim Molnes and Assistant Public Works Director James Trevino meet with Ms. Stevens to discuss the issue further.

G. CONSENT ITEMS

1. Consideration and action on approving the minutes from the workshop council meeting on September 8, 2009. **Jane Lees, City Secretary**

2. Consideration and action on approving the minutes from the special council meeting (7:00 p.m.) on September 8, 2009. **Jane Lees, City Secretary**

3. Consideration and action on approving the minutes from the special council meeting (7:15 p.m.) on September 8, 2009. **Jane Lees, City Secretary**

4. Consideration and action on approving the minutes from the regular council meeting on September 15, 2009. **Jane Lees, City Secretary**

5. Capital Improvement Projects Update. **Wesley Wright, P.E., City Engineer**

6. Consideration and action on an emergency purchase for the sludge piping and valve modifications related to the Motor Operated Valves (MOV) and Piping at the South Wastewater Treatment Plant. **Wanda Bunting, Director of Financial Services**

8. Consideration and action on approval of Library's Loan Star Grant Plan of Action for FY2009-2010. **Margaret Handrow, Library Director**

9. Consideration and action on approval of Library's Internet Access Policy. **Margaret Handrow, Library Director**

10. Consideration and action on a resolution adopting the investment policy of the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

The resolution caption is as follows:

RESOLUTION NO. 2009-41

A RESOLUTION ADOPTING THE INVESTMENT POLICY FOR THE CITY OF COPPERAS COVE, TEXAS.

11. Consideration and action on a resolution authorizing the City Manager to submit an application and agreement with the Electric Reliability Council of Texas, Inc. (ERCOT) for membership year 2010. **Wanda Bunting, Director of Financial Services**

The resolution caption is as follows:

RESOLUTION NO. 2009-40

A RESOLUTION OF THE CITY OF COPPERAS COVE, TEXAS AUTHORIZING THE CITY'S MEMBERSHIP IN THE COMMERCIAL CONSUMER SEGMENT OF THE ELECTRIC RELIABILITY COUNCIL OF TEXAS FOR 2010.

Council Member Palmer requested removal of items G-7, G-12, G-13, and G-14 from the Consent Agenda.

Council Member Downard made a motion to approve Consent Agenda items G-1, G-2, G-3, G-4, G-5, G-6, G-8, G-9, G-10, and G-11. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

7. Consideration and action on authorizing the purchase of a Sewer Pressure Vacuum vehicle through Houston Galveston Area Council (HGAC). **Robert M. McKinnon, Director of Public Works**

After several questions were answered for Council Member Palmer, he made a motion to approve Consent Agenda item G-7. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

12. Consideration and action on a resolution amending the Procurement Card (P-Card) Policy for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

After several questions were answered for Council Member Palmer, he made a motion to approve Consent Agenda item G-12. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

The resolution caption is as follows:

RESOLUTION NO. 2009-44

A RESOLUTION AMENDING THE PROCUREMENT CARD (P-CARD) POLICY FOR THE CITY OF COPPERAS COVE, TEXAS.

13. Consideration and action on authorizing the purchase of an automated side load garbage truck. **Michael Mundell, Solid Waste Superintendent**

After several questions were answered for Council Member Palmer, he made a motion to approve Consent Agenda item G-13. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

14. Consideration and action on authorizing the purchase of a rear load garbage truck. **Michael Mundell, Solid Waste Superintendent**

After several questions were answered for Council Member Palmer, Council Member Goode made a motion to approve Consent Agenda item G-14. Council Member Seffrood seconded the motion, and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

1. Public hearing and action on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-1.

Mayor Hull opened the public hearing at 7:59 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 8:00 p.m.

Council Member Downard made a motion to approve Ordinance No. 2009-32 as presented. Council Member Palmer seconded the motion.

Council Member Palmer made a motion to amend the pending motion to remove the \$8,440 for the cost to provide a projector, screen, camera, and additional equipment necessary to place a

projector and screen at the front of the City Council chambers from the budget amendment. Council Member Goode seconded the motion. A roll call vote was taken as follows:

Frank Seffrood	Nay
Cheryl L. Meredith	Nay
Charlie D. Youngs	Nay
Chuck Downard	Nay
Danny Palmer	Aye
Willie C. Goode	Aye

Amended motion failed two to four.

A vote was taken on the main motion to approve Ordinance No. 2009-32 as presented, and with a unanimous vote, motion carried.

The ordinance caption is as follows:

ORDINANCE NO. 2009-32

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

2. Public hearing and action on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove. ***Wanda Bunting, Director of Financial Services***

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-2.

Mayor Hull opened the public hearing at 8:10 p.m.

Speaking for: None.

Speaking Against: None.

After a lengthy discussion by various Council Members, Mayor Hull closed the public hearing at 8:18 p.m.

Council Member Downard made a motion to approve Ordinance No. 2009-35 as presented. Council Member Goode seconded the motion.

Discussion continued. Council Member Downard made a motion to call the previous question. Council Member Palmer seconded the motion. A roll call vote was taken as follows:

Cheryl L. Meredith	Aye
Charlie D. Youngs	Nay
Chuck Downard	Aye
Danny Palmer	Aye

Willie C. Goode Nay
Frank Seffrood Nay

Motion to call the previous question failed three to three.

After further debate a vote was taken on the main motion. A roll call vote was taken as follows:

Charlie D. Youngs Nay
Chuck Downard Aye
Danny Palmer Nay
Willie C. Goode Aye
Frank Seffrood Nay
Cheryl L. Meredith Nay

Motion failed two to four.

The ordinance caption is as follows:

ORDINANCE NO. 2009-35

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

3. Public hearing and action on approval of an ordinance adopting a proposed Capital Improvement Plan (CIP) for FY 2010-2014 and approving the official Capital Improvement Plan (approved CIP) for the Fiscal Year 2010. ***Andrea M. Gardner, City Manager***

Andrea M. Gardner, City Manager, gave an overview of agenda item H-3.

Mayor Hull opened the public hearing at 8:29 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 8:30 p.m.

Council Member Goode made a motion to approve Ordinance No. 2009-39 as presented. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption is as follows:

ORDINANCE NO. 2009-39

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ADOPTING A PROPOSED CAPITAL IMPROVEMENT PLAN (CIP) FOR FISCAL YEARS 2010-2014 AND APPROVING THE OFFICIAL CAPITAL IMPROVEMENT PLAN (APPROVED CIP) FOR THE FISCAL YEAR 2010.

4. Public hearing on an ordinance amending the overall budget for the active Capital Improvement Project Funds for the City of Copperas Cove. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item H-4.

Mayor Hull opened the public hearing at 8:31 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 8:33 p.m.

The ordinance caption is as follows:

ORDINANCE NO. 2009-40

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE ACTIVE CAPITAL IMPROVEMENT PROJECT FUND BUDGETS; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

I. ACTION ITEMS

1. Consideration and action on appointment of Commissioners to the Housing Authority of the City of Copperas Cove. **Jane Lees, City Secretary**

Jane Lees, City Secretary, gave an overview of agenda item I-1.

Council Member Downard made a motion to appoint Patricia Thomas (regular commissioner) and Grace Durant (resident commissioner) to the Housing Authority of the City of Copperas Cove for the term October 1, 2009 through September 30, 2011. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

2. Consideration and action on a resolution authorizing the City Manager to make an application to the Economic Development Administration for Federal Assistance. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-2.

Council Member Downard made a motion to approve Resolution No. 2009-46 as presented. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

The resolution caption is as follows:

RESOLUTION NO. 2009-46

A RESOLUTION OF THE CITY OF COPPERAS COVE, HEREINAFTER REFERRED TO AS "APPLICANT", DESIGNATING CERTAIN OFFICIALS AS

BEING RESPONSIBLE FOR ACTING FOR, AND ON BEHALF OF THE "APPLICANT" IN DEALING WITH THE ECONOMIC DEVELOPMENT ADMINISTRATION, HERINAFTER REFERRED TO AS "EDA", FOR THE PURPOSE OF REQUESTING FEDERAL ASSISTANCE FOR AN AREA OF SUBSTANTIAL ECONOMIC DISTRESS THROUGH THE EDA PROGRAM, HERINAFTER REFERRED TO AS THE "PROGRAM"; CERTIFYING THAT THE "APPLICANT" MATCHING SHARE IS READILY AVAILABLE; AND COMMITTING TO THE CITY TO THE PROPOSED INFRASTRUCTURE IMPROVEMENTS.

3. Consideration and action on a resolution nominating a candidate(s) to serve on the Coryell County Appraisal District Board of Directors. *Wanda Bunting, Director of Financial Services*

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-3.

Council Member Youngs made a motion to nominate Mike Lam, Jay Manning, Annabelle Smith, Jack Wall, and Bob Weiss as candidates to serve on the Coryell County Appraisal District Board of Directors and approve Resolution No. 2009-47. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

The resolution caption is as follows:

RESOLUTION NO. 2009-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, TO NOMINATE CANDIDATES FOR THE CORYELL COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE TERM JANUARY 1, 2010 THROUGH DECEMBER 31, 2011.

4. Consideration and action on a resolution nominating a candidate(s) to serve on the Lampasas County Appraisal District Board of Directors. *Wanda Bunting, Director of Financial Services*

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-4.

Council Member Palmer made a motion to nominate Robert M. McKinnon as a candidate to serve on the Lampasas County Appraisal District Board of Directors and approve Resolution No. 2009-48. Council Member Seffrood seconded the motion, and with a unanimous vote, motion carried.

The resolution caption is as follows:

RESOLUTION NO. 2009-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, TO NOMINATE CANDIDATES FOR THE LAMPASAS COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE TERM JANUARY 1, 2010 THROUGH DECEMBER 31, 2011.

5. Consideration and action on authorizing the City Manager to execute a contract with L.C. United Painting Company, Sterling Heights, Michigan for rehabilitation of the 250,000 gallon water storage tank on Taylor Mountain. **Robert M. McKinnon, Public Works Director**

Robert M. McKinnon, Public Works Director, gave an overview of agenda item I-5.

Council Member Youngs made a motion to approve agenda item I-5 as presented. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

6. Consideration and action on a resolution expressing intent to finance expenditures to be incurred for the Turkey Run Pump Station. **Wanda Bunting, Director of Financial Services Director**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-6.

Council Member Downard made a motion to approve Ordinance No. 2009-42 as presented. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption is as follows:

RESOLUTION NO. 2009-42

A RESOLUTION OF THE CITY OF COPPERAS COVE, TEXAS, EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED FOR THE TURKEY RUN PUMP STATION.

7. Consideration and action on a resolution expressing intent to finance expenditures to be incurred for the North East Bypass. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-7.

Council Member Seffrood made a motion to approve Resolution No. 2009-43 as presented. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

The resolution caption is as follows:

RESOLUTION NO. 2009-43

A RESOLUTION OF THE CITY OF COPPERAS COVE, TEXAS, EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED FOR THE NORTH EAST BYPASS.

8. Consideration and action on establishing a land disturbance ordinance and drainage criteria manual review committee and appointing members to serve on the committee. **Wesley Wright, P.E., City Engineer**

Wesley Wright, City Engineer, gave an overview of agenda item I-8.

Council Member Palmer made a motion to appoint Gilbert T. Hancock, Nelson Helm, Wes Atkinson, Samuel Banks, and Jamie C. Clark to serve on the land disturbance ordinance and drainage criteria manual review committee. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

Council Member Youngs volunteered to serve on the committee. The Council concurred.

9. Consideration and action on adopting a resolution to declare intent to become eligible to participate in tax abatement. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-9.

Council Member Meredith made a motion to approve Resolution No. 2009-45 as presented. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

The resolution caption is as follows:

RESOLUTION NO. 2009-45

A RESOLUTION EXPRESSING THE CITY OF COPPERAS COVE'S INTENT TO BECOME ELIGIBLE TO PARTICIPATE IN TAX ABATEMENT.

10. Consideration and action on authorizing the City Manager to execute a professional services agreement with Hearn Engineering for design and engineering services associated with the South 25th Street Drainage Project. **James A. Trevino, Assistant Public Works Director**

James A. Trevino, Assistant Public Works Director, gave an overview of agenda item I-10.

Council Member Downard made a motion to authorize the City Manager to execute the agreement. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

11. Consideration and action on appointments to the Parks and Recreation Committee. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-11.

Council Member Youngs made a motion to appoint Lisa Wilson as a regular member, and Patricia Thomas and Inez V. Faison as alternate members to the Parks and Recreation Committee. Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

12. Consideration and action to repeal the Economic Development Guidelines. **Jerry Conner, Executive Director, CCEDC**

Item I-12 pulled from the agenda, no action taken.

13. Consideration and action on a resolution authorizing the City Manager to execute an "Agreement to Contribute Funds – Local Government" with the Texas Department of Transportation. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-13.

Council Member Seffrood made a motion to approve Resolution No. 2009-39 as presented. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

The resolution caption is as follows:

RESOLUTION NO. 2009-39

A RESOLUTION TO AUTHORIZE THE CITY MANAGER OF THE CITY OF COPPERAS COVE TO EXECUTE AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION TO CONTRIBUTE FUNDS FOR THE PURCHASE OF A PORTION OF RIGHT-OF-WAY AND COSTS TO RELOCATE CITY OWNED UTILITIES ON THE PROPOSED HIGHWAY NO. SH 9 PROJECT FROM U.S. HIGHWAY 190 TO FM 116.

14. Consideration and action on an ordinance amending Chapter 11, Municipal Utilities and Services, Article IV, Solid Waste Collection and Disposal of the City of Copperas Cove Code of Ordinances. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-14.

Council Member Goode made a motion to approve Ordinance No. 2009-37 as presented. Council Member Seffrood seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption is as follows:

ORDINANCE NO. 2009-37

AN ORDINANCE AMENDING OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CODE OF ORDINANCES CHAPTER 11, MUNICIPAL UTILITIES AND SERVICES, ARTICLE IV, SOLID WASTE COLLECTION AND DISPOSAL PROVIDING FOR CHANGES IN SERVICE AS APPROVED IN THE 2009-10 BUDGET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

15. Consideration and action to approve "Copperas Cove EDC Performance Agreement/Clawback Agreement with CCAL, L.L.C. for the Stoney Brook facility." **Dan Yancey, Chairman, CCEDC Board of Directors**

Item I-15 pulled from the agenda, no action taken.

16. Consideration and action on an ordinance amending Chapter 11, Municipal Utilities and Services, Article I, In General, and Article II, Water of the City of Copperas Cove Code of Ordinances. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-16.

Council Member Seffrood made a motion to approve Ordinance No. 2009-38 as presented. Council Member Goode seconded the motion. A roll call vote was taken as follows:

Chuck Downard	Aye
Danny Palmer	Nay
Willie C. Goode	Aye
Frank Seffrood	Aye
Cheryl L. Meredith	Aye
Charlie D. Youngs	Aye

Motion carried five to one.

The ordinance caption is as follows:

ORDINANCE NO. 2009-38

AN ORDINANCE AMENDING OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CODE OF ORDINANCES CHAPTER 11, MUNICIPAL UTILITIES AND SERVICES, ARTICLE I, IN GENERAL, AND ARTICLE II, WATER PROVIDING FOR CHANGES IN SERVICES AS APPROVED IN THE 2009-10 BUDGET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

17. Consideration and action on an ordinance amending the City's "Fee Schedule."
Wanda Bunting, Director of Financial Services

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-17.

Council Member Downard made a motion to approve Ordinance No. 2009-36 as presented. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption is as follows:

ORDINANCE NO. 2009-36

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS AMENDING THE FEE SCHEDULE FOR THE CITY OF COPPERAS COVE; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

18. Consideration and action on granting Council Member Danny Palmer, Position 4, an excused absence from a regular council meeting. **Jane Lees, City Secretary**

Jane Lees, City Secretary, gave an overview of agenda item I-18.

Council Member Downard made a motion to approve item I-18 as presented. Council Member Seffrood seconded the motion. A roll call vote was taken as follows:

Danny Palmer	Aye
Willie C. Goode	Nay
Frank Seffrood	Aye
Cheryl L. Meredith	Aye
Charlie D. Youngs	Aye
Chuck Downard	Aye

Motion carried five to one.

19. Consideration and action on granting Council Member Bill L. Stephens, Position 5, an excused absence from a regular council meeting. **Jane Lees, City Secretary**

Jane Lees, City Secretary, gave an overview of agenda item I-19.

Council Member Downard made a motion to approve item I-18 as presented. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Copperas Cove Country Opry 4th Quarter Report for FY 2008-09. **William K. Hall, Copperas Cove Country Opry**

This item was not presented.

K. ITEMS FOR FUTURE AGENDAS

Council Member Youngs requested an update on the EDC digital sign at the next council meeting. The Council concurred.

L. EXECUTIVE SESSION – None.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 9:25 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. G-4

Contact – Tim Molnes, Police Chief, 547-4274
tmolnes@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a notice of intent, authorizing and supporting the City Manager to apply for, accept, reject, alter or terminate an Energy Efficiency and Conservation Block Grant (EECBG), being administered through the Comptroller's State Energy Conservation Office (SECO).

1. BACKGROUND/HISTORY

The American Recovery and Reinvestment Act (ARRA) of 2009 was signed into law by the President on February 17, 2009, to stimulate the economy and create jobs. AARA has announced the availability of funding through the Energy Efficiency and Conservation Block Grant (EECBG) Program, which will be administered on the state level through the Comptroller's State Energy Conservation Office (SECO).

2. FINDINGS/CURRENT ACTIVITY

The purpose of the EECBG Program is to: 1) reduce fossil fuel emissions in a manner that is environmentally sustainable, and to the maximum extent practicable, maximizes benefits for local and regional communities; 2) reduce the total energy use of eligible entities; and 3) improve the energy efficiency in the building sector, the transportation sector and other appropriate sectors. It will assist cities with limited financial resources with a desire to support the development of energy efficiency programs.

The funding from the grant will be used to help offset construction costs for the new Police Facility that addressed energy conservation items and the building commissioning process.

3. FINANCIAL IMPACT

No financial impact associated with the process exist.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council authorize the submission of a notice of intent, and support the City Manager to apply for, accept, reject, alter or terminate an Energy Efficiency and Conservation Block Grant (EECBG) being administered through the Comptroller's State Energy Conservation Office (SECO).

**Energy Efficiency and Conservation Block Grant (EECBG)
Notification of Intent**

To: Texas Comptroller of Public Accounts
SECO Stimulus
111 E. 17th Street, Room #801-A
Austin, Texas 78711-1440

From: City County (*circle one*) of Copperas Cove
Address: 507 South Main Street
Copperas Cove, TX 76522

Date: October 26, 2009

(Check here) The City County (*circle one*) of Copperas Cove intends to *accept* the Energy Efficiency and Conservation Block Grant (EECBG) Program allocation under the American Recovery and Reinvestment Act (ARRA). These funds will be used to stimulate the economy, create or retain jobs and to develop and implement projects that will improve energy efficiency and reduce energy use and fossil fuel emissions in our community.

(Please check)

- We have read the list of preliminary reporting requirements, and understand that upon acceptance we must comply with all reporting requirements under the ARRA in addition to other state and federal requirements.
- We understand that this form must be returned to SECO within 45 days, at which point we will receive a follow up packet with the application.
- We further understand that we must pass an official resolution accepting the funds within 60 days.

And

- We will provide a detailed plan and budget of the project(s) and/or program(s) we will implement and complete in an application that SECO will send within 90 days.

Our designated EECBG contact person is (please print):

Name: Andrea Gardner Title: City Manager

Address: 507 South Main Street, Copperas Cove, TX 76522

Telephone: (254) 547-4221 Fax: (254) 547-4301

Email: agardner@ci.copperas-cove.tx.us

(Check here) The City/County of _____ intends to *decline* the allocation for the Energy Efficiency and Conservation Block Grant (EECBG) Program allocation under the ARRA and acknowledge these funds will cease to be available in the future.

Please attach a separate sheet and explain why you are not accepting the allocation.

Signature _____ Date October 26, 2009
(Authorized Official or his/her designee)

GIVEN under my hand and seal of office this _____ day of _____, _____.

(Notary Seal)

Notary Public, State of _____
My commission expires _____

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. G-5

Contact – Tim Molnes, Police Chief, 547-4274
tmolnes@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution authorizing and supporting the City Manager to apply for, accept, reject, alter or terminate an Energy Efficiency and Conservation Block Grant (EECBG), being administered through the Comptroller's State Energy Conservation Office (SECO).

1. BACKGROUND/HISTORY

The American Recovery and Reinvestment Act (ARRA) of 2009 was signed into law by the President on February 17, 2009, to stimulate the economy and create jobs. AARA has announced the availability of funding through the Energy Efficiency and Conservation Block Grant (EECBG) Program, which will be administered on the state level through the Comptroller's State Energy Conservation Office (SECO).

2. FINDINGS/CURRENT ACTIVITY

The purpose of the EECBG Program is to: 1) reduce fossil fuel emissions in a manner that is environmentally sustainable, and to the maximum extent practicable, maximizes benefits for local and regional communities; 2) reduce the total energy use of eligible entities; and 3) improve the energy efficiency in the building sector, the transportation sector and other appropriate sectors. It will assist cities with limited financial resources with a desire to support the development of energy efficiency programs.

The funding from the grant will be used to help offset construction costs for the new Police Facility that addressed energy conservation items and the building commissioning process.

3. FINANCIAL IMPACT

No financial impact associated with the process exist.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council authorize Resolution No. 2009-49, and support the City Manager to apply for, accept, reject, alter or terminate an Energy Efficiency and Conservation Block Grant (EECBG) being administered through the Comptroller's State Energy Conservation Office (SECO).

RESOLUTION NO. 2009-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AUTHORIZING THE CITY MANAGER TO APPLY FOR, ACCEPT, REJECT, ALTER OR TERMINATE AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) AND AUTHORIZING THE CITY MANAGER TO ACT ON THE CITY'S BEHALF TO ADMINISTER THE GRANT, AND PLEDGING THAT THE CITY OF COPPERAS COVE WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE EECBG.

WHEREAS, Congress passed the American Recovery and Reinvestment Act (ARRA) of 2009 and the President signed into law on February 17, 2009 to stimulate the economy and create jobs; and

WHEREAS, ARRA included \$3.2 billion in funding for the Energy Efficiency and Conservation Block Grants (EECBG) Program authorized in Title V, Subtitle E of the Energy Independence and Security Act (EISA) and signed into law on December 19, 2007; and

WHEREAS, The purpose of the EECBG program is to: 1) reduce fossil fuel emissions in a manner that is environmentally sustainable, and to the maximum extent practicable, maximizes benefits for local and regional communities; 2) to reduce the total energy use of eligible entities; and 3) to improve the energy efficiency in the building sector, the transportation sector and other appropriate sectors; and

WHEREAS, The City of Copperas Cove is a city with limited financial resources and desires to support the development of energy efficiency programs; and

WHEREAS, The City of Copperas Cove accepts its allocation and may also accept additional funds that may become available at a later date; and

WHEREAS, The City of Copperas Cove has developed or is interested in developing an EECBG project, which is sustainable and has measurable energy savings, job creation and economic stimulus effects into the city; and

WHEREAS, The City of Copperas Cove is determined to support energy efficiency projects that leverage federal funds with other public and private resources, including coordinated efforts involving other Federal programs targeting community development; and

WHEREAS, The City of Copperas Cove intends to comply with all agreed upon contractual requirements of ARRA, the EECBG program and other federal and state law.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

SECTION 1.

That the City of Copperas Cove, through the City Manager, is authorized to pursue all EECBG funding made available through ARRA and being allocated by the State Energy Conservation Office (SECO) to be used to assist in reaching the City's goals of energy efficiency.

SECTION 2.

That the City of Copperas Cove continue its commitment toward energy efficiency for the citizens of Copperas Cove and all of Texas.

PASSED, APPROVED, AND ADOPTED on this 26th day of October 2009, at a regular meeting of the City Council of the City of Copperas Cove, Texas which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

City of Copperas Cove City Council Agenda Item Report

October 26, 2009

Agenda Item No. G-6

Contact – Mike Baker, Fire Chief, 254-547-2514

mbaker@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the City Manager to execute a Sales Contract between the City of Copperas Cove and Dailey-Wells Communications, Inc., for the purpose of renewing a maintenance contract, renewing a software contract and replacing dispatch consoles for the City's 800 MHz EDACS Radio Trunking System manufactured by M/A-Com.

1. BACKGROUND/HISTORY

The City purchased a complete 800 MHz radio system December 2, 2003. The radio system consisted of a transmitter site on Freedom Lane and a total of 345 terminal units (portable, mobile and control station radios) at total cost of \$1,731,682.35. City departments utilize the radio system on a daily basis for departmental operations. The radio system and radios require annual maintenance and repair to ensure proper operation. Since the initial purchase of the radio system more than 400 maintenance/repair entries have been logged. The repairs range from replacement of missing knobs up to replacement of complete system operating boards. The maintenance contract provides onsite and in house service for the radio system. Although portable and mobile radios can be sent to San Antonio for service, the radio tower site and dispatch facility require a technician to come to Copperas Cove to perform the work. The radio system also requires timely software upgrades to ensure reliable operation internally as well as with the backbone tie to the Bell County Radio system. The two dispatch consoles are aging and no longer eligible to receive extended maintenance services as such they must be replaced in order to ensure uninterrupted communications with users of the radio system. The radio system is the primary communication system used for 911 responses to calls for service by Fire, EMS and Police.

2. FINDINGS/CURRENT ACTIVITY

Attached is the annual renewal for the radio maintenance contract, software upgrades and console replacement.

The maintenance contract, software upgrade and console replacement submitted by Dailey-Wells to the City provides:

- Infrastructure Maintenance on site 24 hours a day, 7 days a week with a response commensurate with the service needed.
- Terminal Maintenance for portables, mobiles and control station performed at the service center in San Antonio.
- Annual Software Service for Radio Programming software.
- Infrastructure Software upgrades,
- Replacement of two dispatch consoles.

The maintenance contract submitted by Dailey-Wells to the City does NOT provide:

- Service for any buildings, generators, antennas, batteries, speaker microphones, accessories or mobile radio microphones.

Many infrastructure items that would be covered under the Maintenance Agreement can be extremely expensive to replace, some items can be more than \$90,000 to replace if failure occurs.

3. FINANCIAL IMPACT

The total cost of the proposed 800 MHz radio system maintenance contract renewal, infrastructure software updates and console replacement from Dailey-Wells is \$79,519.42. The FY 2010 Approved Budget includes \$79,519.42 for the project. The cost of the listed services would be shared by all departments that use the radio system. Please see the included attachment for breakdown by department.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council authorize the City Manager to execute a contract for services, in the amount of \$79,519.42 between the City of Copperas Cove and Dailey-Wells Communications, Inc. for the purpose of renewing a radio system maintenance contract for specified Infrastructure Maintenance, Terminal Maintenance and Programming Software, Infrastructure Software and console replacement for the City's 800 MHz Radio System manufactured by M/A-Com.

**SOW for Maintenance Services
City of Copperas Cove 800 MHz Communications System
(Requires Console CPU Upgrades and Software FX Services Purchased Separately)**

This Statement of Work outlines the services and materials that Dailey & Wells Communications will provide to the City of Copperas Cove regarding the maintenance of the Cities 800 MHz Trunked Communications System. Copperas Cove must purchase the C3 Console CPU upgrade and software FX services from Dailey-Wells Communications prior to this agreement being fully executed.

Summary

This maintenance contract will be in effect from 1 October, 2009 through 30 September, 2010. Infrastructure maintenance services include Monday through Friday 8 a.m. to 5 p.m. for "Routine Outages" (Minor) and 24x7 support for "System Outages" (Major), travel time, labor and standard parts. Terminal maintenance which includes mobiles, portables and desktop control stations, will be performed at our San Antonio Service Center depot repair and includes shop labor and parts. Annual software service for radio programmer is included with the software FX agreement. System software updated provided under the software FX agreement are provided twice a year. The total value of this contract is \$45,284.00, invoiced annually in advance.

Dailey & Wells Responsibilities-

Respond within 4-6 hours of any minor or major infrastructure outages. The first response will be provided via telephone and a resolution will try to be worked out with the customer and responding technician over the phone. This will also be used as a triage by the technician to help determine parts that may be required for repair. If an outage can not be resolved over the phone then the customer and the responding technician will determine need and urgency for the technician to be on site. Based on this the technician will respond accordingly. Provide the City with an 800 toll free phone number to report any outages. Repair all terminal units received from the city at the San Antonio Service Center in a timely manner and return the units at DWC expense. Assist the City with the installation and testing of software updates provided under the software FX agreement. Schedule a general inspection of the primary radio system tower during the maintenance contract period.

Customers Responsibilities

Provide Dailey & Wells Communications Technical Staff access to all system sites and equipment locations in a timely manner. Provide Dailey & Wells Communications Technical Staff assistance over the phone in troubleshooting and isolation of problems. Provide a POC from the City that will be responsible to verify and approve any work performed by Dailey & Wells Communications regarding this contract. Ship defective terminal units to the Dailey & Wells Service Center in a timely manner at the Cities expense.

Equipment Covered

Only equipment purchased from Dailey & Wells Communications as part of the Cities 800 MHz Trunked Communications System will be covered under this contract. This includes all radio equipment, power systems, microwave radios, T1 multiplexers, system switch and consoles utilizing Windows XP or higher CPU's .

Items Not Covered

Equipment sites, structures, towers and associated equipment (Generators, HVAC, Propane, Electrical, Lights...) will be maintained by and is the responsibility of the City. Portable radio batteries, speaker mic, antennas and accessories along with mobile microphone, and antennas. All fixed location antenna systems and consoles utilizing Windows NT CPU's.

Dailey-Wells failure to perform any term or condition of this Agreement as a result of conditions beyond its control such as, but not limited to, war, strikes, fires, floods, acts of God, governmental restrictions, power failures, or damage or destruction of any network facilities or servers, shall not be deemed a breach of this Agreement.

Any damages that occur based on the above listed items and / or deemed abuse or non standard wear and tear will not be covered under the terms of this agreement. Repairs for these types of damages can be completed on a case by case basis and will be billed back to the customer at DWC prevailing rates.

The laws of The State of Texas shall govern the validity, performance and all matters related to the interpretation and effect of this agreement, and any amendment thereto. A court presiding in Coryell County, Texas shall resolve all legal actions by or against either party.

IN WITNESS WHEREOF, the City of Copperas Cove Texas and Dailey-Wells Communications, Inc. have executed this agreement.

The City of Copperas Cove, Texas

Dailey-Wells Communications, Inc.

By: _____

By: _____

Title _____

Title: _____

Date: ____ / ____ / ____

Date: ____ / ____ / ____

Dailey Wells Communications, Inc.

Sales Invoice

3440 E. Houston Street
 San Antonio, Texas 78219
 AR Manager: Linda Smith
 Phone: (210) 893-6546 Fax: (210) 893-6594
 E-mail: linda@dwcomm.com

Date	Sales Invoice #:
9/30/2009	09GB94315

Bill To:

CITY OF COPPERAS COVE
 ACCOUNTS PAYABLE DEPT
 PO DRAWER 1449
 COPPERAS COVE, TX 76522

Ship To:

CITY OF COPPERAS COVE POLICE DEPT
 ATTN: CHIEF MOLNES
 202 SOUTH 4TH STREET
 COPPERAS COVE, TX 76522

P.O. No.	Terms	Due Date
PENDING	Net 30	10/30/2009

Item	Description	Quantity	Net (Each)	Extended Total
Contract	COPPERAS COVE 800MHz COMMUNICATIONS SYSTEM ANNUAL MAINTENANCE 10/1/09 THROUGH 9/30/10	1	45,284.00	45,284.00
SSSV1C	SERVICE, SOFTWARE, ANNUAL, LEVEL 2 SINGLE SITE W/DISPATCH	1	20,000.00	20,000.00
2C-KDV1201069/...	C3 MAESTRO, WINDOWS XP UPGRADE W/DELL COMPUTER	2	6,402.71	12,805.42
TOUCH19	MONITOR, TOUCHSCREEN, 19in.	2	715.00	1,430.00

Subtotal		\$79,519.42
Sales Tax (0.00)		\$0.00
Total		\$79,519.42

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. G-7

Contact –Ken Wilson, Director of Community Services, 542-2719
kwilson@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the City Manager to exercise the option to renew a one year extension to the current Agreement with the Copperas Cove Athletic Officials Association to provide sports officiating for recreational sports with the Parks and Recreation Department.

1. BACKGROUND/HISTORY

The City of Copperas Cove and the Copperas Cove Officials Association benefit from an ongoing professional relationship. The City found that it is cost effective to use one association for the service of sports officiating for all programs within the Parks and Recreation Department, thus providing stability and consistency with sports officiating for the programs provided by the Parks and Recreation Department.

2. FINDINGS/CURRENT ACTIVITY

The agreement defines the terms and conditions of the officials duties and responsibilities. The contract began November 3, 2008 and had an initial term of one year with an option to renew two consecutive one year terms. As such, the CCAOA requested to renew the agreement for a one year term as provided for in the executed agreement. Section 14 of the agreement includes the following language regarding the "Option to Renew":

"City and CCAOA have the option to renew this Agreement for two (2) consecutive one (1) year terms upon conditions mutually agreed to at that time by the governing bodies or boards of both the City and CCAOA. The option to renew requires the City and CCAOA to endorse the "Option to Renew" portion at the end of the Agreement."

3. FINANCIAL IMPACT

The attached fee schedule shows the cost of service provided for each program and is included in the 2009/2010 recreational activities budget.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council authorize the City Manager to exercise the option to renew a one year extension to the current agreement with the Copperas Cove Officials Association to provide sports officiating for recreational programs of the Parks and Recreation Department.

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF CORYELL §

AGREEMENT

This Agreement is made and entered into on this the 3rd day of October 2008, by The Copperas Cove Athletic Officials Association (hereinafter referred to as "CCAOA") and the City of Copperas Cove, a home-rule municipality (hereinafter referred to as "City").

W I T N E S S E T H

WHEREAS, the CCAOA is an association organized for the purpose of providing competent officials and scorekeepers for the athletic programs sponsored by the City;

WHEREAS, the CCAOA has the resources available to provide the officiating services to the City;

WHEREAS, the City's athletic programs are operated and maintained by the City through the Parks and Recreation Department for the benefit of its residents; and

WHEREAS, the City Council finds that providing officiating services to the City by CCAOA benefits the area youth and adults;

NOW, THEREFORE the City and CCAOA hereby agree as follows:

1. Competent Officials. CCAOA shall provide competent officials and scorekeepers to officiate the City's athletic programs sponsored by the Copperas Cove Parks and Recreation Department (hereinafter referred to as "CCPARD"). CCAOA further agrees to officiate adult and youth leagues for specific sports that CCPARD may choose.

2. Fees. The fees to be paid to CCAOA by the City for its officiating services, the number of officials and scorekeepers to be provided by CCAOA for each athletic event, and the fee for the assignment secretary's services are set out in Exhibit "A" attached to this Agreement and made a part of and incorporated in this Agreement for all purposes as if fully set out in this Agreement. The fees for officiating any new sports programs sponsored by CCPARD shall be negotiated between the President of CCAOA and the CCPARD Recreation Superintendent.

4. Scoreboards and Score Books. CCAOA shall gather and consolidate all scoreboard control boxes and score books for each athletic event and shall surrender the control boxes and score books to a representative of CCPARD at the end of the final game of the day.

5. Payment of Fees for Cancellations, Rainouts, Forfeitures and Protest Games.

a. In the event of game cancellations, no fee will be charged by the CCAOA as long as CCPARD either, updates the Youth Sports Hotline (542-2719, 542-2720, 547-9247) or notifies the CCAOA with cancellation information in advance of scheduled games.

b. If CCPARD does not comply with paragraph 4a, CCAOA may invoice CCPARD for all scheduled games.

c. In the event a game is started, then rained out, CCAOA shall be paid for officiating that game.

d. In the event a game is forfeited and CCPARD fails to notify CCAOA two (2) hours prior to the start time of the game, CCAOA shall be paid for officiating that game. If the forfeit is due to insufficient players at game start time and the head coaches desire to play the game, CCAOA shall officiate that game.

e. In the event a game is started, then forfeited due to a rule violation, CCAOA shall be paid for officiating that game.

f. If a protest is upheld that results in any portion of a game being replayed. CCAOA shall officiate the replayed game at no charge. CCAOA shall be paid for officiating the original game only.

g. In the event of a game start time delay of fifteen (15) minutes or more, due to the absence or tardiness of the assigned officials or scorekeeper, CCAOA forfeits any and all fees for that game if it is played. CCAOA shall forfeit any and all fees if the game is rescheduled to a later date due to the absence or tardiness of the officials or scorekeeper.

h. In the event another game is scheduled immediately following the game that was delayed due to the absence or tardiness of the official or scorekeeper scheduled to officiate the prior game, CCAOA shall forfeit any and all fees for the subsequent game if it is played and CCAOA shall forfeit any and all fees if the subsequent game is rescheduled at a later date due to the absence or tardiness of the prior game's official or score keeper.

6. Clinics.

a. *Sports Officials Clinic.* CCAOA shall conduct a Sports Officials Clinic prior to each athletic season. The Clinic shall teach the local rules of each particular sport for which the individual is to officiate.

b. Coaches Clinic. CCAOA shall conduct a preseason Coaches Clinic for all persons desiring to coach a particular sport. This clinic shall inform the participants of the rules for the specific sport for which he or she will be coaching. If a potential coach is unable to attend the preseason Coaches Clinic, CCAOA shall conduct a Coaches Clinic during its Sports Officials Clinic.

7. Officials and Scorekeepers. All officials and scorekeepers provided by CCAOA to the City shall be trained by CCAOA through its Sports Officials Clinic and each official or scorekeeper shall be certified by CCAOA stating that each official or scorekeeper has successfully completed the CCAOA's Sports Officials Clinic. This certification shall be given to CCPARD prior to any official or scorekeeper officiating any City athletic event. Any individual who does not attend or successfully complete the Officials Clinic shall not officiate any CCPARD sport.

8. Copies of Local Rules. CCPARD shall provide a copy of the local rules to CCAOA as soon as they are available. If CCPARD modifies any local rules for a sport, CCPARD shall provide a written copy of the modification to the president of CCAOA within forty-eight (48) hours. CCPARD shall include an explanation of the change and an interpretation of the modification that is not self-explanatory.

9. Duties of Officials. The official(s) shall maintain control and order of the game including coaches and players. The City shall be responsible for keeping each official who is performing his or her duties from potential harm from the coaches and players. The City's responsibility to keep an official from potential harm includes upholding an official's ruling to remove coaches and/or players from the game and the premises of the sporting event.

10. Complaints. Complaints involving an official provided by CCAOA must be submitted in writing to CCPARD within seventy-two (72) hours of the occurrence. CCPARD shall forward a copy of the complaint to CCAOA. Both CCPARD and CCAOA shall review the complaint and reach a decision on corrective action as appropriate. In the event CCPARD and CCAOA cannot reach a mutual agreement as to the complaint, then the president of CCAOA and the CCPARD director shall meet and attempt to reach a decision concerning the complaint. If CCAOA's president and CCPARD director cannot resolve the complaint, CCPARD may suspend any official and/or scorekeeper from working any CCPARD games remaining for that particular sport. CCAOA may submit a written request to CCPARD for reinstatement of the suspended official and/or scorekeeper after the particular sport that the official and/or scorekeeper were officiating has ended.

11. Protested Games. In the event a game is protested, a Protest Committee shall be selected and convened by CCPARD. The Protest Committee shall have a minimum of three (3) members. One (1) member of the Protest Committee may be a CCAOA official, not involved in the protested game. A protested game shall only be replayed if the Protest Committee upholds the protest. The Protest Committee's ruling is final.

12. Initial Term. The term of this Agreement shall be for a period of one (1) year, beginning November 3, 2008 and ending on October 1, 2009 unless terminated earlier by agreement, or by a breach of any terms or conditions of this Agreement by either party.

13. Termination.

a. This Agreement may be terminated by either party upon sixty (60) days written notice to the other party. Within the first thirty (30) days of the sixty (60) day termination period, both parties may attempt to negotiate and correct the problem or problems in order to avoid termination of this Agreement. If the problem or problems are not resolved within the first thirty (30) days of the sixty (60) day termination period, the president of CCAOA and the City Manager may attempt to reach a solution of the problem or problems to prevent the termination of this Agreement. If the problem or problems are not resolved by the sixtieth (60th) day of the written notice of termination, this Agreement shall be null and void.

b. In the event that CCPARD changes its athletic program structure such as, but not limited to, age groups or type of sport, this Agreement shall become null and void only for that portion of the athletic program that was changed. A new Agreement concerning only the modified program shall be negotiated between the parties hereto.

14. Option to Renew. City and CCAOA have the option to renew this Agreement for two (2) consecutive one (1) year terms upon conditions mutually agreed to at that time by the governing bodies or boards of both the City and CCAOA. The option to renew requires the City and CCAOA to endorse the "Option to Renew" portion at the end of the Agreement.

15. Entire Agreement. This Agreement with the attached Exhibit "A" is the entire agreement between the parties hereto and is the sole and only agreement between the City and CCAOA. This agreement incorporates all other written, verbal, express, and implied agreements made between any party or any agent of any party to this Agreement in connection with this Agreement. If any provisions in this Agreement conflict with any provisions in any other instrument, the provisions in this Agreement, including Exhibit "A" shall prevail.

16. Binding Effect. All terms, covenants and conditions contained within this Agreement shall apply to, bind, inure to the benefit of, and be exercised by the parties hereto and their respective heirs, executors, administrators, successors in interest and assigns, except as otherwise expressly provided herein.

17. Amendments. Both parties agree that no amendment, modification or alteration of the terms of this Agreement shall be binding unless reduced to writing, dated subsequent to the date of this Agreement, and duly executed by the parties hereto.

18. Notices. Notices given pursuant to the provisions of this Agreement, or necessary to carry out its provisions, shall be in writing, and delivered personally to the person to whom the notice is to be given, or given by certified or registered mail return receipt requested, addressed to the proper party. The parties' addresses for this purpose are as follows:

City of Copperas Cove
P. O. Drawer 1449
Copperas Cove, TX 76522
Attn: City Manager

Copperas Cove Athletic Officials
Association
707 S. 15th Street
Copperas Cove, TX 76522
Attn: President

19. Governing Law and Venue. The parties hereto agree that the laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this lease. Venue for any action involving this Agreement shall be in the courts of Coryell County, Texas.

20. Severability. Each and every covenant and obligation contained in this Agreement is and shall be construed to be a separate and independent covenant and obligation. If any term or provision of this Agreement, or its application to any person or circumstances shall to any extent be held invalid, illegal, or unenforceable, the remainder of this Agreement shall not be affected thereby, and each and every other term and provision shall be enforced to the fullest extent permitted by law as if the invalid, illegal, or unenforceable provision had never been included in this Agreement.

21. Construction and Interpretation. Each party has carefully read this entire Agreement, and understands the meaning and effect of each and every provision contained herein. Each party executes this Agreement freely and voluntarily, and only after first having obtained (or having had a reasonable opportunity to obtain) competent legal advice. The parties thus agree that the construction and interpretation of the terms of this lease the rule of construction that a document is to be construed most strictly against the party who prepared same shall not be applied, it being agreed that the Agreement should be construed fairly and simply and not strictly against either party.

22. Time of the Essence. The parties agree that time is of the essence in the performance of this Agreement.

23. Independent Contractor. It is expressly understood and agreed that the employees, servants and agents of the CCAOA are not employees, servants or agents of the City and that the CCAOA is deemed an independent contractor and the City is in no way responsible for the negligent and intentional acts or omissions of the CCAOA, its employees, officers, volunteers, servants, agents, licensees or invitees.

24. Authorized Signatures. The persons signing this Agreement on behalf of the parties hereto certify that they are duly authorized to sign this Agreement on behalf of said parties.

25. Compliance With Laws. The parties hereto mutually agree to comply with all applicable federal, state and local laws, ordinances, rules and regulations in performance of their obligation pursuant to this Agreement.

26. Discrimination Prohibited. The parties hereto mutually agree to adhere to all federal, state and local laws and regulations prohibiting discrimination. The parties agree that they shall not discriminate against a participant in any of the programs described above because of race, color, religion, national origin, sex, sexual preference, sexual orientation, height, weight or beliefs.

IN WITNESS WHEREOF, the parties have fully executed this Agreement on this the 3rd day of November 2008.

CITY OF COPPERAS COVE

COPPERAS COVE ATHLETIC
OFFICIALS ASSOCIATION

By: _____
Andrea Gardner, City Manager

By: _____
MITCHELL LOFTON, President

ATTEST:

ATTEST:

Jane Lees, City Secretary

SAMANTHA PETERS, Secretary

Option to Renew

IN WITNESS WHEREOF, the parties have opted to renew this Agreement through September 30, 2010, on this the 1st day of October 2009.

CITY OF COPPERAS COVE

COPPERAS COVE ATHLETIC
OFFICIALS ASSOCIATION

By: _____
Andrea Gardner, City Manager

By: _____
MITCHELL LOFTON, President

ATTEST:

ATTEST:

Jane Lees, City Secretary

SAMANTHA PETERS, Secretary

IN WITNESS WHEREOF, the parties have opted to renew this Agreement through 30 September 2010, on this the 1st day of October 2009.

CITY OF COPPERAS COVE

COPPERAS COVE ATHLETIC
OFFICIALS ASSOCIATION

By: _____
Andrea Gardner, City Manager

By: _____
MITCHELL LOFTON, President

ATTEST:

ATTEST:

Jane Lees, City Secretary

SAMANTHA PETERS, Secretary

EXHIBIT "A"

Fee Schedule

<u>Sport</u>	<u># of Officials</u>	<u>Fee Per Official</u>	<u># of Scorekeepers</u>
<u>Basketball</u>			
Pee wee	1	\$15.00	N/A
Junior	1	\$15.00	1 at \$8.00
Intermediate	2	\$15.00	1 at \$8.00
Senior	2	\$15.00	1 at \$8.00
<u>Tackle Football</u>			
8-10 Age Group	3	\$27.50	N/A
11-12 Age Group	3	\$27.50	N/A
<u>Flag Football</u>			
Pee wee	1	\$15.00	N/A
Junior	2	\$15.00	N/A
Intermediate	2	\$15.00	N/A
Senior	2	\$15.00	N/A
<u>Soccer</u>			
Pee Wee	1	\$15.00	N/A
Junior	2	\$15.00	N/A
Intermediate	2	\$15.00	N/A
Senior	2	\$15.00	N/A
<u>Baseball</u>			
T-ball	1	\$15.00	N/A
Machine Pitch	1	\$15.00	1 at \$8.00
Senior Midget	2	\$22.50	1 at \$8.00
Freshman	2	\$22.50	1 at \$8.00
Junior	2	\$22.50	1 at \$8.00

Baseball fees based on minimum 1.5 hour games. \$15.00 per plus 7.50 per ½ hour.

Softball

Youth	2	\$15.00	1 at \$8.00
Adult	2	\$15.00	1 at \$8.00

Assignment Secretary Fee: \$10.00 will be paid for each two (2) week invoice submitted.

Protested Game: Officials and scorekeepers fees shall only be paid for the originally scheduled game of any game, or portion of a game, replayed due to a protest that is upheld by a Protest Committee.

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item G-8

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year End September 30, 2008.

1. BACKGROUND/HISTORY

The City submitted the Fiscal Year 2007-08 Comprehensive Annual Financial Report (CAFR) to GFOA in March 2009. The CAFR must meet the high standards of the program including demonstrating a constructive “spirit of full disclosure” to clearly communicate the entity’s financial story and motivate potential users and user groups to read the CAFR. The document must be rated “proficient” in all categories to receive the award.

2. FINDINGS/CURRENT ACTIVITY

The City of Copperas Cove was awarded the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year end September 30, 2008. The City received the award for the nineteenth consecutive year and will continue to strive to improve the CAFR in future years.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

October 9, 2009

Wanda Bunting, CPA
Director of Financial Services
City of Copperas Cove
507 S. Main Street
Copperas Cove TX 76522

Dear Ms. Bunting:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended September 30, 2008, qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Each entity submitting a report to the Certificate of Achievement review process is provided with a "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements in its financial reporting techniques. Your list has been enclosed. You are strongly encouraged to implement the recommended improvements into the next report and submit it to the program. If it is unclear what must be done to implement a comment or if there appears to be a discrepancy between the comment and the information in the CAFR, please contact the Technical Services Center (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

Certificate of Achievement program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. Your written responses should provide detail about how you choose to address each item that is contained within this report. These responses will be provided to those Special Review Committee members participating in the review.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. As the designated individual we have enclosed your AFRA.

Your Certificate of Achievement plaque will be shipped to you under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed. We suggest that you provide copies of it to local newspapers, radio stations and television stations. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

A current holder of a Certificate of Achievement may include a reproduction of the award in its immediately subsequent CAFR. A camera ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year. To continue to participate in the Certificate of Achievement Program it will be necessary for you to submit your next CAFR to our review process.

In order to expedite your submission we have enclosed a Certificate of Achievement Program application form to facilitate a timely submission of your next report. This form should be completed and sent (postmarked) with three copies of your report, three copies of your application, three copies of your written responses to the program's comments and suggestions for improvement from the prior year, and any other pertinent material with the appropriate fee by March 31, 2010.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact Delores Smith (dsmith@gfoa.org or (312) 578-5454).

Sincerely,
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier". The signature is written in black ink and is positioned above the typed name of the signatory.

Stephen J. Gauthier, Director
Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

10/09/2009

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Copperas Cove** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Wanda Bunting, CPA, Director of Financial Services

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Copperas Cove
Texas

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
September 30, 2008

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

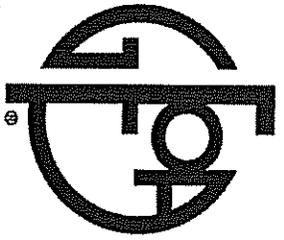


A stylized, handwritten signature in black ink, appearing to be "J.R. Emer".

President

A handwritten signature in black ink, appearing to be "Jeffrey R. Emer".

Executive Director



**The Government Finance Officers Association
of the United States and Canada**

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

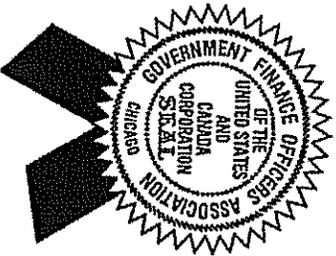
to

Wanda Bunting, CPA
Director of Financial Services
City of Copperas Cove, Texas

The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Date October 9, 2009



City of Copperas Cove City Council Agenda Item Report

October 26, 2009

Agenda Item G-9

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Financial Report for the Month ended August 31, 2009.

1. BACKGROUND/HISTORY

Attached is the Monthly Council Report for the month ended August 31, 2009. The report is submitted to the City Council for review. The report provides a detailed analysis of the City's financial condition and results of operations for the month ended August 31, 2009.

2. FINDINGS/CURRENT ACTIVITY

None.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.



"The City Built for Family Living"

Finance Department

October 14, 2009

Mayor and City Council Members:

The Finance Department is pleased to submit the Monthly Financial Report for the month of August 2009. The FY 2008-09 year end process is underway and should be completed by mid November. Finance staff are processing final year end payments and preparing year end journal entries. The annual audit process will begin once City Council approves an audit firm for the FY 2008-09 annual audit. The audit request for proposal (RFP) process is underway with the deadline to submit proposals on October 20, 2009. City staff will begin to review the proposals and prepare a recommendation for City Council as soon as possible in November 2009. The FY 2009-10 Budget was adopted by City Council on September 15, 2009. The budget amendment for health insurance was approved by City Council on October 13, 2009 and City staff is ensuring that all options are processed according to the employee request.

Year-to-date revenues through August 2009 are exceeding expenditures in all of the major funds of the City with the exception of the Golf Course Fund. The Operating expenses at the Golf Course are exceeding the operating revenues by \$195,085. This fund has only collected 51.1% of the budget revenues where last fiscal year the operating revenues were at 77.3% of the budget at the end of August. This fund deficit is being closely monitored and City staff continues to review the Golf Course operations. Expenses are being trimmed back due to the significant revenue decreases the past year. The fund is being evaluated to determine if a transfer from the General Fund will be necessary next fiscal year.

The key economic indicators provide some insight for the financial activity of the City. The hotel occupancy tax collections, sales tax collections, and the number of building permits are up compared to last August. However, the dollar value of building permits and active utility accounts are below the prior year and the unemployment rate in the Killeen/Fort Hood region has increased from the prior year. City staff will continue to monitor revenues and expenditures in all City funds and key economic indicators.

We hope the regular monitoring of the City's financial position will continue to provide the City Council with information that is useful for making sound policy decisions.

Respectfully submitted,

Wanda Bunting, CPA
Director of Financial Services

City of Copperas Cove
Financial Summary by Fund
August 31, 2009

GENERAL FUND

- August year-to-date revenues are above August year-to-date expenditures by \$1,089,540.
- Property tax revenue for August 2009 is \$64,192 or 25.8% above \$51,037 collected last August. Year-to-date property tax revenue is at \$6,723,824 or 10.4% above prior year-to-date collections.
- Year-to-date sales tax revenue of \$2,164,621 reflects a \$6,372 or 0.3% decrease from the prior fiscal year.
- Year-to-date franchise tax revenue of \$1,280,042 is \$33,388 or 2.7% above prior year-to-date revenue.
- Interest earnings year-to-date of \$41,773 decreased by \$115,734 or 73.5% under the prior fiscal year-to-date earnings.
- General Fund expenditures year-to-date of \$12,651,463 reflect an increase of 4.8% over prior year-to-date expenditures of \$12,076,006.

WATER & SEWER FUND

- Year-to-date revenues exceed year-to-date expenses by \$431,446.
- Water revenue totaled \$563,102 for the month. This is \$58,055 or 9.3% below August 2008. Year-to-date water revenue is at \$4,410,392 which is slightly below the prior year-to-date revenue by \$1,573.
- Sewer revenue totaled \$299,878 for the month. This is \$5,741 or 1.9% below August 2008. Year-to-date sewer revenue is at \$3,167,138 which is below the prior year-to-date revenue by \$27,467 or 0.9%.
- Interest earnings year-to-date of \$23,211 decreased by \$56,607 or 70.9% below the prior fiscal year-to-date earnings.
- Connect fees produced revenues of \$4,985 for the month; \$51,770 year-to-date.
- Water tap fees year-to-date are \$35,582; \$39,804 below prior year-to-date.
- Sewer tap fees year-to-date are \$11,370; \$8,560 below prior year-to-date.
- Expenses year-to-date of \$7,472,142 reflect a 9.7% decrease under prior year-to-date expenses of \$8,271,600.

SOLID WASTE FUND

- Year-to-date revenues exceed year-to-date expenses by \$299,526.
- Sanitary landfill fees for August 2009 are \$30,118; compared to \$33,733 in August 2008. Year-to-date revenue is at \$301,383 which is below the prior year-to-date revenue by \$63,503 or 17.4%.
- Refuse collection fees are \$197,489 for the month; the same amount as August 2008. Year-to-date revenue is at \$2,189,723 which is above the prior year-to-date revenue by \$31,741 or 1.5%.
- Interest earnings year-to-date of \$6,278 decreased by \$17,721 or 73.8% below the prior fiscal year-to-date earnings.
- Expenses year-to-date of \$2,419,392 reflect a decrease of 6.9% below prior year-to-date expenses of \$2,598,098.

GOLF COURSE FUND

- Year-to-date expenses exceed year-to-date revenues by \$195,085.
- Revenues for the month of August totaled \$87,708, compared to revenues for August 2008 of \$113,296. Year-to-date operating revenues are at \$458,220 which is below the prior year-to-date operating revenues by \$143,847 or 23.9%.
- Expenses for the month are \$45,784; \$33,167 below August 2008 expenses. Year-to-date expenses of \$653,305 reflect a decrease of 1.6% below prior year-to-date expenses of \$663,816.

DRAINAGE UTILITY FUND

- Year-to-date revenues exceed year-to-date expenditures by \$130,730.
- Drainage Utility fees for the month of August are \$71,437; a decrease of \$91 below August 2008. Year-to-date revenue is at \$783,960 which is above the prior year-to-date revenue of \$770,823.
- Expenditures year-to-date of \$660,513 reflect a decrease of 20.3% below prior year-to-date expenditures of \$828,972. The decrease is partially due to the significant expenditures in the prior fiscal year related to the consulting fees paid for the 404 mitigation costs.

City of Copperas Cove
Economic Indicators Summary
August 31, 2009

Unemployment Rate

- The unemployment rate for the month of August 2009 was 7.0%, which is up from August 2008, recorded at 5.3%.

Sales Tax Collections

- Sales tax collections for August 2009 totaled \$240,339, compared to August 2008 collections of \$235,756. Year to date, sales tax collections are at \$2,164,621 or below prior year-to-date collections of \$2,170,993.
- In addition to the City sales tax collected above, \$1,082,310 year-to-date was paid to the Copperas Cove Economic Development Corporation.

Water Customers

- During the month of August 2009 there were 11,844 active water accounts.
- August 2008 recorded 12,013 water customers, which indicates a decrease of 1.4% or 169 water customers from August 2008 to August 2009.

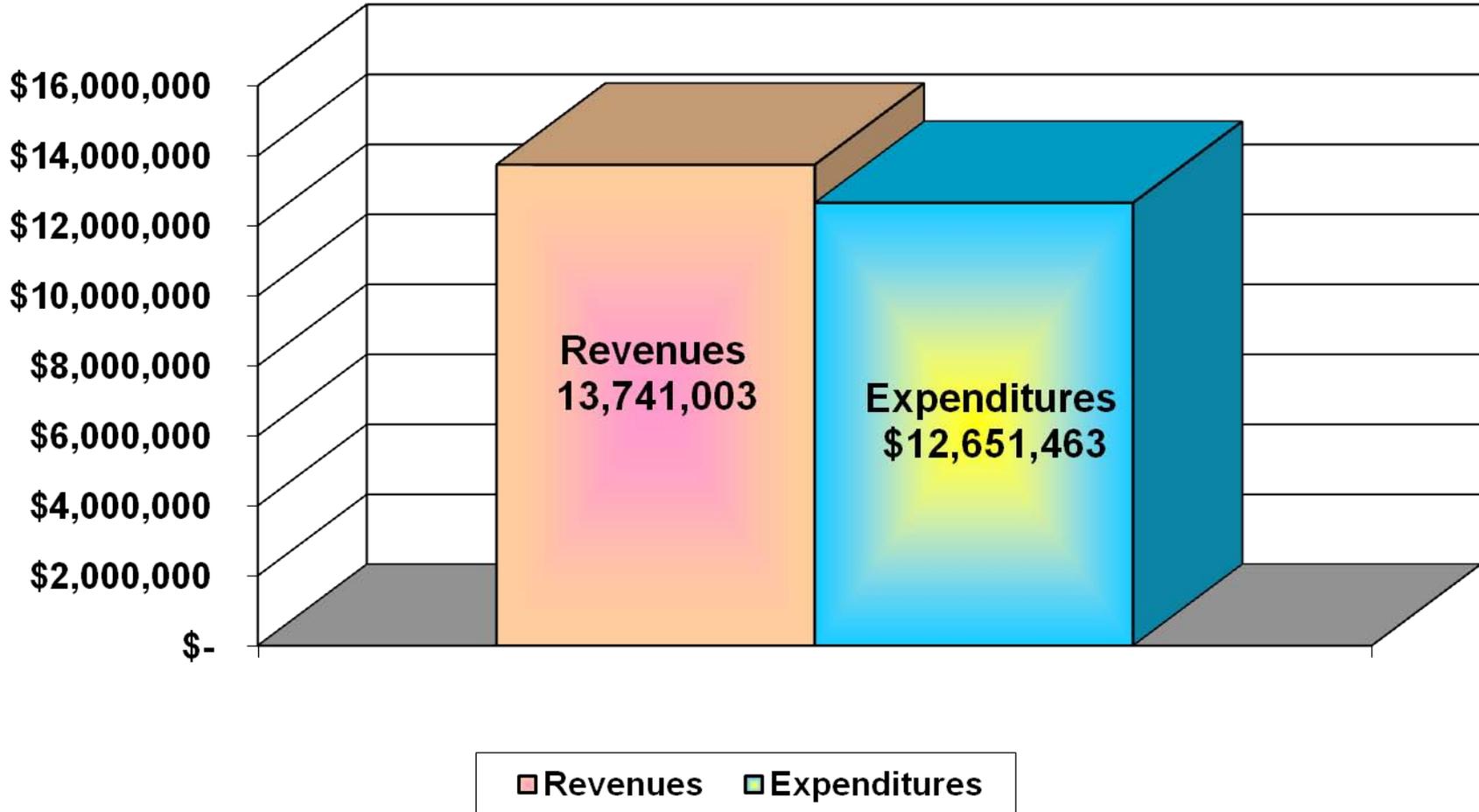
Building Permits

- The total dollar value of building permits issued for August 2009 was \$1,368,849 compared to \$2,828,434 in August 2008.
- 113 building permits were issued in August 2009 which indicates an increase of 17 from that issued in August 2008.

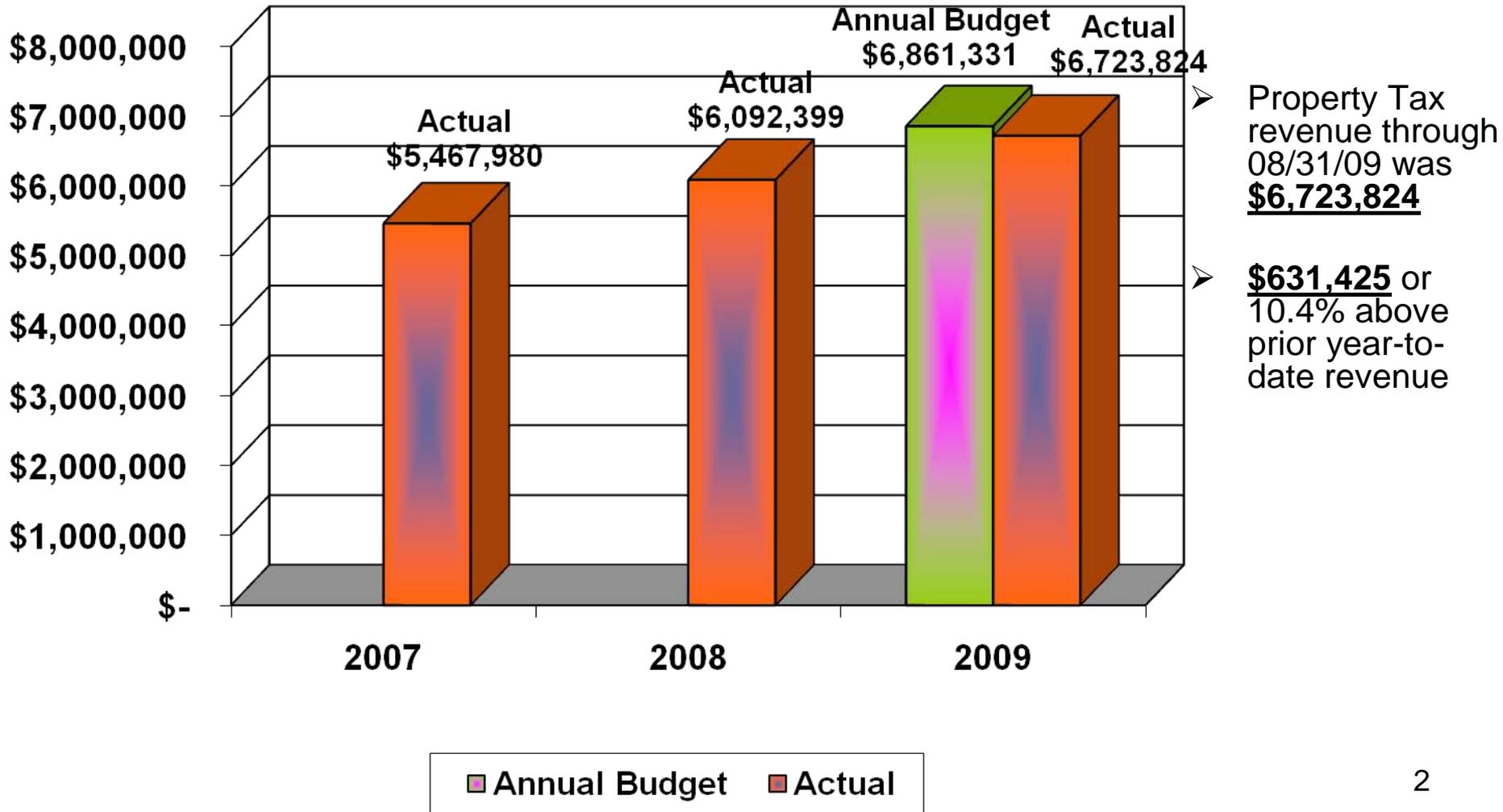
Hotel Occupancy Tax Revenue

- Hotel occupancy tax collections for August 2009 were \$21,424 compared to \$9,352 collected in August 2008. Year to date, hotel occupancy tax collections are at \$200,133 or 25.2% above prior year-to-date collections of \$159,892.

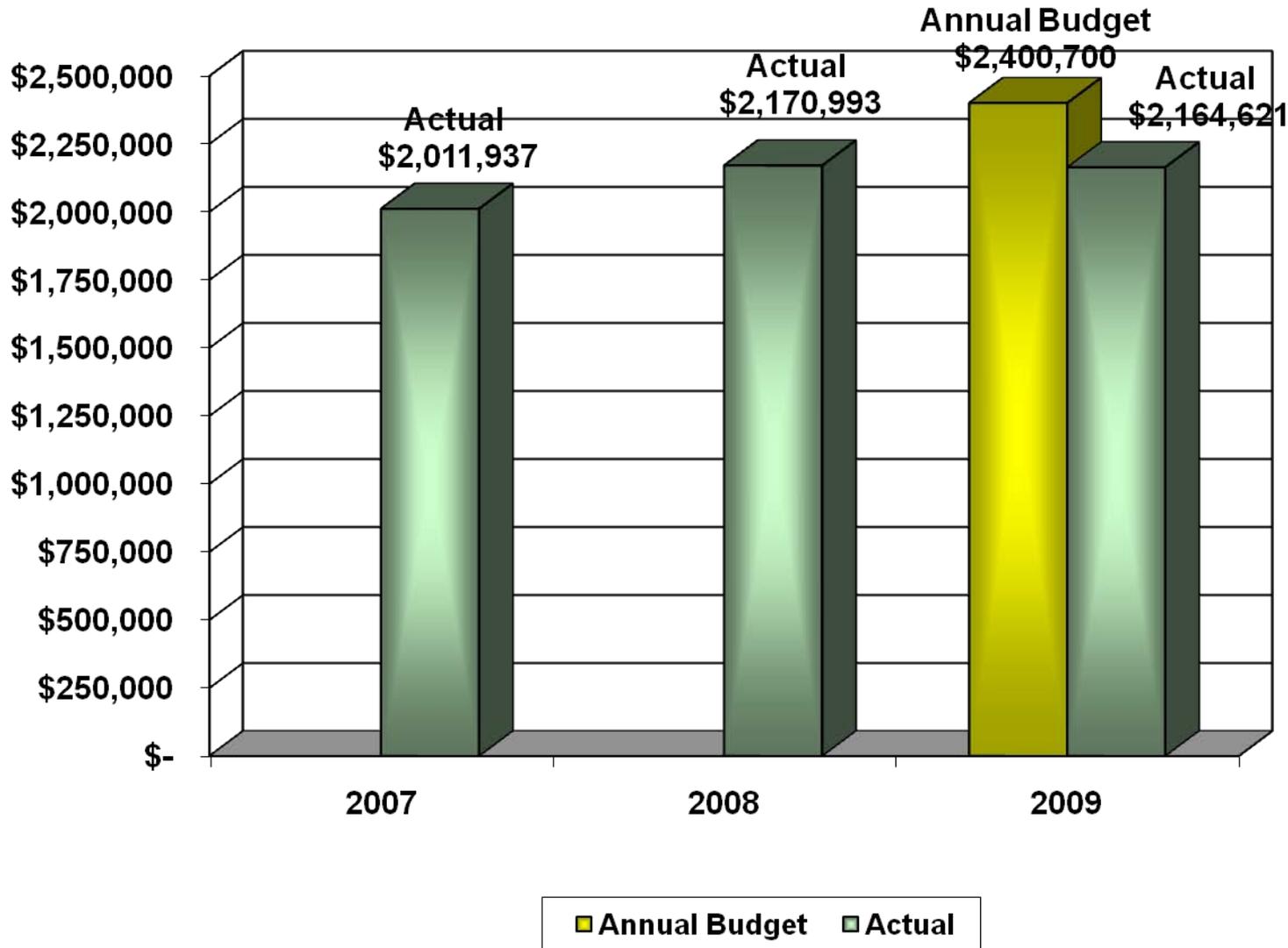
City of Copperas Cove General Fund Revenues vs. Expenditures FYTD (October through August)



City of Copperas Cove General Fund Property Tax Revenue Trends FYTD (October through August)



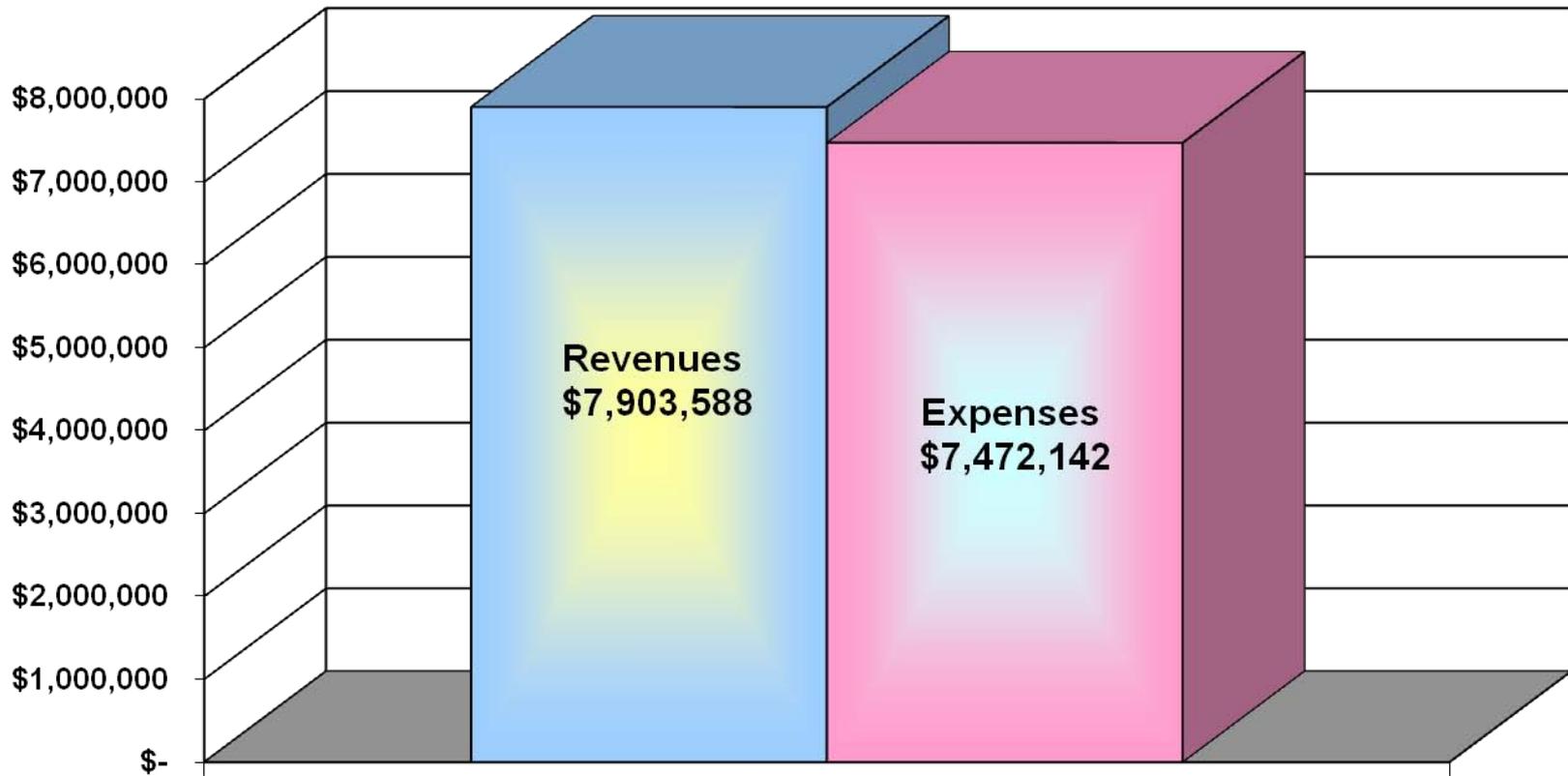
City of Copperas Cove Sales Tax Revenue Trends FYTD (October through August)



➤ Sales Tax Revenue through 08/31/09 was **\$2,164,621**

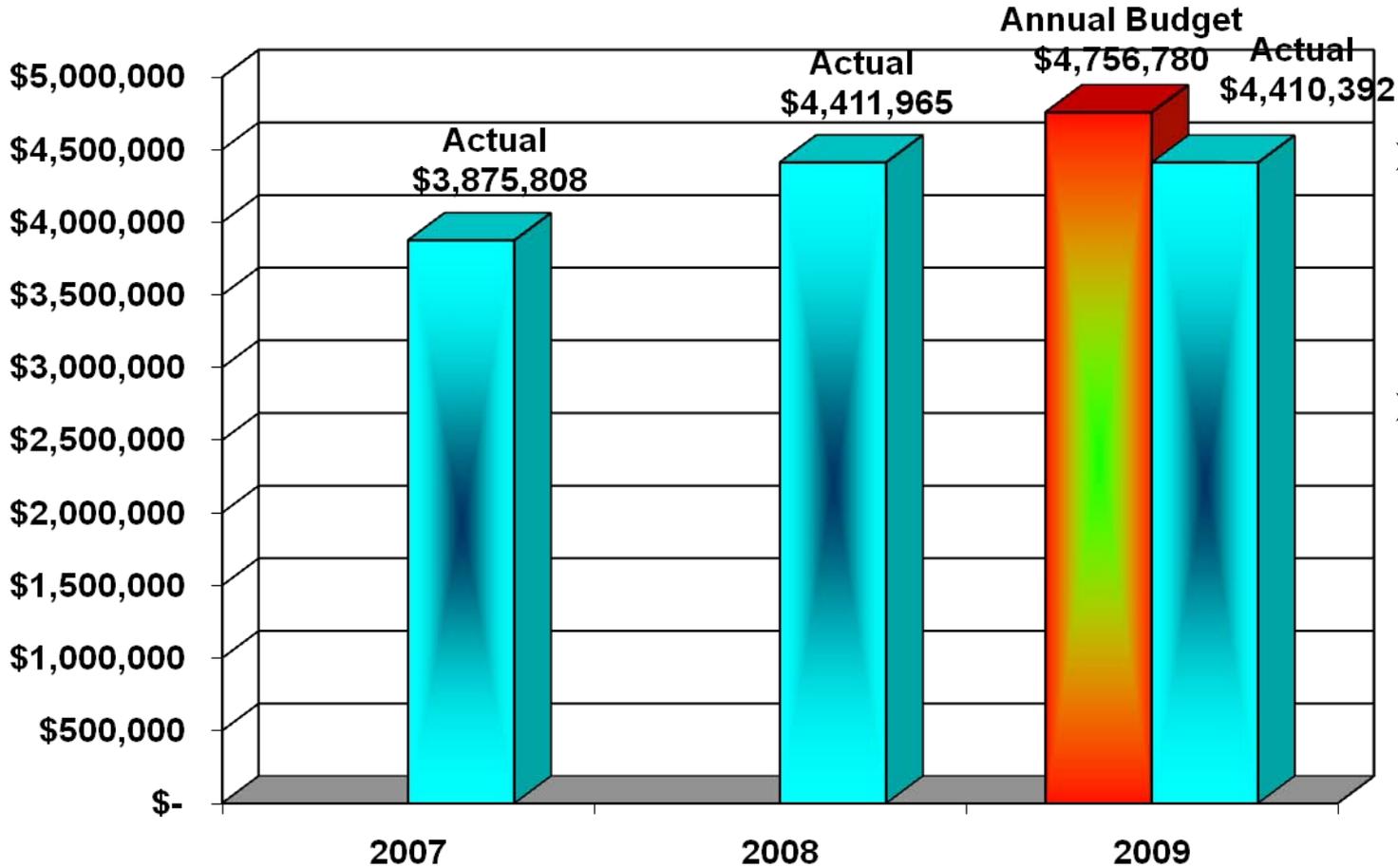
➤ **\$6,372** or 0.3% below prior year-to-date Sales Tax Revenue

City of Copperas Cove Water & Sewer Fund Revenues vs. Expenses FYTD (October through August)



□ Revenues □ Expenses

City of Copperas Cove Water Revenue Trends FYTD (October through August)

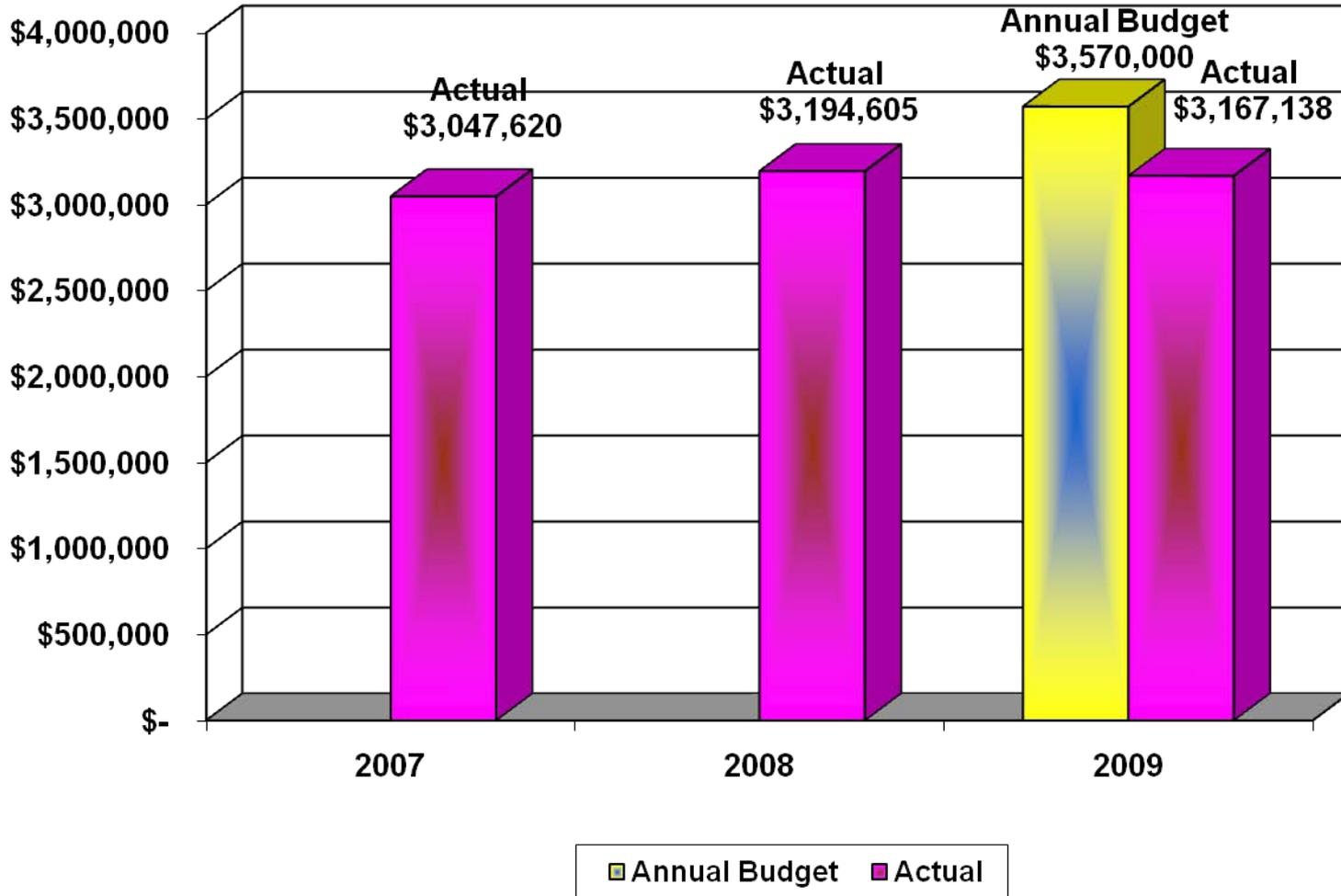


➤ Water Revenue through 08/31/09 was **\$4,410,392**

➤ **\$1,573** or just slightly below prior year-to-date revenue

■ Annual Budget ■ Actual

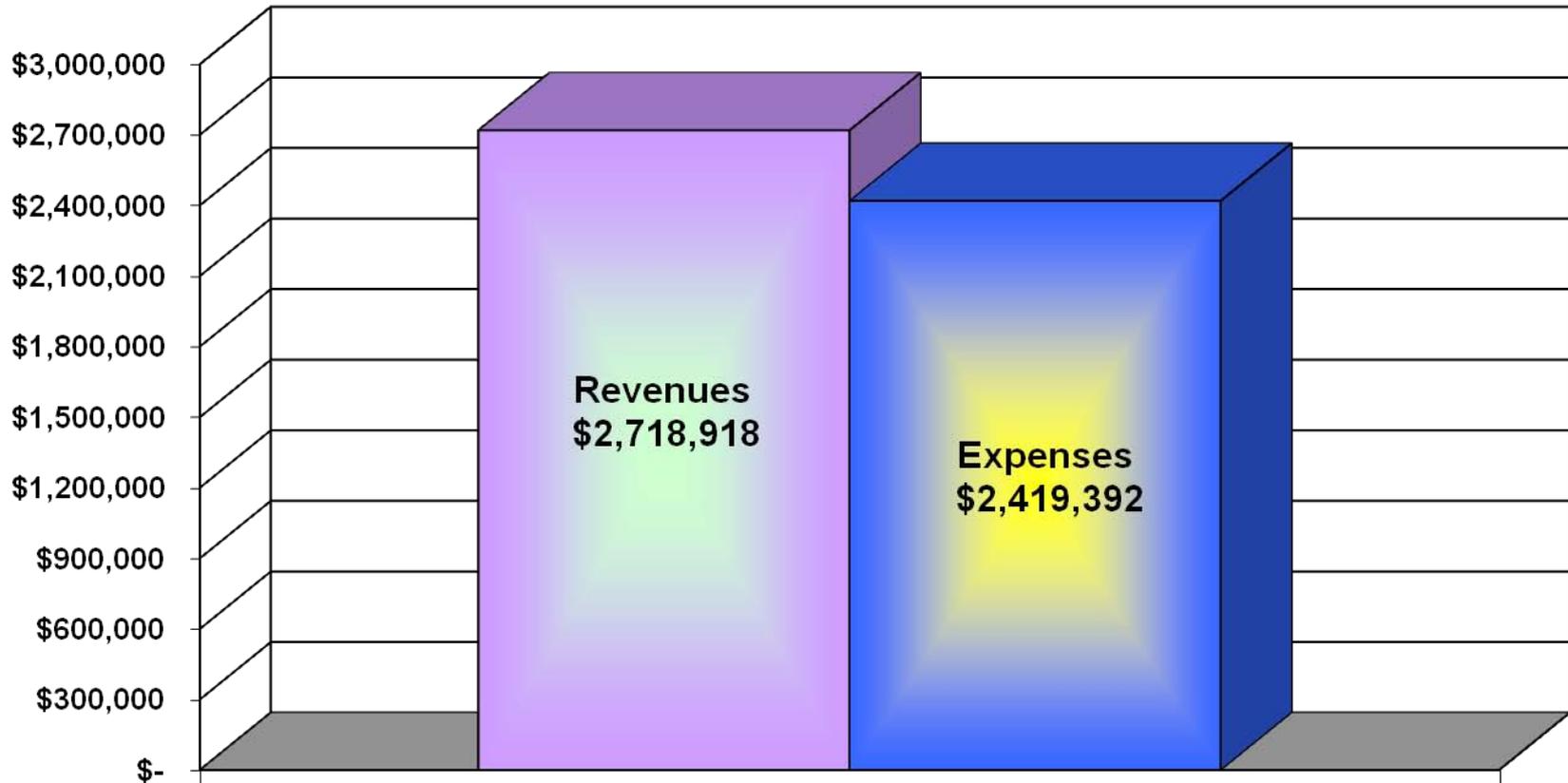
City of Copperas Cove Sewer Revenues FYTD (October through August)



➤ Sewer Revenue through 08/31/09 was **\$3,167,138**

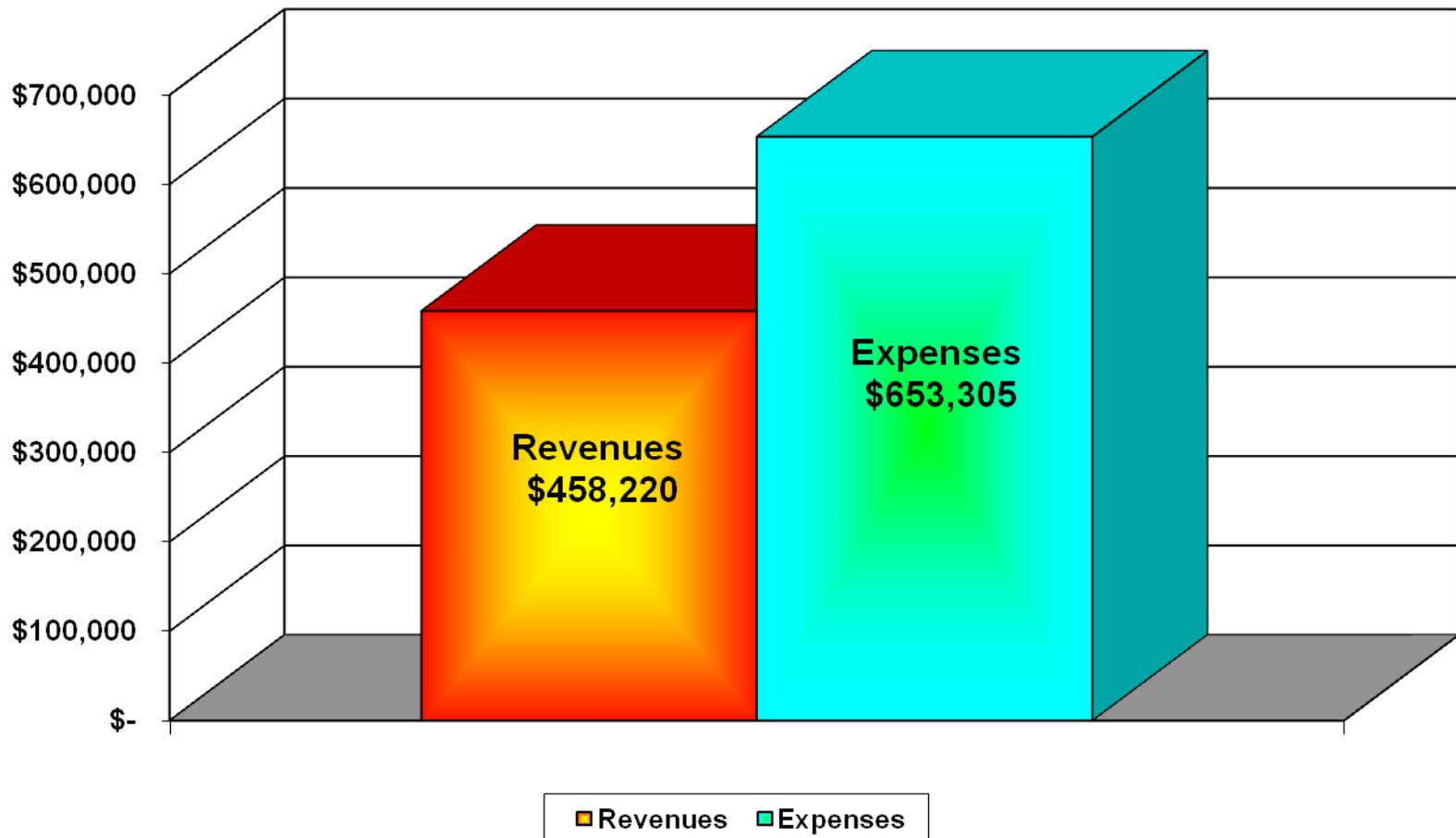
➤ **\$27,467** or 0.9% below prior year-to-date revenue

City of Copperas Cove Solid Waste Fund Revenues vs. Expenses FYTD (October through August)

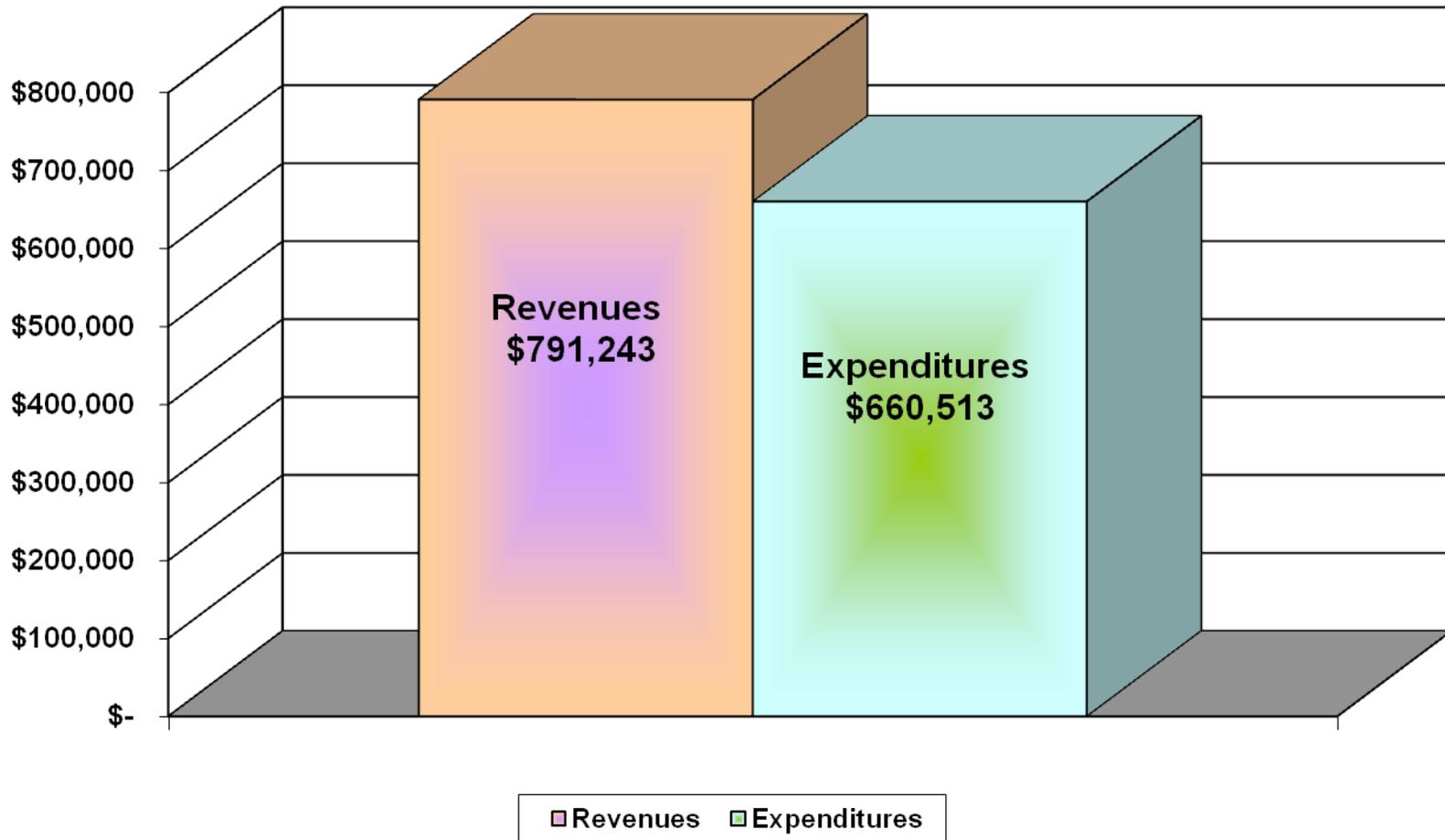


□ Revenues □ Expenses

City of Copperas Cove Golf Course Fund Revenues vs. Expenses FYTD (October through August)



City of Copperas Cove Drainage Fund Revenues vs. Expenditures FYTD (October through August)



**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
GENERAL FUND
As of August 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month Aug. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Designated	\$ 1,000,000	1,000,000	\$ 1,000,000	
Unreserved, Undesignated	2,827,839	4,195,303	3,259,675	
TOTAL BEG. FUND BALANCE	\$ 3,827,839	5,195,303	\$ 4,259,675	
GENERAL FUND REVENUE				
Taxes				
Current Ad Valorem Taxes	\$ 6,861,331	\$ 64,192	\$ 6,723,824	98.0%
Delinquent Ad Valorem Taxes	60,000	1,374	65,393	109.0%
Penalty & Interest	43,000	8,604	54,746	127.3%
Sales Tax	2,400,700	240,339	2,164,621	90.2%
Franchise Tax	1,231,000	760,230	1,280,042	104.0%
TXU Settlement	35,633	0	33,954	95.3%
Mixed Drink Tax	14,000	0	14,132	100.9%
Bingo Tax	100,000	35,334	134,439	134.4%
Used Oil Revenue-Safety Clean/H&H	500	0	99	19.7%
Subtotal Taxes	\$ 10,746,164	1,110,074	\$ 10,471,249	97.4%
Licenses & Permits				
License-Bicycle	\$ 100	\$ 6	\$ 10	10.0%
License-Contractors	35,000	1,100	31,705	90.6%
License-Animal	5,414	366	5,886	108.7%
Permits-Building	75,000	3,064	38,840	51.8%
Permits-House Moving	50	0	175	350.0%
Permits - Street Cuts	9,000	0	13,786	153.2%
Permits-Electrical	20,000	725	9,945	49.7%
Permits-Solicitors	2,500	25	3,465	138.6%
Permits-Natural Gas Lines	14,000	50	1,250	8.9%
Permits-Garage Sales	7,000	980	7,810	111.6%
Permits-Plumbing	34,000	2,696	23,519	69.2%
Permits-Mechanical	16,800	530	7,861	46.8%
License-Taxicabs	300	0	360	120.0%
License-Vicious/Dangerous Animals	1,500	150	900	60.0%
Permits-Car Washes	500	45	525	105.0%
Permits-Signs	1,500	225	935	62.3%
Permits-Swimming Pools	900	80	470	52.2%
Wrecker License	510	0	510	100.0%
Permit-Certificate of Occupancy	2,000	120	1,560	78.0%
Permits-Alarms	6,200	100	3,140	50.6%
False Alarm Penalties	1,000	0	850	85.0%
Permits-Alcohol License	600	0	240	40.0%
Permits-Miscellaneous	0	0	60	N/A
Permits-Well/Gas Drilling	4,000	0	-	0.0%
Subtotal Licenses & Permits	\$ 237,874	10,262	\$ 153,801	64.7%
Services & Charges				
Swimming Pool Receipts	\$ 53,000	5,225	\$ 37,615	71.0%
Community Building Rental	24,500	1,307	22,717	92.7%
Misc. Library Receipts	14,790	1,028	11,697	79.1%
Animal Shelter Fees	36,124	2,595	28,686	79.4%
Ambulance Fee Revenue ⁽¹⁾	725,600	42,965	644,300	88.8%
Copy Machines	4,000	339	3,483	87.1%
Mowing/Mowing Liens Revenue	24,000	2,609	13,398	55.8%
Sale of City Maps	500	38	324	64.7%

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
GENERAL FUND
As of August 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month Aug. 2009	Total Year to Date	Percent Year to Date
Services & Charges (cont.)				
Service Charge-NSF Checks	11,500	780	9,260	80.5%
Plat Filing Fee Revenue	3,500	558	3,862	110.3%
RV Park Fees	12,000	650	11,535	96.1%
Police Overtime Reimbursement	20,000	0	16,594	83.0%
Police Restitution Revenue	3,000	36	893	29.8%
Festival Reimbursements	15,000	0	13,506	90.0%
Special Events-Seniors	2,000	0	2,070	103.5%
Library Meeting Room Rental	2,800	270	1,450	51.8%
Open Records Revenue	1,200	33	861	71.8%
Fax Machine Fees	800	0	119	14.8%
Pool Rental Revenue	4,000	550	4,250	106.3%
Re-Inspection Fees	700	0	625	89.3%
Fire Related Response Revenue	35,000	0	-	0.0%
Animal Tranquilization Fee	350	30	240	68.6%
Disposal of Farm Animals	125	0	-	0.0%
Micro Chip of Animals Revenue	3,500	41	1,279	36.5%
Subtotal Services & Charges	\$ 997,989	\$ 59,054	\$ 828,763	83.0%
⁽¹⁾ Recorded net of billing fees.				
Fines & Forfeitures				
Municipal Court Fines	\$ 135,000	\$ 21,230	\$ 140,111	103.8%
Traffic Violation Fines	325,000	14,420	325,318	100.1%
Library Fines	16,000	1,064	13,539	84.6%
Arrest Warrant Income	120,000	5,605	104,421	87.0%
Child Safety Fund	12,000	16	10,029	83.6%
City's % of State Court Fines	60,000	13,435	58,359	97.3%
HB 70 Fees	11,000	1,039	12,691	115.4%
Arresting Officer Fees	26,000	2,165	26,924	103.6%
CCISD Liaison Funding	106,584	0	53,292	50.0%
Admin Fee-Teen Court	12,000	50	850	7.1%
Admin Fee-Defensive Driving	9,000	1,040	10,577	117.5%
Rezone Request Fees	1,600	0	600	37.5%
Variance Request Fees	220	110	440	200.0%
Subtotal Fines & Forfeitures	\$ 834,404	60,175	\$ 757,149	90.7%
Administration Reimb.				
Admin. Reimb.-W & S Fd	\$ 742,500	\$ 61,875	\$ 680,625	91.7%
Admin. Reimb.-Solid Waste Fd	428,000	35,667	392,333	91.7%
Admin. Reimb.-Drainage Utility Fd	80,000	6,667	73,333	91.7%
Transfer from Other Funds	9,941	0	9,941	N/A
Subtotal Admin. Reimb.	\$ 1,260,441	104,208	\$ 1,156,232	91.7%
Miscellaneous Revenue				
Interest Earned Revenue	\$ 200,000	\$ 1,511	\$ 41,773	20.9%
Rental Income	17,280	1,584	17,424	100.8%
Miscellaneous Revenues	165,690	28,070	171,841	103.7%
Insurance Proceeds	500	0	2,139	427.8%
Cash Over/(Short)	200	(41)	(12)	-6.2%
Food Workers' Registration	15,000	912	11,499	76.7%
Food Establishment Licenses	12,000	635	9,603	80.0%
Police Misc. Revenues	3,000	435	3,278	109.3%
Bell County Fire Runs Revenue	3,400	0	4,782	140.7%
County EMS Revenue	40,000	0	40,000	100.0%

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
GENERAL FUND
As of August 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month Aug. 2009	Total Year to Date	Percent Year to Date
Miscellaneous Revenue (cont.)				
Maint. & Landscape Revenue-HR Bldg.	2,100	0	3,600	171.4%
Street Sign Revenue	3,475	0	2,980	85.8%
Auction Proceeds	8,000	5,838	20,337	254.2%
County Mutual Aid Revenue	54,000	0	44,565	82.5%
Subtotal Miscellaneous Rev.	\$ 524,645	38,943	\$ 373,809	71.2%
TOTAL G. F. REVENUE	\$ 14,601,517	1,382,716	\$ 13,741,003	94.1%

GENERAL FUND EXPENDITURES				
City Council	\$ 42,240	\$ 1,944	\$ 21,971	52.0%
City Manager	265,412	23,780	233,874	88.1%
City Secretary/Elections	167,172	14,552	157,052	93.9%
City Attorney	218,192	29,032	177,171	81.2%
Finance	653,360	32,244	550,036	84.2%
Human Resources	240,671	18,512	211,363	87.8%
Information Systems	242,015	19,451	218,543	90.3%
Municipal Court	351,155	21,697	291,655	83.1%
Police	4,762,190	308,036	3,851,158	80.9%
Public Affairs Office	115,389	4,481	98,407	85.3%
Animal Control	240,896	15,362	192,128	79.8%
Fire/EMS	3,215,045	229,799	2,881,470	89.6%
Emergency Management	16,743	10	3,036	18.1%
Engineering	169,259	11,752	132,428	78.2%
Building & Development Services	274,844	22,134	217,520	79.1%
Streets	819,582	267,153	882,619	107.7%
Parks and Recreation	1,030,046	91,527	891,244	86.5%
Fleet Services	253,226	17,845	226,938	89.6%
Facility Maintenance	111,119	7,404	93,171	83.8%
Planning	212,447	4,675	159,735	75.2%
Library	533,921	37,775	434,672	81.4%
Code & Health	219,902	15,370	169,378	77.0%
Non-Departmental	677,407	34,271	555,894	82.1%
TOTAL GENERAL FUND EXPENDITURES	\$ 14,832,233	1,228,806	\$ 12,651,463	85.3%
ENDING FUND BALANCE				
Unreserved, Designated	\$ 1,000,000	1,000,000	\$ 1,000,000	
Unreserved, Undesignated	\$ 2,597,123	4,349,213	\$ 4,349,214	
TOTAL ENDING FUND BALANCE	\$ 3,597,123	5,349,213	\$ 5,349,214	
IDEAL RESERVE FUND BALANCE	\$ 3,708,058	3,708,058	\$ 3,708,058	
OVER (UNDER) IDEAL RESERVE FUND BALANCE	\$ (110,935)	1,641,155	\$ 1,641,156	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
WATER & SEWER FUND
As of August 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month Aug. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Undesignated	\$ 1,579,636	2,970,829	\$ 1,730,313	
TOTAL BEGINNING FUND BALANCE	\$ 1,579,636	2,970,829	\$ 1,730,313	
W & S FUND REVENUES				
Operating Revenues				
Water Revenue	\$ 4,756,780	\$ 563,102	\$ 4,410,392	92.7%
Sewer Revenue	3,570,000	299,878	3,167,138	88.7%
Senior Discount	(140,800)	(16,753)	(131,439)	93.4%
Water Tap Fees	100,000	2,000	35,582	35.6%
Sewer Tap Fees	26,000	640	11,370	43.7%
Connect Fee	60,000	4,985	51,770	86.3%
Meter Box Reset Fee	500	0	-	0.0%
Composting Sales Revenue	12,000	509	15,378	128.2%
Subtotal Operating Revenues	\$ 8,384,480	854,360	\$ 7,560,192	90.2%
Other Revenues				
Admin Reimb-Drainage	\$ 20,000	\$ 1,667	\$ 18,333	91.7%
Interest Revenue	100,000	1,013	23,211	23.2%
Late Charge For Billing	270,000	20,437	226,157	83.8%
Riser Forfeiture Revenue	1,000	0	1,960	196.0%
Auction Proceeds	1,000	940	11,338	1133.8%
Insurance Proceeds	0	0	3,400	N/A
Miscellaneous Revenues	54,990	4,535	58,998	107.3%
Subtotal Other Revenues	\$ 446,990	\$ 28,591	\$ 343,396	76.8%
TOTAL W & S FD REVENUES	\$ 8,831,470	882,952	\$ 7,903,588	89.5%
W & S FUND EXPENSES				
Public Works	\$ 169,683	\$ 12,737	\$ 154,077	90.8%
Utility Administration	593,848	43,131	516,518	87.0%
Water Distribution	1,304,571	100,426	1,076,834	82.5%
Sewer Collection	555,986	33,695	428,769	77.1%
Wastewater Treatment	1,529,202	92,773	1,035,732	67.7%
Composting	184,989	10,680	152,414	82.4%
Non-Departmental	4,675,281	1,398,579	4,107,799	87.9%
TOTAL W & S FUND EXPENSES	\$ 9,013,560	1,692,021	\$ 7,472,142	82.9%
ENDING FUND BALANCE				
Unreserved, Undesignated	\$ 1,397,546	2,161,760	\$ 2,161,760	
TOTAL ENDING FUND BALANCE	\$ 1,397,546	2,161,760	\$ 2,161,760	
IDEAL RESERVE FUND BALANCE	\$ 2,253,390	2,253,390	\$ 2,253,390	
OVER (UNDER) IDEAL RESERVE FUND BALANCE	\$ (855,844)	(91,630)	\$ (91,630)	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
SOLID WASTE FUND
As of August 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month Aug. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Undesignated	\$ 750,357	1,077,654	\$ 837,422	
TOTAL BEGINNING FUND BALANCE	\$ 750,357	1,077,654	\$ 837,422	
SOLID WASTE FUND REVENUE				
Operating Revenue				
Refuse Collection Fees	\$ 2,451,700	\$ 197,489	\$ 2,189,723	89.3%
Sanitary Landfill Fees	400,000	30,118	301,383	75.3%
Senior Discount	(40,700)	(3,296)	(35,776)	87.9%
Recycling Proceeds	45,000	2,812	22,539	50.1%
Sale of Scrap Metal	16,000	1,199	7,140	44.6%
Sale of Kraft Bags	13,000	609	8,103	62.3%
Container Reload Fees	7,500	533	8,668	115.6%
Return Service/Overload Container	500	0	346	69.2%
Roll-Off Rental Income	45,000	7,031	39,965	88.8%
Rear Load Dumpster Rental	2,000	594	4,505	225.3%
Bulky/White Goods Collection	68,040	0	47,401	69.7%
Container Removal from Curb	15,450	0	-	0.0%
Auto Lid Locks	1,000	66	784	78.4%
Miscellaneous Solid Waste Fees	3,274	0	-	0.0%
Subtotal Operating Revenue	\$ 3,027,764	237,154	\$ 2,594,780	85.7%
Other Revenue				
Interest Revenue	\$ 28,000	\$ 250	\$ 6,278	22.4%
Late Charge For Billing	123,000	10,218	112,996	91.9%
Auction Proceeds	5,000	0	-	0.0%
Miscellaneous Revenues	1,000	99	4,864	486.4%
Subtotal Other Revenue	\$ 157,000	10,568	\$ 124,138	79.1%
TOTAL SOLID WASTE REVENUE	\$ 3,184,764	247,722	\$ 2,718,918	85.4%
SOLID WASTE FUND EXPENSES				
Solid Waste Administration	\$ 232,100	\$ 17,798	\$ 206,439	88.9%
Solid Waste Collection - Residential	387,254	20,990	311,215	80.4%
Solid Waste Collection - Recycling	148,667	14,076	121,534	81.7%
Solid Waste Collection - Brush	165,034	9,467	123,566	74.9%
Solid Waste Collection - Commercial	435,344	34,554	352,117	80.9%
Solid Waste Disposal - Transfer Station	1,184,862	38,642	799,641	67.5%
Solid Waste Recycling - KCCB	24,789	1,236	14,008	56.5%
Non-Departmental	553,969	51,664	490,872	88.6%
TOTAL SOLID WASTE EXPENSES	\$ 3,132,019	188,428	\$ 2,419,392	77.2%
ENDING FUND BALANCE				
Unreserved, Undesignated	\$ 803,102	1,136,948	\$ 1,136,948	
TOTAL ENDING FUND BALANCE	\$ 803,102	1,136,948	\$ 1,136,948	
IDEAL RESERVE FUND BALANCE	\$ 783,005	783,005	\$ 783,005	
OVER (UNDER) IDEAL RESERVE FUND BALANCE	\$ 20,097	353,943	\$ 353,943	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
GOLF COURSE FUND
As of August 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month Aug. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Undesignated	\$ 109,343	(230,934)	\$ 6,076	
TOTAL BEGINNING FUND BALANCE	\$ 109,343	(230,934)	\$ 6,076	
GOLF COURSE FUND REVENUE				
Green Fees	\$ 229,705	\$ 11,791	\$ 109,669	47.7%
Cart Rental Fees	214,800	14,570	127,328	59.3%
Membership Dues	124,340	28,513	44,019	35.4%
Cart Storage Fees	36,800	12,363	15,235	41.4%
Trail Fees	16,200	6,684	9,561	59.0%
Pro Shop Sales	80,000	3,386	39,477	49.3%
Handicap Fees	1,500	0	-	0.0%
Driving Range Fees	40,000	2,349	23,543	58.9%
Snack Bar Revenue F&B	75,000	3,275	39,860	53.1%
Snack Bar Revenue-Beer & Wine	25,000	1,510	15,894	63.6%
Food & Beverage (Non-tax)	1,000	0	1,056	105.6%
Facility Rental Income	3,000	0	550	18.3%
Swimming Pool Receipts	500	94	148	29.5%
Interest Revenue	50	0	0	0.2%
Special Green Fees	6,500	1,632	11,571	178.0%
Special Lunch	3,200	20	756	23.6%
Tournament Green Fees	15,500	285	10,109	65.2%
Tournament Cart Fees	12,500	227	6,260	50.1%
Tournament Fees	10,250	850	850	8.3%
Miscellaneous Receipts	140	160	2,049	1463.4%
Golf Lesson Revenue	1,000	0	287	28.7%
TOTAL G. C. FD REVENUE	\$ 896,985	\$ 87,708	\$ 458,220	51.1%
GOLF COURSE FUND EXPENSES				
Golf Course Administration	\$ 320,347	\$ 18,396	\$ 254,414	79.4%
Golf Course Concessions	112,079	4,489	71,380	63.7%
Golf Course Maintenance	424,250	19,392	311,928	73.5%
Non-Departmental	23,331	3,507	15,583	66.8%
TOTAL GOLF COURSE FUND EXPENSES	\$ 880,007	45,784	\$ 653,305	74.2%
ENDING FUND BALANCE				
Unreserved, Undesignated	\$ 126,321	(189,010)	\$ (189,010)	
TOTAL ENDING FUND BALANCE	\$ 126,321	(189,010)	\$ (189,010)	
IDEAL RESERVE FUND BALANCE	\$ 220,002	220,002	\$ 220,002	
OVER (UNDER) IDEAL RESERVE FUND BALANCE	\$ (93,681)	(409,011)	\$ (409,011)	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
DRAINAGE UTILITY FUND
As of August 31, 2009 (FY 2008-09)**

Description	Adopted Budget*	Current Month Aug. 2009	Total Year to Date	Percent Year to Date
BEGINNING FUND BALANCE				
Unreserved, Undesignated	\$ 72,479	481,957	\$ 126,827	
TOTAL BEGINNING FUND BALANCE	\$ 72,479	481,957	\$ 126,827	
DRAINAGE UTILITY FUND REVENUE				
Drainage Utility Fee	\$ 870,000	\$ 71,437	\$ 783,960	90.1%
Subtotal Drainage Utility Revenue	\$ 870,000	71,437	\$ 783,960	90.1%
Other Revenue				
Miscellaneous Revenue	\$ 710	\$ -	\$ 436	61.4%
Interest Revenue	35,000	220	6,847	19.6%
Subtotal Other Revenue	\$ 35,710	220	\$ 7,283	20.4%
TOTAL DRAINAGE UTILITY REVENUE	\$ 905,710	71,657	\$ 791,243	87.4%
DRAINAGE UTILITY FUND EXPENDITURES				
Drainage	\$ 367,186	\$ 20,494	\$ 248,846	67.8%
Non-Departmental	454,590	275,563	\$ 411,667	90.6%
TOTAL DRAINAGE UTILITY FUND EXPENDITURES	\$ 821,776	\$ 296,057	\$ 660,513	80.4%
Unreserved, Undesignated	\$ 156,413	257,557	\$ 257,557	
TOTAL ENDING FUND BALANCE	\$ 156,413	257,557	\$ 257,557	

* This budget reflects the budget amendments that were approved by City Council on 11/03/08, 4/7/09, 05/19/09 and 7/21/09.

CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
OTHER FUNDS
As of August 31, 2009 (FY 2008-09)

Fund Description	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
Special Revenue Funds:				
Recreation Activities Fund	\$ 97,951	\$ 206,685	\$ 189,271	\$ 115,364
Cemetery Fund	2,237	38,072	32,975	7,334
Library Gifts and Memorials	8,571	515	498	8,588
Small Business Revolving Loan Fund	199,163	485	-	199,648
Hotel Occupancy Tax Fund	95,939	201,178	169,203	127,914
Animal Shelter Fund	19,328	41	599	18,771
City-Wide Donation Fund	62,819	31,010	22,970	70,859
Municipal Court Funds	170,799	51,907	79,183	143,523
Sub-Total Special Revenue Funds	\$ 656,807	\$ 529,892	\$ 494,699	\$692,000
Debt Service Fund:				
Tax Interest & Sinking Fund	\$ 366,565	\$ 1,612,559	\$ 1,572,222	\$ 406,902
Sub-Total Debt Service Fund:	\$ 366,565	\$ 1,612,559	\$ 1,572,222	\$ 406,902
Capital Projects Funds:				
2001 C.O. (Capital Equip./Improvements)	\$ 265,028	\$ 2,045	\$ 665	\$ 266,408
2001 C.O. (Water/Wastewater Phase II)	442,518	2,701	445,220	(0)
2003 C.O. (CIP)	424,484	2,690	2,750	424,424
2003 C.O. (W/WW Phase III)	1,465,800	7,094	544,510	928,384
2005 C.O. (Water Infrastructure Projects)	1,399,034	6,259	1,405,293	0
2006 Tax Notes (CIP)	256,874	1,720	109,288	149,306
2007 C.O. (Police Facility)	5,515,872	38,414	5,183,324	370,962
2008 Tax Supported Note	1,436,314	9,938	720,845	725,408
2008 Tax Supported Note (W&S)	1,032,348	7,649	930,383	109,614
2008 Tax Supported Note (Golf)	80,770	437	101	81,105
2008 Tax Supported Note (Drainage)	152,012	998	-	153,010
2008A Tax Limited Notes (Tax Supported)	-	1,065,484	564,189	501,295
2008A Tax Limited Notes (W&S)	-	643,389	216,840	426,549
2008A Tax Limited Notes (SW)	-	286,531	144,966	141,565
2008A Tax Limited Notes (Drainage)	-	175,771	93,569	82,202
2008A Tax Limited Notes (Golf)	-	30,131	30,131	-
Sub-Total C.I.P. Funds:	\$ 12,471,054	\$ 2,281,251	\$ 10,392,075	\$ 4,360,231
Total Other Funds	\$ 13,494,426	\$ 4,423,702	\$ 12,458,996	\$5,459,133

**City of Copperas Cove, Texas
2001 Certificates of Obligation
(Capital Equipment/Improvements)
As of August 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
90-300-0001	Fund Balance	\$ -	\$ -	265,028
Revenues				
90-390-1001	Bond Proceeds	\$ 1,914,227	\$ 1,914,227	\$ -
90-370-6001	Interest Income	96,255	91,503	2,045
90-370-6005	Miscellaneous Revenue	-	1,500	-
Total Revenues		<u>\$ 2,010,482</u>	<u>\$ 2,007,231</u>	<u>\$ 2,045</u>
Expenditures*				
90-4606-9000-8600	Bond Issuance Costs	\$ 56,766	\$ 56,766	\$ -
90-4606-9000-6050	Inspection Services	3,263	3,263	-
90-4606-3500-xxxx	City-Wide Network	148,622	148,622	-
90-4606-4100-8500	Municipal Court	196,779	196,780	-
90-4606-4300-xxxx	Animal Control Facility	60,119	60,120	-
90-4606-4400-8500	Fire Station No. 3	215,496	215,496	-
90-4606-4400-8300	Fire Equipment	248,855	248,855	-
90-4606-5300-8400	Street Equipment	126,170	126,170	-
90-4606-5300-8500	Reliever Route ROW Acquisition	440,437	172,155	-
90-4606-5400-8505	Ogletree Improvements	394,604	394,604	-
90-4606-5600-8500	Public Works Facility (1/2)	113,119	113,119	-
90-4606-9000-6014	Arbitrage Rebate Service	6,253	6,253	665
Total Expenditures		<u>\$ 2,010,482</u>	<u>\$ 1,742,203</u>	<u>\$ 665</u>
Ending Fund Balance				
90-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 265,028</u>	<u>\$ 266,408</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2001 Certificates of Obligation
(Phase II of Water/Wastewater CIP)
As of August 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
91-300-0001	Fund Balance	\$ -	\$ -	\$ 442,518
Revenues				
91-390-1001	Bond Proceeds	\$ 6,482,383	\$ 6,482,383	\$ -
91-370-6001	Interest Income	344,648	339,666	2,701
Total Revenues		<u>\$ 6,827,031</u>	<u>\$ 6,822,049</u>	<u>\$ 2,701</u>
Expenditures*				
91-4607-9100-8600	Bond Issuance Costs	\$ 165,380	\$ 165,380	\$ -
91-4607-9100-6014	Arbitrage Rebate Service Fee	-	-	2,250
91-4607-9100-6100	Advertising	191	191	-
91-4607-5600-6800	Professional Services	28,743	28,743	-
91-4607-9100-9032	Public Works Facility (1/2)	130,184	130,184	-
91-4607-9100-9034	Turkey Run Pumps & Tank	443,736	443,736	-
91-4607-9100-9036	Hogg Mt. Pumps & Tank	135,545	135,545	-
91-4607-9100-9038	Killeen/CC Water Line	3,206,692	3,206,692	-
91-4607-9100-9040	Turkey Run Tank Rehab.	275,763	275,763	-
91-4607-9100-9042	Joint Pump Station	753,512	753,512	-
91-4607-9100-9044	Grimes Crossing Water Line	503,837	503,837	-
91-4607-9100-9046	Joes Road Water Line	68,981	68,981	-
91-4607-9100-9047	Wolfe Road	75,855	75,855	-
91-4607-9100-9048	Taylor Mountain Pump Stn	220,606	220,606	-
91-4607-9100-9052	Mickan Mountain Rehab	214,078	214,078	-
91-4607-9100-9054	Hughes Mountain Rehab	252,500	25,000	227,499
91-4607-9100-9050	South Wastewater Plant	93,380	93,380	-
91-4607-5100-xxxx	Salaries/Related Expense	38,048	38,048	-
91-4607-9100-9318	Principal - 2001 C/O	220,000	-	215,470
Total Expenditures		<u>\$ 6,827,031</u>	<u>\$ 6,379,530</u>	<u>\$ 445,219</u>
Ending Fund Balance				
91-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 442,518</u>	<u>\$ 0</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2003 Certificates of Obligation
Tax Supported Capital Projects
As of August 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
70-300-0001	Fund Balance	\$ -	\$ -	\$ 424,484
Revenues				
70-390-1003	Bond Proceeds	\$ 4,190,000	\$ 4,190,000	\$ -
70-370-6001	Interest Income	231,951	232,009	2,690
70-370-6005	Miscellaneous Revenue	1,953	1,953	-
Total Revenues		<u>\$ 4,423,904</u>	<u>\$ 4,423,962</u>	<u>\$ 2,690</u>
Expenditures*				
70-231-0920	Bond Issuance Costs	\$ 82,543	\$ 82,543	\$ -
70-231-0922	Unamortized Bond Discount	20,061	20,061	-
70-4615-4400-9021	Communications System	1,611,545	1,611,545	-
70-4615-4400-9023	Fire Department Pumper Truck	247,064	247,064	-
70-4615-5100-xxxx	Salary/Benefits	5,344	5,344	-
70-4615-4200-9039	Police Department Bldg. Repairs	22,537	22,537	-
70-4615-5300-9029	Improvements to FM 1113	377,386	444,187	-
70-4615-5400-9025	Renovation of Civic Center	132,691	132,691	-
70-4615-5400-9027	Construction of Skate Park	24,750	24,750	-
70-4615-5400-9033	Feeder Road (SE Bypass)	589,637	95,021	-
70-4615-5400-9035	City Hall Roof Repairs	11,441	11,441	-
70-4615-5400-9037	Human Resources Bldg. Repairs	94,312	94,313	-
70-4615-8500-6014	Arbitrage Rebate Service Fee	-	-	2,750
70-4615-8500-9019	Construction of Big Divide	954,535	957,924	-
70-4615-8500-9043	Street Reconstruction	250,058	250,058	-
Total Expenditures		<u>\$ 4,423,904</u>	<u>\$ 3,999,478</u>	<u>\$ 2,750</u>
Ending Fund Balance				
70-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 424,484</u>	<u>\$ 424,424</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2003 Certificates of Obligation
(Phase III of Water/Wastewater CIP)
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
71-300-0001	Fund Balance	\$ -	\$ -	\$ 1,465,800
Revenues				
71-390-1003	Bond Proceeds	\$ 9,820,000	\$ 9,820,000	\$ -
71-370-6001	Interest Income	542,531	544,517	7,094
71-390-1001	Developer Contributions	21,085	21,085	-
71-370-6005	Miscellaneous Revenue	167,965	167,966	-
Total Revenues		<u>\$ 10,551,581</u>	<u>\$ 10,553,567</u>	<u>\$ 7,094</u>
Expenditures*				
71-4615-xxxx-xxxx	Bond Issuance Costs	\$ 192,601	\$ 192,601	\$ -
71-4615-xxxx-xxxx	Bond Discount	46,809	46,809	-
71-4615-4400-9021	Communications System	181,613	181,613	-
71-4615-5100-xxxx	Salaries/Benefits	87,689	87,689	-
71-4615-8500-6014	Arbitrage Rebate Service Fee	-	-	9,760
71-4615-8500-9003	Meadow Brook Sewer Project	158,996	158,996	-
71-4615-8500-9005	Hwy 190 Sewer Project	181,203	181,203	-
71-4615-8500-9007	Mountain Top Water Project	565,131	565,131	-
71-4615-8500-9009	Big Divide (Sewer)	630,650	630,650	-
71-4615-8500-9011	Big Divide (Water)	982,358	982,358	-
71-4615-8500-9013	NE WW Plant Expansion	4,399,837	4,422,900	-
71-4615-8100-9041	Utility Admin. Bldg. Repairs	19,526	3,876	-
71-4615-8500-9014	South Plant-Fine Screens	101,500	101,500	-
71-4615-8500-9015	NW WW Plant Expansion	1,134,003	1,134,003	-
71-4615-8500-9017	4th Year Sewer Improvement	845,457	314,242	34,715
71-4615-8500-9021	Water Model Study	84,196	84,196	-
71-4615-8500-9029	FM 1113 Improvement (Sidewalk)	10,066	-	-
71-4615-8500-9031	Expansion of Constitution	128,100	-	-
71-4615-8500-9322	Principal 2003 CO	230,000	-	230,000
71-4615-8500-9422	Interest 2003 CO	270,035	-	270,035
Total Expenditures		<u>\$ 10,249,770</u>	<u>\$ 9,087,765</u>	<u>\$ 544,510</u>
Ending Fund Balance				
71-300-0001	Fund Balance	<u>\$ 301,811</u>	<u>\$ 1,465,800</u>	<u>\$ 928,384</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2005 Certificates of Obligation
Water Projects
As of August 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
93-300-0001	Fund Balance	\$ -	\$ -	\$ 1,399,034
Revenues				
93-390-1003	Bond Proceeds	\$ 3,050,000	\$ 3,050,000	\$ -
93-370-6001	Interest Revenue	344,476	321,886	6,259
Total Revenues		<u>\$ 3,394,476</u>	<u>\$ 3,371,886</u>	<u>\$ 6,259</u>
Expenditures*				
93-4616-5100-xxxx	Salary/Benefits	\$ 458	\$ 458	\$ -
93-4616-8500-6014	Arbitrage Rebate Service	-	-	4,715
93-4615-8500-6100	Contractual Services	244	244	-
93-4616-8500-8600	Issuance Costs	62,050	62,050	-
93-4616-8500-9032	East Pump Station	1,423,593	1,083,272	445,745
93-4616-8500-9034	Turkey Run Pump Station	1,184,185	102,883	954,832
93-4616-8500-9036	Hogg Mountain Water Tank	723,946	723,946	-
Total Expenditures		<u>\$ 3,394,476</u>	<u>\$ 1,972,853</u>	<u>\$ 1,405,293</u>
Ending Fund Balance				
93-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 1,399,034</u>	<u>\$ (0)</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2006 Limited Tax Notes
Capital Equipment/Land & Professional Services
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
73-300-0001	Fund Balance	\$ -	\$ -	\$ 256,874
Revenues				
73-390-1003	Bond Proceeds	\$ 1,260,000	\$ 1,260,000	\$ -
73-370-6001	Interest Revenue	82,420	82,582	1,720
Total Revenues		<u>\$ 1,342,420</u>	<u>\$ 1,342,582</u>	<u>\$ 1,720</u>
Expenditures*				
73-4617-9900-9500	Bond Issuance Costs	\$ 25,796	\$ 25,796	\$ -
73-4617-9900-6014	Arbitrage Rebate Service Fee	-	-	2,525
73-4617-4200-2200	Postage	20	20	-
73-4617-4200-6800	Professional Services	856,500	599,787	106,763
73-4617-4200-8600	Land	197,134	197,134	-
73-4617-4400-8300	Ambulance	97,525	97,525	-
73-4617-5300-8300	Street Sweeper	165,445	165,445	-
Total Expenditures		<u>\$ 1,342,420</u>	<u>\$ 1,085,708</u>	<u>\$ 109,288</u>
Ending Fund Balance				
73-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 256,874</u>	<u>\$ 149,306</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2007 Certificates of Obligation
Police Facility
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
74-300-0001	Fund Balance	\$ -	\$ -	\$ 5,515,872
Revenues				
74-390-1001	Bond Proceeds	\$ 5,300,000	\$ 5,300,000	\$ -
74-370-6001	Interest Revenue	325,974	272,636	38,414
Total Revenues		<u>\$ 5,625,974</u>	<u>\$ 5,572,636</u>	<u>\$ 38,414</u>
Expenditures*				
74-4618-4200-8600	Bond Issuance Costs	\$ 54,030	\$ 54,030	\$ -
74-4618-4200-6014	Arbitrage Rebate Service Fee	-	-	835
74-4618-4200-2200	Postage	23	23	-
74-4618-4200-6100	Advertising	541	541	588
74-4618-4200-6800	Professional Services	65,000	2,170	66,628
74-4617-4200-8500	Police Facility	5,506,380	-	5,115,274
Total Expenditures		<u>\$ 5,625,974</u>	<u>\$ 56,764</u>	<u>\$ 5,183,324</u>
Ending Fund Balance				
74-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 5,515,872</u>	<u>\$ 370,962</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008 Limited Tax Notes
Tax Supported
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
75-300-0001	Fund Balance	\$ -	\$ -	\$ 1,436,314
Revenues				
75-390-1001	Bond Proceeds	\$ 1,485,000	1,485,000	\$ -
75-370-6001	Interest Revenue	-	13,917	9,938
75-390-6005	Miscellaneous Revenue	83,000	83,000	-
Total Revenues		<u>\$ 1,568,000</u>	<u>\$ 1,581,917</u>	<u>\$ 9,938</u>
Expenditures*				
75-4190-7500-9500	Bond Issuance Costs	\$ 25,000	\$ 22,894	\$ 25
75-4190-7500-9032	Baseball Field Lighting	58,230	-	58,230
75-4190-7500-9033	Camp Liveoak Renovation	20,000	-	2,600
75-4190-7500-9034	Cash Receipts - City Wide	17,270	16,471	-
75-4190-7500-9035	Fire Station Reloc. Land	125,000	-	2,500
75-4190-7500-9036	Playscape - City Park	35,000	33,113	-
75-4190-7500-9037	Playscape - Kate Street	35,000	35,030	-
75-4190-7500-9038	Recreation Center	500,000	9,095	6,000
75-4190-7500-9039	Park renovations	34,500	-	31,781
75-4190-7500-9040	Library Renovations	50,000	-	2,500
75-4190-7500-9041	Soccer Field Lighting	70,000	-	71,670
75-4190-7500-9042	Active Software (Parks)	15,000	-	4,700
75-4190-7500-9043	Summers Rd/Street Reconstruction	583,000	29,000	540,839
Total Expenditures		<u>\$ 1,568,000</u>	<u>\$ 145,603</u>	<u>\$ 720,845</u>
Ending Fund Balance				
75-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 1,436,314</u>	<u>\$ 725,408</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008 Limited Tax Notes
Water & Sewer Fund (Phase III)
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
76-300-0001	Fund Balance	\$ -	\$ -	\$ 1,032,348
Revenues				
76-390-1001	Bond Proceeds	\$ 1,135,000	\$ 1,135,000	\$ -
76-370-6001	Interest Revenue	-	10,691	7,649
Total Revenues		<u>\$ 1,135,000</u>	<u>\$ 1,145,691</u>	<u>\$ 7,649</u>
Expenditures*				
76-4615-8500-6014	Arbitrage Rebate Services	\$ -	\$ -	\$ -
76-4615-8500-9500	Bond Issuance Costs	20,000	18,447	-
76-4615-8500-9034	Turkey Run Pump Station	533,500	115	446,863
76-4615-8500-9036	Mesa Verde II-380 Agreement	110,750	94,782	13,520
76-4615-8500-9320	Principal - 2001 G/O	270,000	-	270,000
76-4615-8500-9325	Principal - 2005 C/O	120,000	-	120,000
76-4615-8500-9333	Principal - 2008 Tax Note	80,000	-	80,000
Total Expenditures		<u>\$ 1,134,250</u>	<u>\$ 113,343</u>	<u>\$ 930,383</u>
Ending Fund Balance				
76-253-0001	Fund Balance	<u>\$ 750</u>	<u>\$ 1,032,348</u>	<u>\$ 109,614</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008 Limited Tax Notes
Golf
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
77-300-0001	Fund Balance	\$ -	\$ -	\$ 80,770
Revenues				
77-390-1001	Bond Proceeds	\$ 80,000	\$ 80,000	\$ -
77-370-6001	Interest Revenue	-	770	437
Total Revenues		<u>\$ 80,000</u>	<u>\$ 80,770</u>	<u>\$ 437</u>
Expenditures*				
77-4310-7400-9044	Golf Cart Storage	\$ 80,000	\$ -	\$ 101
Total Expenditures		<u>\$ 80,000</u>	<u>\$ -</u>	<u>\$ 101</u>
Ending Fund Balance				
77-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 80,770</u>	<u>\$ 81,105</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2008 Limited Tax Notes
Drainage
As of August 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
78-300-0001	Fund Balance	\$ -	\$ -	\$ 152,012
Revenues				
78-390-1001	Bond Proceeds	\$ 155,000	\$ 155,000	\$ -
78-370-6001	Interest Revenue	-	1,445	998
Total Revenues		<u>\$ 155,000</u>	<u>\$ 156,445</u>	<u>\$ 998</u>
Expenditures*				
78-4410-7600-9500	Bond Issuance Cost	\$ 5,000	\$ 4,433	\$ -
78-4410-7600-9037	Rolling Heights Drainage	150,000	-	-
Total Expenditures		<u>\$ 155,000</u>	<u>\$ 4,433</u>	<u>\$ -</u>
Ending Fund Balance				
78-253-0001	Fund Balance	<u>\$ -</u>	<u>\$ 152,012</u>	<u>\$ 153,010</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Tax Supported
As of August 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
79-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
79-390-1001	Bond Proceeds	\$ 1,060,000	\$ -	\$ 1,060,000
79-370-6001	Interest Revenue	-	-	5,484
Total Revenues		<u>\$ 1,060,000</u>	<u>\$ -</u>	<u>\$ 1,065,484</u>
Expenditures*				
79-4190-7500-8200	Furniture	\$ 16,050	\$ -	\$ 15,839
79-4190-7500-8300	Vehicles	312,604	-	135,121
79-4190-7500-8400	General Equipment	43,323	-	37,346
79-4190-7500-8402	Electronic Equipment	233,142	-	224,452
79-4190-7500-8500	Facilities	12,750	-	9,500
79-4190-7500-9045	City Smart Lighting Upgrade	57,800	-	95
79-4190-7500-9046	Bradford Drive Road Extension	247,000	-	6,500
79-4190-7500-9047	Summers Rd/Street Reconstruction	115,637	-	115,637
79-4190-7500-9500	Bond Issuance Costs	20,000	-	19,699
Total Expenditures		<u>\$ 1,058,306</u>	<u>\$ -</u>	<u>\$ 564,189</u>
Ending Fund Balance				
79-300-0001	Fund Balance	<u>\$ 1,694</u>	<u>\$ -</u>	<u>\$ 501,295</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Water & Sewer
As of August 31, 2009**

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
80-300-001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
80-390-1001	Bond Proceeds	\$ 640,000	\$ -	\$ 640,000
80-370-6001	Interest Revenue	-	-	3,389
Total Revenues		<u>\$ 640,000</u>	<u>\$ -</u>	<u>\$ 643,389</u>
Expenditures*				
80-4615-8500-8300	Vehicles	\$ 83,408	\$ -	\$ 79,261
80-4615-8500-8400	General Equipment	35,200	-	34,505
80-4615-8500-8500	Facilities	60,500	-	19,577
80-4615-8500-9049	Retrofit One Clarifier at South Plant	270,272	-	31,034
80-4615-8500-9050	Water Tank Rehabs	180,000	-	42,637
80-4615-8500-9500	Bond Issuance Costs	10,000	-	9,827
Total Expenditures		<u>\$ 639,380</u>	<u>\$ -</u>	<u>\$ 216,840</u>
Ending Fund Balance				
80-300-0001	Fund Balance	<u>\$ 620</u>	<u>\$ -</u>	<u>\$ 426,549</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Solid Waste
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
81-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
81-390-1001	Bond Proceeds	\$ 285,000	\$ -	\$ 285,000
81-370-6001	Interest Revenue	-	-	1,531
Total Revenues		\$ 285,000	\$ -	\$ 286,531
Expenditures*				
81-4430-9500-8400	General Equipment	\$ 203,400	\$ -	\$ 140,413
81-4430-9500-9051	Recycling Center Expansion	75,582	-	-
81-4430-9500-9500	Bond Issuance Cost	5,000	-	4,553
Total Expenditures		\$ 283,982	\$ -	\$ 144,966
Ending Fund Balance				
81-300-0001	Fund Balance	\$ 1,018	\$ -	\$ 141,565

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Drainage
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
82-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
82-390-1001	Bond Proceeds	\$ 175,000	\$ -	\$ 175,000
82-370-6001	Interest Revenue	-	-	771
Total Revenues		<u>\$ 175,000</u>	<u>\$ -</u>	<u>\$ 175,771</u>
Expenditures*				
82-4410-8000-8400	General Equipment	\$ 62,893	\$ -	\$ 62,786
82-4410-8000-9052	Martin Walker Study / Detention Design	50,000	-	4,500
82-4410-8000-9053	Eastside Drainage Infrastructure Design	30,000	-	-
82-4410-8000-9054	Tonkawa Village - Katlyn Circle	24,450	-	23,892
82-4410-8000-9500	Bond Issuance Costs	5,000	-	2,391
Total Expenditures		<u>\$ 172,343</u>	<u>\$ -</u>	<u>\$ 93,569</u>
Ending Fund Balance				
82-300-0001	Fund Balance	<u>\$ 2,657</u>	<u>\$ -</u>	<u>\$ 82,202</u>

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Golf
As of August 31, 2009

Account	Description	Total Project Budget**	As of FY 2007-08	FY 2008-09
Beginning Fund Balance				
83-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
83-390-1001	Bond Proceeds	\$ 30,000	\$ -	\$ 30,000
83-370-6001	Interest Revenue	133	-	131
Total Revenues		<u>\$ 30,133</u>	<u>\$ -</u>	<u>\$ 30,131</u>
Expenditures*				
83-4310-7500-8400	General Equipment	\$ 27,124	\$ -	\$ 27,124
83-4310-7500-9500	Bond Issuance Costs	-	-	-
83-4310-7500-9234	Principal - '08A Tax Note	3,009	-	3,008
Total Expenditures		<u>\$ 30,133</u>	<u>\$ -</u>	<u>\$ 30,131</u>
Ending Fund Balance				
83-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

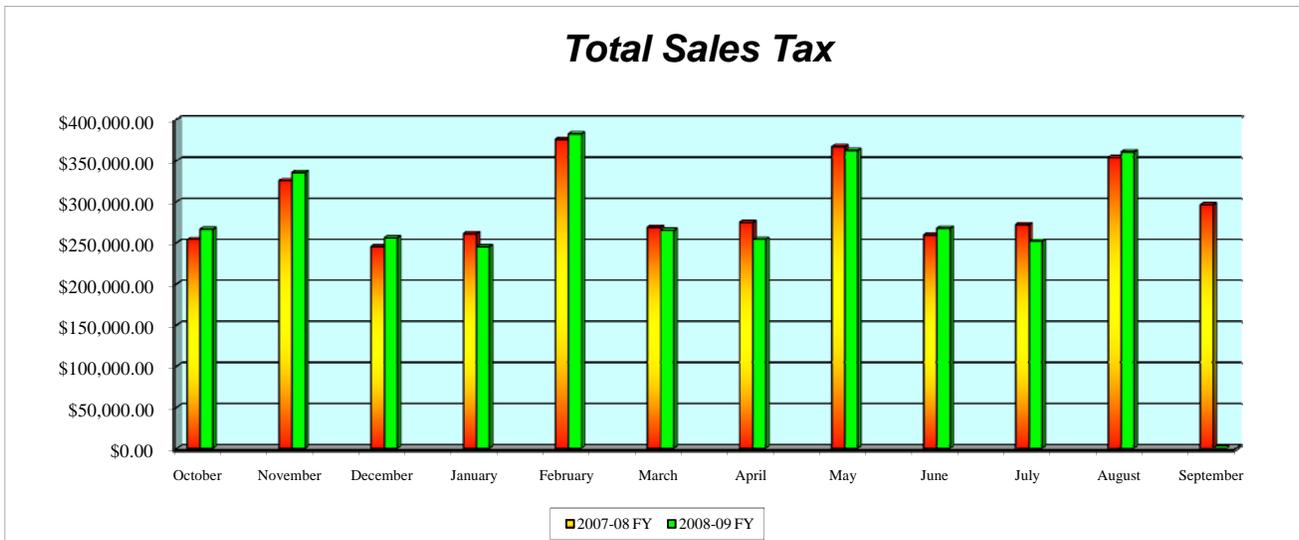
* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
SCHEDULE OF SALES TAX COLLECTIONS
(WITH COMPARATIVE COLLECTIONS IN FY 2007-08)
As of August 31, 2009 (FY 2008-09)**

Fiscal Year 2007-08	City's Revenue	EDC's Revenue	Total Sales Tax	Fiscal Year 2008-09	City's Revenue	EDC's Revenue	Total Sales Tax
October	\$169,247.52	\$84,623.76	\$253,871.28	October	\$177,513.78	\$88,756.89	\$266,270.67
November	\$216,891.12	\$108,445.56	\$325,336.68	November	\$223,731.52	\$111,865.76	\$335,597.28
December	\$163,496.24	\$81,748.12	\$245,244.36	December	\$170,849.35	\$85,424.68	\$256,274.03
January	\$174,106.89	\$87,053.45	\$261,160.34	January	\$163,388.03	\$81,694.02	\$245,082.05
February	\$250,728.06	\$125,364.03	\$376,092.09	February	\$255,006.70	\$127,503.35	\$382,510.05
March	\$179,172.98	\$89,586.49	\$268,759.47	March	\$176,726.42	\$88,363.21	\$265,089.63
April	\$182,831.28	\$91,415.64	\$274,246.92	April	\$169,345.15	\$84,672.58	\$254,017.73
May	\$244,460.54	\$122,230.27	\$366,690.81	May	\$241,498.02	\$120,749.01	\$362,247.03
June	\$173,098.07	\$86,549.04	\$259,647.11	June	\$178,335.00	\$89,167.50	\$267,502.50
July	\$181,204.83	\$90,602.42	\$271,807.25	July	\$167,888.05	\$83,944.03	\$251,832.08
August	\$235,755.69	\$117,877.85	\$353,633.54	August	\$240,338.51	\$120,169.26	\$360,507.77
September	\$197,206.70	\$98,603.35	\$295,810.05	September	\$0.00	\$0.00	\$0.00
Total	\$2,368,199.92	\$1,184,099.96	\$3,552,299.88	Total	\$2,164,620.53	\$1,082,310.27	\$3,246,930.80

NOTE 1 - Total revenues collected for sales tax by the month ending August 31, 2009, in FY 2008-09 was \$3,246,930.80 (\$2,164,620.53 City's revenues and \$1,082,310.27 EDC's revenues); total revenues collected for sales tax by the month ending August 31, 2008 in FY 2007-08 was \$3,256,489.83 (\$2,170,993.22 City's revenues and \$1,085,496.61 EDC's revenues).



CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
SCHEDULE OF CASH ACCOUNTS AND INVESTMENTS (By Account)
As of August 31, 2009 (FY 2008-09)

FUNDS IN INVESTMENT POOLS	
TEXSTAR	\$ 2,116,862.79
TEXPOOL	12,387,424.18
Subtotal on Funds in Investment Pools	<u>\$ 14,504,286.97</u>
CHECKING ACCOUNTS	
1988 W&S Bond	\$0.00
1994 Fire G.O. Bond Issue	0.00
1994 Fire Station Retainage	0.00
1994 Landfill C O's	0.00
Caddy Shack - Pool Account	0.00
Drainage Utility Reserve	0.00
G.O. Bonds Interest & Sinking	0.00
Master Account	1,093,166.62
Payroll	5,117.66
Rental Rehab	15,262.58
Golf Course	0.00
State Revolving Fund 1994	0.00
State Revolving Fund 1994 - Cash in Escrow	0.00
W & S Interest & Sinking	0.00
Water & Sewer Revenue	0.00
Law Enforcement Block Grant	8,091.58
Certificate of Obligations Series 1997	0.00
Solid Waste Interest & Sinking	0.00
Library Retainage	0.00
Pending Forfeitures	24,596.44
Small Business Revolving Loan Fund	0.00
1998 G.O. Bond Issue	0.00
1998 G.O. Bond Issue Retainage	0.00
1998 C.O. Bond Issue Retainage	0.00
Community Development	0.00
Subtotal Checking Accounts	<u>\$1,146,234.88</u>
SAVINGS ACCOUNTS (Per Quarterly Stmt)	
Subdivision Escrow	2,540.30
Subtotal Savings Accounts	<u>\$2,540.30</u>
TOTAL INVESTMENTS & CASH ACCOUNTS	<u><u>\$15,653,062.15</u></u>

CITY OF COPPERAS COVE
MONTHLY COUNCIL REPORT
SCHEDULE OF CASH ACCOUNTS AND INVESTMENTS (By Fund)
As of August 31, 2009 (FY 2008-09)

FUND	TOTAL CASH & INVESTMENTS
General Fund	\$5,744,644.77
Water & Sewer Fund	\$3,207,245.20
Solid Waste Fund	\$874,442.78
Youth Activity Fund	\$140,019.62
Drainage Utility Fund	\$694,802.17
Cemetery Fund	\$7,497.30
General Obligation Interest & Sinking Fund	\$406,900.76
Curb & Gutter Assessment Fund	(\$7,719.37)
Municipal Golf Course Fund	(\$214,583.36)
Small Business Revolving Loan Fund	\$72,688.11
Library Gifts & Memorials Fund	\$8,588.82
Hotel/Motel Tax Fund	\$148,746.91
Animal Shelter Donations Fund	\$18,770.67
Police Court Order Fund	\$0.00
City-Wide Donations Fund	\$72,485.42
Abandoned Vehicle Auction Fund	\$0.00
City Wide Grants	\$22,583.25
FEMA Grant Funds	\$33,514.50
Fire Special Revenue Fund	\$8,096.55
Tirz	(\$3,453.47)
Mesa Verde II	(\$2,425.00)
457 Deferred cmp	\$0.00
Joint Image Campaign	\$22,347.30
Tx. Parks & Wildlife Grant	\$0.00
Municipal Court Fund	\$153,254.60
Police Restricted Fund	\$25,163.21
Police Federal Seizure Fund	\$2,104.45
Fire/EMS Loan	\$0.00
County Mutual Aid Agreement	\$0.00
Law Enforcement Block Grant Fund	\$10,891.87
Fire Department Grant Fund	\$9,405.64
Library Grant Fund	\$15,715.03
Step Grant	\$3,306.65
Tobacco Grant	\$3,308.74
FM 1113 Grant	\$50,178.66
2006 Limited Tax Notes	\$149,306.99
2008 Tax Note	\$781,992.81
2008 Tax Note (W/S)	\$244,705.57
2008 Tax Note (Drainage)	\$81,105.35
2008 Tax Note (Golf)	\$153,009.53
2008A Limited Tax Notes (Tax Supported)	\$501,295.13
2008A Limited Tax Notes (Water & Sewer)	\$427,149.27
2008A Limited Tax Notes (Solid Waste)	\$141,564.99
2008A Limited Tax Notes (Drainage)	\$82,201.62
2008A Limited Tax Notes (Golf)	\$0.00
Reliever Route	\$109,688.73
2005 Certificates of Obligation (Water Projects)	\$0.00
2001 Combination Tax & Revenue C/O's (Capital Equip. & Improvements)	\$266,407.70
2001 Combination Tax & Revenue C/O's (Water/Wastewater Phase II CIP)	\$0.00
2003 Combination Tax & Revenue C/O's (Capital Equip. & Improvements)	\$414,492.52
2003 Combination Tax & Revenue C/O's (Water/Wastewater Phase III CIP)	\$400,658.77
2007 Combination Tax & Revenue C/O's (Police Facility)	\$370,961.39
TOTAL CASH & INVESTMENTS	<u>\$15,653,062.15</u>
RECAP OF CASH & INVESTMENTS:	
INVESTMENTS IN TEXPOOL	\$ 12,387,424.18
INVESTMENTS IN TEXSTAR	2,116,862.79
CASH IN BANK	\$1,148,775.18
TOTAL CASH & INVESTMENTS	<u>\$ 15,653,062.15</u>

CITY OF COPPERAS COVE
INVESTMENT SCHEDULE
As of August 31, 2009 (FY 2008-09)

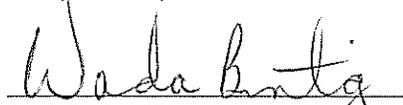
As of August 31, 2009, the City of Copperas Cove's investment portfolio was made up of investments in TEXPOOL, TEXSTAR, and bank deposits with the City's local depository. This portfolio accomplishes the objective of maintaining liquidity while earning a modest yield on invested taxpayers dollars.

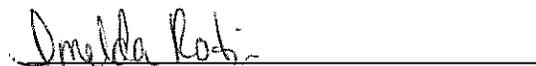
TEXPOOL Investments	Market Value 08/01/09	Investments	Redemptions	Accrued Interest	Book Value 08/31/09	Market Value 08/31/09
General Fund	\$ 5,360,552.28	\$ 281,900.00	\$ 731,900.00	\$ 1,421.84	\$ 4,911,974.12	\$ 4,911,974.12
Water & Sewer Fund	3,893,988.03	210,000.00	1,020,000.00	1,000.69	3,084,988.72	3,084,988.72
Solid Waste Fund	956,532.51	-	100,000.00	247.86	856,780.37	856,780.37
Drainage Utility Fund	884,940.03	30,000.00	250,000.00	216.60	665,156.63	665,156.63
Interest & Sinking Fund	1,445,521.42	11,900.00	1,056,700.00	225.93	400,947.35	400,947.35
Youth Activities Fund	96,577.27	30,000.00	-	35.75	126,613.02	126,613.02
Cemetery Fund	-	-	-	-	-	-
Golf Course Interest & Sinking	39.94	-	-	-	39.94	39.94
Small Business Revolving Loan Fund	66,528.33	-	-	19.10	66,547.43	66,547.43
Hotel/Motel Fund	134,318.76	-	-	38.58	134,357.34	134,357.34
Municipal Court Special Revenue Fund	165,268.86	160,268.86	165,314.22	46.77	160,270.27	160,270.27
2008 Tax Supported Note	732,770.19	-	-	210.38	732,980.57	732,980.57
2008 Tax Supported Note/ W&S	716,295.82	-	469,807.96	113.57	246,601.43	246,601.43
2008 Tax Supported Note/ Golf	81,082.08	-	-	23.27	81,105.35	81,105.35
2008 Tax Supported Note/ Drainage	152,965.62	-	-	43.91	153,009.53	153,009.53
2001 C/O Bond Fund (Governmental)	266,331.23	-	-	76.47	266,407.70	266,407.70
2001 C/O Bond Fund (W&S Phase II)	215,449.25	-	215,470.03	20.78	-	-
2007 C/O Police Facility	1,286,370.70	-	896,659.22	244.20	389,955.68	389,955.68
Reliever Route	109,657.26	-	-	31.47	109,688.73	109,688.73
Total TEXPOOL Investments	\$ 16,565,189.58	\$ 724,068.86	\$ 4,905,851.43	\$ 4,017.17	\$ 12,387,424.18	\$ 12,387,424.18

TEXSTAR Investments	Market Value 08/01/09	Investments	Redemptions	Accrued Interest	Book Value 08/31/09	Market Value 08/31/09
2003 C/O Project Fund (Governmental)	\$ 414,383.82	\$ -	\$ -	\$ 108.70	\$ 414,492.52	\$ 414,492.52
2003 C/O Project Fund (W&S Phase III)	766,729.89	-	366,017.50	139.88	400,852.27	400,852.27
2005 C/O Project Fund (Water Projects)	-	-	-	-	-	-
2006 Tax Notes - Police Building Project	149,267.83	-	-	39.16	149,306.99	149,306.99
2008A Limited Tax Notes (Tax Supported)	501,230.60	-	66.95	131.48	501,295.13	501,295.13
2008A Limited Tax Notes (Water & Sewer)	457,624.70	-	30,588.06	112.63	427,149.27	427,149.27
2008A Limited Tax Notes (Solid Waste)	141,527.86	-	-	37.13	141,564.99	141,564.99
2008A Limited Tax Notes (Drainage)	83,939.43	-	1,759.56	21.75	82,201.62	82,201.62
2008A Limited Tax Notes (Golf)	3,007.54	-	3,007.80	0.26	-	-
Total TEXSTAR Investments	\$ 2,517,711.67	\$ -	\$ 401,439.87	\$ 590.99	\$ 2,116,862.79	\$ 2,116,862.79

Total Investments	\$ 19,082,901.25	\$ 724,068.86	\$ 5,307,291.30	\$ 4,608.16	\$ 14,504,286.97	\$ 14,504,286.97
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This report is in compliance with the investment strategies as approved and the Public Funds Investment Act.


Wanda Bunting, CPA
Director of Financial Services


Imelda Rodríguez
Assistant Director of Financial Services



TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

September 2009

PERFORMANCE

As of August 31, 2009

	TexPool	TexPool Prime
Current Invested Balance	\$16,207,399,712.58	\$1,568,893,045.75
Weighted Average Maturity (1)*	44 Days	38 Days
Weighted Average Maturity (2)*	69 Days	66 Days
Net Asset Value	1.00049	1.00037
Total Number of Participants	2,184	107
Management Fee on Invested Balance	0.0473%	0.0638%
Interest Distributed	\$4,731,520.36	\$597,190.64
Management Fee Collected	\$664,882.06	\$87,875.56
Standard & Poor's Current Rating	AAAm	AAAm

August Averages

Average Invested Balance	\$16,488,770,167.98	\$1,615,206,883.38
Average Monthly Yield, on a simple basis (3)*	0.3380%	0.4354%
Average Weighted Average Maturity (1)*	48 Days	44 Days
Average Weighted Average Maturity (2)*	74 Days	72 Days

*Definitions for Average Weighted Maturity can be found on Page 2.

Economic and Market Commentary – August 31, 2009

The unfavorable environment that has punished savers during the global economic downturn remained in force during August as a confluence of events drove money-market yields still lower. At the extreme short end of the cash curve, rates were pushed down by a glut of supply in both the government and repo markets. Meanwhile, intermediate- and longer-term cash yields also declined after the Federal Reserve's policy meeting on August 11th dashed expectations that the central bank would start hiking benchmark interest rates by the end of the year. One-month Libor finished the month yielding only 0.26%, down two basis points from July, three-month Libor fell 15 basis points to 0.33%, and six- and 12-month Libor each dropped 17 basis points, to 0.76% and 1.33%, respectively. Since the first signs of instability appeared in world money markets two years ago, yields on three-month Libor have declined by roughly 450 basis points.

The Fed's implicit assurance that it would not begin a new monetary tightening cycle any time soon seemingly trumped a fairly wide array of stronger-than-expected economic data, particularly from the long-suffering housing sector. Investors also took comfort in the reappointment of Ben Bernanke to a second four-year term as Fed Chairman, a move that implies continuity and stability in the conduct of monetary policy.

With yields dropping across the curve, value was a relatively scarce commodity in the cash market during the month. Overnight rates were unacceptably low, while the somewhat higher yields available at the longer-dated portion of the curve represented unacceptable price risk, given our view that market rates will begin inching higher before the end of the year. From our perspective, the one-month area of the cash curve offered the best combination of yield and safety, and we increased our holdings there in both pools. For the month, the average weighted maturity declined from 49 to 45 days in TexPool and from 50 to 38 days in TexPool Prime.

We believe that the recession ended this summer, although it may take several months for the National Bureau of Economic Research, the organization charged with "dating" recessions, to officially declare that the slump is over. Looking ahead, however, we share the consensus view that the recovery is likely to be markedly sub-par by historical standards. Debt-laden consumers remain hunkered-down from massive declines in their wealth since October 2007, while big-ticket sectors like autos and housing will not receive the customary stimulus from falling interest rates that tends to occur during the early stages of a new expansion. The Fed is determined to avoid stoking inflation or inflating another asset bubble by holding rates too low for too long, and its "exit strategy," which we expect to commence during the first half of 2010, represents the light at the end of a long and dark tunnel for savers suffering from the lowest yields on record.

ANNOUNCEMENTS

New Participants

We would like to recognize and welcome the following entities who joined the TexPool/TexPool Prime program in August 2009:

1. Sabine Valley Regional MHMR dba Community Healthcare
2. City of Emory
3. Emory Development Corporation
4. Santa Gertrudia ISD (Prime)
5. Texas Woman's University (Prime)

Upcoming Events

9/14/09 – 09/18/09 CTAT Annual Conference – in Grapevine
10/2/09 – 10/4/09 TASA/TASB Annual Conference – in Houston

Recent Enhancements to TexPool

1. **TexPool Vendor Payment**, This option will allow you to make a payment to a pre established vendor. Visit the TexPool website, www.texpool.com or call Participant Services at 866-839-7665 if you have questions.
2. **TexPool Academy** is a series of free online training courses that comply with the TPFIA and will give you the opportunity to obtain your required hours through the convenience of the TexPool website. Visit www.texpool.com for the TexPool Academy link.
3. **Security Pricing** is a valuable service for TexPool and TexPool Prime Participants. This service is located on the TexPool website under the Security Pricing link.



TexPool

PORTFOLIO ASSET SUMMARY AS OF August 31, 2009

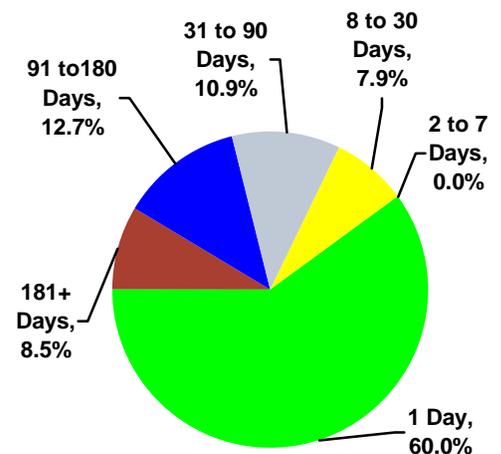
	Book Value	Market Value
Uninvested Balance	\$(664,175.63)	\$(664,175.63)
Accrual of Interest Income	16,479,767.27	16,479,767.27
Interest and Management Fees Payable	(4,730,730.85)	(4,730,730.85)
Payable for Investments Purchased	0.00	0.00
Repurchase Agreements	7,345,575,157.34	7,353,032,092.14
Mutual Fund Investments	0.00	0.00
Government Securities	8,511,704,000.00	8,511,704,000.00
U.S. Treasury Bills	339,035,694.45	339,475,380.00
Total	\$16,207,399,712.58	\$16,215,296,332.93

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

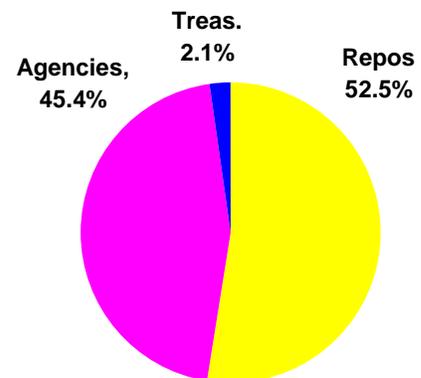
DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
08/01	0.3609%	0.00009887	\$17,101,459,388.57	1.00049	49	77
08/02	0.3609%	0.00009887	\$17,101,459,388.57	1.00049	49	77
08/03	0.3612%	0.00009895	\$16,992,345,618.49	1.00049	47	75
08/04	0.3610%	0.00009890	\$16,990,145,100.77	1.00049	47	75
08/05	0.3577%	0.00009799	\$16,980,329,769.64	1.00048	47	75
08/06	0.3504%	0.00009601	\$16,990,276,146.83	1.00045	46	74
08/07	0.3439%	0.00009421	\$16,899,886,643.30	1.00043	47	75
08/08	0.3439%	0.00009421	\$16,899,886,643.30	1.00043	47	75
08/09	0.3439%	0.00009421	\$16,899,886,643.30	1.00043	47	75
08/10	0.3367%	0.00009225	\$16,832,722,529.51	1.00044	47	72
08/11	0.3186%	0.00008728	\$16,964,844,103.69	1.00043	48	74
08/12	0.3221%	0.00008824	\$16,731,510,961.32	1.00046	49	75
08/13	0.3205%	0.00008780	\$16,518,968,538.10	1.00050	49	76
08/14	0.3351%	0.00009182	\$16,215,818,233.87	1.00049	51	77
08/15	0.3351%	0.00009182	\$16,215,818,233.87	1.00049	51	77
08/16	0.3351%	0.00009182	\$16,215,818,233.87	1.00049	51	77
08/17	0.3452%	0.00009458	\$16,174,286,929.13	1.00047	48	75
08/18	0.3466%	0.00009495	\$16,227,824,438.08	1.00046	48	74
08/19	0.3378%	0.00009255	\$16,243,734,292.76	1.00044	48	74
08/20	0.3418%	0.00009365	\$16,148,824,922.12	1.00045	48	74
08/21	0.3443%	0.00009432	\$16,022,220,762.03	1.00044	49	75
08/22	0.3443%	0.00009432	\$16,022,220,762.03	1.00044	49	75
08/23	0.3443%	0.00009432	\$16,022,220,762.03	1.00044	49	75
08/24	0.3430%	0.00009397	\$15,943,607,157.29	1.00047	46	72
08/25	0.3203%	0.00008774	\$16,290,144,755.21	1.00046	45	70
08/26	0.3177%	0.00008705	\$16,315,491,636.59	1.00046	44	70
08/27	0.3181%	0.00008714	\$16,239,463,489.95	1.00046	47	72
08/28	0.3226%	0.00008838	\$16,247,753,136.89	1.00047	47	72
08/29	0.3226%	0.00008838	\$16,247,753,136.89	1.00047	47	72
08/30	0.3226%	0.00008838	\$16,247,753,136.89	1.00047	47	72
08/31	0.3200%	0.00008794	\$16,207,399,712.58	1.00049	44	69
Averages	0.3380%	0.00009261	\$16,488,770,167.98		48	74

Portfolio By Maturity
As of August 31, 2009



Portfolio By Type of Investment
As of August 31, 2009



	Number of Participants	Balance
School District	553	\$5,196,242,776.01
Higher Education	53	\$2,222,728,960.93
Health Care	81	\$580,192,580.46
Utility District	669	\$1,787,407,235.85
City	429	\$4,690,819,689.71
County	170	\$1,304,628,465.57
Other	229	\$423,583,668.99

Definition of Weighted Average Maturity (1) & (2)

*(1) This weighted average maturity calculation uses the SEC Rule 2A-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

*(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

TexPool Prime

PORTFOLIO ASSET SUMMARY AS August 31, 2009

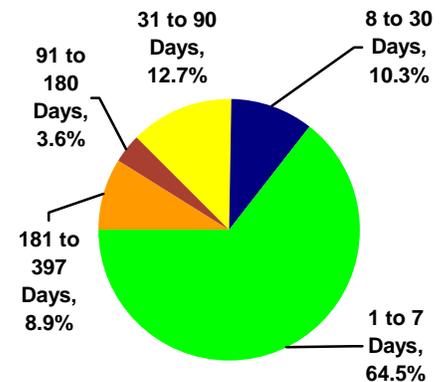
	Book Value	Market Value
Uninvested Balance	\$(86,874.17)	\$(86,874.17)
Accrual of Interest Income	651,945.10	651,945.10
Interest and Management Fees Payable	(597,250.62)	(597,250.62)
Payable for Investments Purchased	0.00	0.00
Repurchase Agreements	800,813,000.00	800,813,000.00
Mutual Fund Investments	0.00	0.00
Government Securities	404,884,456.27	405,605,460.00
Commercial Paper	363,227,769.17	363,370,585.43
Bank Instruments	0.00	0.00
Variable Rate Note	0.00	0.00
Total	\$1,568,893,045.75	\$1,569,756,865.74

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

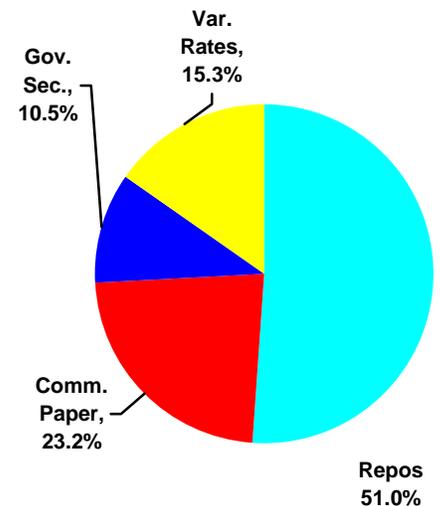
DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
08/01	0.4537%	0.000012429	\$1,715,511,375.76	1.00056	50	77
08/02	0.4537%	0.000012429	\$1,715,511,375.76	1.00056	50	77
08/03	0.4646%	0.000012730	\$1,759,428,495.87	1.00054	46	72
08/04	0.4534%	0.000012421	\$1,752,090,161.31	1.00054	46	72
08/05	0.4505%	0.000012342	\$1,735,886,028.77	1.00054	45	72
08/06	0.4475%	0.000012261	\$1,724,464,167.23	1.00048	45	72
08/07	0.4366%	0.000011963	\$1,735,628,376.91	1.00045	45	72
08/08	0.4366%	0.000011963	\$1,735,628,376.91	1.00045	45	72
08/09	0.4366%	0.000011963	\$1,735,628,376.91	1.00045	45	72
08/10	0.4417%	0.000012100	\$1,724,885,423.49	1.00046	43	69
08/11	0.4276%	0.000011714	\$1,724,242,908.16	1.00047	43	69
08/12	0.4358%	0.000011939	\$1,704,162,608.87	1.00048	42	69
08/13	0.4286%	0.000011743	\$1,655,967,164.37	1.00054	43	70
08/14	0.4629%	0.000012683	\$1,548,630,687.56	1.00056	46	75
08/15	0.4629%	0.000012683	\$1,548,630,687.56	1.00056	46	75
08/16	0.4629%	0.000012683	\$1,548,630,687.56	1.00056	46	75
08/17	0.4884%	0.000013380	\$1,489,759,762.96	1.00058	46	76
08/18	0.4767%	0.000013060	\$1,478,546,471.85	1.00056	45	76
08/19	0.4638%	0.000012707	\$1,474,997,711.04	1.00054	45	75
08/20	0.4708%	0.000012898	\$1,458,107,115.21	1.00056	46	76
08/21	0.4677%	0.000012814	\$1,496,987,952.08	1.00052	45	75
08/22	0.4677%	0.000012814	\$1,496,987,952.08	1.00052	45	75
08/23	0.4677%	0.000012814	\$1,496,987,952.08	1.00052	45	75
08/24	0.4053%	0.000011105	\$1,505,038,232.14	1.00055	43	72
08/25	0.3769%	0.000010326	\$1,534,187,983.93	1.00054	41	70
08/26	0.3744%	0.000010258	\$1,575,960,610.74	1.00053	40	68
08/27	0.3703%	0.000010146	\$1,585,392,730.71	1.00052	40	67
08/28	0.3669%	0.000010053	\$1,614,879,653.72	1.00052	40	67
08/29	0.3669%	0.000010053	\$1,614,879,653.72	1.00052	40	67
08/30	0.3669%	0.000010053	\$1,614,879,653.72	1.00052	40	67
08/31	0.4100%	0.000011351	\$1,568,893,045.75	1.00037	38	66
Averages	0.4354%	0.000011932	\$1,615,206,883.38		44	72

Portfolio By Maturity
As of August 31, 2009



Portfolio By Type of Investment
As of August 31, 2009



	Number of Participants	Balance
School District	58	\$1,130,011,282.20
Higher Education	5	\$45,348,140.10
Health Care	6	\$64,793,765.04
Utility District	3	\$11,662,998.40
City	17	\$90,658,207.48
County	12	\$226,363,317.26
Other	6	\$61,481.17

*(3) This current yield for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

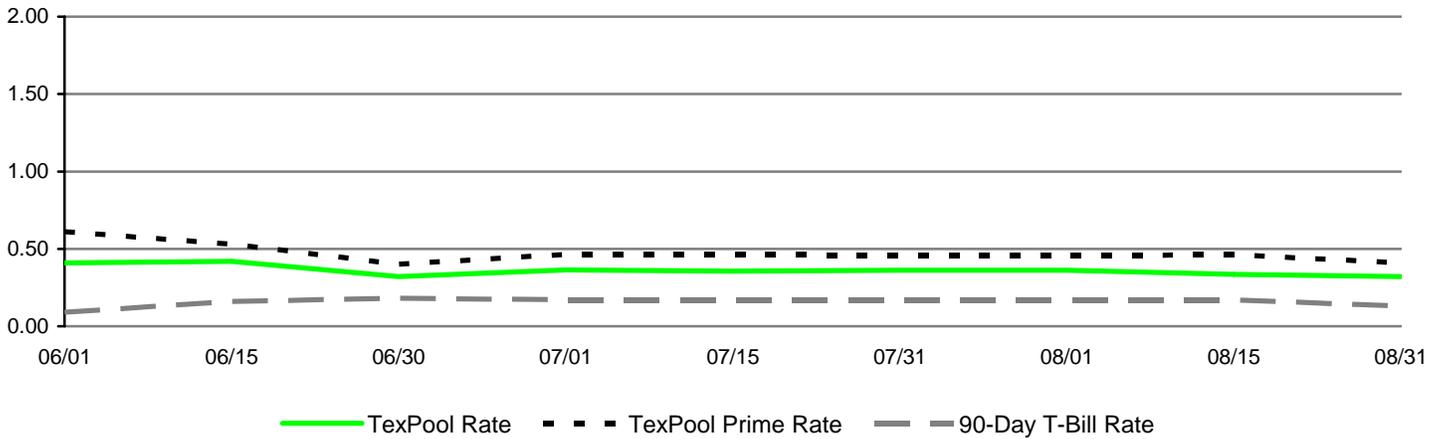


TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

TexPool Participant Services
1001 Texas Ave. 14th Floor
Houston, TX 77002

TEXPOOL & TEXPOOL PRIME VS. 90-DAY TREASURY BILL



TexPool Advisory Board Members

R.C. Allen
Pati Buchenau

Jose Elizondo, Jr.
Ron Leverett

LaVonne Mason
John McGrane

Clay McPhail
Vivian Wood

Additional information regarding TexPool is available upon request:

www.texpool.com • 1-866-839-7665 (1-866-TEX-POOL) • Fax: 866-839-3291



Monthly Newsletter - August 2009

Performance

As of August 31, 2009

Current Invested Balance	\$5,139,063,427.24
Weighted Average Maturity (1)	49 Days
Weighted Average Maturity (2)	75 Days
Net Asset Value	1.000470
Total Number of Participants	693
Management Fee on Invested Balance	0.05%*
Interest Distributed	\$1,609,060.54
Management Fee Collected	\$225,575.64
% of Portfolio Invested Beyond 1 Year	2.82%
Standard & Poor's Current Rating	AAAm

August Averages

Average Invested Balance	\$5,273,009,080.05
Average Monthly Yield, on a simple basis	0.3089%
Average Weighted Average Maturity (1)*	49 Days
Average Weighted Average Maturity (2)*	75 Days

Definition of Weighted Average Maturity (1) & (2)

(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

* The maximum management fee authorized for the TexSTAR Cash Reserve Fund is 12 basis points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any time as provided for in the TexSTAR Information Statement.

Rates reflect historical information and are not an indication of future performance.

New Participants

We would like to welcome the following entities who joined the TexSTAR program in August:

- ★ City of Emory
- ★ Emory Development Corporation
- ★ City of Austin
- ★ College Station ISD
- ★ Motley County
- ★ City of Lockhart

Holiday Reminder

Please note that in observance of the Columbus Day holiday, **TexSTAR will be closed on Monday, October 12, 2009.** All ACH transactions initiated on Friday, October 9th will settle on Tuesday, October 13th. This is an unusual holiday where the investment markets are closed but banks are open. Please plan accordingly for your liquidity needs.

Enhanced Internet Transaction System

We are excited to inform you that information regarding an enhanced Internet Transaction system will be coming your way this month. Please watch your mail for this important correspondence from TexSTAR. System enhancements include online vendor payments, emailed transaction confirmations and other additional functionality requested by our participants.

Economic Commentary

Second-half growth in the economy now seems all but assured. The US industrial sector is rebounding aggressively, following in the footsteps of a global industrial recovery buoyed by a turn in the inventory cycle and trade activity. Housing is bouncing back from depressed levels, and declines in business investment have abated. Layoffs are easing and the labor market is showing signs of improving. However, due to the combination of continued deleveraging and collapsing income, consumer spending remains weak. Disinflation remains a key theme. Treasury prices rose in August due to disappointing consumer and labor market data and evidence of contained inflation. The yield of the three-month Treasury bill declined 5 bps ending at 0.13%. Growth is expected to be 3% in the second half of the year, with 2.2% coming from the rebuilding of inventories. Growth should be close to trend around 2% in 2010.

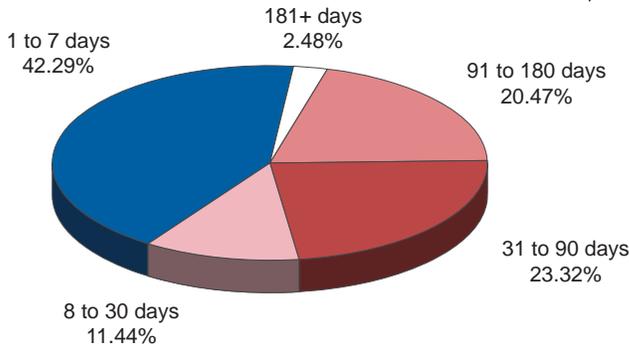
Inventories will probably continue to grow at least modestly through 2010. Residential investment and net exports should contribute modestly to growth as well. The amount of slack in the economy will very likely lead to further disinflation and, along with a high unemployment rate, should lead the Fed to remain on hold into 2011. Risks to the forecast and beyond are balanced. The anticipated manufacturing-led rebound points to a sustained and aggressive recovery in jobs and consumer spending. Whether the expansion turns out to be a V or an L, or indeed a renewed retrenchment takes hold, will depend critically on the path of credit and financial conditions, as well as the extent of improvement in labor markets.

This information is an excerpt from an economic report dated August 2009 provided to TexSTAR by JP Morgan Asset Management, Inc., the investment manager of the TexSTAR pool.

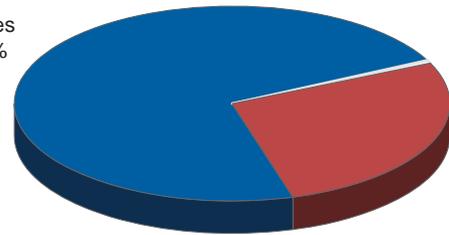
For more information about TexSTAR, please visit our web site at www.texstar.org.

Information at a Glance

Portfolio by Type of Investment As of August 31, 2009



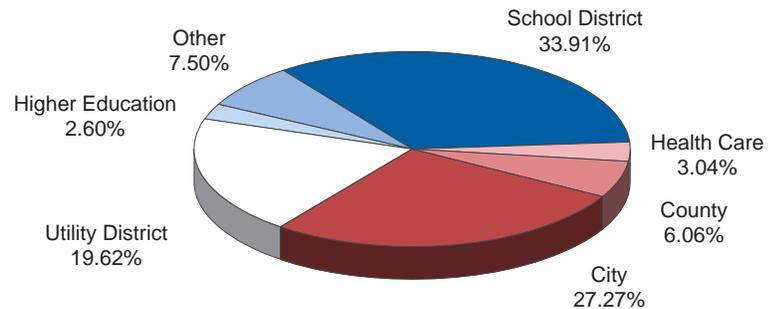
Agencies
72.17%



Treasuries
0.49%

Repurchase Agreements
27.34%

Portfolio by Maturity As of August 31, 2009



Distribution of Participants by Type As of August 31, 2009

Performance

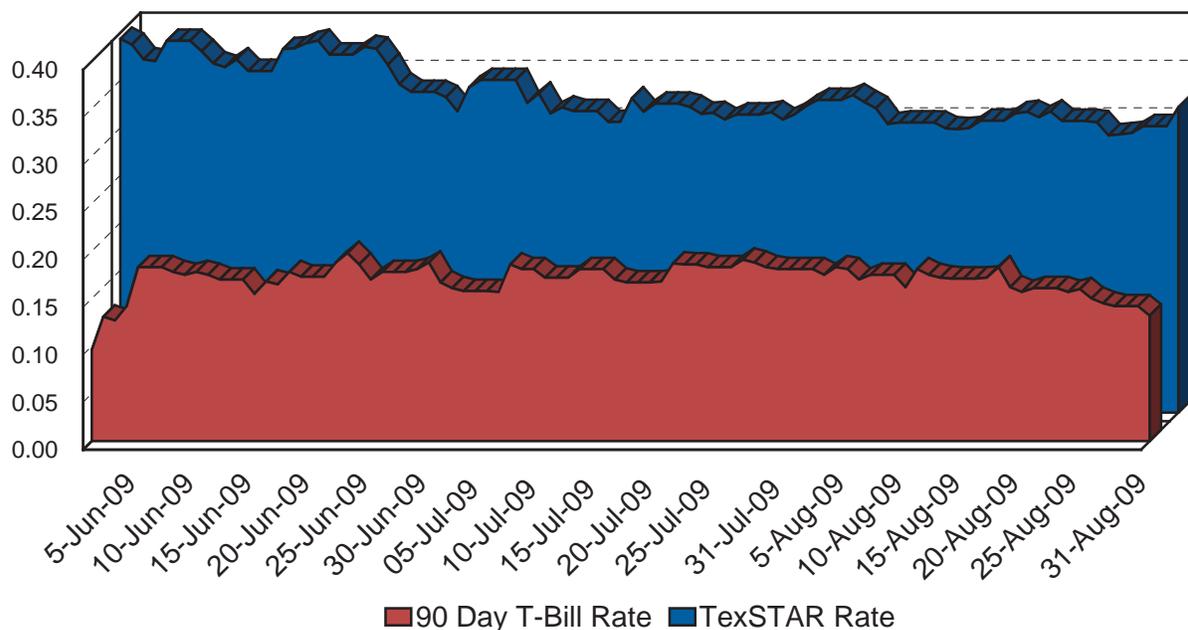
Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Aug 09	0.3089%	\$ 5,139,063,427.24	\$ 5,141,481,459.68	1.000470	49	75	693
Jul 09	0.3232%	5,376,443,555.63	5,378,994,696.96	1.000467	47	75	687
Jun 09	0.3693%	5,656,879,809.73	5,659,853,015.76	1.000525	47	76	684
May 09	0.4462%	5,532,083,366.30	5,535,302,549.55	1.000581	46	75	679
Apr 09	0.4984%	5,647,217,828.45	5,650,940,345.36	1.000659	50	79	677
Mar 09	0.5945%	5,660,835,069.45	5,663,620,225.62	1.000492	50	77	673
Feb 09	0.7053%	6,132,498,993.34	6,134,995,172.40	1.000402	48	72	670
Jan 09	0.9005%	5,676,377,612.45	5,680,297,695.81	1.000683	50	78	667
Dec 08	1.3793%	4,993,884,782.18	4,999,322,863.96	1.001075	48	81	664
Nov 08	1.5651%	4,516,705,034.64	4,520,414,835.22	1.000821	37	76	663
Oct 08	1.7825%	4,653,785,653.26	4,652,712,677.18	0.999727	39	82	659
Sep 08	2.2986%	5,252,346,054.07	5,248,471,023.31	0.999262	34	81	650
Aug 08	2.2120%	4,936,314,476.42	4,933,265,676.60	0.999370	36	87	647

Portfolio Asset Summary as of August 31, 2009

	Book Value	Market Value
Uninvested Balance	\$ (64,719.77)	\$ (64,719.77)
Accrual of Interest Income	2,384,184.44	2,384,184.44
Interest and Management Fees Payable	(1,640,803.40)	(1,640,803.40)
Payable for Investment Purchased	0.00	0.00
Repurchase Agreements	1,404,758,000.00	1,404,758,000.00
Government Securities	3,733,626,765.97	3,736,044,798.41
Total	\$ 5,139,063,427.24	\$ 5,141,481,459.68

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of TexSTAR. The only source of payment to the Participants are the assets of TexSTAR. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact TexSTAR Participant Services.

TexSTAR versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness August be subject to change. The TexSTAR management fee may be waived in full or in part at the discretion of the TexSTAR co-administrators and the TexSTAR rate for the period shown reflects waiver of fees. This table represents investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the TexSTAR pool to the T-Bill Yield, you should know that the TexSTAR pool consist of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill.

Daily Summary for August 2009

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	TexSTAR Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
1-Aug-09	0.3292%	0.00009020	\$5,376,443,555.63	1.000467	49	77
2-Aug-09	0.3292%	0.00009020	\$5,376,443,555.63	1.000467	49	77
3-Aug-09	0.3342%	0.00009155	\$5,387,136,393.14	1.000470	49	76
4-Aug-09	0.3269%	0.00008955	\$5,368,214,358.17	1.000467	48	76
5-Aug-09	0.3203%	0.00008774	\$5,375,916,247.11	1.000450	48	75
6-Aug-09	0.3038%	0.00008323	\$5,357,222,207.71	1.000437	48	74
7-Aug-09	0.3054%	0.00008366	\$5,323,235,219.53	1.000427	48	75
8-Aug-09	0.3054%	0.00008366	\$5,323,235,219.53	1.000427	48	75
9-Aug-09	0.3054%	0.00008366	\$5,323,235,219.53	1.000427	48	75
10-Aug-09	0.3053%	0.00008364	\$5,316,351,069.88	1.000424	48	75
11-Aug-09	0.2992%	0.00008196	\$5,276,258,048.99	1.000427	51	77
12-Aug-09	0.2983%	0.00008173	\$5,256,335,168.30	1.000461	52	79
13-Aug-09	0.2994%	0.00008202	\$5,194,908,729.95	1.000481	52	79
14-Aug-09	0.3073%	0.00008420	\$5,205,677,392.93	1.000462	50	77
15-Aug-09	0.3073%	0.00008420	\$5,205,677,392.93	1.000462	50	77
16-Aug-09	0.3073%	0.00008420	\$5,205,677,392.93	1.000462	50	77
17-Aug-09	0.3151%	0.00008632	\$5,266,205,740.26	1.000431	50	76
18-Aug-09	0.3166%	0.00008674	\$5,256,271,247.60	1.000436	49	75
19-Aug-09	0.3109%	0.00008517	\$5,162,600,459.81	1.000439	50	76
20-Aug-09	0.3170%	0.00008686	\$5,121,446,797.07	1.000446	49	76
21-Aug-09	0.3071%	0.00008414	\$5,350,534,445.32	1.000420	45	71
22-Aug-09	0.3071%	0.00008414	\$5,350,534,445.32	1.000420	45	71
23-Aug-09	0.3071%	0.00008414	\$5,350,534,445.32	1.000420	45	71
24-Aug-09	0.3056%	0.00008372	\$5,286,355,325.80	1.000426	48	73
25-Aug-09	0.2918%	0.00007995	\$5,302,269,736.29	1.000438	47	71
26-Aug-09	0.2930%	0.00008027	\$5,257,408,776.63	1.000436	48	73
27-Aug-09	0.2943%	0.00008062	\$5,229,848,427.51	1.000432	50	76
28-Aug-09	0.3015%	0.00008259	\$5,172,747,011.84	1.000455	49	75
29-Aug-09	0.3015%	0.00008259	\$5,172,747,011.84	1.000455	49	75
30-Aug-09	0.3015%	0.00008259	\$5,172,747,011.84	1.000455	49	75
31-Aug-09	0.3212%	0.00008801	\$5,139,063,427.24	1.000047	49	75
Average	0.3089%	0.00008462	\$5,273,009,080.05		49	75

TexSTAR Participant Services
First Southwest Asset Management, Inc.
325 North St. Paul Street, Suite 800
Dallas, Texas 75201



TexSTAR Board Members

<i>William Chapman</i>	<i>Central Texas Regional Mobility Authority</i>	<i>Governing Board President</i>
<i>Nell Lange</i>	<i>City of Frisco</i>	<i>Governing Board Vice President</i>
<i>Melinda Garrett</i>	<i>Houston ISD</i>	<i>Governing Board Treasurer</i>
<i>Michael Bartolotta</i>	<i>First Southwest Company</i>	<i>Governing Board Secretary</i>
<i>Will Williams</i>	<i>JP Morgan Chase</i>	<i>Governing Board Asst. Sec./Treas.</i>
<i>Hardy Browder</i>	<i>City of Cedar Hill</i>	<i>Advisory Board</i>
<i>Oscar Cardenas</i>	<i>Northside ISD</i>	<i>Advisory Board</i>
<i>Scott Christensen</i>	<i>Reid Road MUD No. 1</i>	<i>Advisory Board</i>
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<i>Monte Mercer</i>	<i>North Central TX Council of Government</i>	<i>Advisory Board</i>
<i>Len Santow</i>	<i>Griggs & Santow</i>	<i>Advisory Board</i>
<i>S. Renee Tidwell</i>	<i>Tarrant County</i>	<i>Advisory Board</i>

For more information contact TexSTAR Participant Services ★ 1-800-TEX-STAR ★ www.texstar.org



City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item H-1

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: **Public hearing and action on an ordinance amending the overall budget for the active Capital Improvement Project Funds for the City of Copperas Cove.**

1. BACKGROUND/HISTORY

According to Section 6.16(b)(1) of the Copperas Cove City Charter, in order for the City Council to amend the budget it must first hold a public hearing on the proposed amendments. The Charter also provides a requirement that when fund balance is to be used to fund increases in expenditures that two public hearings be held. The proposed budget amendment will require the use of fund balance. The public hearing will be the second of two public hearings held as required by the Charter. The first Public Hearing was held on October 13, 2009.

Capital Improvement Program (CIP) funds include various bond and tax note issuances. The projects that are funded with these funds instead of operating funds are often times projects that require multiple years to complete with many factors taken into account. Once projects are identified, any required planning, architectural and engineering services are performed. After the design stage is complete, the project may have one or multiple construction contracts. Once the construction begins, some projects are in the construction phase for several months and others may last up to two years or longer. Due to the process, most of the CIP projects just roll funds from year to year until all of the projects are complete at which time the fund is closed out and any remaining funds go to pay back the debt service as required by law.

2. FINDINGS/CURRENT ACTIVITY

Over the last year, City staff has reconciled the CIP fund balances to the Comprehensive Annual Financial Report and the actual cash balances.

Reconciling the funds enabled City staff to identify what funds are available in each of the CIP projects and identify projects that are either completed or remain outstanding. In the Fiscal Year 2009-10 budget process, any funds that were identified to be available were assigned to outstanding projects, projects that qualify under the bond covenant as a project that may be completed with the funding source, or any funds that may be used for debt service payments.

Some of the projects that are still ongoing in the active CIP funds include:

- Reliever Route Right-of-Way Acquisition.
- Feeder Road Project.
- 4th Year Sewer Improvements.
- New Police Facility.
- Turkey Run Pump Station.
- Rolling Heights Drainage.
- Bradford Drive Road Extension.
- Water Tank Rehabs.
- Recycling Center Expansion.
- Martin Walker Study / Detention Design.
- Library Renovations.
- Golf Cart Storage.
- Retrofit of Clarifiers at WW Plant.
- Lutheran Church Road.
- South Park Pool Renovations.
- Allin House Roof Renovations.
- Civic Center Renovations.
- Transfer Station Renovations.

3. FINANCIAL IMPACT

See attached proposed amendments.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council hold a public hearing and approve Ordinance No. 2009-40, amending the overall budget for the active Capital Improvement Project Funds.

ORDINANCE NO. 2009-40

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE ACTIVE CAPITAL IMPROVEMENT PROJECT FUND BUDGETS; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, the City Council desires to amend the operating budget of the municipal government of the City of Copperas Cove for the active Capital Improvement Project budgets; and

WHEREAS, said budget amendments have been submitted to the City Council by the City Manager in accordance with the City Charter; and

WHEREAS, public notices of public hearings upon this budget have been duly and legally made as required by City Charter and law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE:

SECTION I.

That the City Council of the City of Copperas Cove ratify, approve and adopt the amendments to the budget considered for the active Capital Improvement Project Fund budgets, as identified in "Attachment A" of this ordinance.

SECTION II.

That all ordinances for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION III.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION IV.

That this ordinance shall take effect and be in full force and effect from and after its passage and publication according to law.

PASSED, APPROVED AND ADOPTED this 26th day of October 2009, at a regular called meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code 551.001, et.seq.*, at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

**City of Copperas Cove, Texas
2001 Certificates of Obligation
(Capital Equipment / Improvements)**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
90-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
90-390-1001	Bond Proceeds	\$ 1,914,227	\$ 1,914,227	\$ 1,914,227
90-370-6001	Interest Income	96,255	93,548	94,500
90-390-6005	Miscellaneous Revenue	-	1,500	1,500
Total Revenues		<u>\$ 2,010,482</u>	<u>\$ 2,009,275</u>	<u>\$ 2,010,227</u>
Expenditures*				
90-4606-9000-8600	Bond Issuance Costs	\$ 56,766	\$ 56,766	\$ 56,766
90-4606-9000-6050	Inspection Services	3,263	3,263	3,263
90-4606-3500-xxxx	City-Wide Network	148,622	148,622	148,622
90-4606-4100-8500	Municipal Court	196,779	196,779	196,779
90-4606-4300-xxxx	Animal Control Facility	60,119	60,119	60,119
90-4606-4400-8500	Fire Station No. 3	215,496	215,496	215,496
90-4606-4400-8300	Fire Equipment	248,855	248,855	248,855
90-4606-5300-8400	Street Equipment	126,170	126,170	126,170
90-4606-5300-8500	Reliever Route ROW Acquisition***	440,437	172,155	437,016
90-4606-5400-8505	Ogletree Improvements	394,604	394,604	394,604
90-4606-5600-8500	Public Works Facility (1/2)	113,119	113,119	113,119
90-4606-9000-6014	Arbitrage Rebate Service	6,253	6,918	9,418
Total Expenditures		<u>\$ 2,010,482</u>	<u>\$ 1,742,866</u>	<u>\$ 2,010,227</u>
Ending Fund Balance				
90-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 266,407</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was increased on 11/03/08 by \$40,437 due to interest earnings and the completion of the remaining projects. Arbitrage rebate service fees applied to the fund result in a slight decrease of \$3,421 for the project.

**City of Copperas Cove, Texas
2001 Certificates of Obligation
(Phase II of Water/Wastewater CIP)**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
91-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
91-390-1001	Bond Proceeds	\$ 6,482,383	\$ 6,482,383	6,482,383
91-370-6001	Interest Income	344,648	342,367	342,367
Total Revenues		<u>\$ 6,827,031</u>	<u>\$ 6,824,750</u>	<u>\$ 6,824,750</u>
Expenditures*				
91-4607-9100-8600	Bond Issuance Costs	\$ 165,380	\$ 165,380	165,380
91-4607-9100-6014	Arbitrage Rebate Service Fee	-	2,250	2,250
91-4607-9100-6100	Advertising	191	191	191
91-4607-5600-6800	Professional Services	28,743	28,743	28,743
91-4607-9100-9032	Public Works Facility (1/2)	130,184	130,184	130,184
91-4607-9100-9034	Turkey Run Pumps & Tank	443,736	443,736	443,736
91-4607-9100-9036	Hogg Mt. Pumps & Tank	135,545	135,545	135,545
91-4607-9100-9038	Killeen/CC Water Line	3,206,692	3,206,692	3,206,692
91-4607-9100-9040	Turkey Run Tank Rehab.	275,763	275,763	275,763
91-4607-9100-9042	Joint Pump Station	753,512	753,512	753,512
91-4607-9100-9044	Grimes Crossing Water Line	503,837	503,837	503,837
91-4607-9100-9046	Joes Road Water Line	68,981	68,981	68,981
91-4607-9100-9047	Wolfe Road	75,855	75,855	75,855
91-4607-9100-9048	Taylor Mountain Pump Stn	220,606	220,606	220,606
91-4607-9100-9052	Mickan Mountain Rehab	214,078	214,078	214,078
91-4607-9100-9054	Hughes Mountain Rehab	252,500	252,500	252,500
91-4607-9100-9050	South Wastewater Plant	93,380	93,380	93,380
91-4607-5100-xxxx	Salaries/Related Expense	38,048	38,048	38,048
91-4607-9100-9318	Principal - 2001 C/O	220,000	215,470	215,470
Total Expenditures		<u>\$ 6,827,031</u>	<u>\$ 6,824,750</u>	<u>\$ 6,824,750</u>
Ending Fund Balance				
91-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2003 Certificates of Obligation
Tax Supported Capital Projects**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
70-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
70-390-1003	Bond Proceeds	\$ 4,190,000	\$ 4,190,000	4,190,000
70-370-6001	Interest Income	231,951	234,699	235,900
70-370-6005	Miscellaneous Revenue	1,953	1,953	1,953
Total Revenues		<u>\$ 4,423,904</u>	<u>\$ 4,426,652</u>	<u>\$ 4,427,854</u>
Expenditures*				
70-231-0920	Bond Issuance Costs	\$ 82,543	\$ 82,543	\$ 82,543
70-231-0922	Unamortized Bond Discount	20,061	20,061	20,061
70-4615-4400-9021	Communications System	1,611,545	1,611,545	1,611,545
70-4615-4400-9023	Fire Department Pumper Truck	247,064	247,064	247,064
70-4615-5100-xxxx	Salary/Benefits	5,344	5,344	5,344
70-4615-4200-9039	Police Department Bldg. Repairs	22,537	22,537	22,537
70-4615-5300-9029	Improvements to FM 1113	377,386	444,187	444,187
70-4615-5400-9025	Renovation of Civic Center	132,691	132,691	132,691
70-4615-5400-9027	Construction of Skate Park	24,750	24,750	24,750
70-4615-8500-9033	Feeder Road***	589,637	95,021	520,647
70-4615-5400-9035	City Hall Roof Repairs	11,441	11,441	11,441
70-4615-5400-9037	Human Resources' Bldg. Repairs	94,312	94,312	94,312
70-4615-8500-6014	Arbitrage Rebate Service Fee	-	2,750	2,750
70-4615-8500-9019	Construction of Big Divide	954,535	957,924	957,924
70-4615-8500-9043	Street Reconstruction	250,058	250,058	250,058
Total Expenditures		<u>\$ 4,423,904</u>	<u>\$ 4,002,227</u>	<u>\$ 4,427,854</u>
Ending Fund Balance				
70-300-0001	Fund Balance	<u>\$ -</u>	<u>\$ 424,426</u>	<u>\$ (0)</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was decreased on 11/03/08 by \$10,363 due to other projects being over expended. During the past year, the fund was reconciled and all outstanding audit entries were researched and recorded. The net effect of the fund reconciliation will reduce the funds available for the project by an additional \$68,990. Additional debt may be required for the utility relocates related to the SE Bypass.

**City of Copperas Cove, Texas
2003 Certificates of Obligation
(Phase III of Water/Wastewater CIP)**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
71-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
71-390-1003	Bond Proceeds	\$ 9,820,000	\$ 9,820,000	\$ 9,820,000
71-370-6001	Interest Income	542,531	551,611	552,400
71-390-1001	Developer Contributions	21,085	21,085	21,085
71-370-6005	Miscellaneous Revenue	167,965	167,966	167,966
Total Revenues		<u>\$ 10,551,581</u>	<u>\$ 10,560,661</u>	<u>\$ 10,561,451</u>
Expenditures*				
71-4615-xxxx-xxxx	Bond Issuance Costs	\$ 192,601	\$ 192,601	\$ 192,601
71-4615-xxxx-xxxx	Bond Discount	46,809	46,809	46,809
71-4615-4400-9021	Communications System	181,613	181,613	181,613
71-4615-5100-xxxx	Salaries/Benefits	87,689	87,689	87,689
71-4615-8500-6014	Arbitrage Rebate Service Fee	-	9,760	9,995
71-4615-8500-9003	Meadow Brook Sewer Project	158,996	158,996	158,996
71-4615-8500-9005	Hwy 190 Sewer Project	181,203	181,203	181,203
71-4615-8500-9007	Mountain Top Water Project	565,131	565,131	565,131
71-4615-8500-9009	Big Divide (Sewer)	630,650	630,650	630,650
71-4615-8500-9011	Big Divide (Water)	982,358	982,358	982,358
71-4615-8500-9013	NE WW Plant Expansion	4,399,837	4,422,900	4,422,900
71-4615-8100-9041	Utility Admin. Bldg. Repairs	19,526	3,876	3,876
71-4615-8500-9014	South Plant-Fine Screens	101,500	101,500	101,500
71-4615-8500-9015	NW WW Plant Expansion	1,134,003	1,134,003	1,134,003
71-4615-8500-9017	4th Year Sewer Improvement	845,457	348,957	847,895
71-4615-8500-9021	Water Model Study	84,196	84,196	84,196
71-4615-8500-9029	FM 1113 Improvement (Sidewalk)	10,066	-	-
71-4615-8500-9031	Expansion of Constitution	128,100	-	-
71-4615-8500-9322	Principal 2003 CO	230,000	230,000	445,000
71-4615-8500-9422	Interest 2003 CO	270,035	270,035	485,035
Total Expenditures		<u>\$ 10,249,770</u>	<u>\$ 9,632,275</u>	<u>\$ 10,561,451</u>
Ending Fund Balance				
71-300-0001		<u>\$ 301,811</u>	<u>\$ 928,385</u>	<u>\$ 0</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

**City of Copperas Cove, Texas
2005 Certificates of Obligation
Water Projects**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
93-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
93-390-1003	Bond Proceeds	\$ 3,050,000	\$ 3,050,000	\$ 3,050,000
93-370-6001	Interest Revenue	344,476	328,145	328,145
Total Revenues		<u>\$ 3,394,476</u>	<u>\$ 3,378,145</u>	<u>\$ 3,378,145</u>
Expenditures*				
93-4616-5100-xxxx	Salary/Benefits	\$ 458	\$ 458	\$ 458
93-4616-8500-6014	Arbitrage Rebate Service Fee	-	4,715	4,715
93-4615-8500-6100	Contractual Services	244	244	244
93-4616-8500-8600	Issuance Costs	62,050	62,050	62,050
93-4616-8500-9032	East Pump Station***	1,423,593	1,529,017	1,529,017
93-4616-8500-9034	Turkey Run Pump Station***	1,184,185	1,057,715	1,057,715
93-4616-8500-9036	Hogg Mountain Water Tank	723,946	723,946	723,946
Total Expenditures		<u>\$ 3,394,476</u>	<u>\$ 3,378,145</u>	<u>\$ 3,378,145</u>
Ending Fund Balance				
93-300-0001		<u>\$ -</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was increased for the East Pump Station and Turkey Run Pump Station on 11/03/08 by \$43,593 and \$316,185 respectively due to other projects being completed and interest earnings of \$344,476. Due to the need of excess funds for the East Pump Station completion and the interest earnings not meeting projection, the Turkey Run Pump Station is reduced by \$126,470. Additional debt will be required to cover the costs of the project.

City of Copperas Cove, Texas
2006 Limited Tax Notes
Capital Equipment/Land & Professional Services

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
73-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
73-390-1003	Bond Proceeds	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000
73-370-6001	Interest Revenue	82,420	84,302	84,450
Total Revenues		<u>\$ 1,342,420</u>	<u>\$ 1,344,302</u>	<u>\$ 1,344,450</u>
Expenditures*				
73-4617-9900-9500	Bond Issuance Costs	\$ 25,796	\$ 25,796	\$ 25,796
73-4617-9900-6014	Arbitrage Rebate Service Fee	-	2,525	5,025
73-4617-4200-2200	Postage	20	20	20
73-4617-4200-6800	Professional Services***	856,500	706,550	853,504
73-4617-4200-8600	Land	197,134	197,134	197,134
73-4617-4400-8300	Ambulance	97,525	97,525	97,525
73-4617-5300-8300	Street Sweeper	165,445	165,445	165,445
Total Expenditures		<u>\$ 1,342,420</u>	<u>\$ 1,194,995</u>	<u>\$ 1,344,450</u>
Ending Fund Balance				
73-300-0001		<u>\$ -</u>	<u>\$ 149,307</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was increased on 11/03/08 by \$256,500 due to other projects being completed and projected interest earnings of \$82,420. Arbitrage rebate service fees applied to the fund result in a slight decrease of

**City of Copperas Cove, Texas
2007 Certificates of Obligation
Police Facility**

Account	Description	Total Project Budget**	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
74-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
74-390-1001	Bond Proceeds	\$ 5,300,000	\$ 5,300,000	\$ 5,300,000
74-370-6001	Interest Revenue	325,974	311,050	311,400
Total Revenues		<u>\$ 5,625,974</u>	<u>\$ 5,611,050</u>	<u>\$ 5,611,400</u>
Expenditures*				
74-4618-4200-8600	Bond Issuance Costs	\$ 54,030	\$ 54,030	\$ 54,030
74-4618-4200-6014	Arbitrage Rebate Service Fee	-	835	3,335
74-4618-4200-2200	Postage ***	23	23	23
74-4618-4200-6100	Advertising ***	541	1,129	1,129
74-4618-4200-6800	Professional Services ***	65,000	68,798	70,968
74-4617-4200-8500	Police Facility ***	5,506,380	5,115,274	5,481,916
Total Expenditures		<u>\$ 5,625,974</u>	<u>\$ 5,240,088</u>	<u>\$ 5,611,400</u>
Ending Fund Balance				
74-300-0001		<u>\$ -</u>	<u>\$ 370,962</u>	<u>\$ (0)</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

** This budget reflects all previous Capital Improvement budget amendments that were approved by City Council.

*** The total project budget was increased on 11/03/08 by \$271,944 to include professional services, advertising, and postage. Interest earnings were projected at \$325,974. The project is now being reduced by \$17,908 due to actual interest earnings not meeting established budget and arbitrage rebate expenses not included in the budget.

City of Copperas Cove, Texas
2008 Limited Tax Notes
Tax Supported

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
75-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
75-390-1001	Bond Proceeds	\$ 1,485,000	\$ 1,485,000	\$ 1,485,000
75-370-6001	Interest Revenue	-	23,855	25,600
75-390-6005	Miscellaneous Revenue	83,000	83,000	83,000
Total Revenues		<u>\$ 1,568,000</u>	<u>\$ 1,591,855</u>	<u>\$ 1,593,600</u>
Expenditures*				
75-4190-7500-6014	Arbitrage Rebate Services	\$ -	\$ -	\$ 1,040
75-4190-7500-9500	Bond Issuance Costs	25,000	22,919	22,919
75-4190-7500-9032	Baseball Field Lighting	58,230	58,230	58,230
75-4190-7500-9033	Camp Liveoak Renovation	20,000	2,600	20,000
75-4190-7500-9034	Cash Receipts - City Wide	17,270	16,471	16,471
75-4190-7500-9035	Fire Station Reloc. Land	125,000	2,500	125,000
75-4190-7500-9036	Playscape - City Park	35,000	33,113	33,113
75-4190-7500-9037	Playscape - Kate Street	35,000	35,030	35,030
75-4190-7500-9038	Recreation Center	500,000	15,095	500,000
75-4190-7500-9039	Park Renovations	34,500	31,781	31,781
75-4190-7500-9040	Library Renovations	50,000	2,500	50,000
75-4190-7500-9041	Soccer Field Lighting	70,000	71,670	71,670
75-4190-7500-9042	Active Software (Parks)	15,000	4,700	15,000
75-4190-7500-9043	Summers Rd/Street Reconstruction	583,000	569,839	613,347
Total Expenditures		<u>\$ 1,568,000</u>	<u>\$ 866,447</u>	<u>\$ 1,593,600</u>
Ending Fund Balance				
75-300-0001		<u>\$ -</u>	<u>\$ 725,408</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008 Limited Tax Notes
Water & Sewer Fund (Phase III)**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
76-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
76-390-1001	Bond Proceeds	\$ 1,135,000	\$ 1,135,000	\$ 1,135,000
76-370-6001	Interest Revenue	-	18,340	18,600
Total Revenues		<u>\$ 1,135,000</u>	<u>\$ 1,153,340</u>	<u>\$ 1,153,600</u>
Expenditures*				
76-4615-8500-6014	Arbitrage Rebate Services	\$ -	\$ -	\$ 2,000
76-4615-8500-9500	Bond Issuance Costs	20,000	18,447	18,447
76-4615-8500-9034	Turkey Run Pump Station	533,500	446,978	604,851
76-4615-8500-9036	Mesa Verde II-380 Agreement	110,750	108,302	108,302
76-4615-8500-9320	Principal - 2001 G/O	270,000	270,000	270,000
76-4615-8500-9325	Principal - 2005 C/O	120,000	120,000	120,000
76-4615-8500-9333	Principal - 2008 Tax Note	80,000	30,000	30,000
Total Expenditures		<u>\$ 1,134,250</u>	<u>\$ 993,727</u>	<u>\$ 1,153,600</u>
Ending Fund Balance				
76-300-0001		<u>\$ 750</u>	<u>\$ 159,613</u>	<u>\$ (0)</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008 Limited Tax Notes
Golf**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
77-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
77-390-1001	Bond Proceeds	\$ 80,000	\$ 80,000	\$ 80,000
77-370-6001	Interest Revenue	-	1,207	1,250
Total Revenues		<u>\$ 80,000</u>	<u>\$ 81,207</u>	<u>\$ 81,250</u>
Expenditures*				
77-4310-7400-9044	Golf Cart Storage	\$ 80,000	\$ 101	\$ 69,443
77-4310-7400-9233	Principal - '08 Tax Notes	-	-	10,000
77-4310-7400-9333	Interest - '08 Tax Notes	-	-	1,807
Total Expenditures		<u>\$ 80,000</u>	<u>\$ 101</u>	<u>\$ 81,250</u>
Ending Fund Balance				
77-300-0001		<u>\$ -</u>	<u>\$ 81,106</u>	<u>\$ (0)</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008 Limited Tax Notes
Drainage**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
78-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
78-390-1001	Bond Proceeds	\$ 155,000	\$ 155,000	\$ 155,000
78-370-6001	Interest Revenue	-	2,443	2,700
Total Revenues		<u>\$ 155,000</u>	<u>\$ 157,443</u>	<u>\$ 157,700</u>
Expenditures*				
78-4410-7600-9500	Bond Issuance Costs	\$ 5,000	\$ 4,433	\$ 4,433
78-4410-7600-9037	Rolling Heights Drainage	150,000	-	153,267
Total Expenditures		<u>\$ 155,000</u>	<u>\$ 4,433</u>	<u>\$ 157,700</u>
Ending Fund Balance				
78-300-0001		<u>\$ -</u>	<u>\$ 153,010</u>	<u>\$ (0)</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Tax Supported**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
79-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
79-390-1001	Bond Proceeds	\$ 1,060,000	\$ 1,060,000	\$ 1,060,000
79-370-6001	Interest Revenue	-	5,484	6,000
Total Revenues		<u>\$ 1,060,000</u>	<u>\$ 1,065,484</u>	<u>\$ 1,066,000</u>
Expenditures*				
79-4190-7500-8200	Furniture	\$ 16,050	\$ 15,839	\$ 15,839
79-4190-7500-8300	Vehicles	312,604	135,121	309,619
79-4190-7500-8400	General Equipment	43,323	37,346	37,346
79-4190-7500-8402	Electronic Equipment	233,142	224,452	225,508
79-4190-7500-8500	Facilities	12,750	9,500	9,500
79-4190-7500-9045	City Smart Lighting Upgrade	57,800	95	57,800
79-4190-7500-9046	Bradford Drive Road Extension	247,000	6,500	269,699
79-4190-7500-9047	Summers Rd/Street Reconstruction	115,637	115,637	120,990
79-4190-7500-9500	Bond Issuance Costs	20,000	19,699	19,699
Total Expenditures		<u>\$ 1,058,306</u>	<u>\$ 564,189</u>	<u>\$ 1,066,000</u>
Ending Fund Balance				
79-300-0001		<u>\$ 1,694</u>	<u>\$ 501,295</u>	<u>\$ (0)</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Water & Sewer**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
80-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
80-390-1001	Bond Proceeds	\$ 640,000	\$ 640,000	\$ 640,000
80-370-6001	Interest Revenue	-	3,389	3,600
Total Revenues		<u>\$ 640,000</u>	<u>\$ 643,389</u>	<u>\$ 643,600</u>
Expenditures*				
80-4615-8500-8300	Vehicles	\$ 83,408	\$ 79,261	\$ 79,261
80-4615-8500-8400	General Equipment	35,200	34,505	34,505
80-4615-8500-8500	Facilities	60,500	19,577	50,278
80-4615-8500-9049	Retrofit One Clarifier at South Plant	270,272	31,034	329,729
80-4615-8500-9050	Water Tank Rehabs	180,000	42,637	140,000
80-4615-8500-9500	Bond Issuance Costs	10,000	9,827	9,827
Total Expenditures		<u>\$ 639,380</u>	<u>\$ 216,841</u>	<u>\$ 643,600</u>
Ending Fund Balance				
80-300-0001		<u>\$ 620</u>	<u>\$ 426,548</u>	<u>\$ 0</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Solid Waste**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
81-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
81-390-1001	Bond Proceeds	\$ 285,000	\$ 285,000	\$ 285,000
81-370-6001	Interest Revenue	-	1,531	1,700
Total Revenues		<u>\$ 285,000</u>	<u>\$ 286,531</u>	<u>\$ 286,700</u>
Expenditures*				
81-4430-9500-8400	General Equipment	\$ 203,400	\$ 140,413	\$ 208,380
81-4430-9500-9051	Recycling Center Expansion	75,582	-	73,767
81-4430-9500-9500	Bond Issuance Cost	5,000	4,553	4,553
Total Expenditures		<u>\$ 283,982</u>	<u>\$ 144,966</u>	<u>\$ 286,700</u>
Ending Fund Balance				
81-300-0001		<u>\$ 1,018</u>	<u>\$ 141,565</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2008A Limited Tax Notes
Drainage**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
82-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
82-390-1001	Bond Proceeds	\$ 175,000	\$ 175,000	\$ 175,000
82-370-6001	Interest Revenue	-	771	840
Total Revenues		<u>\$ 175,000</u>	<u>\$ 175,771</u>	<u>\$ 175,840</u>
Expenditures*				
82-4410-8000-8400	General Equipment	\$ 62,893	\$ 62,786	\$ 62,786
82-4410-8000-9052	Martin Walker Study / Detention Design	50,000	4,500	86,771
82-4410-8000-9053	Eastside Drainage Infrastructure Design	30,000	-	-
82-4410-8000-9054	Tonkawa Village - Katlyn Circle	24,450	23,892	23,892
82-4410-8000-9500	Bond Issuance Costs	5,000	2,391	2,391
Total Expenditures		<u>\$ 172,343</u>	<u>\$ 93,569</u>	<u>\$ 175,840</u>
Ending Fund Balance				
82-300-0001		<u>\$ 2,657</u>	<u>\$ 82,202</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

City of Copperas Cove, Texas
2008A Limited Tax Notes
Golf

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
83-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
83-390-1001	Bond Proceeds	\$ 30,000	\$ 30,000	\$ 30,000
83-370-6001	Interest Revenue	133	132	132
Total Revenues		<u>\$ 30,133</u>	<u>\$ 30,132</u>	<u>\$ 30,132</u>
Expenditures*				
83-4310-7500-8400	General Equipment	\$ 27,124	\$ 27,124	\$ 27,124
83-4310-7500-9234	Principal - '08A Tax Notes	3,009	3,008	3,008
Total Expenditures		<u>\$ 30,133</u>	<u>\$ 30,132</u>	<u>\$ 30,132</u>
Ending Fund Balance				
83-300-0001		<u>\$ -</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 General Obligation
Drainage**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
64-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
64-390-1001	Bond Proceeds	\$ 105,000	\$ -	\$ 105,000
64-370-6001	Interest Revenue	-	-	1,500
Total Revenues		<u>\$ 105,000</u>	<u>\$ -</u>	<u>\$ 106,500</u>
Expenditures*				
64-4410-8000-9030	Lutheran Church Road - Drainage	\$ 100,000	\$ -	\$ 100,770
64-4410-8000-9500	Bond Issuance Costs	5,000	-	5,730
Total Expenditures		<u>\$ 105,000</u>	<u>\$ -</u>	<u>\$ 106,500</u>
Ending Fund Balance				
64-300-0001		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 General Obligation
Tax Supported**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
65-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
65-390-1001	Bond Proceeds	4,665,000	-	4,665,000
65-370-6001	Interest Revenue	-	-	10,000
Total Revenues		<u>\$ 4,665,000</u>	<u>\$ -</u>	<u>\$ 4,675,000</u>
Expenditures*				
65-4190-7500-8500	Police Facility	\$ 3,600,000	\$ -	\$ 3,670,000
65-4190-7500-9030	Lutheran Church Road	900,000	69,500	950,960
65-4190-7500-9500	Bond Issuance Costs	165,000	7,280	54,040
Total Expenditures		<u>\$ 4,665,000</u>	<u>\$ 76,780</u>	<u>\$ 4,675,000</u>
Ending Fund Balance				
65-300-0001		<u>\$ -</u>	<u>\$ (76,780)</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 Tax Notes
Tax Supported**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
66-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
66-390-1001	Bond Proceeds	\$ 680,000	\$ -	\$ 680,000
66-370-6001	Interest Revenue	-	-	1,000
Total Revenues		<u>\$ 680,000</u>	<u>\$ -</u>	<u>\$ 681,000</u>
Expenditures*				
66-4190-7500-8300	Fire Apparatus	\$ 450,000	\$ -	\$ 465,000
66-4190-7500-9040	South Park Pool Renovations	200,000	-	206,233
66-4190-7500-9500	Bond Issuance Costs	30,000	-	9,767
Total Expenditures		<u>\$ 680,000</u>	<u>\$ -</u>	<u>\$ 681,000</u>
Ending Fund Balance				
66-300-0001		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 Tax Notes
Water & Sewer**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
67-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
67-390-1001	Bond Proceeds	\$ 930,000	\$ -	\$ 930,000
67-370-6001	Interest Revenue	-	-	3,000
Total Revenues		<u>\$ 930,000</u>	<u>\$ -</u>	<u>\$ 933,000</u>
Expenditures*				
67-4615-8500-8300	Vac-Con Truck	\$ 251,000	\$ -	\$ 251,000
67-4615-8500-9048	9th, 11th, 13th, 15th Street Water	24,500	-	24,500
67-4615-8500-9049	West Clarifier Retrofit	430,000	-	465,016
67-4615-8500-9050	Long Mountain Tank Rehab.	175,000	-	175,000
67-4615-8500-9500	Bond Issuance Costs	45,000	-	17,484
Total Expenditures		<u>\$ 925,500</u>	<u>\$ -</u>	<u>\$ 933,000</u>
Ending Fund Balance				
67-300-0001		<u>\$ 4,500</u>	<u>\$ -</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

**City of Copperas Cove, Texas
2009 Tax Notes
Solid Waste**

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
68-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
68-390-1001	Bond Proceeds	\$ 690,000	\$ -	\$ 690,000
68-370-6001	Interest Revenue	-	-	2,000
Total Revenues		<u>\$ 690,000</u>	<u>\$ -</u>	<u>\$ 692,000</u>
Expenditures*				
68-4430-9500-8300	Rearloader and Sideloaders	\$ 339,218	\$ -	\$ 339,218
68-4430-9500-9051	Expansion of Recycle Ctr Phase II	72,000	-	97,939
68-4430-9500-9052	Trnsfr Station Tipping/Renovations	244,580	-	244,580
68-4430-9500-9500	Bond Issuance Costs	30,000	-	10,263
Total Expenditures		<u>\$ 685,798</u>	<u>\$ -</u>	<u>\$ 692,000</u>
Ending Fund Balance				
68-300-0001		<u>\$ 4,202</u>	<u>\$ -</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

City of Copperas Cove, Texas
2009 Tax Notes
Hotel Occupancy Tax

Account	Description	Total Project Budget	As of 8/31/2009	Total Amended Project Budget
Beginning Fund Balance				
69-300-0001	Fund Balance	\$ -	\$ -	\$ -
Revenues				
69-390-1001	Bond Proceeds	\$ 210,000	\$ -	\$ 210,000
69-370-6001	Interest Revenue	-	-	1,000
Total Revenues		<u>\$ 210,000</u>	<u>\$ -</u>	<u>\$ 211,000</u>
Expenditures*				
69-4190-7500-9030	Allin House Roof Renovations	\$ 40,000	\$ -	\$ 42,004
69-4190-7500-9031	Civic Center Renovations	160,000	-	165,000
69-4190-7500-9500	Bond Issuance Cost	10,000	-	3,996
Total Expenditures		<u>\$ 210,000</u>	<u>\$ -</u>	<u>\$ 211,000</u>
Ending Fund Balance				
69-300-0001		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Updated actual amounts as of 08/31/09 for revenues/expenditures to agree with month end close.

* Prior year expenditures have been reconciled to the fund cash balance.

NOTICE OF PUBLIC HEARING

On October 26, 2009, during a Regular City Council Meeting, the City Council of the City of Copperas Cove will hold a public hearing on the ordinance to amend the Capital Improvement Project Fund budgets for the City of Copperas Cove. The October 26, 2009 City Council Meeting will begin at 7:00 pm and will be held in the City Council Chambers at City Hall, 507 South Main Street, Copperas Cove, Texas 76522.

The proposed amendments to the Capital Improvement Project Fund budgets are as follows:

	Increase (Decrease)
2001 Certificate of Obligation (Tax Supported)	
Revenues	(\$ 255)
Expenditure Appropriations	(\$ 255)
2001 Certificate of Obligation (Water & Sewer)	
Revenues	(\$ 2,281)
Expenditure Appropriations	(\$ 2,281)
2003 Certificate of Obligation (Tax Supported)	
Revenues	\$ 3,950
Expenditure Appropriations	\$ 3,950
2003 Certificate of Obligation (Water & Sewer)	
Revenues	\$ 9,870
Expenditure Appropriations	\$ 311,681
2005 Certificate of Obligation (Water & Sewer)	
Revenues	(\$ 16,331)
Expenditure Appropriations	(\$ 16,331)
2006 Limited Tax Notes (Tax Supported)	
Revenues	\$ 2,030
Expenditure Appropriations	\$ 2,030
2007 Certificate of Obligation (Tax Supported)	
Revenues	(\$ 14,574)
Expenditure Appropriations	(\$ 14,574)
2008 Limited Tax Notes (Tax Supported)	
Revenues	\$ 25,600
Expenditure Appropriations	\$ 25,600
2008 Limited Tax Notes (Water & Sewer)	
Revenues	\$ 18,600
Expenditure Appropriations	\$ 19,350
2008 Limited Tax Notes (Golf)	
Revenues	\$ 1,250
Expenditure Appropriations	\$ 1,250
2008 Limited Tax Notes (Drainage)	
Revenues	\$ 2,700
Expenditure Appropriations	\$ 2,700
2008A Limited Tax Notes (Tax Supported)	
Revenues	\$ 6,000
Expenditure Appropriations	\$ 7,694
2008A Limited Tax Notes (Water & Sewer)	
Revenues	\$ 3,600
Expenditure Appropriations	\$ 4,220
2008A Limited Tax Notes (Solid Waste)	
Revenues	\$ 1,700
Expenditure Appropriations	\$ 2,718
2008A Limited Tax Notes (Drainage)	
Revenues	\$ 840
Expenditures Appropriations	\$ 3,497
2009 General Obligation (Drainage)	
Revenues	\$ 1,500
Expenditure Appropriations	\$ 1,500
2009 General Obligation (Tax Supported)	
Revenues	\$ 10,000
Expenditure Appropriations	\$ 10,000
2009 Tax Notes (Tax Supported)	
Revenues	\$ 1,000
Expenditure Appropriations	\$ 1,000
2009 Tax Notes (Water & Sewer)	
Revenues	\$ 3,000
Expenditure Appropriations	\$ 7,500
2009 Tax Notes (Solid Waste)	
Revenues	\$ 2,000
Expenditure Appropriations	\$ 6,202
2009 Tax Notes (Hotel Occupancy Tax)	
Revenues	\$ 1,000
Expenditure Appropriations	\$ 1,000

City of Copperas Cove City Council Agenda Item Report

October 26, 2009

Agenda Item H-2

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Public Hearing on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove.

1. BACKGROUND/HISTORY

The 2009-10 budget was adopted on September 15, 2009, with a budget amendment approved on October 13, 2009. According to Section 6.16(b)(1) of the Copperas Cove City Charter, in order for the City Council to amend the 2009-10 budget, it must first hold a public hearing on the proposed amendments. The Charter also provides a requirement that when fund balance is to be used to fund increases in expenditures that two public hearings be held. The proposed budget amendment will require the use of fund balance. The public hearing will be the first of two public hearings held as required by the Charter. The second Public Hearing will be on November 3, 2009.

2. FINDINGS/CURRENT ACTIVITY

The Hotel Occupancy Tax Fund has a request from C.H.A.M.P.S. for an increase of \$10,000 in expenditure appropriations for the Heart of Texas Bowl. The increase would provide for an increase in advertising for the event and would house the college teams for two nights each at our local hotels.

The increase to the Hotel Occupancy Tax Fund expenditure appropriation budget will maintain a positive fund balance due to additional revenue earned in excess of \$20,000 above the FY 2008-09 projected amount. Additionally, the extension of total nights required for stay is expected to generate additional hotel occupancy tax revenue.

3. FINANCIAL IMPACT

See attached ordinance and proposed amendments.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council hold a public hearing on Ordinance No. 2009-41, amending the fiscal year 2009-10 Budget.

ORDINANCE NO. 2009-41

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, The City Council desires to amend the operating budget of the municipal government of the City of Copperas Cove for the fiscal year October 1, 2009 to September 30, 2010; and

WHEREAS, Said budget amendments have been submitted to the City Council by the City Manager in accordance with the City Charter; and

WHEREAS, Public notices of public hearings upon this budget have been duly and legally made as required by City Charter and law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE:

SECTION I.

That the City Council of the City of Copperas Cove ratify, approve and adopt the amendments to the budget considered for the fiscal year of October 1, 2009 to September 30, 2010, as identified in "Attachment A" of this ordinance.

SECTION II.

That all ordinances for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION III.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION IV.

That this ordinance shall take effect and be in full force and effect from and after its passage and publication according to law.

PASSED, APPROVED AND ADOPTED this 3rd day of November 2009, at a regular called meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney



America's Drug Free Productions, Inc.

2846 Tonkawa Road
Copperas Cove, TX 76522
(254)547-8366

October 6, 2009

Dear Mrs. Gardner,

The C.H.A.M.P.S. Heart of Texas Bowl is extremely appreciative of the monies the City of Copperas Cove expends towards making the bowl game a success. The bowl committee would like to increase the advertising for the event and would like to house the college teams for two nights each at our local motels. We are requesting an amendment to the budget. Currently, the City of Copperas Cove provides twenty thousand dollars. The C.H.A.M.P.S. Heart of Texas Bowl is requesting an additional ten thousand dollars.

Thank you for your consideration. The C.H.A.M.P.S. Heart of Texas Bowl is committed to provide a quality national junior college football bowl game to the community of Copperas Cove.

Respectfully,

Jack Welch
C.H.A.M.P.S. Heart of Texas Bowl

RECEIVED
10-6-09

NOTICE OF PUBLIC HEARING

On October 26, 2009, during a Special City Council Meeting, the City Council of the City of Copperas Cove will hold a public hearing on the ordinance to amend the FY 2009-10 Budget for the City of Copperas Cove. The October 26, 2009 City Council Meeting will begin at 7:00 pm and will be held in the City Council Chambers at City Hall, 507 South Main Street, Copperas Cove, Texas 76522.

The proposed amendments to the FY 2009-10 Annual Budget are as follows:

	Increase (Decrease)
Hotel Occupancy Tax Fund	
Expenditure Appropriations	\$ 10,000

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. H-3

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Public hearing, consideration and action regarding the Petition for Annexation submitted by the Lampasas Independent School District.

1. BACKGROUND/HISTORY

On October 3, 2006, the Lampasas Independent School District (LISD) was deeded 30 acres situated on Big Divide Road just about 600 feet from the Highway 190 right of way. The property is located partially within the city limits of the City of Copperas Cove and partially in the City's Extra Territorial Jurisdiction (ETJ). LISD recently constructed and opened a new elementary school (Taylor Creek Elementary) on the property. On August 24, 2009, the LISD School Board authorized the administration to execute the voluntary annexation of Taylor Creek Elementary into the City of Copperas Cove.

2. FINDINGS/CURRENT ACTIVITY

On September 30, 2009, City staff received the attached "Petition for Annexation of Sparsely Occupied Areas by the Owner of the Area" from LISD. According to Local Government Code §43.028 cited in the petition, the City Council shall "hear the petition and the arguments for and against the annexation and shall grant or refuse the petition as the governing body considers appropriate". Based on the code requirements, staff proposes the Council follow the requirements and take action upon the petition.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council hold a public hearing and take action on the item.

**PETITION FOR ANNEXATION OF SPARSELY OCCUPIED AREAS BY THE
OWNER OF AREA**

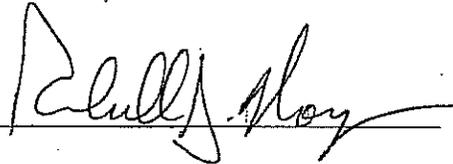
TO THE HONORABLE MAYOR AND CITY COUNCIL
OF THE CITY OF COPPERAS COVE, TEXAS:

The undersigned representative of the owner of the hereinafter described tract of land, pursuant to Texas Local Government Code § 43.028, petitions the City of Copperas Cove to extend the present City Limits so as to include as part of the City any remaining portion of the property described in Exhibit A that has not already been annexed into the City.

A copy of the deed showing current ownership of the property is attached as Exhibit B, and a resolution of the Board of Trustees of the Lampasas Independent School District is attached as Exhibit C, authorizing Mr. Randall Hoyer, as Superintendent of Lampasas Independent School District, to act as the authorized representative of the owner in this transaction.

The undersigned owner certifies that:

1. The tract of land described in Exhibit A is located contiguous to the existing limits of the City of Copperas Cove, Texas; and
2. The tract of land subject to annexation described in Exhibit A is one-half (1/2) mile or less in width; and
3. The tract of land described in Exhibit A is vacant and without residents, or on which less than three (3) qualified voters reside; and
4. The petition is signed and duly acknowledged by every individual having a proprietary interest in said land.



Mr. Randall Hoyer
Superintendent
Lampasas Independent School District

09/30/09

Date

ACKNOWLEDGEMENT

STATE OF TEXAS) §
COUNTY OF Lampasas) §

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Randall Hoyer, known to me to be the person whose

name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein expressed.

Given under my hand and seal of office this 30th day of September, 2009.



Benjie Tischler
Notary Public, State of Texas

Maples & Associates, Inc.

www.maplesinc.com • P.O. Box 893 • Lampasas, Texas 76650 • (512) 556-2078 • (512) 556-0500 fax

LEGAL DESCRIPTION OF A TRACT OF LAND IN LAMPASAS COUNTY, TEXAS:

Being 30.00 acres comprised of 20.88 acres of the Eva Allen Survey, Abst. No. 1454, and 9.12 acres of the H.T. & B. R.R. Co. Survey No. 9, Abst. No. 386 in Lampasas County, Texas, and being part of a 551.6 acre tract of land described in a deed from R.E. Dawson, et ux, to Don Clayton, dated August 26, 1961, as recorded in Vol. 118, Page 142 of the Deed Records of Lampasas County, Texas; said 30.00 acres being more particularly described as follows;

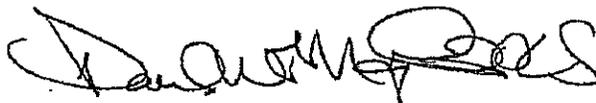
BEGINNING at a 1/2 inch iron pin set on the east line of a 1.976 acre tract of land described in an agreement to purchase right of way between the City of Copperas Cove, Texas, and Bobby L. Clayton, et al, as recorded in Vol. 423, Page 93 of said deed records, from whence a calculated point for the northeast corner of said 1.976 acre tract brs. North 19° 23' 25" West, 2667.33 feet, and from said calculated point a 1/2 inch iron pin found for the northernmost northwest corner of said 551.6 acre tract brs. South 70° 28' 50" West, 40.00 feet;

THENCE North 70° 36' 35" East, 1281.18 feet to a 1/2 inch iron pin set;

THENCE South 19° 23' 25" East, 1020.00 feet to a 1/2 inch iron pin set;

THENCE South 70° 36' 35" West, at 1271.45 feet passing the northeast corner of a 0.029 acre utility easement conveyed to the City of Copperas Cove, as recorded in Vol. 389, Page 504 of said deed records, continuing with the north line of said easement for a total distance of 1281.18 feet to a 1/2 inch iron pin set on the east line of said 1.976 acre tract;

THENCE North 19° 23' 25" West, with the east line of said 1.976 acre tract, 1020.00 feet to the PLACE OF BEGINNING, as surveyed on the ground on July 27, 2006, by MAPLES & ASSOCIATES, INC., and as shown on an accompanying plat of even survey date herewith.



Paul W. Maples, RPLS
©2006 All rights reserved.



125622



FILED FOR RECORD

THE STATE OF TEXAS }
COUNTY OF LAMPASAS }

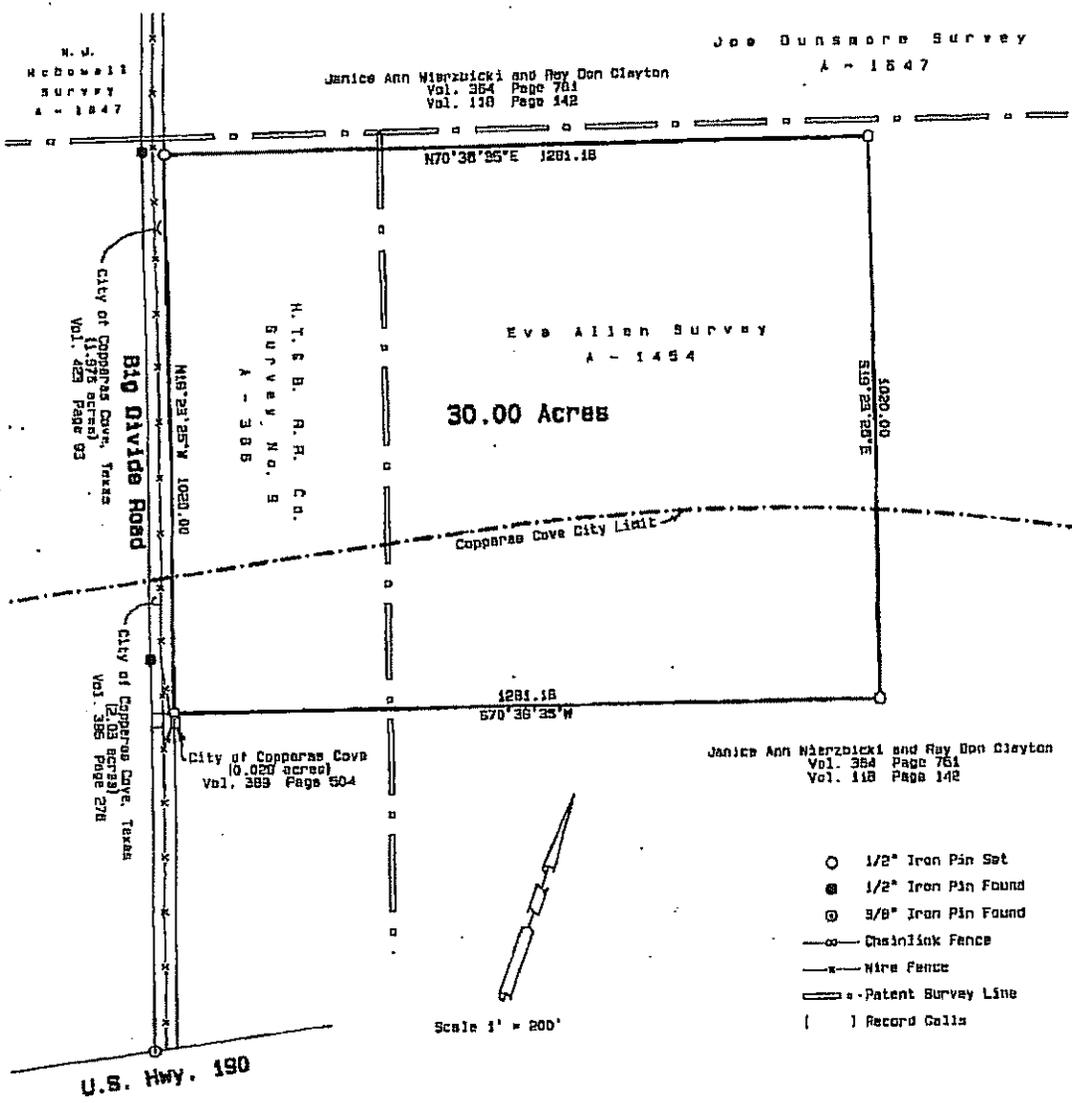
I, Connie Hartmann CLERK OF THE

County Court in and for the County do hereby certify that the foregoing instrument
with its certificate of authentication was read to
me in my office the 5th day of October 2006 at 10:00 o'clock A.M.
and duly Recorded the 5th day of October 2006 at 10:20 o'clock A.M.
Deed Recorded of said County, in Vol. 426 on page 137-141

WITNESS my hand and seal of the County Court of said County, at office in Lampasas, Texas
this 5th day of October 2006 and year last above written

Connie Hartmann Deputy Connie Hartmann Clerk
County Court of Lampasas County

US8851



- 1/2" Iron Pin Set
- 1/2" Iron Pin Found
- ⊙ 3/8" Iron Pin Found
- Chainlink Fence
- x— Wire Fence
- Patent Survey Line
- | Record Calls

GPS used to calculate
geodetic bearing based at
Lat. 31°05'36"
Long. 97°07'14"

Maples & Associates
420 S. Liveoak, Ste 200
P. O. Box 557
Lampasas, Texas 78550
Tel (817) 555-2075
Fax (817) 555-0500

PLAT OF A TRACT OF LAND IN LAMPASAS COUNTY, TEXAS.

Being 30.00 acres comprised of 20.88 acres of the Eve Allen Survey, Abstr. No. 1454, and 9.12 acres of the H.T. & B. R.R. Co. Survey No. 8, Abstr. No. 388 in Lampasas County, Texas, and being part of a 561.8 acre tract of land described in a Deed from R.E. Dunsmore et ux. to Don Clayton, dated August 25, 1951, as recorded in Vol. 118, Page 142 of the Deed Records of Lampasas County, Texas.

A legal description of even survey data herewith of the tract shown hereon accompanies this plat.
Surveyed on the ground July 27, 2005.

Paul W. Maples
Paul W. Maples, RPLS
© 2005 All Rights Reserved



LAMPASAS INDEPENDENT SCHOOL DISTRICT

Lampasas, Texas
Administration Building, 207 West 8th Street, Lampasas
August 24, 2009
6:00 PM

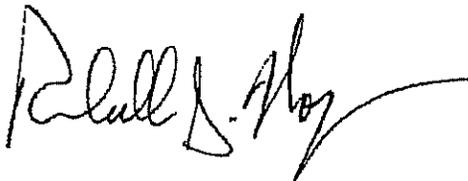
NOTICE FOR CALLED SCHOOL BOARD MEETING

The subjects to be discussed or considered, or upon which any formal action may be taken, are as listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Declaration of Quorum, Call to Order and Pledge of Allegiance
2. 2009-2010 Budget Hearing/Tax Rate Hearing
3. Consent Agenda
 - A. Resolution Stating Review of Investment Policy and Investment Strategies for the District and Designation of Investment Officer
4. 2008-2009 Final Amended Budget
5. 2009-2010 Budget for General Operating Fund, Food Service Fund, and Debt Service Fund
6. Proposed 2009-2010 Tax Rate for Maintenance & Operation and Interest & Sinking
7. Superintendent Authority to Hire Professional Personnel Through 09/14/09
8. Consider Action on a Change Order to Purchase and Install External Surveillance Equipment at Lampasas High School and Taylor Creek Elementary Not to Exceed \$75,000
9. Consider Action on Voluntary Annexation of Taylor Creek Elementary into City of Copperas Cove
10. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551 (Attorney Consultation 551.071, Real Property 551.072, Personnel Matters 551.074, Conference With Employees 551.075, Deliberation Regarding Security Devices 551.076, Student Discipline 551.082, Employee Complaints 551.082). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

I, the undersigned, do hereby certify that this Notice was posted in compliance with the Open Meetings Act at 4:00 p.m. on the 21st day of August, 2009, which is at least 72 hours prior to the date and time of the scheduled meeting.



August 24, 2009

LAMPASAS INDEPENDENT SCHOOL DISTRICT
Official Minutes of the Board of Education

A called meeting of the Board of Education was held in the Administration Building on August 24, 2009, at 6:00 p.m.

Members Present: James Briggs, Ron Farr, Wesley Crow, Kirk Whitehead, Mark Bishop (arrived at 6:03 p.m.), and Dan Claussen

Members Absent: Linda Floerke

Staff Present: Randall Hoyer, Nelda Fortune, Shane Jones, Janet Melton, and Joni Summers

Others Present: Lisa Carnley, Joni Perry, Donald Baker and Robert Oliver

The Board President called the meeting to order, established a quorum, and led all that attended in the Pledge of Allegiance.

A public hearing was held on the 2009-2010 budget and tax rate. Comments were received from Donald Baker concerning actual rate versus effective rate and appraised values.

No. 6510
Consent Agenda

A motion was made by Kirk Whitehead and seconded by Wesley Crow to approve the Consent Agenda as per the attached agenda.

Yeas:
Nays:

All board members present voted, "Yes."
None

No. 6511
2008-2009 Final Amended Budget

A motion was made by Wesley Crow and seconded by Mark Bishop to approve the final 2008-2009 budget amendments for the General Operating Fund, the Food Service Fund, and the Debt Service Fund as presented.

Yeas:
Nays:

All board members present voted, "Yes."
None

No. 6512
2009-2010 Budget for General
Operating Fund, Food Service Fund,
and Debt Service Fund

A motion was made by Ron Farr and seconded by Kirk Whitehead to approve the 2009-2010 budgets for the General Operating Fund, the Food Service Fund, and the Debt Service Fund as presented.

August 24, 2009

Yeas:
Nays:

All board members present voted, "Yes."
Yeas

No. 6513
Proposed 2009-2010 Tax Rate for
Maintenance & Operation and
Interest & Sinking

A motion was made by Kirk Whitehead and seconded by Ron Farr that the property tax rate be increased by the adoption of a tax rate of 1.50, which is effectively a .80 percent increase in the tax rate.

Yeas:
Nays:

All board members present voted, "Yes."
None

No. 6514
Superintendent Authority to Hire
Professional Personnel Through
09/14/09

A motion was made by James Briggs and seconded by Dan Claussen to grant approval for the superintendent to employ contractual personnel through 09/14/09.

Yeas:
Nays:

All board members present voted, "Yes."
None

No. 6515
Consider Action on a Change Order
to Purchase and Install External
Surveillance Equipment at
Lampasas High School and Taylor
Creek Elementary Not to Exceed
\$75,000

A motion was made by Ron Farr and seconded by Kirk Whitehead to approve a change order and authorize administration to purchase and install external surveillance equipment at Lampasas High School and Taylor Creek Elementary not to exceed \$75,000.

Yeas:
Nays:

All board members present voted, "Yes."
None

No. 6516
Consider Action on Voluntary
Annexation of Taylor Creek
Elementary into City of Copperas
Cove

A motion was made by Ron Farr and seconded by Mark Bishop to authorize the administration to execute the voluntary annexation process of Taylor Creek Elementary into the City of Copperas Cove.

Yeas:
Nays:

All board members present voted, "Yes."
None

No. 6517
Adjournment

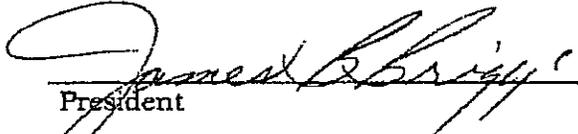
A motion was made by Wesley Crow and seconded by Kirk Whitehead to adjourn.

Yeas:
Nays:

All board members present voted, "Yes."
None

August 24, 2009

These minutes approved 14th day of September, 2009.



President



Secretary

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. I-1

Contact – Mike Baker, Fire Chief, 547-2415
mbaker@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on establishing an ICC Code Review Committee and appointing citizen members to serve on the committee.

1. BACKGROUND/HISTORY

The City of Copperas Cove currently operates under several versions of the International Code Council, Family of Codes. The codes are adopted by the City Council to create a set of minimum standards by which construction and maintenance, inspection and enforcement are conducted on buildings, structures and property in the City. The newest version of the family of codes is 2009 for all except the electrical code. The scope of the committee would be to make recommendations to City Council on the adoption of the family of codes and local addendums to the codes if any are required or suggested. The term of the Committee would be until the new codes are adopted by City Council.

2. FINDINGS/CURRENT ACTIVITY

The Public Affairs Department placed notice on the City's government access channel requesting volunteers to serve on the ICC Codes Committee. As such, nineteen (19) applications have been received as of October 1, 2009. Some of the applications are from citizens who are in the trades industry with interest the codes. The trades include but are not limited to electricians, architects, and other contractors.

3. FINANCIAL IMPACT

N/A

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the Council appoint a total of seven (7) citizen members to the ICC Code Committee to include at least some from the trades included.

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
10/1/09
Glees

Please attach your resume (optional).

Board Preference 1: Code Enforcement Comm. 4th

Board Preference 2: _____

Name: Richard L Spargo

Street Address: 508 Louisa ST

City Resident: 32 years Personal E-Mail: ~~R Spargo~~

Primary Phone: 547-4459 Home Fax: _____

Profession: Retired (Postage, Army)

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

A resident of Cove for 32 yrs.

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Richard L Spargo
Signature

9-30-09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
9/10/09 Jlees

Please attach your resume (optional).

Board Preference 1: Code Review or ICC ordinance

Board Preference 2: Park & Recreation Com

Name: Marty Smith

Street Address: 10240. Farm Road 116, Gatesville, TX 76528

City Resident: years Personal E-Mail: marty.smith@embury.net

Primary Phone: 254-248-1968 Home Fax: same

Profession: President CC Chamber of Commerce

Business Name: CC Chamber of Commerce

Business Address: 204 E. Robertson Ave

City: Copperas Cove State TX Zip: 76522

Business Phone: 254-547-7571 Business Fax: 254-547-5015

Business E-Mail: president@copperascove.com

Experience or Special Knowledge applicable to City board or commission function:

Chamber president of CC for 4 years

Retail business owner in Past

Civic Activities/Professional Affiliations AUSA, Optimist Club,

Exchange Club, Board AFYMCA, President of

Coverd County Child Welfare Board, CPAA, CPFS,

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

OWC, CCISD Sitebase Committee : Lion's Club

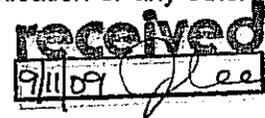
Martha A. Smith 9-10-09
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.



Please attach your resume (optional).

Board Preference 1: Land Disturbance & Drainage Criteria Committee; Sub-Division

Board Preference 2: General Code Ordinance Review; Hotel/Motel Committees

Name: Samuel Banks

Street Address: 1006 Jackie V Lane

City Resident: 2 years Personal E-Mail: samzote48@yahoo.com

Primary Phone: 254-577-5191 Home Fax: LINE 2 (SAME)

Profession: * CCISD; TEACHER; * TEXAS HEALTH & HUMAN SERVICE COMMISSION (ADVISE-IT).

Business Name: TEXAS HEALTH & HUMAN SERVICES - Case Mgr.

Business Address: 315 E. AVE. D.

City: KILLEEN State TX. Zip: 76541

Business Phone: N/A Business Fax: N/A

Business E-Mail: N/A

Experience or Special Knowledge applicable to City board or commission function: *3yrs. work

EXPERIENCE - sampling & monitoring Municipal (C.S.O.'s) Combined Sewer Over Flow/Storm-Drain Run-off Systems; Ground-Water Soil Erosion-ABATEMENT (per EPA Wastewater Pollution Control Standards); * STATE OF OHIO - Public Housing Authority Compliance Officer.

Civic Activities/Professional Affiliations *CCISD Public School Teacher/Educator; Who's Who in Americas Colleges & Universities (1972; 1973); PR. 'Inner-city' Health Outreach Ministers.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Samuel Banks Sept. 10th 2009
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



RESUME OF SAMUEL BANKS

1006 JACKIE JO LANE COPPERAS COVE, TEXAS -76522

254-577-5191

EMAIL:SAMZONE48@YAHOO.COM

OBJECTIVE:

SEEKING A REWARDING ; HEALTH & HUMAN SERVICES POSITION THAT WILL BOTH CHALLENGE AND COMPLIMENT, MY ACHIEVEMENTS AND JOB PERFORMANCES AS A ; PROFESSIONALLY-TRAINED, CERTIFIED SOCIAL-WORKER WITH EXPERIENCE ADVOCATING ; THE 'FULL-SPECTRUM' OF SUCH MULTI-AGENCY, COMMUNITY-BASED, HEALTH & SOCIAL SERVICES PROGRAMS AS ; SNAP, CHILDREN'S & ADULT MEDICAID ELIGIBILITY CASE-MANAGEMENT, FAMILIES-IN-CRISIS, MHMR VOCATIONAL REHABILITATION, MEDICAID/MEDICARE HEALTHCARE MANAGEMENT, EPA-WATER TREATMENT AND PUBLIC HOUSING AUTHORITY ADMINISTRATION.

EDUCATION & ACADEMIC ACHIEVEMENTS:

B.S. DEGREE - SOCIOLOGY, SOCIAL-WORKER (OHIO, CERT/CREDENTIALLED), LIFE, HEALTH & CASUALTY INSURANCE /BROKER, MBA DEGREE - PUBLIC ADMINISTRATION (PENDING); WHO'S WHO ** AMERICAN COLLEGES & UNIVERSITIES (ACHIEVEMENT AWARD RECIPIENT).

CAREER & OCCUPATIONAL SKILLS:

- PUBLIC SCHOOL EDUCATOR - CCISD, MIDDLE SCHOOL & HIGH SCHOOL.
- TEXAS- DEPT. OF HEALTH & HUMAN SERVICES - TWA-II; ELIGIBILITY.
- P.R.-MINISTRIES - (FAITH-BASED) COMMUNITY HEALTH/SOCIAL SERVICES-PROGRAM COORDINATOR (OHIO); FAMILY CRISIS OUTREACH NETWORK.
- OHIO-MHMR; (ADA) REHABILITATION VOCATIONAL; SOCIAL-WORKER; CASE MANAGER.
- OHIO - MENTAL HEALTH & BEHAVIOR CLINIC; RESIDENTIAL GROUP-HOME; STAFF CAREGIVER.
- 3rd. PARTY MAMAGED HEALTHCARE CONSULTANT - HOSPITAL REIMBURSEMENT SPECIALIST.
- OHIO - PUBLIC HOUSING AUTHORITY; LANDLORD/TENANT COMPLIANCE-OFFICER.
- OHIO - MUNICIPAL; EPA WATER TREATMENT TECHNICIAN.

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
9/8/09 J. Lee

Please attach your resume (optional).

Board Preference 1: ICC Code Review Committee (Ad Hoc)

Board Preference 2: _____

Name: Bernice Blalock

Street Address: 1706 Robertson, Copperas Cove, TX 76522

City Resident: 35 years Personal E-Mail: berniceblalock@yahoo.com

Primary Phone: 254 547-7281 Home Fax: _____

Profession: Retired Oral Surgery Assistant (Federal)

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

As a resident for over 30 years, I'm interested in the progress of this city especially the beautification, fire safety & health of this community.

Civic Activities/Professional Affiliations Member of First Baptist Church;

Choir Member of FB Church; member of Copperas Cove Quaterback Club

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Bernice L. Blalock
Signature _____ Date _____

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council Appointed Boards & Commissions

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received
7/8/09 Jleeb

Please attach your resume (optional).

Board Preference 1: ICC Code Review Committee (Ad Hoc)

Board Preference 2: _____

Name: W. DeWayne Davids

Street Address: 707 Jase Drive, Copperas Cove, Tx 76522

City Resident: _____ years Personal E-Mail: ddavids@hotmail.com

Primary Phone: 254-547-9597 Home Fax: _____

Profession: Retired Department of Army Civilian

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Logistician for U.S. Govt for 20 years +, Special Projects for CSC

Civic Activities/Professional Affiliations Member of Grace United Methodist Church,

Master Mason @ Mt Hieian Lodge #595, Emmaus Community Member.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

W. DeWayne Davids
Signature

7 Sep 09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
8/28/09

Please attach your resume (optional).

Board Preference 1: Code Review Committee

Board Preference 2: Charter Review Committee

Name: Paula Hall

Street Address: 1218 Craig ST CC

City Resident: 13 years Personal E-Mail: phall5@hotmail.com

Primary Phone: 254-518-2280 Home Fax: 254-518-2280

Profession: Supply Officer

Business Name: TX Dept of Criminal Justice

Business Address: 1916 N. Hwy 36 Bypass

City: Gatesville State TX Zip: 76596

Business Phone: 254-865-2000 Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Bachelors in Business / Accounting

Civic Activities/Professional Affiliations CPOF

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Paula Hall
Signature

8-25-09
Date

Please return completed application and resume to:

City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221

Fax: 254-547-8927



City of Copperas Cove

"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

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received
8/21/09
Jlebs

Please attach your resume (optional).

Board Preference 1: Land Disturbance & Storm Drainage Criteria

Board Preference 2: Code Review Committee

Name: Gilbert T. Hancock

Street Address: 1007 Rhonda Lee St. Copperas Cove TX 76522

City Resident: 44 years Personal E-Mail: ghancock @ hot.rr.com

Primary Phone: (254) 547-8511 Home Fax: Same as phone #

Profession: Retired: Military CSM TX State Agencies: Manager

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

CORC - Jan - Jun 2008, see resume - attached

Civic Activities/Professional Affiliations Natl. Museum U.S. Army, Natl. Assoc.

for unperfomed Service, Armed Forces Top Enlisted Assoc., disabled American Vets, Retired Enlisted Assoc, NVFW, AARP

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Gilbert T. Hancock
Signature

8/21/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

Resume

Throughout my entire military carrier and Texas Agency positions, formal education, experience and consulting with other experts in related fields, I have acquired and developed an extensive understanding, personal skills in staff and management operations.

Through my various assignments, I have been influential in the prime reduction of expenditures of funds and time.

The end result provided a positive effort in communication and attitude and the willingness for voluntary compliance with city ordinances, enhancing Copperas Cove's position toward growth and prosperity.

1953 – 1977: Military service: Retired Command Sergeant Major (CMS)

1977 – 2003: Texas State Agencies: Retired Industrial Factory Manager

Education: Master of Criminal Justice, /bachelor of Criminal Justice, Associate in Applied Science.

Areas of Interest: Real Estate, Recycling, City Ordinances

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
8/19/09
Jleeh

Please attach your resume (optional).

Board Preference 1: Charter Review, Code Review, Parks and Rec,

Board Preference 2: Planning + Zoning, Hotel/Motel Tax, Code Enforcement

Name: Daniel James Loomis

Street Address: 3054 Colorado Drive

City Resident: 7 years Personal E-Mail: daniel.loomis@gmail.com

Primary Phone: 542-5977 Home Fax: N/A

Profession: Retired

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Homeowner in this city for seven years, Board member on First Assembly of God Church Council for over three years, Military Officer for over 23 years

Civic Activities/Professional Affiliations Volunteer for downtown Community Center Holiday Meals,

Men's Group Leader at church, Member of

- First Assy of God
- Legacy Outfitters
- US Army Warrant Officer Assoc.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Daniel Loomis
Signature

19 Aug 2009
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

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RECEIVED
BY SB DATE 8-13-09

Please attach your resume (optional).

Board Preference 1: Building Code Advisory Board

Board Preference 2: _____

Name: Gene Dane

Street Address: 913 S Main St Copperas Cove Tx

City Resident: _____ years Personal E-Mail: _____

Primary Phone: 254 258 5477 Home Fax: _____

Profession: Architect

Business Name: Gene Dane & Associates, Inc

Business Address: 913 S Main St

City: Copperas Cove State Tx Zip: 76522

Business Phone: 254 547 3930 Business Fax: 254 547 4248

Business E-Mail: gene@gdane-com

Experience or Special Knowledge applicable to City board or commission function:

I have over 18 years experience in the Architectural/Engineering Industry.

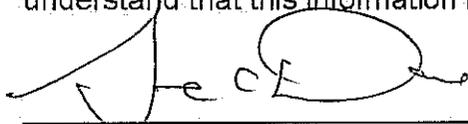
I currently practice in multiple jurisdictions and have professional knowledge of the building code.

Civic Activities/Professional Affiliations American Institute of Architects, Texas

Society of Architects, Congress of the New Urbanism, CTRBA, NAHB

I am also the Vice-Chairman for the CC TIRZ #1 Board.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.



Signature

8/13/09

Date

Please return completed application and resume to:

City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

Gene Dane, AIA
913 S. Main St.
Copperas Cove, TX 76522
(254) 547-3930
gene@gdane.com

Professional Registrations – Texas Architect #20174, Colorado Architect #400984

Professional Affiliations – American Institute of Architects, Texas Society of Architects, Congress of the New Urbanism, National Association of Home Builders

Professional Experience –

September 2003 – Present

Gene Dane & Associates, Inc., Copperas Cove, TX

Principal, Architect
Custom residential design, production housing design
Multi-family design
Commercial design
Land Planning

February 2002 – September 2003

John Dengler & Associates, p.c., Ft. Collins, CO

Project Manager, Designer
2000 – 10,000+ sq. ft. custom residential design
Land planning
Multi-family design
Light commercial design

May 2000 – January 2002

Gerou & Associates, Inc., Evergreen, CO

Project Manager, Designer
2000 – 10,000+ sq. ft. custom residential design and construction
Light commercial design and construction

September 1995 – April 2000

John Dengler & Associates, p.c., Ft. Collins, CO

Project Manager
2000 – 10,000+ sq. ft. custom residential design
Multi-family design
Light commercial design

January 1993 – August 1995

DE-BU, Designers – Builders, Inc., Houston, TX

Vice-President, Designer, Production Manager
3000 – 30,000+ sq. ft. custom residential design
Light commercial design

December 1991 – December 1992

Architekton, Inc., Houston, TX

Designer, Production Manager
3000 – 10,000+ sq. ft. custom residential design

End of Resume / Professional Experience

Gene Dane & Associates, Inc.
Architecture + Planning
913 South Main Street – Copperas Cove, TX 76522
(254) 547-3930 office – (254) 547-4248 fax
www.gdane.com – gene@gdane.com

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
9/8/09 Jleas

Please attach your resume (optional).

Board Preference 1: CODE REVIEW COMMITTEE

Board Preference 2: LAND DISTURBANCE + STORM DRAINAGE CRITERIA

Name: JAMIE C. CLARK

Street Address: P.O. BOX 727, COPPERAS COVE, TX 76522

City Resident: 20 years Personal E-Mail: jclark@jimmyclarkhomes.com

Primary Phone: 254-547-3821 Home Fax: 254-547-3449

Profession: HOME BUILDER

Business Name: JWC INC dba JCLARK HOMES

Business Address: 1406 S. FM 116 SUITE C

City: COPPERAS COVE State TX Zip: 76522

Business Phone: 254-547-3300 Business Fax: 254-547-3449

Business E-Mail: SERVICE@jimmyclarkhomes.com

Experience or Special Knowledge applicable to City board or commission function:

BUILDS HOMES

Civic Activities/Professional Affiliations BOD of CHAMBER OF COMMERCE

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

JWC
Signature

4 Sept 09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

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received
7/14/09 Jleas

Please attach your resume (optional).

Board Preference 1: ICE

Board Preference 2: _____

Name: Betty Price

Street Address: 749 Armadillo Ln C.C.

City Resident: _____ years Personal E-Mail: bjp120@emargmail.com

Primary Phone: 254-547-7571 Home Fax: —

Profession: Civic, non-profit organizations Marketing + advertising

Business Name: Chamber of Commerce

Business Address: 204 E. Robertson Ave

City: Copperas Cove State TX Zip: 76522

Business Phone: 547-7571 Business Fax: 547-5015

Business E-Mail: VP@CopperasCove.com

Experience or Special Knowledge applicable to City board or commission function:

Civic Activities/Professional Affiliations C.H.A.M.P.S./ADFP, Crimestoppers,
Lion's Club, Optimist Club, AUSA

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Betty Price
Signature

7-13-09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Received
7/13/09
Jees

Please attach your resume (optional).

Board Preference 1: Electrical Board I-Codes

Board Preference 2: _____

Name: PAUL Russell

Street Address: 1616 Ridgeway Drive, Temple

City Resident: 20 years Personal E-Mail: PAULRUSSELL96@yahoo.com

Primary Phone: 254-547-0300 Home/Fax: 254-780-1042

Profession: Master Electrician

Business Name: Atkinson Electric Inc

Business Address: 777 Fm 3046

City: Copperas Cove Tx State: Texas Zip: 76522

Business Phone: 254-547-0300 Business Fax: 254-547-5575

Business E-Mail: PAUL@Atkinsonelectric.net

Experience or Special Knowledge applicable to City board or commission function:
Electrical Contractor

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Paul Russell 6-17-2009
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221
542-3528



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
7/13/09
Jleas

Please attach your resume (optional).

Board Preference 1: J-codes

Board Preference 2: _____

Name: BEN ATKINSON

Street Address: 713 CR 4520

City Resident: _____ years Personal E-Mail: _____

Primary Phone: (512) 932-3568 OR CELL (254) 394-0091 Home Fax: (512) 932-9612

Profession: Home Contractor

Business Name: BEN ATKINSON HOMES, INC.

Business Address: 2611 FM 2657

City: COPPERAS COVE State TX Zip: 76522

Business Phone: (254) 547-2740 Business Fax: (254) 547-8368

Business E-Mail: benatkinson@embargo.com

Experience or Special Knowledge applicable to City board or commission function:

See attached resume

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

[Signature]
Signature

6-17-09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

RESUME

BEN ATKINSON
713 CR 4520
KEMPNER, TX 76539

PHONE: (254) 394-0091
FAX: (254) 547- 8368
E-MAIL: benatkinsonhomes@embarqmail.com

Employment & Experience

June 1997 to June 1998

Baker Construction

*Residential Construction -- Framing and Roofing

June 1998 to July 2001

Atkinson Construction, Inc.

*Superintendent for Single Family Home Construction
*Heavy Equipment Operator - Building Subgrade Pads
*Driveway, Sidewalk Prep, & Topsoiling
*Hauling Aggregate by Bobtail and Dump Truck

July 2001 to Present

Self-Employed (Ben Atkinson Homes, Inc. & Ben Atkinson Construction, Inc.)

Ben Atkinson Construction, Inc.

*Sitework, Driveways, Parking Lots, & Dump Truck Services throughout Central Texas

Ben Atkinson Homes, Inc.

*Multiple Custom Homes Built throughout Central Texas

February 2006 to Present

President and Partner of Silverado Homes, Inc.
Apartment Renting and Home Contracting -- Copperas Cove
Registered and Licensed Builder with the City of Copperas Cove, TX

Community Involvement

*Member of the Chamber of Commerce
*Member of the Central Texas Homebuilders Association

Education

*Graduate of Lampasas High School -- 1998

Candidate Application for City Council Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
6/22/09
logged

Please attach your resume (optional).

Board Preference 1: BOARD of ADJUSTMENT

Board Preference 2: PLANNING and ZONING Commission

Name: MICHAEL A. McDONNELL, CPP, CFE Code Review (ICC) - per conversation w/ Chief Baker 9/10/09

Street Address: 701 KIM AVENUE

City Resident: 25 years Personal E-Mail: SPHINX @ HOT.COM

Primary Phone: 254 542 4346 Home Fax: 254 547 4718

Profession: INVESTIGATOR (RETIRED)

Business Name: N/A

Business Address: N/A

City: N/A State N/A Zip: N/A

Business Phone: N/A Business Fax: N/A

Business E-Mail: INVESTIGATOR @ MICHAELAMCDONNELL.COM

Experience or Special Knowledge applicable to City board or commission function:

THROUGHOUT 40 YEARS OF PROFESSIONAL ENDEAVORS

REQUIRED TO DISCERN FACTS AND MAKE DECISIONS
BASED ON FACTUAL INFORMATION TENDERED.

Civic Activities/Professional Affiliations KNIGHTS of COLUMBUS; AFIS;

ACFE; ACBI

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Michael A. McDonnell
Signature

16 JUN 2009
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



MICHAEL A. McDONNELL & ASSOCIATES

101 Oak Street, Suite A, PMB 295, Copperas Cove, TX 76522

Office: (254) 542-4346

Fax: (254) 547-4718

Cell: (254) 681-9300

Website: www.michaelamcdonnell.com Email: investigator@michaelamcdonnell.com

SUMMARY

In 40 years of specialized experience both in the Federal Government (U. S. Army Military Intelligence), State Government (Texas) and in civilian industry, have:

- Contracted to conduct Personnel Security Investigations (SSBI; BI; PR; NACLIC; SPIN) as a Special Investigator (Contract Investigator) for Federal Government Agencies;
- Investigated fraud and other criminal acts and managed the protection of materiel and personnel assets;
- Supervised the conduct of investigations of terrorist threats, other criminal acts and violations including discovery of fraud using computer forensic techniques;
- Liaisoned with foreign and domestic Law Enforcement and Intelligence Agencies;
- Designed, published and supervised Loss Prevention programs;
- Directly supervised employees, contract personnel, Federal and State civilian employees and military personnel:
 - Providing physical and electronic security to National Guard armories, campuses, retail outlets, hospitals, housing projects, airfields, and Federal secure sites, identified potential breaches of security and recommended changes and corrections;
 - Inspected secure sites, government and commercial information storage facilities and commercial plants and offices to evaluate vulnerability and compliance with security and safety regulations;
 - Instructed, and supervised the instruction of Military Intelligence and other students as Agents, Analysts, Interrogators, Image Interpreters and Security Managers.

EDUCATION

US, UK and NATO Intelligence Schools - Force Protection; Surveillance; Photography
DA Schools - Investigation, Interrogation; Imagery Interpretation. DAME; DASE
Association of Certified Fraud Examiners - Fraud Investigation and Control
American Society for Industrial Security - Design/Installation of Secure Systems
John Reid and Associates - Interrogation/Interviewing
Central Texas COG - Hazardous Materials Emergencies
University of Houston - Instructor, Firearms and Private Security
Southwest Texas State University - Crime Prevention Systems and Design

LICENSES and CERTIFICATIONS

Private Investigator
Workers Compensation Investigator
Certified Protection Professional - ASIS
Certified Fraud Examiner - ACFE

AFFILIATIONS

American Society for Industrial Security
Association of Certified Fraud Examiners
Association of Certified Background Investigators
Texas Association of Licensed Investigators

EXPERTISE

1. PRIVATE INVESTIGATOR

Since 1982 I have been licensed and self-employed as a Private Investigator conducting investigations and surveillances for private industry, government agencies, government contractors, and private persons as well as attorneys and insurance companies, in cases involving fraud, other criminal activities, civil wrongdoing, and background investigations. In the conduct of these investigations I have supervised covert and overt investigation teams, located witnesses, missing persons and assets, interviewed suspects, witnesses, plaintiffs and defendants and gathered other evidentiary information to be used in a court of law or before an administrative board. Prior to 1982 I performed Military Intelligence duties world wide and within the former Warsaw Pact, and trained DoD Intelligence Analysts, Interrogators, Imagery Interpreters and Special Agents at the US Army Intelligence Command and School.

2. SPECIAL INVESTIGATOR

Since 1990 I have been credentialed as a Special Investigator to conduct Background Investigations of applicants and employees of the Federal Government. I am informed that my current level of Clearance is TOP SECRET.

3. ASSET PROTECTION MANAGEMENT

I have fifteen years experience designing and supervising the installation and trouble-shooting of intrusion detection equipment, CCTV surveillance equipment, fire detection and access control systems by military, contractor and indigenous personnel to more than 300 Federal, State and commercial sites. In performance of these duties have:

- Published security policies and guidelines utilizing a total facility, site-based security management approach for State, Federal and industrial sites;
- Written conceptual design descriptions, drawn master wiring diagrams, published equipment specifications and installation/maintenance manuals for state employee and civilian contractor use;
- Maintained professional liaison with private security and law enforcement agencies;
- Trained personnel to install low-voltage anti-intrusion equipment and armed and unarmed officers for the protection of military, civilian and residential sites;
- Assessed the security and safety vulnerabilities of government and commercial clients;
- Utilized total facility management programs, analyzed security requirements and recommended efficient and economical solutions to asset security problems.

4. CONTRACT ADMINISTRATION

- As a private contractor writing proposals and answering solicitations for bid, negotiating the settlement of changes, and management of contract personnel I:
- Liaison with law enforcement and municipal officials to mediate conflicts between contractors and government officials;
- Managed total contract administration including the preparation of Bid Solicitation, wrote contract specifications, published solicitation advertising, coordinated the opening and awarding of contracts, the negotiation of changes, settlements and/or suspension of claims, and ensured the timely completion of contracts, and the termination of contracts for default and at the convenience of the government;
- As a Consultant hired by the State advised State and Federal agencies on intrusion, fire and information access systems during Request For Proposal conferences and contract disputes.

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

RECEIVED

BY SB | DATE 6-16-09
logged

Please attach your resume (optional).

Board Preference 1: 100 ^{Code Review} (Building Codes)

Board Preference 2: _____

Name: TERRY NEIMAN

Street Address: 3080 FM 2657 Copperas Cove, TX

City Resident: 50 years Personal E-Mail: TERRY NEIMAN @ Hotmail.com

Primary Phone: 254-258-3080 Home Fax: 866-482-9777

Profession: Home Builder

Business Name: NEIMAN HOMES

Business Address: 3080 FM 2657

City: Copperas Cove State TX Zip: 76522

Business Phone: 254-547-9003 Business Fax: 1-866-482-9777

Business E-Mail: TERRY NEIMAN @ Hotmail.com

Experience or Special Knowledge applicable to City board or commission function:

Civic Activities/Professional Affiliations President Local HBA,

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Terry Neiman
Signature

15 JUNE 09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove
"The City Built for Family Living"



RECEIVED
BY SB DATE 6-12-09
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Appointment Resource Form For Volunteers
(Boards, Commissions & Committees)

Name Patricia Thomas Date April 30, 2009

Address 2004 Liberty St.

Home Phone 547-2799 Office Phone - Mobile Phone 371-6313

Fax - E-mail pcpd.thomas@emberg-mail.com

Occupation retired educator Homebased Teacher

Volunteer/Community Service Meals on Wheels, Boys and Girls Club, Noon Exchange, Senior Service, Church, 2000 Census, jury duty,

Library Adv. Board, Board of Adjustment, Housing Authority, Food

Professional Affiliations CC Retired Teachers Assn. Surrogate Parent for CCISD Spec Ed

Areas of Interest Sewing, Gardening, Bridge, Real Estate, cooking

Education post graduate, M.Ed. + various certificates and licenses

I would like to be considered for the following:

- Planning and Zoning Commission
- Board of Adjustment
- Library Advisory Board
- Fact Finding and Advisory Committee
Code of Ordinance Review
- Election Judge/Election Clerk/Alternate
- Other: Senior Citizen Center
- Animal Control Advisory Committee
- Housing Authority
- Hospital Authority
- Economic Development Corporation
- Keep Copperas Cove Beautiful Commission
- Parks + Rec. Advisory Board
9/23/09

Please return this form along with a resume to:
Jane Lees, CMC, City Secretary, City of Copperas Cove, P.O. Drawer 1449, 507 South Main Street, Copperas Cove TX 76522
Phone: 254-547-4221 - Fax: 254-547-5116 - jlees@ci.copperas-cove.tx.us

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
5/28/09
logged [initials]

Please attach your resume (optional).

Board Preference 1: Code of Ordinance Review Committee

Board Preference 2: ~~---~~

Name: Gregg Hill

Street Address: 119 Nelson Dr. Copperas Cove

City Resident: 1 years Personal E-Mail: ghill18@hotmail.com

Primary Phone: 254-577-5050 Home Fax: _____

Profession: Marketing / Advertising

Business Name: Cops & Stuff Specialty Advertising

Business Address: 119 Nelson Dr. Copperas

City: Copperas Cove State TX Zip: 76522

Business Phone: 254-577-5050 Business Fax: _____

Business E-Mail: gregg@copsondstuffonline.com

Experience or Special Knowledge applicable to City board or commission function:

Dedication to Cove's Growth, Safety, & Development. Expert in Marketing, Extensive Experience in Business Sales & Operation

Civic Activities/Professional Affiliations Cove Chamber Member, Cove Chamber

Ambassador Chair, Young Professionals - Chair, CTN/C - Board

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Gregg Hill
Signature

5-28-09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
5/28/09 J. Leek
logged

Please attach your resume (optional).

Board Preference 1: Codey Review Committee

Board Preference 2: of ord.

Name: Michele Williams

Street Address: 400 Avila Lane Briggs TX 78608

City Resident: years Personal E-Mail: mwilltx@yahoo

Primary Phone: 754 258 8310 Home Fax:

Profession: Business Owner

Business Name: Precision Town Auto Care

Business Address: 1160 W Hwy 190

City: Copperas Cove State TX Zip: 76522

Business Phone: 254 518 8229 Business Fax: 254 518 8232

Business E-Mail: mwilltx@yahoo.com

Experience or Special Knowledge applicable to City board or commission function:

Business owner, familiar with codes, committed to improve business in Cove.

Civic Activities/Professional Affiliations Member and ambassador for Cove Chamber, President Cove CTNG.

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Michele Williams May 28, 2009
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
5/27/09
logged
Jless

Please attach your resume (optional).

Board Preference 1: Code of Ordinance's Revised.

Board Preference 2: _____

Name: DON KNOX

Street Address: 802 South 23RD STREET

City Resident: 35 years Personal E-Mail: dknox1@hotmail.com

Primary Phone: 254 547-5025 Home Fax: _____

Profession: Retired

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Retired City Employee (16 YEARS)

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Don Knox
Signature

5/27/09
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. I-2

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Discussion to provide direction to the City Manager regarding the Indoor Recreation Grant awarded to the City in January 2008 by the Texas Parks and Wildlife Department.

1. BACKGROUND/HISTORY

On January 24, 2008, the Texas Parks and Wildlife Department (TPWD) approved the City's grant proposal to construct the Copperas Cove Community and Recreation Center. However, the voters did not approve the bond issue for the Recreation Center in the November 4, 2008 election.

A letter dated September 15, 2009 was sent to the TPWD as directed by the Council during the June 2009 Council/Staff Retreat and as authorized at the September 15, 2009 Council Meeting.

2. FINDINGS/CURRENT ACTIVITY

On September 28, 2009, City staff received the attached response from TPWD. Based on the letter content, staff proposes the following options for consideration:

- 1) Proceed with project per original Grant Award (requires issuance of Certificates of Obligation in the amount of \$8,500,000)
- 2) Reduce the scope of the original project
- 3) Decline the grant and return the money to TPWD

3. FINANCIAL IMPACT

The actual financial impact to the City will be determined by the selected option.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council Provide direction to the City Manager regarding the TPWD Grant Award.



Life's better outside.®

September 23, 2009

Commissioners

Peter M. Holt
Chairman
San Antonio

T. Dan Friedkin
Vice-Chairman
Houston

Mark E. Bivins
Amarillo

Ralph H. Duggins
Fort Worth

Antonio Falcon, M.D.
Rio Grande City

Karen J. Hixon
San Antonio

Dan Allen Hughes, Jr.
Beeville

Margaret Martin
Boerne

S. Reed Morian
Houston

Lee M. Bass
Chairman-Emeritus
Fort Worth

Carter P. Smith
Executive Director

Ms. Andrea M. Gardner
City Manager
PO Drawer 1449
Copperas Cove TX 76522

Re: Copperas Cove Ogletree Gap Recreation Center
Project Number 51-000059

Dear Ms. Gardner:

We have reviewed your letter of September 15, 2009 with alternatives for the use of the grant funds awarded for the Recreation Center. Unfortunately, these funds can only be used for an Indoor Recreation Grant project.

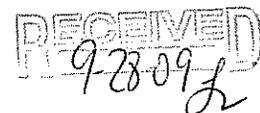
The only option that we can consider is a reduced scope of development for a recreation center. Otherwise the funds will have to be returned to the state treasury. Please let us know your final decision as soon as possible. I can be reached at 512-389-8224 if you have any questions.

Sincerely,

Tim Hogsett, CPRP
Director
Recreation Grants Branch

TH:re

cc: Ken Wilson
Community Services Director



City of Copperas Cove City Council Agenda Item Report

October 26, 2009

Agenda Item No. I-3

Contact – Andrea M. Gardner, City Manager, 254-547-4221

agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution adopting tax abatement guidelines and criteria pursuant to the Property Redevelopment and Tax Abatement Act of the Texas Tax Code, Chapter 312 and providing an effective date.

1. BACKGROUND/HISTORY

At the June 16, 2009 Regular Council Meeting, the City Council provided direction to the Copperas Cove Economic Development Corporation, CCEDC, to form a committee to create economic development guidelines and criteria for tax abatement.

On September 1, 2009, the CCEDC presented the City Council with recommended economic development guidelines and criteria for tax abatement during a workshop. The Council directed City staff to schedule a workshop for the first meeting in October 2009 to discuss the tax abatement guidelines and criteria to allow Council an opportunity to complete a thorough review of the submitted recommendation.

A workshop was conducted on October 13, 2009 to discuss tax abatement guidelines and criteria, Property Tax Code 312 and the steps required to become eligible to participate in tax abatement. Council provided feedback and direction to City staff regarding proposed changes to the tax abatement guidelines and criteria presented by the CCEDC on September 1, 2009. Furthermore, during the regular meeting of the governing body, City Council approved Resolution 2009-45, expressing the taxing unit's intent to become eligible to participate in tax abatement.

2. FINDINGS/CURRENT ACTIVITY

As set forth by Chapter 312 of the Texas Property Tax Code and the 2008 Economic Development Laws for Texas Cities Handbook, the next step (Step 2) is for the taxing unit to adopt tax abatement guidelines and criteria. City staff revised the attached tax abatement guidelines and criteria based on the direction and feedback from the City Council on October 13, 2009.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council approve resolution 2009-50, adopting tax abatement guidelines and criteria pursuant to the Property Redevelopment and Tax Abatement Act of the Texas Tax Code, Chapter 312.

RESOLUTION NO. 2009-50

A RESOLUTION ADOPTING TAX ABATEMENT GUIDELINES AND CRITERIA PURSUANT TO THE PROPERTY REDEVELOPMENT AND TAX ABATEMENT ACT OF THE TEXAS TAX CODE, CHAPTER 312 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Council initially adopted Tax Abatement Guidelines and Criteria on August 7, 1990; and

WHEREAS, The City Council last revised the Tax Abatement Guidelines and Criteria on December 18, 2000; and

WHEREAS, The Property Redevelopment and Tax Abatement Act, *Tex. Tax Code Ann.* §312.002(c) specifies that the adopted Tax Abatement Guidelines and Criteria are effective for two years; and

WHEREAS, The conditions remain which prompted the initial adoption of the original Tax Abatement Guidelines and Criteria; and

WHEREAS, The City Council finds it necessary to adopt Tax Abatement Guidelines and Criteria since the prior Tax Abatement Guidelines and Criteria have expired.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

Section 1: That the City of Copperas Cove adopts the Tax Abatement Guidelines and Criteria attached hereto as Exhibit "A" and incorporated herein as if fully set out and pursuant to the Property Redevelopment and Tax Abatement Act, *Tex. Tax Code Ann.* §312.001, et.seq.

Section 2: If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

Section 3: That this Resolution shall be in full force and effect from and after its passage and adoption.

Section 4: It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice

of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED, APPROVED, AND ADOPTED on this 26th day of October 2009 at a regular meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code*, §551.001, et.seq. at which meeting a quorum was present and voting.

John A. Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, PC, City Attorney

**CITY OF COPPERAS COVE, TEXAS
TAX ABATEMENT GUIDELINES AND
CRITERIA**

Adopted October 26, 2009

SECTION A - DEFINITIONS

- a. **“Abatement”** means the full or partial exemption from ad valorem taxes of certain real property in a reinvestment zone designated by an affected jurisdiction for economic development purposes.
- b. **“Affected Jurisdiction”** means City of Copperas Cove and any governmental entity, the majority of which is located in Copperas Cove that levies ad valorem taxes upon and provides services to property located within the proposed or existing reinvestment zone designated by the City of Copperas Cove.
- c. **“Agreement”** means written contractual agreement between a property owner and/or lessee and an affected jurisdiction for the purposes of tax abatement.
- d. **“Base Year Value”** means the assessed value of eligible property January 1 preceding the execution of the agreement plus (if applicable) the agreed upon value of eligible property improvements made after January 1 but before the execution of the agreement.
- e. **“Deferred Maintenance”** means improvements necessary for continued operations which do not improve productivity or alter the process technology,
- f. **“Distribution Center Facility”** means buildings and structures, including machinery and equipment, used or to be used primarily to receive, store, service or distribute goods or materials owned by the facility operator where a majority of the goods or services are distributed to points at least 25 miles from its location in Copperas Cove.
- g. **“Downtown Development District”** means an area of Downtown Copperas Cove, yet to be identified.
- h. **“Expansion”** means the addition of buildings, structures, machinery or equipment for purposes of increasing production capacity.
- i. **“Facility”** means property improvements completed or in the process of construction which together compromise an integral whole.
- j. **“Manufacturing Facility”** means buildings and structures, including fixed in place machinery and equipment, the primary purpose of which is or will be the manufacture of tangible goods or materials or the processing of such goods or materials by physical or chemical change.
- k. **“Initiating Governing Body”** shall be either the Copperas Cove City Council or the Coryell County Commissioner’s Court depending on whether applicant’s project is located in the City of Copperas Cove or within the City’s extraterritorial jurisdiction in Coryell County.
- l. **“Modernization”** means the replacement and upgrading of existing facilities which increases the productive input or output, updates the technology or substantially lowers the unit cost of the operation. Modernization may result from the construction, alteration or installation of buildings, structures, fixed in place machinery or equipment It shall not be for the purpose of reconditioning, refurbishing or repairing except in the Downtown Development District, where modernization includes painting of exterior walls, restoring or installing a facade and related interior and/or exterior improvements designed to improve, visually and aesthetically, the exterior of a building or block.
- m. **“New Facility”** means a property previously undeveloped which is placed into service by means other than or in conjunction with expansion or modernization.

- n. **“Other Basic Industry”** means buildings and structures including fixed machinery and equipment not elsewhere described, used or to be used for the production of products or services which serve a market primarily outside the Copperas Cove area and result in the creation of new permanent jobs and create new tax base in the City of Copperas Cove.
- o. **“Productive Life”** means the number of years a property improvement is expected to be in service.
- p. **“Research Facility”** means buildings and structures, including machinery and equipment, used or to be used primarily for research or experimentation to improve or develop new tangible goods or materials or to improve or develop the production processes thereto.
- q. **“Regional Service Facility”** means buildings and structures, including machinery and equipment, used or to be used to service goods where a majority of the goods being serviced are domiciled at least 25 miles from the facility’s location in Copperas Cove.
- r. **“Reinvestment Zone”** is a specific parcel of property designated by the City or the County (as applicable) within which a tax abatement can be granted.
- s. **“Residential Medical Services Facility”** is a 24-hour residential care facility, providing assisted living services for those in need, to include one or more of the following specialized services: occupational living, medical rehabilitation, or Alzheimer’s care.

SECTION B - STATEMENT OF PURPOSE

The City is committed to the promotion of high quality commercial and industrial development in all parts of the City, and an ongoing improvement of the quality of life of its citizens. These objectives may be served by the enhancement and expansion of the local economy. The City will consider, on a case-by-case basis, granting property tax abatement as a stimulus for economic development in accordance with the criteria and guidelines established herein. Nothing herein shall imply or suggest that the City is under any obligation to provide tax abatement to any applicant, that any applicant has a property right or interest in tax abatement, or that the City is precluded from considering other options which may be in the best interest of the City.

SECTION C - DESIGNATION OF TAX ABATEMENT REINVESTMENT ZONES

The City will consider designating areas within the City limits of the City as tax abatement reinvestment zones which meet one or more of the criteria for designation of a reinvestment zone under Section 312.202 of the Tax Code, and where the property owner meets the minimum qualifications to qualify for a tax abatement. Designation of an area as a tax abatement reinvestment zone is a prerequisite to entering into a tax abatement agreement with the owner of the property in a particular area. Property located within a City created (and State-approved) Enterprise Zone or within the City’s Tax Increment Financing Reinvestment Zone is eligible for consideration for tax abatement agreements without the necessity of separate designation as a tax abatement reinvestment zone.

SECTION D- ABATEMENT AUTHORIZED

(a) **Authorized Facility.** A facility may be eligible for abatement if it is a: Manufacturing Facility, Research Facility, Distribution Center or Regional Service Facility, Residential Medical Services Facility, Other Basic Industry to include Targeted Industry:

Primary

- Military Contractors
- Administrative Facility (General Office)
- Plastics (NAICS 3261)
- Architectural and Structural Metals (NAICS 3323)
- Machine Shops (NAICS 3327)
- Professional and Technical Services (NAICS 541)
- Administrative and Support Services (NAICS 561)
- Ambulatory Health Care Services (NAICS 621)
- Assisted Living, Nursing and Residential Care Facilities (NAICS 623)

Retail Trade

- Shopping Centers
- Entertainment Venues
- Building Material and Garden Supply (NAICS 444)
- Ethnic/Cultural food stores (NAICS 4454)
- Other General Merchandise (NAICS 4529)
- Restaurants (NAICS 722)

For the Downtown Development District, the following facilities are eligible to be considered for tax abatement:

- Antique shop
- Art Gallery/Studios
- Bookstore
- Candy or Cake Shop, Coffee Shop or Diner
- Drapery Shop
- Dry Cleaning Establishments
- Florist
- Generally recognized retail businesses which supply commodities on the premises, such as groceries, meats, dairy products, baked goods, clothing, and notions, or hardware and similar uses
- Health Fitness Facility
- Hotels, Motels, and bed and breakfast facilities, multi-family dwellings, loft housing
- Mixed use facilities, including but not limited to residential, retail or restaurant combinations
- Personal service establishments which perform services on the premises such as repair shops; tailor shops; beauty parlor or barber shop; photo studio or similar uses
- Printing and newspaper printing shops
- Restaurants, Cafes and Private Clubs
- Specialty Retail such as home decor, gifts, specialty foods, etc.

- Theatres, auditoriums and similar facilities; and
- Other similar uses, not specifically listed, determined appropriate for the Downtown Development District.

Ineligible Facilities in the Downtown Development District -A facility is ineligible for tax abatement if it is a:

- Bail Bond service
- Bus Station or terminal
- Gasoline Services Station
- Pawn shop

Other uses, not specifically listed, which are determined inappropriate for the Downtown Development District

- (b) **Creation of New Value.** Abatement may only be granted for the additional value of eligible property improvements made subsequent to and specified in an abatement agreement between the affected jurisdiction and the property owner or lessee, subject to such limitations as the governing body may require.
- (c) **New and Existing Facilities.** Abatement may be granted for new facilities and improvements to existing facilities for purposes of modernization or expansion.
- (d) **Eligible Property.** Abatement may be extended to the value of buildings, structures, fixed machinery and equipment, site improvements plus that office space and related fixed improvements necessary to the operation and administration of the facility. In the Downtown Development District, abatement will be extended to include personal property (excluding inventory and supplies) with a productive life of ten years or more.
- (e) **Partially Eligible.** Partially eligible for abatements are modernization projects and manufacturing facilities which are intended to replace existing equipment or facilities when the existing equipment and facilities will be removed, thus eliminating existing value from the tax rolls. In this event, the value of the existing facility and equipment shall be frozen at the time of the abatement agreement and shall remain frozen throughout the abatement period. The eligible abatable value of the new project shall be the difference between the total new investment amount and the existing tax value of the equipment and/or facility to be removed.
- (f) **Ineligible Property.** The following types of property shall be fully taxable and ineligible for abatement: land, inventories, supplies, tools, furnishings, and other forms of movable personal property, vehicles, vessels, aircraft, housing, deferred maintenance investments, property to be rented or leased to third parties except as provided in Section D(g) (below); or property owned or used by the State of Texas or its political subdivisions or by any organization owned, operated or directed by a political subdivision of the State of Texas except in the Downtown Development District, where the following types of property shall remain fully taxable and ineligible for tax abatement: supplies; inventory; deferred maintenance; property to be rented or leased to third parties except as provided for in Section D(g) (below); and other property which has a productive life of less than ten (10) years.
- (g) **Leased Facilities** If a new facility is to be constructed by a third party owner for lease to an applicant otherwise eligible for abatement, then the building owner may also be eligible for abatements. To calculate the applicable category for abatement, the investment of both entities will be added and each shall be eligible to receive abatement at the same rate as would have been available if the entire project were being accomplished by one owner.

- (h) Term of Abatement.** Abatement shall be granted effective with the January 1 valuation date immediately following the date of execution of the agreement. The term shall be no longer than as set out in the schedule shown in Section E for each stated range of investment.
- (i) Economic Qualifications.** In order to be eligible for designation as a reinvestment zone and receive tax abatement, the planned improvement must meet the minimum standards as provided for in Section E of this document.
- (j) Taxability.** From the execution of the abatement contract to the end of the agreement period, taxes shall be payable as follows: (1) the value of ineligible property as provided in Section D (f) (above) shall be fully taxable; (2) the base year value of existing eligible property as determined each year shall be fully taxable; and (3) the additional value of new eligible and partially eligible property shall be taxable in the manner described above.
- (k) Non-Transferability.** In the event property is sold which is under a tax abatement agreement, said agreement shall terminate and the abated property shall become fully taxable for the year in which the sale is consummated and all subsequent years. This provision does not apply to transfers of title between corporate entities that have common ownership.
- (l) Standards for Consideration of Tax Abatement in Downtown Development District.** The City will consider tax abatement on projects which improve the aesthetic appearance of the District; bring new jobs to the District; stimulate desired commercial or residential activity; and/or contribute to special area plans or strategic economic development plans and investment in the District.

SECTION E - STANDARDS FOR TAX ABATEMENT

- (a) Minimum Standards.** The City will consider tax abatement only on eligible facilities which meet at least two of the following criteria.

 1. The project involves a minimum increase in property value of three hundred percent (300%) for construction of a new facility; or fifty percent (50%) increase in value for expansion of an existing facility; or an overall new investment leading to increased real property improvements of at least \$500,000 in taxable assets. For eligible facilities in any reinvestment zone within the Downtown Development District, the project must involve either a minimum increase in property value of one hundred and fifty percent (150%) for construction of a new facility; or twenty-five percent (25%) for expansion of an existing facility; or an overall new investment leading to increased real property improvements of at least \$25,000 in taxable assets.
 2. The project makes a substantial contribution to redevelopment efforts, special area plans, or strategic economic development programs by enhancing either functional or visual characteristics, e.g., historical structures, traffic circulation, parking facades, materials, signs.
 3. The project has high visibility, image impact, or is of a significantly higher level of development quality.
 4. The project is an area which might not otherwise be developed because of constraints of topography, ownership patterns, site configuration, etc.

5. The project can serve as a prototype and catalyst for other development of a higher standard.
6. The project stimulates desired concentrations of employment or commercial activity.
7. The project generates greater employment than would otherwise be achieved, e.g., commercial/industrial versus manufacturing versus warehousing.
8. For eligible facilities in any reinvestment zone within the Downtown Development District, the project improves the aesthetic appearance of the neighborhood, brings new jobs to the Downtown area, increases the availability of public parking, or increases the amount of green space (landscaping).

(b) Minimum Required Investment An applicant requesting tax abatement shall agree as a condition of any tax abatement ultimately approved by the City Council to expend a certain minimum amount of funds on real or personal property improvements, or to provide a certain number of jobs, as provided below:

Minimum Required Real or Personal Property Investment or Job Creation								
NOTE: Project must meet at least one of these criteria. (A, B or C)								
A: Eligible Real Property Improvements	B: Eligible Personal Property	C: Job Creation	Abatement Alternative	-----YEAR-----				
				1	2	3	4	5
				Percentage of Increased Value to be Abated				
\$250,000 - \$2,500,000	\$1,000,000 - \$10,000,000	50 jobs	Flat Rate	70%	70%	70%	70%	70%
			Declining	100%	80%	70%	60%	40%
\$2,500,001 - \$3,500,000	\$10,000,001 - \$14,000,000	51 - 75 jobs	Flat Rate	75%	75%	75%	75%	75%
			Declining	100%	85%	75%	65%	50%
\$3,500,001 - \$4,500,000	\$14,000,001 - \$18,000,000	76 - 85 jobs	Flat Rate	80%	80%	80%	80%	80%
			Declining	100%	90%	80%	70%	60%
\$4,500,001 - \$5,500,000	\$18,000,001 - \$22,000,000	86 - 95 jobs	Flat Rate	85%	85%	85%	85%	85%
			Declining	100%	95%	85%	75%	70%
\$5,500,001 - \$6,500,000	\$22,000,001 - \$26,000,000	96 - 105 jobs	Flat Rate	90%	90%	90%	90%	90%
			Declining	100%	95%	90%	85%	80%
\$6,500,001 - \$7,500,000	\$26,000,001 - \$30,000,000	106 - 115 jobs	Flat Rate	95%	95%	95%	95%	95%
			Declining	100%	100%	95%	90%	90%
\$7,500,001 - \$10,000,000	\$30,000,001 - \$40,000,000	116 - 150 jobs	Flat Rate	100%	100%	100%	100%	100%
			Declining	100%	100%	100%	100%	100%

Inside the Downtown Development District								
Minimum Required Real or Personal Property Investment or Job Creation								
NOTE: Project must meet the job creation criteria (A) and at least one of the other two criteria (B or C)								
A: Job Creation	B: Eligible Real Property Improvements	C: Eligible Personal Property	Abatement Method	-----YEAR-----				
				1	2	3	4	5
				Percentage of Increased Value to be Abated				
2-10	\$150,000 or more	\$250,000 or more	Flat Rate	80%	80%	80%	80%	80%

Projects involving an investment in real property in excess of \$10,000,000 (\$250,000 in the Downtown Development District), in eligible personal property of more than \$40,000,000 (\$1,000,000 in the Downtown Development District), or the creation of more than 150 (25 in the Downtown Development District) new full time jobs, or requests for tax abatement for more than five (5) years, will be individually negotiated.

If a request for tax abatement is justified on the basis of the purchase and maintenance of eligible personal property or on the creation of jobs, the applicant must agree to maintain the personal property or jobs for a period of not less than twice the period for which tax abatement is granted. For example, if an applicant requests and receives 75% tax abatement for five years based on the purchase and maintenance of eligible personal property, the applicant must agree in the tax abatement agreement, subject to recapture of all abated taxes, to maintain the personal property on the property tax roll for not less than ten years.

1. Personal property with a useful life of less than ten years is not eligible for tax abatement. Personal property on site prior to the effective date of the tax abatement agreement is not eligible. Supplies and inventory are ineligible for tax abatement under this policy and State law.
2. As used herein, the creation of jobs refers to the creation of a job paying not less than \$10 per hour. To qualify for a level of tax abatement, e.g., 25%, based on the creation of a specific number of jobs, you must commit to hiring the required effective number of employees by the end of year 2 of the agreement. To calculate the effective number of jobs created: (1) calculate the total annual payroll created (based on the number of employees you will hire at various annual salaries); (2) divide this annual payroll by \$20,800 (our calculated annual salary for a \$ 10/hr. employee); and (3) round this figure to the nearest whole integer.

(c) Additional or Enhancement Factors. In addition to the minimum investment or job creation criteria listed in (2) above, the following factors, among others, shall be considered in determining whether to grant tax abatement, and if so, in what percentage of value to be abated and the duration:

1. Value of land and existing improvements, if any;
2. Type and value of proposed improvements;
3. Productive life of proposed improvements;
4. Number of existing jobs to be retained by proposed improvements;
5. Number, salary, and type of new jobs to be created by proposed improvements;
6. Amount of local payroll to be created;
7. Whether the new jobs to be created will be filled by persons residing or projected to reside within the City;

8. Amount of local sales taxes to be generated directly;
9. The costs, if any, to be incurred by the City to provide facilities or services directly resulting from the new improvements;
10. The amount of ad valorem taxes to be paid the City during the abatement period considering the existing values, the percentage of new value abated, the abatement period, and the projected property value after expiration of the abatement period;
11. Population growth that occurs directly as a result of new improvements;
12. The types and value of public improvements, if any, to be constructed and paid for by the applicant seeking abatement;
13. The extent to which the proposed improvements compete with existing businesses;
14. The positive or negative impact on the opportunities of existing businesses;
15. The attraction of other new businesses to the area;
16. The overall compatibility with the City's zoning and subdivision regulations, and overall comprehensive plan; and
17. Whether the project is environmentally compatible with the community (no appreciable negative impact on quality-of-life perceptions.)

Each eligible facility shall be reviewed on its merits utilizing the factors provided above. After such review, abatement may be denied entirely or may be granted to the extent deemed appropriate after full evaluation.

(d) Abatement barred in certain circumstances. Neither a reinvestment zone nor an abatement agreement shall be authorized, if the City Council determines that:

1. There would be a substantial adverse effect on the provision of government service or tax base;
2. The applicant has insufficient financial capacity to meet the requirements of the proposed abatement agreement;
3. Planned or potential use of the property would constitute a hazard to public safety, health, or morals;
4. Approval of a reinvestment zone or abatement agreement would violate State or Federal law or regulations;
5. There exists any other valid reason for denial deemed appropriate by the City; or
6. There exist any outstanding taxes owed by the applicant or entity on the project. .

SECTION F - APPLICATION

- (a) Any present or potential owner of taxable property in an affected jurisdiction may request the creation of a reinvestment zone and tax abatement by filing a written request with the affected jurisdictions and attaching a plat and metes and bounds description effectively describing said reinvestment zone.
- (b) The application (form attached) shall consist of a completed application form accompanied by: a general description (including costs) of the proposed use and the general nature and extent of the modernization, expansion or new improvements to be undertaken; a descriptive list (including costs) of the improvements which will be a part of the facility; a map and property description; and a time schedule for undertaking and completing the planned improvements. In the case of modernizing, a statement of the assessed value of the facility, separately stated for real and personal property, shall be given for the tax year immediately preceding the application. The application form shall also include such financial and other information

necessary for the governing body to evaluate the financial capacity and other factors of the applicant. The application must also include a filing fee of One-Thousand Five-Hundred dollars (\$1,500.00).

- (c) The initial application for the creation of a reinvestment zone and tax abatement shall be made to the Mayor of Copperas Cove, through the City Manager's office, if the project is to locate within the incorporated territory of the City of Copperas Cove. If the project is to be located within Coryell County but inside the extraterritorial jurisdiction of the City of Copperas Cove, then the initial application shall be made to the Coryell County Judge. Upon receipt of a completed application, the Mayor or County Judge, as applicable, shall notify in writing the presiding officer of the legislative body of each affected jurisdiction and provide each presiding officer with a copy of the application. The Mayor or County Judge shall then set a public hearing before the initiating governing body to afford the applicant an opportunity to describe his project and request the abatement. All interested parties will have the opportunity to publicly state why the abatement should or should not be granted at this hearing. Notice of the public hearing shall be clearly identified on a governing body agenda and be timely posted as provided by law. After the initiating governing body creates the reinvestment zone, the other affected jurisdictions may set their public meetings in the same manner as described above to grant or not grant the applied for abatement.
- (d) After receipt of an application for creation of a reinvestment zone and application for abatement, the City of Copperas Cove/Copperas Cove Economic Development Corporation shall provide the affected jurisdictions a feasibility study setting out the impact of the proposed reinvestment zone and tax abatement. The feasibility study shall include, but not be limited to, an estimate of the economic impact on each jurisdiction of the creation of the zone and the abatement of taxes on the property to be included in the zone.
- (e) The governing body shall not establish a reinvestment zone for the purpose of abatement if it finds that the request for the abatement was filed after the commencement of construction, alteration, or installation of improvements related to a proposed modernization, expansion or new facility.

SECTION G - PUBLIC HEARING

- (a) Should any affected jurisdiction be able to show cause in its public hearing why the granting of abatement will have a substantial adverse effect on its bonds, tax revenue, service capacity or the provision of service, that showing shall be the reason for the governing body to deny any designation of the reinvestment zone, the granting of abatement, or both.
- (b) An abatement agreement shall be authorized if it is determined that: (1) there would be a substantial adverse affect on the provision of government service or tax base; (2) the applicant has insufficient financial capacity; (3) planned or potential use of property would constitute a hazard to public safety, health or morals; or (4) violation of other codes or laws.

SECTION H - AGREEMENT

After approval, the governing body shall formally pass a resolution and execute an agreement with the applicant, and if applicable the owner of the facility, which shall include: (1) estimated value to be abated and the base year value; (2) percent of value to be abated each year; (3) the commencement date and the termination date of abatement; (4) the proposed use of the facility; nature of construction, time schedule, map, property description

and improvement list ; (5) contractual obligations in the event of default, violation of terms or conditions, delinquent taxes, recapture, administration and assignment.

Such agreement shall be executed within 60 days after the applicant has forwarded all necessary information and documentation to the governing body, or at such later date as may be agreed between applicant and the governing body.

SECTION I - ADMINISTRATION

- (a) The Chief Appraiser of the County shall annually determine an assessment of the real and personal property comprising the reinvestment zone. Each year, the company or individual receiving abatement shall furnish the assessor with such information as may be necessary for abatement. Once value has been established, the Chief Appraiser shall notify the affected jurisdictions which levies taxes on the amount of the assessment
- (b) The agreement shall stipulate that employees and/or designated representatives of the affected jurisdictions will have access to the reinvestment zone during the term of the abatement to inspect the facility to determine if the terms and conditions of the agreement are being met. All inspections will be made only after the giving of twenty-four (24) hours prior notice and will only be conducted in such manner as to not unreasonably interfere with the construction and/or operation of the facility. All inspections will be made with one or more representatives of the company or individual and in accordance with its safety standards.
- (c) Upon completion of construction, the affected jurisdictions shall annually evaluate each facility and report possible violations to the contract and agreement to the governing body and its attorney.

SECTION I- SUNSET PROVISION

- (a) These guidelines and criteria are effective upon the date of their adoption and will remain in force for two years, at which time all reinvestment zones and tax abatement contracts created pursuant to its provisions will be reviewed by the governing body to determine whether the goals have been achieved. Based on that review, the guidelines and criteria will be modified, renewed or eliminated providing that such actions shall not affect existing contracts.
- (b) This policy is mutually exclusive of existing industrial district contracts and owners of real property in areas deserving of special attention as agreed by the affected jurisdictions.

SECTION K - OTHER INCENTIVES

- (a) The Copperas Cove Economic Development Corporation offers cash incentives, such as infrastructure reimbursement, job creation credits, job training funds, etc., that may be available based on an independent economic impact analysis. Any award exceeding \$25,000 must be approved by the Copperas Cove City Council.

Updated Guidelines Approved by City of Copperas Cove on _____

Updated Guidelines Approved by Coryell County Commissioners Court on _____

APPLICATION FOR TAX ABATEMENT IN COPPERAS COVE, TEXAS

FILING INSTRUCTIONS

This application should be filed prior to the beginning of construction or the installation of equipment and should be accompanied by a \$250 filing fee. This filing acknowledges familiarity and assumed conformance with "CITY OF COPPERAS COVE, TEXAS TAX ABATEMENT GUIDELINES AND CRITERIA". This application will become a part of any later agreement or contract and knowingly false representations thereon will be grounds for the voiding of any later agreement or contract.

ORIGINAL COPY OF THIS APPLICATION AND ATTACHMENTS SHOULD BE SUBMITTED EITHER TO:

MAYOR/CITY MANAGER
CITY OF COPPERAS COVE
P. O. DRAWER 1449
COPPERAS COVE, TEXAS 76513

OR

COUNTY JUDGE
CORYELL COUNTY COURTHOUSE
FIRST FLOOR
620 EAST MAIN STREET
GATESVILLE, TEXAS 76528

Applications for projects to be located within the municipality of Copperas Cove should be made to the Mayor of Copperas Cove.

Applications for projects to be located in Coryell County and inside of the extraterritorial jurisdiction of the City of Copperas Cove should be made to the Coryell County Judge.

SECTION 1 - APPLICANT INFORMATION

Submittal Date: _____

Company Name: _____

Address (City/State): _____

Phone: _____ Fax: _____

Name of company contact on this project: _____

Contact Address (City/State): _____

Phone: _____ Fax: _____

Type of Structure: Corporation Partnership Proprietorship

Total Number New Employees to Start: _____

Corporate Annual Sales Per Year: _____

Estimated Local Sales Per Year: _____

Other Job Information _____

SECTION 2 - PROJECT INFORMATION

Check type of facility to be abated:

<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Regional Distribution	<input type="checkbox"/> Research
<input type="checkbox"/> Regional Service	<input type="checkbox"/> Other Basic Industry	<input type="checkbox"/> Regional Medical Services Facility
<input type="checkbox"/> Targeted Industry	<input type="checkbox"/> Other	

Downtown Development District

<input type="checkbox"/> Retail	<input type="checkbox"/> Personal Service	<input type="checkbox"/> Restaurant
<input type="checkbox"/> Entertainment	<input type="checkbox"/> Hotel/Housing	<input type="checkbox"/> Mixed Use
<input type="checkbox"/> Printing	<input type="checkbox"/> Health/Fitness	<input type="checkbox"/> Gallery
<input type="checkbox"/> Other		

Proposed facility address and legal description. **(Attach information and map.)**

The proposed facility is located within the following taxing district:

- City of Copperas Cove Coryell County Copperas Cove I.S.D.

Describe product or service to be provided: _____

This application is for a:

<input type="checkbox"/> New Plant	<input type="checkbox"/> Expansion	<input type="checkbox"/> Modernization
------------------------------------	------------------------------------	--

Downtown Development District only:

<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<input type="checkbox"/> Modernization
------------------------------	------------------------------------	--

SECTION 3: PROJECT DESCRIPTION

Please attach a statement, including costs, on company letterhead and signed by an officer of the company (1) fully explaining the nature and scope of the project; (2) describing the proposed site and existing improvements, if any; (3) describing all proposed improvements; and (4) providing a list of eligible improvements and fixed equipment for which abatement is requested.

SECTION 4 - ECONOMIC IMPACT INFORMATION

Part A - Original Investment in Improvements \$ _____

Downtown Development District Project:
Improvements to Real Property \$ _____
(buildings, structures, fixed machinery etc).

Improvements to Personal Property \$ _____
(excluding supplies, inventory and property which has a productive life of less than 10 years)

Part B - Permanent Employment Estimates

If existing facility, what is the current plant employment? _____ employees

Estimated number of jobs? Retained _____ Created at start-up _____

List expected new permanent employment to be created at the end of first two years after start-up:

Year 1 _____ Year 2 _____

Estimated start-up date: _____

Part C - Construction and Employment Estimates

Construction start: Month _____ Year _____

Construction completion: Month _____ Year _____

Number of construction jobs: At start-up _____ Peak _____

At completion _____ Number of man-hours _____

Part D - School District Impact Estimates

Number of families transferred to area:

Number of children to be added to Copperas Cove I.S.D.

Part E - City Impact Estimates

	Value Jan. 1 Preceding Abatement	Value of Proposed Improvements	Estimated Value upon Project Completion
Land			
Improvements			
Personal Property			
Total Value			

Expected Productive Life of abated improvements

Building: ____ years Equipment ____ years

Requested Abatement Type: Flat Rate Declining Rate

Requested Abatement Term: ____ years

Downtown Development District Impact Estimates

	Value Jan. 1 Preceding Abatement	Value of Proposed Improvements	Estimated Value upon Project Completion
Land			
Improvements			
Personal Property			
Total Value			

Expected Productive Life of abated improvements

Building: ____ years Equipment ____ years Personal ____ years

What taxable sales will be generated at this location? _____ \$ per year.

SECTION 5 - OTHER AGREEMENT APPLICATIONS

Has the company made application for abatement of this project to other taxing jurisdictions?

Yes No

If "Yes", please provide (1) dates of application; (2) hearing dates; (3) name of jurisdiction(s) and contact(s); and (4) any letter of intent to abate.

SECTION 6 - DECLARATION

To the best of my knowledge, the above information is an accurate description of project details.

Printed Name of Company Official

Title

Signature

Date

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. I-4

Contact – Andrea M. Gardner, City Manager, 254-547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Discussion and possible action on establishing a date to hold a public hearing and designation of a reinvestment zone for purposes of granting tax abatement per the Texas Property Tax Code.

1. BACKGROUND/HISTORY

At the June 16, 2009 Regular Council Meeting, the City Council provided direction to the Copperas Cove Economic Development Corporation, CCEDC, to form a committee to create economic development guidelines and criteria for tax abatement.

During on a workshop held on September 1, 2009, the CCEDC presented the City Council with recommended economic development guidelines and criteria for tax abatement. The Council directed City staff to schedule a workshop for the first meeting in October 2009 to discuss the tax abatement guidelines and criteria to allow Council an opportunity to complete a thorough review of the submitted recommendation.

A workshop was conducted on October 13, 2009 to discuss tax abatement guidelines and criteria, Property Tax Code 312 and the steps required to become eligible to participate in tax abatement. Council provided feedback and direction to City staff regarding proposed changes to the tax abatement guidelines and criteria previously presented by the CCEDC on September 1, 2009. Furthermore, during the regular meeting of the governing body, City Council approved Resolution 2009-45, expressing the taxing unit's intent to become eligible to participate in tax abatement.

2. FINDINGS/CURRENT ACTIVITY

As set forth by §312.201(d) of the Texas Property Tax Code, "the governing body may not adopt an ordinance designating an area as a reinvestment zone until the governing body has held a public hearing on the designation (see attached proposed timeline) and has found that the improvements sought are feasible and practical and would be a benefit to the land to be included in the zone and to the municipality after the expiration of an agreement entered into under Section 312.204 or 312.211, as applicable." §312.201(d) further requires "Not later than the seventh day before the date of the hearing, notice of the hearing must be: (1)

published in a newspaper having general circulation in the municipality; and (2) delivered in writing to the presiding officer of the governing body of each taxing unit that includes in its boundaries real property that is to be included in the proposed reinvestment zone.”

Attached for Council consideration and discussion is a copy of the proposed area to designate as a “reinvestment zone” as provided by Walker Partners on behalf of the Copperas Cove Economic Development Corporation.

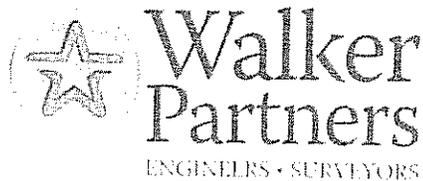
Further items for potential discussion by the governing body include requirements found in §312.204(b) that reads, “The agreements made with the owners of property in a reinvestment zone must contain identical terms for the portion of the value of the property that is to be exempt and the duration of the exemption.”

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council discuss establishing a date for holding a public hearing preceding the designation of a “reinvestment zone.”



**REINVESTMENT ZONE NO. 1
LOCATED IN THE WM. P. HARDEMAN SURVEY, ABSTRACT 454
AND THE RICHARD HALLMARK SURVEY, ABSTRACT 466
IN THE CITY OF COPPERAS COVE, CORYELL COUNTY, TEXAS**

DESCRIPTION OF AN APPROXIMATE 125 ACRE TRACT OF LAND LOCATED IN THE WM. P. HARDEMAN SURVEY, ABSTRACT 454, AND THE RICHARD HALLMARK SURVEY, ABSTRACT 466, IN THE CITY OF COPPERAS COVE, CORYELL COUNTY, TEXAS AND BEING A PORTION OF A CALLED 92.780 ACRE TRACT DESCRIBED IN A DEED TO THE COPPERAS COVE INDUSTRIAL FOUNDATION, INC. RECORDED IN VOLUME 460, PAGE 752 OF THE DEED RECORDS OF CORYELL COUNTY, TEXAS (D.R.C.C.T.) AND A PORTION OF A CALLED 87.21 ACRE TRACT DESCRIBED AS "TRACT THREE - EXHIBIT C" IN A DEED TO THE COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION, A TEXAS CORPORATION RECORDED UNDER CORYELL COUNTY CLERK'S DOCUMENT (C.C.C.D.) 190990 OF THE OFFICIAL PUBLIC RECORDS OF CORYELL COUNTY, TEXAS (O.P.R.C.C.T.). SAID 125 ACRES BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN THE SOUTH RIGHT-OF-WAY LINE OF MARTIN LUTHER KING, JR. BOULEVARD, BEING THE NORTHEAST CORNER OF LOT 1, BLOCK 1, NAUERT ADDITION, 7TH EXTENSION, RECORDED IN VOLUME 2, PAGE 34 OF THE PLAT RECORDS OF CORYELL COUNTY, TEXAS (P.R.C.C.T.), SAME BEING THE NORTHWEST CORNER OF LOT 1, BLOCK 1, COPPERAS COVE 190 BUSINESS & INDUSTRIAL PARK, PHASE FOUR RECORDED CABINET A, SLIDE 320 OF THE P.R.C.C.T.;

THENCE S 72°42'28" E - 396.75' WITH THE SOUTH RIGHT-OF-WAY LINE OF MARTIN LUTHER KING, JR. BOULEVARD, SAME BEING THE NORTH LINE OF SAID LOT 1, BLOCK 1, COPPERAS COVE 190 BUSINESS & INDUSTRIAL PARK, PHASE FOUR TO A POINT FOR THE NORTHWEST CORNER OF LOT 1, BLOCK 2, COPPERAS COVE 190 BUSINESS & INDUSTRIAL PARK, PHASE TWO RECORDED IN CABINET A, SLIDE 369 OF THE P.R.C.C.T.;

THENCE WITH THE SOUTH RIGHT-OF-WAY LINE OF MARTIN LUTHER KING, JR. BOULEVARD AS SHOWN ON THE PLAT OF COPPERAS COVE 190 BUSINESS & INDUSTRIAL PARK, PHASE TWO RECORDED IN CABINET A, SLIDE 369 OF THE P.R.C.C.T. THE FOLLOWING SIX CALLS:

- 1) **S 72°42'28" E - 455.87'** TO A POINT,
- 2) **S 72°42'28" E - 71.64'** TO A POINT
- 3) **AN ARC DISTANCE OF 105.55'** WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 370.00' AND A CHORD BEARING AND DISTANCE OF **S 64°32'06" E - 105.20'** TO A POINT OF TANGENCY,
- 4) **S 56°21'44" E - 110.29'** TO A POINT OF CURVATURE,
- 5) **AN ARC DISTANCE OF 33.53'** WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 20.00' AND A CHORD BEARING AND DISTANCE OF **S 08°20'14" E - 29.74'** TO A POINT IN THE WEST RIGHT-OF-WAY LINE OF CONSTITUTION DRIVE;
- 6) **S 59°20'44" E - 80.00'** TO A POINT IN THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION DRIVE;

THENCE N 36°58'46" E - 98.1' (CALCULATED BEARING AND DISTANCE) CROSSING MARTIN LUTHER KING, JR. BOULEVARD TO A POINT IN THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION DRIVE AT A WESTERLY CORNER OF LOT 2B, BLOCK 1, COPPERAS COVE 190 BUSINESS & INDUSTRIAL PARK, PHASE TWO RECORDED IN CABINET B, SLIDE 640 OF THE P.R.C.C.T.;

THENCE N 33°38'16" E - 149.01' WITH THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION DRIVE TO THE MOST WESTERLY COMMON CORNER OF LOTS 2B AND 2C OF SAID BLOCK 1, COPPERAS COVE 190 BUSINESS & INDUSTRIAL PARK, PHASE TWO;

THENCE S 71°14'55" E - 348.87' LEAVING SAID LINE OF CONSTITUTION DRIVE WITH THE COMMON LINE OF SAID LOTS 2B AND 2C TO THE MOST EASTERLY COMMON CORNER OF LOTS 2B AND 2C;

THENCE N 42°25'59" E - 196.8' (CALCULATED DISTANCE) WITH THE SOUTHEAST LINE OF SAID LOT 2C TO A POINT AT THE MOST NORTHERLY CORNER OF THE ABOVE MENTIONED CALLED 87.21 ACRE TRACT DESCRIBED AS "TRACT THREE - EXHIBIT C" IN A DEED TO THE COPPERAS COVE ECONOMIC DEVELOPMENT

CORPORATION, A TEXAS CORPORATION RECORDED UNDER C.C.C.D. 190990 OF THE O.P.R.C.C.T. FOR THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE WITH THE EAST LINE OF THE SAID 87.21 ACRE TRACT, SAME BEING THE EXISTING COPPERAS COVE CITY LIMIT LINE THE FOLLOWING SEVEN CALLS:

- 1) AN ARC DISTANCE OF 1598.49' WITH A CURVE TO THE LEFT HAVING A RADIUS OF 5069.65' AND A CHORD BEARING AND DISTANCE OF S 29°16'17" W - 1591.88 TO A POINT OF TANGENCY,
- 2) S 20°14'03" W - 782.83' TO A POINT,
- 3) S 57°44'38" W - 83.86' TO A POINT,
- 4) S 20°31'31" W - 197.08' TO A POINT,
- 5) S 32°19'40" E - 65.46' TO A POINT,
- 6) S 20°16'06" W - 955.82' TO A POINT OF CURVATURE,
- 7) AN ARC DISTANCE OF 2102.31' WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 3639.72' AND A CHORD BEARING AND DISTANCE OF S 51°15'36" W - 2073.21 TO A POINT FOR THE MOST SOUTHERLY CORNER OF THE 87.21 ACRE TRACT AND THE HEREIN DESCRIBED TRACT;

THENCE WITH THE WEST LINE OF THE SAID 87.21 ACRE TRACT THE FOLLOWING TWO CALLS:

- 1) N 17°33'57" E - 602.49' TO A POINT,
- 2) N 14°48'30" E - 1741.02' TO A POINT FOR AN ANGLE POINT IN THE WEST LINE OF THE 87.21 ACRE TRACT;

THENCE N 15°18'45" E - 115.09' CONTINUING WITH THE WEST LINE OF THE SAID 87.21 ACRE TRACT AS CITED IN A DEED DESCRIBING A CALLED 7.098 ACRE TRACT TO TXU ELECTRIC DELIVERY COMPANY, A TEXAS CORPORATION RECORDED UNDER C.C.C.D. 203668 OF THE O.P.R.C.C.T. TO A POINT FOR THE SOUTHWEST CORNER OF THE 7.098 ACRE TRACT;

THENCE THROUGH THE INTERIOR OF THE SAID 87.21 ACRE TRACT WITH THE LINES OF THE SAID 7.098 ACRE TRACT THE FOLLOWING EIGHT CALLS:

- 1) S 87°35'17" E - 468.47' TO A POINT,
- 2) N 50°17'52" E - 386.19' TO A POINT,
- 3) S 88°48'45" E - 382.54' TO A POINT,
- 4) N 27°56'36" E - 89.61' TO A POINT,
- 5) N 88°48'45" W - 422.88' TO A POINT,
- 6) N 67°44'18" W - 302.76' TO A POINT,
- 7) N 02°24'43" E - 50.30' TO A POINT,
- 8) N 87°31'44" W - 352.40' TO A POINT IN THE WEST LINE OF THE 87.21 ACRE TRACT;

THENCE N 15°58'32" E - 551.70' WITH THE WEST LINE OF THE SAID 87.21 ACRE TRACT AS CITED IN SAID DEED OF THE 7.098 ACRE TRACT TO THE NORTHWEST CORNER OF THE 87.21 ACRE TRACT, SAME BEING THE SOUTHWEST CORNER OF THE ABOVE-MENTIONED 92.780 ACRE COPPERAS COVE INDUSTRIAL FOUNDATION, INC. TRACT;

THENCE N 16°01'16" E - 1484.40' WITH THE WEST LINE OF THE SAID 92.780 ACRE TRACT TO THE POINT OF BEGINNING.

THIS DOCUMENT WAS PREPARED UNDER 22 TAC 663.21, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED.

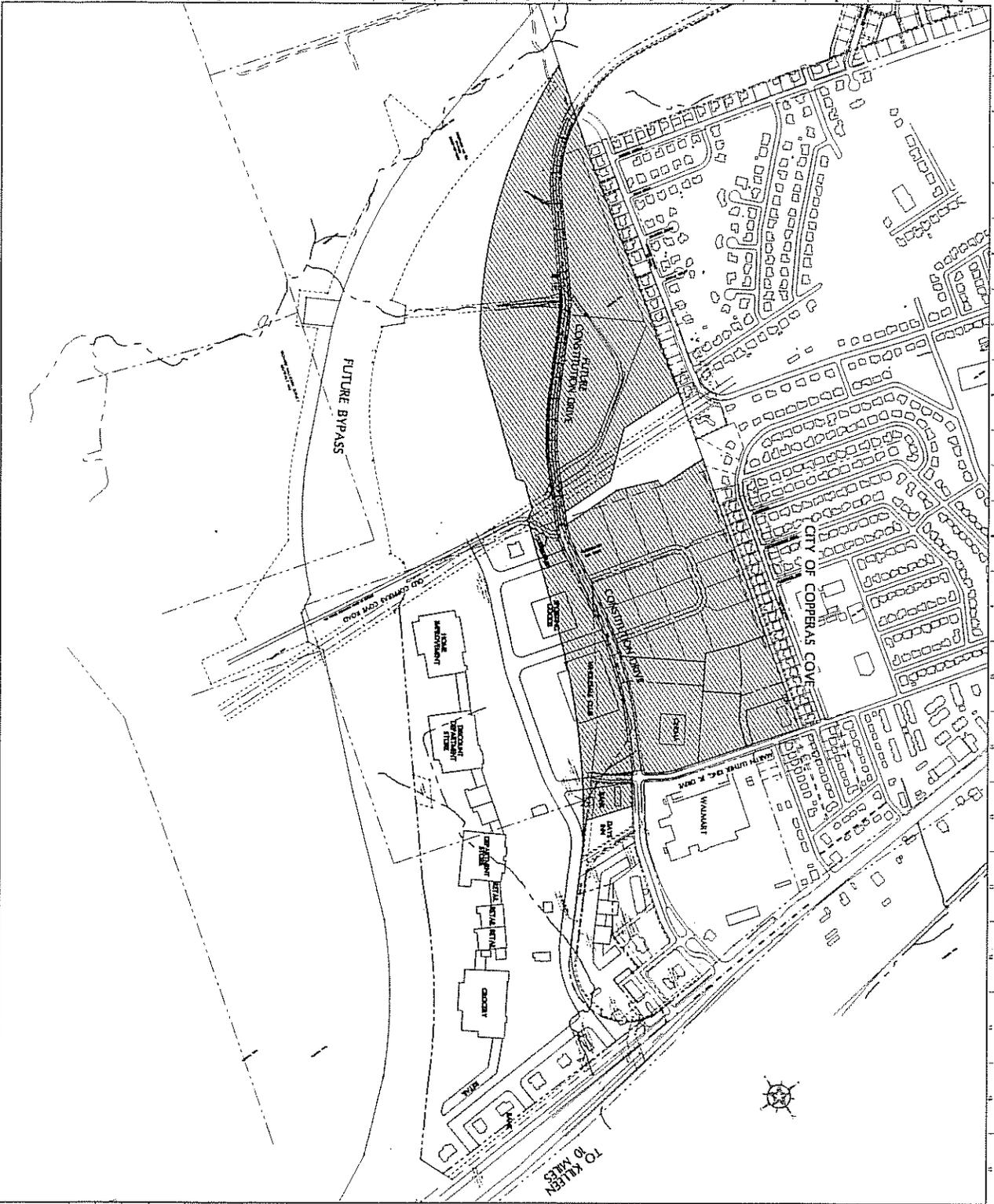
PREPARED SEPTEMBER 25, 2009



KEVIN R. HESSEL, R.P.L.S. 5344



PROJ NO. 2-01389
 PLAT NO. A1-0366
 FIELD NOTE NO. 2-01389-FN-01
 MAP CHECKED BY KRH



 Walker Partners PARTNERS - SERVICES 1111 W. WALKER BLVD. SUITE 100 DALLAS, TEXAS 75241 (214) 760-1000 WWW.WALKERPARTNERS.COM	COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION THE SHOPS AT FIVE HILLS	PRELIMINARY FOR REVIEW ONLY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">DATE: 08/11/2011</td> <td style="width: 50%;">DRAWN: J. SMITH</td> </tr> <tr> <td>SCALE: AS SHOWN</td> <td>CHECKED: J. SMITH</td> </tr> <tr> <td>PROJECT: THE SHOPS AT FIVE HILLS</td> <td>DATE: 08/11/2011</td> </tr> <tr> <td colspan="2" style="text-align: center;"> PREPARED BY: WALKER PARTNERS 1111 W. WALKER BLVD., SUITE 100 DALLAS, TEXAS 75241 (214) 760-1000 WWW.WALKERPARTNERS.COM </td> </tr> </table>	DATE: 08/11/2011	DRAWN: J. SMITH	SCALE: AS SHOWN	CHECKED: J. SMITH	PROJECT: THE SHOPS AT FIVE HILLS	DATE: 08/11/2011	PREPARED BY: WALKER PARTNERS 1111 W. WALKER BLVD., SUITE 100 DALLAS, TEXAS 75241 (214) 760-1000 WWW.WALKERPARTNERS.COM	
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Tax Abatement Process Timeline

Date	Discussion/Action Item
October 26, 2009	Set Date for Public Hearing to designate Reinvestment Zone
TBD (no later than 7 th day before the hearing)	Notice of Public Hearing to designate Reinvestment Zone – Required by Texas Property Tax Code 312.201(d-1) Subchapter B (earliest date October 30, 2009)
TBD (no later than 7 th day before the hearing)	Written Notice to the Presiding Officer of the Governing Body of Each Taxing Unit that Includes in its Boundaries Real Property that is to be Included in the Proposed Reinvestment Zone. (earliest date October 30, 2009)
TBD	Conduct Public Hearing (earliest date November 17, 2009 without scheduling a special meeting. If special meeting called, the earliest date is November 9, 2009).
TBD	Designate by Ordinance a Reinvestment Zone (earliest date November 17, 2009 without scheduling a special meeting. If special meeting called, the earliest date is November 9, 2009).
*November 17, 2009	Earliest Date to Provide Notice of Tax Abatement Agreement to Other Taxing Units per Texas Property Tax Code 312.2041(a), (unless special meeting called for Public Hearing and Designation of Reinvestment Zone).
*December 1, 2009	Earliest Date to Consider a Request for Tax Abatement (unless special meeting called for Public Hearing and Designation of Reinvestment Zone).
*Dates are informational only and material only if the governing body receives a request for tax abatement from a developer.	

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. I-5

Contact – Tim Molnes, Police Chief, 547-4274
tmolnes@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on award of Bid No. 2009-16-42 to Visual Inovations for the purchase of audiovisual equipment for the new police facility.

1. BACKGROUND/HISTORY

On December 31, 2008, Brinkley Sargent Architects, on behalf of the City of Copperas Cove, issued the notice to proceed to Rogers O'Brien Construction for the new police facility. The notice to proceed date was set at January 5, 2009. The project length is set for 365 days. Shortly after January 5, 2009, Rogers-O'Brien turned soil and the construction project began.

Since that time, construction has continued on a regular and steady basis and construction is actually ahead of schedule. The contract calls for the project to be completed on or before January 5, 2010. The current construction schedule shows the projected finish date to be December 4, 2009.

2. FINDINGS/CURRENT ACTIVITY

Invitations to bid and specifications were distributed to vendors. On September 29, 2009, bids were opened in the Council Chambers of City Hall. Bids were received from Visual Inovations of Austin, Texas; Infinity Sound, LTD of Grand Prairie, Texas; A.V.I. of Dallas, Texas; Whitlock Group of Austin, Texas; and PSX World Wide Audiovisual of Covington, Louisiana. A list of the bids is attached for your review.

3. FINANCIAL IMPACT

Contained within Fund 65 are sufficient funds for the purchase of audiovisual equipment for the new police facility. The recommended bid is within the project budget amount.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends awarding Bid No. 2009-16-31 for the purchase of audiovisual equipment to the low bidder, Visual Inovations of Austin, Texas at a price of \$135,645.84.

CITY OF COPPERAS COVE
BID NO. 2009-16-42
Copperas Cove Police Department Audiovisual System
Date Opened: September 29, 2009 @ 2:00 p.m.

Visual Inovations

Austin, Texas

Total for all Base Bid Audiovisual Systems: \$135,645.84

Infinity Sound, LTD

Grand Prairie, Texas

Total for all Base Bid Audiovisual Systems: \$138,128.00

A.V.I.

Dallas, Texas

Total for all Base Bid Audiovisual Systems: \$158,605.00

Whitlock Group

Austin, Texas

Total for all Base Bid Audiovisual Systems: \$168,886.36

PSX World Wide Audiovisual

Covington, Louisiana

Total for all Base Bid Audiovisual Systems: \$253,262.48

(Note: No individual room totals given)

City of Copperas Cove

City Council Agenda Item Report

October 26, 2009

Agenda Item No. I-6

Contact – Andrea M. Gardner, City Manager – 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Discussion on legal services provided to the City of Copperas Cove.

1. BACKGROUND/HISTORY

On October 21, 2008, the City Council appointed Denton, Navarro, Rocha & Bernal, P.C. to serve as the City Attorney for the City. At the time of the appointment, the City under contractual obligations was required to continue paying the former City Attorney based on the terms of the signed executed agreement. Thus, from October 21, 2008 through February 2009, the firm of Denton, Navarro, Rocha & Bernal, P.C. provided general municipal legal services with sparse prosecution services to cover the absences of the former City Attorney. The firm hired does not serve as the City Attorney through a contract or agreement, thus the relationship is subject to terminate at any point. Since October 2008, the firm with its legal expertise and depth of knowledge regarding municipal law handled multiple difficult legal matters on behalf of the City (see attached).

2. FINDINGS/CURRENT ACTIVITY

During the October 8, 2009 Council Meeting, Council Member Goode requested an agenda item to discuss the City Attorney be placed on a future agenda. Since the date of the request, City staff received a request for total funds paid to the firm of Denton, Navarro, Rocha & Bernal, P.C. from November 1, 2008 through current. The information is also provided for Council review and includes the fees paid to the firm for legal services provided for the rewrite and presentation of the oil & gas ordinance. The fees for general legal services to include prosecution total \$159,086.05 and the fees for oil & gas ordinance rewrite total \$7,495.49. The distinction of fees for legal services and that for the oil & gas ordinance rewrite is necessary since the oil & gas ordinance rewrite was authorized by Council on August 19, 2008 and would have been incurred regardless of the Council's decision to have Denton, Navarro, Rocha & Bernal, P.C. serve as City Attorney.

A comparison to prior year legal fees and the fees charged by Denton, Navarro, Rocha & Bernal, P.C. can be made with the information provided below:

Fiscal Year	Municipal Prosecution & Legal	Personnel & Other Municipal Law	Total Legal Fees Paid
2004	98,483.87	19,646.34	118,130.21
2005	94,335.40	21,709.27	116,044.37
2006	94,214.30	11,837.48	106,051.78
2007	94,149.64	7,495.30	101,644.94
2008	129,266.51	26,215.98	155,482.49

*Note: On January 3, 2008, the City Council approved renewal of City Attorney Contract with Jim Thompson to include an increase to \$140,000 for Municipal Prosecution and Legal Services.

Also attached is a copy of a salary survey conducted by the Human Resources Department for City's employing a City Attorney and support staff.

3. FINANCIAL IMPACT

Discussion on the item does not require an expenditure of funds, thus there is no financial impact to discuss the matter.

4. ACTION OPTIONS/RECOMMENDATION

City staff prepared information on the legal services to facilitate discussion.

VENDOR SET: 01 City of Copperas Cove

BANK: APBK CONS CASH AP DISBURSEMENT

DATE RANGE:11/01/2008 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12271	LEGAL SERVICES-OIL& GAS	R	11/18/2008			047194		
01 4190-7500-6012	CONSULTING FEES			2,925.99				
I-12277	LEGAL SERVICES	R	11/18/2008			047194		
01 4190-7500-6012	CONSULTING FEES			4,049.73				6,975.72
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12395	LEGAL SERVICES	R	12/19/2008			048481		
01 4130-2400-6550	CONTRACT LABOR			4,585.26				
01 4190-7500-6012	CONSULTING FEES			4,261.50				8,846.76
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12495	LEGAL SERVICES-OIL& GAS	R	1/20/2009			048943		
01 4190-7500-6012	CONSULTING FEES			647.50				
I-12511	LEGAL SERVICES	R	1/20/2009			048943		
01 4130-2400-6550	CONTRACT LABOR			13,363.82				14,011.32
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12583	LEGAL SERVICES-OIL& GAS	R	2/13/2009			049354		
01 4190-7500-6012	CONSULTING FEES			721.50				
I-12597	LEGAL SERVICES	R	2/13/2009			049354		
01 4130-2400-6550	CONTRACT LABOR			9,814.67				10,536.17
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12685	LEGAL SERVICES-OIL& GAS	R	3/13/2009			049811		
01 4190-7500-6012	CONSULTING FEES			1,794.50				
I-12689	LEGAL SERVICES	R	3/13/2009			049811		
01 4130-2400-6550	CONTRACT LABOR			6,357.70				8,152.20
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12735	LEGAL SERVICES	R	3/27/2009			049997		
01 4130-2400-6550	CONTRACT LABOR			4,138.32				4,138.32
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12817	LEGAL SERVICES	R	4/10/2009			050249		
01 4130-2400-6550	CONTRACT LABOR			2,191.19				2,191.19
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12849	LEGAL SERVICES	R	4/24/2009			050445		
01 4130-2400-6550	CONTRACT LABOR			8,672.59				8,672.59
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12874	LEGAL SERVICES-OIL& GAS	R	5/08/2009			050664		
01 4190-7500-6012	CONSULTING FEES			420.01				
I-12932	LEGAL SERVICES	R	5/08/2009			050664		
01 4130-2400-6550	CONTRACT LABOR			5,876.45				
I-12932.1	LEGAL SERVICES	R	5/08/2009			050664		
01 4130-2400-6550	CONTRACT LABOR			5,135.52				

VENDOR SET: 01 City of Copperas Cove
 BANK: APBK CONS CASH AP DISBURSEMENT
 DATE RANGE: 11/01/2008 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-12939	LEGAL SERVICES	R	5/08/2009			050664		
01 4130-2400-6550	CONTRACT LABOR		LEGAL SERVICES	5,607.74				17,039.72
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-12874A	DENTON, NAVARRO, ROCHA & BERNA	R	5/11/2009			050838		
01 4130-2400-6550	CONTRACT LABOR		DENTON, NAVARRO, ROC	745.49				745.49
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-13028	LEGAL SERVICES	R	6/19/2009			051396		
01 4130-2400-6550	CONTRACT LABOR		LEGAL SERVICES	6,901.78				
I-13035	LEGAL SERVICES	R	6/19/2009			051396		
01 4130-2400-6550	CONTRACT LABOR		LEGAL SERVICES	240.50				7,142.28
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-13068	LEGAL SERVICES	R	7/03/2009			051584		
01 4130-2400-6550	CONTRACT LABOR		LEGAL SERVICES	6,109.20				
I-13068.1	LEGAL SERVICES	R	7/03/2009			051584		
01 4130-2400-6550	CONTRACT LABOR		LEGAL SERVICES	4,729.12				
I-13076	LEGAL SERVICES	R	7/03/2009			051584		
01 4130-2400-6550	CONTRACT LABOR		LEGAL SERVICES	6,005.26				16,843.58
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-13246	PROFESSIONAL LEGAL SERV	R	8/14/2009			052222		
01 4130-2400-6550	CONTRACT LABOR		PROFESSIONAL LEGAL S	22,670.57				22,670.57
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-31251	PROFESSIONAL LEGAL SERV	R	8/28/2009			052402		
01 4130-2400-6550	CONTRACT LABOR		PROFESSIONAL LEGAL S	6,248.40				6,248.40
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-13310	PROFESSIONAL LEGAL SERV	R	9/11/2009			052677		
01 4130-2400-6550	CONTRACT LABOR		PROFESSIONAL LEGAL S	9,570.12				
I-13346	PROFESSIONAL LEGAL SERV	R	9/11/2009			052677		
01 4130-2400-6550	CONTRACT LABOR		PROFESSIONAL LEGAL S	7,074.25				16,644.37
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-13402	PROFESSIONAL LEGAL SERV	R	9/25/2009			052868		
01 4130-2400-6550	CONTRACT LABOR		PROFESSIONAL LEGAL S	8,880.19				8,880.19
00877	DENTON, NAVARRO, ROCHA & BERNA							
I-13449	PROFESSIONAL LEGAL SERV	R	10/05/2009			053035		
01 4130-2400-6550	CONTRACT LABOR		PROFESSIONAL LEGAL S	6,842.67				6,842.67

VENDOR SET: 01 City of Copperas Cove
 BANK: APBK CONS CASH AP DISBURSEMENT
 DATE RANGE:11/01/2008 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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*** T O T A L S ***

	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	17	166,581.54	0.00	166,581.54
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

	VOID DEBITS	VOID DISCOUNTS	VOID CREDITS
VOID CHECKS:	0	0.00	0.00

TOTAL ERRORS: 0

*** G/L ACCOUNT TOTALS ***

G/L ACCOUNT	NAME	AMOUNT
01 4130-2400-6550	CONTRACT LABOR	151,760.81
01 4190-7500-6012	CONSULTING FEES	14,820.73
*** FUND TOTAL ***		166,581.54

VENDOR SET: 01	BANK: APBK	TOTAL	17	166,581.54	0.00	166,581.54
BANK: APBK	TOTALS:		17	166,581.54	0.00	166,581.54
REPORT TOTALS:			17	166,581.54	0.00	166,581.54

SELECTION CRITERIA

VENDOR SET: 01-CITY OF COPPERAS COVE
VENDOR: 00877 - DENTON, NAVARRO, ROCHA
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 11/01/2008 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: YES
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: YES
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

Services Provided by Denton, Navarro, Rocha & Bernal, P.C.
 From November 2008 - October 2009

Task	Recurring	Non-Recurring
Oil & Gas Drilling Ordinance Rewrite		X
Attend Bench & Pre-Trial Hearings	X	
Resolution of Code Enforcement Issues		
Scheduling Dockets		
Attend Council Meetings	X	
Developed Standard Procedures for Review of Public Information Requests		X
Prepare 15 Day Briefs for Public Information Requests	X	
Review of Atmos Gas Franchise Agreement		X
Compose JIC Agreement		X
Review of CCISD Contract		X
Developed Standard Engineering Services Agreement		X
Developed Standard Architectural Services Agreement		X
Provided Legal Interpretation of Zoning Ordinance - Alcohol Licenses		X
Petitioned District Court to Call Special Election		X
Provided Legal Opinion on EDC Matters		X
Prepared Standard Construction Easement		X
Prepared Standard Hold Harmless Agreement		X
Reviewed Legal Issues associated with Cove In Lights		X
Reviewed Affidavits	X	
Provided Legal Guidance on Criminal Subpoenas		X
Researched Constitutionality of Ordinance (Solicitation)		X
Revised Dangerous Dog Ordinance		X
Reviewed & Provided Legal Opinion on Taxi Cab Notice Issue		X
Reviewed various MOUs	X	
Reviewed Golf Course Code of Conduct		X
Reviewed & Provided Legal Opinion on Use of Force Policy		X
Reviewed & Provided Legal Opinion on Sick Leave Policy		X
Reviewed HIPPA Regulations & Provided Legal Opinion		X
Reviewed New Personnel Policy Language of Revised FMLA		X
Reviewed & Made Legal Recommendations on KCCB Bylaws		X
Provided Staff Training on Public Information Act		X
Assisted City Secretary with Election Code Matters		X
Completed Legal Review of Various Contracts with Outside Entities	X	

*Note: List is not all inclusive

City of Copperas Cove Salary and Benefits Survey
for City Attorney 10-21-2009

Municipality	Population	Number of Full Time Attorneys	Avg. Annual Base Salary	Avg Annual Auto Allowance	Avg Annual Benefits (Health, Dental, Life, TMRS)	Total Annual Compensation Package	Number of Support Staff Assigned to City Attorney Department	Approximate Annual Salary and Benefits of Support Staff	Total Amount for Legal Services
1 Belton	18,589	1 part time	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	0	\$ -	\$ 40,000.00
2 Bryan	69,356	1	\$ 76,875.00	\$ 3,600.00	\$ 15,282.00	\$ 95,757.00	1	\$ 37,648.00	\$ 133,405.00
3 Cedar Park	46,618	1	\$ 135,200.00	\$ -	Approximate (est) 20%	\$ 162,240.00	1	\$ 57,722.00	\$ 219,962.00
4 Conroe	53,300	1	\$ 131,813.00	\$ 9,912.00	\$ 18,320.00	\$ 160,045.00	2	\$ 67,740.00	\$ 227,785.00
5 Corsicana	26,052	Contracted out with law firm							Contracted out with law firm
6 Georgetown	47,791	1	\$ 125,000.00	\$ -	\$ 12,243.00	\$ 137,243.00	2 new positions (paralegal and Asst City Attorney)	\$ 120,000.00	\$ 257,243.00
7 Greenville	26,600	Contracted out with law firm							Contracted out with law firm
8 Harker Heights	22,500	Contracted out with law firm							Contracted out with law firm
9 Huntsville	37,537	Contracted out with law firm							Contracted out with law firm
10 Mansfield	54,363	1	\$ 102,286.00	\$ -	\$ 16,560.00	\$ 118,846.00	1	\$ 49,965.00	\$ 168,811.00
11 Pflugerville	33,000	1	\$ 117,820.00	\$ -	Approximate (est) 30%	\$ 153,166.00	0	\$ -	\$ 153,166.00
12 San Marcos	44,769	2 Asst. City Atty 1 City Atty	\$ 223,975.00	\$ 9,000.00	Approximate (est) 20%	\$ 268,770.00	3	*Not provided - Estimated 90,000 for all 3 positions	\$ 358,770.00
13 Temple	56,000	4	\$ 353,757.00	\$ -	Approximate (est) 24.5%	\$ 440,427.00	2.5	\$ 132,125.00	\$ 572,552.00
14 Wylie	40,000	Contracted out with law firm							Contracted out with law firm

The numbers above only reflect salary and benefits and do not reflect general operating costs (computer, telephone, office supplies, professional development, dues and subscriptions, etc..)

City of Copperas Cove City Council Agenda Item Report

October 26, 2009

Agenda Item No. J-1

Contact – Marty Smith, President, Copperas Cove Chamber of Commerce, 547-7571
president@copperas-cove.com

SUBJECT: Chamber of Commerce 3rd Quarter Report for CY 2009.

1. BACKGROUND/HISTORY

The Chamber of Commerce has an agreement with the City of Copperas Cove to promote the city and bring visitors, tourists, and new families into our City. The City in return funds part of the Chamber's Tourism Budget from the City's Hotel Motel Tax Fund. The Chamber is responsible at the end of each quarter to report to the City Council on how these funds were utilized.

2. FINDINGS/CURRENT ACTIVITY

The Chamber of Commerce report shows the increase in visitors, dollars spent in our city, and the increase in people moving into our City to live, work, and play. The Chamber did an outstanding job in promoting our city above and beyond the funds received from the City.

3. FINANCIAL IMPACT

The Chamber's tourism programs, active interaction with other organizations and chambers, and wide distribution of our brochures bring more dollars into our community each year.

4. ACTION OPTIONS/RECOMMENDATION

N/A



Copperas Cove Chamber of Commerce Hotel Motel Tax 2009 Budget vs. Actual

	2009 Estimated Tourism Budget	2009 1st Quarter Actual	2009 2nd Quarter Actual	2009 3rd Quarter Actual	2009 4th Quarter Actual	Year to Date 2009	
Advertising	35,000.00	5,319.60	14,881.94	3,903.47		24,105.01	
Bank Fees	800.00	62.00	96.76	40.60		199.36	
Bike Run Central Texas (All Exp.)*	31,000.00	1,552.74	6,968.16	2,883.24		11,404.14	
Festivals (All Expenses)*	55,025.00	187.51	30,867.55	14,458.21		45,513.27	
Gen. & Admin Svc	34,853.00	5,116.87	9,293.88	5,252.11		19,662.86	
Professional Svc	4,900.00	2,022.50	177.50	550.00		2,750.00	
Promotional Support	13,500.00	3,176.48	3,126.59	2,980.31		9,283.38	
Public Relations	10,875.00	132.32	667.36	376.49		1,176.16	
Supplies/Printing/Postage	6,800.00	1,853.00	1,436.21	1,749.29		5,038.50	
Tourism Event Entertainment	14,150.00	1,000.00	4,849.00	300.00		6,149.00	
Tourism Salaries	92,823.50	18,316.27	20,469.19	21,517.44		60,302.90	
Chamber 2009 Est. Tourism Budget	299,726.50	38,739.29	92,834.14	54,011.16		185,584.59	
2009 City Hotel/Motel Tax Funds Commitment	150,000.00	37,500.00	37,500.00	37,500.00		112,500.00	
Difference in Budgets	\$ (149,726.50)	\$ (1,239.29)	(55,334.14)	(16,511.16)		(73,084.59)	

Festivals & Bike Run Central Texas*- This does not include advertising dollars for these events; advertising dollars for these events is allocated in advertising category.

The overage in the budget is paid out of the Chamber "Operating Fund".

Tourism Event Performance Indicators		2008	2008			2009 As of 3rd Quarter		
	2008	2008				2009 As of 3rd Quarter		
	Participants	Hotel Rooms				Participants	Hotel Rooms	
Rabbit Fest	80,000+	46				40280+	37	
Bike/Run Central Texas	1435	274				945	484	
Ogletree Gap Fest	5800	18				0	0	
Other	630	172				433	96	
Tourism Bureau Performance Indicators		2008 Actual	2009 Projected			2009 Actual		
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total YTD
Website Hits	2077465	2776895		441490	551760	500,496		1,493,746
Membership	426	432		438	388	394		394
Relocation Requests	538	445		124	121	137		382
Welcome Bags	7137	6500		971	700	553		2224
Visitors Bureau	4421	4200		459	491	1512		2462

City of Copperas Cove City Council Agenda Item Report

October 26, 2009

Agenda Item J-2

Contact – William K. Hall, Copperas Cove Country Opry, 634-1184
edficinc@earthlink.net

SUBJECT: Copperas Cove Country Opry 4th Quarter Report for FY 2008-09.

1. BACKGROUND/HISTORY

The Copperas Cove Country Opry has a Hotel Occupancy Tax Agreement with the City of Copperas Cove to provide performing arts events. The Copperas Cove Country Opry is responsible for providing quarterly tourism financial reports on the performance of the arts activities that are conducted to generate tourism and provide performing arts events for the City of Copperas Cove. Moreover, each quarterly report shall be accompanied by a performance report outlining both quantitative and qualitative data pertaining to activities of the Opry.

2. FINDINGS/CURRENT ACTIVITY

See attached report.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.

Copperas Cove County Opry			
Income and Expense Report			
for July 2009 - September 2009			
Income			Amount
Sponsorships			\$ 25.00
BOD Donation			1,960.00
Tickets			392.00
Food			281.00
Total income			\$ 2,658.00
Reimbursable Expenses			
Entertainment			\$ 1,000.00
Advertising			-
Rent			-
Total Requested for Reimbursement			\$ 1,000.00
Other Additional Expenses			
Entertainment			\$ 2,000.00
Bank changes			-
Supplies			-
Advertising			606.00
Rent			700.00
Total			\$ 3,306.00
Net After City Reimbursement			\$ (1,648.00)
Performance Measures			
	# of	# of	# of Hotel
Event	Participants	Patrons	Rooms Booked
Jul 09	0	-	0
Aug 09	15	29	2
Sep 09	15	27	3



Copperas Cove EDC Digital Sign Update

Digital Sign Update

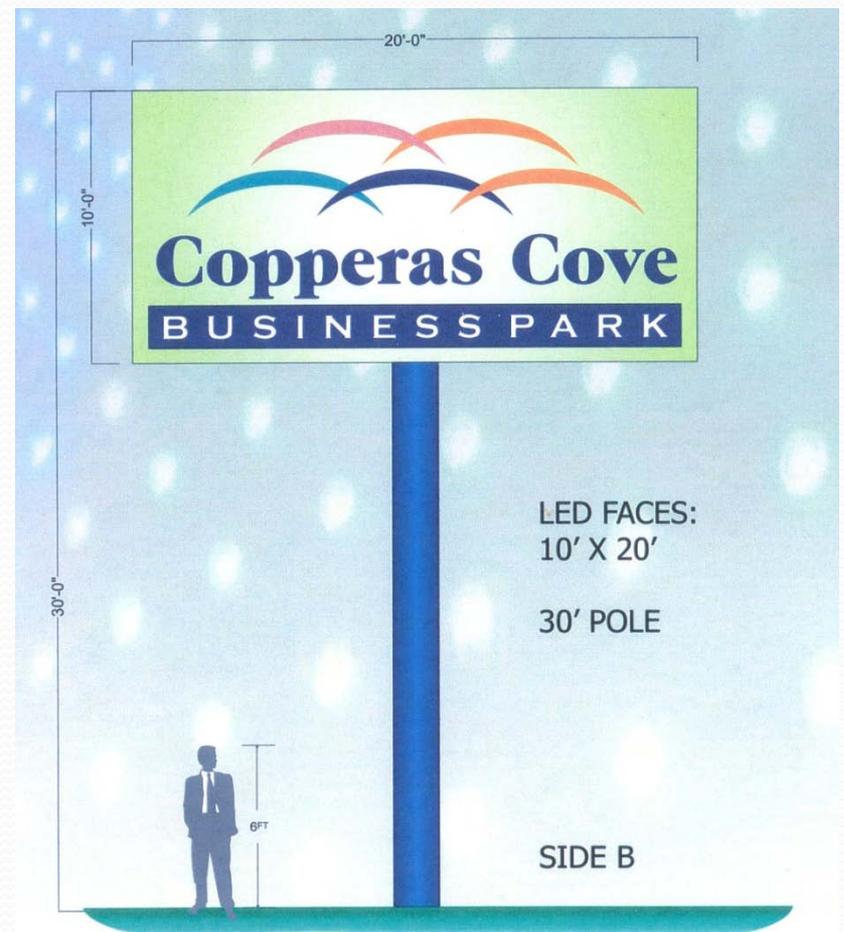
- A sign was necessary to complete the sale of the Speculative Building to Cinergy Cinemas.
- The location of Cinergy Cinemas, so far off Highway 190 AND behind Super Wal-Mart requires signage to lead customers to the facility. Cinergy Cinemas will pay fair market value for advertising on the digital sign.
- CCEDC added value by increasing size of sign to provide space for promotion of community events (Rabbit Fest, Krist Kindl Markt, etc.) and other activities (Shop Copperas Cove, weather, Amber Alerts, Go Bulldawgs!, etc.).
- The sign itself has been fabricated
- Working to site it in the best place possible for maximum exposure

The Sign...

Original



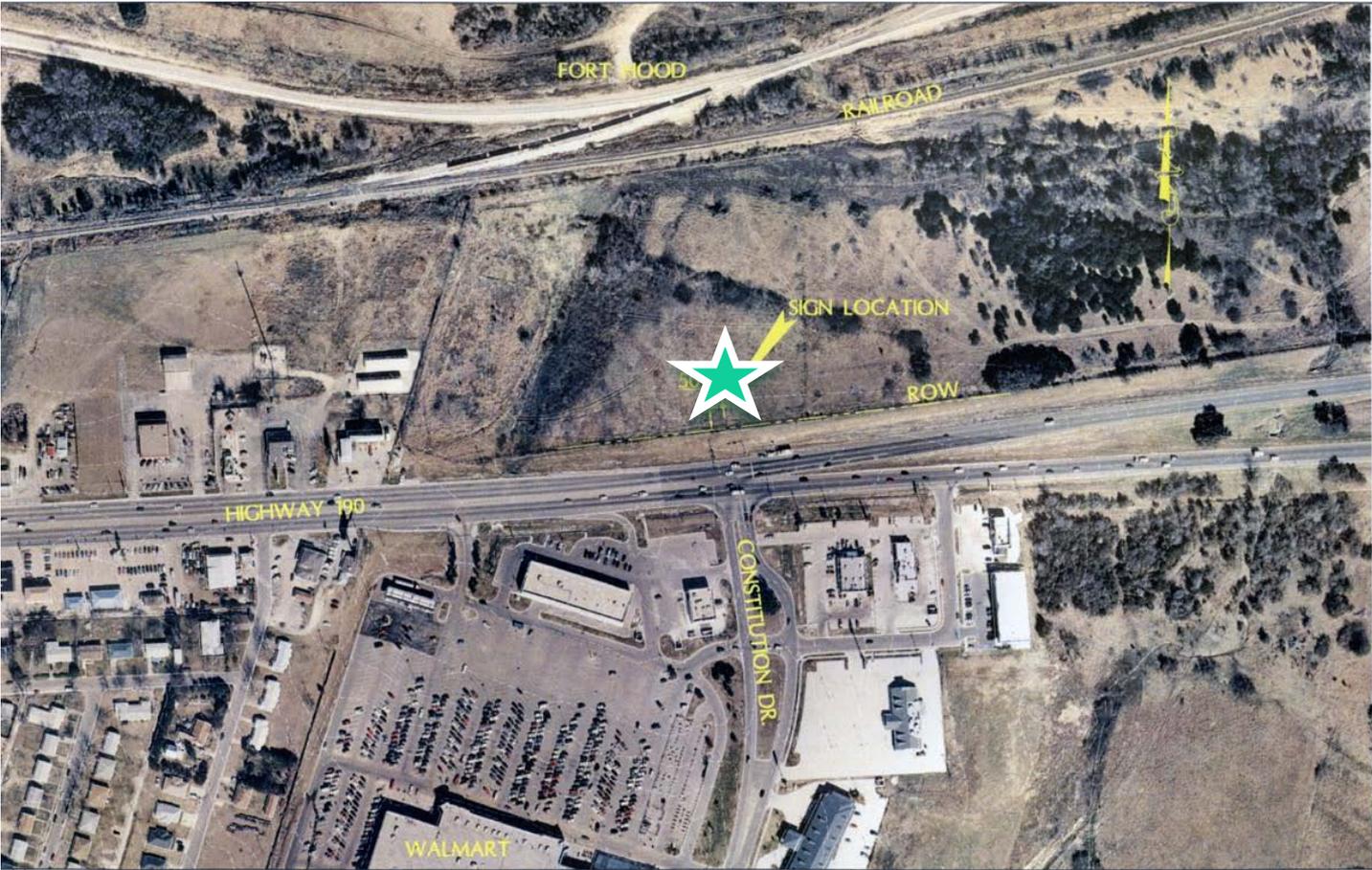
Current



The Process...

- The plan was to put it where the existing Business Park sign is now located.
- When issues arose with the placement of the sign, the site on Fort Hood property just north of the intersection was a great alternate location.
- CCEDC approached Fort Hood, their response was positive and encouraged us to seek approval from TxDOT.
- CCEDC and the sign vendor immediately began working with TxDOT.

The New Site...



The Process...

- Advised to seek sign location approval from the City of Copperas Cove first, as the location is in the ETJ. However, the City cannot extend its regulations to this part of the ETJ because it's owned by Fort Hood and could not issue a permit.
- Met with TxDOT in August; the zoning issue had to be addressed.
- Submitted application; received a verbal indication that the location would be approved and less than a week later, it was rejected.

Copperas Cove EDC Digital Sign Timeline

2006-2007	City begins research on "community sign"
2008	CCEDC begins research on purchase of "community sign", with plans to locate sign where current Business Park monument sign is located
8/12/2008	CCEDC Approves Cinergy Cinema Commercial Property Contract/Performance Agreement (containing the need for a sign on Highway 190)
8/19/2008	City Council approves sale price and infrastructure reimbursement to Cinergy Cinemas
8/26/2008	<ul style="list-style-type: none"> Digital sign on CCEDC Agenda for consideration and approval of contract; no action was taken Cinergy Cinemas contract requirement on CCEDC Agenda for consideration and approval; no action was taken
9/4/2008	RFPs sent to sign companies; two bids received
9/30/2008	CCEDC approves initial contract for purchase of sign
11/4/2008	City Council members recalled
11/20/2008	CCEDC considers modification to digital sign contract; no action was taken
2/10/2009	City Council election held
2/13/2009	<ul style="list-style-type: none"> CCEDC informed by City staff during site visit that Business Park sign site may require sewer/water infrastructure to be relocated. CCEDC begins consideration of site on Fort Hood ("across the street")
2/27/2009	CCEDC approaches Fort Hood for sign location
3/2/2009	CCEDC contacts TXU for options to serve sign on Fort Hood site
3/26/2009	<ul style="list-style-type: none"> CCEDC approves updated contract for 10' x 20' digital sign CCEDC considers advertising contract on digital sign (for Cinergy Cinemas); no action
4/1/2009	CCEDC sign vendor identifies site on Fort Hood property
4/29/2009	<ul style="list-style-type: none"> CCEDC considers advertising contract on digital sign (for Cinergy Cinemas); CCEDC Board approved a long-term lease contract for advertising CCEDC approves budget reallocation of up to \$238,000 to Marketing line item for purchase of sign
5/5/2009	City Council approves CCEDC's purchase of digital sign
5/22/2009	Fort Hood site surveyed
5/26/2009	CCEDC sends updated request to Fort Hood
June 2009	CCEDC advised by TxDOT to seek sign location approval from City, as the location is within the Copperas Cove ETJ
7/7/2009	CCEDC meets with Andrea Gardner and Charlie Zech for City sign ordinance clarification
7/14/2009	CCEDC receives maps and memo from Fort Hood DPW, designating site as "Industrial Zone of Fort Hood"
7/17/2009	Meeting with Mike Morton and Mike Olsen to discuss sign location on Fort Hood; City does not extend its sign ordinance to the ETJ (sign location) because of its location on federal property (Fort Hood); therefore, a sign permit cannot be issued
8/4/2009	Secured Outdoor Advertising Bond in the amount of \$2,500
8/5/2009	CCEDC/Fort Hood meets with TxDOT about site to address zoning issue (that Fort Hood is, by the nature of its being a military base, a commercial/industrial area)
8/6/2009	Submitted Outdoor Advertising License application
9/1/2009	CCEDC receives Outdoor Advertising License (number 7510) from TxDOT (a requirement for permit)
9/10/2009	Copperas Cove sends sign application to TxDOT
10/20/2009	Received denial of sign application

Copperas Cove EDC Outdoor Advertising Permitting Process

Complete Outdoor Advertising License application:

- Legal name and contact information for owner of sign? CCEDC
- Notarized signature of corporate officer? CCEDC BOARD CHAIRMAN, DAN YANCEY
- Secure Outdoor Advertisers Bond in the amount of \$2,500 on August 3, 2009
- Mailed to TxDOT on August 5, 2009

Received Outdoor Advertising License # 7510 on 9/1/2009

Complete Outdoor Advertising Sign application:

- Applicant information
- Location, including:
 - County? CORYELL
 - Inside/Outside City limits? OUTSIDE
 - Outside ROW line? 20 FEET OUTSIDE
 - Location in a manner that would create a safety hazard, for example, obstruct a driver's view of signals or merging traffic? NO
 - at least 1,500 feet from any public park, public forest, public playground or scenic area? YES
 - at least 1,500 feet from interchanges, intersections at grade, or rest areas (if outside of city limits)? YES
 - at least 1,000 feet from entry/exit ramps including acceleration and deceleration lanes (if outside of city limits)? YES
 - at least five feet outside of the highway ROW line or ROW line projected across existing railroad or utility ROW? YES
 - at least the required distanced from other legally permitted signs (750 feet for a nonfreeway primary highway outside of city limits)? YES
- Means of gaining access to proposed sign site? VIA EASEMENT FROM FORT HOOD
- Unzoned Commercial/Industrial Qualifications? FORT HOOD IS A COMMERCIAL/INDUSTRIAL AREA BY ITS VERY NATURE OF BEING A MILITARY POST
- Description of Sign? NEW SIGN, 1 POLE, 2-SIDED, LED/POSTER PANEL V-SHAPED, GROUND MOUNTED, METAL STRUCTURE, ILLUMINATED, LED/LBU SPOTS ON POSTER PANEL
- Include attachments:
 - Location map and Land plat
 - Sketch depicting means of access to sign and showing distances from buildings, landmarks, right of way line, other signs, etc.
 - Zoning map (if inside city limits)
 - Sketch of sign
 - Legal description of location of sign
- Signature of landowner? KIRK MAREK, REAL PROPERTY OFFICER ACCOUNTABLE, DEPARTMENT OF PUBLIC WORKS, FORT HOOD
- Notarized signature of sign owner? CCEDC BOARD CHAIRMAN, DAN YANCEY

Application sent to TxDOT on September 9, 2009

Received denial on October 20, 2009