

# Copperas Cove Animal Control Annual Report 2003



## MISSION STATEMENT

The mission of the Copperas Cove Animal Control is to maintain a sanitary and disease-free shelter, to improve quality of life for sheltered animals and to preserve a safe community environment by securing stray and abandoned animals.

*Prepared for  
Steven Alexander  
City Manager*

*Copperas Cove*

*Animal Control*

*2003*

*Annual Report*

*Table*

*of*

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*To The Honorable Mayor, City Council, City Manager, and  
Citizens of Copperas Cove:*

*This is the first time that a Copperas Cove Animal Control Annual Report has been prepared for you and we take great pleasure in presenting it. Since the Animal Control Department was reorganized with the Police Department in October 2001, we have been able to monitor and keep statistics much like that of the Police Department.*

*This report is designed to inform you about the functions and efforts of our Animal Control Department. In reviewing this report, you may discover aspects of the Animal Control Department that you were not previously aware of. It is our intention to serve the citizens of this community in the most professional, effective and efficient manner possible.*

*The Animal Control Officers make every attempt to keep our community safe by eliminating the streets of stray and vicious animals and by strict enforcement of rabies vaccinations, animals running at-large and setting up Dangerous Animal Hearings when warranted. The statistics show a 32% increase in the number of citations issued in 2003 compared to that of 2002. This strict enforcement is necessary to hold animal owners responsible for the actions of their pets. In 2002 a total of 69 Bite Reports were taken as compared to a total of 66 Bite Reports in the year 2003. Although a small decrease in the numbers is shown, we cannot estimate how many attacks and bites were actually prevented by their strict enforcement.*

*Also, the new Animal Control Shelter has aided the Animal Control Officers in caring for stray and surrendered animals in an attempt to adopt them to new owners. The new shelter doubled the holding capacity of animals and provides them more time to find new homes. In 2002 a total of 497 dogs and cats were adopted as compared to a total of 654 dogs and cats finding new homes in 2003.*

*On behalf of the members and volunteers of the Copperas Cove Animal Control Department, I wish to thank each of you for your continued support that you have provided to us and let you know that we look forward to serving the citizens of this great community.*

*Sincerely,*

*Mike Heintzelman  
Deputy Chief of Police*

## MISSION STATEMENT

The mission of the Copperas Cove Animal Control is to maintain a sanitary and disease-free shelter to improve quality of life for sheltered animals, and to preserve safe community environment by securing stray and abandoned animals.

*Department*

*Organization*

# *Animal Control Department Organization*

## *Organization*

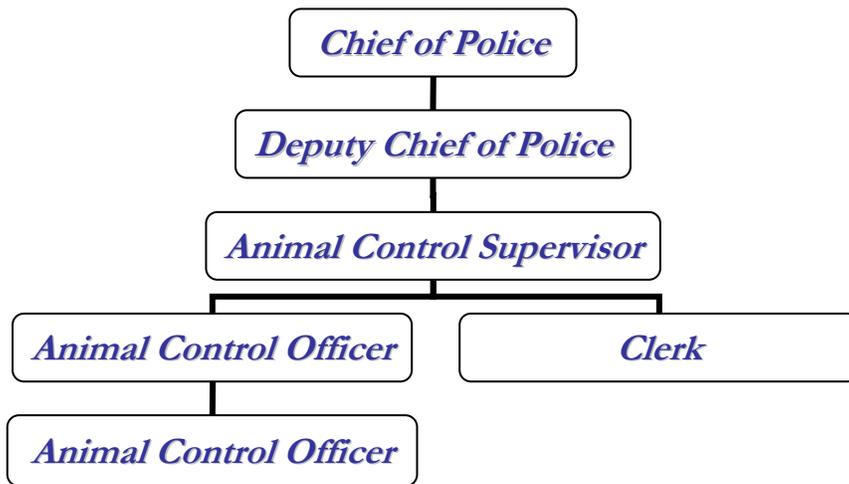
The Copperas Cove Animal Control Department consists of a total of four employees, one supervisor, two Animal Control Officers, and one clerk. Normal business and day to day operations are monitored and supervised by the Animal Control Supervisor. This department falls within the umbrella and chain of command of the Police Department. The Deputy Police Chief has direct supervision over Animal Control.

Animal Control serves to provide and maintain a healthy, safe and sanitary shelter for animals housed at the facility. Equally important is patrolling the city to locate and take possession of strays, ill, injured, deceased and/or dangerous or vicious animals and transport these animals back to the facility. Once at the facility, animals are either reclaimed by the owner, adopted, held for court disposition, transferred to the Humane Society or humanely euthanized. Animal Control Officers must also track and report animal cruelty and investigate animal bites, quarantine animals, and send suspected rabies specimens to the Texas Department of Health for testing. They also track adopted animals to ensure rabies vaccinations and sterilizations are completed as required by Texas law.

Animal Control Officers issue citations for failure to comply with the adoption agreement, failure to license animals, violating the leash ordinance, and all other violations of city ordinances and state law. The department also educates the public through the media and one on one contact regarding health and safety issues relating to animals and the citizens of Copperas Cove.

The Animal Control facility is open six days a week to serve the community. Animal Control Officers are on call after normal business hours and respond to animal calls that require immediate action.

# *Copperas Cove Animal Control*



***Impound***

***Report***

# *Animal Control Impound Report 2003*

	J	F	M	A	M	J	J	A	S	O	N	D	TOTAL
<b>DOGS</b>													
Impounded	127	122	134	140	132	154	131	128	143	146	121	118	1,596
Adopted	37	49	49	43	50	53	34	38	50	37	31	41	512
Returned to Owner	49	37	55	51	28	41	43	47	50	51	37	50	539
Euthanized	44	30	22	39	62	51	54	38	43	48	40	36	507
Licensed CITY/VET	23/91	18/196	22/175	10/215	13/160	23/100	26/230	9/143	10/260	18/90	8/256	7/97	2,200
Resident Surrendered	27	27	26	22	42	27	24	24	30	34	22	14	319
Non Res Surrendered	11	10	11	6	11	10	11	10	6	6	5	6	103
Humane Rescue	0	0	0	0	0	0	0	0	0	0	0	0	0

<b>CATS</b>													
Impounded	44	31	44	52	83	146	80	64	71	82	80	37	814
Adopted	8	11	7	10	15	18	11	14	18	15	6	9	142
Returned to Owner	1	1	4	2	0	1	1	1	0	1	5	2	19
Euthanized	31	21	26	37	63	126	65	56	50	59	66	27	627
Licensed CITY/VET	12/31	3/35	5/38	4/35	1/24	5/16	3/34	1/34	2/45	3/40	3/55	0/25	454
Resident Surrendered	5	4	8	6	5	5	6	9	6	13	2	4	73
Non Res Surrendered	0	0	0	0	4	4	0	3	3	4	1	2	21
Humane Rescue	0	0	0	0	4	0	1	0	0	0	0	0	5

<b>WILDLIFE</b>													
Impounded	2	6	6	16	17	23	15	10	17	14	9	5	140
Adopted	0	0	0	0	0	0	0	0	0	0	0	0	0
Returned to Nature	1	3	4	7	7	6	2	6	8	7	6	1	58
Euthanized	0	2	2	8	7	16	11	4	8	5	2	4	69
Humane Rescue	0	1	0	1	3	1	2	0	1	2	1	0	12
Permit Issued	0	0	0	0	1	0	0	0	0	0	0	0	1

<b>DEER/ANIMAL REMOVAL</b>													
Deer	6	3	5	8	10	9	5	2	4	15	15	5	87
All Others	38	41	52	66	88	61	49	54	45	45	38	49	626

<b>BITE REPORTS</b>	7	7	6	6	4	6	6	3	9	5	4	3	66
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## **MONTHLY TOTALS:**

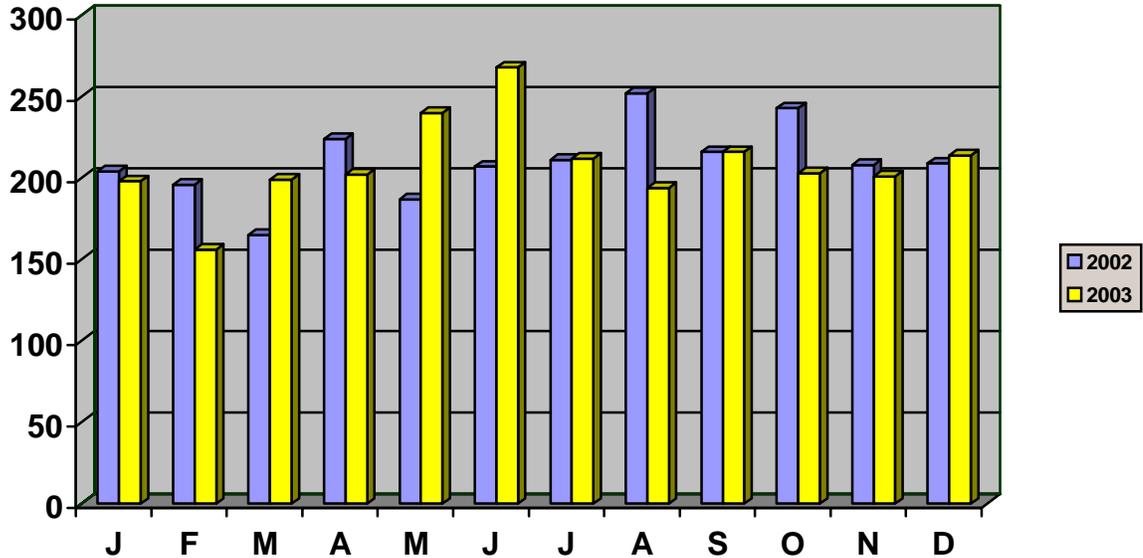
<b>DOMESTIC IMPOUNDED:</b>	45	60	178	192	215	300	211	192	214	228	201	155	2191
<b>DOMESTIC ADOPTED:</b>	50	38	56	53	65	71	45	52	68	52	37	50	637
<b>DOMESTIC EUTHANIZED:</b>	0	0	48	76	125	177	119	94	93	107	106	63	1008
<b>DOMESTIC RETURNED:</b>	75	38	59	53	28	42	44	48	50	52	42	52	583
<b>WILDLIFE RELEASED/RES</b>	0	1	4	1	10	7	4	6	9	9	7	1	59
<b>OWNER PERMISSION TO EUTHANIZE AFTER BITE:</b>	0	0	0	0	0	0	0	0	1	1	0	1	3

***Calls***

***for***

***Service***

# *Animal Control Calls For Service*

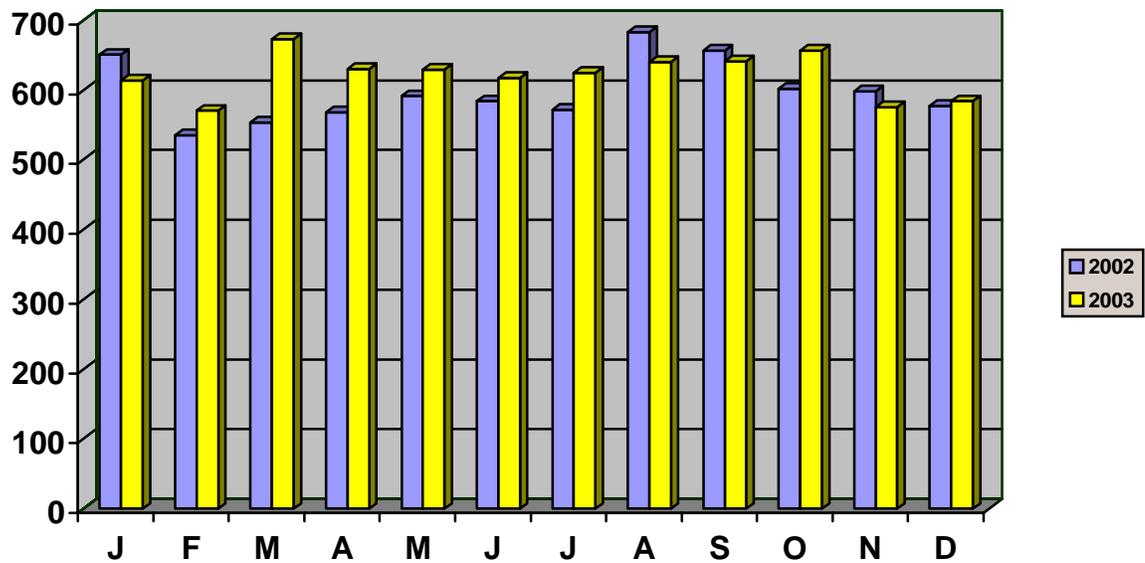


The chart above compares calls for service for 2002 and 2003, and indicates a less than 1% decrease in the number of calls for service this year. This is a total number of all calls that either citizens or the Police Department request Animal Control for assistance to either capture an animal, rescue an injured animal, animal attacks and bites, and any other calls for assistance pertaining to animals. After normal work hours calls for assistance for Animal Control are made only through the Police Department.

*Department*

*Manhours*

## *Animal Control Hours Worked*

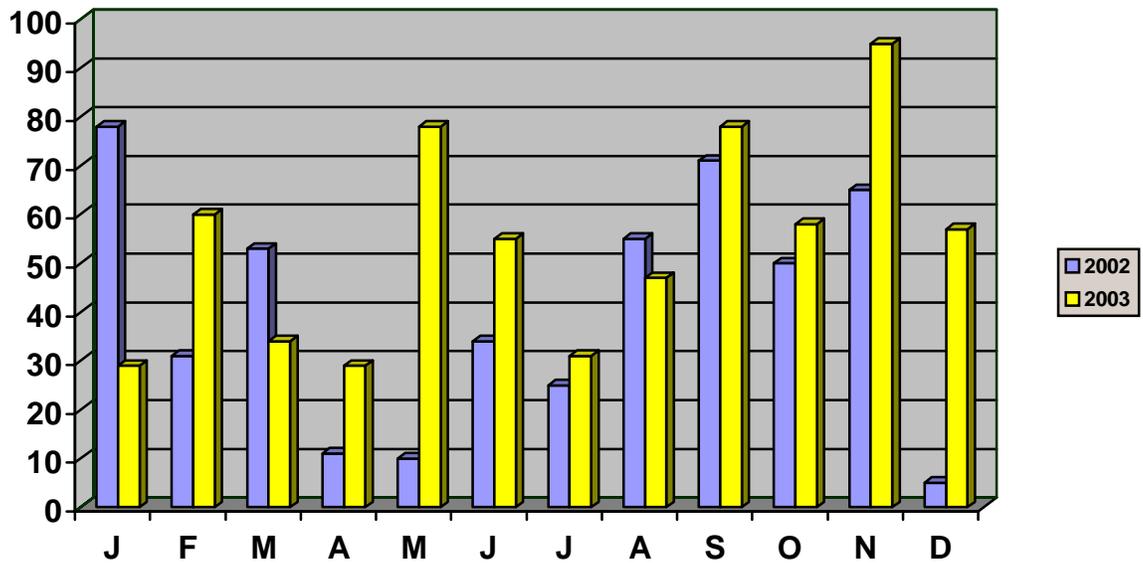


Animal Control Officers normally work a 40 hr work week but are subject to respond on a 24 hr on-call status and are called out for emergency situations by the Police Department. The chart above compares hours worked for 2002 and 2003, and indicates a more than 4% increase in the number of hours worked this year.

*Citations*

*Issued*

## *Animal Control Citations Issued*



Comparing the total number of hard citations in 2002 to 2003, we can see an increase by 32% in the number of citations. In 2002, there were 488 citations issued and in 2003 there were 646 citations issued. A breakdown of specific charges filed is contained on page 7 of this Annual Report.

***Charges***

***Filed***

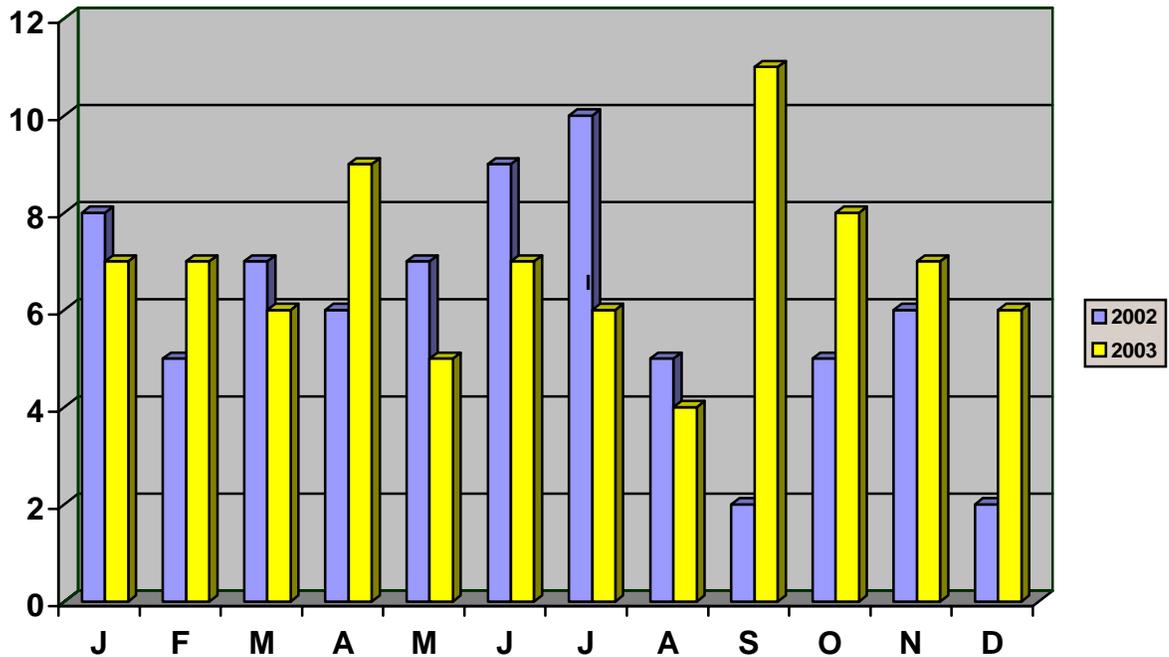
# *Animal Control Charges Filed*

<b>CHARGE</b>	<b>TOTAL</b>
Sec 3-3 Refuse Lawful Inspection/Impoundment	1
Sec 3-9 Noisy Animal Prohibited	5
Sec 3-10 Public Nuisance Animal	12
Sec 3-13 Animal Confinement in Vehicle/Trailer	2
Sec 3-14 Abandonment of Animals	8
Sec 3-21 Fail to Provide Adequate Water/Shelter	10
Sec 3-23 Sanitation Requirements	1
Sec 3-24 Cruelty to Animals	2
Sec 3-33 No City License	60
Sec 3-36 No Collar When Required	21
Sec 3-46 Domestic Pet at Large	128
Sec 3-60 No Rabies Vaccination	202
Sec 3-64 Violate Quarantine Procedures	4
Sec 3-92 Administrative Animal Hearing	28
Sec 3-61 Failed to vaccinate after quarantine.	1
Sec 3-93 Violation of Administrative Order	2
THSC 828.002 Fail to Sterilize Animal	159
<b>TOTAL</b>	<b>646</b>

***Incident***

***Reports***

## *Animal Control Incident Reports*



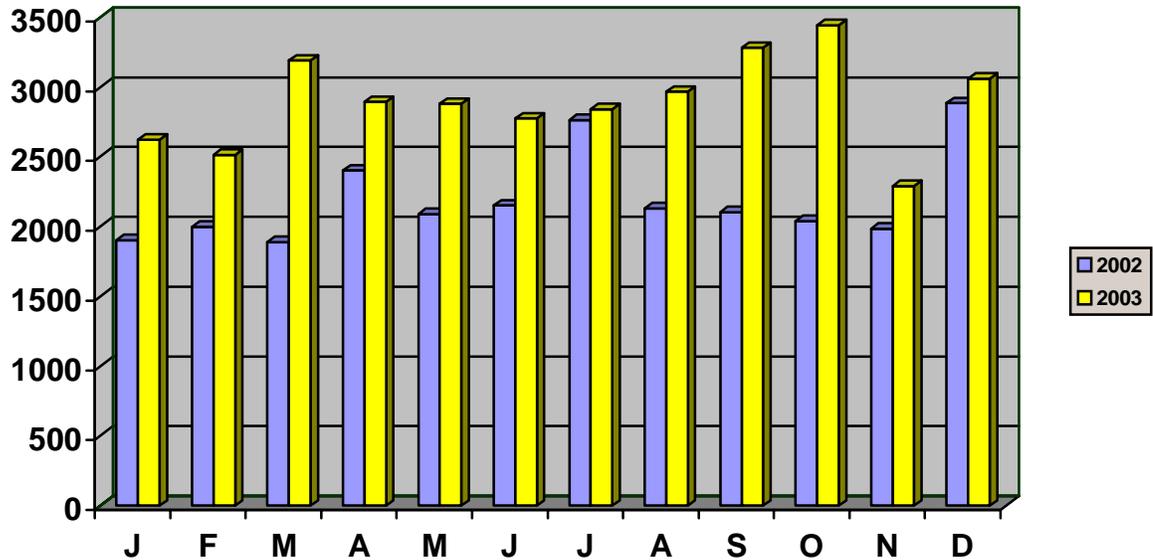
The chart above compares incident reports taken for 2002 and 2003, and indicates an increase by 15%. In 2002, there were 72 reports taken and in 2003 a total of 83 were taken.

Incident reports are always filed where there is a potential of contracting rabies such as animal attacks and bites as well as cat scratches. Reports are also taken for public nuisances, cruelty to animals, and other cases deemed necessary by the Animal Control Officers.

***Cash***

***Collected***

## *Animal Control Cash Collected*



The chart above compares total cash collected for 2002 and 2003, and indicates a 32% increase for this year. Cash collected for 2002 was \$26,341.60 and 2003 was \$34,741.00. This money is received from impound fees, surrender fees, animal licenses, and adoption fees.

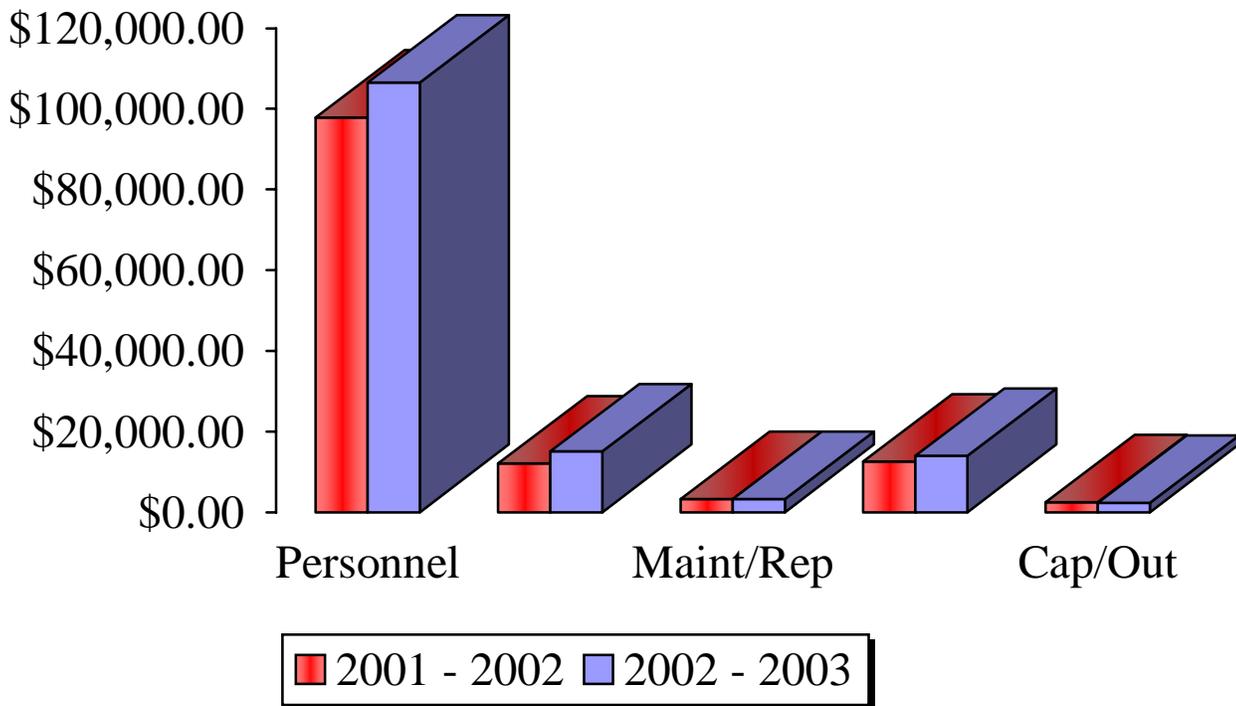
*Department*

*Budget*

## *Animal Control Department Budget*

BUDGET EXPENSES	2001 - 2002	2002 - 2003
<b>Personnel Services</b>	<b>\$97,803.00</b>	<b>\$106,469.00</b>
<b>Supplies and Materials</b>	<b>\$12,079.00</b>	<b>\$15,000.00</b>
<b>Maintenance and Repair</b>	<b>\$3,200.00</b>	<b>\$3,200.00</b>
<b>Services and Charges</b>	<b>\$12,496.00</b>	<b>\$13,939.00</b>
<b>Capital Outlay</b>	<b>\$2,500.00</b>	<b>\$2,300.00</b>
 <b>TOTAL</b>	 <b>\$128,078.00</b>	 <b>\$140,908.00</b>

**Animal Control Budget  
2001 - 2002 / 2002 - 2003**



## *Animal Control Department Budget*

BUDGET EXPENSES	2001 - 2002 BUDGET YEAR	2002 - 2003 BUDGET YEAR
<i><u>Personnel Costs</u></i>		
Salaries	\$73,732.00	\$80,786.00
Overtime	\$3,000.00	\$2,000.00
Longevity	\$244.00	\$436.00
FICA Tax	\$5,811.00	\$6,056.00
Employee Insurance	\$9,473.00	\$10,756.00
Workers Compensation	\$593.00	\$736.00
Retirement	\$4,950.00	\$5,699.00
<b>TOTAL</b>	<b>\$97,803.00</b>	<b>\$106,469.00</b>
<i><u>Supplies and Materials</u></i>		
Operating Supplies	\$8,029.00	\$9,000.00
Computer Supplies	\$200.00	\$300.00
Postage	\$150.00	\$200.00
Minor Tools	\$100.00	\$300.00
Fuel and Oil	\$2,100.00	\$2,700.00
Chemicals	\$1,500.00	\$2,500.00
<b>TOTAL</b>	<b>\$12,079.00</b>	<b>\$15,000.00</b>
<i><u>Repairs and Maintenance</u></i>		
Building	\$500.00	\$500.00
Facilities	\$500.00	\$500.00
Vehicles	\$2,000.00	\$2,000.00
Equipment	\$200.00	\$200.00
<b>TOTAL</b>	<b>\$3,200.00</b>	<b>\$3,200.00</b>

## *Animal Control Department Budget*

BUDGET EXPENSES	2001 - 2002 BUDGET YEAR	2002 - 2003 BUDGET YEAR
<i><u>Services and Charges</u></i>		
Advertising	\$0.00	\$200.00
Communication	\$2,000.00	\$2,500.00
Rental of Equipment	\$500.00	\$1,212.00
Dues and Subscriptions	\$300.00	\$454.00
Travel and Seminars	\$1,500.00	\$1,000.00
Uniforms	\$1,196.00	\$1,353.00
Utilities	\$7,000.00	\$6,720.00
<b>TOTAL</b>	<b>\$12,496.00</b>	<b>\$13,439.00</b>
<i><u>Support Services</u></i>		
Vet Services / Animal Disposal	\$0.00	\$500.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$500.00</b>
<i><u>Capital Outlay</u></i>		
Building and Fixtures	\$0.00	\$1,200.00
Furniture	\$2,500.00	\$0.00
Vehicles	\$0.00	\$0.00
Equipment	\$0.00	\$500.00
Equipment - Electronic	\$0.00	\$600.00
Equipment - Communication	\$0.00	\$0.00
Equipment - Software	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$2,500.00</b>	<b>\$2,300.00</b>
<b>GRAND TOTAL</b>	<b>\$128,078.00</b>	<b>\$140,908.00</b>

# *Animal Control Department Budget*

