

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
April 6, 2010 – 6:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the workshop meeting of the City Council of the City of Copperas Cove Texas to order at 6:00 p.m.

B. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney - Absent
Jane Lees, City Secretary

C. WORKSHOP ITEMS

1. Presentation and discussion on Safe Routes to School. **Wesley Wright, P.E.,
City Engineer**

Wesley Wright discussed the attached presentation on the Safe Routes to School Program, a copy of which is attached to and made a part of these minutes.

2. Provide direction to the City Manager on item C-1 above. **Andrea M. Gardner,
City Manager**

Council Member Palmer said he would like to see if CCISD would partner with the City, identify the needs and follow through with the plan. Council Member Stephens said that the next step should be for Mr. Wright to take the presentation to CCISD, get their support, then determine projects that needed to be done within the City. Council Member Downard requested that the bike safety program continue. Council Member Youngs said he would like to see a list of resources from the school district and the City. Council Member Seffrood asked if the City had any information available from previous surveys regarding areas within the City that are the most dangerous. City Manager Gardner stated that there was some information available that could be used. She also stated that CCISD needed the City because they cannot apply on their own for these types of grants. Ms. Gardner said that a major component of the program is crash data. She suggested that it may be best to put this into the CIP, however, not to count on the State funding for those projects. Council Member Stephens added that parents could be a great help in identifying problems within schools that their children attend.

D. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 6:40 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

SAFE ROUTES TO SCHOOL

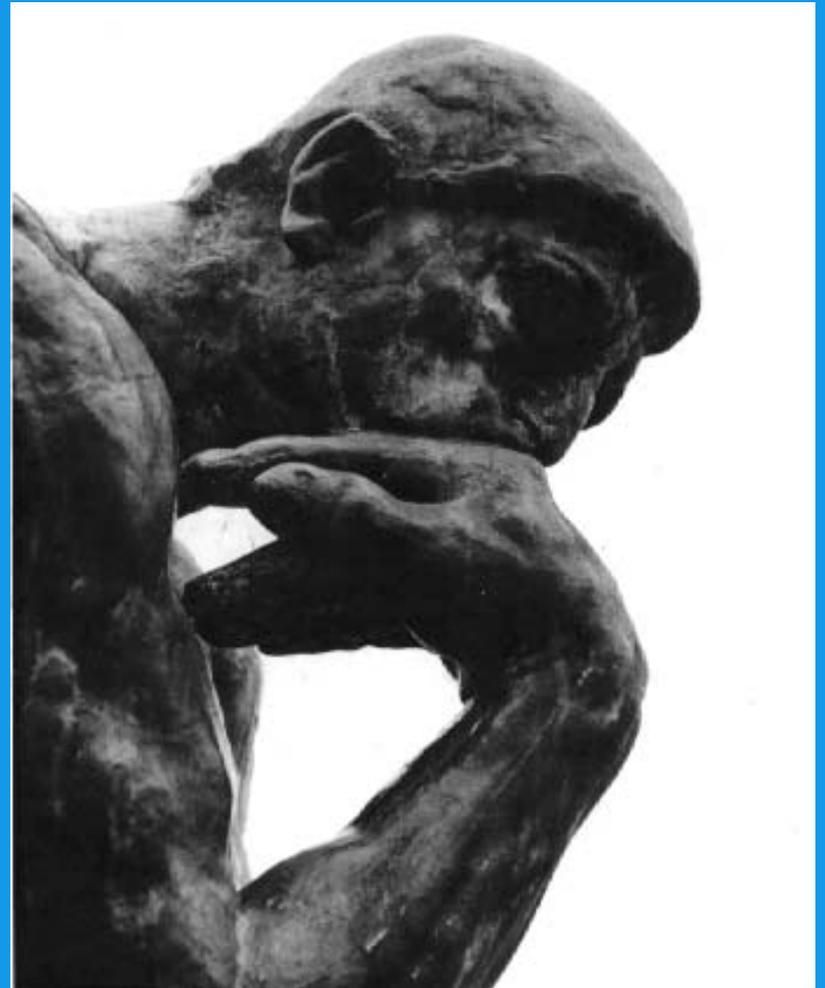
**City of Copperas Cove
April 6, 2010**

**Wesley Wright, P.E.
City Engineer**

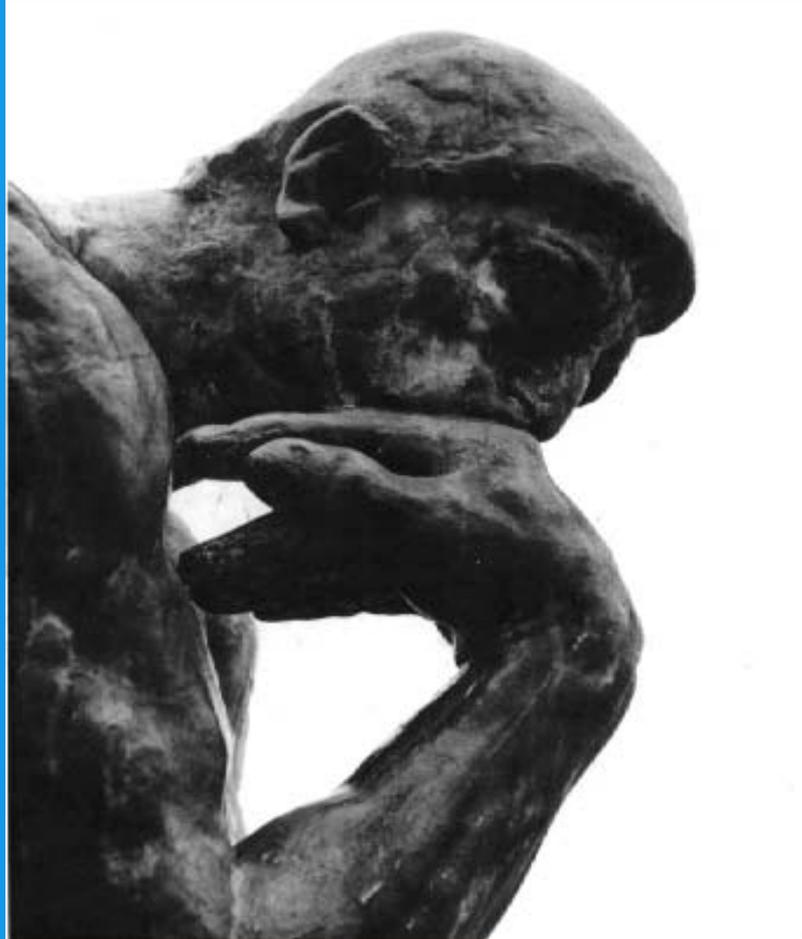


TOPICS

- What exactly is the program?
- Why consider the program?
- Challenges?
- What level of City involvement?



WHAT IS THE SAFE ROUTES TO SCHOOL PROGRAM?



THE PURPOSE OF THE SAFE ROUTES TO SCHOOL PROGRAM IS...

- Educate and encourage children to walk and bike to school by making it safer and more appealing
- Facilitate the planning, development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools.



**COMPONENTS OF THE SAFE ROUTES
TO SCHOOL PROGRAM ARE...**

EDUCATION



Focus on safety awareness

Includes parents, students,
and the public

Maps – staff/consultants

Surveys – parents, schools

ENFORCEMENT



Police presence

Increases awareness

Improves driver behavior

Teaches children traffic laws

ENCOURAGEMENT

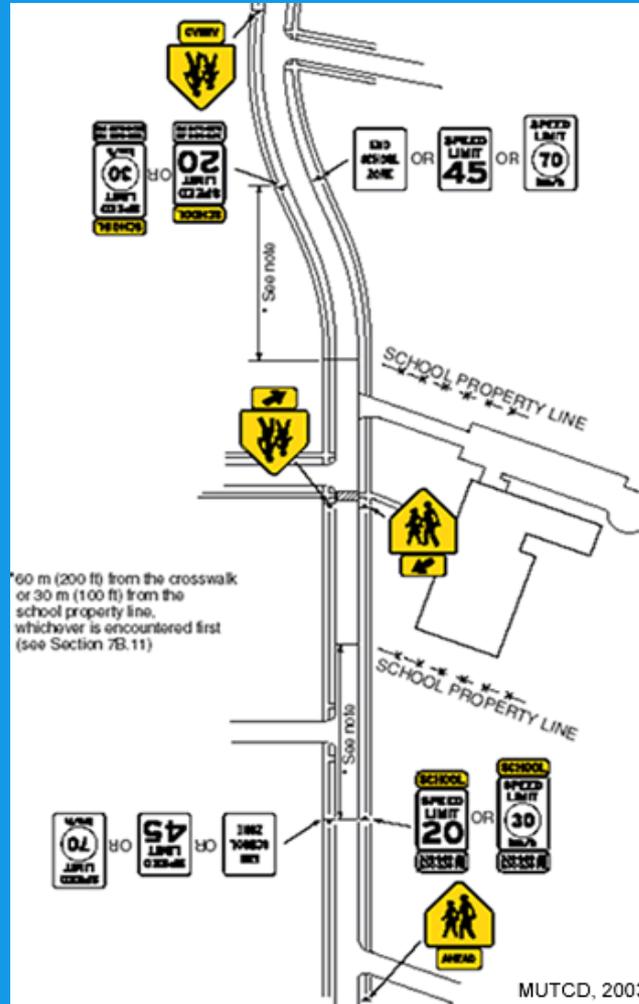


Increases popularity of walking and riding

Easy and cheap to implement

Involves wide ranging participation – schools, students, parents, police, and the public

ENGINEERING



- Traffic flow
- School zones
- Signage
- Crosswalks
- Signalization

EVALUATION

SURVEY ABOUT WALKING AND BIKING TO SCHOOL

- FOR PARENTS -

Dear Parent or Caregiver,

Your child's school wants to learn your thoughts about children walking and biking to school. This survey will take about 5 - 10 minutes to complete. We ask that each family complete only one survey per school your children attend. If more than one child from a school brings a survey home, please fill out the survey for the child with the next birthday from today's date.

After you have completed this survey, send it back to the school with your child or give it to the teacher. Your responses will be kept confidential and neither your name nor your child's name will be associated with any results. Thank you for participating in this survey!

School Name:

Completing this form: Please write with CAPITAL letters. Mark boxes with "X" instead of "✓".

1. What is the grade of the child who brought home this survey? (K - 8) grade
2. Is the child who brought home this survey male or female? MALE FEMALE
3. How many children do you have in Kindergarten through 8th grade? children
4. What is the street intersection nearest your home? (provide the names of two intersecting streets)

AND

5. How far does your child live from school? (choose one and mark box with X)

- a. less than 1/4 mile c. 1/2 mile up to 1 mile e. More than 2 miles
 b. 1/4 mile up to 1/2 mile d. 1 mile up to 2 miles f. Don't know

6. On most days, how does your child arrive at school and leave for home after school? (select one choice per column, mark box with X)

Arrive at school

- a. Walk
 b. Bike
 c. School Bus
 d. Family vehicle (only with children from your family)
 e. Carpool (riding with children from other families)
 f. Transit (city bus, subway, etc.)
 h. Other (skateboard, scooter, inline skates, etc.)

Leave for home

- a. Walk
 b. Bike
 c. School Bus
 d. Family vehicle (only with children from your family)
 e. Carpool (riding with children from other families)
 f. Transit (city bus, subway, etc.)
 h. Other (skateboard, scooter, inline skates, etc.)

7. How long does it normally take your child to get to/from school? (tick circle for one choice per column)

Travel time to school

- a. Less than 5 minutes
 b. 5 - 10 minutes
 c. 11 - 20 minutes
 d. More than 20 minutes
 e. Don't know / Not sure

Travel time from school

- a. Less than 5 minutes
 b. 5 - 10 minutes
 c. 11 - 20 minutes
 d. More than 20 minutes
 e. Don't know / Not sure

**WHY HAVE A SAFE ROUTES TO
SCHOOL PROGRAM?**

FUNDING



Over \$600MM to states from
2005-2009

\$40MM to Texas

No local match

Projects up to \$500k

INTANGIBLES AND HEALTH BENEFITS

Intangibles

Reduced congestion around schools

Reduced need for busing

Increased sense of freedom

Teach safe habits

Health Benefits

Many kids are physically inactive

Decreased emissions/air pollution



**WHAT CHALLENGES EXIST TO THE
SRTS PROGRAM?**

COMPETITIVENESS AND AVAILABILITY

Competitive Grants

- Limited project calls
- Limited funds
- Many applicants

Lack of Funding

- Potential Program Elimination
- TxDOT call for projects every two years



FUNDING AND PRIORITIZATION



Lack of Funding

ADA Ramp ~ \$1,000

4' sidewalk ~ \$35/LF

Prioritization

11 schools within Cove

Conflicts with the CIP?

Is there a problem now?

TRANSPORTATION CHOICES

Fewer kids hike and bike to school

1969 – 42% walk

2001 – 16% walk



Why?

More parents drive

Larger schools

Long distances – 62%

Traffic danger – 30%

Adverse weather – 19%

Fear of crime – 12%

LOGISTICS AND ADMINISTRATION



CCISD has 10 schools plus 1
Lampasas elementary school

Private and public meetings

Maps, Surveys, Studies – internal
staff and external consultants

Multiple Stakeholders - City Staff,
School District Staff, Individual School
Administrators, PTA, Parents, Students

SUMMARY

What exactly is the program?

5 E's

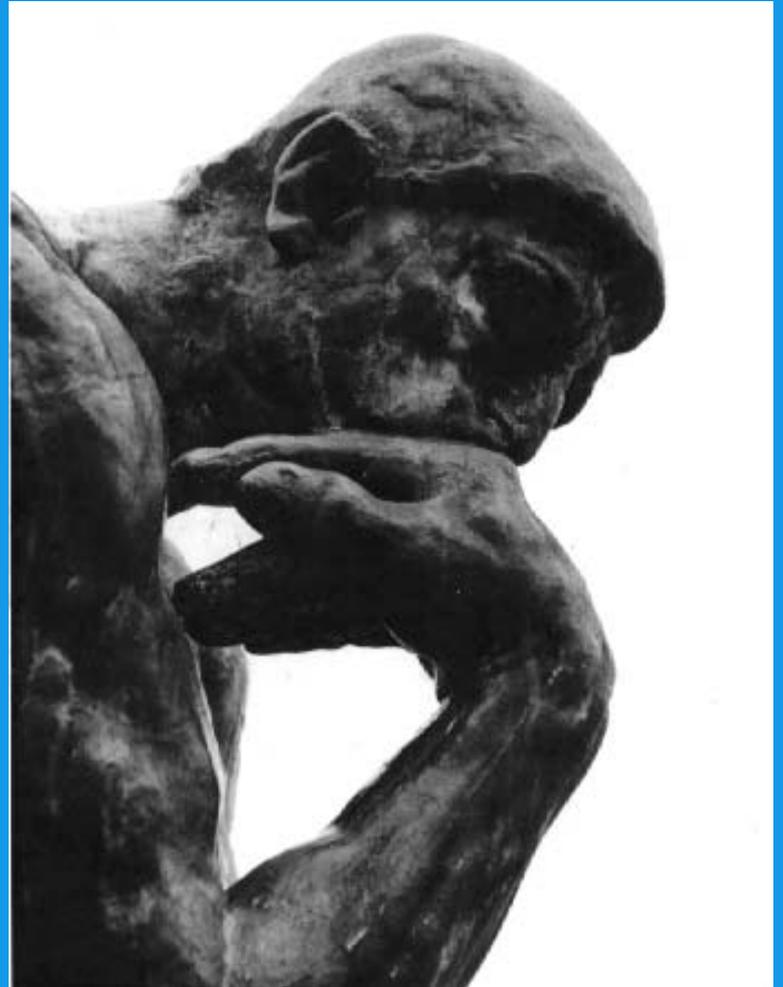
Education

Enforcement

Encouragement

Engineering

Evaluation



SUMMARY

Why consider the program?

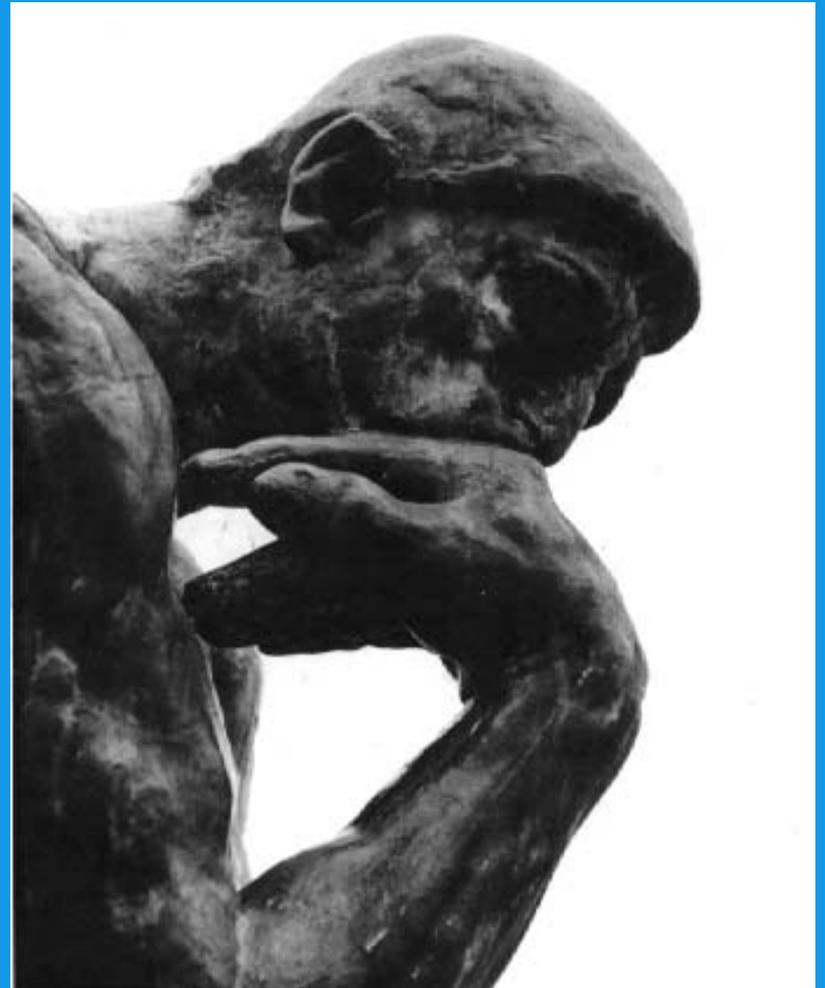
Funding – Grants

Promote Physical Activity

Health Benefits

Reduced Congestion

Safety Improvements



SUMMARY

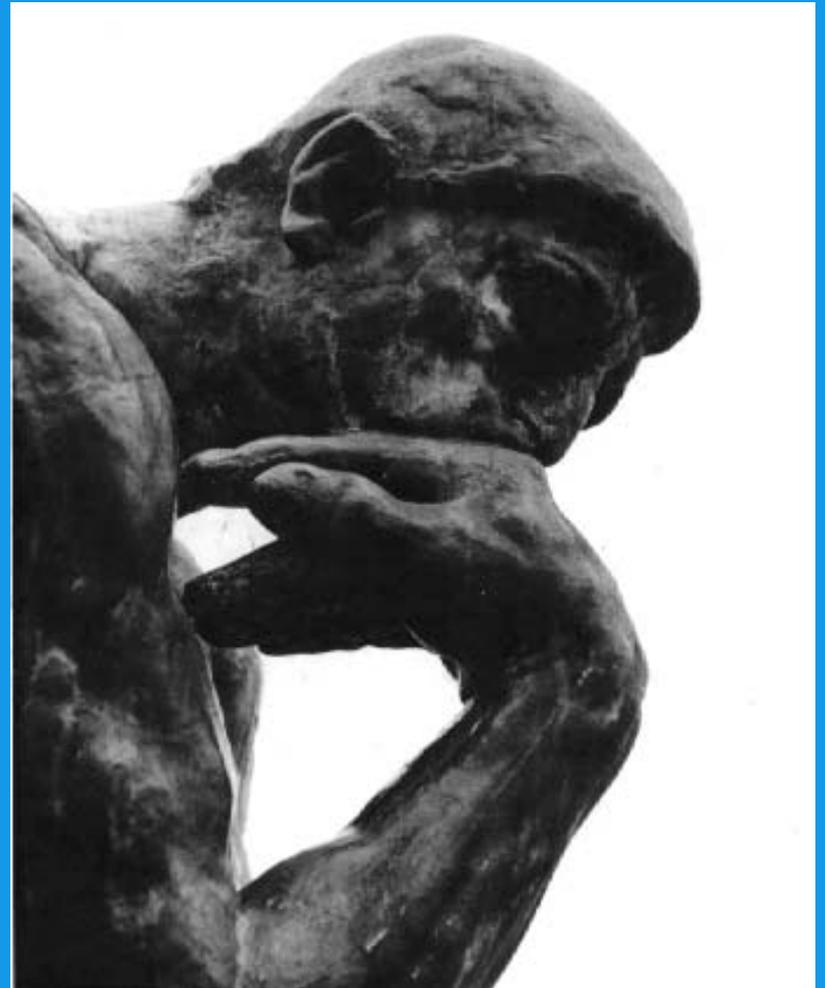
Challenges?

Fewer consider walking & biking as a viable option

Potential consultant costs

Unfunded program

Substantial administrative requirements



POLICY DIRECTION



At what level does City Council desire City Staff involvement in a detailed Safe Routes to School Program?

SAFE ROUTES TO SCHOOL

**City of Copperas Cove
April 6, 2010**

**Wesley Wright, P.E.
City Engineer**



**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
April 6, 2010 – 7:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Bishop Clarence Drummond, United Faith Church, gave the Invocation and Mayor Hull led the Pledge of Allegiance.

C. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Council Member Seffrood reminded everyone to wear blue tomorrow to support recognition of child abuse and to support our children.

Council Member Stephens said that April 11, 2010 was Soldier Appreciation Day at Domino's Pizza and urged everyone to take part in this event.

Council Member Downard thanked the Parks & Recreation Department, Chamber of Commerce and all other sponsors for supporting the Easter Egg Hunt last Saturday.

Ms. Gardner made the following announcements:

- (1) The law firm of Denton, Navarro, Rocha & Bernal, P.C. is sponsoring a governmental seminar on June 25 called "Hog Wild" at the Civic Center in New Braunfels. This event is for elected and appointed officials and administration and will provide updates on the latest changes in the law and how to stay out of trouble and out of the courtroom. The event is free.
- (2) Fort Hood will be holding an Earth Fest event on April 23, 2010 from 3:00 – 10:00 p.m. For more information go to www.forthoodearthfest.com.
- (3) Keep Copperas Cove Beautiful (KCCB) will be participating in the "Don't Mess With Texas Trash-Off" this coming Saturday, April 10, 2010. Those wishing to participate in this litter cleanup event should meet at 9:00 a.m. in the Library parking lot. Free T-shirts and reusable shipping bags will go to all participants and litter pickup supplies will be provided.
- (4) Two upcoming Household Hazardous Waste events as follows: May 8, 2010 in Copperas Cove at the Transfer Station, 2605 South FM 116, from 9:00 a.m. to 2:00 p.m., and June 12, 2010 in Temple at the Nathaniel Mitchell Service Center, 3210 East Avenue H, from 9:00 a.m. to 2:00 p.m.

E. PUBLIC RECOGNITION

1. Employee Service Awards – April 2010. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, presented the following April 2010 recipients with their pins:

- Anthony Kostner, Patrol Officer, Police Department – 5 years
- Jeffrey Rodriguez, Patrol Officer, Police Department – 5 years
- Kevin Sheldon, Patrol Officer, Police Department – 5 years
- Jeremy Alber, Police Sergeant, Police Department – 10 years
- Corey Schmidt, Patrol Officer, Police Department – 10 years
- Gretchen McWhorter, Administrative Assistant, Police Department – 10 years
- Lisa Taylor, Communications Operator, Police Department – 10 years.

2. Proclamations. **John Hull, Mayor**

- a. Mayor John Hull read the “Public Safety Telecommunicators Week” proclamation and presented it to Lt. Danny Austin of the Copperas Cove Police Department and Lisa Dillon of Central Texas Council of Governments.
- b. Mayor John Hull read the “National Library Week” proclamation and presented it to Margaret Handrow, Library Director.
- c. Mayor John Hull read the “Donate Life Texas Month” proclamation.

F. **CITIZENS’ FORUM** – None.

G. CONSENT ITEMS

1. Consideration and action on approving the minutes from the workshop council meeting on March 16, 2010. **Jane Lees, City Secretary**

2. Consideration and action on approving the minutes from the regular council meeting on March 16, 2010. **Jane Lees, City Secretary**

3. Consideration and action on approving the minutes from the special council meeting on March 29, 2010. **Jane Lees, City Secretary**

Council Member Seffrood made a motion to approve G-1, G-2, and G-3 as presented. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

1. Public hearing and action on an ordinance amending Chapter Four of the 2007 Comprehensive Plan of the City of Copperas Cove, Texas; providing for changes in the Future Land Use Plan; providing for changes on Plate 4-1, the Future Land Use Map. **Wesley Wright, P.E., City Engineer**

Wesley Wright, City Engineer, gave an overview of agenda item H-1. Chris Steward of Espey Consultants, Inc., the City’s planning consulting firm, gave an overview of changes being proposed.

Mayor Hull opened the public hearing at 7:45 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 7:48 p.m.

Council Member Downard made a motion to approve Ordinance No. 2010-13 as presented. Council Member Stephens seconded the motion. A roll call vote was taken as follows:

Charlie D. Youngs	Aye
Chuck Downard	Aye
Danny Palmer	Nay
Bill L. Stephens	Aye
Willie C. Goode	Aye
Frank Seffrood	Aye
Cheryl L. Meredith	Aye

Motion carried six to one.

The ordinance caption is as follows:

ORDINANCE NO. 2010-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS AMENDING CHAPTER FOUR OF THE 2007 COMPREHENSIVE PLAN OF THE CITY OF COPPERAS COVE, TEXAS; PROVIDING FOR CHANGES IN THE FUTURE LAND USE PLAN; PROVIDING FOR CHANGES ON PLATE 4-1; THE FUTURE LAND USE PLAN.

2. Public hearing and action on an ordinance rezoning a 3.01-Acre Tract of Land in the W.H. Davis Survey, Abstract Number 276, locally known as 816 N. First Street, from B-3 (local business) to B-4 (business). ***Wesley Wright, P.E., City Engineer***

Wesley Wright, City Engineer, gave an overview of agenda item H-2.

Mayor Hull opened the public hearing at 7:50 p.m.

Speaking for: Mike Atkinson, 600 County Road No. 228, Lampasas, Texas. Mr. Atkinson stated that he was in favor of the rezone.

Speaking Against: None.

Mayor Hull closed the public hearing at 7:51 p.m.

Council Member Downard made a motion to approve Ordinance No. 2010-16 as presented. Council Member Goode seconded the motion. A roll call vote was taken as follows:

Chuck Downard	Aye
Danny Palmer	Nay
Bill L. Stephens	Aye

Willie C. Goode	Aye
Frank Seffrood	Aye
Cheryl L. Meredith	Aye
Charlie D. Youngs	Aye

Motion carried six to one.

The ordinance caption is as follows:

ORDINANCE NO. 2010-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS APPROVING A ZONING CHANGE BY REZONING A 3.01 ACRE TRACT OUT OF THE W.H. DAVIS SURVEY, ABSTRACT NO. 276 LOCALLY KNOWN AS 816 NORTH FIRST STREET (NORTH F.M. 116) FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO B-4 (BUSINESS).

3. Public hearing and action on approving an ordinance rezoning Part of Outlot 15 of the J. George Survey, Abstract 389, locally known as 814 S. Main Street, from R-3 (multi-family residential) to B-2 (local retail). **Wesley Wright, P.E., City Engineer**

Wesley Wright, City Engineer, gave an overview of agenda item H-3.

Mayor Hull opened the public hearing at 7:55 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 7:58 p.m.

Council Member Downard made a motion to approve Ordinance No. 2010-19 as presented. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption is as follows:

ORDINANCE NO. 2010-19

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS APPROVING A ZONING CHANGE BY REZONING PART OF OUTLOT 15 OF THE J. GEORGE SURVEY, ABSTRACT 389, LOCALLY KNOWN AS 814 SOUTH MAIN STREET, FROM R-3 (MULTI-FAMILY RESIDENTIAL) TO B-2 (LOCAL RETAIL).

I. ACTION ITEMS

1. Consideration and action on authorizing the City Manager to execute an agreement between the City of Copperas Cove and SCS Engineers for professional services to provide specifications for the resurfacing of the Transfer Station tipping floor. **Michael Mundell, Superintendent of Solid Waste**

Michael Mundell, Superintendent of Solid Waste, gave an overview of agenda item I-1.

Council Member Palmer made a motion to authorize the City Manager to execute an agreement between the City of Copperas Cove and SCS Engineers for professional services to provide specifications for the resurfacing of the Transfer Station tipping floor. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

2. Consideration and action on rejecting all bids received for the renovation of the Civic Center, and directing staff to amend the 2010 CIP to allow for the project to be completed with a phased approach. **Ken Wilson, Director of Community Services**

Ken Wilson, Director of Community Services, gave an overview of agenda item I-2.

Council Member Goode made a motion to reject all bids received for the renovation of the Civic Center, and direct staff to amend the 2010 CIP allowing for the project to be completed with a phased approach. Council Member Meredith seconded the motion. After discussion and comments from Gwen Maupin of Seneca Construction Management, LLC, discussed the various ways the bid could have been done differently in order to reduce some of the costs. A vote was taken of zero Ayes and seven Nays. Motion failed.

Council Member Goode made a motion to award the bid to the lowest bidder and negotiate the price with that company. Council Member Downard seconded the motion. After further discussion and additional comments by Gwen Maupin and Mark Peterson of 3008 Sundown Lane, a vote was taken of zero Ayes and seven Nays. Motion failed.

Council Member Goode made a motion to reject all bids and rebid the entire project using different specifications. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

3. Consideration and action on appointing a member to the Hotel/Motel Tax Committee. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-3.

Council Member Downard made a motion to postpone the appointment in order for additional citizens to submit applications. Council Member Stephens seconded the motion, and with a unanimous vote, motion carried.

4. Consideration and action on appointing members to an ad hoc committee for the purposes of creating a draft Animal Rescue Transfer Program with established criteria incorporated to provide written requirements for Animal Rescue Organizations desiring to participate in the program. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-4.

Council Member Downard made a motion to appoint Cheryle Burreson, Klaudia E. Brand, Augustus H. Richardson III, Wanda Moore, Annette Block, Karin Johnson, and Carolyn "Sue" Carroll to the committee. Council Member Palmer seconded the motion.

Council Member Stephens made a motion to amend the main motion by adding the remainder of the applicants (Kathy Kwieran, Michaela Ramos, George Fox, and Robin Bandinel) to the committee. Council Member Meredith seconded the motion.

A vote on the amended motion carried unanimously.

A vote taken on the main motion as amended required a roll call vote as follows:

Danny Palmer	Aye
Bill L. Stephens	Aye
Willie C. Goode	Aye
Frank Seffrood	Aye
Cheryl L. Meredith	Aye
Charlie D. Youngs	Aye
Chuck Downard	Nay

Motion carried six to one.

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS – None.

K. ITEMS FOR FUTURE AGENDAS

Council Member Youngs requested a report from the CCEDC for the second quarter, as well as an update on the digital sign. Council Members Palmer, Seffrood and Goode agreed.

Council Member Palmer requested information on how the changes in health care will affect City costs and how the City will plan for the future. Ms. Gardner said that this subject would best be discussed during the upcoming budget process.

Ms. Gardner asked Council Member Youngs about a previous request he made for an update to the Council on salary increases for City employees. Council Member Youngs said that the report was not needed at this time.

L. EXECUTIVE SESSION – None.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 8:38 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary