CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
April 19, 2011 – 6:00 P.M.

A **CALL TO ORDER -** Mayor Hull called the workshop to order at 6:00 p.m.

B **ROLL CALL**

Present:	John Hull
	Charlie D. Youngs
	Gary L. Kent
	Danny Palmer
	Kenn Smith
	Jim Schmitz
	Frank Seffrood
Absent:	Cheryl L. Meredith
Attendees:	Andrea M. Gardner, City Manager
	Jane Lees, City Secretary

C **WORKSHOP ITEMS**

1 Update and discussion on the Copperas Cove Business Park area development and City Projects in the Business Park area. ***Andrea M. Gardner, City Manager and Polo Enriquez, EDC Director***

Ms. Gardner handed out a Copperas Cove Business Park Development Tracking sheet which identified 19 items anticipated in the Business Park area. She said that the tracking sheet will be updated periodically to keep the Council better informed of the projects, as well as keep everyone on track with the status of each one.

Ms. Gardner and Mr. Enriquez discussed a presentation which is attached to and made a part of these minutes.

2 Direction to staff on item C-1 above. ***Andrea M. Gardner, City Manager***

No direction given. However, Council Member Youngs said that he had eight more projects he would like to see included on the tracking sheet. Also, perhaps as projects are finished, rather than remove the project, color code the ones completed. Council Member Smith said that the presentation given showed a good level of communication between the City and the EDC.

D **ADJOURNMENT -** There being no further business, Mayor Hull adjourned the workshop at 6:45 p.m.

_____
John Hull, Mayor

ATTEST:

_____
Jane Lees, City Secretary

Copperas Cove
April 19, 2011
COPPERAS COVE BUSINESS PARK
© 2011 Google
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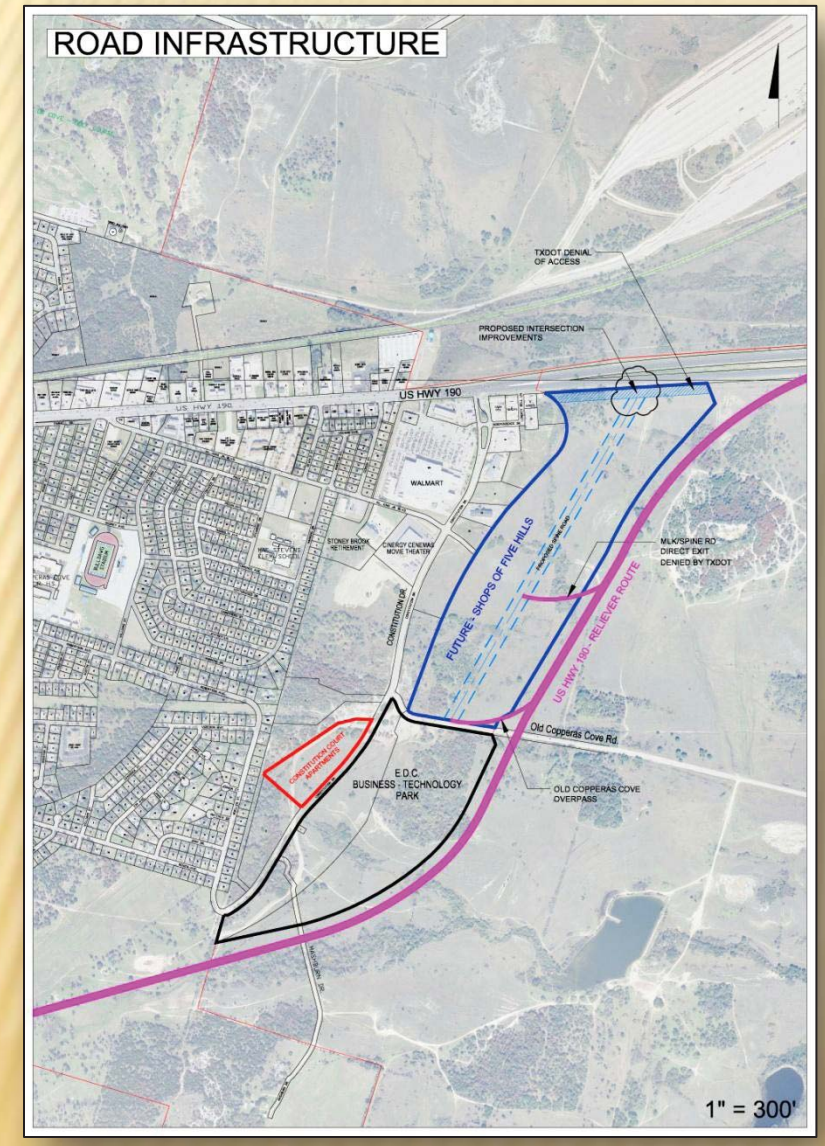
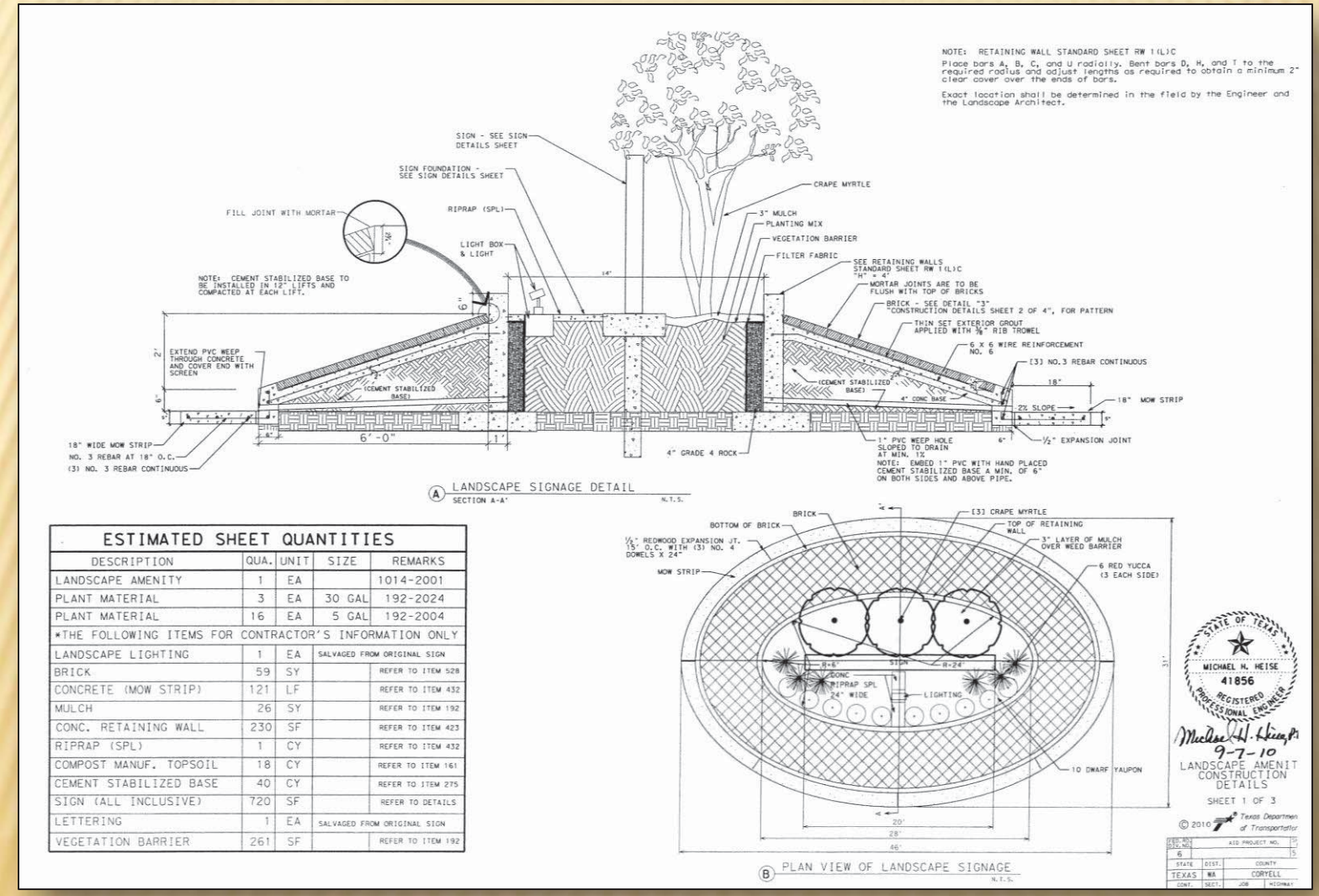
ROAD INFRASTRUCTURE



WELCOME SIGN

City of Copperas Cove and Copperas Cove EDC staff agree to joint agreement regarding our “Welcome” Signs

NEW WELCOME SIGN COMING



ESTIMATED SHEET QUANTITIES				
DESCRIPTION	QUA.	UNIT	SIZE	REMARKS
LANDSCAPE AMENITY	1	EA		1014-2001
PLANT MATERIAL	3	EA	30 GAL	192-2024
PLANT MATERIAL	16	EA	5 GAL	192-2004
*THE FOLLOWING ITEMS FOR CONTRACTOR'S INFORMATION ONLY				
LANDSCAPE LIGHTING	1	EA	SALVAGED FROM ORIGINAL SIGN	
BRICK	59	SY		REFER TO ITEM 528
CONCRETE (MOW STRIP)	121	LF		REFER TO ITEM 432
MULCH	26	SY		REFER TO ITEM 192
CONC. RETAINING WALL	230	SF		REFER TO ITEM 423
RIPRAP (SPL)	1	CY		REFER TO ITEM 432
COMPOST MANUF. TOPSOIL	18	CY		REFER TO ITEM 161
CEMENT STABILIZED BASE	40	CY		REFER TO ITEM 275
SIGN (ALL INCLUSIVE)	720	SF		REFER TO DETAILS
LETTERING	1	EA	SALVAGED FROM ORIGINAL SIGN	
VEGETATION BARRIER	261	SF		REFER TO ITEM 192

STATE OF TEXAS
MICHAEL H. HEISE
41856
REGISTERED PROFESSIONAL ENGINEER
Michael H. Heise, P.E.
9-7-10

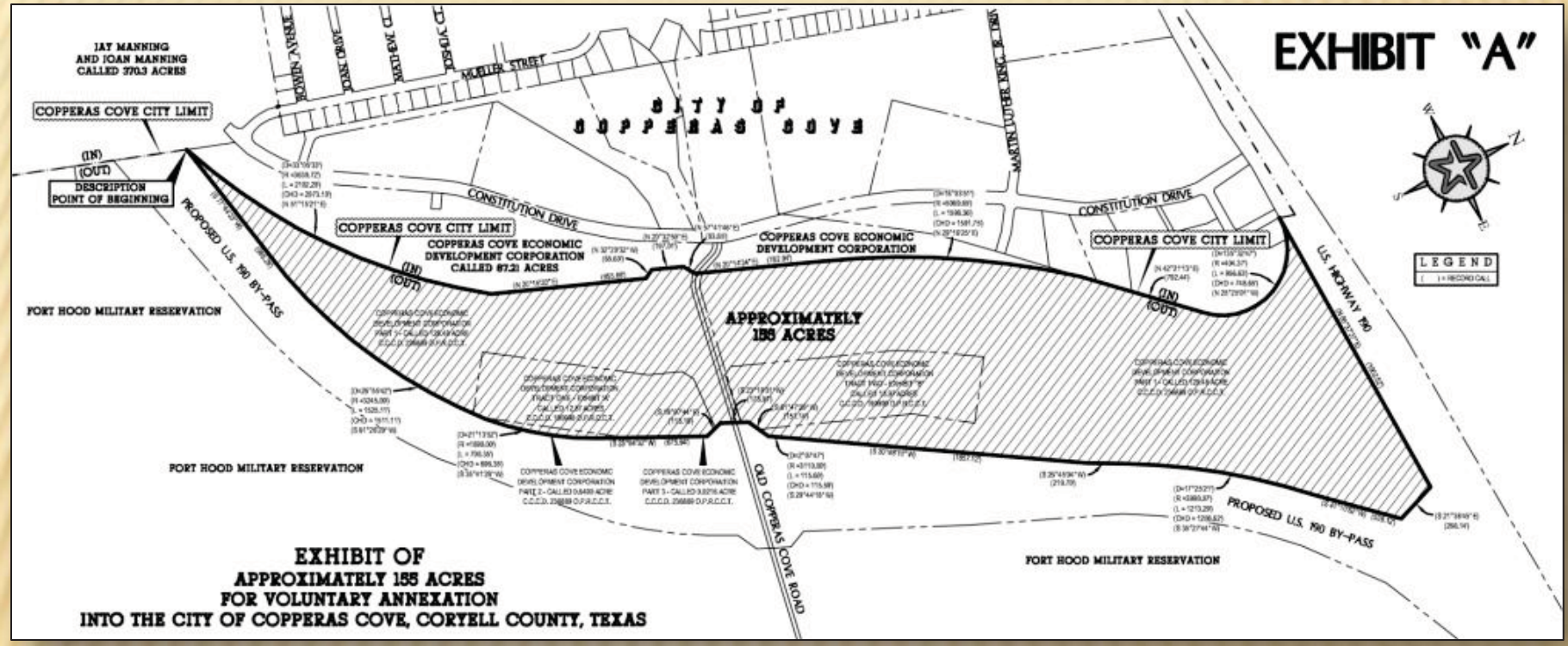
LANDSCAPE AMENIT CONSTRUCTION DETAILS

SHEET 1 OF 3

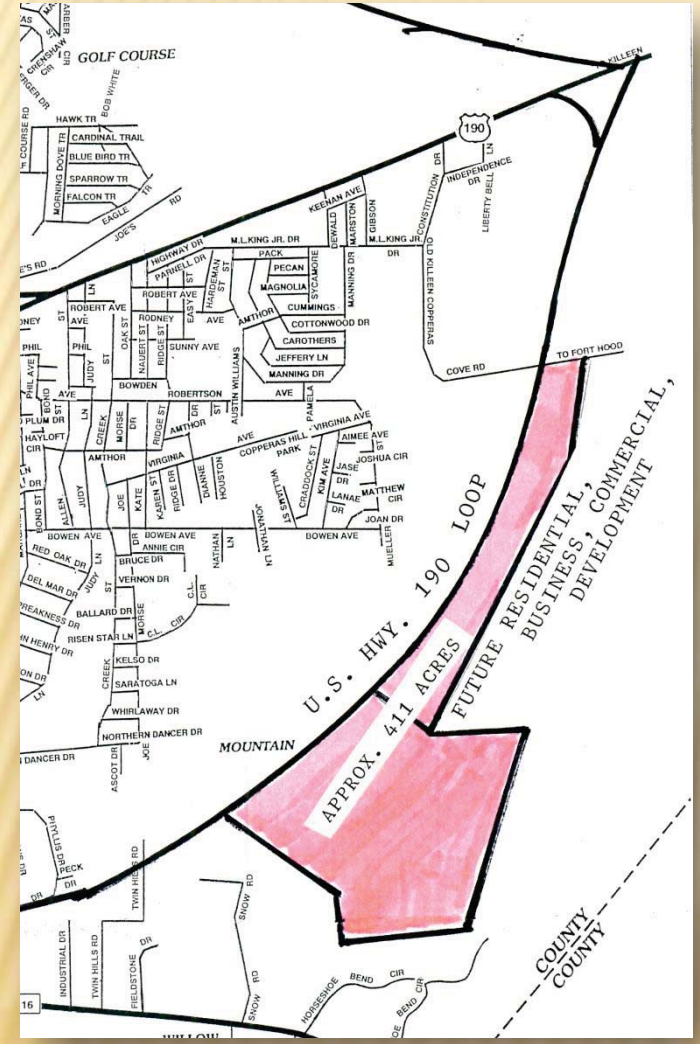
© 2010 Texas Department of Transportation

CONT. NO.	DIST. NO.		AID PROJECT NO.	
6				
STATE	DIST.	COUNTY		
TEXAS	WA	CORYELL		
CONT.	SECT.	JOB	HIGHWAY	

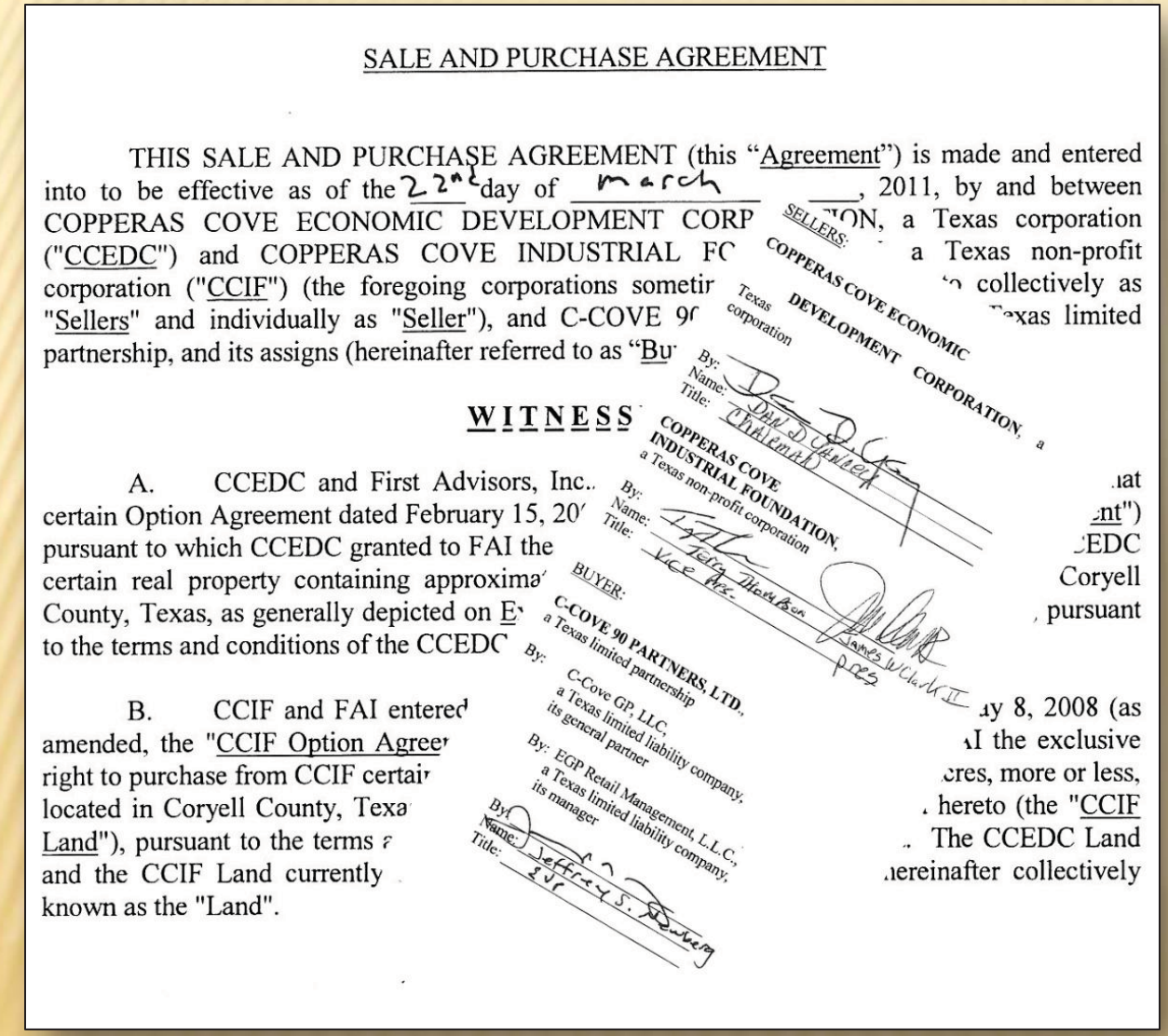
LAND EXCHANGE PROPERTY ANNEXED



ADDITIONAL DEVELOPMENT OPPORTUNITIES



SHOPS AT FIVE HILLS UNDER CONTRACT



SALE AND PURCHASE AGREEMENT

THIS SALE AND PURCHASE AGREEMENT (this "Agreement") is made and entered into to be effective as of the 22nd day of March, 2011, by and between COPPERAS COVE ECONOMIC DEVELOPMENT CORP[illegible]ON, a Texas corporation ("CCEDC") and COPPERAS COVE INDUSTRIAL FO[illegible] a Texas non-profit corporation ("CCIF") (the foregoing corporations sometir[illegible] collectively as "Sellers" and individually as "Seller"), and C-COVE 9[illegible]exas limited partnership, and its assigns (hereinafter referred to as "Bu[illegible]

SELLERS:

COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION, a Texas corporation

By:
Name: Dan D. Ahnert
Title: Chairman

COPPERAS COVE INDUSTRIAL FOUNDATION, a Texas non-profit corporation

By:
Name: Terry Thomas
Title: Vice Pres.

BUYER:

C-COVE 90 PARTNERS, LTD., a Texas limited partnership

By: C-Cove GP, LLC, a Texas limited liability company, its general partner

By: EGP Retail Management, L.L.C., a Texas limited liability company, its manager

By:
Name: Jeffrey S. Bowers
Title: EVP

WITNESS[illegible]

A. CCEDC and First Advisors, Inc.[illegible]iat certain Option Agreement dated February 15, 20[illegible]nt") pursuant to which CCEDC granted to FAI the[illegible]CEDC certain real property containing approxima[illegible] Coryell County, Texas, as generally depicted on E[illegible], pursuant to the terms and conditions of the CCEDC[illegible]

B. CCIF and FAI entered[illegible]ay 8, 2008 (as amended, the "CCIF Option Agree[illegible]I the exclusive right to purchase from CCIF certai[illegible]cres, more or less, located in Coryell County, Texa[illegible] hereto (the "CCIF Land"), pursuant to the terms [illegible]. The CCEDC Land and the CCIF Land currently[illegible]ereinafter collectively known as the "Land".

HOW BIG IS IT?

CONSTITUTION COURT READIES FOR LEASING

CONSTITUTION DRIVE/COURT GROUNDBREAKING - AUGUST 31, 2010

CONSTITUTION DRIVE RIBBON CUTTING - MARCH 26, 2011

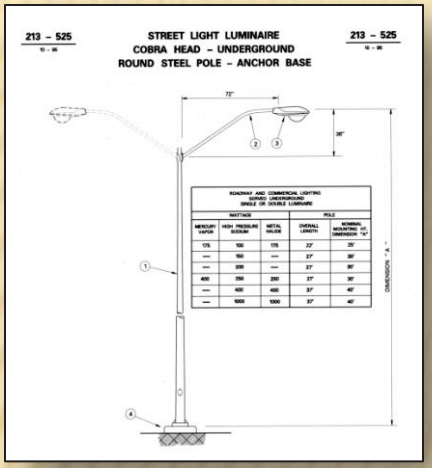
CONSTITUTION DRIVE TEMPORARY LIFT STATION

April 13, 2011
Constitution Drive Temporary Lift Station Start-up — No discrepancies noted.

On site for testing:

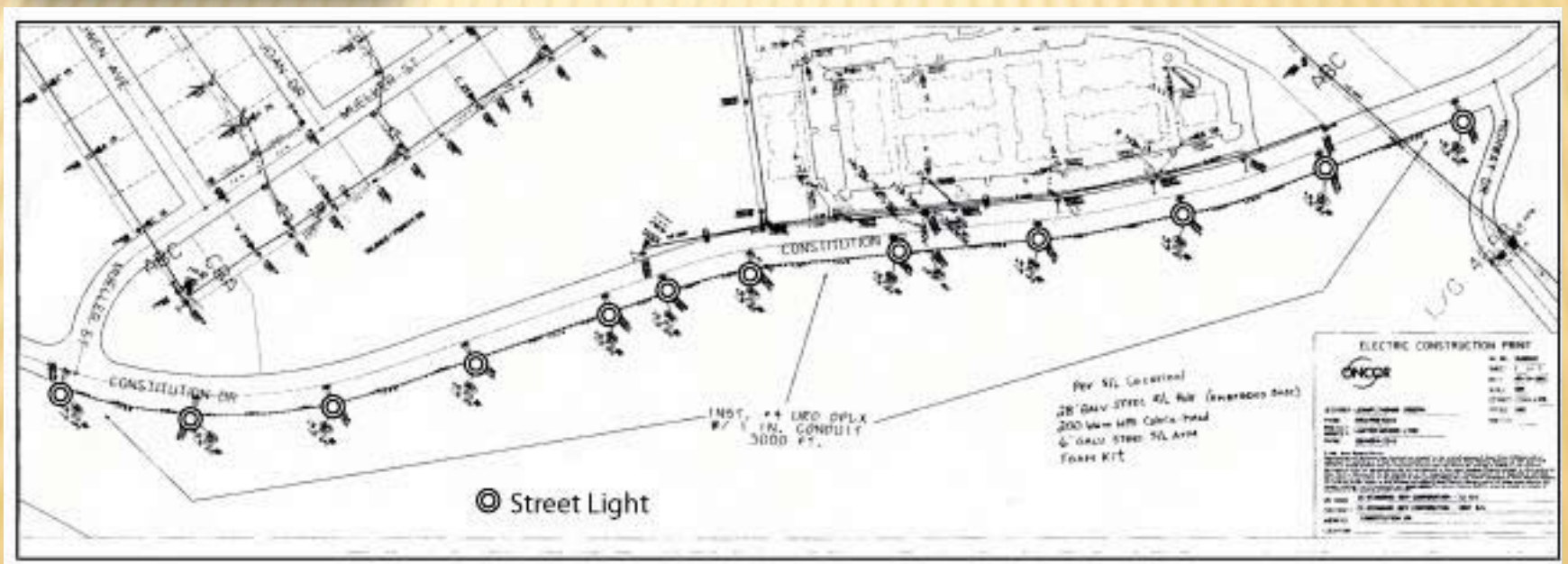
- City of Copperas Cove
- Copperas Cove EDC
- Walker Partners
- Contractor
- Sub-contractor

CONSTITUTION DRIVE STREET LIGHT PROJECT

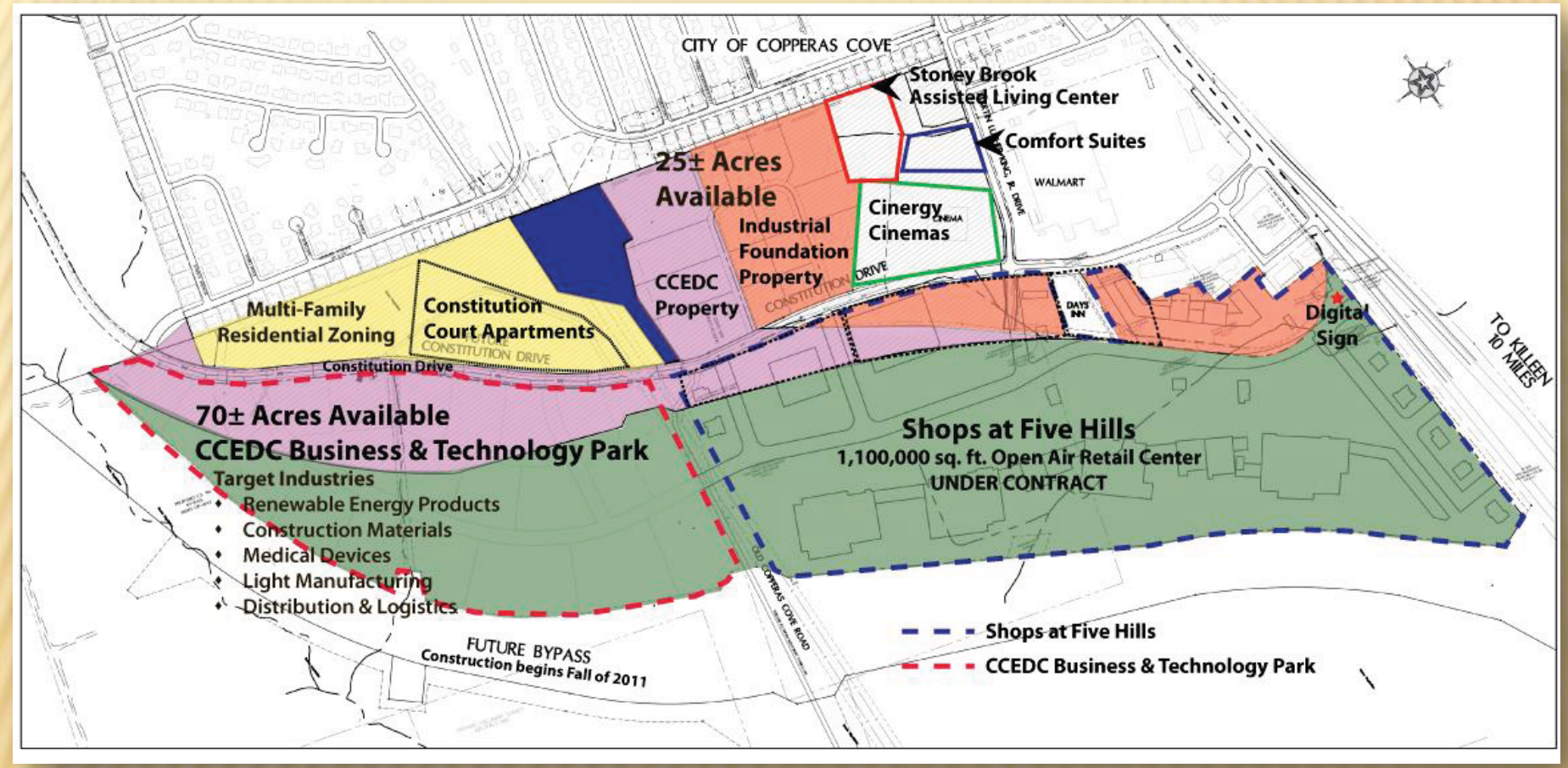

213 – 525

STREET LIGHT LUMINAIRE
COBRA HEAD – UNDERGROUND
ROUND STEEL POLE – ANCHOR BASE

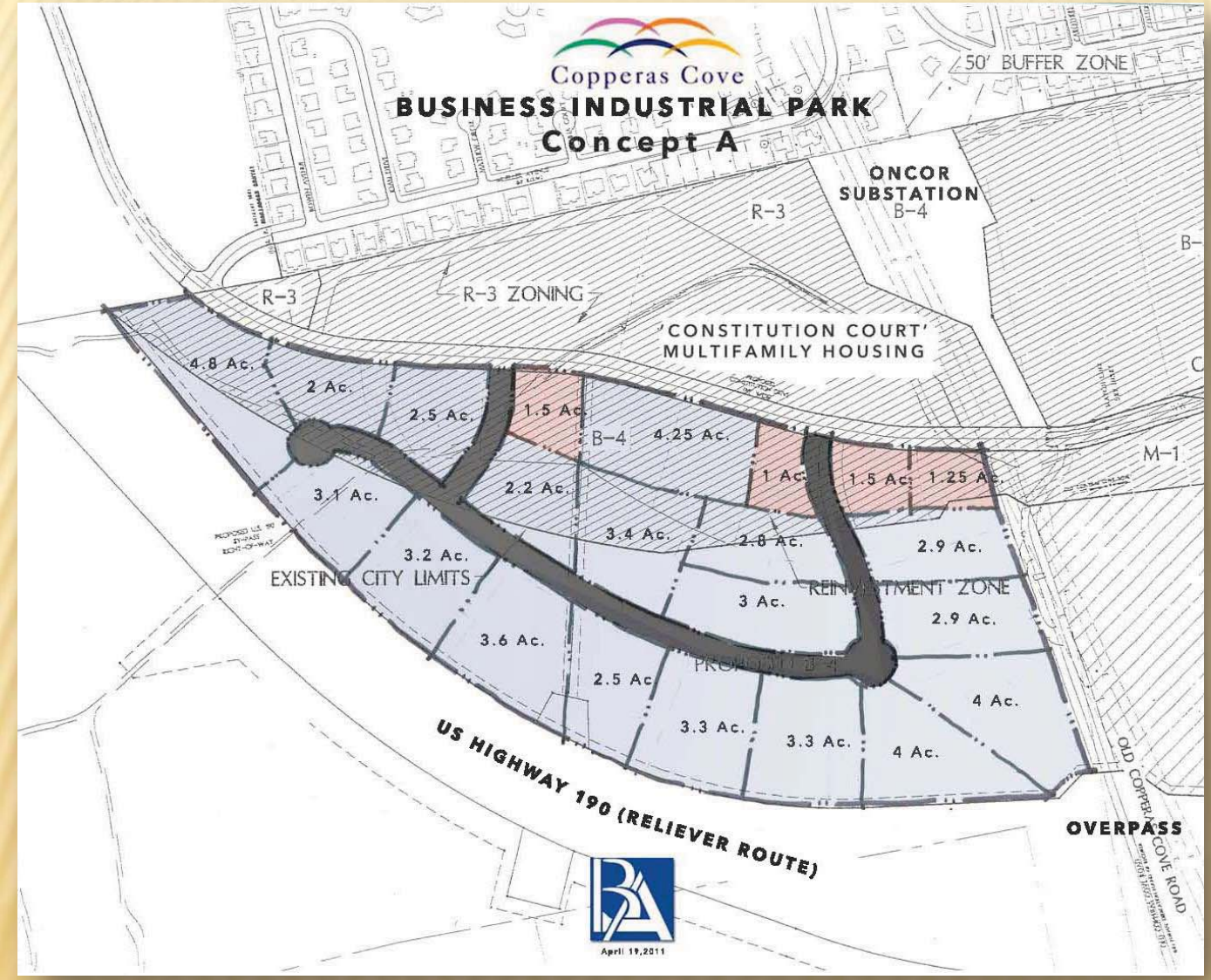
213 – 525



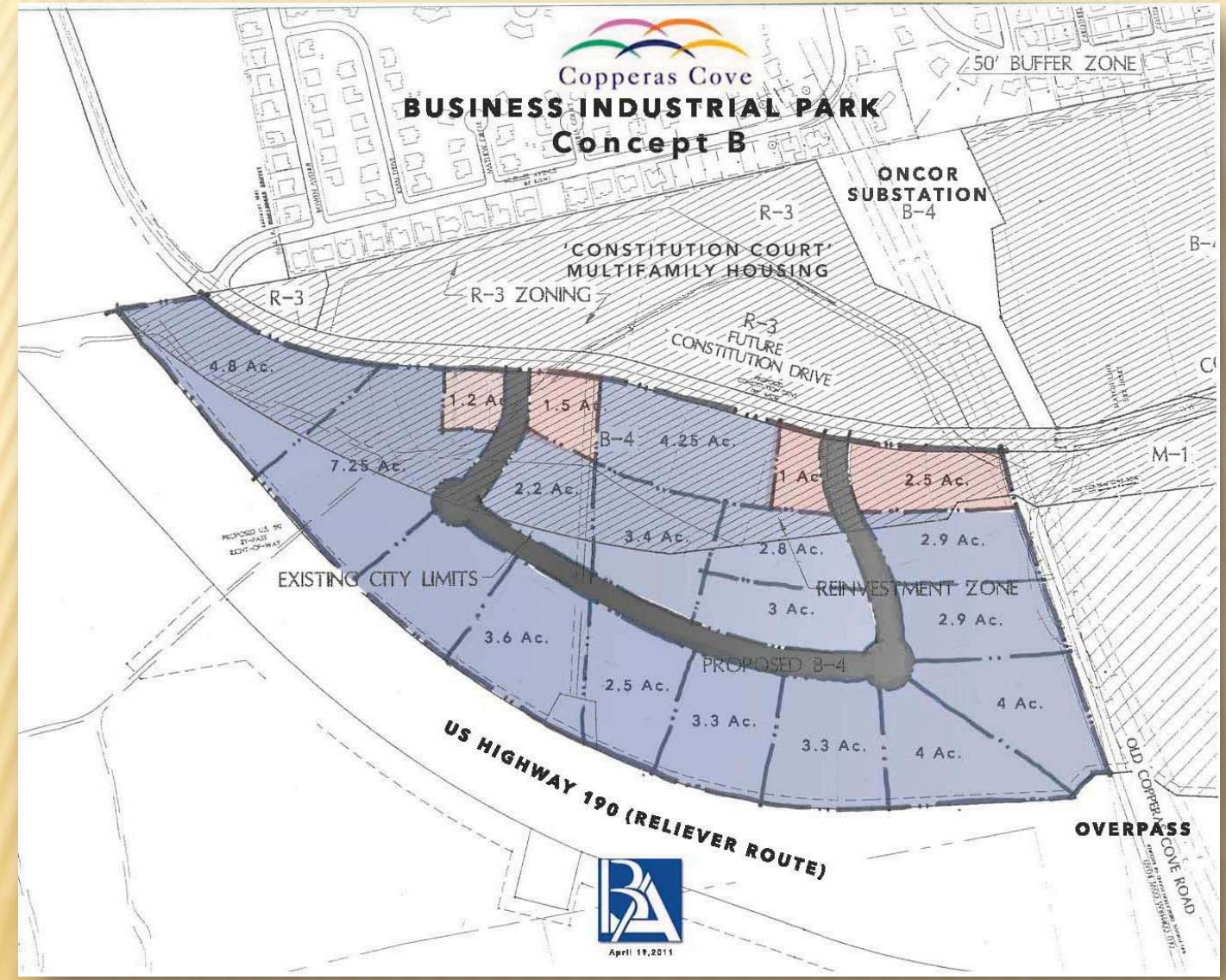
COPPERAS COVE EDC TARGET INDUSTRIES



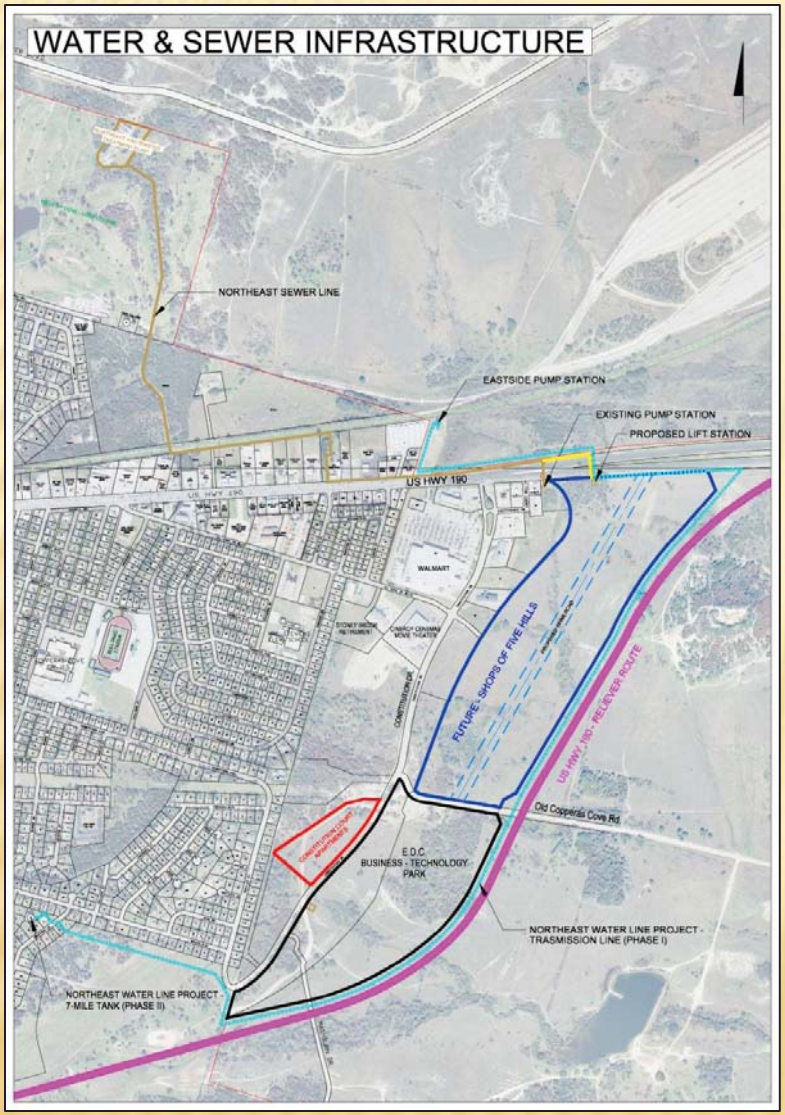
BUSINESS & TECHNOLOGY PARK CONCEPTS



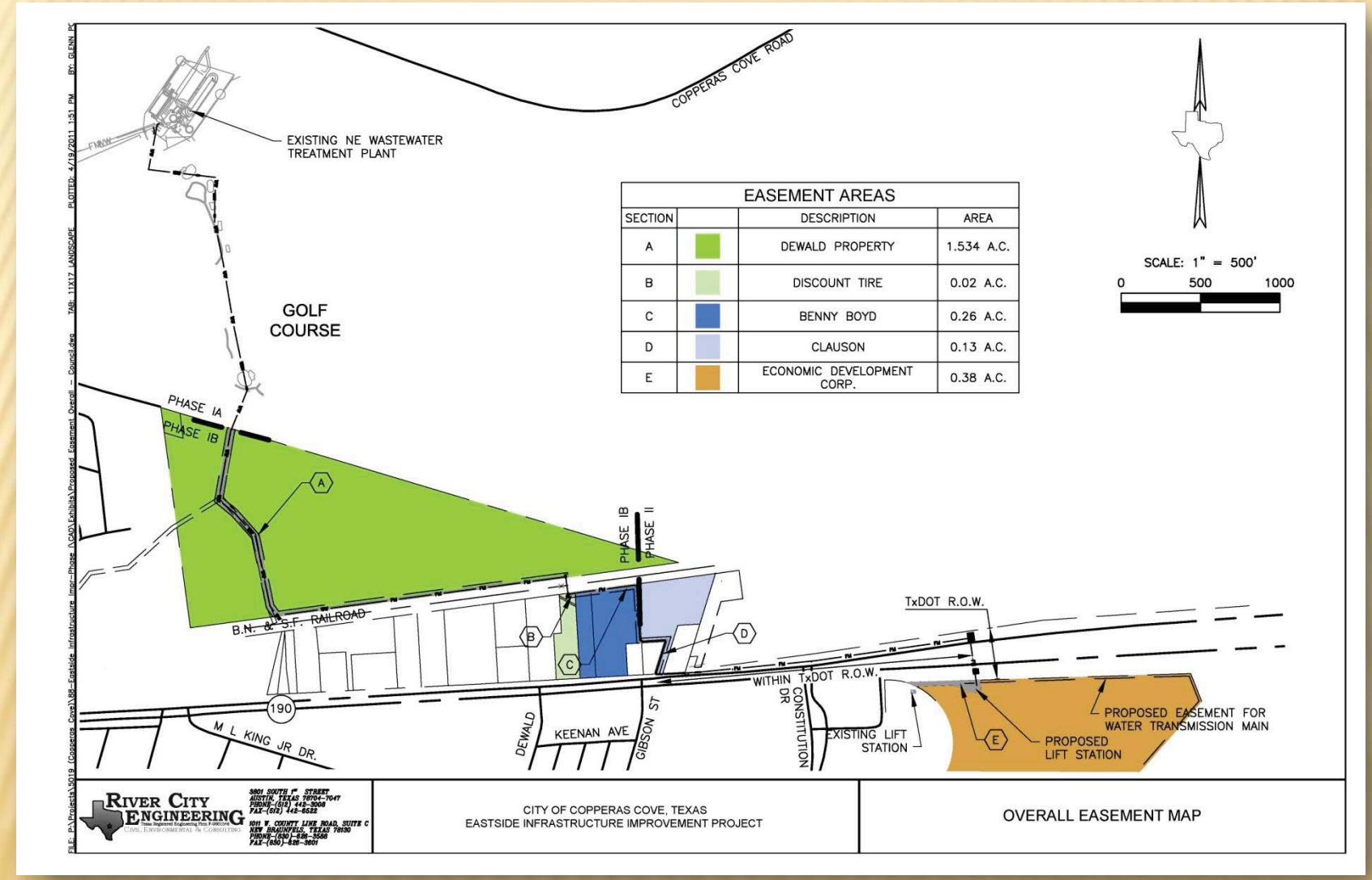
BUSINESS & TECHNOLOGY PARK CONCEPTS



WATER AND SEWER INFRASTRUCTURE



PROPOSED EASEMENTS



CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
April 19, 2011 – 7:00 P.M.

A **CALL TO ORDER -** Mayor Hull called the meeting to order at 7:00 p.m.

B **INVOCATION AND PLEDGE OF ALLEGIANCE -** Rev. Preston Atkinson of Southern Hills Baptist Church gave the invocation and Mayor Hull led the pledge of allegiance.

C **ROLL CALL**

Present:	Charlie D. Youngs
	Gary L. Kent
	Danny Palmer
	Kenn Smith
	Jim Schmitz
	Frank Seffrood
	John Hull
Absent:	Cheryl L. Meredith
Attendees:	Andrea M. Gardner, City Manager
	Charles E. Zech, City Attorney
	Jane Lees, City Secretary

D **ANNOUNCEMENTS -** Council Member Gary Kent reminded everyone to attend the National Day of Prayer on May 5, 2011 at Noon at the Library. Council Member Smith said he attended the 6th Annual Domino's Military Appreciation Day and had fun watching the military families come and go. He thanked Domino's Pizza and the Chamber for their continued support of the event. Mayor Hull announced that on Thursday, April 21, 2011 at 10:00 a.m., the Masonic Lodge will be laying a corner stone at House Creek Elementary and that the public is welcome to attend the ceremony. He also reminded everyone that the annual Easter Egg Roundup will take place at City Park at 10:00 a.m. on Saturday, April 23, 2011. Ms. Gardner announced that Adam Wolf recently completed his Associate of Applied Science degree in Information Technology as well as a Certificate of Completion for Microsoft Systems Administrator from Central Texas College.

E **PUBLIC RECOGNITION**

1 City Retirement Recognition – Robert McKinnon, Public Works Division Head - April 4, 1983 to April 30, 2011. ***Andrea M. Gardner, City Manager***

Ms. Gardner recognized Bob McKinnon, Public Works Division Head, as he retires after 28 years of service to the City. She said that Bob started as a Deputy Inspector and was promoted to Water/Sewer Construction Foreman on April 14, 1986. On April 1, 1987, he was promoted to the Sewer Superintendent.

He was then promoted to Assistant Public Works Director in February 1990 and then to Water/Wastewater Director in October 1996. Ms. Gardner said that in 2010 she had the privilege of promoting Bob to Division Head of Public Works. She said that Bob will be missed . He provided her with excellent advice over the last five years; in fact it was some of the best she has ever received. The key thing she will remember about working with Bob is that even when they agreed to disagree, he did it respectfully, in private, and professionally. Ms. Gardner presented Bob with a picture called "Reflections of Freedom," showing eagles soaring over mountains.

2 Certificates of Appreciation for assistance in the production of the Cen-Tex Sustainable Communities Partnership video to promote regional recycling. ***Andrea M. Gardner, City Manager***

Ms. Gardner said that the City is a member of Central Texas Sustainability Partnership, an organization resulting from a Memorandum of Understanding between Killeen, Fort Hood, Harker Heights and Gatesville. The goal of the Partnership is to create a regional recycling program. As a result of this goal, Fort Hood put up $50,000 to have a regional recycling feasibility study performed. The study will be completed in the very near future and the City Council will receive a copy of the study. One of the items that she offered to do for the Partnership was to talk with Coach Christina Clayton at the Copperas Cove Junior High School to see if the cheerleaders would be willing to do a video that promoted recycling and the regional recycling feasibility study. The video was prepared at 7:00 a.m. on a Saturday morning after months of practice. The cheerleaders came up with the cheer on their own, along with several 10-second ad spots. They were very creative and their hard work is much appreciated by the City and the Partnership. Randy Doyle of Fort Hood Department of Public Works stated that the work that Ms. Gardner has done for the Partnership is really appreciated. She has been extremely helpful getting the organization going. The video is currently playing on the Fort Hood channel and will be playing soon on the City's Channel 10.

With the assistance of Mr. Doyle, the following Copperas Cove Junior High School cheerleaders were presented with Certificates of Appreciation: Star Tratt, Cheyenne Hamilton, Lucy Crouch, Melody Tosh, Stephanie Jason, Ashlee Jason, Maycie Queen, Hannah Hietman, Laurel Byrd and Coach Christina Clayton. Other individuals who assisted in the production of the video were: Brian Rhoads, Silvia Rhoads and Monica Hull. Individuals responsible for shooting and editing the video at no cost to the City or the Partnership were: Christian Wohlfahrt and Mike Bartosek of Ten 17 Media.

F **CITIZENS FORUM** – None.

G **CONSENT AGENDA**

1 Consideration and action on approving minutes from the workshop council meeting of April 5, 2011. ***Jane Lees, City Secretary***

2 Consideration and action on approving minutes from the regular council meeting of April 5, 2011. ***Jane Lees, City Secretary***

3 Consideration and action on accepting an Oncor Take A Load Off, Texas, City Matching Grant. ***Robert M. McKinnon, Division Head Public Works***

4 Consideration and action on adopting a resolution of the City of Copperas Cove revising the City Goals. ***Andrea M. Gardner, City Manager***

RESOLUTION NO. 2011-14
A RESOLUTION OF THE CITY OF COPPERAS COVE ADOPTING THE CITY OF COPPERAS COVE'S GOALS.

5 Consideration and action on a resolution revising the City of Copperas Cove Vision and Mission Statements. ***Andrea M. Gardner, City Manager***

RESOLUTION NO. 2011-15
A RESOLUTION OF THE CITY OF COPPERAS COVE ADOPTING A VISION AND MISSION STATEMENT FOR THE CITY OF COPPERAS COVE.

6 Consideration and action on adopting a resolution establishing the Mission of the Copperas Cove City Council. ***Andrea M. Gardner, City Manager***

RESOLUTION NO. 2011-16
A RESOLUTION OF THE CITY OF COPPERAS COVE ADOPTING A VISION AND MISSION STATEMENT FOR THE CITY COUNCIL OF THE CITY OF COPPERAS COVE.

7 Consideration and action on a resolution authorizing the City Manager to accept a right-of-way dedication from 4JC Partnership for Bradford Drive Improvements. ***Wesley Wright, City Engineer***

RESOLUTION NO. 2011-11
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ACCEPTING A DEDICATION OF 0.90 ACRES OF RIGHT-OF-WAY BY 4JC PARTNERSHIP FOR THE COMPLETION OF THE BRADFORD DRIVE IMPROVEMENTS ("THE PROJECT").

8 Consideration and action on a resolution authorizing the City Manager to accept a right-of-way dedication from Charles Grimes for Bradford Drive Improvements. ***Wesley Wright, City Engineer***

RESOLUTION NO. 2011-17
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ACCEPTING A DEDICATION OF 0.54 ACRES OF RIGHT-OF-WAY BY CHARLES R. GRIMES FOR THE COMPLETION OF THE BRADFORD DRIVE IMPROVEMENTS ("THE PROJECT").

Council Member Smith made a motion to approve Consent Agenda items G-1, G-2, G-3, G-4, G-5, G-6, G7 and G-8 as written. Council Member Palmer seconded the motion, which passed unanimously.

H **PUBLIC HEARINGS/ACTION**

1 Public hearing and action on an ordinance amending the 2010-11 fiscal year budget for the City of Copperas Cove. ***Andrea M. Gardner, City Manager***

Mayor Hull opened the public hearing at 7:28 p.m.

Speaking: Council Member Seffrood asked if there was a way for the City to budget better for the payment of CCN's. Ms. Gardner said that the City does not know what developments will happen during any given fiscal year and most of the time it is guesswork. Once changes are made, however, the City is responsible for paying the CCN to Kempner Water Supply Corporation and then filing that information with TCEQ. What the City has done in the past is hold on to the CCN's because it costs so much to hire an engineer to complete all the paperwork and pay the fees to TCEQ. The City has been keeping the CCN's until a larger number can be submitted at one time, making it more cost effective for the City. This particular instance was a situation where it got away from staff and they were not aware of exactly how many certificates had accumulated, therefore, a larger number of certificates had to be filed than originally anticipated.

Mayor Hull closed the public hearing at 7:30 p.m.

ORDINANCE NO. 2011-05
AN ORDINANCE APPROVING AND ADOPTING AN AMENDMENT TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010, AND ENDING ON SEPTEMBER 30, 2011; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

Council Member Schmitz made a motion to approve Ordinance 2011-05 as written. Council Member Kent seconded the motion, which passed unanimously.

2 Public hearing and action on amending Chapter Four of the 2007 Comprehensive Plan of the City of Copperas Cove, Texas; providing for changes in the Future Land Use Plan; providing for changes on Plate 4-1, the Future Land Use Map. ***Joseph R. Pace, Planner***

Mayor Hull opened the public hearing at 7:38 p.m.

Speaking: Mickey Deck, 707 Judy Lane. Mr. Deck said he filed for the zoning change because he would like to open a low density business, a driving school. He understands the concerns that the Council may have, however, the business he wishes to conduct will create little, if any, noise in the neighborhood. He said that he would probably be in the office around 10 hours a week and that he is positive that the business will not negatively impact the area.

Mayor Hull closed the public hearing at 7:45 p.m.

ORDINANCE NO. 2011-14
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS AMENDING CHAPTER FOUR OF THE 2007 COMPREHENSIVE PLAN OF THE CITY OF COPPERAS COVE, TEXAS, PROVIDING FOR CHANGES IN THE FUTURE LAND USE PLAN, PROVIDING FOR CHANGES ON PLATE 4-1, THE FUTURE LAND USE MAP.

Council Member Schmitz made a motion that Plate 4-1 of the Future Land Use Plan be amended to change the area north of Phil Avenue, east of Laura Street, and west of Margaret Lee Street from Low Density residential to Retail/Commercial. Council Member

Kent seconded the motion.

Discussion followed.

Council Member Schmitz made a motion to amend his original motion to clarify the area to be redesignated as Retail/Commercial to include the areas known as Block 3 and Block 4 of the Crest View Heights Subdivision. Council Member Kent seconded the motion.

Vote on the amending motion failed unanimously.

A roll call vote was taken on the main motion as follows:

Charlie D. Youngs - Nay
Gary L. Kent - Aye
Danny Palmer - Aye
Kenn Smith - Aye
Jim Schmitz - Aye
Frank Seffrood - Aye

Motion passed 5 to 1.

3 Public hearing and action on a request to rezone Lot 3, Block 3 of the Crest View Heights Subdivision, generally known as 1005 Phil Avenue, from R-2 (Two-Family Residential) to B-3 (Local Business). ***Joseph R. Pace, Planner***

Mayor Hull opened the public hearing at 8:13 p.m.

Speaking: Mickey Deck, 707 Judy Lane. Mr. Deck said he would do whatever he needs to do in order to be in compliance. He said that he spoke with most of the neighbors and found none who objected to his request to change the zoning from R-2 to B-3.

Mayor Hull closed the public hearing at 8:16 p.m.

ORDINANCE NO. 2011-15
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS APPROVING A ZONING CHANGE BY REZONING LOT 3, BLOCK 3 OF THE CREST VIEW HEIGHTS SUBDIVISION, LOCALLY KNOWN AS 1005 PHIL AVENUE, FROM R-2 (TWO-FAMILY RESIDENTIAL) TO B-3 (LOCAL BUSINESS).

Council Member Schmitz made a motion to approve the zoning change as presented in Ordinance No. 2011-15. Council Member Smith seconded the motion, which passed unanimously.

I **ACTION ITEMS**

1 Consideration and action accepting the 2011 access line rates as provided by the Public Utility Commission of Texas. ***Ryan Haverlah, Assistant Director of Financial Services/Budget Director***

Council Member Smith made a motion to accept the 2011 access line rates as provided by the Public Utility Commission of Texas as presented. Council Member Palmer seconded the motion, which passed unanimously.

2 Consideration and action on authorizing the City Manager to provide Espey Consultants, Inc. with fourteen (14) days written notice to terminate the Agreement for Planning Services. ***Andrea M. Gardner, City Manager***

Council Member Seffrood made a motion to authorize the City Manager to provide Espy Consultants Inc. with 14 days written notice to terminate the Agreement for Planning Services. Council Member Palmer seconded the motion, which passed unanimously.

3 Consideration and action on authorizing the City Manager to execute a contract with Bell Air Conditioning, Inc., Belton, Texas to upgrade and install sixteen energy efficient Heating Ventilating & Air Conditioning (HVAC) units in designated City facilities. ***Robert M. McKinnon, Division Head of Public Works***

Council Member Seffrood made a motion to authorize the City Manager to execute a contract with Bell Air Conditioning, Inc. to upgrade and install 16 energy efficient HVAC units in City facilities. Council Member Palmer seconded the motion, which passed unanimously.

4 Consideration and action on an ordinance adopting a new Personnel Policy No. 134, Payroll Direct Deposit. ***Kelli Sames, Human Resources Division Head***

ORDINANCE NO. 2011-19
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ADOPTING EMPLOYEE PERSONNEL POLICY NO. 134, PAYROLL DIRECT DEPOSIT AND DECLARING AN EFFECTIVE DATE.

Council Member Smith made a motion to approve Ordinance No. 2011-19 as presented. Council Member Kent seconded the motion, which passed unanimously.

5 Consideration and action awarding the bid for fire equipment and the bid for rescue equipment and approving the purchase of said equipment for the Fire Department. ***J. Mike Baker, Fire Chief***

Council Member Kent made a motion to award the bid for fire and rescue equipment and approve the purchase. Council Member Palmer seconded the motion, which passed unanimously.

6 Consideration and action on authorizing the City Manager to enter into a contract with Big Tex Paving for the 2011 Street Seal Coat Project. ***James A. Trevino, Director of Public Works***

Council Member Smith made a motion to authorize the City Manager to enter into a contract with Big Tex Paving for the 2011 Street Seal Coat Project. Council Member Palmer seconded the motion and a roll call vote was taken as follows:

Gary L. Kent - Aye
Danny Palmer - Nay
Kenn Smith - Aye
Jim Schmitz - Aye
Frank Seffrood - Aye
Charlie D. Youngs - Aye

Motion passed 5 to 1.

7 Consideration and action on authorizing the City Manager to enter into a contract with APAC – Texas for the 2011 Street Hot Mix Asphalt Concrete (HMAC) Overlay Project. ***James A. Trevino, Director of Public Works***

Council Member Smith made a motion to authorize the City Manager to enter into a contract with APAC -Texas for the 2011 Street Hot Mix Asphalt Concrete (HMAC) Overlay Project. Council Member Seffrood seconded the motion, which passed unanimously.

8 Consideration and action on approving a resolution accepting a dedication of a fifteen foot permanent water and wastewater easement and a fifteen foot temporary construction easement by Benny M. Boyd and Benny C. Boyd for the completion of the Northeast Sewer Line project and authorizing the City Manager to execute said easement documents to include the disbursement of agreed funds to Mr. Benny M. Boyd and Mr. Benny C. Boyd in consideration for the easements. ***Andrea M. Gardner, City Manager***

RESOLUTION NO. 2011-12
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ACCEPTING A DEDICATION OF A 15' PERMANENT WATER AND WASTEWATER EASEMENT AND 15' TEMPORARY CONSTRUCTION EASEMENT BY BENNY M. BOYD AND BENNY C. BOYD FOR THE COMPLETION OF THE NORTHEAST SEWER LINE (EASTSIDE INFRASTRUCTURE) PROJECT ("THE PROJECT").

Council Member Smith made a motion to approve Resolution No. 2011-12 as presented. Council Member Kent seconded the motion, which passed unanimously.

9 Consideration and action on approving a resolution accepting a dedication of a fifteen foot permanent water and wastewater easement and a fifteen foot temporary construction easement by Copperas Cove Storage, LLC through the managing partner, Donald R. Clauson, for the completion of the Northeast Sewer Line project and authorizing the City Manager to execute said easement documents to include the disbursement of agreed funds to Copperas Cove Storage, LLC through Mr. Donald R. Clauson, Managing Partner, in consideration for the easements. ***Andrea M. Gardner, City Manager***

RESOLUTION NO. 2011-13
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ACCEPTING A DEDICATION OF A 15' PERMANENT WATER AND WASTEWATER EASEMENT AND 15' TEMPORARY CONSTRUCTION EASEMENT BY DONALD R. CLAUSON FOR THE COMPLETION OF THE NORTHEAST SEWER LINE (EASTSIDE INFRASTRUCTURE) PROJECT ("THE PROJECT").

Council Member Schmitz made a motion to approve Resolution No. 2011-13 as presented. Council Member Kent seconded the motion, which passed unanimously.

10 Consideration and action on authorizing the City Manager to release funds for the reimbursement to Jack Bowen for the cost of constructing a fence adjacent to City property known as Ogletree Gap Park. ***Andrea M. Gardner, City Manager***

Council Member Seffrood made a motion to authorize the City Manager to release funds to Jack Bowen for reimbursement of the cost of constructing a fence adjacent to City property known as Ogletree Gap Park. Council Member Smith seconded the motion, which passed unanimously.

11 Consideration and action on authorizing the City Manager to enter into an agreement for Planning Services with Stewart Planning Consulting, LLC. ***Andrea M. Gardner, City Manager***

Council Member Kent made a motion to authorize the City Manager to enter into an agreement for Planning Services with Stewart Plannint Consulting, LLC. Council Member Smith seconded the motion, which passed unanimously.

J **REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS - None.**

K **ITEMS FOR FUTURE AGENDAS -** Council Member Seffrood said that he has been attending some of the transportation meetings on the 190 and I-10 corridor. There are many projects in the works and he asked that the City keep these projects in mind for the future.

L **EXECUTIVE SESSION - None.**

M **RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**

N **ADJOURNMENT -** There being no further business, Mayor Hull adjourned the meeting at 8:51 p.m.

ATTEST:

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John Hull, Mayor

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Jane Lees, City Secretary