

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
April 20, 2010 – 6:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the workshop meeting of the City Council of the City of Copperas Cove Texas to order at 6:00 p.m.

B. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney - Absent
Jane Lees, City Secretary

C. WORKSHOP ITEMS

1. Presentation and discussion on Pass Through Financing. **Andrea M. Gardner**

Ms. Gardner gave a PowerPoint presentation on pass through finance. A copy of the presentation is attached to and made a part of these minutes. Also present for the discussion was Mr. Garry Kimball of Specialized Public Finance, Inc., the City's Financial Advisor. The presentation covered a definition of pass through finance, the process, calculation of fees, the candidate (southeast bypass), the numbers, and financial impact to City. Mr. Kimball discussed the Preliminary Proforma and the results of a survey conducted by TML showing outstanding debt and tax rates for various cities in Texas. Mr. Kimball also discussed debt to tax base ratio.

2. Provide direction to the City Manager on item C-1 above. **Andrea M. Gardner, City Manager**

None given.

D. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 6:43 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
April 20, 2010 – 7:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Gary Kent, United Faith Church, gave the Invocation and Mayor Hull led the Pledge of Allegiance.

C. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Council Member Downard announced that early voting begins on Monday, April 26, 2010 and urged everyone to vote.

City Manager, Andrea M. Gardner, made the following announcements:

- (1) The public meeting scheduled for April 22, 2010, was rescheduled to Monday, April 26, 2010 at 6 p.m. in the Public Library. The subject will be to introduce the draft sign ordinance.
- (2) Two upcoming Household Hazardous Waste events as follows: May 8, 2010 in Copperas Cove at the Transfer Station, 2605 South FM 116, from 9:00 a.m. to 2:00 p.m., and June 12, 2010 in Temple at the Nathaniel Mitchell Service Center, 3210 East Avenue H, from 9:00 a.m. to 2:00 p.m.
- (3) Fort Hood will be holding an Earth Fest event on April 23, 2010 from 3:00 – 10:00 p.m. For more information go to www.forthoodearthfest.com.
- (4) The law firm of Denton, Navarro, Rocha & Bernal, P.C. is sponsoring a governmental seminar on June 25 called "Hog Wild" at the Civic Center in New Braunfels. This event is for elected and appointed officials and administration and will provide updates on the latest changes in the law and how to stay out of trouble and out of the courtroom. The event is free.

E. PUBLIC RECOGNITION

1. Proclamations. *John Hull, Mayor*

- a. Mayor John Hull read the “Relay for Life Month” proclamation and presented it to Allison Shopbell and Pamela Guidash.
- b. Mayor John Hull read the “Child Abuse Prevention Month” proclamation. He presented a proclamation to representatives from the Rainbow Room, Coryell County Child Welfare Board, Exchange Club, Noon Exchange Club and Child Protective Services/Foster Care Program.

F. CITIZENS’ FORUM

Kathy Kwieran, 2910 Popular, Kempner. Ms. Kwieran announced a 4th annual fund raiser dinner for a low cost spay neuter clinic in Killeen for cats. The dinner will be at the American Legion on Industrial in Killeen this coming Saturday, April 24, 2010 at 6:00 p.m.

George Fox, 1906 Hooten, Killeen. Mr. Fox said that he is the President of Assisi Animal Refuge in Killeen and announced a low cost shot clinic (\$10) for dogs and cats from 1:00 – 4:00 p.m. this coming Saturday, April 24, 2010, in the basement of Killeen City Hall.

G. CONSENT ITEMS

1. Consideration and action on approving the minutes from the workshop council meeting on April 6, 2010. **Jane Lees, City Secretary**

2. Consideration and action on approving the minutes from the regular council meeting on April 6, 2010. **Jane Lees, City Secretary**

3. Report and action on approving the by-laws for the City of Copperas Cove Hotel / Motel Tax Committee. **Wanda Bunting, Director of Financial Services**

Council Member Downard made a motion to approve G-1, G-2, and G-3 as presented. Council Member Seffrood seconded the motion, and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION – None.

I. ACTION ITEMS

1. Consideration and action on hosting and maintaining a site on wheels. **Mike Baker, Fire Chief**

Mike Baker, Fire Chief, gave an overview of agenda item I-1.

Council Member Palmer made a motion to approve agenda item I-1 as presented. Council Member Stephens seconded the motion, and with a unanimous vote, motion carried.

2. Consideration and action on authorizing the City Manager to execute a contract with TTG Utilities LP for the construction associated with the South 25th Street Drainage Project. **James A. Trevino, Assistant Public Works Director**

James A. Trevino, Assistant Public Works Director, gave an overview of agenda item I-2.

Council Member Downard made a motion to authorize the City Manager to execute a contract with TTG Utilities LP for the construction associated with the South 25th Street Drainage Project. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

3. Municipal Update discussion on fiscal year 2009-10 status. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-3. The Municipal Update presentation summarized the following information:

- Where does the money come from?
- Where does the money go?
- What do you get for your City tax dollar?
- What one cent on tax rate nets
- Average home market value \$93,000
- Economic Indicators
- Unemployment rate
- Construction value of permits
- Utility customers
- Property tax revenue
- Sales tax revenue
- City Manager evaluation of budget

No action required.

4. Consideration and action on an ordinance amending the City of Copperas Cove's Code of Ordinances, Chapter 18.5, Use Taxes, Article II, Hotel Occupancy Tax. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-4.

Council Member Downard made a motion to approve Ordinance No. 2010-15 as presented. Council Member Stephens seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption is as follows:

ORDINANCE NO. 2010-15

AN ORDINANCE OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 18.5, USE TAXES, ARTICLE II, HOTEL OCCUPANCY TAX; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

5. Consideration and action on appointing a member to the Hotel/Motel Tax Committee. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-5.

Council Member Meredith made a motion to appoint Patricia Thomas as a member to the Hotel/Motel Tax Committee. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

6. Consideration and action on appointing members to an ad hoc committee for the purposes of reviewing Chapter 3 of the City of Copperas Cove Code of Ordinances and to provide written recommendations for consideration by the Copperas Cove City Council. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-6.

Council Member Downard made a motion to appoint the following individuals to the ad hoc committee for the purposes of reviewing Chapter 3 of the City of Copperas Cove Code of Ordinances:

Klaudia E. Brand
Augustus H. Richardson III
Carolyn "Sue" Carroll
Robyn Bandinel
Heidi Sjule
Lois McMaster

Council Member Meredith seconded the motion, and with a unanimous vote, motion carried.

7. Consideration and action on a resolution authorizing and supporting the City Manager to apply for pass-through finance program funds for the construction of the Southeast Bypass Project (U.S. Highway 190 Reliever Route), being administered by the Texas Department of Transportation. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-7.

Council Member Seffrood made a motion to approve Resolution No. 2010-15 as presented. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

The resolution caption is as follows:

RESOLUTION NO. 2010-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AUTHORIZING THE CITY MANAGER TO APPLY FOR PASS-THROUGH FINANCE PROGRAM FUNDS OF THE TEXAS DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE CITY MANAGER TO ACT ON THE CITY'S BEHALF TO ADMINISTER THE PROGRAM FUNDS, AND PLEDGING THAT THE CITY OF COPPERAS COVE WILL COMPLY WITH THE PROGRAM REQUIREMENTS OF THE TEXAS DEPARTMENT OF TRANSPORTATION.

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Chamber of Commerce First Quarter Report for 2010. **Marty Smith, President, Copperas Cove Chamber of Commerce**

Marty Smith, President of the Copperas Cove Chamber of Commerce, gave the First Quarter Report for 2010.

2. Copperas Cove Country Opry Second Quarter Report for FY 2009-10. **William K. Hall, Copperas Cove Country Opry**

Barbara Litz, Copperas Cove Country Opry, gave the Second Quarter Report for FY 2009-10.

K. ITEMS FOR FUTURE AGENDAS – None.

Council Member Youngs requested a second quarter report by the CCEDC, a report on ongoing projects and the status of the digital sign. Council concurred.

Council Member Palmer requested a briefing on the cost of EMS with the current health plan going into effect, and how it will affect the Fire Department's budget. Ms. Gardner said that the subject would be best discussed during the budget process.

L. EXECUTIVE SESSION – None.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 8:00 p.m.

ATTEST:

John Hull, Mayor

Jane Lees, City Secretary