

**CITY OF COPPERAS COVE  
CITY COUNCIL WORKSHOP MEETING MINUTES  
November 2, 2010 – 6:00 P.M.**

**A CALL TO ORDER**

**B ROLL CALL**

Present: John Hull  
Cheryl L. Meredith  
Charlie D. Youngs  
Gary L. Kent  
Danny Palmer  
Kenn Smith  
Frank Seffrood  
Absent: Jim Schmitz  
Attendees: Andrea Gardner  
Stefanie Brown

**C WORKSHOP ITEMS**

- 1 Presentation and discussion on Golf Course Effluent Project. ***Ken Wilson, Division Head of Parks and Leisure Services***

Trey Taylor, with Bury and Partners, gave an overview and presentation, which is attached and made a part of these minutes.

- 2 Provide direction to the City Manager regarding agenda item C-1. Andrea M. Gardner, City Manager

Consensus was given by the City Council for the City Manager to proceed with the pond. Council Member Youngs requested an analysis for the pond and storage tank for the project.

**D ADJOURNMENT**

There being no further business, Mayor Hull adjourned the meeting at 6:48 p.m.

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John Hull, Mayor

ATTEST:

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Stefanie Brown, Deputy City Secretary

**CITY OF COPPERAS COVE  
CITY COUNCIL REGULAR MEETING MINUTES  
November 2, 2010 – 7:00 P.M.**

**A CALL TO ORDER**

**B INVOCATION AND PLEDGE OF ALLEGIANCE**

**C ROLL CALL**

Present: Cheryl L. Meredith  
Charlie D. Youngs  
Gary L. Kent  
Danny Palmer  
Kenn Smith  
Frank Seffrood  
John Hull

Absent: Jim Schmitz

Attendees: Andrea M. Gardner  
Charles E. Zech  
Stefanie Brown

**D ANNOUNCEMENTS**

Council Member Seffrood announced the trip to the 2010 AUSA Convention in Washington D.C. was a success.

Council Member Kent encouraged citizens to come to council meetings.

Mayor Hull announced that Saturday, October 30, 2010 Downtown Safe Trick or Treat event was a success and many citizens attended.

Ms. Gardner announced that Keep Copperas Cove Beautiful (KCCB) is hosting the Eco Harvest 2010 Building a Sustainable Community on November 20, 2010 from 9:00 a.m. to 2 p.m. at the Copperas Cove Civic Center.

Mayor Hull announced that Wednesday, November 3, 2010 at 5:30 p.m. there is a Meet and Greet with Senator Brian Birdwell at the Allin House.

**E PUBLIC RECOGNITION**

1 Employee Service Awards - November 2010. **Andrea M. Gardner, City Manager**

- Desiree Mundell, Human Resources Coordinator - 5 years
- Greg Hernandez, Golf Course Laborer - 10 years

2 Proclamation: America Recycles Day. **John Hull, Mayor**

Mayor Hull read the proclamation and presented it to Silvia Rhoads, Executive Director for Keep Copperas Cove Beautiful (KCCB). Ms. Rhoads thanked the Council for the proclamation. She informed the Council and citizens KCCB is hosting the 2010 Eco Harvest on November 20, 2010 from 9:00 a.m. to 2:00 p.m. at the Copperas Cove Civic Center.

F **CITIZENS FORUM** – None.

G **CONSENT AGENDA**

1 Consideration and action on approving the minutes from the workshop council meeting of October 19, 2010. **Jane Lees, City Secretary**

2 Consideration and action on approving the minutes from the regular council meeting on October 19, 2010. **Jane Lees, City Secretary**

3 Consideration and action on authorizing the City Manager to enter into an agreement with Central Counties Center for MHMR (Mental Health and Mental Retardation) Services to occupy a designated area of the Human Resource Center for a period of two years with an option to renew one additional year. **Brian Hawkins, Recreation Specialist/Administrative Assistant of Parks and Recreation**

4 Consideration and action on authorizing the City Manager to execute a Sales Contract between the City of Copperas Cove and Dailey-Wells Communications, Inc. for the purpose of renewing a maintenance contract and renewing a software contract for the City's 800 MHz EDACS Radio Trunking System manufactured by M/A-Com. **Gary Young, Deputy Fire Chief**

Consent Agenda Vote:

Motion by Council Member Gary L. Kent Seconded by Council Member Kenn Smith

AYE: Council Member Cheryl L. Meredith  
Council Member Charlie D. Youngs  
Council Member Gary L. Kent  
Council Member Danny Palmer  
Council Member Kenn Smith  
Council Member Frank Seffrood

Passed

H **PUBLIC HEARINGS/ACTION**

1 Public hearing, consideration and action on the adoption of a landscape irrigation ordinance. **Mike Morton, Chief Building Official**

Mayor Hull opened the public hearing at 7:20 p.m.

Speaking for: None.

Speaking against: None.

Mayor Hull closed the public hearing at 7:27 p.m.

Motion made to approve Ordinance 2010-48 as presented.

**ORDINANCE NO. 2010-48**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CITY'S CODE OF ORDINANCES TO PROVIDE FOR LANDSCAPE IRRIGATION SYSTEMS REGULATION; PROVIDING A SAVINGS CLAUSE AND FOR THE REPEAL OF ALL OTHER ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Motion by Council Member Frank Seffrood Seconded by Council Member Cheryl L. Meredith

AYE: Council Member Cheryl L. Meredith  
Council Member Charlie D. Youngs  
Council Member Gary L. Kent  
Council Member Kenn Smith  
Council Member Frank Seffrood  
NAY: Council Member Danny Palmer  
Passed

- 2 Public hearing and action on an ordinance amending the 2009-10 fiscal year budget for the City of Copperas Cove. ***Andrea M. Gardner, City Manager***

Mayor Hull opened the public hearing at 7:29 p.m.

Speaking for: None.

Speaking against: None.

Mayor Hull closed the public hearing at 7:31 p.m.

Motion made to approve an ordinance amending Fiscal Year 2010 Budget as presented with the following changes; Weir Gate amendment to \$38,353 and Avenue F Reconstruction amendment to \$413,097.

**ORDINANCE NO. 2010-49**

**AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.**

Motion by Council Member Gary L. Kent Seconded by Council Member Danny Palmer

AYE: Council Member Cheryl L. Meredith  
Council Member Charlie D. Youngs  
Council Member Gary L. Kent

Council Member Danny Palmer  
Council Member Kenn Smith  
Council Member Frank Seffrood

Passed

I **ACTION ITEMS**

- 1 Consideration and action on authorizing the City Manager to execute a contract with Matous Construction for replacement of Weir/Butterfly Gates at the Northwest Wastewater Treatment Plant. **Robert McKinnon, Public Works Director.**

Motion made to authorize the City Manager to execute a contract with Matous Construction for replacement of Weir/Butterfly Gates at the Northwest Wastewater Treatment Plant in the amount of \$141,500.

Motion by Council Member Cheryl L. Meredith Seconded by Council Member Gary L. Kent

AYE: Council Member Cheryl L. Meredith  
Council Member Charlie D. Youngs  
Council Member Gary L. Kent  
Council Member Danny Palmer  
Council Member Kenn Smith  
Council Member Frank Seffrood

Passed

- 2 Consideration and possible action on authorizing the City Manager to execute an agreement for professional services with Bury and Partners Engineering Solutions for the golf course effluent project. **Danny Zincke, Director of Parks and Recreation**

Motion made to approve the contract as presented.

Motion by Council Member Charlie D. Youngs Seconded by Council Member Danny Palmer

AYE: Council Member Cheryl L. Meredith  
Council Member Charlie D. Youngs  
Council Member Gary L. Kent  
Council Member Danny Palmer  
Council Member Kenn Smith  
Council Member Frank Seffrood

Passed

- 3 Consideration and action on appointments to the City of Copperas Cove TIRZ Number One (Valley at Great Hills) Board Member Positions One through Four. **Andrea M. Gardner, City Manager**

Motion made by Council Member Gary Kent to reappoint Dan Yancy to Position One (Chair) for the unexpired term ending on June 17, 2011. Second by Council Member Danny Palmer, and with a unanimous vote, motion passed.

Motion made by Council Member Frank Seffrood to reappoint Frank Somera, Jr. to Position Two for the unexpired term ending on June 17, 2011. Second by Council Member Gary Kent, and with a unanimous vote, motion passed.

Motion made by Council Member Kenn Smith to reappoint Gene Dane to Position Three for the unexpired term ending on June 17, 2012. Second by Council Member Danny Palmer, and with a unanimous vote, motion passed.

Motion made by Council Member Gary Kent to reappoint Jack Smith to Position Four for the unexpired term ending on June 17, 2011. Second by Council Member Danny Palmer, and with a unanimous vote, motion passed.

- 4 Consideration and action on a resolution to authorize intervention at the Railroad Commission in Atmos Pipeline - Texas' request to increase rates for City-Gate and Pipeline Transportation Gas Service. **Andrea M. Gardner, City Manager.**

Motion made to approve Resolution 2010-42 as presented.

#### RESOLUTION NO. 2010-42

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS (CITY) AUTHORIZING THE INTERVENTION AT THE RAILROAD COMMISSION OF TEXAS CONCERNING THE FILING FOR AN INCREASE IN RATES BY ATMOS PIPELINE – TEXAS; REQUIRING ATMOS PIPELINE TO REIMBURSE REASONABLE RATE CASE EXPENSES; AUTHORIZING THE RETENTION OF COUNSEL AND RATE CONSULTANTS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING SUCH OTHER FINDINGS AND OTHER PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.**

Motion by Council Member Kenn Smith Seconded by Council Member Danny Palmer

AYE: Council Member Cheryl L. Meredith  
Council Member Charlie D. Youngs  
Council Member Gary L. Kent  
Council Member Danny Palmer  
Council Member Kenn Smith  
Council Member Frank Seffrood

Passed

- 5 Consideration and action on 2011 Texas Coalition for Affordable Power (TCAP) Board Nominations. **Andrea M. Gardner, City Manager.**

Motion made not to nominate any individuals for the 2011 Texas Coalition for Affordable Power (TCAP) Board Nominations.

Motion by Council Member Danny Palmer Seconded by Council Member Gary L. Kent

AYE: Council Member Cheryl L. Meredith  
Council Member Charlie D. Youngs  
Council Member Gary L. Kent  
Council Member Danny Palmer

Council Member Kenn Smith  
Council Member Frank Seffrood

Passed

**J        REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS**

- 1        Presentation on Economic Development Projects by the Copperas Cove Economic Development Corporation. ***Polo Enriquez, Executive Director***

Polo Enriquez, Executive Director of the Copperas Cove Economic Development Corporation (CCEDC) gave a presentation on the Economic Development Projects for FY 2010-11.

**K        ITEMS FOR FUTURE AGENDAS**

Council Member Youngs requested a workshop on January 18, 2011 on the funding options for the Southeast bypass.

Council Member Kent would like a workshop on events the City could hold for the youth of this community.

Council Member Palmer would like a workshop on the 2010 TML conference he attended.

Council Member Seffrood would like to add an executive session item on Real Property.

**L        EXECUTIVE SESSION**

**M        RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**

**N        ADJOURNMENT**

There being no further business, Mayor Hull adjourned the meeting at 8:07 p.m.

**ATTEST:**

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John Hull, Mayor

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Stefanie Brown, Deputy City Secretary