



**NOTICE OF MEETING
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS**

*An agenda information packet is available for public inspection
in the Copperas Cove Public Library, City Hall and
on the City's Web Page, www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Regular Council Meeting** of the City of Copperas Cove, Texas, will be held on the **20th day of April 2010 at 7:00 p.m.** in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522, at which time the following subjects will be discussed:

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. ANNOUNCEMENTS

E. PUBLIC RECOGNITION

1. Proclamations. ***John Hull, Mayor***
 - a. Relay for Life Month.
 - b. Child Abuse Prevention Month.

F. CITIZENS FORUM – At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section. Pursuant to §551.042 of the Texas Open Meetings Act, any deliberation or decision about the subject of inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

G. CONSENT AGENDA – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approving the minutes from the workshop council meeting on April 6, 2010. ***Jane Lees, City Secretary***

2. Consideration and action on approving the minutes from the regular council meeting on April 6, 2010. **Jane Lees, City Secretary**
3. Report and action on approving the by-laws for the City of Copperas Cove Hotel / Motel Tax Committee. **Wanda Bunting, Director of Financial Services**

H. PUBLIC HEARINGS/ACTION – None.

I. ACTION ITEMS

1. Consideration and action on hosting and maintaining a site on wheels. **Mike Baker, Fire Chief**
2. Consideration and action on authorizing the City Manager to execute a contract with TTG Utilities LP for the construction associated with the South 25th Street Drainage Project. **James A. Trevino, Assistant Public Works Director**
3. Municipal Update discussion on fiscal year 2009-10 status. **Wanda Bunting, Director of Financial Services**
4. Consideration and action on an ordinance amending the City of Copperas Cove's Code of Ordinances, Chapter 18.5, Use Taxes, Article II, Hotel Occupancy Tax. **Wanda Bunting, Director of Financial Services**
5. Consideration and action on appointing a member to the Hotel/Motel Tax Committee. **Wanda Bunting, Director of Financial Services**
6. Consideration and action on appointing members to an ad hoc committee for the purposes of reviewing Chapter 3 of the City of Copperas Cove Code of Ordinances and to provide written recommendations for consideration by the Copperas Cove City Council. **Andrea M. Gardner, City Manager**
7. Consideration and action on a resolution authorizing and supporting the City Manager to apply for pass-through finance program funds for the construction of the Southeast Bypass Project (U.S. Highway 190 Reliever Route), being administered by the Texas Department of Transportation. **Andrea M. Gardner, City Manager**

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Chamber of Commerce First Quarter Report for 2010. **Marty Smith, President, Copperas Cove Chamber of Commerce**

2. Copperas Cove Country Opry Second Quarter Report for FY 2009-10.
William K. Hall, Copperas Cove Country Opry

K. ITEMS FOR FUTURE AGENDAS

L. EXECUTIVE SESSION

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (254) 547-4221, (254) 547-6063 TTY, or FAX (254) 547-5116 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____, April 16, 2010, on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary



**NOTICE OF WORKSHOP
OF THE
GOVERNING BODY OF
COPPERAS COVE, TEXAS**

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public inspection in the Copperas Cove Public Library, City Hall and on the
City's Web Page www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Workshop** of the City of Copperas Cove, Texas will be held on the **20th day of April 2010**, at **6:00 p.m.**, in the City Hall Council Chambers at 507 South Main Street, Copperas Cove, Texas 76522 at which time the following subjects will be discussed:

A. CALL TO ORDER

B. ROLL CALL

C. WORKSHOP ITEMS

1. Presentation and discussion on Pass Through Financing. **Andrea M. Gardner, City Manager**
2. Provide direction to the City Manager on item C-1 above. **Andrea M. Gardner, City Manager.**

D. ADJOURNMENT

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Pass-Through Finance Program

The Southeast Bypass, a Pass-Through candidate?

What is Pass-Through Finance?

- A financing tool created by the 78th Texas State Legislature in 2003.
- One tool available to stretch the already limited State Highway Fund and allow local communities or private entities to fund *upfront costs* for constructing a state highway project.
- No tolls charged.

How Does the Program Work?

- The project must be on the state highway system to be eligible to be developed under the Pass-Through Finance Program.
- Once approved, bonds are issued by local community sponsor to fund construction.
- One year after construction, the state begins annual reimbursement on a portion of the project cost to the community over time by paying a fee for each vehicle that drives on the new highway.

The Process

- Texas Department of Transportation issues a Program Call
- Applications are completed by local communities or private entities
- Applications are reviewed
- Applications are awarded or denied funding by the Texas Transportation Commission
- If awarded, bonds are issued to fund construction cost
- Project bid-letting occurs
- Pre-construction conference
- Construction begins
- Construction complete
- 1 year after construction complete traffic-based reimbursement begins

Calculation of Fees

- Unknown Calculation Factors
 - Number of vehicles traveling roadway/day
 - Reimbursement rate/per vehicle mile/year (pre-TXDOT approval)
 - Reimbursement period (10 to 20 years)
- Known Calculation Factors
 - Project length (miles) = 6.2
 - Days = 365
 - Reimbursement rate/per vehicle mile/year (post-TXDOT approval, but before local bonds are issued)
- Calculation
 - Project length*# of vehicles*reimbursement rate*days

The Candidate



Southeast Bypass

- US 190 West of FM 2657 to US 190 East of Copperas Cove
- 2-lane roadway
- Interchange access at US 190 on each end and intermediate interchange access only at Old Copperas Cove Road and FM 3046

The Numbers

Category	Amount (in millions)
Construction	\$55.275
Construction + 10% Contingency (Max. Project)	60.8
PTF Maximum Payout (82% of Max. Project)	49.86
Less Category 3 (Mobility Funds)	42.3
Maximum Category 12 Funds (PTF)	\$7.56
Local Share of Project (Construction – Cat 3 & 12 Funds, excluding interest on financing)	\$5.415

The City's Financial Impact

- Capitalized Interest to cover debt payments until Category 3 and PTF payments begin
 - October 2011 to June 2013
- Total funds to be paid by the City equals \$36.4mm
 - \$5.4mm for construction plus interest on debt, net of forecast project TIRZ & sales tax revenue (dependent on financing rate at time bonds are sold)
- First required annual City subsidy estimated to occur in 2024.
- Total subsidy (net of existing debt reductions, TIRZ & project revenue) of approximately \$8MM.

New Debt Service Schedule

City of Copperas Cove

\$64,435,000 Contract Revenue & Tax Bonds, Series 2010

TXDOT Pass-Through Financing

Preliminary

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S
09/30/2011	-	-	-	-	-	-
09/30/2012	-	-	4,199,909.10	4,199,909.10	(4,199,909.10)	-
09/30/2013	-	-	3,060,662.50	3,060,662.50	(3,060,662.50)	-
09/30/2014	1,165,000.00	4.750%	3,032,993.75	4,197,993.75	-	4,197,993.75
09/30/2015	1,225,000.00	4.750%	2,976,231.25	4,201,231.25	-	4,201,231.25
09/30/2016	1,690,000.00	4.750%	2,907,000.00	4,597,000.00	-	4,597,000.00
09/30/2017	1,775,000.00	4.750%	2,824,706.25	4,599,706.25	-	4,599,706.25
09/30/2018	1,865,000.00	4.750%	2,738,256.25	4,603,256.25	-	4,603,256.25
09/30/2019	1,950,000.00	4.750%	2,647,650.00	4,597,650.00	-	4,597,650.00
09/30/2020	2,050,000.00	4.750%	2,552,650.00	4,602,650.00	-	4,602,650.00
09/30/2021	2,150,000.00	4.750%	2,452,900.00	4,602,900.00	-	4,602,900.00
09/30/2022	2,250,000.00	4.750%	2,348,400.00	4,598,400.00	-	4,598,400.00
09/30/2023	2,365,000.00	4.750%	2,238,793.75	4,603,793.75	-	4,603,793.75
09/30/2024	-	-	2,182,625.00	2,182,625.00	-	2,182,625.00
09/30/2025	500,000.00	4.750%	2,170,750.00	2,670,750.00	-	2,670,750.00
09/30/2026	750,000.00	4.750%	2,141,062.50	2,891,062.50	-	2,891,062.50
09/30/2027	1,000,000.00	4.750%	2,099,500.00	3,099,500.00	-	3,099,500.00
09/30/2028	1,500,000.00	4.750%	2,040,125.00	3,540,125.00	-	3,540,125.00
09/30/2029	2,000,000.00	4.750%	1,957,000.00	3,957,000.00	-	3,957,000.00
09/30/2030	2,500,000.00	4.750%	1,850,125.00	4,350,125.00	-	4,350,125.00
09/30/2031	6,840,000.00	4.750%	1,628,300.00	8,468,300.00	-	8,468,300.00
09/30/2032	7,175,000.00	4.750%	1,295,443.75	8,470,443.75	-	8,470,443.75
09/30/2033	7,525,000.00	4.750%	946,318.75	8,471,318.75	-	8,471,318.75
09/30/2034	7,890,000.00	4.750%	580,212.50	8,470,212.50	-	8,470,212.50
09/30/2035	8,270,000.00	4.750%	196,412.50	8,466,412.50	-	8,466,412.50
Total	\$64,435,000.00	-	\$53,068,027.85	\$117,503,027.85	(7,260,571.60)	\$110,242,456.25

Preliminary Proforma

State Highway 190 Bypass Project
City of Copperas Cove and Coryell County, Texas
Preliminary Pass-Through Financing Proforma



Period Ended	Category 3 Estimated MPO-Derived PTA Payments From TxDOT	Category 12 Minimum Mileage-Based PTA Payments From TxDOT	PTF Contract Revenue & Tax Bonds Debt Service	Estimated City TIRZ & Sales Tax Collections	Estimated County TIRZ Collections	Annual Pass-Through Financing Payment (Shortfall)	Cumulative Scheduled Reduction of Existing City Tax- Supported Debt	Proforma Net Annual Excess/(Shortfall)	Proforma City Tax Rate Impact
2010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2011	-	-	-	-	-	-	-	-	-
2012	-	-	-	-	-	-	-	-	-
2013	-	-	-	-	-	-	-	-	-
2014	4,231,842	-	4,197,994	376,215	77,540	487,603	-	487,603	-
2015	4,231,842	376,983	4,201,231	380,775	77,540	865,909	-	865,909	-
2016	4,231,842	376,983	4,597,000	592,955	124,059	728,839	398,174	1,127,013	-
2017	4,231,842	376,983	4,599,706	600,065	124,059	733,243	662,383	1,395,626	-
2018	4,231,842	376,983	4,603,256	725,701	153,715	884,986	743,391	1,628,377	-
2019	4,231,842	376,983	4,597,650	734,341	153,715	899,232	891,825	1,791,057	-
2020	4,231,842	376,983	4,602,650	871,349	187,201	1,064,726	895,720	1,960,446	-
2021	4,231,842	376,983	4,602,900	881,639	187,201	1,074,766	910,754	1,985,520	-
2022	4,231,842	376,983	4,598,400	1,031,025	224,940	1,266,391	1,044,977	2,311,368	-
2023	4,231,842	376,983	4,603,794	1,043,055	224,940	1,273,027	1,073,011	2,346,038	-
2024	-	376,983	2,182,625	1,043,055	224,940	(537,647)	1,470,657	933,010	-
2025	-	376,983	2,670,750	1,043,055	224,940	(1,025,772)	1,468,858	443,086	-
2026	-	376,983	2,891,063	1,043,055	224,940	(1,246,084)	1,463,337	217,253	-
2027	-	376,983	3,099,500	1,043,055	224,940	(1,454,522)	1,469,293	14,771	-
2028	-	376,983	3,540,125	1,043,055	224,940	(1,895,147)	1,951,288	56,141	-
2029	-	376,983	3,957,000	1,043,055	224,940	(2,312,022)	1,945,651	(366,371)	(0.026)
2030	-	376,983	4,350,125	1,043,055	224,940	(2,705,147)	1,940,926	(764,221)	(0.053)
2031	-	376,983	8,468,300	1,043,055	224,940	(6,823,322)	1,947,654	(4,875,668)	(0.334)
2032	-	376,983	8,470,444	1,043,055	224,940	(6,825,465)	1,944,851	(4,880,614)	(0.330)
2033	-	376,983	8,471,319	1,043,055	224,940	(6,826,340)	1,948,508	(4,877,832)	(0.325)
2034	-	376,983	8,470,213	1,043,055	224,940	(6,825,234)	1,952,888	(4,872,346)	(0.320)
2035	-	-	8,466,413	1,043,055	224,940	(7,198,418)	2,288,001	(4,910,417)	(0.317)
	\$ 42,318,422	\$ 7,539,669	\$ 110,242,456	\$ 19,753,783	\$ 4,234,185	\$ (36,396,397)		\$ (7,984,250)	

Assumptions:

Reimbursement Rate (per vehicle mile/year)	\$	0.015
Project Length (miles)		6.2
Vehicle Count/Day		10,900
Project Cost (2010 TXDOT Estimate)	\$	55,275,045
City PT Financing Delivery (bid letting minus 60 days)		12/1/2010
Project Bid Letting by TXDOT		1/31/2011
Semi-Annual TXDOT Payments Begin		9/1/2014

Notes:

City TIRZ & Sales Tax figures calculated based upon information provided by Shops at 5-Hills developer.
County TIRZ collections calculated based upon information provided by Shops at 5-Hills developer.
City property tax rate assumed to be \$.7600 for term of bonds. TIRZ collections applied to 100% of Shops at 5-Hills project.
Cat. 12 amount calculated (per TXDOT instructions) as follows: (Project Cost +10%) X 82% - Cat 3 Funds.
County property tax rate assumed to be \$.3976 for term of bonds. TIRZ collections applied to 100% of Shops at 5-Hills project.
Proforma City tax rate impact calculated based upon 1.5% annual inflation of 2009 certified tax base.
PTF Contract Bonds debt service shown using 4.75% interest rate, for illustration purposes only.



PROCLAMATION

WHEREAS, *Relay For Life* is a fun-filled overnight event designed to celebrate survivorship and raise money for research and programs of the American Cancer Society; and

WHEREAS, This year we celebrate the 25th anniversary of *Relay for Life* which began when Dr. Gordy Klatt, a surgeon and avid runner, took the first step of his 24-hour walk/run around a track in Tacoma, Washington; he clocked 83 miles, raising \$27,000 to support the American Cancer Society, and the following year, 220 supporters on 19 teams joined Dr. Klatt, in this overnight event, and the American Cancer Society Relay For Life was born; and

WHEREAS, Since that time *Relay For Life* has spread to 3,800 communities in the United States and eight foreign countries; what began as one man's statement in the fight against cancer has led to the development of a worldwide event to help banish cancer; and

WHEREAS, Teams come together to build community spirit, to honor loved ones and fight cancer and have fun in the process; and

WHEREAS, *Relay For Life* represents the hope that those lost to cancer will never be forgotten, that those who face cancer will be supported, and that one day, cancer will be eliminated.

NOW, THEREFORE, I, John Hull, Mayor of the City of Copperas Cove, Texas, do hereby proclaim May 2010 as

“Relay for Life Month”

in the City of Copperas Cove and I urge all citizens to support this worthwhile event and to express appreciation to all those individuals who have a part in making it such a tremendous success.

IN TESTIMONY WHEREOF, I witness my hand and the Seal of the City of Copperas Cove, Texas, this 20th day of April 2009.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary



PROCLAMATION

WHEREAS, nearly 200,000 children in Texas are reported as abused or neglected every year; and

WHEREAS, child abuse prevention is a community responsibility and finding solutions depends on involvement among all people; and

WHEREAS, communities must make every effort to promote programs that benefit children and their families;

WHEREAS, effective child abuse prevention programs succeed because of partnerships among agencies, schools, religious organizations, law enforcement agencies, and the business community; and

WHEREAS, everyone in the community should become more aware of child abuse prevention and consider helping parents raise their children in a safe, nurturing environment.

NOW, THEREFORE, let it be proclaimed that the month of April 2010 be observed as

“Child Abuse Prevention Month”

in Copperas Cove, Texas, and urge all citizens to work together to help reduce child abuse and neglect in years to come.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Copperas Cove to be affixed this 20th day of April 2010.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
April 6, 2010 – 6:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the workshop meeting of the City Council of the City of Copperas Cove Texas to order at 6:00 p.m.

B. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney - Absent
Jane Lees, City Secretary

C. WORKSHOP ITEMS

1. Presentation and discussion on Safe Routes to School. **Wesley Wright, P.E.,
City Engineer**

Wesley Wright discussed the attached presentation on the Safe Routes to School Program, a copy of which is attached to and made a part of these minutes.

2. Provide direction to the City Manager on item C-1 above. **Andrea M. Gardner,
City Manager**

Council Member Palmer said he would like to see if CCISD would partner with the City, identify the needs and follow through with the plan. Council Member Stephens said that the next step should be for Mr. Wright to take the presentation to CCISD, get their support, then determine projects that needed to be done within the City. Council Member Downard requested that the bike safety program continue. Council Member Youngs said he would like to see a list of resources from the school district and the City. Council Member Seffrood asked if the City had any information available from previous surveys regarding areas within the City that are the most dangerous. City Manager Gardner stated that there was some information available that could be used. She also stated that CCISD needed the City because they cannot apply on their own for these types of grants. Ms. Gardner said that a major component of the program is crash data. She suggested that it may be best to put this into the CIP, however, not to count on the State funding for those projects. Council Member Stephens added that parents could be a great help in identifying problems within schools that their children attend.

D. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 6:40 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

SAFE ROUTES TO SCHOOL

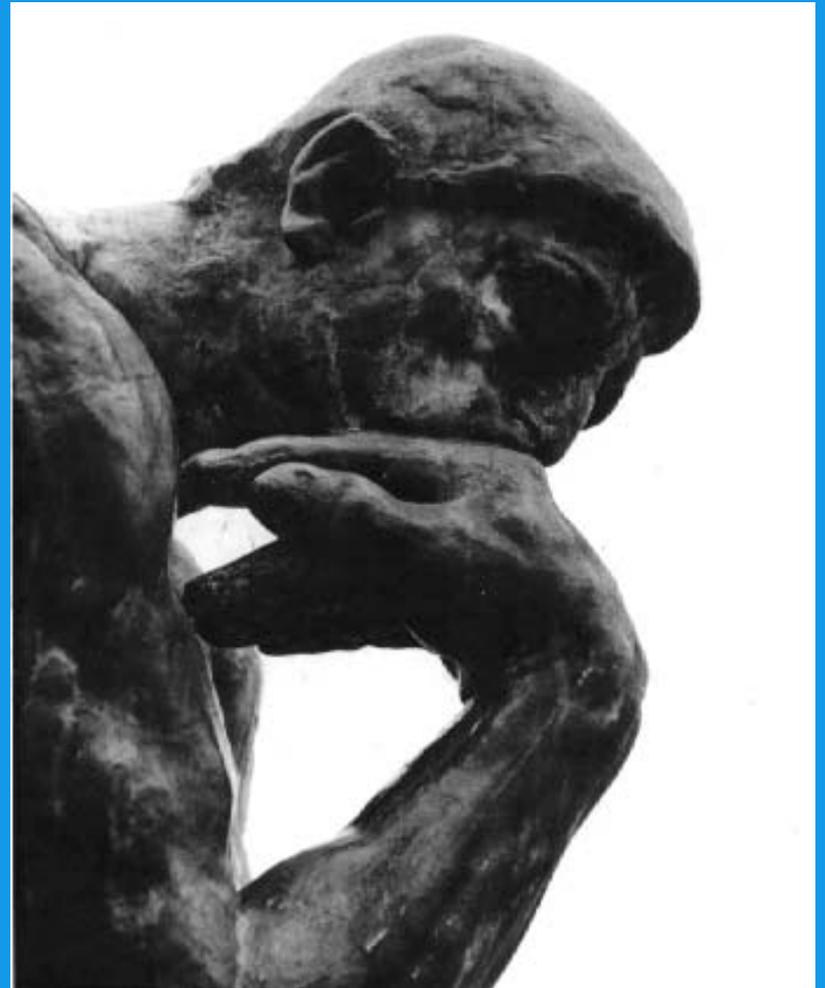
**City of Copperas Cove
April 6, 2010**

**Wesley Wright, P.E.
City Engineer**

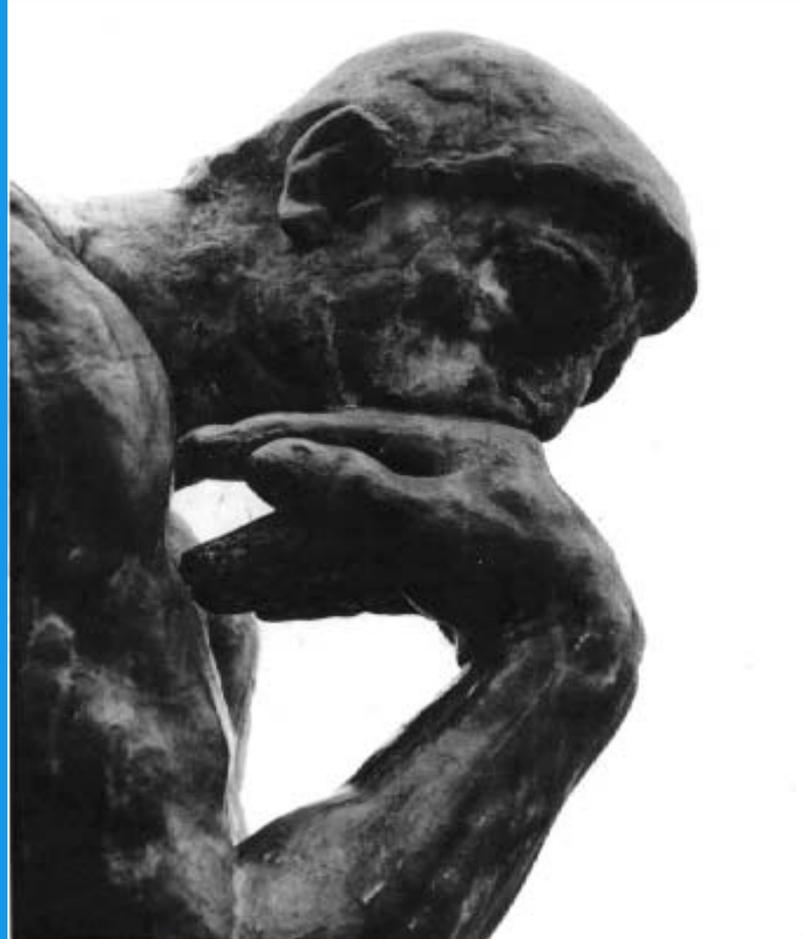


TOPICS

- What exactly is the program?
- Why consider the program?
- Challenges?
- What level of City involvement?



WHAT IS THE SAFE ROUTES TO SCHOOL PROGRAM?



THE PURPOSE OF THE SAFE ROUTES TO SCHOOL PROGRAM IS...

- Educate and encourage children to walk and bike to school by making it safer and more appealing
- Facilitate the planning, development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools.



**COMPONENTS OF THE SAFE ROUTES
TO SCHOOL PROGRAM ARE...**

EDUCATION



Focus on safety awareness

Includes parents, students,
and the public

Maps – staff/consultants

Surveys – parents, schools

ENFORCEMENT



Police presence

Increases awareness

Improves driver behavior

Teaches children traffic laws

ENCOURAGEMENT

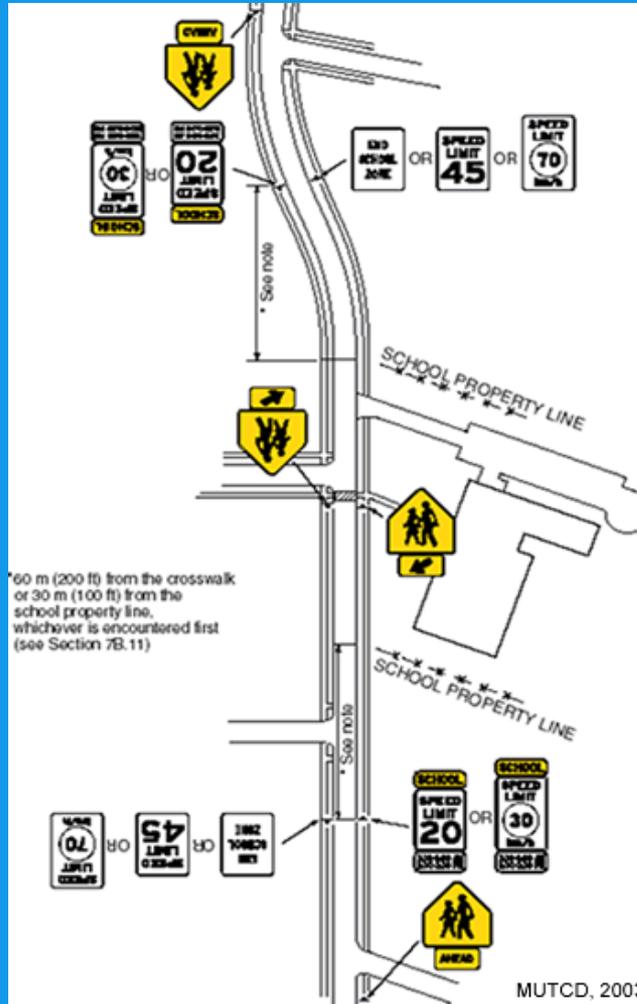


Increases popularity of walking and riding

Easy and cheap to implement

Involves wide ranging participation – schools, students, parents, police, and the public

ENGINEERING



- Traffic flow
- School zones
- Signage
- Crosswalks
- Signalization

EVALUATION

SURVEY ABOUT WALKING AND BIKING TO SCHOOL

- FOR PARENTS -

Dear Parent or Caregiver,

Your child's school wants to learn your thoughts about children walking and biking to school. This survey will take about 5 - 10 minutes to complete. We ask that each family complete only one survey per school your children attend. If more than one child from a school brings a survey home, please fill out the survey for the child with the next birthday from today's date.

After you have completed this survey, send it back to the school with your child or give it to the teacher. Your responses will be kept confidential and neither your name nor your child's name will be associated with any results. Thank you for participating in this survey!

School Name:

Completing this form: Please write with CAPITAL letters. Mark boxes with "X" instead of "✓".

1. What is the grade of the child who brought home this survey? (K - 8) grade
2. Is the child who brought home this survey male or female? MALE FEMALE
3. How many children do you have in Kindergarten through 8th grade? children
4. What is the street intersection nearest your home? (provide the names of two intersecting streets)

AND

5. How far does your child live from school? (choose one and mark box with X)

- a. less than 1/4 mile
 c. 1/2 mile up to 1 mile
 e. More than 2 miles
 b. 1/4 mile up to 1/2 mile
 d. 1 mile up to 2 miles
 f. Don't know

6. On most days, how does your child arrive at school and leave for home after school? (select one choice per column, mark box with X)

Arrive at school

- a. Walk
 b. Bike
 c. School Bus
 d. Family vehicle (only with children from your family)
 e. Carpool (riding with children from other families)
 f. Transit (city bus, subway, etc.)
 h. Other (skateboard, scooter, inline skates, etc.)

Leave for home

- a. Walk
 b. Bike
 c. School Bus
 d. Family vehicle (only with children from your family)
 e. Carpool (riding with children from other families)
 f. Transit (city bus, subway, etc.)
 h. Other (skateboard, scooter, inline skates, etc.)

7. How long does it normally take your child to get to/from school? (tick circle for one choice per column)

Travel time to school

- a. Less than 5 minutes
 b. 5 - 10 minutes
 c. 11 - 20 minutes
 d. More than 20 minutes
 e. Don't know / Not sure

Travel time from school

- a. Less than 5 minutes
 b. 5 - 10 minutes
 c. 11 - 20 minutes
 d. More than 20 minutes
 e. Don't know / Not sure

**WHY HAVE A SAFE ROUTES TO
SCHOOL PROGRAM?**

FUNDING



Over \$600MM to states from
2005-2009

\$40MM to Texas

No local match

Projects up to \$500k

INTANGIBLES AND HEALTH BENEFITS

Intangibles

Reduced congestion around schools

Reduced need for busing

Increased sense of freedom

Teach safe habits

Health Benefits

Many kids are physically inactive

Decreased emissions/air pollution



**WHAT CHALLENGES EXIST TO THE
SRTS PROGRAM?**

COMPETITIVENESS AND AVAILABILITY

Competitive Grants

- Limited project calls
- Limited funds
- Many applicants

Lack of Funding

- Potential Program Elimination
- TxDOT call for projects every two years



FUNDING AND PRIORITIZATION



Lack of Funding

ADA Ramp ~ \$1,000

4' sidewalk ~ \$35/LF

Prioritization

11 schools within Cove

Conflicts with the CIP?

Is there a problem now?

TRANSPORTATION CHOICES

Fewer kids hike and bike to school

1969 – 42% walk

2001 – 16% walk



Why?

More parents drive

Larger schools

Long distances – 62%

Traffic danger – 30%

Adverse weather – 19%

Fear of crime – 12%

LOGISTICS AND ADMINISTRATION



CCISD has 10 schools plus 1
Lampasas elementary school

Private and public meetings

Maps, Surveys, Studies – internal
staff and external consultants

Multiple Stakeholders - City Staff,
School District Staff, Individual School
Administrators, PTA, Parents, Students

SUMMARY

What exactly is the program?

5 E's

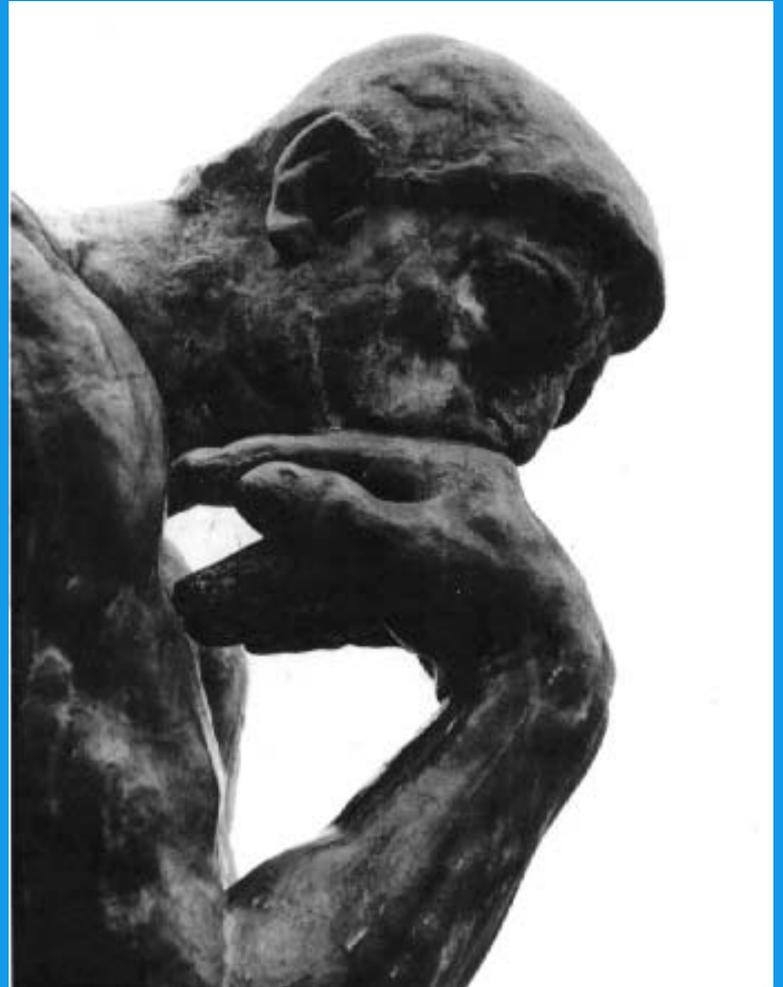
Education

Enforcement

Encouragement

Engineering

Evaluation



SUMMARY

Why consider the program?

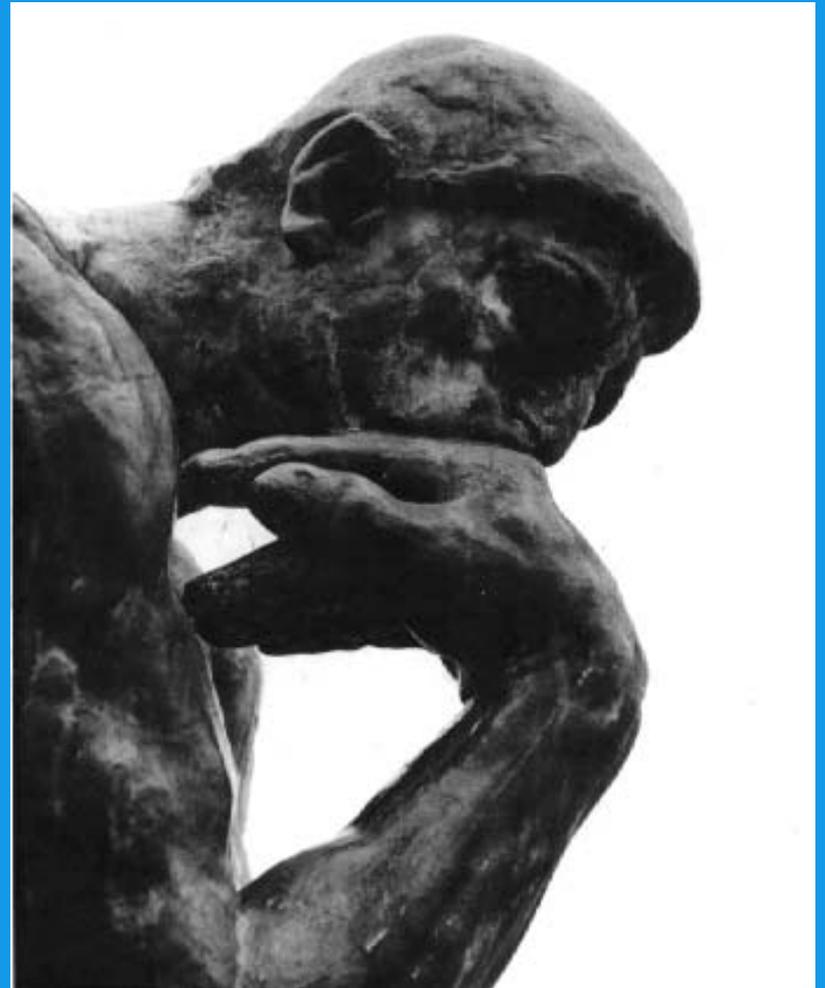
Funding – Grants

Promote Physical Activity

Health Benefits

Reduced Congestion

Safety Improvements



SUMMARY

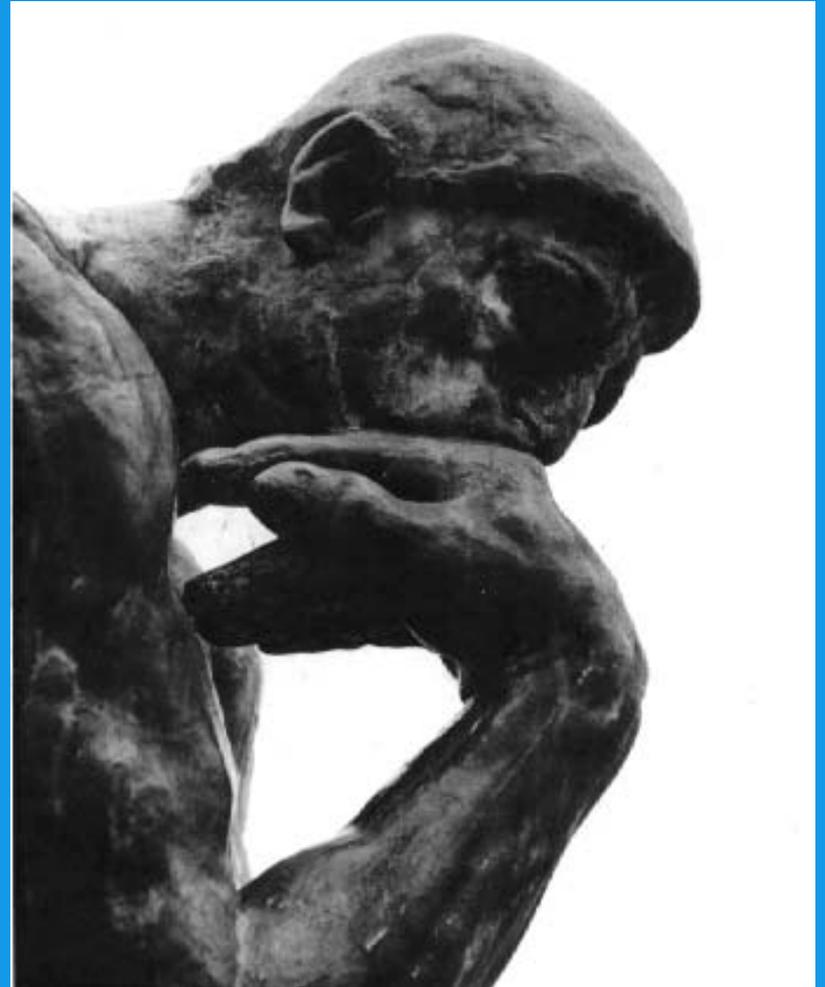
Challenges?

Fewer consider walking & biking as a viable option

Potential consultant costs

Unfunded program

Substantial administrative requirements



POLICY DIRECTION



At what level does City Council desire City Staff involvement in a detailed Safe Routes to School Program?

SAFE ROUTES TO SCHOOL

**City of Copperas Cove
April 6, 2010**

**Wesley Wright, P.E.
City Engineer**



**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
April 6, 2010 – 7:00 P.M.**

A. CALL TO ORDER

Mayor John Hull called the regular meeting of the City Council of the City of Copperas Cove Texas to order at 7:00 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Bishop Clarence Drummond, United Faith Church, gave the Invocation and Mayor Hull led the Pledge of Allegiance.

C. ROLL CALL

John Hull
Cheryl L. Meredith
Charlie D. Youngs
Chuck Downard
Danny Palmer
Bill L. Stephens
Willie C. Goode
Frank Seffrood

ALSO PRESENT

Andrea M. Gardner, City Manager
Charles E. Zech, City Attorney
Jane Lees, City Secretary

D. ANNOUNCEMENTS

Council Member Seffrood reminded everyone to wear blue tomorrow to support recognition of child abuse and to support our children.

Council Member Stephens said that April 11, 2010 was Soldier Appreciation Day at Domino's Pizza and urged everyone to take part in this event.

Council Member Downard thanked the Parks & Recreation Department, Chamber of Commerce and all other sponsors for supporting the Easter Egg Hunt last Saturday.

Ms. Gardner made the following announcements:

- (1) The law firm of Denton, Navarro, Rocha & Bernal, P.C. is sponsoring a governmental seminar on June 25 called "Hog Wild" at the Civic Center in New Braunfels. This event is for elected and appointed officials and administration and will provide updates on the latest changes in the law and how to stay out of trouble and out of the courtroom. The event is free.
- (2) Fort Hood will be holding an Earth Fest event on April 23, 2010 from 3:00 – 10:00 p.m. For more information go to www.forthoodearthfest.com.
- (3) Keep Copperas Cove Beautiful (KCCB) will be participating in the "Don't Mess With Texas Trash-Off" this coming Saturday, April 10, 2010. Those wishing to participate in this litter cleanup event should meet at 9:00 a.m. in the Library parking lot. Free T-shirts and reusable shipping bags will go to all participants and litter pickup supplies will be provided.
- (4) Two upcoming Household Hazardous Waste events as follows: May 8, 2010 in Copperas Cove at the Transfer Station, 2605 South FM 116, from 9:00 a.m. to 2:00 p.m., and June 12, 2010 in Temple at the Nathaniel Mitchell Service Center, 3210 East Avenue H, from 9:00 a.m. to 2:00 p.m.

E. PUBLIC RECOGNITION

1. Employee Service Awards – April 2010. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, presented the following April 2010 recipients with their pins:

- Anthony Kostner, Patrol Officer, Police Department – 5 years
- Jeffrey Rodriguez, Patrol Officer, Police Department – 5 years
- Kevin Sheldon, Patrol Officer, Police Department – 5 years
- Jeremy Alber, Police Sergeant, Police Department – 10 years
- Corey Schmidt, Patrol Officer, Police Department – 10 years
- Gretchen McWhorter, Administrative Assistant, Police Department – 10 years
- Lisa Taylor, Communications Operator, Police Department – 10 years.

2. Proclamations. **John Hull, Mayor**

- a. Mayor John Hull read the “Public Safety Telecommunicators Week” proclamation and presented it to Lt. Danny Austin of the Copperas Cove Police Department and Lisa Dillon of Central Texas Council of Governments.
- b. Mayor John Hull read the “National Library Week” proclamation and presented it to Margaret Handrow, Library Director.
- c. Mayor John Hull read the “Donate Life Texas Month” proclamation.

F. **CITIZENS’ FORUM** – None.

G. CONSENT ITEMS

1. Consideration and action on approving the minutes from the workshop council meeting on March 16, 2010. **Jane Lees, City Secretary**

2. Consideration and action on approving the minutes from the regular council meeting on March 16, 2010. **Jane Lees, City Secretary**

3. Consideration and action on approving the minutes from the special council meeting on March 29, 2010. **Jane Lees, City Secretary**

Council Member Seffrood made a motion to approve G-1, G-2, and G-3 as presented. Council Member Downard seconded the motion, and with a unanimous vote, motion carried.

H. PUBLIC HEARINGS/ACTION

1. Public hearing and action on an ordinance amending Chapter Four of the 2007 Comprehensive Plan of the City of Copperas Cove, Texas; providing for changes in the Future Land Use Plan; providing for changes on Plate 4-1, the Future Land Use Map. **Wesley Wright, P.E., City Engineer**

Wesley Wright, City Engineer, gave an overview of agenda item H-1. Chris Steward of Espey Consultants, Inc., the City’s planning consulting firm, gave an overview of changes being proposed.

Mayor Hull opened the public hearing at 7:45 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 7:48 p.m.

Council Member Downard made a motion to approve Ordinance No. 2010-13 as presented. Council Member Stephens seconded the motion. A roll call vote was taken as follows:

Charlie D. Youngs	Aye
Chuck Downard	Aye
Danny Palmer	Nay
Bill L. Stephens	Aye
Willie C. Goode	Aye
Frank Seffrood	Aye
Cheryl L. Meredith	Aye

Motion carried six to one.

The ordinance caption is as follows:

ORDINANCE NO. 2010-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS AMENDING CHAPTER FOUR OF THE 2007 COMPREHENSIVE PLAN OF THE CITY OF COPPERAS COVE, TEXAS; PROVIDING FOR CHANGES IN THE FUTURE LAND USE PLAN; PROVIDING FOR CHANGES ON PLATE 4-1; THE FUTURE LAND USE PLAN.

2. Public hearing and action on an ordinance rezoning a 3.01-Acre Tract of Land in the W.H. Davis Survey, Abstract Number 276, locally known as 816 N. First Street, from B-3 (local business) to B-4 (business). **Wesley Wright, P.E., City Engineer**

Wesley Wright, City Engineer, gave an overview of agenda item H-2.

Mayor Hull opened the public hearing at 7:50 p.m.

Speaking for: Mike Atkinson, 600 County Road No. 228, Lampasas, Texas. Mr. Atkinson stated that he was in favor of the rezone.

Speaking Against: None.

Mayor Hull closed the public hearing at 7:51 p.m.

Council Member Downard made a motion to approve Ordinance No. 2010-16 as presented. Council Member Goode seconded the motion. A roll call vote was taken as follows:

Chuck Downard	Aye
Danny Palmer	Nay
Bill L. Stephens	Aye

Willie C. Goode	Aye
Frank Seffrood	Aye
Cheryl L. Meredith	Aye
Charlie D. Youngs	Aye

Motion carried six to one.

The ordinance caption is as follows:

ORDINANCE NO. 2010-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS APPROVING A ZONING CHANGE BY REZONING A 3.01 ACRE TRACT OUT OF THE W.H. DAVIS SURVEY, ABSTRACT NO. 276 LOCALLY KNOWN AS 816 NORTH FIRST STREET (NORTH F.M. 116) FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO B-4 (BUSINESS).

3. Public hearing and action on approving an ordinance rezoning Part of Outlot 15 of the J. George Survey, Abstract 389, locally known as 814 S. Main Street, from R-3 (multi-family residential) to B-2 (local retail). **Wesley Wright, P.E., City Engineer**

Wesley Wright, City Engineer, gave an overview of agenda item H-3.

Mayor Hull opened the public hearing at 7:55 p.m.

Speaking for: None.

Speaking Against: None.

Mayor Hull closed the public hearing at 7:58 p.m.

Council Member Downard made a motion to approve Ordinance No. 2010-19 as presented. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

The ordinance caption is as follows:

ORDINANCE NO. 2010-19

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS APPROVING A ZONING CHANGE BY REZONING PART OF OUTLOT 15 OF THE J. GEORGE SURVEY, ABSTRACT 389, LOCALLY KNOWN AS 814 SOUTH MAIN STREET, FROM R-3 (MULTI-FAMILY RESIDENTIAL) TO B-2 (LOCAL RETAIL).

I. ACTION ITEMS

1. Consideration and action on authorizing the City Manager to execute an agreement between the City of Copperas Cove and SCS Engineers for professional services to provide specifications for the resurfacing of the Transfer Station tipping floor. **Michael Mundell, Superintendent of Solid Waste**

Michael Mundell, Superintendent of Solid Waste, gave an overview of agenda item I-1.

Council Member Palmer made a motion to authorize the City Manager to execute an agreement between the City of Copperas Cove and SCS Engineers for professional services to provide specifications for the resurfacing of the Transfer Station tipping floor. Council Member Goode seconded the motion, and with a unanimous vote, motion carried.

2. Consideration and action on rejecting all bids received for the renovation of the Civic Center, and directing staff to amend the 2010 CIP to allow for the project to be completed with a phased approach. **Ken Wilson, Director of Community Services**

Ken Wilson, Director of Community Services, gave an overview of agenda item I-2.

Council Member Goode made a motion to reject all bids received for the renovation of the Civic Center, and direct staff to amend the 2010 CIP allowing for the project to be completed with a phased approach. Council Member Meredith seconded the motion. After discussion and comments from Gwen Maupin of Seneca Construction Management, LLC, discussed the various ways the bid could have been done differently in order to reduce some of the costs. A vote was taken of zero Ayes and seven Nays. Motion failed.

Council Member Goode made a motion to award the bid to the lowest bidder and negotiate the price with that company. Council Member Downard seconded the motion. After further discussion and additional comments by Gwen Maupin and Mark Peterson of 3008 Sundown Lane, a vote was taken of zero Ayes and seven Nays. Motion failed.

Council Member Goode made a motion to reject all bids and rebid the entire project using different specifications. Council Member Palmer seconded the motion, and with a unanimous vote, motion carried.

3. Consideration and action on appointing a member to the Hotel/Motel Tax Committee. **Wanda Bunting, Director of Financial Services**

Wanda Bunting, Director of Financial Services, gave an overview of agenda item I-3.

Council Member Downard made a motion to postpone the appointment in order for additional citizens to submit applications. Council Member Stephens seconded the motion, and with a unanimous vote, motion carried.

4. Consideration and action on appointing members to an ad hoc committee for the purposes of creating a draft Animal Rescue Transfer Program with established criteria incorporated to provide written requirements for Animal Rescue Organizations desiring to participate in the program. **Andrea M. Gardner, City Manager**

Andrea M. Gardner, City Manager, gave an overview of agenda item I-4.

Council Member Downard made a motion to appoint Cheryle Burreson, Klaudia E. Brand, Augustus H. Richardson III, Wanda Moore, Annette Block, Karin Johnson, and Carolyn "Sue" Carroll to the committee. Council Member Palmer seconded the motion.

Council Member Stephens made a motion to amend the main motion by adding the remainder of the applicants (Kathy Kwieran, Michaela Ramos, George Fox, and Robin Bandinel) to the committee. Council Member Meredith seconded the motion.

A vote on the amended motion carried unanimously.

A vote taken on the main motion as amended required a roll call vote as follows:

Danny Palmer	Aye
Bill L. Stephens	Aye
Willie C. Goode	Aye
Frank Seffrood	Aye
Cheryl L. Meredith	Aye
Charlie D. Youngs	Aye
Chuck Downard	Nay

Motion carried six to one.

J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS – None.

K. ITEMS FOR FUTURE AGENDAS

Council Member Youngs requested a report from the CCEDC for the second quarter, as well as an update on the digital sign. Council Members Palmer, Seffrood and Goode agreed.

Council Member Palmer requested information on how the changes in health care will affect City costs and how the City will plan for the future. Ms. Gardner said that this subject would best be discussed during the upcoming budget process.

Ms. Gardner asked Council Member Youngs about a previous request he made for an update to the Council on salary increases for City employees. Council Member Youngs said that the report was not needed at this time.

L. EXECUTIVE SESSION – None.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 8:38 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

City of Copperas Cove City Council Agenda Item Report

April 20, 2010

Agenda Item G-3

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Report and action on approving the by-laws for the City of Copperas Cove Hotel / Motel Tax Committee.

1. BACKGROUND/HISTORY

In August 2009, City Council directed staff to proceed with the creation of the Hotel/Motel Tax Committee. On November 17, 2009, City Council appointed six of the seven applicants to the Hotel/Motel Tax Committee. On January 5, 2010, the City Council appointed a seventh member to the Committee.

2. FINDINGS/CURRENT ACTIVITY

The City of Copperas Cove Hotel/Motel Tax Committee held the first meeting March 16, 2010. At the meeting the committee started by discussing the role of the committee, City staff provided the committee with sample by-laws, the current Hotel Occupancy Tax Ordinance, state laws and other reference materials. The committee reviewed and updated the Committee By-laws and the Hotel Occupancy Tax Ordinance at the April 6, 2010 committee meeting. The bylaws are attached for City Council consideration.

3. FINANCIAL IMPACT

No financial impact.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends approval of the by-laws prepared by the City of Copperas Cove Hotel/Motel Tax Committee.

BY-LAWS OF THE CITY OF COPPERAS COVE HOTEL OCCUPANCY TAX COMMITTEE

These By-Laws govern the City of Copperas Hotel Occupancy Tax Committee, a committee appointed by the City Council of Copperas Cove.

ARTICLE 1 ORGANIZATION

- 1.1 The Committee shall consist of seven (7) voting members all serving without pay, who shall be appointed by the City Council.
- 1.2 The term of office of each member of the Committee shall be two (2) years or until his successor is appointed and qualified. The Committee shall set up staggered terms for those appointed so that continuity among the Committee will be maintained.
- 1.3 The Committee will appoint the Chairperson of the Committee.

ARTICLE 2 OFFICERS

- 2.1 The Committee may elect and install officers as may be necessary. The Committee must define the authority and duties of the positions, and elect or appoint the persons to fill the position.
- 2.2 The Committee's officers will be appointed annually by the Committee and will remain in office until their successors have been appointed.
- 2.3 The Committee may remove any officer elected or appointed by the Committee with good cause by majority vote of its members.
- 2.4 The Committee may select a person to fill a vacancy in any office for the unexpired portion of the officer's term.
- 2.5 The City Manager upon approval by the committee may appoint a Secretary to:
 - a. Take minutes of the meetings, keep and maintain the minutes as part of the committee Records.
 - b. Perform duties as assigned by the chairperson or the committee.
 - c. Perform all duties incident to the office of Secretary.

ARTICLE 3 MEETINGS

- 3.1 The committee will meet from time to time, as necessary to fulfill the duties as assigned by the City Council.

- 3.2 Members will be notified of meetings no less than three days or more than 30 days before the date of the meeting. The notice will state the date, time, location, and purpose of the meeting.

ARTICLE 4

VOTING

- 4.1 In regards to any item that must be approved by the Committee, each member of the voting members (7) is entitled to one (1) vote on any given issue.
- 4.2 A member may not vote by proxy.

ARTICLE 5

DUTIES AND RESPONSIBILITIES

- 5.1 The Committee, when asked by the City Council shall act in an advisory capacity to the City Council with advice and recommendations on policies, rules and regulations relating to the Hotel Occupancy Tax fund use.
- 5.2 The Committee when asked by the City Council shall provide advisory and oversight on all of the applications submitted for consideration of the Hotel Occupancy Tax funds use.
- 5.3 The Committee shall make a complete annual report and other required reports to the City Council.
- 5.4 The Committee will review after action reports submitted quarterly to the Finance Department for final review.
- 5.5 Committee members may be asked to attend Budget Workshop presentations and City Council meetings when necessary.
- 5.6 The Committee will follow the directives of the Tax Code Chapter 351-Hotel Occupancy Tax Fund use.

ARTICLE 6

ABSENCES

- 6.1 A Committee member who misses two (2) consecutive meetings or three (3) meetings in any one year, will be considered as resigning of his appointment; and the City Council will appoint a replacement to serve out the unexpired term.
- 6.2 The Committee may conduct business with three (3) members present.

ARTICLE 7
VACANCIES

- 7.1 The Committee will notify the City Council of any vacancy occurring on the Committee, and the vacancy will be filled by the City Council.

ARTICLE 8
AMENDING THE BY-LAWS

- 8.1 These By-Laws may be altered, amended, or repealed; and new By-Laws may be adopted with the recommendation of the Committee, and the approval of the Copperas Cove City Council.

Revised April 6, 2010

City of Copperas Cove

City Council Agenda Item Report

April 20, 2010

Agenda Item No. I-1

Contact – Mike Baker, Fire Chief, 547-2514
mbaker@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on hosting and maintaining a site on wheels.

1. BACKGROUND/HISTORY

The Copperas Cove Fire Department is a participating member of the Central Texas Regional Advisory Council (CTRAC). The CTRAC received grant funding from the Texas Department of State Health Services with the specific purpose of enhancing radio interoperability communications in Trauma Service Area L (TSA-L). TSA-L is comprised of Bell, Coryell, Hamilton, Lampasas, Milam and Mills County. CTRAC members selected a radio site on wheels (SOW) as one of the priorities for enhancing radio interoperability communications in the region. The SOW will be comprised of a portable electric generator, portable antenna system, communications unit with two 800 MHz radios and one VHF radio and one VHF repeater radio all of which will be contained in a 14' cargo trailer.

2. FINDINGS/CURRENT ACTIVITY

The Copperas Cove Fire Department has been asked to host, maintain and deploy the radio interoperability site on wheels upon request within any of the counties within TSA-L for emergency/disaster situations that would need interoperability communications to facilitate the mitigation of an emergency/disaster. Additionally the SOW would be available for use by the City of Copperas Cove. The City's response to a request will be based on the availability of our resources at the time of the request.

3. FINANCIAL IMPACT

The site on wheels would be on permanent loan from the CTRAC. Annual maintenance cost for the radio system components would be covered by system warranty in the first twelve months from purchase and the second year will be paid for by the CTRAC. The City of Copperas Cove would be responsible for any costs of deployment for mutual aid requests which would primarily be limited to motor fuel to and from the deployment site and personnel costs which would primarily be on duty staff.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that council approve hosting, maintaining and deploying the radio interoperability site on wheels for the purpose of enhancing radio interoperability in Trauma Service Area L.

City of Copperas Cove City Council Agenda Item Report

April 20, 2010

Agenda Item No. I-2

Contact – James A. Trevino, Assistant Public Works Director, 547-0751
jtrevino@ci-copperas-cove.tx.us

SUBJECT: Consideration and action on authorizing the City Manager to execute a contract with TTG Utilities LP for the construction associated with the South 25th Street Drainage Project.

1. BACKGROUND/HISTORY

During the spring of 2007, several residents reported storm water inside their homes in the neighborhood between S. 25th to S. 29th Streets.

The Presidential Disaster Declaration of June 16, 2007 through August 3, 2007 made the City of Copperas Cove eligible for FEMA Mitigation Grant Programs. Simultaneous funding applications were submitted to the Federal Emergency Management Agency (FEMA) and the Office of Rural Community Affairs (ORCA). In June 2008, the City was notified that ORCA approved funding of \$141,290. In March 2009, the City was notified that FEMA approved funding of \$536,475. The grants require the project to be completed no later than March 2011.

2. FINDINGS/CURRENT ACTIVITY

The project includes installing an estimated 3,600 linear feet of concrete reinforced pipe, of various size and 20 catch basin inlet structures to intercept stormwater flows and transport them directly into the outfall channel. A map of the project area is attached.

The project was advertised and sealed bids were opened at 2 p.m. on March 24, 2010. Three bids were received with TTG Utilities LP submitting the lowest qualified bid. A bid tabulation spreadsheet is attached.

3. FINANCIAL IMPACT

TTG Utilities LP bid was \$780,048.80. The two grants will fund \$677,765 of the project. The remaining balance of \$102,283.80 was included in the Drainage Department FY 2009 – 10 approved budget.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council authorize the City Manager to execute a contract with TTG Utilities LP for the construction associated with the South 25th Street Drainage Project.

HEARN ENGINEERING, INC.

2101 N. Mays • Round Rock, Texas 78664 • Telephone (512) 310-0176 • FAX (512) 244-7316

March 30, 2010

Mr. James Trevino
Assistant Director of Public Works
City of Copperas Cove
P.O. Box 1449
Copperas Cove, TX 76522

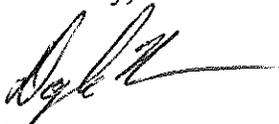
RE: City of Copperas Cove
South 25th Street Drainage Improvements Project

Dear Mr. Trevino:

At 2:00 p.m. on March, 24, 2010, bids for the referenced project were publicly opened and read aloud in the Council Chambers. The bid consisted of approximately 3,600 linear feet of 48", 42", and 36" R.C.P. Storm Sewer line. Also included will be manholes, inlets, and associated street repairs. Of the three received, bids ranged from \$780,048.80 to \$1,104,284.00. After reviewing the bids, the low bidder is TTG Utilities LP, who has successfully completed numerous construction jobs for the City of Copperas Cove and TxDOT. They have a reputation for doing good work in a timely manner. We recommend awarding the contract to the low bidder, TTG Utilities, LP. for the price of \$780,048.80. Attached is the bid tabulation for the referenced project.

If you should have any questions please contact me at (512) 310-0176.

Sincerely,



Douglas C. Hearn, P.E., R.P.L.S.

cc: Andrea Gardner
James Trevino
Bob McKinnon
Tracy Molnes
Judy Langford

City of Copperas Cove
South 25th Street Drainage Improvement

3-24-10

Base Bid

TTG Utilities, LP

McLean Construction, Inc.

CSS, Inc.

ITEM	DESCRIPTION	QUALITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Furnish and install concrete flume complete in place	140 LF	\$80.00	\$11,200.00	\$126.00	\$17,640.00	\$100.00	\$14,000.00
2	Furnish and install 48" RCP 10' - 12' complete in place	392 LF	\$170.00	\$66,640.00	\$133.00	\$52,136.00	\$193.75	\$75,950.00
3	Furnish and install 42" RCP 10' - 12' complete in place	1,665 LF	\$132.00	\$219,780.00	\$137.00	\$228,105.00	\$183.00	\$304,695.00
4	Furnish and install 42" RCP 12' - 14' complete in place	254 LF	\$136.00	\$34,544.00	\$163.00	\$41,402.00	\$216.00	\$54,864.00
5	Furnish and install 36" RCP 0' - 10' complete in place	280 LF	\$100.00	\$28,000.00	\$96.00	\$26,880.00	\$184.00	\$51,520.00
6	Furnish and install 36" RCP 10' - 14' complete in place	377 LF	\$110.00	\$41,470.00	\$119.00	\$44,863.00	\$206.00	\$77,662.00
7	Furnish and install 36" RCP 14' - 22' complete in place	413 LF	\$145.00	\$59,885.00	\$155.00	\$64,015.00	\$310.00	\$128,030.00
8	Furnish and install 24" RCP 0' - 8' complete in place	99 LF	\$65.00	\$6,435.00	\$63.00	\$6,237.00	\$99.00	\$9,801.00
9	Furnish and install 24" RCP 8' -10' complete in place	9 LF	\$115.00	\$1,035.00	\$79.00	\$711.00	\$122.00	\$1,098.00
10	Furnish and install 18" RCP 0' - 8' complete in place	162 LF	\$60.00	\$9,720.00	\$63.00	\$10,206.00	\$94.00	\$15,228.00
11	Furnish and install 18" RCP 8' - 10' complete in place	19 LF	\$65.00	\$1,235.00	\$80.00	\$1,520.00	\$107.00	\$2,033.00
12	Furnish and install 48" 45 degree fitting complete in place	2 EA	\$400.00	\$800.00	\$831.00	\$1,662.00	\$1,221.00	\$2,442.00
13	Furnish and install 48" 42" degree fitting complete in place	1 EA	\$385.00	\$385.00	\$754.00	\$754.00	\$1,055.00	\$1,055.00
14	Furnish and install 48" 22.5" degree fitting complete in place	2 EA	\$290.00	\$580.00	\$734.00	\$1,468.00	\$1,055.00	\$2,110.00
15	Furnish and install 36" 45" degree fitting complete in place	4 EA	\$200.00	\$800.00	\$526.00	\$2,104.00	\$888.00	\$3,552.00
16	Furnish and install 10' inlet complete in place	11 EA	\$3,680.00	\$40,480.00	\$2,912.00	\$32,032.00	\$5,328.00	\$58,608.00
17	Furnish and install 5' inlet complete in place	2 EA	\$2,900.00	\$5,800.00	\$2,574.00	\$5,148.00	\$4,218.00	\$8,436.00
18	Tie into existing junction box complete in place	1 EA	\$1,200.00	\$1,200.00	\$23,188.00	\$23,188.00	\$5,106.00	\$5,106.00
19	Furnish and install junction box complete in place	8 EA	\$10,185.00	\$81,480.00	\$3,482.00	\$27,856.00	\$7,104.00	\$56,832.00
20	Furnish and install concrete valley gutter complete in place	1 EA	\$1,700.00	\$1,700.00	\$10,844.00	\$10,844.00	\$2,442.00	\$2,442.00
21	Furnish and install asphalt road hump complete in place	1 EA	\$1,325.00	\$1,325.00	\$1,477.00	\$1,477.00	\$1,221.00	\$1,221.00
22	Relocate existing waterline at Sta. 30+10 complete in place	40 LF	\$110.00	\$4,400.00	\$114.00	\$4,560.00	\$139.00	\$5,560.00
23	Relocate existing fence complete in place	200 LF	\$10.00	\$2,000.00	\$29.00	\$5,800.00	\$24.00	\$4,800.00
24	Open cut and restore existing concrete complete in place	50 LF	\$35.00	\$1,750.00	\$117.00	\$5,850.00	\$166.00	\$8,300.00
25	Open cut and restore existing asphalt complete in place	3,608 LF	\$30.00	\$108,240.00	\$76.00	\$274,208.00	\$42.00	\$151,536.00
26	Trench safety complete in place	3,608 LF	\$0.60	\$2,164.80	\$7.00	\$25,256.00	\$12.00	\$43,296.00
27	Furnish and install traffic control plan and signage	1 LS	\$22,000.00	\$22,000.00	\$3,199.00	\$3,199.00	\$9,667.00	\$9,667.00
28	Furnish and install revegetation in all disturbed areas	1 LS	\$25,000.00	\$25,000.00	\$798.00	\$798.00	\$4,440.00	\$4,440.00
TOTAL BASE BID COST				\$780,048.80		\$919,919.00		\$1,104,284.00

City of Copperas Cove

City Council Agenda Item Report

April 20, 2010

Agenda Item I-3

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: **Municipal Update discussion on fiscal year 2009-10 status.**

1. BACKGROUND/HISTORY

Attached is a Municipal Update relating to the current fiscal year 2009-10 budget. The report is submitted to City Council for review and to provide a summary of the City's current financial position, value of property tax dollars and insight for preparation of the upcoming budget season.

In addition to the attached municipal update, the mid-year budget amendment process that City staff provided to City Council in March and the presentation of the annual financial report for the prior fiscal year that was accepted by City Council on March 29, 2010 and the monthly financial reports on the financial position of the City are provided to City Council to satisfy the City Charter requirement below. February monthly financials are included in the City Council Information Packet.

Sec. 6.16. Amending the budget.

(a) *Program/budget action conference.* Within fifteen (15) days after the end of the second quarter of the fiscal year the council will hold a program/budget action conference with the city manager to determine the fiscal condition of the city at that time and to determine if the current budget for that fiscal year should be amended in any manner.

2. FINDINGS/CURRENT ACTIVITY

None.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council review the attached update.

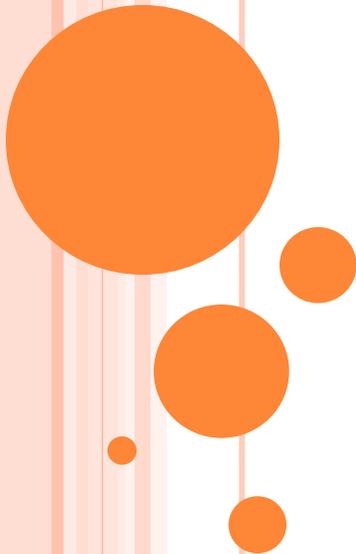
CITY OF COPPERAS COVE



MUNICIPAL UPDATE

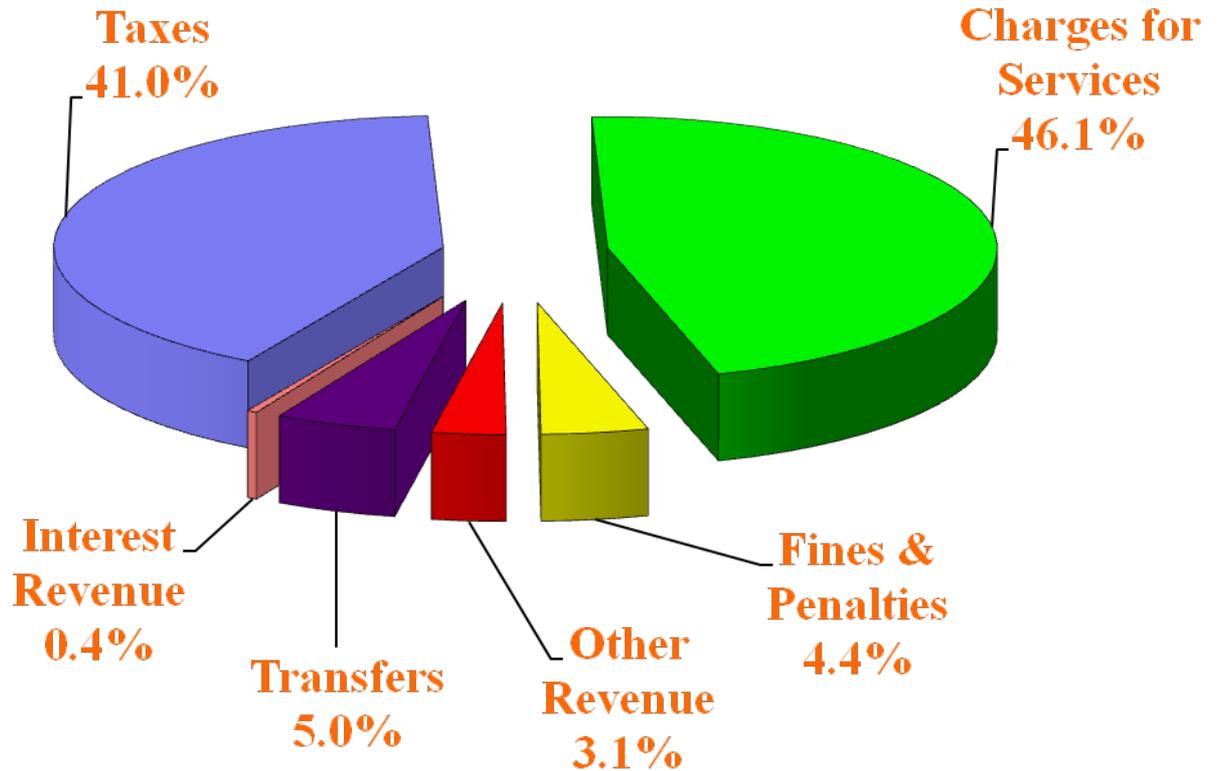
WANDA BUNTING
DIRECTOR OF FINANCIAL SERVICES

April 2010



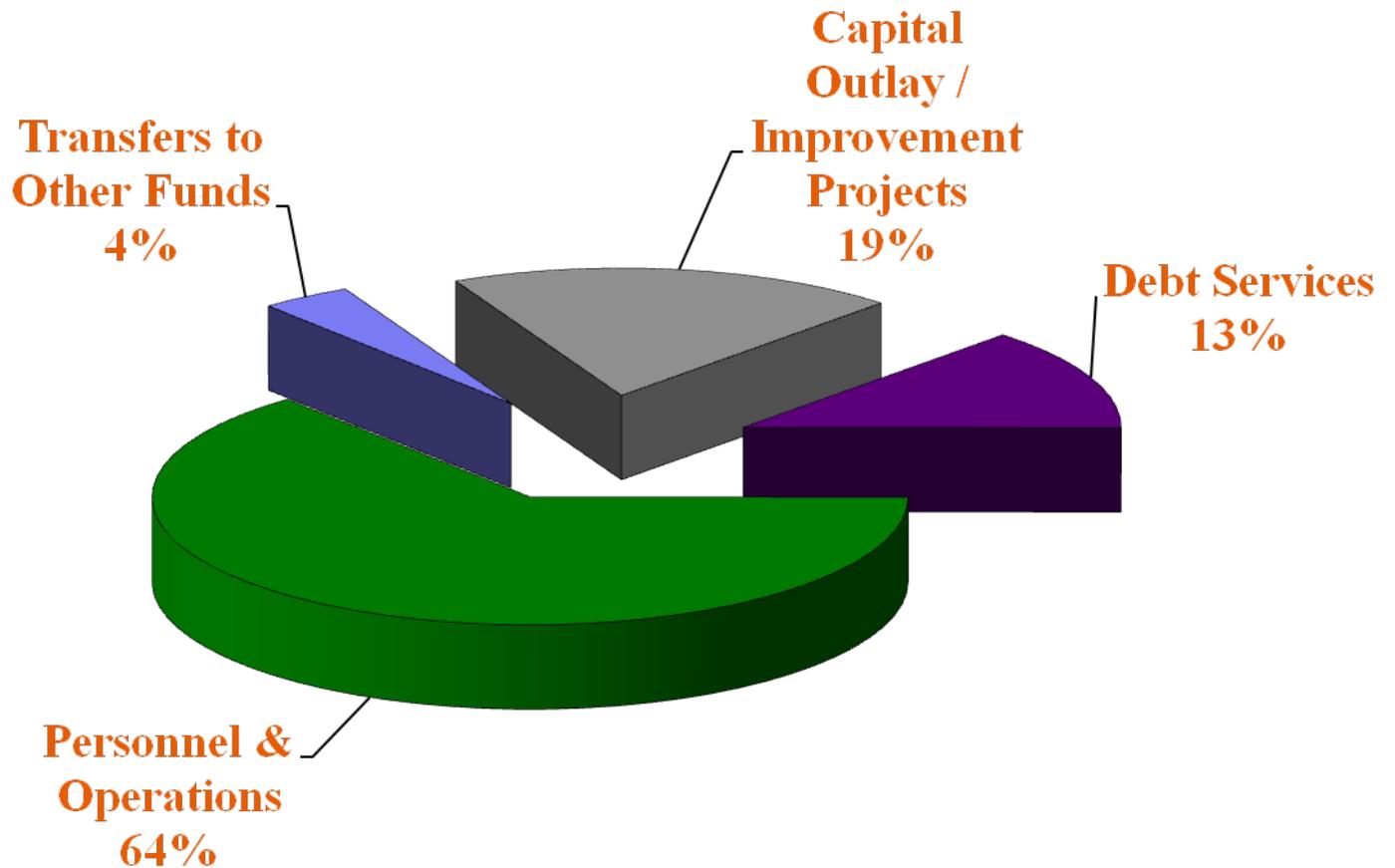
WHERE DOES THE MONEY COME FROM?

FY 2009-10 BUDGETED REVENUES – ALL FUNDS \$31 MILLION

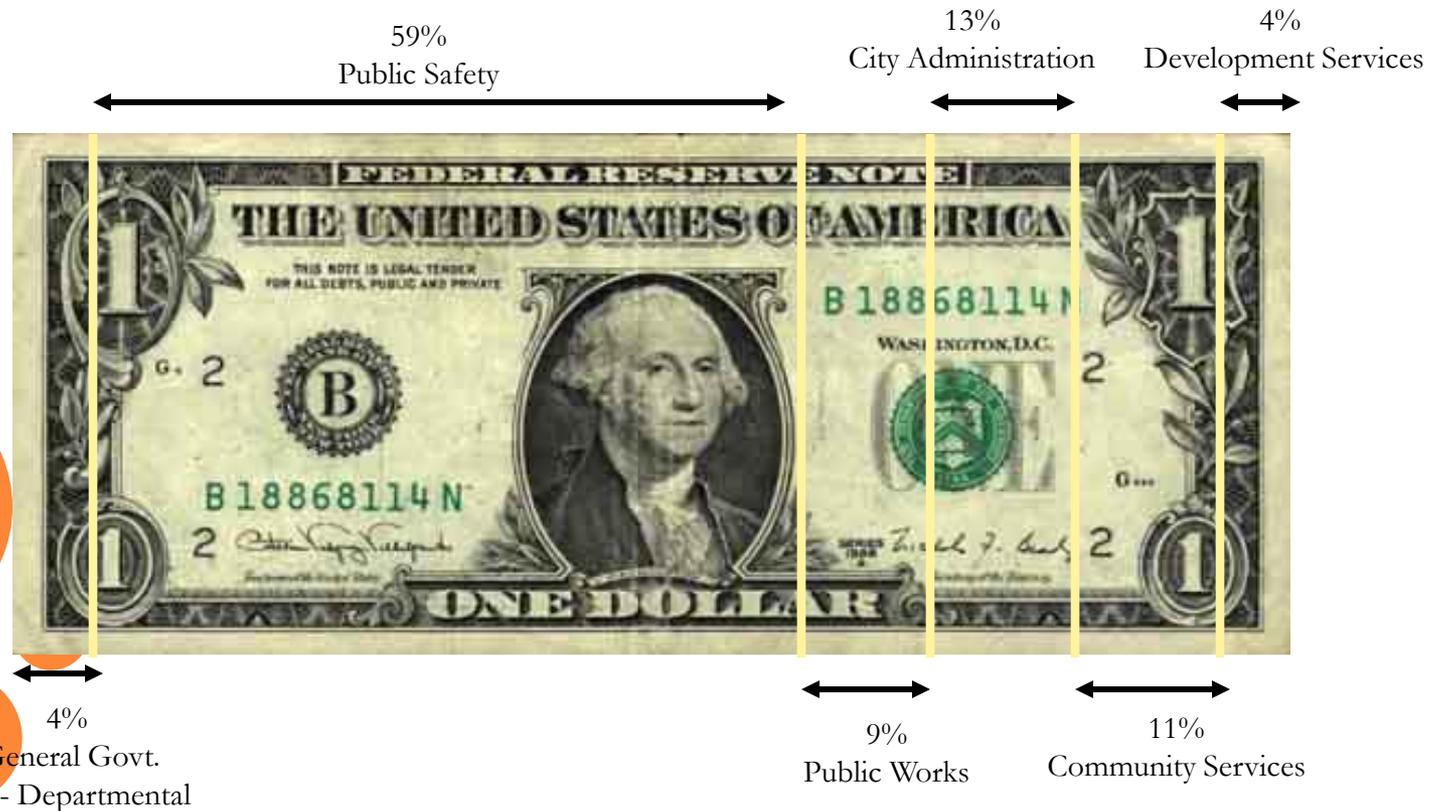


WHERE DOES THE MONEY GO?

FY 2009-10 BUDGETED EXPENDITURES – ALL FUNDS \$40 MILLION



WHAT DO YOU GET FOR YOUR CITY TAX DOLLAR?



WHAT DO YOU GET FOR YOUR CITY TAX DOLLAR?

Your city tax rate is \$0.76 cents per \$100 of property value.

A \$93,000 home generates \$706.80 in annual city taxes.

This comes to \$58.90 per month.



What can you purchase for \$58.90 a month?

OR

ONE OF THESE

- One month of cable service
- A tank of gas
- Subscription to your local newspaper
- Three hard-backed books
- A family dinner

ALL OF THESE

- 24 hour police and fire protection
- Paved and maintained streets and sidewalks
- Attractive and accessible parks
- Economic development of your community
- Well-planned, zoned community
- Community library system
- General government services

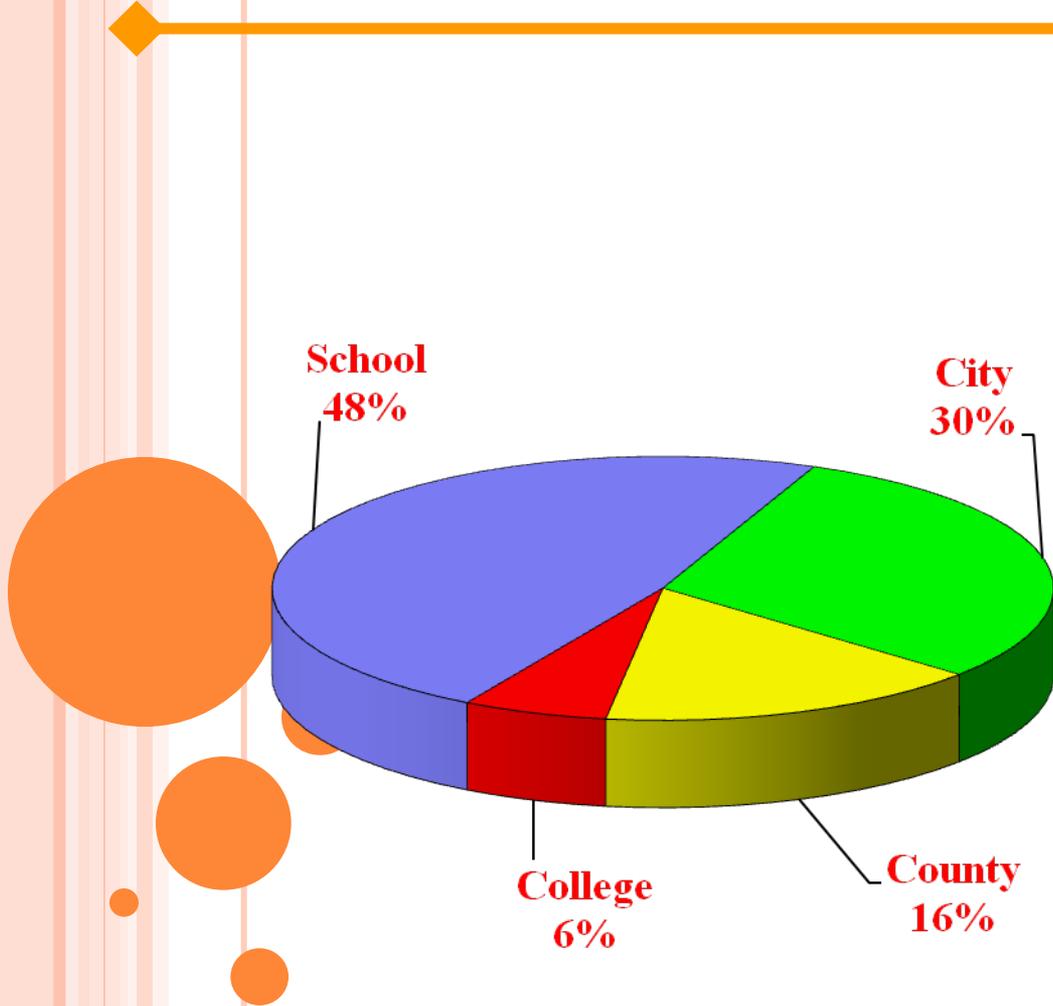
ONE CENT ON TAX RATE *



Net = \$113,691

* Current Year Calculations – FY 2009-10 assessment and 76.0 cent tax rate

AVERAGE HOME MARKET VALUE \$93,000

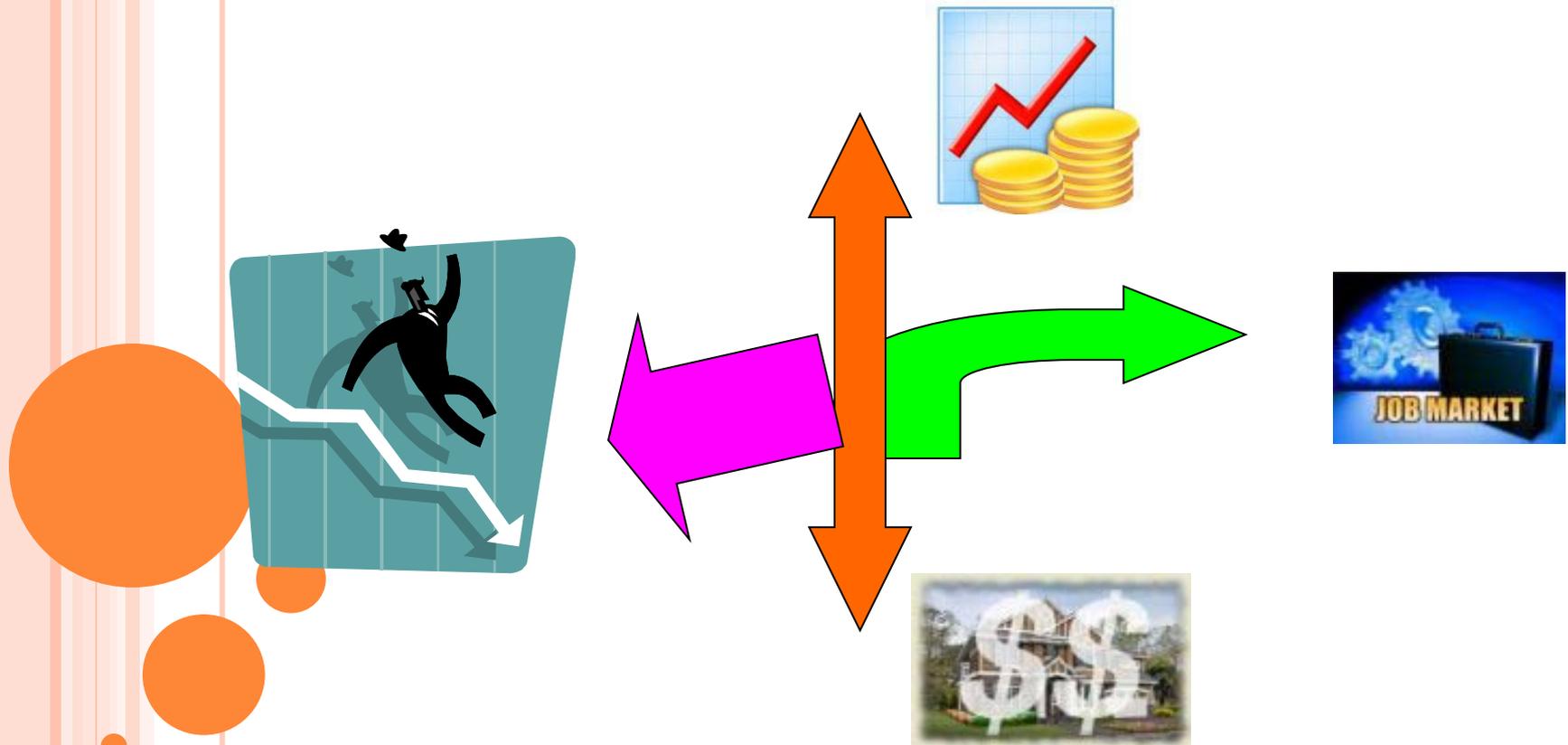


**Property Taxes –
\$93,000 Average Home**

School	\$1,098.33	48%
City	\$ 706.80	30%
County	\$ 369.67	16%
College	\$ 131.04	6%
	<hr/>	<hr/>
	\$2,305.84	100%

*Tax Year: 2009

ECONOMIC INDICATORS



The following data represents results from
October 1, 2009 through February 28, 2010

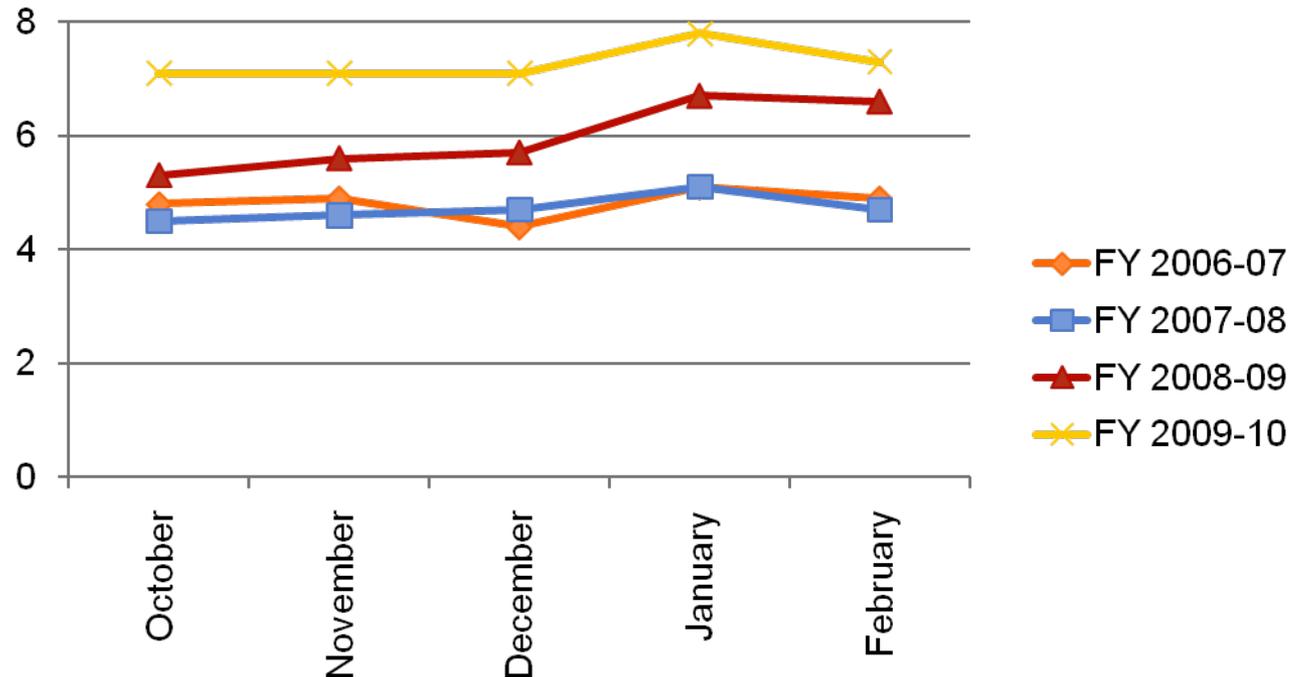
UNEMPLOYEMENT RATE

Fiscal Year 2010

SOURCE: Texas Workforce Commission

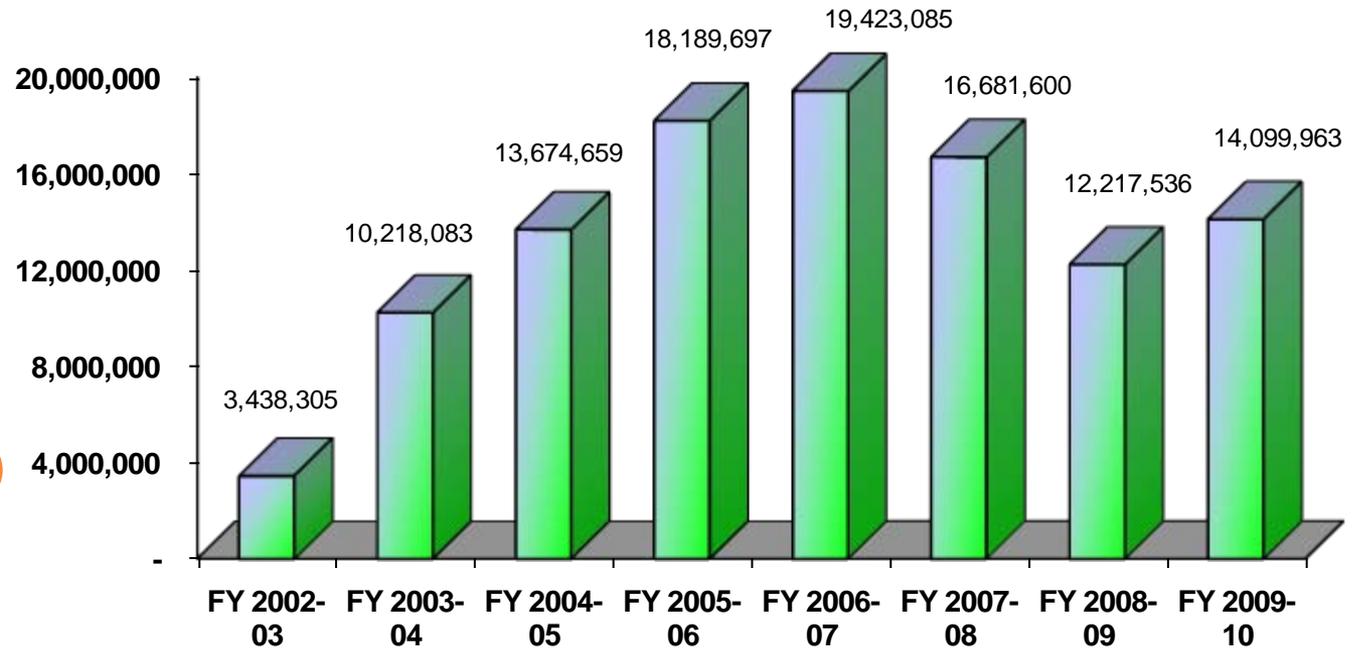
Current Fiscal Year Compared to Prior Fiscal Year Unemployment Rate

Killeen-Temple-Fort Hood, TX Metropolitan Statistical Area



CONSTRUCTION VALUE OF PERMITS

YTD through February

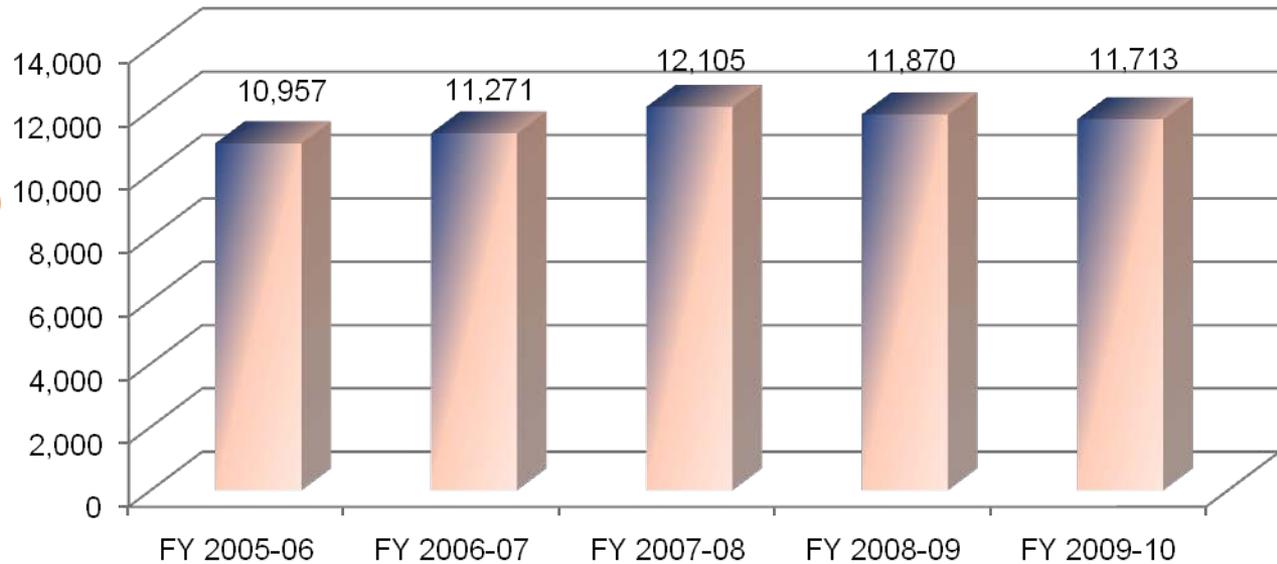


YTD Construction Value of Permits is above FY 2004-05 and FY 2008-09, but is below the three year period of FY 2005-06 to FY 2007-08.

UTILITY CUSTOMERS

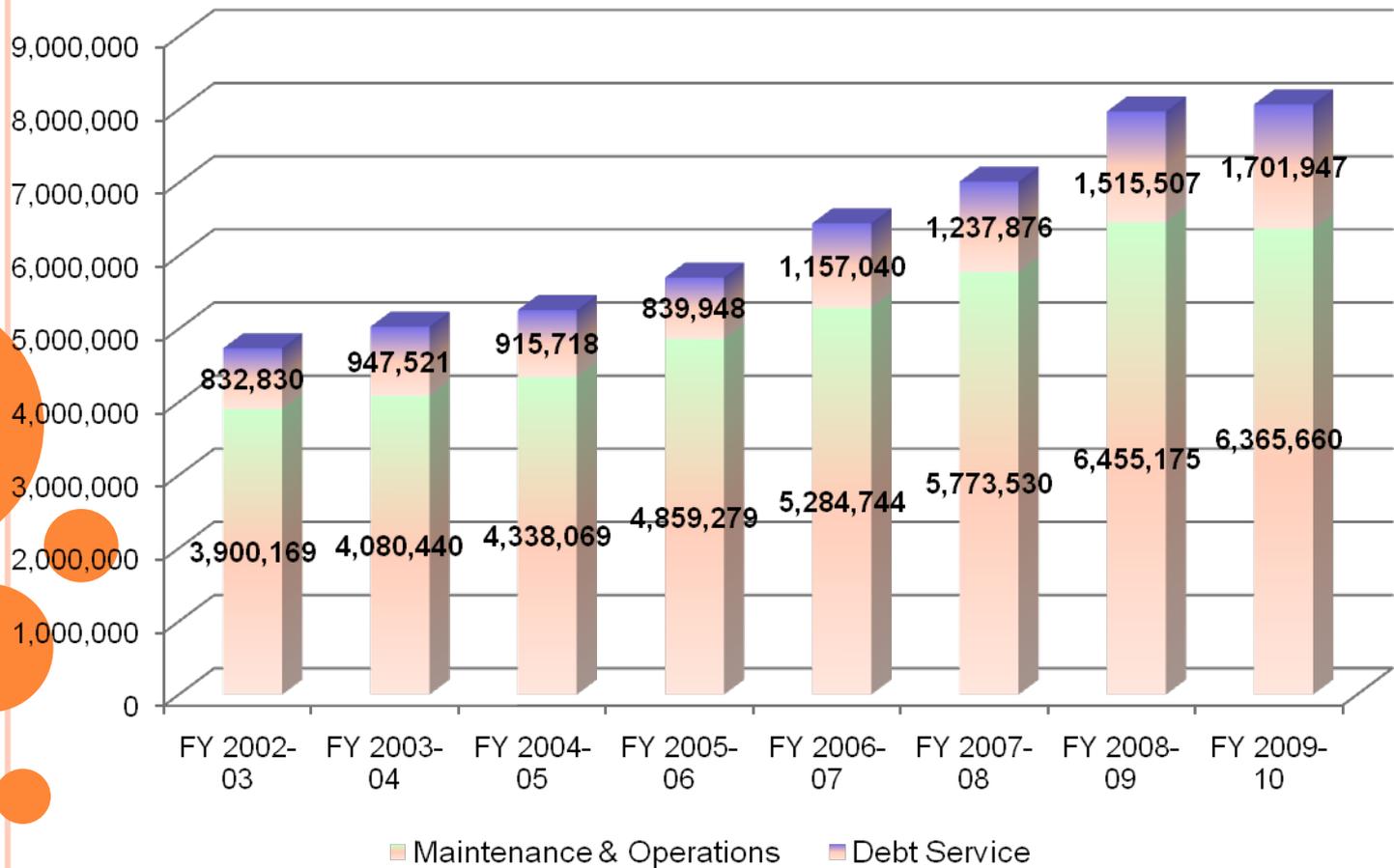


As of February



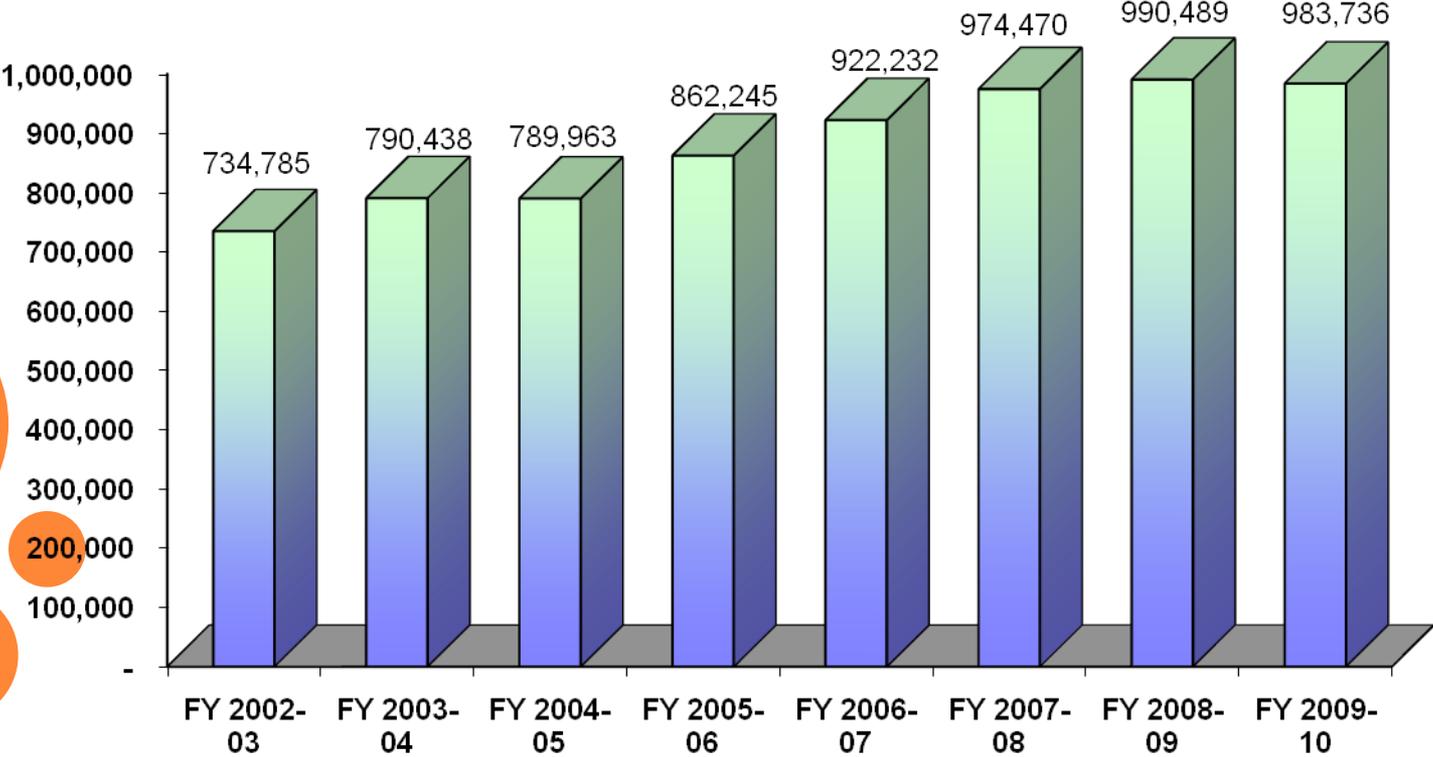
PROPERTY TAX REVENUE

YTD through February



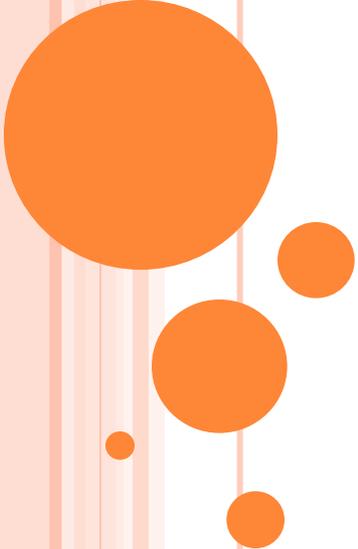
SALES TAX REVENUE

YTD through February

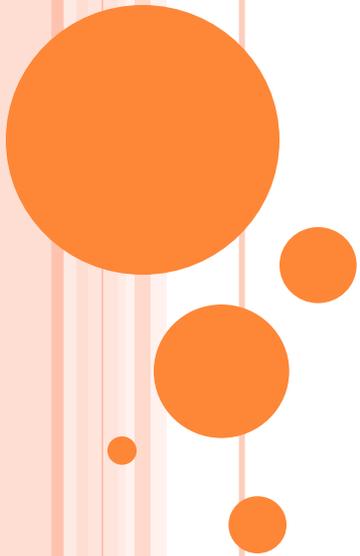


CITY MANAGER EVALUATION OF BUDGET



- Training and Personnel Monitoring
 - Capital Expenditure Monitoring
 - Grant Funding and Donation Funding
 - Legal Fees for Prosecution and City Attorney
 - City Hall Building Repairs
 - Land for Fire Station #2 Relocation (CIP Fund)
 - 25th Street Drainage (CIP Fund)
- 

QUESTIONS ?



City of Copperas Cove

City Council Agenda Item Report

April 20, 2010

Agenda Item I-4

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on an ordinance amending the City of Copperas Cove's Code of Ordinances, Chapter 18.5, Use Taxes, Article II, Hotel Occupancy Tax.

1. BACKGROUND/HISTORY

The Hotel Occupancy Tax ordinance was created in 1984. City staff recommended updates to the ordinance at the City Council retreat in June 2009. In August 2009, City Council directed staff to proceed with the creation of the Hotel/Motel Tax Committee. On November 17, 2009, City Council appointed six of the seven applicants to the Hotel/Motel Tax Committee. On January 5, 2010, the City Council appointed a seventh member to the Committee.

2. FINDINGS/CURRENT ACTIVITY

The City of Copperas Cove Hotel/Motel Tax Committee held the first meeting March 16, 2010. At the meeting the committee started by discussing the role of the committee, City staff provided the committee with sample by-laws, the current Hotel Occupancy Tax Ordinance, state laws and other reference materials. The committee reviewed and updated the Committee By-laws and the Hotel Occupancy Tax Ordinance at the April 6, 2010 committee meeting. The ordinance is attached for City Council consideration.

3. FINANCIAL IMPACT

There is no financial impact.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends City Council approve an ordinance amending the City of Copperas Cove's Code of Ordinances, Chapter 18.5, Use Taxes, Article II, Hotel Occupancy Tax.

ORDINANCE NO. 2010-15

AN ORDINANCE OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 18.5, USE TAXES, ARTICLE II, HOTEL OCCUPANCY TAX; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, The City of Copperas Cove's Hotel / Motel Tax Committee, City Attorney, and City staff have reviewed the current Hotel Occupancy Tax Ordinance; and

WHEREAS, The City of Copperas Cove's Hotel / Motel Tax Committee, City Attorney, and City staff have proposed amendments to Chapter 18.5, Use Taxes, Article II, Hotel Occupancy Tax Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

SECTION 1.

That the City of Copperas Cove's Code of Ordinances, Chapter 18.5, Use Taxes, Article II, Hotel Occupancy Tax is hereby amended, and "Exhibit A" attached hereto is made a part of this ordinance and for all purposes reflects the changes to Chapter 18.5, Use Taxes, Article II, Hotel Occupancy Tax, whether amended, added or deleted from the Code of Ordinances, is hereby adopted and incorporated herein as if fully set out.

SECTION 2.

That any ordinances or resolutions or part of ordinances or resolutions in conflict with the provisions of the Hotel Occupancy Tax Ordinance are hereby repealed to the extent of such conflict.

SECTION 3.

That should any section, clause, or provision of the Hotel Occupancy Tax Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this ordinance or any other ordinance of the City as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 4.

That these amendments shall go into effect upon passage.

PASSED, APPROVED AND ADOPTED this 20th day of April 2010, at a regular meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code §551.001, et.seq.*, at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

ARTICLE II. HOTEL OCCUPANCY TAX*

***Editor's note:** Article II, §§ 18.5-16--18.5-23, is derived from Ord. No. 1984-46, §§ 1--8, adopted Nov. 20, 1984. Since this ordinance did not provide for a specific manner of inclusion of its provisions into the Code, it has been codified as Ch. 18.5, Art. II, at the editor's discretion.

Sec. 18.5-16. Definitions.

The following words, terms and phrases for the purpose of this article, except where the context clearly indicates another meaning, are respectively defined as follows:

~~*Consideration Price.* The cost of the room, amount paid for the use or possession or for the right to the use or possession of a room or space in a hotel not including the cost of food served by the hotel and the cost of personal services performed by the hotel for the person except for those services related to cleaning and readying the room for use or possession. sleeping space, bed or other facility in such hotel and shall not include the cost of any food served or personal services rendered to the occupant of such room not related to cleaning and readying of such room, sleeping space, bed or other facility for occupancy, and shall not include any tax assessed for occupancy thereof by any governmental agency.~~

~~*Hotel.* has the meaning assigned by Section 156.001 of the Texas Local Government Code as may be amended. Any building or buildings, trailer, or other facility in which the public may, for a consideration, obtain sleeping accommodations. The term shall include hotels, motels, tourist homes, houses or courts, lodging houses, inns, rooming houses or other buildings where rooms are furnished for a consideration, but "hotel" shall not be defined so as to include hospitals, sanitariums or nursing homes.~~

Occupancy. The use or possession, or the right to the use or possession of any room or rooms, sleeping space, bed or other facility in a hotel for any purpose.

Occupant. Anyone who, for a consideration, uses, possesses or has a right to use or possess any room or rooms, sleeping space, bed or facility in a hotel under any lease, concession, permit, right of access, license, contract, or agreement.

Permanent resident. Any occupant who has or shall have the right to occupancy of any room or rooms or sleeping space or other facility in a hotel for at least thirty (30) consecutive days during the current calendar year or preceding year, so long as there is no interruption of payment for the period.

Person. Any individual, company, corporation or association owning, operating, managing or controlling any hotel.

Quarterly period. The regular calendar quarters of the year, the first quarter being composed of the months of January, February and March; the second quarter being the months of April, May and June; the third quarter being the months of July, August and September; and the fourth quarter being the months of October, November and December.

Tax collector. The Finance Department~~tax collector~~ of the City of Copperas Cove.

(Ord. No. 1984-46, § 1, 11-20-84)

Sec. 18.5-17. Levy of tax; rate; exceptions.

(a) There is hereby levied a tax upon the ~~cost-price~~ of occupancy of any room or space furnished by any hotel located with in the city limits of the City, where such cost of occupancy is at the rate of two dollars (\$2.00) or more per day, such tax to be equal to seven (7) per cent of the ~~consideration-price paid by the occupant of such room, space or facility to such hotel, exclusive of other occupancy taxes imposed by other governmental agencies for occupancy.~~

(b) No tax shall be imposed hereunder upon a permanent resident.

~~(c) No tax shall be imposed hereunder upon a corporation or association organized and operated exclusively for religious, charitable or education purposes no part of the net earnings of which inures to the benefit of any private shareholder or individual.~~

(c) No tax shall be imposed under this article upon foreign diplomatic personnel.

(d) This article does not impose a tax on the United States, this state, or an agency, institution, board, or commission of this state other than an institution of higher education.

(e) This article does not impose a tax on an officer or employee of a governmental entity described by subsection (d) of this section when traveling on or otherwise engaged in the course of official duties for the governmental entity.

(f) As used in subsection (d) of this section, "institution of higher education" has the meaning assigned by Section 61.003 of the Education Code.

(Ord. No. 1984-46, § 2, 11-20-84)

Sec. 18.5-18. Collection.

Every person owning, operating, managing or controlling any hotel located with the city limits shall collect the tax imposed in Section 18.5-17 hereof for the city.

(Ord. No. 1984-46, § 3, 11-20-84)

Sec. 18.5-19. Reports to be filed; payment of tax collected.

On the last day of the month following each quarterly period, every person required hereby to collect the tax imposed by this article shall file a report with the tax collector showing the consideration paid for all room occupancies in the preceding quarter, the amount of tax collected on the city's behalf on such occupancies, and any other information as the tax collector may reasonably require. Such persons shall pay over the tax due on such occupancies at the time of filing such report. There shall also be furnished to the tax collector of the city at the time of payment of such tax, a copy of the quarterly tax report filed with the state comptroller in connection with the state hotel occupancy tax. ~~The tax collector shall within fifteen (15) days after the taxes and reports are due to his office prepare the final reports to the City of Copperas Cove.~~

(Ord. No. 1984-46, § 4, 11-20-84)

Sec. 18.5-20. Rules and regulations; access to books and records.

The tax collector shall adopt such procedures, rules and regulations as are reasonably necessary to effectively collect the tax levied herein, and shall, upon request of any person owning, operating, managing or controlling any hotel, furnish a copy of such procedures, rules and regulations for the guidance of such person and facilitate the collection of such tax as such collection is required herein. ~~Such procedures, rules and regulations shall be in writing and a copy thereof shall be placed on file~~

~~with the city secretary.~~ The tax collector shall be permitted to have access to books and records during reasonable business hours as shall be necessary to enable the tax collector to determine the correctness of the amount due under the provisions of this article, or to determine whether or not a report should have been filed and the amount, if necessary, of taxes due.

(Ord. No. 1984-46, § 5, 11-20-84)

Sec. 18.5-21. Use of proceeds.

The proceeds of the hotel occupancy tax levied by this article shall be used by the City Council for the purpose of advertising and encouraging the growth of tourist and convention activity in the city, including the finance support of the civic center, and those purposes set forth in Texas Tax Code, as amended; provided, however, that the city shall use a minimum of 15 percent of the total hotel occupancy tax revenue for advertising and promoting the city to directly impact tourism and the hotel and convention industry. The enhancement of the arts and cultural organizations and programs. Additionally, the city shall use a minimum of 15 percent of the total hotel occupancy tax revenue for the maintenance and improvement of the currently operating civic center and/or funding of historical restoration and/or preservation projects and/or programs which enhance the arts and/or preservation of the historic downtown area and other buildings with historic significance and/or solely city operated and controlled promotional programs that are allowed by state law. The remaining 70 percent of the proceeds of the hotel occupancy tax shall be allocated by contract in accordance with the provisions of the city charter and the Texas Tax Code, as amended which limits the revenue allocation for the promotion of the arts to 15 percent of the total hotel occupancy tax revenue. Any future contract or contracts may be for a period of time not to exceed five years in duration.

No later than sixty (60) days after the end of each calendar year, all recipients of any hotel occupancy tax receipts under this article, other than the amounts authorized by city council and used by the city departments, shall submit an audited report to the city council, showing in detail the disbursement and use of all such amounts paid to each and the services or goods and/or merchandise received for the same.

Thirty days prior to the end of the contract period, each recipient shall forward the city manager evidence of justification for the granting of a new contract by the city council for the future contract period. The receipt of any funds by any recipient shall not imply any right of automatic renewal of such contract for the ensuing years; such option under the charter of the city and the laws of the state shall rest exclusively with the city council.

Sec. 18.5-212. Penalty for violation of provisions of this article.

If any person required by the provisions of this article to collect the tax, make reports as required herein, and pay to the tax collector the tax imposed herein shall fail to collect such tax, shall fail to file such reports, or shall fail to pay such tax, or if any such person shall file a false report, such person shall be deemed guilty of a misdemeanor and upon conviction be punished by fine not to exceed two hundred dollars (\$200.00).

(Ord. No. 1984-46, § 6, 11-20-84)

Sec. 18.5-223. Penalty for failure to file reports or pay taxes when due; interest on delinquent taxes.

If any person shall fail to file a report as required herein or shall fail to pay to the tax collector the tax as imposed herein when such report or payment is due, he shall forfeit five (5) per cent of the amount due as a penalty, and after the first thirty (30) days he shall forfeit an additional five (5) per cent of

such tax. Provided, however, that the penalty shall never be less than one dollar (\$1.00). Delinquent taxes shall draw interest at the rate of six (6) per cent per annum beginning sixty (60) days from the date due.

(Ord. No. 1984-46, § 7, 11-20-84)

| **Sec. 18.5-234. Reserved.**

| **Editor's note:** Ord. No. 96-10, adopted March 19, 1996, repealed former section 18.5-23 in its entirety which pertained to the disposition of the proceeds of the hotel occupancy tax and derived from Ord. No. 1984-46, § 8, 11-20-84; Ord. No. 1988-36, 11-15-88; Ord. No. 1992-2, 1-21-92)

City of Copperas Cove

City Council Agenda Item Report

April 20, 2010

Agenda Item No. I-5

Contact – Wanda Bunting, Director of Financial Services, 547-4221
wbunting@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on appointing a member to the Hotel/Motel Tax Committee.

1. BACKGROUND/HISTORY

On August 20, 2009, staff was directed by City Council to proceed with the creation of the Hotel/Motel Committee. On November 17, 2009, City Council appointed six of the seven applicants to the Hotel/Motel Tax Committee. On January 5, 2010, City Council appointed a seventh member to the Committee.

A request to fill a vacant position was provided to City Council on April 6, 2010. Council requested postponing the agenda item to the following meeting to allow time for additional applicants to submit an application.

2. FINDINGS/CURRENT ACTIVITY

On February 8, 2010, an e-mail was received from Committee Member Daniel J. Loomis, stating that he would no longer be able to serve on the Hotel/Motel Tax Committee effective February 20, 2010.

One application has been received by the City to fill the vacant position. Patricia Thomas' application is attached for your consideration.

3. FINANCIAL IMPACT

N/A

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends appointing an individual to the Hotel/Motel Tax Committee to fill the vacant position.

CW4 Daniel James Loomis, USA Retired
3054 Colorado Drive
Copperas Cove, TX 76522-3279
February 8, 2010

Jane Lees, TRMC, CMC
City Secretary
Copperas Cove City Hall
507 South Main Street
Copperas Cove, Texas 76522

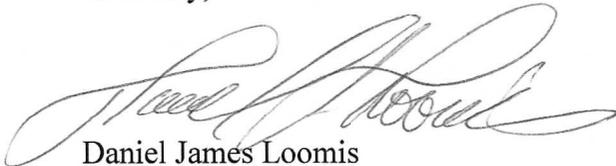
Dear Jane,

It is with regret that I tender my resignation from the Hotel/Motel Tax Committee, effective 20 February 2010.

Due to my recent acceptance of employment in Waco, TX, I will be commuting from Copperas Cove daily, which will interfere with my participation with this committee. I will continue to reside in Copperas Cove and maintain my voter registration with our city for some time into the future.

I am appreciative for having been chosen to serve on the Hotel/Motel Tax Committee of this great city, and I offer my heartfelt prayers of support for its continued success.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel James Loomis", written in a cursive style.

Daniel James Loomis
Committee Member

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
3/16/10
logged

Please attach your resume (optional).

Board Preference 1: Hotel Motel Tax Commission

Board Preference 2: _____

Name: Patricia Thomas

Street Address: 2004 Liberty St.

City Resident: 24 years Personal E-Mail: pcpdthomas@embargo@mail.com

Primary Phone: 547-2799 Home ^{Cell} Fax: 371-6313

Profession: Retired Teacher

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Board of Adjustments, Library Board, Animal Control
Parks and Recs,

Civic Activities/Professional Affiliations Noon Exchange, Boys & Girls Club,
Retired Teacher Assn. meals on wheels & Food Pantry

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Patricia Thomas 3-16-10
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



City of Copperas Cove

City Council Agenda Item Report

April 20, 2010

Agenda Item No. I-6

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on appointing members to an ad hoc committee for the purposes of reviewing Chapter 3 of the City of Copperas Cove Code of Ordinances and to provide written recommendations for consideration by the Copperas Cove City Council.

1. BACKGROUND/HISTORY

City staff conducted a Public Meeting to discuss Animal Control Operations on March 1, 2010. A multitude of issues surfaced during the public participation portion of the meeting that ultimately led to a request to complete a review of Chapter 3 of the Code of Ordinances.

Chapter 2, Article III, Section 2-55, authorizes the Council to form Ad hoc committees on an "as needed" basis with a clearly defined purpose and term, as well as reporting requirements. As such, staff recommends the governing body create an ad hoc committee consisting of no more than seven (7) members.

2. FINDINGS/CURRENT ACTIVITY

The following timeline is recommended by staff:

- Establishment of Committee on March 16, 2010
- Appointment of Committee Members on April 20, 2010
- Committee Kick Off Meeting prior to May 30, 2010
- Draft ordinance presented to the governing body no later than September 1, 2010

8 applications were received for the committee as of April 9, 2010 and are attached for Council consideration.

3. FINANCIAL IMPACT

No anticipated expenditures as a result of committee creation and member appointment.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends the City Council appoint individuals to serve on an ad hoc committee for the purposes of reviewing Chapter 3 of the City of Copperas Cove Code of Ordinances.

Committee to Review Chapter 3 - Animals & Fowl

Type of Committee: Ad hoc X
 Standing

Applicant Name & Address	Date of Application	Phone No.	Alternate Phone No.	E-Mail Address	Appointed Yes/No Date	Term (if applicable)
Klaudia E. Brand 503 Hayloft Circle Copperas Cove, TX 76522	3/16/2010	247-7531	634-0660	klaudia_b@hotmail.com		
Augustus H. Richardson III 2902 Curtis Drive Copperas Cove, TX 76522	3/17/2010	547-4196		retired_soldier@hotmail.com		
George Fox 1906 Hooten Street Killeen, TX 26543	3/25/2010	681-7126		moose@hotmail.com		
Carolyn "Sue" Carroll 1471 Lutheran Church Rd. Copperas Cove, TX 76522	4/5/2010	547-2809				
Robyn Bandinel 1406 Pony Express Lane Copperas Cove, TX 76522	4/6/2010	458-7575		robyn1160@yahoo.com		
Gabriella Smith 1170 CR 4765 Kempner, TX 76539	4/8/2010	518-7060		akita@hotmail.com		

Committee to Review Chapter 3 - Animals & Fowl

Type of Committee: Ad hoc X
 Standing

Applicant Name & Address	Date of Application	Phone No.	Alternate Phone No.	E-Mail Address	Appointed Yes/No Date	Term (if applicable)
Heidi Sjule 2308 Oak Hill Drive Copperas Cove, TX 76522	4/9/2010	542-7046	371-3026	horse.80@yahoo.com		
Kathy Kwieran 2910 Poplar Kempner, TX 76539	3/16/2010	681-9784	519-2287	info@kathyskitties.com		

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
3/16/10
Jlees
logged

Please attach your resume (optional).

Board Preference 1: Ad Hoc Committee / Animal Rescue Program

Board Preference 2: Animal Advisory Board

Name: Klaudia E. Brand

Street Address: 503 Hayloft Circle

City Resident: 17 years Personal E-Mail: _____

Primary Phone: 254-242-7531 Home Fax: _____

Profession: Bookkeeper

Business Name: United Way

Business Address: 208 W. Ave A

City: Killeen State Tx Zip: 76541

Business Phone: 254-634-0660 Business Fax: 254-634-0066

Business E-Mail: uwgfha1@killeen.tx.centexbiz.net.com

Experience or Special Knowledge applicable to City board or commission function:

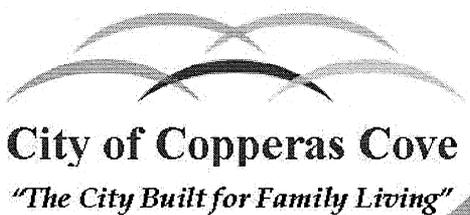
Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

K E B
Signature

3-16-10
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Please attach your resume (optional).

Board Preference 1: REVIEWING RESTRICTIVE ORDINANCES FOR THE ANIMAL SHERIFF

Board Preference 2: SCREENING REQUIREMENTS FOR ANIMAL RESCUES

Name: AUGUSTUS H. RICHARDSON III

Street Address: 2902 CURTIS DR.

City Resident: 4 ^{10 MO} years Personal E-Mail: retired_soldier@hotmail.com

Primary Phone: 547-4196 Home Fax: 547-4196 (as needed only)

Profession: DISABLED/RETIRED

Business Name: N/A

Business Address: N/A

City: ~~N/A~~ COPPERAS COVE State TX Zip: 76522

Business Phone: N/A Business Fax: N/A

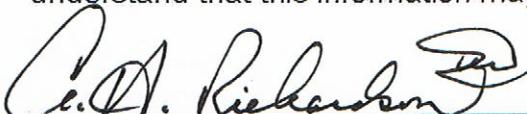
Business E-Mail: N/A

Experience or Special Knowledge applicable to City board or commission function:

NONE

Civic Activities/Professional Affiliations NONE

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.


Signature

03/17/10
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

RECEIVED
3/25/10 Jlees

Please attach your resume (optional).

Board Preference 1: Guidelines For Rescue Groups 02

Board Preference 2: Rescue Chapter 3

Name: George Fox

Street Address: 1906 Hooter ST Hillen TX 76543

City Resident: years Personal E-Mail: MOOSE@HOT.PP.COM

Primary Phone: 681-7126 Home Fax:

Profession: President of ASSISI Animal Rescue + Animal Watch

Business Name: Animal Watch

Business Address: SAME AS ABOVE

City: Hillen State TX Zip: 76543

Business Phone: SAME AS ABOVE Business Fax:

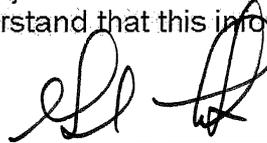
Business E-Mail: SAME AS ABOVE

Experience or Special Knowledge applicable to City board or commission function:

See Attached Sheet

Civic Activities/Professional Affiliations See Attached Sheet

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.


Signature

24 MAR 2010
Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Application for George Fox

1. Current President Assisi Animal Refuge 2005-2010
2. President Centex Humane Society 2002-2005
3. Vice-President and Board Member Centex Humane Society 1994-1999
4. Board Member Texas Humane Legislation Network 5 Years (State wide organization)
5. Member Killeen Animal Advisory Committee. 8 Years
6. President Humane Education for Central Texas 4 Years
7. Certification in Cruelty Investigations (ACCI) 1995
8. Killeen Chief of Police Internal SOP Committee on Animal Control 2007-2008

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

received
4/5/10 J. Gads

Please attach your resume (optional).

Board Preference 1: Animal Rescue

Board Preference 2: Animal Control Ordinance

Name: CAROLYN (SUE) CARROLL

Street Address: 1471 LUTHERAN Church Rd.

City Resident: 13 years Personal E-Mail: —

Primary Phone: 254-547-2809 Home Fax: —

Profession: Rancher

Business Name: —

Business Address: —

City: Copperas Cove State TX Zip: 76522

Business Phone: — Business Fax: —

Business E-Mail: —

Experience or Special Knowledge applicable to City board or commission function:

animal rescue, volunteer

Civic Activities/Professional Affiliations —

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Carolyn S. Carroll 4-5-10
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Please attach your resume (optional).

① Animal Rescue Transfer Program

received
4/6/10 Jlees

Board Preference 1: AD HOC COMMITTEE

Board Preference 2: ② Code of Ordinances Chapter 3

③ Animal Advisory Board

Name: ROBYN BANDINEL

Street Address: 1406 Pony Express Lane

City Resident: 6 years Personal E-Mail: robyn1160@yahoo.com

Primary Phone: 254 458 7575 Home Fax: _____

Profession: Esthetician

Business Name: Elite Esthetics

Business Address: 128 Cove Terrace Shopping Center

City: Copperas Cove State TX Zip: 76522

Business Phone: 254 458 7575 Business Fax: _____

Business E-Mail: robyn1160@yahoo.com

Experience or Special Knowledge applicable to City board or commission function:

Animal activist / Fundraiser / Writer
for Animal Issues / Trainer / manager

Civic Activities/Professional Affiliations Animal positions
Self Employed

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

[Signature]

April 7, 10

Signature

Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221



Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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logged

Please attach your resume (optional).

Board Preference 1: Ad Hoc Committee / Animal Transport-Rescue Program

Board Preference 2: Animal Advisory Board or Chapter 3

Name: Gabriella Smith Review

Street Address: 1170 CR 4765, Kempner, TX 76539

City Resident: _____ years Personal E-Mail: akita@hotmail.com

Primary Phone: 254-518-7060 Home Fax: _____

Profession: Home maker

Business Name: _____

Business Address: _____

City: _____ State _____ Zip: _____

Business Phone: _____ Business Fax: _____

Business E-Mail: _____

Experience or Special Knowledge applicable to City board or commission function:

Former Akita & German Shepherd Rescue (1998 - 2009)
No longer active

Civic Activities/Professional Affiliations _____

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

Gabriella Smith

7 April 2010

Signature

Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

Candidate Application for City Council-Appointed Boards & Commissions

Applications will be reviewed as vacancies arise. Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

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logged

Please attach your resume (optional).

Board Preference 1: AD HOC COMMITTEE (transfer)

Board Preference 2: Chap 3 Code update per email to City Mar on 4/14/10

Name: KATHY KWIERAN

Street Address: 2910 Poplar, KEMPNER, TX 76539

City Resident: years Personal E-Mail: info@KATHYSKITTIES.COM

Primary Phone: 254-681-9784 Business Home Fax: 254-519-2287

Profession: CAT RESCUE

Business Name: KATHY'S KITTIES

Business Address: 308 B N. GRAY

City: KILLEEN State TX Zip: 76541

Business Phone: 254-519-2287 Business Fax: 254-519-2287

Business E-Mail: info@KATHYSKITTIES.COM

Experience or Special Knowledge applicable to City board or commission function:

Certified Vet Tech, works with the public & vets, volunteered for many clinics & shelters

Civic Activities/Professional Affiliations All LOCAL ANIMAL CONTROLS & SHELTERS, LOCAL VET'S

I verify that the information I have provided in this application to be true and correct. I also understand that this information may be made available to the public.

K. Kwieran 3-16-10
Signature Date

Please return completed application and resume to:
City Secretary's Office, City Hall
507 S. Main Street, Copperas Cove, Texas
Phone: (254) 547-4221


City of Copperas Cove
"The City Built for Family Living"

City of Copperas Cove City Council Agenda Item Report

April 20, 2010

Agenda Item I-7

Contact – Andrea M. Gardner, City Manager, 547-4221
agardner@ci.copperas-cove.tx.us

SUBJECT: Consideration and action on a resolution authorizing and supporting the City Manager to apply for pass-through finance program funds for the construction of the Southeast Bypass Project (U.S. Highway 190 Reliever Route), being administered by the Texas Department of Transportation.

1. BACKGROUND/HISTORY

The Southeast Bypass (Reliever Route) has been under consideration since the 1990s and discussions on the U.S. Highway 190 Reliever Route began in June 2001 with the Texas Department of Transportation Commission in a Commission Meeting.

Since that date, the project was voted as the top priority for the region by the K-T MPO (previously named KTUTS) Policy Board. On October 3, 2007, the City entered into an agreement with Hearn Engineering for the preparation of plans and specifications for the relocations of water and wastewater lines near the intersections of the proposed Southeast Bypass. Hearn Engineering is continuing efforts to ensure the design of the utility relocations is completed in a timeframe sufficient for the Texas Department of Transportation.

A consensus of the City Council was reached at the April 15, 2008 Regular Meeting of the City Council to include a resolution of support for the Southeast Bypass Project on a future Council Agenda. Thus, Resolution 2008-11 was approved by the City Council.

On January 19, 2010, the City Council approved a resolution authorizing the City Manager to execute an Advanced Funding Agreement with the Texas Department of Transportation to contribute funds for the voluntary utility relocation of water and wastewater lines associated with the project. Furthermore, at the same meeting the Council approved a resolution supporting the redesignation of U.S. Highway 190 to Business 190.

On February 16, 2010, the City Council approved a resolution supporting the submittal of a pass-through financing application to the Texas Department of Transportation.

2. FINDINGS/CURRENT ACTIVITY

City staff continues to work with Fort Hood and Texas Department of Transportation officials to ensure the project remains a viable project and is progressing forward for future completion.

With the recent notification from the Texas Department of Transportation of Category 3 allocations by MPO (Metropolitan Transportation Organization), the K-T MPO Policy Board, City Administration and Texas Department of Transportation staff concluded the City's most promising opportunity to fund the Southeast Bypass project is through pass-through financing pledged for repayment with Category 3 funds, pass-through financing funds and local contributions.

3. FINANCIAL IMPACT

City staff proposes to issue the debt in November 2010. The total debt issuance is estimated to be \$55 million for project construction plus issuance costs and eighteen months of capitalized interest. \$42 million of the debt is to be repaid with KT MPO Category 3 funds and \$8 million repaid with pass-through financing dollars (payments begin one year after construction of the project). Total City contributions are estimated to be \$5 million plus interest on the total debt issued (total of approximately \$13 million). As planned, the City will be required to make the first three debt service payments (February 2011, August 2011 and February 2012) and debt payments from years 2025 through 2035. The initial debt payments will be paid with capitalized interest.

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends approval of a resolution authorizing and supporting the City Manager to apply for pass-through finance program funds for the construction of the Southeast Bypass project (U.S. Highway 190 Reliever Route), being administered by the Texas Department of Transportation.

RESOLUTION NO. 2010-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AUTHORIZING THE CITY MANAGER TO APPLY FOR PASS-THROUGH FINANCE PROGRAM FUNDS OF THE TEXAS DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE CITY MANAGER TO ACT ON THE CITY'S BEHALF TO ADMINISTER THE PROGRAM FUNDS, AND PLEDGING THAT THE CITY OF COPPERAS COVE WILL COMPLY WITH THE PROGRAM REQUIREMENTS OF THE TEXAS DEPARTMENT OF TRANSPORTATION.

WHEREAS, on February 25, 2010, the Texas Transportation Commission approved a call for submission of projects under this program by Minute Order 112156; and

WHEREAS, the Texas Transportation Commission may allocate up to \$300 million for proposals selected under the Pass-Through Finance Program; and

WHEREAS, the department will accept proposals from both public and private entities that are submitted in accordance with the terms of the notice and the rules; and

WHEREAS, the City of Copperas Cove has identified the Southeast Bypass (Reliever Route) project as a candidate for funding through the Pass-Through Finance Program; and

WHEREAS, the Southeast Bypass Project (the project) was originally proposed to be constructed as a four lane controlled access roadway from existing U.S. 190 west of FM 2657 eastward to U.S. 190 east of Copperas Cove City limits ; and

WHEREAS, the development of this project will reduce congestion on U.S. 190 and improve mobility and safety through the area; and

WHEREAS, this project has received overwhelming local and regional support, which includes top military officials assigned to Fort Hood; and

WHEREAS, the project is included in the short-range portion of the Metropolitan Transportation Plan (MTP), as well as, the City's Master Thoroughfare Plan and Comprehensive Plan; and

WHEREAS, the pass-through toll financing application is planned to include a portion of the bond payback from State Category 3 funds allocated to the K-T MPO; and

WHEREAS, the project has major impact on future development in the City; and

WHEREAS, the voters approved a bond issuance totaling \$5,500,000 in November 2008 for the construction of the Southeast Bypass project; and

WHEREAS, the project will not be completed without additional local funds, a federal appropriation or funding from other federal sources, but for the submittal and approval of a pass-through funding application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS:

Section 1.

That the City of Copperas Cove, through the City Manager, is authorized to pursue Pass-Through funding made available through the Texas Department of Transportation and being allocated by the Texas Transportation Commission to be used for the construction of State Mobility projects.

Section 2.

The City of Copperas Cove supports the Southeast Bypass Project, as it will provide a critical link along the NHS and Trunk Systems to provide for uninterrupted traffic flow.

Section 3.

The City of Copperas Cove supports the preparation and submittal of a pass-through toll financing application to the Texas Department of Transportation.

Section 4.

The City of Copperas Cove supports future debt issuance pledged by a pass-through financing agreement with the Texas Department of Transportation.

PASSED, APPROVED, AND ADOPTED, on this 20th day of April 2010, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of Copperas Cove, Texas, such meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, Chapter 551-001 et.seq. at which meeting a quorum was present and voting.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha
& Bernal, P.C., City Attorney

City of Copperas Cove City Council Agenda Item Report

April 20, 2010

Agenda Item No. J-1

Contact – Marty Smith, President,
Copperas Cove Chamber of Commerce, 547-7571
president@copperas-cove.com

SUBJECT: Chamber of Commerce First Quarter Report for 2010.

1. BACKGROUND/HISTORY

The Chamber of Commerce has an agreement with the City of Copperas Cove to promote the city and bring visitors, tourists, and new families into our city. The city in return funds part of the Chamber's Tourism Budget from the City's Hotel Motel Tax Fund. The Chamber is responsible at the end of each quarter to report to the City Council on how these funds have been used.

2. FINDINGS/CURRENT ACTIVITY

The Chamber of Commerce report shows the increase in visitors, dollars spent in our city, and the increase in people moving into our city to live, work, and play. The Chamber has done an outstanding job in promoting our city above and beyond the funds that it receives.

3. FINANCIAL IMPACT

The Chamber's Tourism Programs, active interaction with other organizations and chambers, and wide distribution of our brochures bring more dollars into our community each year.

4. ACTION OPTIONS/RECOMMENDATION

N/A



Copperas Cove Chamber of Commerce Hotel Motel Tax 2010 Budget vs. Actual

	2010 Estimated Tourism Budget	2010 1st Quarter Actual	2010 2nd Quarter Actual	2010 3rd Quarter Actual	2010 4th Quarter Actual	Year to Date 2010 Totals	
Advertising	39,630.00	5,500.30				5,500.30	
General & Administrative	122,213.50	29,138.23				29,138.23	
Promotional	30,300.00	2,026.22				2,026.22	
Supplies/Printing/Postage	6,800.00	753.30				753.30	
Tourism Event Entertainment	15,565.00	0.00				0.00	
Tourism Events	113,367.00	5,911.91				5,911.91	
						0.00	
Chamber 2010 Est. Tourism Budget	327,875.50	43,329.96				43,329.96	<i>Total Chamber Expenditure 2010</i>
2009 City Hotel/Motel Tax Funds Commitment & Additional Funds Request	170,000.00	42,500.00				42,500.00	<i>Total Hotel Motel Tax Funds for 2010</i>
Difference in Budgets	\$ (157,875.50)	\$ (829.96)				(829.96)	<i>Unmet Tourism Needs Paid by Chamber Operating Fund</i>
The overage in the budget is paid out of the Chamber "Operating Fund".							
Tourism Event Performance Indicators							
	2009 Actual	2009 Actual				2010 As of 1st Quarter	
	Participants	Hotel Rooms				Participants	Hotel Rooms
Rabbit Fest	40,280+	37				0	0
Bike/Run Central Texas	1421	734				332	35
Other Tourism Events	433	96				0	0
Tourism Bureau Performance Indicators							
	2009 Actual	2010 Projected	2010 Actual				
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total YTD
Website Hits	1,493,746	1,500,000	406,987				1,493,746
Relocation Requests	506	512	78				78
Welcome Bags	3121	3147	975				975
Visitors Bureau	3434	3527	206				206

City of Copperas Cove City Council Agenda Item Report

April 20, 2010

Agenda Item J-2

Contact – William K. Hall, Copperas Cove Country Opry, 634-1184
edficinc@earthlink.net

SUBJECT: Copperas Cove Country Opry Second Quarter Report for FY 2009-10.

1. BACKGROUND/HISTORY

The Copperas Cove Country Opry has a Hotel Occupancy Tax Agreement with the City of Copperas Cove to provide performing arts events. The Copperas Cove Country Opry is responsible for providing quarterly tourism financial reports on the performance of the arts activities that are conducted to generate tourism and provide performing arts events for the City of Copperas Cove. Moreover, each quarterly report shall be accompanied by a performance report outlining both quantitative and qualitative data pertaining to activities of the Opry.

2. FINDINGS/CURRENT ACTIVITY

See attached report.

3. FINANCIAL IMPACT

None.

4. ACTION OPTIONS/RECOMMENDATION

None.

Copperas Cove County Opry			
Income and Expense Report			
for January 2010 - March 2010			
Income			Amount
Sponsorships		\$	-
Donation/Stockman's			793.00
Tickets			207.00
Food			-
Total income		\$	1,000.00
Reimbursable Expenses			
Entertainment		\$	1,000.00
Advertising			-
Total Requested for Reimbursement		\$	1,000.00
Other Additional Expenses			
Entertainment		\$	1,000.00
Bank changes			-
Supplies			-
Advertising			107.00
			-
Total		\$	1,107.00
Net After City Reimbursement		\$	(107.00)
Performance Measures			
	# of	# of	# of Hotel
Event	Participants	Patrons	Rooms Booked
Jan 10	0	-	0
Feb 10	0	-	0
Mar 10	15	51	1