

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
June 7, 2011 – 6:00 P.M.**

A CALL TO ORDER

B ROLL CALL

Present: John Hull
Cheryl L. Meredith
Charlie D. Youngs
Gary L. Kent
Danny Palmer
Kenn Smith
Jim Schmitz
Frank Seffrood

Attendees: Andrea M. Gardner, City Manager
Jane Lees, City Secretary

C WORKSHOP ITEMS

- 1 Presentation and discussion of the Fire Station Location Study/Plan and ISO Public Protection Classification (PPC) Study. **J. Mike Baker, Fire Chief**

Fire Chief Baker presented the results of the Location Study/Plan to the Council. He also discussed the attached presentation showing the current City limits, current fire station locations and the areas served, the location of the proposed fire station #4 and future recommended sites for fire stations, based on the study by Mr. Pietsch. Mike Pietsch of P.E. Consulting Services, Inc. was present to answer questions on the Master Fire Station Location Plan and the report on Improving the ISO Public Protection Classification.

- 2 Direction to staff on Item C-1 above. **Andrea M. Gardner, City Manager**

The City Manager and Fire Chief will continue to discuss a joint ownership of the proposed fire station #4 with Fort Hood officials.

- D **ADJOURNMENT** - There being no further business, Mayor Hull adjourned the meeting at 6:32 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

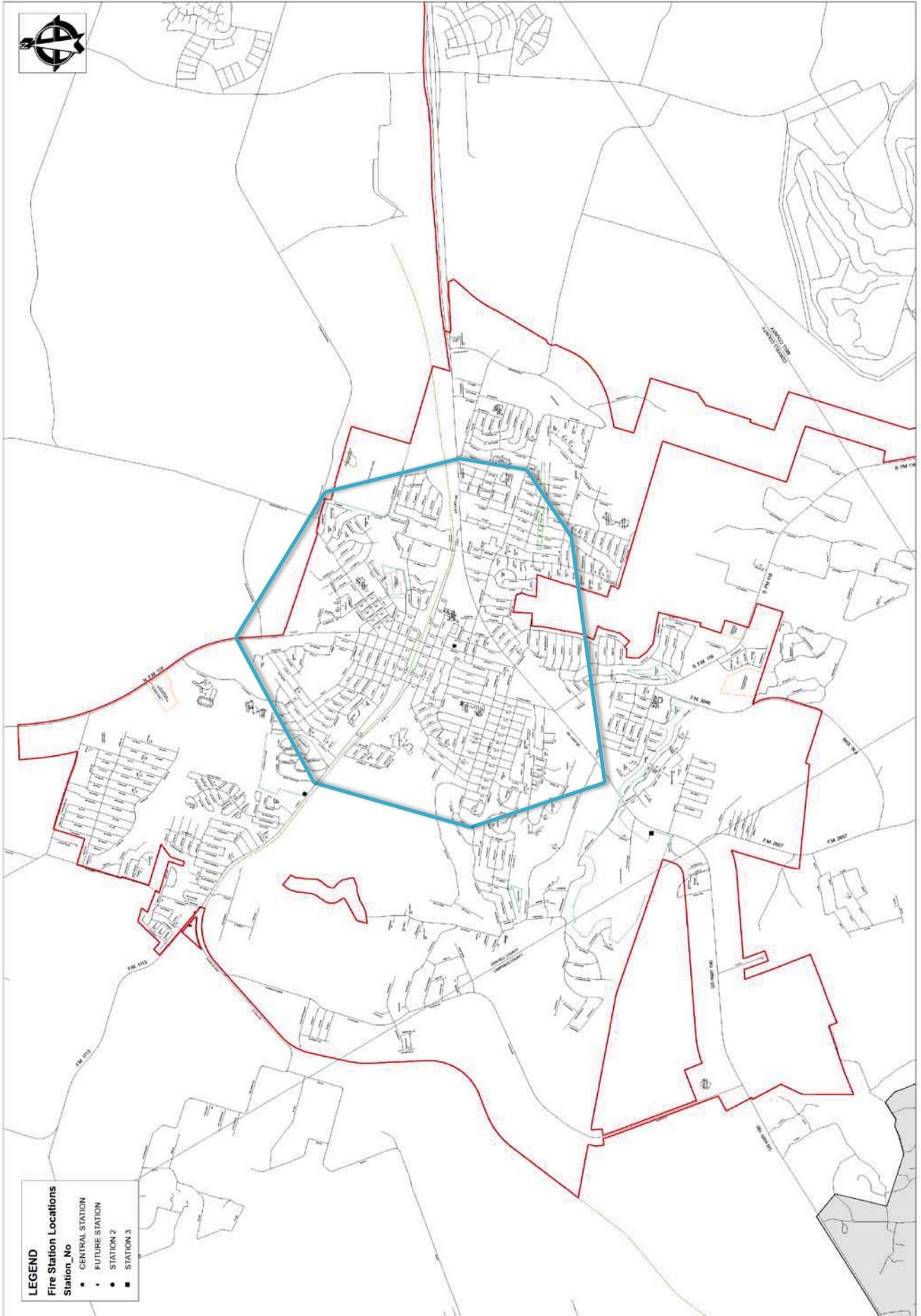
**City of Copperas Cove
City Council Workshop**

June 2011

**Fire Station Location Plan and
ISO PPC Study**

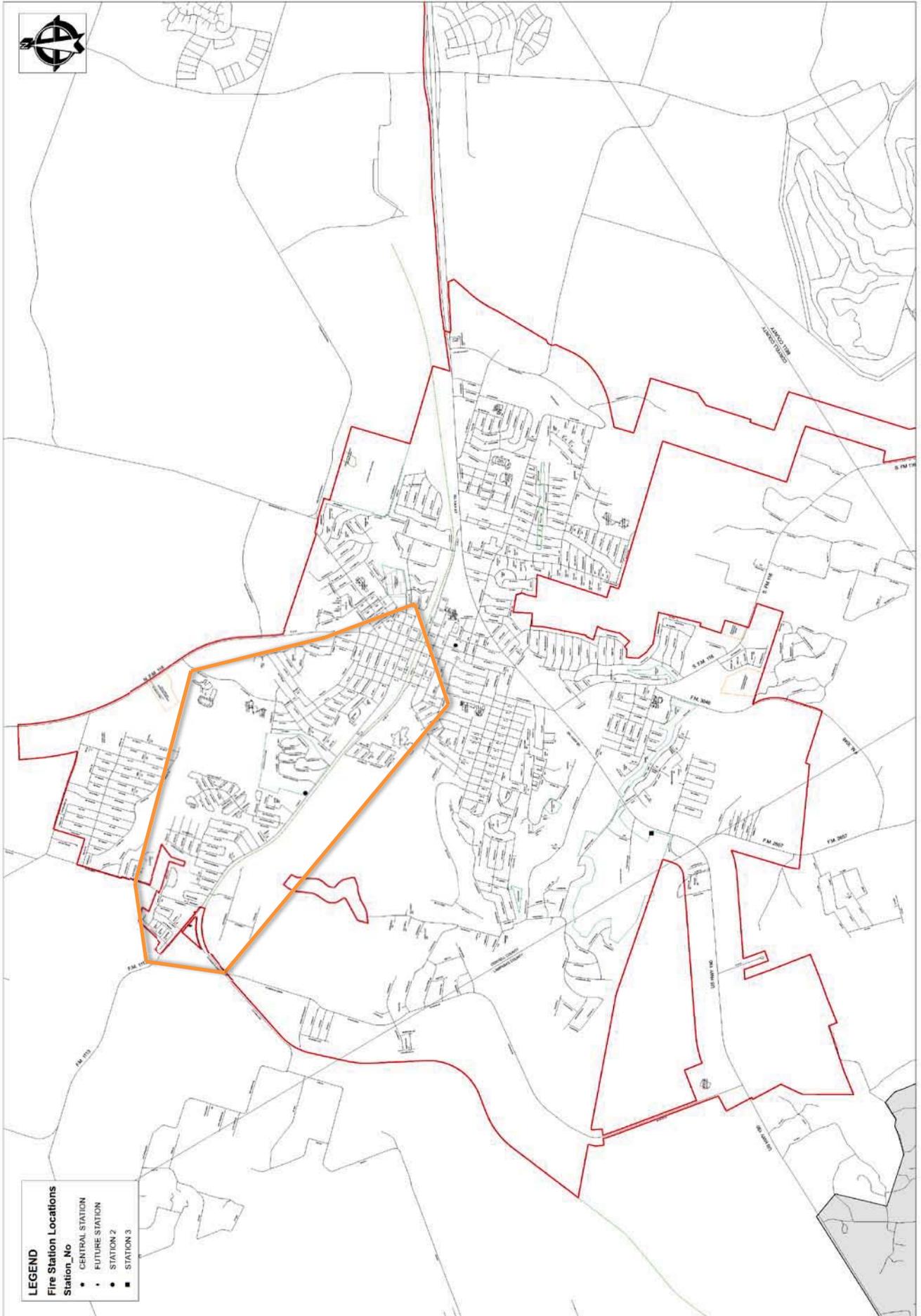


LEGEND
Fire Station Locations
Station_No
● CENTRAL STATION
■ FUTURE STATION
◆ STATION 2
▲ STATION 3



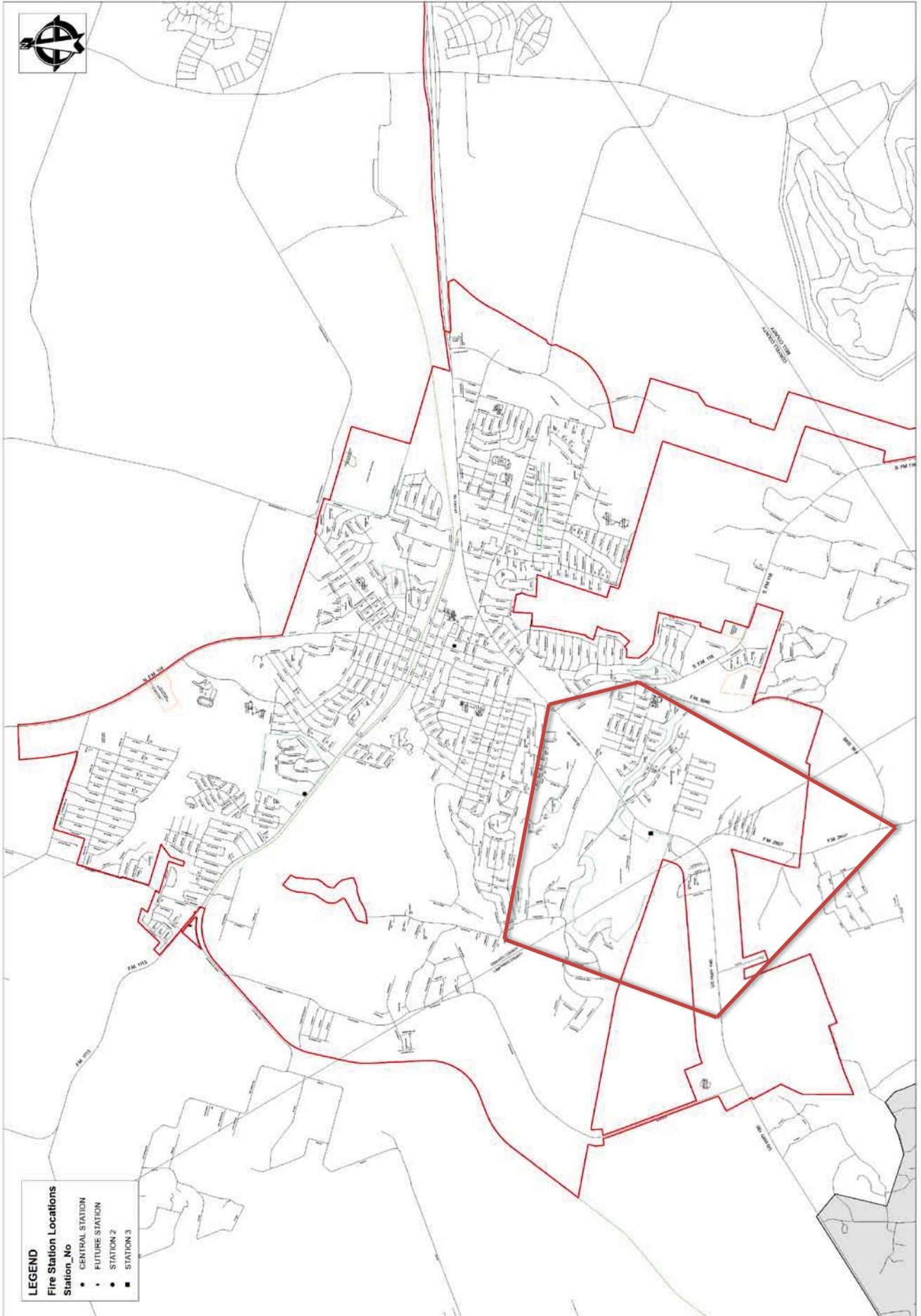
LEGEND
Fire Station Locations

Station_No	Symbol	Description
1	●	CENTRAL STATION
2	●	FUTURE STATION
3	●	STATION 2
4	■	STATION 3



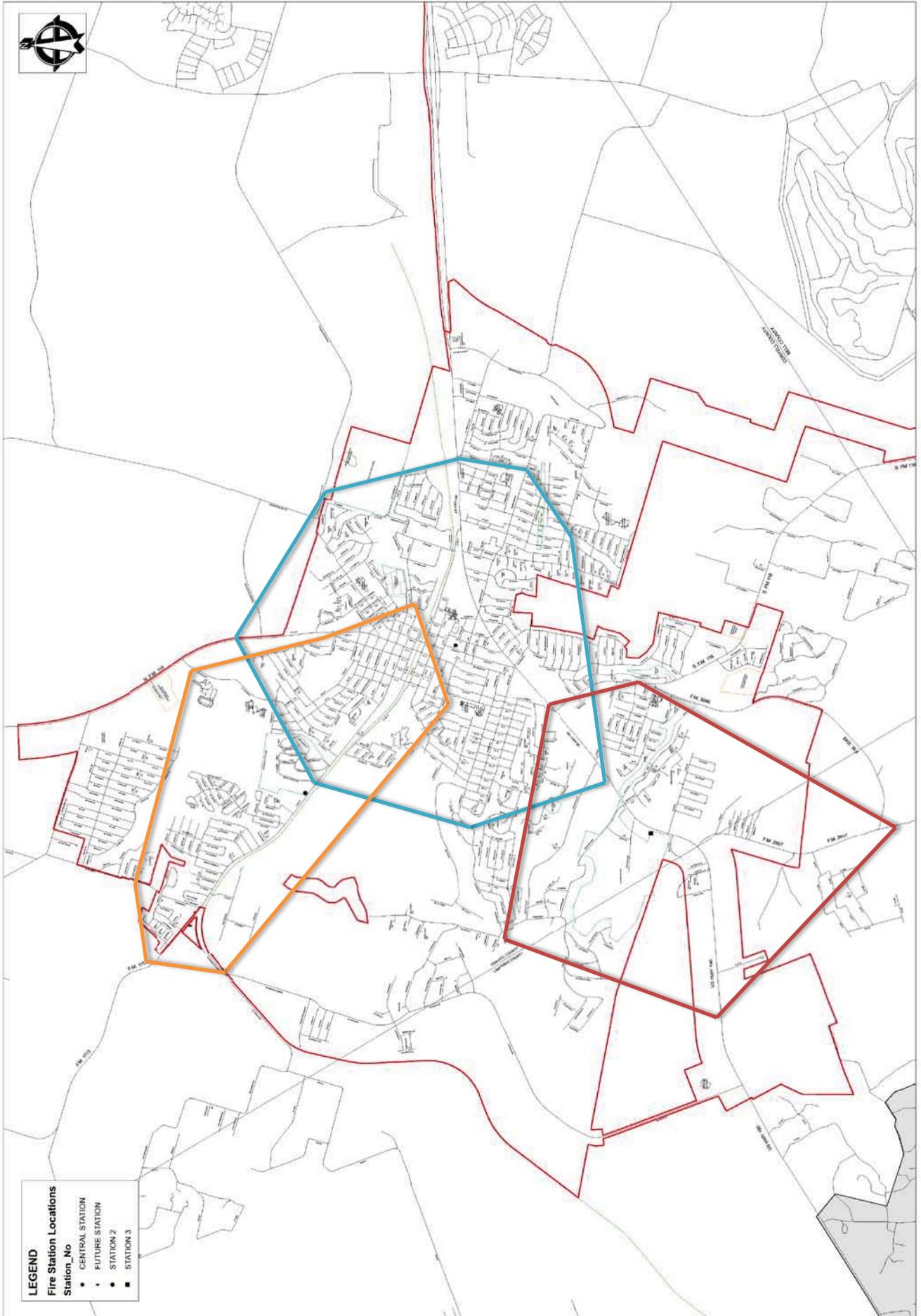
LEGEND
Fire Station Locations

Station_No	Symbol
CENTRAL STATION	●
FUTURE STATION	○
STATION 2	●
STATION 3	■



LEGEND
Fire Station Locations

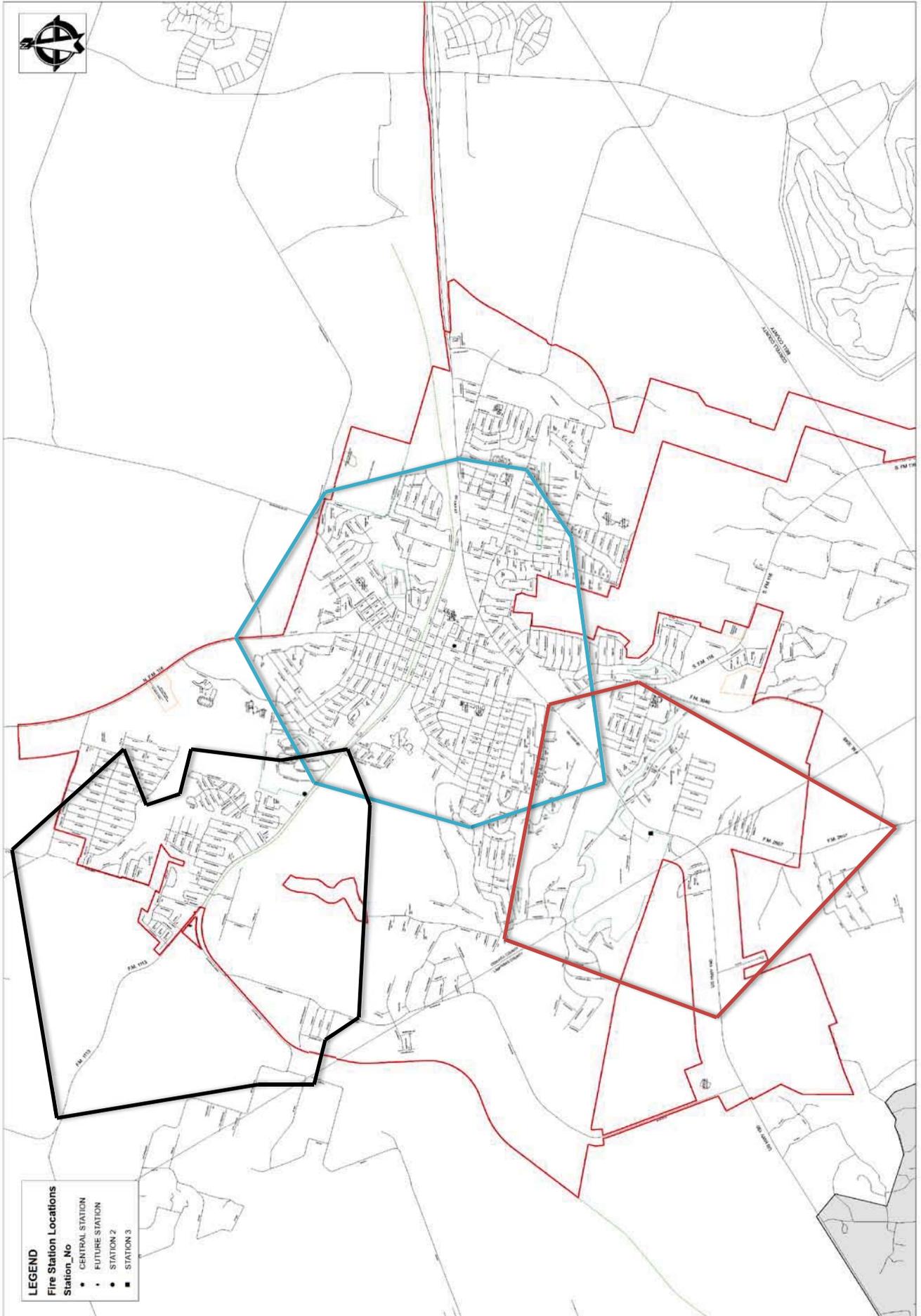
Station_No	Symbol
CENTRAL STATION	●
FUTURE STATION	■
STATION 2	▲
STATION 3	◆



LEGEND

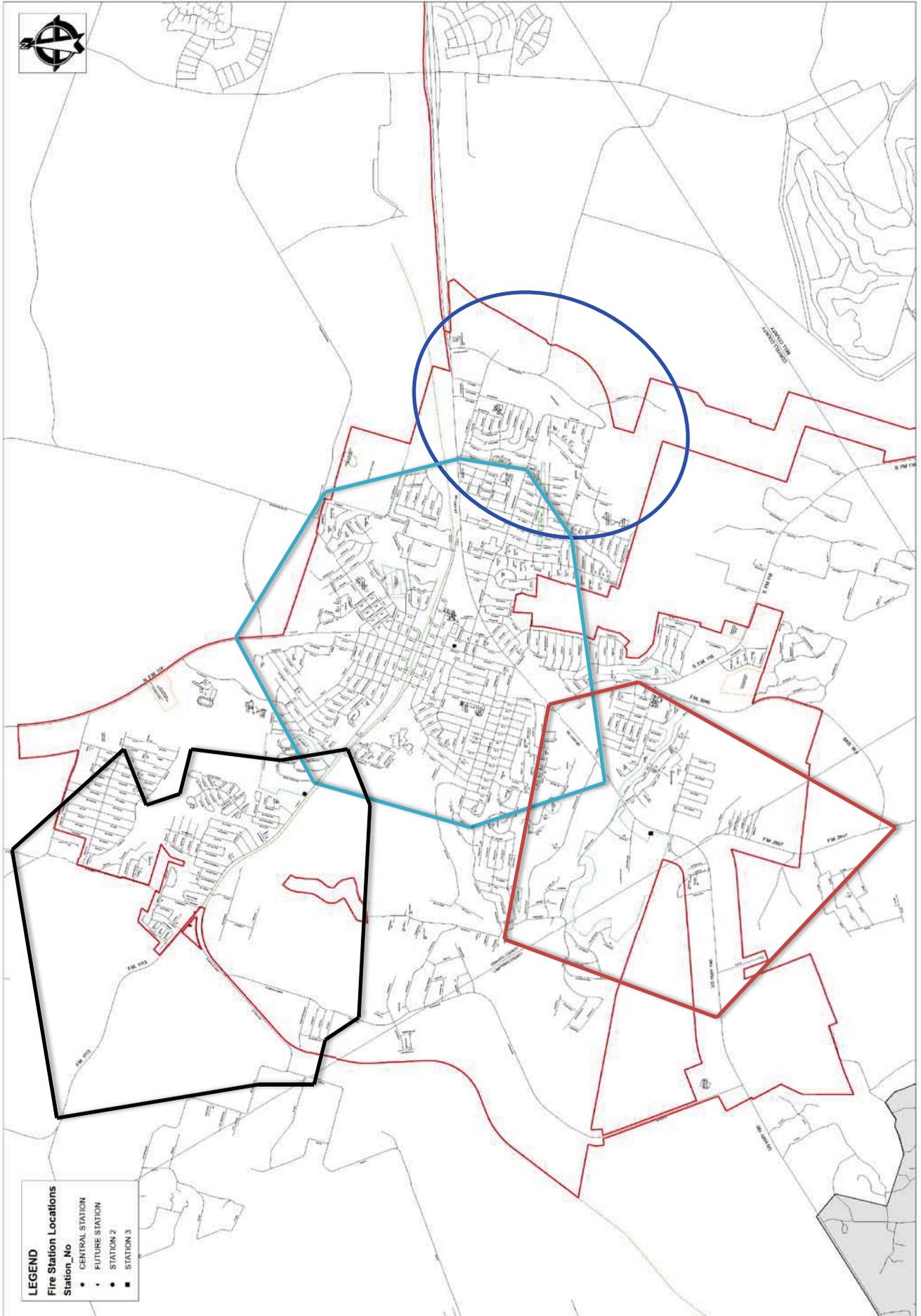
Fire Station Locations

Station_No	Description
●	CENTRAL STATION
●	FUTURE STATION
●	STATION 2
■	STATION 3



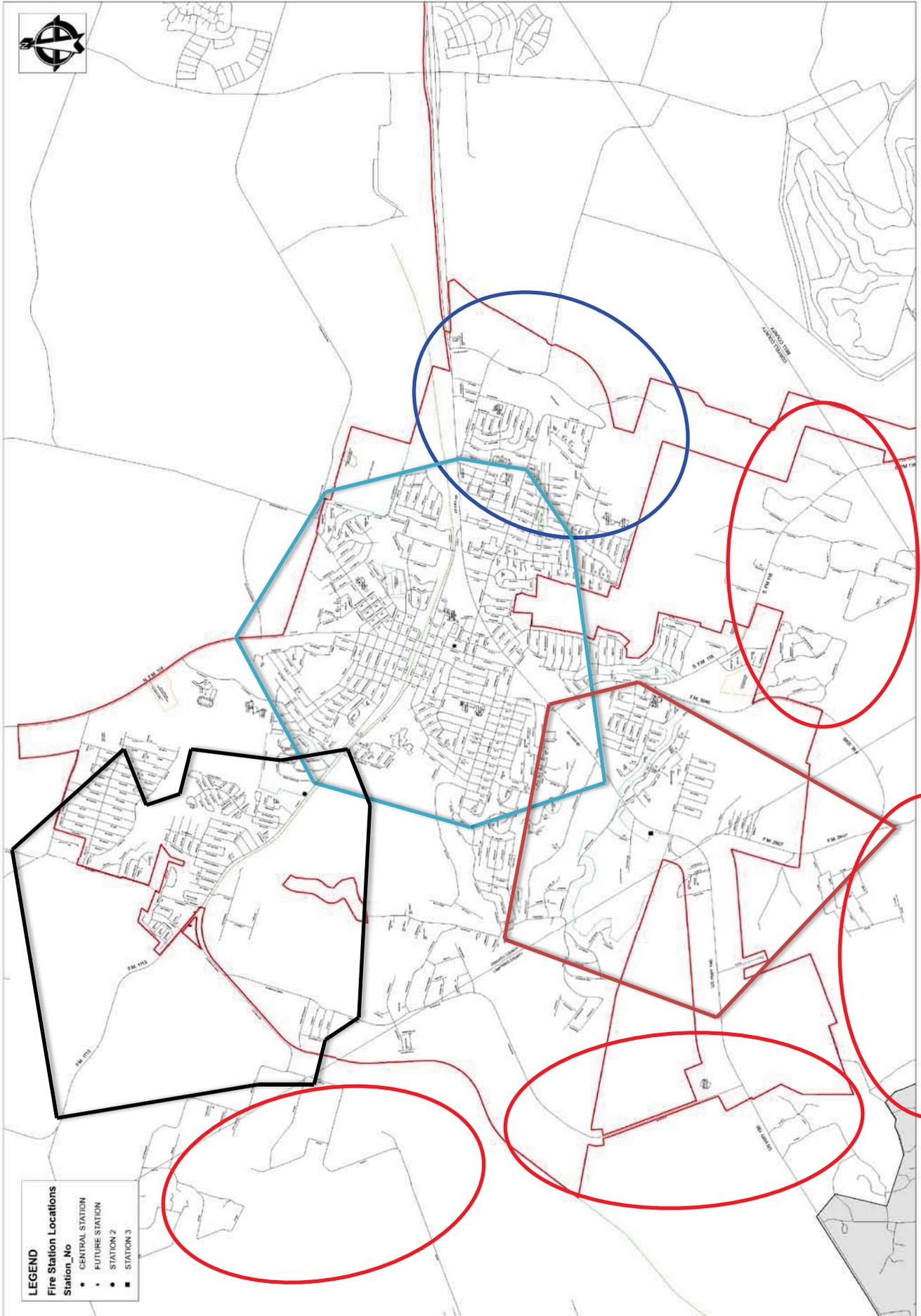
LEGEND
Fire Station Locations

Station_No	Symbol
CENTRAL STATION	▲
FUTURE STATION	◆
STATION 2	●
STATION 3	■



LEGEND
Fire Station Locations

Station_No	Description
●	CENTRAL STATION
○	FUTURE STATION
●	STATION 2
■	STATION 3



CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
June 7, 2011 – 7:00 P.M.

A CALL TO ORDER

B INVOCATION AND PLEDGE OF ALLEGIANCE - Rev. Mark Kemp of the First Baptist Church of Copperas Cove gave the invocation and Mayor Hull led the pledge of allegiance.

C ROLL CALL

Present: Cheryl L. Meredith
Charlie D. Youngs
Gary L. Kent
Danny Palmer
Kenn Smith
Jim Schmitz
Frank Seffrood
John Hull

Attendees: Andrea M. Gardner, City Manager
Jane Lees, City Secretary

D ANNOUNCEMENTS - None.

E PUBLIC RECOGNITION

1 Oaths of Office. ***F.W. "Bill" Price, Municipal Court Judge***

- Jim Schmitz - Council Member Position 6
- Frank Seffrood - Council Member Position 7

2 Outgoing Unity Committee Members. ***Andrea M. Gardner, City Manager***

- Jeffrey Stoddard, Chairman - Police Lieutenant
- James Piper, Member - Fire Division Chief of Training
- Gene Williams, Member - Parks Supervisor
- Brian Hawkins, Member - Parks and Recreation Specialist
- Andrea Scott-Maguire, Member - Municipal Court Clerk
- Loretta Bell, Member and Vice Chair - Solid Waste Administrative Assistant

3 Employee Service Awards - June 2011. ***Andrea M. Gardner, City Manager***

- James Malone, Wastewater Chief Plant Operator, 25 Years
- Michael Chandler, Golf Course Superintendent, 5 Years
- Anibal Figueroa, Parks and Recreation Laborer, 5 Years
- Donald Denniston, Code Enforcement Health Inspector, 5 Years

- Christopher Altott, Wastewater Operator II, 5 Years
- Christopher Schaub, Solid Waste Driver, 5 Years
- William Butler, Heavy Equipment Operator, 5 Years

4 Employee Service Awards - June 2011. **John Hull, Mayor**

- Jane Lees, City Secretary, 5 Years

F **CITIZENS FORUM** – None.

G **CONSENT AGENDA** – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1 Consideration and action on approving minutes from the workshop council meeting of May 17, 2011. **Jane Lees, City Secretary**

2 Consideration and action on approving minutes from the regular council meeting of May 17, 2011. **Jane Lees, City Secretary**

3 Consideration and action on a resolution, authorizing the City Manager to enter into an agreement with Grant Development Services to apply for and manage a grant, if funded, for the Safe Routes to School Program. **Andrea M. Gardner, City Manager.**

4 Consideration and action on authorizing the Mayor to execute a letter on behalf of the City of Copperas Cove to Senator John Cornyn for providing assistance with the waiver for amending Easement No. DACA63-2-76-0483. **Andrea M. Gardner, City Manager**

5 Consideration and action on authorizing the Mayor to execute a letter on behalf of the City of Copperas Cove to Colonel Mark A. Freitag for providing assistance with the waiver for amending Easement No. DACA63-2-76-0483. **Andrea M. Gardner, City Manager**

6 Consideration and action on authorizing the Mayor to execute a letter on behalf of the City of Copperas Cove to Congressman John Carter for providing assistance with the waiver for amending Easement No. DACA63-2-76-0483. **Andrea M. Gardner, City Manager**

Council Member Smith made a motion to approve Consent Agenda items G-1, G-2, G-3, G-4, G-5 and G-6 as written. Council Member Kent seconded the motion which passed unanimously.

H **PUBLIC HEARINGS/ACTION**

1 Public hearing and action on the final major plat for Heritage Plaza Addition, generally known as 2624 East Highway 190. **Wesley Wright, Public Works Division Head/City Engineer**

Mr. Wright stated that the correct address is 2524 East Highway 190.

Mayor Hull opened the public hearing at 7:29 p.m.

Speaking: Mike Beevers, 10K Investments LLC, stated that he was representing the owner on plat. He thanked staff for their assistance and said he appreciated the high level of service received. Council Member Schmitz asked what was to be located on the property. Mr. Beevers confirmed that Starbucks would be located on the property.

Mayor Hull closed the public hearing at 7:32 p.m.

Council Member Kent made a motion to approve the final major plat for Heritage Plaza Addition as presented. Council Member Youngs seconded the motion which passed unanimously.

- 2 Public hearing and action on adoption of an ordinance revising the property tax exemption for local homesteads of persons age 65 or over from \$12,000 to \$5,000. **Ryan D. Haverlah, Assistant Director of Financial Services/Budget Director**

Mr. Haverlah explained background information on the item and gave several examples of the effect the passage of the ordinance could have in specific instances.

Mayor Hull opened the public hearing at 7:43 p.m.

Speaking: Mikio Ludwig, 2813 Ogletree Pass. Mr. Ludwig stated that the City could find another way to raise revenue rather than lowering the property tax exemption. He stated that the money the City would gain did not seem like a lot, but it could make a difference to some of the individuals that the ordinance would affect.

Council Member Kent asked why the exemption should be changed if the examples shown indicate that there is that much of a change after the exemption was lowered in taxes to be paid. Mr. Haverlah said that it would be more fair for the community overall since everyone is allowed a homestead exemption of \$5,000 and individuals over the age of 65 would still receive the \$12,000 exemption in addition to the tax freeze. Council Member Smith asked when the \$12,000 exemption was implemented. Mr. Haverlah stated that it was approved by the City Council in 1980.

Mayor Hull closed the public hearing at 7:50 p.m.

Council Member Smith made a motion to postpone action on Ordinance 2011-23. Council Member Palmer seconded the motion.

During discussion Council Member Schmitz said he would like to see an additional public hearing on the matter. Ms. Gardner said that the item could be discussed further when the Council considers the budget. Council Member Smith stated that he would prefer delaying action now and wait until the City receives the certified appraisal rolls to get a better idea of how this would affect everyone.

Motion to postpone passed unanimously.

I **ACTION ITEMS**

- 1 Consideration and action on the appointment of a mayor pro tem to serve for a period of one (1) year and who shall act as mayor during the absence or disability of the mayor. **John Hull, Mayor**

Mayor Hull nominated Council Member Seffrood for the appointment of mayor pro tem. Council Member Schmitz made a motion to appoint Council Member Seffrood as mayor pro tem for one year. Council Member Smith seconded the motion which passed unanimously.

- 2 Consideration and action on authorizing the Copperas Cove Economic Development Corporation (CCEDC) to enter into a Service Agreement with Oncor Electric Delivery for the installation of twelve (12) street lights on Constitution Drive. ***Polo Enriquez, Executive Director, Copperas Cove Economic Development Corporation***

Ms. Gardner presented this item and the next two items because Mr. Enriquez was unable to attend the meeting.

Council Member Youngs made a motion to authorize the CCEDC to enter into a service agreement with Oncor to install 12 street lights on Constitution Drive. Council Member Kent seconded the motion which passed unanimously.

- 3 Consideration and action on authorizing the Copperas Cove Economic Development Corporation (CCEDC) to enter into a Service Agreement with Oncor Electric Delivery for the installation of five (5) street lights on Constitution Drive between Martin Luther King, Jr. Boulevard and Old Copperas Cove Road. ***Polo Enriquez, Executive Director, Copperas Cove Economic Development Corporation***

Council Member Youngs made a motion to authorize the CCEDC to enter into a service agreement with Oncor to install 5 street lights on Constitution Drive. Council Member Kent seconded the motion which passed unanimously.

- 4 Consideration and action on approving the Copperas Cove Economic Development Corporation expenditure of \$28,750 for targeted infrastructure for an economic development project. ***Polo Enriquez, Executive Director, Copperas Cove Economic Development Corporation***

Council Member Youngs made a motion to approve the CCEDC expenditure of \$28,750 for targeted infrastructure for an economic development project. Council Member Kent seconded the motion which passed unanimously.

- 5 Consideration and action on appointments to the City of Copperas Cove Planning and Zoning Commission Positions Six and Seven. ***Wesley Wright, Public Works Division Head/City Engineer***

Council Member Youngs made a motion to reappoint Earl D. Holt to Position 6. Council Member Smith seconded the motion which passed unanimously.

Council Member Youngs made a motion to appoint Charles Hendricks to Position 7. Council Member Palmer seconded the motion which passed unanimously.

- 6 Consideration and action on appointments for three positions to the City of Copperas Cove Board of Adjustment. ***Wesley Wright, Public Works Division Head/City Engineer***

Council Member Schmitz made a motion to appoint Jack Smith to Position 1. Council Member Meredith seconded the motion which passed unanimously.

Council Member Palmer made a motion to appoint Mickey Deck to Position 3. Council Member Meredith seconded the motion which passed unanimously.

Council Member Palmer made a motion to appoint John Easterwood to Position 5. Council Member Seffrood seconded the motion which passed unanimously.

- 7 Consideration and action on an ordinance approving a negotiated resolution between the steering committee of cities served by Oncor ("Steering Committee") and Oncor Electric Delivery Company LLC ("Oncor" or "Company") regarding the Company's application to increase electric rates in all cities exercising original jurisdiction; declaring existing rates to be unreasonable; requiring the Company to reimburse cities' reasonable ratemaking expenses; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; approving Oncor's proof of revenues; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meeting Act; declaring an effective date; and requiring delivery of this ordinance to the Company and the Steering Committee's legal counsel. **Andrea M. Gardner, City Manager**

Council Member Youngs made a motion to approve Ordinance No. 2011-24. Council Member Palmer seconded the motion, which passed unanimously.

- 8 Consideration and action authorizing the City Manager to execute a Temporary Lift Station Agreement between the City of Copperas Cove and the Copperas Cove Economic Development Corporation. **Andrea M. Gardner, City Manager**

Council Member Kent made a motion to authorize the City Manager to execute the Temporary Lift Station Agreement. Council Member Palmer seconded the motion which passed unanimously.

- 9 Consideration and action on awarding the Golf Course Reclaimed Water System Optimization project bid to Keystone Construction Inc. of Austin Texas. **Ken Wilson, Division Head of Parks and Leisure Services**

Council Member Youngs made a motion to accept the bid by Keystone Construction Inc. of Austin Texas in the amount of \$193,000. Council Member Kent seconded the motion which passed unanimously.

J **REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS** - None.
None.

K **ITEMS FOR FUTURE AGENDAS** - Council Member Meredith requested an excused absence for the July 5, 2011 regular meeting. The Council concurred.

L **EXECUTIVE SESSION**

- 1 Pursuant to §551.072 of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to deliberate the purchase, exchange, lease, or value of real property - Purchase of real property.

Council Member Palmer made a motion to postpone the discussion of the purchase of real property until the June 21, 2011 regular meeting. Council Member Kent seconded the motion which passed unanimously.

- 2 Pursuant to §551.074, Personnel Matters, of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to deliberate the appointment of a public officer - Board of Adjustment Positions 1, 3 and 5.

The Council did not need to meet in Executive Session regarding this item.

**M RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY
ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**

N ADJOURNMENT

There being no further business, Mayor Hull adjourned the meeting at 8:24 p.m.

ATTEST:

John Hull, Mayor

Jane Lees, City Secretary