

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
January 18, 2011 – 6:00 P.M.**

A **CALL TO ORDER** - Mayor Hull called the workshop to order at 6:00 p.m.

B **ROLL CALL**

Present: John Hull
 Cheryl L. Meredith
 Charlie D. Youngs
 Gary L. Kent
 Danny Palmer
 Kenn Smith
 Jim Schmitz
 Frank Seffrood

Attendees: Andrea M. Gardner
 Jane Lees

C **WORKSHOP ITEMS**

- 1 Presentation and discussion on Code Committee recommendations. **Mike Baker, Fire Chief**

Chief Baker thanked the Code Committee members for doing an excellent job on the Code Committee. He said that they spent the last 13 months working on this project, meeting every other week. The committee members were: Michael A. McDonnell, Chair, Gene Dane, Terry Neiman, Ben Atkinson, Paul Russell, Samuel Banks and Betty Price.

Chief Baker summarized each of the codes that were addressed and explained the Committee recommendations to the City Council. The recommended effective date for the ordinance is August 1, 2011.

- 2 Provide direction to City staff regarding item C-1 above. **Andrea M. Gardner, City Manager**

No direction given.

D **ADJOURNMENT**

There being no further business, Mayor Hull adjourned the meeting at 6:21 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
January 18, 2011 – 7:00 P.M.

A **CALL TO ORDER** - Mayor Hull called the meeting to order at 7:00 p.m.

B **INVOCATION AND PLEDGE OF ALLEGIANCE** - Pastor Brian Hawkins of Cove Fellowship Ministries in Copperas Cove gave the invocation and Mayor Hull led the pledge of allegiance.

C **ROLL CALL**

Present: Cheryl L. Meredith
 Charlie D. Youngs
 Gary L. Kent
 Danny Palmer
 Kenn Smith
 Jim Schmitz
 Frank Seffrood
 John Hull

Attendees: Andrea M. Gardner
 Charles E. Zech
 Jane Lees

D **ANNOUNCEMENTS** - Council Member Smith encouraged people to sign up for the Super Bowl Tournament at the Golf Course on February 6, 2011. Council Member Kent said he attended a ceremony honoring Martin Luther King Jr. at the Bibleway Baptist Church over the weekend. He encouraged people to come out next year and take part in the event, saying that it was an uplifting experience. City Manager Gardner announced that the City is always looking for volunteers. At the present time, volunteers are needed at Municipal Court.

E **PUBLIC RECOGNITION**

1 2010 Employee Events Committee Recognition. ***Andrea M. Gardner, City Manager***

- Deanna Sloan, Senior Accountant, Finance Department
- Shane Kieltyka, Corporal, Police Department
- Stephen Clendenen, Lieutenant, Fire Department
- Gene Williams, Supervisor, Parks and Recreation Department
- Mark Flock, Operator II, Water Distribution Department

F **CITIZENS FORUM** – James Apple, 2010 K. Starr Drive. Mr. Apple requested that the Council look into passing a City ordinance that would allow him to use a golf cart on City streets.

G **CONSENT AGENDA** – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1 Consideration and action on approving the minutes from the regular council meeting of January 4, 2011. **Jane Lees, City Secretary**

2 Consideration and action on authorizing the City Manager to enter into an agreement with Austin Turf and Tractor for the purchase of new equipment for the Parks Maintenance Department. **Ken Wilson, Division Head of Parks and Leisure Services**

Council Member Kent made a motion to approve the Consent Agenda items G-1 and G-2 as presented. Council Member Seffrood seconded the motion, which passed unanimously.

H **PUBLIC HEARINGS/ACTION**

1 Public hearing and action on amending Chapter 4, Section 4-1 of the Code of Ordinances of the City of Copperas Cove. **Mike Baker, Fire Chief**

Mayor Hull opened the public hearing at 7:11 p.m.

Speaking: None.

Mayor Hull closed the public hearing at 7:12 p.m.

Council Member Youngs made a motion to approve Ordinance No. 2011-01 as presented. Council Member Kent seconded the motion.

Mr. McDonnell, the Code Committee chair, said that the Committee worked very hard on the recommendations that are before the the City Council. He said that it was an enlightening assignment and that he was proud to be able to do it. He urged the Council to pass the ordinance as recommended. He stated that all the Committee members did a magnificent job.

Council Member Schmitz made a motion to amend the original motion to use Option 1 for the appeals process. Council Member Meredith seconded the motion, which passed unanimously.

Vote on the main motion passed unanimously.

I **ACTION ITEMS**

1 Consideration and action on authorizing the City Manager to provide First Southwest Asset Management, Inc. with thirty (30) days written notice to terminate the Agreement for Arbitrage Rebate Compliance Services. **Andrea M. Gardner, City Manager**

Council Member Schmitz made a motion to authorize the City Manager to provide First Southwest Asset Management, Inc. with thirty (30) days written notice to terminate the agreement for Arbitrage Rebate Compliance Services. Council Member Palmer seconded the motion, which passed unanimously.

- 2 Consideration and action on authorizing the City Manager to execute an agreement with Conbrio Consulting for the completion of the Development Review Process Improvement Project. **Joseph Pace, Planner**

Council Member Schmitz made a motion to authorize the City Manager to execute an agreement with Conbrio Consulting to conduct a Development Review Process Improvement Project. Council Member Meredith seconded the motion, which passed unanimously.

- 3 Consideration and action on authorizing the City Manager to execute a Drainage Easement Encroachment Agreement at 1504 Vista Circle. **Wesley Wright, P.E., City Engineer**

Council Member Meredith made a motion to authorize the City Manager to execute a Drainage Easement Encroachment Agreement at 1504 Vista Circle. Council Member Kent seconded the motion, which passed unanimously.

- 4 Consideration and action on a resolution of the City of Copperas Cove, Texas suspending the February 14, 2011 effective date of Oncor Electric Delivery Company's requested rate change to permit the City time to study the request and to establish reasonable rates; approving cooperation with the Steering Committee of Cities served by Oncor to hire legal and consulting services and to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed and is open to the public as required by law; requiring notice of this resolution to the company and legal counsel for the Steering Committee. **Andrea M. Gardner, City Manager**

Council Member Seffrood made a motion to approve Resolution 2011-02 as presented. Council Member Smith seconded the motion, which passed unanimously.

- 5 Consideration and action on an ordinance amending Section 3-51 of the City of Copperas Cove Code of Ordinances. **Andrea M. Gardner, City Manager.**

Council Member Youngs made a motion to approve Ordinance No. 2011-02 with the following change to Section 3-51 (b): change "10 business days" to "3 business days." Council Member Palmer seconded the motion.

George Fox stated that he supports the recommended changes and urged the Council to pass the Ordinance.

Motion passed unanimously.

- 6 Consideration and action on an ordinance amending the Animal Control section of the City's Fee Schedule. **Andrea M. Gardner, City Manager.**

Council Member Meredith made a motion to approve Ordinance No. 2011-03 as presented. Council Member Palmer seconded the motion, which passed unanimously.

J **REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS - None.**

K **ITEMS FOR FUTURE AGENDAS** - Council Member Schmitz requested that that the Council look into Mr. Apple's request for the use of golf carts on City streets.

L **EXECUTIVE SESSION** - Mayor Hull announced the executive session at 7:37 p.m.

1 Pursuant to §551.072 of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to deliberate the purchase, exchange, lease, or value of real property.

M **RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION** - Mayor Hull reconvened the open meeting at 8:03 p.m. and announced that there was no action to be taken as a result of Executive Session.

N **ADJOURNMENT**

There being no further business, Mayor Hull adjourned the meeting at 8:03 p.m.

ATTEST:

John Hull, Mayor

Jane Lees, City Secretary