

CITY OF COPPERAS COVE
CITY COUNCIL WORKSHOP MEETING MINUTES
August 16, 2011 – 6:00 P.M.

A CALL TO ORDER - Mayor Hull called the workshop to order at 6:00 p.m.

B ROLL CALL

Present: John Hull
Cheryl L. Meredith
Charlie D. Youngs
Gary L. Kent
Danny Palmer
Kenn Smith
Jim Schmitz
Frank Seffrood

Attendees: Andrea M. Gardner, City Manager
Jane Lees, City Secretary

C WORKSHOP ITEMS

- 1** Discussion on City Council recommended changes to FY 2012 Proposed Budget. **Andrea M. Gardner, City Manager**

The attached presentation discussed City Council Professional Development reductions, Water/Sewer rates, compressed work week, changes to the proposed budget, changes to tax notes, and consideration of employee pay increase.

- 2** Direction to staff on item C-1. **Andrea M. Gardner, City Manager**

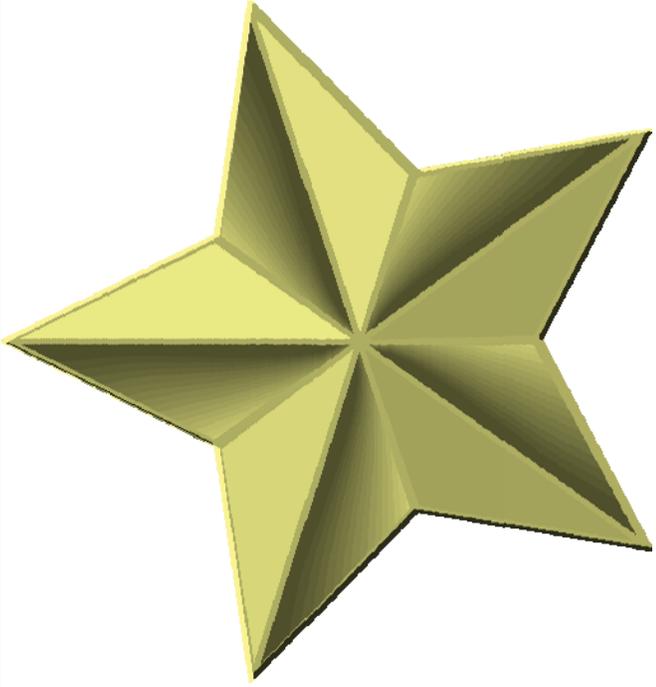
The Council concurred that a \$500 reduction in Council Professional Development would work. Regarding the water/sewer rate impact, Ms. Gardner suggested that the Council adopt the budget as discussed at the retreat, then make an amendment to the budget and the fee schedule at a later date. Council agreed to not consider a compressed work week at this time. Council agreed to add \$75,000 for a traffic study and increase Hog Mountain from \$30,000 to \$32,500 in the proposed Tax Note issuance. A majority of the Council agreed to consider a COLA increase for all eligible employees of 1% for a total of \$120,206.

D ADJOURNMENT - There being no further business, Mayor Hull adjourned the meeting at 6:55 p.m.

John Hull, Mayor

ATTEST:

Jane Lees, City Secretary



FY 2012 PROPOSED BUDGET



FOLLOW-UP OF PREVIOUS ITEMS

City Council Reductions

- Professional Development (Travel) Accounts
 - Each Council member has \$2,000 budgeted and the Mayor has \$4,500 budgeted
 - City Manager – 38% reduction in Professional Development
 - If using the same percentage:
 - Council members would have \$1,240
 - Mayor would have \$2,790

Water/Sewer Rate Impact

- **Water - Residential**
 - Average monthly usage 6,670 gallons
 - Rate increase \$0.09/1,000 gallons
 - Average monthly increase \$0.60
- **Sewer - Residential**
 - Average monthly usage 4,654 gallons
 - Rate increase \$0.40/1,000 gallons
 - Average monthly increase \$1.86

Compressed Workweek

- City Council Direction

CHANGES TO THE PROPOSED BUDGET

Changes to the Proposed Budget

General Fund

City Council Workshop Minutes
 August 16, 2011
 Attachment 1

Beginning Fund Balance		\$4,720,291
Revenues		
Miscellaneous	TIFMAS Reimb.	20,032
Miscellaneous	CAPP Reimb.	19,316
Total Revenues		39,348
Revised Beginning Fund Balance		\$4,759,639

Changes to the Proposed Budget General Fund

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Total Revenues – Proposed		\$14,150,724
Revenues		
Current Ad Valorem Taxes	CCAD Certified Appraisal	(75,804)
Current Ad Valorem Taxes	LCAD Certified Appraisal	(35,325)
Current Ad Valorem Taxes	Proposed Effective Tax Rate	41,879
Charges for Services	Multiple Sources	69,945
Miscellaneous	Coryell County - Senior Center Operations	2,500
Miscellaneous	Coryell County - Senior Center Utilities	1,500
Miscellaneous	CCISD Liaison Funding	(850)
Total Revenues		3,845
Total Revenues – Revised		\$14,154,569

Changes to the Proposed Budget General Fund

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Total Expenditures – Proposed		\$15,133,903
Expenditures		
City Secretary	November 2011 Election	10,000
Police-Services	Reduced CCISD Liaison Revenue	(850)
Emergency Management	First Call Network	2,875
Street	Street Maintenance	(17,000)
Library	Library Assistant II/Children's Specialist	12,894
Non-Departmental	USO Allocation	(2,500)
Non-Departmental	HCCAA Allocation	2,500
Non-Departmental	HOP Allocation Savings	(7,146)
Non-Departmental	Removal of New SAFER Grant Match	(50,000)
Total Expenditures		(49,227)
Total Expenditures – Revised		\$15,084,676

Changes to the Proposed Budget General Fund

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	Proposed	Changes	Proposed with Changes
Beginning Fund Balance	\$4,720,291	\$39,348	\$4,759,639
Revenues			
Taxes	10,605,700	(69,250)	10,536,450
Charges for Services	1,115,130	69,945	1,185,075
Miscellaneous	339,120	3,150	342,270
Other Revenues	2,090,774		2,090,774
Total Revenues	14,150,724	3,845	14,154,569
Expenditures	15,133,903	(49,227)	15,084,676
Ending Fund Balance	3,737,112		3,829,532
Ideal Fund Balance	3,723,741		3,715,684
Over/(Under) Ideal Fund Balance	13,371		113,848

Changes to the Proposed Budget Water/Sewer Fund

Total Revenues – Proposed		\$9,604,814
Revenues		
Charges for Services	Credit card convenience fee for phone payments	7,000
Charges for Services	Disconnect Fee	6,000
Charges for Services	Composting Revenue	(16,000)
Total Revenues		(3,000)
Total Revenues – Revised		\$9,601,814

Changes to the Proposed Budget Water/Sewer Fund

Total Expenditures – Proposed		\$10,085,152
Expenditures		
Public Works Admin	Worker’s Comp Insurance increase	503
Non-Departmental	Bond Issuance Costs	(16,503)
Total Expenditures		(16,000)
Total Expenditures – Revised		\$10,069,152

Changes to the Proposed Budget Water/Sewer Fund

	Proposed	Changes	Proposed with Changes
Beginning Fund Balance	\$1,228,604		\$1,228,604
Revenues	9,604,814	(3,000)	9,601,814
Expenditures	10,085,152	(16,000)	10,069,152
Ending Fund Balance	748,266		761,266
Ideal Fund Balance	1,674,474		1,670,474
Over/(Under) Ideal Fund Balance	(926,208)		(909,208)

Changes to the Proposed Budget Solid Waste Fund

	Proposed	Changes	Proposed with Changes
Beginning Fund Balance	\$1,009,134		\$1,009,134
Revenues	3,065,862	17,020	3,082,882
Expenditures	3,263,882	503	3,264,385
Ending Fund Balance	811,114		827,631
Ideal Fund Balance	759,364		759,489
Over/(Under) Ideal Fund Balance	51,751		68,142

Changes to the Proposed Budget Drainage Fund

	Proposed	Changes	Proposed with Changes
Beginning Fund Balance	\$793,118	\$179,125	\$972,243
Revenues	876,500		876,500
Expenditures	767,206	179,125	946,331
Ending Fund Balance	902,412		902,412

The Drainage Department increased by \$503, but the Non-Departmental decreased by \$503.

Changes to the Proposed Budget Hotel Occupancy Tax Fund

	Proposed	Changes	Proposed with Changes
Beginning Fund Balance	(\$3,355)		(\$3,355)
Revenues	211,700		211,700
Expenditures			
Chamber of Commerce		121,000	121,000
C.H.A.M.P.S.		20,000	20,000
2009 Tax Notes	33,713		33,713
Contingencies	174,632	(174,632)	
Total Expenditures	208,345	(33,632)	174,713
Ending Fund Balance	-		33,632

Changes to Tax Notes

- **General Fund**
 - **Add Traffic Study - \$75,000**
- **Water/Sewer Fund**
 - **Hogg Mountain - Increase from \$30,000 to \$32,500**

Consideration of Pay Increase

COLA	
	1.00%
General Fund Total	90,510
Water/Sewer Fund Total	18,123
Solid Waste Fund Total	7,862
Drainage Fund Total	1,330
Golf Course Fund Total	2,381
Total Costs	120,206

FY 2011-2012 Budget

- City Council Direction
- Questions

City of Copperas Cove, Texas
 Options for a Compressed Work Week
 FY 2011-2012 Budget

Func Department	Normal operating days & hours	Compressed work week days & hours	Busiest day?	Slowest day?	Customer service impact	Increase in OT & comp?	Reduction in utilities & fuel?	Other issues
Public Safety								
Municipal Court	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Tuesday	Friday	Neutral	No	Yes; electric	The change would definitely require advertising well in advance of implementation.
Police - Administration	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	N/A	N/A	Neutral	No	No	
Police - Services	8 hour shifts	10 hour shifts	N/A	N/A	Neutral	No	No	
Fire	24 hour shifts	N/A	N/A	N/A	N/A	N/A	N/A	Office staff could go to a compressed work week.
Administration								
City Manager	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Monday-Thursday	Friday	Neutral	No	Yes; electric depends on City Hall	Time commitment by City Manager will increase over the time already committed.
City Secretary	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Monday-Thursday	Friday	Neutral	No	Yes; electric depends on City Hall	Agenda schedule will need to be revised.
Finance	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Monday-Friday	N/A	Neutral	No	Yes; electric depends on City Hall	Payroll & A/P runs will need to be revised and cash deposits from other departments should be considered.
Budget	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Monday-Friday	N/A	Neutral	No	Yes; electric depends on City Hall	

City of Copperas Cove, Texas
 Options for a Compressed Work Week
 FY 2011-2012 Budget

Func	Normal operating days & hours	Compressed work week days & hours	Slowest day?	Customer service impact	Increase in OT & comp?	Reduction in utilities & fuel?	Other issues
Human Resources	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	N/A	Neutral	No	Yes; electric depends on City Hall	
Information Systems	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Friday	Decrease - internal customers	Yes	Yes; electric depends on City Hall	IS staff works 7 days a week due to internet posting and updating requirements and responding to Police and Fire needs.
Parks & Leisure							
Administration	M-F; 8 a.m. - 5 p.m.	M-Th; 8 a.m. - 7 p.m.	Friday	Increase	No	Nominal	
Maintenance	M-F; 8 a.m. - 5 p.m.	Tu-F; 7 a.m. - 6 p.m.	Monday	Decrease	No; employees encouraged to flex time	Yes; electric for office space and fuel savings between office and jobs	Will build employee morale.
Athletics	M-F; 8 a.m. - 5 p.m.; varies by season	M-Th; 8 a.m. - 7 p.m.; varies by season	Friday	Increase	No; employees encouraged to flex time	No	
Aquatics	7 day; 8 a.m. - 7 p.m.; varies by season	6-1/2 days; 8 a.m. - 7 p.m.	Monday	Decrease	No	Possibly electric with pool pumps	Monday would be used for cleaning & maintenance.
Golf Course	M-F; 8 a.m. - 5 p.m.	Not recommended	N/A	N/A	N/A	N/A	Lose in revenue and lose of regular customers will worsen the Golf Courses financial position.
Library	5 days a week; varying times	Already reducing hours; not recommended to reduce more	N/A	N/A	N/A	N/A	

City of Copperas Cove, Texas
 Options for a Compressed Work Week
 FY 2011-2012 Budget

Func Department	Normal operating days & hours	Compressed work week days & hours	Busiest day?	Slowest day?	Customer service impact	Increase in OT & comp?	Reduction in utilities & fuel?	Other issues
Community Services								
Building	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Tuesday-Friday	Monday	Decrease during initial period	No	Yes; electric	Impact to citizens, contractors, & developers. Marketing is essential to overcome negative effects.
Code Compliance	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Tuesday-Friday	Monday	Decrease during initial period	No	Yes; electric depends on City Hall	Impact to citizens. Marketing is essential to overcome negative effects.
Support Services								
Fleet Services	M-F; 8 a.m. - 5 p.m.	M-Th; 7 a.m. - 6 p.m.	Monday	Friday	Decrease - especially to Fire & Police	No	Yes; electric	May impact other department services.
Public Works								
Administration	M-F; 8 a.m. - 5 p.m.	M-Th; 8 a.m. - 7 p.m.	Monday	Friday	Neutral	No	Yes; electric for offices	
Water Distribution	M-F; 8 a.m. - 5 p.m. or 7 a.m. - 4 p.m.	M-Th; 7 a.m. - 6 p.m.	Monday	Friday	Decrease	Yes; day-to-day tasks & emergencies	No	Five days a week allow for more opportunity to flex employee time.
Sewer	M-F; 8 a.m. - 5 p.m. or 7 a.m. - 4 p.m.	M-Th; 7 a.m. - 6 p.m.	Monday	Friday	Decrease	Yes; day-to-day tasks & emergencies	No	Five days a week allow for more opportunity to flex employee time.
Wastewater Treatment	M-F; 8 a.m. - 5 p.m. or 7 a.m. - 4 p.m.	M-Th; 7 a.m. - 6 p.m.	N/A	N/A	Neutral	Yes; day-to-day tasks & emergencies	Yes; electric for offices	A compressed work week may actually decrease morale due to on-call hours.
Compost	M-F; 8 a.m. - 5 p.m. or 7 a.m. - 4 p.m.	M-Th; 7 a.m. - 6 p.m.	N/A	N/A	Decrease	No	Yes; electric for offices	Compost must be on the same schedule as Wastewater to accept sludge.
Solid Waste - Residential	M-Th; 7 a.m. - 6 p.m.	N/A	N/A	N/A	N/A	N/A	N/A	Already on a compressed work week.

City of Copperas Cove, Texas
 Options for a Compressed Work Week
 FY 2011-2012 Budget

Func Department	Normal operating days & hours	Compressed work week days & hours	Slowest day?	Customer service impact	Increase in OT & comp?	Reduction in utilities & fuel?	Other issues
Solid Waste - Commercial	M-F; 7 a.m. - 4 p.m.	N/A	N/A	N/A	N/A	N/A	Commercial waste must be picked up due to health concerns.
Solid Waste - Brush & Bulk	M-F; 7 a.m. - 4 p.m.	M-Th; 7 a.m. - 6 p.m.	N/A	Decrease	No	No	Community appearance will decline with waste sitting on side of the roads.
Solid Waste - Recycling	M-F; 8 a.m. - 5 p.m. or 7 a.m. - 4 p.m.	M-Th; 7 a.m. - 6 p.m.	N/A	Decrease	No	No	
Streets	M-F; 8 a.m. - 5 p.m. or 7 a.m. - 4 p.m.	M-Th; 7 a.m. - 6 p.m.	Friday	Decrease	Yes; day-to-day tasks & emergencies	No	Five days a week allow for more opportunity to flex employee time.

CITY OF COPPERAS COVE
CITY COUNCIL REGULAR MEETING MINUTES
August 16, 2011 – 7:00 P.M.

- A **CALL TO ORDER** - Mayor Hull called the regular meeting to order at 7:00 p.m.
- B **INVOCATION AND PLEDGE OF ALLEGIANCE** - Council Member Kent gave the invocation and Mayor Hull led the pledge of allegiance.
- C **ROLL CALL**
- Present: Cheryl L. Meredith
 Charlie D. Youngs
 Gary L. Kent
 Danny Palmer
 Kenn Smith
 Jim Schmitz
 Frank Seffrood
 John Hull
- Attendees: Andrea M. Gardner, City Manager
 Charles E. Zech, City Attorney
 Jane Lees, City Secretary
- D **ANNOUNCEMENTS** - Council Member Kent asked residents to assist families any way they can who were unable to purchase school supplies for their children. Mayor Hull announced that Lauren Cabral, reporter for the Cove Leader Press, was leaving and that tonight was her last meeting. Ms. Gardner congratulated Silvia Rhoads and KCCB for the recent grant monies they received. She also reminded everyone to donate to Meals On Wheels. Mayor Hull also stated that the ribbon cutting for the new House Creek Elementary School took place just prior to the council meeting. He said that residents should be proud of the new school.
- E **PUBLIC RECOGNITION - None.**
- F **CITIZENS FORUM** – Gary Davis, 2700 Barton Creek, Austin, TX. He said that he is the President of First Advisors, Inc., the group that represented the developing entity of the Shops at Five Hills. He stated that he previously submitted, for consideration by the Council, a draft 380 agreement. He said that the proposal is performance based. He stated that the use of 380 agreements in Texas has become quite prolific and also assists areas in providing jobs and economic growth. He urged the Council to favorably consider the proposal. He said that he welcomed the opportunity to work with the City Manager and would like to get the agreement approved by the next Council meeting.
- G **CONSENT AGENDA** – All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.
- 1 Consideration and action on approving minutes from the workshop council meeting of August 2, 2011. **Jane Lees, City Secretary**

- 2 Consideration and action on approving minutes from the regular council meeting of August 2, 2011. **Jane Lees, City Secretary**
- 3 Consideration and action on approving minutes from the special council meeting of August 4, 2011. **Jane Lees, City Secretary**
- 4 Consideration and action on approving minutes from the workshop council meeting of August 4, 2011. **Jane Lees, City Secretary**
- 5 Consideration and action on awarding a bid for Fuel Supply, Fuel Management and Automation System. **Tracy Molnes, Purchasing Officer**
- 6 Consideration and action on the appointment of an alternate City Secretary. **Jane Lees, City Secretary**
- 7 Consideration and action on authorizing the City Manager to execute an agreement with the Copperas Cove Independent School District (CCISD) for Policing Services. **Tim Molnes, Police Chief.**
- 8 Consideration and action on authorizing the City Manager to enter into an Inter-local Agreement with the Copperas Cove Independent School District to share facilities for recreational purposes. **Ken Wilson, Division Head of Parks & Leisure Services**

Items G-6 and G-8 were requested to be removed from the Consent Agenda.

Council Member Kent made a motion to approve Consent Agenda items G-1, G-2, G-3, G-4, G-5 and G-7. Council Member Meredith seconded the motion, which passed unanimously.

Consent Agenda Item G-6: Council Member Palmer asked if the Deputy City Secretary was to be unfunded for the entire year and how would that work. Ms. Gardner said that was correct, however, the FY 2012 budget provides the City Secretary Department with a part time records clerk. Council Member Palmer made a motion to approve Lisa Wilson as the Alternate City Secretary. Council Member Kent seconded the motion, which passed unanimously.

Consent Agenda Item G-8: Several questions were asked of Mr. Wilson. Council Member Youngs made a motion to approve the Interlocal Agreement with CCISD to share facilities for recreational purposes. Council Member Meredith seconded the motion, which passed unanimously.

H **PUBLIC HEARINGS/ACTION - None.**

I **ACTION ITEMS**

- 1 Consideration and action on an appointment of a new member to the Keep Copperas Cove Beautiful Commission. **Silvia Rhoads, Executive Director, Keep Copperas Cove Beautiful**

Council Member Meredith made a motion to appoint Dani K Parsons to KCCB. Council Member Smith seconded the motion, which passed unanimously.

- 2 Consideration and action on appointments/reappointments of five (5) members to the Animal Shelter Advisory Committee and appointment of Chairperson. **Mike Heintzelman, Deputy Chief of Police**

Council Member Youngs made a motion to appoint Michaela Ramos as the animal welfare organization representative. Council Member Meredith seconded the motion, which passed unanimously.

Council Member Youngs made a motion to appoint Robyn Bandinel as a resident representative. Council Member Kent seconded the motion, which passed unanimously.

Council Member Youngs made a motion to appoint Beau Brabbin as a resident representative. Council Member Meredith seconded the motion, which passed unanimously.

Council Member Youngs made a motion to appoint Klaudia Brand as a resident representative. Council Member Meredith seconded the motion, which passed unanimously.

Council Member Youngs made a motion to appoint Beau Brabbin as the chairperson for one year. Council Member Meredith seconded the motion, which passed unanimously.

- 3 Consideration and action on a resolution expressing intent to finance expenditures to be incurred for the purchase of land to provide access to Hog Mountain water tank. **Velia Key, Director of Financial Services**

RESOLUTION NO. 2011-31

A RESOLUTION OF THE CITY OF COPPERAS COVE, TEXAS, EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED FOR THE PURCHASE OF LAND TO PROVIDE ACCESS TO THE HOG MOUNTAIN WATER TANK.

Council Member Smith made a motion to approve Resolution No. 2011-31. Council Member Palmer seconded the motion, which passed unanimously.

- 4 Consideration and action on approval of the Copperas Cove Economic Development Corporation FY 2011-2012 Budget. **Polo Enriquez, CCEDC Executive Director**

Council Member Schmitz made a motion to adopt the CCEDC FY 2011-2012 Budget as presented. Council Member Palmer seconded the motion. Discussion followed. No vote was taken on the motion.

Council Member Schmitz made a motion to withdraw the motion and restate a motion. Council Member Seffrood seconded the motion. No vote was taken on the motion.

Council Member Schmitz made a motion to approve the CCEDC FY 2011-2012 Budget, but change the projected salaries to the salaries that are in place for the current fiscal year, subject to the same COLA percentage that the City would adopt, if a COLA increase is adopted by the City. Council Member Palmer seconded the motion. A roll call vote was taken as follows:

Cheryl L. Meredith	Nay
Charlie D. Youngs	Nay
Gary L. Kent	Nay
Danny Palmer	Aye
Kenn Smith	Nay
Jim Schmitz	Aye

Motion failed two to five.

Council Member Kent made a motion to have the CCEDC come back with more information and allow time for council members to speak with liaisons to get information they are looking for. Council Member Palmer seconded the motion, which passed unanimously.

- 5 Consideration and action on a resolution of the City Council of the City of Copperas Cove, Texas, ("City") approving a settlement between Atmos Energy Corporation's Mid-Tex Division ("Atmos") and Atmos Texas Municipalities ("ATM") resulting in no change in base rates and approving tariffs which reflect costs related to the steel pipe replacement program; finding the rates set by the attached tariffs to be just and reasonable; making other findings and provisions related to the subject; and declaring an effective date. **Andrea M. Gardner, City Manager**

RESOLUTION NO. 2011-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS, ("CITY") APPROVING A SETTLEMENT BETWEEN ATMOS ENERGY CORP'S MID-TEX DIVISION ("ATMOS") AND ATMOS TEXAS MUNICIPALITIES ("ATM") RESULTING IN NO CHANGE IN BASE RATES AND APPROVING TARIFFS WHICH REFLECT COSTS RELATED TO THE STEEL PIPE REPLACEMENT PROGRAM; FINDING THE RATES SET BY THE ATTACHED TARIFFS TO BE JUST AND REASONABLE; REQUIRING DELIVERY OF THE RESOLUTION TO THE COMPANY AND LEGAL COUNSEL; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Council Member Smith made a motion to approve Resolution No. 2011-34 as presented. Council Member Palmer seconded the motion, which passed unanimously.

- 6 Consideration and action on authorizing the City Manager to enter into an agreement with Hill Country Transit District (The HOP) allowing shelters to be located within City right-of-way. **Wesley Wright, P.E., Public Works Division Head/City Engineer**

Council Member Meredith made a motion to approve the agreement with Hill Country Transit District (The HOP) as presented. Council Member Seffrood seconded the motion, which passed unanimously.

- 7 Consideration and action on authorizing the City Manager to execute an Interlocal Agreement between the Capital Area Housing Finance Corporation and the City of Copperas Cove, Texas to authorize Capital Area HFC to loan funds to Copperas Cove Brookview Village Apartments under Capital Area HFC's 2011 Multifamily Developer Loan Program. **Andrea M. Gardner, City Manager**

Council Member Palmer made a motion to approve the Interlocal agreement between the Capital Area Housing Finance Corporation and the City to authorize HFC loan funds to Copperas Cove Brookview Village Apartments. Council Member Smith seconded the motion, which passed unanimously.

- 8 Consideration and action on a resolution for the 2011 TML Annual Conference. **Andrea M. Gardner, City Manager**

**RESOLUTION NO. 2011-32
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE
REGARDING THE IMPACTS TO LOCAL GOVERNMENTS OF H.B. 3613.**

Council Member Schmitz made a motion to approve Resolution No. 2011-32 as presented. Council Member Kent seconded the motion, which passed unanimously.

- 9 Consider and take action on the adoption of a resolution supplementing Resolution No. 2010-37 adding two temporary construction easements to the amount of property to be acquired from Freddie A. and Joan Dewald, specifically described in "Exhibit A" attached to the proposed Resolution; establishing a public necessity and public use; authorizing the City Manager to negotiate the lease of the temporary easements throughout the duration of the Northeast Sewer Line (Eastside Infrastructure) Project and, if necessary, to initiate proceedings to acquire property interests through eminent domain. **Andrea M. Gardner, City Manager**

**RESOLUTION NO. 2011-30
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS,
SUPPLEMENTING RESOLUTION 2010-37 WHICH AUTHORIZED THE CONSTRUCTION
OF THE NORTHEAST SEWER LINE (EASTSIDE INFRASTRUCTURE) PROJECT;
DETERMINED THE PUBLIC NECESSITY; AUTHORIZED THE ACQUISITION OF
PROPERTY RIGHTS NECESSARY FOR THE PROJECT; AUTHORIZED AND RATIFIED
THE APPOINTMENT OF AN APPRAISER AND NEGOTIATOR AS NECESSARY;
AUTHORIZED THE CITY MANAGER OF THE CITY OF COPPERAS COVE, TEXAS TO
ESTABLISH JUST COMPENSATION FOR THE PROPERTY RIGHT TO BE ACQUIRED;
AUTHORIZED THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO ACQUIRE
THE NEEDED PROPERTY RIGHTS IN COMPLIANCE WITH ALL APPLICABLE LAWS
AND REGULATIONS, INCLUDING MAKING A FINAL OFFER FOR THE PURCHASE OF
THE PROPERTY; FOUNDAND DETERMINED THAT THE MEETING AT WHICH THE
RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW;
AND FURTHER PROVIDING FOR THE ACQUISITION OF CERTAIN ADDITIONAL
PROPERTY RIGHTS NECESSARY FOR THE COMPLETION OF THE NORTHEAST
SEWER LINE (EASTSIDE INFRASTRUCTURE) PROJECT ("THE PROJECT"),
ESTABLISHING A PUBLIC NECESSITY; AND ESTABLISHING JUST COMPENSATION
FOR THE PROPERTY OWNER OF THE AFFECTED PROPERTY; AND FINDING AND
DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS
OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

Council Member Schmitz made a motion to approve Resolution No. 2011-30 as presented. Council Member Meredith seconded the motion, which passed unanimously.

- 10 Consideration and action on a resolution authorizing and supporting the Friends of the Copperas Cove Public Library in the submission of a grant application to the Texas Veterans Commission for the purchase of a mobile computer lab. **Margaret Handrow, Library Director**

**RESOLUTION NO. 2011-33
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COPPERAS COVE, TEXAS
SUPPORTING THE FRIENDS OF THE COPPERAS COVE PUBLIC LIBRARY'S GRANT
APPLICATION TO THE TEXAS VETERANS COMMISSION FOR THE PURCHASE OF A
MOBILE COMPUTER LAB.**

Council Member Youngs made a motion to approve Resolution No. 2011-33 as presented. Council Member Palmer seconded the motion, which passed unanimously.

- 11 Discussion on Section 8-9, Allowing high weeds, grass, rubbish, junk or other objectionable, unsightly or unsanitary matter on premises, of the City of Copperas Cove Code of Ordinances. **Danny Palmer, City Council Place 4**

Item was pulled from the agenda. No discussion took place.

J REPORTS FROM OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

- 1 EDC update on active pending projects, the Business & Technology Park, street lights on Constitution, SE Bypass, Constitution Court and Heritage Plaza (Starbucks). **Polo Enriquez, CCEDC Executive Director**

Mr. Enriquez updated the Council on the above-listed projects.

- K ITEMS FOR FUTURE AGENDAS -** Council Member Seffrood requested an excused absence for the September 20, 2011 regular meeting. Council concurred.

- L EXECUTIVE SESSION -** Mayor Hull adjourned the open meeting at 8:59 p.m. to hold Executive Session.

- 1 Pursuant to Section 551.071 Consultations with Attorney and Section 551.074 Personnel Matters of the Open Meetings Act. Tex. Gov't Code, Council will meet in Executive Session to deliberate the salary of a public officer or employee – City Manager.

- 2 Pursuant to §551.087, Deliberation Regarding Economic Development Negotiations, of the Open Meetings Act, Tex. Gov't Code, Council will meet in Executive Session to deliberate the offer of a financial or other incentive to a business prospect - First Advisors, Inc.

- M RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION -** Mayor Hull reconvened the open meeting at 10:10 p.m. and announced that no action there was to be taken as a result of discussions in Executive Session.

- N ADJOURNMENT -** There being no further business, Mayor Hull adjourned the meeting at 10:10 p.m.

ATTEST:

John Hull, Mayor

Jane Lees, City Secretary

