

**CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
July 5, 2011 – 6:00 P.M.**

A CALL TO ORDER

B ROLL CALL

Present: John Hull
Charlie D. Youngs
Gary L. Kent
Danny Palmer
Kenn Smith
Jim Schmitz
Frank Seffrood
Absent: Cheryl L. Meredith
Attendees: Andrea M. Gardner, City Manager
Jane Lees, City Secretary

C WORKSHOP ITEMS

- 1** Presentation and discussion of Project 25 (radio telecommunications). ***Andrea M. Gardner, City Manager***

Jim Reed, Executive Director, Central Texas Council of Governments, gave a presentation on the Project 25 Radio Issues. A copy of the presentation is attached to and made a part of these minutes.

- 2** Presentation and discussion on Geographical Information Systems. ***Andrea M. Gardner, City Manager***

Jeff Stone, GIS Coordinator, Central Texas Council of Governments, gave a presentation on GIS (Geographic Information System), how it works and how it can be beneficial to cities. A copy of the presentation is attached and made a part of these minutes.

- 3** Direction to staff on items C-1 and C-2 above. ***Andrea M. Gardner, City Manager***

Regarding item C-1, Council concurred to have the City Manager present a letter addressed to State Legislators on a future council agenda to address the deadline for Project 25 compliance and seek an extension of the current deadline.

- D ADJOURNMENT** - There being no further business, Mayor Hull adjourned the meeting at 6:55 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary

**CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
July 5, 2011 – 7:00 P.M.**

A **CALL TO ORDER** - Mayor Hull called the meeting to order at 7:00 p.m.

B **INVOCATION AND PLEDGE OF ALLEGIANCE** - Council Member Kent gave the invocation and Mayor Hull led the pledge of allegiance.

C **ROLL CALL**

Present: Charlie D. Youngs
 Gary L. Kent
 Danny Palmer
 Kenn Smith
 Jim Schmitz
 Frank Seffrood
 John Hull

Absent: Cheryl L. Meredith

Attendees: Andrea M. Gardner, City Manager
 Jane Lees, City Secretary

D **ANNOUNCEMENTS** - Council Member Kent said that he participated recently with the VFW Ringing of the Bell event. He said that he would like to see the Council Chambers filled to capacity for meetings and encouraged more people to attend.

E **PUBLIC RECOGNITION**

1 Employee Service Awards - July 2011. **Andrea M. Gardner, City Manager**

- Robert Mitchell, Recycling & Residential Driver, Solid Waste Department, 5 Years
- Kimberly Baxter, Administrative Assistant, Fire Department, 5 Years

F **CITIZENS FORUM** – None.

G **CONSENT AGENDA** – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1 Consideration and action on approving minutes from the workshop council meeting of June 21, 2011. **Jane Lees, City Secretary**

2 Consideration and action on approving minutes from the regular council meeting of June 21, 2011. **Jane Lees, City Secretary**

- 3 Consideration and action on final review of a grant application to the U.S. Department of Justice, Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) FY 2011 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. **Eddie Wilson, Police Captain**
- 4 Consideration and action on authorizing a street closure for Hank's Tire & Muffler Tire Pros. **Martin Ruiz, Police Sergeant**

Council Member Seffrood made a motion to approve items G-1, G-2, G-3 and G-4 on the consent agenda as written. Council Member Smith seconded the motion, which passed unanimously.

H **PUBLIC HEARINGS/ACTION - None.**

I **ACTION ITEMS**

- 1 Consideration and action on appointments/reappointments of members to the Copperas Cove Hospital Authority Board of Directors. **Jane Lees, City Secretary**

Council Member Kent made a motion to appoint Josefina 'Fina' Castillo' to Position 8 for the term September 1, 2011 through August 31, 2013. Council Member Schmitz seconded the motion, which passed unanimously.

For the term ending August 31, 2012 the following motions were made:

- Council Member Youngs made a motion to appoint John Noel for Position 1. Council Member Smith seconded the motion, which passed unanimously.
- Council Member Kent made a motion to appoint Randy Curtis for Position 3. Council Member Smith seconded the motion, which passed unanimously.
- Council Member Seffrood made a motion to appoint Diane Connell for Position 5. Council Member Smith seconded the motion, which passed unanimously.
- Council Member Seffrood made a motion to appoint Bradi D. Diaz for Position 7. Council Member Smith seconded the motion, which passed unanimously.
- Council Member Smith made a motion to appoint Billy Sanders for Position 9. Council Member Kent seconded the motion, which passed unanimously.
- Council Member Seffrood made a motion to appoint Ross Caviness for Position 11. Council Member Smith seconded the motion, which passed unanimously.

For the term September 1, 2011 through August 31, 2013 the following motions were made:

- Council Member Palmer made a motion to appoint Randy Sutton for Position 2. Council Member Smith seconded the motion, which passed unanimously.
- Council Member Seffrood made a motion to appoint Harold Irlbeck for Position 4. Council Member Kent seconded the motion, which passed unanimously.
- Council Member Palmer made a motion to appoint Larry L. Letzer, Sr. for Position 6. Council Member Seffrood seconded the motion, which passed unanimously.
- Council Member Kent made a motion to appoint Janie French for Position 10. Council Member Smith seconded the motion, which passed unanimously.

- 2 Consideration and action on authorizing the City Manager to enter into an agreement with Pattillo, Brown, and Hill L.L.P. for the 2011 Fiscal year audit. **Velia Key, Director of Financial Services**

Council Member Palmer made a motion to authorize the City Manager to enter into an agreement with Pattillo, Brown, and Hill L.L.P. for the 2011 Fiscal year audit. Council Member Kent seconded the motion, which passed unanimously.

- 3 Discussion of a five-year personnel plan for the period 2011-2015. **Ryan D. Haverlah, Assistant Director of Financial Services/Budget Director**

Mr. Haverlah presented the plan to the Council. The presentation is made a part of these minutes. The Council discussed the plan and asked questions. Staff will bring the plan back to the Council for adoption later in the fiscal year.

J **REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS - None.**

K **ITEMS FOR FUTURE AGENDAS**

L **EXECUTIVE SESSION** - Mayor Hull adjourned the open meeting at 7:48 p.m.

- 1 Pursuant to §551.087, Deliberation Regarding Economic Development Negotiations, of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to deliberate the offer of a financial or other incentive to a business prospect - First Advisors, Inc.
- 2 Pursuant to §551.072, Deliberations about Real Property, and Section 551.071, Consultations with Attorney, of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to deliberate the purchase, exchange, lease, or value of real property and consult with attorney regarding the purchase of real property.
- 3 Pursuant to §551.074, Personnel Matters, of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to deliberate the position of City Manager.

This item was not discussed during Executive Session.

M **RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**

Mayor reconvened the open meeting at 8:12 p.m. and announced that there was no action to be taken in open session as a result of discussion during Executive Session.

N **ADJOURNMENT** - There being no further business, Mayor Hull adjourned the meeting at 8:12 p.m.

ATTEST:

John Hull, Mayor

Jane Lees, City Secretary

