

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
February 1, 2011 – 6:00 P.M.**

A **CALL TO ORDER** - Mayor Hull called the meeting to order at 6:00 p.m.

B **ROLL CALL**

Present: John Hull
 Cheryl L. Meredith
 Charlie D. Youngs
 Gary L. Kent
 Danny Palmer
 Kenn Smith
 Jim Schmitz
 Frank Seffrood

Attendees: Andrea M. Gardner
 Jane Lees

C **WORKSHOP ITEMS**

1 Parks Needs Assessment. ***Ken Wilson, Division Head of Parks & Leisure Services***

Mr. Wilson thanked all the members of the Parks & Recreation Committee, which was formed in January 2010, for their assistance and hard work with the parks needs assessment. The Committee members were Chairperson Inez Faison, Patricia Thomas, Lisa Wilson, Teressa Hawkins and Tammy Howard. He introduced Ms. Faison who stated that the Committee felt that the City would benefit the greatest by updating what they now have and plan for the future.

Mr. Brent Luck of Luck Design, gave a presentation on the final results of the assessment. The presentation is attached as part of these minutes.

2 Direction to City staff regarding item C-1 above. ***Andrea M. Gardner, City Manager***

No direction given by the Council. Ms. Gardner did request that the Council think about funding options in order to make a decision when the CIP Planning Session takes place. The options are 1) package the bond issue as one proposition to be issued in phases; or 2) package as a series of separate propositions. Ms. Gardner said that if packaged separately, the bond issue costs would be greater, however, the ability to get the issues approved will be greater as well.

D **ADJOURNMENT**

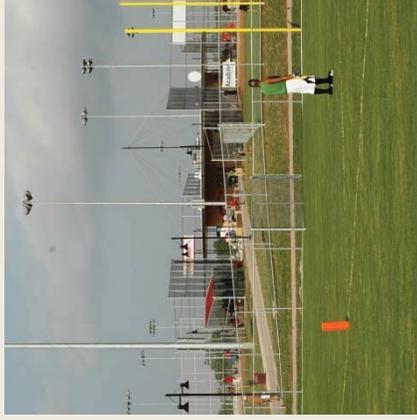
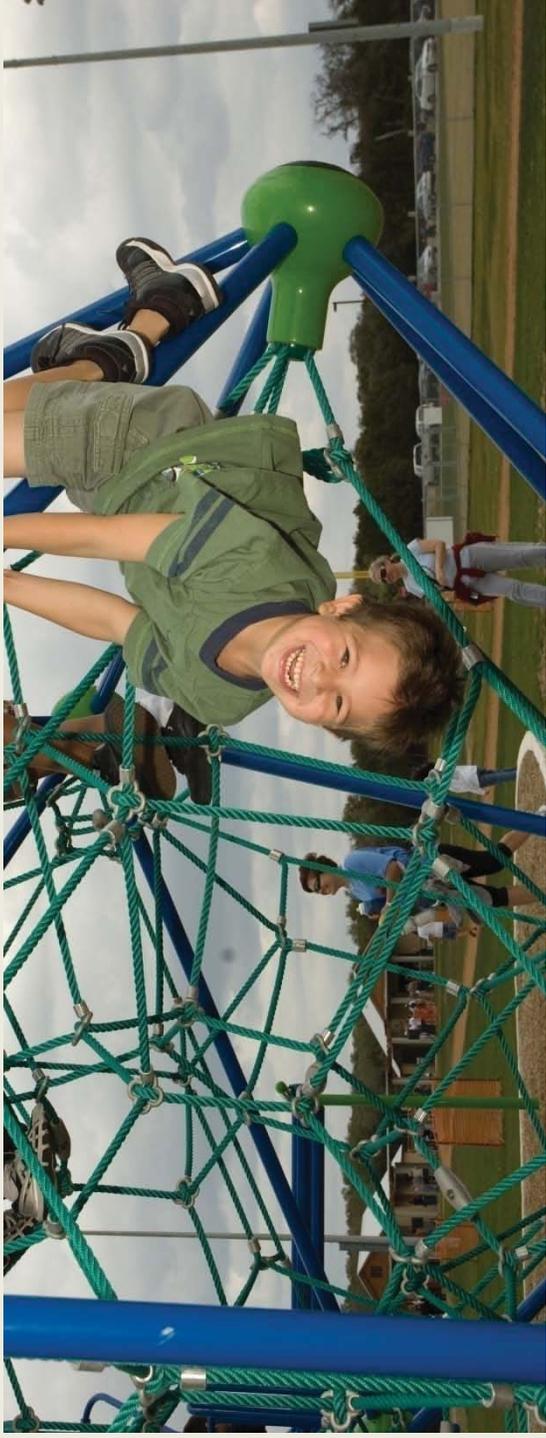
There being no further business, Mayor Hull adjourned the meeting at 6:47 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

City Council Workshop
February 1, 2011



City of Copperas Cove

Parks Needs Assessment

What have we been doing the last eight months?

May- June 2010 –A Needs Assessment Survey was Conducted with City Residents.

June 2010 – An Inventory was Completed for all Eight of the City's Parks.

July 2010 – We had Interviews with all the City Council Members, the Mayor and the City Manager.

What have we been doing the last eight months?

September 13, 2010 – A Public Meeting was facilitated with Key Parks and Recreation Stakeholders.

December 7, 2010 – A Joint Council / Resident Teens Workshop was held to discuss youth needs in parks.

May 2010 thru January 2011 – Eight Meetings have been held with members of the Parks Committee and City Staff.

What did we learn... from residents?

Medium Park Priorities :

5. Picnic Tables
6. Fishing / Access Areas
7. Basketball Courts
8. Tennis Courts
9. Skateboard Park
10. Volleyball Courts
11. Natural / Open Spaces
12. Senior Center



What did we learn... from residents?

Low Park Priorities:

13. Soccer Fields
14. Botanic Flower
Garden Areas
15. Football Fields*
16. Baseball Fields*
17. Softball Fields*
18. Community Gardens
19. In-Line Skate/ Hockey Rink



Your Parks Committee overwhelmingly believes that football, baseball and softball fields ranked too low in the resident needs assessment survey.

What did we learn... from residents?

61.6% Favor issuing bonds that my increase taxes for new and added park facilities.

When questioned if the City has enough parkland?

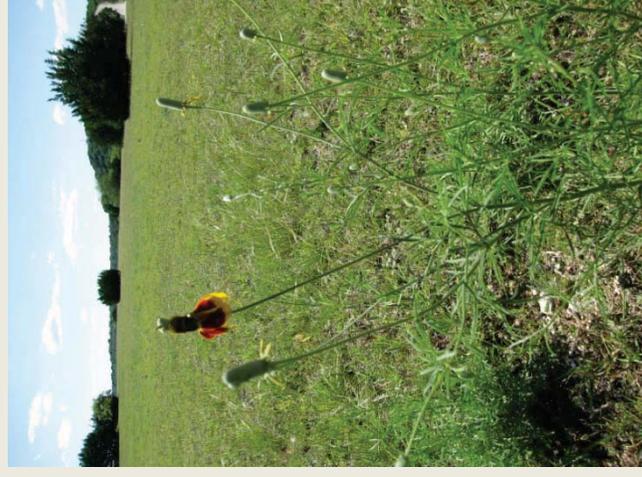
43.15% replied “Yes”

37.50% replied “No”

19.35% replied “Don’t Know”

When residents think of Copperas Cove Parks they identify with City Park and Ogletree Gap Park.

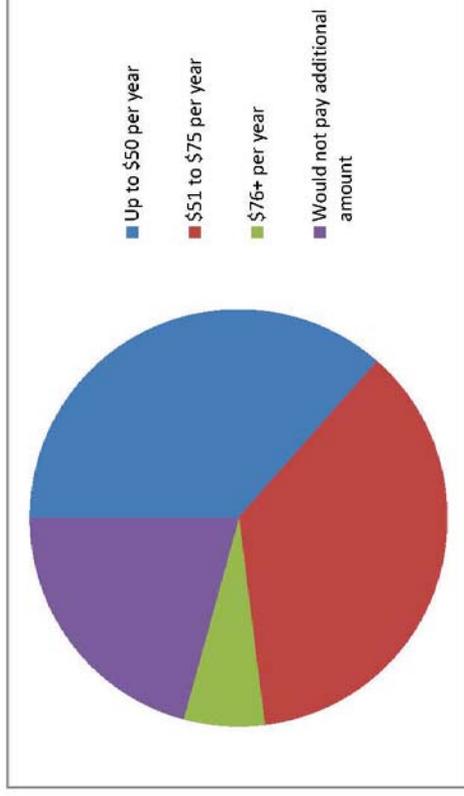
73.26% replied they use these two facilities.



What did we learn... from residents?

6) On average the City of Copperas Cove spends \$45.10 (per person) per year for park system services. How much do you think they should spend?

Up to \$50 per year	88
\$51 to \$75 per year	88
\$76+ per year	15
Would not pay additional amount	50
Total	241



What did we learn... from City Leadership?

“Update What You Got!!”

Provide a diversity and equal distribution of activity or recreation opportunities; sprinkle in fresh ideas.

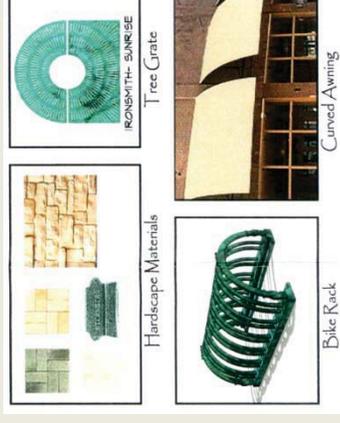
Neighborhood parks are important; they should receive some attention.

Market our parks! Most people do not know what we have.

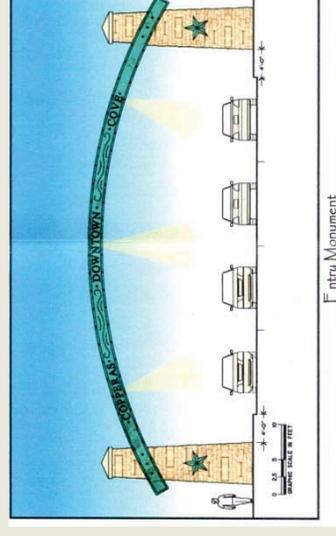
What did we learn... from City Leadership?

Our sister cities are investing in their parks. The City of Copperas Cove needs to do the same.

Comparison: Cove v. Harker Heights 1984
Cove v. Harker Heights 2011



There is a great opportunity to tie the adopted Downtown Improvements Master Plan 2008 with upgrades and new developments within the City's parks.



What did we learn... from our Youth Workshop?

They want variety and a forum
for socialization!

Top "Recreation" Priorities:

1. Ropes Course
2. Bowling
3. Skateboarding
4. Spray Parks
5. Dodge ball
6. Movies in the Park
7. Paint Ball
8. **Ghengis Grill!!!**



What did we learn... from Key Stakeholders?

Our parks need to be readily accessible.

Both sizes of parks (Neighborhood Parks and Community Parks) need to be developed.

Provide a Diversity of activity or recreation opportunities.

Enhance partnership relationships:

Schools

Military Officials

Churches

Major Employers in the Area

Businesses

Developers

What did we learn... from Key Stakeholders?

Single most important issues:

- Multi-purpose Center
(over 1/2 of those in attendance stated this.)
 - Connectivity thru Hike and Bike Trails
 - Fill in the gaps with park activities.
- Update what you have – plan for the future!!!**

Where do we go from here?

“Update what you have – plan for the future!!!”

We outlined a vision for the following parks:

- High Chaparral Park
- Heritage Park
- Highland Park
- City Park
- Ogletree Gap Park

- South Park was not included in the visioning because it was renovated in the summer of 2010.
- Kate Street Park was not included because there is an agreement with the utility company that this use as a park will expire when the existing park equipment needs to be replaced.



Parking Area
Accommodating
22 Vehicles

Practice U10
Soccer Fields
Approx. 100' x 140'

Tree Planting
Buffer

Exercise Station -
Typical

Accent
Trees

Overlook
Viewing Area

Restroom
Building

Tree Planting
Buffer

Playground Structure
w/ Family Pavilion

Family Pavilion with
Picnic Tables

(2) Practice
Baseball Fields

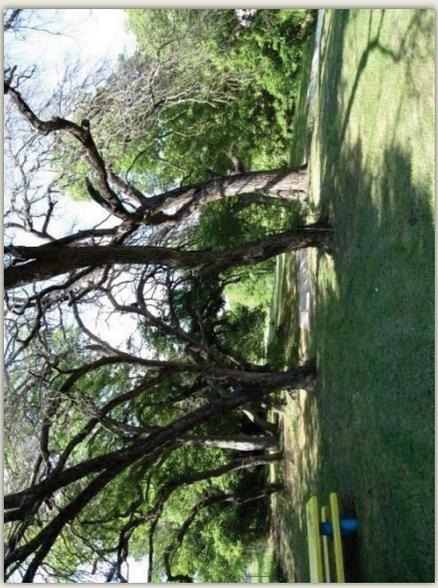
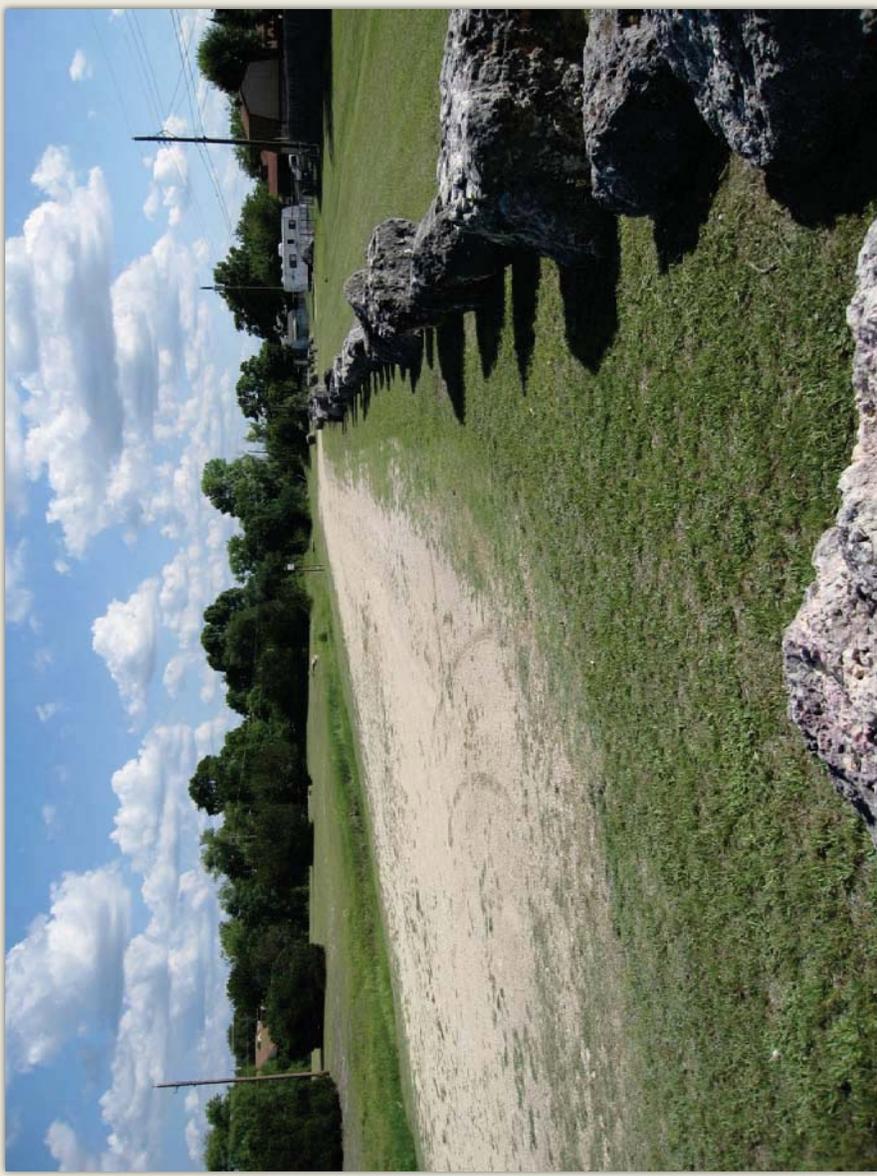
Loop Trail -
1/3 mile



HIGH CHAPARRAL PARK MASTER PLAN - Preliminary

City of Copperas Cove

November 23, 2010





HIGHLAND PARK MASTER PLAN - Preliminary

City of Copperas Cove

LUCK DESIGN TEAM

January 24, 2011





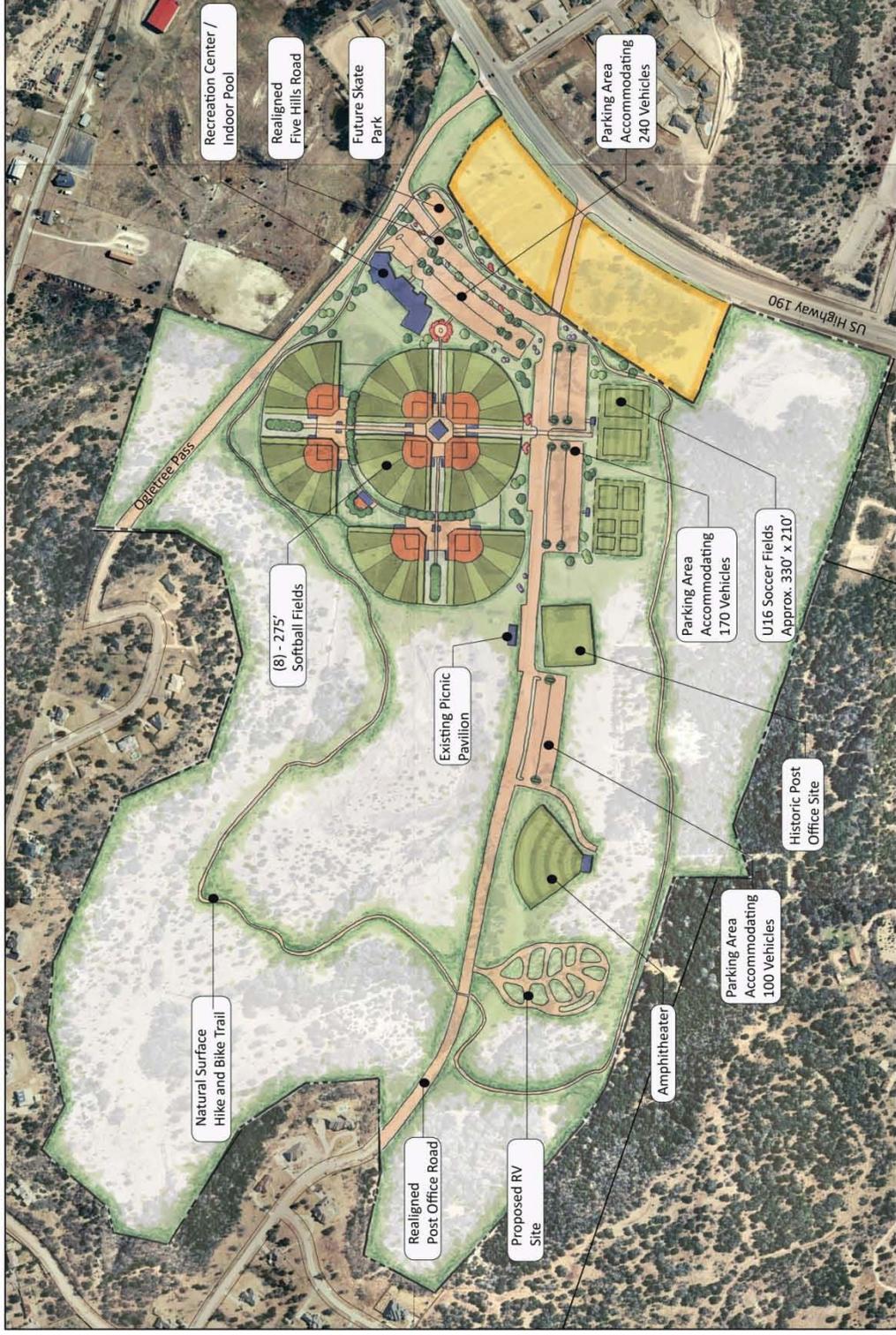
CITY PARK MASTER PLAN - Preliminary

City of Copperas Cove

January 24, 2011

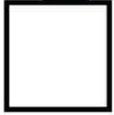
LUCK DESIGN TEAM





OGLETREE GAP PARK MASTER PLAN - Preliminary

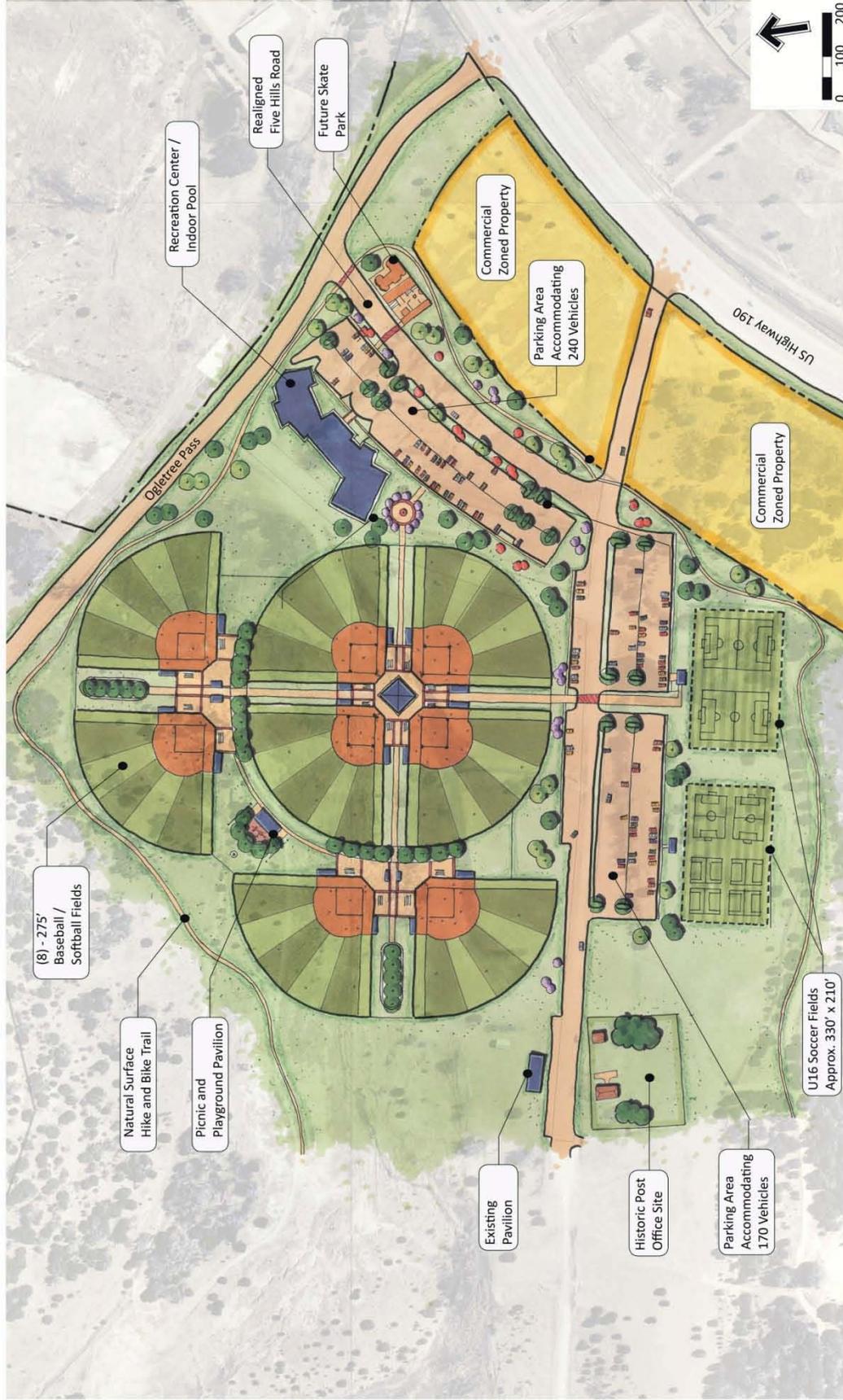
City of Copperas Cove



LUCK DESIGN TEAM

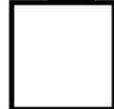
January 24, 2011

Note: This preliminary master plan builds upon the "Community Recreation Complex in Ogletree Gap Park - Park Plan 2010" originally prepared for the City of Copperas Cove by B&S Partners dated March 30, 2007. Per City direction, elements as shown in that original plan remained the same or were modified for the plan representation depicted on this graphic master plan.



OGLETREE GAP PARK MASTER PLAN ENLARGEMENT - Preliminary

City of Copperas Cove



LUCK DESIGN TEAM

January 24, 2011

Note: This preliminary master plan builds upon the "Community Recreation Complex in Ogletree Gap Park - Park Plan 2010" originally prepared for the City of Copperas Cove by P&S Partners dated March 10, 2007. Per City direction, elements shown in this original plan remained the same or were modified for the plan representation depicted on this graphic master plan.

PROPOSED SEQUENCE OF PARK IMPROVEMENTS

	OPINION OF CONSTRUCTION COST*	CONSULTANT COSTS [^]	TOTAL COST	REMARKS
HIGH CHAPARRAL PARK	\$589,300	\$100,200	\$689,500	<div style="border: 1px solid black; padding: 5px;"> <p>LOCK IN A WIN!</p> <ul style="list-style-type: none"> - "Take care of what you got!" - Make park amenities ADA compliant. - Show residents we heard what they said were their highest priorities. </div>
HERITAGE PARK	\$181,900	\$31,000	\$212,900	
HIGHLAND PARK	\$156,000	\$26,500	\$182,500	
CITY PARK	\$5,768,500	\$980,700	\$6,749,200	
OGLETREE GAP - PHASE ONE	\$3,386,600	\$575,700	\$3,962,300	EACH PLAN RELIES ON THE OTHER.
OGLETREE GAP - PHASE TWO	\$4,953,000	\$842,000	\$5,795,000	
OGLETREE GAP - PHASE THREE	\$9,579,800	\$1,628,566	\$11,208,366	
TOTALS	\$24,615,100	\$4,184,666	\$28,799,766	

* - This Opinion of Construction Costs is based on 2011 construction costs and does not include escalations for yearly cost increases.

[^] - The consultants costs (including design/survey/environmental explorations/permitting) are shown as 15-17% of the "Opinion of Construction Cost". This is congruent with the methodologies used in the "Community Recreation Complex in Ogletree Gap Park - Park Plan 2019" originally prepared for the City of Copperas Cove by F&S Partners dated March 10, 2007.

FUTURE PARK IMPROVEMENTS - Phasing Plan Options

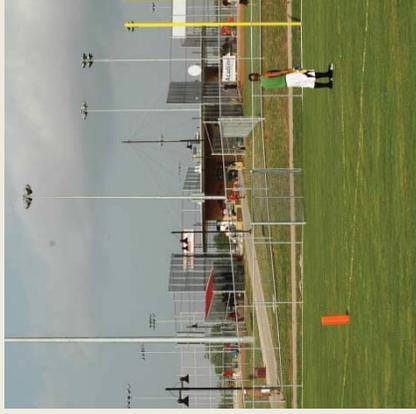
City of Copperas Cove

LUCK DESIGN TEAM

January 24, 2011

Thank you for your review and comments tonight.

We are excited about the future growth of the City of
Copperas Cove Parks system and what it means for the
overall quality of life
for its residents!



City Council Workshop
February 1, 2011

City of Copperas Cove

Parks Needs Assessment



Brent Luck, Park Planner /
Landscape Architect
bluck@luckdesignteam.com

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
February 1, 2011 – 7:00 P.M.**

A **CALL TO ORDER** - Mayor Hull called the meeting to order at 7:00 p.m.

B **INVOCATION AND PLEDGE OF ALLEGIANCE** - Rev. Johnny White, Senior Minister, Thomas Chapel - AME Church in Copperas Cove gave the invocation and Mayor Hull led the pledge of allegiance.

C **ROLL CALL**

Present: Cheryl L. Meredith
Charlie D. Youngs
Gary L. Kent
Danny Palmer
Kenn Smith
Jim Schmitz
Frank Seffrood
John Hull

Attendees: Andrea M. Gardner
Charles E. Zech
Jane Lees

D **ANNOUNCEMENTS** - Council Member Meredith wished Andrea Gardner a "Happy Birthday" coming up on Thursday, and also to Mayor Hull, whose birthday was today. Council Member Kent asked residents to look out for seniors, especially during the cold weather days expected this week.

E **PUBLIC RECOGNITION**

1 Certificate of Appreciation - Silvia Rhoads. **Andrea M. Gardner, City Manager/Robert C. Schumacher, KCCB Past President**

Ms. Rhoads was presented with a certificate of appreciation for her exceptional leadership, planning and coordination of Copperas Cove's first annual Eco-Harvest event, held November 19-20, 2010.

2 Employee Service Awards – February 2011. **Andrea M. Gardner, City Manager**

- Ryan Baker, Firefighter/Paramedic, 5 Years
- Mark Flock, Operator II, Water Distribution, 5 Years
- Brandi Wolfe, Firefighter/Paramedic, 5 Years

F **CITIZENS FORUM** – None.

G **CONSENT AGENDA** – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

- 1 Consideration and action on approving the minutes from the workshop council meeting of January 18, 2011. **Jane Lees, City Secretary**
- 2 Consideration and action on approving the minutes from the regular council meeting of January 18, 2011. **Jane Lees, City Secretary**
- 3 Consideration and action on authorizing street closures for calendar year 2011. **Tim Molnes, Police Chief**
- 4 Consideration and action on authorizing the purchase of a Caterpillar 924 Wheel Loader for the Solid Waste Department. **James A. Trevino, Director of Public Works**
- 5 Consideration and action on authorizing the purchase of a Caterpillar 420 Backhoe Loader for the Street Department. **James A. Trevino, Director of Public Works**
- 6 Consideration and action on authorizing the purchase of a bucket truck for the Street Department. **James A. Trevino, Director of Public Works**

Council Member Palmer requested that items G-4, G-5 and G-6 be removed from the Consent Agenda for further discussion.

Council Member Kent made a motion to approve Consent Agenda items G-1, G-2 and G-3 as presented. Council Member Smith seconded the motion, which passed unanimously.

Consent Agenda item G-4: Council Member Palmer asked the City Manager if the item was in the 2010-2011 budget process and tax notes and if they were listed individually. Ms. Gardner said yes. Council Member Kent made a motion to approved Consent Agenda item G-4 as presented. Council Member Palmer seconded the motion, which passed unanimously.

Consent Agenda item G-5: Council Member Palmer said that his question was the same as the previous one for this item and item G-6. There was a short discussion on how the buying cooperatives worked for the City. Council Member Palmer made a motion to approve Consent Agenda item G-5 as presented. Council Member Smith seconded the motion, which passed unanimously.

Consent Agenda item G-6: Council Member Palmer made a motion to approve Consent Agenda item G-6 as presented. Council Member Kent seconded the motion, which passed unanimously.

H **PUBLIC HEARINGS/ACTION**

- 1 Public hearing, consideration and action on amending Chapter Four of the 2007 Comprehensive Plan of the City of Copperas Cove, Texas; providing for changes in the Future Land Use Plan; providing for changes on Plate 4-1, the Future Land Use Map. **Joseph Pace, Planner**

Mayor Hull opened the public hearing at 7:23 p.m.

Speaking: Council Member Seffrood asked a question on buffering in the R-3 zoning area.

Mayor Hull closed the public hearing at 7:30 p.m.

ORDINANCE NO. 2011-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING CHAPTER FOUR OF THE 2007 COMPREHENSIVE PLAN OF THE CITY OF COPPERAS COVE, TEXAS; PROVIDING FOR CHANGES IN THE FUTURE LAND USE PLAN; PROVIDING FOR CHANGES ON PLATE 4-1; THE FUTURE LAND USE PLAN.

No action was taken by the Council on Ordinance No. 2011-05.

- 2 Public hearing, consideration and action on an ordinance to rezone Lot 5, Block 4 of Long Mountain Estates, generally known as 426 Robertson Avenue from R-1 (Single-Family Residential) to R-2 (Two-Family Residential). **Joseph Pace, Planner**

Mayor Hull opened the public hearing at 7:32 p.m.

Speaking: None.

Mayor Hull closed the public hearing at 7:33 p.m.

ORDINANCE NO. 2011-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING A ZONING CHANGE OF LOT 5, BLOCK 4, OF LONG MOUNTAIN ESTATES, GENERALLY KNOWN AS 426 ROBERTSON AVENUE, FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (TWO-FAMILY RESIDENTIAL).

Council Member Seffrood made a motion to approve Ordinance No. 2011-04 as presented. Council Member Smith seconded the motion, which passed unanimously.

- 3 Public hearing, consideration and action on an ordinance amending the 2010-11 fiscal year budget for the City of Copperas Cove. **Andrea M. Gardner, City Manager**

Mayor Hull opened the public hearing at 7:37 p.m.

Speaking: Council Member Smith asked if the EDC would come back to the Council to get permission to use the \$75,000. Ms. Gardner said probably not since it has been before the Council several times.

Mayor Hull closed the public hearing at 7:43 p.m.

ORDINANCE NO. 2011-06

AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010, AND ENDING ON SEPTEMBER 30, 2011; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

Council Member Schmitz made a motion to approve Ordinance No. 2011-06 as presented. Council Member Kent seconded the motion, which passed unanimously.

- 4 Public hearing, consideration and action on an ordinance amending the Capital Improvement Plan (CIP) for Fiscal years 2010-2014 for the City of Copperas Cove. **Andrea M. Gardner, City Manager**

Mayor Hull opened the public hearing at 7:47 p.m.

Speaking: None.

Mayor Hull closed the public hearing at 7:48 p.m.

ORDINANCE NO. 2011-07

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, AMENDING THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2010-2014.

Council Member Seffrood made a motion to approve Ordinance No. 2011-07 as presented. Council Member Meredith seconded the motion, which passed unanimously.

I ACTION ITEMS

- 1 Consideration and action on the appointment of an elected official from the City of Copperas Cove to the Hill Country Transit District Board of Directors. **John Hull, Mayor**

Council Member Kent made a motion to nominate Mayor Hull to the HCTD Board of Directors. Council Member Palmer seconded the motion, which passed unanimously.

- 2 Consideration and action on a resolution ordering and establishing procedures for a General Election on May 14, 2011 in Copperas Cove, Texas, naming an election judge and an alternate election judge, and approving joint election agreements with Copperas Cove Independent School District (CCISD) and Central Texas College District (CTCD). **Jane Lees, City Secretary**

RESOLUTION NO. 2011-03

A RESOLUTION ORDERING AND ESTABLISHING PROCEDURES FOR A GENERAL ELECTION ON MAY 14, 2011 IN COPPERAS COVE, TEXAS, NAMING AN ELECTION JUDGE AND AN ALTERNATE ELECTION JUDGE, AND APPROVING JOINT ELECTION AGREEMENTS WITH COPPERAS COVE INDEPENDENT SCHOOL DISTRICT (CCISD) AND CENTRAL TEXAS COLLEGE DISTRICT (CTCD).

Council Member Youngs made a motion to approve Resolution No. 2011-003 as presented. Council Member Meredith seconded the motion, which passed unanimously.

- 3 Discussion on future planning session dates for the annual Council/Staff Retreat, CIP Planning Session and FY 2011-12 Budget Planning Session. **Andrea M. Gardner, City Manager**

Council came to consensus on the following dates:

Council/Staff Retreat - March 14, 2011.

CIP Planning Workshop - April 11, 2011.

Budget Planning Workshop - April 12, 2011.

- 4 Consideration and action on approving the Southeast Bypass Overpass project of the Copperas Cove Economic Development Corporation. ***Polo Enriquez, Executive Director of the CCEDC***

Council Member Seffrood made a motion to approve the Southeast Bypass Overpass project of the Copperas Cove Economic Development Corporation. Council Member Kent seconded the motion, which passed unanimously.

- 5 Consideration and action on authorizing the City Manager to execute an Agreement with the Copperas Cove Economic Development Corporation providing for reimbursement of expenditures and debt interest costs for the Overpass at Old Copperas Cove Road included in the SE Bypass project plans. ***Andrea M. Gardner, City Manager***

Council Member Palmer made a motion to authorizing the City Manager to execute an agreement with the Copperas Cove Economic Development Corporation as presented. Council Member Smith seconded the motion, which passed unanimously.

J REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

- 1 Presentation on economic development projects by the CCEDC. ***Polo Enriquez, Executive Director, CCEDC***

Mr. Enriquez updated several projects: Stoney Brook Assisted Living Center, Project Fiber - VEC Technologies, Constitution Court, Extension of Constitution Drive, Shops at Five Hills, Joint Image Campaign, Fort Hood Economic Region, Team Texas and TexasOne.

K ITEMS FOR FUTURE AGENDAS

Council Member Palmer requested an excused absence from the February 15, 2011 Council Meeting.

Council Member Youngs requested an excused absence from the February 15, 2011 Council Meeting.

There was Council consensus on both of the above requests.

- L **EXECUTIVE SESSION** - Mayor Hull recessed the open meeting at 8:28 p.m. and announced that the Council would hold Executive Session to discuss the purchase of real property and the Atmos Franchise Agreement. The items listed on the Executive Session for discussion of sale of city property and the possible sale of Ogletree Gap property would not be discussed.

- 1 Pursuant to §551.072 of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to deliberate the purchase, exchange, lease, or value of real property - Sale of City property and purchase of real property.
- 2 Pursuant to §551.071 of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to consult with the City Attorney regarding legal issues associated with the possible sale of the Ogletree Gap property and the Atmos Franchise Agreement.

M RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

Mayor Hull reconvened the open meeting at 8:54 p.m. and announced that there was no action to be taken by the Council as a result of discussions in Executive Session.

N ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 8:55 p.m.

ATTEST:

John Hull, Mayor

Jane Lees, City Secretary