



City of Copperas Cove

NOTICE OF MEETING OF THE GOVERNING BODY OF COPPERAS COVE, TEXAS

*An agenda information packet is available for
public inspection in the Copperas Cove Public Library, City Hall and on the City's
Web Page www.ci.copperas-cove.tx.us*

Notice is hereby given that a **Special Council Meeting** of the City of Copperas Cove, Texas will be held on the **31st day of August 2010**, at **7:30 p.m.** in the City Hall Council Chambers located at 507 South Main Street, Copperas Cove, Texas 76522. The following subjects will be discussed:

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. ANNOUNCEMENTS**
- E. PUBLIC RECOGNITION – None.**
- F. CITIZENS FORUM** - At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section. Pursuant to §551.042 of the Texas Open Meetings Act, any deliberation or decision about the subject of inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
- G. CONSENT AGENDA – None.**
- H. PUBLIC HEARINGS/ACTION**
 - 1. Public hearing, discussion and general direction to staff on amending the FY 2011 Proposed Budget. ***Imelda Rodriguez, Director of Financial Services***
- I. ACTION ITEMS – None.**
- J. REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS – None.**
- K. ITEMS FOR FUTURE AGENDAS**

L. EXECUTIVE SESSION

1. Pursuant to §551.087 of the Open Meetings Act, *Tex. Gov't Code*, City Council will meet in Executive Session to discuss or deliberate economic development negotiations regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations and to deliberate the offer of a financial or other incentive to a business prospect.

M. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

N. ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (254) 547-4221, (254) 547-6063 TTY, or FAX (254) 542-8927 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Copperas Cove was posted at _____ on August 27, 2010, on the glass front door of City Hall, a place convenient and readily accessible to the general public at all times.

Jane Lees, TRMC, CMC
City Secretary

City of Copperas Cove City Council Agenda Item Report

August 31, 2010

Agenda Item No. H-1

Contact – Imelda Rodriguez, Director of Financial Services, 547-4221
irodriguez@ci.copperas-cove.tx.us

SUBJECT: Public hearing, discussion and general direction to staff on amending the FY 2011 Proposed Budget.

1. BACKGROUND/HISTORY

The City Council formally received the City Manager's Proposed Budget for the 2010-11 fiscal year at the July 20, 2010 City Council Meeting. A public hearing was held on August 5, 2010, on the proposed budget. Over the last two months, budget workshops have been held to discuss the Proposed Budget.

2. FINDINGS/CURRENT ACTIVITY

In accordance with the City Charter, after a public hearing has been held on the City Manager's proposed budget, changes may be made to the proposed budget. A public hearing must be held on the proposed changes prior to the City Council inserting the changes. A notice of the public hearing has been made in accordance with the City Charter.

3. FINANCIAL IMPACT

None

4. ACTION OPTIONS/RECOMMENDATION

City staff recommends that the City Council hold a public hearing on the changes to the City Manager's 2010-11 Proposed Budget.

Notice of Public Hearing on Amending the City Manager's FY 2010-11 Proposed Budget

The City of Copperas Cove, Texas will hold a public hearing on amending the City Manager's Fiscal Year 2010-11 Proposed Budget. The public hearing will be held on Tuesday, August 31, 2010 at 7:30 p.m. at the City of Copperas Cove City Hall Council Chambers at 507 South Main Street, Copperas Cove, TX 76522. This public hearing is in accordance with the City of Copperas Cove City Charter, Article VI, Section 6.08. The following changes are proposed:

FY 2011 General Fund Proposed Budget Changes

Revenues	Proposed Budget	Revised (Changed)	Difference
Current Ad Valorem Taxes	6,531,155	6,717,742	186,587
TOTAL			186,587

Expenditures	Proposed Budget	Revised (Changed)	Difference
Salaries & Benefits – City Manager	227,287	230,225	2,938
Salaries & Benefits – City Secretary	119,114	120,629	1,515
Salaries & Benefits – Finance Department	492,189	498,927	6,738
Salaries & Benefits – Human Resources	210,001	212,617	2,616
Salaries & Benefits – Information Systems	244,366	247,670	3,304
Salaries & Benefits – Municipal Court	252,932	256,215	3,283
Salaries & Benefits – Police Department	4,306,998	4,360,026	53,028
Salaries & Benefits – Animal Control	191,891	194,233	2,342
Salaries & Benefits – Fire Department	2,869,317	2,901,424	32,107
Salaries & Benefits – Engineering	132,136	133,926	1,790
Salaries & Benefits – Street Department	207,297	209,932	2,635
Salaries & Benefits – Fleet Services	212,958	215,777	2,819
Salaries & Benefits – Facility Maintenance	55,406	56,108	702
Salaries & Benefits – Planning	55,970	56,721	751
Salaries & Benefits – Building Development	180,123	182,556	2,433
Salaries & Benefits – Code & Health	168,084	170,237	2,153
Salaries & Benefits – Parks & Recreation	851,726	861,273	9,547
Salaries & Benefits – Library	429,457	435,142	5,685
Transfer Out to SAFER Fund	299,172	302,893	3,721
Transfer to Cemetery Fund	26,386	26,826	440
Transfer to Golf Course Fund	-	4,316	4,316
Transfer to Recreation Activities Fund	7,941	7,234	(707)
Contingency	30,310	72,741	42,431
TOTAL			186,587

FY 2011 Water & Sewer Fund Proposed Budget Changes

Revenues	Proposed Budget	Revised (Changed)	Difference
Transfer In from Drainage Fund	43,839	20,000	(23,839)
TOTAL			(23,839)

Expenditures	Proposed Budget	Revised (Changed)	Difference
Salaries & Benefits – Public Works	305,206	308,745	3,539
Salaries & Benefits – Utility Administration	416,767	422,092	5,325
Salaries & Benefits – Water Distribution	521,221	527,799	6,578
Salaries & Benefits – Sewer Collection	376,747	381,650	4,903
Salaries & Benefits – Wastewater Treatment	519,908	526,734	6,826
Salaries & Benefits – Composting	136,436	138,213	1,777
Utilities – Wastewater Treatment	400,000	347,213	(52,787)
TOTAL			(23,839)

FY 2011 Solid Waste Fund Proposed Budget Changes

Expenditures	Proposed Budget	Revised (Changed)	Difference
Salaries & Benefits – Solid Waste Operations	218,428	221,214	2,786
Salaries & Benefits – Residential	160,409	162,352	1,943
Salaries & Benefits – Recycling	77,329	78,294	965
Salaries & Benefits – Brush	81,054	82,039	985
Salaries & Benefits – Commercial	158,655	160,620	1,965
Salaries & Benefits – Solid Waste Disposal	180,543	182,821	2,278
Fuel and Oil - Residential	58,400	53,671	(4,729)
Fuel and Oil – Recycling	21,882	20,917	(965)
Fuel and Oil – Brush	18,702	17,717	(985)
Fuel and Oil – Commercial	35,655	31,412	(4,243)
TOTAL			-

FY 2011 Recreation Activities Fund Proposed Budget Changes

Revenues	Proposed Budget	Revised (Changed)	Difference
Transfer In from General Fund	7,941	7,234	(707)
TOTAL			(707)

Expenditures	Proposed Budget	Revised (Changed)	Difference
Personnel Services – Recreation Activities	98,729	98,022	(707)
TOTAL			(707)

FY 2011 Drainage Fund Proposed Budget Changes

Expenditures	Proposed Budget	Revised (Changed)	Difference
Operating Expenditures – Drainage	316,325	318,938	2,613
Transfer Out to General Fund	57,136	80,000	22,864
Capital Improvement Projects	28,500	-	(28,500)
TOTAL			(3,023)

FY 2011 Cemetery Fund Proposed Budget Changes

Revenues	Proposed Budget	Revised (Changed)	Difference
Transfer In from General Fund	26,386	26,826	440
TOTAL			440

Expenditures	Proposed Budget	Revised (Changed)	Difference
Salaries & Benefits	35,549	35,989	440
TOTAL			440

FY 2011 Golf Course Fund Proposed Budget Changes

Revenues	Proposed Budget	Revised (Changed)	Difference
Transfer In from General Fund	-	4,316	4,316
TOTAL			4,316

Expenditures	Proposed Budget	Revised (Changed)	Difference
Salaries & Benefits – Golf Course Operations	99,801	101,141	1,340
Salaries & Benefits – Course Maintenance	226,359	229,335	2,976
TOTAL			4,316

FY 2011 Hotel Occupancy Tax Fund Proposed Budget Changes

Expenditures	Proposed Budget	Revised (Changed)	Difference
Promo of Tourism – Chamber of Commerce	170,000	177,750	7,750
Promo Tourism – Downtown	12,000	-	(12,000)
Promo of Arts – C. Cove Country Opry	4,000	-	(4,000)
TOTAL			(8,250)

FY 2011 City-Wide Grants Fund Proposed Budget Changes

Revenues	Proposed Budget	Revised (Changed)	Difference
Transfer In from General Fund	299,172	302,893	3,721
TOTAL			3,721

Expenditures	Proposed Budget	Revised (Changed)	Difference
Expenditures – SAFER Grant	403,547	407,268	3,721

Fund	Dept	No EEs	Department Name	Position Title	Hourly Salary Minimum	Hourly Salary Maximum
1	31	1	Finance	Budget Analyst	23.50	34.62

Recommended Revision (Change)

Fund	Dept	No EEs	Department Name	Position Title	Hourly Salary Minimum	Hourly Salary Maximum
1	31	1	Finance	Budget Analyst	22.25	32.77