

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
May 3, 2011 – 6:00 P.M.**

A CALL TO ORDER

B ROLL CALL

Present: John Hull
Cheryl L. Meredith
Charlie D. Youngs
Gary L. Kent
Danny Palmer
Kenn Smith
Jim Schmitz
Frank Seffrood

Attendees: Andrea M. Gardner
Stefanie Brown

C WORKSHOP ITEMS

- 1 Presentation of Fort Hood Strategic Plan. ***Mark Gillem, The Urban Collaborative, LLC***

Dr. Mark Gillem discussed a PowerPoint presentation with the Council, which is attached and made a part of these minutes.

- 2 Direction to City staff on item C-1 above. ***Andrea M. Gardner, City Manager***

No direction given.

D ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 6:51 p.m.

John Hull, Mayor

ATTEST:

Stefanie Brown, Deputy City Secretary

Fort Hood Visioning

Copperas Cove City Council

3 May 2011



Mark L. Gillem, PhD, AIA, AICP
Principal
The Urban Collaborative, LLC

Planning Process Summary

Visioning Workshop

January 10th and 11th, 2011

Develop Vision, Goals, Objectives



Workshop / Interviews / Site Analysis

Workshop January 9th – 21st, 2011

Clear Creek / Darnall ADP

Kouma ADP

Memorial Park Master Plan

COA Study for old PX Reuse

COA Study for old Hospital Reuse

COA Design Workshop

Workshop January 18th, 2011

COA Study for old PX Reuse

COA Study for old Hospital Reuse



First CAV ADP Site Analysis

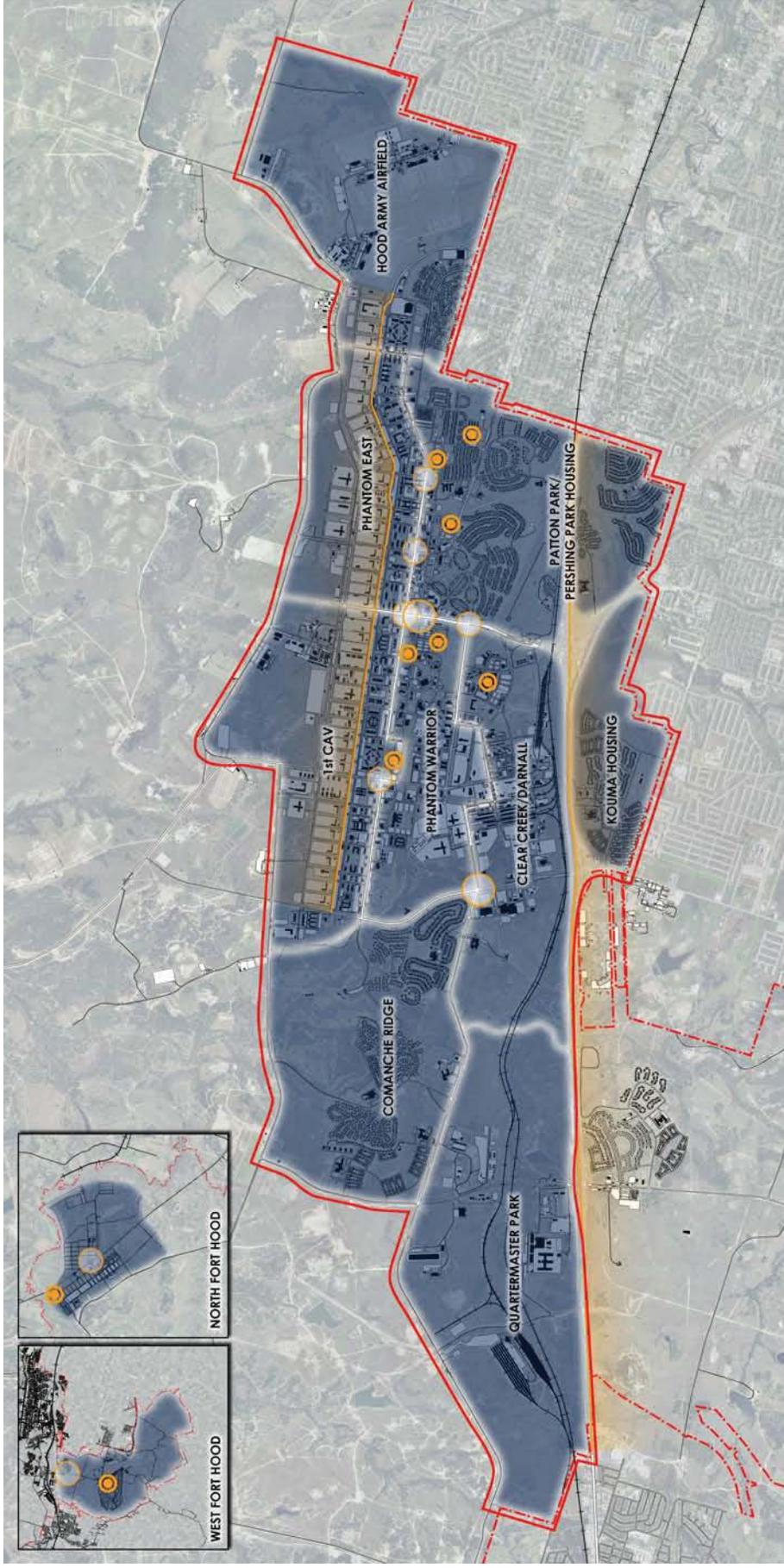
Site Visit and Interviews March 28th – 31st

First CAV ADP

Clear Creek-Darnall ADP, Kouma ADP, & Memorial Park Master Plan Design Workshop

Workshop May 2nd – 6th, 2011

Installation Framework Plan



Fort Hood Installation Framework Plan



Vision
Fort Hood: The Great Place with accessible campuses, walkable small towns, and modern infrastructure.

Legend

- ADP
- Installation Boundary
- Installation Growth Boundary
- Railroad
- Node
- Landmark
- Edge

Future Area Development Plans:

- Clear Creek/Darnall ADP
- Phantom Warrior ADP
- 1st Cav ADP
- Phantom East ADP
- Hood Army Airfield
- Patton Park/Pershing Park Housing ADP
- Comanche Ridge ADP
- Quartermaster Park ADP
- Kojuma Housing ADP
- West Fort Hood
- North Fort Hood



The Urban Collaborative, LLC

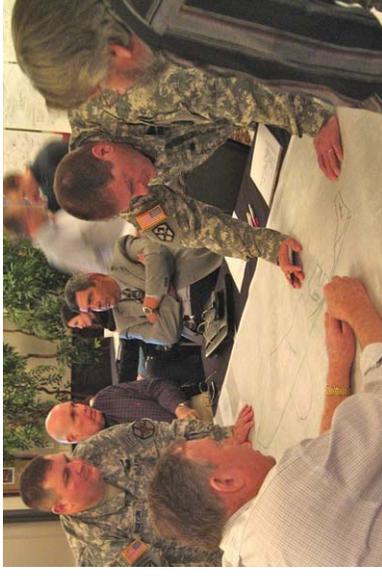
Senior Leadership Goals



- Traffic flow is major problem
- 70% of soldiers live off-post
- Expressway into the installation (like Fort Bragg)?
- Pedestrian access is poor
- Need more entities on the installation to keep soldiers there
- PT Tracks and green space need improvement
- Replace WWII Structures, but keep Old Post Chapel
- Divide Fort Hood into self-contained campuses that have barracks, housing and motor pools
- Fort Hood used to be divided into two sections
- Need a visionary look at where things go
- Break through the sustainable realm
- Fort Hood will not get larger, need to do most with what we have

Planning Vision and Goals

The Great Place with **Accessible Campuses, Walkable Small-Towns, and Modern Infrastructure.**



Goal 1: Accessible Campuses.

Create connected neighborhoods that are self-sustaining with a mix of uses and flexible facilities.



Goal 2: Walkable Small-Towns.

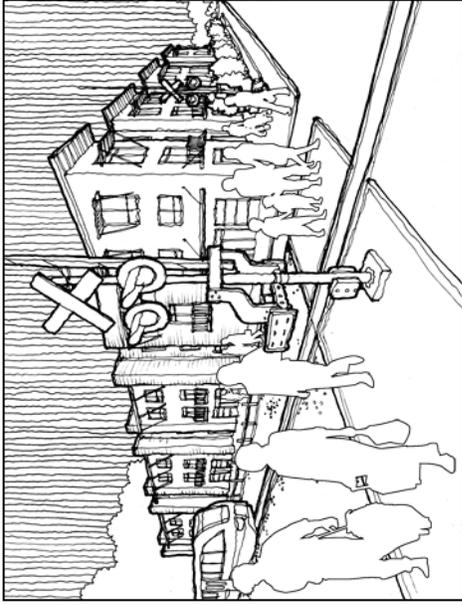
Provide safe, convenient and comfortable walks within identifiable districts that reflect historic Texas.



Goal 3: Modern Infrastructure.

Create utilities and road networks that support state of the art technologies, communications, and vehicles.

District

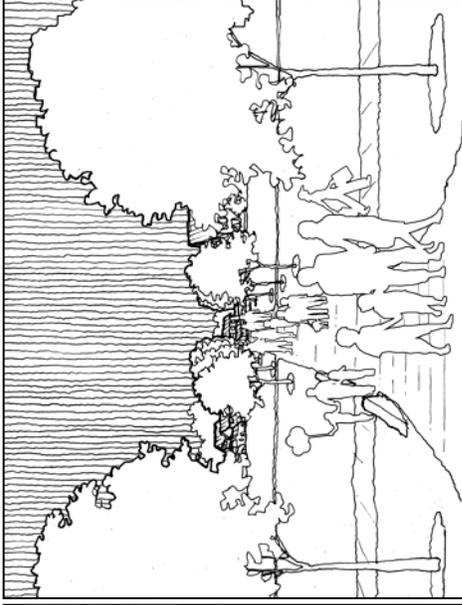


Saltlito Lofts, Austin, TX

Transit-Oriented Development

Supports Goal(s):

- 1: Accessible Campuses
- 3: Modern Infrastructure

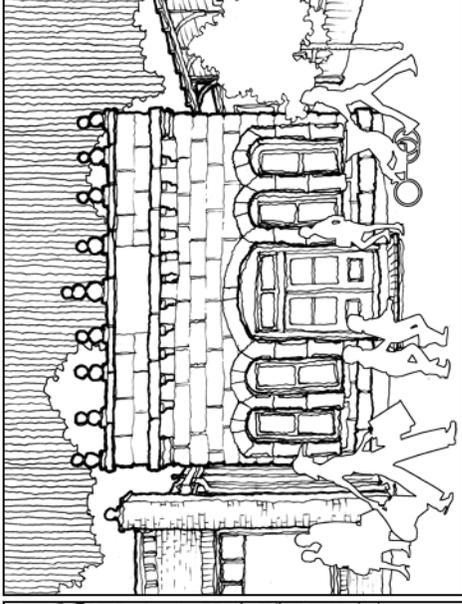


Mueller, Austin, TX

10-Minute Walk

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns



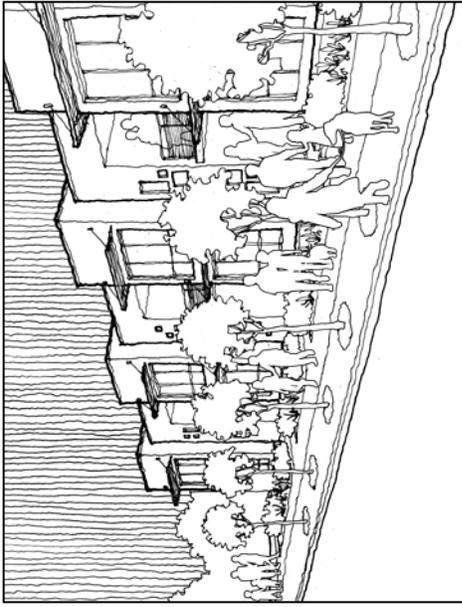
Main Street, Salado, TX

Streetfront Buildings

Supports Goal(s):

- 2: Walkable Small Towns

District

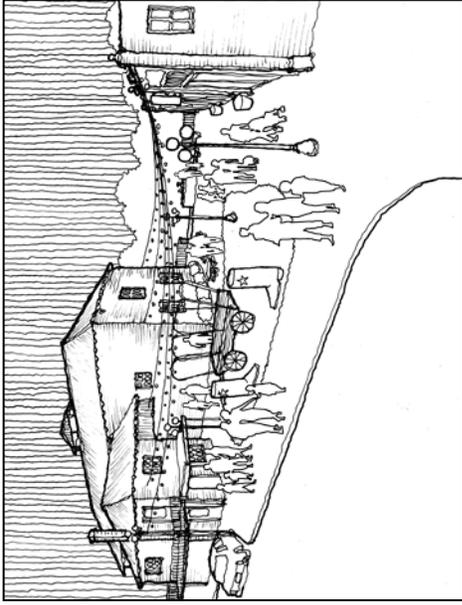


Mueller, Austin, TX

Compact Development

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns

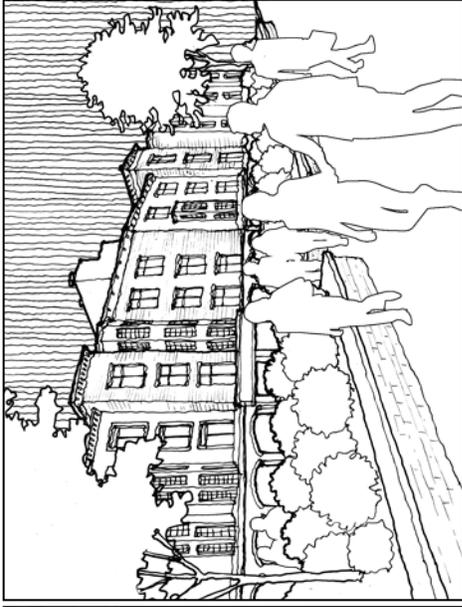


Historic plaza at The Gin, Belton, TX

Places to Gather

Supports Goal(s):

- 2: Walkable Small Towns



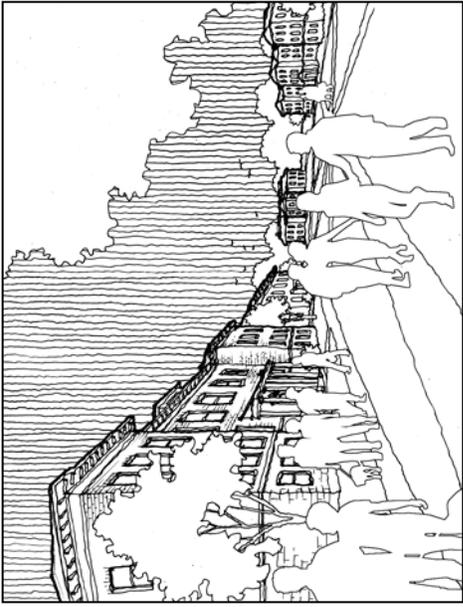
Mueller, Austin, TX

Horizontal Mixed-Use

Supports Goal(s):

- 2: Walkable Small Towns
- 3: Modern Infrastructure

District

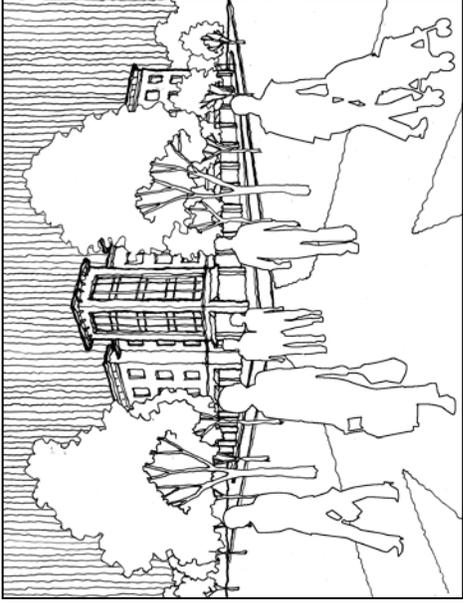


University of Mary Hardin-Baylor, Belton, TX

Campus Quads

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns



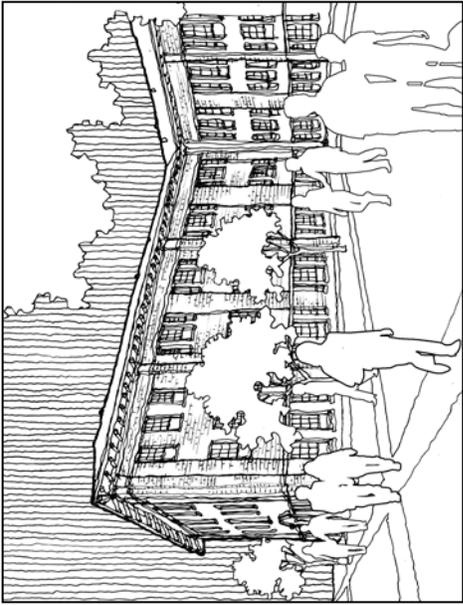
Retail, Mueller, Austin, TX

Pedestrian Access

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns
- 3: Modern Infrastructure

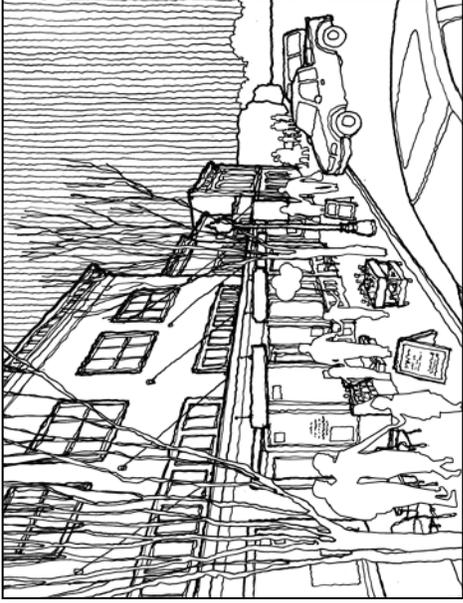
Buildings



Wells Nursing & Science Hall, University of Mary Hardin-Baylor, Belton, TX

Narrow Wings

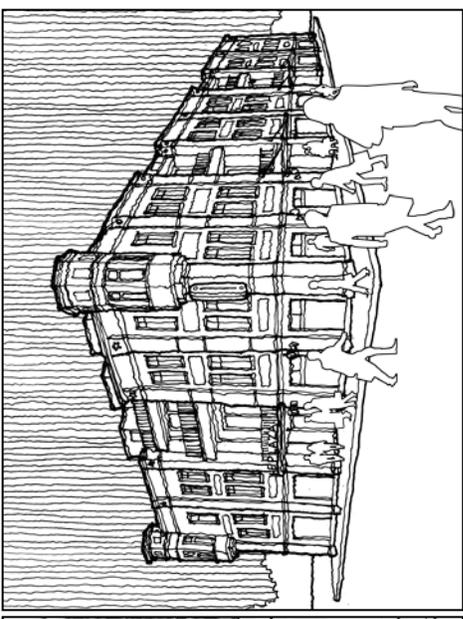
Supports Goal(s):
3: Modern Infrastructure



7th Street, Georgetown, TX

Vertical Mixed-Use

Supports Goal(s):
2: Walkable Small Towns
3: Modern Infrastructure

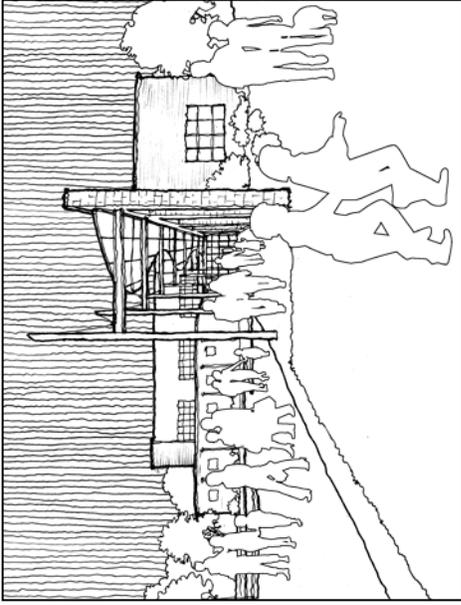


Tamiro Plaza, Georgetown, TX

Multi-Story Buildings

Supports Goal(s):
2: Walkable Small Towns
3: Modern Infrastructure

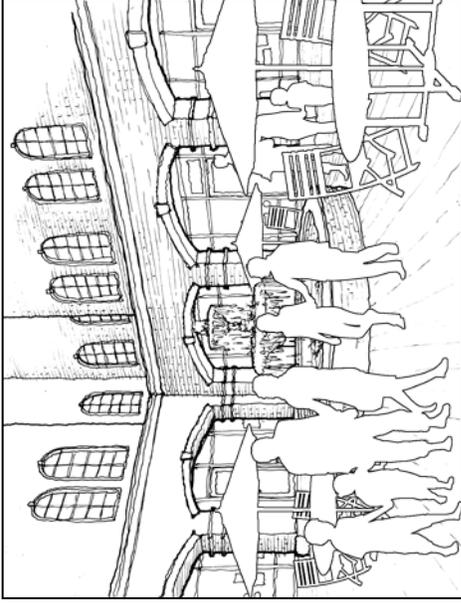
Buildings



Gus Garcia Recreation Center, Austin, TX

Community Facilities

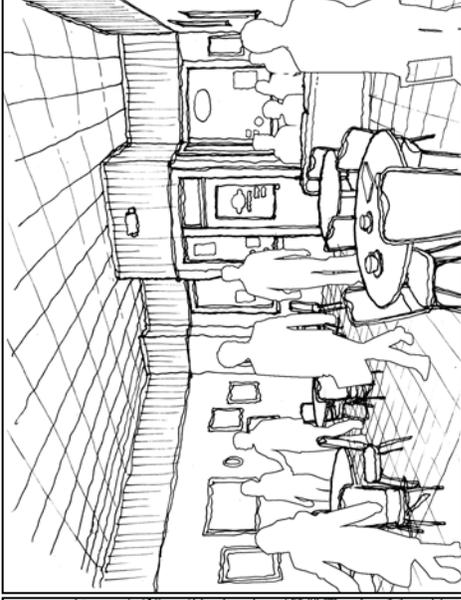
Supports Goal(s):
3: Modern Infrastructure



Mueller, Austin, TX

Multi-Use Spaces

Supports Goal(s):
1: Accessible Campuses
3: Modern Infrastructure

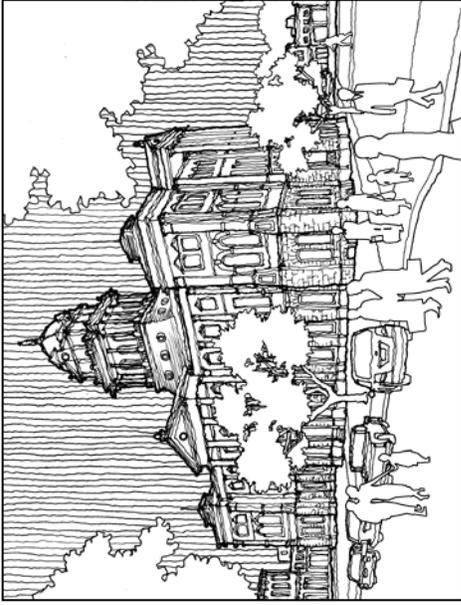


Café, Georgetown, TX

Spaces for Collaboration

Supports Goal(s):
3: Modern Infrastructure

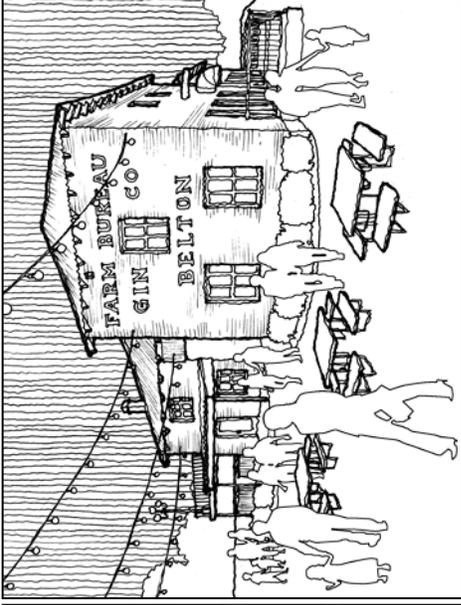
Buildings



Williamson County Courthouse, Georgetown, TX

Appropriate Standoff

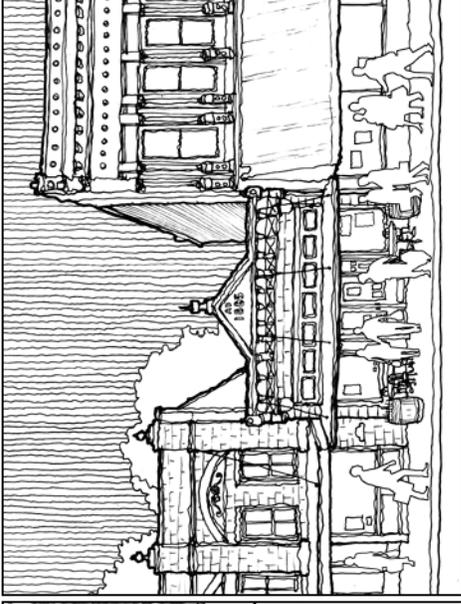
- Supports Goal(s):
- 2: Walkable Small Towns
 - 3: Modern Infrastructure



The Gin at Nolan Creek, Belton, TX

Adaptable Buildings

- Supports Goal(s):
- 3: Modern Infrastructure

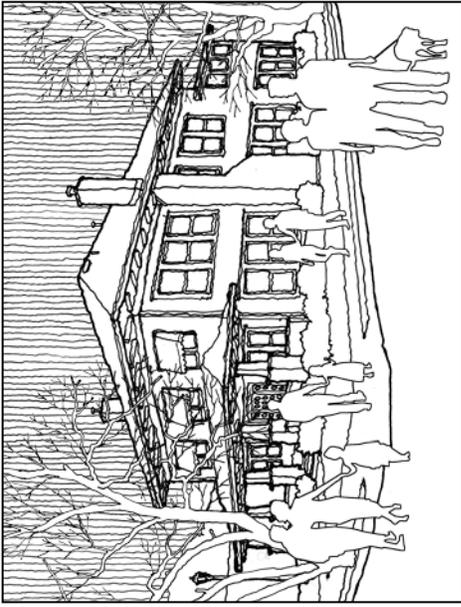


Historic city pharmacy building, Georgetown, TX

Infill Buildings

- Supports Goal(s):
- 1: Accessible Campuses
 - 2: Walkable Small Towns
 - 3: Modern Infrastructure

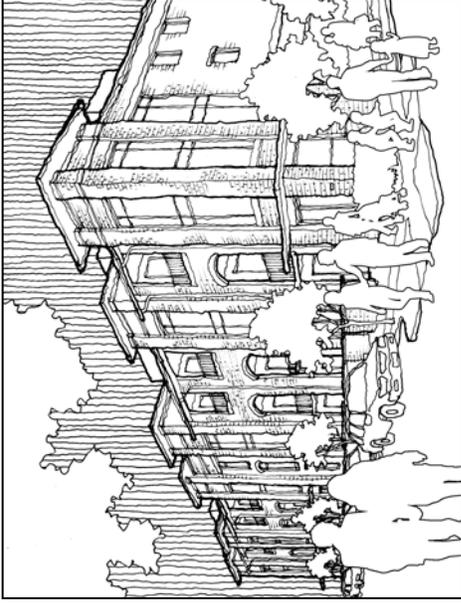
Buildings



Historic bungalow, Georgetown, TX

Small-Lot Single Family Homes

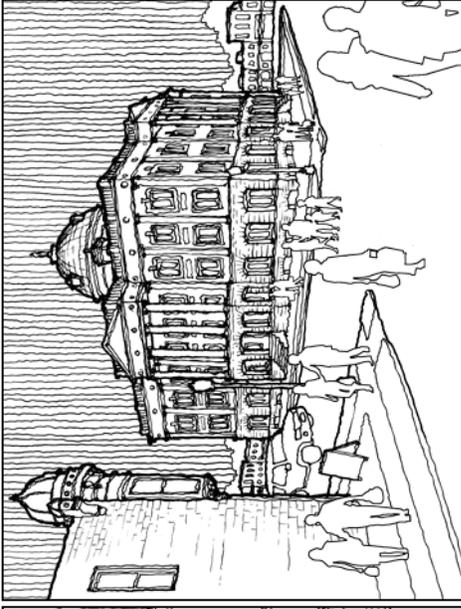
Supports Goal(s):
2: Walkable Small Towns



Mueller, Austin, TX

Livable Apartments

Supports Goal(s):
1: Accessible Campuses

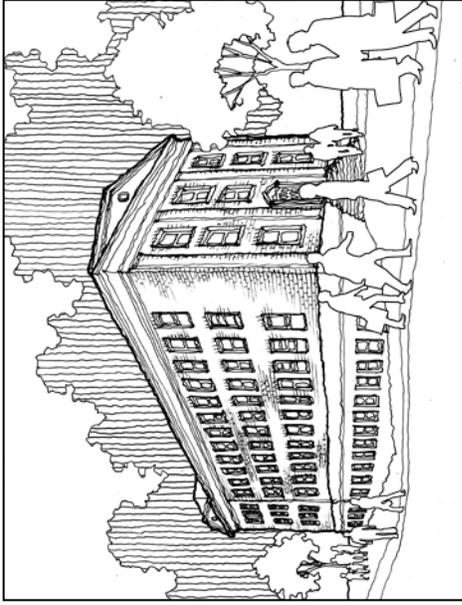


Historic downtown, Georgetown, TX

Compatible Development

Supports Goal(s):
1: Accessible Campuses
3: Modern Infrastructure

Buildings

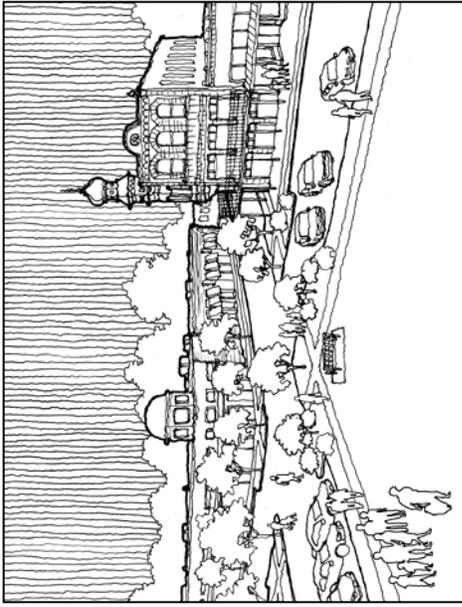


Hughes Recital Hall, University of Mary Hardin-Baylor, Belton, TX

Operable Windows

Supports Goal(s):
3: Modern Infrastructure

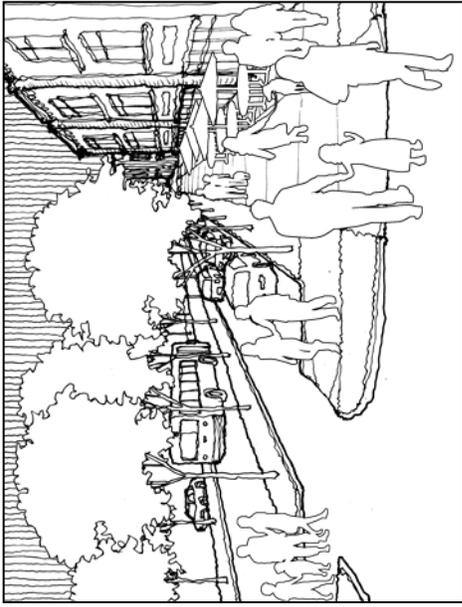
Streets



Historic downtown, Georgetown, TX

Street Grids

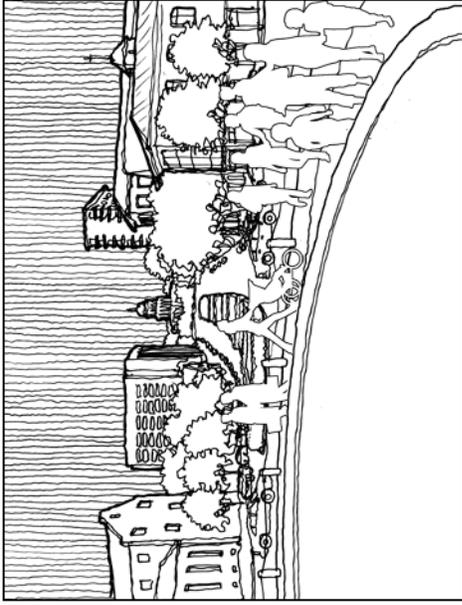
- Supports Goal(s):
- 1: Accessible Campuses
 - 2: Walkable Small Towns



Fort Lewis, Washington

Multiway Boulevards

- Supports Goal(s):
- 1: Accessible Campuses
 - 2: Walkable Small Towns
 - 3: Modern Infrastructure

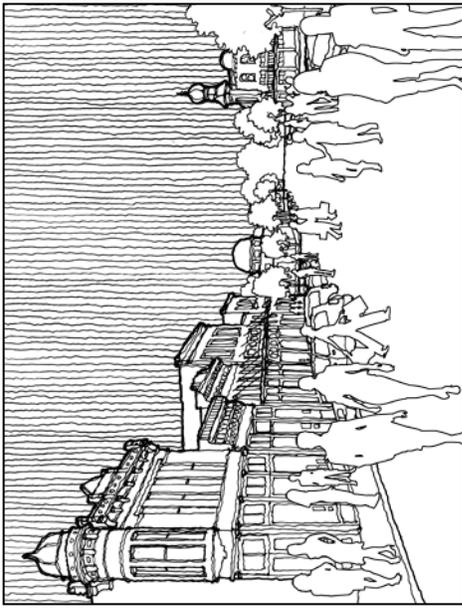


N Congress Ave, Austin, TX

Parkways

- Supports Goal(s):
- 2: Walkable Small Towns

Streets

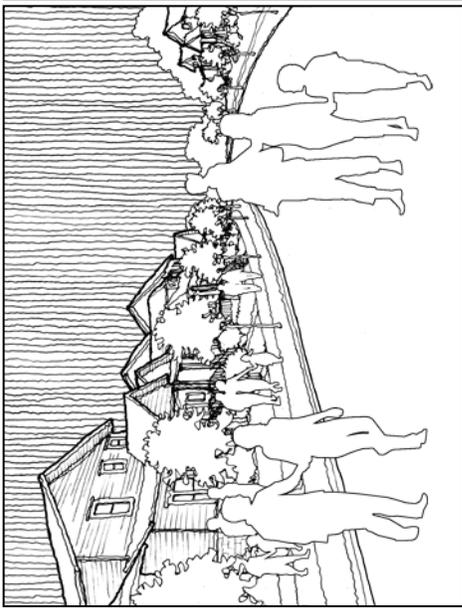


7th Street, Georgetown, TX

Main Streets

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns

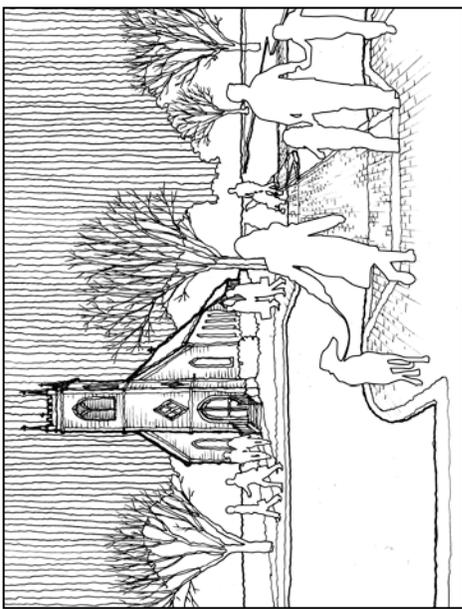


Mueller, Austin, TX

Neighborhood Streets

Supports Goal(s):

- 2: Walkable Small Towns



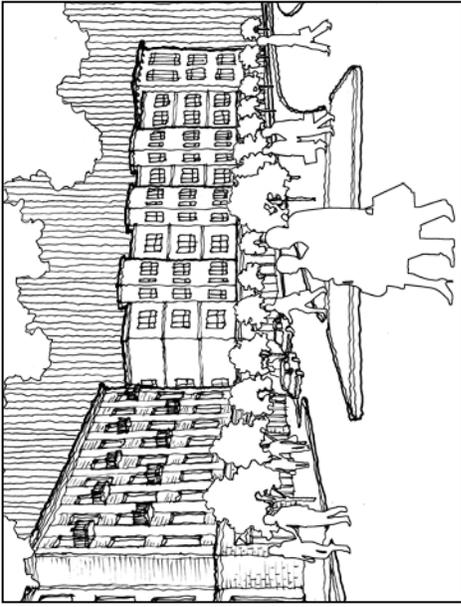
Grace Heritage Center, Georgetown, TX

Connected Sidewalks

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns

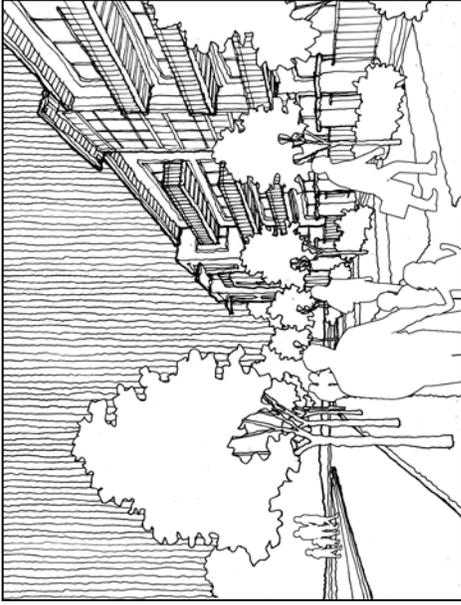
Streets



Mueller Boulevard, Austin, TX

Medians

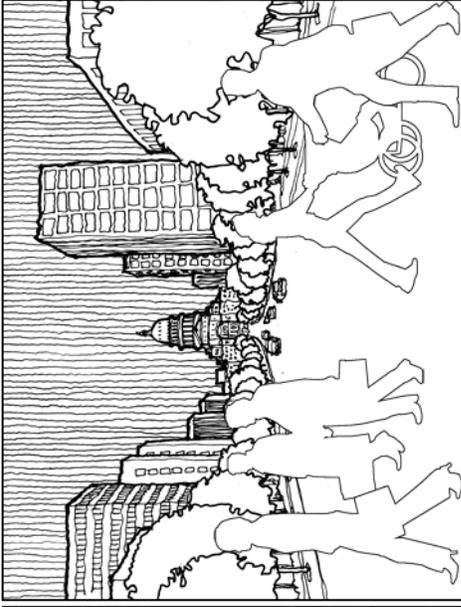
Supports Goal(s):
2: Walkable Small Towns



Mueller, Austin, TX

Planting Strips

Supports Goal(s):
2: Walkable Small Towns
3: Modern Infrastructure

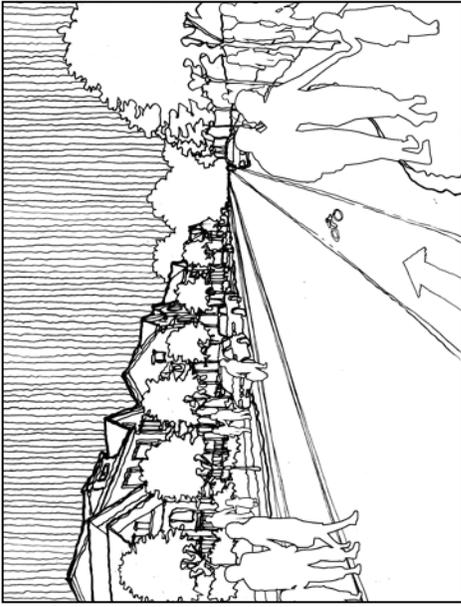


Congress Ave., Austin, TX

Street Trees

Supports Goal(s):
1: Walkable Small Towns

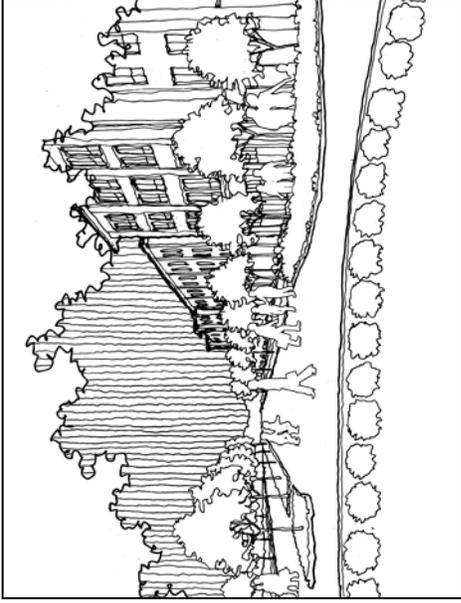
Streets



Bike Lanes

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns
- 3: Modern Infrastructure

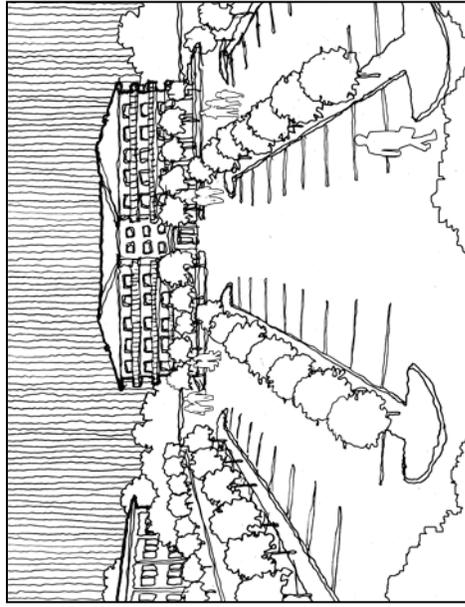


Traffic Calming

Supports Goal(s):

- 2: Walkable Small Towns
- 3: Modern Infrastructure

Parking

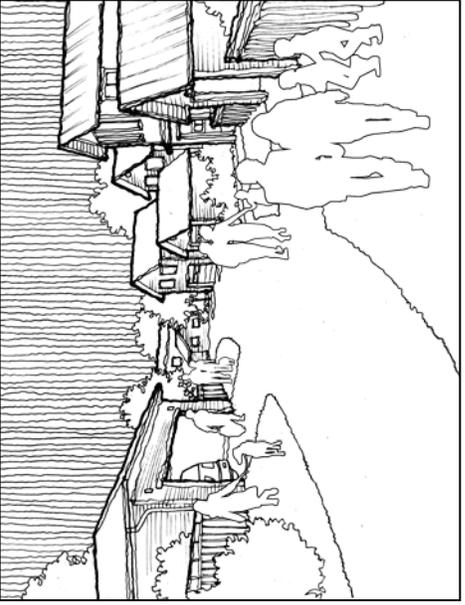


Hoter, Austin, TX

Car Parks

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns
- 3: Modern Infrastructure

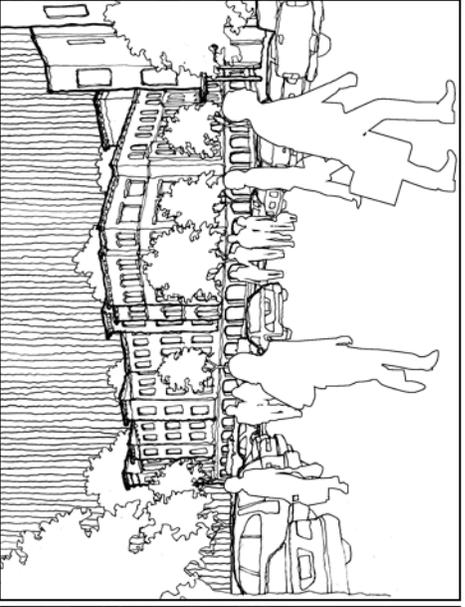


Mueller, Austin, TX

Hidden Parking

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns
- 3: Modern Infrastructure



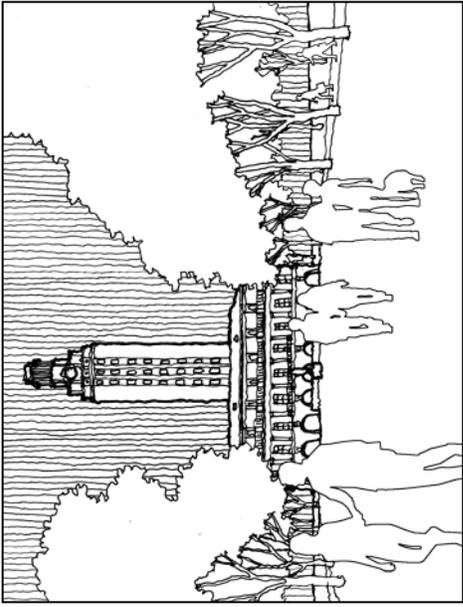
Mueller, Austin, TX

Perimeter Parking

Supports Goal(s):

- 1: Accessible Campuses
- 2: Walkable Small Towns

Open Spaces

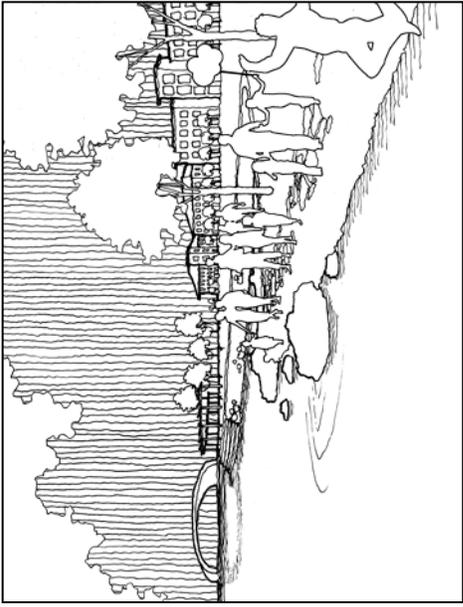


University of Texas, Austin, TX

Axes and Focal Points

Supports Goal(s):

- 1: Accessible Campuses
- 3: Modern Infrastructure

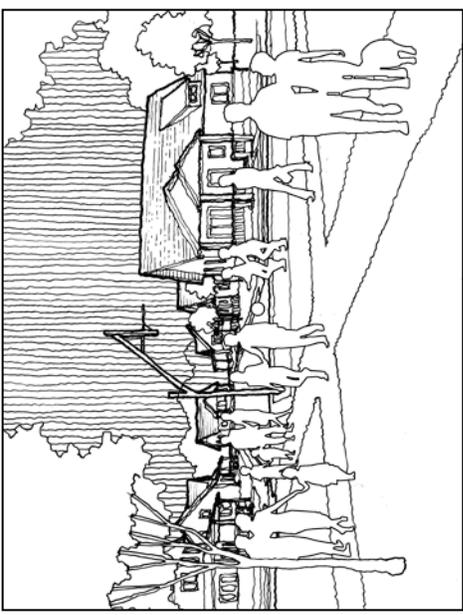


Lake Park, Mueller, Austin, TX

Community Parks

Supports Goal(s):

- 2: Walkable Small Towns
- 3: Modern Infrastructure



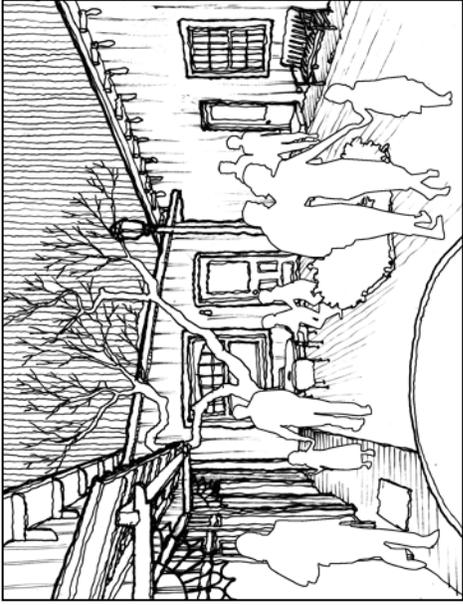
Mueller, Austin, TX

Nearby Recreation

Supports Goal(s):

- 3: Modern Infrastructure

Open Spaces



Shopping plaza, Salcido, TX

Common Spaces Inside and Out

Supports Goal(s):

1: Accessible Campuses

3: Modern Infrastructure

Schedule

Charrette Agenda: Monday, 2 May

Time	Visioning Session - Location	Participants' Role
0900-1200	<ul style="list-style-type: none"> ADP Inbrief – Bldg 4632, Environmental Training Facility 	Review project scope and charrette process; begin developing vision and program for each ADP
1330-1700	<ul style="list-style-type: none"> Design Workshop – Bldg 4632, Environmental Training Facility (Stakeholder attendance is optional) 	Identify opportunities and constraints that exist on the site; determine how they will impact design.
1500-1630	<ul style="list-style-type: none"> AAFES COA Draft Report Review – DPW Conference Room 	AAFES COA Stakeholders review draft report submitted 8 April



Charrette Agenda: Tuesday, 3 May

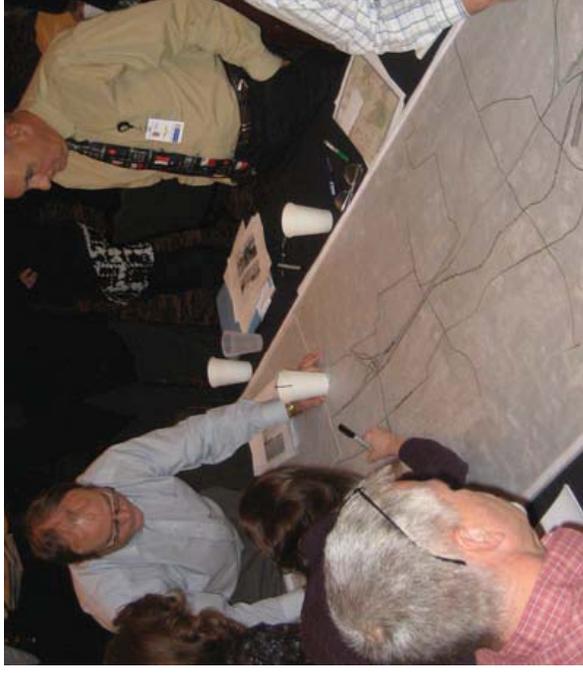
0900 – 1700	<ul style="list-style-type: none"> Design Workshop - Bldg 4632, Environmental Training Facility (Stakeholder attendance is optional) 	Break into small groups to strategize site development plans. Each group will present their design and discuss the best features of each plan.
1000 – 1130	<ul style="list-style-type: none"> Hospital COA Draft Report Review – DPW Conference Room 	Hospital COA Stakeholders review draft report submitted 8 April



Schedule

Charrette Agenda: Wednesday, 4 May

Time	Visioning Session - Location	Participants' Role
0900-1200	<ul style="list-style-type: none"> Design Workshop - Bldg 4632 (Stakeholder attendance is optional) 	Continue work on three alternatives
1330-1500	<ul style="list-style-type: none"> Presentation of Alternatives – Bldg 4632 	Present three alternatives to installation leadership
1500- 1700	<ul style="list-style-type: none"> Design Workshop (Stakeholder attendance is optional) 	Begin work on preferred alternative



Charrette Agenda: Thursday, 5 May

0900 – 1700	<ul style="list-style-type: none"> Design Workshop - Bldg 4632 (Stakeholder attendance is optional) 	Continue work on preferred alternative
1430 - 1530	<ul style="list-style-type: none"> Memorial Park Draft Report Review – DPW Conference Room 	Memorial Park Stakeholders review draft report submitted 21 March



Charrette Agenda: Friday, 6 May

0900 – 1330	<ul style="list-style-type: none"> Design Workshop (Stakeholder attendance is optional) 	Complete work on preferred alternative
1400 - 1530	<ul style="list-style-type: none"> Outbrief – Bldg 4632 	Explain vision and goals to installation leadership; present preferred alternative

THE URBAN COLLABORATIVE, LLC

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
May 3, 2011 – 7:00 P.M.**

A CALL TO ORDER

B INVOCATION AND PLEDGE OF ALLEGIANCE - Pastor Scott Smith of Crestview Christian Church in Copperas Cove gave the invocation and Mayor Hull led the pledge of allegiance.

C ROLL CALL

Present: Cheryl L. Meredith
Charlie D. Youngs
Gary L. Kent
Danny Palmer
Kenn Smith
Jim Schmitz
Frank Seffrood
John Hull

Attendees: Andrea M. Gardner
Charles E. Zech
Stefanie Brown

D ANNOUNCEMENTS - Council Member Seffrood announced May 3, 2011 is National Children's Mental Health Awareness Day.

E PUBLIC RECOGNITION

1 Employee Service Awards - May 2011. **Andrea M. Gardner, City Manager**

- Dennis Courtney, Superintendent of Sewer Collection - 25 years

2 Proclamation: Police Week and Peace Officers' Memorial Day. **John Hull, Mayor**

Captain Eddie Wilson was on hand to accept the proclamation. Cpt. Wilson thanked Mayor Hull, the Council and the community for their support of the Police Department.

3 Proclamation: Trauma Awareness Month and EMS Week. **John Hull, Mayor**

Deputy Chief Gary Young was on hand to accept the proclamation. DC Young thanked Mayor Hull for the proclamation.

F **CITIZENS FORUM** – At this time, citizens will be allowed to speak for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section. Pursuant to §551.042 of the Texas Open Meetings Act, any deliberation or decision about the subject of inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

G **CONSENT AGENDA** – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1 Consideration and action on approving minutes from the workshop council meeting of April 19, 2011. **Jane Lees, City Secretary**

2 Consideration and action on approving minutes from the regular council meeting of April 19, 2011. **Jane Lees, City Secretary**

3 Consideration and action on a resolution authorizing and supporting the City Manager in the submission of a grant application to Texas STEP for the FY 2012 Comptroller's Tobacco Compliance Grant. **Kevin Keller, Police Sergeant**

RESOLUTION NO. 2011-18

A RESOLUTION OF THE CITY OF COPPERAS COVE, TEXAS, AUTHORIZING AND SUPPORTING THE CITY MANAGER IN THE SUBMISSION OF A GRANT APPLICATION TO TEXAS STEP FOR A GRANT ENABLING THE CITY OF COPPERAS COVE POLICE DEPARTMENT TO REDUCE THE USE AND DISTRIBUTION OF TOBACCO PRODUCTS PERTAINING TO MINORS, AND AUTHORIZE DESIGNATED POLICE DEPARTMENT STAFF TO ACT AS THE AGENT FOR THE CITY OF COPPERAS COVE IN ALL MATTERS RELATED TO THE GRANT APPLICATION AND ANY SUBSEQUENT GRANT CONTRACT AND PROJECT THAT MAY RESULT.

4 Consideration and action on approval of a resolution amending the authorized TexSTAR representatives for the City of Copperas Cove, Texas. **Ryan Haverlah, Assistant Director of Financial Services/Budget Director**

RESOLUTION NO. 2011-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, CORYELL COUNTY, TEXAS, AMENDING AUTHORIZED TEXSTAR REPRESENTATIVES FOR THE CITY OF COPPERAS COVE.

5 Consideration and action on approval of a resolution amending the authorized Texas Local Government Investment Pool (TexPool) representatives for the City of Copperas Cove, Texas. **Ryan Haverlah, Assistant Director of Financial Services/Budget Director**

RESOLUTION NO. 2011-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, CORYELL COUNTY, TEXAS, AMENDING AUTHORIZED TEXPOOL REPRESENTATIVES FOR THE CITY OF COPPERAS COVE.

6 Consideration and action to allow the City Manager to enter into an Interagency Agreement between Central Texas College District and the City of Copperas Cove. **Gary D. Young, Deputy Fire Chief**

Council Member Kent made a motion to approve items G-1 through G-6 as presented. Council Member Smith seconded the motion, which passed unanimously

H PUBLIC HEARINGS/ACTION

- 1 Public hearing and action on a request to rezone Lot 7, Block 4, of the Cox Addition, generally known as 413 Allen Street, from B-2 (Local Retail) to R-1 (Single-Family Residential). **Joseph Pace, Planner**

Mayor Hull opened the public hearing at 7:21 p.m.

Speaking: None

Mayor Hull closed the public hearing at 7:23 p.m.

Council Member Schmitz made a motion to rezone Lot 7, Block 4, of the Cox Addition, generally known as 413 Allen Street, from B-2 (Local Retail) to R-1 (Single-Family Residential). Council Member Palmer seconded the motion, which passed unanimously.

I ACTION ITEMS

- 1 Consideration and action on an ordinance adopting a new Personnel Policy No. 811, Reduction in Force. **Kelli Sames, Human Resources Division Head**

ORDINANCE NO. 2011-18

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ADOPTING EMPLOYEE PERSONNEL POLICY NO. 811, REDUCTION IN FORCE AND DECLARING AN EFFECTIVE DATE.

Council Member Palmer made a motion to approve Ordinance No. 2011-18 as presented. Council Member Seffrood seconded the motion, which passed unanimously.

- 2 Consideration and action on an ordinance updating Personnel Policy No. 631, Employee Appeal Process. **Kelli Sames, Human Resources Division Head**

ORDINANCE NO. 2011-17

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING THE ATTACHED PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF COPPERAS COVE BY REPEALING THE CURRENT PERSONNEL POLICY, NO. 631, (EMPLOYEE APPEAL PROCESS), AND REPLACING THE EXISTING POLICY WITH A REVISED PERSONNEL POLICY, NO. 631, (EMPLOYEE APPEAL PROCESS) AND RATIFYING THE REMAINING SECTIONS OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL; AND DECLARING AN EFFECTIVE DATE.

Council Member Schmitz made a motion to approve Ordinance No. 2011-17 as presented. Council Member Kent seconded the motion, which passed unanimously.

- 3 Consideration and action on an ordinance updating Personnel Policy No. 810, Separations. ***Kelli Sames, Human Resources Division Head***

ORDINANCE NO. 2011-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, APPROVING THE ATTACHED PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF COPPERAS COVE BY REPEALING THE CURRENT PERSONNEL POLICY, NO. 810, (SEPARATIONS), AND REPLACING THE EXISTING POLICY WITH A REVISED PERSONNEL POLICY, NO. 810, (SEPARATIONS) AND RATIFYING THE REMAINING SECTIONS OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL; AND DECLARING AN EFFECTIVE DATE.

Council Member Kent made a motion to approve Ordinance No. 2011-16 as presented. Council Member Palmer seconded the motion, which passed unanimously.

- 4 Consideration and action on the proposed changes to the 2011 Coryell County Appraisal District Budget. ***Ryan Haverlah, Assistant Director of Financial Services/Budget Director***

Council Member Schmitz supports the \$19,480 proposed changes to the 2011 Coryell County Appraisal District Budget. There was a consensus from the entire council.

- 5 Consideration and possible action on an application submitted by Central Texas EMS for non-emergency ambulance franchise. ***J. Mike Baker, Fire Chief***

ORDINANCE NO. 2011-22

AN ORDINANCE OF THE CITY OF COPPERAS COVE, TEXAS, UTILIZING CHAPTER 19, ARTICLE IV OF THE CITY'S CODE OF ORDINANCES GRANTING TEXAS EMS A NON-EXCLUSIVE LICENSE FOR THE OPERATION OF AN AMBULANCE SERVICE WITHIN THE CITY LIMITS OF COPPERAS COVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

Council Member Meredith made a motion to decline Ordinance No. 2011-22 as presented. Council Member Kent seconded the motion, roll call vote as follows:

AYE: Council Member Cheryl L. Meredith

NAY: Council Member Charlie D. Youngs

Council Member Gary L. Kent

Council Member Danny Palmer

Council Member Kenn Smith

Council Member Jim Schmitz

Council Member Frank Seffrood

Failed

After a brief discussion, Council Member Seffrood made a motion to approve Ordinance No. 2011-22 as presented. Council Member Kent seconded the motion, which passed unanimously.

- 6 Consideration and action on approving a resolution accepting a dedication of a 15-foot permanent water and wastewater easement and a 15-foot temporary construction easement by Discount Tire Company for the completion of the Northeast Sewer Line project and authorizing the City Manager to execute said easement documents. ***Wesley Wright, Public Works Division Head/City Engineer***

- 7 Consideration and action on an ordinance amending Chapter 16.5 "signs" of the City's Code of Ordinances providing for certain exceptions. **Mike Morton, Chief Building Official**

**ORDINANCE NO. 2011-21
AN ORDINANCE PROVIDING FOR CERTAIN EXCEPTIONS TO OFF-PREMISE SIGNS PERMITTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Council Member Schmitz made a motion to approve Ordinance No. 2011-21, with an amendment of no fee. Council Member Palmer seconded the motion, which passed unanimously.

J REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

- 1 Chamber of Commerce 1st Quarter Report for 2011. **Marty Smith, President, Copperas Cove Chamber of Commerce**

Ms. Smith presented the Chamber of Commerce 1st Quarter Report for 2011. Council Member Schmitz requested a more detailed report in the future.

K ITEMS FOR FUTURE AGENDAS - None.

L EXECUTIVE SESSION - Mayor Hull announced the executive session at 8:04 p.m.

- 1 Pursuant to §551.072 of the Open Meetings Act, *Tex. Gov't Code*, Council will meet in Executive Session to deliberate the purchase, exchange, lease, or value of real property - Purchase of real property.

M RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION - Mayor Hull reconvened the open meeting at 8:26 p.m. and announced that there was no action to be taken as a result of Executive Session.

N ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 8:26 p.m.

ATTEST:

John Hull, Mayor

Stefanie Brown, Deputy City Secretary

