



The City Built for Family Living

Fiscal Year 2007-08 Adopted Budget and Plan of Municipal Services

Roger P. O'Dwyer, Mayor

Robert Reeves, Mayor Pro Tem

Mark Peterson, Council Member

Charlotte Heinze, Council Member

Fred Harris, Council Member

Ray Don Clayton, Council Member

Larry D. Sheppard, Council Member

Frank Somera, Jr., Council Member

CITY OF COPPERAS COVE, TEXAS

VISION STATEMENT

The vision of Copperas Cove is to foster the highest quality of life enabling all citizens to work, play and grow in a protected and productive environment.

MISSION STATEMENT

The mission of the City of Copperas Cove is to provide excellence in public service to meet the needs of our diverse community through quality customer services while exercising cost effective management and maintaining fiscal responsibility.

Adopted by the City Council on November 13, 2000



The City Built for Family Living

City of Copperas Cove, Texas

List of Principal Officials

City Council

Roger P. O'Dwyer - Mayor
Robert Reeves - Mayor Pro Tem

Mark Peterson - Council Member
Charlotte Heinze - Council Member
Fred Harris - Council Member

Ray Don Clayton - Council Member
Frank Somera, Jr. - Council Member
Larry D. Sheppard - Council Member

City Staff

Reporting to City Council

Andrea M. Gardner, City Manager
James R. Thompson, City Attorney
Jane Lees, City Secretary
F.W. "Bill" Price, City Judge
B.C. Jones, Associate Municipal Judge

Reporting to the City Manager

Wanda Bunting, CPA, Director of Financial Services
John Adel, Director of Planning
Margaret M. Fleet, Director of Library Services
Dennis K. Haas, Fire Chief
Robert M. McKinnon, Director of Water/Wastewater
Tim V. Molnes, Police Chief
Kelli T. Sames, Director of Human Resources
J. David Whitehead, City Engineer
Ken E. Wilson, Director of Community Services
James Trevino, Public Works Superintendent



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Copperas Cove
Texas**

For the Fiscal Year Beginning

October 1, 2006

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Copperas Cove, Texas**, for the Annual Budget beginning **October 1, 2006**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



ACKNOWLEDGEMENTS

A special thanks to all city employees who contributed to this project.

City Manager
Andrea Gardner
Kelly Dix
Steve Alexander

City Secretary
Jane Lees
Lisa Wilson

Finance Department
Wanda Bunting
Christine Julius
Sandra Graves
Jeri Denniston
Marina Jenkins
Deanna Sloan
Linda Hernandez

Human Resources
Kelli Sames
Desiree Mundell

Information Systems
Greg Mitchell

Solid Waste
Mike Mundell
Silvia Rhoads

Utility Administration
Toni Bazzle

Library
Peg Fleet

Parks & Recreation
Ken Wilson
Andis Goble

Golf Course
Darrell Eshelman
Mike Chandler

Planning
John Adel
Kathy Soll
Ben Smith

Police Department
Tim Molnes
Mike Heintzelman

Fire Department
Dennis Haas
Robert O'Dell
Gary Young
Mike Ramminger
Mike Fleming
Kimberly Baxter

Municipal Court
Phyllis Jacobs
Joseph Pace

Animal Control
Ernie Lee

Building/Development
Scott Wallace
Kathy Weber

Engineering
David Whitehead

Streets & Drainage Utility
James Trevino

Fleet Services
Jon Pilgrim
Joseph Fox

Water & Sewer
Bob McKinnon
Leslie Christensen
Dennis Courtney
Daniel Hawbecker

Budget Format

This budget document is divided into twelve sections: Table of Contents, City Manager's Message, Budget Summary, General Fund, Water & Sewer Fund, Solid Waste Fund, Golf Course Fund, Other Funds, Debt Service Requirements, Capital Outlay, Capital Improvements and Appendix.

The **Table of Contents** section is provided to assist the reader with locating topics of special interest. The table of contents is structured in the same order as the tabs appear in the document. Specific topics appearing behind the tabs are listed with corresponding page numbers.

The **City Manager's Message** provides the reader with insight into the composition of the financial information provided throughout the budget along with explanations for salient changes from the previous fiscal year in expenditures and revenue items, and explains major changes in financial policy.

The **Budget Summary** serves an introduction to the budget and the process and basis on which the budget was constructed. This section includes the budget foundation, the budget process, the budget calendar, State Statutes, Local Laws, economic factors, financial policies, the budget adoption ordinance, tax rate adoption ordinance and the budget overview.

The **General Fund** section through the **Golf Course Fund** section provides the reader with more detailed financial and operational information by department. The financial information provided depicts the manner in which resources are to be utilized during the fiscal year. The operational information provided includes a program description, achievements, continuing objective, goals, staffing levels and performance measures. Charts and graphs are provided for comparative purposes.

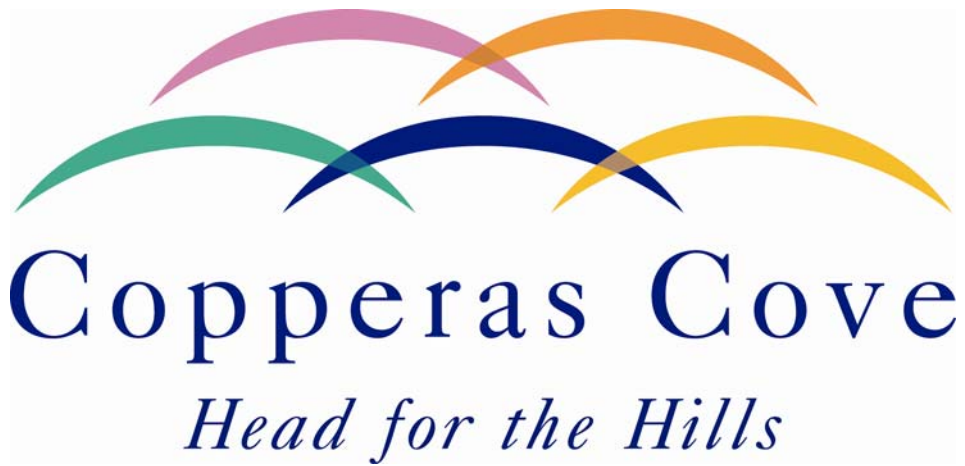
Other Funds section includes detailed information of the revenues collected and expenses budgeted for the Debt Service Fund and each Special Revenue Fund. This section is titled Other Funds due to the Debt Service Fund detail located in this section.

The **Debt Service Requirements** section provides detailed information pertaining the outstanding debt obligations of the City. This section provides the Standard & Poor's and Moody's debt ratings, the scheduled principal and interest payments due by year for each issue and the outstanding capital leases of the City. Graphs and charts are also located in this section to provide further analysis of the outstanding debt of the City.

The **Capital Outlay** section provides a quick reference of all capital outlay included in the budget by fund. This section also provides comparative data of the capital outlay approved in prior fiscal years to the current fiscal year.

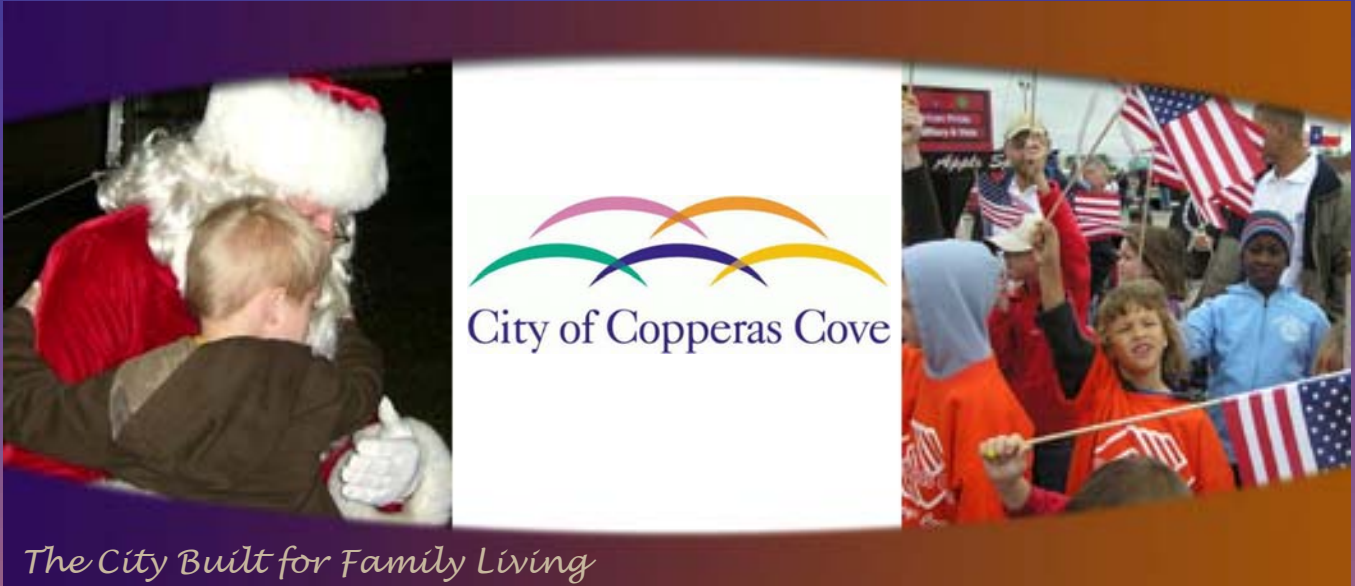
Capital Improvements includes improvements that are not normally funded the operating budgets. This section is divided into two distinct parts. The first part provides a brief discussion of the City's capital improvement program and a synopsis of each ongoing project including the cost, future impact on operating budgets and the department(s) responsible for the project. In the second part a financial statement detailing revenues and expenditures for each bond construction fund the City accounts for is provided.

The **Appendix** includes a glossary, list of acronyms, the City's fee schedule, Copperas Cove at a Glance, and the City of Copperas Cove Water, Sewer & Solid Waste Rates.



Copperas Cove

Head for the Hills



The City Built for Family Living

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**CITY OF COPPERAS COVE, TEXAS
ANNUAL BUDGET AND PLAN OF MUNICIPAL SERVICES
FISCAL YEAR 2007-08**

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The City Built for Family Living

City Manager's Message



“The City Built for Family Living”

December 17, 2007

Honorable Mayor Roger P. O'Dwyer, Members of the City Council and the Citizens of Copperas Cove, Texas:

I am pleased to present to you the Fiscal Year 2007-08 Annual Budget and Plan of Municipal Services. The FY 2007-08 Budget began under the direction of the former City Manager and was completed with the guidance and assistance of City staff and myself. Despite the change in administration, the budget was completed on schedule and to the satisfaction of the City Council.

Currently, City Council and City staff have ongoing projects that will provide infrastructure improvements to the City's water/wastewater system, roadways and drainage systems. Construction of a pedestrian sidewalk along FM 1113 is nearing completion, continual progress is being made for the construction of the Southeast Bypass (Reliever Route) and completion of a land swap with neighboring Fort Hood is expected in the near future. The land swap and Southeast Bypass are expected to be catalysts for major retail economic development on the east end of Copperas Cove. The water and sewer infrastructure needs for this development will be met with recent approval of an engineering contract for the design and eventual construction of the East Pump Station project. The paving of Big Divide Road improved access to subdivisions in Skyline Valley and provided a major thoroughfare on the west end of our community from U. S. Highway 190 to FM 1113. City Council and staff continue to pursue the construction of a Northeast Bypass (Tank Destroyer Boulevard) that will provide a bypass from east Highway 190 to north FM 116. The City completed the land purchases necessary for the construction of a new police station. With the design phase underway and construction to begin by the third quarter of FY 2007-08, completion is expected late 2009. Efforts to construct a recreational facility with ball fields, indoor aquatics, weight room, hike & bike trails and skate park to be located at Ogletree Gap Park are ongoing.

Development within the City includes the possibility of structuring a Public Improvement District, PID, for the Mesa Verde Phase II addition with approximately 48 single family homes with an average value of \$300,000. The developer will finance the infrastructure required for the development in the amount of \$700,000 and seek reimbursement from the PID over a ten year period. The City is also currently working with a developer to structure a Tax Increment Reinvestment Zone, TIRZ which is planned to include approximately 550 single family homes, 300 multi-family units and commercial tracts.

In addition to the projects ongoing, the City experienced extreme weather conditions that resulted in a disaster declaration in fiscal year 2006-07. The City applied for public assistance through FEMA's Pilot Program and the Hazard Mitigation programs. As of

this writing, a portion of the assistance has been awarded and received; however, further assistance is anticipated. The scheduling of various drainage projects throughout the City is pending until FEMA determines mitigation funding levels. All of these accomplishments and goals are indicative of our constant efforts to sustain the City of Copperas Cove as “*The City Built for Family Living.*”

ESTABLISHED GOALS FOR FY 2007-08

The City Council has established a list of goals that the City of Copperas Cove should strive toward in order to attain its vision and mission set out by the City Council. The vision and mission statements for the City are presented at the beginning of the Proposed Budget document. The top ten goals established by the City Council include the following:

1. Ensure continued quality public safety.
2. Improve and expand City infrastructure.
3. Promote economic development activities.
4. Continued support of the combined Image Campaign.
5. Expand parks and recreation programs and construct a multi-purpose facility.
6. Retain and attract quality employees.
7. Enhance solid waste programs.
8. Support non-municipal community youth programs.
9. Maintain or reduce the property tax rate.
10. Improve land developer relations.

Many of the goals are addressed in one way or another throughout the budget document. The next several paragraphs will demonstrate how these goals have been addressed.

MAJOR FUNDS

The City of Copperas Cove utilizes four major funds in its financial accounting. These four funds have been designated as the City’s major operating funds because of their size and nature. These funds include the General Fund, Water & Sewer Fund, Solid Waste Fund and the Golf Course Fund. A highlight of each of these funds follows.

<i>General Fund</i>

The General Fund is the primary operating fund for the City of Copperas Cove. This fund accounts for all financial resources not restricted to special or specific projects and/or funds that are not to be accounted for in a different fund. Funded from a myriad of revenues, this fund is required to provide for public safety services, city administration, community services, public works and support services. The Proposed Budget for the General Fund is a balanced budget with a property tax rate equal to the tax rate set for fiscal year 2006-07. As a general rule, in all funds, revenues and expenditures are budgeted conservatively to enhance sound financial management. To do otherwise could weaken the City’s ability to continue providing quality services to the

citizens. In fiscal year 2007-08, the General Fund budget projects revenues to reach \$13,597,767, which is \$728,920 or 5.7%, higher than the amount that was budgeted in fiscal year 2006-07. Significant revenues in the General Fund include fines, fees, charges for permits, charges for licenses and various other miscellaneous revenues. General fund expenditures have been budgeted at \$13,575,598, which is \$729,177 or 5.7%, higher than the amount that was budgeted to be expended in fiscal year 2006-07.

Fund balance is considered excess funds that the City Council has available for appropriation. The City Council has adopted, by ordinance, a very strict fund balance policy, that limits the expenditure of these funds. This fund balance policy dictates that the major operating funds must carry a fund balance equivalent to three months operating expenditures (ideal fund balance). This policy also provides guidelines to be followed when ideal fund balance has not been met within a particular fund. Beginning fund balance projected for fiscal year 2007-08 in the General Fund was \$3,384,115 which, after adjusting for projected revenues and adopted appropriations for each department, leaves an estimated ending fund balance of \$3,406,284. This amount is equal to the ideal fund balance needed to comply with the mandate of the fund balance policy, thus continuing to meet the overall goal of maintaining the fiscal integrity of the City. Ideal fund balance has been met in the General Fund for the previous nine years. City Council and staff continue efforts of maintaining ideal fund balance within the General Fund.

During the first quarter of fiscal year 2007-08, the City of Copperas Cove anticipates several major construction projects nearing completion at the end fiscal year 2006-07 that are funded through general obligation monies, will be completed.

At the end of the 2002-03 fiscal year, the City Council of the City of Copperas Cove issued \$14.02 million in combination tax and revenue certificates of obligation. This issuance of debt financed a number of capital improvement projects, several of which are related to general government.

In an effort to provide better ingress and egress to Skyline Valley and facilitate the construction of a major thoroughfare from U. S. Highway 190 to FM 1113, City Council allocated \$579,000 of the 2003 bonds toward the paving of Big Divide Road. The project was completed in October 2007 with minimal expenses remaining payable at the beginning of fiscal year 2007-08. The completion of this project follows the City's master thoroughfare plan.

For numerous years, the City of Copperas Cove has been pursuing the construction of a Reliever Route that would reduce traffic congestion on U. S. Highway 190. The total cost of this 6.2 mile road is anticipated to be approximately \$90 million. The adopted budget for fiscal year 2007-08 assumed expenditures associated with utility relocation and right-of-way purchases would be completed in fiscal year 2006-07; however, a portion of the funds will be expended in fiscal year 2007-08.

The City has committed \$400,000 toward the extension and improvements of Tank Destroyer Boulevard located on Fort Hood. The Texas Department of Transportation is

working to connect this road to U. S. Highway 190 providing a northeast bypass from east U. S. Highway 190 to north FM 116.

The FM 1113 Sidewalk project is nearing completion as of the writing of this document. This project is funded through a grant obtained from TxDOT with the City providing 20% of the funding.

The City authorized the issuance of limited tax notes in the amount of \$1,000,000 during fiscal year 2005-06 for the purpose of acquiring land and designing a new police station. In May 2007, combination tax & revenue certificates of obligation in the amount of \$5,300,000 were issued for the construction of the new police station. The land purchases were completed in fiscal year 2006-07 and the design of the new station is currently underway. With construction set to begin late in fiscal year 2007-08, a portion of the bonds will expended.

The ad valorem tax rate for fiscal year 2007-08 is equal to the rate levied for fiscal year 2006-07 at \$.7400 per \$100 of taxable assessed valuation. From fiscal year 2003-04 through fiscal year 2005-06, the property tax rate was \$.7750 per \$100 of taxable assessed valuation. Prior to that, the City experienced its last property tax increase at the beginning of fiscal year 2000-01 when it was increased by 4 cents per \$100 of taxable assessed value to \$.7450. While the City experienced a relatively large re-appraisal for the 2007-08 fiscal year, the 2007 tax roll reflected standard construction improvements that were made during the 2006 calendar year. Construction improvements slowed during the 2007 calendar year.

The City Council has authorized a total of 209.5 full-time equivalents for fiscal year 2007-08 in the General Fund budget. The adopted budget includes the addition of a public information officer. As demand for services increases, population grows, and economic growth continues, the amount of resources necessary to provide quality services also grows. However, the City Council and City Management will continue to monitor the growth in personnel to ensure that staffing levels do not exceed the level required to provide quality services.

Water & Sewer Fund

The Water & Sewer Fund is one of three enterprise funds that the City of Copperas Cove utilizes in accounting for services provided to its constituents. This fund provides for costs associated with acquisition and distribution of water, treatment of wastewater, collection of wastewater and billing for those services. Additionally, this fund provides for infrastructure improvements to, and maintenance of, the water and wastewater system. Revenues and expenses within the Water & Sewer Fund are also budgeted conservatively and are consistently monitored by City staff for needed adjustments to ensure that revenues always cover the cost of services being provided to utility customers.

The Water & Sewer Fund generates revenues primarily from the sale of water and the collection and treatment of wastewater. Revenues are budgeted at \$8,721,345 for fiscal

year 2007-08, which is \$161,874 or 1.9%, higher than the amount of revenues budgeted in fiscal year 2006-07. This minimal increase in revenue is attributed to the anticipated increase in the number of utility customers.

During fiscal year 2005-06, the City increased water rates and in fiscal year 2006-07 increases to both water and wastewater rates were implemented to help offset the increasing costs of fuel, electricity, water purchases and water and wastewater debt service.

I will continue to try to hold the rates as low as possible, and at the same time, fund annual operating expenses and maintain quality services to the public. As economic development occurs, there should be more commercial and residential customers to spread the costs over.

Total expenses are budgeted at \$8,182,264, which is \$160,394 or 1.92%, less than the amount that was budgeted in fiscal year 2006-07. The water and wastewater debt service continues to experience significant increases as a result of the implementation of a three phase, five year, capital improvement program. The Water & Sewer Fund is also restricted by the City's fund balance policy. The ideal fund balance for the Water & Sewer Fund is calculated at \$2,045,566 for fiscal year 2007-08. Expenses and revenues are budgeted to assure ideal fund balance is achieved. Budgeted ending fund balance is \$2,568,908.

The City Council has authorized 42 positions in the Water & Sewer Fund for fiscal year 2007-08. This represents the same number of employees authorized in the 2006-07 adopted budget.

Solid Waste Fund

The Solid Waste Fund is another enterprise fund within the City's accounting system that has been established to account for all revenues earned in the process of providing solid waste collection and disposal services to the public. The City implemented widespread operational changes in service delivery and general operations during the 1999-2000 fiscal year, including automation, recycling, disposal and mandatory waste reduction. During fiscal year 2003-04, the City Council authorized the implementation of a front load automated collection system for commercial customers. This system requires fewer personnel to operate, is safer to operate than the rear load system and provides some flexibility in providing solid waste collection service to commercial customers. This new system was implemented in 2004-05 without a rate increase. However, due to increasing operational costs related to hauling and disposal, as well as fuel and oil, the City did increase those rates in fiscal year 2006-07. Rate increases for residential and commercial customers were not recommended or included in the fiscal year 2007-08 adopted budget.

The Solid Waste Fund is also bound by the City's fund balance policy. In fiscal year 2003-04, this fund made its final debt service payment on a debt issuance made in 1994 that continued to escalate until fiscal year 2003-04. While the elimination of this debt

has improved the financial position of this fund, the City has experienced a significant increase in hauling and disposal costs which is slowing the fund's financial recovery. In addition, aged equipment is responsible for increased equipment maintenance costs experienced in fiscal year 2006-07. These increases resulted in the decision to purchase equipment in fiscal year 2007-08 through capital lease funding. The ideal fund balance is calculated at \$704,347 for fiscal year 2007-08. The ending fund balance is budgeted to be \$705,434, which exceeds ideal fund balance by \$1,087.

Revenues are budgeted at \$2,869,097, which is \$4,918 less than the amount budgeted for fiscal year 2006-07. Total expenses are budgeted at \$2,817,388, which is \$204,199 or 7.81%, higher than the amount that was budgeted in fiscal year 2006-07.

There are a total of 20 full-time employees authorized in the Solid Waste Fund budget for fiscal year 2007-08. The adopted budget does include the addition of one part-time dispatch position.

Golf Course Fund

Appropriations for the Hills of Cove Golf Course are established in the City's third proprietary fund. Although nine holes were added and modifications were made to the existing nine holes in May of 1999, the Golf Course Fund continues to struggle financially. The challenge of making this activity a self-sustaining one is difficult at best. This activity is vulnerable to uncontrollable weather conditions, competition from other are golf courses, a limited budget and many other factors, such as Fort Hood troop deployments, directly impacting its success. During fiscal year 2006-07 City staff reviewed and implemented various costs reducing measures to improve the financial position of this fund.

Revenues for this fiscal year are budgeted at \$838,292, which is \$46,692 or 5.9%, higher than the amount that was budgeted in fiscal year 2006-07. The increase is considered conservative budgeting. A subsidy of \$59,072 from the General Fund has been budgeted. Transfers from the General Fund to the Golf Course Fund, prior to fiscal year 2003-04, had been typically completed at year-end; however, for fiscal years 2004-05, 2005-06, 2006-07 and 2007-08 this transfer has been appropriated in the adopted budget. The objective has been and will remain to be self-sustainment by the Golf Course Fund.

Expenses at the Golf Course are budgeted at \$764,179, which is \$27,356 or 3.5%, less than the amount budgeted in fiscal year 2006-07. Expenses are budgeted at the amount of revenues expected to be generated. The fund balance policy also applies to this fund; however, achieving ideal fund balance will not be possible this fiscal year. Break-even point has long been, and will continue to be, a struggle for the Golf Course operation. Once achieved, on a consistent basis, the next big challenge for the Golf Course Fund will be establishing a ninety day operating reserve. This is expected to take several more years to accomplish. Ideal fund balance for this fund is \$191,045. Budgeted ending fund balance is \$77,226, which is \$113,819, less than the amount necessary to achieve ideal fund balance.

The City Council has authorized a total of 13.5 employees in the 2007-08 fiscal year Golf Course Fund budget. This represents a reduction of two full-time positions and the addition of one part-time position.

ADDITIONAL SIGNIFICANT ITEMS

During the 2007-08 fiscal year, it is anticipated that the City will complete an update to its drainage master plan. City staff expected this plan to be completed during fiscal year 2006-07; however, it was delayed due to priority changes resulting from weather related events. This plan will be instrumental in prioritizing future drainage capital improvement projects.

At the beginning of the 2007-08 fiscal year, all but one portion of right-of-way has been acquired for the City's Reliever Route project. The total cost of the project has been updated and is anticipated to be \$90 million. The population of Central Texas and Copperas Cove continues to grow, which only exacerbates the congestion issues the City currently faces on U. S. Highway 190. City staff will continue to pursue this project as aggressively as possible in an effort to reduce the congestion on this highway and support possible economic development in the eastern portion of our City.

City staff continues to work with Fort Hood and TxDOT to construct a northeast bypass for Copperas Cove. This bypass will improve traffic congestion on the east end of Copperas Cove and the downtown area. Additionally, this road would become a road on the State's transportation system allowing all Texans to utilize the road in this area.

The City continues to focus on projects that will achieve its top ten goals. During the 2003-04 fiscal year, the City completed a needs assessment study for a new police department building and in fiscal year 2005-06, limited tax notes were issued for the purchase of land and architect fees for the facility. In May 2007, debt was issued for the construction of the new facility. As of this writing, land acquisition is complete and the project design is ongoing. Construction is expected to begin late this fiscal year with completion anticipated for late 2009.

Additionally, the City continues to focus on a multi-purpose recreation facility located at Ogletree Gap Park. During fiscal year 2006-07, City staff, together with a consulting firm, developed a conceptual plan for this project and presented this plan to the City Council. A bond election is planned for November 2008.

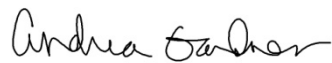
Several projects, including the Reliever Route and East Pump Station projects, are planned for the future that will positively impact economic development in Copperas Cove. With the promotion of economic development activities as a Council top ten goal, City staff will continue to focus efforts that ensure this goal is achieved.

The City's annual budget continues to provide for salary increases for all City employees. In previous years, the City's policy addressing pay increases for employees provided for a 2% cost of living adjustment (COLA) for all City employees at the beginning of each fiscal year and the possibility for each employee to receive up to a

3% additional merit increase, based on individual performance evaluations. The 2007-08 fiscal year budget continues that benefit. Additionally, the adopted budget for fiscal year 2007-08 continues the market based pay plan and includes a total of \$25,874 to fund adjustments to the City's pay plan that provides for all positions in the City to be paid at 86% of market average or above, and for all entry level pay to be at 90% or above the average market beginning pay. Fortunately, the current financial position allows the City to continue rewarding its employees for a job well done, as well as try to maintain competitive salary standards and benefits to improve employee retention.

On behalf of the City staff and myself, I want to thank the City Council for your continued support. In the past several years, the City has aggressively and progressively improved its financial condition while developing immediate and long-term goals. The available resources are not present to meet all of the recognized needs; however, City staff continues to provide quality services to our citizens. The continued support of the City Council and development of short-term and long-term goals is critical to the future success of this community. Over the next fiscal year, City staff looks forward to continuing its efforts in working with the City Council and citizens to make decisions and develop plans that will have a positive and lasting impact on our community.

Sincerely,

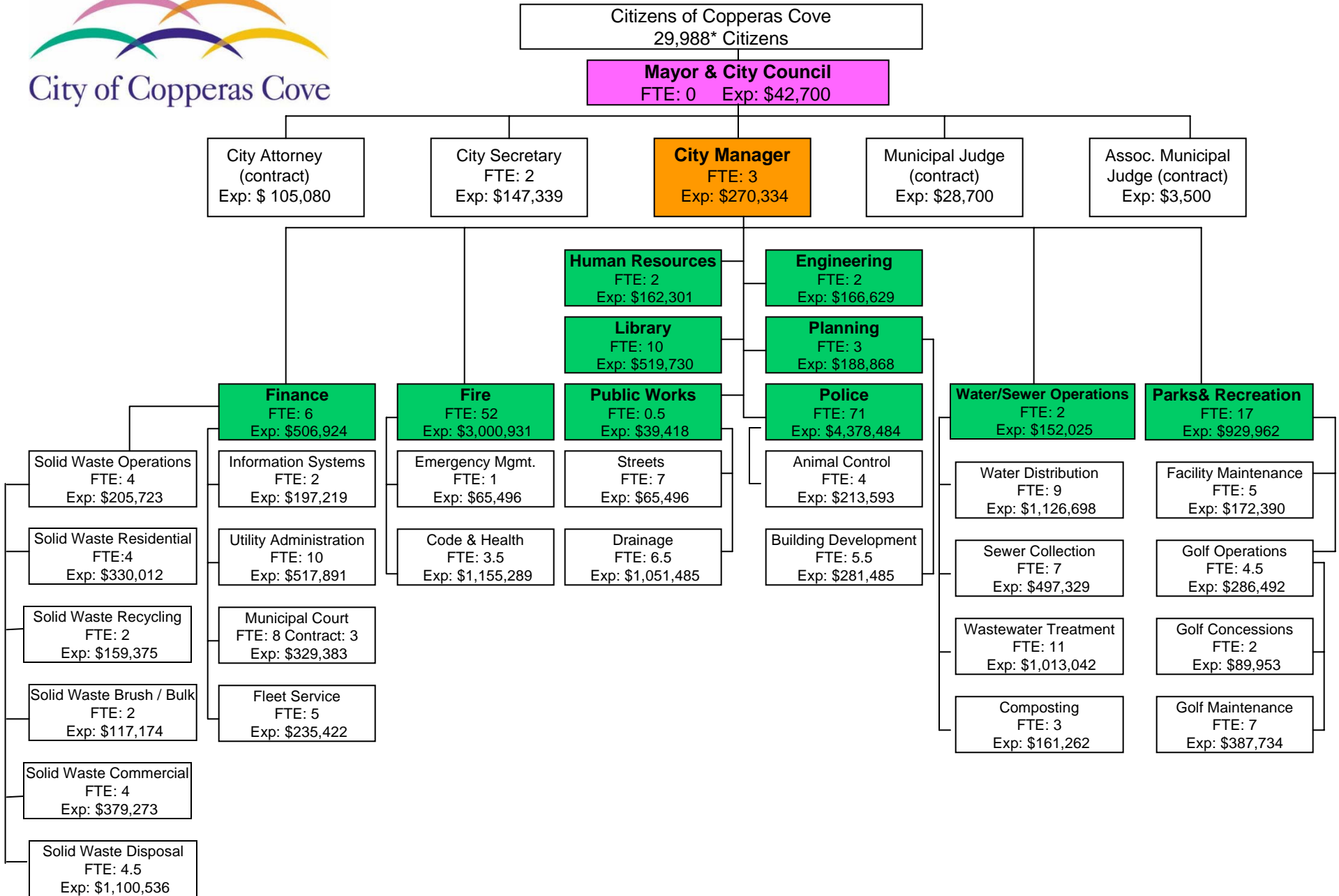
A handwritten signature in cursive script that reads "Andrea Gardner".

Andrea M. Gardner
City Manager



The City Built for Family Living

Budget Summary



**Mayor
City Manager**

**Roger P. O'Dwyer
Andrea M. Gardner**

*2003 Census Data

City of Copperas Cove

2007-2008 Annual Budget

Organizational Matrix – Department/Division Assignment by Fund

This annual budget is presented by fund. This matrix shows the assignment of departments by fund within the budget. Listed across the top of the matrix are the operating funds. The departments are shown in the left column of the matrix. The divisions are listed within the matrix as they correspond to their present department and operating fund.

<u>Department</u>	<u>General Fund</u>	<u>Water & Sewer Fund</u>	<u>Solid Waste Fund</u>	<u>Golf Course Fund</u>	<u>Drainage Utility Fund</u>
	City Council				
CITY MANAGER	City Manager's Office				
	Public Information Officer				
FINANCE	Finance	Utility Administration	SW Operations		
	Information Systems		SW Recycling		
	Municipal Court		SW Residential		
	Fleet Services		SW Commercial		
			SW Brush/Bulk		
			SW Disposal		
FIRE	Fire				
	Emergency Mgmt.				
	Code & Health				
PUBLIC WORKS	Public Works				Drainage
	Streets				
HUMAN RESOURCES	Human Resources				
LIBRARY	Library				
ENGINEERING	Engineering				
PLANNING	Planning				
	Building & Development				
POLICE	Police				
	Animal Control				
PARKS & RECREATION	Parks & Recreation			Golf Operations	
	Facility Maintenance			Golf Concessions	
				Golf Maintenance	
W&S OPERATIONS	W&S Operations				
	Water Distribution				
	Sewer Collection				
	Wastewater Treatment				
	Composting				

FY 2007-08
BUDGET OVERVIEW



Vision Statement

The vision of Copperas Cove is to foster the highest quality of life enabling all citizens to work, play and grow in a protected and productive environment.

Mission Statement

The mission of the City of Copperas Cove is to provide excellence in public service to meet the needs of our diverse community through quality customer services while exercising cost effective management and maintaining fiscal responsibility.

Top 10 Goals

- Ensure continued quality public safety.
- Improve and expand City infrastructure.
- Promote economic development activities.
- Continued support of the Combined Image Campaign.
- Expand parks and recreation programs and construct a multi-purpose facility.
- Retain and attract quality employees.
- Enhance solid waste programs.
- Support non-municipal community youth programs.
- Maintain or reduce the property tax rate.
- Improve land developer relations.

Copperas Cove Elected Officials

Roger P. O'Dwyer Mayor	Robert Reeves Mayor Pro-Tem
Ray Don Clayton Council Member	Charlotte Heinze Council Member
Mark Peterson Council Member	Fred Harris Council Member
Frank Somera, Jr. Council Member	Larry D. Sheppard Council Member

Copperas Cove Appointed Officials

Andrea M. Gardner City Manager	James R. Thompson City Attorney
Jane Lees City Secretary	William Price Municipal Judge

FY 2008 Budget Calendar

- April 10, 2007—Budget Kickoff Meeting with Departments.
- April 27, 2007—Revenue forecasts due.
- June 6 - 8, 2007—First Round Department Meetings with City Manager.
- June 13 - June 18, 2007—Second Round Department Meetings with City Manager.
- July 17, 2007—City Manager presents Proposed Budget to City Council.
- July 24 & 31, 2007—City Council Workshops to discuss Proposed Budget.
- July 25, 2007—Chief Appraiser certifies approved appraisal roll.
- August 7 & 9, 2007—City Council Workshops to discuss Proposed Budget.
- August 9, 2007—Public Hearing on City Manager’s Proposed Budget.
- August 16, 2007—First Public Hearing on Tax Rate and Public Hearing on changes to Proposed Budget.
- August 21, 2007—Final Public Hearing on Tax Rate.
- August 21, 2007— Final Public Hearing on changes to proposed budget.
- September 4, 2007—Approval of budget and tax rate for Fiscal Year 2008.
- October 1, 2007—Fiscal year begins.

FY 2008 Budget Approved by Copperas Cove Elected Officials

On September 4, 2007 the members of the Copperas Cove City Council voted to approve the Annual Budget and Plan of Municipal Services for fiscal year 2007-08. City Council ensured one of the top ten goals of the Council would be met with the adoption of a tax rate equal to \$.74 per \$100 of assessed valuation. This makes the second consecutive year Council set the tax rate at \$.7400. The tax rate is comprised of two components, maintenance & operation rate and the interest & sinking rate. The revenue generated by the maintenance & operation rate is used to fund the expenses associated with general government activities and the revenue generated by the interest & sinking rate is required by law to be used for payment of both principal and interest due in the current year for the outstanding governmental debt. One cent on the tax rate is equal to \$103,506.

The City’s total budget equals \$31,470,628. The General Fund is the main operating fund of the City and was adopted with revenues totaling \$13,597,767. Taxes, which include both property taxes and sales taxes, comprise 71.44% or \$9,713,972 of the total General Fund revenue. The total revenue budgeted in the General Fund includes revenues expected from the approved increase in EMS rates. In May 2006, ambulance billing and collection services were outsourced to a third party. The recommendation was made and approved to increase EMS rates in order to provide an EMS rate structure equivalent to the industry standard “reasonable & customary” rates while maintaining consistency with the rates EMS service providers charge across the nation in order to maximize the earnings potential (please see the appendix for the new rate schedule). Total expenses for the General Fund equal \$13,575,598. Police protection utilizes 32 cents of every tax dollar, fire and EMS services utilize 22 cents of every tax dollar, parks & recreation activities and maintenance utilize 7 cents of every tax dollar and library services utilize 4 cents of every tax dollar. One position, Public Information Officer, was added in the General Fund.

In effort to maintain fiscal responsibility , the expenses in the general fund were budgeted at an amount slightly less than revenues.

Unlike the prior year, fiscal year 2007-08 maintained current water & sewer rates. The Water & Sewer Fund budget totaled \$8,182,264 with revenues budgeted at \$8,721,345. Expenses were budgeted less than revenues to help offset the impact increasing debt related expenses will have on the Water & Sewer Fund. Escalation of debt service is expected over the next several years. The Water & Sewer Fund personnel level was maintained. Capital outlay additions in the Water & Sewer Fund include two vehicles, a walk behind saw, two mowers for wastewater treatment plants and partial funding for an I & I, Inflow & Infiltration, Study.

The Solid Waste Fund total budget is \$2,817,388 for fiscal year 2007-08. Revenues total \$2,869,097, with Garbage Collection Fees comprising just over 77% of the total revenues. The focus for the Solid Waste Fund for fiscal year 2007-08 was to replace existing collection equipment that has exceeded its collection limitations and experiencing considerable maintenance issues. The equipment is budgeted for purchase through a capital lease program. The Solid Waste Fund budget also includes one new part-time dispatch position for fiscal year 2007-08. Projected ending fund balance is \$705,434, which meets the ideal fund balance requirement of \$704,347.



The revenues in the Golf Course Fund increased over the prior fiscal year by 5.9%, while expenses were budget at 3.5% less than the prior fiscal year. Staff continues its efforts to attract visitors to the course and has implemented numerous changes to reduce expenses and/or improve revenues. Staff recommended and Council approved fee increase for the Golf Course Fund for fiscal year 2007-08 that will provide rates more comparable to surrounding courses. By continuing to monitor the activities of the golf course without jeopardizing noticeable progress/improvements made over past fiscal years, it is expected the Golf Course Fund will someday become self sufficient.

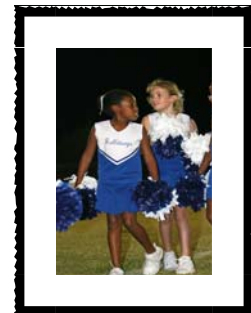
In the "Other Funds" section, the Debt Service Fund revenues consist of ad valorem taxes and interest earnings. This fund is used to record income sources used to make the debt service payments required for prior bonds issued. The FY 2008 debt service payments consist of a payment for combination tax & revenue certificates of obligation that were issued in May 2007 for expenditures associated with the construction of a new police facility.

The Special Revenue Funds consist of the Drainage Utility Fund, the Municipal Court Fund, the Recreation Activities Fund, the Cemetery Fund, the Hotel Occupancy Tax Fund, the Library Gifts & Memorials Fund and the Animal Shelter Fund. A detailed description of each fund is located in the "Other Funds" section to this document.

The Drainage Utility Fund revenues consists of drainage utility charges and interest earnings. The total revenue budgeted for fiscal year 2007-08 is \$881,239. The revenue sources in this fund are used to provide maintenance of existing drainage facilities, cover the debt payments required on prior issued debt, and the construction of new drainage facilities. The Drainage Fund budget totals \$1,051,485 and includes funding for a vehicle, drainage software and materials for drainage projects. Expenses were budgeted in excess of revenues for fiscal year 2007-08. A portion of the fund balance will be utilized to cover the expense amount in excess of revenues for the completion of drainage projects. The severe weather events during fiscal year 2006-07 highlighted the need for drainage projects in several areas of the City. City staff has completed the required FEMA grant funding applications for three major projects that if approved will resolve the drainage issues experienced in most areas of the City. No additional positions were added in the Drainage Fund fiscal year 2007-08 budget.



The Hotel Occupancy Tax Fund is used to account for hotel occupancy taxes collected from each hotel within the City limits. The revenue resources of this fund, including interest earnings, must be utilized for specific purposes according to State Law. State Law requires every expenditure to directly enhance and promote tourism and the convention and hotel industry, and every expenditure must clearly fit into one of six statutorily provided categories. The six categories include (1) funding the establishment, improvement, or maintenance of a convention center or visitor information center, (2) paying the administrative expenses for facilitating convention registration, (3) paying for advertising, solicitations, and promotions that attract tourists and convention delegates to the city or its vicinity, (4) expenses that promote the arts, (5) funding historical restoration or preservation programs, (6) funding costs in certain counties to hold sporting events that substantially increase hotel activity. Please review Chapter 351 of the Tax Code for further detail regarding the authorized use of hotel occupancy tax. Funding for the Chamber of Commerce to generate tourism within the City, for the Boys and Girls Club to promote “Music at the Gap”, for the Copperas Cove Downtown Association to promote Krist Kindl Markt and the City’s Birthday Celebration, for the C.H.A.M.P.S. (Communities Helping Americans Mature Progress and Succeed) to promote the Heart of Texas Bowl and the Cove Live Theatre is provided in the FY 2008 Budget.





Funding in the FY 2008 Budget for the projects listed below is provided for through the various Capital Project Funds. The list of projects that follows is not all inclusive, however a complete accounting for all capital projects funds is located in the “Capital Improvements” section of this document.

The 2003 Certificates of Obligation includes funding for the Big Divide Road Project, Improvements to FM 1113, Street Reconstruction, Reliever Route Frontage Road, Mountain Top Water Project and 4th Year Sewer Improvements. The bond funds included in the FY 2008 Budget for Street Reconstruction will be utilized along with those for the Big Divide Road project to fund the Big Divide Road project. This project will consist of road construction of approximately 5400 linear feet from Hwy 190 to the existing asphalt was completed in October 2007. Improvements to FM 1113 will provide pedestrian sidewalks along FM 1113. This project is funded through a grant obtained from the Texas Department of Transportation with the City’s match equal to 20%. The anticipated project completion date is March 2008. The funding provided in the FY 2008 Budget for the Reliever Route project will be applied toward the utility relocation expense. The Reliever Route project has been under development and in the planning stages since 1987. The total project is estimated to be \$90 million (including right-of-way acquisition) and cover 6.3 miles. The impact of the project is expected to reduce traffic on US Hwy 190 by 30%. The Mountain Top Water Project replaces 2” water lines with 6” water lines in High Chaparell and replacing 2” water lines with 8” water lines on 27th Street and Urbantke. The City was awarded Community Development Block Grant funding for completion of a sewer line project within the low-to-moderate income areas in the City. The City’s match requirement will be funded with the 2003 bond funds.

The 2005 Certificates of Obligation includes funding for the East Pump Station and the Turkey Run Pump Station. The East Pump Station project includes a 500,000 gallon concrete tank and pumps. The project will help provide better water service to the east and southeast portions of Copperas Cove and does replace 8” and 12” lines that were removed due to widening of Hwy 190. The Turkey Run Pump Station project includes the addition of a fourth pump at the Turkey Run station and a 30” water line from the pump station to the area along Golf Course Road.

The 2006 Tax Notes includes funding for the land purchase, design and architecture services for the new police facility.

The 2007 Certificates of Obligation include funding for the construction of the new police facility. The anticipated project completion date is late 2009 with construction beginning in third quarter of fiscal year 2007-08. Staff expects the impact on the 2009-2010 operating budget to be approximately \$35,000—\$50,000.

Further details regarding capital improvements and funding for those improvements is located in the Capital Improvements section of this document.



Copperas Cove

Head for the Hills

.....

“The City of Five Hills”

Copperas Cove, Texas is located in the heart of Central Texas, neighbors Fort Hood and is just 60 miles North of Austin, the State Capital of Texas. Copperas Cove is located among three counties—Bell, Coryell and Lampasas. US Highway 190 is the major thoroughfare in the City of Copperas Cove, once spelled Coperas Cove. The name “Coperas Cove” was inspired by the copper taste of the water from a nearby spring. In the late 1870s residents applied for a post office under the name of Cove. The name of Cove was rejected by the postal service since another Texas post office existed with that name. The name Coperas Cove was later submitted and a post office was established in 1879, with Marsden Ogletree serving as postmaster. The spelling of name of the City was changed to Copperas Cove in 1901. The residents of Copperas Cove elected its first Mayor in 1913 and in the late 1940s the United States Government located a military training facility known as Camp Hood in Bell and Coryell counties. This facility helped provide a much needed boost to Copperas Cove. The military established Fort Hood as a permanent base in 1950. Job opportunities at Fort Hood and military personnel retiring from the military choosing to remain in the area helped bring about the population growth in Copperas Cove. Copperas Cove is the largest municipality in Coryell County with a 2007 estimated population of 29,988. Copperas Cove is approximately 16.5 square miles, with 13.6 square miles located in Coryell County. Copperas Cove’s crime rate of 3,703 per 100,000 is among the lowest in the Central Texas area and is below the national crime rate of 4,599. The 2007 estimated median household income is \$47,358 and the average home market value is \$92,916. The major employers in the area are Central Texas College with 1,798 employees, City of Copperas Cove with 295 employees, Copperas Cove ISD with 1,222 employees, Fort Hood Civilian (federal and contract) with 14,939 employees, Forth Hood (military soldiers) with 51,955 employees, GC Services (credit collection agency) with 1,084 employees, H.E.B. Grocery Store with 145 employees, Metroplex Hospital with 1,000 employees, Wal-Mart Supercenter with 400 employees, Windcrest Nursing Center with 101 employees, and Hill Country Rehabilitation with 80 employees.

Copperas Cove is home to Copperas Cove ISD and the Copperas Cove Bull Dawgs. Copperas Cove ISD consists of 12 campuses, with seven of the twelve schools being elementary schools that serve pre-kindergarten through fourth grade, two intermediate schools that serve fifth and sixth grades, two junior high schools that serve seventh and eighth grade, an alternative school, and Copperas Cove High School. Copperas Cove High School has served as a Texas mentor school since 1993 because of its innovative education and social programs. Educators from across the state regularly visit CCHS to learn more about its programs and services. CCISD is an Acceptable Rated District that includes 7 Recognized Campuses. Every year about 40 percent of the student athletes earn places on the honor roll and many receive college scholarships.





Key Topics

- Fund Accounting
- Basis of Accounting
 - Modified Accrual
 - Full Accrual
- Budget Process
- State Statutes
- Local Law
- Budget Calendar
- Financial Policies
- Summary of Fund Balances, Revenues & Expenses
- Personnel Schedule
- Salary Adjustment Schedule
- "New/Deleted" Personnel Schedule
- Combined Schedule of Revenues, Expenditures and Changes in Fund Balance
- Adopted Budget Summary
- Consolidated Schedule of Receipts
- Consolidated Schedule of Expenditures
- Ad Valorem Tax Analysis
- Budget Adoption Ordinance
- Adoption of Tax Rate Ordinance

FUND ACCOUNTING

The City of Copperas Cove utilizes fund accounting as prescribed by the Governmental Accounting Standards Board. Fund accounting consists of three fund types: governmental, proprietary and fiduciary. Of the three fund types, the City of Copperas Cove utilizes governmental and proprietary fund types. Governmental fund types are comprised of a general fund, special revenue funds, debt service funds, nonexpendable trust funds, and capital projects funds. Proprietary fund types include enterprise funds and internal service funds. Fiduciary fund types include agency funds, expendable trust funds, investment trust funds and pension trust funds. The City's governmental funds include:

General Fund: This fund is the primary operating fund of the City and is used to account for all financial resources not restricted to special or specific projects and/or funds that are not required to be accounted for in a different fund. The primary funding sources are property tax, sales tax and franchise fee revenues. Other resources are derived from fines and fees, permits and licenses, and intergovernmental receipts. Expenditures are incurred as result of services provided to the citizenry. These services include, but are not limited to, fire and polices protection, parks and recreation facilities and activities, code enforcement, and infrastructure maintenance.

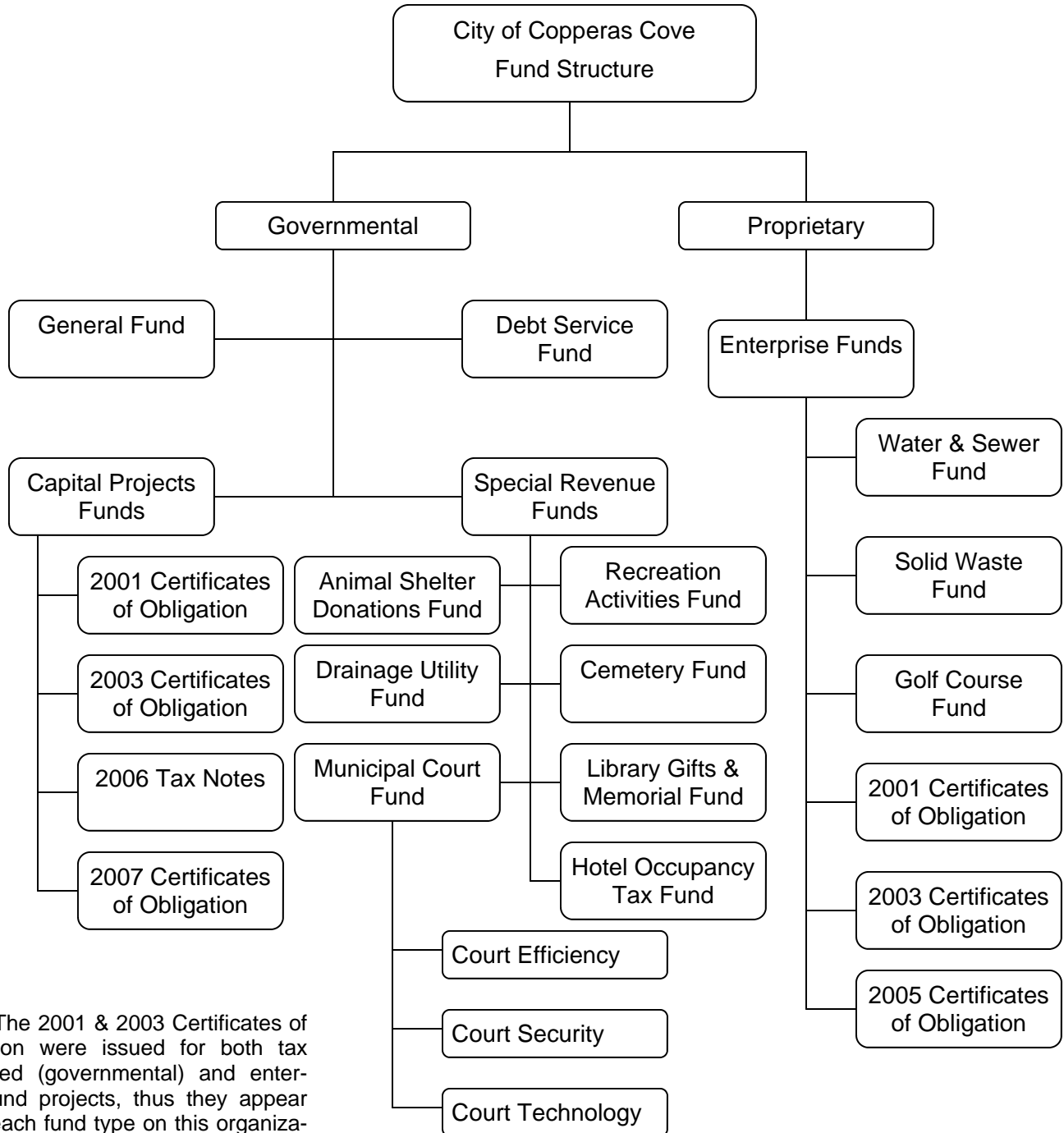
Special Revenue Funds: These funds are budgeted to account for revenue sources that are designated for specific purposes. This includes hotel occupancy taxes collected, which are used to promote tourism, preserve historical sites, and promote the arts. It also includes drainage utility fees collected to complete drainage maintenance.

Debt Service Fund: This fund is used for the accumulation of resources (property tax revenue) necessary in paying the City's annual debt service requirements (principal & interest) related to general obligation debt. The City of Copperas Cove accounts for all interest and sinking fund requirements related to governmental fund types in one debt service fund.

Capital Projects Funds: These funds are created to account for the financial resources used for the acquisition of fixed assets and/or construction of major capital projects in tax supported areas (i.e. police, fire, streets, parks and library).

The City's proprietary funds include:

Enterprise Funds: Funds established to account for the operations financed and operated in a manner similar to private business enterprises. In this case, the governing body intends that the costs of providing goods and services to the general public on a continuing basis be financed and recovered primarily through user charges. Furthermore, the funds were established because the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City of Copperas Cove maintains three different enterprise funds: a water & sewer fund, a solid waste fund and a golf course fund. Following is a chart that depicts the fund structure for the City of Copperas Cove.



Note: The 2001 & 2003 Certificates of Obligation were issued for both tax supported (governmental) and enterprise fund projects, thus they appear under each fund type on this organizational chart.

Basis of Accounting

The City of Copperas Cove utilizes the modified accrual basis of accounting for all governmental fund types and the full accrual basis of accounting for proprietary funds as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB). Nevertheless, there are differences between Generally Accepted Accounting Principles (GAAP) and the manner in which the City's budget is developed. These differences are primarily made up of basis differences, perspective differences and in some cases timing differences. Encumbrances, for budgetary purposes, at year end are viewed as expenditures for the current year because they were budgeted as such; however, for GAAP purposes they are not recognized as expenditures until a liability is incurred. This causes both a basis difference as well as a timing difference between the budget basis and GAAP basis of accounting.

The City budgets certain capital projects for enterprise funds in separate capital projects funds. This causes a perspective difference between budget and GAAP because for GAAP purposes these funds are combined and accounted for as one fund. This form of budgetary accounting also presents a basis difference.

As mentioned above, governmental fund types are accounted for on the modified accrual basis of accounting which recognizes revenues when they are "susceptible to accrual." "Susceptible to accrual" means that the revenue is both measurable and available. Available means that the revenues are collectible in the current period or soon enough thereafter (generally within 60 days after the end of the current fiscal year) to be used to pay liabilities of the current period. Expenditures, not expenses, are recognized when incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid or consumed. Additionally, these fund types operate under a flow of financial resources measurement focus which inhibits them from recognizing depreciation expense, bad debt expense or accounting for any long term debt or fixed assets. Long term debt and fixed assets of governmental fund types are accounted for in two account groups, the general long term debt account group and the general fixed asset account group respectively.

Proprietary fund types are accounted for on the full accrual basis of accounting where revenues are recognized when earned and expenses, not expenditures, are recognized when incurred. In addition, these fund types operate under a flow of economic resources measurement focus which requires them to recognize the effects of depreciation expense and bad debt expense as well as account for long term debt and fixed assets.

According to GASB a "fund" is a fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

FY 2007-08 Budget Process

FY 2007-08 Budget Process STEPS

Kickoff Meeting

Mandatory Budget Instruction Meeting held with staff that will play an instrumental role in completing the budget process.

Optional Tutorial Workshops conducted by Finance Department Staff.

Revenue Forecasts

Departmental with revenue generating abilities review current year-to-date actuals and develop projections for year end.

Director of Finance prepares revenue forecasts for upcoming fiscal year based on trends and historical data.

Budget Requests

Departments prepare and submit the following:
 •Budget Requests for New Programs, Personnel, Fleet, & Capital Improvement Programs.
 •Department Program Descriptions, Accomplishments, Objectives and Performance Measures.

Budget Presentation

City Manager & Director of Finance conduct budget meetings with departments.

Finance Department compiles all approved requests and prepares proposed budget.

City Manager prepares City Manager's Letter & Budget Presentation.

Budget Adoption

Multiple Budget Workshops are conducted with Staff & City Council

Public Hearings on the Proposed Budget, Tax Rate, & Changes in the Proposed Budget are conducted.

City Council adopts FY 2008 Budget.

GOALS

Provide meaningful instruction to staff that will result in justified requests.

Staff is required to provide link between requests, goals & objectives, and performance measures.

Provide revenue forecasts that will aid in determining the availability of funds for the next fiscal year.

Provide revenue projections that are neither too conservative or liberal.

Submission of fully justifiable requests that have a direct link to the goals & objectives and performance measures.

Present a budget that is supported by proper documentation, plans and linked to the Goals, Vision & Mission Statement of the City and City Council.

Adoption of a budget that is considered to be in the best interest of the City.

DUE DATE

April 10, 2007

April 27, 2007

May 14 & 21, 2007

July 17, 2007

September 4, 2007

State Statutes – Local Government Code

Local Government Code Section	Title	Statute
102.001	Budget Officer	The City Manager of a council-manager form of government serves as the budget officer.
102.002	Annual Budget Required	Requires the budget officer of the municipality to prepare, on an annual basis, a municipal budget covering the proposed expenditures of the municipal government for the succeeding year.
102.003(a)	Itemized Budget; Contents	The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely a possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project.
102.003(b)	Itemized Budget; Contents	<p>The budget must contain a complete financial statement of the municipality that shows:</p> <ol style="list-style-type: none"> 1. the outstanding obligation of the municipality; 2. the cash on hand to the credit of each fund; 3. the funds received from all sources during the preceding year; 4. the funds available from all sources during the ensuing year; 5. the estimated revenue available to cover the proposed budget; and 6. the estimated tax rate required to cover the proposed budget.
102.004	Information Furnished by Municipal Officers and Boards	In preparing the budget, the budget officer may require any municipal officer or board to furnish information necessary for the budget officer to properly prepare the budget.
102.005	Proposed Budget Filed with Municipal Clerk; Public Inspection	<ol style="list-style-type: none"> a. the budget officer shall file the proposed budget with the municipal clerk before the 30th day before the date the governing body of the municipality makes its tax levy for the fiscal year. b. The proposed budget shall be available for inspection by any taxpayer.

State Statutes – Local Government Code

Local Government Code Section	Title	Statute
102.006	Public Hearing on Proposed Budget	<ul style="list-style-type: none"> a. The governing body of a municipality shall hold a public hearing on the proposed budget. Any taxpayer of the municipality may attend and may participate in the hearing. b. The governing body shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the municipal clerk but before the date the governing body makes its tax levy. c. The governing body shall provide for public notice of the date, time, and location of the hearing.
102.0065	Special Notice by Publication for Budget Hearing	<ul style="list-style-type: none"> a. The governing body of a municipality shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county in which the municipality is located. b. Notice published under this section is in addition to notice required by other law. Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing. c. This section does not apply to the governing body of a municipality required by other law to give notice by publication of a hearing on a budget.
102.007	Adoption of Budget	<ul style="list-style-type: none"> a. At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget. b. The governing body may make any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers.

Local Law – City Charter Article VI

Section 6.01

Fiscal Year

The fiscal year of the City of Copperas Cove shall begin the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

Section 6.02

Preparation and Submission of Proposed Budget

The city manager, between ninety (90) and sixty (60) days prior to the beginning of each fiscal year, shall submit to the city council a proposed budget, which shall provide a complete financial plan for the fiscal year and shall contain the following:

- a. A budget message, explanatory of the budget, shall contain an outline of the proposed financial policies of the city for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditures and revenue items, and shall explain major changes in financial policy.
- b. A consolidated statement of receipts and expenditures of all funds.
- c. An analysis of property valuations.
- d. An analysis of the tax rate.
- e. Tax levies and tax collections by year for at least five (5) years or, if records for five (5) years are not available, for as many years as are available.
- f. General fund resources in detail.
- g. Summary of proposed expenditures by function, department, and activity.
- h. Summary of proposed expenditures by character and subject.
Detailed estimates of expenditures shown separately for each activity to support the summaries numbers (g) and (h) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and the rate of pay.
- i. A revenue and expense statement for all types of bonds.
- j. A description of all bond issues outstanding, showing rates of interest, date of issue, maturity date, amount and authorized amount issued, and amount outstanding.
- k. A schedule of requirements for the principal and interest of each issue of bonds.
- l. A special funds section.
- m. The appropriation ordinance.
- n. The tax levying ordinance.
- o. A capital program, which may be revised and extended each year to indicate capital improvements.
- p. pending or in process of construction or acquisition and shall include the following items:
 1. A summary of proposed programs.
 2. A list of all capital improvements which are proposed to be undertaken during the next five (5) fiscal years, with appropriate supporting information as to the necessity for such improvements.
 3. Cost estimates, method of financing and recommended time schedules for each such improvement.
 4. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired. (as amended 5-1-93)

Local Law – City Charter Article VI

Section 6.03

Anticipated Revenue Compared with Other Years in Budget

The city manager shall, in the preparation of the budget, place in parallel columns opposite all items of revenue the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Section 6.04

Proposed Expenditures Compared with Other Years

The city manager, in the preparation of the budget, shall place in parallel columns opposite all items of expenditures, the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year. (As amended 5-1-93)

Section 6.05

Proposed budget: A public record

The proposed budget and all supporting schedules shall be filed with the city secretary when submitted to the council and shall be a public record for inspection by anyone. (As amended 5-1-93)

Section 6.06

Notice of Public Hearing on Proposed Budget

At the meeting of the council at which the proposed budget is submitted, the council shall fix the time and place of a public hearing on the budget and shall cause to be published in a local newspaper a notice of hearing, setting forth the time and place thereof at least five (5) days before the date of hearing. (As amended 5-1-93)

Section 6.07

Public Hearing on Proposed Budget

At the time and place set forth in the notice required by Section 6.06, the council shall hold a public hearing on the proposed budget submitted, and all interested persons shall be given an opportunity to be heard, for or against any item or the amount of any item therein contained. (As amended 5-1-93)

Section 6.08

Public Hearing Amending or Supplementing Proposed Budget

After the conclusion of such public hearing, the council may insert new items or may increase or decrease the items of the proposed budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation, it must cause to be published a notice setting forth the nature of the proposed changes and fixing a place and time, not less than five (5) days after publication, at which the council will hold a public hearing thereon.

After such further hearing, the council may insert the additional item or items and make the increase or increases to the amount in each case indicated by the published notice, or to a lesser amount; but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures. (As Amended 5-1-93)

Local Law – City Charter Article VI

Section 6.09

Vote Required for Adoption

The budget shall be adopted by a majority vote of the council.

(As amended 4-2-83)

Section 6.10

Date of Final Adoption

The budget shall be finally adopted not later than the fifteenth (15th) of September. If the council fails to adopt the budget by the fifteenth (15th) day of September, the amounts appropriated for the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis with all items in it pro-rated accordingly, until such time as the council adopts a budget for the ensuing fiscal year. The levy of property tax normally approved as part of the budget adoption will be set to equal the total current fiscal year tax receipts.

(As amended 5-1-93)

Section 6.11

Effective Date and Distribution of Budget Upon Final Adoption

The budget shall be in effect for the ensuing fiscal year. A copy of the budget, as finally adopted, shall be filed with the city secretary, the county clerk of Coryell County, and as required by state law. The final budget shall be printed, mimeographed or otherwise reproduced, and a reasonable number of copies shall be made available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations. (As amended 5-1-93)

Section 6.12

Budget Establishes Appropriations

From the effective date of the budget, all amounts stated therein as proposed expenditures shall be and become appropriated to all objects and purposes therein named.

**CITY OF COPPERAS COVE
FY 2007-08 BUDGET
BUDGET CALENDAR**

Date	Required Activity	Legal Requirement Reference
April 10, 2007	Budget Kickoff Meeting	
April 20, 2007	Department Program Descriptions, Goals & Achievements Due	
April 27, 2007	Revenue Forecasts Due	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.03
May 7, 2007	FY 2006-07 Expenditure Projections Due	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.04
May 14, 2007	Base Budgets Due	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.04 • State Statute Sec 102.002
May 21, 2007	New Program, CIP & Fleet Requests Due	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.04
June 6 – 8, 2007	First Round Budget Meetings with City Manager	<ul style="list-style-type: none"> • State Statute Sec 102.004
June 13 – 18, 2007	Second Round Budget Meetings with City Manager	<ul style="list-style-type: none"> • State Statute Sec 102.004
June 25, 2007	Proposed Budget Due to City Manager	
July 17, 2007	Presentation of FY 2008 Proposed Budget by City Manager	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.02 & 6.05 • State Statute Sec 102.001, 102.003(a) & 102.003(b)
July 17, 2007	FY 2008 Proposed Budget Filed with City Secretary	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.05 • State Statute Sec 102.005

**CITY OF COPPERAS COVE
FY 2007-08 BUDGET
BUDGET CALENDAR**

July 17, 2007	Set Public Hearing on Proposed Budget for August 9, 2007	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.06
July 24, 2007	Budget Workshop	
July 25, 2007	Chief Appraiser certifies approved appraisal roll	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
July 27, 2007	Publish Notice of Public Hearing on Proposed Budget (information due to paper by 7/25/07)	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.06 • State Statute Sec 102.006
July 31, 2007	Budget Workshop	
August 3, 2007	Public Notice of Meeting to Discuss Tax Rate	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
August 7, 2007	Budget Workshop	
August 7, 2007	Discuss Tax Rate	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
August 9, 2007	Budget Workshop	
August 9, 2007	Public Hearing on Proposed Budget	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.07 • State Statute Sec 102.006
August 7, 2007	Publication of "Notice of Public Hearing on Tax Increase"	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
August 10, 2007	Public Notice for First Public Hearing on Tax Increase	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
August 14, 2007	Publication of "Notice of Changes to the Proposed Budget"	<ul style="list-style-type: none"> • Article VI, Sec 6.08
August 14, 2007	Publication of "Notice of Public Hearing on Tax Increase"	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21

**CITY OF COPPERAS COVE
FY 2007-08 BUDGET
BUDGET CALENDAR**

August 16, 2007	First Public Hearing on Tax Increase	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
August 17, 2007	Public Notice for Second Public Hearing on Tax Increase	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
August 21, 2007	Public Hearing on Changes to Proposed Budget	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.08
August 21, 2007	Second Public Hearing on Tax Increase	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
August 24, 2007	Notice of Vote on Tax Rate	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
August 31, 2007	Public Notice for Meeting to Adopt Tax Rate	<ul style="list-style-type: none"> • Texas Property Tax Code 26, Article VIII Sec 21
September 4, 2007	Adoption of FY 2008 Proposed Budget	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.09 & 6.10 • State Statute Sec 102.007
September 4, 2007	Adoption of 2007-08 Tax Rate	<ul style="list-style-type: none"> • City Charter Article VI, Sec 6.10

Financial Policies

Fund Balance

Fund balance is the portion of fund equity that is considered to be available for appropriation. During the 1995-96 fiscal year a fund balance policy was adopted by the City Council providing a directive that the City strive to maintain a fund balance in each major operating fund equal to three months of operating expenditures.

Investments

The City is authorized to invest its funds in the following:

1. Obligations of the United States or its agencies and instrumentalities which have a stated maturity on the date of purchase of two years or less.
2. Direct obligations of the State of Texas or its agencies and instrumentalities.
3. Certificates of Deposits if issued by a state or national bank domiciled in the State of Texas.
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed with the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.
5. Obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and have received a rating of not less than "A" or its equivalent.
6. Eligible fully collateralized repurchase agreements, as defined by the Public Funds Investment Act.
7. Eligible investment pools in accordance with the Public Funds Investment Act. Section 2256.016 – 2256.019
8. Any other securities which may be added by the State of Texas as permissible investments for municipal governments which are in compliance with the Public Funds Investment Act.

Long Term Debt

According to the City Charter Section 7.02. *Issuance of bonds, time warrants, and certificates of obligation*, all bonds warrants, and certificates of obligation of the City of Copperas Cove shall be issued pursuant to the procedures and requirements established by the Constitution and general laws of the State of Texas. All tax bond issues must be presented to the voters for referendum.

Indirect Cost Allocations

Indirect cost allocations transfer actual costs for services, such as administration and facility use, to those funds that use the services. Indirect costs are allocated on the assumption that they are in proportion to the costs of operating the funds. The base assumption is that allocation be based on total operating budget, less transfers and debt service. Percentages for individual departments are adjusted as conditions warrant. Appropriate transfers were determined for the common costs traditionally paid for by a single fund. Finally, credits were given for any cost borne directly by individual funds.

Financial Policies

Indirect Cost Transfers

Indirect cost transfers are direct transfers from the Enterprise Funds to the General Fund and are determined by a predetermined formula.

Budget Transfers

According to the City Charter Section 8.02 *Transfers of Appropriations*, the director of finance may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency. At the request of the City Manager and within the last three (3) months of the fiscal year, the council may by resolution transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another.

Budget Amendments

According to the City Charter, § 6.16 *Amending the Budget*, the following shall be adhered to:

- (a) Program/budget action conference. Within fifteen (15) days after the end of the second quarter of the fiscal year the council will hold a program/budget action conference with the city manager to determine the fiscal condition of the city at that time and to determine if the current budget for that fiscal year should be amended in any manner.
- (b) Budget amendments.
 - (1) If, at any time, the council desires to amend the budget it will call for a public hearing and cause to be published, in local newspapers of general circulation in the city, at least five (5) days prior to such public hearing a description of the proposed amendments.
 - (2) After the public hearing mentioned above, the city council may adopt, modify and adopt, or decline to adopt the proposed amendments.
 - (3) In those cases where the council desires to move funds or make appropriations from reserve accounts, two (2) public hearings, held a minimum of five (5) days apart, must be held prior to such action being taken.
 - (4) In those cases where state law requires that a state of grave public necessity be declared prior to amending the budget, the actual fact of the grave public necessity may be established by a unanimous vote of the council or by the certification in writing by not less than one hundred fifty (150) resident qualified voters. If a grave public necessity is established as herein required, then the budget may be amended by customary council action.
 - (5) Transfers of appropriations authorized in Sec. 8.02 are budget actions that do not require the amendment

Financial Policies

procedures required elsewhere in this article.

Contingent Appropriations

Per the City Charter, § 6.14 *Contingent Appropriations*, a provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation, in an amount not more than fifteen (15) per centum of the total general fund expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the city manager and distributed by him/her after approval by the city council. A detailed account of such expenditures shall be recorded and reported. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriations, the spending of which shall be charged to the departments or activities for which the appropriations were made. (Amended 4-2-83; As Amended 5-1-93)

Lapse of Appropriations

According to the City Charter, § 8.04 *Lapse of Appropriations*, all appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered. The finance director shall transfer such lapsed appropriations to the reserve account of the fund to which the lapsed appropriation belongs.

Summary of Fund Balances, Revenues & Expenses

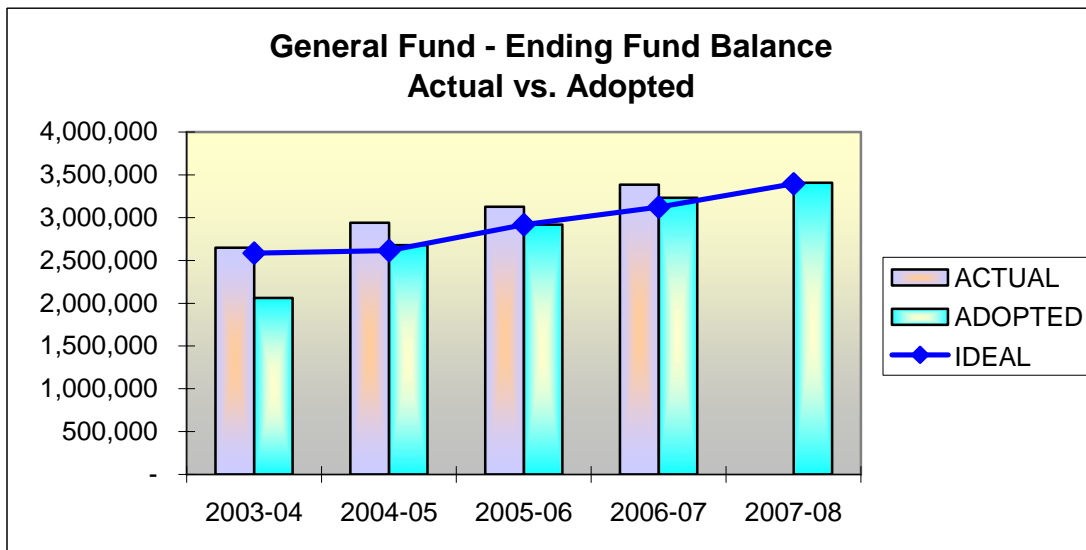
FUND BALANCE

Fund Balance is the amount of fund equity that the City has available for appropriation. The City of Copperas Cove strives to maintain a policy of having a minimum of three (3) months operating fund balance in each fund. Fund Balance amounts for the proprietary funds represent the working capital of each fund. Since proprietary funds are accounted for on the full accrual basis of accounting and utilize the flow of economic resources measurement focus, the Comprehensive Annual Financial Report (CAFR) reports retained earnings rather than fund balance. As a result, working capital is the most comparable calculation to fund balance available. These numbers may be different than amounts reported in the CAFR or prior year reports due to changes resulting from prior period adjustments, budget to GAAP adjustments, encumbrances and cancelled encumbrances.

General Fund

Over the past five years, the fund balance in the General Fund has remained at ideal levels, covering, at a minimum, three months operating expenditures. Maintaining a strong fund balance has resulted from the implementation of proactive fiscal policies which are being consistently followed. The City's fund balance policy requires that \$1,000,000 of fund balance be designated for emergencies. The fund balance policy also specifically permits the amount in excess of the ideal fund balance to be placed in a capital improvement reserve and utilized to fund capital expenditures. Additionally, the policy permits the funding of operating deficits with the excess fund balance if necessary. Once ideal fund balance has been attained, any future reductions of fund balance can be attributed to the utilization of excess fund balance. Typically, the City attempts to utilize excess fund balance toward one-time purchases (e.g. capital outlay and improvements).

If the excess fund balance is not used in the current fiscal year, then it is rolled forward into the next fiscal year and used to achieve a balanced budget while keeping the fund balance at or above the ideal fund balance level. As you can see below, the actual fund balance consistently exceeds the budgeted fund balance due to revenues exceeding budget projections and expenditures being kept within budget. This conservative way of budgeting allows the City to maintain a healthy fund balance.



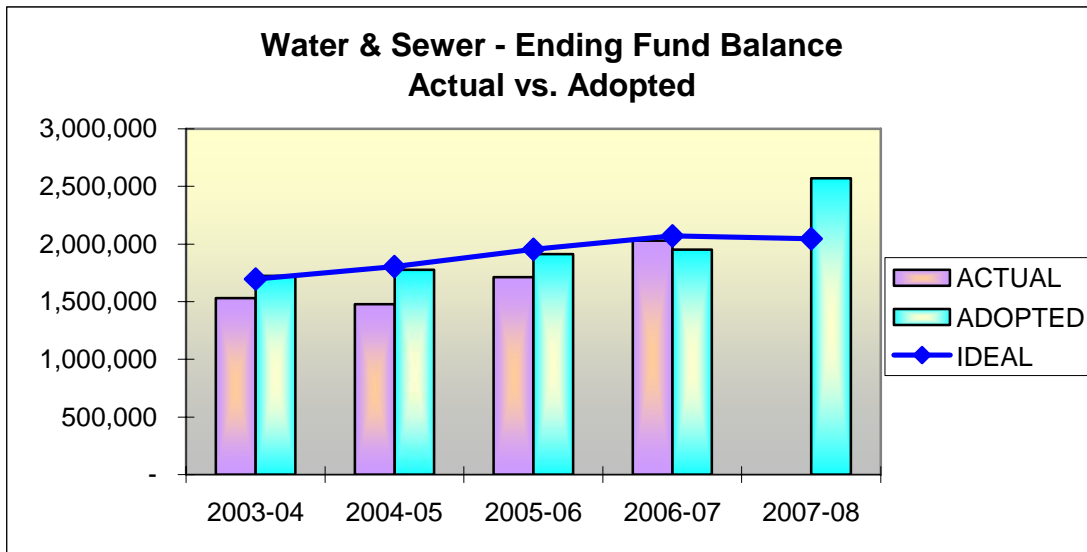
Note: The actual amount provided for fiscal year 2006-07 is a projection. The ideal fund balance represented above is calculated on actual expenditures if available.

Summary of Fund Balances, Revenues & Expenses

Since enterprise funds report a retained earnings rather than a fund balance the following graphs for the three enterprise funds depict the working capital of each fund over a five year period.

Water & Sewer Fund

The fund balance position in the Water and Sewer Fund is continuing to increase and is achieving an ideal fund balance level in fiscal year 2007-08. Since fiscal year 2003-04 the fund balance of the Water & Sewer Fund is reflecting growth of \$1,037,819 or 67.8%. This growth has been facilitated by the implementation of strong, proactive fiscal policies that are being consistently followed. Ideal fund balance has been achieved within this fund and will continue to be achieved in future years. In 2007-08, the excess fund balance over ideal is \$523,341. Any future reduction of fund balance will be attributed to the utilization of the **excess** fund balance.

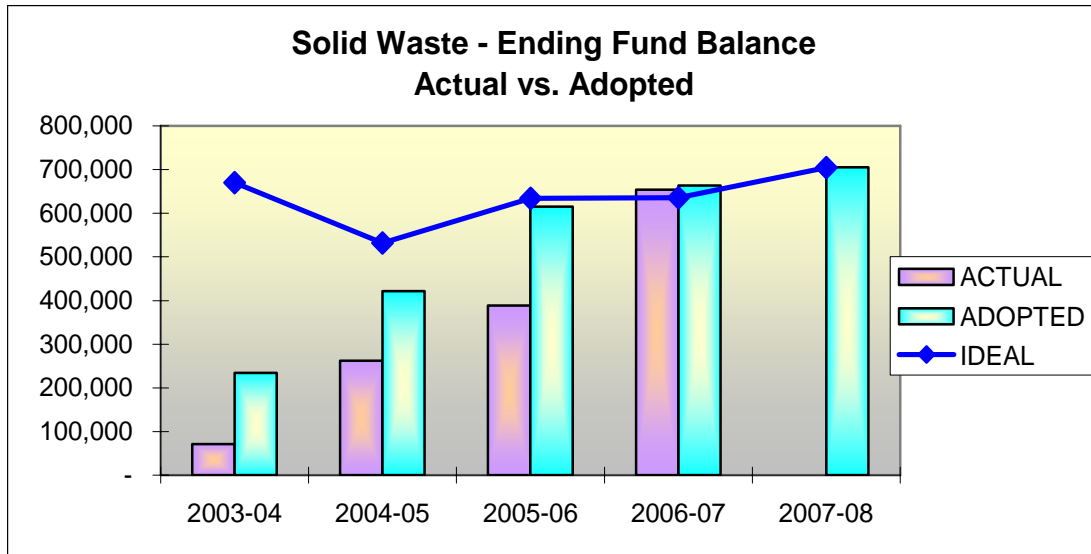


*Note: The actual amount provided for fiscal year 2006-07 is a projection.
The ideal fund balance represented above is calculated on actual expenses if available.*

Solid Waste Fund

The fund balance position in the Solid Waste Fund has improved over the past several years and the recent improvements are expected to continue. The Solid Waste Fund achieved an ideal fund balance level in fiscal year 2006-07 and is budgeted to exceed the ideal fund balance in fiscal year 2007-08. In fiscal year 2003-04 the debt service obligation from certificates of obligation that were issued in 1994 was satisfied. Although the entire debt obligation was not the responsibility of the Solid Waste Fund, a substantial portion (80%) was. As a result, the fund balance decreased significantly. In addition, this fund incurs hauling and disposal costs as a result of the completion of the transfer station in 1998-99 fiscal year. In recent years, the hauling and disposal costs have increased dramatically, going from approximately \$613,000 in fiscal year 2003-04 to approximately \$898,000 for fiscal year 2007-08 which is a 46.5% increase. Ideal fund balance has been achieved within this fund and will continue to be achieved in future years.

Summary of Fund Balances, Revenues & Expenses

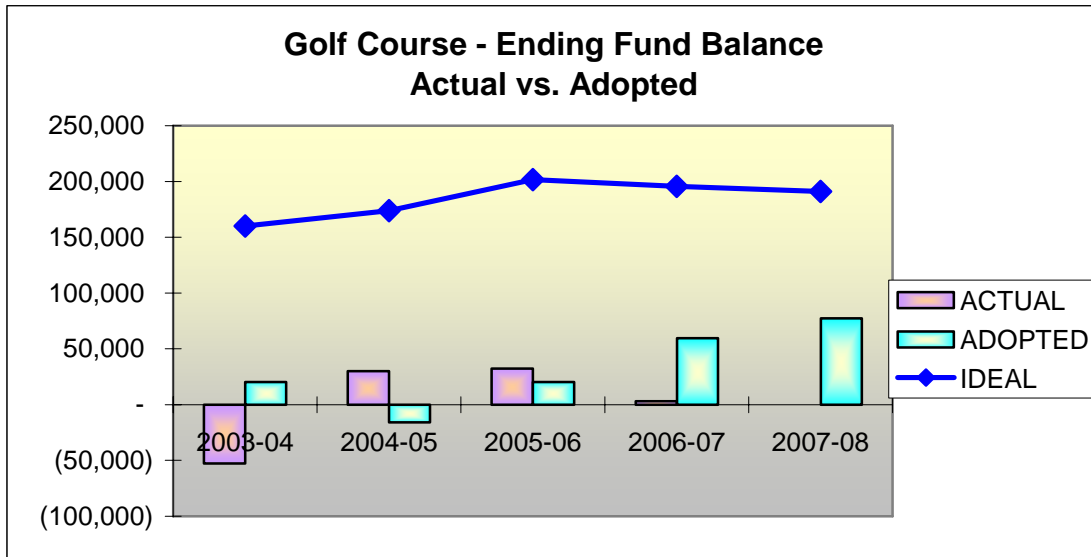


*Note: The actual amount provided for fiscal year 2006-07 is a projection.
The ideal fund balance represented above is calculated on actual expenses if available.*

Golf Course Fund

The Municipal Golf Course was accounted for in the General Fund prior to fiscal year 1996-97. A major renovation of the Golf Course that began in the 1996-97 fiscal year was completed in May of 1999. This major renovation project included the addition of nine holes to the Golf Course, acquisition of a new clubhouse, irrigation of the Golf Course, renovation of cart paths and other projects. Upon completion of the renovation, significant increases in rates at the Golf Course were implemented. The fund balance for the Golf Course is dynamic and reflects the financial difficulties the fund has faced and continues to face. While the financial picture provided in the graph below is a good distance from meeting ideal fund balance, it is important to note the City's commitment toward making this enterprise fund successful by subsidizing this fund from resources in the General Fund. Additionally, the City Council authorized City Staff to budget the Golf Course's entire share of the 1997 Certificates of Obligation in the Tax Interest and Sinking Fund and not within the Golf Course Fund. The 1997 Certificates of Obligation carry a tax pledge which makes funding the debt service from an ad valorem tax levy lawful. This will assist the Golf Course in recovering financially and allow more of its resources to be placed toward improving and maintaining the product provided to the public. Evidence of improving and maintaining this product is noticeable through the expense activity and operational changes the Golf Course underwent during the 2005-06 fiscal year. The Turkey Creek Activity Center was renovated and converted into a new golf pro shop with a snack bar area, lounge area and swimming pool. In addition, many new tournaments and programs (i.e. Wednesday evening nine-hole scramble and Superbowl Tournament) were introduced during 2005-06 to boost play at the course.

Summary of Fund Balances, Revenues & Expenses



*Note: The actual amount provided for fiscal year 2006-07 is a projection.
The ideal fund balance represented above is calculated on actual expenses if available.*

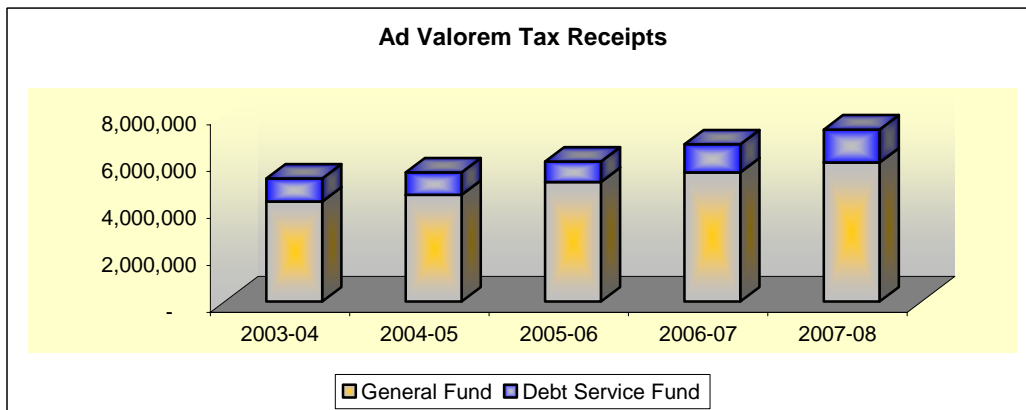
SIGNIFICANT REVENUES

General Fund

The majority of the General Fund's revenue is derived from ad valorem taxes, sales and use taxes, franchise taxes and transfers from other funds.

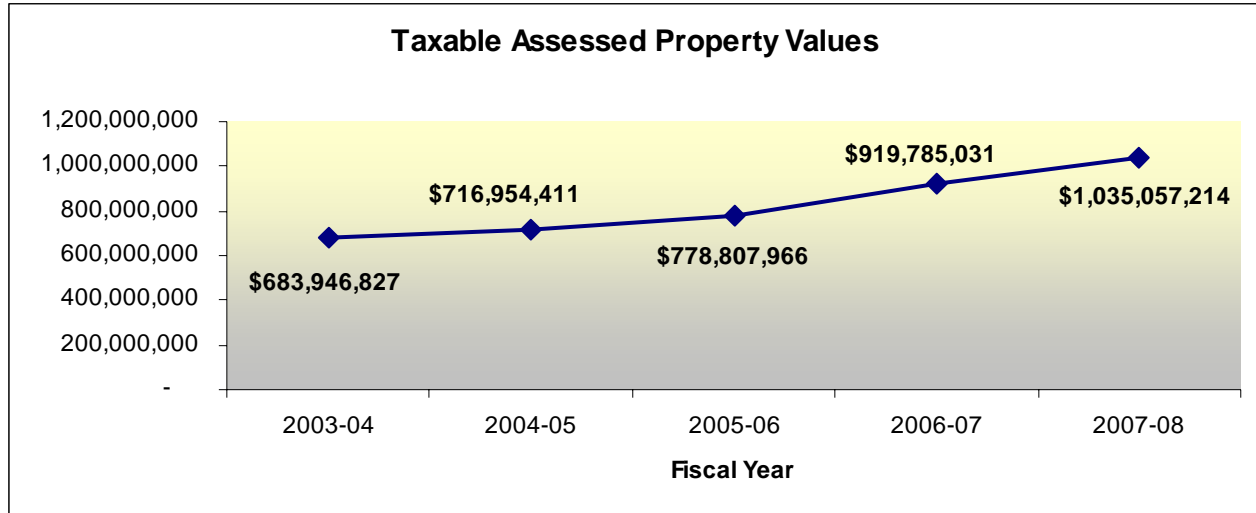
Ad Valorem Taxes

Ad Valorem Taxes are levied, at a tax rate determined annually by the City Council, on the assessed value of all real business and personal property within the city limits. Assessed valuation of real business and personal property is determined by the Coryell County Appraisal District. Tax revenue is divided between the General Fund and the Debt Service Fund according to the amount of outstanding debt that is due each budget year. Ad valorem tax receipts (current & delinquent) in the General Fund and Debt Service Fund are budgeted at \$7,337,154 which represents an increase of \$620,281 or 9.2%. A significant portion of the General Fund's revenue is derived from this source at \$5,921,431 or 43.5%.



Summary of Fund Balances, Revenues & Expenses

The 2007-08 tax rate approved by the City Council was maintained at the same rate as the prior 2006-07 fiscal year. The tax rate is 74.0 cents per \$100 of assessed valuation with 14.1971 or 19.2% going to the Debt Service Fund and 59.8029 cents or 80.8% to the General Fund. The tax rate set at 74.0 cents per \$100 of assessed valuation is 8.6% higher than the effective tax rate of 68.15546. However, the tax rate adopted at 74.0 cents per \$100 is less than the rollback tax rate. Since property values are such an integral part in determining the amount of ad valorem taxes levied, an analysis of taxable assessed property values over a five-year period is provided below.



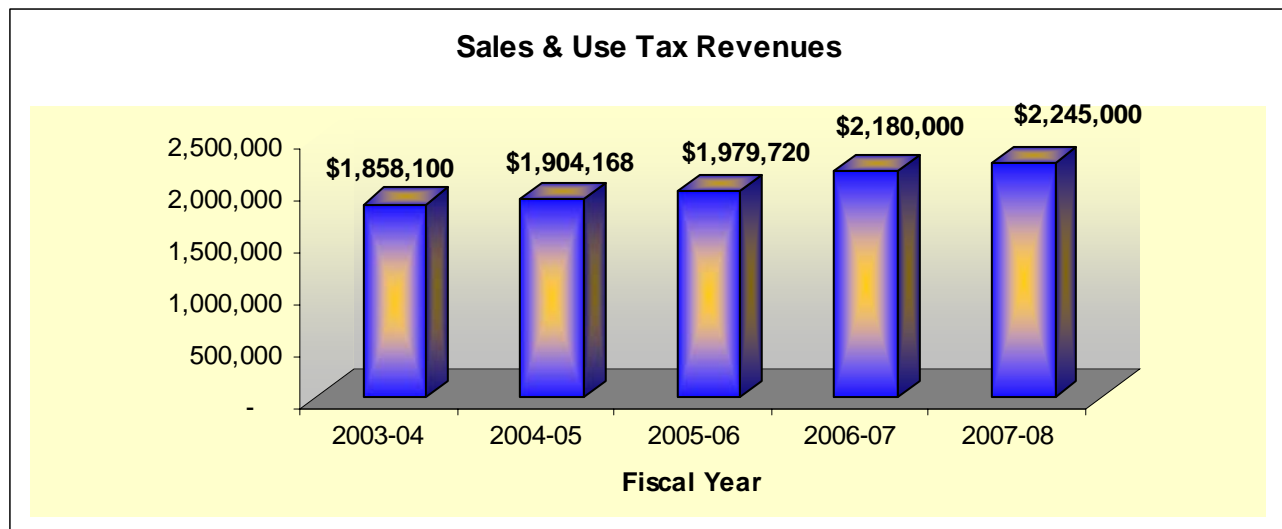
Top 10 Property Tax Payers for the City of Copperas Cove

Taxpayer Name	Market Value	Taxable Value
Wal-Mart Real Estate	10,901,740	10,901,740
TXU Electric Delivery Company	9,549,460	9,549,460
Wal-Mart Properties Stores East	8,493,740	8,493,740
Central Telephone Company	7,660,420	7,660,420
Cove Terrace Associates LTD	7,112,880	7,112,880
Colonial Plaza Partnership	6,510,660	6,510,660
Crosstowne LTD	5,128,554	5,128,554
H E Butt Grocery Company	4,685,630	4,685,630
TWE - Advance Newhouse Partnership	3,909,370	3,909,370
Judy Lane Properties	3,797,260	3,797,260

Summary of Fund Balances, Revenues & Expenses

Sales & Use Taxes

The City of Copperas Cove, along with the State of Texas, collects sales and use taxes on most retail and commercial sales and services. The State Comptroller collects the entire 8.25% tax of which 2.0% is remitted to the local governments, .5% to Coryell County and 1.5% to the City of Copperas Cove. The City uses 1.0% for maintenance and operation in the General Fund while the other .5%, according to Texas Statute, must be remitted to the Copperas Cove Economic Development Corporation for the development and growth of the City's economy. The City is budgeting to collect \$2,245,000 in sales and use taxes for fiscal year 2007-08, which is \$65,000 more than the amount projected to be collected in fiscal year 2006-07. Sales and use taxes represent 16.5% of the General Fund's total revenues, making it one of the primary sources of revenue. Budgeting only a 3.0% increase over the 2006-07 projected amount is considered to be conservative budgeting of revenues, but also reflects the stabilization of economic growth in the area. The overall growth of \$386,900 or 20.8% between fiscal year 2003-04 and 2007-08 can be attributed to the healthy economy that has been enjoyed by Texas over the past few years. Although the increase is not significant, it has been steady. Another factor that impacted the Sales Tax growth came on September 10, 2005 when the voters of the City of Copperas Cove voted favorably on the legal sale of beer and wine for on and off-premise consumption.

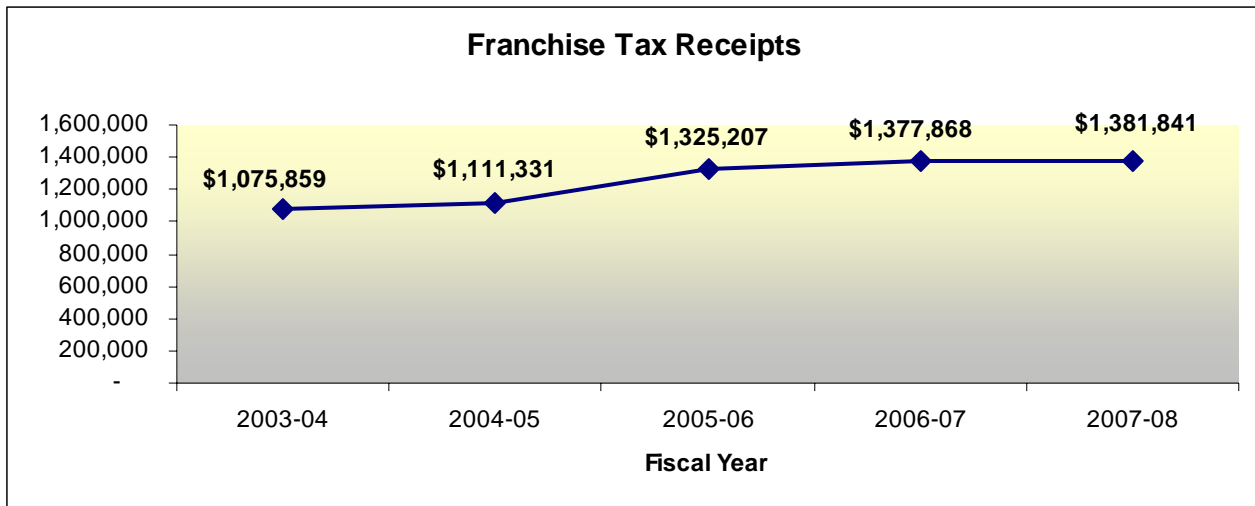


Note: Actual revenues are provided for FY 2003-04 to FY 2005-06, projected revenues are provided for FY2006-07 and budgeted revenues are provided for FY 2007-08.

Franchise Taxes

Franchise taxes represent a major source of revenue for the general fund making up approximately 10.2% of the total General Fund revenue. The City taxes the gross receipts of utility providers throughout the City for the privilege of operating in the City of Copperas Cove as well as for the use of the City's "right-of-way." The City is budgeting \$1,381,841 in franchise tax receipts for fiscal year 2007-08 which is slightly over fiscal year 2006-07 projected collections. Franchise tax receipts have remained relatively consistent over the last year, but since 2003-04, franchise fees have shown an increase of \$305,982 or 28.4%.

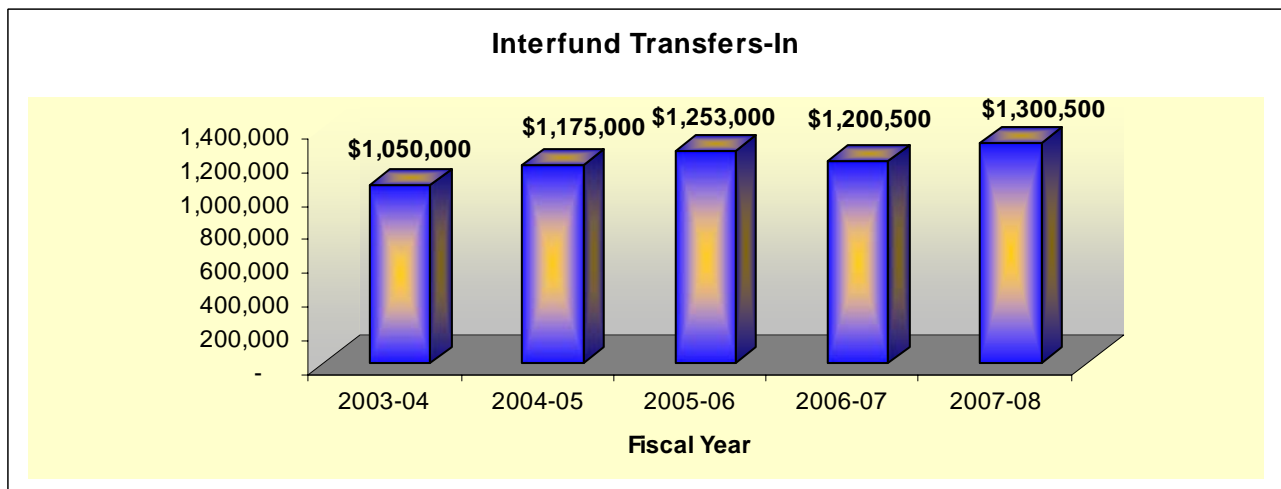
Summary of Fund Balances, Revenues & Expenses



Note: Actual revenues are provided for FY 2003-04 to FY 2005-06, projected revenues are provided for FY2006-07 and budgeted revenues are provided for FY 2007-08.

Interfund Transfers-In

Interfund transfers-in represent a significant source of revenue for the General Fund amounting to \$1,300,500 or 9.6% of total General Fund receipts budgeted in fiscal year 2007-08. In order for the General Fund to recover its cost of administering the municipality, each major fund transfers an administrative reimbursement to the General Fund. While the amount of interfund transfers-in have risen over the past five years, so have the costs incurred by the General Fund in providing administrative services to the other funds. In May 2003, City Council adopted an Inter-Fund Transfer Policy to establish specific guidelines in the amount to be budgeted and transferred on an annual basis to the General Fund from the Enterprise Funds and Other Funds established. The slight increase from fiscal year 2006-07 to 2007-08 is due to the increase in interfund transfers from the Water & Sewer Fund and Solid Waste Fund. The transfer from the Water & Sewer Fund increased from \$742,500 in fiscal year 2006-07 to \$792,500 in fiscal year 2007-08 and the Solid Waste Fund increased from \$378,000 in FY 2006-07 to \$428,000 in FY 2007-08.



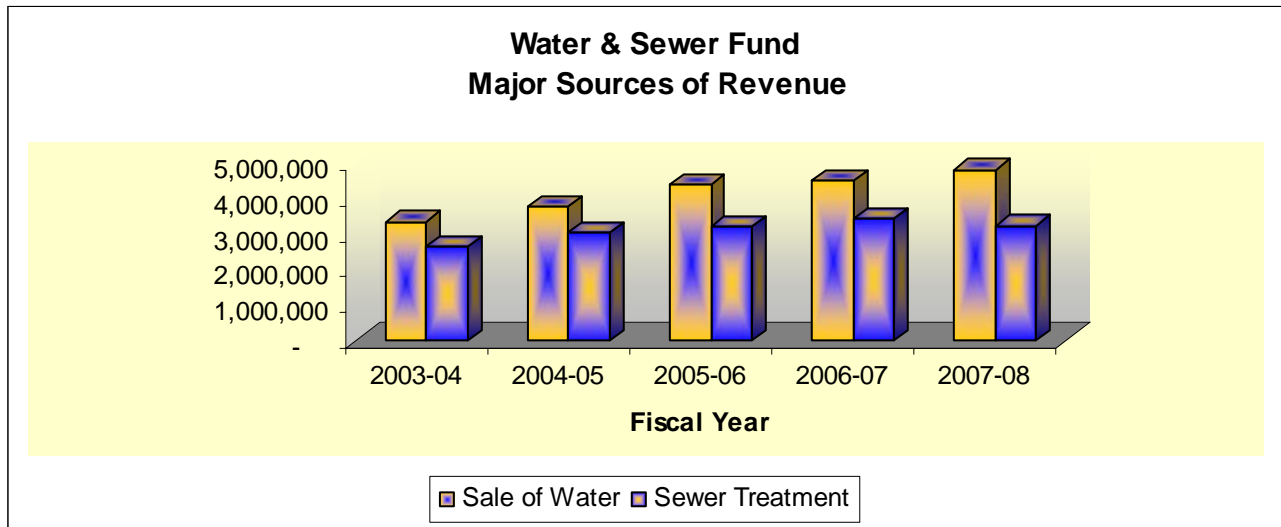
Note: Actual revenues are provided for FY 2003-04 to FY 2005-06, projected revenues are provided for FY2006-07 and budgeted revenues are provided for FY 2007-08.

Summary of Fund Balances, Revenues & Expenses

Water & Sewer Fund

Sale of Water Revenue and Sewer Treatment Revenue

The Water & Sewer Fund has two primary sources of revenue, fees collected from the sale of water and charges for the treatment of sewer water. Receipts from the sale of water make up \$4,806,683 or 55.1% (net of 20% senior citizen discount) of the total revenue budgeted by the Water & Sewer Fund for the 2007-08 fiscal year. This amount is \$302,663 or 6.7% higher than the amount projected to be collected in fiscal year 2006-07. Charges for the collection of sewer make up \$3,228,162 (net of the 20% senior citizen discount) or 37.0% of the total revenues to be collected by the Water & Sewer Fund for the 2007-08 fiscal year. These revenues are conservatively budgeted at \$196,514 or 5.7% less than the projected revenues for fiscal year 2006-07. There are no rate increases budgeted in the 2007-08 fiscal year.



Note: Actual revenues are provided for FY 2003-04 to FY 2005-06, projected revenues are provided for FY2006-07 and budgeted revenues are provided for FY 2007-08.

Solid Waste Fund

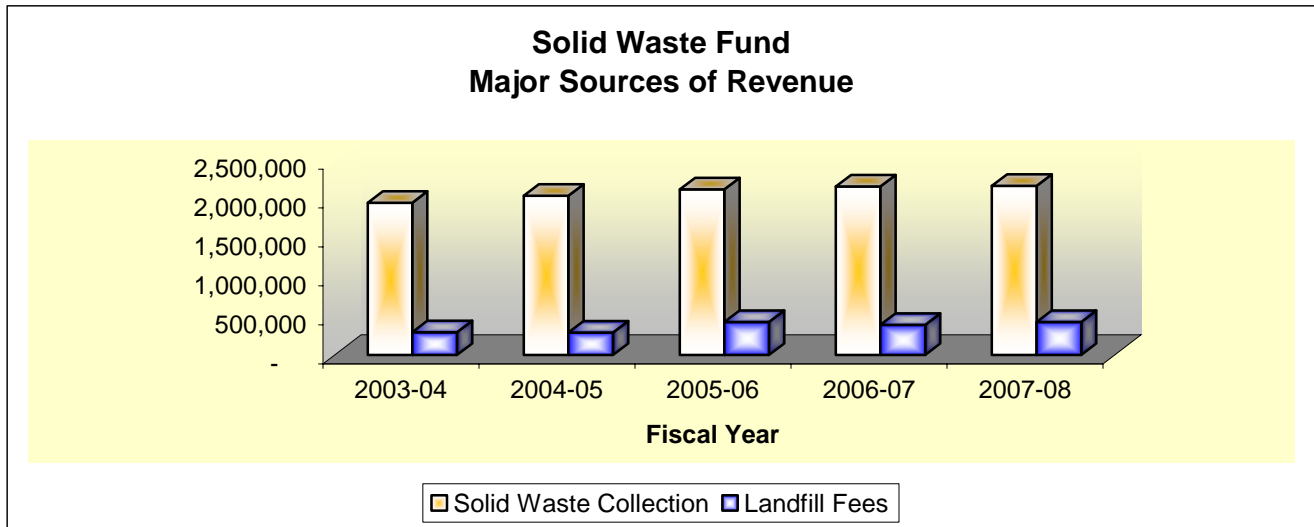
Solid Waste Collection and Landfill Fees

Solid waste collection and landfill fees are the two primary sources of revenue for the Solid Waste Fund. Solid waste collection revenues are derived from charges to citizens and businesses as a result of the solid waste collection services provided. Solid waste collection revenues are expected to be \$2,173,547 or 75.8% (net of the 20% discount given to senior citizens age 65 or older) of the total Solid Waste revenues for fiscal year 2007-08. This amount represents a slight increase when compared to the amount projected to be collected in fiscal year 2006-07. There are no rate increases budgeted in the 2007-08 fiscal year.

Landfill fees are charged to individuals and businesses that bring their solid waste to the Municipal Transfer Station. Revenues from these fees are budgeted to be \$425,000 or 14.8% of the total revenues for the 2007-08 fiscal year, which is \$35,751 or 9.2% more than the amount projected to be collected in fiscal year 2006-07. The City completed and opened its transfer station during the 1998-

Summary of Fund Balances, Revenues & Expenses

99 fiscal year. The implementation of this system did not have a significant impact on Solid Waste Fund revenues.



Note: Actual revenues are provided for FY 2003-04 to FY 2005-06, projected revenues are provided for FY2006-07 and budgeted revenues are provided for FY 2007-08.

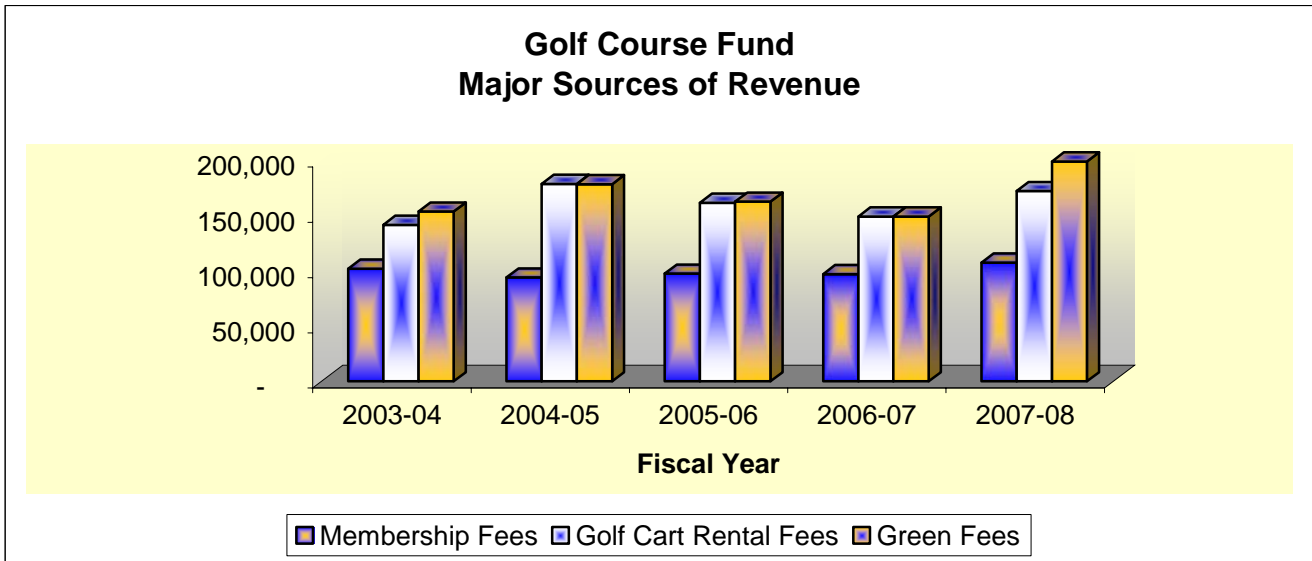
Golf Course Fund

Membership Dues, Cart Rental Fees and Green Fees

As mentioned in the preceding paragraphs, the Municipal Golf Course was accounted for in the General Fund in years prior to fiscal year 1996-97 and is now accounted for in its own enterprise fund. The three major sources of revenue for the Golf Course are derived from membership dues, cart rental fees, and green fees.

During fiscal year 2007-08 it is expected that the Golf Course will generate \$107,425 in membership dues. This amount is approximately 12.8% of the total Golf Course revenue and is \$10,425 more than the membership dues projected in fiscal year 2006-07. Cart rental fees are generated when golfers rent carts from the City and make up \$172,000 or 20.5% of total Golf Course receipts for fiscal year 2007-08. This amount represents an 8.5% increase as compared to fiscal year 2006-07 golf cart rental fees projected to be collected. Green fees make up a substantial portion of Golf Course receipts amounting to \$198,735 or 23.7% for fiscal year 2007-08. This projected budget represents a \$39,391 or 24.7% increase compared to the green fees projected to be collected in fiscal year 2006-07.

Summary of Fund Balances, Revenues & Expenses



Note: Actual revenues are provided for FY 2003-04 to FY 2005-06, projected revenues are provided for FY2006-07 and budgeted revenues are provided for FY 2007-08.

EXPENDITURES AND EXPENSES

The next few pages will provide a synopsis of expenditures and expenses for the four major funds. This analysis will include a five-year illustration of expenditures as well as explanations as to any significant changes in expenditures between fiscal year 2006-07 and fiscal year 2007-08.

General Fund

The General Fund accounts for all expenditures that are not to be accounted for in a different fund (i.e. enterprise fund, special revenue fund, debt service fund, etc.). The information provided below includes actual and budgeted expenditures for all departments. Each department, however, has been grouped into its related function (e.g. police department is in public safety). The grouping of departments into functions is presented below. Note that functions do not represent the organizational structure of the municipality.

City Administration

City Council
City Manager
City Secretary
City Attorney
Finance
Human Resources
Information Systems

Public Safety

Police
Fire/EMS
Animal Control
Emergency Management
Municipal Court

Public Works

Public Works
Streets
Engineering

Community Services

Parks & Recreation
Library

Support Services

Fleet Services
Facility Maintenance

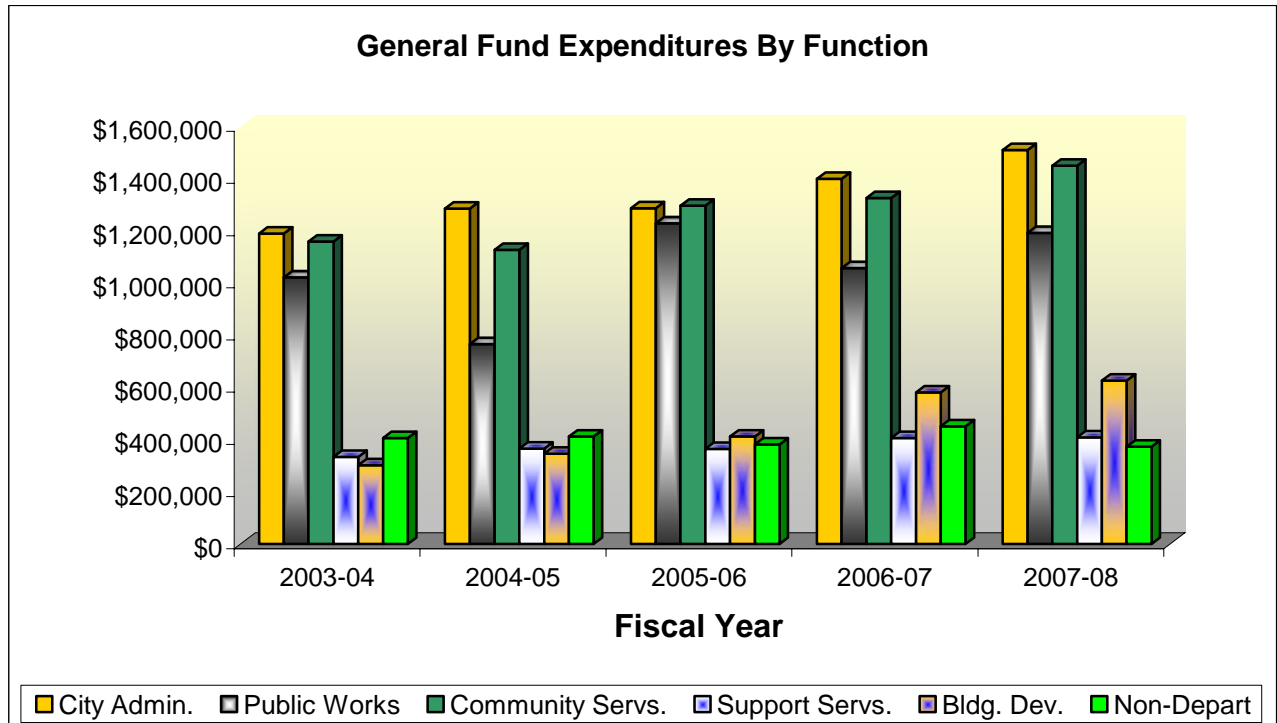
Bldg. Dev.

Planning
Building & Development
Code & Health

Non-Dept.

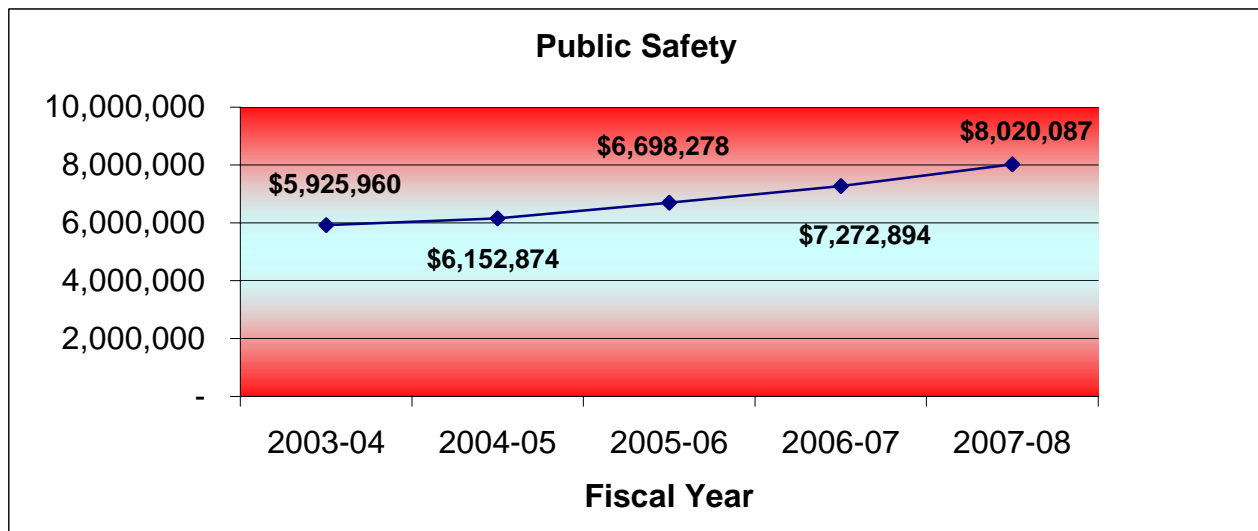
Non-Dept.

Summary of Fund Balances, Revenues & Expenses



Note: Actual expenditures are provided for FY 2003-04 to FY 2005-06, projected expenditures are provided for FY2006-07 and budgeted expenditures are provided for FY 2007-08.

Public Safety is one of the primary objectives of any city government; therefore, public safety generally has the largest amount of expenditures. Since the amount of funding that is devoted to public safety is so large, the five-year history of expenditures toward this function is depicted in a separate graph. Public Safety expenditures include the fire department, police department, animal control, emergency management, and the municipal court. It is important to note that the emergency management department was added during fiscal year 2006-07, thus can account for at least a portion of the increase in budgeted expenditures.



Note: Actual expenditures are provided for FY 2003-04 to FY 2005-06, projected expenditures are provided for FY2006-07 and budgeted expenditures are provided for FY 2007-08.

Summary of Fund Balances, Revenues & Expenses

The salary budgets in all departments include in a 4% increase. This is to accommodate the City's pay structure that allows up to a 3% merit increase which is budgeted at 2% along with a 2% Cost of Living Adjustment (COLA). An increase in each department's budget would normally show up from year to year due to merit increases and pay structure adjustments. Additionally, the City Council authorized an increase in the health and disability benefits and an adjustment to the City's pay structure based on a market survey.

The table below is an expenditure breakdown by function that depicts the dollar increases by fiscal year along with a percent comparison in the far right column between the budgeted expenditures for fiscal year 2007-08 and the projected expenditures for fiscal year 2006-07. Further detail regarding these increases is located in the "Expenditure Summary" found behind each fund tab. The summary following the table provides a detailed explanation of the differences by function, while the "Expenditure Summary" for each division found behind each fund tab provides an explanation of the differences by division.

Function	2003-04	2004-05	2005-06	2006-07	2007-08	% Variance 2008 to 2007
City Administration	1,189,852	1,284,772	1,286,185	1,398,804	1,508,938	7.9%
Public Works	1,021,950	766,276	1,228,428	1,057,679	1,191,612	12.7%
Community Services	1,158,925	1,126,556	1,295,804	1,325,710	1,449,692	9.4%
Support Services	332,980	365,218	364,042	405,148	407,812	0.7%
Bldg. Development	300,962	345,735	411,668	580,128	625,642	7.8%
Non-Departmental	405,447	412,045	381,354	450,363	371,815	-17.4%
Public Safety	5,925,960	6,152,874	6,698,278	7,272,894	8,020,087	10.3%
Totals	\$10,336,076	\$10,453,476	\$11,665,759	\$12,490,726	\$13,575,598	8.7%

Note: Actual expenditures are provided for FY 2003-04 to FY 2005-06, projected expenditures are provided for FY2006-07 and budgeted expenditures are provided for FY 2007-08.

City Administration:

The City Administration function increased by 7.9% or \$110,134 compared to what was projected to be expended in fiscal year 2006-07. The increase can be attributed to the City's pay plan and market salary adjustments, the new Public Information Officer position, election expense increases, and appraisal district fee increases.

Public Works:

The Public Works function is reflecting an increase of 12.7% or \$133,933. The increases in personnel costs make up a portion of the increase in this organizational unit, with the remaining being in street improvements, facility repairs, and capital purchases.

Community Services:

The Community Services function includes the Library and the Parks and Recreation departments. Amounts appropriated for this function indicate a 9.4% or \$123,982 increase. The increases in

Summary of Fund Balances, Revenues & Expenses

Personnel costs make up a portion of the increase in this area, with additional increases for a vehicle purchase, additional senior activities, and library books.

Support Services:

The Support Services function provides for an increase of 0.7% or \$2,664. This reflects an overall budget reduction in other operating costs to cover a portion of the salary increases that were included across all areas.

Building Development:

The Building Development function provides for a 7.8% or \$45,514 increase compared to the amount projected to be expended in fiscal year 2006-07. This increase is attributed to the pay plan adjustments, GIS software purchase and other operating costs.

Non-Departmental:

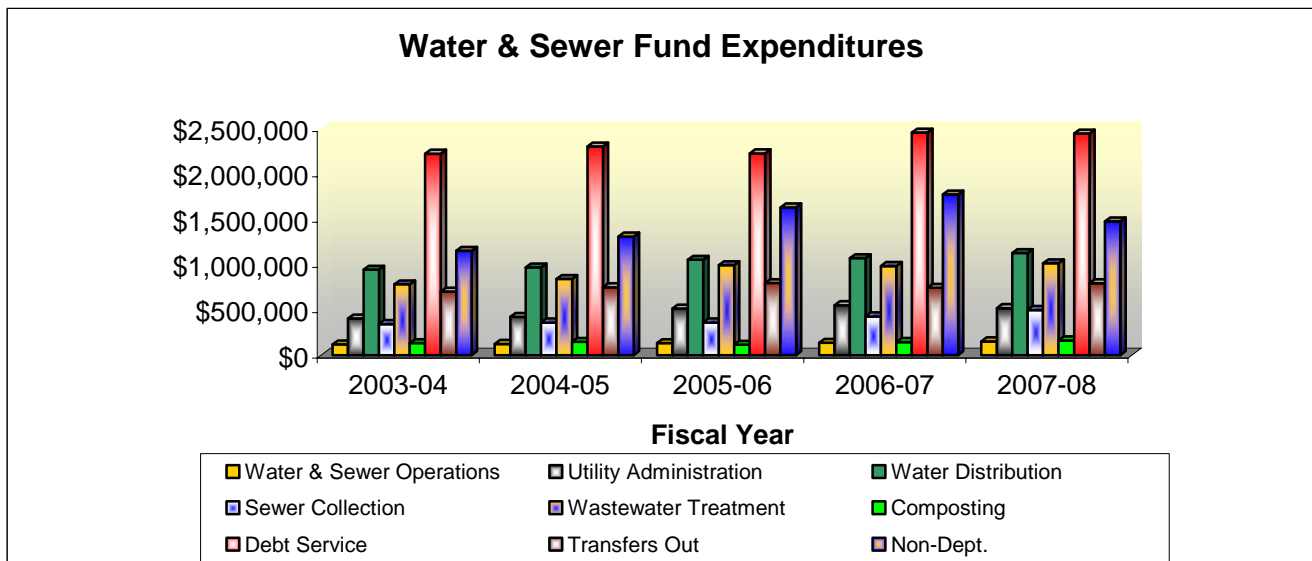
The Non-Departmental budget reflects a 17.4% or (\$78,548) decrease compared to the fiscal year 2006-07 year end projection. This change can be attributed to the removal of a capital lease payment, removal of grant matching funds and other operation cost reductions.

Public Safety:

The Public Safety function of the City reflects an increase of 10.3% or \$747,193 over the 2006-07 projected expenditures. The fiscal year 2007-08 budget reflects such a significant increase due to the pay plan adjustments mentioned above and additional capital items including three pursuit vehicles, four motorcycle units, a police staff vehicle, fire station renovations, and an Access Control System.

Water & Sewer Fund

The Water & Sewer Fund's appropriated budget reflects a 1.2% or (\$98,204) decrease below the projected 2006-07 expenses. This net decrease results from a variety of issues, which will be discussed below.



Note: Actual expenses are provided for FY 2003-04 to FY 2005-06, projected expenses are provided for FY2006-07 and budgeted expenses are provided for FY 2007-08.

Summary of Fund Balances, Revenues & Expenses

Water & Sewer Operations:

The Water & Sewer Operations budget reflects an increase of 11.8% or \$16,059. The City's pay plan adjustments and certification training costs account for the increase in this budget.

Utility Administration:

The budget for Utility Administration presents a 5.7% or (\$31,395) decrease under the 2006-07 projection. This budget included a capital purchase and additional operating costs in the 2006-07 fiscal year.

Water Distribution:

The budget for Water Distribution provides for an increase of 5.4% or \$57,460. The City's pay plan adjustments and the utility expenses account for a large portion of the increase in this area.

Sewer Collection:

The increase of 16.6% or \$70,703 in Sewer Collection is mainly attributed to the City's pay plan adjustments, the purchase of a vehicle and an increase in capital lease payments.

Wastewater Treatment:

The Wastewater Treatment budget reflects an increase of 3.0% or \$29,736. This increase is due to pay plan adjustments, equipment purchases and an Inflow and Infiltration Study.

Composting:

The 11.3% or \$16,328 increase presented in the Composting budget is mostly attributed to the pay plan adjustments and fees for testing and lab analysis.

Non-Departmental:

A decrease of 16.7% or (\$295,918) is reflected in the Non-departmental budget for fiscal year 2007-08. The most significant decrease to this budget is a decrease in the Water Purchase costs.

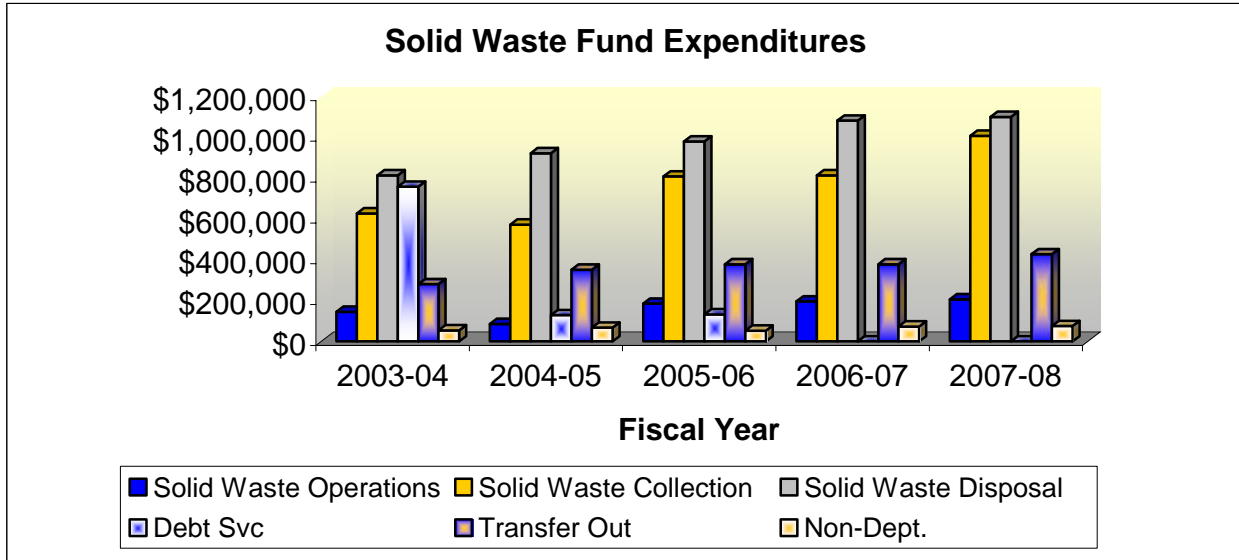
Function	2003-04	2004-05	2005-06	2006-07	2007-08	% Variance 2008 to 2007
Water & Sewer Operations	117,150	123,557	131,324	135,966	152,025	11.8%
Utility Administration	402,974	421,206	513,232	549,286	517,891	-5.7%
Water Distribution	942,336	967,304	1,052,056	1,069,238	1,126,698	5.4%
Sewer Collection	341,908	359,953	360,062	426,626	497,329	16.6%
Wastewater Treatment	780,563	841,460	992,996	983,306	1,013,042	3.0%
Composting	132,723	145,600	114,822	144,934	161,262	11.3%
Debt Service	2,221,114	2,301,100	2,224,847	2,456,452	2,445,275	-0.5%
Transfers Out	700,000	748,000	795,000	742,500	792,500	6.7%
Non-Dept.	1,151,001	1,309,011	1,629,665	1,772,160	1,476,242	-16.7%
Totals	\$6,789,769	\$7,217,191	\$7,814,004	\$8,280,468	\$8,182,264	-1.2%

Note: Actual expenses are provided for FY 2003-04 to FY 2005-06, projected expenses are provided for FY2006-07 and budgeted expenses are provided for FY 2007-08.

Summary of Fund Balances, Revenues & Expenses

Solid Waste Fund

The Solid Waste Fund's budget reflects a 10.8% increase or \$274,170 in appropriations over the 2006-07 projected expenses.



Note: Actual expenses are provided for FY 2003-04 to FY 2005-06, projected expenses are provided for FY2006-07 and budgeted expenses are provided for FY 2007-08.

Solid Waste Operations:

The Solid Waste Operations budget is showing an increase of 5.0% or \$9,736. The City's pay plan adjustments account for a large portion of this increase.

Residential Collection:

In Residential there is a 20.4% or \$55,876 increase primarily for an increase in capital lease payments for equipment and pay plan adjustments.

Recycling:

The Recycling budget includes a 41.0% or \$46,366 increase for the purchase of a roll off hoist and mounting at \$33,500 and pay plan increases.

Keep Copperas Cove Beautiful (KCCB):

KCCB has an increase in budgeted expenses of 15.3% or \$2,952 compared to the projected expenditures for fiscal year 2006-07.

Commercial Collection:

In Commercial there is a 35.0% or \$98,381 increase related to an increase in capital lease payments, the purchase of additional dumpsters and pay plan adjustments.

Solid Waste Disposal:

In Disposal there is a 1.6% or \$17,748 overall budget increase. The hauling and disposal costs are expected to increase due to the contract terms. In January 2007, the hauling and disposal costs increased from \$30.89 per ton to \$32.09 per ton. The existing contract requires an additional increase in January 2008 to \$33.10 per ton.

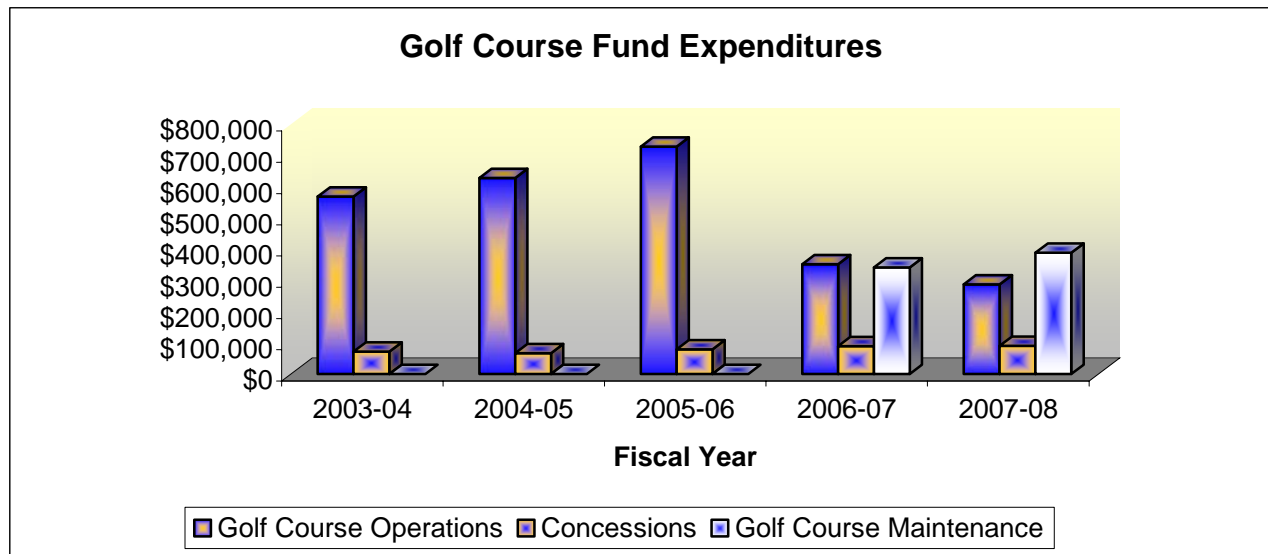
Summary of Fund Balances, Revenues & Expenses

Function	2003-04	2004-05	2005-06	2006-07	2007-08	% Variance 2008 to 2007
Solid Waste Operations	144,549	85,208	184,570	195,987	205,723	5.0%
Residential Collection	236,575	175,171	282,522	274,136	330,012	20.4%
Recycling	108,406	126,174	85,483	113,009	159,375	41.0%
Brush Collection	99,628	89,959	123,944	126,380	117,174	-7.3%
KCCB	11,648	10,912	10,633	19,248	22,200	15.3%
Commercial Collection	171,304	170,659	306,228	280,892	379,273	35.0%
Solid Waste Disposal	814,210	922,186	980,162	1,082,788	1,100,536	1.6%
Debt Service	758,180	128,200	131,875	0	0	0.0%
Transfer Out	280,000	352,000	378,000	378,000	428,000	13.2%
Non-Dept.	54,115	67,152	52,272	72,778	75,095	3.2%
Totals	\$2,678,615	\$2,127,621	\$2,535,689	\$2,543,218	\$2,817,388	10.8%

Note: Actual expenses are provided for FY 2003-04 to FY 2005-06, projected expenses are provided for FY2006-07 and budgeted expenses are provided for FY 2007-08.

Golf Course Fund

The Golf Course Fund's appropriated budget reflects a decrease of 2.3% or (\$17,871) from the 2006-07 projected expense. This Golf Course budget includes a transfer of the Maintenance division from the Golf Course Operations to a separate division in fiscal year 2006-07 as shown below.



Note: Actual expenses are provided for FY 2003-04 to FY 2005-06, projected expenses are provided for FY2006-07 and budgeted expenses are provided for FY 2007-08.

Summary of Fund Balances, Revenues & Expenses

Golf Course Operations:

The Golf Course Operations division reflects an 18.6% or (\$65,315) decrease due to the deletion of an Administrative Assistant and a Club House Supervisor position. The addition of one part-time Cashier and pay adjustments offset a portion of the decrease costs related to the deletion of the positions mentioned above.

Golf Course Maintenance:

The Golf Course Maintenance division shows an increase of 13.7% or \$46,686 from an increase in Capital lease payments and pay adjustments.

Function	2003-04	2004-05	2005-06	2006-07	2007-08	% Variance 2008 to 2007
Golf Course Operations	568,706	628,272	727,712	351,807	286,492	-18.6%
Concessions	71,651	67,184	78,803	89,194	89,953	0.9%
Golf Course Maintenance	0	0	0	341,048	387,734	13.7%
Totals	\$640,357	\$695,456	\$806,515	\$782,050	\$764,179	-2.3%

Note: Actual expenses are provided for FY 2003-04 to FY 2005-06, projected expenses are provided for FY2006-07 and budgeted expenses are provided for FY 2007-08.

**CITY OF COPPERAS COVE, TEXAS
FY 2007-2008
PERSONNEL SCHEDULE**

	<u>ACTUAL</u> <u>FY 2004-05</u>	<u>ACTUAL</u> <u>FY 2005-06</u>	<u>ACTUAL</u> <u>FY 2006-07</u>	<u>ADOPTED</u> <u>FY 2007-08</u>
GENERAL FUND				
City Manager	2	2	2	3
City Secretary / Elections	2	2	2	2
City Attorney (Contract Labor)	1	1	1	1
Finance	6	6	5	6
Grants Administration	1	1	1	0
Human Resources	2	2	2	2
Information Systems	2	2	2	2
Municipal Court*	7	7	8	8
City Judge (Contract Labor)	1	1	1	1
Associate City Judge (Contract Labor)	1	1	1	1
Police	69	69	71	71
Animal Control	4	4	4	4
Fire / EMS **	46	46	52	52
Emergency Management	0	0	1	1
Engineering	4.5	4.5	1	2
Building and Development	4.5	5	5.5	5.5
Streets	7	7	7	7
Parks & Recreation	14	14	14	14
Fleet Services	5	5	5	5
Public Works	0.5	0.5	0.5	0.5
Facility Maintenance	5	5	5	5
Planning	0.5	1	3	3
Library	9.5	9.5	10	10
Code and Health	2	2.5	3.5	3.5
TOTAL GENERAL FUND EMPLOYEES	<u>196.5</u>	<u>198</u>	<u>207.5</u>	<u>209.5</u>
WATER & SEWER FUND				
Water & Sewer Operations	2	2	2	2
Utility Administration	8	11	10	10
Water Distribution	12	9	9	9
Sewer Collection	7	7	7	7
Wastewater Treatment	10	11	11	11
Composting	2	2	3	3
TOTAL WATER & SEWER EMPLOYEES	<u>41</u>	<u>42</u>	<u>42</u>	<u>42</u>
RECREATION ACTIVITIES FUND				
Recreation Activities	1	1	2	2
TOTAL YOUTH ACTIVITIES FUND EMPLOYEES	<u>1</u>	<u>1</u>	<u>2</u>	<u>2</u>
CEMETERY FUND				
Cemetery	1	1	1	1
TOTAL CEMETERY FUND EMPLOYEES	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

**CITY OF COPPERAS COVE, TEXAS
FY 2007-2008
PERSONNEL SCHEDULE**

	<u>ACTUAL FY 2004-05</u>	<u>ACTUAL FY 2005-06</u>	<u>ACTUAL FY 2006-07</u>	<u>ADOPTED FY 2007-08</u>
SOLID WASTE FUND				
Solid Waste Operations	4	4	4	4
Solid Waste Collection - Residential	4	4	4	4
Solid Waste Collection - Recycling	2	2	2	2
Solid Waste Collection - Brush / Bulk	2	2	2	2
Solid Waste Collection - Commercial	4	4	4	4
Solid Waste Disposal	4	4	4	4.5
TOTAL SOLID WASTE FUND EMPLOYEES	<u>20</u>	<u>20</u>	<u>20</u>	<u>20.5</u>
DRAINAGE UTILITY FUND				
Drainage Utility	4.5	4.5	6.5	6.5
TOTAL DRAINAGE UTILITY FUND EMPLOYEES	<u>4.5</u>	<u>4.5</u>	<u>6.5</u>	<u>6.5</u>
GOLF COURSE FUND				
Golf Course Operations	6	6	6	4.5
Golf Course Concessions	2	2	2	2
Golf Course Maintenance	7	7	7	7
TOTAL GOLF COURSE FUND EMPLOYEES	<u>15</u>	<u>15</u>	<u>15</u>	<u>13.5</u>
TOTAL ALL FUNDS	<u>279</u>	<u>281.5</u>	<u>294</u>	<u>295</u>

* Court Bailiff funded by the Court Special Revenue Fund.

** 2006-2007 adopted budget reflected 49 positions which included three positions funded for a partial year related to the SAFER Grant. At mid year 3 additional positions were authorized by City Council as the result of the SAFER Grant Award for a total of six additional positions in FY 2006-07.

**City of Copperas Cove
FY 2008 Adopted Budget
Salary Adjustment Schedule**

Fund	Retirement	Market	Health & Disability	COLA / Merit	Total
General Fund	\$10,690	\$22,402	\$63,036	\$278,475	\$374,603
Water & Sewer Fund	1,743	1,790	12,546	50,170	66,249
Solid Waste Fund	710	-	6,120	19,445	26,275
Recreations Activities Fund	68	-	612	1,454	2,134
Drainage Fund	215	1,101	1,989	6,109	9,414
Cemetery Fund	30	-	306	847	1,183
Golf Course Fund	366	581	2,754	13,040	16,741
Court Security Fund	44	-	306	1,290	1,640
Total	\$ 13,866	\$ 25,874	\$ 87,669	\$ 370,830	\$ 498,239

**City of Copperas Cove
New / Deleted Personnel Schedule**

Department	Position	Salary	Benefits	Total
GENERAL FUND – NEW				
City Manager	Public Information Officer	42,848	10,826	53,674
Engineering	City Engineer*	82,525	17,632	100,157
Total General Fund		\$125,373	\$28,458	\$153,831
SOLID WASTE FUND - NEW				
Solid Waste - Disposal	Clerk/Dispatcher (Part-Time)	8,436	659	9,095
Total Solid Waste Fund		\$8,436	\$659	\$9,095
GOLF COURSE FUND - NEW				
Golf Course Operations	Clerk / Cashier (Part-Time)	8,892	695	9,587
GOLF COURSE FUND - DELETED				
Golf Course Operations	Administrative Assistant	(23,400)	(7,891)	(31,291)
Golf Course Operations	Club House Supervisor	(27,394)	(8,622)	(36,016)
Total Golf Course Fund		\$(41,902)	\$(15,818)	\$(57,720)
TOTAL ALL FUNDS		\$91,907	\$13,299	\$105,206

* The 2006-07 budget as adopted included contract engineering services.

CITY OF COPPERAS COVE, TEXAS
COMBINED SCHEDULE OF REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN
FUND BALANCES ALL FUND TYPES

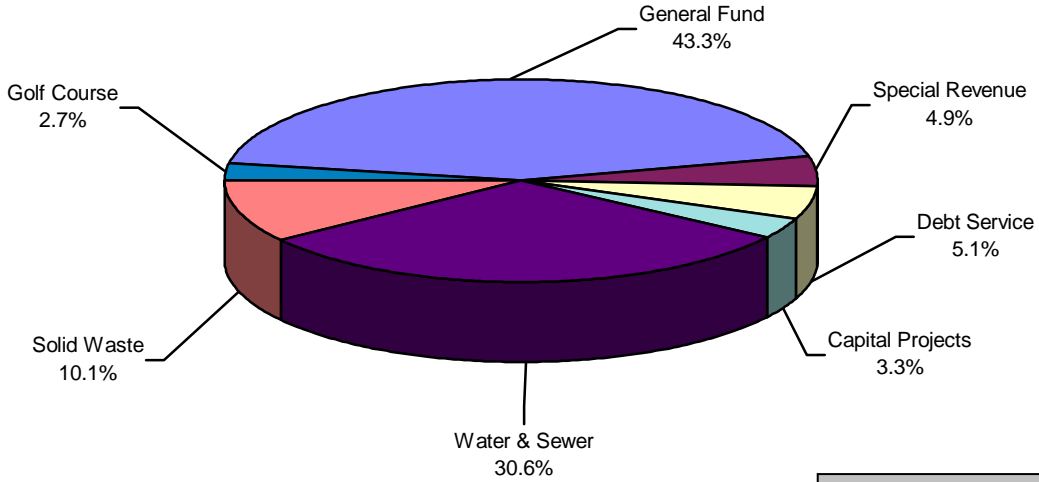
Fiscal Year 2007-08

(With Comparative Totals for the Years Ended September 30, 2006 and 2007*)

	General	Special Revenue	Debt Service	Capital Projects	Water & Sewer	Solid Waste	Golf Course	Total Adopted Budget 2007-08	Memo Only) Totals Reporting Entity	
									2006-07	2005-06
REVENUES										
Taxes	\$ 9,713,972	\$ 166,600	\$ 1,415,723	\$ -	\$ -	\$ -	\$ -	\$ 11,296,295	\$ 10,502,765	\$ 9,609,100
Permits & Licenses	244,500	-	-	-	-	-	-	244,500	230,400	221,555
Charges for Services	1,015,187	1,098,344	-	-	8,256,845	2,598,547	779,220	13,748,143	13,474,061	12,696,337
Fees	-	-	-	-	250,000	116,000	-	366,000	330,000	200
Fines	953,308	62,900	8,500	-	-	-	-	1,024,708	1,038,250	1,184,006
Miscellaneous	370,300	63,450	32,000	930,384	194,500	154,550	-	1,745,184	904,954	1,065,213
Total Revenues	<u>\$ 12,297,267</u>	<u>\$ 1,391,294</u>	<u>\$ 1,456,223</u>	<u>\$ 930,384</u>	<u>\$ 8,701,345</u>	<u>\$ 2,869,097</u>	<u>\$ 779,220</u>	<u>\$ 28,424,830</u>	<u>\$ 26,480,430</u>	<u>\$ 24,776,411</u>
EXPENDITURES/EXPENSES										
Current:										
City Administration	\$ 1,508,938	\$ -	-	\$ 500,055	\$ 152,025	\$ 205,723	-	\$ 2,366,741	\$ 1,774,571	\$ 1,648,440
Public Works	1,191,612	951,485	-	2,331,887	3,316,222	2,108,570	-	9,899,776	13,646,498	8,822,166
Community Services	1,449,692	466,156	-	-	-	-	764,179	2,680,027	2,508,023	2,512,730
Support Services	407,812	-	-	-	-	-	-	407,812	418,539	368,400
Building Development	625,642	-	-	-	-	-	-	625,642	626,360	399,743
Public Safety	8,020,087	111,219	-	200,000	-	-	-	8,331,306	8,649,721	6,891,251
Non-Departmental	296,664	-	-	-	1,476,242	75,095	-	1,848,001	2,152,464	1,921,777
Debt service:	-	-	-	-	-	-	-	-	-	-
Principal retirement	-	-	739,823	-	1,390,177	-	-	2,130,000	2,085,000	1,890,000
Interest and fiscal charges	-	-	730,575	-	1,055,098	-	-	1,785,673	1,568,328	1,420,876
Bond issuance costs	-	-	-	-	-	-	-	-	-	67,088
Total Expenditures	<u>\$ 13,500,447</u>	<u>\$ 1,528,860</u>	<u>\$ 1,470,398</u>	<u>\$ 3,031,942</u>	<u>\$ 7,389,764</u>	<u>\$ 2,389,388</u>	<u>\$ 764,179</u>	<u>\$ 30,074,978</u>	<u>\$ 33,429,504</u>	<u>\$ 25,942,471</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES/EXPENSES**	<u>\$ (1,203,180)</u>	<u>\$ (137,566)</u>	<u>\$ (14,175)</u>	<u>\$ (2,101,558)</u>	<u>\$ 1,311,581</u>	<u>\$ 479,709</u>	<u>\$ 15,041</u>	<u>\$ (1,650,148)</u>	<u>\$ (6,949,074)</u>	<u>\$ (1,066,060)</u>
OTHER FINANCING SOURCES (USES)										
Operating transfers in	\$ 1,300,500	\$ 1,079	-	-	\$ 20,000	-	\$ 59,072	\$ 1,380,651	\$ 1,275,500	\$ 1,333,000
Operating transfers (out)	(75,151)	(100,000)	-	-	(792,500)	(428,000)	-	(1,395,651)	(1,275,500)	(1,333,000)
Proceeds from bond issue	-	-	-	-	-	-	-	-	-	4,310,000
Total Other Financing Sources (Uses)	<u>\$ 1,225,349</u>	<u>\$ (98,921)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (772,500)</u>	<u>\$ (428,000)</u>	<u>\$ 59,072</u>	<u>\$ (15,000)</u>	<u>\$ -</u>	<u>\$ 4,310,000</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	<u>\$ 22,169</u>	<u>\$ (236,487)</u>	<u>\$ (14,175)</u>	<u>\$ (2,101,558)</u>	<u>\$ 539,081</u>	<u>\$ 51,709</u>	<u>\$ 74,113</u>	<u>\$ (1,665,148)</u>	<u>\$ (6,949,074)</u>	<u>\$ 3,243,940</u>
FUND BALANCES BEGINNING OF YEAR	<u>\$3,384,115</u>	<u>\$817,000</u>	<u>\$139,348</u>	<u>\$9,894,762</u>	<u>\$2,029,827</u>	<u>\$653,725</u>	<u>\$3,113</u>	<u>\$16,921,890</u>	<u>\$14,909,835</u>	<u>\$11,665,543</u>
RESIDUAL EQUITY TRANSFER IN (OUT)										
FUND BALANCES END OF YEAR	<u>\$ 3,406,284</u>	<u>\$ 580,513</u>	<u>\$ 125,173</u>	<u>\$ 7,793,204</u>	<u>\$ 2,568,908</u>	<u>\$ 705,434</u>	<u>\$ 77,226</u>	<u>\$ 15,256,742</u>	<u>\$ 7,960,761</u>	<u>\$ 14,909,483</u>

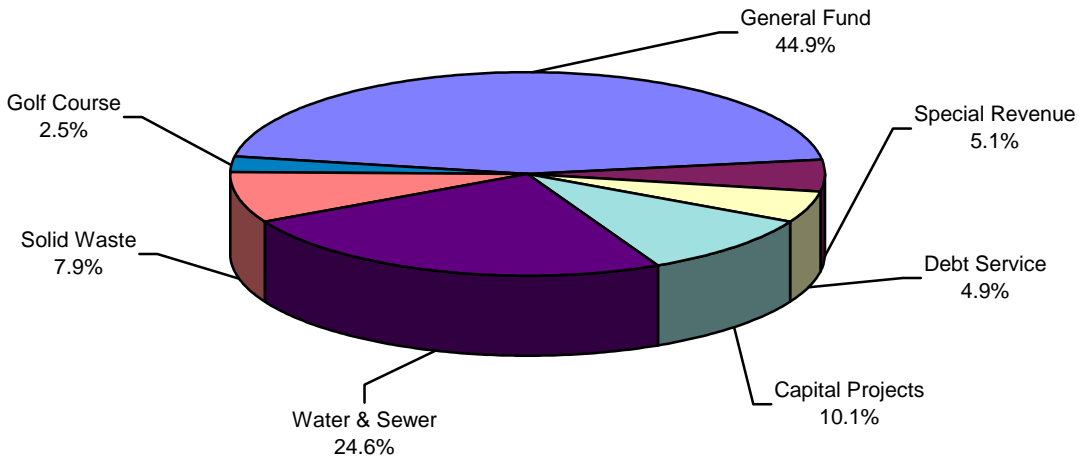
City of Copperas Cove
Combined Schedule of Revenues, Expenditures/Expenses and Changes in Fund
Balances All Fund Types (by Funds)
Fiscal Year 2007-08

Total Revenues



Total Revenues: \$28,424,830

Total Expenditures / Expenses



Total Expenditures/Expenses: \$30,074,978

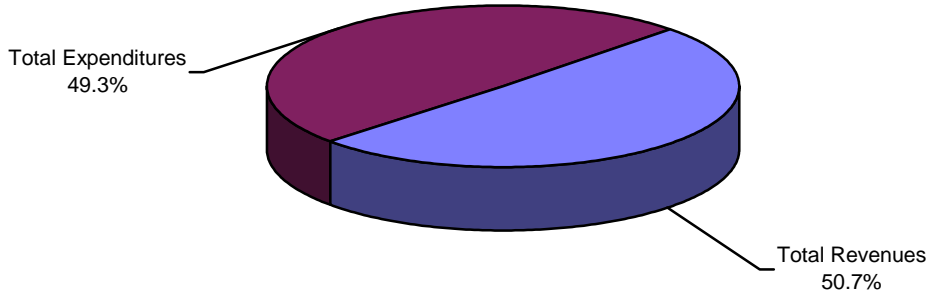
City of Copperas Cove, Texas
Adopted Budget Summary for all Funds
Fiscal Year 2007-08

Fund	Beginning Balance	Revenues	Total Resources Available	Total Expenses/ Expenditures	Ending Balance	Ideal Fund Balance	Over/(Under) Ideal Fund Balance
Operating Funds							
General Fund	\$ 3,384,115	\$ 13,597,767	\$ 16,981,882	\$ 13,575,598	\$ 3,406,284	\$ 3,393,900	\$ 12,384
Water & Sewer Fund	2,029,827	8,721,345	10,751,172	8,182,264	2,568,908	2,045,566	523,341
Solid Waste Fund	653,725	2,869,097	3,522,822	2,817,388	705,434	704,347	1,087
Golf Course Fund	3,113	838,292	841,405	764,179	77,226	191,045	(113,819)
Total Operating Funds	\$ 6,070,780	\$ 26,026,501	\$ 32,097,281	\$ 25,339,429	\$ 6,757,852	\$ 6,334,858	\$ 422,993
Other Funds							
Interest & Sinking Fund	\$ 139,348	\$ 1,456,223	\$ 1,595,571	\$ 1,470,398	\$ 125,173	\$ 367,600	\$ (242,427)
Recreation Activities Fund	83,835	237,205	321,040	258,483	62,557	64,621	(2,064)
Drainage Utility Fund	385,402	881,239	1,266,641	1,051,485	215,156	262,871	(47,715)
Municipal Cemetery Fund	11,248	27,829	39,077	39,077	-	9,769	(9,769)
Library Gifts & Mem. Fund	6,516	1,050	7,566	7,566	-	1,892	(1,892)
Hotel Occupancy Tax Fund	123,194	174,600	297,794	161,030	136,764	40,258	96,506
Animal Shelter Fund	23,747	1,050	24,797	20,095	4,702	5,024	(322)
Municipal Court Fund	183,058	69,400	252,458	91,124	161,334	22,781	138,553
Total Other Funds	\$ 956,348	\$ 2,848,596	\$ 3,804,944	\$ 3,099,258	\$ 705,686	\$ 774,816	\$ (69,130)
Capital Projects Funds							
90 C.P.F. -2001 C.O. - (Capital Equip.)	\$ 279,891	\$ 8,397	\$ 288,288	\$ 415	\$ 287,873	\$ -	\$ -
91 C.P.F. - 2001 C.O. - (W&S Fund)	448,830	13,465	462,295	-	462,295	-	-
70 C.P.F. - 2003 C.O. - (Capital Impr.)	335,181	3,807	338,988	152,286	186,702	-	-
71 C.P.F. - 2003 C.O. (W&S Fund)	195,447	5,863	201,310	111,791	89,519	-	-
93 C.P. F.- 2005 C.O. - (W&S Fund)	2,271,805	68,154	2,339,959	1,291,100	1,048,859	-	-
73 C.P.F.-2006 Ltd. Tax Notes (Cap.Impr.)	1,027,925	25,698	1,053,623	691,350	362,273	-	-
74 C.P.F.-2007 C.O. (Police Facility)	5,335,683	220,000	5,555,683	200,000	5,355,683	-	-
C.P.F.-Proposed 2008 Ltd. Tax Note	-	585,000	585,000	585,000	-	-	-
			-		-	-	-
Total Capital Projects Funds	\$ 9,894,762	\$ 930,384	\$ 10,825,146	\$ 3,031,942	\$ 7,793,204	\$ -	\$ -
Total Funds	\$ 16,921,890	\$ 29,805,481	\$ 46,727,371	\$ 31,470,628	\$ 15,256,742	\$ -	\$ -

Note: Ideal fund balances do not apply to "Capital Projects Funds" and have been provided as a benchmark for the "Other Funds".

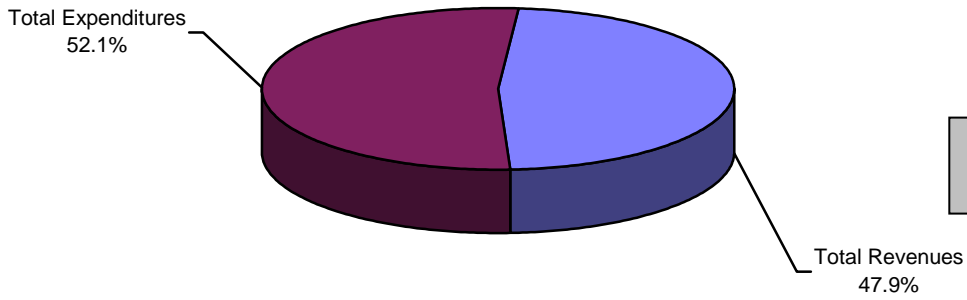
City of Copperas Cove
Adopted Budget Summary for all Funds
Fiscal Year 2007-08

Fiscal Year 2007-08 Operating Funds



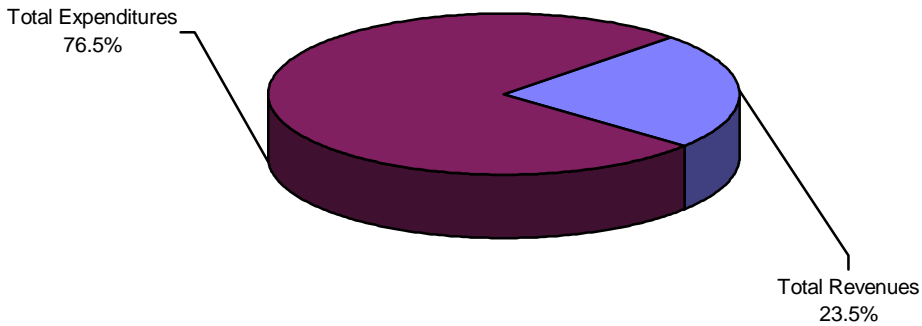
Total Operating Funds:
Revenues: \$26,026,501
Expenditures: \$25,339,429

Fiscal Year 2007-08 Other Funds



Total Other Funds:
Revenues: \$2,848,596
Expenditures: \$3,099,258

Fiscal Year 2007-08 Capital Projects Funds



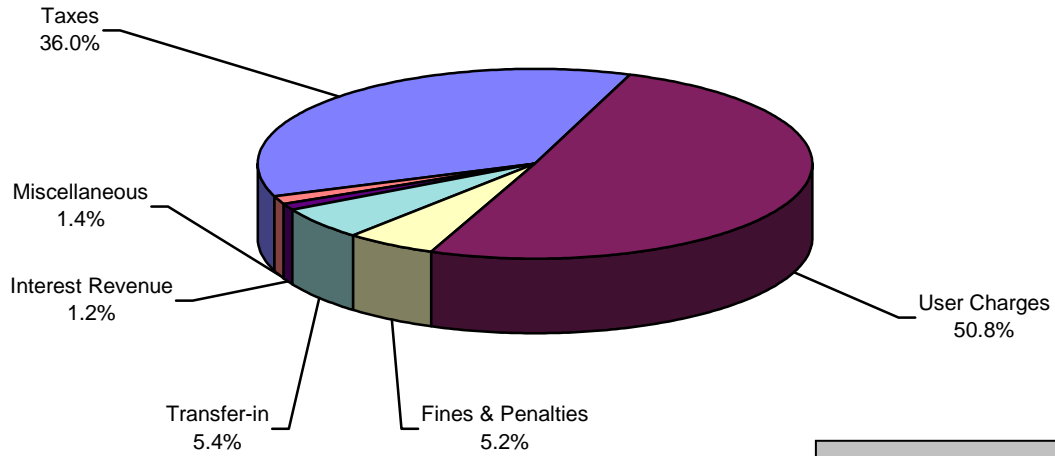
Total Capital Projects Funds:
Revenues: \$930,384
Expenditures: \$3,031,942

City of Copperas Cove, Texas
Consolidated Schedule of Receipts of all Funds by Source
Fiscal Year 2007-08

Fund	Taxes	User Charges	Fines & Penalties	Transfer-in	Interest Revenue	Bond Proceeds	Miscellaneous	Total
Operating Funds								
General Fund	\$ 9,713,972	\$ 1,259,687	\$ 953,308	\$ 1,300,500	\$ 130,300	\$ -	\$ 240,000	\$ 13,597,767
Water & Sewer Fund	-	8,186,845	250,000	20,000	140,000	-	124,500	8,721,345
Solid Waste Fund	-	2,717,097	116,000	-	33,000	-	3,000	2,869,097
Golf Course Fund	-	778,920	-	59,072	100	-	200	838,292
Total Operating Funds	\$ 9,713,972	\$ 12,942,549	\$ 1,319,308	\$ 1,379,572	\$ 303,400	\$ -	\$ 367,700	\$ 26,026,501
Other Funds								
Interest & Sinking Fund	\$ 1,415,723	-	\$ 8,500	-	\$ 32,000	-	-	\$ 1,456,223
Recreation Activities Fund	-	231,505	-	-	4,000	-	1,700	237,205
Drainage Utility Fund	-	842,339	1,500	-	37,000	-	400	881,239
Municipal Cemetery Fund	-	24,500	-	1,079	2,000	-	250	27,829
Library Gifts & Mem. Fund	-	-	-	-	50	-	1,000	1,050
Hotel Occupancy Tax Fund	166,600	-	-	-	8,000	-	-	174,600
Animal Shelter Fund	-	-	-	-	50	-	1,000	1,050
Municipal Court Fund	-	-	61,400	-	8,000	-	-	69,400
Total Other Funds	\$ 1,582,323	\$ 1,098,344	\$ 71,400	\$ 1,079	\$ 91,100	\$ -	\$ 4,350	\$ 2,848,596
Capital Projects Funds								
C.P.F.-2001 C.O. - (Capital Equip.)	\$ -	\$ -	\$ -	\$ -	\$ 8,397	\$ -	\$ -	\$ 8,397
C.P.F. - 2001 C.O. - (W&S Fund)	-	-	-	-	13,465	-	-	13,465
C.P.F. - 2003 C.O. - (Capital Impr.)	-	-	-	-	3,807	-	-	3,807
C.P.F. - 2003 C.O. (W&S Fund)	-	-	-	-	5,863	-	-	5,863
C.P.F. - 2005 C.O. (W&S Fund)	-	-	-	-	68,154	-	-	68,154
C.P.F.- 2006 Ltd. Tax Notes (Cap Imp)	-	-	-	-	25,698	-	-	25,698
C.P.F.-2007 C.O. (Police Facility)	-	-	-	-	220,000	-	-	220,000
C.P.F.- 2008 Ltd. Tax Notes (Cap Imp)	-	-	-	-	-	585,000	-	585,000
Total Capital Projects Funds	\$ -	\$ -	\$ -	\$ -	\$ 345,384	\$ 585,000	\$ -	\$ 930,384
Total Funds	\$ 11,296,295	\$ 14,040,893	\$ 1,390,708	\$ 1,380,651	\$ 739,884	\$ 585,000	\$ 372,050	\$ 29,805,481

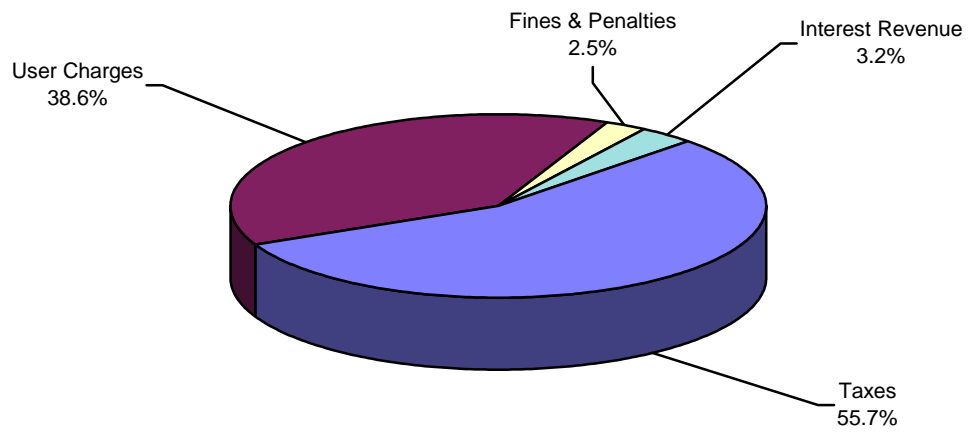
City of Copperas Cove
Consolidated Schedule of Receipts of all Funds by Source
Fiscal Year 2007-08

Fiscal Year 2007-08 Operating Funds



Total Operating Funds \$26,026,501

Fiscal Year 2007-08 Other Funds



Total Other Funds \$2,848,596

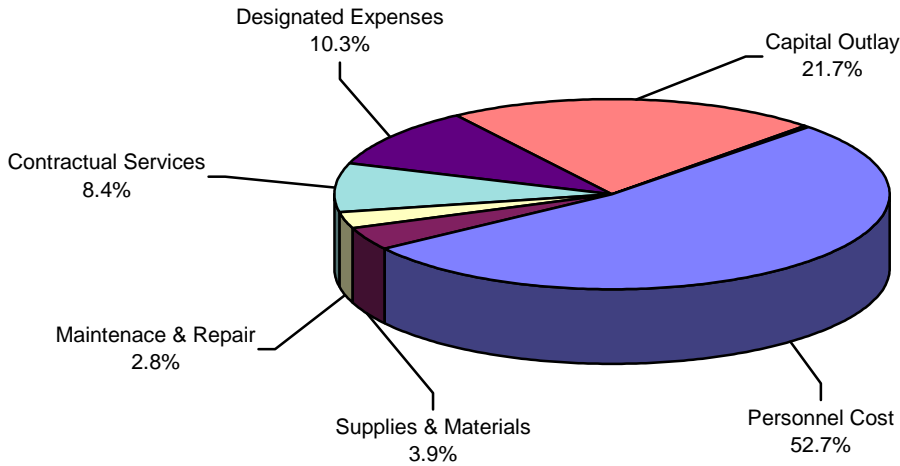
City of Copperas Cove, Texas
Consolidated Schedule of Expenditures/Expenses of all Funds by Object Class
Fiscal Year 2007-08

Fund	Personnel Costs	Supplies & Materials	Maintenance & Repairs	Contractual Services	** Designated Expenses	Capital Outlay & Improvements	Transfers- Out	Total
Operating Funds								
General Fund	\$ 10,453,205	\$ 475,310	\$ 311,195	\$ 1,060,254	\$ 916,252	\$ 284,231	\$ 75,151	\$ 13,575,598
Water & Sewer Fund	1,740,856	262,438	267,120	950,059	4,048,184	121,107	792,500	8,182,264
Solid Waste Fund	730,796	188,026	107,386	49,444	1,272,736	41,000	428,000	2,817,388
Golf Course Fund	425,427	61,016	28,400	56,262	190,747	2,327	-	764,179
Total Operating Funds	\$ 13,350,284	\$ 986,790	\$ 714,101	\$ 2,116,019	\$ 6,427,919	\$ 448,665	\$ 1,295,651	\$ 25,339,429
redone to here								
Other Funds								
Interest & Sinking Fund	\$ -	\$ -	\$ -	\$ -	\$ 1,470,398	\$ -	\$ -	\$ 1,470,398
Recreation Activities Fund	69,178	150,459	-	14,126	-	24,720	-	258,483
Drainage Utility Fund	261,598	291,630	18,389	112,374	60,519	206,975	100,000	1,051,485
Municipal Cemetery Fund	30,633	2,440	1,659	1,052	3,293	-	-	39,077
Library Gifts & Mem. Fund	-	7,566	-	-	-	-	-	7,566
Hotel Occupancy Tax Fund	-	-	-	156,730	-	4,300	-	161,030
Animal Shelter Fund	-	20,095	-	-	-	-	-	20,095
Municipal Court Fund	43,356	3,500	16,000	9,030	3,638	15,600	-	91,124
Total Other Funds	\$ 404,765	\$ 475,690	\$ 36,048	\$ 293,312	\$ 1,537,848	\$ 251,595	\$ 100,000	\$ 3,099,258
Capital Projects Funds								
C.P.F.-2001 C.O. - (Capital Equip.	-	-	-	-	-	415	-	415
C.P.F. - 2001 C.O. - (W&S Fund)	-	-	-	-	-	-	-	-
C.P.F. - 2003 C.O. - (Capital Impr.	-	-	-	-	-	152,286	-	152,286
C.P.F. - 2003 C.O. (W&S Fund)	-	-	-	-	-	111,791	-	111,791
C.P.F. - 2005 C.O - (W&S Fund)	-	-	-	-	-	1,291,100	-	1,291,100
C.P.F. - 2006 Tax Notes (Capital I	-	-	-	-	-	691,350	-	691,350
C.P.F. - 2007 C.O (Police Facility)	-	-	-	-	-	200,000	-	200,000
C.P.F. - Proposed 2008 Ltd.Tax Note	-	-	-	-	-	585,000	-	585,000
Total Capital Projects Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,031,942	\$ -	\$ 3,031,942
Total Funds	\$ 13,755,049	\$ 1,462,480	\$ 750,149	\$ 2,409,331	\$ 7,965,767	\$ 3,732,202	\$ 1,395,651	\$ 31,470,628

* **Includes Capital Lease Payments and Debt Service Payments and Other Non-Departmental Expenditures/Expenses.

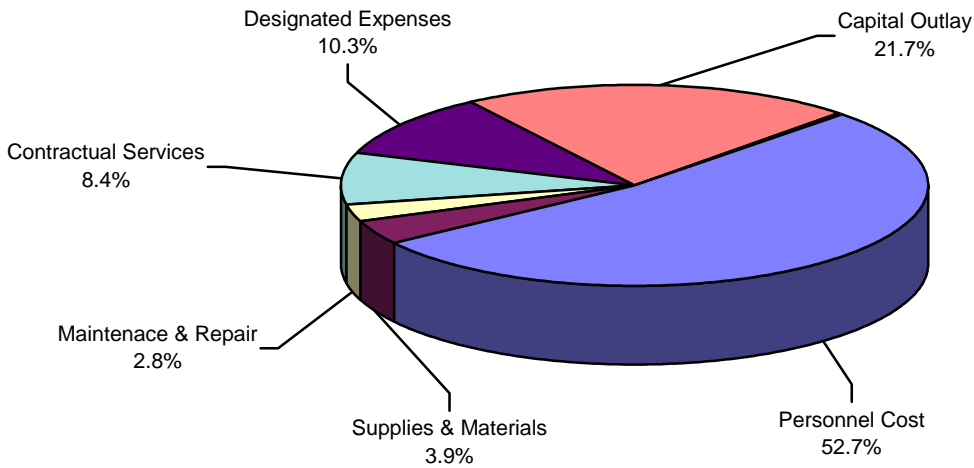
City of Copperas Cove
Consolidated Schedule of Expenditures/Expenses of all Funds by Object Class
Fiscal Year 2007-08

Fiscal Year 2007-08 Operating Funds



Total Operating Funds \$25,339,429

Fiscal Year 2007-08 Other Funds



Total Other Funds \$3,099,258

AD VALOREM TAXES ANALYSIS
ESTIMATE OF AD VALOREM TAX REVENUE
AND PROPOSED DISTRIBUTION OF COLLECTIONS

Taxable Assessed Valuation	1,035,057,214
Proposed Tax Rate of \$100 Valuation	0.74
Gross Revenue from Taxes	7,659,423
Estimated Percent of Collections	99%
Estimated Funds from Tax Levy	7,582,829

PROPOSED DISTRIBUTION OF ALL TAX COLLECTIONS

	<u>% of Total</u>	<u>Tax Rate</u>	<u>Collections</u>
General Fund	80.81%	0.598029	6,128,038.21 *
Interest & Sinking	19.19%	0.141971	1,454,790.79 *
Total	<u>100.00%</u>	<u>0.740000</u>	<u>7,582,829.00</u>

COMPARISON OF PREVIOUS YEARS TAX RATES

	<u>Fiscal Years</u>				
	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
General Fund	0.628951	0.640344	0.653285	0.607085	0.598029
Interest & Sinking	0.146049	0.134656	0.121715	0.132915	0.141971
Total	<u>0.775000</u>	<u>0.775000</u>	<u>0.775000</u>	<u>0.740000</u>	<u>0.740000</u>

PROPERTY VALUE ANALYSIS

	<u>Tax</u>	<u>Assessed</u>	<u>Percentage</u>	<u>Amount</u>	<u>Percentage</u>
	<u>Year</u>	<u>Value</u>	<u>Increase</u>	<u>Collected</u>	<u>Collected</u>
1990		\$368,161,345	1.45%	\$2,507,339	97.29%
1991		\$363,098,757	-1.38%	\$2,660,196	96.40%
1992		\$367,262,172	1.15%	\$2,724,254	98.11%
1993		\$396,852,652	8.06%	\$2,964,341	98.94%
1994		\$423,799,207	6.79%	\$3,178,888	99.35%
1995		\$472,928,469	11.59%	\$3,537,442	99.07%
1996		\$546,764,501	15.61%	\$3,811,739	99.68%
1997		\$565,699,472	3.46%	\$3,967,828	99.49%
1998		\$578,775,314	2.31%	\$4,050,984	99.28%
1999		\$592,338,964	2.34%	\$4,149,031	99.35%
2000		\$609,313,400	2.87%	\$4,494,472	99.16%
2001		\$642,285,232	5.41%	\$4,673,658	98.66%
2002		\$670,544,556	4.40%	\$4,954,593	99.18%
2003		\$683,946,827	2.00%	\$5,232,695	98.72%
2004		\$716,954,411	4.83%	\$5,488,672	98.78%
2005		\$778,807,966	8.63%	\$5,961,229	98.77%
2006		\$919,785,031	18.10%	\$6,667,677	97.96%
2007		\$1,035,057,214	12.53%	\$0	0.00%

* The General Fund and Debt Service Fund revenue were conservatively budgeted and do not reflect the full amount above due to values under protest and an estimated reduction made internally for property tax disaster relief, Section 23.02 of the Texas Property Tax Code.

ORDINANCE NO. 2007-22

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007 AND ENDING ON SEPTEMBER 30, 2008; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of City of Copperas Cove for the fiscal year October 1, 2007, to September 30, 2008, has been prepared by Andrea M. Gardner, Interim City Manager, as Budget Officer for the City of Copperas Cove, Texas; and

WHEREAS, said budget has been submitted to the City Council by the City Manager along with his budget message, in accordance with the City Charter; and

WHEREAS, public notice of a public hearing upon this budget has been duly and legally made as required by City Charter and law; and

WHEREAS, said public hearing on the Proposed Budget has been held; and

WHEREAS, the City Manager's Proposed Budget has been amended in accordance with the City Charter; and

WHEREAS, a public hearing has been had upon said amendments to the Proposed Budget and, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered and amended at said hearings should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE:

SECTION 1.

That the City Council of the City of Copperas Cove ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1, 2007, to September 30, 2008, a copy of which shall be filed with the office of the City Secretary and with the Coryell County Clerk, Bell County Clerk and Lampasas County Clerk and which is incorporated herein for all intents and purposes.

SECTION 2.

That the appropriations for the 2007-2008 fiscal year for the different administrative units and purposes of the City of Copperas Cove, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Copperas Cove.

SECTION 3.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.


SECTION 4.

That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

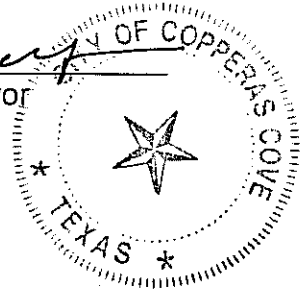
SECTION 5.

That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

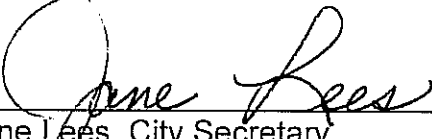
PASSED, APPROVED AND ADOPTED this 4th day of September 2007, at a Regular City Council Meeting of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.



Roger P. O'Dwyer, Mayor

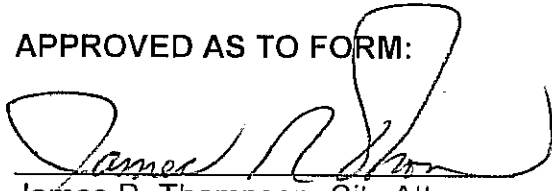


ATTEST:



Jane Lees, City Secretary

APPROVED AS TO FORM:



James R. Thompson, City Attorney

ORDINANCE NO. 2007-23

AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF COPPERAS COVE, TEXAS, FOR THE 2007 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COPPERAS COVE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007 AND ENDING ON SEPTEMBER 30, 2008; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Coryell County Tax Appraisal District has prepared and certified the appraisal roll of the City of Copperas Cove, Texas, said roll being that portion of the approved appraisal roll of the Coryell County Tax Appraisal District which lists property taxable by the City of Copperas Cove, Texas; and

WHEREAS, the Tax Assessor and Collector of Coryell County has performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code, and has published the effective tax rate, the rollback tax rate, an explanation of how they were calculated, and has fulfilled all other requirements for publication as contained in Section 26.04(e) of the Texas Property Tax Code, in a manner designated to come to the attention of all residents of said City and has submitted said rates to the City Council of said City prior to the regular City Council meeting of September 4, 2007; and

WHEREAS, the City Council has complied with all applicable requirements of the Texas Property Tax Code prior to the setting of the tax rate for said City for 2007.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COPPERAS COVE:

SECTION 1.

That the tax of the City of Copperas Cove, Texas for the tax year 2007 be, and is hereby, set at 74.0000 cents on each one hundred dollars (\$100) of the taxable value of real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City.

SECTION 2.

That there is hereby levied for the tax year 2007 upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, and there shall be collected for the use and support of the municipal government of the City of Copperas Cove, Texas, to provide sinking fund for the retirement of the bonded debt of said City and to provide for permanent improvements in said City, said tax; and said tax, so levied and collected, shall be apportioned to the specific purposes hereinafter set forth; to-wit:

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) 0.598029 cents on each one hundred dollars (\$100) of the taxable value of such property; and,
- B. To provide for sinking funds for the payment of the principal and interest and the retirement of the bonded debt, and the same shall become due as shall be necessary to pay the principal and interest of the current year as follows:

0.141971 cents per one hundred dollars (\$100) valuation.

SECTION 3

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY (\$9.06).

SECTION 4.

That the Coryell County Tax Assessor and Collector is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION 5.

That the Director of Finance of said City shall keep accurate and complete records of all monies collected under this Ordinance and the purposes for which same are expended.

SECTION 6.

That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Copperas Cove Annual Budget for FY 2007-2008.


SECTION 7.

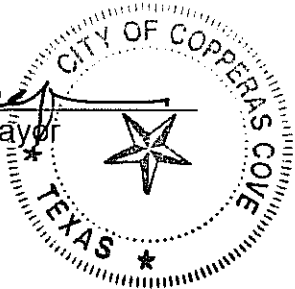
That all monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 8.

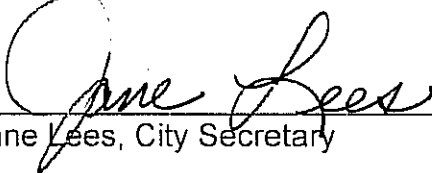
That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED, APPROVED AND ADOPTED this 4th day of September 2007, at a regular meeting of the City Council of the City of Copperas Cove, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

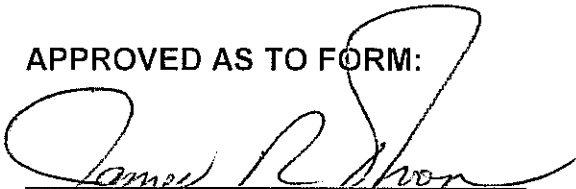

Roger P. O'Dwyer, Mayor



ATTEST:


Jane Lees, City Secretary

APPROVED AS TO FORM:


James R. Thompson, City Attorney



General Fund

Copperas Cove, Texas

GENERAL FUND

The primary operating fund of the City of Copperas Cove is the General Fund. The General Fund is used to account for all financial resources not restricted to special or specific projects and/or funds that are not required to be accounted for in a different fund. The use of this fund is outlined by the *Codification of Governmental Accounting and Financial Reporting Standards*, Section 1300.104. The Governmental Accounting Standards Board *Codification*, Section 1300.106, prohibits the use of more than one general fund.

The General Fund's primary source of revenue is derived from tax levies. This includes ad valorem taxes, sales and use taxes, and franchise taxes. Other resources are derived from fines and fees, permits and licenses, and intergovernmental receipts. Expenditures of this fund are incurred from services provided to the citizenry. These services include, among other services, fire and police protection, parks and recreation facilities, code enforcement, and infrastructure maintenance. In addition, the General Fund accounts for expenditures necessary for the administration of the municipality.

The City Built for Family Living

**FY 2008 ADOPTED BUDGET
GENERAL FUND
REVENUE & EXPENDITURE SUMMARY**

OVERVIEW

The General Fund provides the financing for all of the City of Copperas Cove's basic services except water and wastewater, which is accounted for through Solid Waste and Golf Course Operations. The General Fund is comprised of five major functional areas, City Administration, Public Safety, Public Works, Community Services, Support Services, Building Development and Non Departmental. Public Safety provides all emergency services to the citizens of Copperas Cove. City Administration includes departments such as City Council, City Manager, Finance, Legal and Human Resources. General Government departments usually are not revenue generating departments, but are considered to be vital functions to the city.

Property, sales and franchise taxes provide most of the revenue to the General Fund. Salaries and benefits paid to the employees of the City, are among some the General Fund expenditures.

REVENUES	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 PROJECTION	FY 2008 ADOPTED
Property Taxes	4,291,742	4,583,044	5,133,633	5,539,997	5,959,431
Sales Taxes	1,858,100	1,904,168	1,979,720	2,180,000	2,245,000
Franchise Fees	1,075,859	1,111,331	1,325,207	1,377,868	1,381,841
Other Taxes	78,817	86,688	104,004	127,700	127,700
Licenses & Permits	146,760	207,533	245,204	240,220	244,500
Fines & Forfeitures	848,790	799,526	772,394	859,304	953,308
Charges for Service	501,846	581,773	754,447	759,800	1,015,187
Miscellaneous	178,463	258,381	321,915	465,260	370,300
Transfers	1,050,000	1,175,000	1,253,000	1,200,500	1,300,500
TOTAL	10,030,377	10,707,444	11,889,525	12,750,649	13,597,767
EXPENSES					
Salaries & Benefits	7,928,093	8,286,272	8,740,842	9,393,242	10,453,205
Supplies & Materials	309,119	351,460	406,284	431,572	475,310
Maintenance & Repair	235,726	228,673	267,369	263,257	311,195
Contractual Services	871,088	920,854	1,041,529	1,112,367	1,060,254
Designated Expenses	694,228	417,605	898,526	932,955	916,252
Capital Outlay	252,285	156,277	223,289	276,218	284,231
Transfers	45,537	92,335	87,920	81,115	75,151
TOTAL	10,336,076	10,453,476	11,665,759	12,490,726	13,575,598
Revenues Over/(Under)					
Expenses	(305,699)	253,968	223,766	259,923	22,169
TOTAL	10,030,377	10,707,444	11,889,525	12,750,649	13,597,767

**CITY OF COPPERAS COVE, TEXAS
FISCAL YEAR 2007-08 ADOPTED BUDGET
GENERAL FUND**

SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

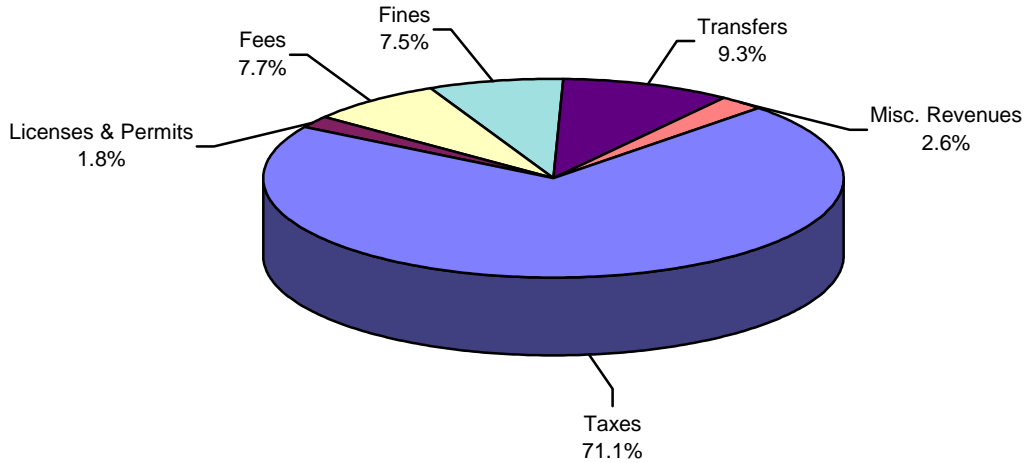
Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 1,900,426	\$ 2,206,650	\$ 2,124,192	\$ 2,384,115
Capital Improvement Reserve	-	-	-	-
Unreserved, Designated	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL BEGINNING FUND BALANCE	\$ 2,900,426	\$ 3,206,650	\$ 3,124,192	\$ 3,384,115
REVENUES:				
Taxes	\$ 8,542,564	\$ 9,154,389	\$ 9,225,565	\$ 9,713,972
Permits & Licenses	245,204	230,400	240,220	244,500
Fees	754,447	984,550	759,800	1,015,187
Fines	772,394	965,058	859,304	953,308
Administrative Reimbursements	1,253,000	1,200,500	1,200,500	1,300,500
Miscellaneous Revenue	321,916	333,950	465,260	370,300
TOTAL REVENUES	\$ 11,889,525	\$ 12,868,847	\$ 12,750,649	\$ 13,597,767
EXPENDITURES:				
City Council (21)	\$ 36,231	\$ 43,800	\$ 42,800	\$ 42,700
City Manager (22)	205,629	215,731	223,466	270,334
City Secretary (23)	129,465	121,452	130,924	147,339
City Attorney (24)	96,217	104,190	102,450	105,080
Finance (Incl. Purchasing) (31)	518,302	545,914	537,476	569,470
Human Resources (34)	158,568	162,301	165,311	176,796
Information Systems (35)	141,774	197,452	196,377	197,219
Municipal Court (41)	300,127	310,542	323,958	361,583
Police (42)	3,567,903	4,015,039	3,788,800	4,378,484
Animal Control (43)	163,315	197,383	217,203	213,593
Fire/EMS (44)	2,666,933	2,796,712	2,888,499	3,000,931
Emergency Management (4420)	-	52,737	54,434	65,496
Engineering (51)	190,619	111,933	103,224	166,629
Building Development (52)	250,174	280,720	253,286	281,485
Streets (53)	1,004,401	1,063,314	916,999	985,565
Parks and Recreation (54)	837,719	880,110	848,285	929,962
Fleet Services (55)	214,160	247,577	226,676	235,422
Public Works (56)	33,408	35,675	37,456	39,418
Facility Maintenance (57)	149,882	170,962	178,472	172,390
Planning (61)	53,717	180,679	180,779	188,868
Library (71)	458,085	473,675	477,425	519,730
Code & Health (72)	107,777	164,961	146,063	155,289
Non-Departmental (75)	381,354	473,562	450,363	371,815
TOTAL EXPENDITURES	\$ 11,665,759	\$ 12,846,421	\$ 12,490,726	\$ 13,575,598
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 2,124,192	\$ 2,229,076	\$ 2,384,115	\$ 2,406,284
Capital Improvement Reserve	-	-	-	-
Unreserved, Designated	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL ENDING FUND BALANCE	\$ 3,124,192	\$ 3,229,076	\$ 3,384,115	\$ 3,406,284
IDEAL FUND BALANCE	\$ 2,916,440	\$ 3,211,605	\$ 3,122,682	\$ 3,393,900
OVER (UNDER) IDEAL FUND BALANCE	\$ 207,752	\$ 17,472	\$ 261,434	\$ 12,385

City of Copperas Cove, Texas

General Fund

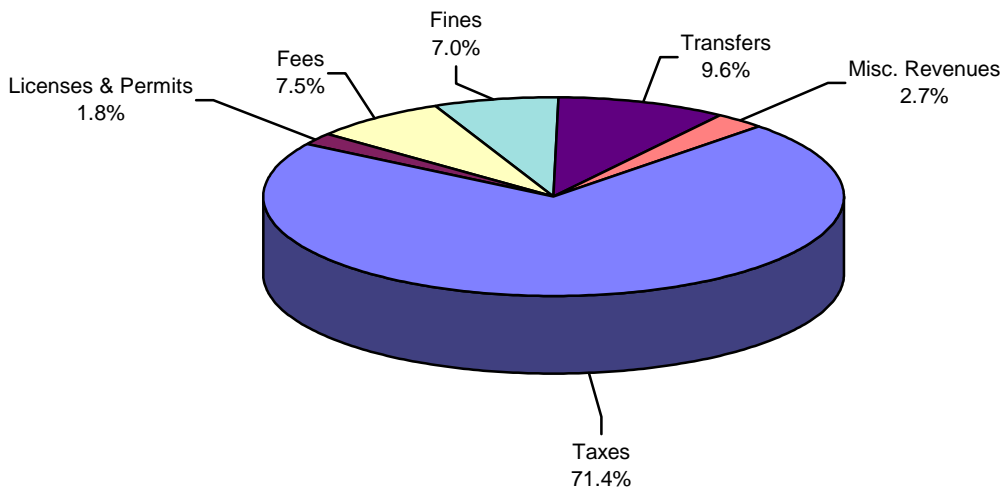
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Revenues By Source

Fiscal Year 2006-07 Budgeted Revenues



Total Budgeted Revenues for Fiscal Year 2006-07 are **\$12,868,847**

Fiscal Year 2007-08 Budgeted Revenues



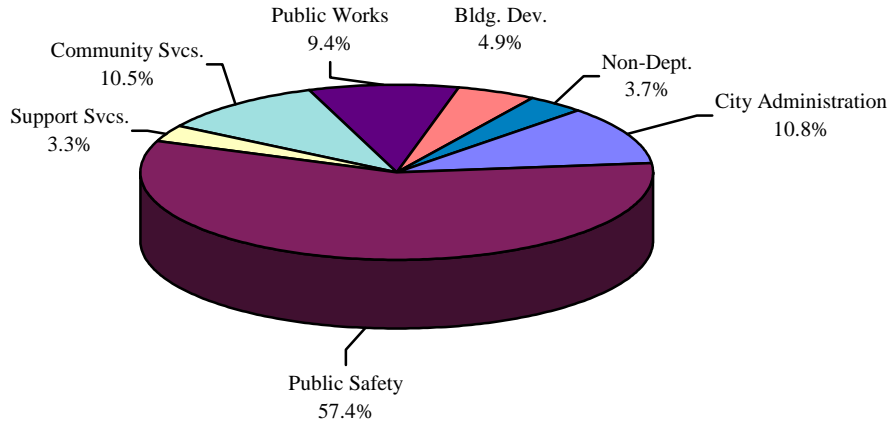
Total Budgeted Revenues for Fiscal Year 2007-08 are **\$13,597,767**

City of Copperas Cove, Texas

General Fund

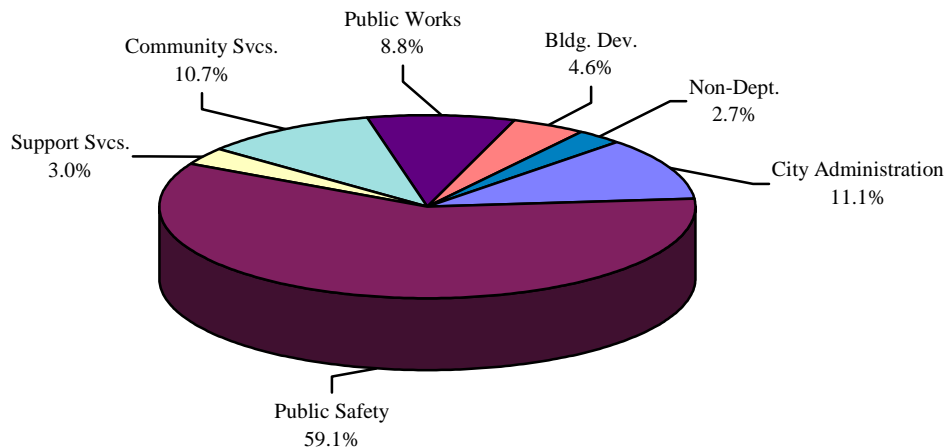
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Expenditures By Function

Fiscal Year 2006-07 Budgeted Expenditures



Total Budgeted Expenditures for Fiscal Year 2006-07 are [\\$12,846,421](#)

Fiscal Year 2007-08 Budgeted Expenditures



Total Budgeted Expenditures for Fiscal Year 2007-08 are [\\$13,575,598](#)

<u>City Administration</u>	<u>Public Safety</u>	<u>Public Works</u>	<u>Community Svcs.</u>	<u>Support Svcs.</u>	<u>Bldg. Dev.</u>	<u>Non-Dept.</u>
City Council City Manager City Secretary City Attorney Finance Human Resources Information Systems	Police Fire Animal Control Municipal Court Emergency Mgmt.	Public Works Streets Engineering	Parks & Rec. Library	Fleet Services Facility Maintenance	Planning Bldg. Dev. Code & Health	Non-Dept.

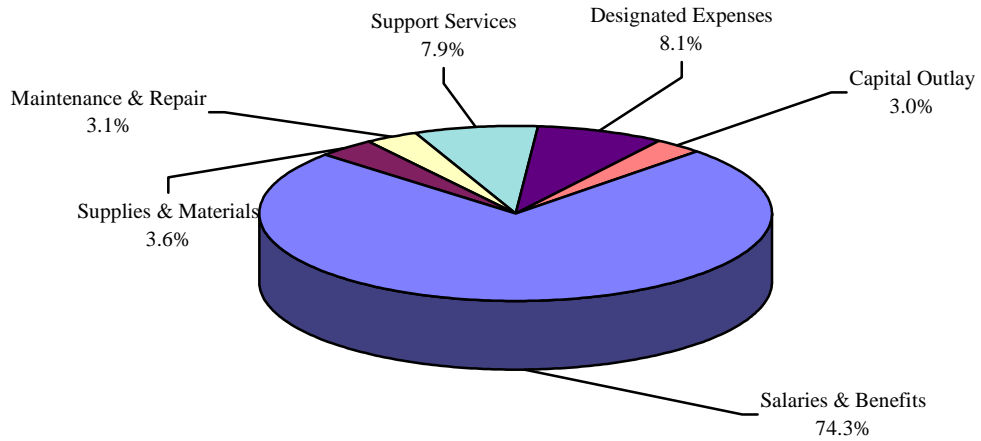
Note: This table demonstrates the various departments included in each function on which the above graphs are based. The graphs above are illustrated by function and do not depict the organizational structure of the city.

City of Copperas Cove, Texas

General Fund

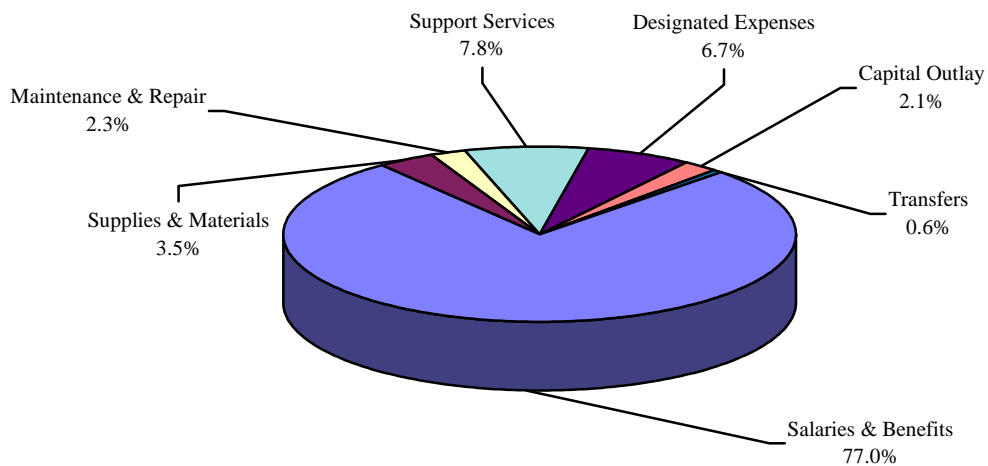
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Expenditures By Object

Fiscal Year 2006-07 Budgeted Expenditures



Total Budgeted Expenditures for Fiscal Year 2006-07 are [\\$12,846,421](#)

Fiscal Year 2007-08 Budgeted Expenditures



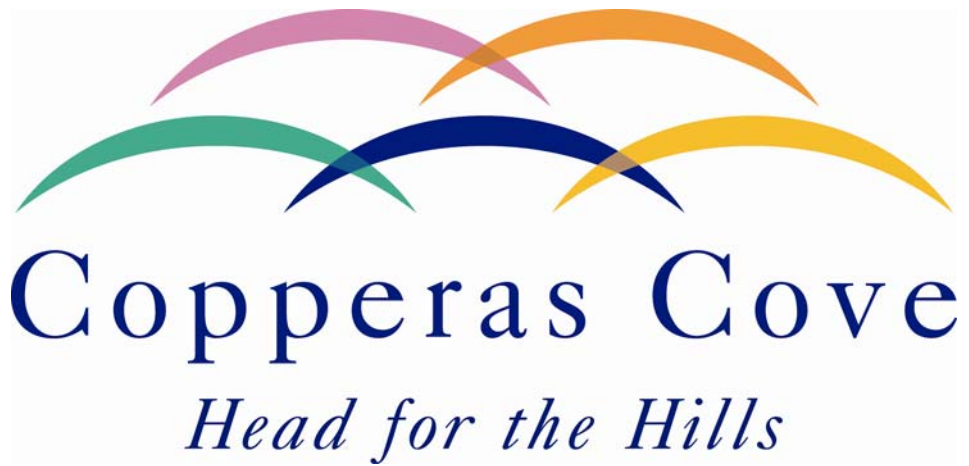
Total Budgeted Expenditures for Fiscal Year 2007-08 are [\\$13,575,598](#)

CITY OF COPPERAS COVE, TEXAS
GENERAL FUND REVENUES
FISCAL YEAR 2007-08

Account	Description	Actual 2005-06	Budget 2006-07	Projected 2006-07	Adopted 2007-08
01-310-1001	Current Ad Valorem Taxes	\$ 5,045,094	\$ 5,452,497	\$ 5,452,497	\$ 5,874,431
01-310-1002	Delinquent Ad Valorem Taxes	47,294	60,000	50,000	47,000
01-310-1003	Penalty & Interest	41,245	37,500	37,500	38,000
01-310-1004	Sales Tax	1,979,720	2,162,428	2,180,000	2,245,000
01-310-1005.1	Franchise Tax-Telephone	55,087	61,000	55,000	57,000
01-310-1005.2	Franchise Tax-Cable	324,471	290,000	353,790	371,480
01-310-1005.3	Franchise Tax-Electric	744,323	778,789	778,789	817,728
01-310-1005.4	Franchise Tax-Gas	107,527	111,000	96,490	100,000
01-310-1006	TXU Settlement	93,799	93,800	93,799	35,633
01-310-1007	Mixed Drink Tax	13,778	17,000	17,000	17,000
01-310-1008	Bingo Tax	85,382	85,000	110,000	110,000
01-310-1009	Wrecker Impound Charges	4,360	4,500	-	-
01-310-1010	Fuel Refund Claim	-	600	-	-
01-310-1011	Used Oil Revenue-Safety Kleen	175	275	-	-
01-310-1012	Used Oil-H&H Waste Oil	308	-	700	700
Subtotal Taxes		\$ 8,542,563	\$ 9,154,389	\$ 9,225,565	\$ 9,713,972
01-320-2002	License-Bicycle	\$ 19	\$ 100	\$ 100	\$ 100
01-320-2003	License-Contractors	36,095	40,000	40,000	45,000
01-320-2004	License-Animal	3,861	3,700	3,700	4,000
01-320-2006	Permits-Building	99,214	80,000	90,000	90,000
01-320-2007	Permits-House Moving	50	200	200	200
01-320-2008	Permits-Street Cuts	6,462	6,500	9,000	9,000
01-320-2009	Permits-Electrical	22,415	20,000	20,000	23,000
01-320-2010	Permits-Solicitors	2,085	3,000	2,500	2,500
01-320-2011	Permits-Natural Gas Lines	1,633	2,000	2,000	2,000
01-320-2012	Permits-Garage Sales	8,584	6,500	7,000	7,000
01-320-2013	Permits-Plumbing	32,066	30,000	30,000	30,000
01-320-2014	Permits-Mechanical	17,050	20,000	18,000	18,000
01-320-2015	License-Taxicabs	360	1,000	1,000	1,000
01-320-2021	Permits-Car Washes	405	700	500	500
01-320-2022	Permits-Signs	630	700	1,500	1,500
01-320-2023	Permits-Swimming Pools	995	900	900	900
01-320-2026	Wrecker License	415	600	600	600
01-320-2027	Permit-Certificate of Occupancy	1,775	1,500	2,000	2,000
01-320-2030	Permits-Alarms	1,560	2,000	6,220	6,200
01-320-2031	False Alarm Penalties	680	400	400	400
01-320-2032	Permits-Alcohol License	450	600	600	600
01-320-2033	Senior Center Revenue	5,000	10,000	-	-
01-320-3024	Permits-Well/Gas Drilling	3,400	-	4,000	-
Subtotal Permits and Licenses		\$ 245,204	\$ 230,400	\$ 240,220	\$ 244,500
01-340-3001	Swimming Pool Receipts	\$ 39,306	\$ 61,000	\$ 61,000	\$ 52,400
01-340-3002	Community Building Rental	17,745	18,500	19,000	21,000
01-340-3004	Miscellaneous Library Receipts	13,668	14,000	13,800	14,500
01-340-3005	Animal Shelter Fees	31,615	32,000	40,000	40,000
01-340-3006	Ambulance Fee Revenue	528,235	735,300	517,500	776,818
01-340-3008	Copy Machine	5,148	5,200	4,711	5,200
01-340-3009	Mowing/Mowing Liens Revenue	23,177	25,000	25,000	20,000
01-340-3010	Sale of City Maps	176	200	600	600
01-340-3012	Service Charge-NSF Checks	9,500	10,000	12,000	12,000
01-340-3013	Plat Filing Fee Revenue	12,050	10,000	6,000	6,500
01-340-3015	RV Park Fees	10,440	11,000	11,045	12,000
01-340-3017	Police Auction	-	1,500	-	-
01-340-3018	Contract Fire Revenue	14,787	6,000	-	-
01-340-3019	Police Overtime Reimbursement	21,002	25,000	21,000	20,000
01-340-3020	Police Restitution Revenue	1,942	3,000	3,000	3,000
01-340-3021	Festival Reimbursements	12,814	13,000	13,094	13,094
01-340-3022	Special Events Seniors	920	1,500	1,500	1,500
01-340-3023	Library Meeting Room Rental	1,071	700	1,500	1,500
01-340-3024	Open Records Revenue	3,929	3,000	1,000	1,000
01-340-3025	Senior Games	-	-	-	1,500

**CITY OF COPPERAS COVE, TEXAS
GENERAL FUND REVENUES
FISCAL YEAR 2007-08**

Account	Description	Actual 2005-06	Budget 2006-07	Projected 2006-07	Adopted 2007-08
01-340-3026	Fax Machine Fees	602	300	700	700
01-340-3027	Pool Rental Revenue	3,565	4,000	4,750	4,000
01-340-3029	Contract EMS Revenue	2,100	4,000	-	-
01-340-3030	Micro Chip of Animals Revenue	655	350	1,900	7,175
01-340-3031	Re-Inspection Fees	-	-	700	700
Subtotal Fees		<u>\$ 754,447</u>	<u>\$ 984,550</u>	<u>\$ 759,800</u>	<u>\$ 1,015,187</u>
		-			
01-350-4001	Municipal Court Fines	\$ 136,477	\$ 171,850	\$ 145,900	\$ 161,500
01-350-4002	Traffic Violation Fines	320,393	404,544	347,400	404,600
01-350-4003	Library Fines	16,395	17,000	16,500	16,500
01-350-4004	Arrest Warrant Fees	93,131	138,087	142,800	138,500
01-350-4005	Child Safety Funds	12,049	13,834	8,000	12,800
01-350-4006	City's % of State Court Fees	50,835	55,846	56,200	57,500
01-350-4007	HB 70 Fees	10,870	15,461	9,900	14,000
01-350-4010	Arresting Officer Fees	25,129	36,557	25,000	33,000
01-350-4042	CCISD Liaison Funding	93,850	97,604	97,604	101,508
01-350-4101	Admin Fee-Teen Court	1,430	1,700	1,100	1,500
01-350-4102	Admin Fee-Defensive Driving	8,615	10,275	6,200	8,600
01-350-4105	Rezone Request Fees	3,000	1,800	2,400	3,000
01-350-4110	Variance Request Fees	220	500	300	300
Subtotal Fines		<u>\$ 772,394</u>	<u>\$ 965,058</u>	<u>\$ 859,304</u>	<u>\$ 953,308</u>
01-360-5001	Admin. Reimb.-W/S Fund	\$ 795,000	\$ 742,500	\$ 742,500	\$ 792,500
01-360-5002	Admin. Reimb-Solid Waste Fund	378,000	378,000	378,000	428,000
01-360-5004	Admin. Reimb. Drainage Utility	80,000	80,000	80,000	80,000
Subtotal Intergovernmental		<u>\$ 1,253,000</u>	<u>\$ 1,200,500</u>	<u>\$ 1,200,500</u>	<u>\$ 1,300,500</u>
01-370-6001	Interest Revenue	199,228	200,000	230,000	235,000
01-390-6002	Rental Income	19,440	18,300	18,300	20,000
01-390-6005	Miscellaneous Revenues	47,924	70,000	170,000	75,000
01-390-6006	Insurance Proceeds	2,835	1,000	5,459	3,000
01-390-6007	Cash Over/(Short)	113	(50)	238	300
01-390-6009	Food Workers' Registration	11,919	12,000	12,000	12,000
01-390-6010	Food Establishment Licenses	9,080	10,000	11,300	11,000
01-390-6012	Police Misc. Revenues	5,239	5,500	3,000	3,000
01-390-6015	Misc. Grant Revenue	-	-	1,562	1,500
01-390-6016	Street Sign revenue	-	-	2,400	2,400
01-390-6027	Attorney's Fees Revenue	6,000	6,000	-	-
01-390-6028	Court Cost Fees	616	1,200	-	-
01-390-6030	Council Signage Donation Revenue	686	-	1,901	-
01-390-6031	Maint/landscaping Rev-HR Bldg	-	-	2,100	2,100
01-392-1001	Auction Proceeds	18,836	10,000	7,000	5,000
Subtotal Miscellaneous Revenue		<u>\$ 321,916</u>	<u>\$ 333,950</u>	<u>\$ 465,260</u>	<u>\$ 370,300</u>
Total General Fund Revenues		<u>\$ 11,889,525</u>	<u>\$ 12,868,847</u>	<u>\$ 12,750,649</u>	<u>\$ 13,597,767</u>



CITY COUNCIL



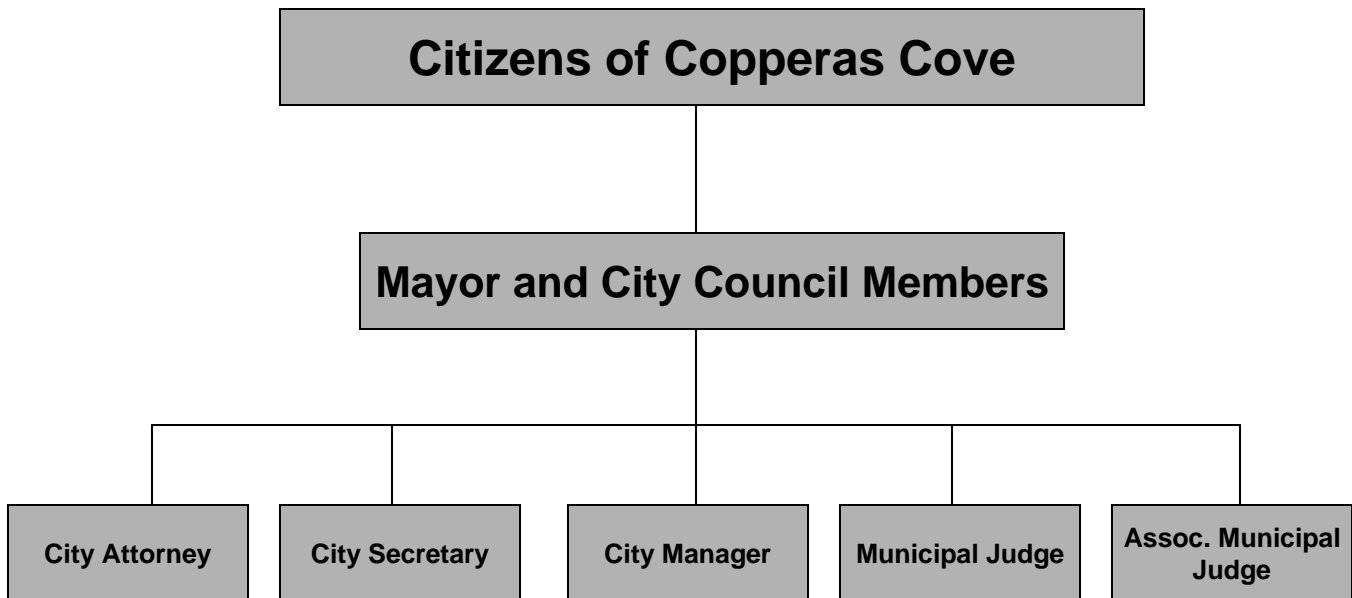
Left to Right:

Front Row: Fred Harris, Roger P. O'Dwyer (Mayor), Larry D. Sheppard

Back Row: Robert Reeves (Mayor Pro Tem), Charlotte Heinze, Mark Peterson, Ray Don Clayton, Frank Somera, Jr.

CITY OF COPPERAS COVE, TEXAS

City Council No. 21



The mission of the City of Copperas Cove City Council is to provide excellence in public service to meet the needs of our diverse community through quality customer service while exercising cost-effective management and maintaining fiscal responsibility.

7 Council Members and a Mayor

The City Built for Family Living

CITY COUNCIL

PROGRAM DESCRIPTION

The City of Copperas Cove operates under the Council-Manager form of government. The governing body consists of a Mayor and seven (7) Council Members, all elected at-large by the citizens. The terms of all offices are three (3) years and each member limited to two (2) consecutive terms. The Mayor presides at all meetings of the City Council and shall be recognized as head of the City government for all ceremonial purposes and by the Governor for purposes of martial law, but shall have no regular administrative duties. The Mayor Pro Tem is a member of the Council, and elected by the Council each year. The Mayor Pro Tem shall act as Mayor during his or her absence or disability, and, when so acting, shall have the same powers, duties and restrictions as set forth for the office of Mayor.

MAJOR DEPARTMENT / DIVISION GOALS

- Monitor progress toward achieving the City's top ten goals and make decisions that facilitate that progress.
- Formulate programs to meet the changing needs of the community.
- Maintain the financial integrity of the City.
- Measure the effectiveness and efficiency of ongoing municipal services.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Adopted the FY 2006-07 Budget that is fiscally responsible and ensures continued quality services to the public.
- Participated in an annual retreat with City Staff to address ongoing issues affecting the City.
- Directed City Staff to pursue economic development initiatives within the City.

CONTINUING OBJECTIVES

- Strive to represent all citizens of Copperas Cove equitably and fairly in all decisions of policy concerning the operations of the City.
- Continue to support all issues pertaining to quality growth of the City's infrastructure, economy and population.
- Proceed with the governing philosophy of "The City Built for Family Living".

GOALS FOR FISCAL YEAR 2008

- Pursue those priorities established for the current fiscal year.
- Authorize contract for the construction of the New Police Station
- Authorize a contract for the East Pump Station Project.
- Authorize a contract for tank rehabilitation of Hughes Mountain Water Storage facility.
- Hire a City Manager.
- Authorize the issuance of Certificates of Obligation to provide funding for Parks & Recreation, Fire Department and Street Reconstruction.
- Ground breaking for police facility.
- Ground breaking for radio tower.

CITY COUNCIL

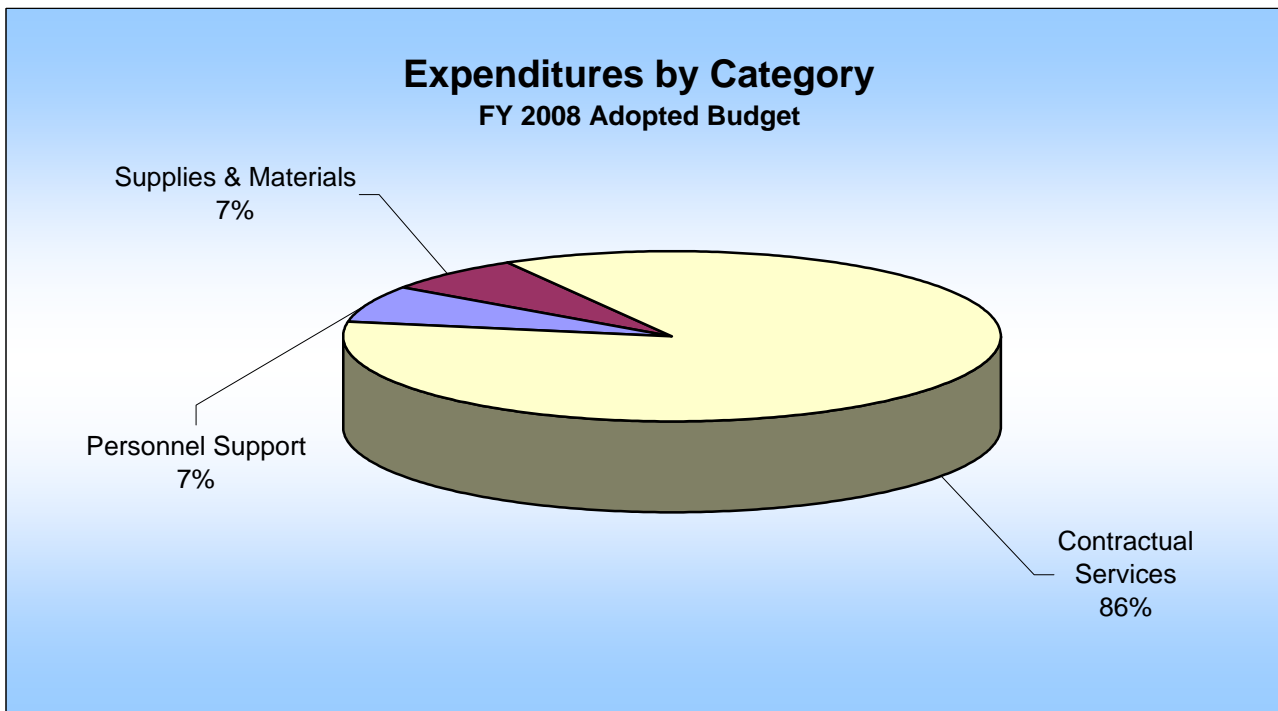
01-2100

EXPENDITURE SUMMARY

CITY COUNCIL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Personnel Support	4,686	4,000	3,000	3,000
Supplies & Materials	3,093	3,050	3,050	2,950
Contractual Services	28,332	36,750	36,750	36,750
Designated Expenses	120	-	-	-
TOTAL	36,231	43,800	42,800	42,700

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- No material changes over/under prior year expenditures.



** "Highlightes" are not necessarily all-inclusive.

CITY COUNCIL

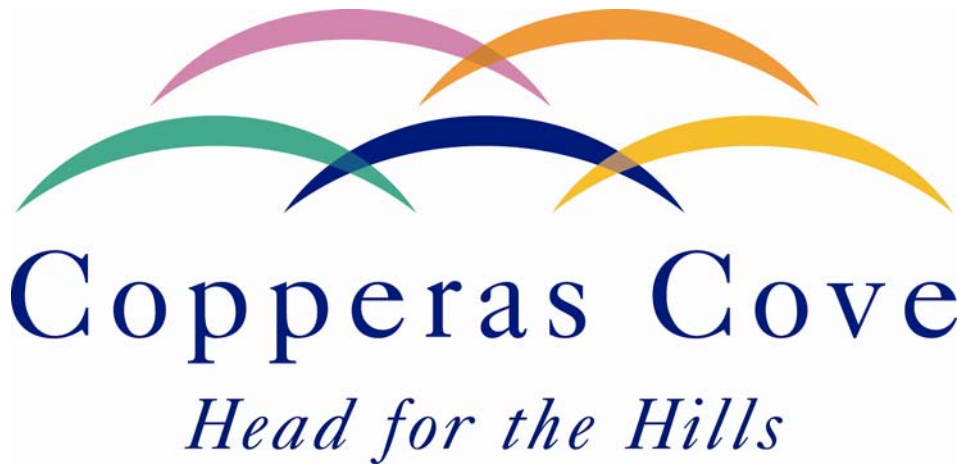
01-2100

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Council Member Position No. 1	1	1	1	1
Council Member Position No. 2	1	1	1	1
Council Member Position No. 3	1	1	1	1
Council Member Position No. 4	1	1	1	1
Council Member Position No. 5	1	1	1	1
Council Member Position No. 6	1	1	1	1
Council Member Position No. 7	1	1	1	1
Mayor	1	1	1	1
DIVISION TOTAL	8	8	8	8

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
# of Regular City Council Meetings	24	23	23	23
# of Ordinances / Resolutions Passed	114	90	80	90
# of Special Meetings / Hearings	117	16	16	16
<i>EFFICIENCIES</i>				
Adopt a Strategic Plan that is Aligned with City Council Goals	N/A*	N/A*	N/A*	Yes
<i>EFFECTIVENESS</i>				
Citizens Overall Satisfaction (Good to Excellent)	N/A*	N/A*	N/A*	90.0%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



CITY MANAGER



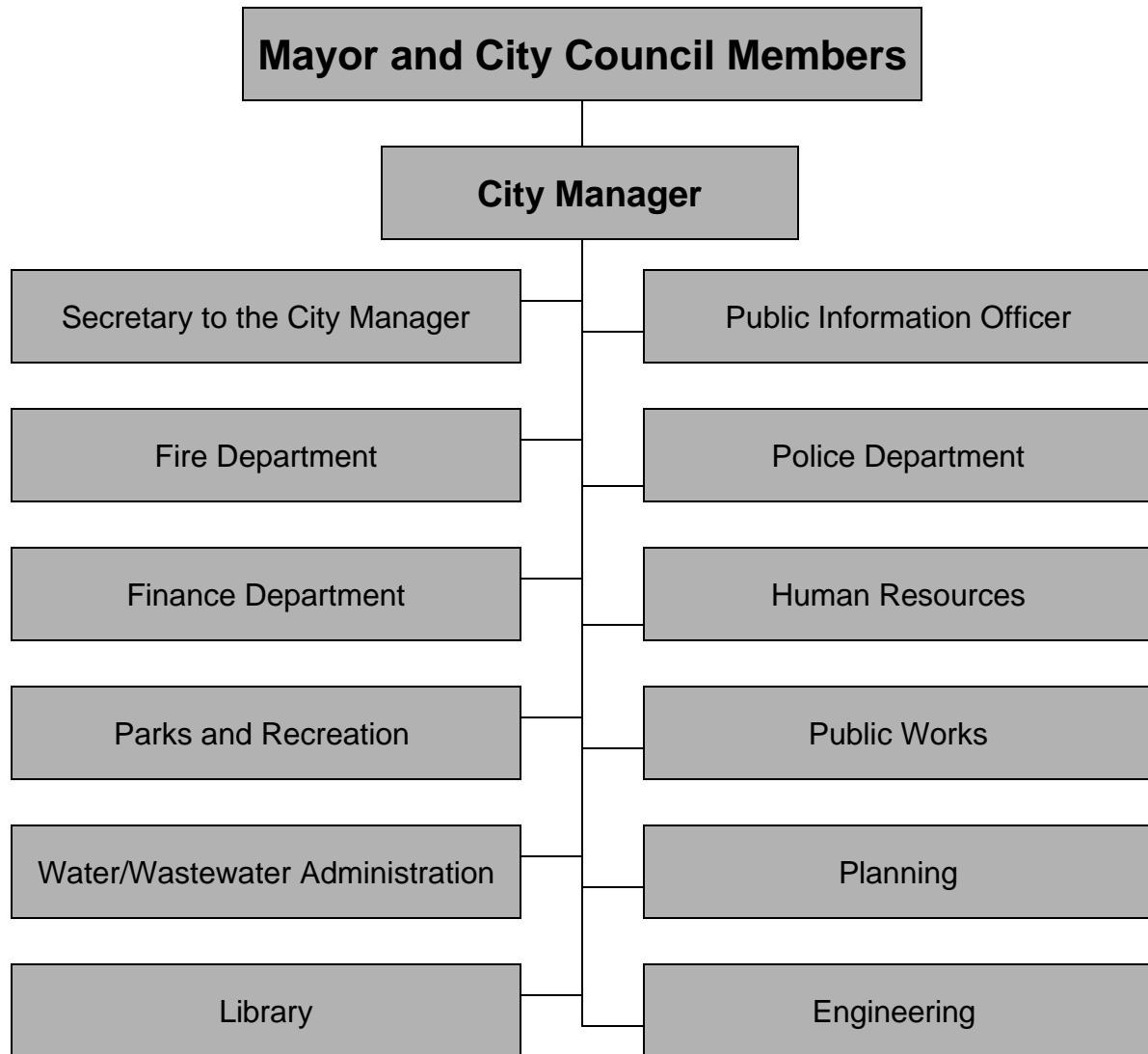
Left to Right:
Andrea M. Gardner (City Manager); Lisa Wilson (Secretary to the City Manager)



Kelly Dix (Public Information Officer)

CITY OF COPPERAS COVE, TEXAS

City Manager No. 22



The mission of the City Manager Department is to provide centralized administration, coordination, and evaluation of all municipal programs, including preparation of the budget; and to assist the City Council in developing public policy.

3 Full Time Employees

The City Built for Family Living

CITY MANAGER

PROGRAM DESCRIPTION

The City Manager's office is directly responsible for ten (10) department directors and the various operations they manage. As the Chief Executive Officer, reporting to the City Council, the City Manager provides leadership and direction for implementation of those policies set by the City Council, the laws of the State of Texas and of the United States.

MAJOR DEPARTMENT / DIVISION GOALS

- Serve as a facilitator for the City with outside entities.
- Ensure Fiscal responsibility.
- Ensure council goals and objectives are met.
- Provide appropriate levels of information and feedback to staff, council, and citizens.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Developed annual Budget and Plan of Municipal Services.
- Worked with TxDOT to allow them to construct the FM1113 Sidewalk project.
- Conducted the 2007 Annual Council Staff Retreat.
- Submitted appropriations request to Federal Elected Officials for 2008 to assist in constructing the Reliever Route and the North East Bypass (Tank Destroyer).
- Facilitated and coordinated numerous engineering projects due to the vacant position of a City Engineer.
- Participated in several advertising programs to showcase our community
- Facilitated the construction of Big Divide Sewer.
- Facilitated the rehabilitation of Mickan Mountain Storage Facility.

CONTINUING OBJECTIVES

- Develop annual Budget and Plan of Municipal Services.
- Conduct/participate in quarterly "Summit Meetings".
- Host bi-annual "Developer Luncheons".
- Prepare and distribute "Newsletter from City Manager".
- Continue the Volunteer Fire Fighter recruitment initiative.

GOALS FOR FISCAL YEAR 2008

- Hire a new Assistant City Manager/Director of Finance.
- Hire City Engineer.
- Hire City Planner.
- Secure Additional Federal appropriations for transportation projects.
- Prepare First Annual State of the City Address.
- Facilitate the construction of Big Divide Road.
- Facilitate the rehabilitation of Hughes Mountain Storage Facility
- Revise employee recognition program.
- Facilitate the construction of the radio tower project.
- Facilitate the construction of the east pump station.
- Facilitate the construction for the new police station.
- Facilitate the land purchase for the relocation of Fire Station #2.

CITY MANAGER

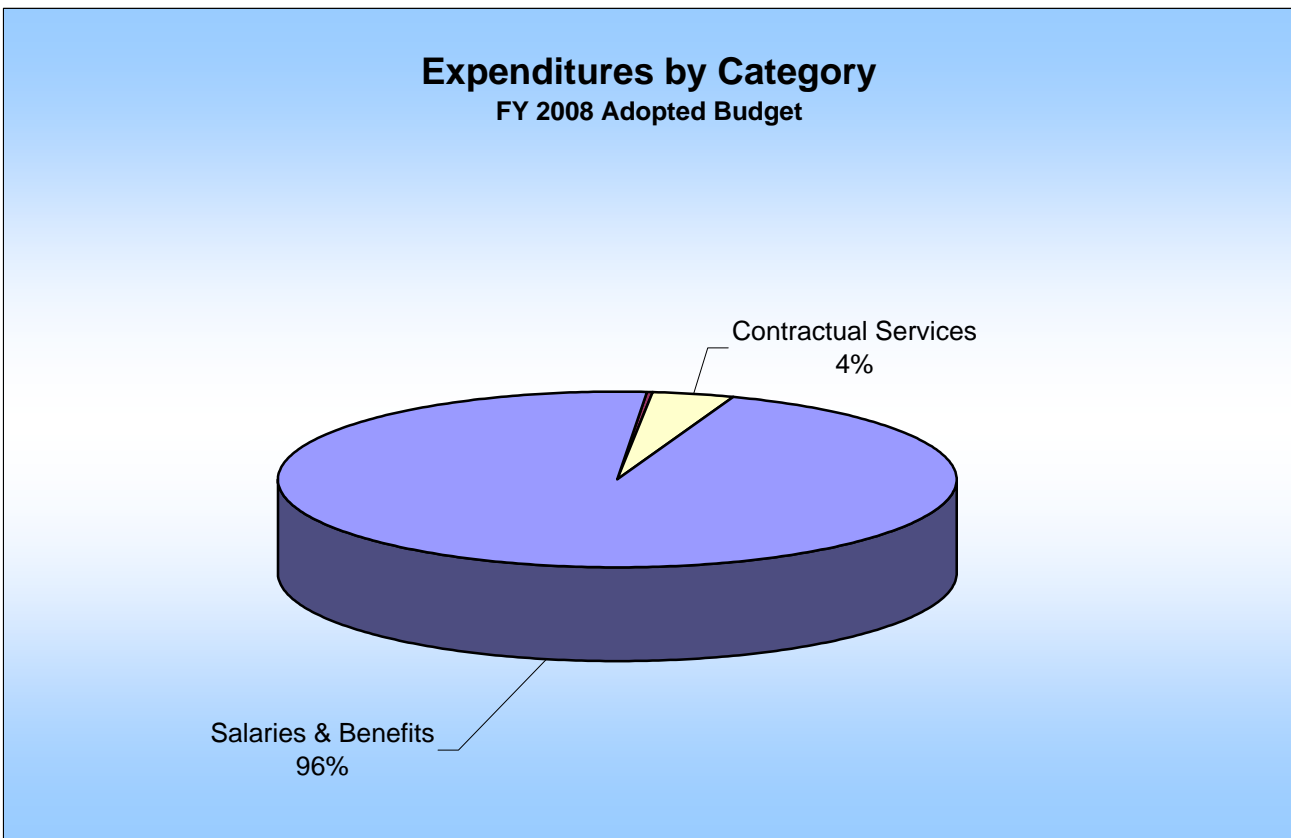
01-2200

EXPENDITURE SUMMARY

CITY MANAGER	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	192,064	204,812	213,079	259,384
Supplies & Materials	694	900	650	800
Contractual Services	12,473	10,019	9,737	10,150
Designated Expenses	398	-	-	-
TOTAL	205,629	215,731	223,466	270,334

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments and New Public Information Officer position (\$45,731); Insurance Benefits (\$6,454).



** "Highlights" are not necessarily all-inclusive.

CITY MANAGER

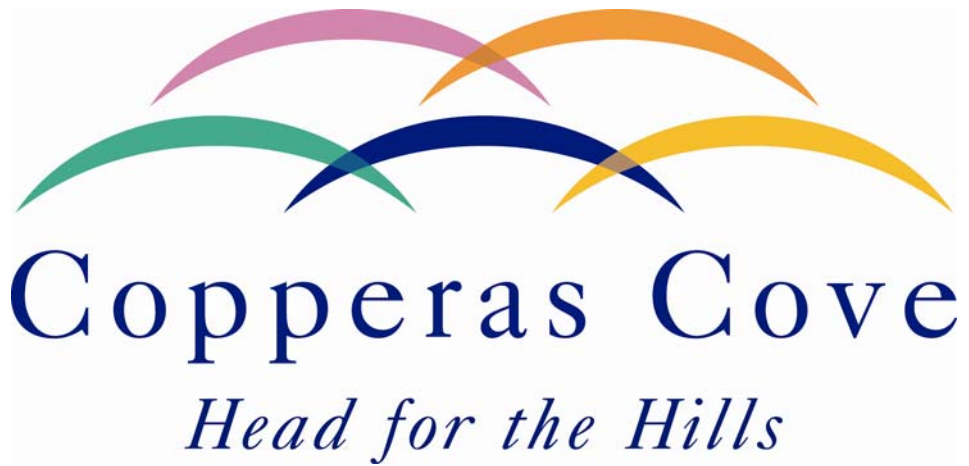
01-2200

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
City Manager	1	1	1	1
Executive Secretary	1	1	1	1
Public Information Officer	0	0	0	1
DIVISION TOTAL	2	2	2	3

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
Developer Meetings Hosted	2	2	2	2
Council Meetings / Workshops Attended	46	46	46	46
EFFICIENCIES				
Operating Budget \$ per Capita	\$385.22	\$415.94	\$415.94	\$427.23
Full-Time Employees per 1,000 Population	9.32	9.42	9.42	9.42
EFFECTIVENESS				
Citizens Overall Satisfaction (Good to Excellent)	N/A*	N/A*	N/A*	90.0%

* New Performance Measure - Data not available.

** "Highlightes" are not necessarily all-inclusive.



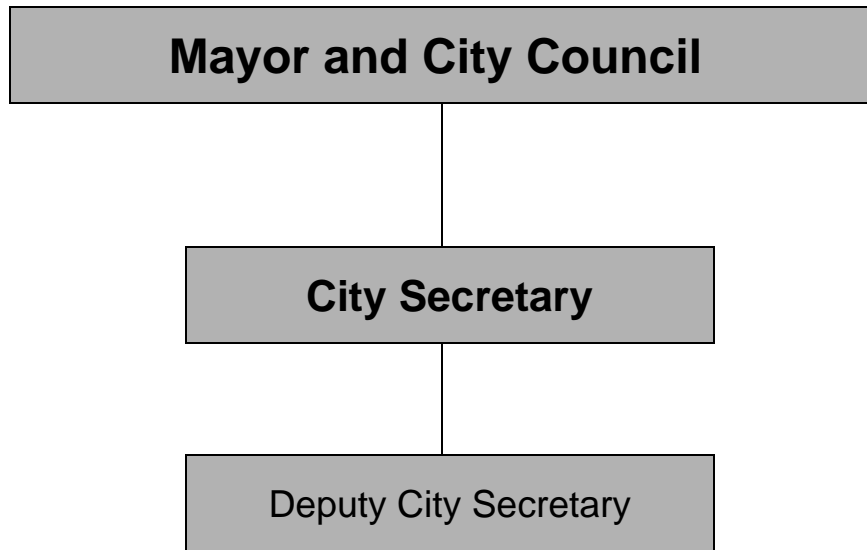
CITY SECRETARY



Left to Right:
Jane Lees (City Secretary) and Stefanie Brown (Deputy City Secretary).

CITY OF COPPERAS COVE, TEXAS

City Secretary No. 23



The mission of the City Secretary Office is to keep official records of the City and provide support services to the Citizens, City Council members, and City Staff in an effective and efficient manner.

2 Full Time Employees

The City Built for Family Living

CITY SECRETARY

PROGRAM DESCRIPTION

The City Secretary's office is committed to professionalism, efficiency and a high work ethic. The office is responsible for recording and maintaining all city records, to include city council minutes, agendas, ordinances, resolutions, deeds and other legal documents in accordance with the policies set by the City Council, the Code of Ordinances and the laws of the State of Texas. The City Secretary, with the help of other city staff, prepares the agendas, council packets and other documents for City Council consideration. The City Secretary also oversees and conducts all elections of the City.

MAJOR DEPARTMENT / DIVISION GOALS

- Conduct municipal election(s).
- Timely codification of ordinances.
- Timely completion of council meeting minutes.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Ensured compliance with newly created Texas Election Law Procedures.
- Ensured compliance of operating budgets for City Secretary and City Council Departments.
- Completed legal destruction of scheduled municipal records.
- Prepared three supplements for the City of Copperas Cove Code of Ordinances.
- Conducted two municipal elections in accordance with Texas Election Law statutes.
- Coordinated Builder & Developer meetings and Summit meeting.
- Coordinated various receptions of the City Council.
- Participated in the Impact Fee Advisory Committee, Deer Committee, and Sex Offender Ordinance Committee.
- Represented the City at various social & professional events.

CONTINUING OBJECTIVES

- Maintain the integrity of the records stored in accordance with State law.
- Monitor all expenditures of the City Secretary & City Council budgets.
- Process all ordinances, resolutions, contracts and all other official documents in an efficient manner.
- Attend seminars and conferences to enhance knowledge of municipal laws and procedural changes.
- Administer necessary city elections in accordance with State law.
- Maintain a professional and cooperative relationship with citizens, City Council and staff.
- Assist the City Attorney's Office with Open Records requests.
- Represent the City at various social and professional events.

GOALS FOR FISCAL YEAR 2008

- City Secretary to pursue TRMC certification with TMCA.
- Deputy City Secretary to pursue TRMC certification with TMCA.
- Pursue implementation of an electronic document imaging/retrieval system.

CITY SECRETARY

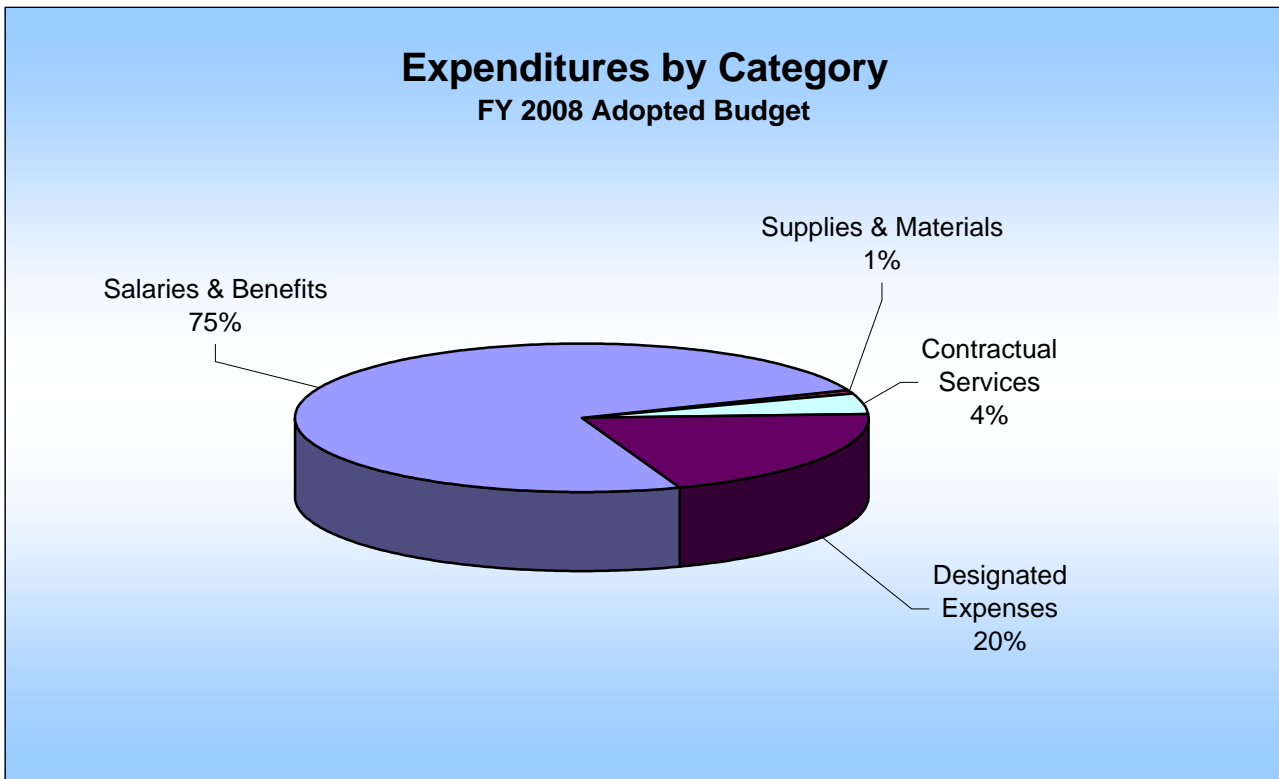
01-2300

EXPENDITURE SUMMARY

CITY SECRETARY	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	110,460	102,043	102,167	109,781
Supplies & Materials	1,147	984	984	1,044
Maintenance & Repair	-	-	2	-
Contractual Services	5,280	5,425	5,420	6,514
Designated Expenses	12,579	13,000	22,351	30,000
TOTAL	129,465	121,452	130,924	147,339

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$5,774).
- Designated Expenses - Increase in Election expenses (\$7,649).



** "Highlights" are not necessarily all-inclusive.

CITY SECRETARY

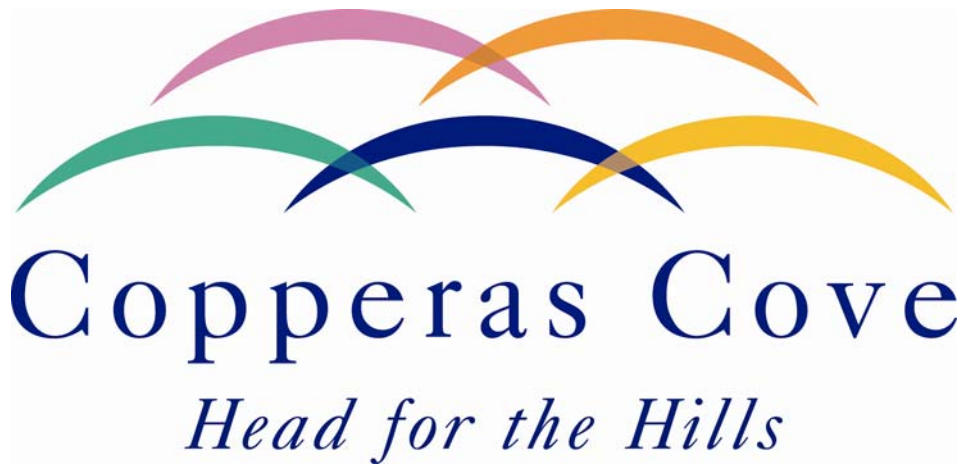
01-2300

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
DIVISION TOTAL	2	2	2	2

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
Council Meetings Organized / Records Maintained	21	22	22	22
Workshops Organized / Records Maintained	21	22	22	22
Special Meetings Organized / Records Maintained	8	10	10	10
Elections Conducted	3	3	3	3
<i>EFFICIENCIES</i>				
Average Cost per Council Meeting / Workshop for Record Management	\$ 2,589.30	N/A*	\$ 2,424.52	\$ 2,728.50
<i>EFFECTIVENESS</i>				
% of Time Council Minutes are Completed within One Day of Meeting	N/A*	N/A*	N/A*	90.0%
% of Time Ordinances/Resolutions are Indexed within Two Days of Adoption	N/A*	N/A*	N/A*	90.0%

* New Performance Measure - Data not available.

** "Highlightes" are not necessarily all-inclusive.



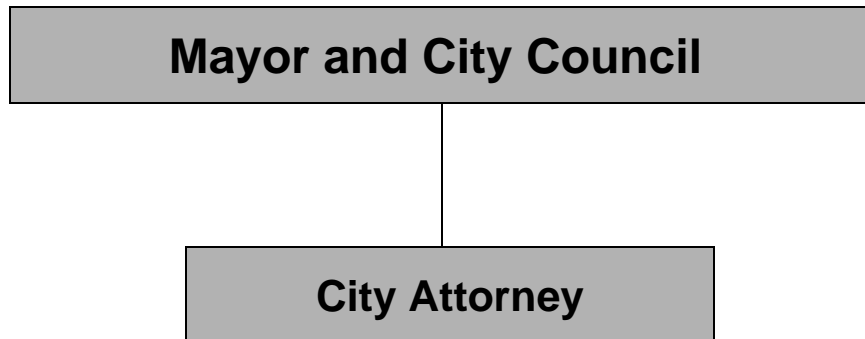
CITY ATTORNEY



Left to Right:
Jim Thompson (City Attorney); Chris Thompson (Legal Assistant to the City Attorney).

CITY OF COPPERAS COVE, TEXAS

City Attorney No. 24



The mission of the Legal Department is to provide quality legal services to the City and maintain the highest level of confidence and trust with the City Council, Boards, Commissions, Departments, employees, and citizens.

1 Contract Position

The City Built for Family Living

CITY ATTORNEY

PROGRAM DESCRIPTION

The City Attorney is responsible for the delivery of all legal services for the City Council and City administrative staff. The City Attorney is required to be licensed to practice law in the State of Texas and be a member in good standing of the State Bar Association.

MAJOR DEPARTMENT / DIVISION GOALS

- Interpret laws, rulings and regulations for city officials and staff.
- Maintain knowledge of state and federal laws, the City Charter and City Code.
- Serve as the Municipal Court Prosecutor.
- Provide legal guidance to the elected officials and staff of the City.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Served on the Code Enforcement Ordinance Committee, Deer Committee, Sex Offenders Committee and Impact Fee Committee.
- Provided Council and Staff with legal opinions and interpretations.
- Researched and provided a legal opinion on the impact fee initiative and prepared the impact Fee Committee report.
- Reviewed leases and provided attorney opinion letters specifically the Hogg Mountain lease for Cingular Cellular.
- Reviewed EDC land swap agreement.
- Reviewed oil drilling applications and permits.
- Reviewed grant and letter agreements for all city departments.
- Worked on resolving problems with Cove House and the Bingo Hall conflict with the smoking ordinance.
- Prepared annexation opinion for the City Planner.
- Worked on resolving a school zone light issue.
- Prepared and filed privileged liens against real properties to collect code enforcement violation expenses paid by the city.
- Research on privileged liens for draining fees owed to the city.
- Reviewed, prepared and updated ordinances, i.e. the curfew ordinance, vaccination of impounded animals, deer feeding, and repeal of the bail bond ordinance. Prepared Resolution of Censure.

CONTINUING OBJECTIVES

- Continue a comprehensive review of all ordinances and policies.
- Draft or review all contracts and leases.
- Provide full time access for legal services to Council and staff.
- Continue to aid in preparing a section of the code of ordinances that deals specifically with code enforcement matters.
- Review and revise various city ordinances as requested.
- Monitor changes in state and federal law and ensure compliance at departmental level.
- Provide review of City Council meeting agendas and supporting materials, including cover memorandums, ordinances and resolutions.
- Provide contracting support, including drafting, review and negotiation as necessary, of various contracts for professional and other services, as well as goods.
- Provide support for protection of the City's interest in litigation, including coordinating with outside counsel, keeping City Council and staff informed and facilitating input from City Council and staff at key junctures.

GOALS FOR FISCAL YEAR 2008

- Establish a system for screening municipal court cases prior to their being filed.
- Process public information requests and handle code enforcement liens and collections.

CITY ATTORNEY

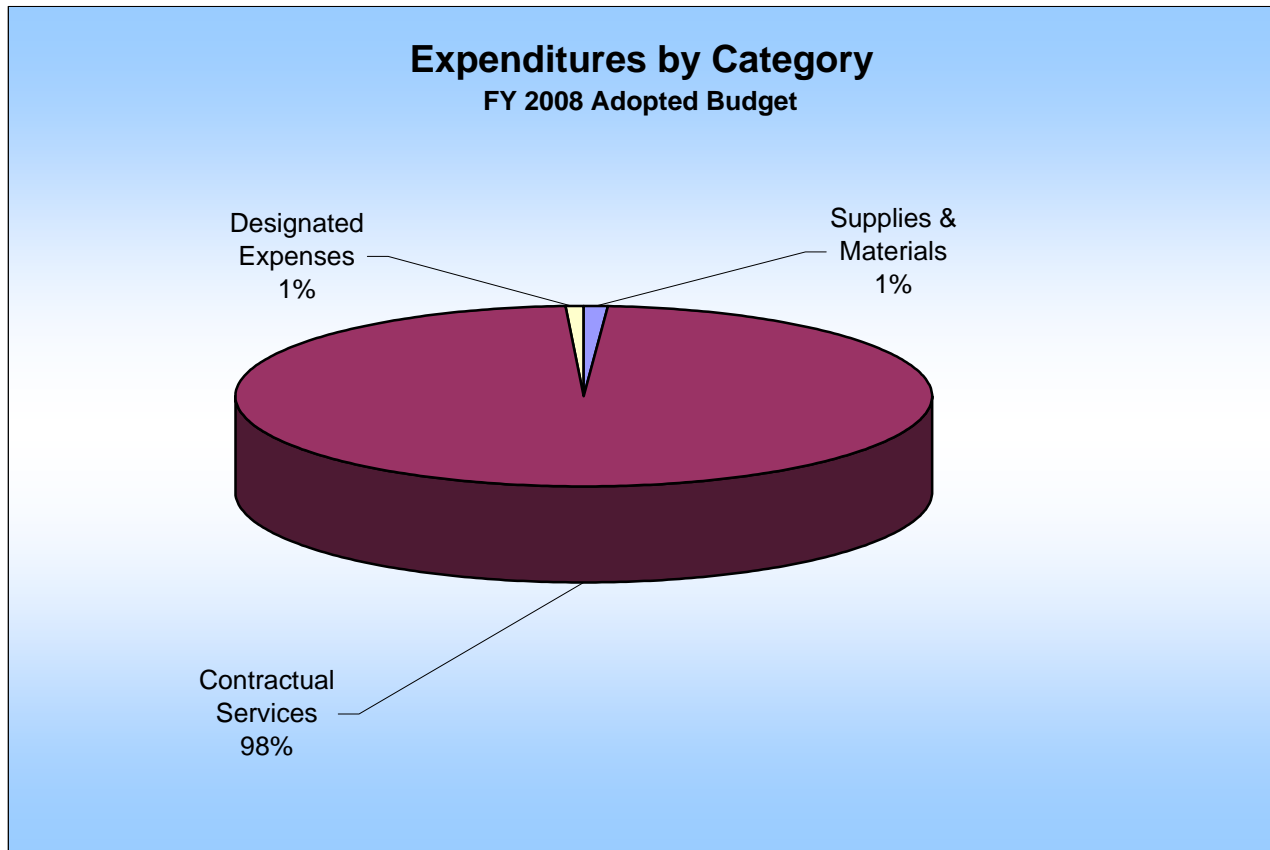
01-2400

EXPENDITURE SUMMARY

CITY ATTORNEY	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Supplies & Materials	962	1,140	750	1,140
Contractual Services	95,217	102,300	101,400	103,190
Designated Expenses	38	750	300	750
TOTAL	96,217	104,190	102,450	105,080

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Contractual Services - One-half of copier rental-shared with City Secretary (\$890).
- Designated Expenses - Increase in Recording Fees (\$450).



** "Highlights" are not necessarily all-inclusive.

CITY ATTORNEY

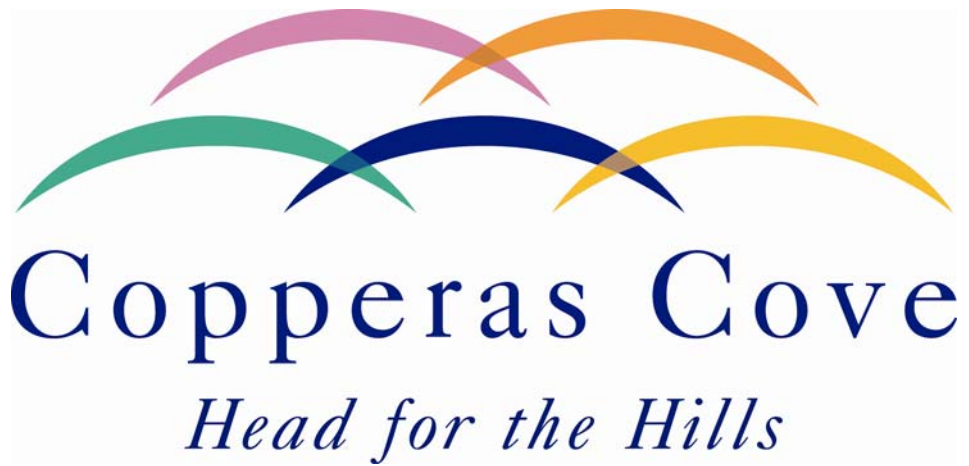
01-2400

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Contract City Attorney	1	1	1	1
DIVISION TOTAL	1	1	1	1

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
Bench Trials Set	N/A*	260	433	450
Jury Trials Set	N/A*	30	35	40
Pre-Trials Set / Held	N/A*	274	340	375
Trials Held	N/A*	79	62	70
Cases Dismissed at Trial	N/A*	2	0	0
Dangerous Animal Hearings	N/A*	9	18	25
Adult / Juvenile Contempt Hearings	N/A*	65	35	40
Open Records Requests Received and Responded	N/A*	148	203	250
Attorney General Opinion Sought	N/A*	3	5	5
<i>EFFICIENCIES</i>				
% of Total Cases where Attorney General Opinion was Sought	N/A*	N/A*	N/A*	<1%
<i>EFFECTIVENESS</i>				
% of Public Information Requests Completed within 2 Weeks	N/A*	N/A*	N/A*	90.0%

* New Performance Measure - Data not available.

** "Highlightes" are not necessarily all-inclusive.



FINANCE



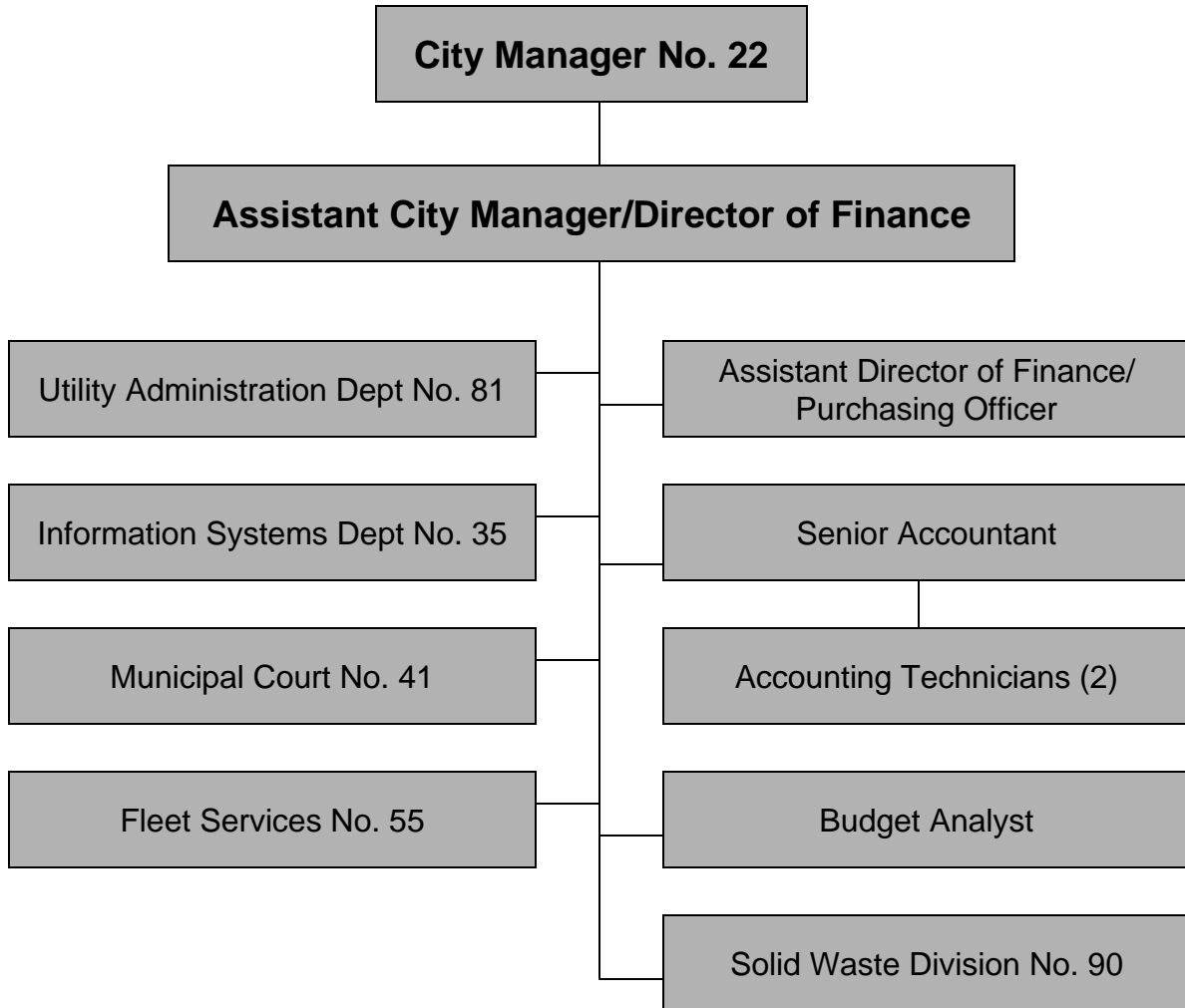
Left to Right:

Front Row: Christine Julius (Assistant Finance Director/Purchasing Agent), Wanda Bunting (Finance Director), Marina Jenkins (Budget Analyst)

Back Row: Deanna Sloan (Accounting Technician), Sandra Graves (Accounting Supervisor); Linda Acevedo (Accounting Technician)

CITY OF COPPERAS COVE, TEXAS

Finance Department No. 31



The mission of the Finance Department is to provide sound financial management over City funds in a manner that will protect and safeguard City assets while providing financial support for all municipal activities.

6 Full Time Employees

The City Built for Family Living

FINANCE DEPARTMENT

PROGRAM DESCRIPTION

The Finance Department is responsible for providing quality financial services to the citizens and customers of the City of Copperas Cove in a professional manner. Specific responsibilities include, but are not limited to, debt and cash management, the review of technical specifications and preparation of documentation required to comply with legal regulations pertaining to the bid process, preparation and maintenance of the annual budget, monthly financial and quarterly investment reporting, grant reporting, and providing bid proposal recommendations to the City Council. In addition, the Finance Department provides general supervision of Utility Billing, Information Systems, and Solid Waste.

MAJOR DEPARTMENT / DIVISION GOALS

- Achieve reserve capacities in all funds as established in the City's Fund Balance Policy.
- Maximize earnings on investment of funds.
- Plan the City's future financial growth.
- Monitor and protect the City's assets by maximizing available resources, minimizing costs, and protecting the cash.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Completed the CAFR for FY 2006 and received the Certificate of Achievement for Excellence in Financial Reporting Award from GFOA.
- Received the Distinguished Budget Presentation Award from GFOA for FY 2007 Budget and Plan of Municipal Services.
- Provided accurate and timely financial reporting to the City Council.
- Issued 2007 Certificates of Obligation for Police Facility.
- Provided quarterly financial reports for Joint Image Campaign.
- Provided FY 2006 Annual Investment Report to the City Council.
- Completed one bond refunding.
- Implemented time-entry program.
- Revised Tourism Agreement.
- Prepared and distributed Over Age 65 and Disabled Persons Brochure to the citizens of Copperas Cove.
- Prepared and distributed FY 2007 Budget Overview brochure to the citizens.
- Assisted with data collection and submission for FEMA Assistance.

CONTINUING OBJECTIVES

- Obtain Certificate of Achievement for Excellence in Financial Reporting Award for the FY 2007 CAFR.
- Obtain the Distinguished Budget Presentation Award for FY 2008 Budget.
- Continue to provide timely financial reports to the City Council.

GOALS FOR FISCAL YEAR 2008

- Complete the revision of the Finance Department's policies and procedures.
- Develop and implement a debt management policy.
- Establish an investment committee.
- Improve internal controls throughout the City with the implementation of an internal audit committee.
- Hire Budget Analyst.
- Assist with bond election for recreation center.
- Assist with development of TIRZ for Valley at Great Hills.
- Assist with the development of the PID for Mesa Verde Phase III development.
- Assist with the 2008 bond issue.

FINANCE

01-3100

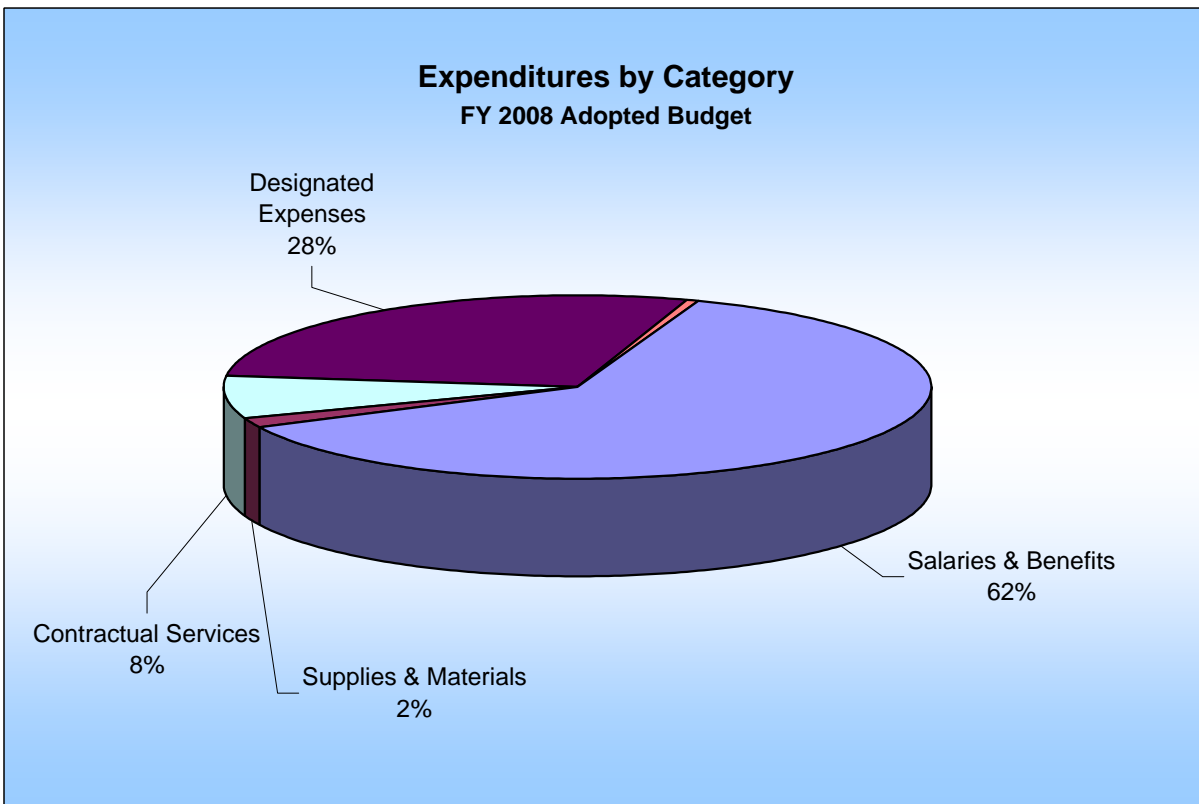
EXPENDITURE SUMMARY

FINANCE	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	319,105	333,461	326,923	353,608
Supplies & Materials	12,252	12,772	12,784	9,577
Maintenance & Repair	343	100	100	100
Contractual Services	37,078	45,227	45,029	43,324
Designated Expenses	148,164	151,854	150,140	160,361
Capital Outlay	1,361	2,500	2,500	2,500
TOTAL	518,302	545,914	537,476	569,470

Note: Grants Administration was previously in a separate department. City Council approved the reorganization to combine Grants Administration into the Finance Department in FY 2008. Funding is included above.

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$15,871).
- Contractual Services - Reduction in Travel/Seminars (\$1,297).
- Designated Expenses - Increase in Tax Collector Fees (\$2,057); Increase Appraisal District Fees (\$8,464).



** "Highlightes" are not necessarily all-inclusive.

FINANCE

01-3100

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Senior Accountant	1	1	1	1
Accounting Technician	3	2	2	2
Grants Administrator/Budget Analyst	1	1	1	0
Budget Analyst	0	0	0	1
Assistant Director of Finance	1	1	1	0
Assistant Director of Finance/Purchasing Agent	0	0	0	1
Assistant City Manager/Director of Finance	1	1	1	1
DIVISION TOTAL	7	6	6	6

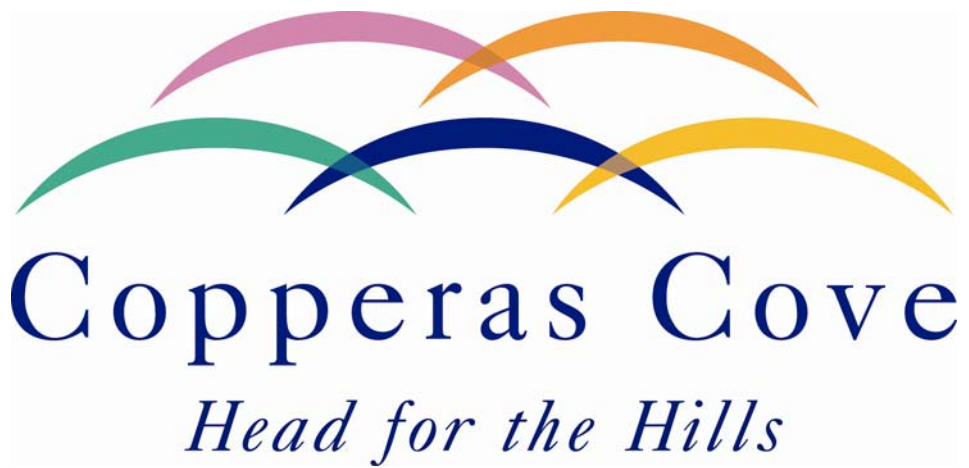
Note: Grants Administration was previously in a separate department. City Council approved the reorganization to combine Grants Administration into the Finance Department in FY 2008. Staffing levels are included above.

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Internal Audits Performed	2	8	8	8
# of Accounts Receivables Invoiced	N/A*	N/A*	1160	1200
# of Bids / RFP's Processed	10	12	12	12
EFFICIENCIES				
% of Accounts Payable Customers Setup with Automatic Draft Payment	N/A*	N/A*	7.1%	20.0%
EFFECTIVENESS				
Receive GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes
Receive GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes
% of Ending Fund Balance to Total Expenditures in Major Operating Funds (Policy is 25%):				
General Fund	26.8%	25.1%	27.1%	25.0%
Water and Sewer Fund	21.9%	23.4%	24.5%	25.0%
Solid Waste Fund	15.3%	25.4%	25.7%	25.0%
Golf Course Fund**	4.0%	7.5%	0.4%	10.0%

* New Performance Measure - Data not available.

** Administrative changes have been made at the golf course and goals are being set to gradually increase the fund balance in accordance with the City policy.

** "Highlightes" are not necessarily all-inclusive.



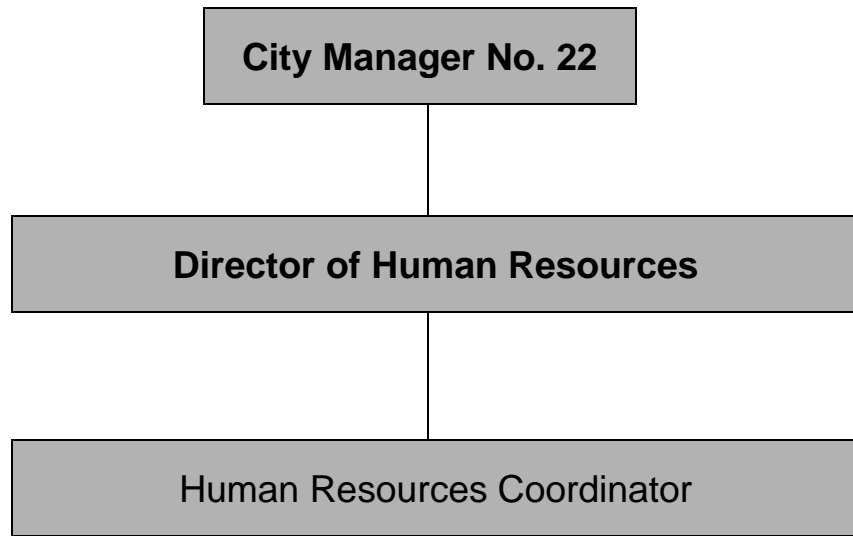
HUMAN RESOURCES



Left to Right: Desiree Mundell (Human Resources Coordinator) and Kelli Sames (Human Resources Director).

CITY OF COPPERAS COVE, TEXAS

Human Resources Department No. 34



The mission of the Human Resources Department is to provide quality services in employment, training, employee relations, benefits, compensation, and safety to City employees.

2 Full Time Employees

The City Built for Family Living

HUMAN RESOURCES

PROGRAM DESCRIPTION

The Human Resources Department develops and administers programs and activities to ensure organizational needs are met pertaining to personnel services. In addition, Human Resources manages all of the employee benefits, compensation, training and development, and recruiting activities for the City of Copperas Cove.

MAJOR DEPARTMENT / DIVISION GOALS

- Ensure the City's compensation practices and benefits are competitive with the market and related industry.
- Conduct labor market salary surveys of comparable municipalities and specific competitive industries.
- Maintains personnel policies and procedures.
- Assists departments with personnel issues.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Provided a variety of training and development opportunities.
- Developed a request for proposal and selected a carrier to provide Long Term Disability Insurance.
- Created a formal performance appraisal feedback document to be used for employees in their orientation period.
- Worked with departments to update job descriptions.
- Conducted safety training for Safety Committee members.
- Attended recruiting functions to assist the City in its efforts to attract a diversified group of qualified applicants.
- Facilitated and conducted an employee health fair.
- Facilitated a Texas Municipal Retirement System workshop for all employees.
- Coordinated annual employee ethics training and new employee orientation training.
- Coordinated defensive driving training for drivers.
- Coordinated United Way drive for all City employees.
- Continued emphasis with the Fire Department on a preventative health program for employees.
- Conducted employee salary survey.
- Conducted employee service awards reception.
- Conducted employee training prevention of "Drug and Alcohol Awareness".

CONTINUING OBJECTIVES

- Continue to fill all personnel vacancies within target.
- Continue to facilitate wellness initiatives for city employees.
- Continue to work with departments to promote the safety program and increase safety commitment and participants.
- Review employee pay plan to determine market competitiveness.
- Continue to provide supervisory personnel training.
- Continue to provide drug and alcohol prevention awareness education to City employees.
- Audit I-9 Forms (Employment Eligibility Verification).

GOALS FOR FISCAL YEAR 2008

- Schedule and attend training for the software system (HR Module).
- Coordinate a volunteer recognition event.
- Enhance the volunteer process to include applications, orientation, and feedback.
- Conduct a records destruction process for HR records.

HUMAN RESOURCES

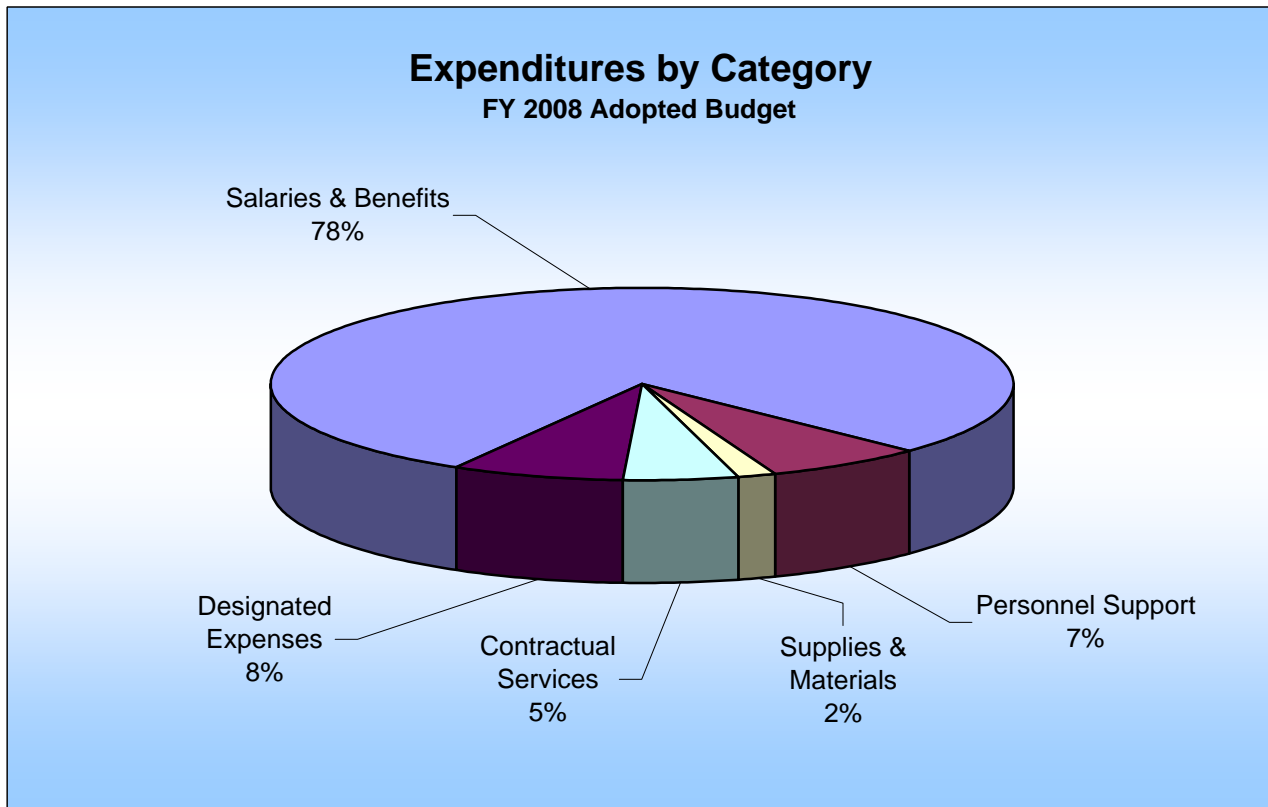
01-3400

EXPENDITURE SUMMARY

HUMAN RESOURCES	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	119,418	126,749	130,157	139,296
Personnel Support	10,867	10,200	10,200	12,600
Supplies & Materials	2,012	3,152	2,754	2,800
Contractual Services	14,649	8,300	8,300	8,700
Designated Expenses	11,621	13,900	13,900	13,400
TOTAL	158,568	162,301	165,311	176,796

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$5,625).
- Personnel Support - Increase in Public Relations (\$2,300).



** "Highlights" are not necessarily all-inclusive.

HUMAN RESOURCES

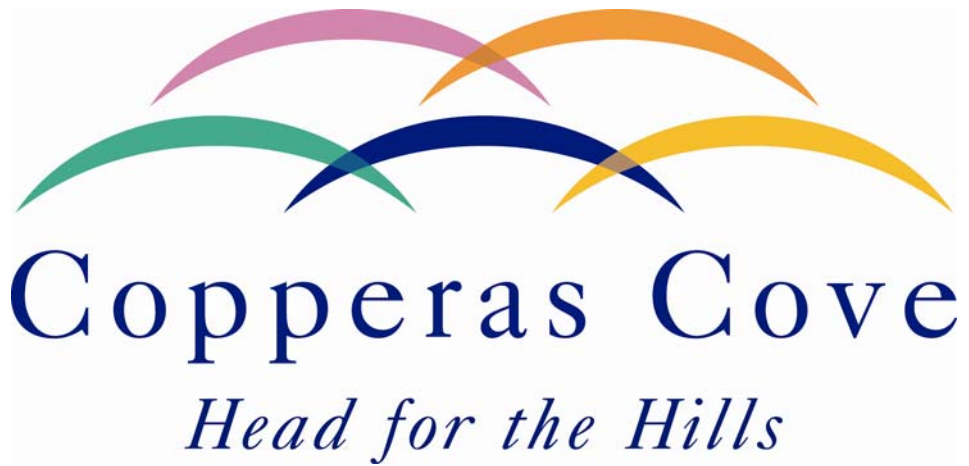
01-3400

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Director of Human Resources	1	1	1	1
Human Resources Coordinator	1	1	1	1
DIVISION TOTAL	2	2	2	2

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Positions Recruited / Filled (full time)	65	N/A*	70	60
# of Workers Compensation Claims Processed	45	N/A*	52	45
# of Employee Grievances	1	0	0	0
# of Personnel Training Programs Offered	23	23	25	30
EFFICIENCIES				
% of Personnel Vacancies Filled within 60 Days of Job Opportunity Notice	N/A*	N/A*	N/A*	95.0%
% of Employees Participating in Health Care Plan	77.0%	80.0%	80.0%	80.0%
% of Employees Participating in 125 Cafeteria Plan	23.0%	20.0%	20.0%	20.0%
EFFECTIVENESS				
% of City Employees Satisfied with Human Resource Services	N/A*	N/A*	N/A*	85.0%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



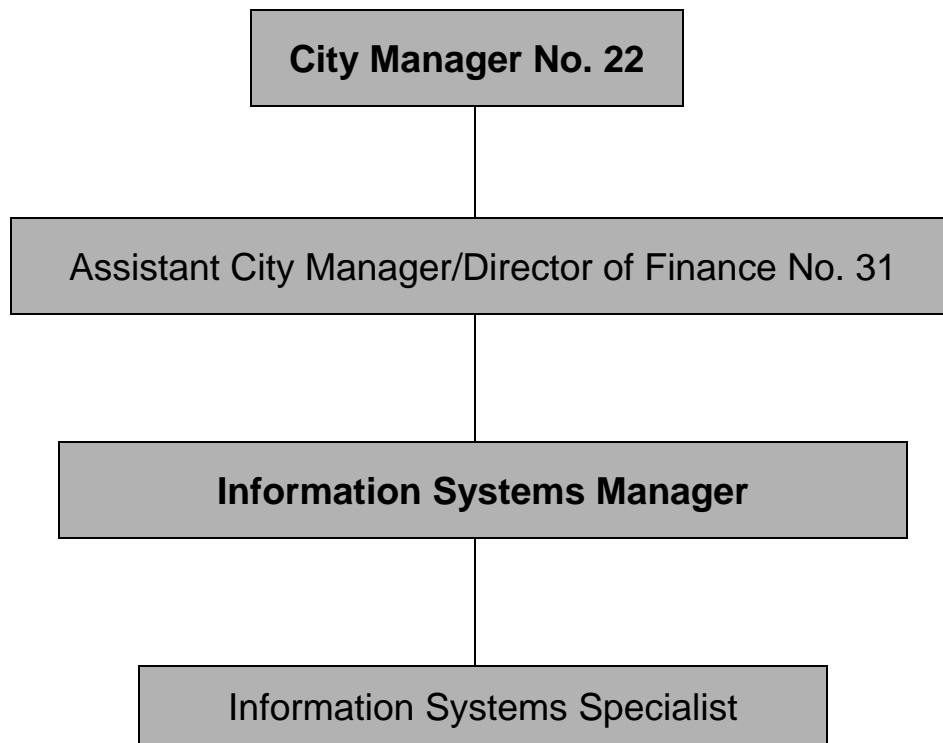
INFORMATION SYSTEMS



Left to Right: Greg Mitchell (Information Systems Manager); Robert Jones (Information Systems Specialist).

CITY OF COPPERAS COVE, TEXAS

Information Systems No. 35



The mission of the Information Systems Department is to facilitate the technological advancement of the City of Copperas Cove through planning, acquiring, implementing and maintaining sound technology in an efficient and cost effective manner.

2 Full Time Employees

The City Built for Family Living

INFORMATION SYSTEMS

PROGRAM DESCRIPTION

The Information Systems Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Copperas Cove. The Information Systems Department has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City. The Department also works to ensure that the systems are secure from attack from viruses, improper use and malicious invasion.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide technical service to enhance the efficiency and effectiveness of the City staff; maximizing their productivity.
- Research, recommend and provide consultation to other city departments on upgrading, replacing, installing and improving technology systems utilized by the City.
- Broadcast and record City Council meetings and workshops.
- Maintain the software and hardware for the City's Government Access Channel.
- Maintain, manage and administer the City's web server, web site, email server and email system.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Replaced City1 and City2 network servers with new upgraded servers.
- Installed network cable in the Fleet Maintenance, Streets, and Sewer buildings.
- Configured and installed wireless networking connections between the Public Works, Fleet Maintenance and Streets/Sewer buildings at Public Works.
- Installed network cable and refurbished and installed two computers for public use at the Senior Center.
- Installed and configured a system to provide videos of City Council Meetings on the City website.
- Installed network cable and configured a new large format plotter for Planning.
- Updated the technology inventory database.
- Completed major RIMS software upgrade at the Police Department.
- Installed and configured new version of the network spyware application on the city network that works with the network patch management application.
- Setup, configured and implemented new patch management schedules for city computers on the network.
- Installed and configured new backup tape drives in the Police, Fire and City Web servers.
- Configured new cell phones for directors to work with the City email server.
- Formatted and posted annual reports on the City website for the Police Department and Animal Control.
- Replaced the Police Department server with a new upgraded server.

CONTINUING OBJECTIVES

- Maintain Government Access Channel.
- Continue improvements to City Network.
- Maintain/continue improvements to the City Web Site.
- Continue program for network spyware / malware detection / removal and patch management.

GOALS FOR FISCAL YEAR 2008

- Replace the City web server.
- Replace firewalls on the City network with new generation firewalls.
- Install re-furbished network server at Public Works.

INFORMATION SYSTEMS

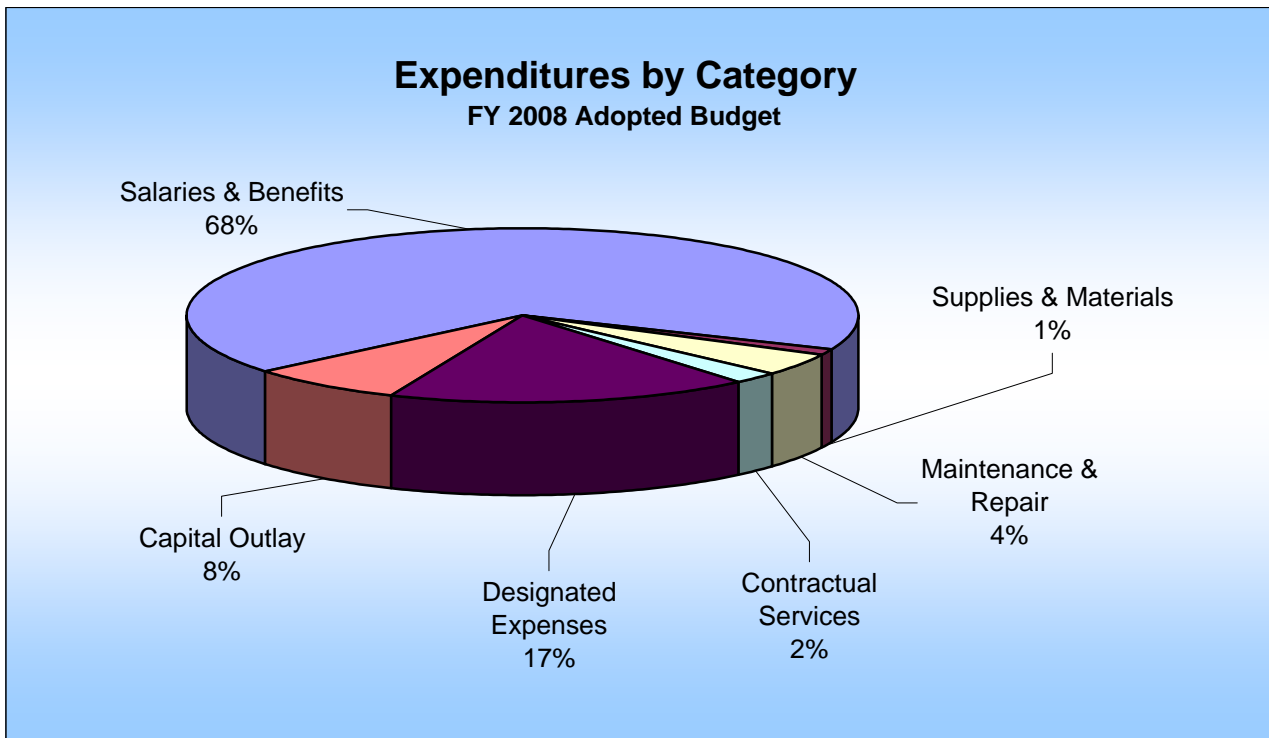
01-3500

EXPENDITURE SUMMARY

INFORMATION SYSTEMS	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	121,761	127,169	127,119	133,272
Supplies & Materials	7,554	3,550	3,318	2,270
Maintenance & Repair	-	5,831	5,600	7,990
Contractual Services	2,499	4,250	3,201	4,500
Designated Expenses	9,961	38,302	38,839	34,337
Capital Outlay	-	18,350	18,300	14,850
TOTAL	141,774	197,452	196,377	197,219

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries (\$4,823).
- Supplies & Materials - Decrease due to relocation of Software Maintenance (\$1,127).
- Maintenance & Repair - Increase due to Software Maintenance (\$2,390).



** "Highlights" are not necessarily all-inclusive.

INFORMATION SYSTEMS

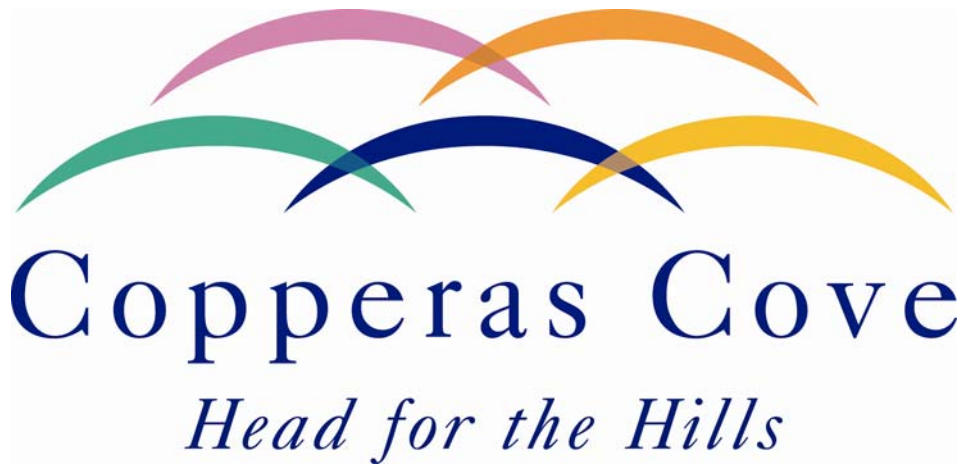
01-3500

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Information Systems Manager	1	1	1	1
Information Systems Specialist	1	1	1	1
DIVISION TOTAL	2	2	2	2

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<u>OUTPUTS</u>				
# of Personal Computers and Laptops Supported	204	210	210	215
# of Network/E-mail/Web Servers Administered and Maintained	12	14	14	14
# of Inbound Spam/Scam E-mails Blocked/Filtered on the City E-mail Server using Hardware/Software Maintained and Configured by Information Systems	210,590	450,000	800,000	200,000
<u>EFFICIENCIES</u>				
% of Desktop/Tech/User Support Calls Resolved within 24 Hours	N/A*	N/A*	N/A*	90%
<u>EFFECTIVENESS</u>				
% of Employee's Satisfied with Service Provided by Information Systems	N/A*	N/A*	N/A*	90%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



MUNICIPAL COURT



Left to Right:

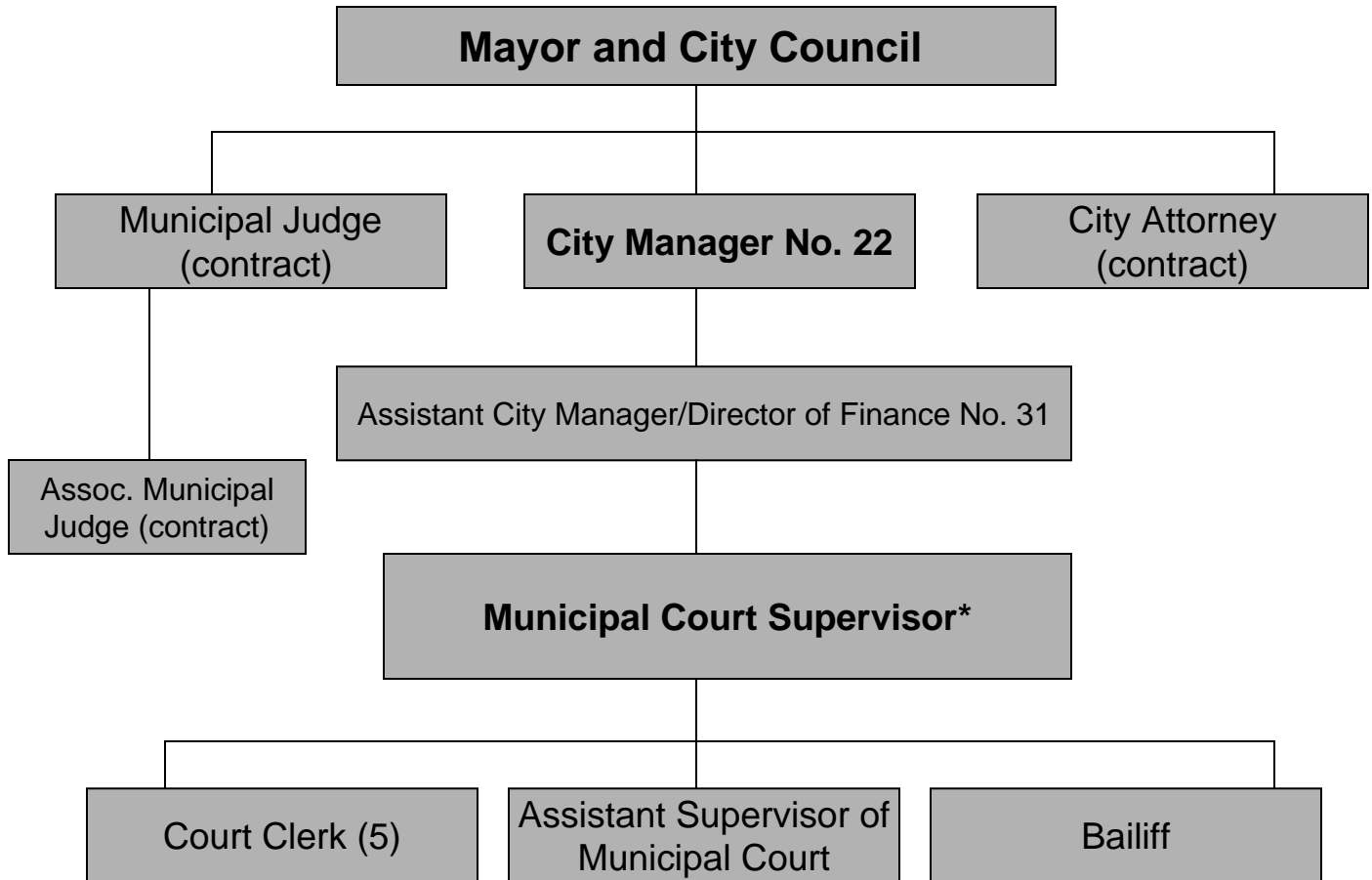
Front Row: Fred Chavez (Warrant Officer); Christine Mandinici (Court Clerk); Tana Brown (Court Clerk); Robert Gilyard (Bailiff).

Second Row: Tiffany Dakes (Asst. Court Supervisor); Chrystal St.Peters (Court Clerk); Renee Ankrom (Court Clerk); Jim Thompson (City Prosecutor).

Back Row: F.W. Price (Judge); Jennifer Henry (Court Clerk); Joseph Pace (Court Supervisor).

CITY OF COPPERAS COVE, TEXAS

Municipal Court No. 41



* After budget adoption, Municipal Court division was transferred and reports directly to the City Manager.

The mission of the Municipal Court Department is to interpret and adjudicate applicable laws, to facilitate the timely disposition of cases with prompt and courteous service, and to support the local community by providing efficient and effective services through the promotion of justice.

8 Full Time Employees
3 Contract Positions

The City Built for Family Living

MUNICIPAL COURT

PROGRAM DESCRIPTION

Municipal court strives to ensure that each person accused of a violation, be guaranteed and provided all the constitutional rights to a fair and speedy judicial process in such a manner that it preserves both the integrity and rights of the defendant, as well as the citizens of Copperas Cove. Municipal Court enforces certain misdemeanor criminal law and city ordinances within the boundaries of Copperas Cove and is responsible for filing and processing criminal misdemeanors and ordinance violations.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide a fair and timely resolution of cases in a manner that is efficient for the city and for the defendants/citizens.
- Ensure that defendants who violate the laws of the City are held accountable.
- Issue warrants for those who had reasonable notice and failed to appear.
- Reassure the public that offenders are being punished.
- Collect the fines and costs due to the City and to the State.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Maintain highest professional qualifications by continuing education for court staff, and by participating in the court clerk certification program.
- An estimated 8,500 complaints were filed during 2006-2007.
- An estimated 5,250 warrants were issued during 2006-2007.
- An estimated 4,700 warrants were cleared during 2006-2007.
- Estimated collections for fiscal year 2006-2007 is as follows: \$1,199,452 of which \$52,000 will be returned to local merchants, \$360,000 will be remitted to the state, \$5,205 deposited in the Efficiency of the Administration of Justice Fund, \$23,465 deposited in the Technology Fund, \$18,429 deposited in the Court Security Fund, and \$740,353 will be deposited in the City's account.
- Implemented new version of court software (requires operation on a sequel server as opposed to the AS400).
- Contracted with an outside firm to pursue delinquent accounts 61 days or older.
- Reinstated TCLEOSE Agency Account for "new" Bailiff Position.
- Participated in the first annual State-Wide Warrant Round-Up Program.
- 12,346 cases have been referred to collections.

CONTINUING OBJECTIVES

- Ensure timely and accurate processing of all monies received in accordance with the City's financial procedures.
- Continue to provide a randomly selected pool of jurors for those defendants who choose to exercise their rights to trial by jury.
- Continue to ensure all reports filed with the various state and local agencies are accurate and timely.

GOALS FOR FISCAL YEAR 2008

- Increase compliance with court ordered payment of court cost, fines and fees.
- Research possibilities of becoming a paperless environment.
- Improve delinquent account collections.
- Participate in the State-Wide Warrant Round-Up Program in February of 2008.

MUNICIPAL COURT

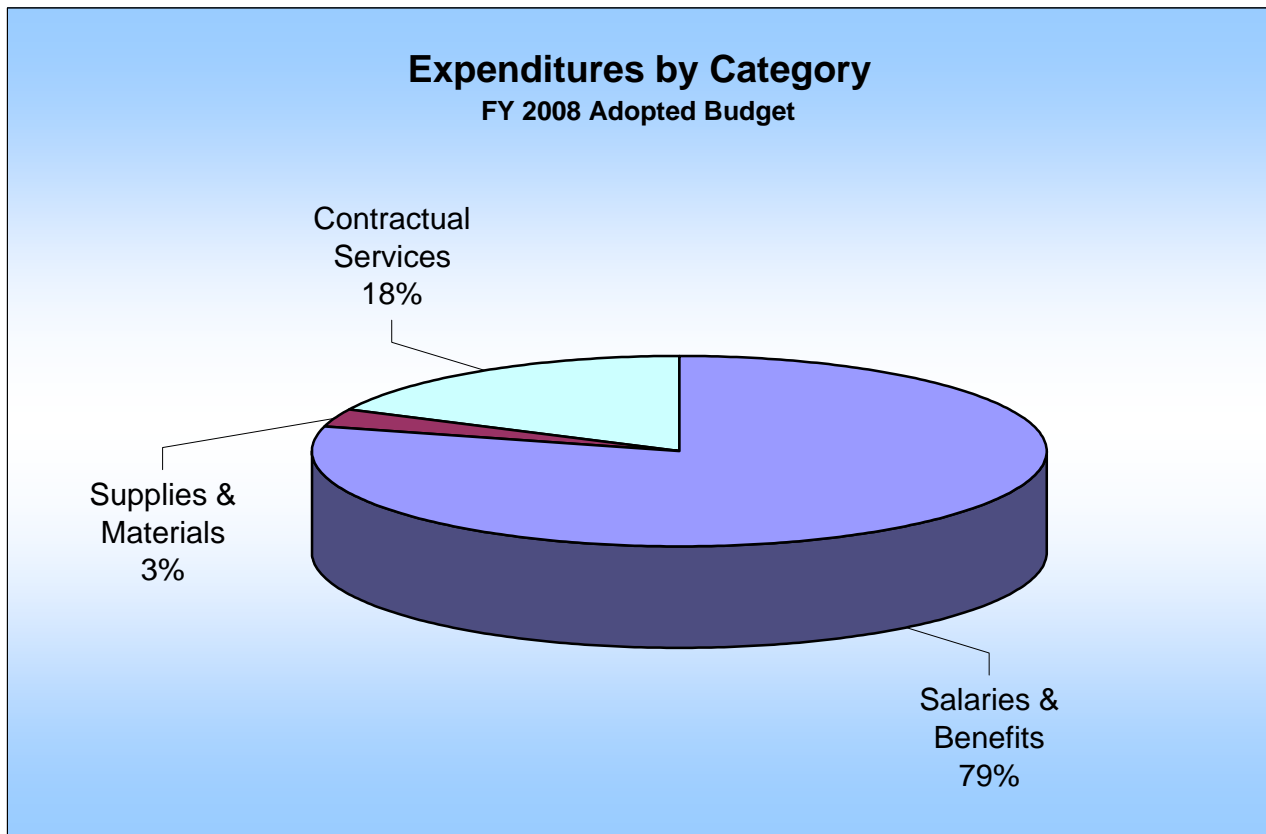
01-4100

EXPENDITURE SUMMARY

MUNICIPAL COURT	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	242,395	250,569	247,533	286,483
Supplies & Materials	10,552	8,750	9,000	10,800
Maintenance & Repair	505	520	450	500
Contractual Services	46,675	50,703	66,975	63,800
TOTAL	300,127	310,542	323,958	361,583

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected)

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$27,922)



** "Highlights" are not necessarily all-inclusive.

MUNICIPAL COURT

01-4100

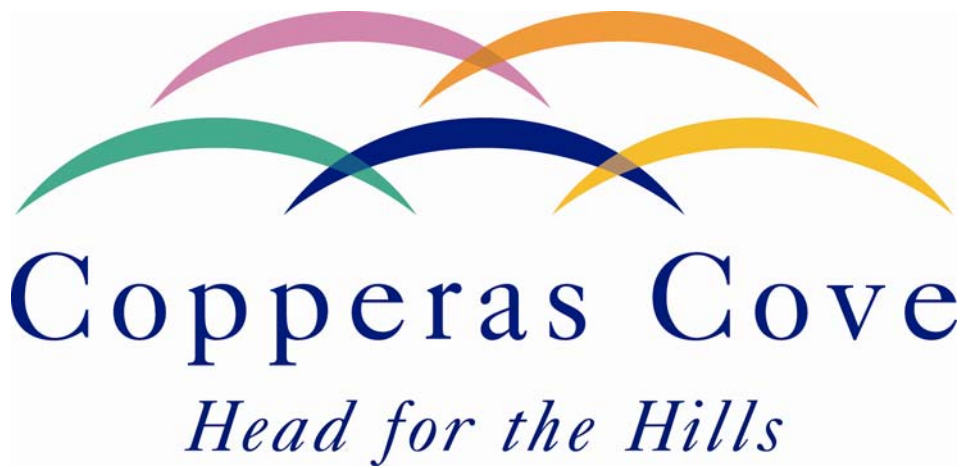
STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Municipal Court Supervisor	1	1	1	1
Assistant Supervisor of Municipal Court	1	1	1	1
Court Clerk	5	5	5	5
Bailiff (funded in Municipal Court Spec. Rev. Fund)	0	1	1	1
Contract Municipal Judge	1	1	1	1
Contract Associate Municipal Judge	1	1	1	1
DIVISION TOTAL	9	10	10	10

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Warrants Issued	3,493	3,405	3,317	3,417
# of Warrants Cleared	2,989	1,931	1,875	1,931
# of Violations Processed	10,124	9,353	8,581	8,838
EFFICIENCIES				
Average Collections per Clerk	N/A*	N/A*	4,468	4,602
EFFECTIVENESS				
% of Warrants Cleared	85.6%	N/A*	56.5%	58.0%
Number of active pending cases beyond the disposition standards**	N/A*	N/A*	38	20

* New Performance Measure - Data not available.

** Disposition standard - quarterly

** "Highlights" are not necessarily all-inclusive.

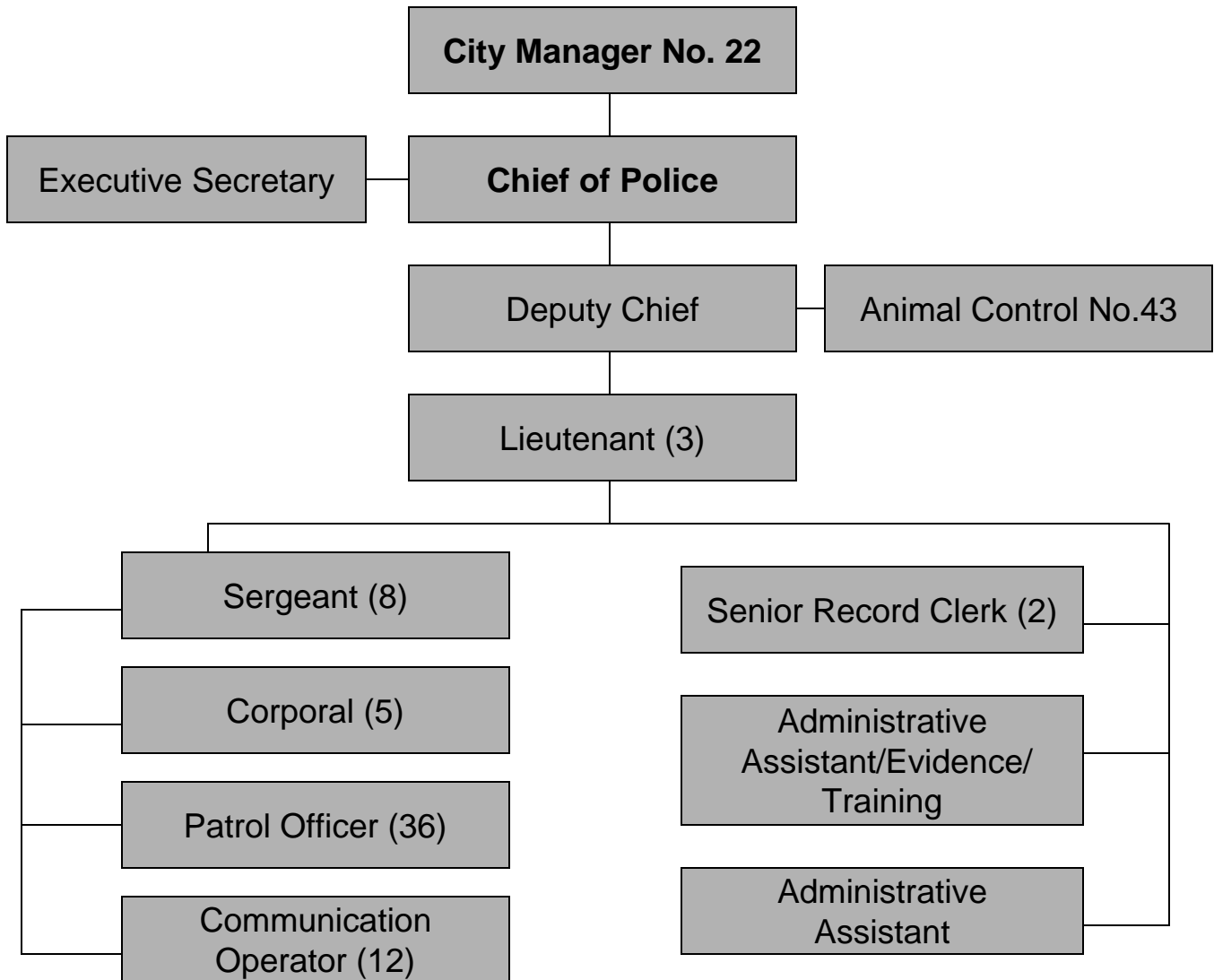


POLICE DEPARTMENT



CITY OF COPPERAS COVE, TEXAS

Police Department No. 42



The mission of the Copperas Cove Police Department is to provide the citizens it serves with a safe and secure community; accomplished by working in a partnership to protect life and property, maintain order, enforce laws and ordinances, and uphold the constitutional rights of all persons.

71 Full Time Employees

The City Built for Family Living

POLICE DEPARTMENT

PROGRAM DESCRIPTION

The Copperas Cove Police Department provides a wide variety of services to the Citizens of Copperas Cove. The mission of the Copperas Cove Police Department is to provide the Citizens it serves with a safe and secure community; accomplished by working in a partnership to protect life and property, maintain order, enforce laws and ordinances, and uphold the constitutional rights of all persons. Services provided, but not limited to, include the prevention of criminal activity, investigation of crimes, apprehension of offenders, recovery of property, traffic control and enforcement, public awareness programs, house watch checks, neighborhood watch programs and other related law enforcement activities.

MAJOR DEPARTMENT / DIVISION GOALS

- Reduce crime while improving the quality of life for all citizens through quality public safety.
- Increase police per citizen ratio for effective delivery of police services.
- Maintain a progressive partnership with the community through various programs and services.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Conducted a National Night Out Event and a National Night Out Kick Off Party.
- Provided police protection during the Downtown Halloween Party.
- Conducted a Senior Health & Safety Day – SALT Program.
- Continued the Crime Stoppers Program, Kiddo Card Program, Neighborhood Watch Program, Gunlock Program, and Copperas Cove Citizens Police Academy Program.
- Continued Police involvement with the American Heart Walk.
- Continued providing crime prevention programs and distribution of safety materials.
- Continued participation with Special Olympics and the Torch Run.
- Continued the Tobacco Grant Program, tobacco stings, and business compliance inspections.
- Continued participation in the Bulletproof Vest Grant Program and was awarded a Justice Assistance Grant (JAG).
- Participated in Coryell County Community Planning.
- Maintained quality police services to the community during times of personnel shortages.
- Maintained above average clearance rates in Part I & Part II crimes as compared to state averages.
- Participated in America's Promise Job Shadow Day.
- Obtained funding and acquired property for the new police facility.

CONTINUING OBJECTIVES

- Maintain adequate staffing levels.
- Seek alternative funding such as grants.
- Continue public relations and community service projects.

GOALS FOR FISCAL YEAR 2008

- Conduct a National Night Out Event and a National Night Out Kick Off Party.
- Provide police protection during the Downtown Halloween Party.
- Conduct Senior Health & Safety Day – SALT Program.
- Continue the Crime Stoppers Program, Kiddo Card Program, Neighborhood Watch Program, Gunlock Program, and Copperas Cove Citizens Police Academy Program.
- Continue Police involvement with the American Heart Walk.
- Continue providing crime prevention programs and distribution of safety materials.
- Continue participation with Special Olympics and the Torch Run.
- Continue with the Tobacco Grant Program, tobacco stings, and business compliance inspections.
- Continue participation in the Bulletproof Vest Grant Program and was awarded a Justice Assistance Grant (JAG).
- Participate in Coryell County Community Planning.
- Maintain quality police services to the community during times of personnel shortages.
- Maintain above average clearance rates in Part I & Part II crimes as compared to state averages.
- Participate in America's Promise Job Shadow Day.
- Obtain additional funding and begin construction on the new police facility.

POLICE DEPARTMENT

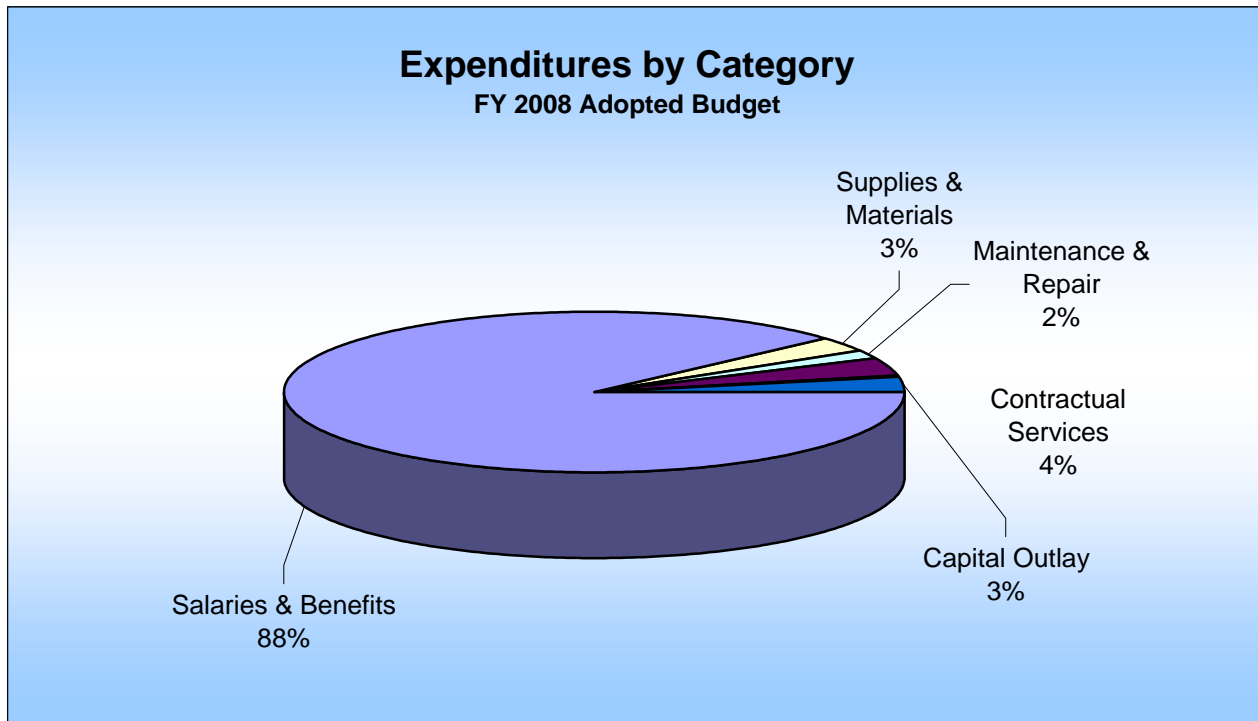
01-4200

EXPENDITURE SUMMARY

POLICE DEPARTMENT	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	3,150,968	3,530,139	3,345,200	3,861,617
Personnel Support	6,151	6,145	6,250	6,000
Supplies & Materials	115,034	141,570	120,300	129,500
Maintenance & Repair	57,223	71,600	66,400	82,183
Contractual Services	111,317	149,848	137,020	153,432
Designated Expenses	15,484	12,865	11,630	13,802
Capital Outlay	111,726	102,872	102,000	131,950
TOTAL	3,567,903	4,015,039	3,788,800	4,378,484

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$472,154)
- Supplies & Materials - Increase in Fuel & Oil (\$5,000).
- Maintenance & Repair - Increase in Equipment Repairs (\$15,783).
- Capital Outlay - 3 Police Pursuit Vehicles (\$88,050), 4 Motorcycle Units (\$8,500), and Staff Vehicle (\$18,400).



** "Highlights" are not necessarily all-inclusive.

POLICE DEPARTMENT

01-4200

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Communications Officer	11	12	12	12
Corporal	5	5	5	5
Deputy Chief	1	1	1	1
Executive Secretary	1	1	1	1
Lieutenant	3	3	3	3
Patrol Officer	35	36	36	36
Police Chief	1	1	1	1
Senior Records Clerk	2	2	2	2
Administrative Assistant	1	1	1	1
Sergeant	8	8	8	8
Admin. Assistant/Evidence/Training	1	1	1	1
DIVISION TOTAL	69	71	71	71

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Calls for Service	21,467	N/A*	21,000	20,500
# of Part I Violent Crimes reported	1,274	N/A*	1,211	1,200
EFFICIENCIES				
Part I Crime** Clearance Rate:				
Copperas Cove's Rate	19.0%	23.0%	19.0%	18.0%
State Average (Texas Standard)	18.0%	18.0%	18.0%	18.0%
Texas Cities with Population of 25,000 - 50,000	21.0%	21.0%	21.0%	21.0%
Part II Crime*** Clearance Rate-Copperas Cove	75.0%	78.0%	67.0%	70.0%
EFFECTIVENESS				
Customer Satisfaction Survey (% Satisfied / Very Satisfied)	N/A*	N/A*	80.0%	85.0%

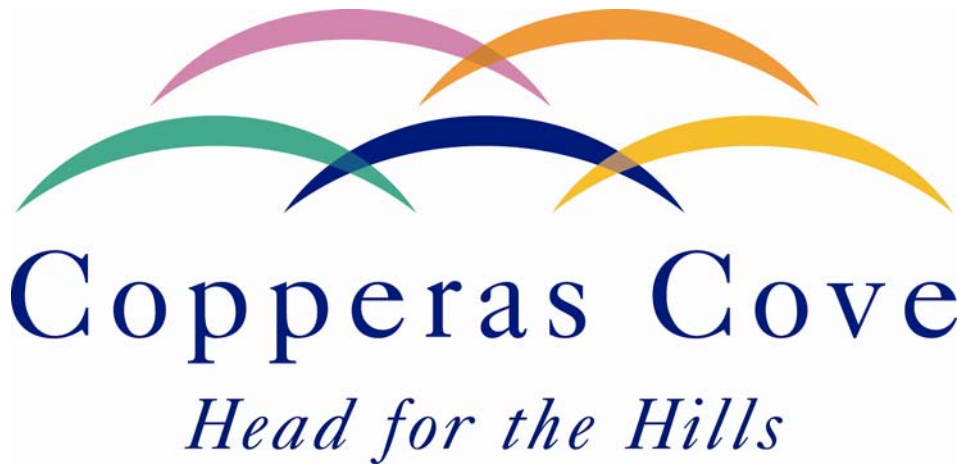
Note: FY 2008 Target is to reduce crime through police presence and achieve crime clearance rates above the state averages.

* New Performance Measure - Data not available.

** Part I Crimes are serious in nature and include these crimes: Murder, Rape, Robbery, Aggravated Assault, Burglary, Larceny, and Motor Vehicle Theft.

*** Part II Crimes are all less serious in nature, they include crimes such as: Criminal mischief, Drug Violations, DWI, Disorderly Conduct, Forgery, Embezzlement, Weapons Violations, and City Ordinance Violations.

** "Highlights" are not necessarily all-inclusive.



ANIMAL CONTROL

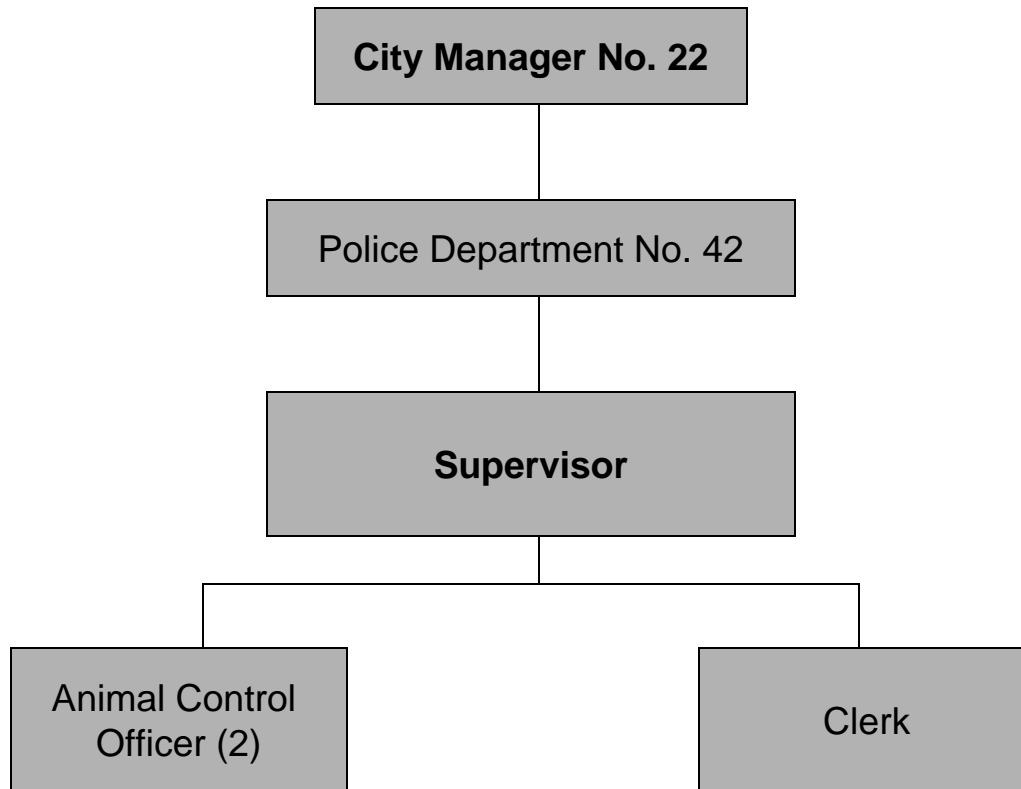


Left to Right:

Ernie Lee (Animal Control Supervisor); Ilka Perkins (Animal Control Clerk); Beau Brabbin (Animal Control Officer); Randy Nelson (Animal Control Officer).

CITY OF COPPERAS COVE, TEXAS

Animal Control Department No. 43



The mission of the Copperas Cove Animal Control is to maintain a sanitary and disease-free shelter, to improve quality of life for sheltered animals, and to preserve a safe community environment by securing stray and abandoned animals.

4 Full Time Employees

The City Built for Family Living

ANIMAL CONTROL

PROGRAM DESCRIPTION

The main function of Animal Control is to provide and maintain a healthy, safe, and sanitary shelter for animals housed at the facility. Animal Control also patrols the city to pick up strays, and/or dangerous or vicious animals, ill, injured, as well as deceased animals. Animal Control must also track and report animal cruelty and investigate animal bites, quarantine/send suspected rabies specimens to the Texas Department of Health for testing, notify bite victims of test results, and track adopted animals to ensure rabies vaccinations and sterilizations are completed as required by Texas State Law. Animal Control issues citations for failure to comply with the adoption agreement, failure to license animals, violating the leash law, and various other laws (city and state) regulating animals. In addition, Animal Control staff is required to maintain certification by attending various animal control classes and training. Animal Control also educates the public through the media by conducting classes for the Copperas Cove Citizens Police Academy and one-on-one regarding health and safety issues pertaining to animals and citizens of the City.

MAJOR DEPARTMENT / DIVISION GOALS

- Increase public awareness of City Ordinance requirements and state laws regarding animal control issues.
- Heighten public awareness for proper pet care/safety and importance of spaying/neutering.
- Increase animal adoption and decrease the number of animals that are euthanized.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Certified one Animal Control Officer through the Texas Department of Health Advanced Animal Control Courses.
- Certified one Animal Control Officer through the Texas Department of Health Euthanasia class.
- Hired one Animal Control Officer who is certified through the Texas Department of Health Basic Animal Control Officer Course.
- Continued the micro-chip program in accordance with Texas Department of Health.
- Worked with the Animal Control Advisory Committee to incorporate emergency management procedures/evacuation for the shelter animals.
- Assisted the Fort Hood Animal Control by sheltering approximately 25 of their animals during a fire evacuation of the Fort Hood shelter.
- Received the City's *Department of the Year* award.
- Continued Animal Control presentations to the Copperas Cove Citizens Police Academy.
- Worked with various businesses within the City on bat problems and solutions.
- Received a \$1,000 donation/grant from Wal-Mart for the rebuilding of the cat playground.
- Received a substantial contribution from the estate of Ursula Shirts to be used for the animals and part of this has been used to purchase dog beds and cat cages.
- Presented Animal Control information to approximately 110 citizens and 100 children.

CONTINUING OBJECTIVES

- Decrease abandoned/stray animals through aggressive street patrolling.
- Aggressively prosecute abandonment and cruelty cases in conjunction with the Police Department.
- Successfully obtaining court orders placing restrictions dangerous animals.

GOALS FOR FISCAL YEAR 2008

- Seek funding for an additional Animal Control Officer.
- Review and update training program for new Animal Control Officers.
- Review and update the Animal Control Ordinance.

ANIMAL CONTROL

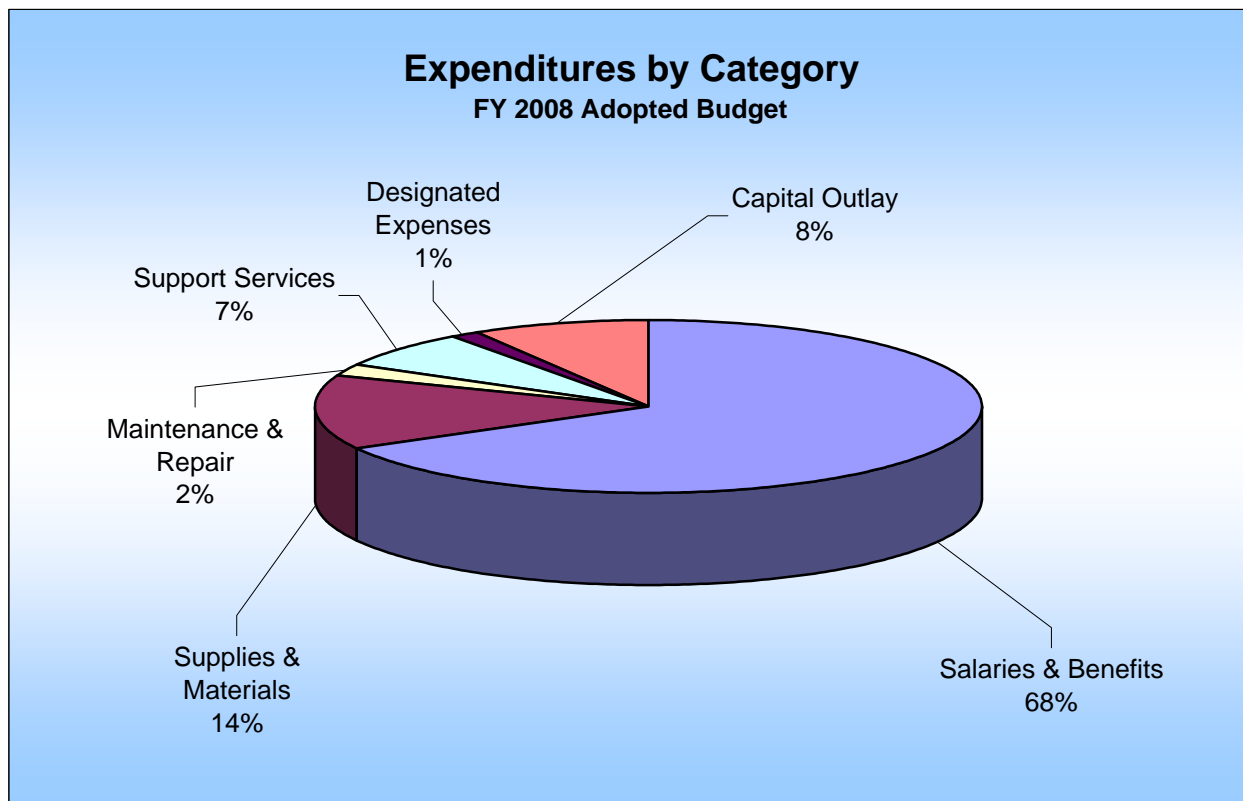
01-4300

EXPENDITURE SUMMARY

ANIMAL CONTROL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	130,564	135,178	138,178	142,836
Supplies & Materials	15,603	28,740	24,300	29,970
Maintenance & Repair	3,032	15,085	4,300	4,643
Support Services	12,207	15,370	14,215	14,919
Designated Expenses	1,909	2,010	2,250	3,090
Capital Outlay	-	1,000	33,960	18,135
TOTAL	163,315	197,383	217,203	213,593

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$4,658).
- Supplies & Materials - Operating Supplies (\$5,670).



** "Highlights" are not necessarily all-inclusive.

ANIMAL CONTROL

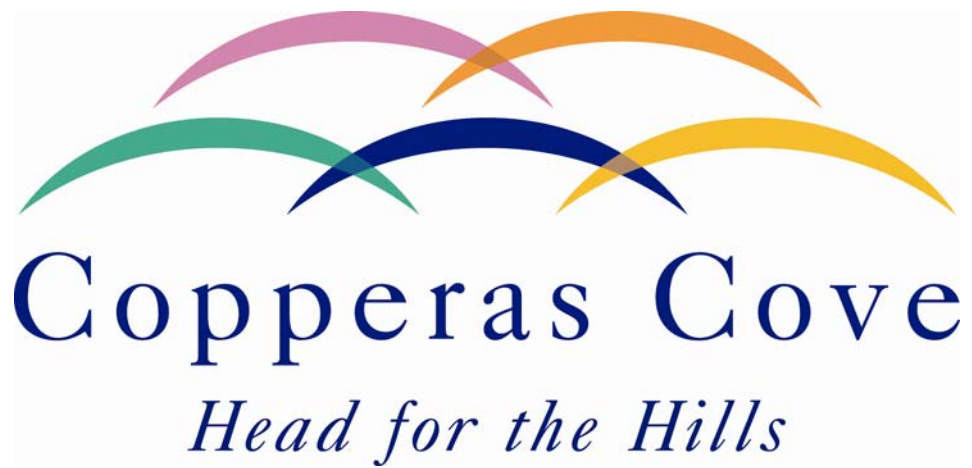
01-4300

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Animal Control Clerk	1	1	1	1
Animal Control Officer	2	2	2	2
Animal Control Supervisor	1	1	1	1
DIVISION TOTAL	4	4	4	4

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Animals Impounded	2,804	2,663	2,884	3,021
# of Animals Euthanized	1,324	1,293	1,438	1,510
# of Animals Adopted	696	751	628	753
# of Animals Re-Claimed	602	605	602	643
EFFICIENCIES				
Average Cost to Impound an Animal	\$58.24	\$74.12	\$75.31	\$70.70
Average Response Time per Call	N/A*	N/A*	21 min	18 min
EFFECTIVENESS				
% of Eligible Animals Adopted	31.6%	36.5%	47.0%	49.6%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.

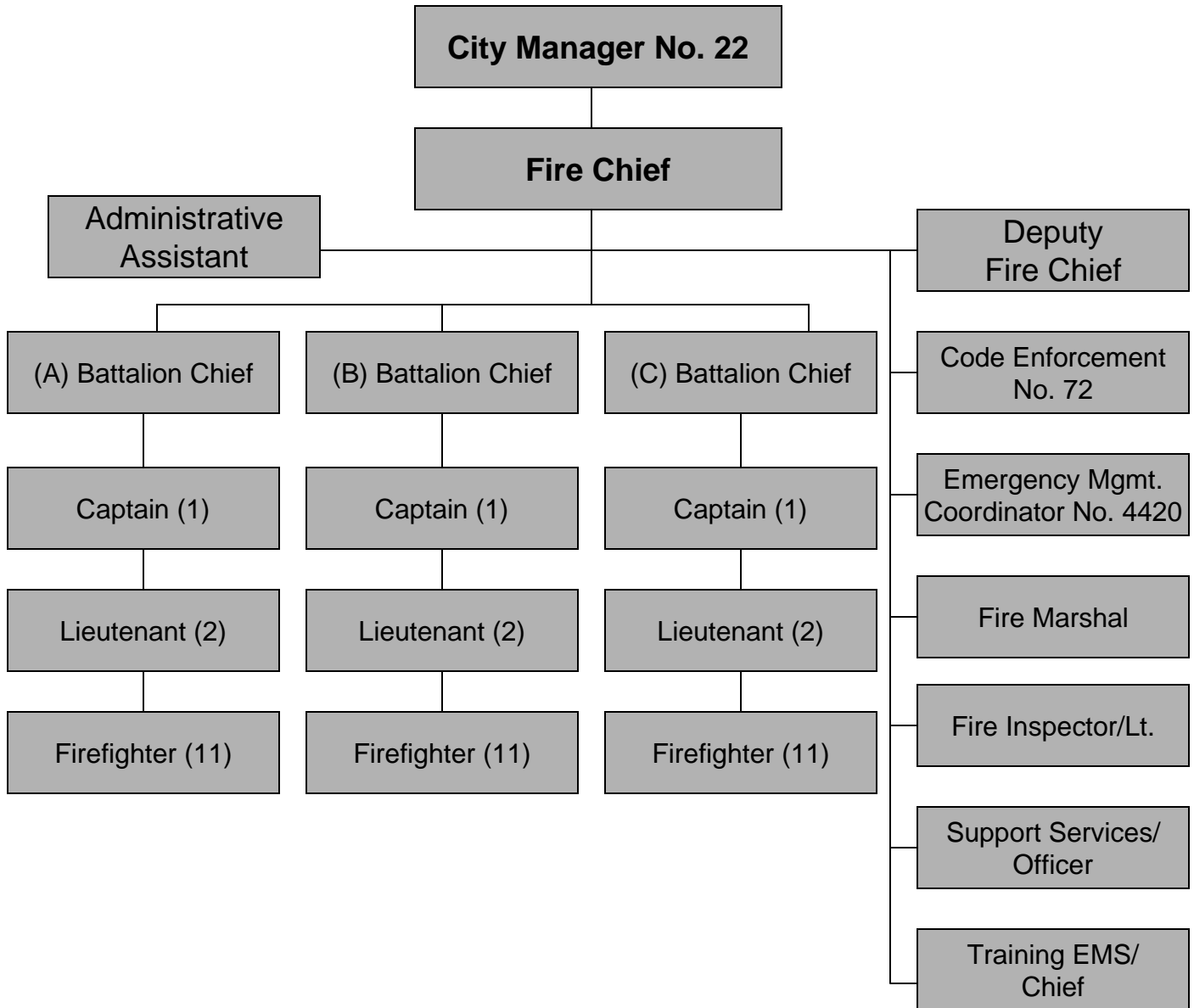


FIRE/EMS DEPARTMENT



CITY OF COPPERAS COVE, TEXAS

Fire/EMS No. 44



The mission of the Copperas Cove Fire Department is to protect and enhance the quality of life in the City Built for Family Living through a comprehensive program of services delivered by an excellent team directed towards providing education, prevention, and control in the areas of fire, rescue, medical emergencies, and disasters.

52 Full Time Employees

The City Built for Family Living

FIRE / EMERGENCY MEDICAL SERVICES (EMS)

PROGRAM DESCRIPTION

The Fire Department provides fire & EMS services to the citizens of Copperas Cove and to 88 square miles of Coryell County. In addition, the Fire Department ensures construction meets all adopted fire codes through a the plans review process and performs annual fire inspections of all commercial buildings to help identify and correct fire hazards. Public education programs are provided by the fire department to both adults and children and are provided through a variety of delivery options, including fire station tours, public demonstrations, a clown troupe, health fairs as well as classes delivered in public schools, civic groups, fire stations and other locations throughout the community. The department also provides community involvement programs such as Citizen Emergency Response Teams (CERT), Citizen Fire Academy (CFA) and Mentoring Industrious Minds & Educating Students (MIMES).

MAJOR DEPARTMENT / DIVISION GOALS

- Protect life, property, and environment through prevention, public education, and emergency responses.
- Provide improved community health through the "Shots through the Firehouse" program.
- Educate the public through fire prevention and public education programs.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Replaced Inspector's vehicle (44-09).
- Received a \$1,200 "Safe Neighborhood" grant from Wal-Mart.
- Received a \$16,000 grant from the Texas Commission on Fire Protection to purchase protective equipment.
- Received a \$71,955 grant from Department of Homeland Security to purchase Personal Protective Clothing (PPE) and Self-Contained Breathing Apparatus (SCBA).
- Received a \$594,317 grant from Department of Homeland Security to hire six (6) firefighters.
- Provided 1,200 free immunizations through the "Shots through the Firehouse" program.
- Recognized as a National Finalist by the International Association of Fire Chiefs (IAFC) for the "Mentoring Industrious Minds & Educating Students" (MIMES) program.
- Improved our Insurance Services Office (ISO) grading from a Class 4 to a Class 3 community.
- Identified and corrected 515 fire hazards during annual fire inspections.
- Rebuilt fire department website to make information readily available to public.
- Purchased a second Thermal Imager with public donations.

CONTINUING OBJECTIVES

- Maintain an average response time of 5 minutes or less to all emergency calls within the City.
- Continue to conduct annual fire inspections in all municipal buildings, all commercial buildings and all schools within the City.

GOALS FOR FISCAL YEAR 2008

- Complete Citizen Fire Academy during the year.
- Complete Citizen Emergency Response Team (CERT) class during the year.
- Complete one M.I.M.E.S. class during the year.
- Replace one (1) ambulance.
- Apply and receive federal and/or fire commission grants to purchase Personal Protective Clothing.
- Implement an "Honor Guard" within the Copperas Cove Fire Department.
- Construct a "live fire" training facility.
- Have an Insurance Service Office (I.S.O.) re-inspection conducted to improve grading to Class 2.
- Complete land purchase for Fire Station #2 relocation.
- Equip all fire stations with Access Control Entry System to improve accountability for equipment.
- Replace County fire engine.

FIRE / EMERGENCY MEDICAL SERVICES (EMS)

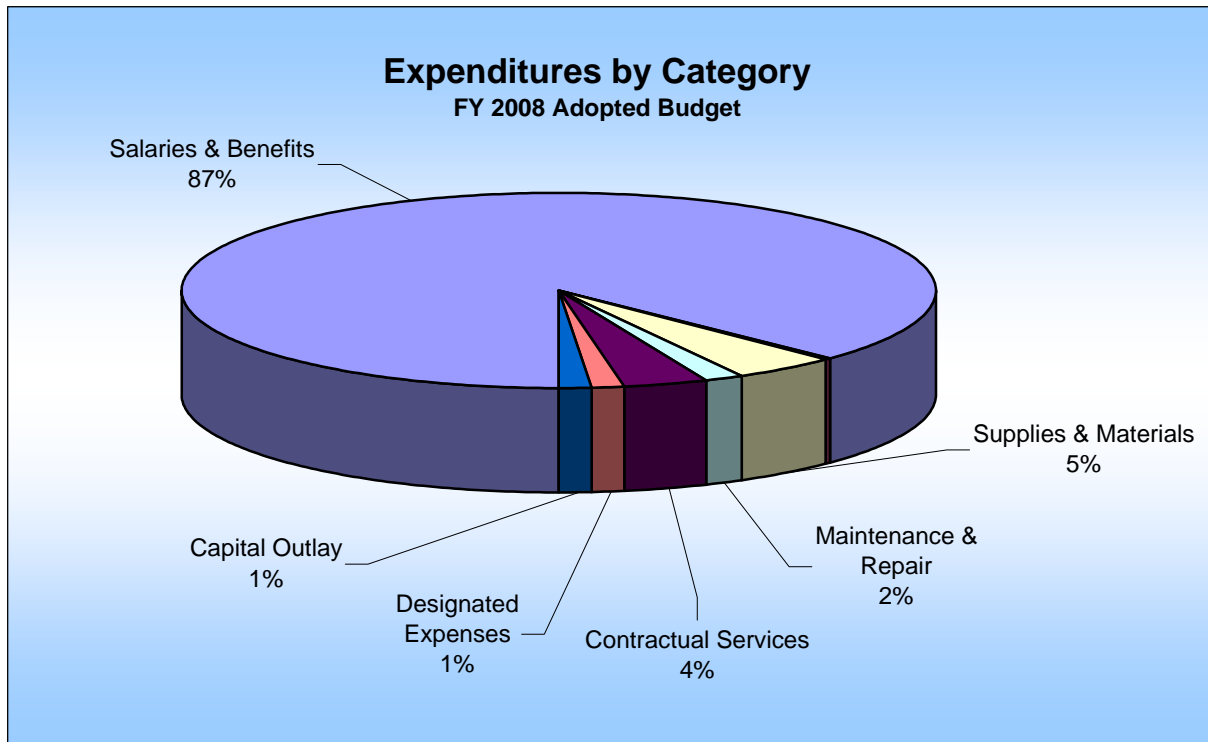
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EXPENDITURE SUMMARY

FIRE/EMS	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	2,335,523	2,427,855	2,521,608	2,615,308
Personnel Support	-	7,000	7,000	7,000
Supplies & Materials	108,120	124,423	122,543	135,241
Maintenance & Repair	39,910	40,780	42,480	50,679
Contractual Services	99,975	117,698	116,846	111,000
Designated Expenses	77,448	53,740	53,097	39,223
Capital Outlay	5,957	25,216	24,925	42,480
TOTAL	2,666,933	2,796,712	2,888,499	3,000,931

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected)

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$162,258); Decrease in Overtime (\$115,000).
- Supplies & Materials - Increase for Fuel and Oil (\$8,471); Increase for EMS Medical Supplies (\$4,365).
- Capital Outlay - Station # 2 Renovations (\$22,590); Access Control System (\$10,700).



** "Highlights" are not necessarily all-inclusive.

FIRE / EMERGENCY MEDICAL SERVICES (EMS)

01-4400

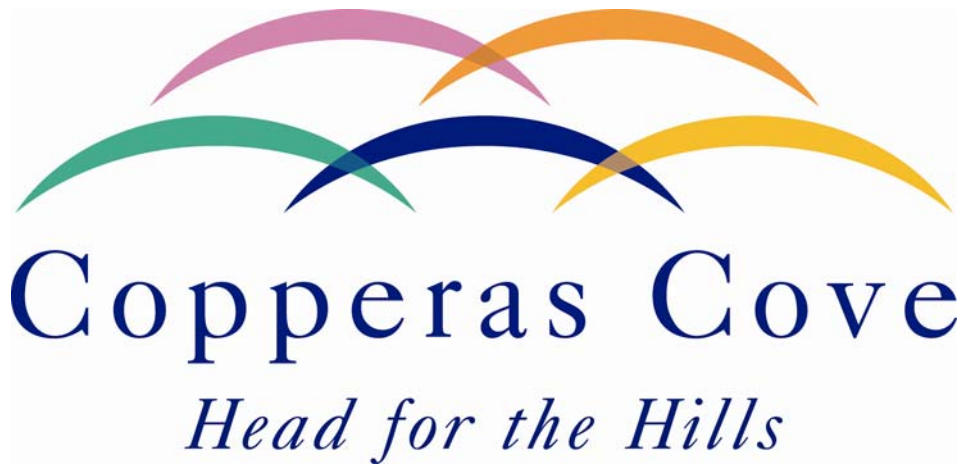
STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Captain	3	3	3	3
Deputy Chief/Emergency Mgmt Coordinator	1	1	1	1
Fire Chief	1	1	1	1
Fire Marshal	1	1	1	1
Firefighter**	28	31	34	33
Inspector	1	1	1	1
Lieutenant	6	6	6	6
Administrative Assistant	1	1	1	1
Battalion Chief	3	3	3	3
Training/ EMS Chief	0	0	0	1
Training Officer/Battalion Chief	1	1	1	1
DIVISION TOTAL	46	49	52	52

** 2006-2007 adopted budget reflected 49 positions which included three positions funded for a partial year related to the SAFER Grant. At mid year 3 additional positions were authorized by City Council as the result of the SAFER Grant Award for a total of six additional positions in FY 2006-07.

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Fire-Related Responses	2,275	2,500	2,335	2,500
# of Emergency Medical Services (EMS) Related Responses	3,100	3,300	3,420	3,600
Total Requests for Emergency Services	5,372	5,800	5,755	6,100
# of Citizen Contacts through Public Education	N/A*	N/A*	7,388	10,000
EFFICIENCIES				
Fire and EMS Services per response	\$496.45	N/A*	\$501.91	\$491.95
EFFECTIVENESS				
% of Responses within the City Under 5 Minutes	N/A*	N/A*	N/A*	90.0%
% of Identified Commercial Fire Hazards Corrected	N/A*	N/A*	65.0%	90.0%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



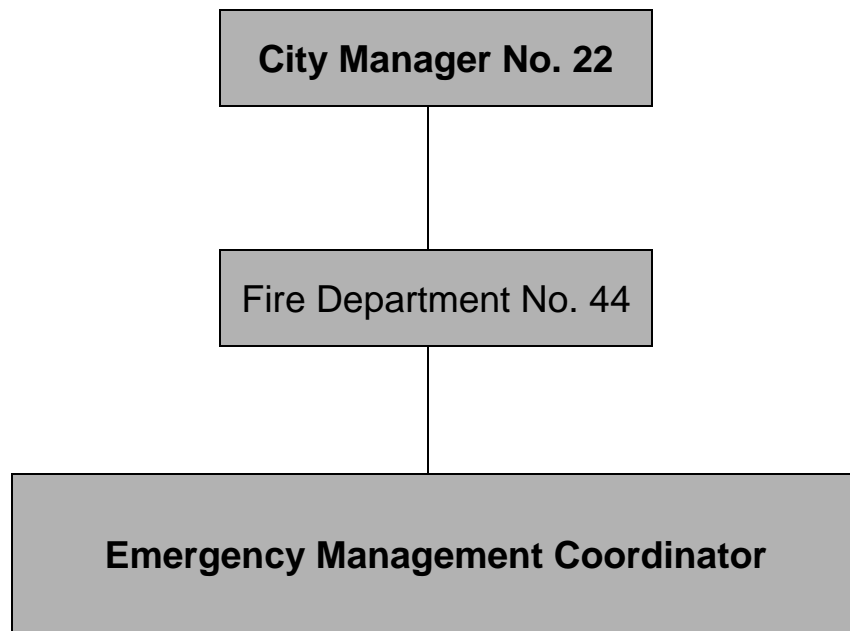
**EMERGENCY MANAGEMENT
DEPARTMENT**



The Emergency Management Department was authorized by City Council to begin in fiscal year 2006-2007. There is one full-time employee authorized for this department.

CITY OF COPPERAS COVE, TEXAS

Emergency Management No. 4420



The mission of the Emergency Management Department is to protect and enhance the quality of life in the City Built for Family Living through a comprehensive program delivered by an excellent team directed towards providing preparedness plans, emergency response operations, recovery and mitigation, in the event of unexpected manmade or natural disaster.

1 Full Time Employee

The City Built for Family Living

EMERGENCY MANAGEMENT

PROGRAM DESCRIPTION

Emergency Management functions for the City of Copperas Cove are directly managed by the Fire Department, including establishment and management of the Emergency Operations Center (EOC).

MAJOR DEPARTMENT / DIVISION GOALS

- Develop, review and update the City's overall Emergency Operations Plan.
- Ensure the Emergency Operations Plan meets all State requirements and is filed with the State of Texas Office of Emergency Management.
- Be sufficiently prepared to react and respond in a timely manner in the case of a disaster.
- Assist in the recovery of the quality of life for all citizens in the case of a natural disaster.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- New Department for FY 2007.
- Coordinated NIMS Training for all required personnel and elected officials.
- Reviewed programs and established contacts with agencies and organizations in Emergency Management.
- Worked toward acceptance of an advanced EM Plan.
- Completed EMPG Grant Application.
- Facilitated the efforts of Charitable Service Organizations.
- Educated citizens on available assistance.
- Assisted with data collection for FEMA Assistance.
- Assisted citizens impacted by the Federal Disaster declared.

CONTINUING OBJECTIVES

- Protect and enhance the quality of life through a comprehensive program of services directed towards providing education, prevention and control in the area of natural and manmade disasters.
- Raise community awareness in preparedness for manmade disasters including but not limited to hazardous materials.
- Promote the inclusion of facilities and public safety in dialogue through the Local Emergency Planning Committee (LEPC).
- Ensure NIMS Compliance.
- Continue to seek EMPG Grant funding.

GOALS FOR FISCAL YEAR 2008

- Conduct training in the City for Community Emergency Response Team (CERT).
- Coordinate up dates, training and exercises for CERT program.
- Achieve advanced status for our emergency operation plan (EOP).
- Coordinate EM plan & program with state and CTCOG.
- Apply and receive an Emergency Management Performance Grant (EMPG).
- Help form and participate in the Local Emergency Planning Committee (LEPC).
- Conduct an informal target analysis for the community.
- Conduct training and a table-top exercise.
- Conduct a functional exercise.
- Provide training and preparation leading to a full scale exercise, to be conducted in 2008.

EMERGENCY MANAGEMENT

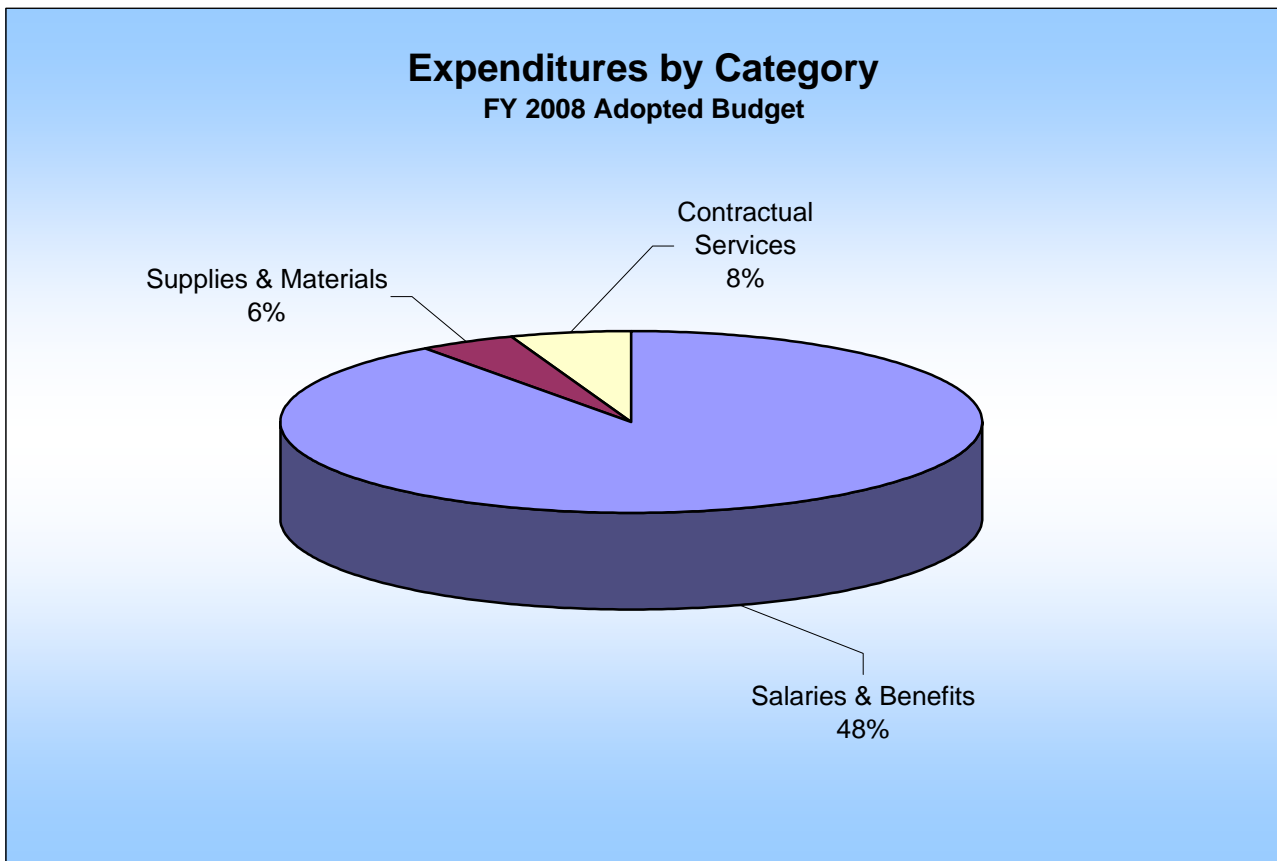
01-4420

EXPENDITURE SUMMARY

EMERGENCY MANAGEMENT	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	-	25,387	34,158	58,896
Supplies & Materials	-	2,975	2,975	2,975
Contractual Services	-	4,375	5,440	3,625
Designated Expenses	-	1,000	-	-
Capital Outlay	-	19,000	11,861	-
TOTAL	-	52,737	54,434	65,496

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- New Department Created in FY 2007.
- Salaries & Benefits - FY 2007 funding was for 1/2 year.



** "Highlights" are not necessarily all-inclusive.

EMERGENCY MANAGEMENT

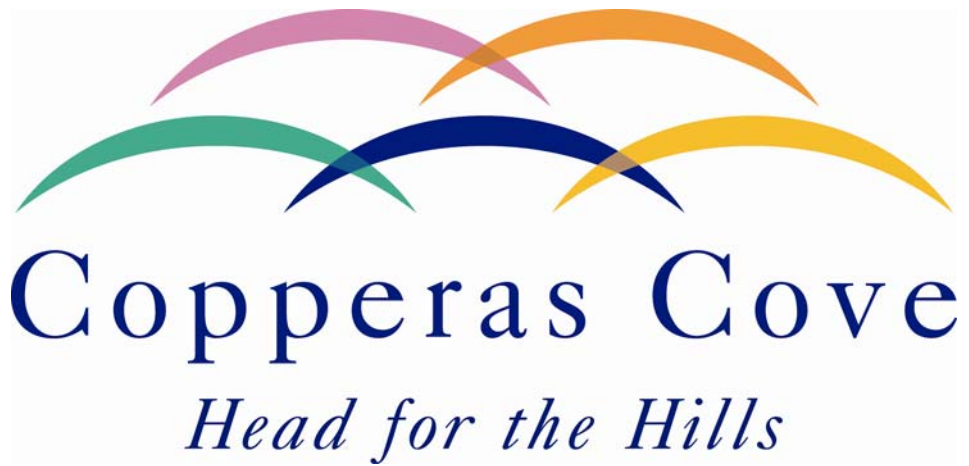
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STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Emergency Management Coordinator	0	1	1	1
DIVISION TOTAL	0	1	1	1

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
# of Citizen Contacts through Public Education Programs	N/A*	N/A*	275	5,000
# of Citizen Contacts through Disaster Response Assistance	N/A*	N/A*	1,000	0
<i>EFFICIENCIES</i>				
Cost per City Staff Training Opportunity	N/A*	N/A*	N/A*	\$250
<i>EFFECTIVENESS</i>				
% of Emergency Plan Updated	N/A*	N/A*	70%	100%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



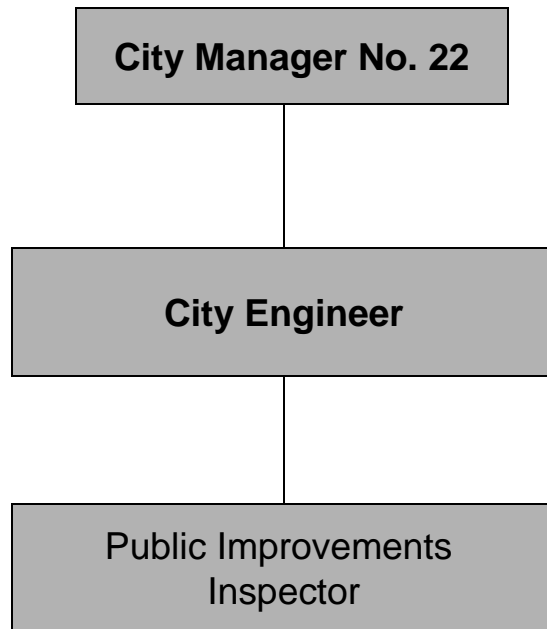
ENGINEERING DEPARTMENT



Daniel Taylor, Engineering Inspector
Not Pictured: City Engineer (vacant)

CITY OF COPPERAS COVE, TEXAS

Engineering Department No. 51



The mission of the Engineering Department is to assure community development through quality growth and maintenance of the City's infrastructure system; the cultivation of good relations with the private sector development community; and the provision of engineering services and information to the City Council, City Staff, and Citizens of Copperas Cove.

2 Full Time Employees

The City Built for Family Living

ENGINEERING

PROGRAM DESCRIPTION

The Engineering Department conducts the review of all subdivision plats submitted to the City for compliance with the City's standards in all infrastructure areas: water, wastewater, streets and drainage. The Engineering Department also reviews the construction plans for infrastructure construction for new developments and authorizes construction of the developments and upon completion of construction, the department inspects the project for compliance and gives final approval if correct. In addition, responsibility for the City's capital improvement projects for water, wastewater, streets and drainage is assigned to the Engineering Department.

MAJOR DEPARTMENT / DIVISION GOALS

- Sound fiscal management of capital improvement projects in the City.
- Conformance with established standards to ensure the City maintains an acceptable compliance rating.
- Conducts the review of the City of Copperas Cove Construction Standards and Details.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Coordinated with TxDOT with the design phase of the 190 Reliever Route – Southbound Access Road.
- Assisted Street Department with completion of 2006 Seal Coat project.
- Provided Drainage Department with support by identifying and inspecting of flooding and drainage problems resulting from abnormal weather events.
- Accepted House Creek North, Phases 2, Skyline Flats, Phase One, and Tonkawa Village Phase Three, Section One.
- Assisted with the completion of the Safe Routes to School Grant.
- Processed 10 commercial plans and 18 subdivision plats.
- Assisted with data collection for FEMA Assistance.

CONTINUING OBJECTIVES

- Continue to review subdivision plats submitted to the City for compliance with the City's Standards.
- Continue review of construction plans for infrastructure construction.

GOALS FOR FISCAL YEAR 2008

- Attain a viable drainage solution for future development.
- Prioritize and resolve existing drainage problems.
- Coordinate with Building Department in developing retaining wall permitting solutions.
- Coordinate with CCISD and TxDOT in acquiring the Safe Routes to School grant funding.
- Revise Platting process to require approved Construction plans prior to Final Plat.
- Review and update the City of Copperas Cove Construction Standards and Details.

ENGINEERING

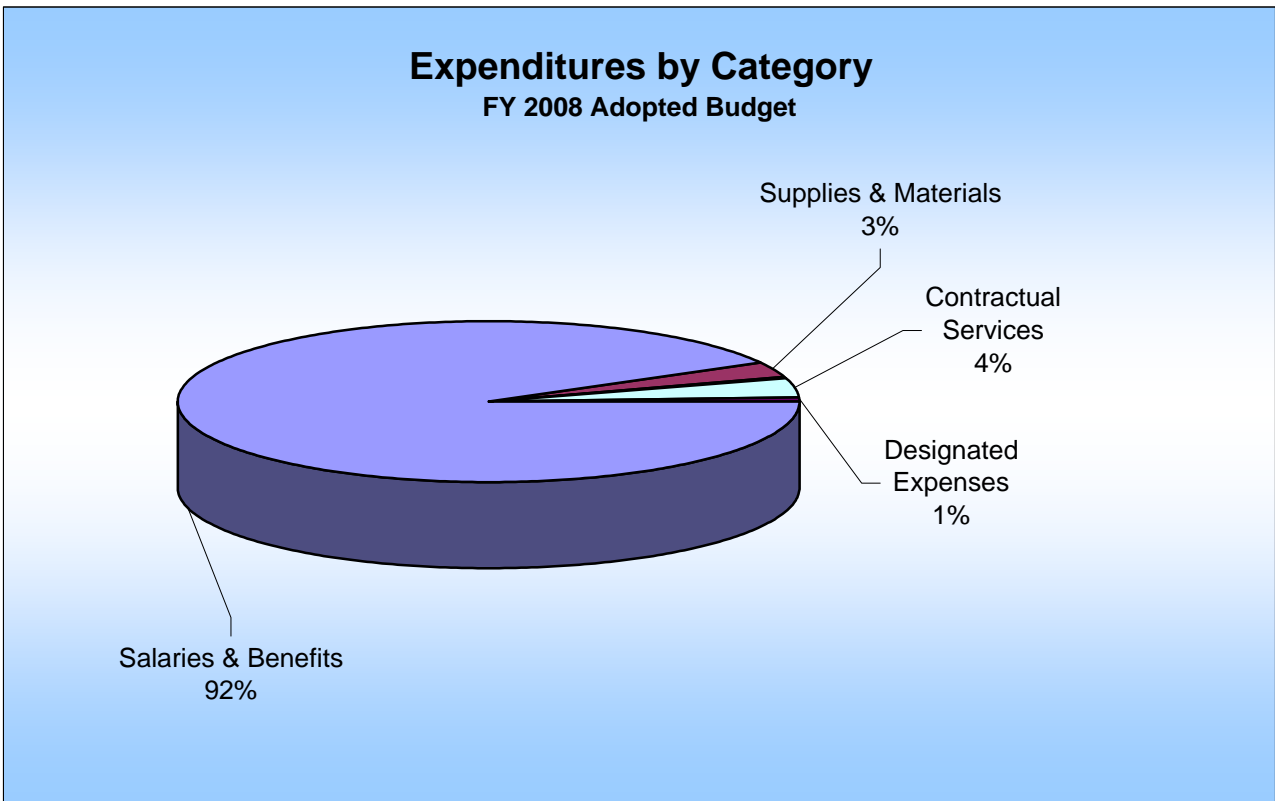
01-5100

EXPENDITURE SUMMARY

ENGINEERING	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	147,750	50,243	39,118	153,108
Supplies & Materials	4,235	2,950	1,897	5,013
Maintenance & Repair	776	250	250	575
Contractual Services	32,252	56,690	61,736	6,633
Designated Expenses	728	-	223	1,300
Capital Outlay	4,878	1,800	-	-
TOTAL	190,619	111,933	103,224	166,629

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Add City Engineer and Full Funding of the Public Improvements Inspector (\$88,652).
- Contractual Services - Decrease in Consulting Fees for Consulting Engineer (\$58,500).



** "Highlights" are not necessarily all-inclusive.

ENGINEERING

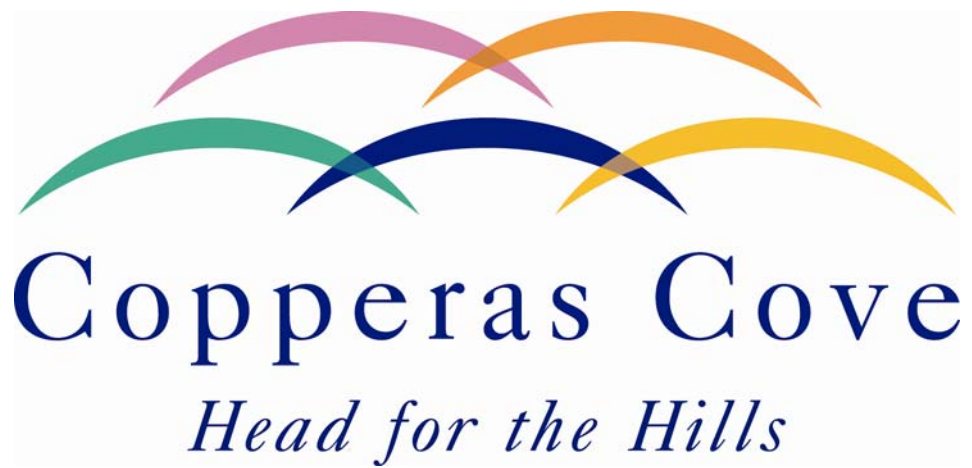
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STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Administrative Assistant	1	0	0	0
City Engineer	1	0	0	1
*Water/Wastewater Engineer	1	0	0	0
Building Inspector	0.5	0	0	0
Public Improvements Inspector	0	1	1	1
Engineering Technician	1	0	0	0
DIVISION TOTAL	4.5	1	1	2

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Inspections Completed	N/A*	N/A*	1,000	1,200
# of Projected City Projects	N/A*	N/A*	6	5
# of Completed City Projects	N/A*	N/A*	7	5
EFFICIENCIES				
Average Cost per Inspection	N/A*	N/A*	\$103	\$139
EFFECTIVENESS				
% of Inspections Completed within 5 Working Days	N/A*	N/A*	N/A*	90.0%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



BUILDING AND DEVELOPMENT



Front Left to Right:

Mike Morton (Senior Inspector); Scott Wallace (Building Official); Mike Olson (Inspector)

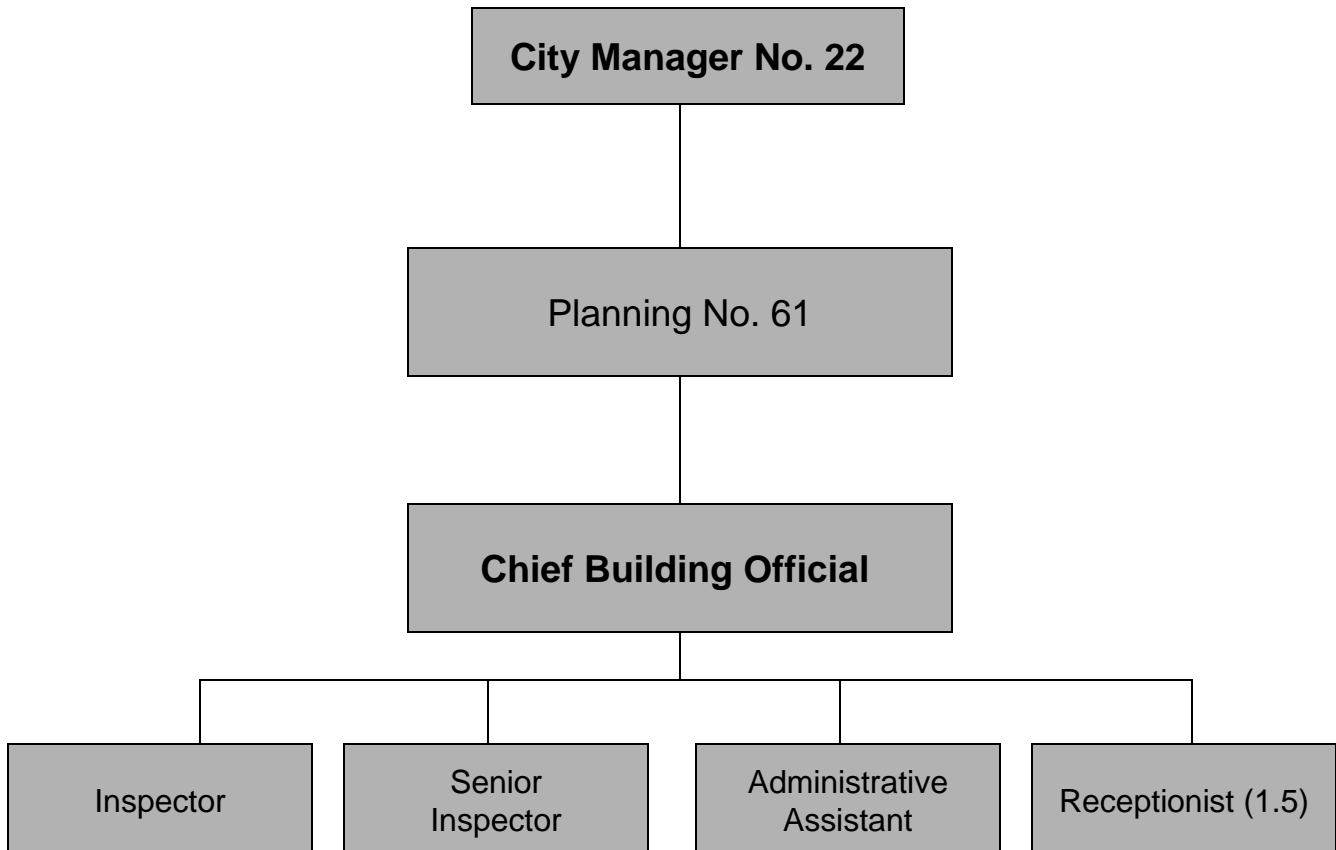


Front Left to Right:

Kathy Weber (Administrative Assistant); Claudia Cobb (Receptionist); Joan Kelly (Receptionist)

CITY OF COPPERAS COVE, TEXAS

Building and Development Department No. 52



The mission of the Building Department is to oversee all construction activities, develop and maintain prompt processing of permits and fair, equal enforcement of federal, state and City laws.

5.5 Full Time Employees

The City Built for Family Living

BUILDING AND DEVELOPMENT

PROGRAM DESCRIPTION

The Building and Development Department plays a critical role in the overall success of the community by providing excellent and professional customer service, assuring the safety and well being of the public and protecting economic interests through the development of a safe and sustainable community. The department is responsible for conducting plan reviews, property development and for the issuance of building, electrical, plumbing and mechanical permits and their associated inspections. The general purpose of the Building and Development Department operations is to establish and enforce minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress, stability, sanitation, adequate light and ventilation, energy conservation, systems efficiency and property protection. Additionally, the position of City Hall receptionist falls under the direction of this department. Responsibilities include the issuance of permits and licenses for solicitors, garage sales and car washes, processing mail and providing quality customer service for the citizens of Copperas Cove.

MAJOR DEPARTMENT / DIVISION GOALS

- Ensure that all commercial and residential development constructed, altered or maintained in the City of Copperas Cove meets recognized standards for building safety and quality of life and helps promote commerce and the greater good for the community.
- Increase public awareness through the development of informational and educational materials and opportunities.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Issued permits for 177 new Single Family Houses having a total valuation of \$ 22,010,661.
- Issued permits for 33 Two Family Dwellings for a total valuation of \$ 4,947,990.
- Issued permits for 6 Three and Four Family Buildings for a total valuation of \$ 1,332,470.
- Issued permits for 19 new Non-Residential Buildings for a total valuation of \$ 8,584,263.
- Issued permits for 899 Residential Remodels for a total valuation of \$ 1,144,973.
- Issued permits for 69 Non-Residential Remodels for a total valuation of \$ 2,598,527.
- Issued permits for 378 (including miscellaneous permits such as swimming pools, flat work, decks, etc.) \$ 966164.
- Issued permits for 713 in the City lobby (including miscellaneous permits such as garage sales, car washes, solicitor, etc.) total fees collected totaled \$ 8,515.

CONTINUING OBJECTIVES

- Promote continued education training program for department personnel.
- Maintain relations with other city departments by improving communications and cooperative procedures.
- Support department personnel and promote a positive working environment.
- Continue participation in Builder / Developer luncheons.

GOALS FOR FISCAL YEAR 2008

- Revitalize and improve departmental image through community relations and public awareness
- Improve departmental procedure through supplementary education and training and updated technology.
- Establish incentives for performance/certifications.
- Increase proactive measures to both prevent and resolve issues that hinder the forward progress or enhancement of the community.
- Produce Building and Development newsletter.

BUILDING AND DEVELOPMENT

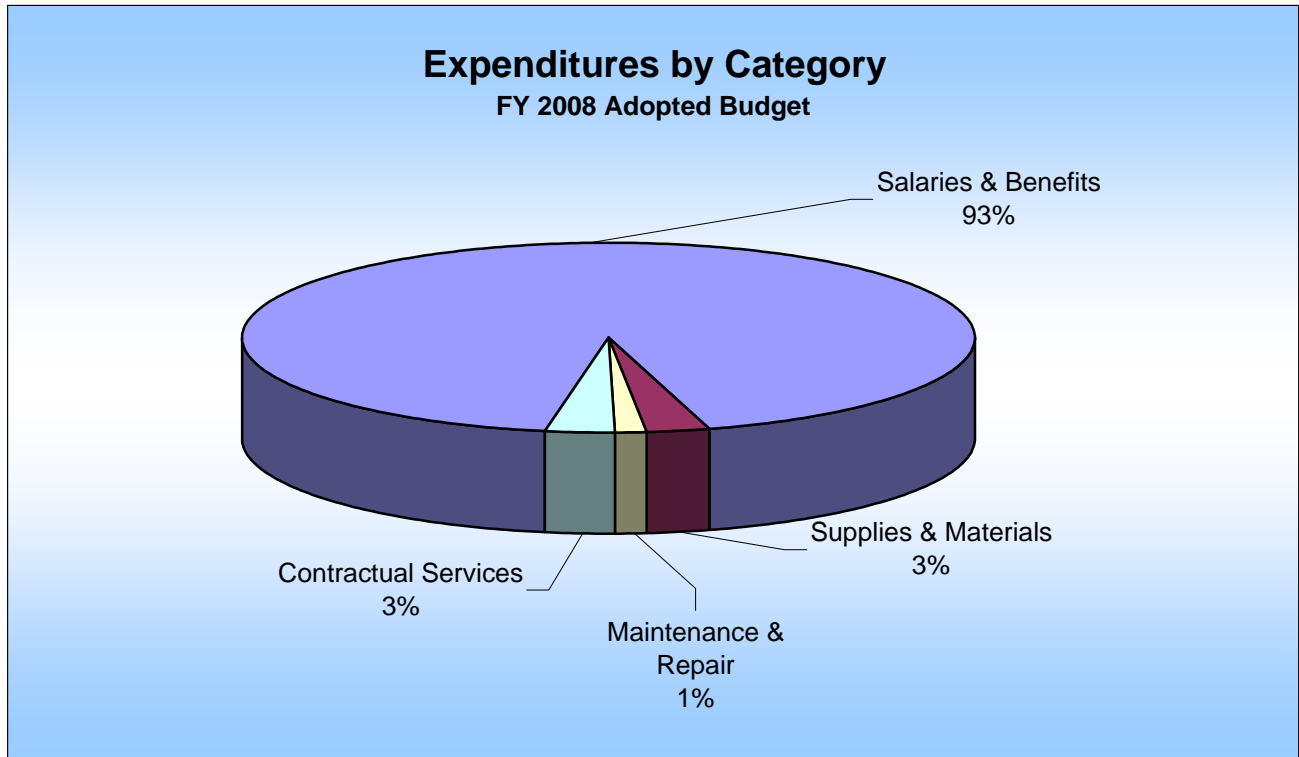
01-5200

EXPENDITURE SUMMARY

BUILDING AND DEVELOPMENT	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	234,916	263,673	235,377	260,976
Supplies & Materials	3,611	5,904	5,404	7,891
Maintenance & Repair	3,800	2,600	3,800	3,988
Contractual Services	7,039	8,243	8,405	8,630
Designated Expenses	808	300	300	-
TOTAL	250,174	280,720	253,286	281,485

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$20,448).
- Supplies & Materials - Increase in Fuel and Oil (\$2,000).



** "Highlights" are not necessarily all-inclusive.

BUILDING AND DEVELOPMENT

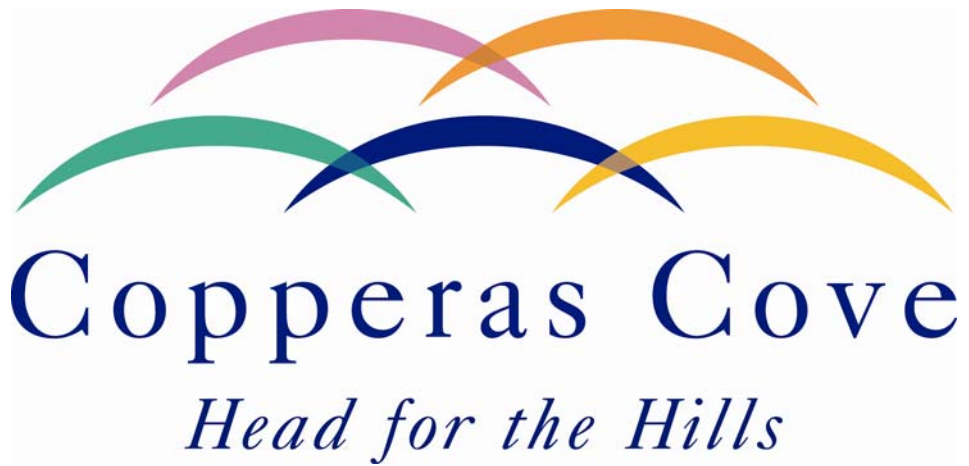
01-5200

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Building Inspector	0.5	1	1	1
Senior Inspector	1	1	1	1
Chief Building Official	1	1	1	1
Receptionist	1.5	1.5	1.5	1.5
Administrative Assistant	1	1	1	1
DIVISION TOTAL	5	5.5	5.5	5.5

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Permits Issued	3,232	3,300	3,300	3,400
# of Inspections Performed	8,501	9,200	9,200	9,500
Proactive Monitoring / Patrol Watch	N/A*	N/A*	N/A*	240
# of Public Awareness Programs / Safety Programs	N/A*	N/A*	N/A*	10
# of Emergency Inspections / Assist Fire Dept and Police Dept	N/A*	N/A*	N/A*	35
EFFICIENCIES				
Average Time to Process a Permit Application (minutes)	N/A*	N/A*	N/A*	15
Average Time to Complete an Inspection (minutes)	N/A*	N/A*	N/A*	25
EFFECTIVENESS				
% of Inspections Performed within 4 Working Hours of Request	N/A*	N/A*	N/A*	98%
Ensure all Building Projects Meet Recognized Standards for Building Safety and Code Compliance	N/A*	N/A*	N/A*	99%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



STREETS

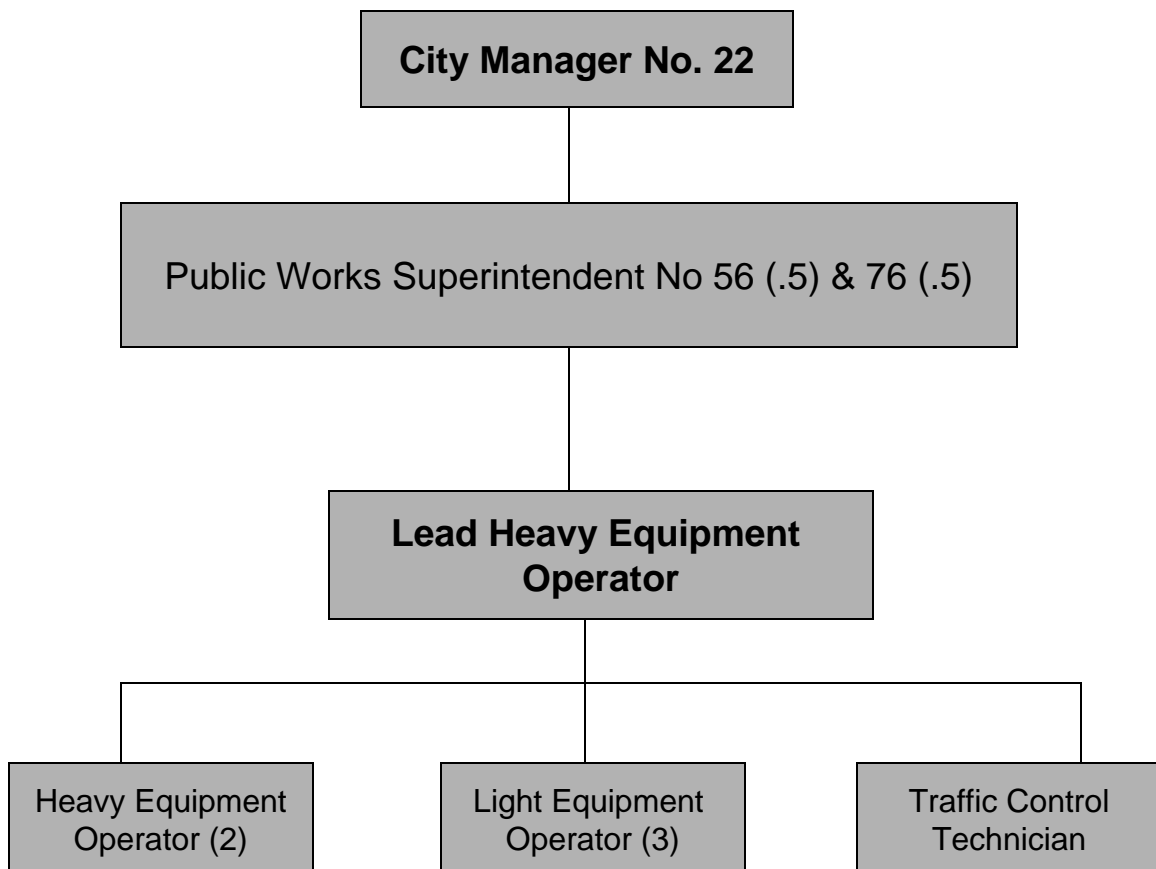


Left to Right:

Marion Hammack (Light Equipment Operator); Bobby Boone (Heavy Equipment Operator); Steve Hollenbeck (Light Equipment Operator); Gary Austin (Lead Equipment Operator); William Ray (Light Equipment Operator); James Mullen (Traffic Control Technician); Billy Butler (Heavy Equipment Operator).

CITY OF COPPERAS COVE, TEXAS

Street Department No. 53



The mission of the Copperas Cove Streets Department is to ensure quality and timely maintenance of City streets.

7 Full Time Employees

The City Built for Family Living

STREETS

PROGRAM DESCRIPTION

The Street Department provides necessary services of roadway maintenance, overlaying, seal coating, level-up, repair of utility cuts, mowing of right-of-ways, barricade maintenance, severe weather response and maintaining regulatory and traffic control signs within the City. In addition, the Street Department also prepares a list of all streets to be asphalted, rebuilt and seal coated.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide superior pavement maintenance services by performing preventive maintenance repairs to various streets annually.
- Keep the streets clear of debris with the street sweeping program.
- Install, upgrade, and maintain adequate signage on school campuses and throughout the City.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Compacted and asphalted 118 utility cuts.
- Installed 802 signs.
- Provided periodic mowing of right-of-ways.
- Acquired Herbicide License.
- Constructed building pad for Parks Department.
- Leveled the BMX track for use as a soccer field.
- Support of City festival activities such as the Rabbit Fest, Kris Kindle Mart, Downtown Party's and Central Texas Bike Run.
- Assisted with data collection for FEMA Assistance.

CONTINUING OBJECTIVES

- Manage a street/road repair program.
- Manage the right-of-way mowing program.
- Maintain a sweeper program.
- Maintain herbicide program.
- Maintain a crack-seal program.
- Continue safety programs.
- Support of all City festivals and activities.

GOALS FOR FISCAL YEAR 2008

- Maintain a seal coat program to prevent moisture from entering cracks in the asphalt and to give the streets a longer life span.
- Maintain an overlay program to prevent failure of aging streets and give the streets a longer life span.
- Re-stripe Constitution and Robertson Avenues.
- Re-stripe (paint) all the Downtown parking areas.
- Enhance the traffic control program.
- Create a truck route for trucks traveling through the City via a new city ordinance implementation.
- Ensure completion of Big Divide Road Paving project.
- Ensure completion of Street reconstruction projects being funding by 2008 bond issue.

STREETS

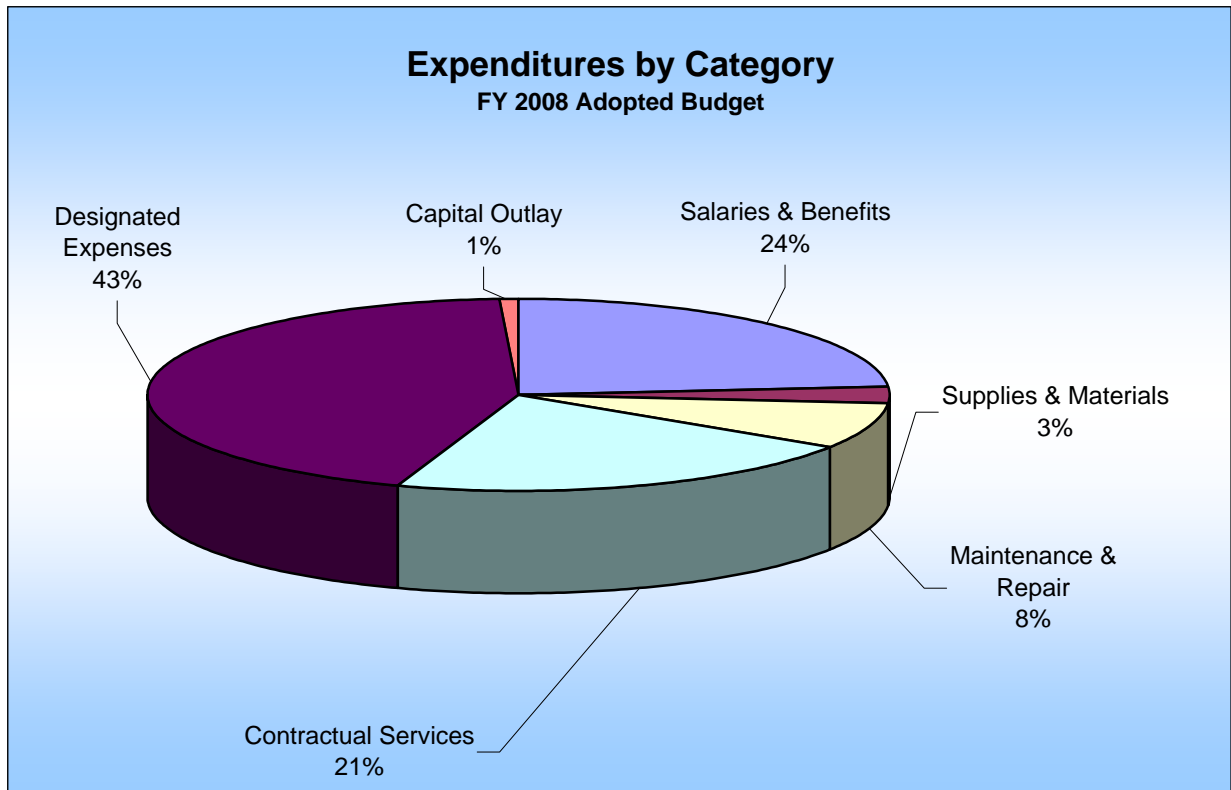
01-5300

EXPENDITURE SUMMARY

STREETS	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	215,891	231,961	230,961	233,341
Supplies & Materials	26,780	27,102	25,525	27,200
Maintenance & Repair	88,247	75,200	62,123	76,200
Contractual Services	210,104	208,546	207,125	207,356
Designated Expenses	463,379	488,755	389,765	434,468
Capital Outlay	-	31,750	1,500	7,000
TOTAL	1,004,401	1,063,314	916,999	985,565

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$6,655).
- Maintenance & Repair - Increase in Facilities Repairs (\$11,069).
- Designated Expenses - Increase in Street Capital Improvements (\$50,000).
- Capital Outlay - Purchase of Sign Plotter (\$7,000).



** "Highlights" are not necessarily all-inclusive.

STREETS

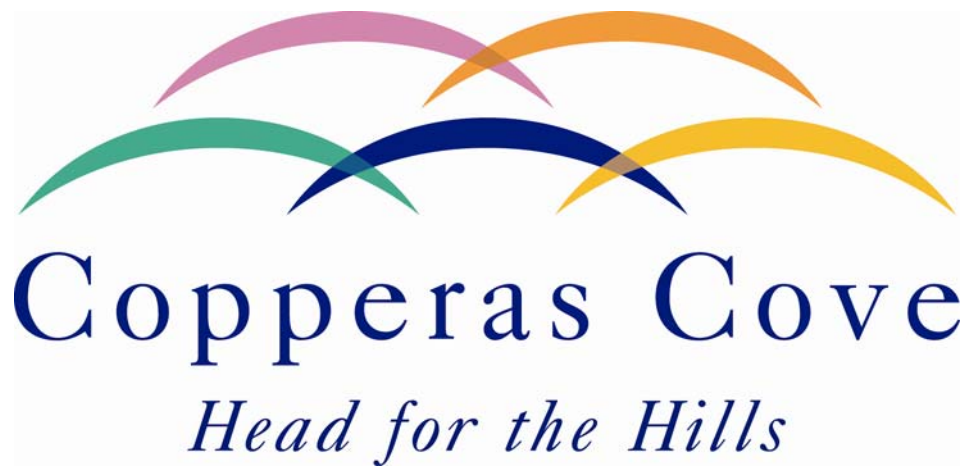
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STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Assistant Supervisor/Equipment Operator	1	0	0	0
Equipment Operator I	1	0	0	0
Equipment Operator II	1	0	0	0
Laborer	3	0	0	0
Heavy Equipment Operator	0	2	2	2
Light Equipment Operator	0	3	3	3
Traffic Control Technician	1	1	1	1
Street Supervisor	0	1	1	1
DIVISION TOTAL	7	7	7	7

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
Seal Coat Resurfacing (lane miles)	8.4	9.0	0.0	12.0
Asphalt Overlay (lane miles)	0.0	2.0	0.0	4.2
# of Utility Excavation Repairs	97	110	118	105
Street Sweeping (curb miles)	3,540	3,000	3,166	3,300
EFFICIENCIES				
Operating Cost Budgeted per City Lane Mile	\$7,786	\$8,243	\$7,109	\$7,640
EFFECTIVENESS				
% of Pothole and Utility Cut Requests Repaired within 48 Hours	N/A*	N/A*	N/A*	90%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.





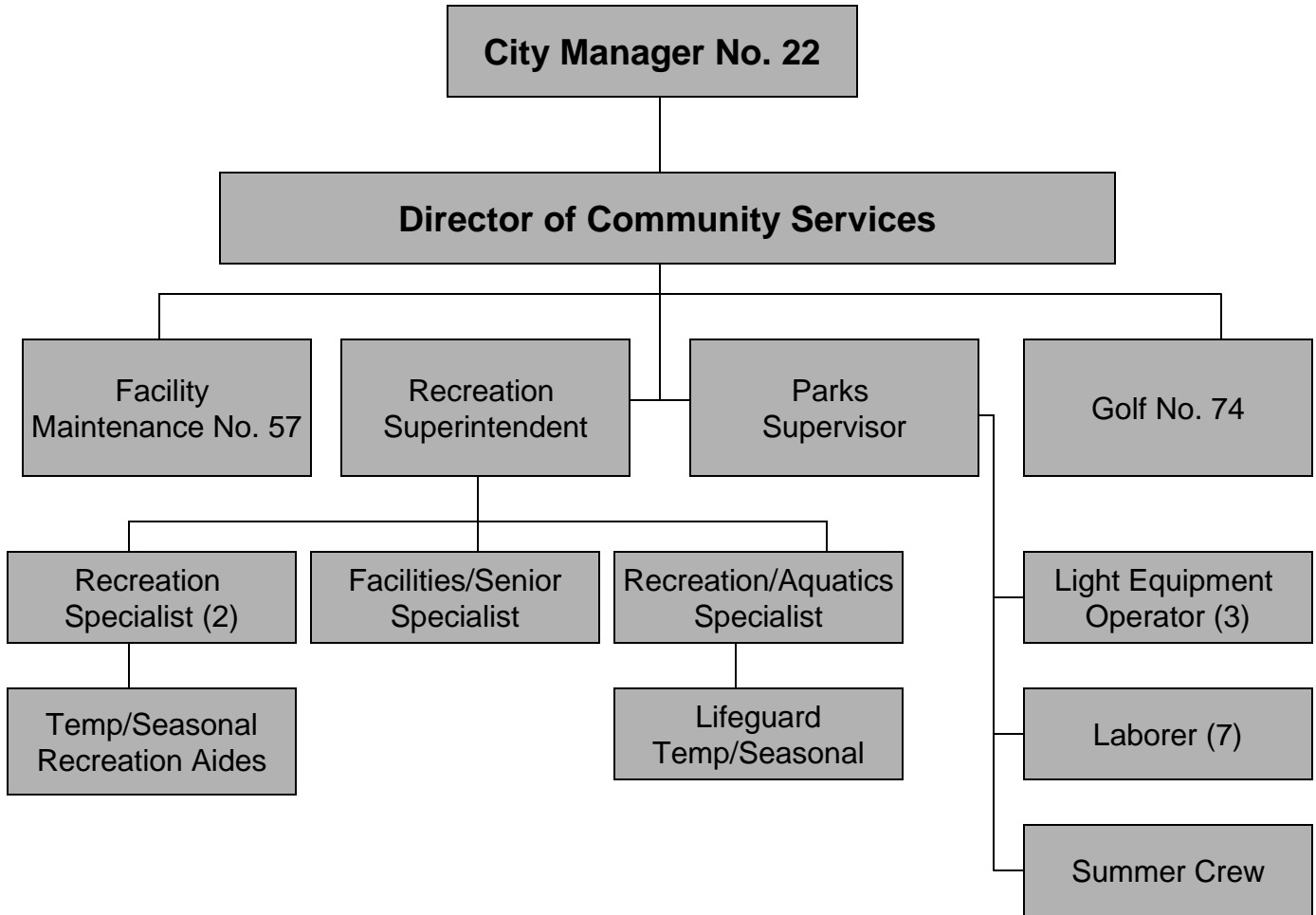
Left to Right:

Front Row: Roy LeBlanc (Recreation/Facilities Specialist); Sundae Hein (Aquatics Specialist); Jason Leeper (Recreation Specialist); Andis Goble (Recreation Superintendent); Riley Ingram (Recreation Attendant).

Back Row: Ken Wilson (Director of Community Services); Gene Williams (Laborer); Joseph Ngiraklang (Laborer); Chad Cullar (Laborer); Jose Velazco (Laborer); Mark Garcia (Parks Supervisor); Ralph Nelson (Light Equipment Operator); Anibal Figueroa (Laborer); Lee Corr (Recreation Specialist).

CITY OF COPPERAS COVE, TEXAS

Parks and Recreation Department No. 54



The mission of the Parks and Recreation Department is to enhance the quality of life of citizens through the promotion of activities and programs; maintenance of facilities, park lands and cemeteries; and the conservation and management of recreational, cultural and natural resources.

17 Full Time Employees (One Light Equipment Operator is funded by the Cemetery Special Revenue fund and two Recreation Specialists are funded from the Recreation Activities Special Revenue Fund).

The City Built for Family Living

PARKS AND RECREATION

PROGRAM DESCRIPTION

The Parks and Recreation Department is responsible for planning, constructing and managing parks, recreation facilities and open space within the community. This department develops and administers recreation, athletic, aquatic and leisure programs which allow participants to develop both mental and physical skills as well as become involved in community activities. The department works cooperatively with other departments and organizations (i.e. Police, Fire, Keep Copperas Cove Beautiful, CCISD, Chamber of Commerce, Salvation Army, Boys and Girls Club and the YMCA) in the planning, organization and execution of festivals, events and community enhancement programs. Parks and Recreation also provides for the administration and maintenance of the municipal cemetery.

MAJOR DEPARTMENT / DIVISION GOALS

- Engage in beautification and enhancement of City parks and facilities.
- Ensure equality of access so that people of all ages, abilities, and backgrounds can participate in a recreation event.
- Partner with city businesses to bring unique programs to the community.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Conducted two youth soccer leagues with a 33% increase in spring soccer.
- Youth baseball had a 9% increase in participation with 627 participants.
- Over see all Select athletic programs and usage of CCISD facilities.
- Constructed a Park Maintenance Facility with Parks Staff.
- Repaired a Drainage problem at South Park Trail.
- Conducted youth flag football with a 9% increase in participation.
- Conducted youth tackle football with 9% increase in participation.
- Conducted youth basketball with a 12% increase in participation.
- Hosting Copperas Cove Country Opry at the Civic Center.
- Co-Sponsored Olgetree Gap Festival 5/10K race in City Park.
- Helped coordinate the Blue Santa program.
- Enhanced Senior Recreation Program programs.
- Implemented an Adult Softball program.
- Provided a community Thanksgiving dinner for over 300 participants.
- Assisted with data collection for FEMA Assistance.

CONTINUING OBJECTIVES

- Ensure 100% of all coaches receive proper certification and background check.

GOALS FOR FISCAL YEAR 2008

- Expand youth and adult recreation opportunities through partnerships.
- Expand bi-annual department brochure of activities to the internet.
- Increase number of rentals at City facilities by 3%.
- Develop a Capitol Improvement Plan to update ball field lighting.
- Expand "Learn to Swim" program by 5% instruction.
- Expand senior programming activities through aquatics programming.
- Expand adult programming opportunities.
- Increase participation of recreation programming by 3%.
- Ensure recreational facilities are updated at City parks.

PARKS & RECREATION

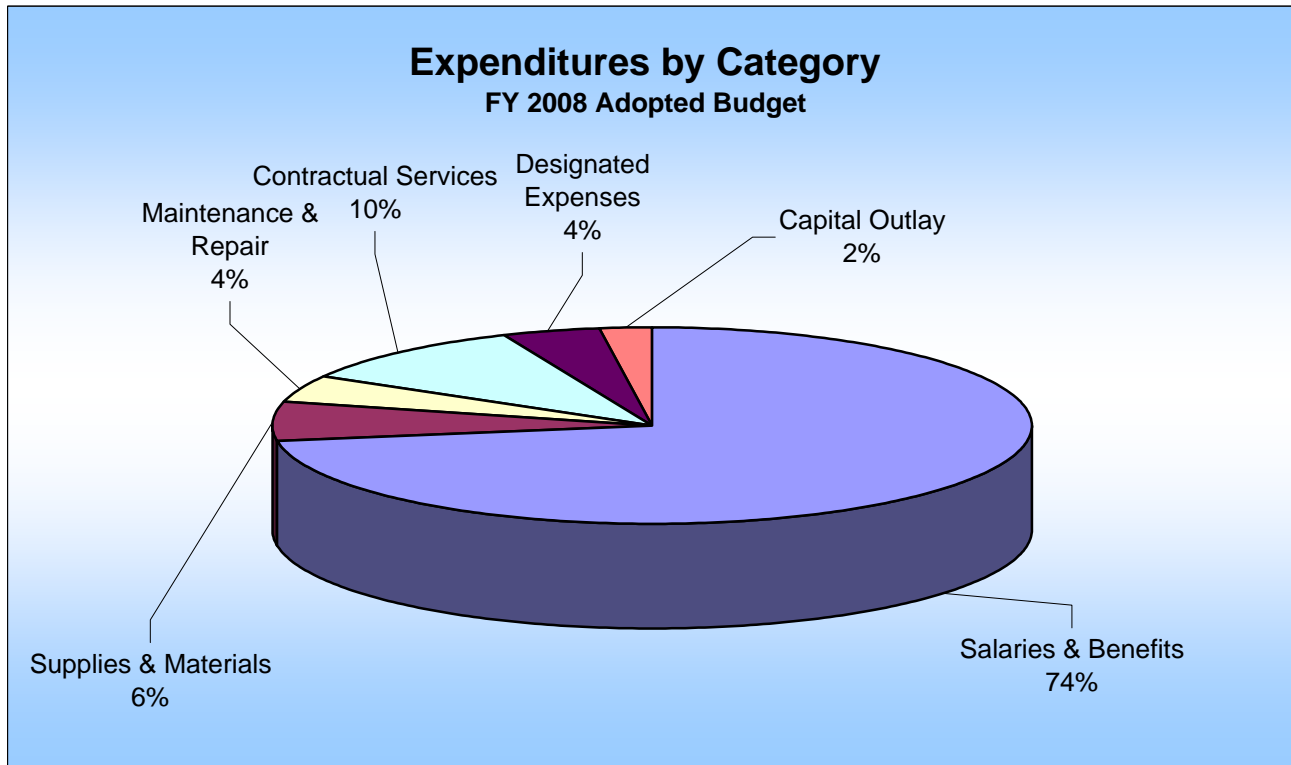
01-5400

EXPENDITURE SUMMARY

PARKS & RECREATION	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	559,621	630,133	608,384	674,604
Supplies & Materials	48,939	49,556	50,314	60,070
Maintenance & Repair	31,785	31,875	32,560	39,250
Contractual Services	139,390	117,233	102,501	96,620
Designated Expenses	25,129	44,313	45,716	39,418
Capital Outlay	32,855	7,000	8,810	20,000
TOTAL	837,719	880,110	848,285	929,962

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$39,257); New Program - Part-time Salaries (\$7,500).
- Supplies & Materials - Addition of Senior Activities (\$12,233); Increase in Fuel & Oil (\$1,275); Reduction in Chemicals (\$2,625).
- Capital Outlay - Vehicle (\$20,000).



***Highlights are not necessarily all-inclusive.

PARKS AND RECREATION

01-5400

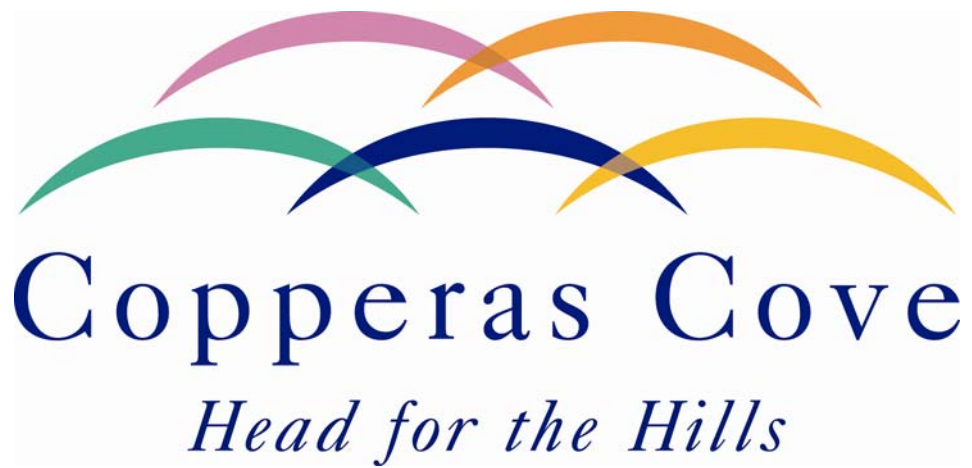
STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Recreation/Aquatics Supervisor	1	1	1	1
Director of Community Services	1	1	1	1
Facilities/Senior Specialist	1	1	1	1
Laborer	7	7	7	7
Light Equipment Operator	3	3	3	3
Parks Supervisor	1	1	1	1
Recreation Superintendent	1	1	1	1
Recreation Specialist	1	2	2	2
DIVISION TOTAL	16	17	17	17

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Acres Maintained by Park Personnel	385	385	385	385
# of Participants in Sports Activities	2,382	2,750	2,700	2,800
# of Coaches Certified	486	410	602	630
# of Classes / Workshops Conducted	163	175	284	300
# of Athletic Games Scheduled	1,726	2,500	2,859	2,875
# of Forfeited, Canceled or Rescheduled Games	N/A*	N/A*	16	20
EFFICIENCIES				
Parks/ Facility Operating Cost per Capita	\$27.94	\$29.35	\$28.29	\$31.01
% of Cost Recovery Rate for Recreation Events	95.0%	95.0%	101.5%	89.6%
EFFECTIVENESS				
Athletics and Aquatics Customer Satisfaction Survey	N/A*	N/A*	N/A*	3**
Park Maintenance Customer Satisfaction Survey	N/A*	N/A*	N/A*	3**

* New Performance Measure - Data not available.

** on the scale from 1- 5 (5 being the highest)

***"Highlights" are not necessarily all-inclusive.



FLEET MAINTENANCE

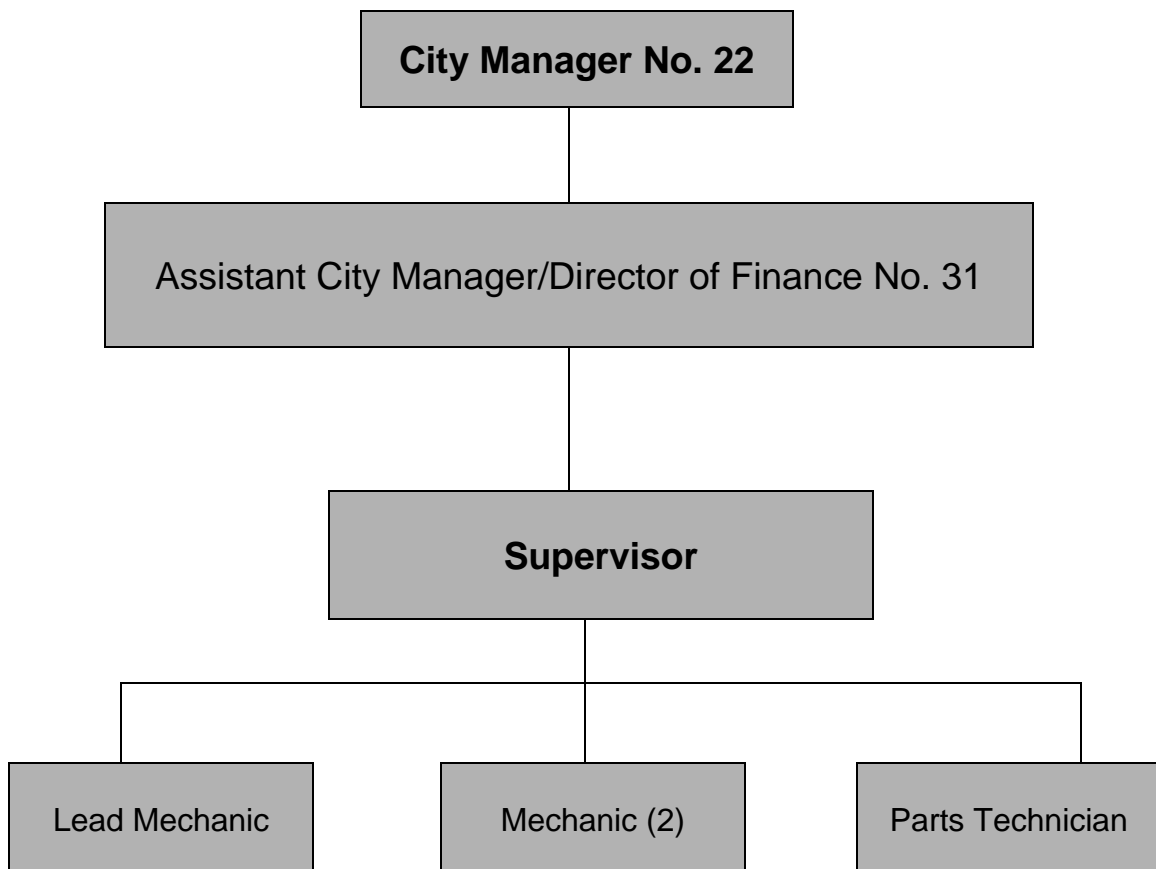


Left to Right:

Joe Fox (Parts Technician), Roger Bekkerus (Mechanic), Jon Pilgrim (Fleet Maintenance Supervisor), Mike King (Lead Mechanic), Gilbert Fletcher (Mechanic).

CITY OF COPPERAS COVE, TEXAS

Fleet Services Department No. 55



The mission of the Fleet Services Department is to provide maintenance, repair, and allied trades support to the City's vehicle and mobile and equipment fleets.

5 Full Time Employees

The City Built for Family Living

FLEET SERVICES

PROGRAM DESCRIPTION

Fleet services provides mechanical repair, welding, general maintenance, preventive maintenance, and allied trades support for the City of Copperas Cove's equipment and vehicle fleets.

MAJOR DEPARTMENT / DIVISION GOALS

- Manage preventive fleet maintenance through citywide services.
- Keep our fleet down time to six units or less at any given time.
- Maintain a 98% available rate for the City's fleet.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Recertified as an ASE Blue Seal of Excellence Shop for the fifth year.
- Performed 340 preventive maintenance services.
- Performed 136 State Vehicle Inspections.
- Performed 196 Winterization Services.
- Completed 1,560 Work Orders internally, with shop sales of \$111,000.
- Maintained a 98% plus availability rate for the City's fleet.

CONTINUING OBJECTIVES

- Maintain our certification as an ASE Blue Seal of Excellence shop.
- Maintain 100% ASE certification of our technicians.

GOALS FOR FISCAL YEAR 2008

- Enhance the safety of our employees through a planned inspection program with zero tolerance for unsafe equipment.
- Keep all active City fleet with valid state inspections.
- Provide preventive maintenance for all City fleet.

FLEET SERVICES

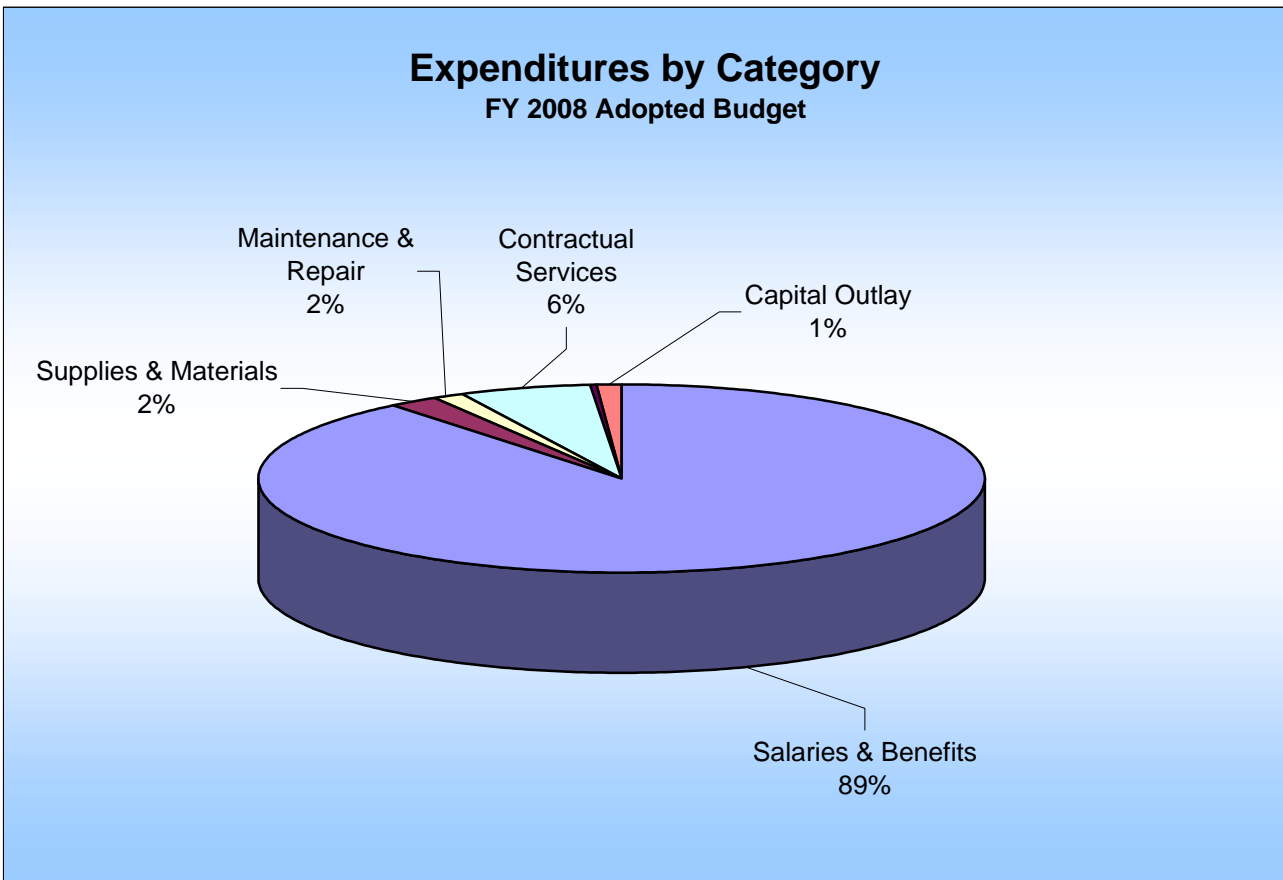
01-5500

EXPENDITURE SUMMARY

FLEET SERVICES	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	188,845	199,068	197,768	209,812
Supplies & Materials	5,419	5,656	5,250	5,078
Maintenance & Repair	4,827	7,500	4,300	3,750
Contractual Services	11,670	14,015	11,457	13,366
Designated Expenses	1,551	1,600	1,600	1,100
Capital Outlay	1,848	19,738	6,301	2,316
TOTAL	214,160	247,577	226,676	235,422

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$12,044).



** "Highlights" are not necessarily all-inclusive.

FLEET SERVICES

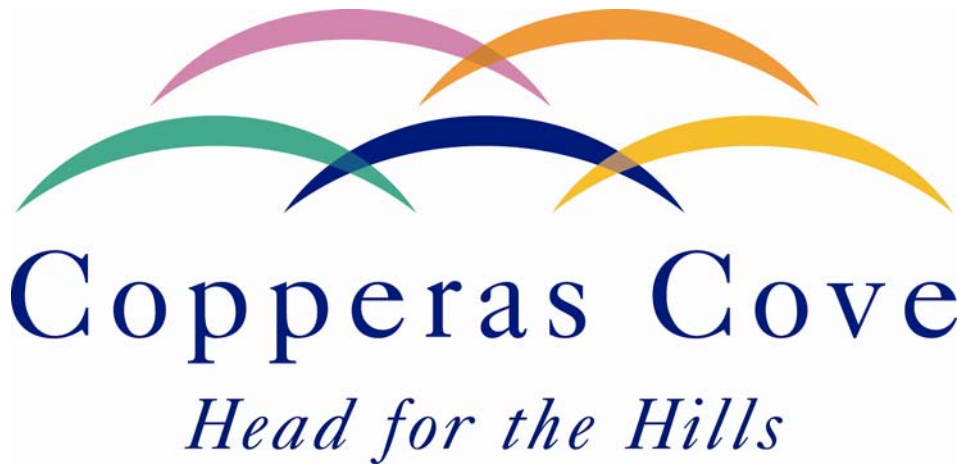
01-5500

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Clerk	1	0	0	0
Parts Technician	0	1	1	1
Lead Mechanic	0	1	1	1
Mechanic	3	2	2	2
Supervisor	1	1	1	1
DIVISION TOTAL	5	5	5	5

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Work Orders Completed	1,476	1,500	1,500	1,500
EFFICIENCIES				
Average Operating Cost per Work Order	N/A*	N/A*	\$151	\$157
EFFECTIVENESS				
Percentage Work Orders on Preventive Maintenance	N/A*	N/A*	N/A*	75%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



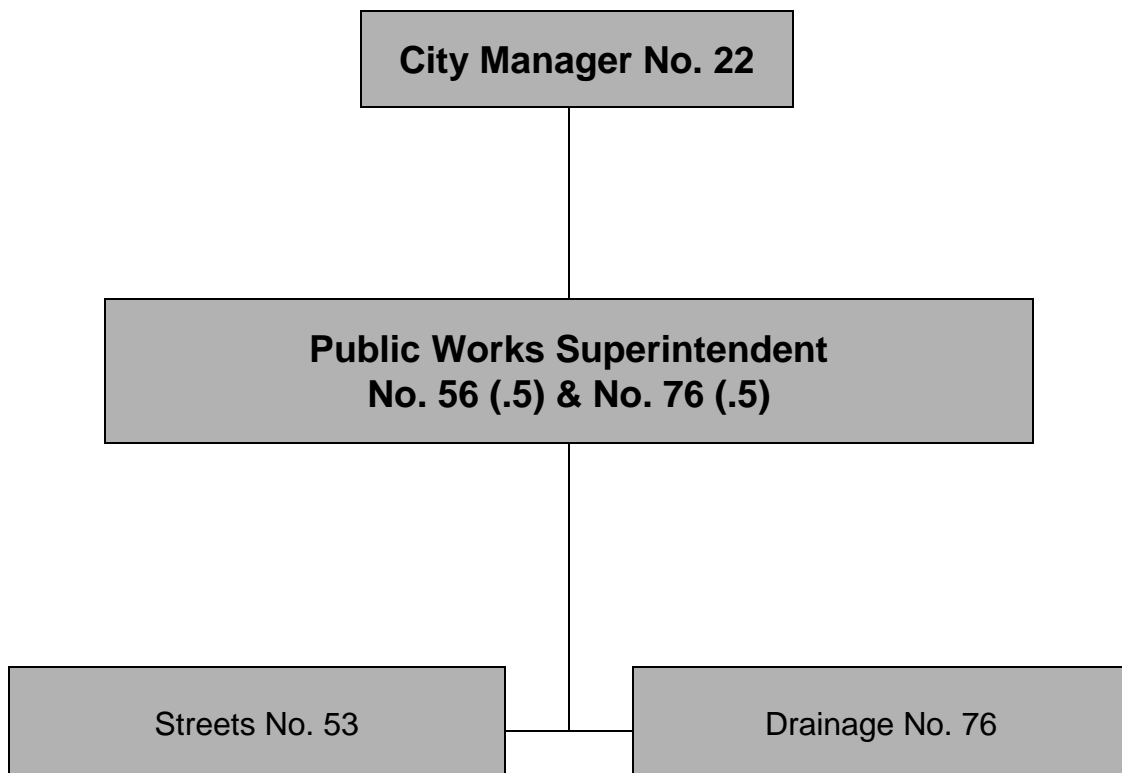
PUBLIC WORKS



Pictured James Trevino (Public Works Superintendent).

CITY OF COPPERAS COVE, TEXAS

Public Works Department No. 56



The mission of the Public Works Department is to provide administrative support and ensure quality maintenance of streets and drainage systems.

.5 Full Time Employee

The City Built for Family Living

PUBLIC WORKS

PROGRAM DESCRIPTION

Public Works provides administrative planning, direction and assistance to the daily activities of the Street and Drainage Departments.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide street maintenance and drainage cleanup services in a safe and cost effective manner.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Assisted in infrastructure inspections for construction projects involving new streets and drainage improvements, to assure compliance with city standards and engineering plans
- Updated the comprehensive street inventory listing by adding new subdivisions.
- Updated the traffic counting program to aid in future street planning needs.
- Coordinated with TXU Energy to use their electrical poles for seasonal lighting.
- Completed the construction on the south end of Big Divide Road which connected two parts of the city and provided highway 190 access without going through town.
- Assisted with data collection for FEMA Assistance.

CONTINUING OBJECTIVES

- Continue to be responsive to the public needs and provide courteous and timely service.
- Work closely with the City Manager and City Engineer to meet the needs of citizens.

GOALS FOR FISCAL YEAR 2008

- Oversee the drainage and road improvements on Lutheran Church/Summers Road area.
- Provide assistance on an updated drainage master plan.
- Assist consultant with development of the Municipal Separate Storm Sewer System (MS4) Master Plan.

PUBLIC WORKS

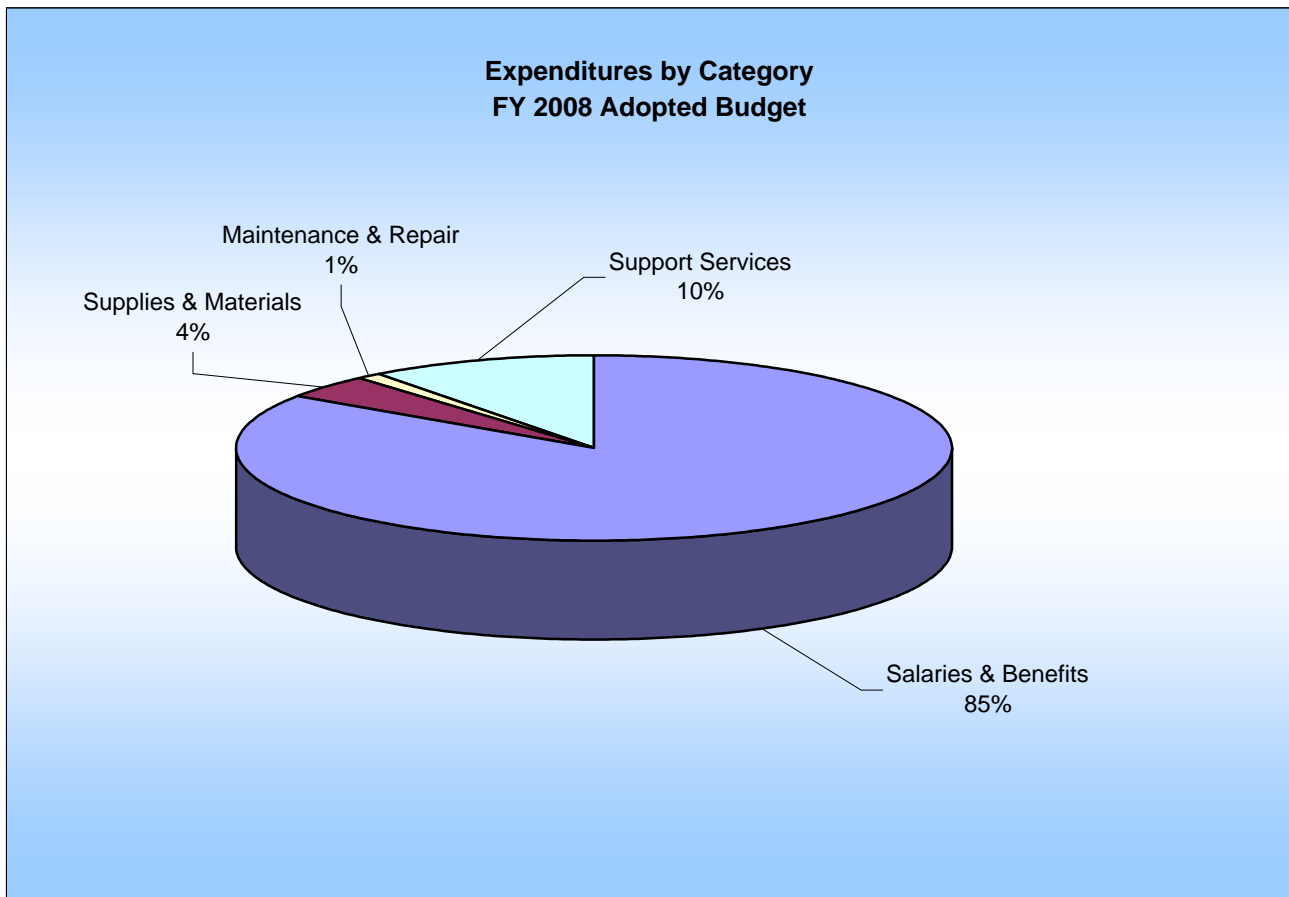
01-5600

EXPENDITURE SUMMARY

PUBLIC WORKS	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	27,975	29,477	31,731	33,274
Supplies & Materials	1,319	1,738	1,520	1,644
Maintenance & Repair	244	400	438	400
Support Services	3,870	4,060	3,767	4,100
TOTAL	33,408	35,675	37,456	39,418

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- No material changes over/under prior year expenditures.



** "Highlights" are not necessarily all-inclusive.

PUBLIC WORKS

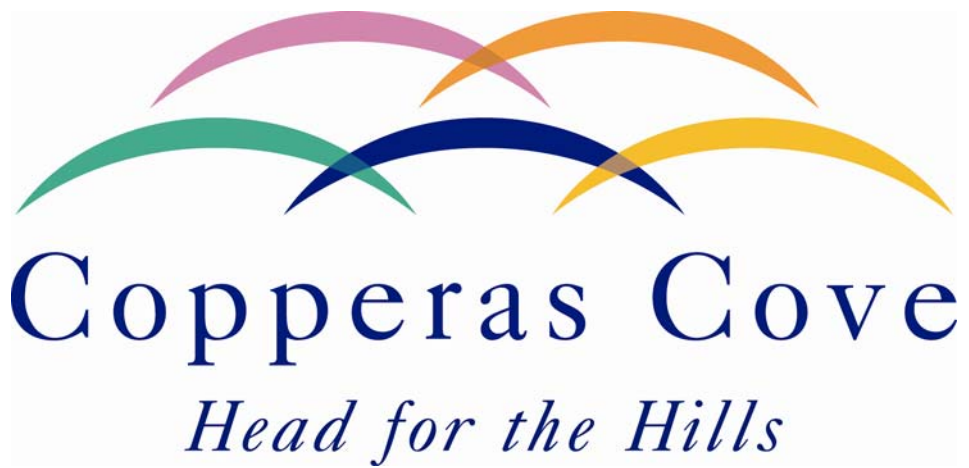
01-5600

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Public Works Superintendent	0.5	0.5	0.5	0.5
DIVISION TOTAL	0.5	0.5	0.5	0.5

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Work Orders Completed	1,476	1,500	1,500	1,500
EFFICIENCIES				
Maintain a Capital Improvement Program in the Streets and Drainage Areas	N/A*	N/A*	N/A*	Yes
EFFECTIVENESS				
% of the Drainage Mapping System Updated	N/A*	N/A*	N/A*	90%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



FACILITY MAINTENANCE



Left to Right:

Front Row: Shayvonne Taylor (Custodian); Nancy Gerlecz (Custodian)

Back Row: Karin Johnson (Custodian)

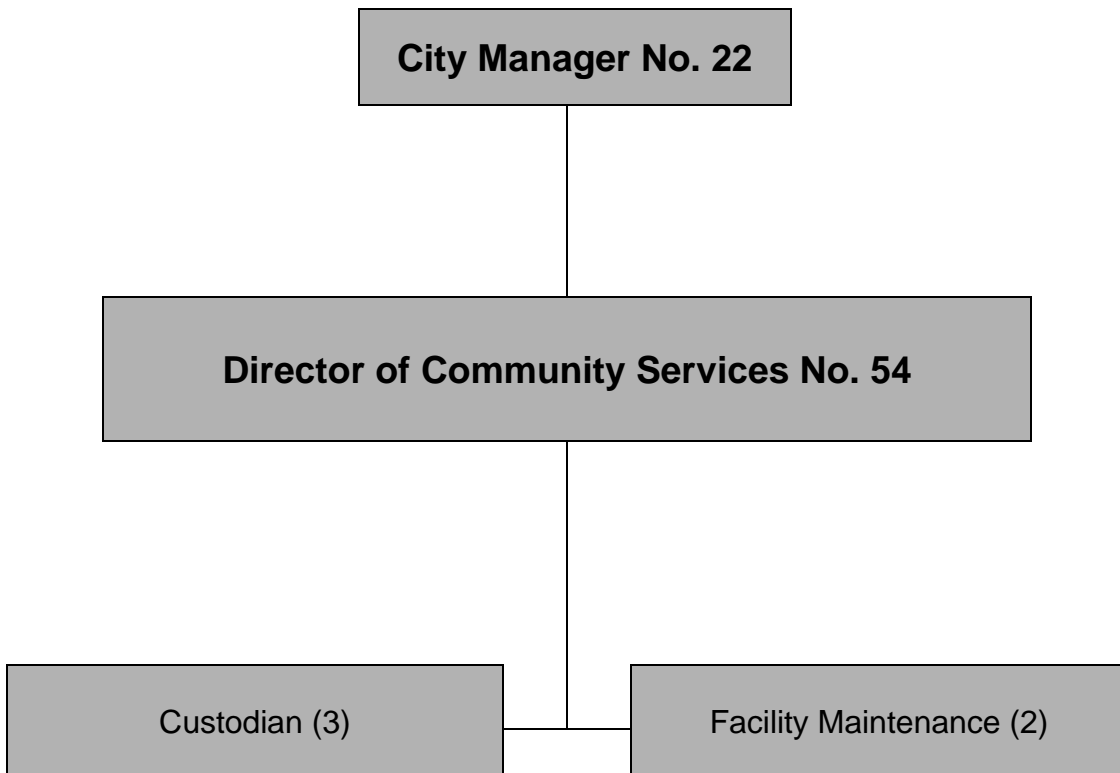


Left to Right:

Terry Price (Facility Maintenance); James Dixon (Facility Maintenance).

CITY OF COPPERAS COVE, TEXAS

Facility Maintenance No. 57



The Facilities Maintenance Department is extremely committed to quality service. The primary mission is to provide a safe and healthful environment for employees and the general public in a cost effective and efficient manner. This task is accomplished by performing routine, preventive and emergency maintenance to the facilities occupied by the different departments.

5 Full Time Employees

The City Built for Family Living

FACILITY MAINTENANCE

PROGRAM DESCRIPTION

Facility Services provides custodial services, plumbing, electrical and building repairs for City buildings and facilities. The department is responsible for working with the Chamber of Commerce and provides technical support during the annual Rabbit Festival. Staff ensures all equipment and facilities are maintained in a professional manner and in accordance with standard operating procedures. They are responsible for the timely repairs of all pumps and motors associated with the City of Copperas Cove's water and wastewater distribution system.

MAJOR DEPARTMENT / DIVISION GOALS

- Keep all City owned property up to an acceptable level of quality, safety, and in compliance with legal standards.
- Provide adequate and efficient emergency, routine, and preventive maintenance to all City owned facilities.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Provide critical support to Water/Wastewater during 2007 flood.
- Provided support for the construction of a new park maintenance facility.
- Provided support for installation of a new roof system on the Police Department.
- Provided support for the remodel of offices in Central Fire Station.
- Provided support for the installation of new utilities in the City Park.
- Provided continued support for the City Christmas Lighting and decorations.
- Provided continued support for Rabbit Fest.
- Continued to provide maintenance support to all City facilities.

CONTINUING OBJECTIVES

- Continue education requirements for the current master electrical licenses.
- Continue to provide quality customer service.
- Minimize repair costs through training staff on equipment currently in use.

GOALS FOR FISCAL YEAR 2008

- Provide staff training to obtain HVAC license.
- Implement a replacement program for the City's air conditioning and heating units.
- Develop and implement a work order form and management system.

FACILITY MAINTENANCE

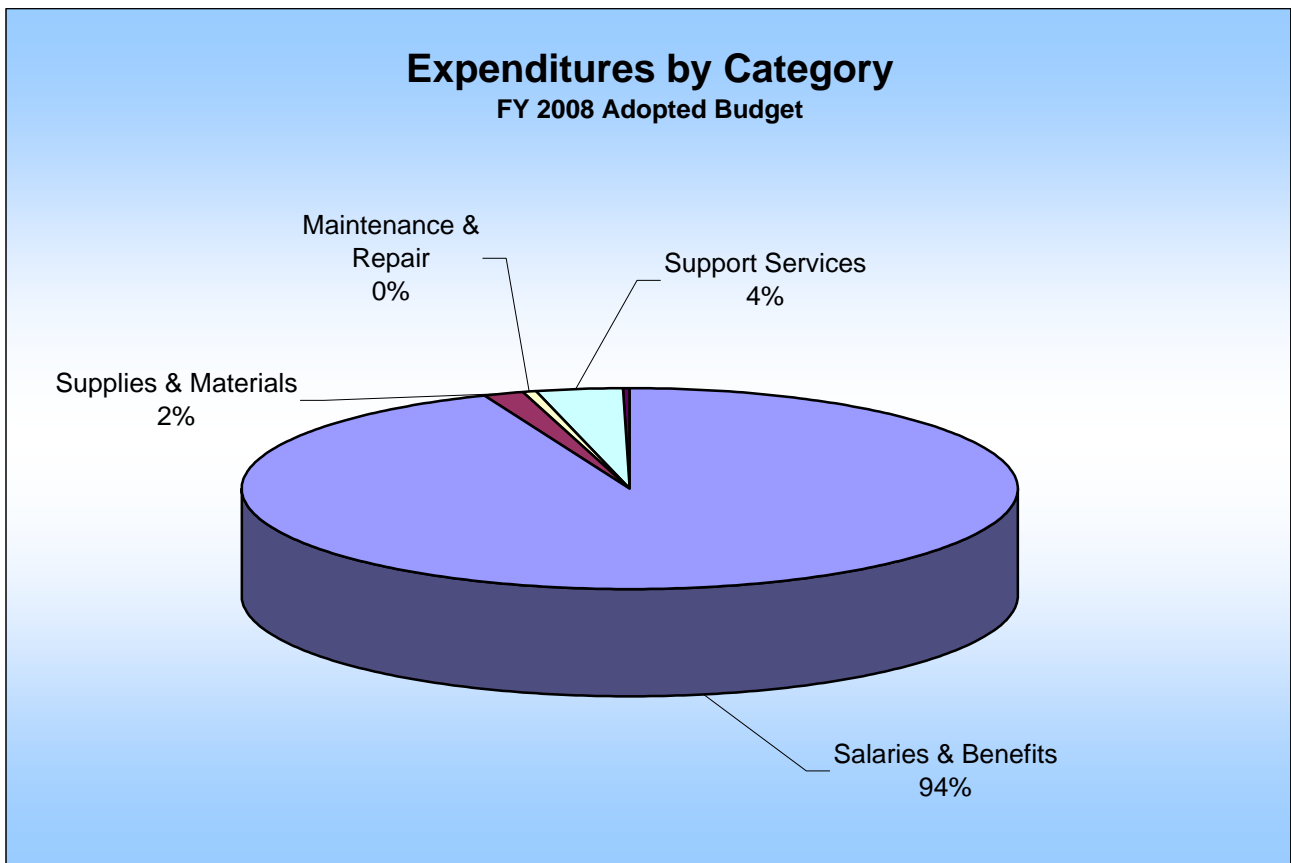
01-5700

EXPENDITURE SUMMARY

FACILITY MAINTENANCE	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	133,089	159,127	167,797	162,055
Supplies & Materials	4,685	3,035	3,424	2,885
Maintenance & Repair	307	1,000	1,349	600
Support Services	11,333	5,800	3,902	6,350
Designated Expenses	468	500	500	500
Capital Outlay		1,500	1,500	-
TOTAL	149,882	170,962	178,472	172,390

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- No material changes over/under prior year expenditures.



** "Highlighted" amounts are not necessarily all-inclusive.

FACILITY MAINTENANCE

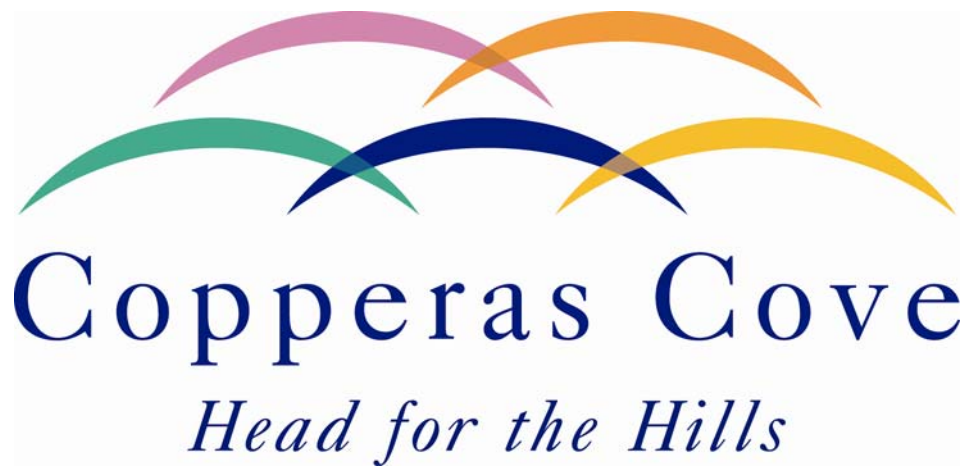
01-5700

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Facility Maintenance	2	2	2	2
Custodian	3	3	3	3
DIVISION TOTAL	5	5	5	5

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
# of Work Order Completed	900	950	984	990
# of City Facilities Maintained	57	57	57	57
<i>EFFICIENCIES</i>				
Average Maintenance Cost per Work Order	\$167	\$180	\$181	\$174
<i>EFFECTIVENESS</i>				
% of Work Orders Completed within 2 Working Days	90%	90%	90%	95%

* New Performance Measure - Data not available.

** "Highlighted" amounts are not necessarily all-inclusive.



PLANNING



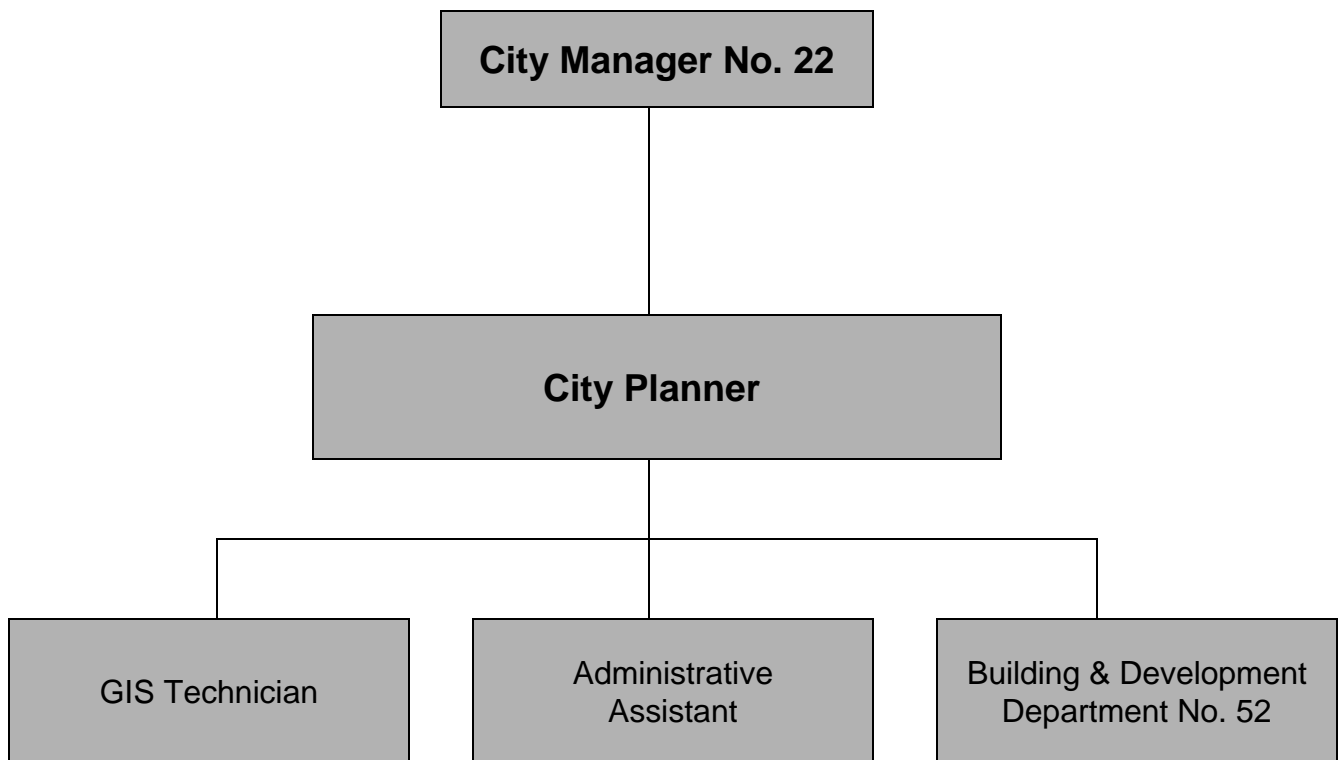
Kathy Soll
(Planning Administrative
Assistant)

Benjamin Smith III
(GIS Technician).



CITY OF COPPERAS COVE, TEXAS

Planning Department No. 61



The mission of the Planning Department is to provide quality service to citizens, other municipal departments, and outside agencies through the provision of information and assistance in the areas of planning, zoning, subdivision and demographics to preserve and enhance the physical development of the community.

3 Full Time Employees

The City Built for Family Living

PLANNING

PROGRAM DESCRIPTION

The Planning Department is responsible for all aspects of enforcing and updating the zoning regulations, subdivision regulations, and other land development codes; answering zoning questions from the development community and general public; assisting the public in determining if zoning changes are needed; and processing the zoning change requests. The department also coordinates variance requests submitted by the public to depart from a certain zoning regulation. Reports and studies dealing with zoning, land subdivision, annexation, land use and other planning issues within the City are all prepared by the Planning Department. Floodplain management along with mapping and GIS system maintenance are the responsibility of the Planning Department. In addition, the department also provides planning and support relating to transportation, community facilities, economic development and other community-wide projects.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide timely growth of the tax base and enhance the quality of life of the community.
- Provide efficient and accurate land use data management services to citizens, developers, and builders by recording land management transactions in the GIS database.
- Provide high quality customer service to citizens, builders, developers and neighborhood groups.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Processed twelve subdivision plats, four zoning change requests, one variance request and one voluntary annexation.
- Completed and adopted the City's Comprehensive Plan.
- Coordinated with City Council on passage of Planned Development District inclusion to the Zoning Ordinance and other residential zoning changes.
- Reformatted the Permitted Uses tables in the Zoning Ordinance for easier use.
- Provided staff support for the Advisory Committee on Impact Fees.
- Continued to develop GIS system to include more city-wide data use by multiple departments.
- Facilitated multiple joint workshops with the City, EDC, downtown business owners and consultants to develop a Downtown Revitalization plan.
- Participated in builder / developer luncheons.
- Facilitated the development of a downtown master plan.
- Assisted with data collection for FEMA Assistance.

CONTINUING OBJECTIVES

- Continue to review and update the zoning, subdivision, and other land development regulations.
- Review and update subdivision and other land development procedures.
- Process subdivision plats, zoning change requests and variance requests.
- Continue participation in builder / developer luncheons.

GOALS FOR FISCAL YEAR 2008

- Complete the Zoning Map update and put on City web site.
- Complete landscaping and parking ordinances.
- Develop, implement and maintain the GIS mapping system for the City.
- Review and update construction standards.
- Update and revise permit and plat procedures.
- Develop and adopt a Downtown Zoning District Ordinance.
- Improve P & Z and Council presentations with the better use of technology.
- Coordinate with Engineering to develop and adopt erosion control regulations (mandated Phase II program, EPA).
- Coordinate with Engineering to incorporate MTP plan into subdivision regulations.
- Ensure storm water compliance requirements are met.
- Assist consultant with development of the Municipal Separate Storm Sewer System (MS4) Master Plan.
- Facilitate downtown Master Plan.

PLANNING

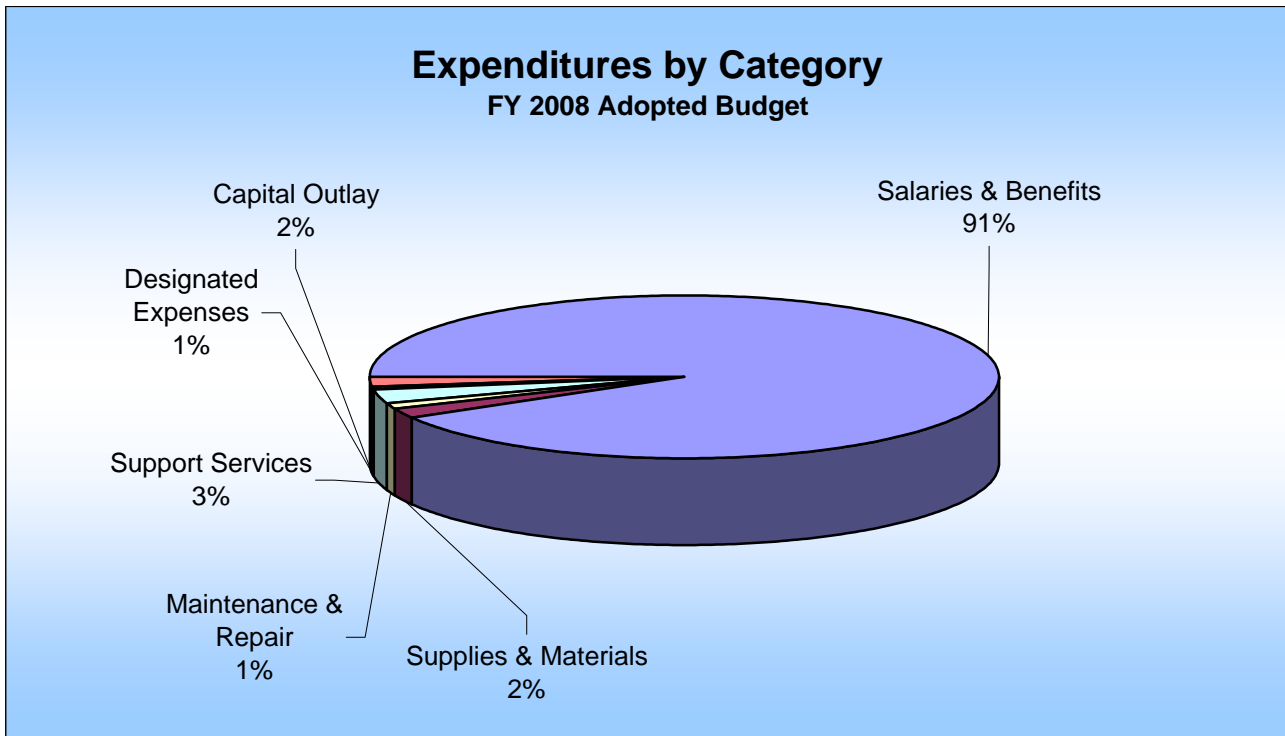
01-6100

EXPENDITURE SUMMARY

PLANNING	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	40,461	162,579	162,579	173,289
Supplies & Materials	711	1,100	700	3,360
Maintenance & Repair	-	800	800	2,000
Contractual Services	10,044	13,950	14,900	5,299
Designated Expenses	2,501	2,250	1,800	1,420
Capital Outlay	-	-	-	3,500
TOTAL	53,717	180,679	180,779	188,868

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$7,868).
- Supplies & Materials - Increase in Operating Supplies (\$650) and Computer Supplies (\$1,850).
- Maintenance & Repair - Increase in Maintenance of Software (\$2,000).
- Contractual Services - Reduction in Consulting Fees (\$10,000).
- Capital Outlay - Purchase of GIS software (\$3,500).



** "Highlighted" amounts are not necessarily all inclusive.

PLANNING

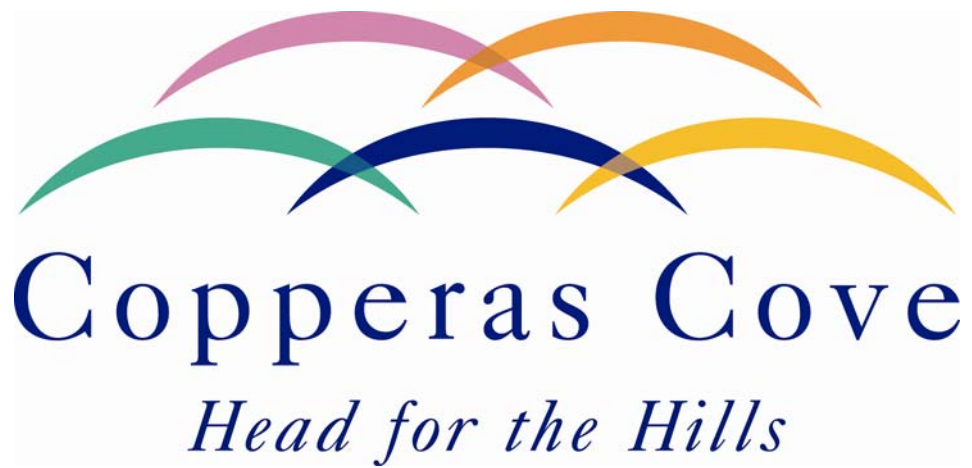
01-6100

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
City Planner	1	1	1	1
GIS Technician	0	1	1	1
Administrative Assistant	0	1	1	1
DIVISION TOTAL	1	3	3	3

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Plats Processed	24	26	20	24
# of Zoning Changes Processed	8	10	11	12
# of Variance Requests Processed	1	3	2	2
# of Land Transactions Recorded in GIS	N/A*	N/A*	31	35
EFFICIENCIES				
% of Responses to Zoning Verifications within One Day	N/A*	N/A*	97%	98%
% of Staff Reports to Boards at least 5 days in Advance	N/A*	N/A*	95%	96%
% of Adjoining Property Owners Letters Sent at Least 10 days Prior to Hearing	N/A*	N/A*	98%	99%
EFFECTIVENESS				
% of Plat Cases Processed to Completion within State Mandated Timelines without Error	N/A*	N/A*	99%	100%
% of Zoning Cases Processed to Completion without Error	N/A*	N/A*	99%	99%

* New Performance Measure - Data not available.

** "Highlighted" amounts are not necessarily all inclusive.



LIBRARY



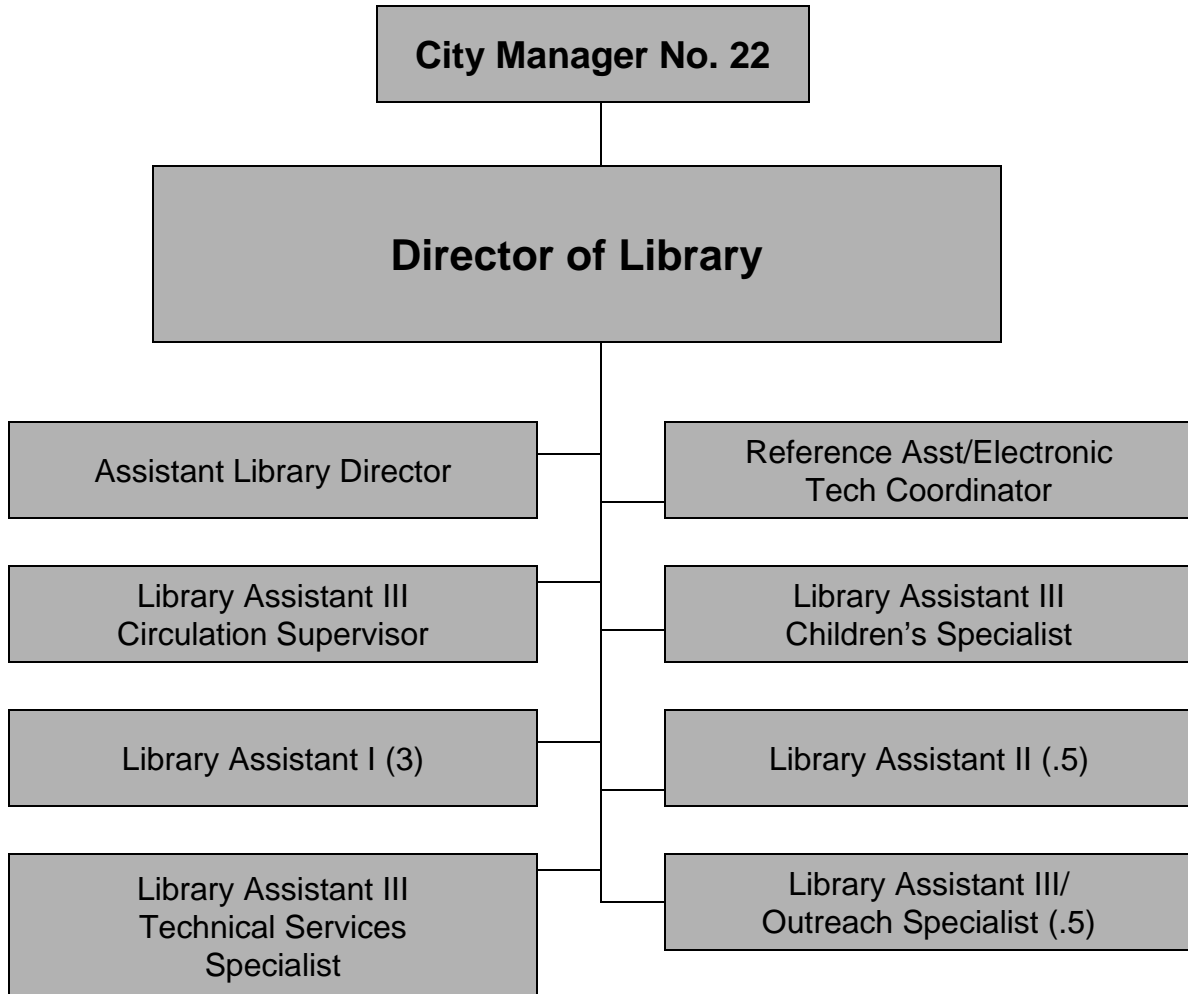
Front Row Left to Right:

Front Row: Anita Schultz (Circulation Clerk); Barbara Schwab (Outreach Specialist); Rachael Gast (Circulation Clerk); Valerie Reynolds (Technical Services Specialist).

Back Row: Mava Hyland (Circulation Supervisor/Bookkeeper); Layla Breshers (Children's Specialist); Susan Klejment-Young, (Assistant Children's Specialist); Peg Fleet (Director); Mary Lou Bleichwehl (Circulation Clerk).

CITY OF COPPERAS COVE, TEXAS

Library Department No. 71



The mission of the Copperas Cove Public Library is to provide outstanding information access to the community in a facility which is readily accessible, user-friendly, highly functional and equipped with state of the art technology.

10 Full Time Employees

The City Built for Family Living

LIBRARY DEPARTMENT

PROGRAM DESCRIPTION

The Library Department circulates print and non-print materials to the public, registers borrowers and maintains files of borrower applications and a borrower database, secures the return of library materials, collects fines and fees, processes requests to reserve library materials, maintains a serials collection, maintains shelf order of the library collection, answers reference and research questions, provides computer access to library patrons and assists them in the operation of library equipment. In addition, the Library Department conducts computer classes for adults, provides access to electronic databases, develops and conducts an outreach program for seniors, conducts a book discussion group for adults, and conducts a wide range of programs for infants, children, teens, and adults.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide a dynamic collection of books, audios, videos and electronic resources that meets the instructional and entertainment needs of the citizens.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Maintained accreditation by the Texas State Library and Archives Commission
- Circulated 95,826 items.
- Answered 8,101 reference questions, processed 294 interlibrary loan requests, 1,404 requests to reserve materials, and 3,137 new items for the collection.
- Planned and conducted children's programs for 10,044 attendees.
- Implemented a Baby Time program for infants and parents.
- Conducted a Summer Reading Program for 723 registered children, with a total program attendance of 3,311.
- Provided computer access for 29,925 patrons and conducted beginning computer classes for adults with a total attendance of 84.
- Printed over 54,000 pages for public computer users on the public printers.
- Added a part-time staff member for adult programming and senior outreach.
- Provided an online book club for library patrons and conducted a monthly book discussion group for adults.
- Enhanced teen programming through well-received anime programs.
- Enhanced facility equipment in an effort to increase energy efficiency.

CONTINUING OBJECTIVES

- Provide accurate information to patrons.
- Select timely, useful, appealing and high quality materials for all collections.
- Withdraw outdated and severely damaged items from the collection.
- Maintain an excellent level of customer service and reduce loss of library materials through enforcement of loss prevention measures.
- Continue to improve administration of public access computers.
- Enhance materials acquisitions and processing and enhance serials acquisition.

GOALS FOR FISCAL YEAR 2008

- Develop and conduct more programs for adults and young adults.
- Improve automated library services with new/up-to-date software and databases.
- Improve the quality and quantity of the library's collection of genealogy materials.
- Enhance outreach services to seniors and nursing home residents.
- Address the issue of unpaid library fees and increase materials circulation by at least 2.5%.
- Address the organization, preservation, and conservation of the library's historical holdings.
- Update and improve the library's web page.
- Replace at least 10 aging public access computers and complete the installation of security sensors in the existing collection.
- Address repairs needed to the library facility.

LIBRARY

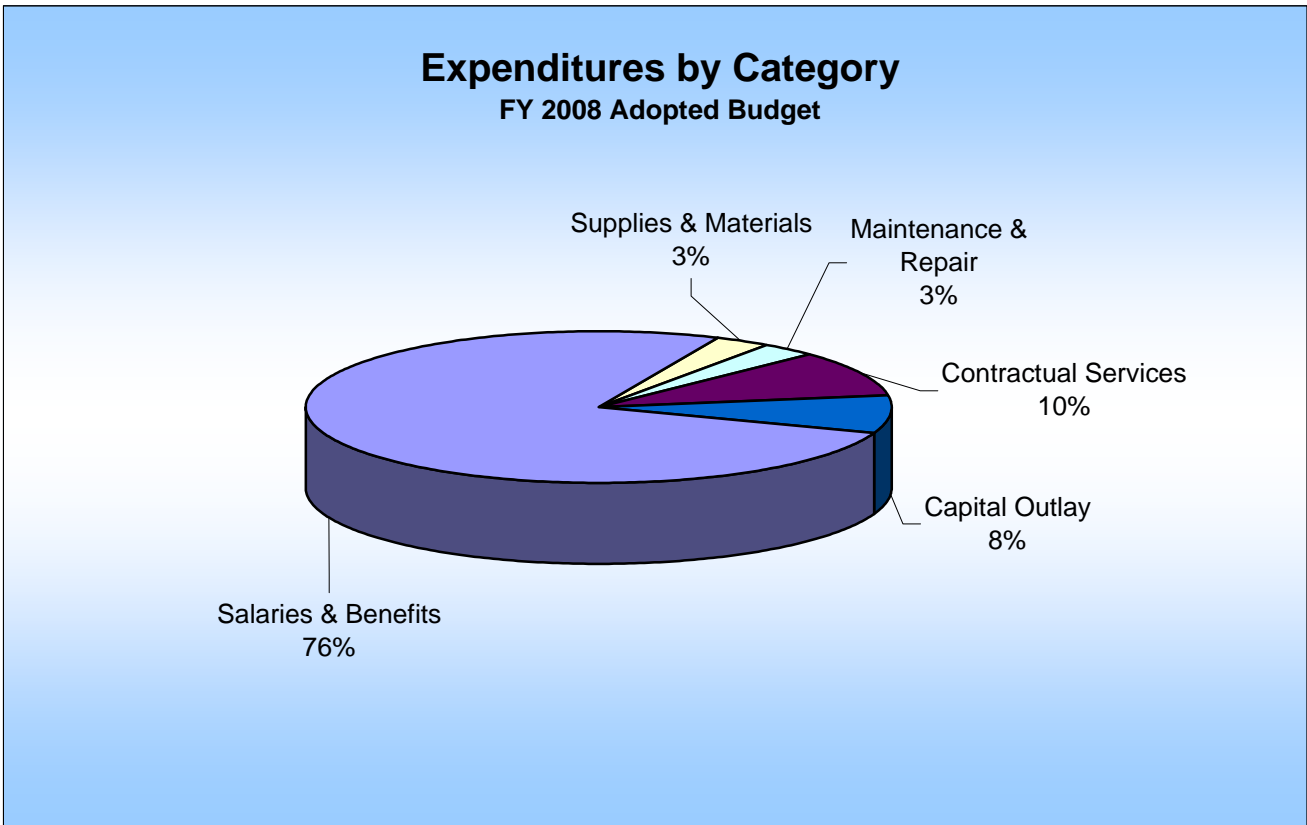
01-7100

EXPENDITURE SUMMARY

LIBRARY	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	333,256	358,463	351,429	395,913
Personnel Support	595	-	213	-
Supplies & Materials	16,495	15,264	18,876	15,885
Maintenance & Repair	13,938	15,007	15,061	15,212
Contractual Services	48,541	48,361	49,985	50,920
Designated Expenses	2,261	375	485	300
Capital Outlay	42,999	36,205	41,376	41,500
TOTAL	458,085	473,675	477,425	519,730

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$24,102).
- Capital Outlay - Increase in Book Purchases (\$7,528).



** "Highlights" are not necessarily all-inclusive.

LIBRARY

01-7100

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Assistant Director	1	1	1	1
Library Assistant I	3	3	3	3
Library Assistant II	0.5	0.5	0.5	0.5
Library Assistant III	4	3	3	3
Outreach Specialist	0	0.5	0.5	0.5
Reference Asst./Electronic Tech. Coordinator	0	1	1	1
Library Director	1	1	1	1
DIVISION TOTAL	9.5	10	10	10

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
Attendance at Children Programs	8,239	8,000	10,044	10,200
Attendance at Senior Programs (New)	N/A*	400	526	1,200
Circulated Items**	121,413	125,000	95,826	98,000
Reference Questions Answered***	8,446	8,500	8,101	11,900
EFFICIENCIES				
# of Library Visits per Each Library Employee	N/A*	N/A*	9,607	9,800
Operating Costs per Library User (\$)		5	5	5
EFFECTIVENESS				
% Increase in Children Program Attendance	N/A*	N/A*	22%	5%
% Increase in Circulated Items***	N/A*	N/A*	-8%	3%
% Increase in Collection Size	N/A*	N/A*	2%	2%

* New Performance Measure - Data not available.

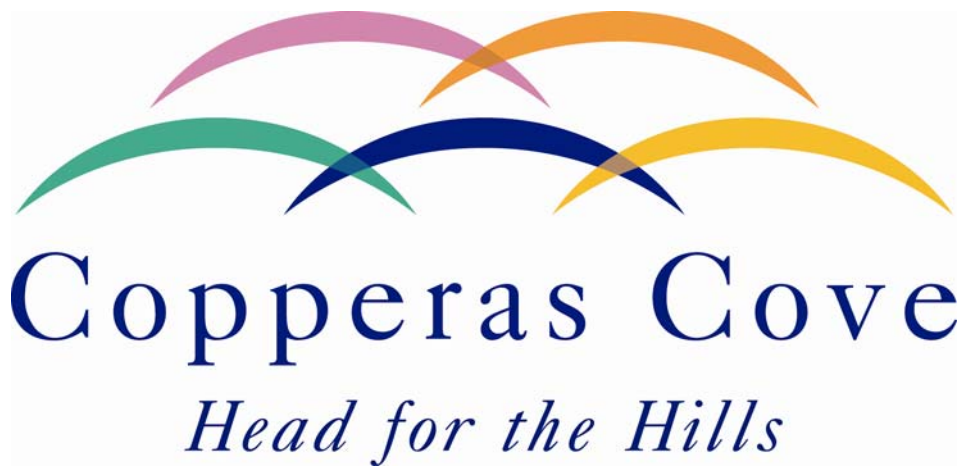
**Figures have been adjusted to bring them into alignment with state reporting requirements.

***Downturn in circulation is consistent with cycle occurring every 3 to 4 years. Other factors affecting this area include deployments, heavy rains early in 2007, and use of Internet for information retrieval.

****Includes traditional Reference as well as assistance with public computers.

The assistance provided to public computer users has not previously been shown in outputs.

** "Highlights" are not necessarily all-inclusive.



CODE & HEALTH ENFORCEMENT

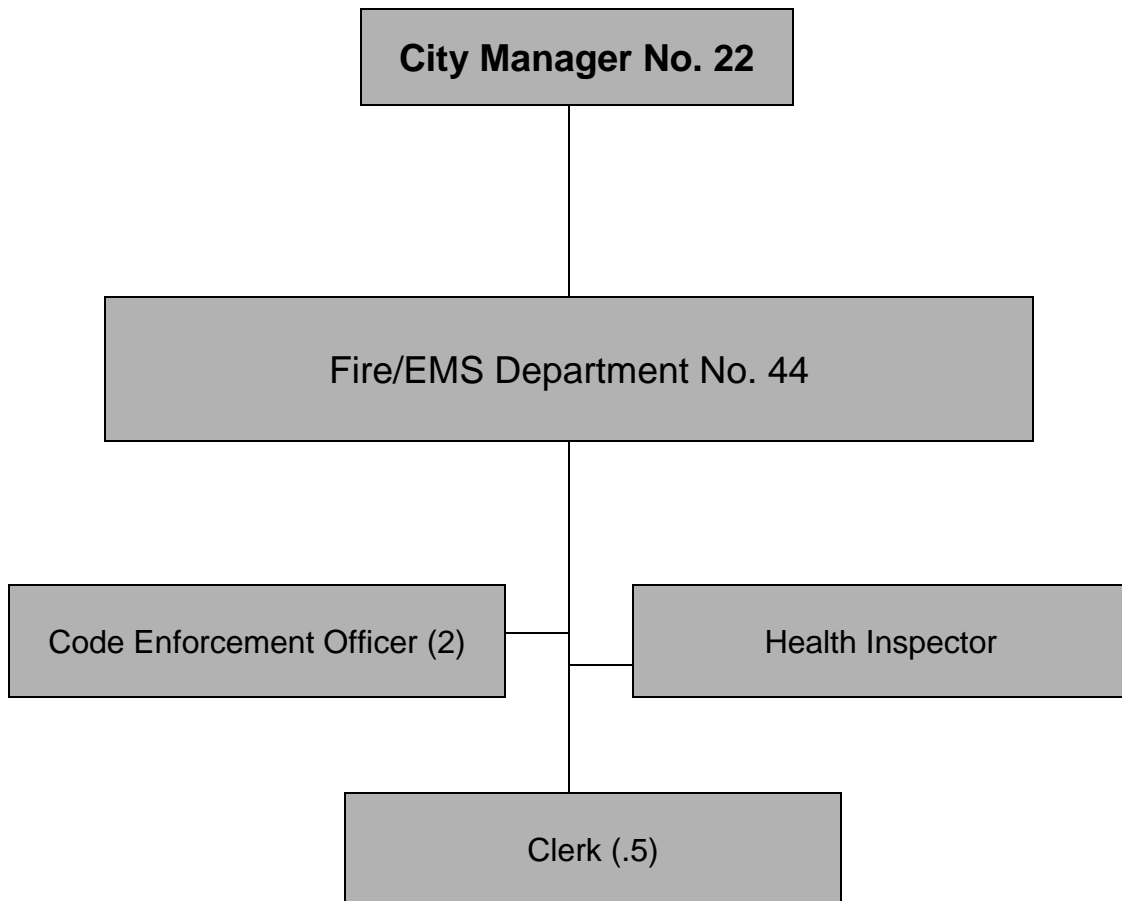


Left to Right:

Don Denniston (Code Enforcement Inspector); Autumn Downing (Code Enforcement Inspector); Carol Ballesteros (Code Enforcement Officer & Health Inspector); June Mantanona (Code Enforcement Clerk).

CITY OF COPPERAS COVE, TEXAS

Code & Health Enforcement Department No. 72



The mission of the Code Enforcement and Health Department is to promote public health and safety through education and training ensuring compliance with Federal, State and City laws.

3.5 Full Time Employees

The City Built for Family Living

CODE AND HEALTH ENFORCEMENT

PROGRAM DESCRIPTION

The Code and Health Enforcement Department is a multi-compliance enforcement division under management of the Fire Department. The department is responsible for training and issuance of Department of Health Food Handler's Permits for all food service employees within the City. Additionally, they are responsible for annual inspections and issuance of Commercial Health Permits required by all commercial food establishments within the City and investigation of complaints related to food handling and food service. The largest portion of the workload experience by the Code & Health Department is the enforcement of the City of Copperas Cove's Ordinances related to high grass, junk, disabled vehicles and nuisance related violations.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide timely and efficient responses to code enforcement complaints.
- Provide an aesthetically pleasing community by ensuring adopted codes and ordinances are enforced citywide to ensure the health, safety and general welfare of the public.
- Provide community education for code and health related ordinances/issues in order to increase voluntary compliance.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Received and managed 1,183 code enforcement complaints from citizens and city employees
- Conducted 53 food handler classes to 1,069 food service employees.
- Completed annual health licensing inspections in all commercial food establishments within the City.
- Provided "special" health inspections and food handler permits for food vendors at all community events like the Rabbit Fest, City of Copperas Cove Birthday, Kris Krindle Mart and others.
- Completed 100% abatement to complaints regarding health issues such as sewage, rodents, and unsecured vacant homes.
- Completed all requests for health licensing inspections for childcare facilities and adoptive/foster homes within the City.
- Completed a successful Code Enforcement Month in September 2007.
- Carol Ballesteros received her certification from the State of Texas as a Certified Code Enforcement Officer.

CONTINUING OBJECTIVES

- Receive 100% compliance on safety, health and nuisance complaints.
- Provide for education and certification opportunities for new Code Enforcement Inspectors.
- Continue to provide education and licensing programs for basic food handlers.
- Complete annual inspections and issue health permits to all commercial food vendors within the City.
- Complete 100% of all requests for licensing inspections of private childcare facilities, foster and adoptive homes.

GOALS FOR FISCAL YEAR 2008

- Increase pro-active efforts to manage the Code Enforcement program.
- Respond to all code enforcement complaints within 48 hours of receipt.
- Develop and publish Code Enforcement Brochures and Video as part of increased public awareness campaign.
- Complete continuing education courses to stay updated on all new Texas Food Establishment and Code Enforcement Laws.
- Complete and put into operation a Health Department web page accessible to the public.

CODE AND HEALTH ENFORCEMENT

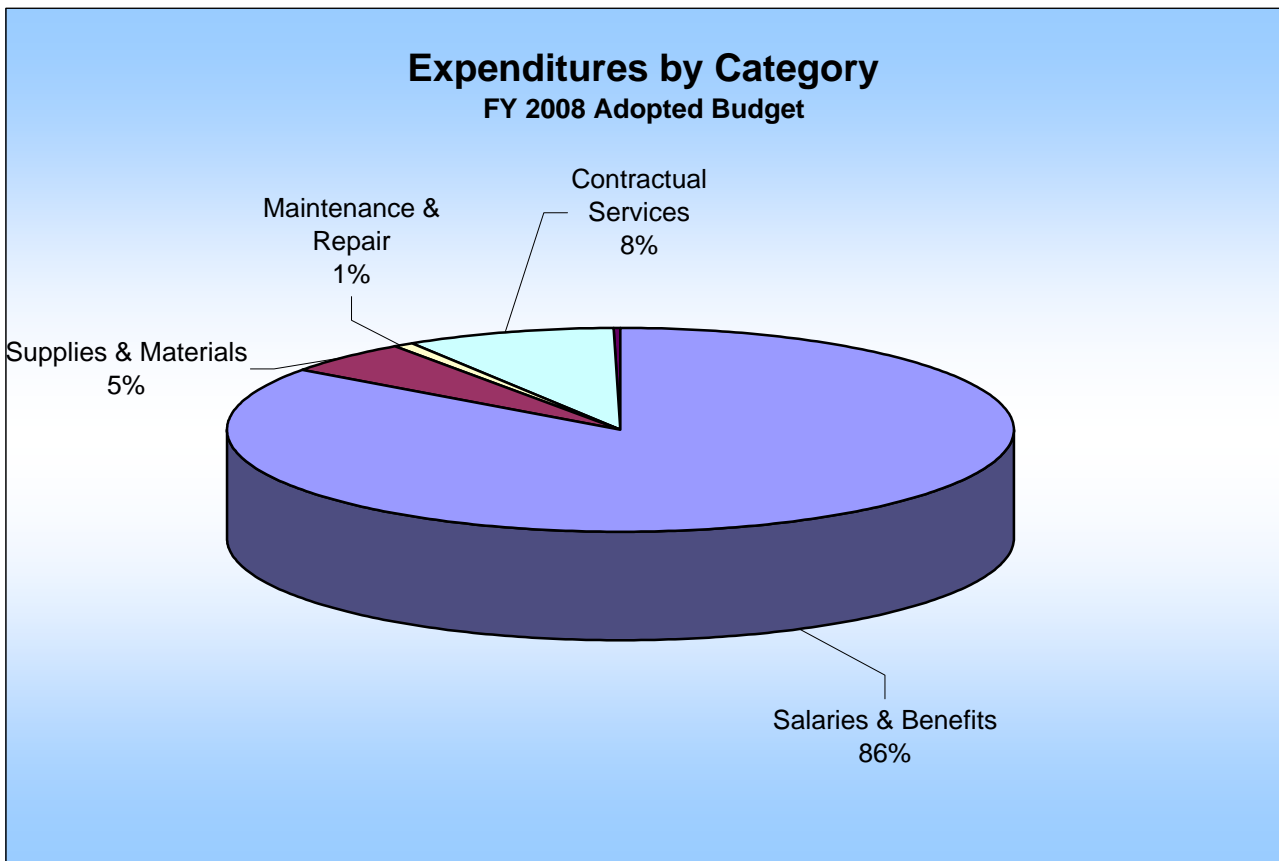
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EXPENDITURE SUMMARY

EMERGENCY MANAGEMENT	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	78,119	123,217	116,915	131,914
Supplies & Materials	6,177	7,589	6,204	8,167
Maintenance & Repair	2,307	1,579	1,122	1,588
Contractual Services	12,930	15,244	11,301	13,120
Designated Expenses	1,447	-	521	500
Capital Outlay	6,797	17,332	10,000	-
TOTAL	107,777	164,961	146,063	155,289

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments - (\$13,770).



** "Highlights" are not necessarily all-inclusive.

CODE AND HEALTH ENFORCEMENT

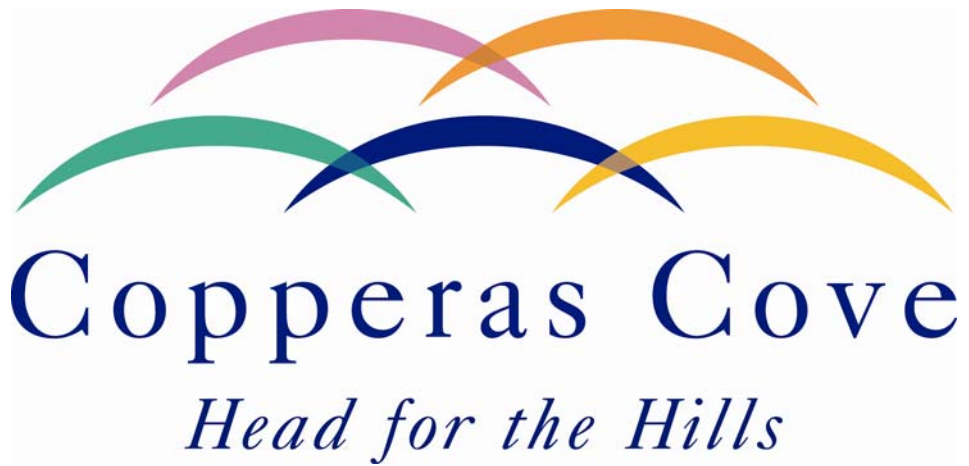
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STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Code Enforcement Officer	2	2	2	2
Health Inspector	0	1	1	1
Code Enforcement Clerk	0.5	0.5	0.5	0.5
DIVISION TOTAL	2.5	3.5	3.5	3.5

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<u>OUTPUTS</u>				
# of Complaints Received and Investigated	1,535	2,000	1,317	1,000
<u>EFFICIENCIES</u>				
Complaints per Code Enforcement Officer / Health Inspector	512	1,000	658	500
<u>EFFECTIVENESS</u>				
% of Complaints Resulting in Voluntary Compliance	76.9%	80.0%	85.0%	100.0%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



GENERAL FUND NON-DEPARTMENTAL



2nd Annual Freedom Walk to commemorate the events of September 11, 2001. The event is hosted by Copperas Cove Independent School District and the City.



NON-DEPARTMENTAL PROGRAM DESCRIPTION

Historically, this department has been used to account for fund-wide expenses including property and liability insurance coverage, unemployment compensation, funding provided to Hill Country Transit (The HOP), public relations, matching grant funds and bank & credit card charges. Since this department does not have personnel, accomplishments and goals are not provided.



The Hot Bowl Event held each December is partially funded with Hotel/Motel Occupancy Tax Funds.



One of the popular attractions at the Ogletree Festival is the 1st Calvary Division and their horse platoon. The Ogletree Festival is held on the 3rd weekend in October.

NON - DEPARTMENTAL

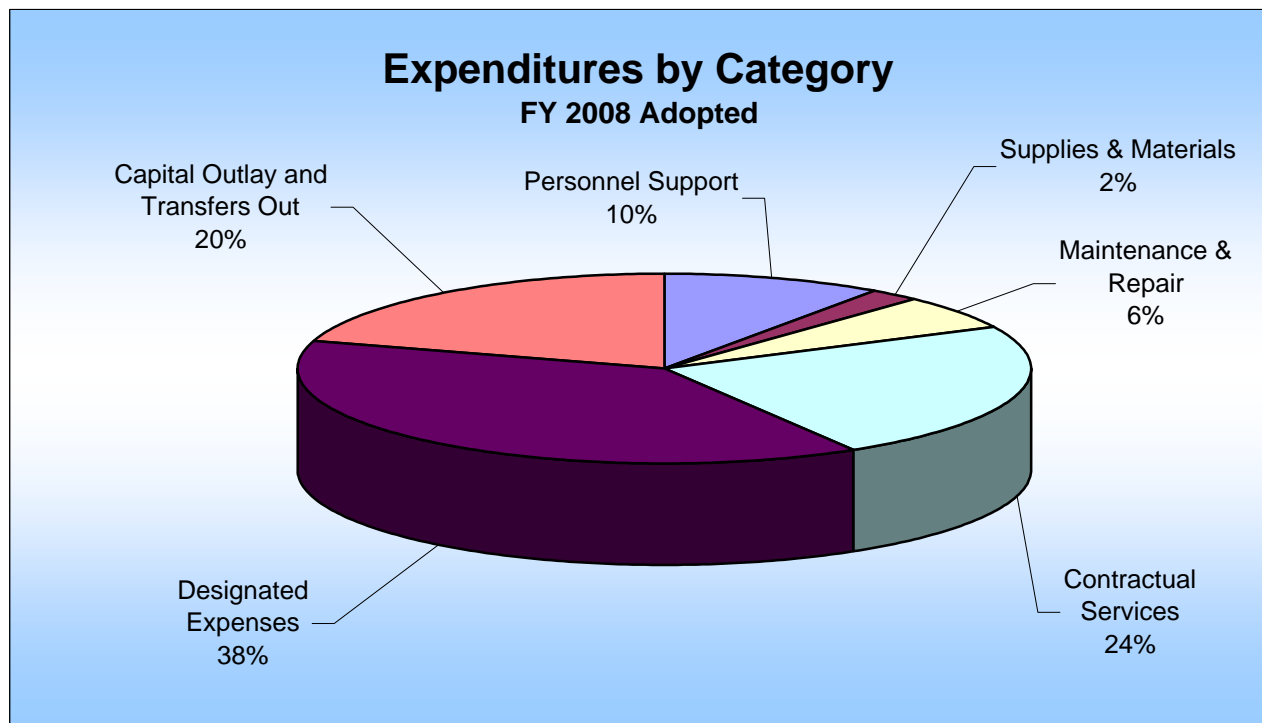
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EXPENDITURE SUMMARY

NON-DEPARTMENTAL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Personnel Support	36,363	43,398	38,398	35,838
Supplies & Materials	10,892	9,050	9,050	9,050
Maintenance & Repair	20,125	31,252	22,122	21,537
Contractual Services	88,652	83,809	86,955	87,956
Designated Expenses	122,533	211,417	199,538	142,283
Capital Outlay and Transfers Out	102,788	94,636	94,300	75,151
TOTAL	381,354	473,562	450,363	371,815

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Projected) **

- Contractual Services - Increase in Consulting Fees (\$553)



** "Highlights" are not necessarily all-inclusive.



Water & Sewer Fund

Copperas Cove, Texas

WATER & SEWER FUND

The Water & Sewer Fund is one of the three enterprise funds that the City of Copperas Cove utilizes in accounting for services provided to citizens. The Governmental Accounting Standards Board *Codification*, Section 1300.104, states that “the enterprise fund type may be used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes.” These funds are not required by GASB, but are permitted.

The City of Copperas Cove’s Water & Sewer Fund accounts for all expenses incurred and revenues earned in the process of providing water to the public. Organizationally, this fund is divided into five departments; water operations, utility administration, water distribution, sewer collection, wastewater treatment, and composting. In addition, this fund accounts for expenses related to water contracts, revenue bond debt service requirements and interfund transfers to the General Fund for reimbursement of administrative expenditures.

The City Built for Family Living

**FY2008 ADOPTED BUDGET
WATER & SEWER FUND
REVENUE & EXPENSE SUMMARY**

OVERVIEW

The Water & Sewer Fund is an enterprise fund that includes water and wastewater system operations. The City provides water and wastewater service to approximately 12,700 residential and commercial customers through the Water & Sewer Fund. The adopted Water & Sewer revenue provides a significant portion of the total revenue generated in the Water & Sewer Fund. The City of Copperas Cove will make every effort to keep expenses to a minimum.

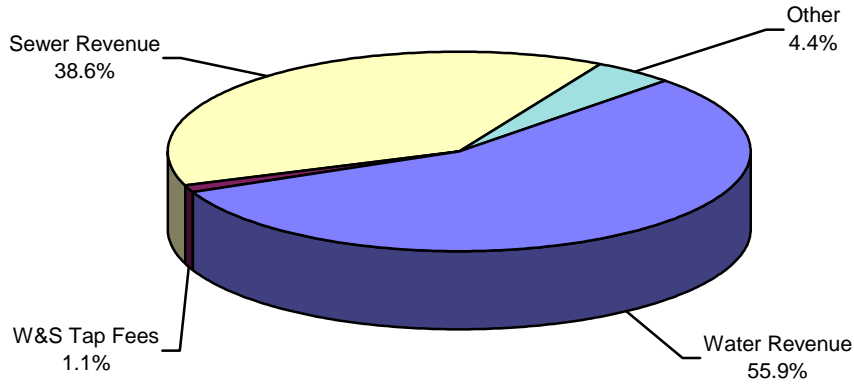
	FY 2004	FY2005	FY 2006	FY 2007	FY 2008
REVENUES	ACTUAL	ACTUAL	ACTUAL	PROJECTION	ADOPTED BUDGET
Sale of Water	3,339,243	3,767,587	4,387,042	4,504,020	4,806,683
Sewer Revenues	2,638,418	3,051,796	3,187,779	3,424,676	3,228,162
Services Charges	55,605	132,141	175,559	205,000	207,000
Interest Income	26,308	54,454	112,471	130,000	140,000
Other Income	243,146	335,349	305,436	333,551	339,500
TOTAL	6,302,720	7,341,327	8,168,287	8,597,247	8,721,345
EXPENSES					
Salaries & Benefits	1,351,938	1,440,958	1,533,409	1,639,075	1,740,856
Supplies & Materials	201,709	230,137	262,009	256,075	262,438
Repair & Maintenance	227,955	269,026	239,257	347,371	267,120
Support Services	746,060	786,195	1,024,501	921,477	950,059
Designated Expenses	4,197,805	4,435,927	167,351	180,511	228,525
Capital Outlay & Improvements	64,302	54,949	4,587,477	4,935,959	4,733,266
TOTAL	6,789,769	7,217,191	7,814,004	8,280,468	8,182,264
Revenues Over/(Under)					
Expenses	(487,049)	124,136	354,283	316,779	539,081
TOTAL	6,302,720	7,341,327	8,168,287	8,597,247	8,721,345

CITY OF COPPERAS COVE
FISCAL YEAR 2007-08 ADOPTED BUDGET
WATER & SEWER FUND
SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE

Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 1,358,766	\$ 1,735,449	\$ 1,713,048	\$ 2,029,827
Capital Improvement Reserve	-	-	-	-
TOTAL BEGINNING FUND BALANCE	<u>\$ 1,358,766</u>	<u>\$ 1,735,449</u>	<u>\$ 1,713,048</u>	<u>\$ 2,029,827</u>
Water Revenue	\$ 4,464,028	\$ 4,582,087	\$ 4,582,087	\$ 4,886,653
Sewer Revenue	3,243,720	3,484,034	3,484,034	3,288,492
Senior Citizen Discount	(132,927)	(128,500)	(137,425)	(140,300)
Sale of Bulk Water	-	-	-	-
Water Tap Fees	118,294	120,000	120,000	122,000
Sewer Tap Fees	27,240	27,000	30,000	30,000
Connect Fee	29,875	48,000	55,000	55,000
Composting Sales Revenue	9,744	14,000	14,705	15,000
Subtotal	<u>\$ 7,759,974</u>	<u>\$ 8,146,621</u>	<u>\$ 8,148,401</u>	<u>\$ 8,256,845</u>
Rental Income	\$ -	\$ -	\$ -	\$ -
Meter Box Reset Fee	150	450	-	-
Admin Reimb-Drainage	20,000	20,000	20,000	20,000
Interest Revenue	112,471	110,000	130,000	140,000
Late Charge For Billing	217,531	215,000	250,000	250,000
Miscellaneous Revenues	53,218	60,400	45,446	50,000
Insurance Proceeds	-	-	-	500
Riser Forfeiture Revenue	-	-	3,200	3,000
Action Proceeds	4,943	7,000	200	1,000
Subtotal	<u>408,313</u>	<u>412,850</u>	<u>448,846</u>	<u>464,500</u>
TOTAL REVENUES	<u>\$ 8,168,287</u>	<u>\$ 8,559,471</u>	<u>\$ 8,597,247</u>	<u>\$ 8,721,345</u>
EXPENSES:				
Water & Sewer Operations (80)	\$ 131,324	\$ 137,727	\$ 135,966	\$ 152,025
Utility Administration (81)	513,232	540,135	549,286	517,891
Water Distribution (82)	1,052,056	1,070,808	1,069,238	1,126,698
Sewer Collection (83)	360,062	450,566	426,626	497,329
Wastewater Treatment (84)	992,996	1,029,217	983,306	1,013,042
Composting (84-01)	114,822	178,251	144,934	161,262
Non-Departmental (85)	4,649,512	4,935,954	4,971,112	4,714,017
TOTAL EXPENSES	<u>\$ 7,814,004</u>	<u>\$ 8,342,658</u>	<u>\$ 8,280,468</u>	<u>\$ 8,182,264</u>
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 1,713,048	\$ 1,952,262	\$ 2,029,827	\$ 2,568,908
Capital Improvement Reserve	-	-	-	-
TOTAL ENDING FUND BALANCE	<u>\$ 1,713,048</u>	<u>\$ 1,952,262</u>	<u>\$ 2,029,827</u>	<u>\$ 2,568,908</u>
IDEAL FUND BALANCE	\$ 1,953,501	\$ 2,085,665	\$ 2,070,117	\$ 2,045,566
OVER (UNDER) IDEAL FUND BALANCE	\$ (240,453)	\$ (133,403)	\$ (40,290)	\$ 523,342

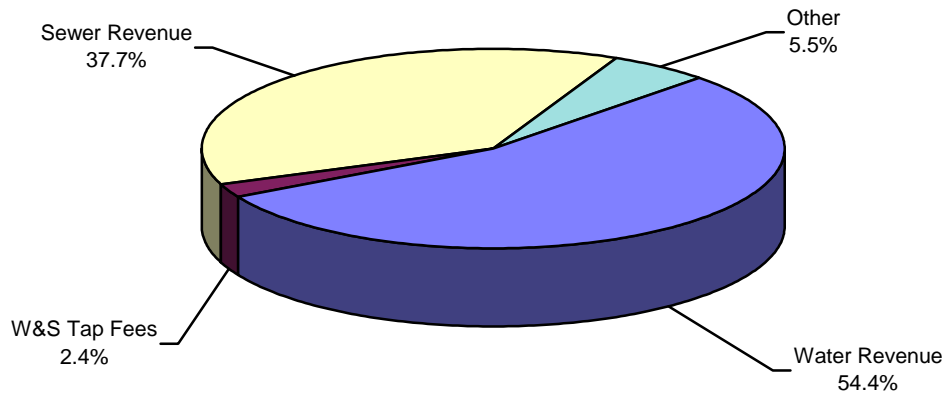
City of Copperas Cove, Texas
Water & Sewer Fund
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Revenues
By Source

Fiscal Year 2006-07 Budgeted Revenues



Total Budgeted Revenues for Fiscal Year 2006-07 were **\$8,559,471**

Fiscal Year 2007-08 Budgeted Revenues



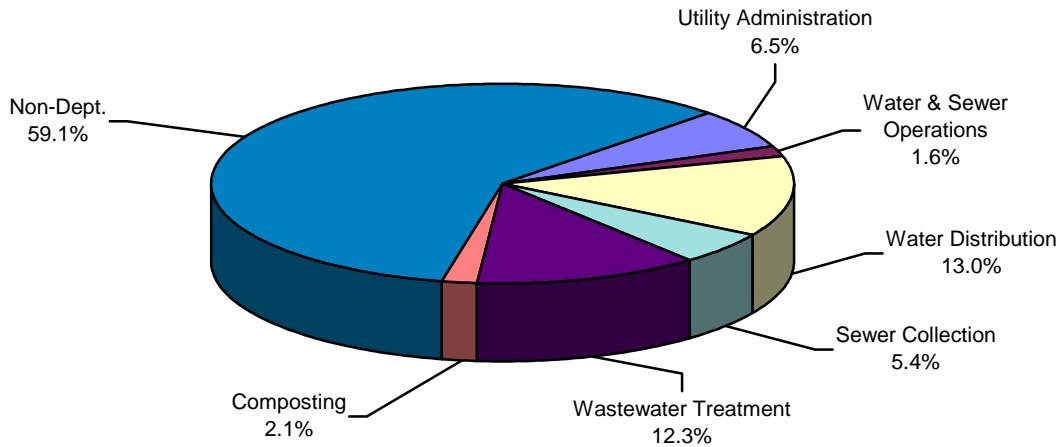
Total Budgeted Revenues for Fiscal Year 2007-08 are **\$8,721,345**

City of Copperas Cove, Texas

Water & Sewer Fund

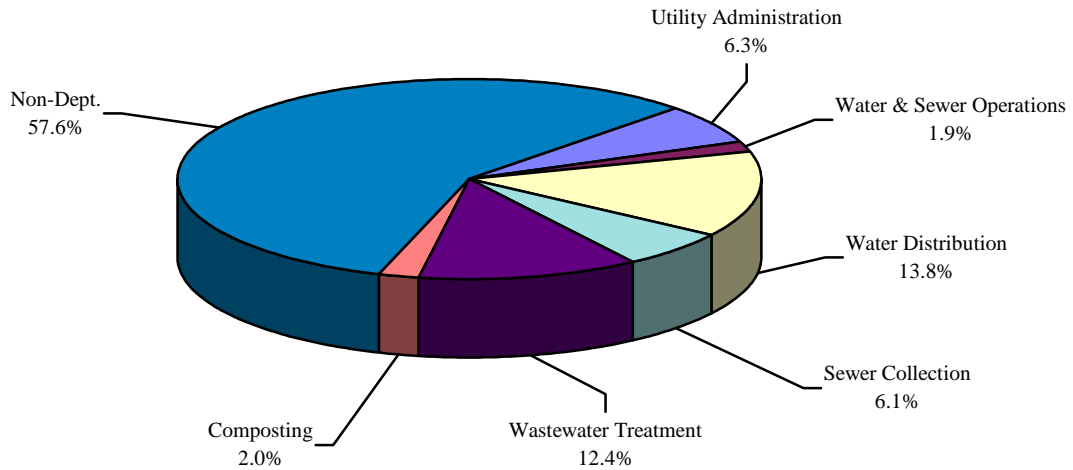
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Expenses By Function

Fiscal Year 2006-07 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2006-07 were [\\$8,342,658](#)

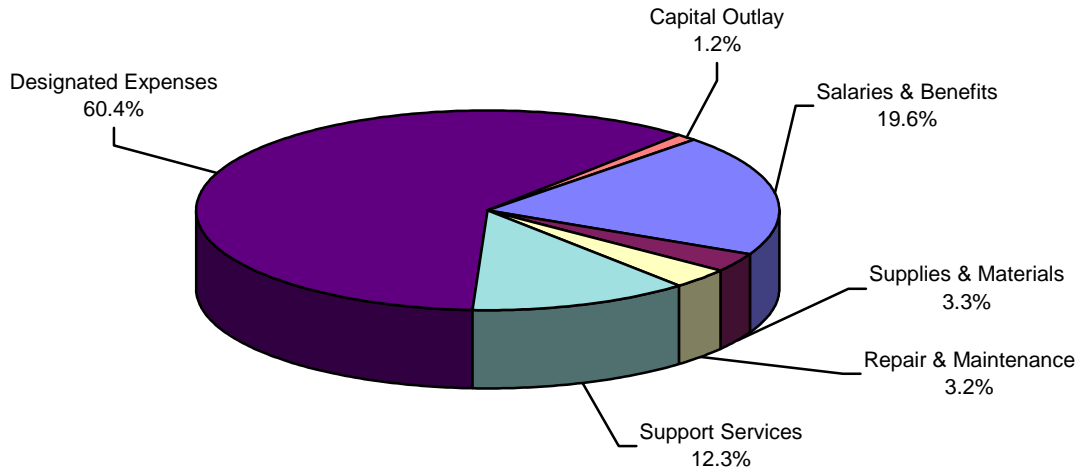
Fiscal Year 2007-08 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2007-08 are [\\$8,182,264](#)

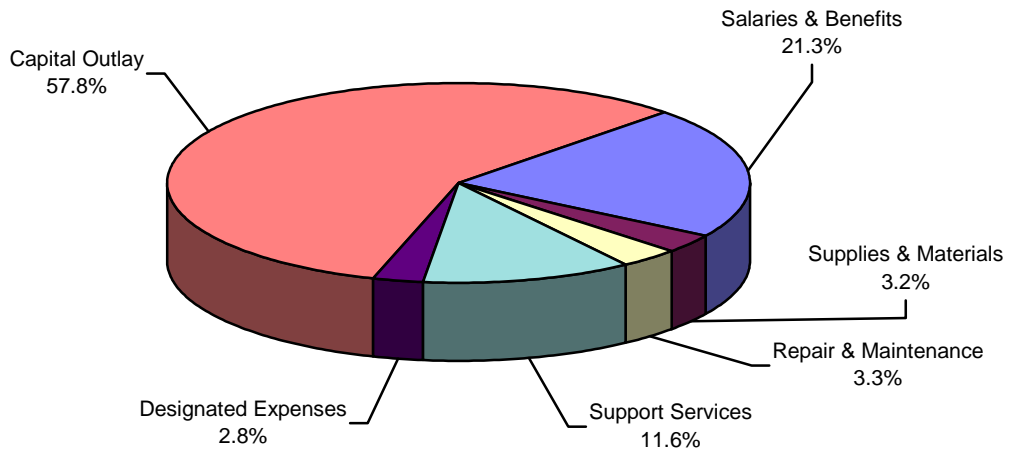
City of Copperas Cove, Texas
Water & Sewer Fund
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Expenses
By Object

Fiscal Year 2006-07 Budgeted Expenses

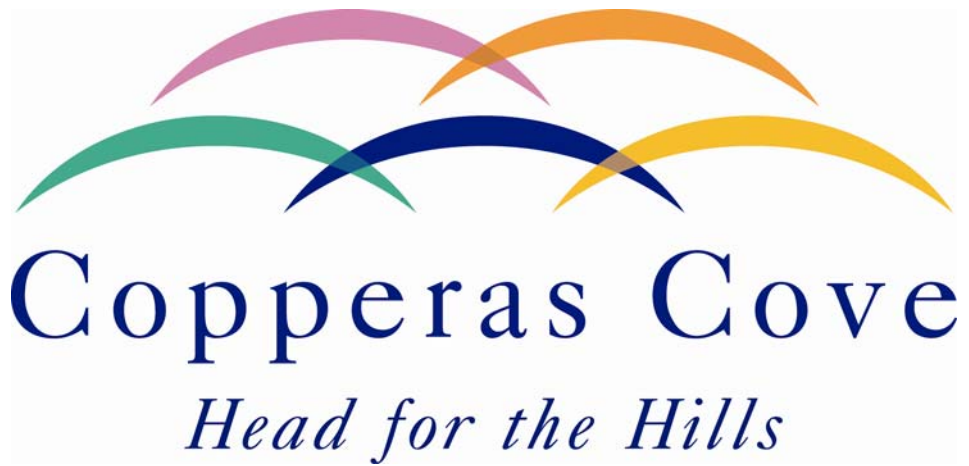


Total Budgeted Expenses for Fiscal Year 2006-07 were [\\$8,342,658](#)

Fiscal Year 2007-08 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2007-08 are [\\$8,182,264](#)



Water & Sewer Operations

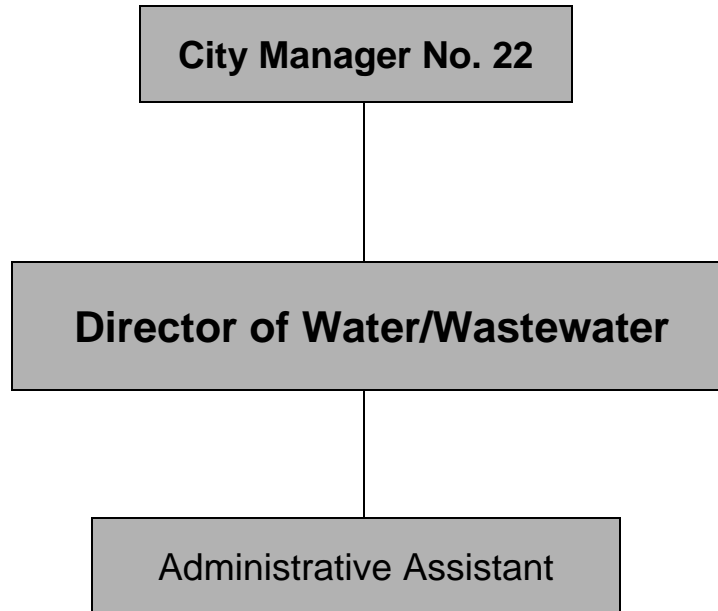


Left to Right:

Robert McKinnon (Director of Water & Sewer), Leslie Christensen (Administrative Assistant),

CITY OF COPPERAS COVE, TEXAS

Water & Sewer Operations Department No. 80



The mission of the Water and Sewer Operations Department is to ensure the best possible administrative support for the services provided to the citizens of Copperas Cove by the Water Distribution, Sewer Collection, Wastewater Treatment, and Composting Facility Departments in an effective and efficient manner while complying with Federal, State, and City laws.

2 Full Time Employees

The City Built for Family Living

WATER AND SEWER OPERATIONS

PROGRAM DESCRIPTION

Administer the City's Wastewater Treatment, Water Distribution, Sewer Collection and Composting departments to ensure all Federal, State and Local rules and regulations are met and City policies and procedures are followed. Ensure departments operate effectively and efficiently as possible within approved budgetary constraints, recommend Capital Improvements needed to maintain quality services thus ensuring the best possible service is provided to the citizens of Copperas Cove.

MAJOR DEPARTMENT / DIVISION GOALS

- Operate all departments to meet or exceed all Federal, State and Local requirements.
- Plan for the future needs of the City using the Comprehensive Plan and the Water Model as guides.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- All Federal, State and local requirements were met.
- Compost Operations running more effectively and efficiently through the addition of a third employee.
- All departments maintaining effective operations within budget constraints.
- Have improved relations and service to our customers, the citizens of Copperas Cove.
- All personnel continue training for license/certification requirements.
- Completed construction of a new 1-MG Concrete Water Storage Tank on Hogg Mountain.
- Completed the Big Divide Water Project.
- Completed the Big Divide Sewer Project.
- Completed Design, Plans and specifications for the East Pump Station and Tank.
- Obtained all required easements for the Mountain Top Water Project.
- Awarded bid for the repairs/rehabilitation of the 1 MG Water Storage Tank on Mican Mountain.
- Completed installation of pump station for irrigation of Golf Course using wastewater effluent.
- Assisted with data collection for FEMA Assistance.
- Complete repairs/rehabilitation of 1 MG Water Tank on Mican Mountain.

CONTINUING OBJECTIVES

- Continue operations within approved budgets.
- Provide continued training opportunities for all personnel.
- Improve customer service and maintain positive public relations.

GOALS FOR FISCAL YEAR 2008

- Complete construction of the Eastern Pump Station and Tank.
- Complete Mountain Top Water Projects.
- Complete Fourth Year Sewer Rehabilitation Projects.
- Complete repairs/rehabilitation of 300,000 gallon Water Storage Tank on Hughes Mountain.
- Complete Turkey Run Pump Station Project.
- Assist Central Texas College in the planning for their Water Storage Tank and Pump. Project, and permanent connection to the City's 30-inch water line.
- Identify ways to reduce utility costs in all departments.
- Educate citizens on Compost operations and conduct citizen / student tours.
- Assist consultant with development of the Municipal Separate Storm Sewer System (MS4) Master Plan.

WATER AND SEWER OPERATIONS

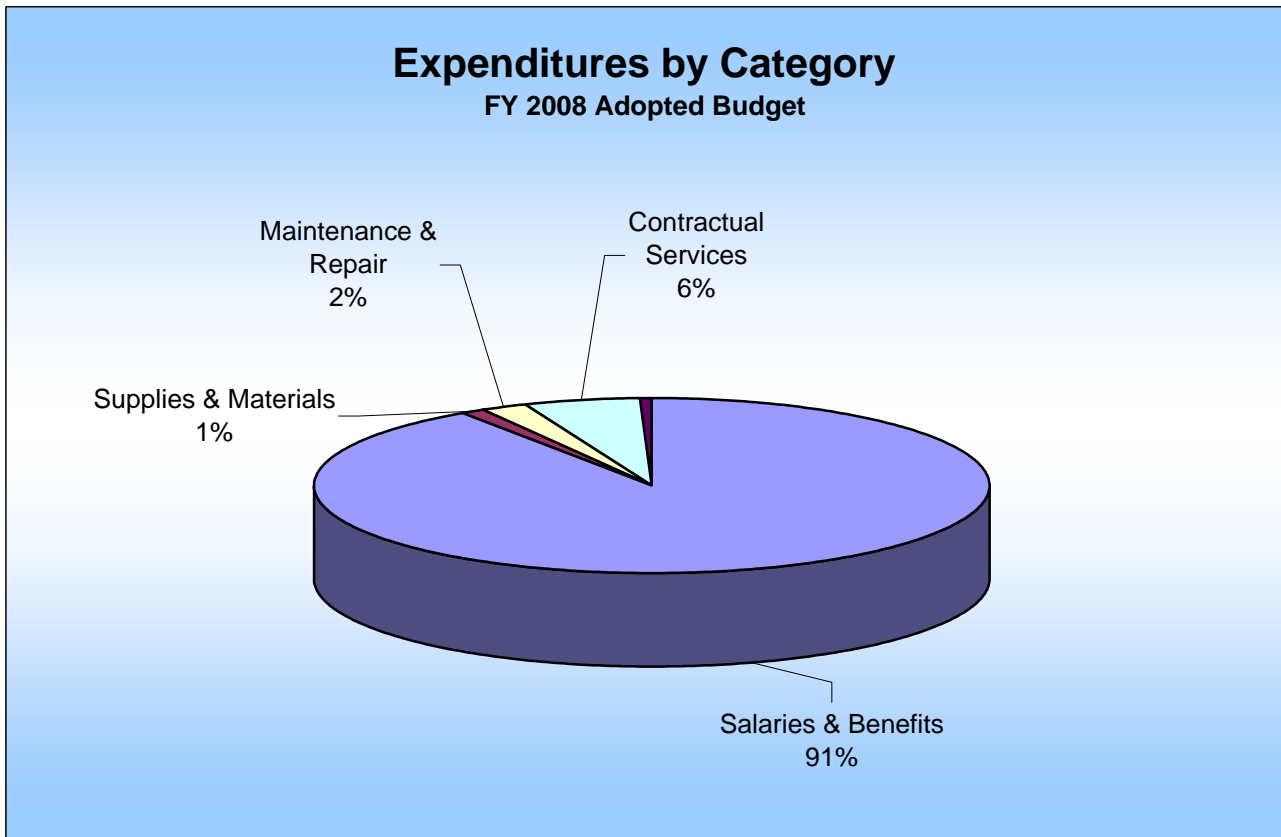
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EXPENDITURE SUMMARY

WATER & SEWER OPERATIONS	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	124,770	127,243	127,243	137,740
Supplies & Materials	1,470	1,775	1,425	1,585
Maintenance & Repair	61	1,500	500	3,250
Contractual Services	4,918	6,452	5,892	8,693
Designated Expenses	105	757	906	757
TOTAL	131,324	137,727	135,966	152,025

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed)**

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$8,630).
- Contractual Services - Increase due to certification training and courses for licenses renewal (\$2,071).



** "Highlights" are not necessarily all-inclusive.

WATER AND SEWER OPERATIONS

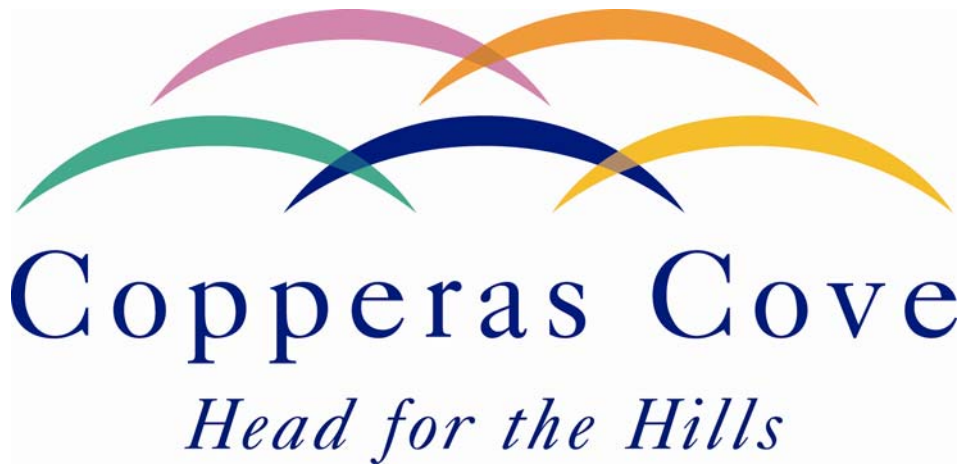
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STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Administrative Assistant	1	1	1	1
Director of Water/Wastewater	1	1	1	1
DIVISION TOTAL	2	2	2	2

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
# of State and Federal Correspondences (TCEQ, EPA, etc.)	N/A*	N/A*	N/A*	10
<i>EFFICIENCIES</i>				
% of Department Purchase Orders / Check Requests Processed with 2 Working Days	N/A*	N/A*	N/A*	98%
<i>EFFECTIVENESS</i>				
% of Citizen Inquiries Responded to Favorably within 24 Hours	N/A*	N/A*	N/A*	98%

* New Performance Measure - Data not available.

** "Hightights" are not necessarily all-inclusive.



Utility Administration



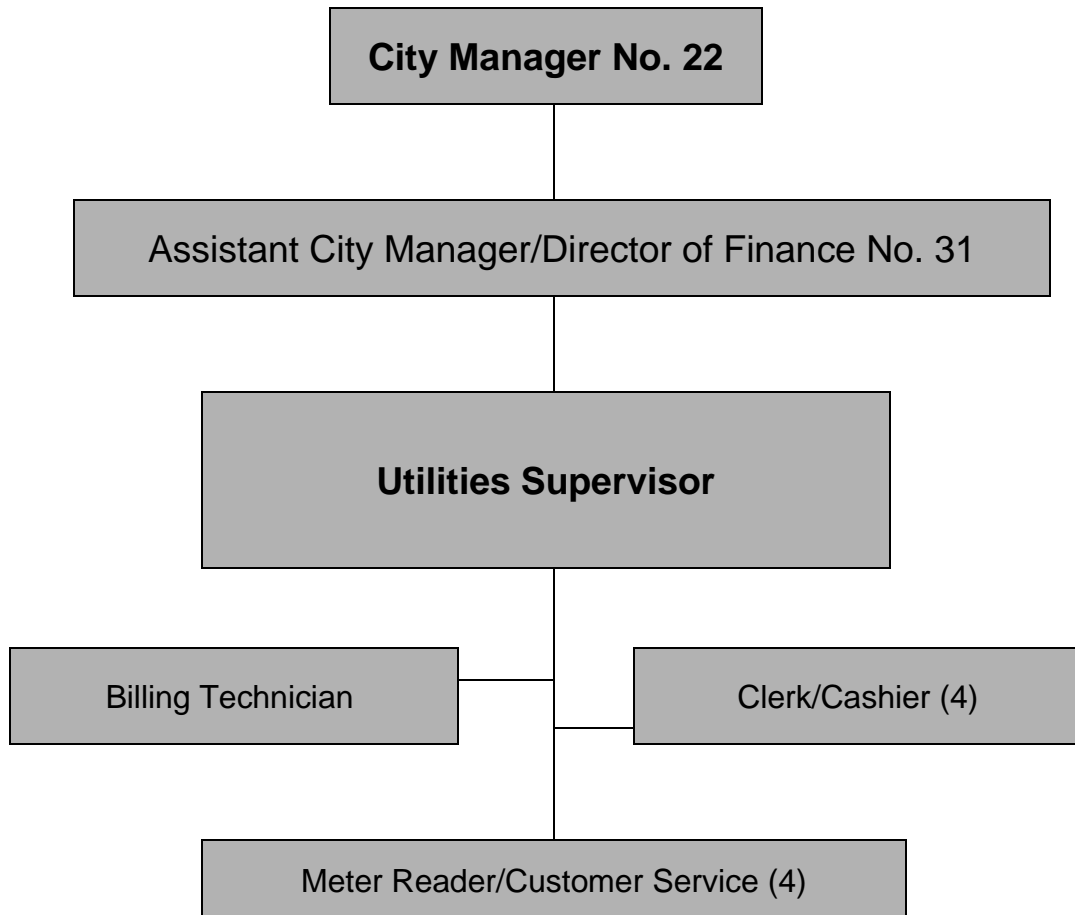
Left to Right:

Lela Taylor (Billing Technician) Lorna Mahan (Clerk/Cashier), Jean Williams (Clerk/Cashier), Toni Bazzle (Utilities Supervisor), Chong Kim (Clerk/Cashier), Krystal Baker (Clerk Cashier).

Not Pictured: Cynthia Hanson (Meter Reader), Gregory Higgins (Meter Reader/Customer Service), Carroll Merrell (Meter Reader/Customer Service), Daniela Ramos (Meter Reader/Customer Service)

CITY OF COPPERAS COVE, TEXAS

Utility Administration Department No. 81



The mission of the Utility Administration Department is to provide quality service to all customers while maintaining an accurate and credible billing collection system.

10 Full Time Employees

The City Built for Family Living

UTILITY ADMINISTRATION

PROGRAM DESCRIPTION

The Utility Administration Division of the Finance Department bills and collects for all City utility services and maintains accurate accounting for water, wastewater, solid waste and drainage fee revenue. The division accomplishes all monthly meter reading, performs utility service work orders, handles bad debt and collection issues and provides customer counseling with conservation and water use recommendations. Additionally, the Utility Administration division processes new accounts, disconnects, and requests for additional services related to City utilities. Responsibility for assessing and collecting penalties and late charges also falls upon the Utility Administration division.

MAJOR DEPARTMENT / DIVISION GOALS

- Ensure the efficient delivery of timely and accurate billing and payment information.
- Perform accurate and timely monthly meter reading.
- Ensure prompt notification to customers regarding failure issues.
- Provide prompt and customer – friendly response to customer billing issues.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Outsourced bill printing & mailing to third party.
- Implemented recurring payment options for credit card customers.
- Updated meter reading/handheld software.
- Implemented “2-Turn it On” to process new service requests online.
- Completed annual operating budget.

CONTINUING OBJECTIVES

- Reduce operational costs through effective and efficient operational techniques.
- Continue operator training to maintain State requirements and employee professionalism.
- Complete annual operating budget.
- Assist with annual audit field work.

GOALS FOR FISCAL YEAR 2008

- Implement Automated Service Order program providing improved service levels to citizens.
- Implement electronic customer billing.
- Implement automated phone payment system providing customers with an additional payment option.
- Consolidate seven billing zones to four to improve the efficiency with the current financial system.
- Provide additional customer service training to staff to improve communication skills with citizens on a daily basis.
- Implement credit card software that integrates eliminating the need for separate terminal & phone lines.

UTILITY ADMINISTRATION

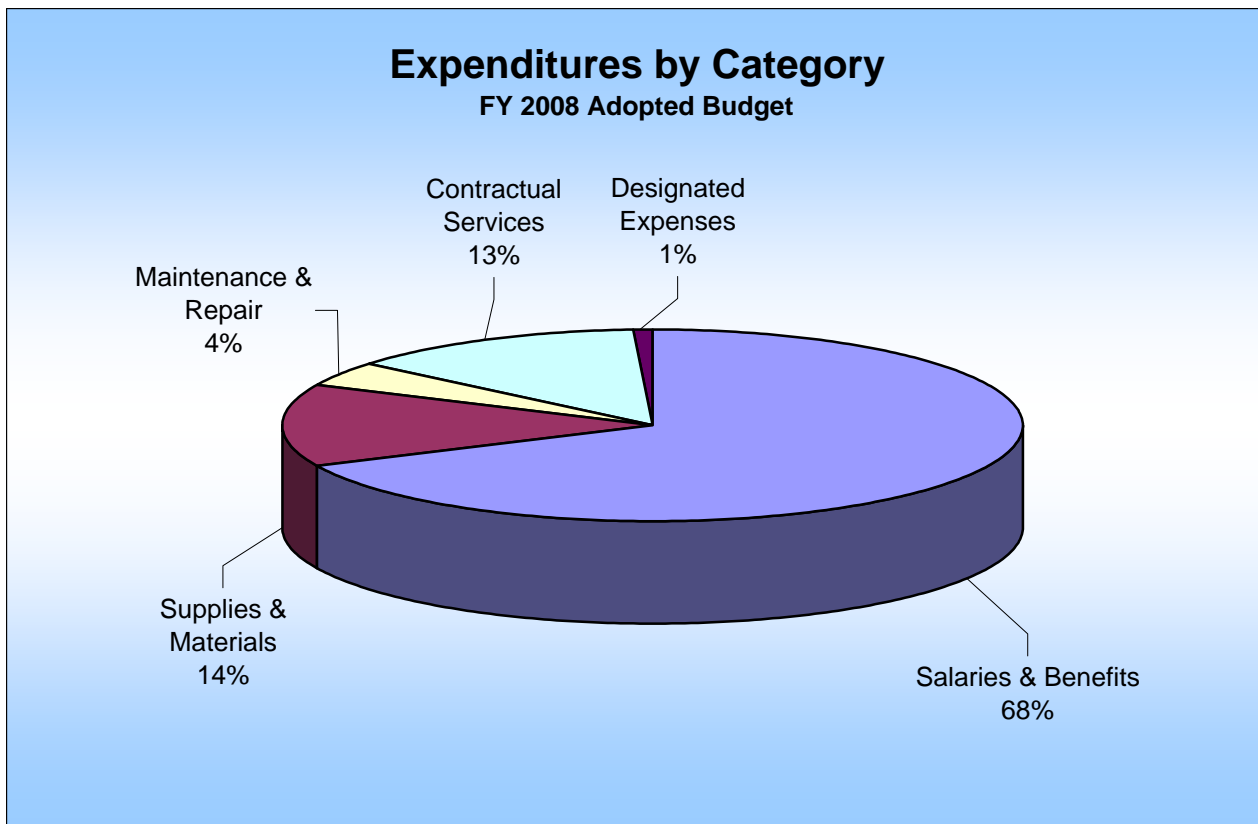
02-8100

EXPENDITURE SUMMARY

UTILITY ADMINISTRATION	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	331,313	333,272	330,703	352,386
Supplies & Materials	86,363	70,478	76,263	71,799
Maintenance & Repair	25,141	23,324	28,577	21,953
Contractual Services	39,802	72,301	70,023	67,584
Designated Expenses	30,613	26,118	26,118	4,169
Capital Outlay	-	14,642	17,602	-
TOTAL	513,232	540,135	549,286	517,891

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$11,917).
- Supplies & Materials - Decrease in Operating Supplies (\$8,281).



** Highlights" are not necessarily all-inclusive.

UTILITY ADMINISTRATION

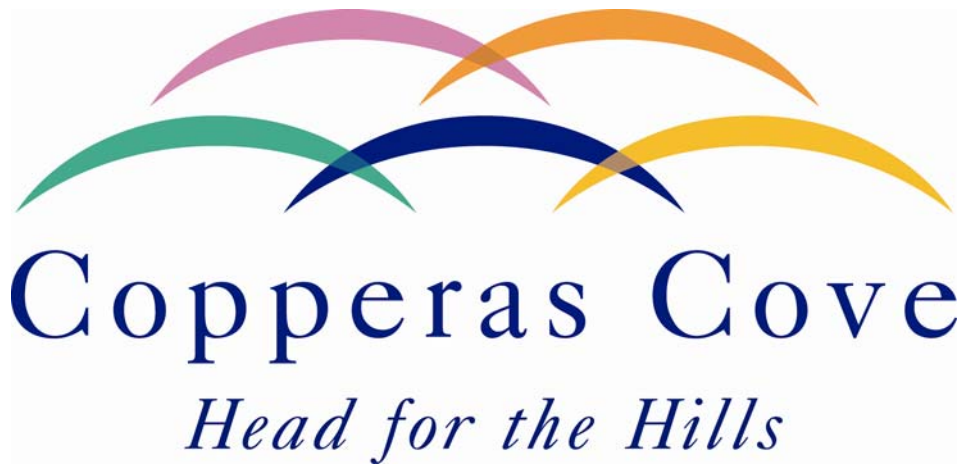
02-8100

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Actual	FY 2008 Adopted Budget
Utilities Supervisor	1	1	1	1
Assistant Utilities Supervisor	1	1	1	-
Billing Technician	-	-	-	1
Clerk/Cashier	4	4	4	4
Meter Reader/Customer Service Clerk	5	4	4	4
DIVISION TOTAL	11	10	10	10

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Utility Customers	11,195	12,980	12,702	13,337
# of Meters Reads	N/A*	155,760	153,600	154,200
# of Disconnects for Non-Payment	1,402	1,423	1,535	1,688
EFFICIENCIES				
# of Meter Reads per Month per Reader	N/A*	N/A*	6,400	6,425
Number of Customers per Utility Collections Clerk	N/A*	N/A*	2,859	300
EFFECTIVENESS				
Meter Reading Error Rate	N/A*	N/A*	<1%	<1%
% of Payments Received via Bank Draft	5%	N/A*	6%	30%
% of Payments Received Online	N/A*	N/A*	3%	10%

* New Performance Measure - Data not available.

** Highlights" are not necessarily all-inclusive.



WATER DISTRIBUTION



Front Row, Left to Right:

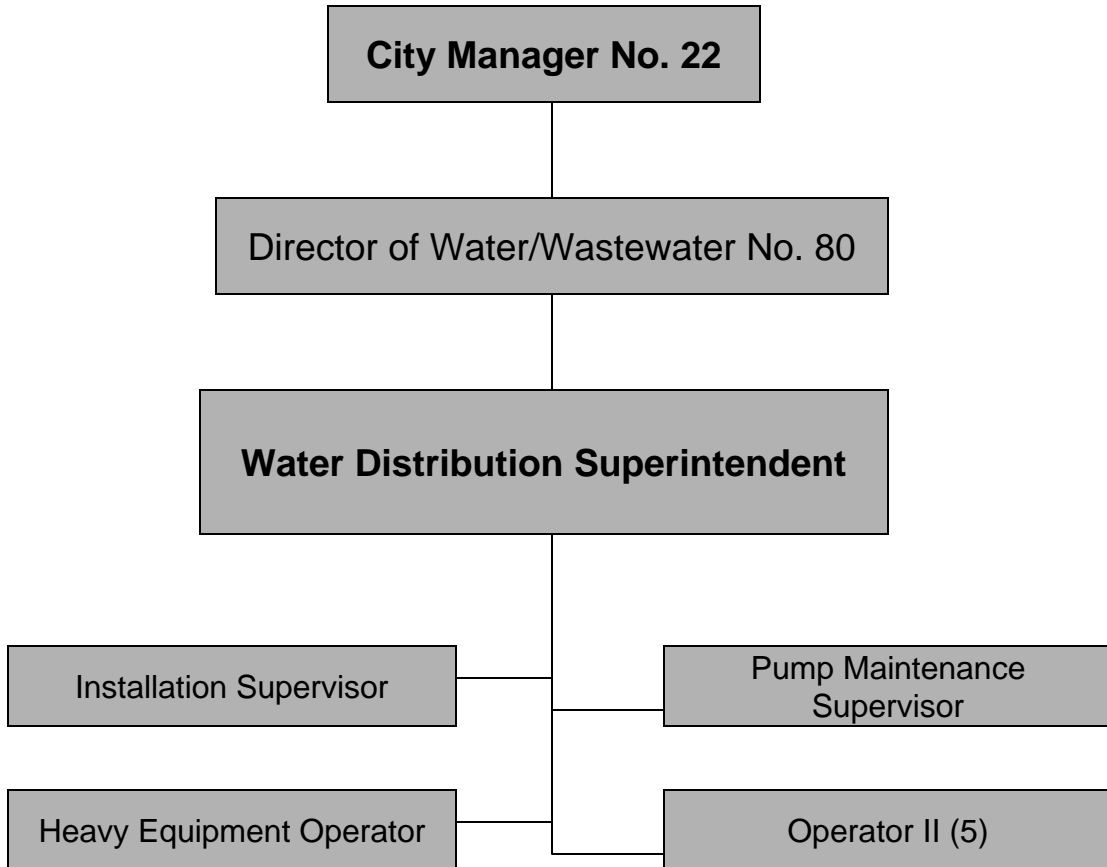
Front Row: Timothy Burson (Water Operator II), Jerry Hardcastle (Heavy Equipment Operator), Daniel Hawbecker (Water Distribution Superintendent), Freddie Purvis (Water Operator II)

Back Row: Rodrigo Moncado (Water Operator II), Mark Flock (Water Operator II), Daniel Joost (Water Pump Maintenance Supervisor), Thomas Haire (Water Installation Supervisor),

Not Pictured: Donald Byers (Water Operator II)

CITY OF COPPERAS COVE, TEXAS

Water Distribution Department No. 82



The mission of the Water Distribution Department is to ensure the best possible services are provided to the citizens of Copperas Cove in an effective manner while complying with Federal, State and City laws.

9 Full Time Employees

The City Built for Family Living

WATER DISTRIBUTION

PROGRAM DESCRIPTION

The Copperas Cove Water Department is responsible for the operations and maintenance of the City's water distribution system, meeting or exceeding compliance with applicable EPA and TCEQ rules and regulations. The Water Distribution Department operates and maintains approximately 255 miles of water distribution lines, 12 water storage tanks, seven (7) pump/motor stations and approximately 900 fire hydrants and 12,198 water meters, and the SCADA system. The Water Distribution Department is also responsible for conducting required testing to ensure water quality standards are met for human consumption.

MAJOR DEPARTMENT / DIVISION GOALS

- Ensure our water system meets or exceeds EPA/TCEQ requirements for a public water system.
- Maintain our "Superior Water System" rating with TCEQ.
- Provide courteous quality service to our customers with limited interruptions of water service.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Performed operations in compliance with applicable EPA/TCEQ Rules & Regulations, and City Policies.
- Continued to maintain a "Superior Water System" rating recognized by TCEQ.
- Published our 2006 Consumer Confidence Report.
- Dunham Engineering inspected the 339,000-gallon Taylor Mt. Ground Storage Water Tank.
- Rehabbed One-Million gallon Ground Storage Water Tank at Mickan Mt.
- Completed required quarterly testing (THM and HAA) and bacteriological water samples. All samples well below the MCL's levels. Had no positives for coliform bacteria; will have taken 500 bacteriological water samples by the end of 2006/07 budget year. Performed required (every three years) lead/copper testing.
- Rebuilt 2250 GPM Bryon-Jackson 2-state turbine pump located at the Mickan Mt. Pump/Storage Facility.
- Set 432 water meters for new construction and replaced 88 meters due to various problems.
- Completed 382 work orders, repaired 33 fire hydrants, repaired 62 water main breaks and 47 service line leaks, replaced 75 curb stops, and made 23 water taps.
- Began program to install automatic flush assemblies where water quality could be compromised; dead-end water mains and areas of distribution system where demand is low. Installed three permanent and three portable assemblies this year.

CONTINUING OBJECTIVES

- Continue our 5 Year Water CIP Plan to rehabilitate water storage tanks, upgrade existing water lines, installation of new water lines to provide better service, and to replace or rebuild pumps and motors to increase their efficiency while reducing electrical operating costs.
- Continue training and certification of personnel.
- Continue to improve customer service and maintain positive public relations.

GOALS FOR FISCAL YEAR 2007/08

- Publish our 2006 Consumer Confidence Report on schedule.
- Complete the Eastern Pump/Storage Facility.
- Continue to upgrade and implement our Water Model to enhance our capabilities of accurately solving and preventing problems as our system expands.
- Update water maps and SCADA System.
- Continue to update and enforce our Backflow/Cross-Connection Ordinance and our Drought Contingency and Monitoring Plans.
- Create and enforce an ordinance that requires all permanent dead-end water mains to be equipped with an automatic flush assembly.
- Publish our 2007 Consumer Confidence Report on schedule.

WATER DISTRIBUTION

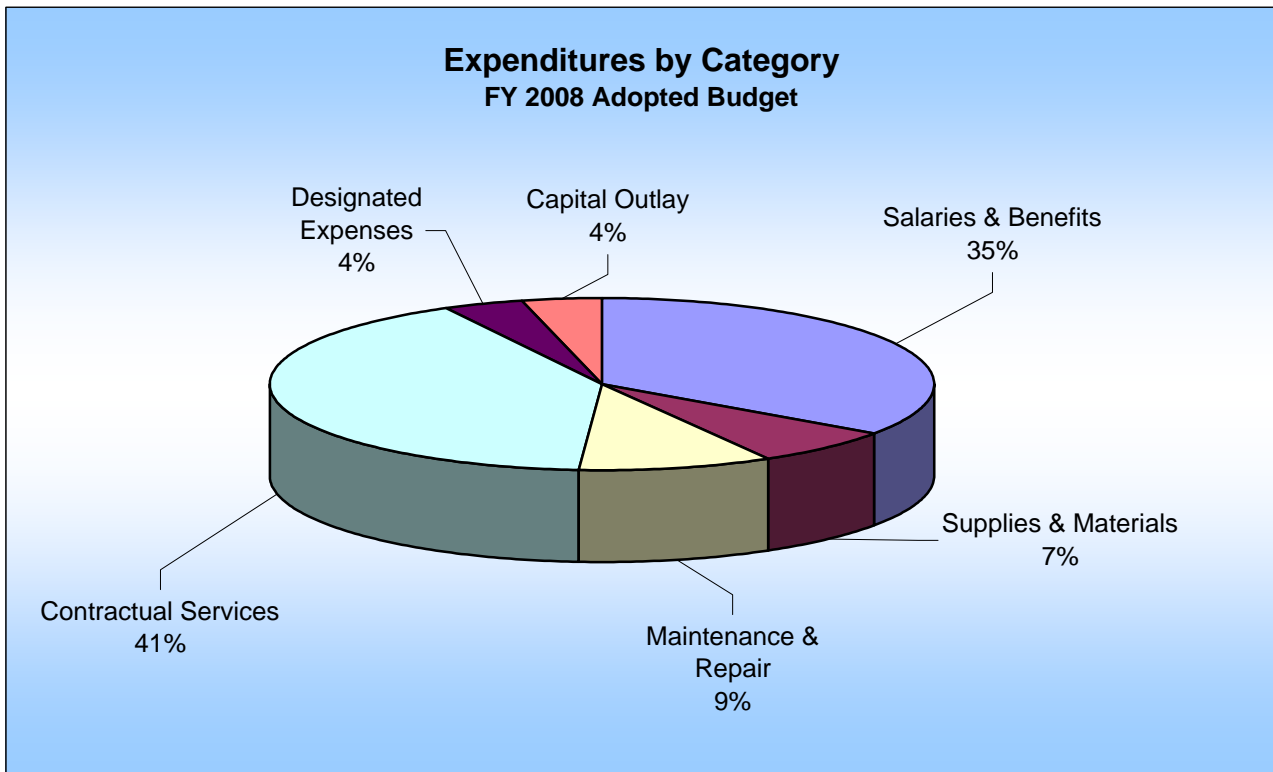
02-8200

EXPENDITURE SUMMARY

WATER DISTRIBUTION	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	355,515	372,255	372,141	390,824
Supplies & Materials	68,612	69,098	65,780	79,441
Maintenance & Repair	105,297	100,159	113,175	104,769
Contractual Services	463,998	451,677	450,675	463,700
Designated Expenses	20,955	22,238	21,467	43,664
Capital Outlay	37,680	55,381	46,000	44,300
TOTAL	1,052,056	1,070,808	1,069,238	1,126,698

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$10,978).
- Supplies & Materials - Increase in Fuel & Oil (\$6,000); Water Meters (\$7,835); Chemicals (\$2,000).
- Contractual Services - Increase in Utilities (11,000).
- Capital Outlay - Decrease in Operating Capital (\$3,500).



** "Highlights" are not necessarily all-inclusive.

WATER DISTRIBUTION

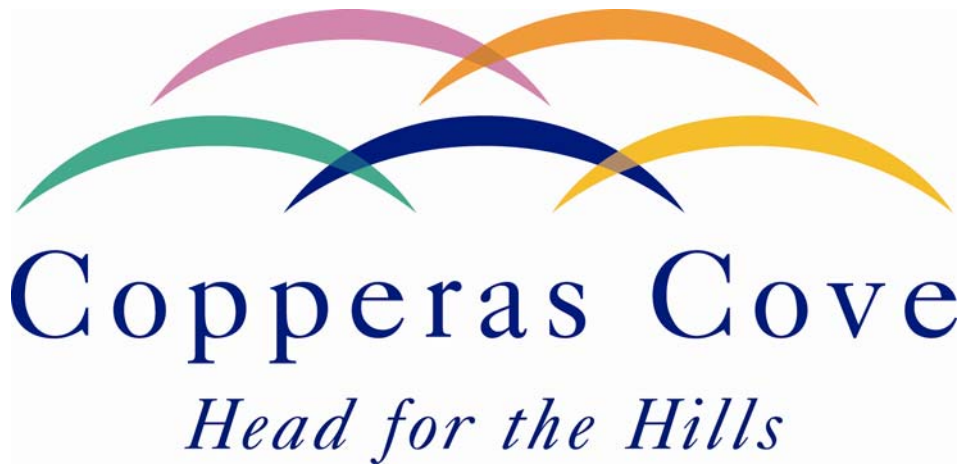
02-8200

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Heavy Equipment Operator	1	1	1	1
Installation Supervisor	1	1	1	1
Water Distribution Superintendent	1	1	1	1
Operator II	5	5	5	5
Pump Maintenance Supervisor	1	1	1	1
DIVISION TOTAL	9	9	9	9

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
# of Water Meters Installed for New Construction	529	600	500	500
Water Lines Maintained (in miles)	169	172	172	178
# of Service Lines Repaired	56	40	50	50
# of Water Mains Repaired	60	50	53	<53
# of Fire Hydrants Repaired	75	80	71	85
<i>EFFICIENCIES</i>				
Maintenance Cost per Mile of Water Lines	\$6,225	\$6,226	\$6,217	\$6,330
<i>EFFECTIVENESS</i>				
% of Unaccounted Water Loss	<10%	N/A*	7%	5%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



SEWER COLLECTION

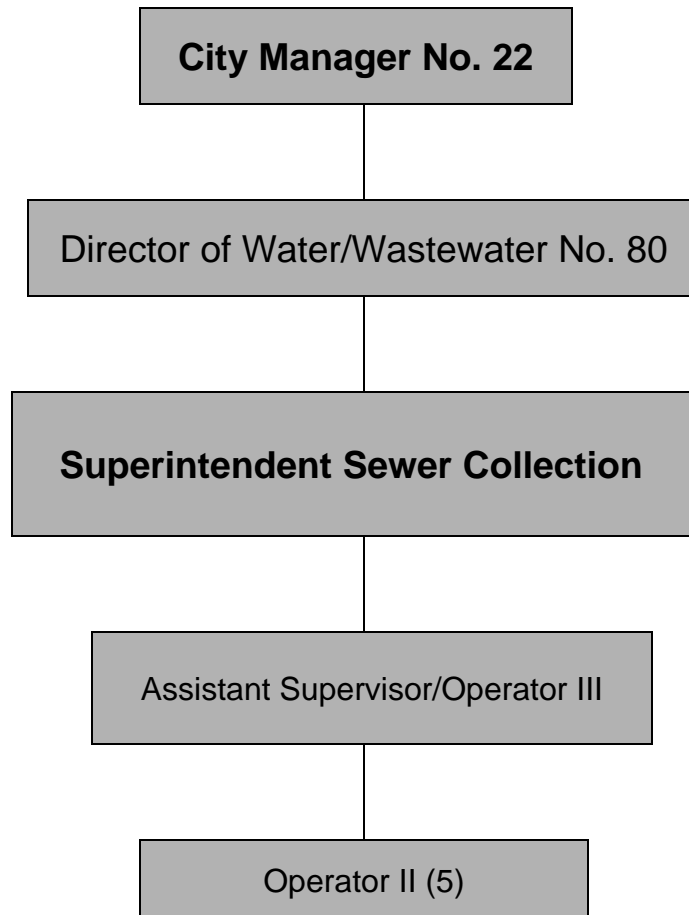


Left to Right:

Michael Coats (Operator II), Franklin Lagunero (Operator II), Calvin Aplaca (Sewer Operator III), Michael Merrell (Operator II), Dennis Courtney (Sewer Collection Superintendent), John Rogers (Operator II), Paulin Cuevas (Operator II).

CITY OF COPPERAS COVE, TEXAS

Sewer Collection Department No. 83



The mission of the Sewer Collection Department is to ensure the best possible services are provided to the citizens of Copperas Cove in an effective manner while complying with Federal, State, and City Laws.

7 Full Time Employees

The City Built for Family Living

SEWER COLLECTION

PROGRAM DESCRIPTION

The Sewer Collection Department maintains and repairs (as needed) approximately 350 miles of various size wastewater main and lateral lines, approximately 2,900 manholes and cleanouts and 14 sewer lift stations while complying with OSHA and TCEQ requirements. Sewer Collection responds to all customer requests and assistance involving the wastewater collection system, provides 24-hour service to the public, and inspects City sewer main utilizing the closed circuit television system. The department also tracks, records and maintains service records and water consumption of all maintenance and service calls performed while providing assistance to other departments and contractors in the City.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide a clean and healthy environment to the citizens and the public establishments of this City.
- Reduce inflow and infiltration into the sewer system by repairing and replacing damaged sewer mains and manholes.
- Reduce the frequency of wastewater overflows caused by grease blockages by performing preventive maintenance through flushing the trouble areas regularly.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Removed/repared and replaced major components from seven of the 14 sewer lift stations throughout the city.
- Uncovered and raised one manhole on West Hwy. 190.
- Responded to 110 service calls.
- Cleaned approximately 508,500 linear feet of City sewer main.
- Repaired two City mains and one service line due to breakage.

CONTINUING OBJECTIVES

- Increase manpower to enable a more rapid and efficient service to the public and to allow for utilization of both VacCons and the Closed Circuit Underground Inspection System while providing daily routine services.
- Continue to prevent fines imposed by the Texas Commission on Environmental Quality (TCEQ) by intercepting unauthorized sewer discharge through an aggressive and intensive maintenance program.
- Develop more educated, proficient and dedicated departmental Operators.
- Reduce service calls and City main backups through daily VacCon operations.
- Repair City lines and manholes identified through Closed Circuit Inspections.
- Repair / upgrade sewer lift stations as needed.

GOALS FOR FISCAL YEAR 2008

- Increase manpower to enable a more rapid and efficient service to the public and to allow for utilization of both VacCons and the Closed Circuit Underground Inspection System while providing daily routine services.
- Accomplish certification requirements as prescribed by TCEQ.
- Obtain adequately sized equipment for the utilization of submersible sewer pumps.
- Establish a maintenance training program for lift station operators.
- Establish incentives program to assist with retention efforts.
- Accomplish certification requirements as prescribed by TCEQ.
- Replace this departments "on-call" truck due to high mileage and repair costs.
- Establish a maintenance-training program to enable operators to maintain their skills and knowledge of all the lift stations fundamentals both new and old.
- Work to be able to offer incentives to retain our highly skilled, certified and dedicated operators.
- Establish an internal departmental award program for Operators who are and have been recognized for their expeditious and unselfish efforts in servicing our public.

SEWER COLLECTION

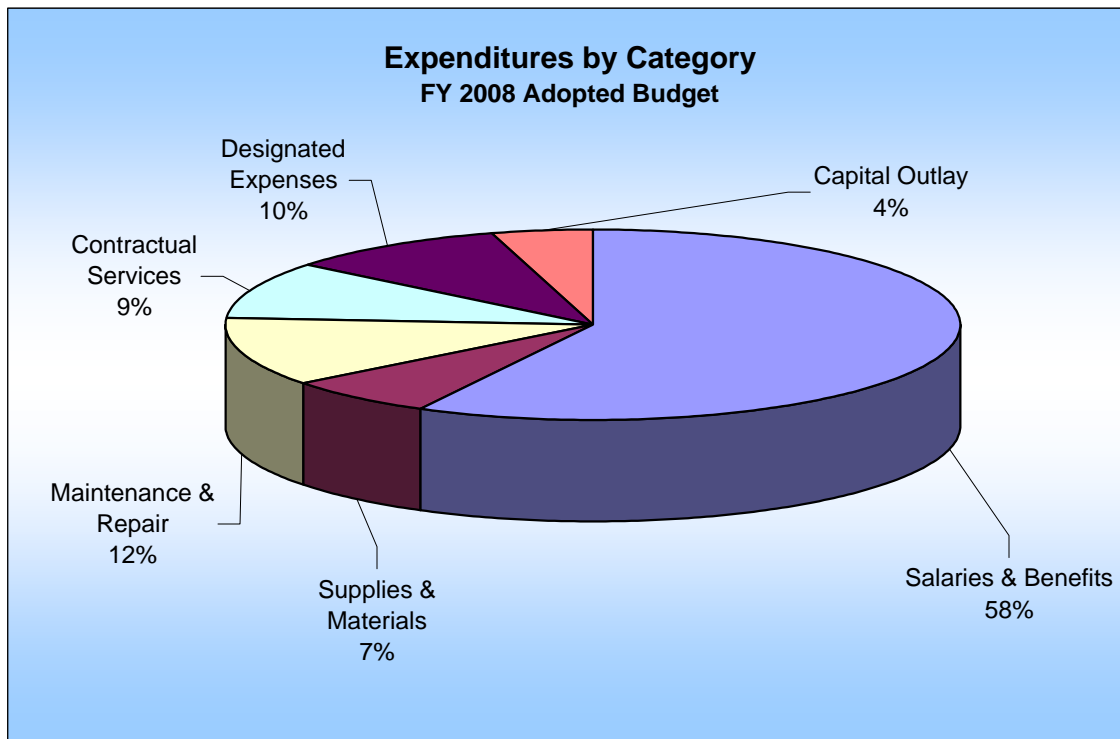
02-8300

EXPENDITURE SUMMARY

SEWER COLLECTION	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	258,183	273,261	273,261	287,000
Supplies & Materials	25,788	33,563	34,697	34,029
Maintenance & Repair	35,221	56,494	54,689	58,069
Contractual Services	30,240	37,322	37,806	47,100
Designated Expenses	9,630	24,926	25,420	49,324
Capital Outlay	1,000	25,000	753	21,807
TOTAL	360,062	450,566	426,626	497,329

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$8,366).
- Designated Expenses - Increase in Capital Lease Payments (\$23,915).
- Capital Outlay - Vehicle purchase (\$21,807).



** "Highlights" are not necessarily all-inclusive.

SEWER COLLECTION

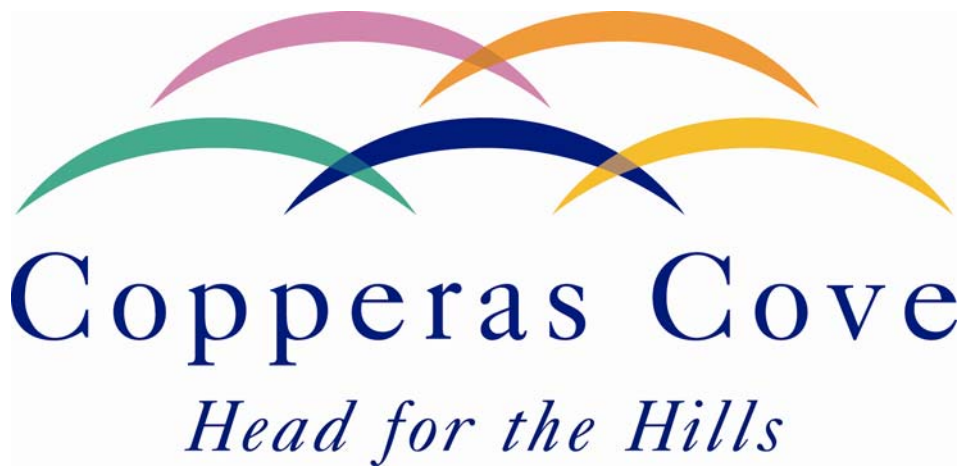
02-8300

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Superintendent	1	1	1	1
Assistant Supervisor/Operator III	1	1	1	1
Operator II	5	5	5	5
DIVISION TOTAL	7	7	7	7

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
Sewer Lines Maintained (in miles)	159	161	161	167
# of Lift Stations	12	14	15	15
Sewer Lines Cleaned (in linear feet)	1,042,000	1,200,000	1,250,000	1,500,000
Manholes Cleaned / Inspected	2,084	2,200	2,250	3,000
Sewer Line Stoppages Cleared	236	260	235	235
<i>EFFICIENCIES</i>				
Maintenance Cost per Mile of Sewer Lines	\$2,265	\$2,799	\$2,650	\$2,978
<i>EFFECTIVENESS</i>				
% of Stormwater Infiltration into the Sewer Collection System	N/A*	N/A*	28.0%	20.0%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



WASTEWATER TREATMENT



Left to Right

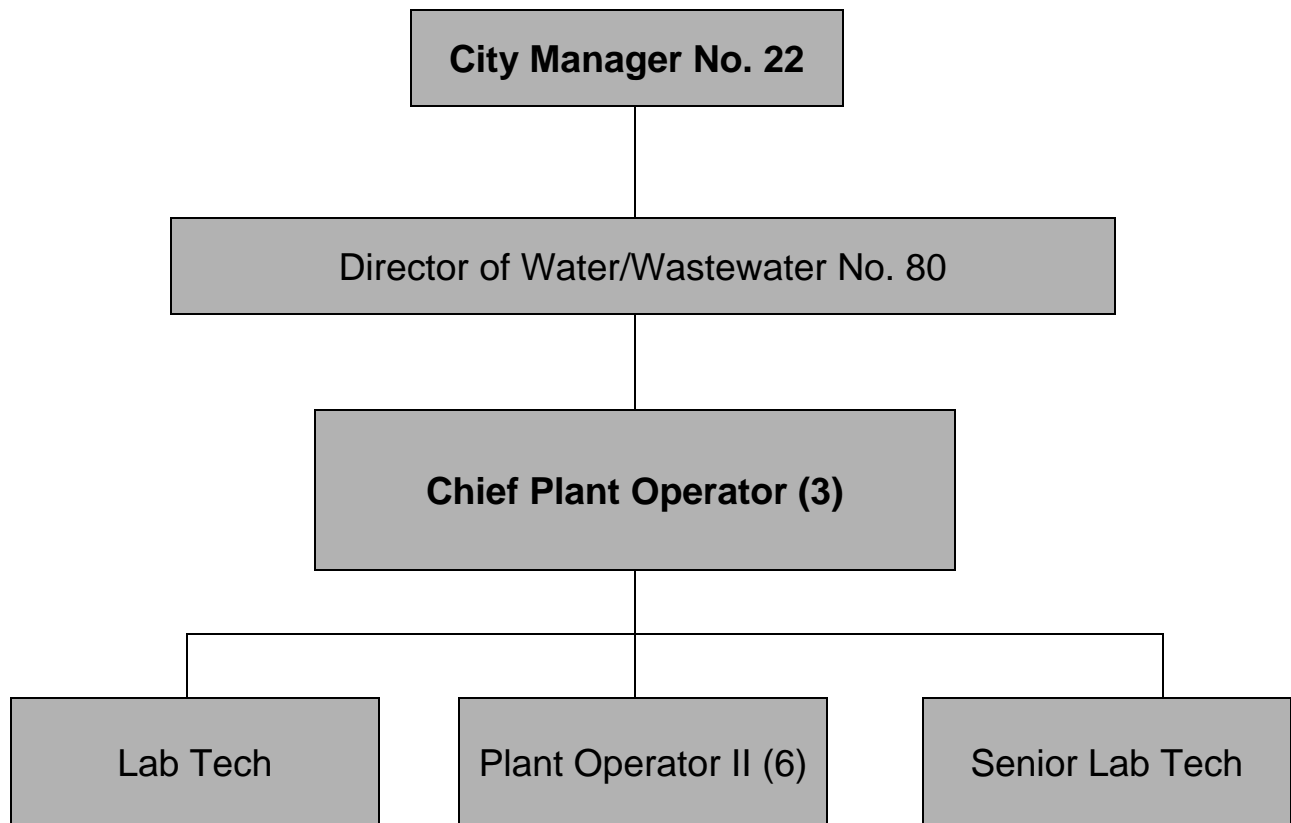
Front Row: Patrick Bray (Lab Technician), Richard Kaminski (Operator II), Anthony Castro (WW Plant Operator II), Christopher Altott (Operator II).

Back Row: James Malone (WW Chief Plant Operator), Jim Hillin (WW Plant Operator II), Paul Rhone (WW Chief Plant Operator), Thomas Brooks, Jr. (Operator II), Kenneth Wilgus (WW Chief Plant Operator), Mark Summerlin (WW Plant Operator II).

Not Pictured: Joe Wooten (Senior Lab Technician).

CITY OF COPPERAS COVE, TEXAS

Wastewater Treatment Department No. 84



The mission of the Wastewater Treatment Department is to ensure the best possible services are provided to the citizens of Copperas Cove in an effective and efficient manner while complying with Federal, State and City laws.

11 Full Time Employees

The City Built for Family Living

WASTEWATER TREATMENT

PROGRAM DESCRIPTION

The Wastewater Treatment Department operates and maintains the City's three Wastewater Treatment facilities with a total permitted daily flow capacity of 9.0 million gallons per day (MGD), in accordance with EPA and TCEQ requirements. This department also renders required reports, maintains appropriate records and current files in compliance with Federal and State permit requirements and laws.

MAJOR DEPARTMENT / DIVISION GOALS

- Perform operations of the City's wastewater treatment facilities in compliance with all laws, rules and permit requirements of EPA and TCEQ.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Operated the City's three wastewater treatment facilities in accordance with Federal and State permit requirements.
- Performed laboratory testing with superior results.
- Received test frequency reduction for Acute Biomonitoring Testing for the Northeast. All three plants have qualified and received the test frequency reduction.
- Continued operator training to insure required State certifications are obtained and maintained.
- Passed Wastewater Quality Assurance/Quality Control (QAQC) evaluation with no deficiencies.
- Received annual inspection from TCEQ on the Northeast plant, with no deficiencies.
- Operated all three treatment plants with no unauthorized discharges (spills) of untreated wastewater.
- Completed pump station for effluent reuse at the golf Course.

CONTINUING OBJECTIVES

- Reduce operational costs through effective and efficient operational techniques.
- Continue operator training to maintain State requirements and employee professionalism.
- Control/eliminate algae at the plants, thereby increasing efficiency.

GOALS FOR FISCAL YEAR 2008

- Continued operations meeting all permit requirements contained within EPA and TCEQ operational permits.
- Continued reduction of testing requirements through superior test results during 2007-08.
- Continued training of all operators within the department.
- Identify any/all ways to reduce operational costs at wastewater plants.
- Complete the Golf Course irrigation project which will use treated effluent and reduce/eliminate the use of potable water.

WASTEWATER TREATMENT

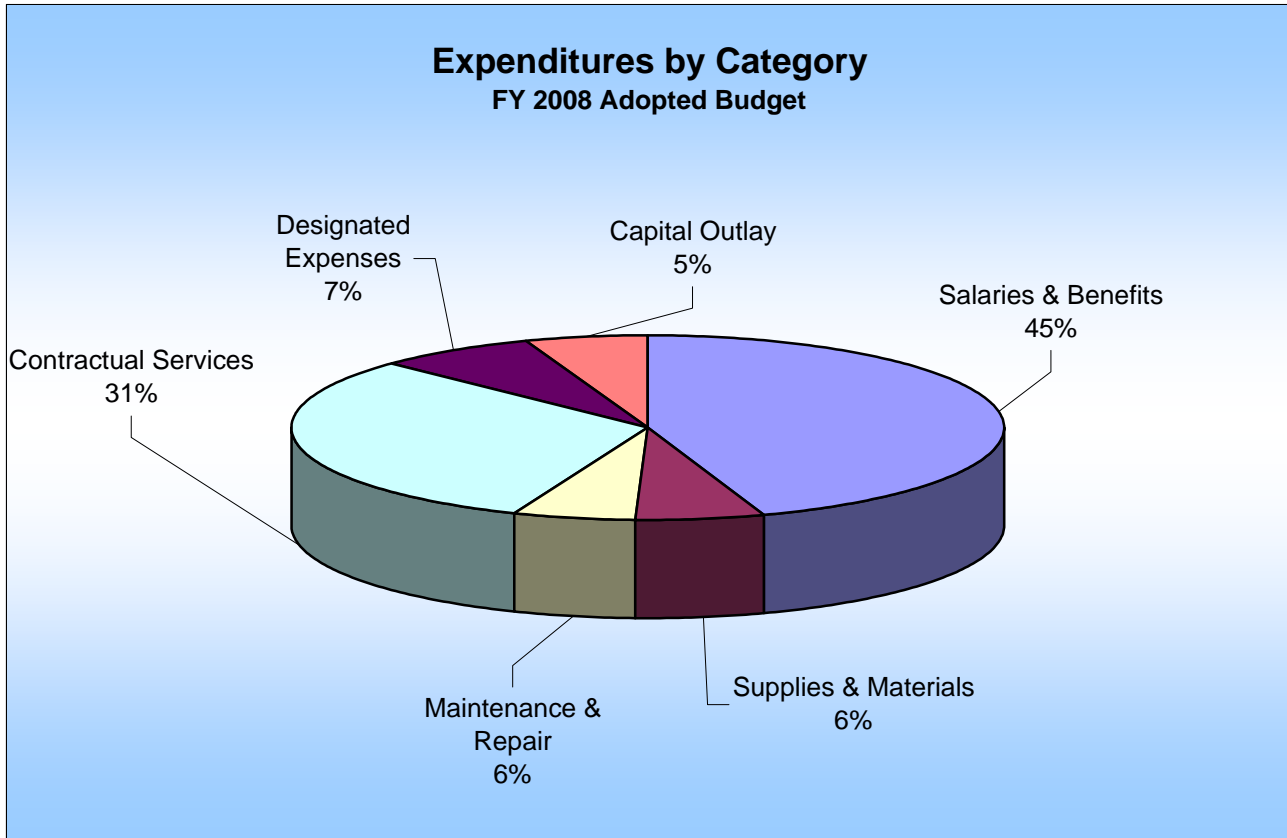
02-8400

EXPENDITURE SUMMARY

WASTEWATER TREATMENT	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	391,202	427,260	427,260	452,722
Supplies & Materials	69,552	72,580	62,150	59,760
Maintenance & Repair	54,364	52,964	130,708	57,129
Contractual Services	409,512	404,663	296,388	313,920
Designated Expenses	51,766	57,750	52,800	74,511
Capital Outlay	16,601	14,000	14,000	55,000
TOTAL	992,996	1,029,217	983,306	1,013,042

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$14,317).
- Maintenance & Repair - Decrease in Facilities Repair (\$74,208).
- Contractual Services - Increase in Utilities (\$17,352).
- Designated Expenses - Increase in Capital Lease Payments (\$18,961).
- Capital Outlay - Purchase of equipment (\$13,000); Inflow & Infiltration Study (\$30,000); Asphalt Drive (\$12,000).



** "Highlights" are not necessarily all-inclusive.

WASTEWATER TREATMENT

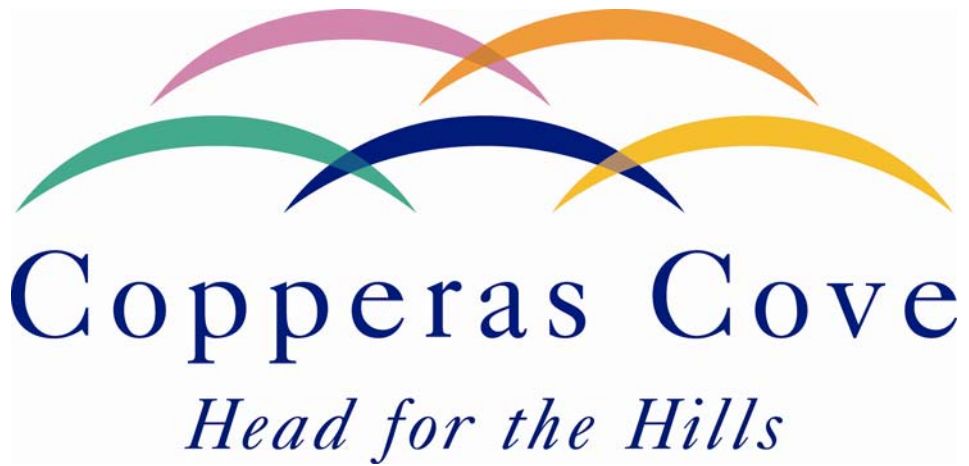
02-8400

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Chief Plant Operator	3	3	3	3
Plant Operator II	6	6	6	6
Senior Lab Technician	1	1	1	1
Lab Technician	1	1	1	1
DIVISION TOTAL	11	11	11	11

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
# of Wastewater Treatment Plants	3	3	3	3
Total Gallons of Wastewater Treated (million)	995	1,000	1,000	1,000
<i>EFFICIENCIES</i>				
Operating Cost per Million Gallons of Wastewater Treated	\$998	\$1,029	\$983	\$1,013
<i>EFFECTIVENESS</i>				
In Full Compliance with all State and Federal Regulations (# of Minor Excursions)	Yes	Yes	4	Yes

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



COMPOSTING

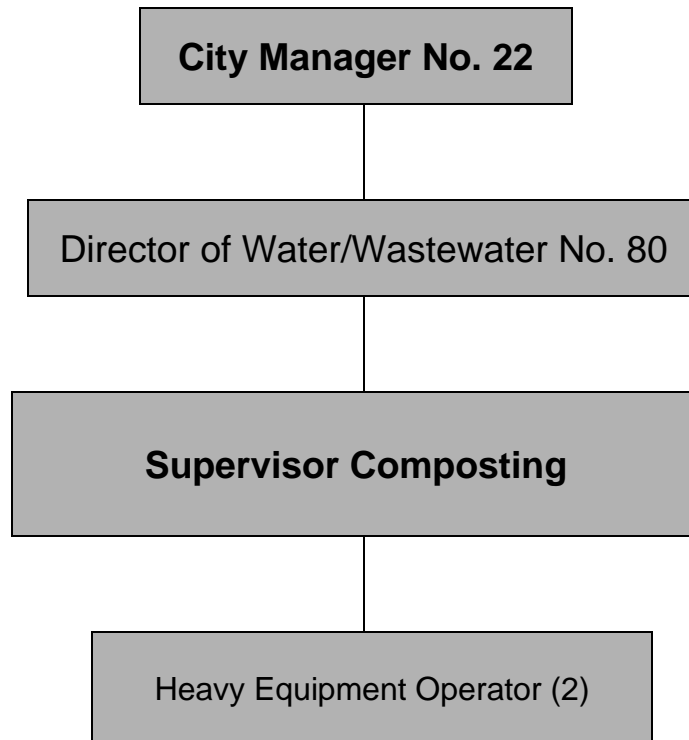


Left to Right:

Tommy Camacho (Composting Supervisor), Joseph Pangelinan (Heavy Equipment Operator), Noel Watson (Heavy Equipment Operator).

CITY OF COPPERAS COVE, TEXAS

Composting Department No 84-01



The mission of the Composting Department is to effectively and efficiently operate the City's Compost Facility providing compost for Citizens and the City's use while complying with all Federal, State, and City laws.

3 Full Time Employees

The City Built for Family Living

COMPOSTING

PROGRAM DESCRIPTION

The Composting Department is responsible for operating and maintaining the Compost Facility, keeps records, files and submits required reports in accordance with the rules and requirements issued by TCEQ and contained within MSW-42017.

MAJOR DEPARTMENT / DIVISION GOALS

- Operate the Compost Facility in accordance with rules and requirements set forth in MSW-4 2017 and TCEQ regulations 312.1 thru 332.75, also EPA Title 40 regulations.
- Operate the Compost Facility in an economical and efficient manner as possible to minimize cost without lowering production.
- Produce a product that is safe for the City to market and citizens' use.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Increased the awareness of the City of Copperas Cove Composting Facility by advertising and presentations.
- Improved sales for both Compost and Mulch to the citizens and customers of Copperas Cove.
- Presented a demonstration to the Central Texas College students of the operation of the Composting Facility.
- Both employees obtained the required license and certification required for compost operations.
- Exceeded volume sales of compost and mulch to the public by 110%.
- Provided a delivery service for the citizens of Copperas Cove.
- Performed daily safety operations and inspections.
- Prevented brush and sludge from going to landfills, which benefits the City to use the product by recycling.

CONTINUING OBJECTIVES

- Operate the Facility by controlling litter, stock piles separated to prevent unauthorized items being dumped at the site, prevent fire spread, vector and odor controlled.
- Operates laboratory for testing of compost (MPN) on every tundra.
- Develop educated and proficient operators through continuous training.
- Looking for ways to upgrade the equipment for the operation to increase the product volume, and minimize down time.

GOALS FOR FISCAL YEAR 2008

- Accomplish certification requirements as prescribed by TCEQ.
- Prevent fines by TCEQ, EPA, and manage the facility through an aggressive and intensive maintenance program.
- Increase product awareness by teaming up with Solid Waste Scale Operator and the Solid Waste Recycling Program through sales and school presentations.

COMPOSTING

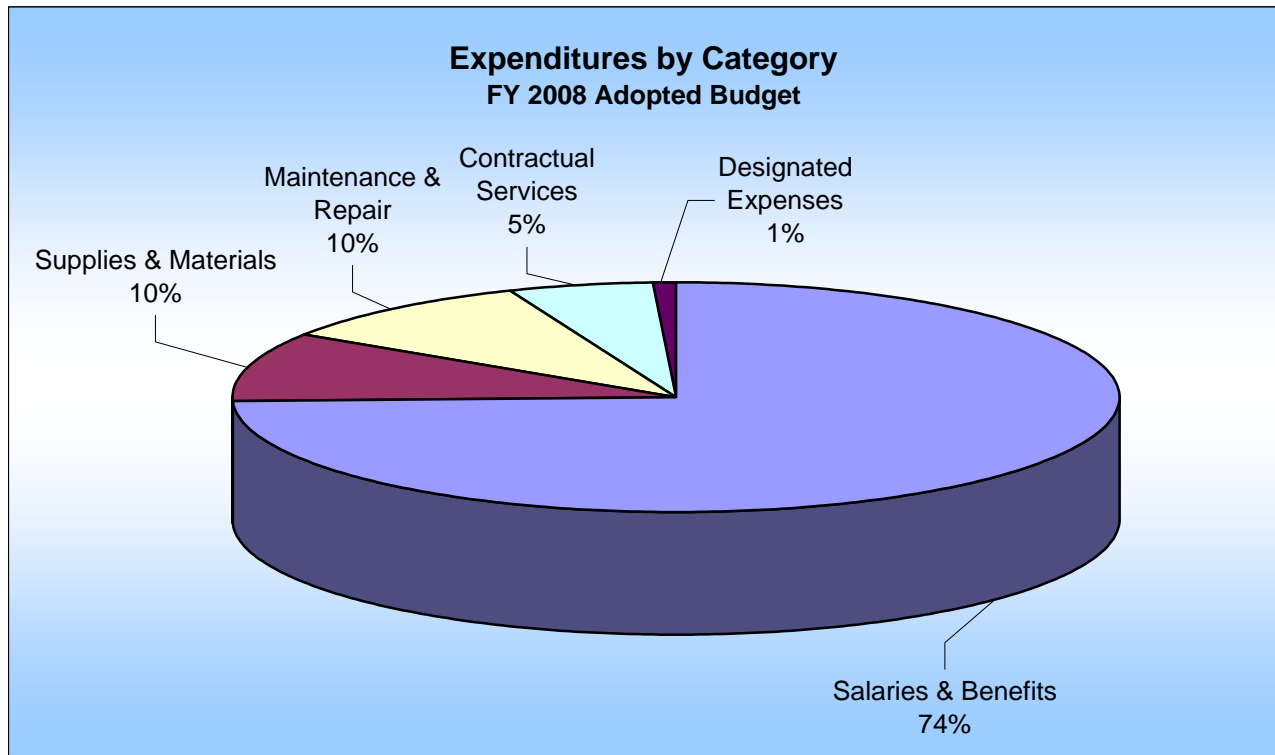
02-8401

EXPENDITURE SUMMARY

COMPOSTING	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	72,429	108,467	108,467	120,184
Supplies & Materials	10,168	21,619	15,560	15,624
Maintenance & Repair	12,717	23,000	13,400	15,500
Contractual Services	5,126	10,515	7,507	8,454
Designated Expenses	14,383	14,650	-	1,500
TOTAL	114,822	178,251	144,934	161,262

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$8,502).
- Designated Expenses - Fees for testing and Lab Analysis (\$1,500).



** "Highlights" are not necessarily all-inclusive.

COMPOSTING

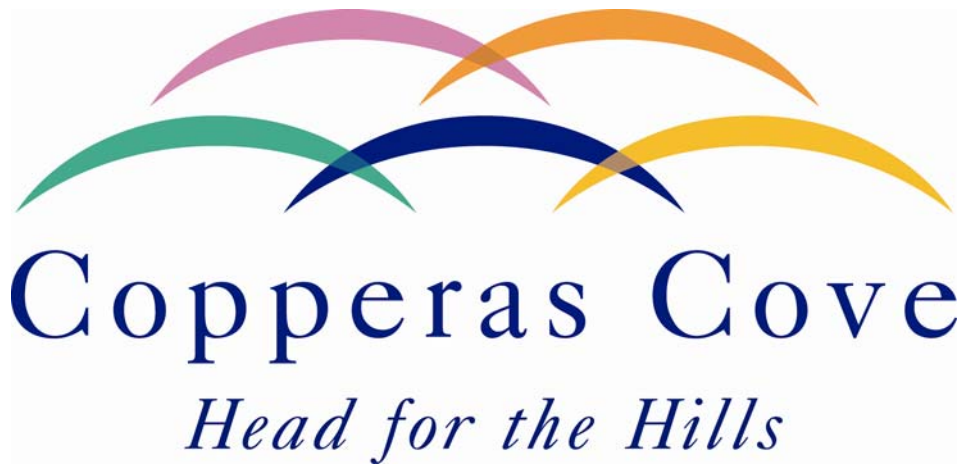
02-8401

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Composting Operator	1	0	0	0
Supervisor	0	1	1	1
Heavy Equipment Operator	1	2	2	2
DIVISION TOTAL	2	3	3	3

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
Finished Compost (square yards)	1,200	1,300	1,500	1,700
Brush Chipped (square yards)	3,200	4,000	4,500	4,800
Compost Used in City (square yards)	150	200	200	300
Compost Sold (square yards)	750	800	1,000	1,500
Mulch Sold (square yards)	120	150	250	350
<i>EFFICIENCIES</i>				
Total Amount of Sludge Converted to Compost (wet tons)	N/A*	2,500	2,584	2,800
<i>EFFECTIVENESS</i>				
% of Finished Compost Sold	62.5%	61.5%	66.7%	88.2%
% of Compost Used by the City	12.5%	15.4%	13.3%	17.6%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



NON-DEPARTMENTAL



Northeast Wastewater Treatment Plant
Equalization basin—A portion of the new Sequencing Batch Reactor (SBR) plan.

NON-DEPARTMENTAL PROGRAM DESCRIPTION

Historically, this non-personnel department has been used to account for fund-wide expenses including property and liability insurance coverage, water purchases, bond principal & interest payments, and a transfer to the General Fund for reconciling costs in the General Fund that are allocated to the Water & Sewer Fund. Since this department does not have personnel, achievements and goals are not provided.



Aerial view of the 4 MG Northwest Treatment Plant

NON - DEPARTMENTAL

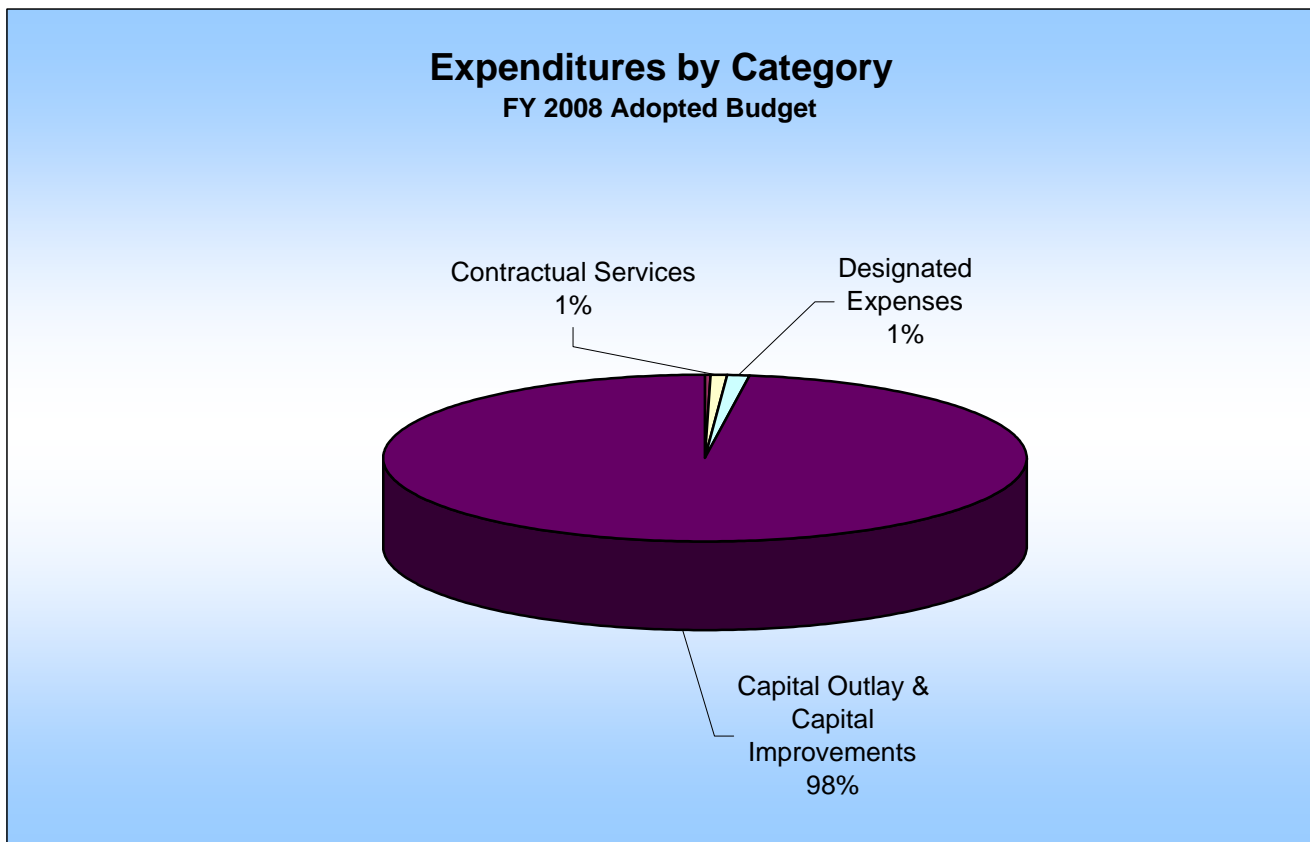
02-8500

EXPENDITURE SUMMARY

NON-DEPARTMENTAL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Supplies & Materials	57	200	200	200
Maintenance & Repair	6,456	6,184	6,322	6,450
Contractual Services	70,905	41,225	53,186	40,608
Designated Expenses	39,899	57,000	53,800	54,600
Capital Outlay & Capital Improvements	4,532,195	4,831,345	4,857,604	4,612,159
TOTAL	4,649,512	4,935,954	4,971,112	4,714,017

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- No material changes over/under prior year expenditures.



** "Highlights" are not necessarily all-inclusive.



Solid Waste Fund

Copperas Cove, Texas

SOLID WASTE FUND

The Solid Waste Fund is one of the three enterprise funds that the City of Copperas Cove utilizes in accounting for services provided to citizens. The Governmental Accounting Standards Board *Codification*, Section 1300.104, states that “the enterprise fund type may be used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes.” These funds are not required by GASB, but are permitted.

The City of Copperas Cove’s Solid Waste Fund accounts for all expenses incurred and revenues earned in the process of providing solid waste collection and disposal services to the public. Organizationally, this fund is divided into six departments; solid waste operations, solid waste collection-residential, solid waste collection-recycling, solid waste collection-brush, solid waste collection-commercial, and solid waste disposal. In addition, this fund accounts for expenses incurred from the repayment of revenue debt as well as interfund transfers to the General Fund for reimbursement of administrative expenditures.

The City Built for Family Living

**FY2008 ADOPTED BUDGET
SOLID WASTE FUND
REVENUE & EXPENSE SUMMARY**

OVERVIEW

The Solid Waste Fund is an enterprise fund that includes residential, commercial, recycling and brush/bulk pick up services for the residents and businesses of Copperas Cove and the daily operation of a transfer station and funding for Keep Copperas Cove Beautiful (KCCB). The City provides solid waste service to approximately 11,110 residential and commercial customers through the Solid Waste Fund. Garbage Collection Fees provides 76.75% of the total revenue generated in the Solid Waste Fund. The City of Copperas Cove will make every effort to keep expenditures to a minimum.

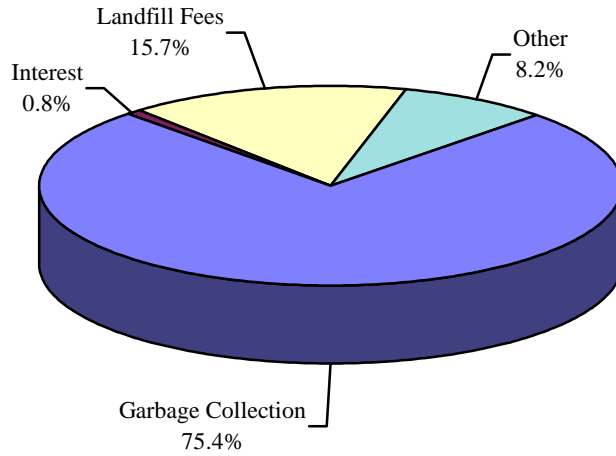
	FY2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 PROJECTION	FY 2008 ADOPTED BUDGET
REVENUES					
Garbage Collection Fees	1,956,812	2,047,741	2,128,806	2,165,786	2,173,547
Sanitary Landfill Fees	292,110	289,746	425,816	389,249	425,000
Charges for Services	42,869	60,189	89,617	108,129	118,550
Interest Income	5,826	6,934	22,419	30,000	33,000
Other Income	109,883	121,833	150,896	115,400	119,000
TOTAL	2,407,500	2,526,443	2,817,554	2,808,564	2,869,097
EXPENSES					
Salaries & Benefits	692,064	608,424	677,523	689,727	730,796
Supplies & Materials	78,419	105,621	164,462	165,216	188,026
Repairs & Maintenance	79,722	69,226	75,032	93,501	107,386
Support Services	44,178	46,011	50,718	44,358	49,444
Designated Expenses	740,952	812,815	1,048,123	1,172,416	1,272,736
Capital Outlay & Improvements	1,043,280	485,524	519,831	378,000	469,000
TOTAL	2,678,615	2,127,621	2,535,689	2,543,218	2,817,388
Revenues Over/(Under)					
Expenses	(271,115)	398,822	281,865	265,346	51,709
TOTAL	2,407,500	2,526,443	2,817,554	2,808,564	2,869,097

**CITY OF COPPERAS COVE
FISCAL YEAR 2007-08 ADOPTED BUDGET
SOLID WASTE FUND
SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE**

Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 106,514	\$ 402,645	\$ 388,379	\$ 653,725
TOTAL BEGINNING FUND BALANCE	\$ 106,514	\$ 402,645	\$ 388,379	\$ 653,725
REVENUES:				
Garbage Collection Fees	\$ 2,164,206	\$ 2,205,893	\$ 2,202,509	\$ 2,211,872
Senior Discount	(35,400)	(40,000)	(36,723)	(38,325)
Sanitary Landfill Fees	425,816	450,072	389,249	425,000
Recycling Proceeds	30,791	45,000	28,000	35,000
Sale of Kraft Bags	9,417	9,000	9,000	9,500
Sale of Scrap Metal	12,006	12,000	18,000	18,000
Container Reload-On Site	8,516	9,500	13,182	13,500
Rtn Svce-Overload Container	528	1,000	500	1,000
Auto-Lid Locks	598	500	690	750
Rear Load Dumpster Rental	609	1,500	1,000	800
Roll-Off Rental Income	27,152	30,000	37,757	40,000
Subtotal	<u>\$ 2,644,239</u>	<u>\$ 2,724,465</u>	<u>\$ 2,663,164</u>	<u>\$ 2,717,097</u>
Interest Revenue	\$ 22,416	\$ 22,000	\$ 30,000	\$ 33,000
Interest Awards Revenue	2,477	500	-	-
Late Charge For Billing	108,766	115,000	111,900	116,000
Auction Proceeds	35,582	5,000	2,000	1,000
Miscellaneous Revenues	4,074	7,050	1,500	2,000
Subtotal	<u>\$ 173,315</u>	<u>\$ 149,550</u>	<u>\$ 145,400</u>	<u>\$ 152,000</u>
TOTAL REVENUES	\$ 2,817,554	\$ 2,874,015	\$ 2,808,564	\$ 2,869,097
EXPENSES:				
Solid Waste Operations (90)	\$ 184,570	\$ 204,417	\$ 195,987	\$ 205,723
Solid Waste Collection - Residential (91-01)	282,522	297,239	274,136	330,012
Solid Waste Collection - Recycling (91-02)	85,483	122,621	113,009	159,375
Solid Waste Collection - Brush (91-03)	123,944	135,504	126,380	117,174
Solid Waste Collection - Commercial (91-04)	306,228	320,831	280,892	379,273
Solid Waste Collection - KCCB (91-05)	10,633	22,200	19,248	22,200
Solid Waste Disposal (92)	980,162	1,071,531	1,082,788	1,100,536
Non-Departmental (95)	562,147	438,846	450,778	503,095
TOTAL EXPENSES	\$ 2,535,689	\$ 2,613,189	\$ 2,543,218	\$ 2,817,388
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 388,379	\$ 663,471	\$ 653,725	\$ 705,434
TOTAL ENDING FUND BALANCE	\$ 388,379	\$ 663,471	\$ 653,725	\$ 705,434
IDEAL FUND BALANCE	\$ 633,922	\$ 653,297	\$ 635,805	\$ 704,347
OVER (UNDER) IDEAL FUND BALANCE	\$ (245,543)	\$ 10,174	\$ 17,921	\$ 1,087

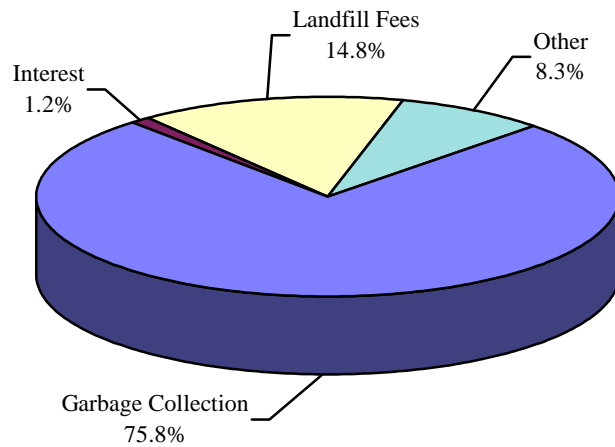
City of Copperas Cove, Texas
Solid Waste Fund
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Revenues
By Source

Fiscal Year 2006-07 Budgeted Revenues



Total Budgeted Revenues for Fiscal Year 2006-07 were **\$2,874,015.**

Fiscal Year 2007-08 Budgeted Revenues



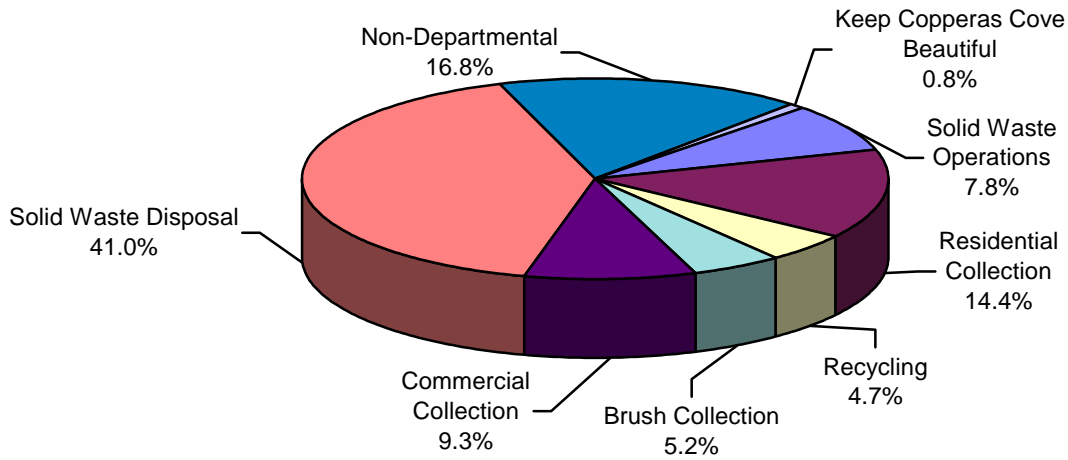
Total Budgeted Revenues for Fiscal Year 2007-08 are **\$2,869,097**

City of Copperas Cove, Texas

Solid Waste Fund

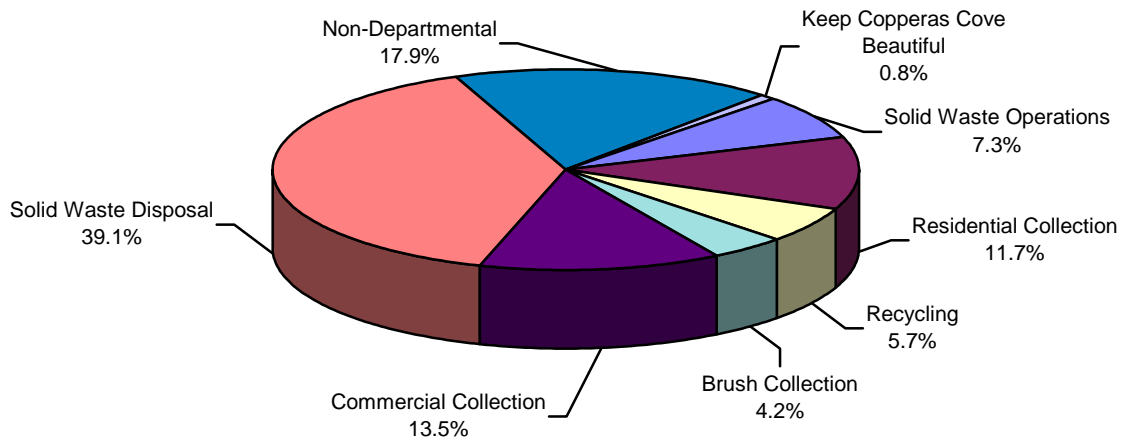
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Expenses By Function

Fiscal Year 2006-07 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2006-07 are [\\$2,613,189](#)

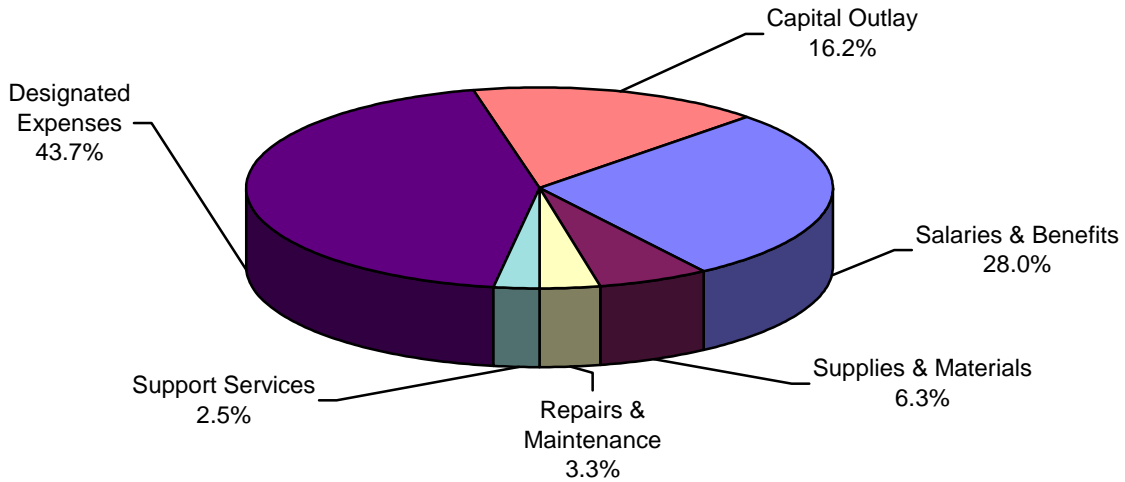
Fiscal Year 2007-08 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2007-08 are [\\$2,817,388](#)

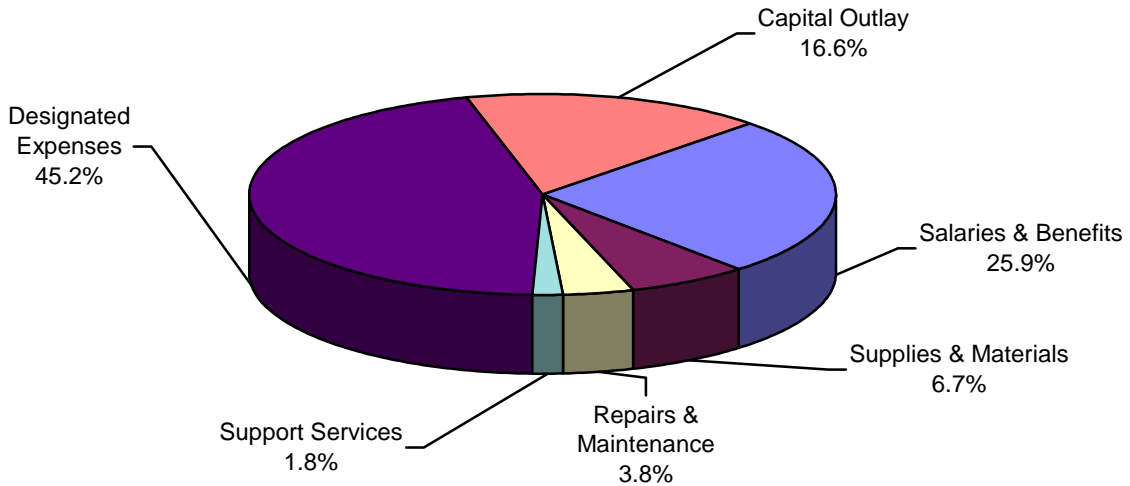
City of Copperas Cove, Texas
Solid Waste Fund
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Expenses
By Object

Fiscal Year 2006-07 Budgeted Expenses

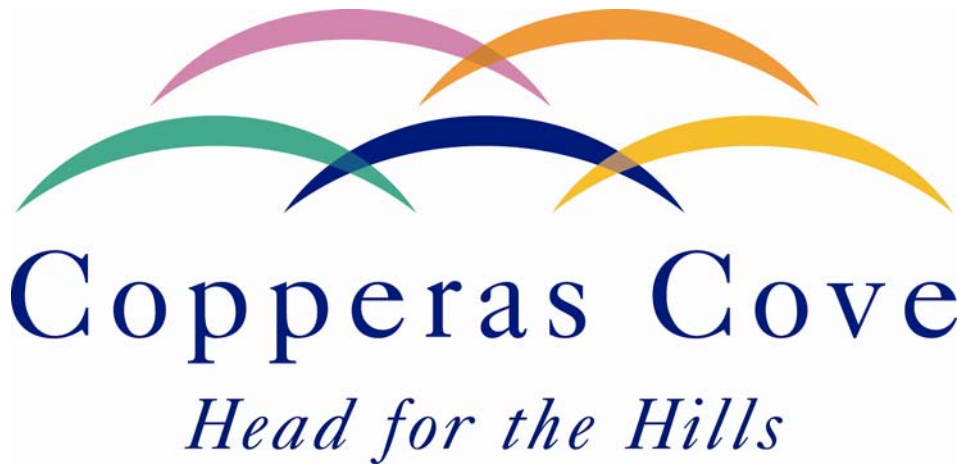


Total Budgeted Expenses for Fiscal Year 2006-07 are [\\$2,613,189](#)

Fiscal Year 2007- 08 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2007-08 are [\\$2,817,388](#)



SOLID WASTE OPERATIONS



Left to Right:

Loretta Bell (Administrative Assistant), Silvia Rhoads (SW Supervisor-Recycling/ Administration / Executive Director of KCCB), Michael Mundell (Solid Waste Superintendent), John Mantanona (Supervisor-Operations)

CITY OF COPPERAS COVE, TEXAS

Solid Waste Operations Division No. 90



The mission of the Solid Waste Operations Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for collection and disposal of residential trash, brush, yard waste, bulky goods and recyclables in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state and City laws.

4 Full Time Employees

The City Built for Family Living

SOLID WASTE OPERATIONS

PROGRAM DESCRIPTION

The mission of the Solid Waste Operations Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for the collection and disposal of residential trash, commercial trash, brush, yard waste, bulky goods, and recyclables in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state, and City laws.

MAJOR DEPARTMENT / DIVISION GOALS

- Maintain the highest quality of service for all customers.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Sponsored two city wide clean up events and have been selected to host a household hazardous waste clean up event sponsored by the Central Texas Council of Governments (CTCOG).
- Worked with CTCOG Solid Waste Advisory Committee (SWAC) on Regional Solid Waste plan also worked with SWAC on how to disperse grant funds from Texas Commission on Environmental Quality (TCEQ).
- Provided Solid Waste services and equipment in support of five community sponsored events.
- Updated departmental policy manual from lessons learned and employee input.
- Assisted with data collection for FEMA Assistance.

CONTINUING OBJECTIVES

- Improve on our container accountability in our residential division.

GOALS FOR FISCAL YEAR 2008

- Implement an incentive program to create esprit de corps and a safer work environment.
- Restructure the collection areas to reduce the number of service stops per collection vehicle.
- Revamp the Bulk collection process to increase revenue and become more efficient.
- Update the Solid Waste ordinance.

SOLID WASTE OPERATIONS

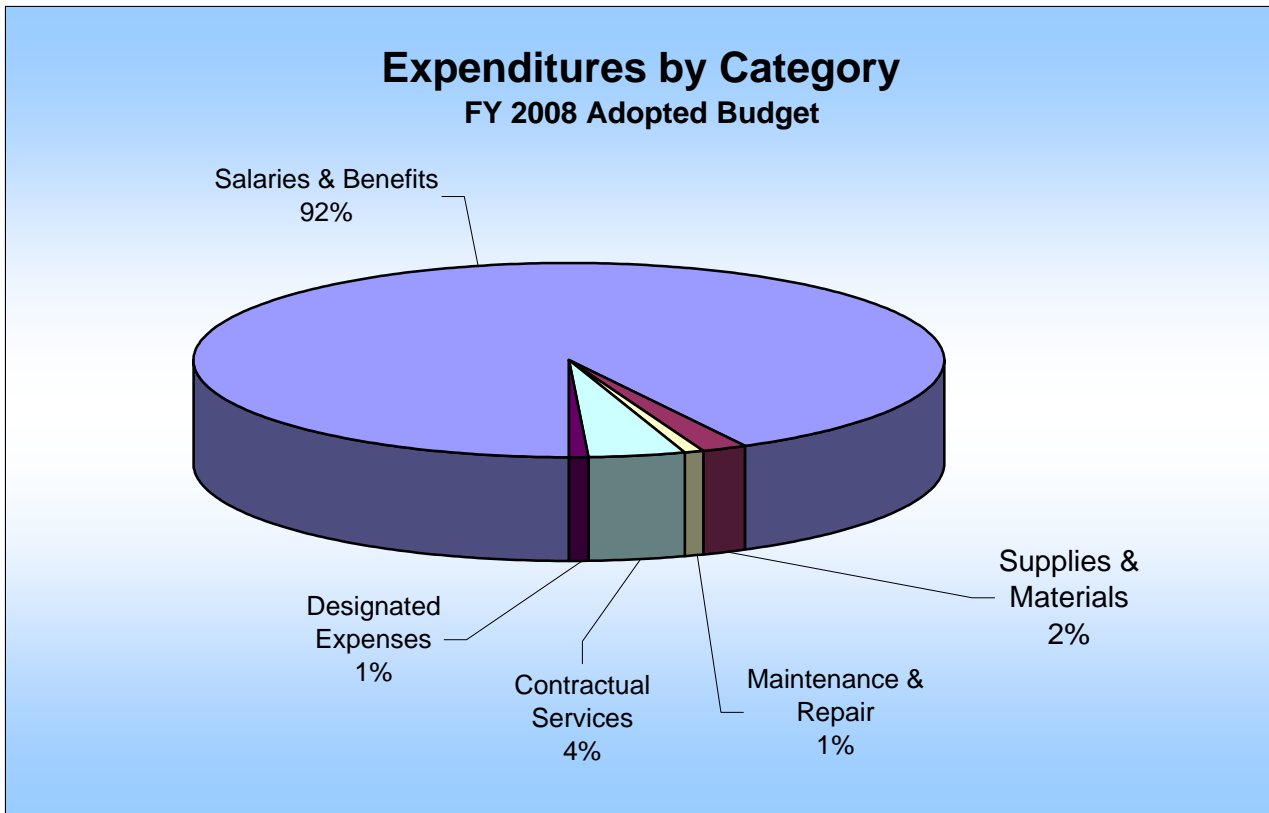
03-9000

EXPENDITURE SUMMARY

SOLID WASTE OPERATIONS	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	172,692	180,374	180,374	189,897
Supplies & Materials	2,357	4,510	2,315	3,650
Maintenance & Repair	620	2,326	1,677	1,900
Contractual Services	7,094	14,214	8,629	8,390
Designated Expenses	1,807	2,993	2,992	1,886
TOTAL	184,570	204,417	195,987	205,723

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$5,646).
- Supplies & Materials - Increase in Operating Supplies (\$1,000).



** "Highlights" are not necessarily all-inclusive.

SOLID WASTE OPERATIONS

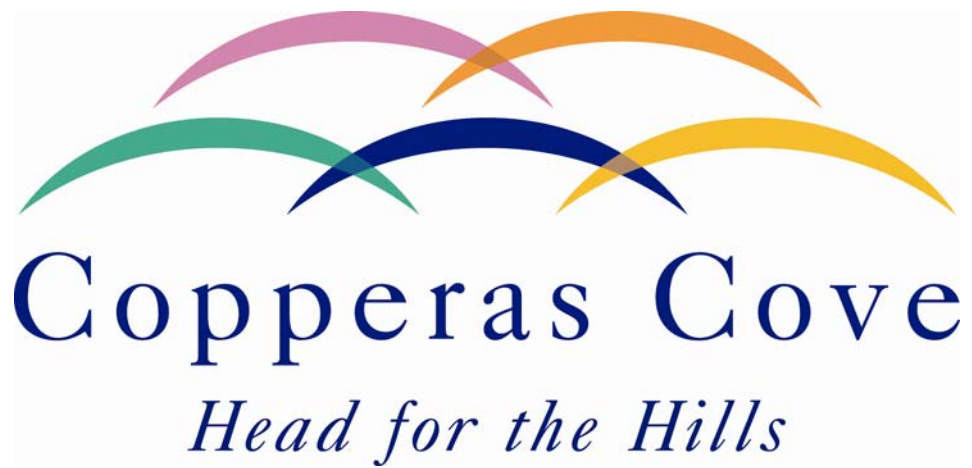
03-9000

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Administrative Assistant	1	1	1	1
Solid Waste Superintendent	1	1	1	1
SW Supervisor-Operations	1	1	1	1
SW Supervisor-Recycling/Administration	1	1	1	1
DIVISION TOTAL	4	4	4	4

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
Total Tons Collected	24,424	26,000	24,350	26,500
Total # of Complaints	571	400	766	525
<i>EFFICIENCIES</i>				
Operating Cost to Collect One Ton of Garbage	\$7.32	N/A*	\$7.69	\$7.45
<i>EFFECTIVENESS</i>				
% of Customer Service Complaints Resolved in 24 Hours or Less	N/A*	N/A*	N/A*	80%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



SOLID WASTE- RESIDENTIAL



Left to Right:

Travis Daniels (Driver), Marvin Campbell (Driver), Glenn Vanderpool (Driver)

Not Pictured: Ronald Jones (Driver)

CITY OF COPPERAS COVE, TEXAS

Solid Waste Collections – Residential Division No. 91-01



The mission of the Solid Waste Residential Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for collection and disposal of residential trash in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state and City laws.

4 Full Time Employees

The City Built for Family Living

SOLID WASTE COLLECTIONS – RESIDENTIAL

PROGRAM DESCRIPTION

The mission of the Solid Waste Residential Collection Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for the collection of residential trash in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state, and City laws.

MAJOR DEPARTMENT / DIVISION GOALS

- Maintain the highest quality customer service possible for all residential customers.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Issued cameras to each driver to document charges and violations which resulted in less uncharged return service calls.
- Supported five events beneficial to the City's image with Solid Waste services.
- Cross trained three drivers on operations in other divisions.
- Updated departmental policy manual from lessons learned and employee input.

CONTINUING OBJECTIVES

- Continue to upgrade the record keeping system for customer service calls, extra charges, container deliveries, etc.
- Continue to support events beneficial to the City's image.

GOALS FOR FISCAL YEAR 2008

- Restructure the collection areas to reduce the number of service stops per collection vehicle.
- Update the 5-year plan to include obtaining another collection vehicle.
- Add a new side load collection vehicle to keep up with growth and replace some well used equipment.
- Audit residential accounts and adjust service levels as necessary.
- Improve our safety policy and drivers training program to reduce the amount of accidents and insurance costs.

SOLID WASTE COLLECTIONS - RESIDENTIAL

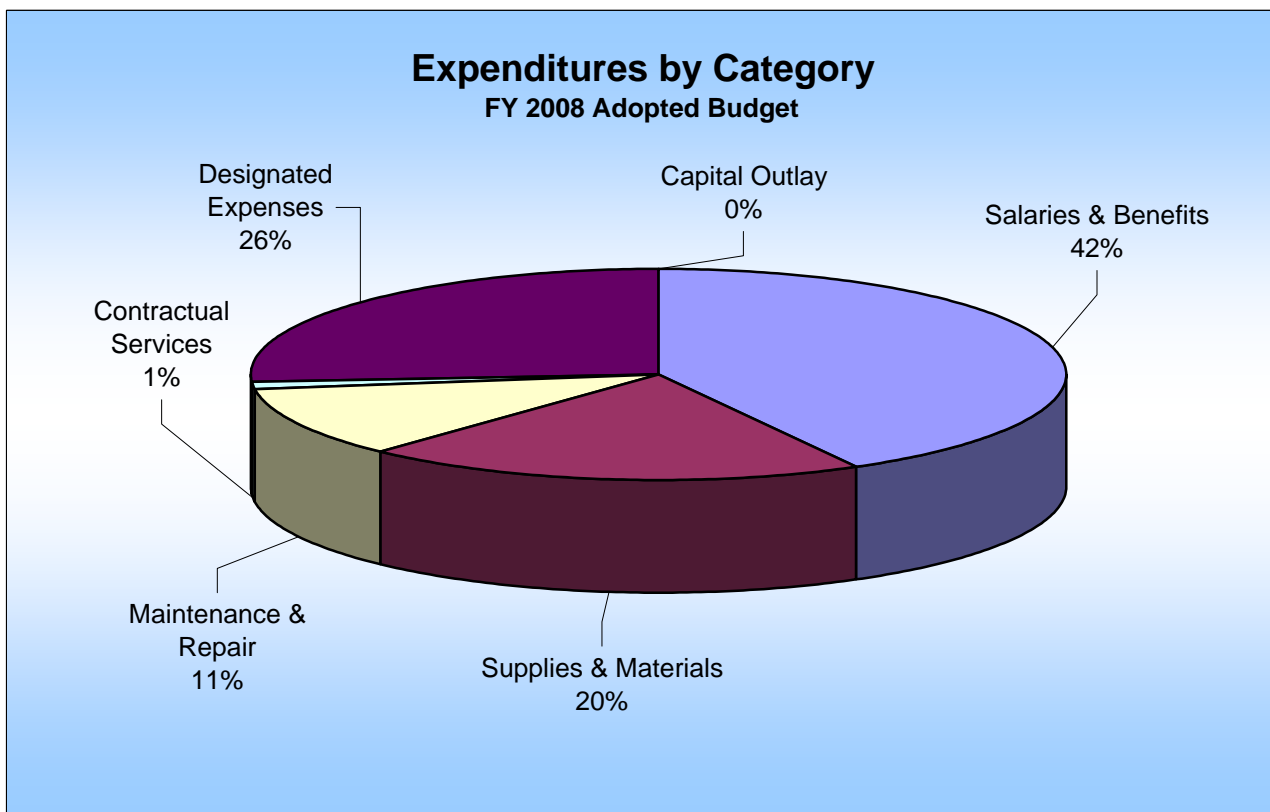
03-9101

EXPENDITURE SUMMARY

SW COLLECTIONS - RESIDENTIAL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	113,022	137,969	116,523	138,397
Supplies & Materials	64,452	67,807	66,385	66,200
Maintenance & Repair	29,957	41,653	41,652	36,000
Contractual Services	3,573	2,778	2,545	2,828
Designated Expenses	69,038	47,032	47,031	86,587
Capital Outlay	2,480	-	-	-
TOTAL	282,522	297,239	274,136	330,012

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$2,763), Overtime increase (\$2,753).
- Designated Expenses - Increase in Capital Lease Payments (\$35,156).



** "Highlights" are not necessarily all-inclusive.

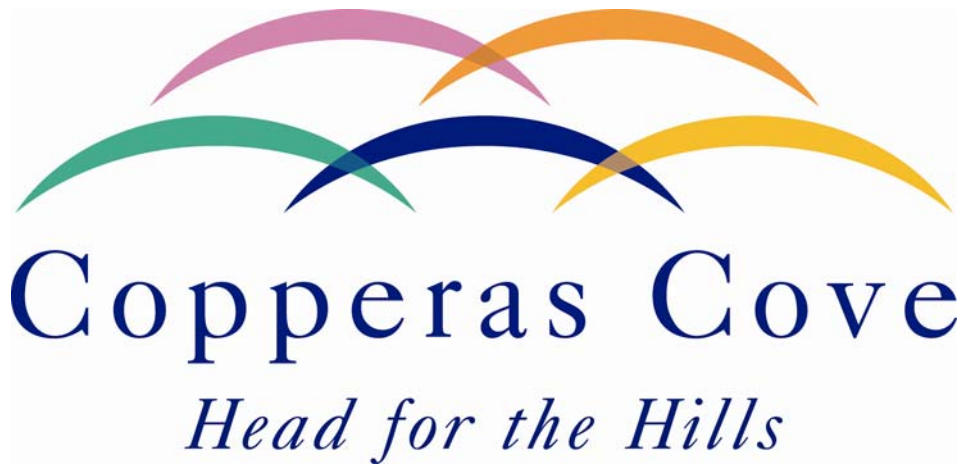
SOLID WASTE COLLECTIONS - RESIDENTIAL

03-9101

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Driver	4	4	4	4
DIVISION TOTAL	4	4	4	4

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
Tons Collected by Residential Collection Vehicles	7,357	7,504	8,963	10,500
<i>EFFICIENCIES</i>				
Cost to Collect One Ton of Residential Garbage	\$38.40	\$39.61	\$30.59	\$31.43
<i>EFFECTIVENESS</i>				
% of Customer Service Complaints Compared to Service Opportunities	<0.1%	<0.1%	<0.1%	<0.1%

** "Highlights" are not necessarily all-inclusive.



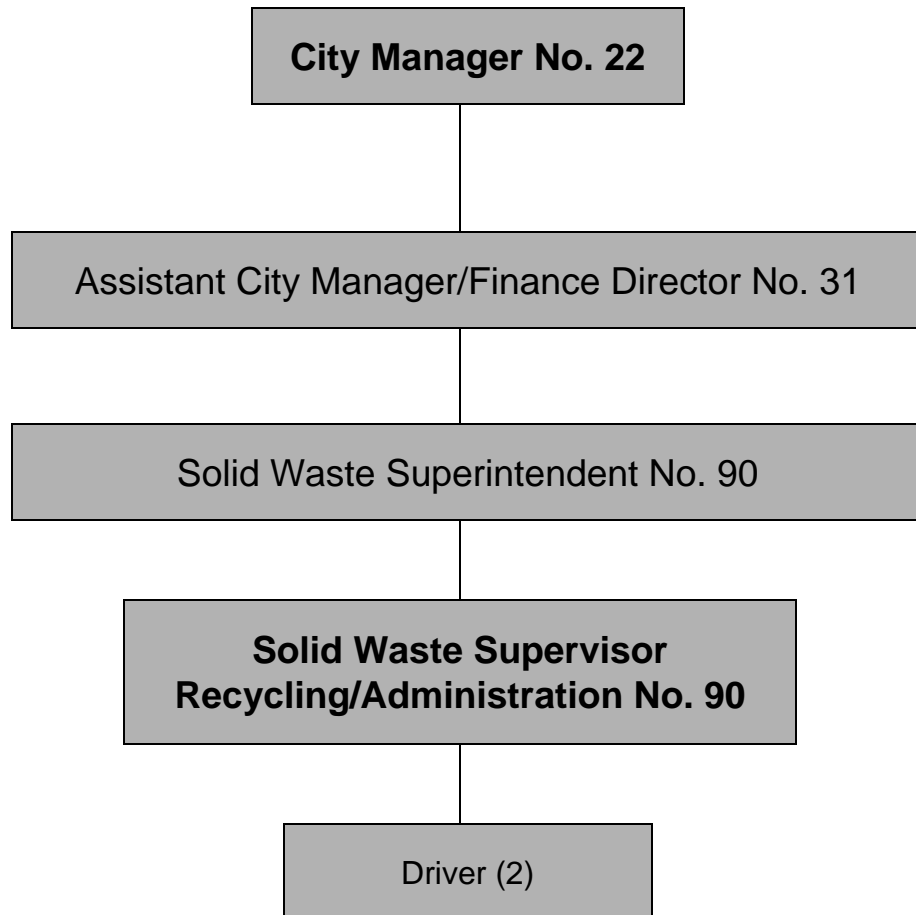
SOLID WASTE-RECYCLING



Left to Right:
Robert Mitchell (Driver)

CITY OF COPPERAS COVE, TEXAS

Solid Waste Collections – Recycling Division No. 91-02



The mission of the Solid Waste Recycling Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for collection and disposal of residential and commercial recyclable trash in managed format that is timely, safe, efficient, and in compliance with federal, state and City laws.

2 Full Time Employees

The City Built for Family Living

SOLID WASTE COLLECTIONS – RECYCLING

PROGRAM DESCRIPTION

The mission of the Solid Waste Recycling Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for the collection of residential and commercial recyclable trash in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with Federal, State, and City laws.

MAJOR DEPARTMENT / DIVISION GOALS

- Operate and maintain the recycling center in accordance with all regulatory requirements.
- Build relationship with CCISD through presentations and hosting field trips to the Solid Waste Operational and Recycling centers.
- Maintain highest quality customer service for citizens and businesses that we serve in the City.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Continued working relationship with the Copperas Cove Independent School District through by conducting Recycling classes and tours at the Solid Waste Operational Facility and Recycling Center.
- Participated in events held by the Downtown Association, Chamber of Commerce and the City's Employee Health Fair.
- Supported and participated in two City Wide Cleanups.
- Participated in Central Texas Council of Governments Household Hazardous Waste clean up event.
- Increased recycling collection tonnage due to the expansion in the curbside and commercial recycling program.

CONTINUING OBJECTIVES

- Continue to educate citizens on recycling program benefits through advertising, newspaper articles and city wide activities such as Texas Recycles Day and Earth Day events.
- Continue to improve our safety policy and drivers training program to reduce the amount of accidents and insurance costs.

GOALS FOR FISCAL YEAR 2008

- Promote growth in commercial/business recycling.
- Host two city-wide clean up events.
- Strive for an increase in diversions.
- Expand recycling center footprint.
- Purchase a compactor for plastics.
- Purchase a roll off hoist to retrofit unit 901-31.

SOLID WASTE COLLECTIONS - RECYCLING

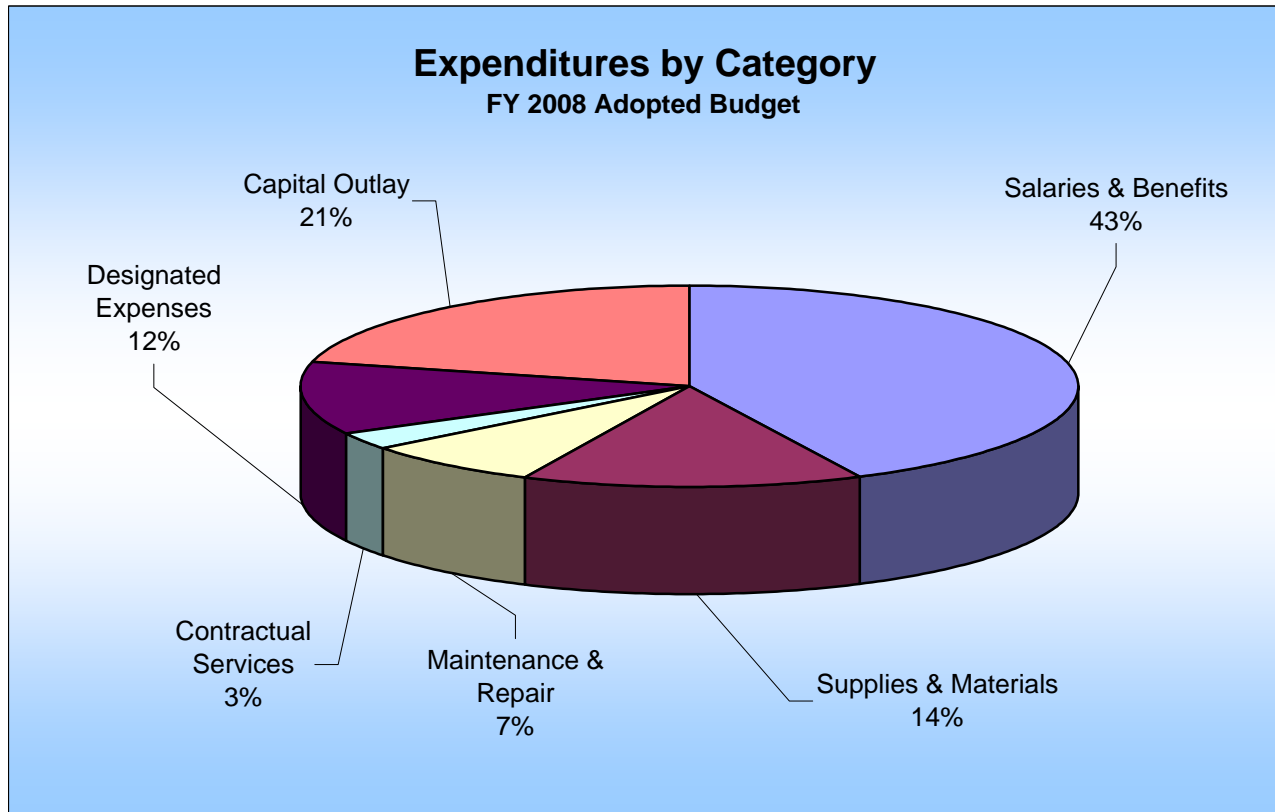
03-9102

EXPENDITURE SUMMARY

SW COLLECTIONS - RECYCLING	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	55,541	65,395	58,939	68,181
Supplies & Materials	17,760	18,735	19,348	22,626
Maintenance & Repair	6,704	12,748	12,087	11,700
Contractual Services	2,654	4,572	3,975	4,696
Designated Expenses	2,214	21,171	18,660	18,672
Capital Outlay	611	-	-	33,500
TOTAL	85,483	122,621	113,009	159,375

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$5,477).
- Capital Outlay - Purchase a Roll Off Hoist and Mounting (\$33,500).



** "Highlights" are not necessarily all-inclusive.

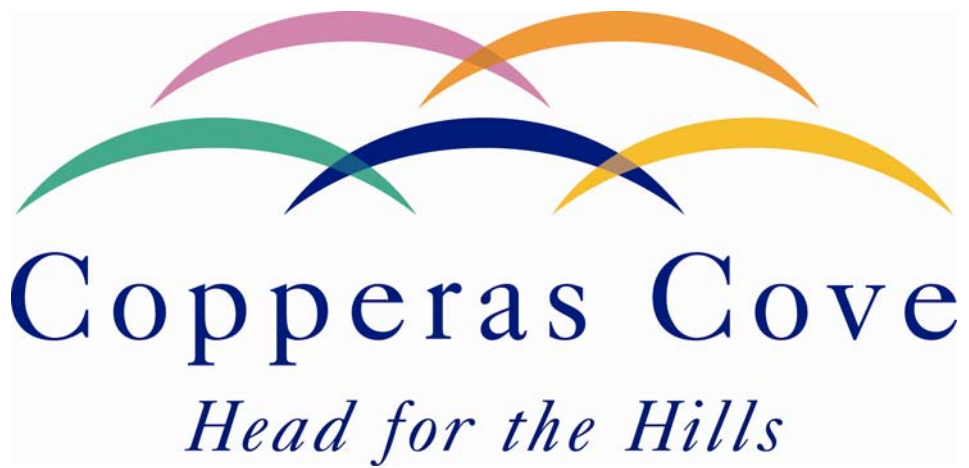
SOLID WASTE COLLECTIONS - RECYCLING

03-9102

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Worker	1	0	0	0
Driver	1	2	2	2
DIVISION TOTAL	2	2	2	2

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
Tons of Recyclibles Collected	380	400	368	420
Tons of Scrap Metal Collected	153	161	117	180
EFFICIENCIES				
Operating Cost per Ton to Process Recycled Materials	155.4	N/A*	224.81	247.8
EFFECTIVENESS				
Solid Waste Diverted from the Landfill (tons)	533	N/A*	485	600
% of Customer Service Complaints Compared to Service Opportunities	<0.1%	N/A*	<0.1%	<0.1%

** "Highlights" are not necessarily all-inclusive.



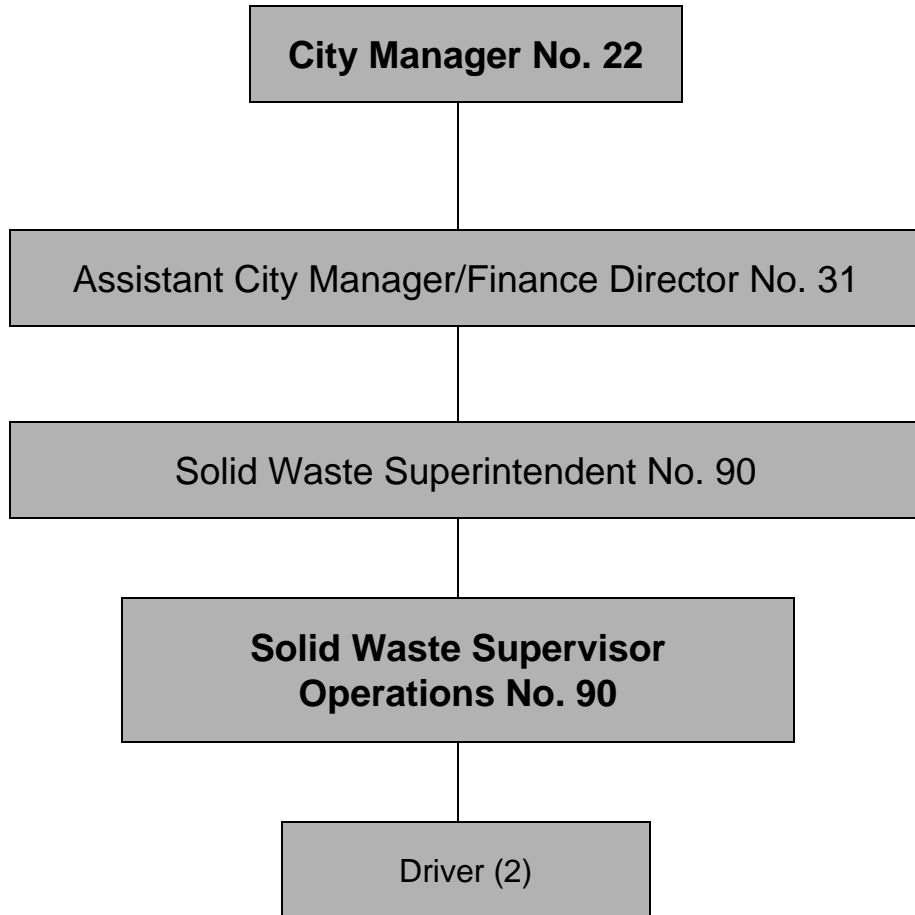
SOLID WASTE-BRUSH



Left to Right:
Christopher Schaub (Driver), Allen Essenburg (Driver).

CITY OF COPPERAS COVE, TEXAS

Solid Waste Collections – Brush & Bulk Division No. 91-03



The mission of the Solid Waste Brush and Bulk Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for collection and disposal of residential brush, yard waste, and bulky goods in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state and City laws.

2 Full Time Employees

The City Built for Family Living

SOLID WASTE COLLECTIONS – BRUSH AND BULK

PROGRAM DESCRIPTION

The mission of the Solid Waste Brush and Bulk Collection Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for the collection of brush, yard waste, and bulky goods in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state, and City laws.

MAJOR DEPARTMENT / DIVISION GOALS

- Improve our safety policy and drivers training program to reduce the amount of accidents and insurance costs.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Crossed trained two employees on the safe and correct operation of both knuckle boom trucks.
- Participated in two city wide clean up events and one Household Hazardous Waste event sponsored by CTCOG.
- Anticipated brush diversion savings of \$40,000.
- Updated the departmental policy manual from lessons learned and employee input.

CONTINUING OBJECTIVES

- Further develop our program to improve customer service and increase revenues to cover costs.

GOALS FOR FISCAL YEAR 2008

- Increase public awareness about the brush/bulk operation.
- Get all information together to request the purchase of a new vehicle in fiscal year 2008/09.
- Reduce customer complaints by 25%.

SOLID WASTE COLLECTIONS - BRUSH AND BULK

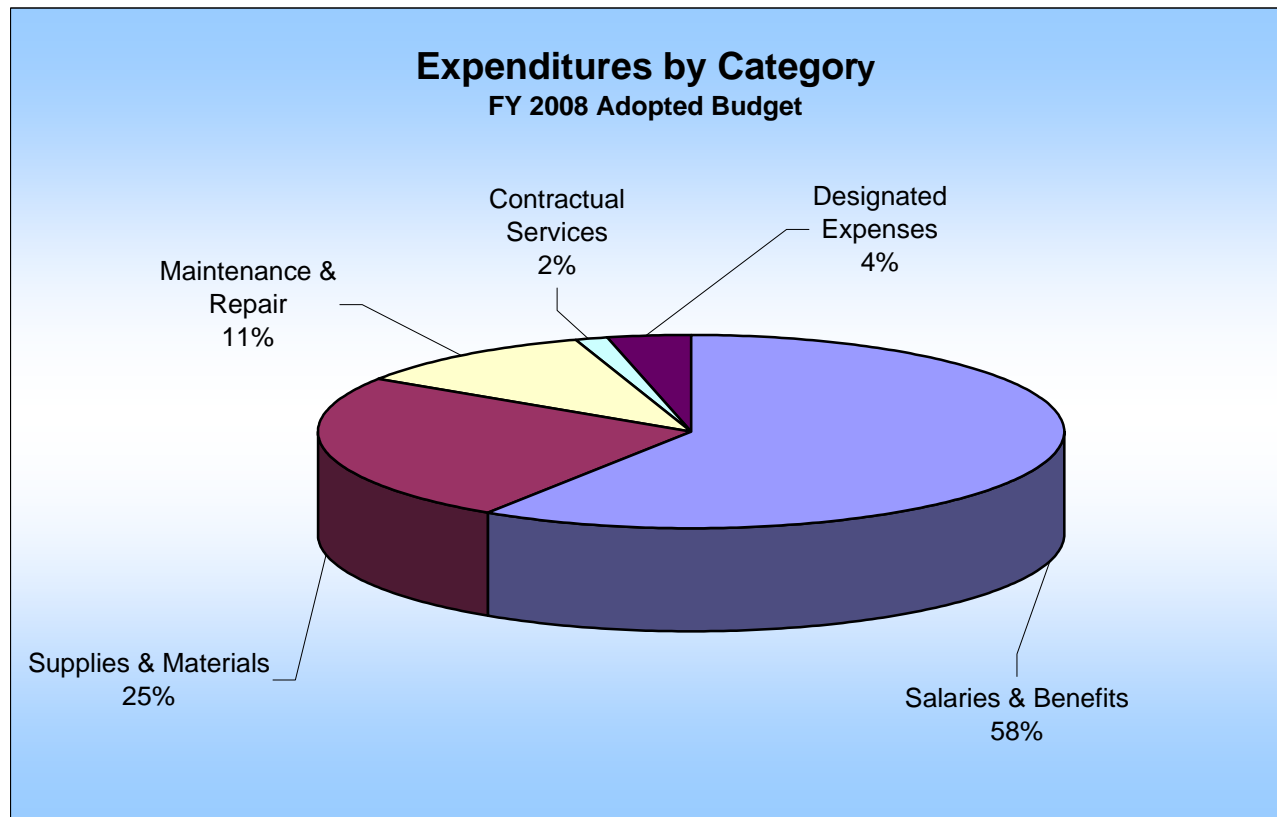
03-9103

EXPENDITURE SUMMARY

SW COLLECTIONS - BRUSH AND BULK	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	56,737	65,930	61,028	69,222
Supplies & Materials	25,410	28,773	25,405	29,475
Maintenance & Repair	12,231	13,150	13,149	12,500
Contractual Services	2,180	2,472	1,620	1,820
Designated Expenses	26,186	25,179	25,178	4,157
Capital Outlay	1,200	-	-	-
TOTAL	123,944	135,504	126,380	117,174

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$5,414).
- Supplies & Materials - Increase in Operating Supplies (\$3,611)



** "Highlights" are not necessarily all-inclusive.

SOLID WASTE COLLECTIONS - BRUSH AND BULK

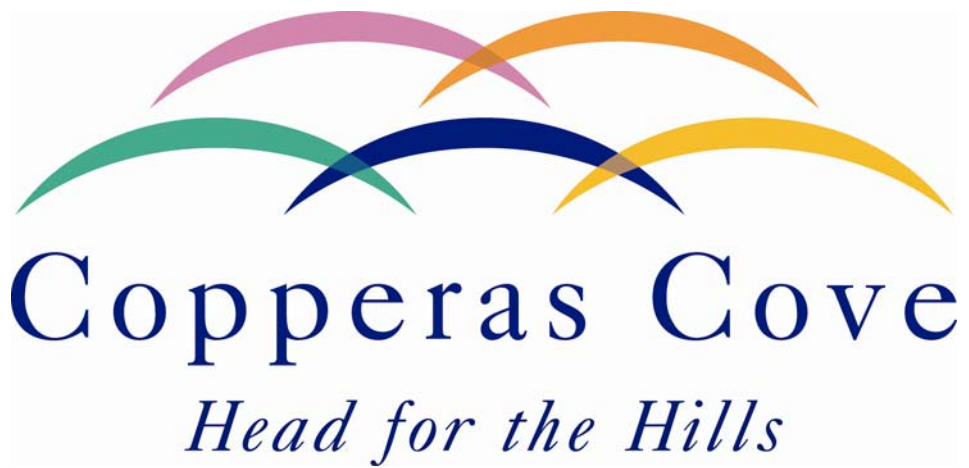
03-9103

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Driver	2	2	2	2
DIVISION TOTAL	2	2	2	2

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
Tons of Brush Collected	1,392	1,420	1,750	2,000
Tons of Bulk Items Collected	1,450	1,480	1,399	1,650
<i>EFFICIENCIES</i>				
Cost per Ton to Collect Brush and Bulk	\$42.84	N/A*	\$39.62	\$31.60
<i>EFFECTIVENESS</i>				
Tons of Brush Diverted from the Landfill	1,392	1,420	1,750	2,000
% of Customer Service Complaints Compared to Service Opportunities	0.01%	N/A*	0.13%	<0.1%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



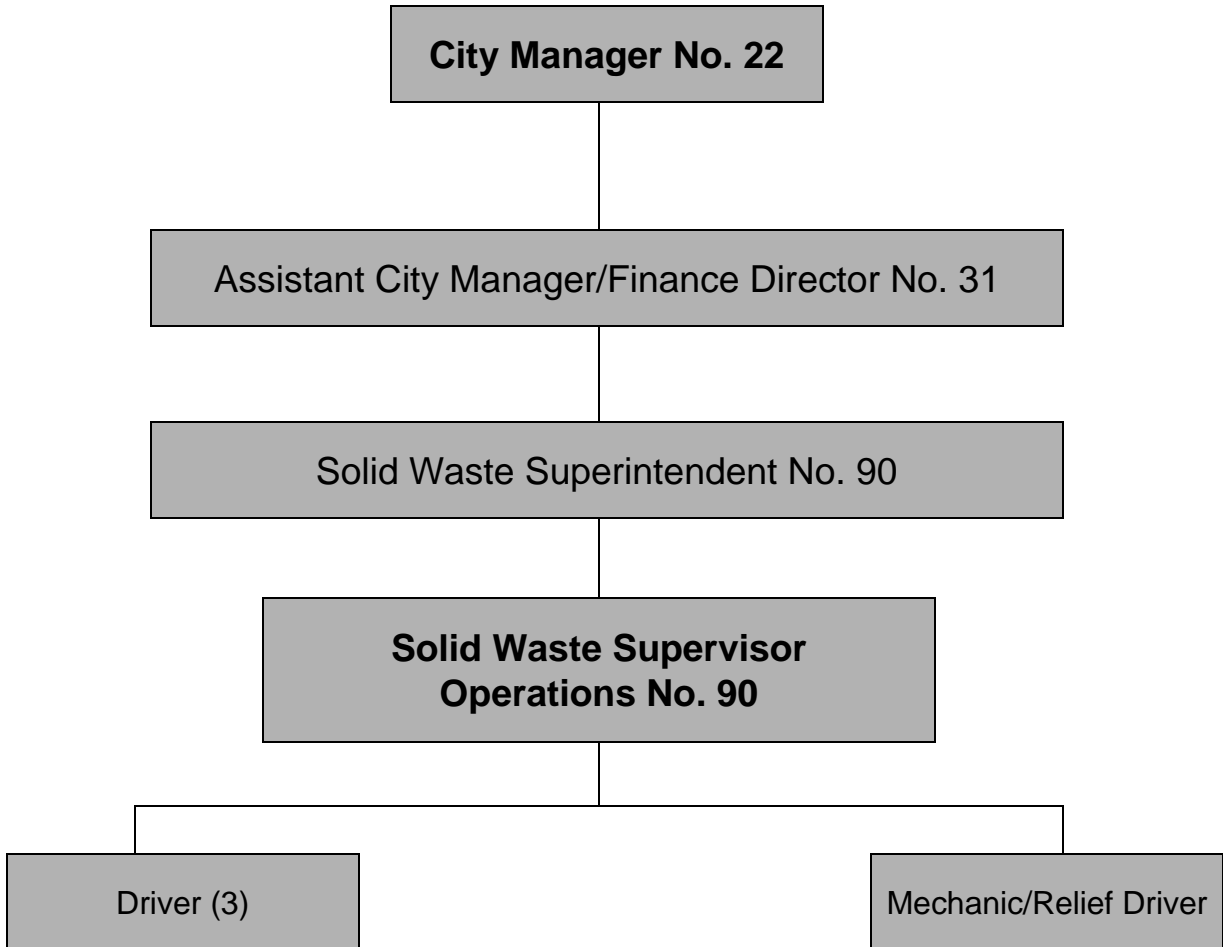
SOLID WASTE-COMMERCIAL



Left to Right:
Mark Turner (Driver), and Derrick Crawley (Mechanic/Relief Driver)

CITY OF COPPERAS COVE, TEXAS

Solid Waste Collections – Commercial Division No. 91-04



The mission of the Solid Waste Commercial Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for the collection of commercial trash in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state and City laws.

4 Full Time Employees

The City Built for Family Living

SOLID WASTE COLLECTIONS – COMMERCIAL

PROGRAM DESCRIPTION

The mission of the Solid Waste Commercial Collection Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for the collection of commercial trash in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state, and City laws.

MAJOR DEPARTMENT / DIVISION GOALS

- Provide responsive, reliable and quality waste collection services to all commercial customers.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Cross trained three employees on the Commercial Division equipment and operating system.
- Issued cameras to each driver to document charges and violations which resulted in less uncharged return service calls.
- Updated departmental policy manual from lessons learned and employee input.

CONTINUING OBJECTIVES

- Continue to develop our program to improve customer service and increase revenues.
- Continue reduce employee exposure to on the job injuries and safety issues.
- Continue to improve our safety and drivers training programs to reduce the amount of accidents and insurance costs.

GOALS FOR FISCAL YEAR 2008

- Add a backup front load collection vehicle with an attachment that will allow it to double as a side loader to the Commercial fleet.
- Conduct survey on customer satisfaction for the new front load system.
- Audit the commercial accounts and adjust service levels as necessary.
- Purchase some new eight and ten yard dumpsters.

SOLID WASTE COLLECTIONS - COMMERCIAL

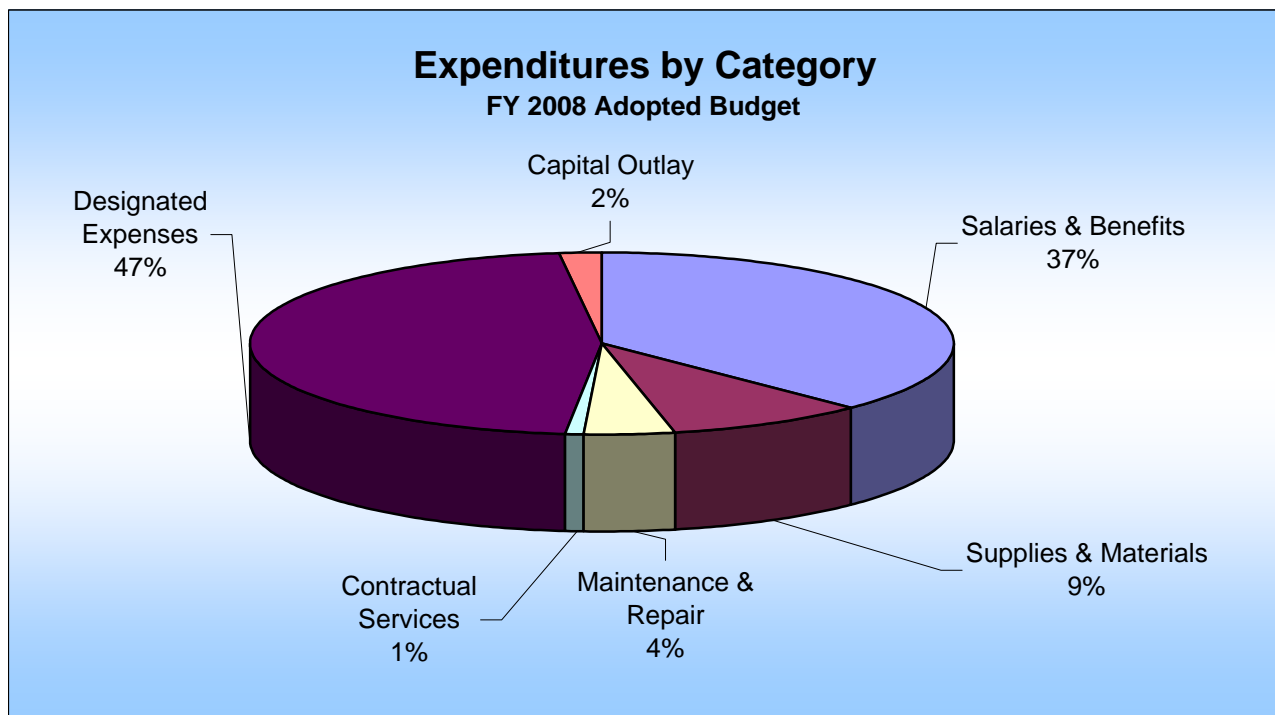
03-9104

EXPENDITURE SUMMARY

SW COLLECTIONS - COMMERCIAL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	127,735	135,469	126,027	141,814
Supplies & Materials	34,079	36,545	27,164	35,550
Maintenance & Repair	14,343	12,998	13,763	15,500
Contractual Services	3,329	2,936	2,340	3,448
Designated Expenses	122,643	113,098	111,598	175,461
Capital Outlay	4,099	19,785	-	7,500
TOTAL	306,228	320,831	280,892	379,273

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Salaries & Benefits - Increase in Salaries - Pay Adjustments (\$12,109).
- Supplies & Materials - Increase in Fuel & Oil (\$6,900).
- Maintenance & Repair - Increase in Vehicle Repair (\$2,600).
- Designated Expenses - Increase in Capital Lease Payments (\$59,484).
- Capital Outlay - Purchase of Additional Dumpsters (\$7,500).



** "Highlights" are not necessarily all-inclusive.

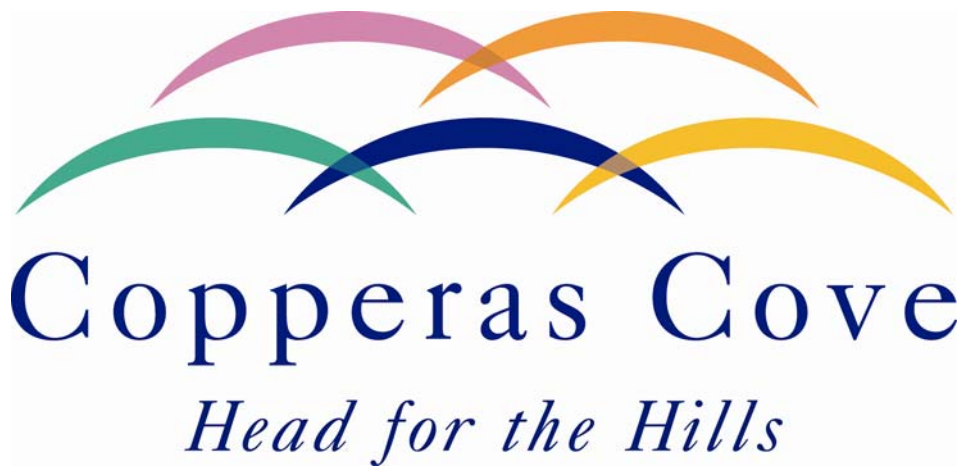
SOLID WASTE COLLECTIONS - COMMERCIAL

03-9104

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Driver	3	3	3	3
Mechanic/Relief Driver	1	1	1	1
DIVISION TOTAL	4	4	4	4

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
Tons Collected by Commercial Collection Vehicles	7,292	8,021	6,075	7,850
<i>EFFICIENCIES</i>				
Operating Cost to Collect One Ton of Commercial Garbage	\$41.54	N/A*	\$45.85	\$47.88
<i>EFFECTIVENESS</i>				
% of Customer Service Complaints Compared to Service Opportunities	<0.1%	N/A*	<0.1%	<0.1%

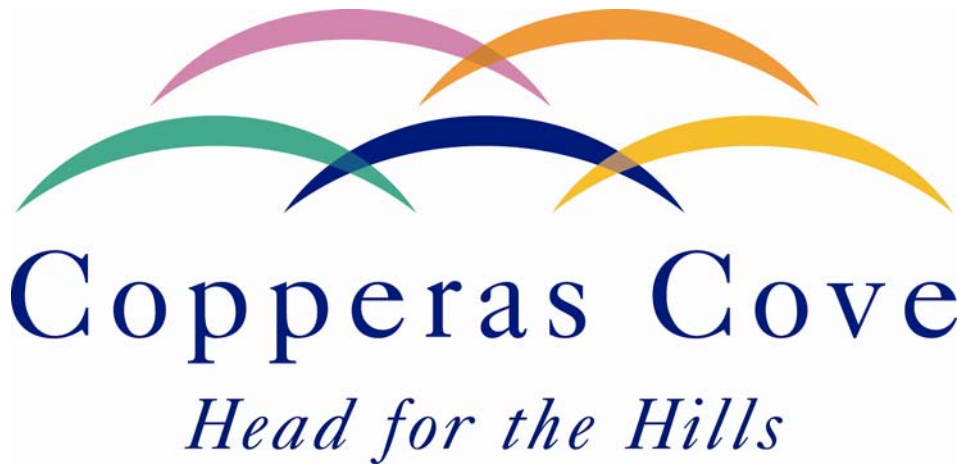
** "Highlights" are not necessarily all-inclusive.



KEEP COPPERAS COVE BEAUTIFUL (KCCB)



The annual "Make a Difference Day" held on October 27, 2007, Keep Copperas Cove Beautiful volunteers, along with staff, students and parents from Hollie Parsons Elementary School and students from Killeen's Shoemaker High School did a beautification project at Hollie Parsons Elementary School. Kwik Curb, Conrad Eubanks One Stop Shop, and Outdoor Creations donated materials and their services for this project. This was one of four different projects done this year truly Making a Difference in Copperas Cove.



KEEP COPPERAS COVE BEAUTIFUL (KCCB)

PROGRAM DESCRIPTION

The mission of Keep Copperas Cove Beautiful is to empower the citizens of Copperas Cove through education and community action to take responsibility for enhancing our community environment.

MAJOR DEPARTMENT / DIVISION GOALS

- Build a closer relationship with local government, Chamber, EDC, Downtown Association, CCISD, civic groups, private entities, media, and Solid Waste partners.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Organized, managed and participated in four (4) beautification projects (i.e. Restoration of Indian Head Statue and adding a park area, Cove House Emergency Shelter for Make a Difference Day, donation & planting of tree at Hollie Parsons Elementary school, Sponsorship of Boy Scout Project to build a retaining wall at City Park Pond)
- Sponsored and took part in four (4) clean up events including Texas Recycles day collection of ink and toner cartridges, Don't Mess with Texas Trash-off at Copperas Cove High School, Spring Clean up and Household Hazardous Waste Event.
- Involved in seven (7) Education/Public Awareness events to include handing out educational materials at Safe Halloween, Business Showcase, Wal Mart, Earth Day, Health Fair and writing newspaper articles.
- Continued with Business and Residential Yard of the Month. Recognized four (4) Businesses and four (4) Residential Yards of the Month.
- Maintained partnerships with Keep Texas Beautiful (KTB), the Chamber, EDC, CCISD, Downtown Association, various civic groups, private entities, media, and Solid Waste Partners.
- Held two fund raising events to include a calendar sale and a silent auction.
- Sponsored a Calendar Poster contest. Received 18 entries.
- Submitted an award application for the Governor's Community Achievement Award. Received 3rd place.
- Earned Keep America Beautiful certification.

CONTINUING OBJECTIVES

- Continue with clean-up events throughout the year.
- Hold fundraising events to help generate funding.
- Keep awarding Business/Residential Yard of the Month.
- Loot for Litter Campaign.
- Continue with the Adopt-a-Spot Program.

GOALS FOR FISCAL YEAR 2008

- Sponsor another Poster contest for the KCCB Calendar.
- Continue with beautification, clean up, education and public awareness projects.
- Build relationship with Code Enforcement.
- Add to the KCCB web page.
- Create a more comprehensive litter education campaign.

KEEP COPPERAS COVE BEAUTIFUL (KCCB)

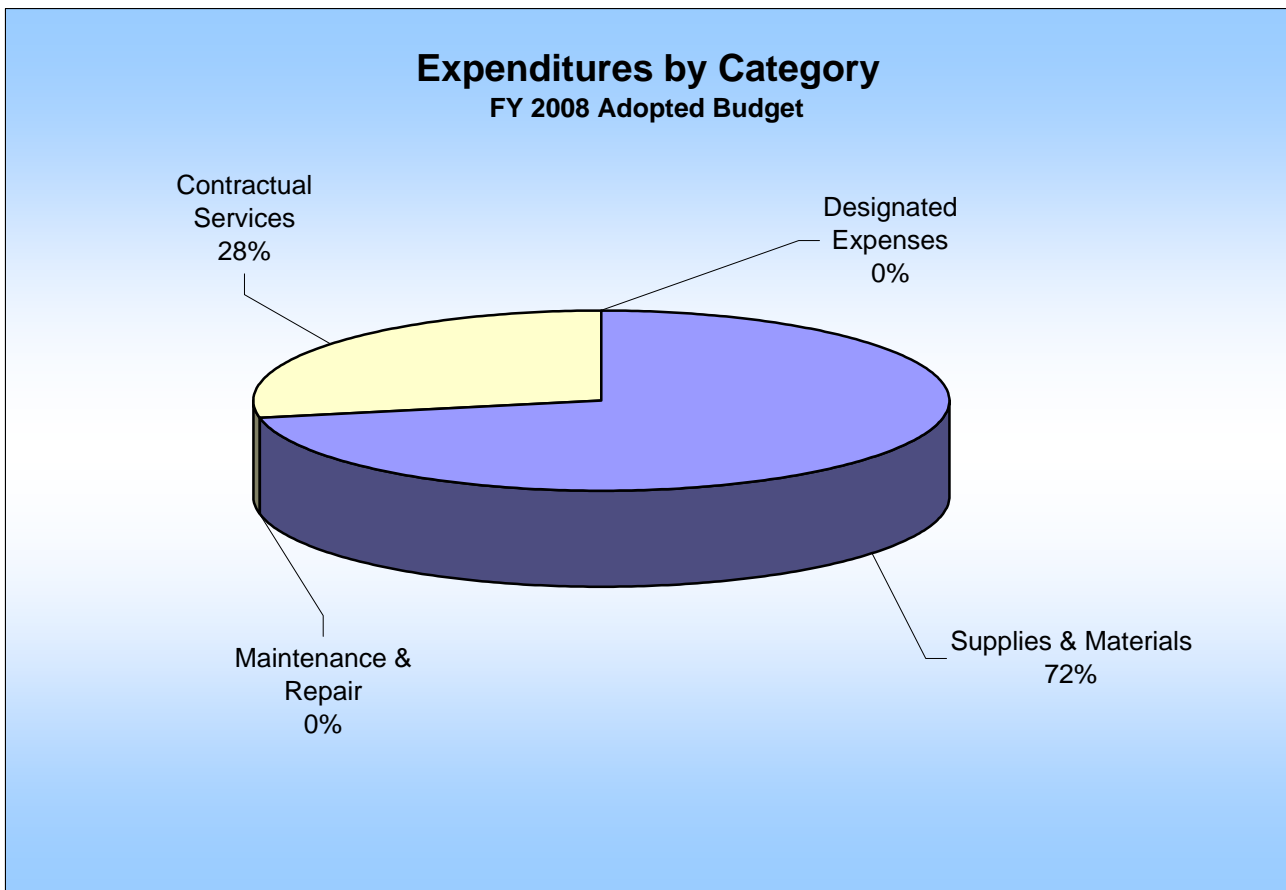
03-9105

EXPENDITURE SUMMARY

KEEP COPPERAS COVE BEAUTIFUL (KCCB)	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Supplies & Materials	8,429	13,952	14,000	16,000
Maintenance & Repair	-	48	48	-
Contractual Services	1,974	8,200	5,200	6,200
Designated Expenses	230	-	-	-
TOTAL	10,633	22,200	19,248	22,200

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Supplies & Materials - Increase in Postage (\$1,000).



** "Highlights" are not necessarily all-inclusive.

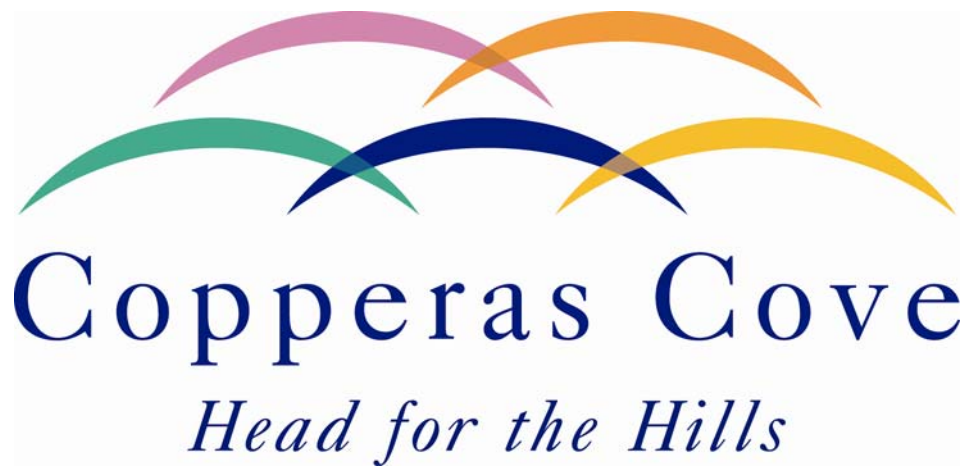
KEEP COPPERAS COVE BEAUTIFUL (KCCB)

03-9105

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<i>OUTPUTS</i>				
# of Clean-Up / Beautification Projects	N/A*	5	5	10
# of Public Education Hours	N/A*	N/A*	N/A*	20
<i>EFFICIENCIES</i>				
Funding Available per Project	N/A*	N/A*	2,800	1,600
<i>EFFECTIVENESS</i>				
% Increase in Memberships	N/A*	N/A*	N/A*	27%
% Increase in Projects	N/A*	N/A*	N/A*	100%
% Increase in Fund Raising	N/A*	N/A*	N/A*	100%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



SOLID WASTE DISPOSAL



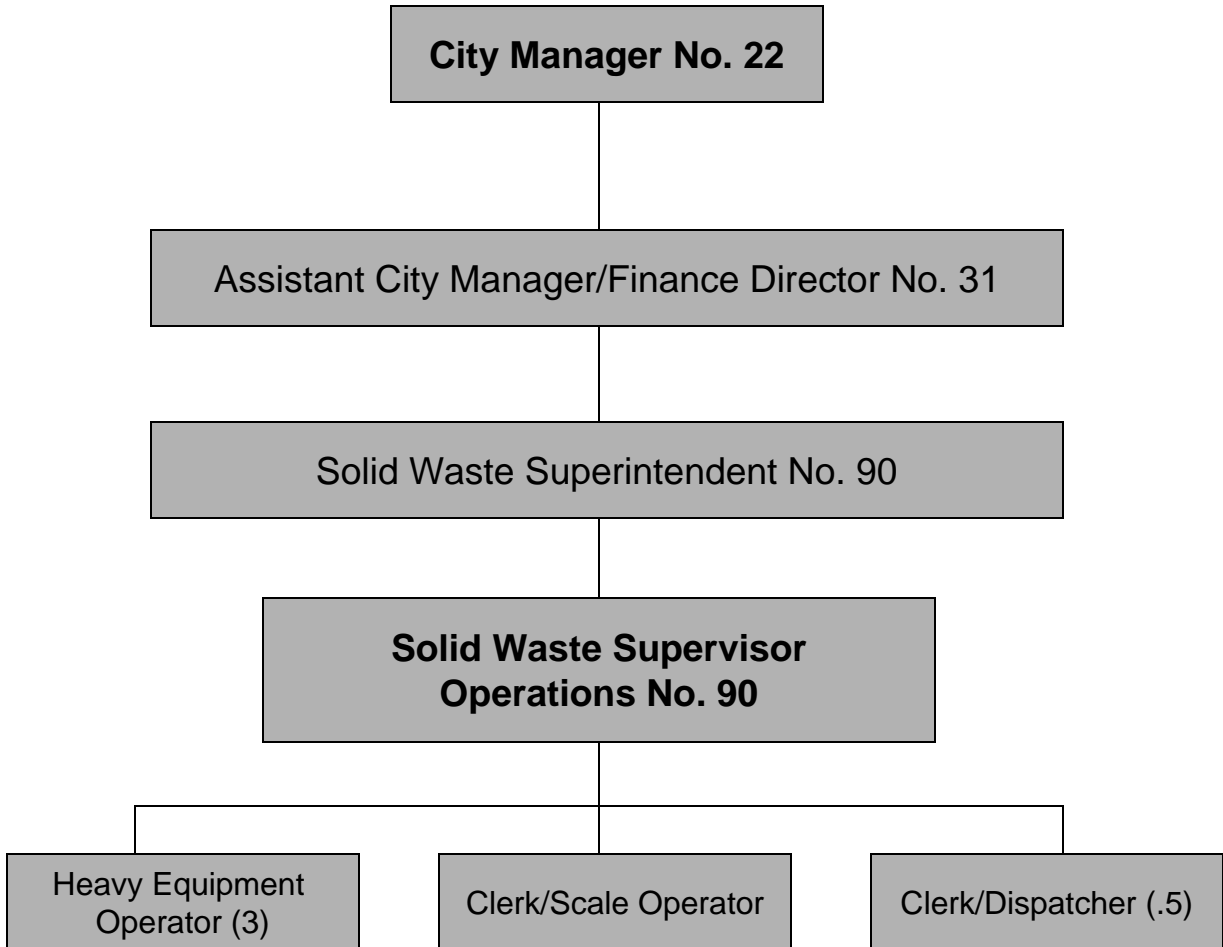
Left to Right: Michael Parsons (Dispatcher), Ann Hamilton (Scale Operator)

Left to Right: Randall Hermes (Equipment Operator), William Ortiz (Equipment Operator), Richard Buttshaw (Equipment Operator)



CITY OF COPPERAS COVE, TEXAS

Solid Waste Disposal Division No. 92



The mission of the Solid Waste Disposal Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for disposal of residential and commercial trash and the recovery of recyclables in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state, and City laws.

4.5 Full Time Employees

The City Built for Family Living

SOLID WASTE – DISPOSAL

PROGRAM DESCRIPTION

The mission of the Solid Waste Disposal Division is to provide the citizens of Copperas Cove an integrated solid waste management system that provides for the disposal of residential trash, commercial trash, and the recovery of recyclables in a managed format that is timely, safe, environmentally sound, efficient, and in compliance with federal, state, and City laws.

MAJOR DEPARTMENT / DIVISION GOALS

- Efficiently operate the Transfer Station which is the receiving point for all solid waste, either generated from within the city or outside the city.
- Operate within the parameters of the Site Operating Plan.
- Satisfactorily complete all annual inspections and other visits by TCEQ without receiving warnings or violations.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Stayed in compliance with Texas Commission on Environmental Quality (TCEQ) in regards to updating the Site Operating Plan in accordance with new solid waste regulations and implementing a Storm Water Pollution Prevention Plan (SWPPP) in accordance with TCEQ storm water regulations.
- Hosted two city wide clean-up events and a household hazardous waste cleanup sponsored by the Central Texas Council of Governments (CTCOG).
- Improved safety and informational signage to increase safety awareness and help regulate the flow of traffic for a safer more efficient operation.
- Updated the departmental policy manual from lessons learned and employee input.

CONTINUING OBJECTIVES

- Maintain the highest quality facility and service possible to the citizens of Copperas Cove.
- Improve the overall appearance of the Transfer Station area.
- Continue to support community sponsored events that are beneficial to the City's image.

GOALS FOR FISCAL YEAR 2008

- Train all employees in waste screening and Transfer Station operations.
- Achieve benchmark goals for storm water pollutants in accordance with SWPPP.
- Redo scale system under the tipping area scales to improve operational efficiency.
- Improve the scrap metal holding area in an effort to further develop the SWPPP.

SOLID WASTE - DISPOSAL

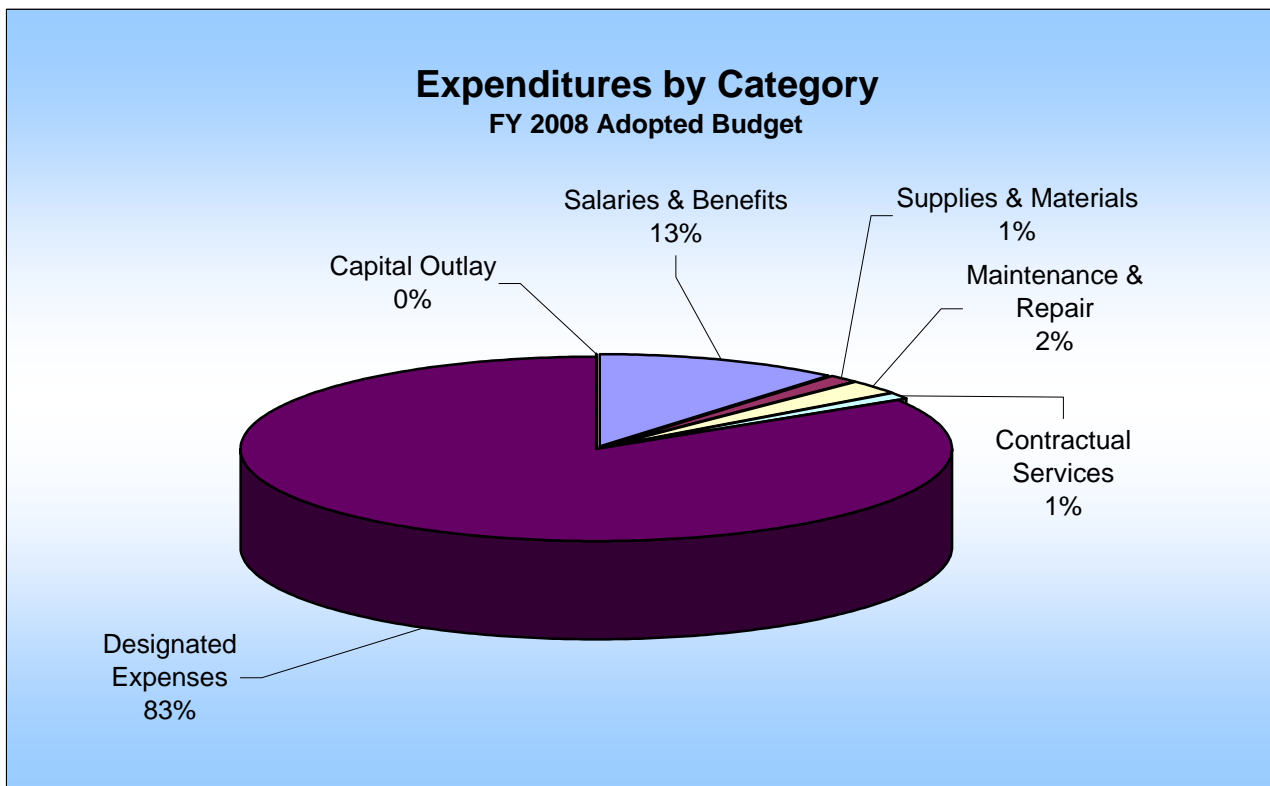
03-9200

EXPENDITURE SUMMARY

SOLID WASTE DISPOSAL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	151,797	145,630	146,836	123,285
Supplies & Materials	11,848	15,127	10,599	14,525
Maintenance & Repair	10,969	13,000	10,916	27,500
Contractual Services	17,477	21,133	11,297	12,570
Designated Expenses	786,801	876,641	903,140	922,656
Capital Outlay	1,270	-	-	-
TOTAL	980,162	1,071,531	1,082,788	1,100,536

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Supplies & Materials - Increase in Fuel & Oil (\$2,775).
- Maintenance & Repair - Increase in Repairs and Maintenance for Equipment (\$21,000).
- Designated Expenses - Increase in Hauling & Disposal (\$23,156).



** "Highlights" are not necessarily all-inclusive.

SOLID WASTE - DISPOSAL

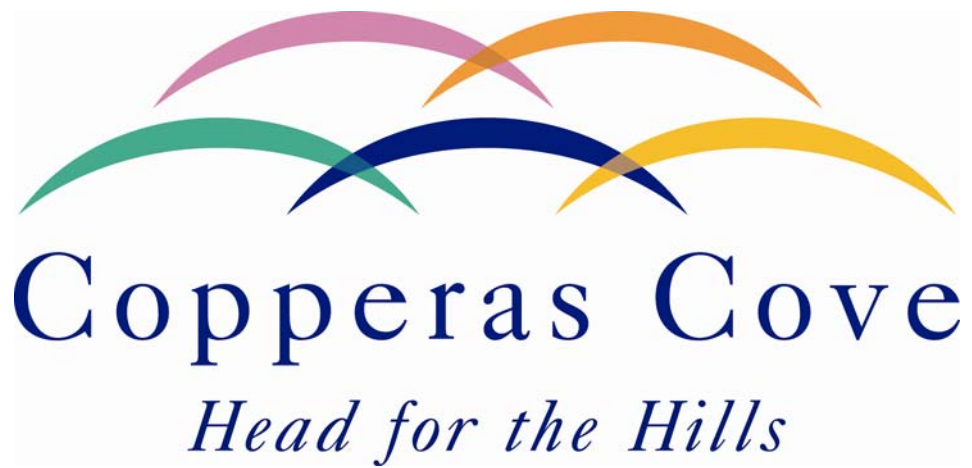
03-9200

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Heavy Equipment Operator	3	3	3	3
Clerk - Scale Operator	1	1	1	1
Clerk/Dispatcher	0	0	0	0.5
DIVISION TOTAL	4	4	4	4.5

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Tons Transferred and Landfilled	23,423	26,500	24,424	26,500
# of City Vehicles Utilizing Transfer Station	4,188	4,760	4,666	4,760
# of Non-City Vehicles Utilizing Transfer Station	11,184	16,490	16,166	16,490
Contract Cost per Ton to Transport and Landfill	\$30.89	N/A*	\$32.09	\$33.10
EFFICIENCIES				
Cost per Ton for Operation of Facility	\$41.10	N/A*	\$43.87	\$41.10
EFFECTIVENESS				
Number of Complaints from Neighbors Adjacent to the Facility	0	N/A*	0	0

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



NON DEPARTMENTAL



Newsprint loaded into transport container.



Aluminum and plastic being loaded into transport container.

NON-DEPARTMENTAL PROGRAM DESCRIPTION

Historically, this non-personnel department has been used to account for fund-wide expenses including property and liability insurance coverage, bond principal & interest payments, and a transfer to the General Fund for reconciling costs in the General Fund that are allocated to the Solid Waste Fund. Since this department does not have personnel, achievements and goals are not provided.



City of Copperas Cove Solid Waste Fund Transfer Station Facility

NON - DEPARTMENTAL

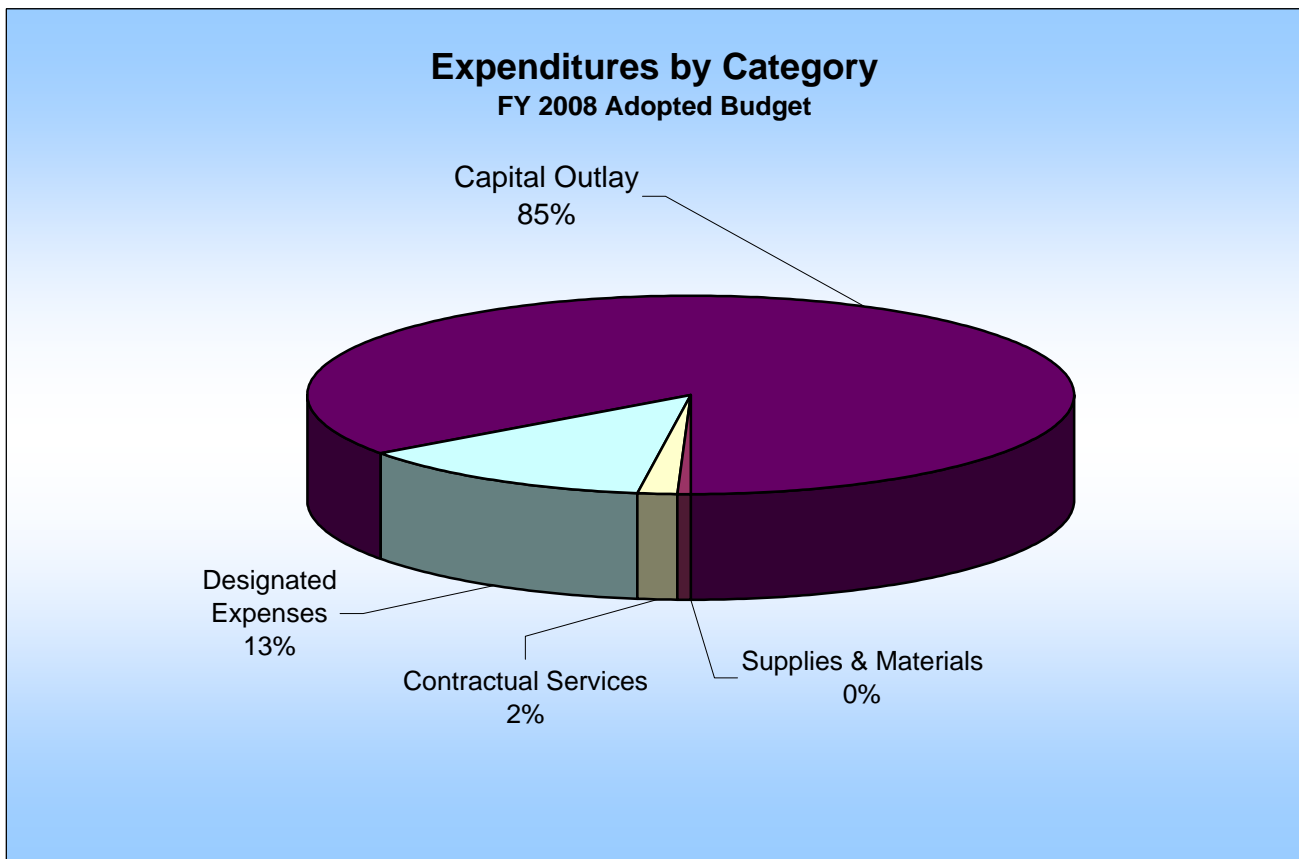
03-9500

EXPENDITURE SUMMARY

SOLID WASTE NON-DEPARTMENTAL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Supplies & Materials	127	-	-	-
Maintenance & Repair	208	209	209	2,286
Contractual Services	12,437	8,997	8,752	9,492
Designated Expenses	39,204	51,640	63,817	63,317
Capital Outlay	510,171	378,000	378,000	428,000
TOTAL	562,147	438,846	450,778	503,095

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Proposed) **

- Maintenance & Repair - Increase in Repairs of Equipment (\$2,069).
- Contractual Services - Increase in Consulting Fees (\$491); Dues and Subscription (\$468).
- Capital Outlay - Administrative Reimbursement (\$428,000).



** "Highlights" are not necessarily all-inclusive.



The City Built for Family Living

Golf Course Fund

Copperas Cove, Texas

GOLF COURSE FUND

The Golf Course Fund is one of the three enterprise funds that the City of Copperas Cove utilizes in accounting for services provided to citizens. The Governmental Accounting Standards Board *Codification*, Section 1300.104, states that “the enterprise fund type may be used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes.” These funds are not required by GASB, but are permitted.

The City of Copperas Cove’s Golf Course Fund accounts for all expenses incurred and revenues earned in the process of providing a golf course facility to the public. Organizationally, the golf course manager reports directly to the Director of Community Services.

The City Built for Family Living

**FY2008 ADOPTED BUDGET
GOLF COURSE FUND
REVENUE & EXPENSE SUMMARY**

OVERVIEW

The Golf Course Fund is an enterprise fund that provides customers a friendly atmosphere, a course of high quality, a stocked pro shop with knowledgeable staff willing and able to provide assistance and direction and a customer friendly grill and bar. The Hills of Cove Golf Course provides these services to approximately 232 members. Green fees and Cart Rental fees provide 44% of the total revenue generated in the Golf Course Fund. The activities at the golf course are closely monitored by Staff and City Council on a regular basis in effort to continue improving the financial position of the fund.

	FY2004	FY 2005	FY 2006	FY 2007	FY 2008
REVENUES	ACTUAL	ACTUAL	ACTUAL	PROJECTION	ADOPTED BUDGET
Green Fees	153,437	178,194	162,432	159,344	198,735
Cart Rental Fees	141,456	178,531	161,415	158,585	172,000
Membership Dues	101,865	93,870	97,319	97,000	107,425
Pro Shop Sales	73,836	103,642	99,227	100,000	101,000
Other Operating Income	134,807	153,425	229,443	182,943	200,060
Transfers In	45,537	65,000	60,000	55,000	59,072
TOTAL	650,938	772,662	809,836	752,872	838,292
EXPENSES					
Salaries & Benefits	380,531	403,328	451,826	456,293	425,427
Supplies & Materials	60,321	45,770	49,058	54,771	61,016
Maintenance & Repair	30,296	20,957	35,561	41,048	28,400
Support Services	45,829	55,781	60,217	57,176	56,262
Designated Expenses	111,540	169,620	171,736	172,762	190,747
Capital Outlay & Improvements	11,840	-	38,117	-	2,327
TOTAL	640,357	695,456	806,515	782,050	764,179
Revenues Over/(Under)					
Expenses	10,581	77,206	3,321	(29,178)	74,113
TOTAL	650,938	772,662	809,836	752,872	838,292

**CITY OF COPPERAS COVE
FISCAL YEAR 2007-08 ADOPTED BUDGET
GOLF COURSE FUND
SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE**

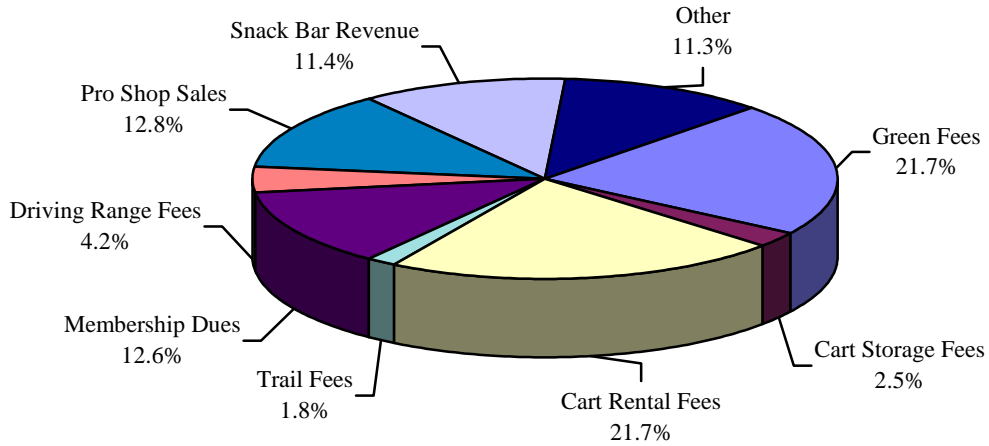
Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
BEGINNING FUND BALANCE:				
Unreserved, Undesignated	\$ 28,970	\$ 59,500	\$ 32,291	\$ 3,113
TOTAL BEGINNING FUND BALANCE	<u>\$ 28,970</u>	<u>\$ 59,500</u>	<u>\$ 32,291</u>	<u>\$ 3,113</u>
REVENUES:				
Swimming Pool Receipts	\$ 455	\$ 500	\$ 455	\$ 500
Green Fees	162,432	172,000	149,000	198,735
Cart Rental Fees	161,415	172,000	149,000	172,000
Membership Dues	97,319	100,000	97,000	107,425
Tournament-Green Fees	17,549	18,000	17,000	18,000
Tournament-Cart Fees	14,548	14,000	14,000	14,500
Cart Storage Fees	20,013	20,000	20,000	22,100
Handicap Fees	295	300	350	300
Trail Fees	14,226	14,000	14,027	15,300
Pro Shop Sales	99,227	101,000	100,000	101,000
Billing Late Fees	28	-	-	-
Driving Range Fees	31,058	33,000	31,000	36,500
Snack Bar Revenue-Food & Beverage	61,137	65,000	60,291	62,000
Snack Bar Revenue-Alcohol Sale	10,638	25,000	18,244	25,000
Facility Rental Income	-	-	-	500
Interest Revenue	-	-	-	100
Miscellaneous Revenue	34,091	1,500	2,667	200
Cash Over (Short)	-	-	-	60
Auction Proceeds	25,406	300	114	5,000
Transfer from General Fund	60,000	55,000	55,000	59,072
Winter Special Green Fees	-	-	10,344	-
Winter Special Cart Fees	-	-	9,585	-
Winter Special Lunch	-	-	4,795	-
TOTAL GOLF COURSE FUND REVENUES	<u>\$ 809,836</u>	<u>\$ 791,600</u>	<u>\$ 752,872</u>	<u>\$ 838,292</u>
EXPENSES:				
Golf Course - Operations	\$ 727,712	\$ 364,513	\$ 351,807	\$ 286,492
Golf Course - Concessions	78,803	88,870	89,194	89,953
Golf Course - Maintenance	-	338,152	341,048	387,734
TOTAL EXPENSES	<u>\$ 806,515</u>	<u>\$ 791,535</u>	<u>\$ 782,050</u>	<u>\$ 764,179</u>
ENDING FUND BALANCE:				
Unreserved, Undesignated	\$ 32,291	\$ 59,565	\$ 3,113	\$ 77,226
TOTAL ENDING FUND BALANCE	<u>\$ 32,291</u>	<u>\$ 59,565</u>	<u>\$ 3,113</u>	<u>\$ 77,226</u>
IDEAL FUND BALANCE	\$ 201,629	\$ 197,884	\$ 195,513	\$ 191,045
OVER (UNDER) IDEAL FUND BALANCE	\$ (169,338)	\$ (138,319)	\$ (192,400)	\$ (113,819)

City of Copperas Cove, Texas

Golf Course Fund

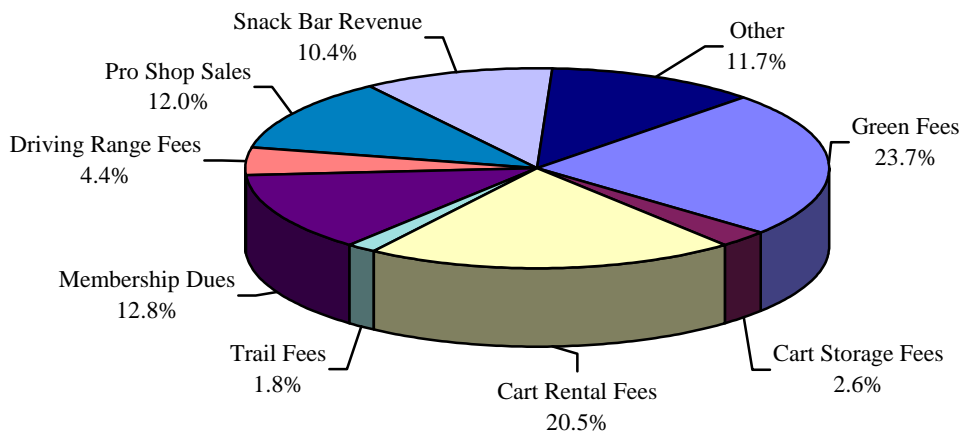
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Revenues By Source

Fiscal Year 2006-07 Budgeted Revenues



Total Budgeted Revenues for Fiscal Year 2006-07 were **\$791,600**

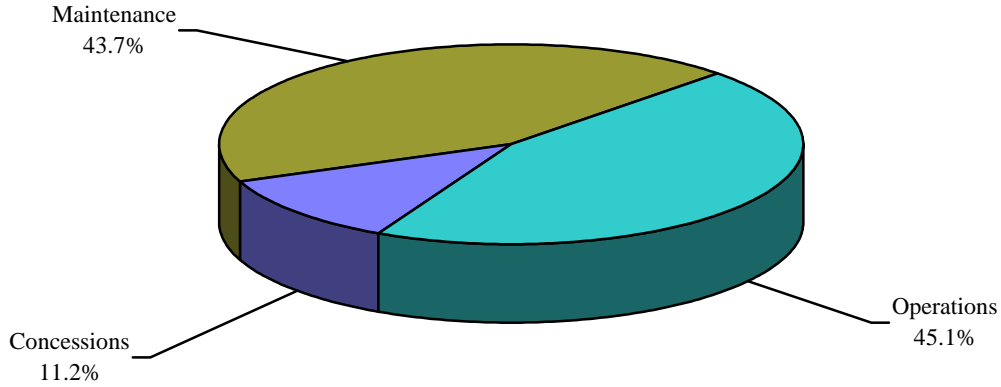
Fiscal Year 2007-08 Budgeted Revenues



Total Budgeted Revenues for Fiscal Year 2007-08 are **\$838,292**

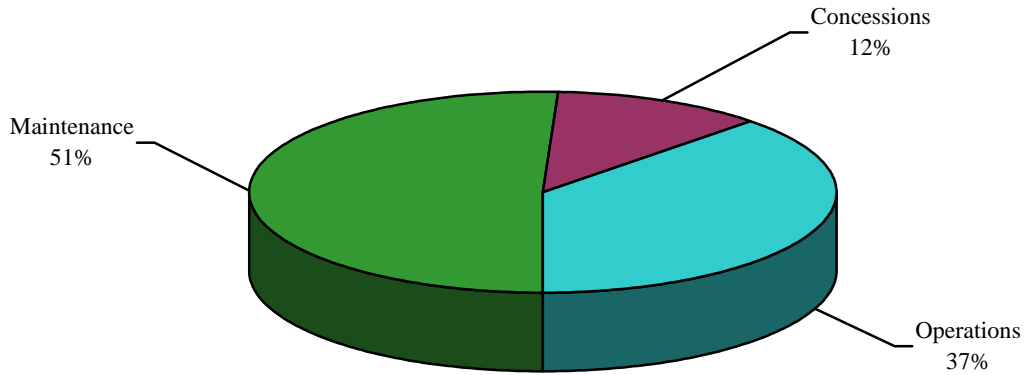
City of Copperas Cove, Texas
Golf Course Fund
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Expenses
By Function

Fiscal Year 2006-07 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2006-07 were [\\$791,535](#)

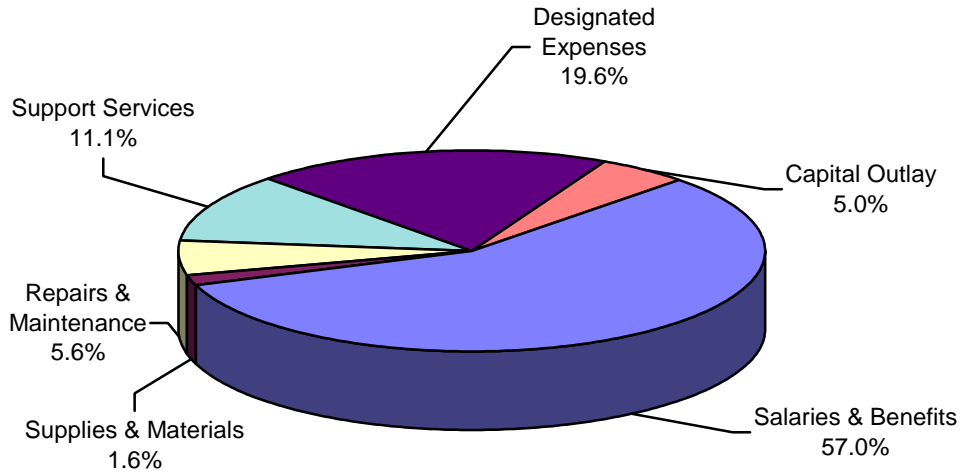
Fiscal Year 2007-08 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2007-08 are [\\$764,179](#)

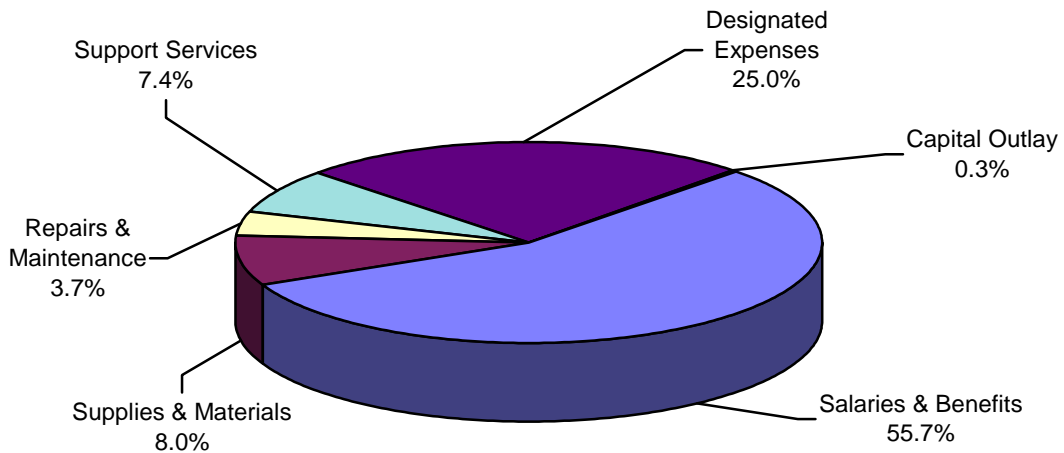
City of Copperas Cove, Texas
Golf Course Fund
Comparison of Fiscal Years 2006-07 and 2007-08 Budgeted Expenses
By Object

Fiscal Year 2006-07 Budgeted Expenses

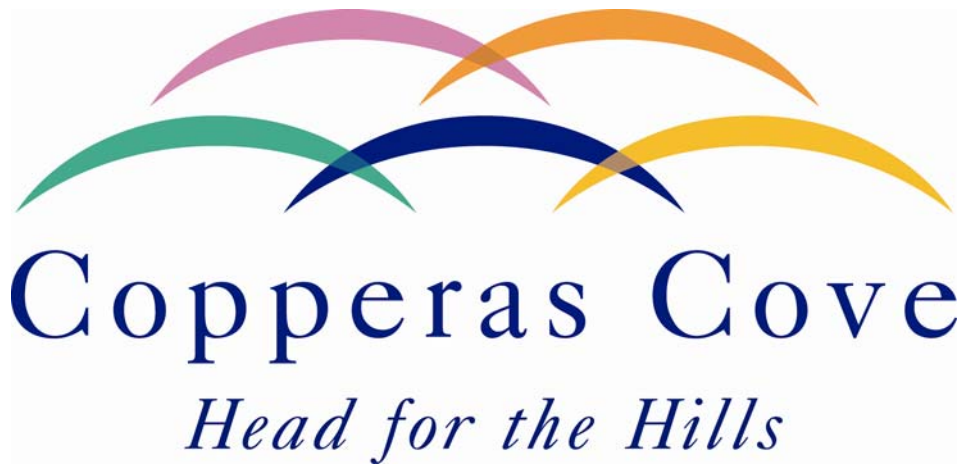


Total Budgeted Expenses for Fiscal Year 2006-07 were [\\$791,535](#)

Fiscal Year 2007-08 Budgeted Expenses



Total Budgeted Expenses for Fiscal Year 2007-08 are [\\$764,179](#)



GOLF COURSE OPERATIONS



Left to Right:

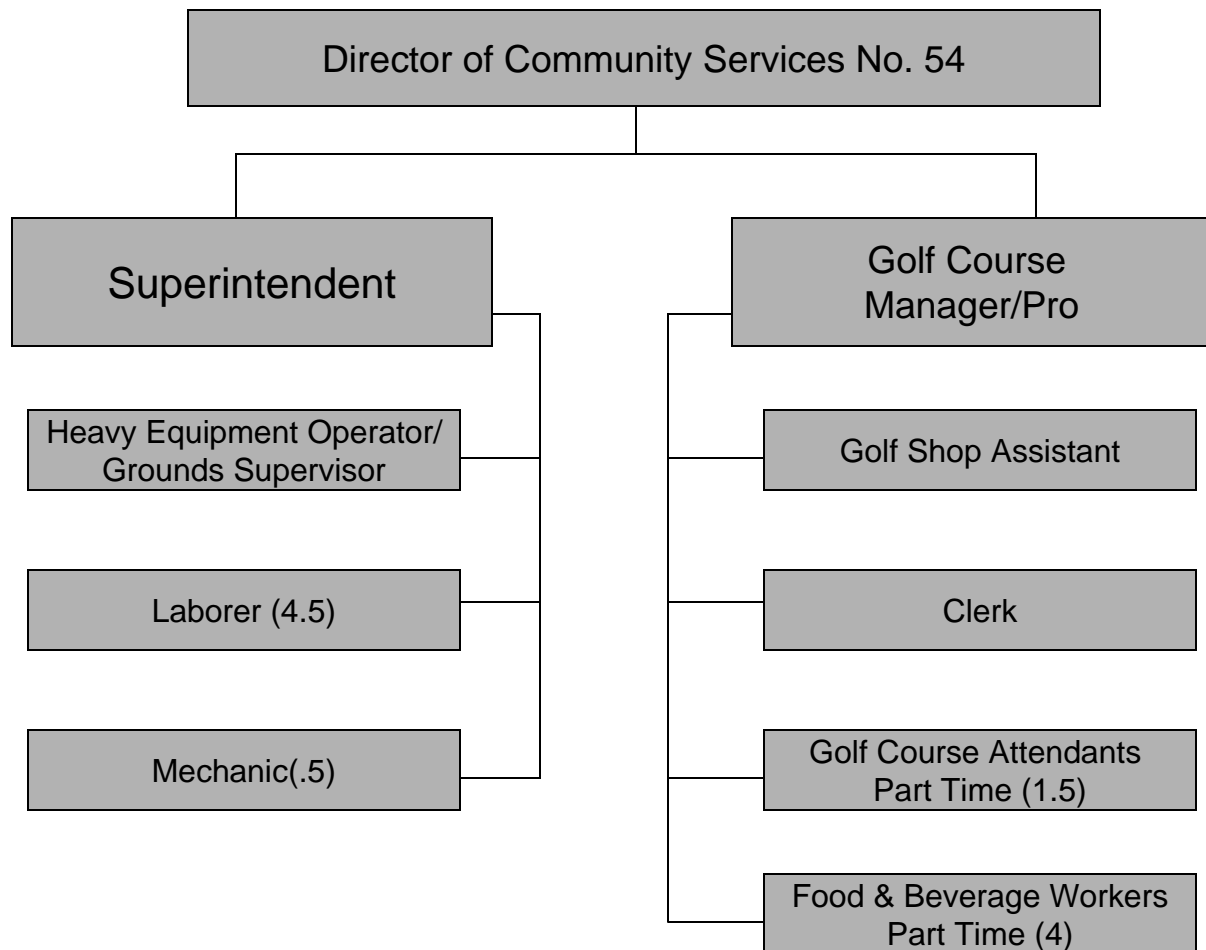
Mike Chandler (General Manager); Brittney Waechter (Clerk/Cashier); Nancy Nyberg (Pro Shop Assistant);



John Shannon (Clerk/Cashier)

CITY OF COPPERAS COVE, TEXAS

Golf Course No. 7400



Our mission is to offer the highest level of service to the citizens, members and golfing public to ensure the most enjoyable golf experience possible, along with operating under the guidelines set for by the City Manager and City Council.

4.5 Full Time Employees

The City Built for Family Living

GOLF COURSE OPERATIONS

PROGRAM DESCRIPTION

The Golf Course Operations staff is responsible for the daily operation and administration of the Hills of Cove Golf Course and Pro Shop. Staff develops programs for existing members and to attract new or beginning golfers. Staff is actively involved in tournament administration, fund raising, junior golf programming and customer service programs that will ensure maximum utilization of golf course facilities. Staff works cooperatively with other agencies (i.e. schools, clubs & charities) to promote and increase golf course utilization.

MAJOR DEPARTMENT / DIVISION GOALS

- Operate the golf course in a friendly, professional manner.
- Provide professionally run tournaments and golf clinics.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Held a Military Appreciation / Demo Day.
- Held ten Military Golf Outings during the year.
- Held eighteen Charity Fund Raiser Golf Outings.
- Held the First Annual Fall Classic Golf Tournament.
- Initiated the Wednesday Night Scramble, a 9-hole golf tournament every week.
- Held nine Copperas Cove Golf Association Tournaments throughout the year.
- Held two Junior Golf Camps in the summer.
- Downsized our staff to help lower expenses.

CONTINUING OBJECTIVES

- Improve the working relationship between the Golf Course and Parks and Recreation.
- Increase the rounds of golf played and revenue to increase the positive fund balance.
- Control operational costs.
- Continue marketing of the Golf Course and club house.

GOALS FOR FISCAL YEAR 2008

- Develop financial strategy for funding of an additional cart storage facility.
- Resurface the tennis courts.
- Pave the trailer parking area.
- Build more cart storage.
- Replace point of sale system.

GOLF COURSE OPERATIONS

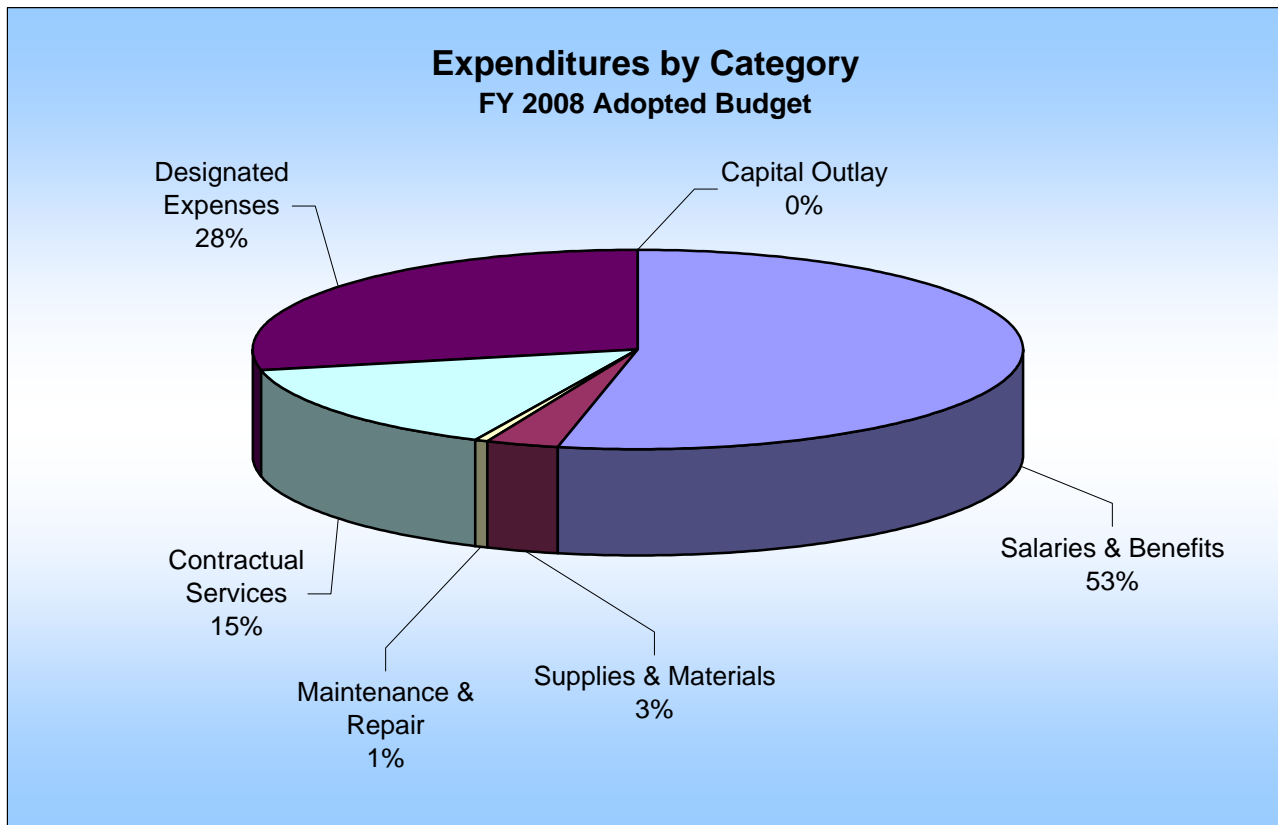
09-7400

EXPENDITURE SUMMARY

GOLF COURSE OPERATIONS	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	419,605	197,560	203,758	152,691
Supplies & Materials	45,003	8,968	9,005	9,000
Maintenance & Repair	35,267	4,000	4,040	1,500
Contractual Services	54,445	43,913	44,996	42,000
Designated Expenses	136,060	110,072	90,008	81,301
Capital Outlay	37,332	-	-	-
TOTAL	727,712	364,513	351,807	286,492

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Estimated) **

- Salaries & Benefits - Decrease in Salaries due to the removal of 2 full time positions and the addition of 1 part-time position (\$48,000).
- Designated Expenses - Decrease in Cost of Goods Sold (\$8,707).



** "Highlights" are not necessarily all-inclusive.

GOLF COURSE OPERATIONS

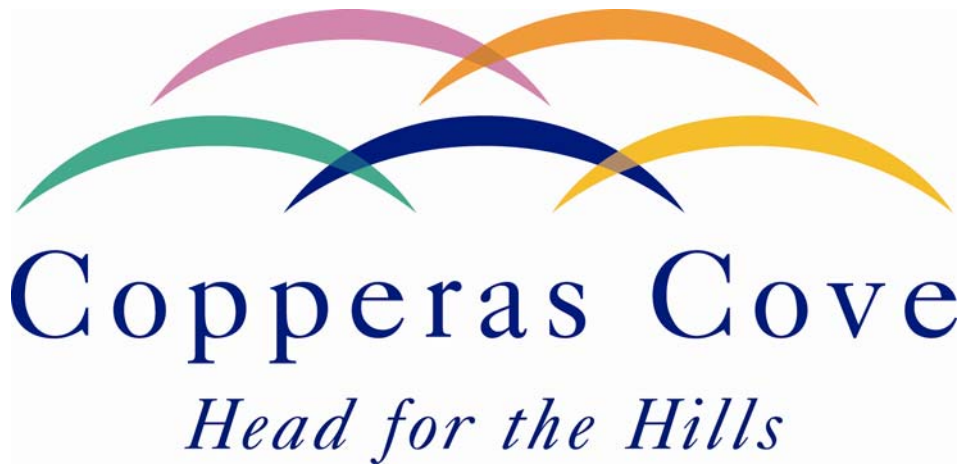
09-7400

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Golf Course Attendant	1.5	1.5	1.5	1.5
Clerk - Cashier	0.5	0.5	0.5	1
Golf Shop Assistant	1	1	1	1
Administrative Assistant	1	1	1	0
Club House Supervisor	1	1	1	0
Manager/Pro Golf Course	1	1	1	1
DIVISION TOTAL	6	6	6	4.5

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
Rounds of Golf Played (annually)	32,437	30,500	28,937	32,409
# of Tournament Rounds per Year	1,798	N/A*	1,429	1,600
# of Annual Dues (Memberships)	213	N/A*	232	265
EFFICIENCIES				
Average Revenue per Round for Members	\$8.57	N/A*	\$8.72	\$8.55
Proshop Revenue/Expenditures	0.1%	N/A*	-12.0%	0.0%
EFFECTIVENESS				
% Increase in Annual Dues	6%	N/A*	9%	20%
Customer Satisfaction Rating for Operations	75%	N/A*	80%	90%
Customer Satisfaction Rating for Jr. Camp	80%	N/A*	80%	90%

* New Performance Measure - Data not available.

** "Highlights" are not necessarily all-inclusive.



GOLF COURSE CONCESSIONS



Left to Right:
Kimberly Turner (Food & Beverage worker); Frances Ogdon (Food & Beverage worker)

Annemarie O'Daniel
(Food & Beverage worker)



Rosa Kolivoski
(Food & Beverage worker)



CITY OF COPPERAS COVE, TEXAS

Golf Course Concessions No. 7401



Our mission is to offer value-based hospitality while delivering tasteful food to keep the environment fun and enjoyable for everyone. Along with operating in a professional, manner to achieve total satisfaction of citizens and the guests of the Hills of Cove Golf Course and the City of Copperas Cove.

2 Full Time Employees

The City Built for Family Living

GOLF COURSE CONCESSIONS

PROGRAM DESCRIPTION

The Golf Course Concessions staff is responsible for the daily operation of the Hills of Cove Golf Course grill and bar. Staff is also responsible for delivering outstanding customer service, quality food and a clean and pleasing atmosphere for all golf course patrons.

MAJOR DEPARTMENT / DIVISION GOALS

- Ensure that all golf course patrons and everyone visiting the golf course get the highest service and quality in all their food and beverage needs.
- Operate the facility in a clean, friendly, and professional manner.
- Provide a clean and welcoming atmosphere.
- Offer consistently delicious meals at an affordable price.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Provided quality customer service to all customers.
- Hosted Optimist Club Meetings.
- Hosted Rotary Club Board Meetings.
- Rented out the bar for several parties and functions throughout the year.

CONTINUING OBJECTIVES

- Continue providing outstanding customer service to all patrons.

GOALS FOR FISCAL YEAR 2008

- Implement "Daily Specials" program to increase food and beverage revenues.
- Improve marketing of the grill and bar.
- Promote facility use for special events and meetings.

GOLF COURSE CONCESSIONS

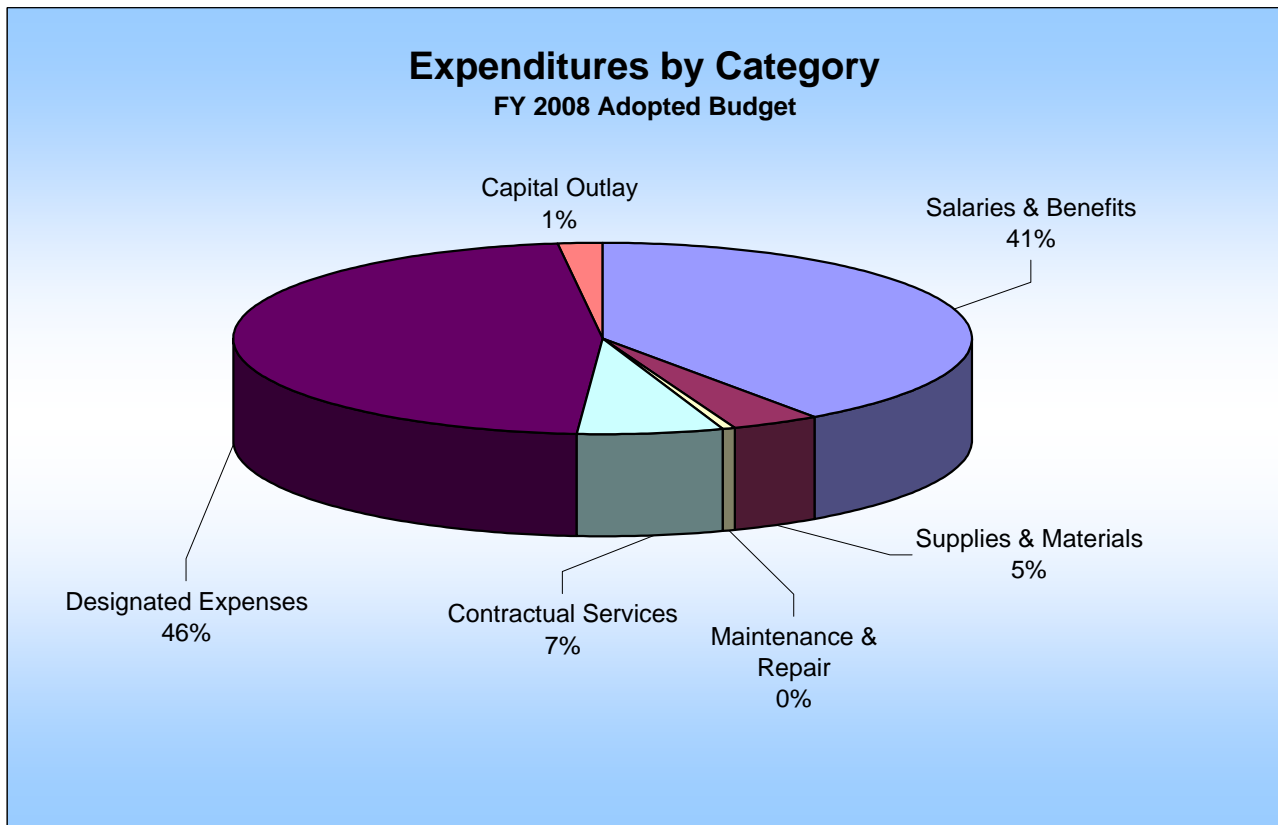
09-7401

EXPENDITURE SUMMARY

GOLF COURSE CONCESSIONS	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	32,221	36,420	35,942	36,253
Supplies & Materials	4,055	3,500	3,803	3,500
Maintenance & Repair	294	400	346	400
Contractual Services	5,772	5,800	6,354	5,760
Designated Expenses	35,676	42,750	42,749	42,340
Capital Outlay	785	-	-	1,700
TOTAL	78,803	88,870	89,194	89,953

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Estimated)

- Capital Outlay - Purchase of Equipment (\$1,700).



** "Highlights" are not necessarily all-inclusive.

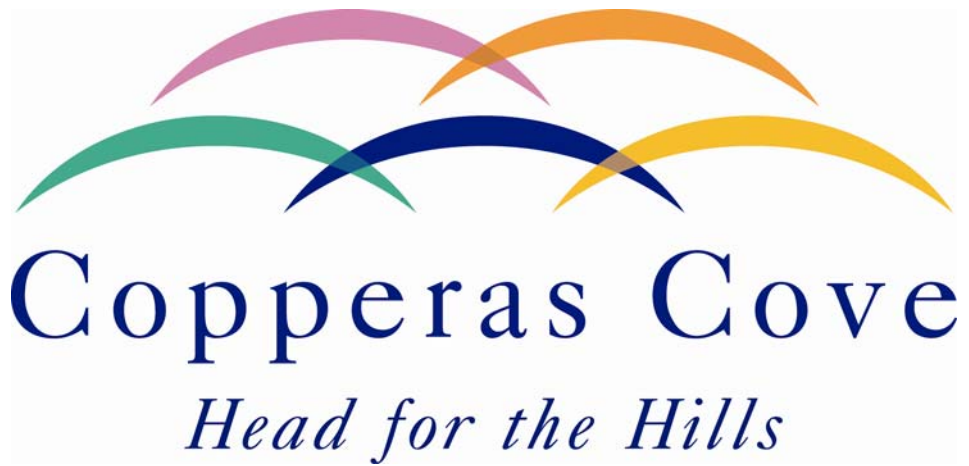
GOLF COURSE CONCESSIONS

09-7401

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Food & Beverage Worker	2	2	2	2
DIVISION TOTAL	2	2	2	2

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
<u>OUTPUTS</u>				
# of Tournament Meals Prepared	1,232	N/A*	934	1,484
# of Lunch Specials Sold	N/A*	N/A*	N/A*	1,500
# of Special Events Catered	1	N/A*	6	15
<u>EFFICIENCIES</u>				
Average Revenue per Round of Golf	\$2.37	\$2.65	\$2.56	\$2.65
Snack Bar Revenue/Expenditures	-9.0%	N/A*	-14.0%	0.0%
<u>EFFECTIVENESS</u>				
Customer Satisfaction Survey	N/A*	N/A*	N/A*	85%
Compliance with Health Code	90%	N/A*	90%	95%

** "Highlights" are not necessarily all-inclusive.



GOLF COURSE MAINTENANCE



Left to Right:

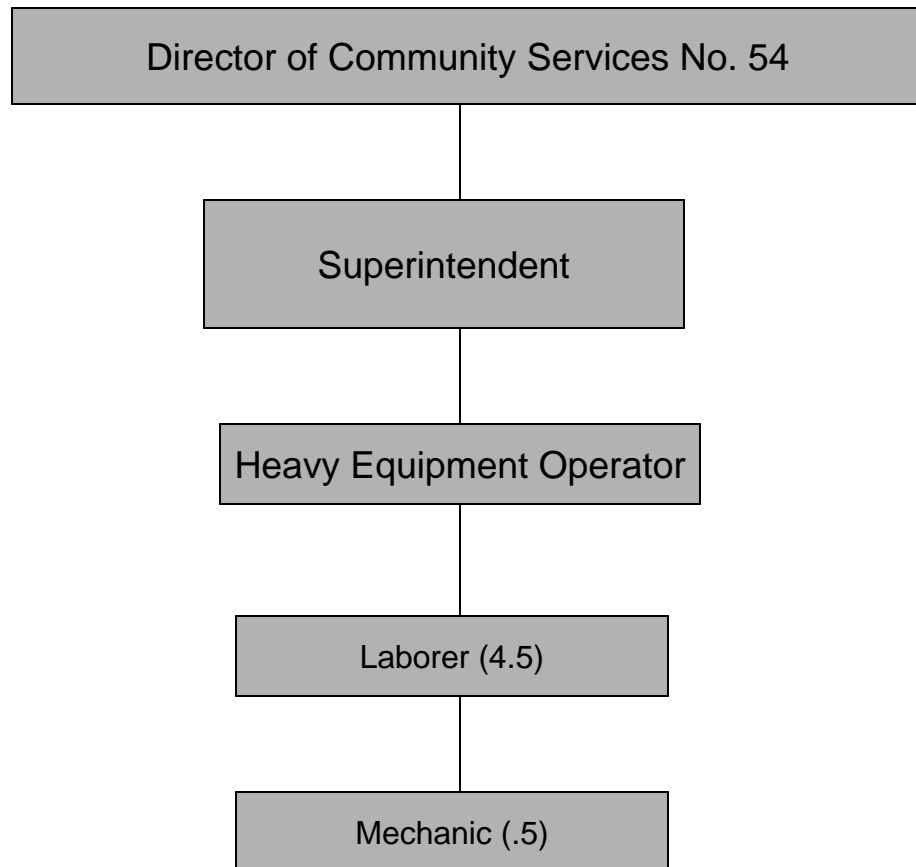
Ed Guzman (Light Equip. operator); Dave Barr (Heavy Equip. Operator); Tap Toleafoa (Laborer I); Trey Hull (Laborer I)



Lee Guajardo (Mechanic)

CITY OF COPPERAS COVE, TEXAS

Golf Course Maintenance No. 7402



As a team we continually strive to improve our golf course in order that the everyday golfer may enjoy our facility.

7 Full Time Employees

The City Built for Family Living

GOLF COURSE MAINTENANCE

PROGRAM DESCRIPTION

The Golf Course Maintenance staff is responsible for the daily maintenance of the Hills of Cove Golf Course.

MAJOR DEPARTMENT / DIVISION GOALS

- Ensure that the golf course is in consistently good condition.
- Operate the golf course maintenance functions in a friendly, professional manner.

ACHIEVEMENTS FOR FISCAL YEAR 2007

- Started new fertility program for greens.
- Applied a fall Pre-emerge weed control.
- New irrigation line and sprinklers for #1 green.
- Added irrigation line and sprinklers to #11 fairway.
- Root pruned trees around greens on both front and back nine.
- Participated in National Live Demonstration for John Deere Irrigation with new Sprinklers and a new controller for driving range and putting green.
- Put up fence behind #2 Tee box for security.

CONTINUING OBJECTIVES

- Continue improving the state of the golf course.
- Replace wooden bridges on the front nine.
- Restructure and line the pond on hole nine.
- Replace sand in bunkers and change some to grass.
- Continue with tree trimming and removal.
- Continue to with aggressive weed control program.

GOALS FOR FISCAL YEAR 2008

- New irrigation controllers for the course.
- Fertigation system to treat water and fertilize the course.
- Replace all out dated and worn out equipment.
- Repair, replace and or rebuild putting green.
- Aerify greens 2 times pulling cores and 2 with solid tines.
- Pre-emerge weed control Application for annual blue grass (poa annual).
- Redesign hole #13.

GOLF COURSE MAINTENANCE

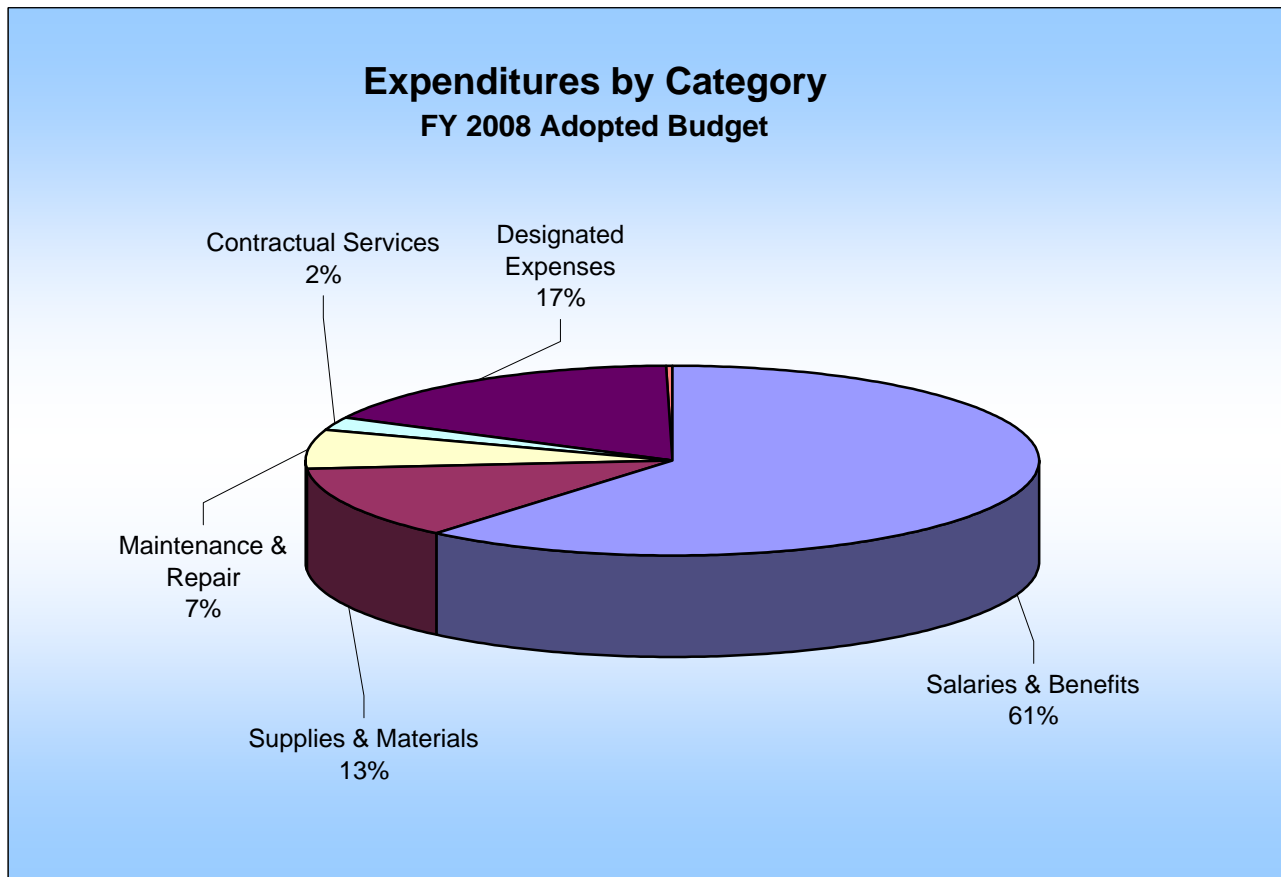
09-7402

EXPENDITURE SUMMARY

GOLF COURSE MAINTENANCE	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Salaries & Benefits	-	217,350	216,593	236,483
Supplies & Materials	-	39,900	41,963	48,516
Maintenance & Repair	-	34,880	36,662	26,500
Contractual Services	-	6,018	5,826	8,502
Designated Expenses	-	40,004	40,004	67,106
Capital Outlay	-	-	-	627
TOTAL	-	338,152	341,048	387,734

HIGHLIGHTS (FY 2008 Adopted Over/Under FY 2007 Estimated)

- Salaries & Benefits - Increase in Pay Adjustment (\$9,885).
- Supplies & Materials - Increase in Chemicals (\$5,870).
- Contractual Services - Increase in Travel & Seminars (\$1,675).
- Designated Expenses - Increase in Capital Lease Payments (\$26,496).



** "Highlights" are not necessarily all-inclusive.

GOLF COURSE MAINTENANCE

09-7402

STAFFING LEVEL	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Year End Projection	FY 2008 Adopted Budget
Superintendent Golf Course	1	1	1	1
Heavy Equipment Operator	1	1	1	1
Golf Course Mechanic	0.5	0.5	0.5	0.5
Laborer	4.5	4.5	4.5	4.5
DIVISION TOTAL	7	7	7	7

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Budget	FY 2007 Projection	FY 2008 Target
OUTPUTS				
# of Acres Mowed and Maintained	122	122	122	122
# of Greens Over Seeded	19	19	19	19
# of Weed (Pest) Control Applications	3	3	4	3
EFFICIENCIES				
Operating Cost per Acre to Maintain	N/A*	\$2,772	\$2,795	\$3,178
EFFECTIVENESS				
% of Golfers Rating the Course Overall as Good to Excellent	80%	90%	90%	95%

** "Highlights" are not necessarily all-inclusive.



The City Built for Family Living

Other Funds

Copperas Cove, Texas

OTHER FUNDS

Debt Service Fund:

Interest & Sinking Fund-The interest and sinking fund is used for the accumulation of resources necessary in paying the City's annual debt service requirements related to general obligation debt.

Special Revenue Funds:

Recreation Activities Fund - The Recreation Activities Fund is utilized to ensure that funds generated from various youth activities sponsored by the City's parks and recreation department are directed back toward covering the costs associated with those programs.

Drainage Utility Fund - The Drainage Utility Fund is used to account for the receipts of the drainage assessment fees and grants collected, as well as, expenditures incurred.

Cemetery Fund - The Cemetery Fund was created in accordance with City ordinances and is used solely for the purpose of operating the City's cemetery.

Library Gifts & Memorials Fund - When the City receives donations for books or other specific purchases, these funds are placed in this special revenue fund to ensure the appropriate use of the funds.

Hotel Occupancy Tax Fund - The Hotel Occupancy Tax Fund is used to account for all taxes remitted to the city by local hotel operators. These funds must be utilized in accordance with state law requirements. Generally, these funds must be used to enhance tourism and enrich the culture and art of the city.

Animal Shelter Fund - Donations to the City's animal shelter are placed in this fund to ensure that they are utilized toward their designated purpose.

Municipal Court Fund – To account for funds to be utilized to improve security at the Municipal Court Building.

The City Built for Family Living

**CITY OF COPPERAS COVE, TEXAS
TAX INTEREST AND SINKING FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Beginning Fund Balance		\$ 129,781	\$ 84,040	\$ 97,478	\$ 139,348
Revenues					
07-310-1001	Ad Valorem Taxes	\$ 872,067	\$ 1,193,776	\$ 1,193,776	\$ 1,404,223
07-310-1002	Delinquent Ad Valorem Tax	8,182	10,600	10,600	11,500
07-310-1003	Penalties & Interest	7,131	8,000	8,000	8,500
07-370-6001	Interest Revenue	26,433	20,000	27,000	32,000
Subtotal		<u>\$ 913,813</u>	<u>\$ 1,232,376</u>	<u>\$ 1,239,376</u>	<u>\$ 1,456,223</u>
Total Fund Balance and Revenue		<u>\$ 1,043,594</u>	<u>\$ 1,316,416</u>	<u>\$ 1,336,854</u>	<u>\$ 1,595,571</u>
Expenditures					
07-4701-0700-2216	Principal (Aug)-'97C/O	160,000	170,000	170,000	-
07-4701-0700-2218	Principal (Aug)-'98G.O.	65,000	70,000	70,000	70,000
07-4701-0700-2219	Principal (Aug)-'99C/O	30,000	30,000	30,000	55,000
07-4701-0700-2220	Principal (Aug)-'01C/O	95,000	95,000	95,000	100,000
07-4701-0700-2221	Principal-'99 C/o (Golf)	20,000	25,000	25,000	-
07-4701-0700-2225	Principal '03 C/O	65,000	65,000	65,000	50,000
07-4701-0700-2226	Principal ref 06	6,000	-	-	-
07-4701-0700-2227	Principal Refunding CO	130,000	15,000	15,000	290,323
07-4701-0700-2228	Principal -Proposed 06 Tax Note	-	275,000	295,000	145,000
07-4701-0700-2230	Principal '07 C/O REFU	-	-	21,000	4,500
07-4701-0700-2231	Principal '08 TAX	-	-	-	25,000
07-4701-0700-2316	Interest (Fb/Ag)-'97 C/O	16,670	8,670	8,670	-
07-4701-0700-2317	Interest (Fb/Ag)-'98 C/O	-	-	-	-
07-4701-0700-2318	Interest (Fb/Ag)-'98 G.O.	26,338	23,608	23,608	20,633
07-4701-0700-2319	Interest (Fb/Ag)-'99 C/O	3,917	5,138	3,012	3,806
07-4701-0700-2320	Interest (Fb/Ag)-'01 C/O	52,566	25,718	25,635	21,787
07-4701-0700-2321	Interest '99 C/O (Golf)	3,357	4,063	2,582	-
07-4701-0700-2325	Interest '03 C/O	189,561	187,936	154,549	118,508
07-4701-0700-2326	Interest Refunding CO '06	12,853	37,773	37,422	37,422
07-4701-0700-2327	Interest Refunding CO	68,956	99,370	96,142	93,173
07-4701-0700-2328	Interest-Proposed 2006 Tax Not	-	52,500	44,325	38,310
07-4701-0700-2329	Interest '07 Proposed C.O Bon	-	-	-	252,324
07-4701-0700-2330	Interest '07 CO Refund	-	-	11,561	54,668
07-4701-0700-2331	Interest '08 Tax	-	-	4,000	85,444
07-4701-0700-2401	Bond Redemption Cost	900	-	-	4,500
Subtotal		<u>\$ 946,117</u>	<u>\$ 1,189,776</u>	<u>\$ 1,197,506</u>	<u>\$ 1,470,398</u>
Total Expenditures		<u>\$ 946,117</u>	<u>\$ 1,189,776</u>	<u>\$ 1,197,506</u>	<u>\$ 1,470,398</u>
Ending Fund Balance		<u>\$ 97,478</u>	<u>\$ 126,640</u>	<u>\$ 139,348</u>	<u>\$ 125,173</u>

**CITY OF COPPERAS COVE, TEXAS
RECREATION ACTIVITIES FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

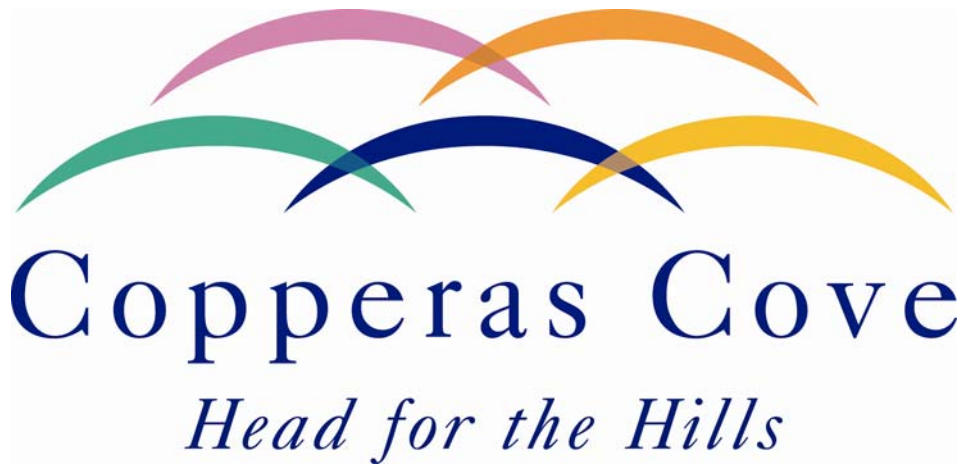
Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Beginning Fund Balance		\$ 78,165	\$ 84,911	\$ 95,685	\$ 83,835
Revenues					
04-340-1002	Football Revenue	\$ 19,297	\$ 19,125	\$ 23,375	\$ 24,650
04-340-1004	Basketball Fees	14,565	14,000	17,080	19,390
04-340-1005	Volleyball Entry Fees	-	-	-	-
04-340-1006	Baseball/Softball Fees-Youth	28,930	25,500	29,705	39,655
04-340-1007	Adult Softball Fees	125	1,800	1,165	2,500
04-340-1008	Soccer Fees	31,759	26,000	38,780	31,500
04-340-1009	Sponsor Fees	558	-	645	-
04-340-1010	Candy Sales	8,679	-	-	-
04-340-1012	Special Events Revenue	2,096	800	1,494	25,800
04-340-1014	Softball Fees - Youth	9,395	11,000	10,515	11,000
04-340-1015	Concession Sales	-	5,000	9,000	11,250
04-340-1016	Flag Football Fees	9,015	8,750	8,750	10,885
04-340-1020	Summer Camp Registration	34,195	28,600	30,000	32,450
04-340-1030	Recreation Classes Revenue	2,421	1,500	1,500	1,900
04-340-1040	Start Smart Revenue	875	900	610	875
04-340-1050	Kickball Revenue	-	1,000	-	-
04-340-1060	Cheerleader Revenue	2,280	2,200	2,200	3,025
04-340-1400	Swimming Lessons	15,901	16,500	16,485	16,625
04-370-6001	Interest Revenue	4,507	3,000	4,000	4,000
04-390-6005	Miscellaneous Revenue	(271)	(300)	400	1,700
Subtotal		<u>\$ 184,327</u>	<u>\$ 165,375</u>	<u>\$ 195,704</u>	<u>\$ 237,205</u>
Total Fund Balance and Revenue		<u>\$ 262,492</u>	<u>\$ 250,286</u>	<u>\$ 291,389</u>	<u>\$ 321,040</u>
Expenditures					
04-4310-5400-1000	Salaries	\$ 25,464	\$ 43,219	\$ 43,219	\$ 49,918
04-4310-5400-1100	Overtime	34	1,965	1,000	2,000
04-4310-5400-1200	Longevity	55	120	120	64
04-4310-5400-1500	FICA Tax	1,952	3,463	3,400	3,976
04-4310-5400-1501	Reimbursement/Allowance	-	-	-	500
04-4310-5400-1600	Health Insurance	2,685	6,588	6,000	7,218
04-4310-5400-1700	Workers' Compensation	284	563	550	809
04-4310-5400-1800	Retirement	2,096	3,965	3,900	4,693
04-4310-5400-1903	Employee Physicals/Testing	43	-	-	-
04-4310-5400-2000	Operating Supplies	801	1,217	1,217	1,886
04-4310-5400-2001	Football Program Costs	23,741	22,000	22,000	24,075
04-4310-5400-2002	Special Events Expense	1,323	-	-	22,300
04-4310-5400-2004	Basketball Program Costs	9,484	-	9,000	18,682
04-4310-5400-2005	Acquatics Costs	4,421	9,500	5,000	5,340
04-4310-5400-2006	Food Supplies	-	5,000	5,000	-
04-4310-5400-2007	Baseball Program Costs	34,105	21,300	28,000	23,050
04-4310-5400-2008	Adult Softball	-	800	800	1,190
04-4310-5400-2009	Soccer Program Costs	13,987	15,500	23,500	22,300
04-4310-5400-2010	Day Camp	6,506	5,000	7,000	18,350
04-4310-5400-2011	Tennis Expense	-	1,000	-	-
04-4310-5400-2012	Track Expense	-	-	-	350
04-4310-5400-2013	Volleyball Expense	-	-	-	-
04-4310-5400-2014	Sports Camp Expense	-	-	-	500

**CITY OF COPPERAS COVE, TEXAS
RECREATION ACTIVITIES FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Expenditures (Continued)					
04-4310-5400-2015	Recreation Classes Costs	-	1,500	1,000	800
04-4310-5400-2018	Youth Softball	-	5,750	9,000	7,419
04-4310-5400-2019	Cheerleader Expense	4,073	2,500	2,000	3,150
04-4310-5400-2100	Computer Supplies	199	300	300	550
04-4310-5400-2200	Postage	9	500	500	-
04-4310-5400-2600	Chemicals	(15)	500	600	-
04-4310-5400-4200	Repairs & Maint. - Building	47	-	-	-
04-4310-5400-4300	Repairs & Maint. - Vehicles	25	-	-	-
04-4310-5400-4400	Repairs & Maint. - Equipment	53	-	-	517
04-4310-5400-6012	Consulting Fees	2,800	5,000	20,000	-
04-4310-5400-6100	Advertising	355	2,000	2,000	2,150
04-4310-5400-6200	Communication	-	960	960	1,176
04-4310-5400-6400	Dues & Subscriptions	667	849	849	600
04-4310-5400-6600	Travel & Seminars	721	1,000	1,000	1,300
04-4310-5400-6700	Uniforms	120	500	500	600
04-4310-5400-7200	CCISD Admin Reimbursement	-	-	-	800
04-4310-5400-7300	Cost of Goods-Food & Bev	3,512	5,000	5,000	7,500
04-4310-5400-7800	Operating Capital	3,288	-	639	-
04-4310-5400-8100	Building & Fixtures	10,000	-	-	-
04-4310-5400-8400	Equipment	11,371	-	-	-
04-4310-5400-8500	Facilities	-	3,500	3,500	24,720
04-4310-5400-9009	Transfer to Golf Course	2,600	-	-	-
Subtotal		<u>\$ 166,807</u>	<u>\$ 171,059</u>	<u>\$ 207,554</u>	<u>\$ 258,483</u>
Total Fund Expenditures		<u>\$ 166,807</u>	<u>\$ 171,059</u>	<u>\$ 207,554</u>	<u>\$ 258,483</u>
Ending Fund Balance		<u>\$ 95,685</u>	<u>\$ 79,227</u>	<u>\$ 83,835</u>	<u>\$ 62,557</u>

FULL-TIME EQUIVALENT (FTE) PERSONNEL SCHEDULE :

Position Title	Number of Positions			FY 2007-08
	FY 2004-05	FY 2005-06	FY 2006-07	
Recreation Specialist	1	1	2	2
Total	<u>1</u>	<u>1</u>	<u>2</u>	<u>2</u>



DRAINAGE



Left to Right:

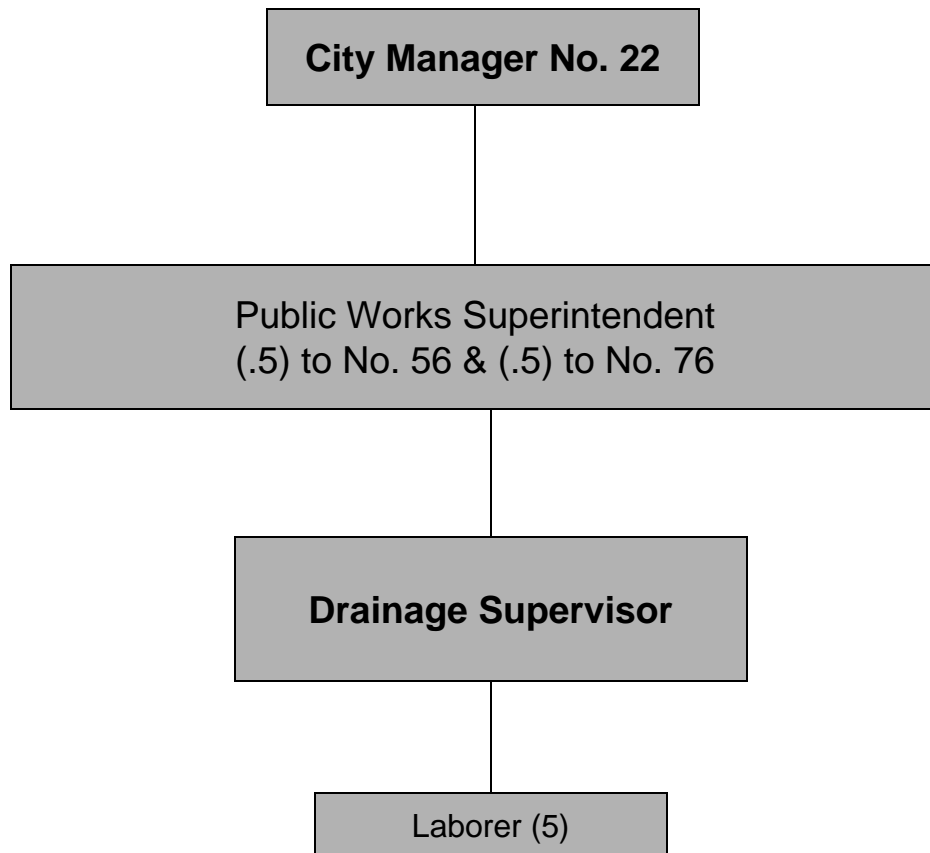
Frank Haase (Laborer); Eric Wood (Laborer); Joe Ramos (Laborer); Ernie Wilkins (Laborer); Elmer Gothard (Supervisor).

Kneeling:

Frank Tamagyow (Laborer).

CITY OF COPPERAS COVE, TEXAS

Drainage Utility Department No. 76



The mission of the Drainage Department is to ensure quality and timely maintenance of the City's drainage system.

6.5 Full Time Employees

The City Built for Family Living

**CITY OF COPPERAS COVE, TEXAS
DRAINAGE UTILITY FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Beginning Fund Balance		\$ 241,419	\$ 358,352	\$ 354,981	\$ 385,402
Revenues					
05-340-1001	Maintenance Revenue	\$ 890	\$ 1,000	\$ 500	\$ 500
05-340-1020	Drainage Utility Revenues	788,313	800,000	826,889	841,839
05-340-3009	Mowing Revenue	434	-	-	-
05-370-6001	Interest Revenue	33,493	26,800	35,000	37,000
05-390-6003	Late Charge for Billing	-	1,500	500	1,500
05-390-6005	Miscellaneous Revenue	1,303	1,500	-	200
05-392-1001	Auction Proceeds	-	-	158	200
Subtotal		<u>\$ 824,433</u>	<u>\$ 830,800</u>	<u>\$ 863,047</u>	<u>\$ 881,239</u>
Total Fund Balance and Revenues		<u>\$ 1,065,852</u>	<u>\$ 1,189,152</u>	<u>\$ 1,218,028</u>	<u>\$ 1,266,641</u>
Expenditures					
Salaries & Benefits		\$ 167,394	\$ 246,307	\$ 246,107	\$ 261,598
Supplies		305,259	288,555	288,455	291,630
Repairs & Maintenance		14,252	15,250	13,350	18,389
Contractual Services		73,173	13,740	14,669	112,374
Designated Expenses		20,279	19,845	20,045	60,519
Capital Outlay & Improvements		30,514	241,200	150,000	206,975
Other		100,000	100,000	100,000	100,000
Total Expenditures		<u>\$ 710,871</u>	<u>\$ 924,897</u>	<u>\$ 832,626</u>	<u>\$ 1,051,485</u>
Ending Fund Balance					
Unreserved Fund Balance		\$ 354,981	\$ 264,255	\$ 385,402	\$ 215,156
Total Ending Fund Balance		<u>\$ 354,981</u>	<u>\$ 264,255</u>	<u>\$ 385,402</u>	<u>\$ 215,156</u>
Ideal Reserve Fund Balance		\$ 177,718	\$ 231,224	\$ 208,157	\$ 262,871
Over (Under) Ideal Reserve Fund Balance		\$ 177,263	\$ 33,031	\$ 177,246	\$ (47,715)

FULL-TIME EQUIVALENT (FTE) PERSONNEL SCHEDULE :

Position Title	Number of Positions			
	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08
Superintendent Public Works	0.5	0.5	0.5	0.5
Drainage Supervisor	1	1	1	1
Laborer	3	3	5	5
Total	<u><u>4.5</u></u>	<u><u>4.5</u></u>	<u><u>6.5</u></u>	<u><u>6.5</u></u>

**CITY OF COPPERAS COVE, TEXAS
CEMETERY FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Beginning Fund Balance		\$ 44,268	\$ 23,075	\$ 26,548	\$ 11,248
Revenues					
06-340-1001	Cemetery Plots	\$ 11,700	\$ 24,500	\$ 19,500	\$ 24,500
06-370-6001	Interest Revenue	1,660	1,000	1,250	2,000
06-390-5002	Transfer From General Fund	-	-	-	1,079
06-390-6005	Miscellaneous Revenue	55	-	50	250
Subtotal		<u>\$ 13,415</u>	<u>\$ 25,500</u>	<u>\$ 20,800</u>	<u>\$ 27,829</u>
Total Fund Balance and Revenue		<u>\$ 57,684</u>	<u>\$ 48,575</u>	<u>\$ 47,348</u>	<u>\$ 39,077</u>
Expenditures					
06-4310-5400-1000	Salaries	\$ 20,171	\$ 20,940	\$ 20,940	\$ 22,021
06-4310-5400-1100	Overtime	314	1,125	500	500
06-4310-5400-1200	Longevity	142	192	192	240
06-4310-5400-1500	Fica Tax	1,541	1,703	1,650	1,789
06-4310-5400-1600	Employee Insurance	3,175	3,294	4,350	3,609
06-4310-5400-1700	Workers' Compensation Insur.	229	277	265	363
06-4310-5400-1800	Retirement	1,691	1,951	1,850	2,111
06-4310-5400-2000	Operating Supplies	604	960	300	1,200
06-4310-5400-2200	Postage	-	200	-	240
06-4310-5400-2400	Fuel and Oil	-	740	200	500
06-4310-5400-2600	Chemicals	-	500	250	500
06-4310-5400-4100	Repairs & Maint. - Building	-	100	-	120
06-4310-5400-4200	Repairs & Maint. - Facilities	47	250	250	250
06-4310-5400-4300	Repairs & Maint. -Vehicles	-	-	-	500
06-4310-5400-4400	Repairs & Maint. -Equipment	1,125	250	250	429
06-4310-5400-4600	Repairs & Maint. -Software	-	-	1,170	360
06-4310-5400-6017	Bank Analysis Charge	-	-	-	-
06-4310-5400-6200	Communication	-	-	-	-
06-4310-5400-6300	Rental of Equipment	668	500	-	300
06-4310-5400-6400	Dues & Subscriptions	-	250	-	120
06-4310-5400-6600	Travel & Seminars	154	200	-	200
06-4310-5400-6700	Uniforms	521	500	440	432
06-4310-5400-6800	Professional Services	-	-	-	1,000
06-4310-5400-6900	Utilities	-	-	-	1,000
06-4310-5400-7650	Capital Lease Payments	754	1,293	1,293	1,293
06-4310-5400-7800	Operating Capital	-	-	-	-
06-4310-5400-8400	Equipment	-	-	-	-
06-4310-5400-8500	Facilities	-	2,500	2,200	-
Subtotal		<u>\$ 31,136</u>	<u>\$ 37,725</u>	<u>\$ 36,100</u>	<u>\$ 39,077</u>
Total Fund Expenditures		<u>\$ 31,136</u>	<u>\$ 37,725</u>	<u>\$ 36,100</u>	<u>\$ 39,077</u>
Ending Fund Balance		<u>\$ 26,548</u>	<u>\$ 10,850</u>	<u>\$ 11,248</u>	<u>\$ -</u>

FULL-TIME EQUIVALENT (FTE) PERSONNEL SCHEDULE :

Position Title	Number of Positions			
	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08
Laborer I	1	0	0	0
Light Equipment Operator	0	1	1	1
Total	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

**CITY OF COPPERAS COVE, TEXAS
LIBRARY GIFTS & MEMORIALS
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Beginning Fund Balance		\$ 4,869	\$ 9,398	\$ 7,064	\$ 6,516
Revenues					
11-390-1001	Library Gifts & Memorials	\$ 2,976	\$ 1,000	\$ 1,500	\$ 1,000
11-370-6001	Interest Revenue	31	21	50	50
Subtotal		<u>\$ 3,007</u>	<u>\$ 1,021</u>	<u>\$ 1,550</u>	<u>\$ 1,050</u>
Total Fund Balance and Revenue		<u>\$ 7,877</u>	<u>\$ 10,419</u>	<u>\$ 8,614</u>	<u>\$ 7,566</u>
Expenditures					
11-4320-7100-8501	Adult & Young Adult Books	-	\$ -	\$ 493	\$ -
11-4320-7100-8505	Genealogy Material	-	-	55	-
11-4320-1100-2100	Book Purchases	813	10419	1,550	7,566
11-4320-1100-6017	Bank Analysis Charge				
Total Fund Expenditures		<u>\$ 813</u>	<u>\$ 10,419</u>	<u>\$ 2,098</u>	<u>\$ 7,566</u>
Ending Fund Balance		<u><u>\$ 7,064</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 6,516</u></u>	<u><u>\$ -</u></u>

**CITY OF COPPERAS COVE, TEXAS
HOTEL OCCUPANCY TAX FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

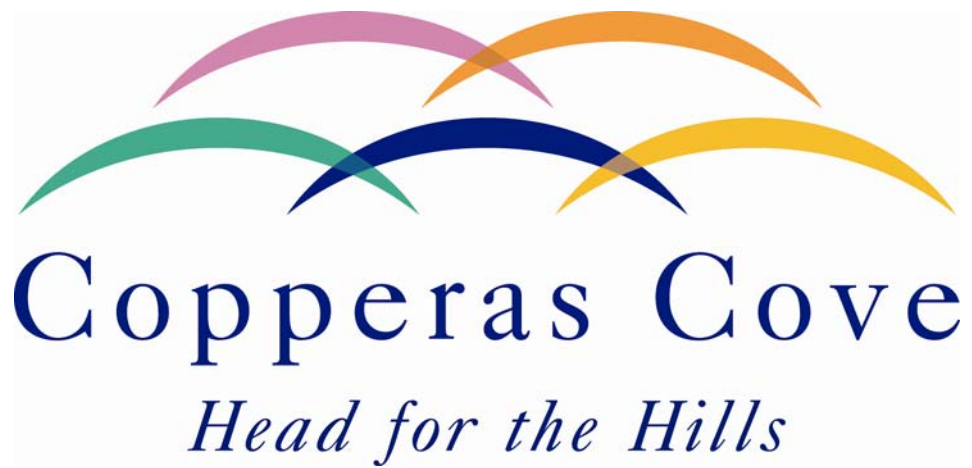
Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Beginning Fund Balance		\$ 106,268	\$ 80,510	\$ 122,694	\$ 123,194
Revenues					
14-310-1001.1	Hotel Occupancy Tax-Best Western	\$ 73,771	\$ 68,000	\$ 68,000	\$ 75,000
14-310-1001.2	Hotel Occupancy Tax-Budget Inn	487	-	2,000	600
14-310-1001.3	Hotel Occupancy Tax-Cactus Lodge	17,165	24,000	12,000	17,000
14-310-1001.4	Hotel Occupancy Tax-Howard John:	38,727	45,000	45,000	40,000
14-310-1001.5	Hotel Occupancy Tax-Relax Inn	8,013	7,000	10,000	9,000
14-310-1001.6	Hotel Occupancy Tax-Comfort Stes	-	-	-	25,000
14-360-2001	Transfer from General Fund	-	-	-	-
14-370-6001	Interest Revenue	4,558	2,200	7,000	8,000
14-390-6002	Miscellaneous Revenue	-	-	-	-
Subtotal		<u>\$ 142,721</u>	<u>\$ 146,200</u>	<u>\$ 144,000</u>	<u>\$ 174,600</u>
Total Fund Balance and Revenue		<u>\$ 248,989</u>	<u>\$ 226,710</u>	<u>\$ 266,694</u>	<u>\$ 297,794</u>
Expenditures					
14-4502-1400-2200	Promotion of Tourism - C of CC	\$ 65,000	\$ 80,000	\$ 80,000	\$ 110,000
14-4502-1400-2201	Promo Tourism - Plaques/Keys	-	-	-	-
14-4502-1400-2202	Promo Tourism - Festivals/Parade	-	-	-	-
14-4502-1400-2204	Promo Tour - B&G Club	10,000	10,000	10,000	13,000
14-4502-1400-2205	Promo Tourism - CCDA	7,714	8,500	8,500	12,000
14-4502-1400-2210	Cove Live Community	-	-	-	6,000
14-4502-1400-2211	USO	-	-	-	5,000
14-4502-1400-2212	Texas Lodging Advertising	-	-	-	2,230
14-4502-1400-2350	Promo Tourism - Cove Cntry	-	11,000	11,000	-
14-4502-1400-3200	Promotion of Arts	-	-	-	-
14-4502-1400-2350	Promo of Art-Cove Cntry Opry	-	-	-	-
14-4502-1400-3100	Miscellaneous Expense	121	-	-	-
14-4502-1400-4200	Allin House Restoration	-	-	-	-
14-4502-1400-4300	Reimbursement Per Ordinance	-	-	-	-
14-4502-1400-4450	Promotional Campaign	14,000	4,000	4,000	8,000
14-4502-1400-4550	Historical Improvements	-	-	-	-
14-4502-1400-6017	Bank Analysis Charge	-	-	-	-
14-4502-1400-6100	Advertising	-	-	-	-
14-4502-1400-8501	Civic Center Renovation	-	-	-	-
14-4502-1400-9920	Contingencies	-	-	-	-
14-4502-1454-2000	Civic Center Operating Supplies	21,000	-	-	-
14-4502-1454-2100	Civic Center Renovation	-	-	-	-
14-4502-1454-7800	Operating Capital	5,659	-	-	500
14-4502-1454-8500	Facilities	2,801	30,000	30,000	4,300
Subtotal		<u>\$ 126,295</u>	<u>\$ 143,500</u>	<u>\$ 143,500</u>	<u>\$ 161,030</u>
Total Expenditures		<u>\$ 126,295</u>	<u>\$ 143,500</u>	<u>\$ 143,500</u>	<u>\$ 161,030</u>
Ending Fund Balance		<u>\$ 122,694</u>	<u>\$ 83,210</u>	<u>\$ 123,194</u>	<u>\$ 136,764</u>

**CITY OF COPPERAS COVE, TEXAS
ANIMAL SHELTER FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Beginning Fund Balance		\$ 1,742	\$ 2,531	\$ 2,118	\$ 23,747
Revenues					
15-370-6001	Interest Revenue	\$ 8	\$ 5	\$ 50	\$ 50
15-380-6003	U. Shirts Estate Donation	-	-	27,458	-
15-390-1001	Shelter Donations	868	150	1,769	1,000
15-390-6005	Miscellaneous Revenue	-	-	-	-
Subtotal		<u>\$ 876</u>	<u>\$ 155</u>	<u>\$ 29,277</u>	<u>\$ 1,050</u>
Total Fund Balance and Revenue		<u>\$ 2,618</u>	<u>\$ 2,686</u>	<u>\$ 31,395</u>	<u>\$ 24,797</u>
Expenditures					
15-4230-1500-6017	Bank Analysis Charge	\$ -	\$ -	\$ -	\$ -
15-4230-1500-6600	Travel and Seminars	-	-	-	-
15-4230-1500-7800	Operating Supplies	-	-	7,225	10,000
15-4230-1500-8400	Equipment - General	-	-	-	-
15-4508-1500-2000	Operating Supplies	500	2,686	423	10,095
Subtotal		<u>\$ 500</u>	<u>\$ 2,686</u>	<u>\$ 7,648</u>	<u>\$ 20,095</u>
Total Fund Expenditures		<u>\$ 500</u>	<u>\$ 2,686</u>	<u>\$ 7,648</u>	<u>\$ 20,095</u>
Ending Fund Balance		<u>\$ 2,118</u>	<u>\$ -</u>	<u>\$ 23,747</u>	<u>\$ 4,702</u>

**CITY OF COPPERAS COVE, TEXAS
MUNICIPAL COURT FUND
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-08**

Account	Description	Actual FY 2005-06	Budget FY 2006-07	Projected FY 2006-07	Adopted FY 2007-08
Beginning Fund Balance		\$ 174,579	\$ 175,644	\$ 189,208	\$ 183,058
Revenues					
41-390-1001.1	Court Efficiency Revenue	\$ 4,667	\$ 5,925	\$ 5,200	\$ 5,900
41-390-1001.2	Court Technology Revenue	25,174	33,610	31,400	31,500
41-390-1001.3	Court Security Revenue	19,037	25,657	18,400	24,000
41-370-6001	Interest Revenue	7,441	3,000	7,500	8,000
41-390-6005	Miscellaneous Revenue	-	-	1,140	-
Subtotal		<u>\$ 56,319</u>	<u>\$ 68,192</u>	<u>\$ 63,640</u>	<u>\$ 69,400</u>
Total Fund Balance and Revenue		<u>\$ 230,897</u>	<u>\$ 243,836</u>	<u>\$ 252,848</u>	<u>\$ 252,458</u>
Expenditures					
41-4220-4101-2000	Operating Supplies	\$ 709	\$ 1,000	\$ 450	\$ 600
41-4220-4101-2100	Computer Supplies	123	224	100	300
41-4220-4101-2200	Postage	747	1,500	1,250	1,600
41-4220-4101-4100	Repairs & Maint. - Building	1,105	-	-	-
41-4220-4101-6100	Advertising	510	-	-	1,400
41-4220-4101-6400	Dues & Subscriptions	102	3,000	500	780
41-4220-4101-6600	Travel & Seminars	-	-	-	2,000
41-4220-4101-7800	Operating Capital	599	-	750	-
41-4220-4101-8200	Furniture	-	1,065	-	-
41-4220-4101-8402	Equipment - Electronic	-	-	-	-
41-4220-4101-8404	Equipment - Software	-	-	-	-
41-4220-4102-2000	Operating Supplies	3	-	-	-
41-4220-4102-2100	Computer Supplies	1,458	1,000	500	500
41-4220-4102-4100	Repairs & Maint. - Building	54	-	-	-
41-4220-4102-4400	Repairs & Maint. - Equipment	4,497	6,800	5,200	7,200
41-4220-4102-6012	Consulting Fees	-	-	-	-
41-4220-4102-6300	Rental of Equipment	2,325	2,300	2,392	2,400
41-4220-4102-6400	Due and Subscriptions	-	-	-	-
41-4220-4101-6550	Contract Labor	2,400	500	500	250
41-4220-4102-6600	Travel & Seminars	3,600	5,900	-	500
41-4220-4102-7800	Operating Capital	3,839	5,350	3,550	3,038
41-4220-4102-8402	Equipment - Electronic	1,307	8,373	8,373	15,600
41-4220-4102-8404	Equipment - Software	4,700	-	-	-
41-4220-4103-1000's	Salary & Benefits	-	44,183	30,575	43,356
41-4220-4103-2000	Operating Supplies	15	1,193	1,250	-
41-4220-4103-2100	Computer Supplies	-	-	-	500
41-4220-4103-4100	Repairs & Maint. - Building	331	12,925	8,900	8,800
41-4220-4103-4400	Repairs & Maint-Equipment	6,765	86	90	-
41-4220-4103-6100	Advertising	-	50	-	-
41-4220-4103-6600	Travel & Seminars	-	-	-	500
41-4220-4103-6700	Uniforms	-	1,858	1,330	1,200
41-4220-4103-7800	Operating Capital	-	440	440	600
41-4220-4103-8400	Equipment - Security	6,500	-	-	-
41-4220-4103-8402	Equipment - Electronic	-	700	3,640	-
Total Fund Expenditures		<u>\$ 41,689</u>	<u>\$ 98,447</u>	<u>\$ 69,790</u>	<u>\$ 91,124</u>
Ending Fund Balance		<u>\$ 189,208</u>	<u>\$ 145,389</u>	<u>\$ 183,058</u>	<u>\$ 161,334</u>





The City Built for Family Living

Debt Service Requirements

Copperas Cove, Texas

DEBT SERVICE REQUIREMENTS

The City's debt service management policies are designed to comply with the legal provisions of the various bond ordinances and covenants governing the debt issue. The City maintains a separate interest and sinking fund for all general obligation debt. Ad valorem tax receipts are deposited into the fund to retire the current year's debt service requirements, in addition to any paying agent fees.

The most recent debt issues of the City of Copperas Cove have earned ratings from Standard & Poor's and Moody's.

Bond Type	Standard & Poor's	Moody's
G. O. Bonds	A-	A3
Certificates of Obligation	A-	A3
Revenue Bonds	BBB	Baa1

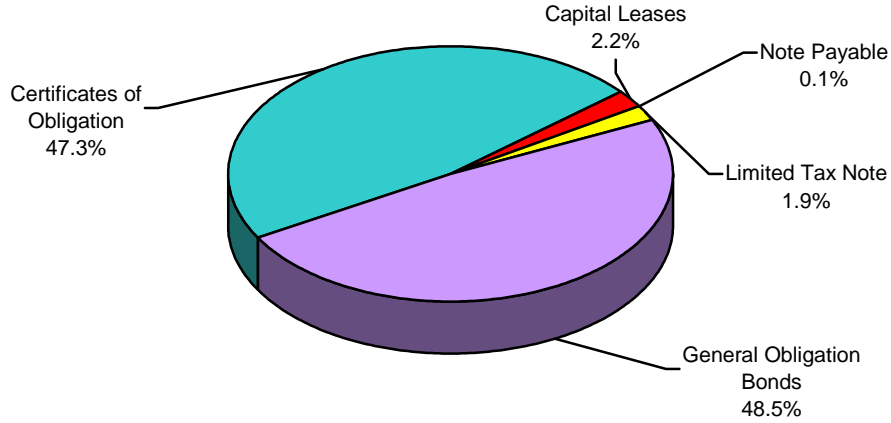
The City of Copperas Cove has no legal debt limit established by its charter or Code of Ordinances. The Constitution of the State of Texas (Article XI, Section 5) limits the maximum amount that a city can levy in the form of an ad valorem tax rate to \$2.50 per \$100 taxable assessed value for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

Assessed Value, 2007 Tax Roll	\$ 1,035,057,214
Limit on Amount Designated for Debt Service	<u> x 1.5%</u>
Legal Limit	\$ 15,525,858
Actual Amount to be Expended from Ad Valorem Taxes for General Obligation Debt Service During the Year Ended September 30, 2008	<u> \$ 1,470,398</u>

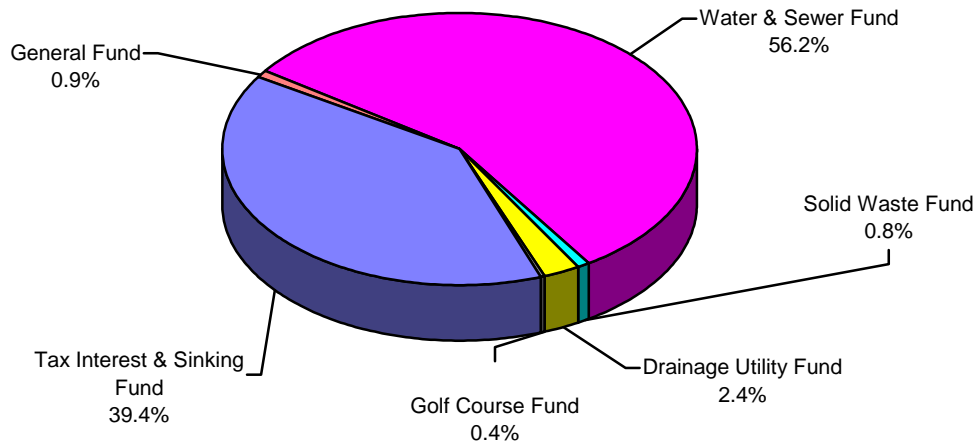
The City Built for Family Living

**City of Copperas Cove
Outstanding Debt
Fiscal Year 2007-08**

Total Debt Outstanding by Type of Debt



Total Outstanding Debt by Fund



Fund	General Obligation	Certificate of Obligation	Tax Notes	Capital Leases	Note Payable	Total Debt Service
Tax Interest & Sinking Fund	\$7,123,528	\$14,588,430	\$1,103,355	\$-	\$-	\$22,818,313
General Fund	-	-	-	486,053	29,185	515,238
Water & Sewer Fund	19,670,454	12,819,979	-	65,460	-	32,555,893
Solid Waste Fund	-	-	-	476,958	-	476,958
Drainage Utility Fund	1,349,306	-	-	55,176	-	1,404,482
Cemetery Fund	-	-	-	4,418	-	4,418
Golf Course Fund	-	-	-	207,574	-	207,574
Total All Funds	\$28,143,288	\$27,408,409	\$1,103,55	\$1,295,638	\$29,185	\$57,979,874

**CITY OF COPPERAS COVE, TEXAS
FUTURE INDEBTEDNESS SCHEDULE
2007-2008**

Year	General Obligation	Certificates of Obligation	Tax Notes	Capital Leases	Notes Payable	Total Debt Service
2007 - 2008	1,976,204	1,910,020	183,311	453,556	2,245	4,525,336
2008 - 2009	2,022,188	1,877,597	182,554	480,242	2,245	4,564,826
2009 - 2010	2,363,858	1,545,898	186,599	291,133	2,245	4,389,733
2010 - 2011	2,415,186	1,557,384	185,247	70,707	2,245	4,230,769
2011 - 2012	2,376,547	1,561,595	183,697	-	2,245	4,124,084
2012 - 2013	2,405,053	1,288,034	181,948	-	2,245	3,877,280
2013 - 2014	2,144,225	1,490,448	-	-	2,245	3,636,918
2014 - 2015	1,312,024	2,072,960	-	-	2,245	3,387,229
2015 - 2016	1,317,801	2,072,787	-	-	2,245	3,392,833
2016 - 2017	1,317,076	2,019,393	-	-	2,245	3,338,714
2017 - 2018	1,225,045	2,084,654	-	-	2,245	3,311,944
2018 - 2019	1,830,016	1,253,593	-	-	2,245	3,085,854
2019 - 2020	1,714,852	1,086,467	-	-	2,245	2,803,564
2020 - 2021	1,700,923	1,075,264	-	-	-	2,776,187
2021 - 2022	1,045,254	1,072,971	-	-	-	2,118,225
2022 - 2023	977,036	1,054,223	-	-	-	2,031,259
2023 - 2024	-	704,772	-	-	-	704,772
2024 - 2025	-	710,979	-	-	-	710,979
2025 - 2026	-	486,051	-	-	-	486,051
2026 - 2027	-	483,321	-	-	-	483,321
	28,143,288	27,408,409	1,103,355	1,295,638	29,185	57,979,874
Less Interest	6,743,292	8,028,409	138,355	72,779	4,529	14,987,363
TOTAL DEBT	21,399,996	19,380,000	965,000	1,222,859	24,656	42,992,511

Series Name

Principal Amount

Series 1998 General Obligation Refunding	1,660,000
Series 1999 Combination Tax & Revenue Certificates of Obligation	545,000
Series 2001 Combination Tax & Revenue Certificates of Obligation	1,965,000
Series 2001A General Obligation Refunding	525,000
Series 2003 Combination Tax & Revenue Certificates of Obligation	8,640,000
Series 2003A General Obligation Refunding	3,870,000
Series 2005 Combination Tax & Revenue Certificates of Obligation	2,930,000
Series 2005 General Obligation Refunding	5,770,000
Series 2006 General Obligation Refunding	4,950,000
Series 2007 General Obligation Refunding	4,625,000
Series 2006 Tax Notes	965,000
Series 2007 Combination Tax & Revenue Certificates of Obligation	5,300,000

TOTAL

41,745,000

**CITY OF COPPERAS COVE, TEXAS
FUTURE INDEBTEDNESS SCHEDULE
2007-2008**

TOTAL DEBT GENERAL OBLIGATION BONDS				TOTAL DEBT COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION				TOTAL DEBT TAX NOTES			
Year	Principal	Interest	Total	Year	Principal	Interest	Total	Year	Principal	Interest	Total
2007 - 2008	1,140,000	836,204	1,976,204	2007 - 2008	1,040,000	870,020	1,910,020	2007 - 2008	145,000	38,311	183,311
2008 - 2009	1,229,999	792,189	2,022,188	2008 - 2009	1,095,000	782,597	1,877,597	2008 - 2009	150,000	32,554	182,554
2009 - 2010	1,620,001	743,857	2,363,858	2009 - 2010	810,000	735,898	1,545,898	2009 - 2010	160,000	26,599	186,599
2010 - 2011	1,735,000	680,186	2,415,186	2010 - 2011	855,000	702,384	1,557,384	2010 - 2011	165,000	20,247	185,247
2011 - 2012	1,765,000	611,547	2,376,547	2011 - 2012	895,000	666,595	1,561,595	2011 - 2012	170,000	13,697	183,697
2012 - 2013	1,864,999	540,054	2,405,053	2012 - 2013	660,000	628,034	1,288,034	2012 - 2013	175,000	6,948	181,948
2013 - 2014	1,680,001	464,224	2,144,225	2013 - 2014	890,000	600,448	1,490,448	2013 - 2014	-	-	-
2014 - 2015	915,000	397,024	1,312,024	2014 - 2015	1,510,000	562,960	2,072,960	2014 - 2015	-	-	-
2015 - 2016	955,000	362,801	1,317,801	2015 - 2016	1,575,000	497,787	2,072,787	2015 - 2016	-	-	-
2016 - 2017	990,000	327,076	1,317,076	2016 - 2017	1,595,000	424,393	2,019,393	2016 - 2017	-	-	-
2017 - 2018	935,000	290,045	1,225,045	2017 - 2018	1,730,000	354,654	2,084,654	2017 - 2018	-	-	-
2018 - 2019	1,575,000	255,016	1,830,016	2018 - 2019	975,000	278,593	1,253,593	2018 - 2019	-	-	-
2019 - 2020	1,520,000	194,852	1,714,852	2019 - 2020	850,000	236,467	1,086,467	2019 - 2020	-	-	-
2020 - 2021	1,565,000	135,923	1,700,923	2020 - 2021	875,000	200,264	1,075,264	2020 - 2021	-	-	-
2021 - 2022	970,000	75,254	1,045,254	2021 - 2022	910,000	162,971	1,072,971	2021 - 2022	-	-	-
2022 - 2023	940,000	37,036	977,036	2022 - 2023	930,000	124,223	1,054,223	2022 - 2023	-	-	-
2023 - 2024	-	-	-	2023 - 2024	620,000	84,772	704,772	2023 - 2024	-	-	-
2024 - 2025	-	-	-	2024 - 2025	650,000	60,979	710,979	2024 - 2025	-	-	-
				2025 - 2026	450,000	36,051	486,051				
				2026 - 2027	465,000	18,321	483,321				
TOTAL	21,400,000	6,743,292	28,143,292	TOTAL	19,380,000	8,028,409	27,408,409	TOTAL	965,000	138,355	1,103,355

Series Name	Principal Amount
Series 1998 General Obligation Refunding	1,660,000
Series 1999 Combination Tax & Revenue Certificates of Obligation	545,000
Series 2001 Combination Tax & Revenue Certificates of Obligation	1,965,000
Series 2001A General Obligation Refunding	525,000
Series 2003 Combination Tax & Revenue Certificates of Obligation	8,640,000
Series 2003A General Obligation Refunding	3,870,000
Series 2005 Combination Tax & Revenue Certificates of Obligation	2,930,000
Series 2005 General Obligation Refunding	5,770,000
Series 2006 General Obligation Refunding	4,950,000
Series 2007 General Obligation Refunding	4,625,000
Series 2006 Tax Notes	965,000
Series 2007 Combination Tax & Revenue Certificates of Obligation	5,300,000
TOTAL	<u><u>41,745,000</u></u>

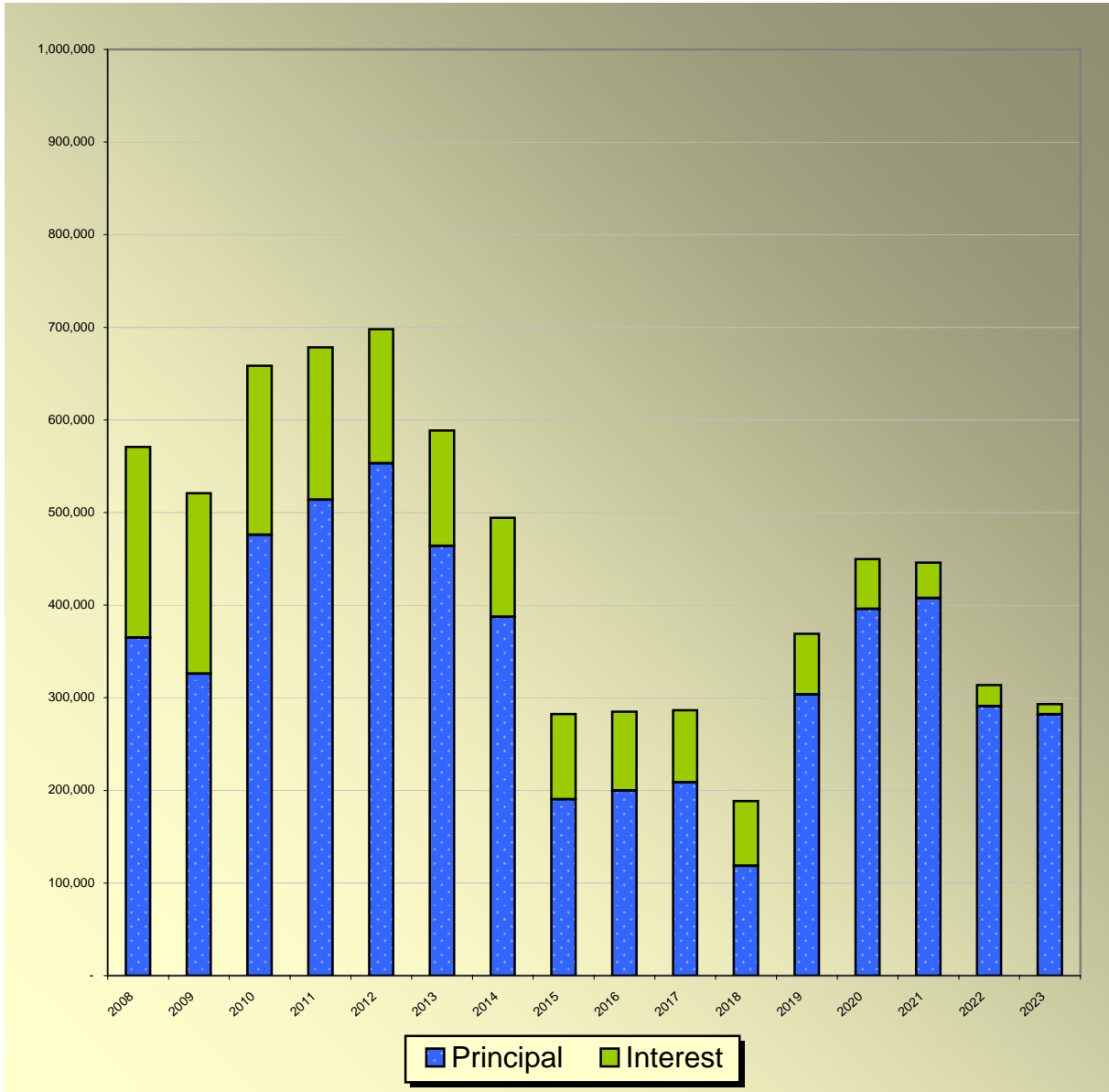
CITY OF COPPERAS COVE, TEXAS

**TAX SUPPORTED FUTURE INDEBTEDNESS SCHEDULE
2007-2008**

GENERAL OBLIGATION DEBT			
	Principal	Interest	Total
2007 - 2008	364,823	205,896	570,719
2008 - 2009	325,951	194,809	520,760
2009 - 2010	476,037	182,363	658,400
2010 - 2011	513,932	164,409	678,341
2011 - 2012	553,033	145,070	698,103
2012 - 2013	463,873	124,563	588,436
2013 - 2014	387,509	106,894	494,403
2014 - 2015	190,267	92,295	282,562
2015 - 2016	199,804	85,202	285,006
2016 - 2017	208,822	77,788	286,610
2017 - 2018	118,500	70,108	188,608
2018 - 2019	303,500	65,616	369,116
2019 - 2020	396,000	53,844	449,844
2020 - 2021	407,500	38,433	445,933
2021 - 2022	291,000	22,576	313,576
2022 - 2023	282,000	11,111	293,111
TOTAL	5,482,551	1,640,977	7,123,528

Series Name	Principal Amount
Series 1998 General Obligation Refunding	470,000
Series 2005 General Obligation Refunding	2,635,050
Series 2006 General Obligation Refunding	990,000
Series 2007 General Obligation Refunding	1,387,500
TOTAL	5,482,550

CITY OF COPPERAS COVE, TEXAS
GENERAL OBLIGATION TAX DEBT TO MATURITY
2007-2008



CITY OF COPPERAS COVE, TEXAS

**TAX SUPPORTED FUTURE INDEBTEDNESS SCHEDULE
2007-2008**

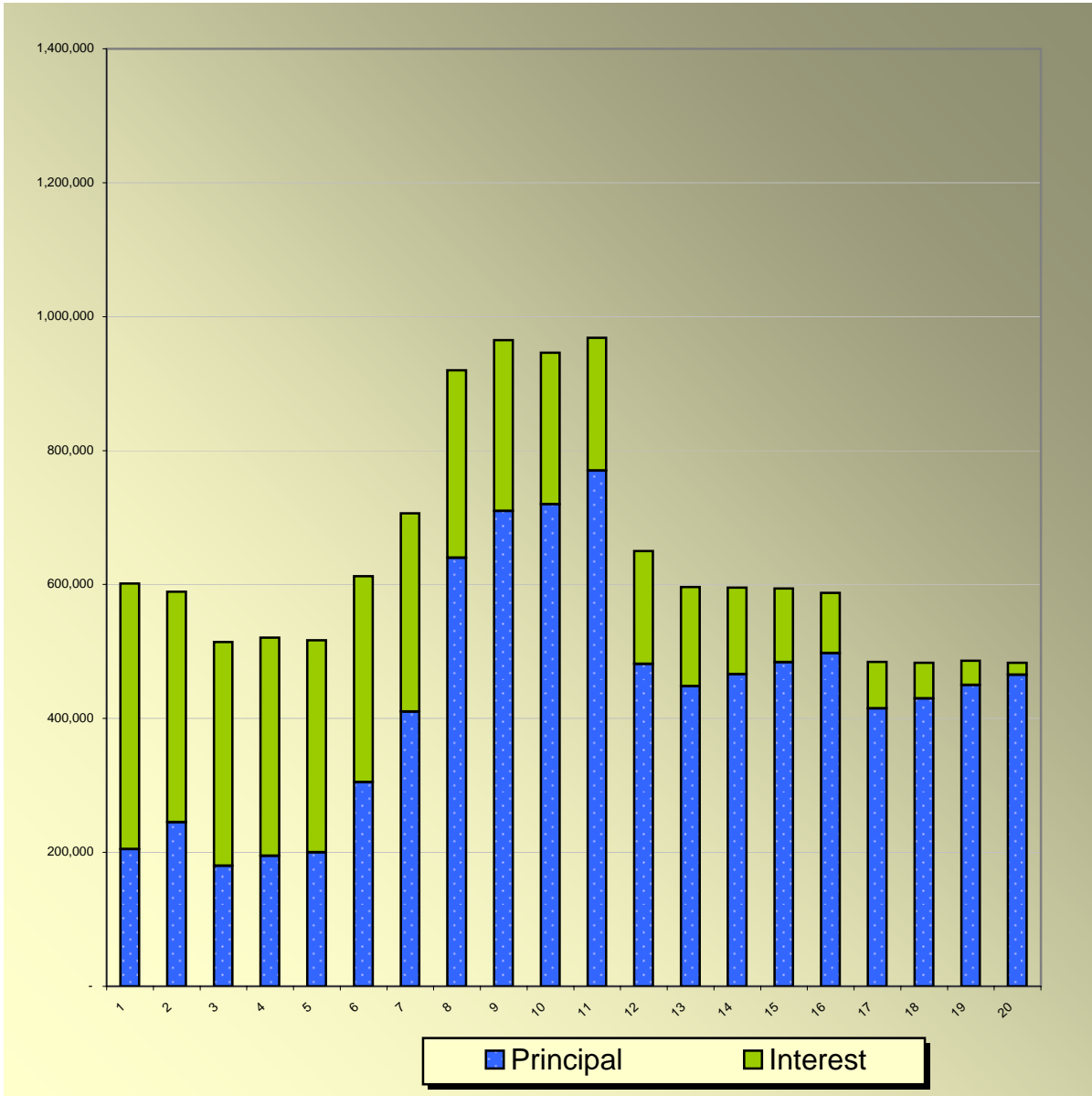
CERTIFICATES OF OBLIGATION DEBT

	Principal	Interest	Total
2007 - 2008	205,000	396,425	601,425
2008 - 2009	245,000	344,082	589,082
2009 - 2010	180,000	333,936	513,936
2010 - 2011	195,000	325,787	520,787
2011 - 2012	200,000	316,599	516,599
2012 - 2013	305,000	307,440	612,440
2013 - 2014	410,000	296,276	706,276
2014 - 2015	640,000	279,935	919,935
2015 - 2016	710,000	255,038	965,038
2016 - 2017	720,000	226,296	946,296
2017 - 2018	770,000	198,429	968,429
2018 - 2019	481,500	168,360	649,860
2019 - 2020	448,000	148,113	596,113
2020 - 2021	466,000	129,476	595,476
2021 - 2022	484,000	110,098	594,098
2022 - 2023	497,500	89,979	587,479
2023 - 2024	415,000	69,344	484,344
2024 - 2025	430,000	52,993	482,993
2025 - 2026	450,000	36,051	486,051
2026 - 2027	465,000	18,321	483,321
TOTAL	8,717,000	4,102,978	12,819,978

Series Name	Principal Amount
Series 1999 Combination Tax & Revenue	115,000
Series 2001 Combination Tax & Revenue	495,000
Series 2003 Combination Tax & Revenue	2,807,000
Series 2007 Combination Tax & Revenue	5,300,000
TOTAL	8,717,000

CITY OF COPPERAS COVE, TEXAS

CERTIFICATES OF OBLIGATION TAX DEBT TO MATURITY
2007-2008

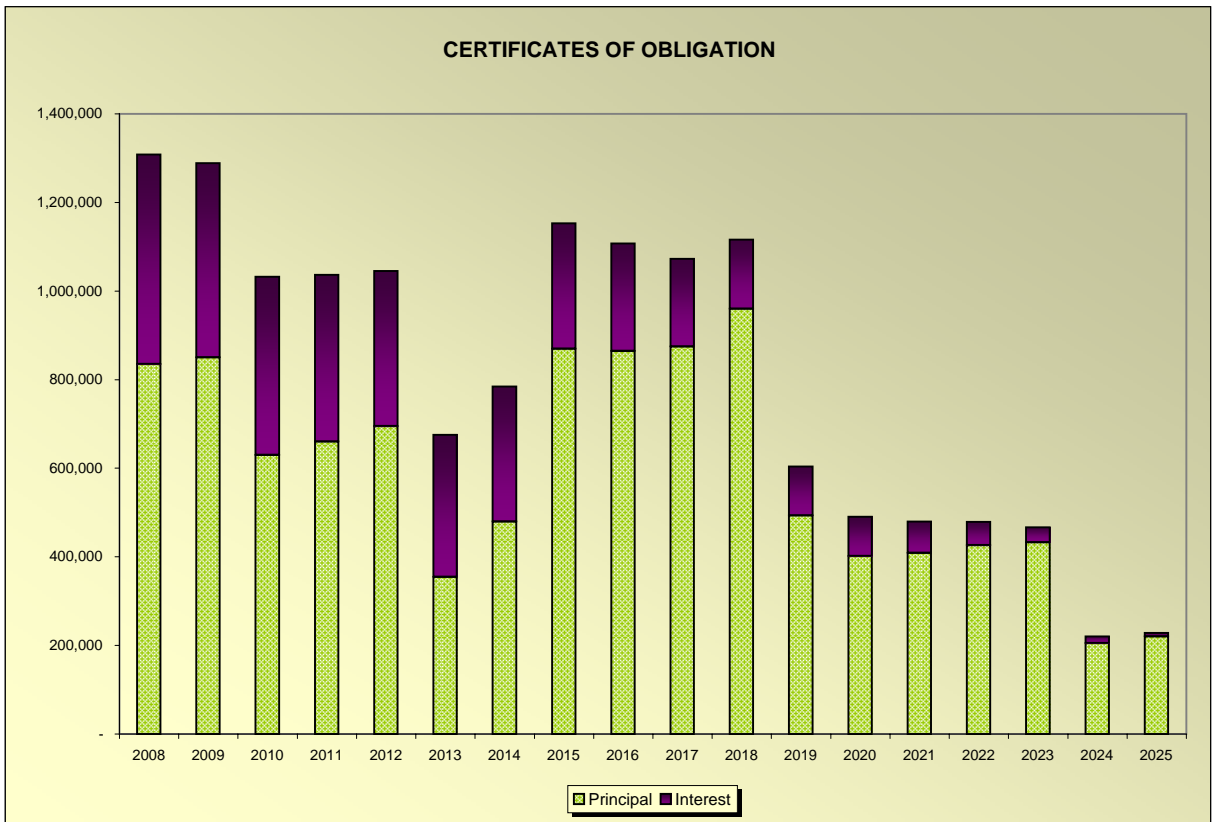
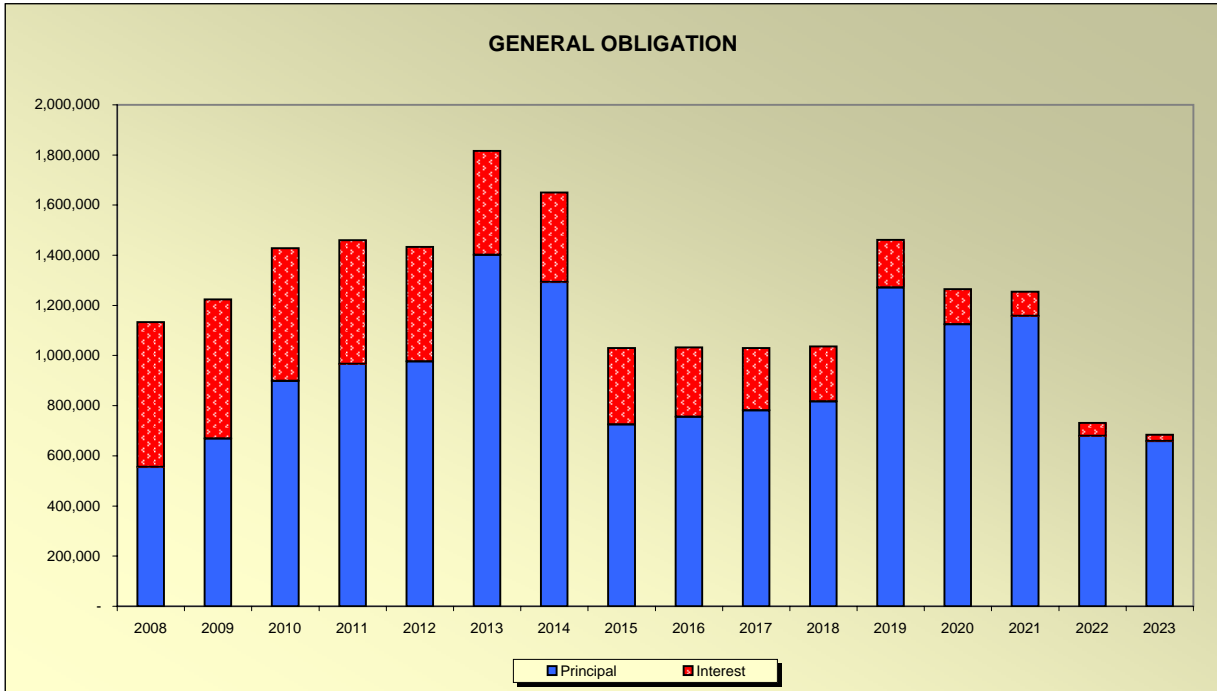


**CITY OF COPPERAS COVE, TEXAS
FUTURE INDEBTEDNESS SCHEDULE
2007-2008**

WATER & SEWER FUND DEBT GENERAL OBLIGATION BONDS				WATER & SEWER FUND DEBT COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION			
Year	Principal	Interest	Total	Year	Principal	Interest	Total
2007 - 2008	555,177	578,403	1,133,580	2007 - 2008	835,000	473,595	1,308,595
2008 - 2009	669,048	554,935	1,223,983	2008 - 2009	850,000	438,515	1,288,515
2009 - 2010	898,964	529,036	1,428,000	2009 - 2010	630,000	401,962	1,031,962
2010 - 2011	966,068	493,854	1,459,922	2010 - 2011	660,000	376,597	1,036,597
2011 - 2012	976,967	455,902	1,432,869	2011 - 2012	695,000	349,996	1,044,996
2012 - 2013	1,401,126	415,491	1,816,617	2012 - 2013	355,000	320,594	675,594
2013 - 2014	1,292,492	357,330	1,649,822	2013 - 2014	480,000	304,172	784,172
2014 - 2015	724,733	304,729	1,029,462	2014 - 2015	870,000	283,025	1,153,025
2015 - 2016	755,196	277,599	1,032,795	2015 - 2016	865,000	242,749	1,107,749
2016 - 2017	781,178	249,288	1,030,466	2016 - 2017	875,000	198,097	1,073,097
2017 - 2018	816,500	219,937	1,036,437	2017 - 2018	960,000	156,225	1,116,225
2018 - 2019	1,271,500	189,400	1,460,900	2018 - 2019	493,500	110,233	603,733
2019 - 2020	1,124,000	141,008	1,265,008	2019 - 2020	402,000	88,354	490,354
2020 - 2021	1,157,500	97,490	1,254,990	2020 - 2021	409,000	70,788	479,788
2021 - 2022	679,000	52,678	731,678	2021 - 2022	426,000	52,873	478,873
2022 - 2023	658,000	25,925	683,925	2022 - 2023	432,500	34,244	466,744
2023 - 2024			-	2023 - 2024	205,000	15,428	220,428
2024 - 2025			-	2024 - 2025	220,000	7,986	227,986
TOTAL	14,727,449	4,943,009	19,670,458	TOTAL	10,663,000	3,925,431	14,588,431

Series Name	Principal Amount
Series 1999 Combination Tax & Revenue Certificates of Obligation	430,000
Series 2001 Combination Tax & Revenue Certificates of Obligation	1,470,000
Series 2001A General Obligation Refunding	525,000
Series 2003 Combination Tax & Revenue Certificates of Obligation	5,833,000
Series 2003A General Obligation Refunding	3,870,000
Series 2005 Combination Tax & Revenue Certificates of Obligation	2,930,000
Series 2005 General Obligation Refunding	3,134,950
Series 2006 General Obligation Refunding	3,960,000
Series 2007 General Obligation Refunding	3,237,500
TOTAL	25,390,450

**CITY OF COPPERAS COVE, TEXAS
WATER & SEWER FUND DEBT TO MATURITY
2007-2008**

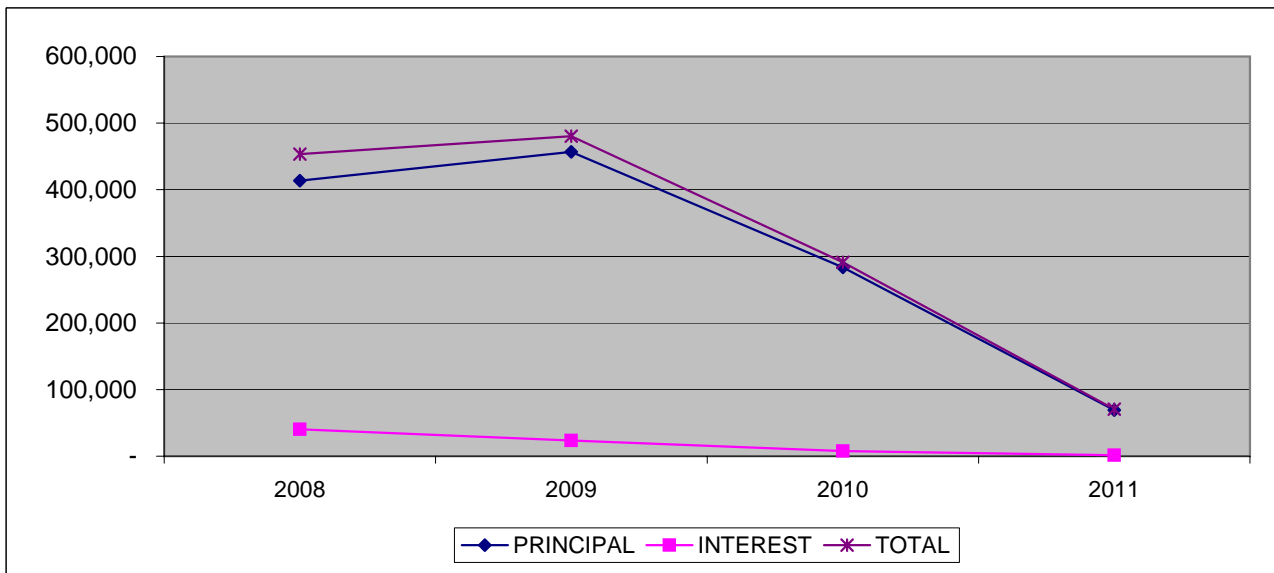


**CAPITAL LEASES
TOTAL REQUIREMENTS**

OUTSTANDING OCTOBER 2007

\$ 1,222,859

YEAR	PRINCIPAL	INTEREST	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	413,415	40,141	453,556	809,444
2009	456,736	23,506	480,242	352,708
2010	283,315	7,818	291,133	69,392
2011	69,392	1,314	70,707	(0)



**CAPITAL LEASES
\$93,301 CAPITAL LEASE - SOLID WASTE TRUCK - NOVEMBER 2003**

OUTSTANDING OCTOBER 2007

\$ 4,139

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	4,139	17	3.3134%	4,156	-

CAPITAL LEASES
\$639,481 CAPITAL LEASE - TRUCK AND CONTAINERS - JUNE 2004

OUTSTANDING OCTOBER 2007

\$ 377,712

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	133,252	10,874	3.43%	144,125	244,460
2009	137,895	6,231	3.43%	144,125	106,565
2010	106,565	1,529	3.43%	108,094	-

CAPITAL LEASES
\$140,689 CAPITAL LEASE - VARIOUS GOLF COURSE EQUIPMENT -NOVEMBER 2004

OUTSTANDING OCTOBER 2007

\$ 81,103

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	36,718	2,111	3.28%	38,829	44,385
2009	37,940	889	3.28%	38,829	6,445
2010	6,445	26	3.28%	6,472	-

CAPITAL LEASES
\$92,725 CAPITAL LEASE - AMBULANCE - MAY 2005

OUTSTANDING OCTOBER 2007

\$ 55,808

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	20,240	1,850	3.97%	22,090	35,568
2009	21,058	1,032	3.97%	22,090	14,510
2010	14,510	217	3.97%	14,726	-

CAPITAL LEASES
\$98,561 CAPITAL LEASE - BACKHOE, DEFIBRILLATOR - JULY 2005

OUTSTANDING OCTOBER 2007

\$ 63,696

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	19,812	2,171	3.97%	21,983	43,885
2009	20,613	1,370	3.97%	21,983	23,272
2010	21,446	536	3.97%	21,983	1,826
2011	1,826	6	3.97%	1,832	(0)

CAPITAL LEASES
\$552,302 CAPITAL LEASE - VARIOUS EQUIPMENT - MARCH 2006

OUTSTANDING OCTOBER 2007

\$ 388,677

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	108,460	13,227	3.898%	121,687	280,216
2009	112,764	8,922	3.898%	121,687	167,452
2010	117,239	4,447	3.898%	121,687	50,213
2011	50,213	490	3.898%	50,703	-

CAPITAL LEASES
\$17,695 CAPITAL LEASE - SECURITY EQUIPMENT - GOLF COURSE - MARCH 2006

OUTSTANDING OCTOBER 2007

\$ 8,734

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	6,404	701	6.820%	7,105	2,331
2009	2,331	39	6.820%	2,369	-

CAPITAL LEASES

\$185,538 CAPITAL LEASE - DELL COMPUTERS/RECYCLING EQUIPMENT - APRIL 2006

OUTSTANDING OCTOBER 2007

\$ 139,189

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	51,339	4,555	3.918%	55,894	87,850
2009	53,387	2,507	3.918%	55,894	34,464
2010	17,110	1,062	3.918%	18,172	17,354
2011	17,354	818	3.918%	18,172	-

CAPITAL LEASES

\$11,547.90 CAPITAL LEASE - BEVERAGE CART - APRIL 2006

OUTSTANDING OCTOBER 2007

\$ 6,955

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	3,896	271	5.220%	4,167	3,896
2009	3,058	67	5.220%	3,125	-

CAPITAL LEASES

\$131,218.65 CAPITAL LEASE - GOLF CARTS - APRIL 2006

OUTSTANDING OCTOBER 2007

\$ 96,846

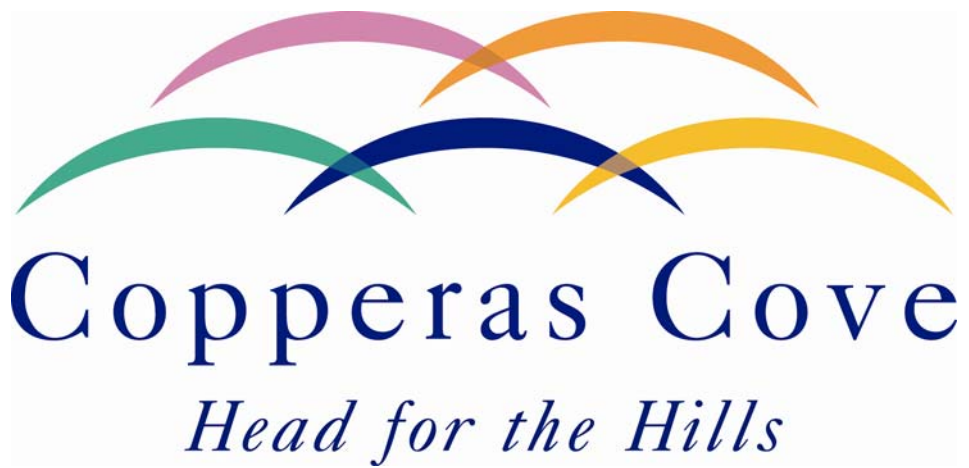
YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	DEBT OUTSTANDING
2008	29,156	4,364	5.220%	33,520	67,690
2009	67,690	2,450	5.220%	70,140	-

NOTE PAYABLE
\$35,000 FIRE EQUIPMENT - 2001

OUTSTANDING OCTOBER 2007

\$ 24,656.30

YEAR	PRINCIPAL	INTEREST	INTEREST RATE	TOTAL REQUIREMENTS	NOTES OUTSTANDING
2008	1,628.50	616.50	2.50%	2,245.00	23,031.52
2009	1,669.21	575.79	2.50%	2,245.00	21,362.31
2010	1,710.94	534.06	2.50%	2,245.00	19,651.37
2011	1,753.72	491.28	2.50%	2,245.00	17,897.65
2012	1,797.56	447.44	2.50%	2,245.00	16,100.09
2013	1,842.50	402.50	2.50%	2,245.00	14,257.59
2014	1,888.56	356.44	2.50%	2,245.00	12,369.03
2015	1,935.77	309.23	2.50%	2,245.00	10,433.26
2016	1,984.17	260.83	2.50%	2,245.00	8,449.09
2017	2,033.77	211.23	2.50%	2,245.00	6,415.32
2018	2,084.62	160.38	2.50%	2,245.00	4,330.70
2019	2,136.73	108.27	2.50%	2,245.00	2,190.15
2020	2,190.25	54.75	2.50%	2,245.00	-





The City Built for Family Living

Capital Outlay

**FY 2008 ADOPTED BUDGET
CAPITAL OUTLAY SUMMARY**

OVERVIEW

Capital Outlay items are expenditures for fixed assets such as equipment, remodeling, minor building improvements and vehicles that are funded from the operating budgets. These items generally have a life expectancy of ten years or less. Since long-term financing is not necessary and expenditures of this type are of a recurring nature, these items are not part of the Capital Improvements Program. The total fiscal year 2007-08 Adopted Budget and Plan of Municipal Services for capital outlay is \$687,833. This amount represents a decrease of \$43,129 or 5.9% in capital outlay below the amount that was budgeted in fiscal year 2006-07.

FUND	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 BUDGET	FY 2007 BUDGET	FY 2008 ADOPTED
General Fund*	287,555	362,114	251,015	294,832	284,231
Water & Sewer Fund	115,454	-	208,106	104,142	121,107
Solid Waste Fund	33,550	10,800	30,237	44,650	33,500
Golf Course Fund	-	143,039	17,334	-	1,700
Recreation Activities Fund**	-	-	34,200	3,500	24,720
Drainage Utility Fund	-	25,435	228,830	241,200	206,975
Cemetery Fund	9,000	-	6,838	2,500	-
Hotel/Motel Fund	-	30,000	30,000	30,000	-
Municipal Court -Efficiency	6,500	5,000	-	1,065	-
Municipal Court -Technology	75,619	23,530	5,700	8,373	15,600
Municipal Court - Security	4,705	-	1,400	700	-
TOTAL	532,383	599,918	813,660	730,962	687,833

* Note 1: FY 2006 General Fund Budget was adjusted to exclude expenditures funded through capital leases.

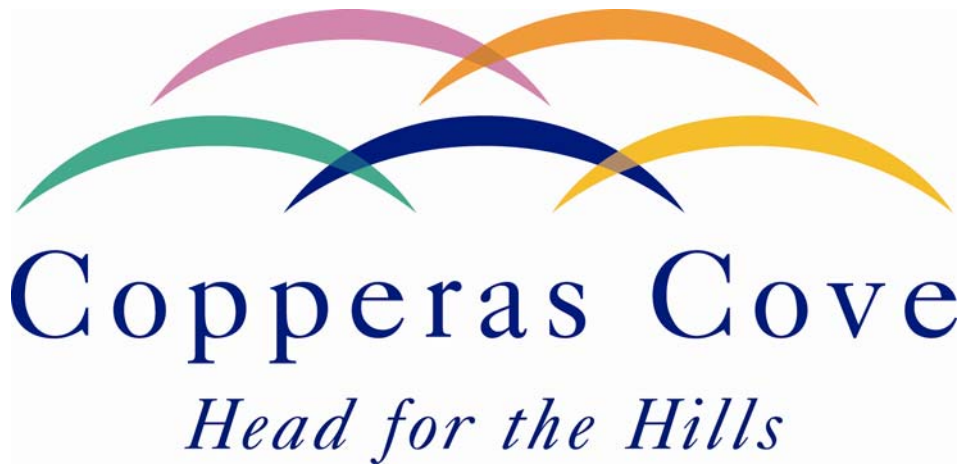
**Note 2: Recreation Activities Fund was titled "Youth Activities Fund" in Prior Fiscal Years.

Capital Outlay Detail by Fund

Account	Description	Amount
GENERAL FUND		
Finance Department		
01-4140-3100-8404	Equipment - Software (MyGov Interface)	2,500
Finance Department Total		\$2,500
Information Systems Department Total		
01-4140-3500-8402	New Web Server	6,000
01-4140-3500-8402	PC/Network-related Software	1,500
01-4140-3500-8402	Sonic New General Firewall	1,800
01-4140-3500-8402	iPrism-Library Wireless	2,550
01-4140-3500-8404	Screwdrivers T.S	1,500
01-4140-3500-8404	PC/Network-related Software	1,500
Information Systems Department Total		\$14,850
Police Department		
01-4230-4200-8400	Heavy Duty Shredder	5,000
01-4230-4200-8402	Liquid Light Guide & Filter	2,000
01-4230-4200-8404	Barcode Evidence Software	10,000
01-4230-4200-8300	2008 Mid-Size 4-Door Pursuit (4)	88,050
01-4230-4200-8300	2008 4-Door Sedan w/Equipment	18,400
01-4230-4200-8300	2006 Harley Davidson FLHP (4)	8,500
Police Department		\$131,950
Animal Control		
01-4230-4300-8300	2008 Ford Ranger Super Cab w/Transporter	16,480
01-4230-4300-8402	Cash Collection System	1,655
Animal Control		\$18,135
Fire Department		
01-4240-4400-8100	Control Access System	10,700
01-4240-4400-8400	Other Equipment	9,190
01-4240-4400-8500	Station 2 Renovations	22,590
Fire Department		\$42,480
Streets		
01-4410-5300-8300	Sign Plotter (Replacement)	7,000
Streets		\$7,000
Parks & Recreation		
01-4310-5400-8300	3/4 Ton Pickup	20,000
Streets		\$20,000
Fleet Maintenance		
01-4510-5500-8400	Scanner Module/Cables	2,316
Fleet Maintenance		\$2,316
Planning		
01-4170-6100-8404	Pictometry Software	3,500
Fleet Maintenance		\$3,500
Library		
01-4320-7100-8501	Adult & Young Adult Books	14,500
01-4320-7100-8502	Children's Books	8,000
01-4320-7100-8503	Reference Books	11,500
01-4320-7100-8504	Audiovisual Items	7,000
01-4320-7100-8505	Genealogy Materials	500
Library		\$41,500
TOTAL GENERAL FUND		\$ 284,231

Capital Outlay Detail by Fund

Account	Description	Amount
WATER & SEWER FUND		
Water Distribution		
02-4425-8200-8300	Vehicle	28,200
02-4425-8200-8400	Street Cut Walk-Behind Saw	3,000
02-4425-8200-8400	Flow Meter Transmitter-Records	2,000
02-4425-8200-8400	Riding Mower (Replacement)	4,000
02-4425-8200-8400	Chlorinator Injection - Replacement	1,200
02-4425-8200-8400	Chlorine Scale - 150# Cylinder	1,400
02-4425-8200-8400	Tapping Machine-Water Taps	2,500
02-4425-8200-8400	Aluminum Air Cylinders	1,000
02-4425-8200-8400	Vibratory Rammer	1,000
Water Distribution		\$44,300
Sewer		
02-4425-8300-8300	Vehicle	21,807
Sewer		\$21,807
Water/Wastewater		
02-4425-8400-8400	Mowers for South and NW Plants (2)	13,000
02-4425-8400-8500	I & I Study	30,000
02-4425-8400-8500	Asphalt Drive Damage Repair	12,000
Water/Wastewater		\$55,000
TOTAL WATER & SEWER FUND		\$121,107
SOLID WASTE FUND		
Recycling		
03-4423-9102-8400	Used Compactor-Plastics	6,000
03-4423-9102-8400	Roll Off Hoist	27,500
Recycling		\$33,500
TOTAL SOLID WASTE FUND		\$ 33,500
GOLF COURSE FUND		
09-4310-7401-8400	New Grill for Kitchen	1,700
Golf Course		1,700
TOTAL GOLF COURSE ACTIVITIES		\$ 1,700
RECREATION ACTIVITIES FUND		
04-4310-5400-8500	Batting/Pitching Cages	24,720
Recreation Activities Fund		\$24,720
TOTAL RECREATION ACTIVITIES FUND		\$ 24,720
DRAINAGE FUND		
05-4410-7600-8300	Chevy 1/2 Ton Crewcut Cab Pickup	25,875
05-4410-7600-8403	Mobile Radio for Unit 76-20	2,400
05-4410-7600-8404	WMS8 Drainage Software	3,700
05-4410-7600-8500	Materials for Drainage Projects	175,000
Drainage Fund		\$206,975
TOTAL DRAINAGE FUND		\$ 206,975
MUNICIPAL COURT - TECHNOLOGY FUND		
41-4220-4102-8404	Dell Optiplex GX520 Computer CPU (12)	15,600
Golf Course		\$15,600
TOTAL MUNICIPAL COURT FUND		\$ 15,600
TOTAL ALL FUNDS		\$ 687,833





The City Built for Family Living

Capital Improvements

Copperas Cove, Texas

CAPITAL IMPROVEMENTS

Capital improvements are major purchases or improvement programs that generally have a life span of ten years or more, or improvements that are not normally funded through the operating budgets. However, for the 2007-08 fiscal year resources from the General Fund, Water & Sewer Fund, and the Drainage Utility Fund have been allocated for certain capital improvements. This section of the Annual Budget and Plan of Municipal Services attempts to identify all capital improvements the City has budgeted for the 2007-08 fiscal year.

This section is divided into two distinct parts. The first part provides a brief discussion of the City's capital improvement program and a synopsis of each ongoing project including the cost, future impact on operating budgets and the department(s) responsible for the project. In the second part a financial statement detailing revenues and expenditures for each bond construction fund the City accounts for is provided.

The City Built for Family Living

CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES

Capital improvement projects completed by the City of Copperas Cove are financed through a variety of sources. These sources include the following:

- General Fund Revenues
- Drainage Utility Fund Revenues
- General Obligation Bonds
- Revenue Bonds
- Combination Tax and Revenue Certificates of Obligation
- Limited Tax Notes

PROJECT IDENTIFICATION AND APPROVAL

During the budgetary process, each department is responsible for identifying capital improvement projects that are necessary for their departmental goals and objectives to be attained. The departments submit these requests as new programs and are required to identify the project, provide a written justification for the project, prioritize the project by level of importance and include possible sources of funding. The City Manager and City Council review these requests with the department heads and based on funding limitations determine which projects will be completed. Additionally, during the budgetary process, the City Council may make requests for major capital improvements. Capital improvement projects are reviewed by the City Manager's Office to determine whether they are consistent with the City's comprehensive plan adopted in 2007, the City's vision statement, mission statement and goals adopted by the City Council. The City Manager also assesses the importance of the project by its rated level of priority and determines whether funding can be made available for the various projects. Once the City Council requests projects to be placed in the budget, the City Manager then identifies funding sources for those projects.

CAPITAL IMPROVEMENT PROJECT CRITERIA

According to the City's *Accounting Manual*, a capital improvement includes the purchase of major equipment or improvements that generally have a life span of ten years or more. These items also tend to exceed \$10,000 and are nonrecurring in nature. To date, a formal Capital Improvement Program has not been created and

accepted by the City Council; however, the City plans to complete its first Capital Improvement Program during fiscal year 2008 that will include projects for fiscal years 2009-2014. With the growth experienced by the City in recent years, the need for capital improvements have become necessary, and as such, a formal document will be developed to plan projects, determine a course of action and monitor the progress of these capital projects.

FUNDING SUMMARY BY SOURCE

General Fund Revenues:

Capital projects that are completed with the first source of revenue (General Fund) are projects that management feels can be funded from operating resources and not through the issuance of debt or are items that are being funded through capital leases. Funds in the amount of \$300,000 and \$20,000 are included in the FY 2008 Adopted Budget for street improvements and sidewalk improvements, respectively.

Drainage Fund Revenues:

Revenues from the Drainage Utility Fund serve three primary purposes. The first purpose of these funds is to pay back the 1993 Drainage Utility Revenue Bond which was issued to complete several major drainage projects within the City. This revenue bond was refunded with a general obligation refunding bond issued in October 1998. Even though this bond is backed by the full faith and credit of the City, it will be repaid utilizing the drainage utility fee. The second purpose pertains to the maintenance of current existing drainage facilities. Finally, these funds are used to pay for drainage capital improvement projects throughout the City. The 2007-08 fiscal year budget has allocated \$275,000 for drainage capital improvements. Of the total amount included in the budget, \$175,000 will fund drainage improvements at Irby & Industrial. The remaining \$100,000 will fund a contract concrete crew to provide various drainage improvements discovered during the severe flooding events that occurred in fiscal year 2007. City staff anticipates receiving hazard mitigation funding to assist with the various drainage issues revealed by the flooding events.

General Obligation Bonds:

There are no capital improvement projects to be funded with proceeds and related interest earnings from the issuance of general obligation bonds. General obligation bonds are voter approved debt which is paid back through the levy and collection of an ad valorem tax rate. These bonds must be approved by the voters in order for them to be issued and are backed by the full faith and credit of the City. General obligation

bonds are typically used to finance the construction of major facilities that require significant capital outlay (e.g. parks, fire station, etc.).

Revenue Bonds:

Revenue bonds are typically issued to finance the construction, improvement and repair of facilities pertaining to the City's water and wastewater utility fund. These bonds do not require the approval of the voters, but similar to certificates of obligation have a process for petition. This fiscal year's budget does not have any capital improvement projects planned that will be funded from revenue bond proceeds.

Certificates of Obligation:

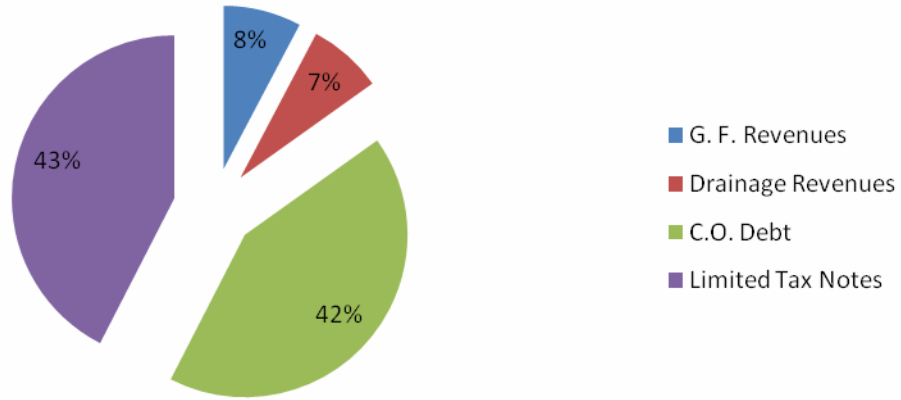
Certificates of obligation are another form of debt that is backed by a pledge of the full faith and credit of the City. This form of debt differs from general obligation bonds in that this debt does not require the direct approval of the voters but rather an indirect approval. Citizens can force this type of debt issuance to election by presenting a petition of 5% of the registered voters. This must be done prior to the issuance of the certificates. Typically proceeds from this type of debt are used to finance the construction of major facilities and the purchase of major equipment (e.g. library, golf course, street sweeper, etc.). The 2007-08 Adopted Budget includes expenditures of \$1,755,592 toward these types of capital improvements from the proceeds and related interest earnings received from the issuance of certificates of obligation.

Limited Tax Notes:

Limited tax notes are another form of debt that is backed by a pledge of the full faith and credit of the City. This form of debt differs from general obligation bonds in that this debt does not require the direct approval of the voters; however, it is issued by a single action of the City Council and with a maximum maturity of seven years from the date of issuance. Typically proceeds from this type of debt are used to finance public work (construction of major facilities and the purchase of major equipment), excluding the operations and maintenance expenditures of the City. The 2007-08 Adopted Budget includes the expenditures of \$1,776,350 toward these types of capital improvements from the proceeds and related interest earnings received from the issuance of the limited tax notes.

The following pie chart depicts the various sources of funding and the percentage of capital improvement projects funded through those sources.

Capital Improvement Project Funding Sources



The following table provides a quick look at the various capital improvement projects and the funding sources being utilized to complete these projects. A more detailed discussion of each capital improvement project follows.

FY 2007-08 CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE

Fund/Project	General Fund Revenues	Drainage Fund Revenues	Limited Tax Notes	Certificates of Obligation	Total
General Fund					
Street Improvements	300,000				300,000
Sidewalk Improvements	20,000				20,000
Drainage Utility Fund					
Irby & Industrial		175,000			175,000
Concrete Crew		100,000			100,000
2001 Certificates of Obligation					
City-Wide Network				415	415
2003 Certificates of Obligation					
Communication				4,370	4,370

System					
Human Resources Bldg				689	689
Street Reconstruction				147,227	147,227
Mountain Top Water Project				55,344	55,344
Big Divide Sewer				3,164	3,164
4th Year Sewer Improvements				53,283	53,283
2005 Certificates of Obligation					
East Pump Station				1,291,100	1,291,100
2006 Limited Tax Notes					
Professional Services			478,000		478,000
Police Station Land			213,350		213,350
2007 Certificates of Obligation					
Police Facility				200,000	200,000
2008 Limited Tax Notes					
Fire Department			200,000		200,000
Parks Software			15,000		15,000
Camp Live Oak Park			20,000		20,000
City Park Playscape			35,000		35,000
Kate St. Park Playscape			35,000		35,000
Recreational Field Lighting			128,230		128,230
Ogletree Gap Renovations			50,000		50,000
Park Renovations			34,500		34,500
Library			50,000		50,000
City Wide Cash Receipts			17,270		17,270
Street Reconstruction			500,000		500,000
TOTALS	\$320,000	\$275,000	\$1,776,350	\$1,755,592	\$4,126,942

PROJECT DESCRIPTIONS AND BUDGETARY IMPACTS

The following discussion will provide more detail on the capital improvement projects listed in the table above and will also attempt to analyze future program costs that the City will have to cover as a direct result of the project.

Street and Sidewalk Improvements	
Description	The City continues to appropriate significant funds toward street and sidewalk improvements. Management believes that a continued street maintenance and improvement program will hedge against deterioration of the City's infrastructure which would eventually require significant resources to correct.
Cost	The 2007-08 Budget includes a total of \$300,000 for street improvements and \$20,000 for sidewalk improvements.
Budgetary Impact	The engineering department estimates that for every dollar of maintenance, four dollars of reconstruction costs are saved.
Responsible Department	The budget related to this improvement program is the responsibility of the street department, which is a General Fund Department.

Irby & Industrial Drainage	
Description	The Drainage Utility Fund was created in the early '90s in an effort to address the City's growing problems. In 1993 the City issued \$3,100,000 in revenue bonds to correct several drainage problems located in specific areas throughout the City. The Irby & Industrial drainage includes the hard line of channels to prevent erosion and future property loss.
Cost	Total costs for project completion is estimated at \$175,000. Currently, a flat rate of \$6.00 is charged to all residential homes and the drainage utility fee charged to commercial entities is based on a formula that takes into account such things as the acreage and the type of land use. The revenue received from this fee is utilized toward paying back debt service, maintaining existing drainage facilities and constructing and improving new drainage facilities.
Budgetary Impact	Future projects remaining between fiscal years 2008-09 and 2012-13 by drainage fee revenues include the following: <ul style="list-style-type: none"> • Summers Road

	<ul style="list-style-type: none"> • Summers Road Detention • 31st, 29th, 27th & 25th Streets • Curry and 5th Street • Colorado & Skyline • Western Hills • Barber Drive • Katelyn • Hughes Garden • Pecan Cove Road • Holly & Little • Ogletree Gap Park Detention • Oak Hill Detention • City Park Detention • Summers Road Detention <p>City staff is currently seeking hazard mitigation funding for Summers Road, 31st, 29th, 27th & 25th Streets and Colorado & Skyline drainage through FEMA. Should this funding be awarded, the City will responsible for 25% match. Funding of this magnitude would allow the City to complete additional drainage projects within a shorter timeframe.</p>
Responsible Department	Engineering Department and Drainage Utility Department.

City-Wide Network	
Description	This project was part of the 2001 Combination Tax and Revenue Certificates of Obligation that were split between the Water & Sewer Fund and general government. This bond program includes funding for the implementation of a wide area network. This project is complete and does provide better data security and storage, increased standardization of software, easier access to the internet, streamlined software upgrades, and enhanced communications between departments.
Cost	The total budget for this project is \$148,700. After project completion, \$415 remains available for future use.
Budgetary Impact	All projects under the 2001 bond program except for one-half of the public works facility and Phase II of the Water/Wastewater CIP are considered general government projects and the debt service related to those projects will be repaid with ad valorem tax collections. Annual debt service related to these projects increased by approximately \$1,100.
Responsible Department	The Information Systems Department.

Communication System

Description	<p>This project is one of several included in the 2003 Combination Tax and Revenue Certificates of Obligation bond program. The 2003 bond program was split between the Water & Sewer Fund and general government.</p> <p>Due to the expansion of the City of over the past twenty years, the City limits outgrew the City's old radio system's effective range. This posed a serious safety hazard to police officers and to firefighters. The new system replaced the old VHF communication system with an 800 MHZ radio system that provides all City departments with adequate area coverage, better technology, and improved interoperability within the region. This new communication system also allowed all City emergency personnel to communicate with the Sheriff's office, Bell County and Fort Hood's emergency personnel. The system is complete and operational.</p>
Cost	<p>A budget of \$1,645,140 was established for this system. The remaining funds of \$4,370 are available for future use.</p>
Budgetary Impact	<p>The debt for the 2003 Certificates of Obligation that is related to general government purposes is \$219,549 for fiscal year 2007-08.</p>
Responsible Department	<p>The Fire Department.</p>

Human Resources Building

Description	<p>This project was also included in the 2003 bond program and funds issued for this project were for the renovation of the Human Resources Building. The project is complete.</p>
Cost	<p>A budget of \$95,000 was established for this project with \$689 remaining for future use.</p>
Budgetary Impact	<p>The debt for the 2003 Certificates of Obligation that is related to general government purposes is \$219,549 for fiscal year 2007-08.</p>
Responsible Department	<p>The Parks & Recreation Department and Facility Maintenance Department.</p>

Street Reconstruction

Description	<p>At a Capital Improvement Workshop held in November 2001, City staff presented a prioritized list of streets to the City Council that were in need of reconstruction. This list included the top 10 streets within the City that were in such disrepair that the cost to fix them could not be</p>
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	<p>managed within the Street Department's maintenance budget. The streets covered by this request, encompass priorities one through four. In order to address four (South 3rd Street, Benjamin Circle, Jamie Circle & Avenue E) of the streets on the list, the 2003 bond program included \$400,000 for street reconstruction projects. Three of the street projects (South 3rd Street, Benjamin Circle & Jamie Circle) are complete. The fourth project will not be completed due to ownership determination issues that remain outstanding. Thus, the remaining funds will be used for the completion of the Big Divide Road project.</p>
Cost	A budget of \$400,000 was established for this project and \$147,227 remains available for future use.
Budgetary Impact	The debt for the 2003 Certificates of Obligation that is related to general government purposes is \$219,549 for fiscal year 2007-08.
Responsible Department	The Street Department.

Mountain Top Water Project	
Description	Funding for this project is provided through the Combination Tax & Revenue Certificates of Obligation issued in 2003. The project includes replacement of a 2" water line with a 6" line on High Chaparral and replacement of 2" line with an 8" line on 27th Street and Urbantke Court. This project will improve the water pressure in the High Chaparral area. Project completion is expected by May 2008.
Cost	A budget of \$460,000 was established for this project and \$55,344 remains available for future use.
Budgetary Impact	The debt for the 2003 Certificates of Obligation that is related to water and sewer projects is \$511,520 for fiscal year 2007-08.
Responsible Department	The Water Distribution Department.

Big Divide Sewer	
Description	This project is included in the 2003 bond program and is complete. This project was completed just prior to the Big Divide Road project and included the construction of a series of force main/gravity sewer lines for final discharge into the Northwest Wastewater Treatment Plant that are connected to a lift station that was installed by the developer for that area.
Cost	A budget of \$484,000 was established for this project and

	\$3,164 remains available for future use.
Budgetary Impact	The debt for the 2003 Certificates of Obligation that is related to water and sewer projects is \$511,520 for fiscal year 2007-08.
Responsible Department	The Sewer Collection Department.

4th Year Sewer Improvements

Description	This project includes upgrades to the existing sewer lines located on Phyllis, Hughes, Terrace, Live Oak, FM1113, Hill Street, Truman, Reagan and Halstead. With the award of \$250,000 in Community Development Block Grant funding, only six of the projects will require 100% funding by the City.
Cost	A budget of \$594,000 was established for this project and \$53,283 remains for future use.
Budgetary Impact	The debt for the 2003 Certificates of Obligation that is related to water and sewer projects is \$511,520 for fiscal year 2007-08.
Responsible Department	The Sewer Collection Department.

East Pump Station

Description	<p>The East Pump Station will replace service pump capacity due to the loss of the Killeen 8" and 12" and Highway 190 Pump Station. The pump station will replace the loss of the 8 and 12 inch system pumps; provide for additional growth in the southeast portions of town, enhance fire protection in the eastern portions of town; and add redundancy to the system by splitting inflow from Killeen into two separate distribution facilities. Currently, all of the City's water supply is pumped into the distribution system from the Turkey Run Pump Station only. If something were to happen to that facility, the City would lose its ability to adequately serve water to its customers.</p> <p>Numerous project delays were experienced. The Copperas Cove Economic Development Corporation applied for EDA Grant Funding that included this project. The match required for the EDA Grant funding was to be covered with the funding budgeted for this project. In addition, the new pump station was designed for location east of the City limits on Fort Hood property. The City did obtain the required easement from Fort Hood in September 2007.</p>
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Cost	A budget of \$1,380,000 was established for this project.
Budgetary Impact	The debt for the 2003 Certificates of Obligation that is related to water and sewer projects is \$511,520 for fiscal year 2007-08.
Responsible Department	The Water Distribution Department.

Police Station	
Description	The total project includes the land purchase, design and construction of a 27,000 sq. ft. facility to include holding facilities, sallyport, dispatch center, records facility, booking area and administrative offices.
Cost	A budget of \$6,300,000 was established for this project. Recent increases in construction cost are expected to increase the total project cost by \$3 million. The cost are to be funded by the 2006 Limited Tax Notes and the 2007 Combination Tax & Revenue Certificates of Obligation.
Budgetary Impact	The debt related to the 2006 Limited Tax Notes is \$183,311 for fiscal year 2007-08 and the debt related to the 2007 Certificates of Obligation is \$252,324. The additional funding needs for the construction of the facility are expected to be funded by an anticipated bond issue in fiscal year 2009. Once the facility is constructed, operational expenses are expected to increase by approximately \$35,000 in fiscal year 2010.
Responsible Department	The Police Department.

The Capital Improvement Projects budget for fiscal year 2007-08 also includes new projects to be funded through the issuance of Tax Notes. The following projects were included in the 2007-08 Capital Improvement Projects budget:

- Fire Department – Two options are to be explored by the Fire Department, with funding provided in the amount of \$200,000. The Fire Department will research the possibility of relocating Fire Station #2 or purchasing a new pumper truck.
- Parks & Recreation – Funding for the purchase of Parks & Recreation Program Software will allow online registration and payment and improve internal controls. Restroom facility repairs and roof repairs are to be completed at Camp Liveoak. Playscape equipment at City Park and Kate Street Park will provide expansion of recreational opportunities and help meet the goals set forth in the Parks Master Plan for 2005-2011. Improvements to the recreational field lighting will enhance overall visibility and aesthetics of the facilities; as well as, provide energy

savings. Renovations at Ogletree Gap Park include the repair of the building interior in accordance with the Texas Historic Commission guidelines, replace the fencing around the historical site and install an irrigation system. Parks renovations include the replacement of shade structures, picnic tables and grills.

- Library – Funding for roof repairs and software is also included in the Tax Notes.
- City-Wide Cash Receipts Program – Allows for detailed tracking of cash transactions for internal cash handling controls, provides real-time inquiry status and is planned for use in Animal Control, Parks & Recreation, Golf Course, Library, Solid Waste and the Fire Department.
- Street Reconstruction – A total budget of \$500,000 is included in Tax Notes for street reconstruction projects throughout the City. The table below includes a detail listing of the projects:

Street Reconstruction Projects		
Priority	Project Name	Estimated Cost
1	Summers Road*	837,795
2	Lutheran Church Road*	556,360
3	Pecan Cove Road*	714,358
4	Lazy Lane	88,315
5	Sleepy Hollow Lane	91,981
6	Carroll Drive	96,906
7	N. 17 th Street	75,600
8	Grimes Crossing	190,218
9	Oak Hill Drive	136,214
10	Ogletree Pass (old section)	282,973
11	Ritter Street	217,090
*Includes cost of drainage and street reconstruction		

The City plans to complete the projects listed in the table above in priority order provided funding is available. Projects remaining will require future debt issuance. As mentioned throughout the documentation, the City has applied for FEMA Hazard Mitigation assistance. Should this assistance be approved, the available funds will be utilized to meet the FEMA matching requirements and fund the remaining projects above. The debt related to the 2008 Tax Notes is planned to be repaid by ad valorem tax receipts. The total anticipated debt requirements for the fiscal year 2007-08 is anticipated to be \$110,444.

Financial Statements for Bond Construction Funds

The next several pages will provide a statement of revenues, expenditures and changes in fund balance for each bond construction fund the City accounts for. The construction funds include the following:

- **2001 Certificates of Obligation** - The acquisition of equipment for the improvements to the Ogletree Preserve, acquisition of public safety equipment, construction of City facilities, implementation of a city-wide computer network, acquisition of City right-of-way and improvements to the City's water/wastewater utility system; and the payment of fiscal, engineering and legal fees incurred in connection with these projects. Payment of the debt service for this issuance will be derived from the Tax Interest and Sinking Fund and the Water & Sewer Fund. This issue was for \$8,400,000.
- **2003 Certificates of Obligation** - The construction of City infrastructure and improvements to the City's water/wastewater utility system; and the payment of fiscal, engineering and legal fees incurred in connection with the projects. Payment of the debt service for this issuance will be derived from the Tax Interest and Sinking Fund and the Water & Sewer Fund. This issue was for \$14,010,000.
- **2005 Certificates of Obligation** – The construction of water infrastructure projects within the City's water utility system, and the engineering and legal fees associated with the projects. Payment of the debt service for this issuance will be derived from the Water & Sewer Fund. The issue was for \$3,080,000.
- **2006 Limited Tax Notes** – The purchase of land and acquisition of engineering services for a new Police Station; the acquisition of a vacuum sweeper; and an ambulance. Payment of the debt service for this issuance will be derived from the Tax Interest and Sinking Fund. The issue was for \$1,260,000.
- **2007 Certificates of Obligation** – The construction of the new Police Facility. Payment of the debt service for this issuance will be derived from the Tax Interest and Sinking Fund. The issue was for \$5,300,000.
- **2008 Proposed Limited Tax Notes** – The purchase of a fire apparatus; Parks and Recreation projects to include software, playscapes, lighting on baseball and soccer fields, Parks and Ogletree renovations; library roof repairs; City-Wide cash receipts system; and street reconstruction. Payment of the debt service for this proposed issue will be derived from the Tax Interest and Sinking Fund. The proposed issue will be for \$1,085,000.

**City of Copperas Cove, Texas
2001 Certificates of Obligation
(Capital Equipment/Improvements)
FY 2007-08**

Account	Description	Original Budget	To Date 2005-06	PROJECTED FY 2006-07	ADOPTED FY 2007-08
Beginning Fund Balance					
90-300-0001	Fund Balance	\$ -		\$ 271,435	\$ 279,891
Revenues					
90-390-1001	Bond Proceeds	\$ 1,915,000	\$ 1,914,227	\$ -	\$ -
90-370-6001	Interest Income	-	67,912	9,665	8,397
90-370-6005	Miscellaneous Revenue	-		-	
Total Revenues		<u>\$ 1,915,000</u>	<u>\$ 1,982,139</u>	<u>\$ 9,665</u>	<u>\$ 8,397</u>
Expenditures					
90-4606-9000-8600	Bond Issuance Costs	\$ 43,832	\$ 56,766	\$ -	\$ -
90-4606-9000-6050	Inspection Services	-	3,263	-	-
90-4606-3500-XXXX	City-Wide Network	148,700	147,076	1,209	415
90-4606-4100-8500	Municipal Court	182,594	196,778	-	-
90-4606-4300-8500	Animal Control Facility	60,147	60,119	-	-
90-4606-4400-8500	Fire Station No. 3	179,509	215,496	-	-
90-4606-4400-8300	Fire Equipment	250,000	248,856	-	-
90-4606-5300-8400	Street Equipment	126,170	126,170	-	-
90-4606-5300-8400	R.O.W. Acquisition	400,000	148,455	-	-
90-4606-5400-8505	Ogletree Improvements	364,548	394,604	-	-
90-4606-5600-8500	Public Works Facility (1/2)	159,500	113,119	-	-
Total Expenditures		<u>\$ 1,915,000</u>	<u>\$ 1,710,703</u>	<u>\$ 1,209</u>	<u>\$ 415</u>
Ending Fund Balance					
90-253-0990	Fund Balance	<u>\$ -</u>	<u>\$ 271,435</u>	<u>\$ 279,891</u>	<u>\$ 287,873</u>

City of Copperas Cove, Texas
2001 Certificates of Obligation
(Phase II of Water/Wastewater CIP)
FY 2007-08

Account	Description	Original Budget	To Date 2005-06	PROJECTED FY 2006-07	ADOPTED FY 2007-08
Beginning Fund Balance					
91-300-0001	Fund Balance	\$ -	\$ -	\$ 646,793	\$ 448,830
Revenues					
91-00-00-1001	Bond Proceeds	\$ 6,485,000	\$ 6,482,383	\$ -	\$ -
91-00-00-6001	Interest Income	-	292,272	16,115	13,465
91-00-00-6005	Miscellaneous Revenue	-	-	-	-
Total Revenues		<u>\$ 6,485,000</u>	<u>\$ 6,774,655</u>	<u>\$ 16,115</u>	<u>\$ 13,465</u>
Expenditures					
91-4607-9100-8600	Bond Issuance Costs	\$ 162,800	\$ 165,380	\$ -	\$ -
91-4607-9100-6100	Advertising	-	191	-	-
91-4607-5600-6800	Professional Services	-	23,867	-	-
91-4607-9100-9032	Public Works Facility (1/2)	159,500	132,784	-	-
91-4607-9100-9034	Turkey Run Pumps & Tank	439,000	443,736	-	-
91-4607-9100-9036	Hogg Mt. Pumps & Tank	819,000	68,555	-	-
91-4607-9100-9038	Killeen/CC Water Line	3,073,700	3,233,839	-	-
91-4607-9100-XXXX	W. Hwy 190 Sewer Ext.	-	67,785	-	-
91-4607-9100-9040	Turkey Run Tank Rehab.	180,000	275,763	-	-
91-4607-9400-9042	Joint Pump Station	700,000	754,487	-	-
91-4607-9100-9044	Grimes Crossing Water Line	701,000	440,409	-	-
91-4607-9100-9046	Joes Road Water Line	50,000	68,981	-	-
91-4607-9100-9047	Wolfe Road Sewer Line	75,000	75,855	-	-
91-4607-9100-9048	Taylor Mountain Pump	-	243,276	-	-
91-4607-9100-9050	South Wastewater Plant	-	93,380	-	-
91-4607-9100-9052	Mickan Mountain Rehab	-	-	214,078	-
91-4607-9100-6800	Professional Services	-	2,276	-	-
91-4607-5100-XXXX	Personnel Costs	125,000	37,299	-	-
Total Expenditures		<u>\$ 6,485,000</u>	<u>\$ 6,127,861</u>	<u>\$ 214,078</u>	<u>\$ -</u>
Ending Fund Balance					
91-253-0990	Fund Balance	<u>\$ -</u>	<u>\$ 646,793</u>	<u>\$ 448,830</u>	<u>\$ 462,295</u>

City of Copperas Cove, Texas
2003 Certificates of Obligation
(Tax Supported)
FY 2007-08

Account	Description	Original Budget	To Date 2005-06	PROJECTED FY 2006-07	ADOPTED FY 2007-08
Beginning Fund Balance					
70-300-0001	Fund Balance	\$ -	\$ -	\$ 1,503,500	\$ 335,181
Revenues					
70-390-1003	Bond Proceeds	\$ 4,190,000	\$ 4,190,000	\$ -	\$ -
70-370-6001	Interest Income	-	150,045	38,840	3,807
70-370-6005	Miscellaneous Revenue	-	-	-	-
Total Revenues		<u>\$ 4,190,000</u>	<u>\$ 4,340,045</u>	<u>\$ 38,840</u>	<u>\$ 3,807</u>
Expenditures					
70-231-0920	Bond Issuance Costs	\$ 82,539	\$ 82,539	\$ -	\$ -
70-231-0922	Unamortized Bond Discount	20,061	20,061	-	-
70-4615-8500-9019	Construction of Big Divide	579,000	93,639	485,361	-
70-4615-4400-9021	Communication System	1,645,140	1,585,725	55,045	4,370
70-4615-4400-9023	Fire Dept. Pumper Truck	250,000	245,630	4,370	-
70-4615-5400-9027	Construction of Skate Park	25,000	24,750	-	-
70-4615-5300-9029	Improvements to FM 1113	320,000	352,501	(32,501)	-
70-4615-5400-9025	Renovation of Civic Ctr.	130,000	132,266	-	-
70-4615-5300-9033	Feeder Road	600,000	95,021	504,979	-
70-4615-5400-9037	Human Resources Bldg Rep.	95,000	94,311	-	689
70-4615-5400-9035	City Hall Roof Repairs	20,000	1,890	20,000	-
70-4615-5400-9039	Police Dept. Roof Repairs	20,000	37	19,963	-
70-4615-8500-9073	Street Reconstruction	400,000	102,831	149,942	147,227
70-4615-5100-1000'S	Salaries and Benefits	-	5,344	-	-
Total Expenditures		<u>\$ 4,186,740</u>	<u>\$ 2,836,545</u>	<u>\$ 1,207,159</u>	<u>\$ 152,286</u>
Ending Fund Balance					
70-253-0990	Fund Balance	<u>\$ 3,260</u>	<u>\$ 1,503,500</u>	<u>\$ 335,181</u>	<u>\$ 186,702</u>

City of Copperas Cove, Texas
2003 Certificates of Obligation
(Phase III of Water/Wastewater CIP)
FY 2007-08

Account	Description	Original Budget	To Date 2005-06	PROJECTED FY 2006-07	ADOPTED FY 2007-08
Beginning Fund Balance					
71-300-0001	Fund Balance	\$ -	\$ -	\$ 2,388,450	\$ 195,446
Revenues					
71-390-1003	Bond Proceeds	\$ 9,820,000	\$ 9,820,000	\$ -	\$ -
71-370-6001	Interest Income	-	379,446	70,198	5,863
71-390-1001	Developer Contributions	-	21,086	-	-
71-370-6005	Miscellaneous Revenue	-	3,477	-	-
Total Revenues		\$ 9,820,000	\$ 10,224,009	\$ 70,198	\$ 5,863
Expenditures					
71-4615-8500-8600	Bond Issuance Costs	\$ 192,591	\$ 192,591	\$ -	\$ -
71-4615-XXXX-XXXX	Bond Discount	46,809	46,809	-	-
71-4615-5100-1000'S	Salaries and Benefits	60,000	86,830	-	-
71-4615-4400-9021	Communications System	195,680	181,613	14,067	-
71-4615-8500-9003	Meadow Brook Sewer Proj.	235,714	158,996	-	-
71-4615-8500-9005	Hwy 190 Sewer Proj. (Chop)	162,430	177,948	-	-
71-4615-8500-9007	Mountain Top Water Proj.	460,000	19,456	385,200	55,344
71-4615-8500-9009	Big Divide Sewer	484,000	96,127	391,037	3,164
71-4615-8500-9011	Big Divide Water	1,710,000	986,989	936,977	-
71-4615-8500-9015	NE WW Plant Expansion	4,138,389	4,320,905	-	-
71-4615-8500-9014	South Plant Fine Screens	101,500	101,500	-	-
71-4615-8500-9015	NW WW Plant Expansion	1,104,456	1,134,003	-	-
71-4615-8500-XXXX	NE & NW Change Orders	48,231	-	-	-
71-4615-5100-XXXX	Additional Engineering	55,869	62,772	-	-
71-4615-8500-9017	4th Year Sewer Improvements	594,000	47,966	535,921	53,283
71-4615-8500-9021	Water Model Study	60,000	79,678	-	-
71-4615-8500-9031	Expansion of Constitution	122,000	122,000	-	-
71-4615-8500-9031	FM 1113 Improvement	-	-	-	-
71-4615-8100-9035	Utility Admin. Bldg. Repairs	20,000	19,376	-	-
Total Expenditures		\$ 9,791,669	\$ 7,835,559	\$ 2,263,202	\$ 111,791
Ending Fund Balance					
71-253-0990	Fund Balance	\$ 28,331	\$ 2,388,450	\$ 195,446	\$ 89,518

**City of Copperas Cove, Texas
2005 Certificates of Obligation
Water Infrastructure Projects
FY 2007-08**

Account	Description	Original Budget	To Date 2005-06	PROJECTED FY 2006-07	ADOPTED FY 2007-08
Beginning Fund Balance					
93-300-0001	Fund Balance	\$ -	\$ -	\$ 2,402,283	\$ 2,271,805
Revenues					
93-390-1003	Bond Proceeds	\$ 3,080,000	\$ 3,050,000	\$ -	\$ -
93-370-6001	Interest Income	-	124,211	93,000	68,154
93-370-6005	Miscellaneous Revenue	-	-	-	-
Total Revenues		<u>\$ 3,080,000</u>	<u>\$ 3,174,211</u>	<u>\$ 93,000</u>	<u>\$ 68,154</u>
Expenditures					
93-4616-5100-1000'S	Salary/Benefits	\$ -	\$ 458	\$ -	\$ -
93-4616-8500-8600	Issuance Costs	89,000	62,050	-	-
93-4616-8500-9032	East Pump Station	1,380,000	-	87,900	1,291,100
93-4616-8500-9034	Turkey Run Pump Station	868,000	-	132,000	-
93-4616-8500-9036	Hogg Mountain Water Tank	743,000	709,420	3,578	-
Total Expenditures		<u>\$ 3,080,000</u>	<u>\$ 771,928</u>	<u>\$ 223,478</u>	<u>\$ 1,291,100</u>
Ending Fund Balance					
93-253-0990	Fund Balance	<u>\$ -</u>	<u>\$ 2,402,283</u>	<u>\$ 2,271,805</u>	<u>\$ 1,048,859</u>

City of Copperas Cove, Texas
2006 Limited Tax Notes
PD Building (Engineering), Capital Equipment
FY 2007-08

Account	Description	Original Budget	To Date 2005-06	PROJECTED FY 2006-07	ADOPTED FY 2007-08
Beginning Fund Balance					
73-300-0001	Fund Balance	\$ -		\$ 895	\$ 1,027,925
Revenues					
73-390-1003	Bond Proceeds	\$ 1,260,000	\$ -	\$ 1,260,000	\$ -
73-370-6001	Interest Income	-	895	45,000	25,698
73-340-2001	Miscellaneous Revenue	-	-	-	-
Total Revenues		<u>\$ 1,260,000</u>	<u>\$ 895</u>	<u>\$ 1,305,000</u>	<u>\$ 25,698</u>
Expenditures					
73-4617-9900-9500	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -
73-4617-4200-6800	Professional Services	600,000	-	15,000	478,000
73-4617-4200-8600	Land	400,000	-	-	213,350
73-4617-4400-8300	Ambulance	100,000	-	97,525	-
73-4617-5300-8300	Street Sweeper	160,000	-	165,445	-
Total Expenditures		<u>\$ 1,260,000</u>	<u>\$ -</u>	<u>\$ 277,970</u>	<u>\$ 691,350</u>
Ending Fund Balance					
73-253-0990	Fund Balance	<u>\$ -</u>	<u>\$ 895</u>	<u>\$ 1,027,925</u>	<u>\$ 362,273</u>

**City of Copperas Cove, Texas
2007 Certificates of Obligation
PD Building Construction
FY 2007-08**

Account	Description	Original Budget	To Date 2005-06	PROJECTED FY 2006-07	ADOPTED FY 2007-08
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ 5,335,683
Revenues					
74-390-1003	Bond Proceeds	\$ 5,300,000	\$ -	\$ 5,300,000	\$ -
74-370-6001	Interest Income	50,000	-	90,000	220,000
74-340-2001	Miscellaneous Revenue	-	-	-	-
Total Revenues		<u>\$ 5,350,000</u>	<u>\$ -</u>	<u>\$ 5,390,000</u>	<u>\$ 220,000</u>
Expenditures					
74-4618-9900-9500	Bond Issuance Costs	50,000	-	54,317	-
74-4618-4200-6800	Police Facility	5,300,000	-	-	200,000
Total Expenditures		<u>\$ 5,350,000</u>	<u>\$ -</u>	<u>\$ 54,317</u>	<u>\$ 200,000</u>
Ending Fund Balance					
74-253-0990	Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,335,683</u>	<u>\$ 5,355,683</u>

**City of Copperas Cove, Texas
Proposed 2008 Limited Tax Notes
Parks, Library and Fire Projects
FY 2007-08**

Account	Description	Original Budget	To Date 2005-06	PROJECTED FY 2006-07	ADOPTED FY 2007-08
Beginning Fund Balance					
XX-300-0001	Fund Balance	\$ -		\$ -	\$ -
Revenues					
XX-390-1003	Bond Proceeds	\$ 1,085,000	\$ -	\$ -	\$ 1,085,000
XX-370-6001	Interest Income	-	-	-	-
XX-340-2001	Miscellaneous Revenue	-	-	-	-
Total Revenues		<u>\$ 1,085,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,085,000</u>
Expenditures					
XX-XXXX-9900-9500	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -
XX-XXXX-4400-8300	Fire Apparatus	200,000	-	-	200,000
XX-XXXX-5400-8402	Active Software-Parks	15,000	-	-	15,000
XX-XXXX-5400-8500	Camp Live Oak Renovations	20,000	-	-	20,000
XX-XXXX-5400-8500	Playscape-City Park	35,000	-	-	35,000
XX-XXXX-5400-8500	Playscape-Kate Street	35,000	-	-	35,000
XX-XXXX-5400-8500	Baseball Field Lighting	58,230	-	-	58,230
XX-XXXX-5400-8500	Soccer Field Lighting	70,000	-	-	70,000
XX-XXXX-5400-8500	Ogletree Renovations	50,000	-	-	50,000
XX-XXXX-5400-8500	Park Renovations	34,500	-	-	34,500
XX-XXXX-7100-8500	Library Project	50,000	-	-	50,000
XX-XXXX-7500-8402	City Wide Cash Receipts System	17,270	-	-	17,270
XX-XXXX-7500-9043	Street Reconstruction	500,000	-	-	500,000
Total Expenditures		<u>\$ 1,085,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,085,000</u>
Ending Fund Balance					
XX-253-0990		\$ -	\$ -	\$ -	\$ -



The City Built for Family Living

Appendix

Copperas Cove, Texas

APPENDICES

A. Glossary: The glossary provides a listing of terminology pertaining to governmental fund accounting and municipal government. **Acronyms:** This schedule provides definitions of acronyms frequently used in the course of Municipal Government operations.

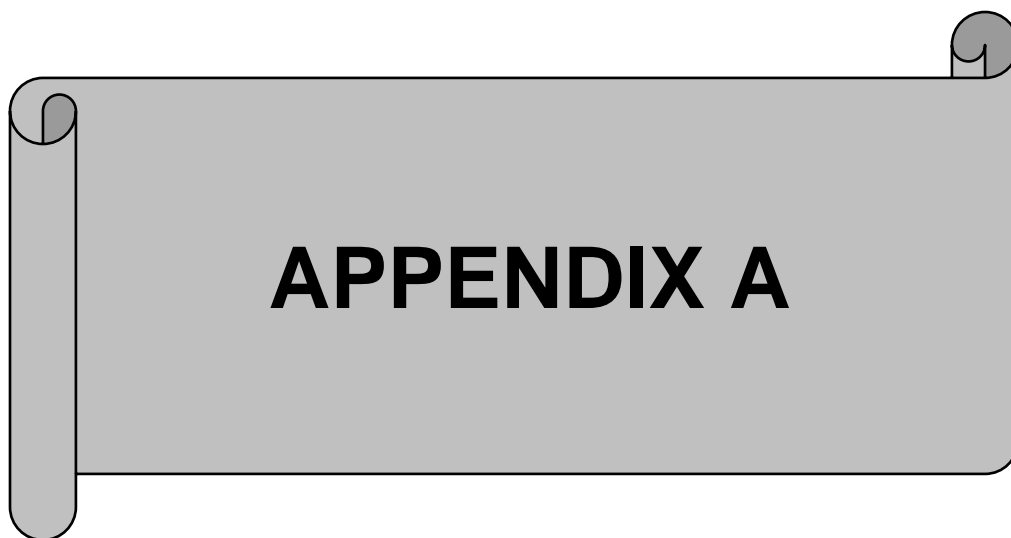
B. Fee Schedule: This Schedule provides a list of various revenues that the city collects. The City Council adopted the fee schedule in September of 2005 and will be reviewed and updated annually.

C. Copperas Cove at a Glance: The Copperas Cove at a Glance appendix provides the reader with a brief synopsis of the make-up of the city and its municipal government.

D. City of Copperas Cove Personnel Schedule, Employee Position Listing and Pay Scale by Department, and Schedule of Incentives: This appendix provides detailed listings and pay plan for fiscal year 2005-06 and listing of incentives.

E. City of Copperas Cove Water, Sewer & Solid Waste Rates: This section provides a detailed presentation of the City of Copperas Cove's Water, Sewer & Solid Waste rates as they appear in the City of Copperas Cove's Code of Ordinances.

The City Built for Family Living



Budget Glossary
Budget Acronyms

BUDGET GLOSSARY

To assist the reader of the Annual Budget and Plan of Municipal Services document in understanding various terms, a budget glossary has been included.

Accrual Accounting- A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and July 31, but for which payment was not received until August 10, is recorded as being received on July 31 rather than on August 10.

Ad Valorem Taxes- Commonly referred to as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Appropriation - An authorization made by the city council which permits the city to incur obligation and to make expenditures of resources.

Appropriation Ordinance- The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation- A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Coryell County Appraisal District.)

Attrition - Savings which occur when personnel vacancies are not immediately filled on positions which are fully funded for the year.

Authorized Positions - Personnel slots which are budgeted in the adopted budget to be filled during the year, sometimes referred to as FTE's (Full-Time Equivalents).

Balance Sheet - A financial Statement that discloses the assets liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget – A budget in which estimated revenues equal estimated expenditures.

Base Budget - Cost of continuing the existing levels of service in the current budget year.

Beginning Fund Balance - Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year's encumbrances.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Bond Fund - A fund used to account for the proceeds of general obligation bond issues.

Bond Refinancing/Refunding - The payoff and reissuance of bonds, to obtain a better interest rate and/or bond condition.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services.

Budget Calendar – The schedule of key dates or events, which the City follows in the preparation, adoption, and administration of the budget.

BUDGET GLOSSARY

Capital Improvement Project - The specific projects that make up the Capital Improvements Program. The projects involve construction, purchase, or renovation of City facilities or property.

Capital Improvements Program (CIP) - A management tool used to assist in the scheduling, planning and execution of a series of capital improvements over a period of time. The CIP should be updated annually. It sets forth the estimated expenditures by year and specifies the resources estimated to be available to finance the project expenditures. Capital improvements refer to additional investment in basic facilities owned by the City with life expectancy greater than five years.

Capital Outlay - Expenditures for fixed assets, such as equipment, remodeling, minor building improvements and vehicles that are funded from the operating budget. Since long-term financing is not necessary and expenditures of this type are of such recurring character, these items are not part of the Capital Improvements Program.

Certificates of Obligation – Another form of debt that are backed by a pledge of the full faith and credit of the City. This form of debt differs from general obligation bonds in that they do not require direct approval of the voters rather an indirect approval.

Cost Center - An administrative branch of a division.

Debt Service – The amount of interest and principal the City must pay each year on long-term and short-term debt.

Debt Service Fund - The debt service fund, also known as an interest and sinking fund, was established for funds needed to make principal and interest payments on outstanding bonds when due.

Department - A major organizational unit that reports directly to the city manager. This unit may be responsible for one type of activity or several types of activities.

Depreciation - The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Division - A basic organizational unit of government which is functionally unique in its delivery of services.

Effective Tax Rate - The rate which produces the same effect in terms of the total amount of taxes as compared to the prior year.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as water, wastewater, gas, airport, and the golf course.

EPA – Environmental Protection Agency

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year.

BUDGET GLOSSARY

Expenditure - The outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. This term applies to all funds. (Note: an encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense - Charges incurred whether paid immediately or unpaid for operation, maintenance, interest and other charges.

Fiscal Year - The time period designated by the city signifying the beginning and ending period for recording financial transactions. The City of Copperas Cove has specified October 1 - September 30 as its fiscal year.

Fixed Assets - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Faith and Credit - A pledge of the City's taxing power to repay debt obligations (typically used in reference to general obligation bonds or tax supported debt.)

Full-Time Equivalent (FTE) - A measure of authorized personnel calculated by equating 2,080 hours of work per year with the full-time equivalent of 1 position.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, capital projects funds, special revenue funds, debt service funds, internal services funds, enterprise funds, agency funds and trust funds.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds less any reservations of fund equity. Specifically, fund balance represents the funds that are available for appropriation.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

General Fund - The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, libraries, and general administration.

General Obligation Bonds - Bonds whose principal and interest is backed by the full faith credit and taxing powers of the government.

Goal - A goal is a long-term, attainable target for an organization.

HAA – Haloacetic Acids

Infrastructure - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

BUDGET GLOSSARY

Intergovernmental Revenue - Revenue received from other governments in the form of grants, shared revenues or payments in lieu of taxes.

Limited Tax Notes – A form of debt that is backed by a pledge of the full faith and credit of the governing body and are issued with a maximum maturity of seven (7) years from the date of issuance. This form of debt is issued by a single action of the governing body and is typically used to finance any public work, excluding the operations and maintenance expenditures on the governing body. Limited tax notes may be refunded with a single action of the governing body not to exceed a term of forty (40) years.

Modified Accrual Accounting – Under the modified accrual bases of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Net Working Capital - The excess of current assets over current liabilities.

Non-Departmental – A separate “department” within a fund to record expenditures that are common to more than one department or not directly attributable to a department within the fund.

Operating Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

OSHA – Occupational Safety and Health Association

Policy - A policy is a plan, course of action or guiding principle designed to set parameters for decisions and actions.

Performance Measure - An identifiable unit of measuring the effectiveness and efficiency of providing services. Data collected to determine how effectively or efficiently a program is achieving its objectives.

Retained Earnings – The accumulated earnings of an enterprise or internal service fund which have been retained in the fund and which are not reserved for any specific purpose.

Revenue Appropriation - A designated portion of a fund to be allocated and appropriated to the reserve of the fund in order to meet potential liabilities during the fiscal year.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

Risk Management - An organized attempt to protect a government’s assets against the accidental loss in the most economical method.

SCADA – System Control and Data Acquisition

Source of Revenue - Revenues are classified according to their source or point of origin.

Special Revenue Funds - Special revenue funds are used to account for resources allocated to specific purposes. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purpose.

BUDGET GLOSSARY

Strategy - A strategy is a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Tax Levy - The total amount to be raised by general property taxes for operating and debt service purposes specified in the annual tax ordinance.

Tax Rate - The amount of tax levied for each \$100 of assessed valuation.

TCEQ – Texas Commission on Environmental Quality

THM - Trihalomethanes

Transfers – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Trust Fund - The trust fund was established to account for all assets received by the city that are in the nature of a trust and not accounted for in other funds. The trust fund is accounted for as an expendable trust fund.

Unencumbered Balance - The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

Working Capital – The equivalent number to the fund balance of a governmental fund in the proprietary fund is working capital. The working capital is calculated to be current assets less current liabilities.

BUDGET ACRONYMS

Admin. Asst. – Administrative Assistant

AFC – American Flow Control

AO – Administrative Order

BCWCID #1 – Bell County Water Control and Improvement District #1

BNSF – Burlington Northern Santa Fe

CAFR – Comprehensive Annual Financial Report

CCAD – Coryell County Appraisal District

CCISD – Copperas Cove Independent School District

CCN – Certificate of Convenience and Necessity

CD – Compact Disc

CDBG – Community development Block Grant

CERT – Community Emergency Response Team

CHAMPS – Communities Helping Americans Mature Progress and Succeed

CID – Criminal Investigation Division

CIP – Capital Improvement Plan

CMAQ – Congestion Mitigation Air Quality

COCC – City of Copperas Cove

COLA – Cost of Living Adjustment

CO – Certificate of Obligation

CTCOG – Central Texas Council of Governments

DARE – Drug Abuse Resistance Education

EDC – Economic Development Corporation

EMPG – Emergency Management Performance Grant

EMS – Emergency Medical Services

EMT – Emergency Medical Technician

EOC – Emergency Operations Center

EOP – Emergency Operations Plan

EPA – Environmental Protection Agency

BUDGET ACRONYMS

ETJ – Extra Territorial Jurisdiction

FASB – Financial Accounting Standards Board

FEMA – Federal Emergency Management Administration

FM – Farm to Market

FTE – Full-Time Equivalent

FY - Fiscal Year

GAAP – Generally Accepted Accounting Principals

GASB - Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

GIS – Geographical Information Systems

GO – General Obligation

GPD – Gallons Per Day

HAA – Haloacetic Acids

HMAC – Hot Mix Asphaltic Concrete

HOP – Refers to program performed by Hill Country Transit to provide bus transportation to the community.

HR – Human Resources

H/VAC – Heating Venting & Air Conditioning

ISO – Insurance Service Office

JAG – Justice Assistance Grant

KCCB – Keep Copperas Cove Beautiful

LECP – Local Emergency Planning Committee

LF – Linear Feet

LGC – Local Government Code

MGD – Million Gallons per day

MIMES – Mentoring Industrious Minds and Educating Students

MPN – Most Probable Number

NIMS – National Incident Management System

Non-Dept - Non-Departmental

BUDGET ACRONYMS

NPDES – National Pollutant Discharge Elimination System

OSHA – Occupational Safety and Health Association

OTC – Brand name for automotive testing equipment

PD – Police Department

PFIA – Public Funds Investment Act

PID – Public Improvement District

PPE – Personal Protective Equipment

QAQC – Quality Assurance Quality Control

RFP – Request for Proposal

RFQ – Request for Qualifications

ROWS – Right of Ways

SAFER – Staffing for Adequate Fire and Emergency Response

SALT – Seniors and Law Enforcement Together

SCADA – System Control and Data Acquisition

SCBA – Self-Contained Breathing Apparatus

SR - Senior

SRF – State Revolving Fund

SRTS – Safe Routes to School

Svcs - Services

TCEQ - Texas Commission on Environmental Quality

TCLEOSE – Texas Commission on Law Enforcement Officer Standards and Education

THM – Trihalomethanes

TIRZ – Tax Increment Reinvestment Zone

TMCA – Texas Municipal Clerk Association

TMRC – Texas Registered Municipal Clerk

TMRS – Texas Municipal Retirement System

TNRCC – Texas Natural Resources Conservation Commission

TRMC – Texas Registered Municipal Clerk

BUDGET ACRONYMS

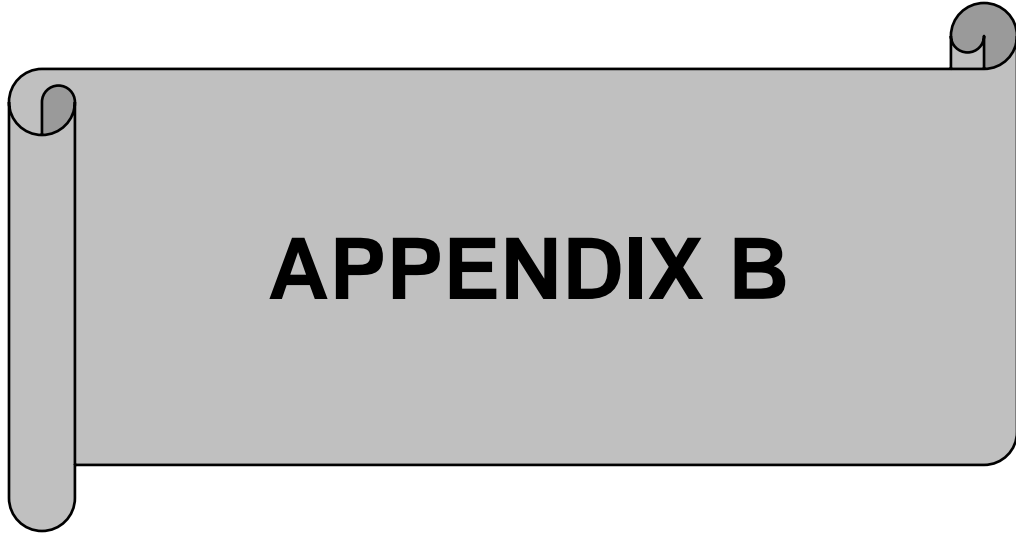
TXDOT – Texas Department of Transportation

TWDB – Texas Water Development Board

W & S – Water & Sewer

WWTP – Waste Water Treatment Plant

ZBA – Zoning Board of Adjustment



APPENDIX B

Fee Schedule

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

POLICE DEPARTMENT	FEE
Wrecker Surcharge Fee - Per Call (Charged only if Notification Letter Sent by City)	\$10.00
Alarm-excessive false alarm fee	\$50.00
Bicycle Registration	\$2.00
Criminal History Letters	\$6.00
Photographs	\$3.00
Fingerprints (per card)	\$5.50
INS Fingerprinting	\$20.00
Offense Reports:	
- In Person (per page)	\$0.10
- Mail (per page)	Postage + .10
Fax:	
- Local (per page)	\$0.10
- Long Distance/Same Area Code (per page)	\$0.50
- Long Distance/Other Area Code (per page)	\$1.00
Accident Reports (per report)	\$5.00
Certification of Accident Report	\$2.00
Escort Fees for movers	\$25.00

ANIMAL CONTROL	FEE
Surrender Fees:	
- Resident	\$5.00
- Non-Resident	\$10.00
Adoption Fees:	
- Dogs	\$15.00
- Cats	\$15.00
City Licenses:	
- Dogs	\$2.00
- Cats	\$2.00
Impound Fees:	
- Reclaimed First Day	\$20.00
- Additional Days (per day)	\$3.00
- Daily Boarding Fee (after owner notification)	\$5.00
- Quarantine Fee (per day)	\$7.00
Exotic Wildlife Permit	\$20.00
Animal Vendor Fee	\$60.00
Euthanasia:	
- Resident	\$10.00
- Non-Resident	\$20.00
Duplicate License Tag	\$2.00
Microchip Fee (Cats & Dogs)	\$10.25
Deer Feeding Violation (Ord 2007-03) - 1st Offense	\$50.00
Deer Feeding Violation (Ord 2007-03) - 2nd Offense	\$100.00
Deer Feeding Violation (Ord 2007-03) - 3rd Offense & Beyond	\$150.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

FIRE DEPARTMENT	FEE
Annual License Fee - Private Ambulance Service	\$2,200.00
Non-Emergency Service Call (per half hour)	\$25.00
Witness Fees (per half hour)	\$25.00
Stand-by-Time (per hour)	\$50.00
Ambulance Rates (EMS):	
- Base BLS Inside City Limits	650.00 + mileage
- Base ALS 1 Inside City Limits	\$750.00+mileage
- Base ALS 2 Inside City Limits	\$850.00+mileage
Rural Call Charge (BLS & ALS)	\$800.00+mileage
<i>(does not apply if rural area is covered by separate contract)</i>	
Ambulance Rates (EMS):	
- Mileage Charge from Station to Delivery Point (per mile or fraction thereof)	\$15.00
No Transport: City (if requested by patient or family)	\$175.00
No Transport: County (if requested by patient or family)	\$600.00
<i>(does not apply if rural area is covered by separate contract)</i>	
Fixed Piping Systems Permit	\$100.00
<i>(Commercial kitchen hoods, ducts, etc)</i>	
Permit covers the following:	
- plans review	
- necessary meetings w/engineers, builders, contractors	
- witness testing	
- final inspection/approval	
Fire Alarm Systems Permit	
Permit covers the following:	
- plans review	
- necessary meetings w/engineers, builders, contractors	
- witness functional testing	
- final inspection/approval	
-200 or fewer initiating/signaling devices	\$125.00
-More than 200 devices	100.00 + .50/device
-Maximum permit fee	\$1,000.00
Fire Protection Systems Permit	\$100.00
Permit covers the following:	
- plans review	
- necessary meetings w/engineers, builders, contractors	
- witness of hydrostatic testing (below & above ground)	
- witness functional testing	
- final inspection/approval	
Above & Below Ground Fuel Storage Tank Installation	\$100.00
Permit covers the following:	
- plans review	
- necessary meetings w/engineers, builders, contractors	
- witness tank installation	
- witness tank & piping testing	
- final inspection/approval	

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

Above & Below Ground Fuel Storage Tank Removal	\$35.00
<i>(No plans required)</i>	
Permit covers the following:	
- witness tank removal to insure no contamination	
 Fireworks Display (Public Display)	 \$250.00
Permit covers the following:	
- plans review & site approval	
- site inspection during setup	
- supervision of display & Engine Company stand-by	
 Day Care Inspection (No plans required unless new facility)	
- Home based day care	\$35.00
- Commercial day care	\$50.00
 Nursing Home/Assisted Living Facility Inspection	
<i>(No plans required unless new facility)</i>	
- Less than 50 residence	\$75.00
- More than 50 residence	\$150.00
 Foster Home/Group Home Inspection (No plan required)	 \$35.00
 Adoptive Home Inspection (No plan required)	 No Charge
 Private School/Instructional Facility	 \$50.00
<i>(No plan required unless new facility)</i>	
 Re-inspection Fee	 \$35.00
<i>(charged only when the business has failed both the initial inspection and one re-inspection)</i>	
 Burn Permit	 \$35.00

ENGINEERING

FEE

Standard Construction Specifications	\$10.00
Drainage Master Plan	\$35.00
Plat/Map Copies (Black & White):	
- 8.5 x 11	\$1.00
- 11 x 17	\$2.00
- 17 x 22	\$3.00
- 24 x 36	\$4.00
- 30 x 40	\$5.00
- 36 x 48	\$6.00
Street/Various Maps (Plots):	
- 24 x 36	\$7.50
- 30 x 40	\$8.75
- 36 x 48	\$10.00
Street Map AutoCAD File	\$60.00
City Limits & ETJ Map (B & W)	\$5.00
City Limits & ETJ Map AutoCAD File	\$50.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

Color Plots (Aerial Photos):	
- 8 1/2 x 11	\$3.00
- 11 x 17	\$6.00
- 24 x 36	\$15.00
- 30 x 40	\$20.00
- 36 x 48	\$25.00
Color Plots (Zoning):	
- 24 x 36	\$12.00
- 30 x 40	\$18.00
Custom Plat/Map Copies (Black & White):	
- 8.5 x 11	\$2.00
- 11 x 17	\$4.00
- 17 x 22	\$6.00
- 24 x 36	\$8.00
- 30 x 40	\$10.00
- 36 x 48	\$12.00
Custom Street/Various Maps (Plots):	
- 24 x 36	\$15.00
- 30 x 40	\$17.50
- 36 x 48	\$20.00
Custom Color Plots (Aerial Photos):	
- 11 x 17	\$12.00
- 24 x 36	\$30.00
- 30 x 40	\$40.00
- 36 x 48	\$50.00
Custom Color Plots (Zoning):	
- 24 x 36	\$24.00
- 30 x 40	\$36.00
- Street Map	\$9.00
- City Limits & ETJ Map	\$50.00

CITY SECRETARY

FEE

Massage Business License (without State License)	\$110.00
Masseur/Masseuse License (without State License)	\$60.00
Taxi Permits	\$60.00
Wrecker License Fee	\$85.00
Bondsman License Fee	\$110.00
Amusement Permit	\$150.00
Amusement Deposit	\$300.00
Poolroom, Gameroom (More than 1 video game)	\$60.00
Domino Hall license	\$60.00
Gameroom (with only 1 video game)	\$25.00
Gameroom (Eight - Liners only)	\$2,000.00
Video/Electronic Game License Fee (Each)	\$15.00

Contractor Registration:

- Registration Fee	\$110.00
- Less than 90 Days	\$60.00
- Annual Renewal Fee	\$85.00
Certificate of Occupancy	\$40.00
Mobil Home Park License	\$125.00
Adult Oriented Business Permit	\$300.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

BUILDING & DEVELOPMENT

FEE

New Construction:

- Single Family Residence	\$30.00+\$3.00/100 sq. ft.
- Duplex/Multi-family (per unit)	\$30.00+\$5.00/100 sq. ft.
- Commercial	\$100.00+\$5.00/100 sq. ft.

Note an additional fee of \$30.00 for plan/site review for 0-999 sq. ft. and over.

Alterations/Repairs:

(Accessory buildings, Detached Garages, Asphalt or Paving, Driveways, Sidewalks, Parking Lots, etc.)

Material Cost

- 0 to 3,000	\$25.00
- 3,001 to 4,000	\$30.00
- 4,001 to 5,000	\$35.00
- 5,001 to 6,000	\$40.00
- 6,001 to 7,000	\$45.00
- 7,001 to 8,000	\$50.00
- 8,001 to 9,000	\$55.00
- 9,001 to 10,000	\$60.00
- 10,001 to 11,000	\$65.00
Thereafter, per 1,000	\$5.00
Structure Relocation Permit	\$50.00
- Deposit	\$200.00
Demolition Permit	\$50.00
- Deposit	\$200.00
Swimming Pool Construction Permit	
- Private In-Ground	\$30.00
- Private Above-Ground (Including Hot Tubs)	\$20.00
Alarm Permit	
- Non-Residential Alarm permit	\$20.00

Plumbing:

Base Permit Fee	\$20.00
Per Drain, Trap, Fixture	\$2.50

Minor Residential Alteration, Repair or Replacement of Existing Water or Sewer Piping, Water Heater (no base fee required)	\$20.00
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Minor Commercial Alteration, Repair or Replacement of Existing Water or Sewer Piping, Water Heater (no base fee required)	\$25.00
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Underground Sprinkler Systems:

- Sprinkler Heads (each) or \$30.00 maximum fees	\$1.00
- Protective Devices (each)	\$2.50
- Base Fee Permit	\$20.00
- Water Treatment System	\$25.00

Building Sprinkler Systems:

- Sprinkler Heads (each) or \$30.00 maximum fees	\$1.00
- Cut-Off Valves (each)	\$2.50

Reinspection Fees	\$25.00
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**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

Mechanical:

Base Permit Fee	\$20.00
Each Heating, Ventilating, Duct Work, AC or Refrigeration System	\$5.00
Repairs/Alterations	\$5.00
Boilers Based on BTU's:	
33,000-165,000	\$5.00
165,001-330,000	\$10.00
331,000-1,165,000	\$15.00
1,165,001-3,330,000	\$25.00
Over 3,330,000	\$35.00
Reinspection Fee	\$25.00

Gas:

Inspection of Consumers Piping (rough and final piping)	\$25.00
Mobile Home Gas Test	\$25.00
Reinspection Fee	\$25.00

Electrical:

Single Family Residence:	
- Less than 2,000 sq. ft.	\$40.00
- Over 2,000 sq. ft	\$50.00
Duplex:	
- Per Structure	\$60.00
Multi-Family:	
- First Unit	\$40.00
- Each Additional Unit	\$20.00
Commercial:	
- 200 AMP Service	\$50.00
- 400 AMP Service	\$100.00
- 600 AMP Service	\$150.00
- 800 AMP Service	\$200.00
Remodeling and Service	\$25.00
Sign Circuit	\$25.00
Residential:	
- Change-Out Services	\$25.00
- Remodeling	\$25.00
- Garage Conversion	\$25.00
- Residential Add-on	\$25.00
Swimming Pools	\$25.00
Mobile Homes (New and Change Out Service)	\$25.00
Reinspection Fee	\$25.00

Electrical License Fees:

- Master Electrician (new)	\$35.00
- Master Yearly Renewal	\$25.00
- Journeyman/Limited Journeyman/Maintenance (new)	\$35.00
- Journeyman Yearly Renewal	\$15.00
- Apprentice	\$10.00
- Apprentice Renewal	\$10.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

Sign Inspection Fees:

- 0 to 16 sq. ft. of face area	\$25.00
- 16.1 to 96 sq. ft of face area	\$25.00
- 96.1 to 192 sq. ft. of face area	\$25.00
- 192.1 sq. ft. and larger	\$30.00

STREETS

FEE

Street Cuts	\$200.00+10.00/sq. ft.
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Signs:

Street Sign (each)	\$75.00
Stop or Yield Sign (each)	\$85.00
Combination (stop & street)	\$110.00

PARKS AND RECREATION

FEE

Swimming Pools:

Turkey Creek Pool Rental (3 hour rental)	
Swimming Pool Admission: (all pools)	
- Children (0-16 years)	\$2.00
- Adult (17 +years)	\$3.00
- Senior Citizens (50-64)	\$1.00
- Senior Citizens (65+)	NO CHARGE
Summer Swim Pass	
- Individual Youth	\$25.00
- Individual Adult	\$50.00
- Family of 4 (10.00 each additional family member)	\$100.00
- Senior Citizens (50-64)	\$25.00
- Senior Citizens (65+)	NO CHARGE
Water and Land Aerobics (per class)	\$1.00
Swim Lessons	\$35.00
Swim Club (per month)	\$35.00

Buildings:

Turkey Creek Activity Center: (8 hour rental)	
Civic Center: (8 hour rental)	
- Deposit	\$500.00
- Fee	\$400.00
- Fee Each Additional Hour	\$50.00
- Stage Rental / Set-up	\$100.00
Allin House: (5 hour rental)	
- Deposit	\$200.00
- Fee	\$100.00
- Fee Each Additional Hour	\$20.00
Community/Civic Meetings per Hour	\$15.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

Ogletree Pavilion: (8 hour rental)	
- Deposit	\$200.00
- Fee	\$200.00
- Fee each additional hour	\$35.00
City Park Facilities:	
Fester's House: (5 hour rental)	
- Deposit	\$50.00
- Fee	\$50.00
- Each Additional Hour	\$10.00
Pavilion: (all day)	
- Deposit	\$25.00
- Fee	\$50.00
R.V. Park:	
- Daily	\$20.00
- Weekly	\$100.00
- Monthly	\$250.00
Pool Parties (2 hour rental):	
- Deposit	\$50.00
- Fee (up to 50 people)	\$100.00
- Additional Fee (51 - 75 people)	\$25.00
- Additional Fee (76 - 100 people)	\$50.00
- Additional Fee (101 - 125 people)	\$75.00
- Fee each additional hour (Based on Lifeguards required)	\$50.00
Inflatable Jump Castle Party (2 hour rental):	
- Deposit	\$100.00
- Rental Fee	\$100.00
Ball Fields: (3 hour rental)	
- Softball	\$30.00
- Baseball	\$30.00
- Football	\$30.00
- Soccer	\$30.00
- Each Additional Hour (fields)	\$10.00
- Lights (per hour)	\$20.00
Tournaments:	
Equip. and Clean-up Deposit for all Tournaments	\$200.00
Tournament Fees-to be determined by number of hours used	
- Field Lining (manhours)	\$20.00
- Use of Score Box for Tournaments	\$25.00
- Lights (per hour)	\$20.00
Other - Staff and Utilities (per hour)	\$20.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

Youth Activities:

Youth Sports Fee (per sport) (2nd child \$5.00 discount):	
- Soccer, Basketball, Flag Football	\$35.00
- Softball, Baseball	\$55.00
- Football	\$85.00
- Cheerleading	\$55.00
- Non Resident (Soccer, Basketball, Flag Football,	\$40.00

Adult Sports Fee (per sport):	
- Fee (per team)	\$250.00

Special Events:

Camps and Clinics:	
- Sports Camps (per week)	\$50.00
- Day Camps (per week)	\$65.00

Co-Sponsored programs to be determined based on cost of operation

CEMETERY	FEE
City Resident:	
- Adult Plot	\$700.00
- Child Plot	\$300.00
Non-City Resident	
- Adult Plot	\$1,400.00
- Child Plot	\$500.00

PLANNING	FEE
Plats:	
Minor Plats - Preliminary and Final	\$250.00
Minor Replats - Preliminary and Final	\$250.00
Amended Plats	\$150.00
Vacated Plats:	
- Less than 10.0 Acres	\$100.00
- 10.0 to 50.0 Acres	\$150.00
- Over 50.0 Acres	\$200.00
Major Plat - Preliminary	
- Less than 10.0 Acres	\$300.00
- 10.0 to 50.0 Acres	\$400.00
- Over 50.0 Acres	\$500.00
Major Plat - Final	
- Less than 10.0 Acres	\$300.00
- 10.0 to 50.0 Acres	\$400.00
- Over 50.0 Acres	\$500.00
Rezoning Application Fee	\$200.00
Variance Application Fee	\$110.00
Document Copies:	
- Comprehensive Plan	\$25.00
- Adult Oriented Business Ordinance	\$25.00
- Zoning Ordinance	\$15.00
- Subdivision Ordinance	\$10.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

LIBRARY	FEE
Resident User Fee	NO CHARGE
Non-Resident User Fee (per year)	\$10.00
Non-Resident User Fee: City Employees (F.T)	NO CHARGE
Replacement Card (lost only)	\$3.00
Fines:	
- Overdue Books (per day)	\$0.25
- Overdue Maximum Fine	COST OF ITEM
- Overdue Interlibrary-loan (per day)	\$1.00
- Lost/Damaged ILL processing fee	\$10.00
- Overdue VHS Tape/DVD (per day)	\$1.00
- Overdue A/V Equipment (per day)	\$5.00
Lost/Damaged Items	Cost + \$10.00
Lost Vertical File Material	\$1.00
Lost Governmental Publications	\$5.00
Overdue Postage - Regular (per notice)	\$0.50
Overdue Postage - Certified (per notice)	\$6.00
Inter Library - Loan Postage	\$2.00
Miscellaneous Repair/Replacement Costs:	
- Video Cover	\$1.50
- Small Kit Plastic Bag	\$1.75
- Medium Kit Plastic Bag	\$2.00
- Large Kit Plastic Bag	\$2.50
- Book Jacket/Cover	\$1.50
- Replacement Bar Code Label	\$0.50
- Rebinding of Damaged Books	ACTUAL COST
- Repaired Videos/Audio Cassettes	ACTUAL COST
-Replacement Audiocassettes/CDs	
- Single Cassette Albums	\$3.50
- Double Cassette Albums	\$3.75
- Three Cassette Albums	\$4.00
- Four Cassette Albums	\$5.50
- Six Cassette Albums	\$5.75
- Eight Cassette Albums	\$6.00
- Ten Cassette Albums	\$6.00
- Twelve Cassette Albums	\$6.75
- CD Albums 4-5 Capacity Storage	\$8.00
- CD Albums 6-9 Capacity Storage	\$9.00
- CD Albums 10-19 Capacity Storage	\$12.00
- CD Albums 20- Capacity Storage	\$14.00
- CD Sleeves - each	\$1.00
- Protective Strips - VHS/Audiocassettes	\$1.00
- Protective Strips - CDs/DVDs	\$1.00
Test Proctoring	\$15.00/hr
Typing Paper (per sheet)	\$0.10
Computer Printout (per page)	\$0.10
Blank Computer Disk	\$1.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

Meeting Room Rental:

- Government Entity	NO CHARGE
- Youth Groups (free use twice monthly, charge after that)	\$15.00/meeting/per 2 hr. block
- Non Profit Organizations (per hour)	\$15.00
- Private Organizations (per hour)	\$30.00

CODE & HEALTH

FEE

Permits:

Garage Sale Permits	\$10.00
One Day Car Wash Permits:	
- In City Resident/Organization	\$15.00
- Non-Resident/Organization	\$100.00
Peddler/Itinerant Vendor Permits:	
- In City Resident	\$25.00
- Out of City Residents (first application w/ \$1000.00 bond)	\$110.00
Administrative Mowing Fee for Code Violations	cost +\$150.00
Junkyard/Wrecking Yard	\$100.00
Health Permits	\$75.00
Health Permits (for Non-Profit use)	\$25.00
Temporary Health Permit (Up to Three Days)	\$35.00
Temporary Health Permit (Up to Three Days) (for Non-Profit use)	\$12.50
Retail Food Store Permit	\$60.00

Food Handlers Card:

- One year	\$10.00
- Two Year	\$15.00
Food Handlers Card (for Non-Profit use)	\$2.00/student
Replacement of Lost Food Handlers Card	\$5.00

Manager Accreditation:

- Course and Certification	\$0.00
- Renewal	\$0.00

GOLF COURSE

FEE

** The Golf Professional, subject to approval by the City Manager, shall have the authority to utilize various discount coupons and special promotional rates that deviate from this schedule.*

Green Fees:

Weekday - Regular	\$13.00
Junior (weekdays only)	\$7.00
Weekday - Twilight (4pm)	\$10.00
Weekday - Twilight (6pm)	\$8.00
Weekend/Holiday - all	\$18.00
Weekend Twilight (4pm)	\$12.00
Weekend Twilight (6pm)	\$10.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

Cart Rental:	
9 Holes - per person	\$9.50
18 Holes - per person	\$12.00
Driving Range:	
Small Bucket	\$3.00
Large Bucket	\$6.00

Annual Green Fees:

Single (annual payment)	\$625.00
Single (semi annual payment)	\$375.00
Single (monthly payment)	\$72.00
1st Dependent (annual payment)	\$225.00
Each additional Dependent (annual payment)	\$125.00
1st Dependent (semi annual payment)	\$150.00
Each additional Dependent (semi annual payment)	\$87.50
Single Senior (annual payment)	\$475.00
Single Senior (monthly payment)	\$55.00
Senior Spouse (annual payment)	\$175.00
Regular Spouse (annual payment)	\$225.00
Single Senior (semi-annual payment)	\$287.50
Senior Spouse (semi annual payment)	\$118.75
Regular Spouse (semi annual payment)	\$150.00
Junior (annual Payment)	\$450.00
Junior Summer (June, July, August)	\$100.00
Junior (semi annual payment)	\$262.50
City Employee - Full Time	1/2 PRICE ON AGF
Late Fees-Late Payments (assessed after seven days)	\$7.00

Equipment Rental: (+tax)

Pull Carts - 9 Holes	\$4.00
Pull Carts - 18 Holes	\$6.00

Cart Storage: (Includes Trails Fees)

Cart Storage (annual payment)	\$575.00
Cart Storage (semi annual payment)	\$350.00
Guest/Borrowers of private carts	\$12.00

Trail Fees:(private)

Annual (one payment)	\$300.00
Semi Annual (payment plan)	\$200.00
Daily (per round)	\$12.00

Handicaps - Annual	\$8.00
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ADMINISTRATIVE FEES-NON DEPARTMENTAL

FEE

Returned Checks Fee	\$25.00
NSF Electronic Draft Fee	\$25.00

Charges for providing copies of public information:

Paper Copy - Standard Size 8 1/2 x 11 (per page)	\$0.10
Oversized Paper Copies 11x17 (per page)	\$0.50
Posting/Shipping Charges	ACTUAL COST
Compact Disc	\$1.00

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

DVD	\$3.00
Non-standard Size Copies:	
- Diskette (each)	\$1.00
- Magnetic Tape (each)	\$12.00
- VHS Video Cassette (each)	\$2.50
- Audio Cassette (each)	\$1.00
- Other Charges	ACTUAL COST
Computer Resource Charges:	
- Mainframe (per minute)	\$10.00
- Midrange (per minute)	\$1.50
- Client/Server (per hour)	\$2.20
- PC or LAN (per hour)	\$1.00
- Programming Time (per hour)	\$26.00
Fax Charges:	
- Local (per page)	\$0.10
- Long Distance/Same Area (per page)	\$0.50
- Long Distance/Other Area Code (per page)	\$1.00
Personnel (per hour)	\$15.00

UTILITIES	FEE
Water Deposit	\$55.00
Service Run for Multiple Trips to residence/location	\$15.00
Reread Meter Service Run	\$5.00
Transfer Fee	\$25.00
Late Charge	\$25.00
Pulled Meter	\$50.00
Meter Accuracy Check	\$15.00
Fire Hydrant Meter Deposit	\$650.00
Fire Hydrant Water use - per 1,000 Gallons	\$3.46
Fire Hydrant Meter Monthly Rental Charge	\$50.00
Unauthorized Service - (when meter is turned on or off by anyone other than water department personnel)	\$25.00
Reconnect Fee	\$25.00
1" Water Tap **	\$575.00
Water Tap larger than 1"	1" tap fee + additional time and materials
6" Sewer Tap **	\$750.00
Sewer Tap larger than 6"	6" tap fee + additional time and materials
Water Connect Fee *	\$250.00
Sewer Connect Fee*	\$80.00
Connect Fee	\$15.00
Meter Box Reset Fee	\$150.00
After Hours Service Run	\$50.00

* Fee charged in those instances where tap exists or is being installed by an external party.

** In those instances where a street cut is required and being done by an external party, a street cut fee will be assessed in addition to the tap fees.

**CITY OF COPPERAS COVE
PROPOSED FEE SCHEDULE**

SOLID WASTE

FEE

Disposal Fees:

- Minimum Charge (up to 240 lbs.)	\$5.00
- Per Ton	\$47.00
Weighing Vehicles	\$8.00

3 cubic yd - \$25.00 delivery fee,
\$25.00 service fee and \$2.00
per day rental. 6 cubic yd -
\$25.00 delivery fee, \$50.00
service fee, and \$2.00 per day
rental.

Rear Load Dumpster Rental

Compost:

- Bulk (per cubic yard)	\$8.50
- Container (up to 30 gallons)	\$2.25
-Delivery (per delivery within City limits only)	\$15.00
Kraft Bags	City's Cost + sales tax

Tire Disposal:

- Passenger/light truck tire, less than 17.5 " rim diameter	\$2.00
- Truck Tire, greater than or equal to 17.5 " rim diameter	\$6.00

Used Oil Filters \$1.00

Container Replacement (96 or 64 gallon) City's Cost + \$10.00 delivery fee

Bulk Items over 4x4x12 \$6.00 per cubic yd.

Pull Offs/Transfer Station \$5.00

Roll Offs (includes the following 3 items)

- Delivery	\$125.00
- Rental Per Day	\$5.00
- Disposal (per ton)	\$47.00

Auto-Lid Locks \$25.00 installation fee, plus
\$2.50 monthly rental

Excess Garbage or Overloaded Containers:

Container Reload Fees while on site

3 yard container \$13.96

4 yard container \$17.52

6 yard container \$23.31

8 yard container \$28.62

10 yard container \$33.60

Return Service

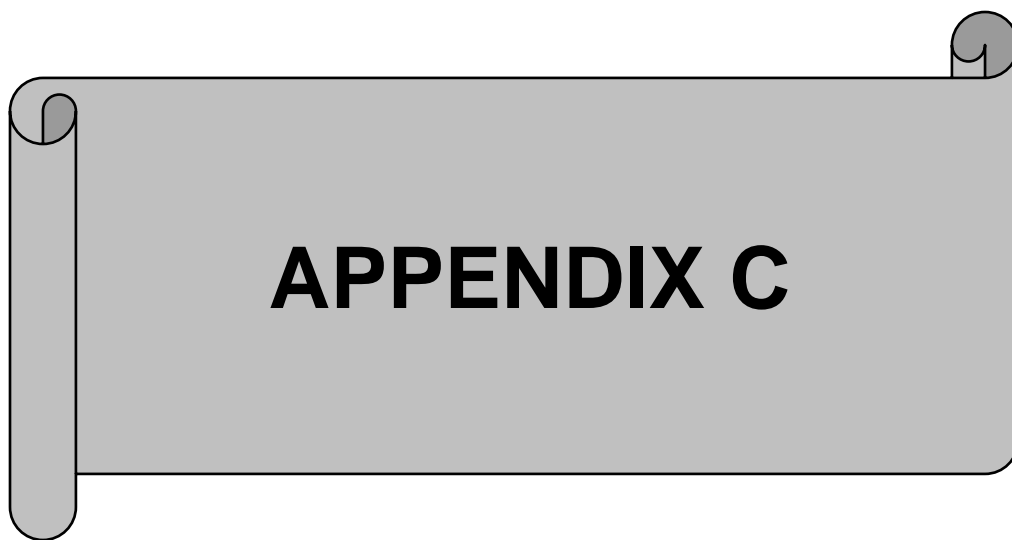
3 yard container \$28.53

4 yard container \$32.09

6 yard container \$37.88

8 yard container \$43.19

10 yard container \$48.17

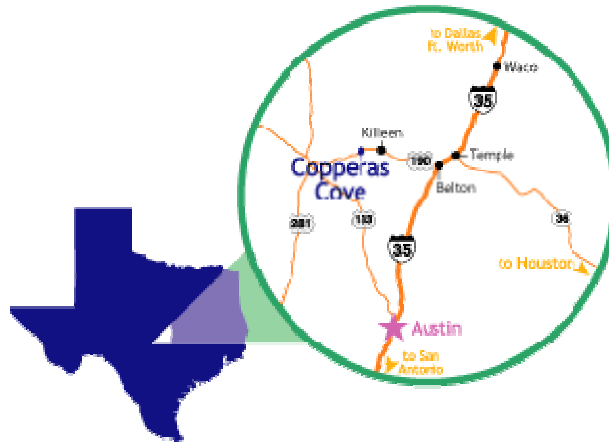


Copperas Cove at a Glance



COPPERAS COVE PROFILE

Copperas Cove is nestled in the gently rolling hills of Central Texas, with many of the advantages of larger cosmopolitan areas without losing the neighborly spirit that smaller cities have to offer. It has a rich history, beginning with settlement in the 1840's, soon after Texas declared its independence. In the late 1800's, people came to Copperas Cove for the prime cattle grazing land and the use of the Santa Fe Railroad. The natural basin formed by the five surrounding hills provided a gathering place for their cattle. In the early 1900's people settled here for commerce and business activity in the area. Its citizens are excited about its bright future and proud of the community's dedication to a better tomorrow.



CITY AND AREA DEMOGRAPHICS

LOCATION

Copperas Cove is located 25 miles west of IH-35 on U.S. Hwy 190, 65 miles north of Austin. This Central Texas city lies between Dallas and San Antonio. Within a 35-mile radius, Copperas Cove has a market of approximately 250,000 people and is adjacent to the largest mechanized military installation in the free world - Fort Hood.

CLIMATE

The climate of Copperas Cove produces very warm to hot summers and mild winters. The average low temperature in January is 34 degrees with August boasting an average high of 97 degrees. The annual average temperature is pleasant 69.7 degrees.

On the average, Copperas Cove has an annual rainfall of 35 inches and .9 inches of snow.

Monthly Average High Temperature		Monthly Average Low Temperature	
January	57 degrees	January	37 degrees
July	97 degrees	July	75 degrees

POPULATION

2007 Total Population 29,988
 Males 49.5%
 Females 50.5%

POPULATION BY AGE DISTRIBUTION

Age	Total	Percent
0-4	3,149	10.5%
5-9	2,669	8.9%
10-14	2,159	7.2%
15-19	2,189	7.3%
20-24	2,429	8.1%
25-34	6,148	20.5%
35-44	3,988	13.3%
45-54	3,239	10.8%
55-64	2,039	6.8%
65-74	1,289	4.3%
75-84	540	1.8%
85+	150	0.5%
Total	29,988	100.0%

ETHNIC CHARACTERISTICS

Ethnicity	Percent
White Alone	65.4%
Black Alone	20.4%
Hispanic	11.7%
Some other races	2.5%
Total	100.0%

CRIME RATES:

Calendar Year 2006 Crime Rate per 100,000:

Copperas Cove: 3,703.5 Killeen: 6,071.4 Temple: 5,387.8 National: 4,599.6

PUBLIC SAFETY

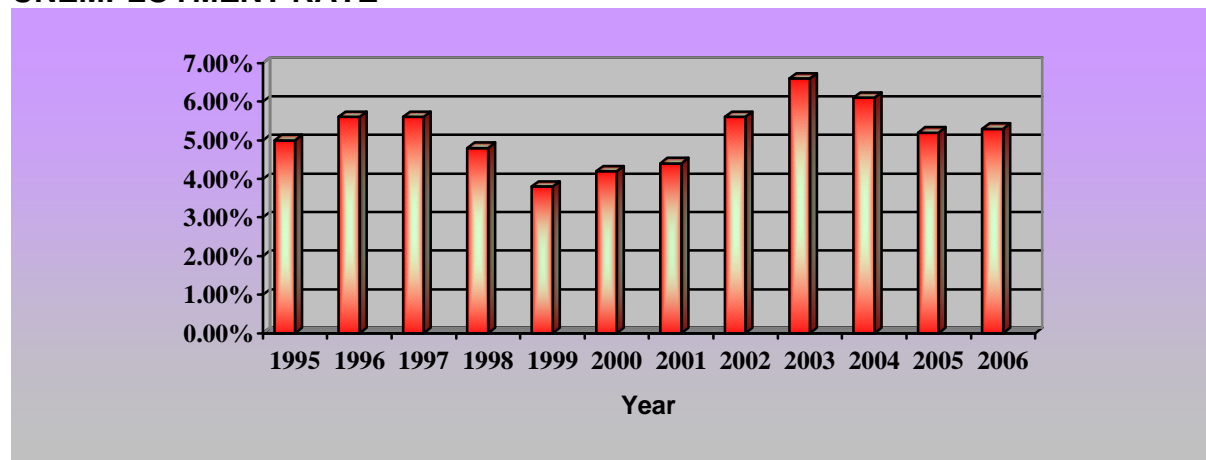
Police Protection:

Number of stations: 1
 Number of sworn officers: 53
 Officers per 1,000 Population: 2.09

Fire Protection:

Fire officers per 1,000 Population: 1.73
 Number of stations: 3
 Number of hydrants: 1,014
 Number of volunteer fire officers: 10
 Number of paid fire officers: 52

UNEMPLOYMENT RATE



LABOR FORCE

	Copperas Cove	Coryell County	Killeen- Temple MSA
Total Labor Force	13,439	25,895	152,200
Total Employment	12,723	24,213	144,186
Unemployment Rate	5.3%	6.5%	5.3%

EMPLOYERS

Employer	Product	Employees
Fort Hood	Military Soldiers	51,955
	Civilian (Federal & Contract)	14,939
Central Texas College	Community College	1,798
Copperas Cove ISD	School Administration	1,222
GC Services	Credit collection agency	1,084
Metroplex Hospital	Medical	1,000
Wal-Mart Supercenter	Department Store	400
City of Copperas Cove	City Government	295
H.E.B. Grocery Store	Grocers - Retail	145
WindCrest Nursing Center	Nursing Home	101
Tarleton - Central Texas	Senior College	90
Hill Country Rehab. & Nursing Ctr.	Nursing Home	80

EDUCATIONAL FACILITIES

School District:



Copperas Cove Independent School District has a reputation for excellence, offering a strong core curriculum enriched by the creative instruction of talented and skilled teachers. Our education program, "CHARACTER COUNTS!" is integrated throughout our schools, businesses, and government. The six pillars are trustworthiness, respect, responsibility, fairness, caring and citizenship. As a community, we believe that these qualities need to be modeled for our students continually by everyone and be integrated into everything we do. Copperas Cove ISD serves over 7,200 students. CCISD serves the students of Copperas Cove and many transfer students from the Central Texas area. Currently, there are 12 campuses in the district. The Copperas Cove Independent School District includes one high school, two junior high schools, two intermediate schools, seven elementary schools and one alternative school of choice. A high percentage of Cove's graduates go on to college or other forms of post-secondary education. Last year, CCISD high school graduates received more than \$2 million in scholarships.

For more information, visit: www.ccisd.com

College:

Central Texas College is a two-year institution offering associate degrees in academic and pre-professional subject areas. Educational programs are offered to accommodate the needs of full-time, as well as part-time students. Short courses and continuing educational programs for adults are among the many programs offered by Central Texas College. The college also provides vocational-technical training to prepare students for the work force. For more information, visit: www.thehighschoolgraduate.com/profiles/CentralTexasColl/index.htm



University:

Tarleton State University-Central Texas in Killeen is a unique university, offering upper-level undergraduate and graduate courses toward bachelor's and master's degrees. The University currently serves nearly 2,000 students and provides a wide range of flexible course schedules. Classes are offered at several convenient sites, including area community colleges, high schools and Fort Hood, in order to accommodate both full- and part-time students and serve the entire Central Texas area.

Legislation has lowered the number of full-time students required in order for Tarleton-Central Texas to become a stand-alone institution; once the 1,000 full-time student threshold is attained, the Texas A&M University System may take the steps necessary to establish Texas A&M University-Central Texas as an independent member of the System.

For more information, visit: www.Tarleton.edu/CentralTexas.

TRANSPORTATION

Highways: Copperas Cove, located 25 miles to the west of the I-35 corridor, is located on U.S. Highway 190, which is part of the recommended route of the "Port to the Plains Highway", connecting ports of the Gulf of Mexico to the Plains of West Texas. Excellent roadway systems in each direction make Copperas Cove easily accessible.

Rail: Copperas Cove is located on the main line of the Burlington Northern Santa Fe Transportation System. Daily services for carload shipment are available to Los Angeles to the west, Houston to the south and Chicago to the north. Area facilities include docks for cargo loading service in nearby Killeen.

Air: The community is served by three commuter airlines located at the Killeen-Fort Hood Regional Airport. These commuter airlines include, ASA/Delta, American Eagle, and Continental Express with daily flights to Atlanta, Dallas/Fort Worth and Houston. The airport offers a state-of-the-art airline terminal building and a 10,000 foot runway with two instrument landing systems. Flights to all major cities in Texas and the nation are offered. Another major commercial airport is in Austin, 65 miles south.

Common Carriers: Copperas Cove is served by 6 interstate carriers and 8 intrastate carriers, as well as overnight courier service. Arrow Trailways and Kerrville Busline service the area. In 2000, an inter city bus service was established by the Hill Country Transit District which provides local bus service between Copperas Cove, Fort Hood, Killeen and Harker Heights.

LODGING

Copperas Cove has 5 motels including Best Western, Relax Inn, Howard Johnson Inn, Budget Inn, and the Cactus Motel, with a total of 220 rooms. Comfort Suites and Days Inns are newly built with the rooms' number 70 and 62 respectively. Also, within a 12-mile radius you will find a Ramada Inn, Luxury Inn, Park Inn, LaQuinta, Holiday Inn, EconoLodge and Plaza Hotel.

CHURCHES

There are 41 churches of numerous faiths and religious activity.

UTILITIES

Electricity (TXU Electric Delivery)

Gas (TXU Gas Atmos)

Local Telephone Service (Embarq-CenTel Texas)

Long Distance Service (AT&T, Sprint, MCI and others)

Water (City of Copperas Cove)

Source of City Water:	Belton Lake	
Capacity of Water Plant:	100,000,000	gallons per day
Average Consumption:	3,420,000	gallons per day
Peak Consumption:	7,000,000	gallons per day
Storage Capacity:	7,166,000	gallons

Sewer (City of Copperas Cove)

Type of Treatment:	Extended Aeration
Capacity:	9,000,000 GPD
Current Usage:	3,100,000 GPD

BUSINESS AND INDUSTRIAL PARK



The City of Copperas Cove has a 92-acre business and industrial park located on prime land on the east end of the City. The park offers easy access to U.S. Hwy 190; a limited access highway which connects to I-35. The park is an excellent location for businesses that decide to locate in Copperas Cove to take advantage of the many benefits offered.

In addition to the business and industrial park, Copperas Cove has several existing buildings that can be adapted to most manufacturing, industrial, and back office operation uses.

Economic Development: Copperas Cove has passed the local option to provide a ½ cent sales tax for economic development. The monies generated by the tax are used to assist businesses in starting and expanding and in the promotion of the City as a location for business and industry.

COMMUNITY AND RECREATION FACILITIES

An 88-acre park is located approximately one mile from downtown Copperas Cove that includes eight recreation fields, playgrounds, picnic areas and a swimming pool featuring a water slide and zero depth entry children’s area. South Park was completed in 1997 and consists of two soccer practice fields, a swimming pool with bath house, and Playground equipment. In 2004 the hiking trail was completed at South Park and a restroom facility was added to the Park. Other neighborhood parks consist of Kate Street Park, Highland Park, Heritage Park and High Chaparrel Park. During the 1997-98 fiscal year the City added 218 acre Ogletree Gap Preserve to its park and recreation facilities.



This park area was purchased in an effort to maintain the natural habitat of the Ogletree Gap Valley. Located in this valley is the first post office that existed in the City of Copperas Cove and was operated by Marsden Ogletree in the mid-1800’s. The City also added both the Allin House and the Turkey Creek Activity Center (A.K.A. Copper Club), tennis courts and swimming pool to the City’s park and recreation

facilities. The Allin House has historical significance to Copperas Cove in that it was the residence of the City's first Mayor, Mayor Jouett Allin. The City also maintains a 10,000 square foot Civic Center which is utilized by citizens and other organizations for major events, dances, training classes and school related activities.

The City continues to operate and maintain a municipal cemetery.

Copperas Cove also has a very challenging 18-hole Municipal Golf Course featuring a renovated club house with a food and beverage operation, renovated driving range and other amenities.

Annual Events include:



Polar Bear Swim – The annual Polar Bear Swim will be held on Saturday, February 2nd 2008. The event will take place at the City Park Pool. All participants that register and dare to take the plunge will receive a 2008 "Polar Bear Swim" sweat shirt. Free hot chocolate will be served and all children must be accompanied by an adult. Registration fee is \$15.00.



Fishing in the Park – The annual Fishing in the Park event will take place on Saturday, February 16th 2008 at the Duck Pond in the City Park. This event is free for all registrants but if you register in advance you will be able to pre-order your own "Fishing in the Park" long sleeve t-shirt for \$10.00. A limited amount of shirts will be available for sale during the event. The age brackets are: 4-6, 7-9, 10-12, and 13-16.



Birthday Celebration – The City's Birthday celebration will be on March 22nd, 2008. The theme is to celebrate our city's diversity. In 2009, the City will be 130 years old.



Easter Egg Hunt – The annual Easter Egg Hunt and Picnic will be held on Saturday, March 22nd 2008. This has been a wonderful family tradition enjoyed by generations of family and friends. This event is free to the public.



Bike Central Texas – Copperas Cove is known as "Bike Central Texas" because of our many scenic routes and our bike friendly community. The year begins with Texas Bicycles Inc. January 19th, State Championship Bike Race tentatively scheduled for June 20th- 21st. Cove Classic Tour is scheduled for August 16th. Four routes provide both a challenging ride and scenic beauty for riders of all ages and fitness levels. You don't have to wait for a race to ride the scenic routes, maps are available at the Chamber of Commerce or on line at www.copperascove.com.

Rabbit Fest – Rabbit Fest is a 4-day arts and crafts festival that draws over 100,000 attendees annually in May. Rabbit Fest 2008 will be the third weekend of May (May 14th - 18th) at the Copperas Cove City Park. On May 14th we will kick off the Rabbit Fest with the Carnival's



The Hills are alive with Rabbits!

opening night where you can take advantage of special rates. The army's 1st Cavalry horse detachment will be there performing its rousing, traditional mounted charge. This 4 day festival features a top-quality carnival, dozens of food booths, a kiddie land, a petting zoo, a car show, Wild West shows, and arts and crafts vendors. There is also live entertainment throughout the fest on an open-air stage.



Rabbit Fest Softball Tournament – This adult softball tournament kicks off the Rabbit Fest celebration. This tournament is scheduled to play on May 9th - 11th at the City Park. Please call the Parks and Recreation office for more details.



Run Central Texas – Many of the same routes are used for the runs and walks hosted by the Chamber of Commerce. Annual events draw participants to the Tough Cookie, tentatively scheduled for April 6, Jack Rabbit Run 4 Hope held on May 10th and the Gallop or Trot held on September 27th. These run/walk events attract various running groups in all ages and skill levels. For more information and route maps, contact the Chamber of Commerce or online at www.copperascove.com

City Wide Garage Sale - The City Wide Garage Sale is held on the first Saturday in June. Something for everyone! Come out and enjoy over 50 garage sale vendors in one place.



Fourth of July Parade - An annual event winding through downtown Copperas Cove to celebrate the anniversary of our nation's independence.



Punt, Pass and Kick Contest - The NFL "Punt Pass and Kick" contest will take place soon after the school year begins. The age divisions range from 8 to 15 years of age. All the participants compete in punting, passing and kicking and the champions will have the chance to move on to regional and then to national competitions. The final competition will be held during the half time of an actual NFL football game. This competition is a free activity. Please call the Parks and Recreation office for more details.



Freedom Walk - The one-mile walk is intended to honor those who dedicate their lives, and have given their lives, to keep our nation free. The following groups of people will be honored: those whose lives were lost on Sept. 11, 2001, all veterans, both past and present, and "First Responders," which include the police and fire rescue officers.



Downtown Halloween - Copperas Cove residents have two large-scale Halloween events to select: A haunted hayride through the woods; or a one-stop shop for trick-or-treating and games. On the **Spooktacular Trail** at Ogletree Gap Park, patrons will go on a 25-minute excursion through a wooded area, where they will encounter one spine-chilling scene after





another. At the Safe Halloween Celebration in Copperas Cove, children may stroll around downtown, trick-or-treating at the participating businesses in a designated four-block area. There will also be games, such as bowling, hitting a golf ball and a fishpond. Additionally, the Safe Halloween Celebration will feature a costume contest for adults and children of all ages.

Ogletree Gap Folklife Festival - The third weekend in October comes to life with the Folklife Festival. Centered on local pioneer life, demonstrations include horseshoeing, spinning, weaving, candle-making, jerky-making, hoecake-making and meat-corning. The highlight of the festival is a Civil War re-enactment by Alpha Company.



Veteran's Day Parade - An annual event winding through downtown Copperas Cove to honor our veterans.

Children's Christmas Parade - Scheduled for December 6th, 2008. This year will be the 3rd annual lighted parade. The parade begins at 6pm. The route will begin at the back parking lot of the High School and end in the Cove Terrace Shopping Center parking lot. All local schools, marching groups, performers, civic organizations and businesses are encouraged to participate.



C.H.A.M.P.S. Heart of Texas Bowl game - Scheduled for December 6th, 2008. Kick off is scheduled for 2pm. One of five national NJCAA (National Junior College Athletic Association) Bowl games. Two of the top Junior College football teams in the Southwest Conference compete for the H.O.T. Bowl trophy. Proceeds support the C.H.A.M.P.S. (Communities Helping Americans Mature, Progress and Succeed) program in Copperas Cove.



Christmas Tree Lighting Ceremony – Anticipated to be held in early December 2008 at the Public Library. The City Parks & Recreation and Facility Maintenance assist Human Resources decorating of the tree. This event is open to the public and kicks-off the Christmas season for the City of Copperas Cove.



KristKindl Markt - The first weekend in December comes to life in downtown Copperas Cove with the charm of a German Christmas. A parade, food, arts and crafts and entertainment highlight the weekend festivities. Saturday is highlighted by the annual Chamber of Commerce Children's Christmas Parade, marking an official appearance of Santa Claus in the Copperas Cove area.





City of Copperas Cove Personnel
Schedule, Employee Position and Pay Scale
by Department & Schedule of Incentives

**CITY OF COPPERAS COVE, TEXAS
FY 2007-2008
PERSONNEL SCHEDULE**

	<u>ACTUAL</u> <u>FY 2004-05</u>	<u>ACTUAL</u> <u>FY 2005-06</u>	<u>ACTUAL</u> <u>FY 2006-07</u>	<u>ADOPTED</u> <u>FY 2007-08</u>
GENERAL FUND				
City Manager	2	2	2	3
City Secretary / Elections	2	2	2	2
City Attorney (Contract Labor)	1	1	1	1
Finance	6	6	5	6
Grants Administration	1	1	1	0
Human Resources	2	2	2	2
Information Systems	2	2	2	2
Municipal Court*	7	7	8	8
City Judge (Contract Labor)	1	1	1	1
Associate City Judge (Contract Labor)	1	1	1	1
Police	69	69	71	71
Animal Control	4	4	4	4
Fire / EMS **	46	46	52	52
Emergency Management	0	0	1	1
Engineering	4.5	4.5	1	2
Building and Development	4.5	5	5.5	5.5
Streets	7	7	7	7
Parks & Recreation	14	14	14	14
Fleet Services	5	5	5	5
Public Works	0.5	0.5	0.5	0.5
Facility Maintenance	5	5	5	5
Planning	0.5	1	3	3
Library	9.5	9.5	10	10
Code and Health	2	2.5	3.5	3.5
TOTAL GENERAL FUND EMPLOYEES	<u>196.5</u>	<u>198</u>	<u>207.5</u>	<u>209.5</u>
WATER & SEWER FUND				
Water & Sewer Operations	2	2	2	2
Utility Administration	8	11	10	10
Water Distribution	12	9	9	9
Sewer Collection	7	7	7	7
Wastewater Treatment	10	11	11	11
Composting	2	2	3	3
TOTAL WATER & SEWER EMPLOYEES	<u>41</u>	<u>42</u>	<u>42</u>	<u>42</u>
RECREATION ACTIVITIES FUND				
Recreation Activities	1	1	2	2
TOTAL YOUTH ACTIVITIES FUND EMPLOYEES	<u>1</u>	<u>1</u>	<u>2</u>	<u>2</u>
CEMETERY FUND				
Cemetery	1	1	1	1
TOTAL CEMETERY FUND EMPLOYEES	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

**CITY OF COPPERAS COVE, TEXAS
FY 2007-2008
PERSONNEL SCHEDULE**

	<u>ACTUAL FY 2004-05</u>	<u>ACTUAL FY 2005-06</u>	<u>ACTUAL FY 2006-07</u>	<u>ADOPTED FY 2007-08</u>
SOLID WASTE FUND				
Solid Waste Operations	4	4	4	4
Solid Waste Collection - Residential	4	4	4	4
Solid Waste Collection - Recycling	2	2	2	2
Solid Waste Collection - Brush / Bulk	2	2	2	2
Solid Waste Collection - Commercial	4	4	4	4
Solid Waste Disposal	4	4	4	4.5
TOTAL SOLID WASTE FUND EMPLOYEES	<u>20</u>	<u>20</u>	<u>20</u>	<u>20.5</u>
DRAINAGE UTILITY FUND				
Drainage Utility	4.5	4.5	6.5	6.5
TOTAL DRAINAGE UTILITY FUND EMPLOYEES	<u>4.5</u>	<u>4.5</u>	<u>6.5</u>	<u>6.5</u>
GOLF COURSE FUND				
Golf Course Operations	6	6	6	4.5
Golf Course Concessions	2	2	2	2
Golf Course Maintenance	7	7	7	7
TOTAL GOLF COURSE FUND EMPLOYEES	<u>15</u>	<u>15</u>	<u>15</u>	<u>13.5</u>
TOTAL ALL FUNDS	<u>279</u>	<u>281.5</u>	<u>294</u>	<u>295</u>

* Court Bailiff funded by the Court Special Revenue Fund.

** 2006-2007 adopted budget reflected 49 positions which included three positions funded for a partial year related to the SAFER Grant. At mid year 3 additional positions were authorized by City Council as the result of the SAFER Grant Award for a total of six additional positions in FY 2006-07.

City of Copperas Cove 2007/2008
Position Listing and Salary Ranges by Department

Fund #	Dept #	No. EE's	Department Name	Position Title	Hourly Salary Minimum	Hourly Salary Maximum
01	22	1	City Manager	Secretary to the City Manager	\$ 13.17	\$ 19.40
01	22	1	City Manager	Public Information Officer	\$ 20.67	\$ 30.45
01	22	1	City Manager	City Manager	Unclassified	Unclassified
01	23	1	City Secretary	Deputy City Secretary	\$ 13.61	\$ 20.05
01	23	1	City Secretary	City Secretary	Unclassified	Unclassified
01	31	2	Finance	Accounting Technician	\$ 12.63	\$ 18.60
01	31	1	Finance	Senior Accountant	\$ 17.35	\$ 25.56
01	31	1	Finance	Budget Analyst	\$ 21.81	\$ 32.13
01	31	1	Finance	Assistant Dir. of Finance/Purchasing Officer	\$ 23.59	\$ 34.75
01	31	1	Finance	Assistant City Manager/Director of Finance	Unclassified	Unclassified
01	34	1	Human Resources	Human Resources Coordinator	\$ 12.78	\$ 18.82
01	34	1	Human Resources	Human Resources Director	Unclassified	Unclassified
01	35	1	Information Systems	Information Systems Specialist	\$ 16.51	\$ 24.32
01	35	1	Information Systems	Information Systems Manager	\$ 28.34	\$ 41.74
01	41	5	Municipal Court	Clerk for Court	\$ 10.47	\$ 15.42
01	41	1	Municipal Court	Assistant Supervisor of Municipal Court	\$ 12.44	\$ 18.32
01	41	1	Municipal Court	Supervisor - Court	\$ 20.00	\$ 29.46
03	41	1	Municipal Court	Bailiff	\$ 15.81	\$ 23.29
01	42	2	Police	Senior Records Clerk	\$ 10.47	\$ 15.42
01	42	1	Police	Administrative Assistant	\$ 11.48	\$ 16.91
01	42	1	Police	Administrative Assistant - Training/Evidence	\$ 11.48	\$ 16.91
01	42	12	Police	Police Communications/Operator	\$ 11.50	\$ 16.94
01	42		Police	Patrol Officer - Non Certified in Academy	\$ 12.76	-
01	42	1	Police	Executive Secretary	\$ 13.17	\$ 19.40
01	42		Police	Patrol Officer - Certified in FTP	\$ 14.25	-
01	42	36	Police	Patrol Officer - Certified	\$ 17.17	\$ 25.29
01	42	5	Police	Police Corporal	\$ 21.08	\$ 31.05
01	42	8	Police	Police Sergeant	\$ 22.80	\$ 33.58
01	42	3	Police	Police Lieutenant	\$ 25.85	\$ 38.08
01	42	1	Police	Police Deputy Chief	\$ 29.20	\$ 43.01
01	42	1	Police	Chief of Police	Unclassified	Unclassified
01	43	1	Animal Control	Clerk	\$ 9.27	\$ 13.65
01	43	2	Animal Control	Animal Control Officer	\$ 10.29	\$ 15.16
01	43	1	Animal Control	Supervisor - Animal Control	\$ 15.00	\$ 22.10
01	44	33	Fire	Firefighter (2904 hour work year)	\$ 11.24	\$ 16.56
01	44	1	Fire	Administrative Assistant	\$ 11.48	\$ 16.91
01	44	6	Fire	Fire Lieutenant (2904 hour work year)	\$ 13.42	\$ 19.77
01	44	3	Fire	Fire Captain (2904 hour work year)	\$ 14.65	\$ 21.58
01	44	1	Fire	Support Services Officer	\$ 15.70	\$ 23.13
01	44	3	Fire	Fire Battalion Chief (2904 hour work year)	\$ 17.46	\$ 25.72
01	44	1	Fire	Fire Inspector/Lieutenant	\$ 18.74	\$ 27.60
01	44	1	Fire	Fire Marshal	\$ 20.45	\$ 30.12
01	44	1	Fire	Training/EMS Chief	\$ 24.37	\$ 35.90
01	44	1	Fire	Deputy Fire Chief	\$ 26.56	\$ 39.12
01	44	1	Fire	Fire Chief	Unclassified	Unclassified
01	4420	1	Fire	Emergency Management Coordinator	\$ 19.98	\$ 29.43
01	51	1	Engineering	Public Improvements Inspector	\$ 19.61	\$ 28.89
01	51	1	Engineering	City Engineer	Unclassified	Unclassified
01	52	1.5	Building/Development Svcs	Receptionist	\$ 9.22	\$ 13.58
01	52	1	Building/Development Svcs	Administrative Assistant	\$ 11.48	\$ 16.91
01	52	1	Building/Development Svcs	Inspector	\$ 15.84	\$ 23.33
01	52	1	Building/Development Svcs	Inspector Senior	\$ 18.02	\$ 26.54
01	52	1	Building/Development Svcs	Chief Building Official	\$ 28.61	\$ 42.14
01	53	3	Street	Light Equipment Operator	\$ 10.02	\$ 14.76
01	53	2	Street	Heavy Equipment Operator	\$ 11.50	\$ 16.94
01	53	1	Street	Traffic Control Technician	\$ 11.50	\$ 16.94

**City of Copperas Cove 2007/2008
Position Listing and Salary Ranges by Department**

Fund #	Dept #	No. EE's	Department Name	Position Title	Hourly Salary Minimum	Hourly Salary Maximum
01	53	1	Street	Lead Heavy Equipment Operator	\$ 14.00	\$ 20.62
01	54	7	Parks & Recreation	Laborer	\$ 9.27	\$ 13.65
01	54	2	Parks & Recreation	Light Equipment Operator	\$ 10.02	\$ 14.76
01	54	1	Parks & Recreation	Recreation/Aquatics Specialist	\$ 11.88	\$ 17.50
01	54	1	Parks & Recreation	Supervisor Parks	\$ 15.00	\$ 22.10
01	54	1	Parks & Recreation	Facilities/Senior Specialist	\$ 15.00	\$ 22.10
01	54	1	Parks & Recreation	Recreation Superintendent	\$ 20.29	\$ 29.89
01	54	1	Parks & Recreation	Director of Community Services	Unclassified	Unclassified
04	54	2	Parks & Recreation	Recreation Specialist	\$ 11.88	\$ 17.50
06	54	1	Parks & Recreation	Light Equipment Operator	\$ 10.02	\$ 14.76
01	55	1	Fleet Services	Parts Technician/Clerk	\$ 9.27	\$ 13.65
01	55	2	Fleet Services	Mechanic	\$ 13.18	\$ 19.41
01	55	1	Fleet Services	Lead Mechanic	\$ 15.09	\$ 22.23
01	55	1	Fleet Services	Supervisor - Fleet Services	\$ 19.06	\$ 28.08
01	56	0.5	Public Works	Public Works Superintendent	\$ 20.90	\$ 30.79
01	57	3	Facility Maintenance	Custodian	\$ 8.71	\$ 12.83
01	57	2	Facility Maintenance	Facility Maintenance	\$ 12.12	\$ 17.85
01	61	1	Planning	Administrative Assistant	\$ 11.48	\$ 16.91
01	61	1	Planning	GIS Technician	\$ 18.50	\$ 27.25
01	61	1	Planning	City Planner	Unclassified	Unclassified
01	71	3	Library	Library Assistant I	\$ 9.59	\$ 14.13
01	71	0.5	Library	Library Assistant II	\$ 11.22	\$ 16.53
01	71	3	Library	Library Assistant III	\$ 12.79	\$ 18.84
01	71	0.5	Library	Outreach Specialist/Library Assistant III	\$ 12.79	\$ 18.84
01	71	1	Library	Reference Assistant/Electronic Tech Coord III	\$ 13.30	\$ 19.59
01	71	1	Library	Assistant Director Library/Reference	\$ 18.30	\$ 26.96
01	71	1	Library	Director Library	Unclassified	Unclassified
01	72	0.5	Code & Health	Clerk	\$ 9.27	\$ 13.65
01	72	2	Code & Health	Code Enforcement Officer	\$ 14.01	\$ 20.64
01	72	1	Code & Health	Health Inspector	\$ 14.01	\$ 20.64
09	74	2	Golf Course	Food & Beverage Worker	\$ 8.18	\$ 12.05
09	74	1.5	Golf Course	Golf Course Attendant	\$ 8.18	\$ 12.05
09	74	1	Golf Course	Clerk	\$ 9.27	\$ 13.65
09	74	1	Golf Course	Golf Shop Assistant	\$ 9.27	\$ 13.65
09	74	4.5	Golf Course	Laborer	\$ 9.27	\$ 13.65
09	74	0.5	Golf Course	Golf Course Mechanic	\$ 11.50	\$ 16.94
09	74	1	Golf Course	Heavy Equip Operator	\$ 11.50	\$ 16.94
09	74	1	Golf Course	Superintendent Golf Course	\$ 21.08	\$ 31.05
09	74	1	Golf Course	Manager/Pro Golf Course	Unclassified	Unclassified
05	76	5	Drainage Utility	Laborer	\$ 9.27	\$ 13.65
05	76	1	Drainage Utility	Supervisor Drainage	\$ 15.00	\$ 22.10
05	76	0.5	Drainage Utility	Public Works Superintendent	\$ 20.90	\$ 30.79
02	80	1	Water & Sewer Admin	Administrative Assistant	\$ 11.48	\$ 16.91
02	80	1	Water & Sewer Admin	Director of Water/Wastewater	Unclassified	Unclassified
02	81	4	Utility Administration	Clerk/Cashier	\$ 9.78	\$ 14.41
02	81	4	Utility Administration	Meter Reader/Customer Service	\$ 9.78	\$ 14.41
02	81	1	Utility Administration	Billing Technician	\$ 11.79	\$ 17.37
02	81	1	Utility Administration	Supervisor - Utilities	\$ 19.60	\$ 28.87
02	82	1	Water Distribution	Heavy Equipment Operator	\$ 11.50	\$ 16.94
02	82	5	Water Distribution	Operator II Water Distribution	\$ 11.86	\$ 17.47
02	82	1	Water Distribution	Supervisor Installation	\$ 15.00	\$ 22.10
02	82	1	Water Distribution	Supervisor Pump Maintenance	\$ 15.00	\$ 22.10
02	82	1	Water Distribution	Superintendent Water Distribution	\$ 19.51	\$ 28.74
02	83	5	Sewer Collection	Operator II Sewer Collection	\$ 11.86	\$ 17.47
02	83	1	Sewer Collection	Assistant Supervisor/Operator III Sewer Coll	\$ 15.00	\$ 22.10
02	83	1	Sewer Collection	Superintendent - Sewer Collection	\$ 19.51	\$ 28.74

**City of Copperas Cove 2007/2008
Position Listing and Salary Ranges by Department**

Fund #	Dept #	No. EE's	Department Name	Position Title	Hourly Salary Minimum	Hourly Salary Maximum
02	84	6	Wastewater Treatment	Operator II Wastewater	\$ 11.86	\$ 17.47
02	84	1	Wastewater Treatment	Laboratory Technician Wastewater	\$ 13.32	\$ 19.62
02	84	3	Wastewater Treatment	Chief Plant Operator Wastewater	\$ 17.27	\$ 25.44
02	84	1	Wastewater Treatment	Laboratory Technician - Senior Wastewater	\$ 17.27	\$ 25.44
02-01	84	2	Composting	Heavy Equipment Operator	\$ 11.50	\$ 16.94
02-01	84	1	Composting	Supervisor Composting	\$ 15.00	\$ 22.10
03	90	1	Solid Waste Collection	Administrative Assistant	\$ 11.48	\$ 16.91
03	90	1	Solid Waste Collection	Supervisor Solid Waste - Operations	\$ 15.00	\$ 22.10
03	90	1	Solid Waste Collection	Supervisor Solid Waste - Recycling/Admin	\$ 15.00	\$ 22.10
03	90	1	Solid Waste Collection	Solid Waste Superintendent	\$ 21.34	\$ 31.43
03	91	11	Solid Waste Collection	Driver	\$ 11.50	\$ 16.94
03	91	1	Solid Waste Collection	Mechanic/Relief Diver	\$ 13.18	\$ 19.41
03	92	0.5	Solid Waste Collection	Clerk/Dispatcher	\$ 9.27	\$ 13.65
03	92	1	Solid Waste Disposal	Clerk - Scale Operator	\$ 9.27	\$ 13.65
03	92	3	Solid Waste Disposal	Heavy Equipment Operator	\$ 11.50	\$ 16.94

**CITY OF COPPERAS COVE, TEXAS
INCENTIVE/REIMBURSEMENT PAY
FY 2007-2008**

FIRE/EMS

Paramedic

Assigned	\$500
Non-Assigned	\$350

Intermediate Certification	\$ 40
Advanced Certification	\$ 75
Master Certification	\$100
Paramedic assigned to an ambulance unit and works the entire shift (no partial credit) (Chief excluded from Incentives)	\$ 25

POLICE

Shift Differential

2 nd Shift	\$ 35
3 rd Shift	\$ 45

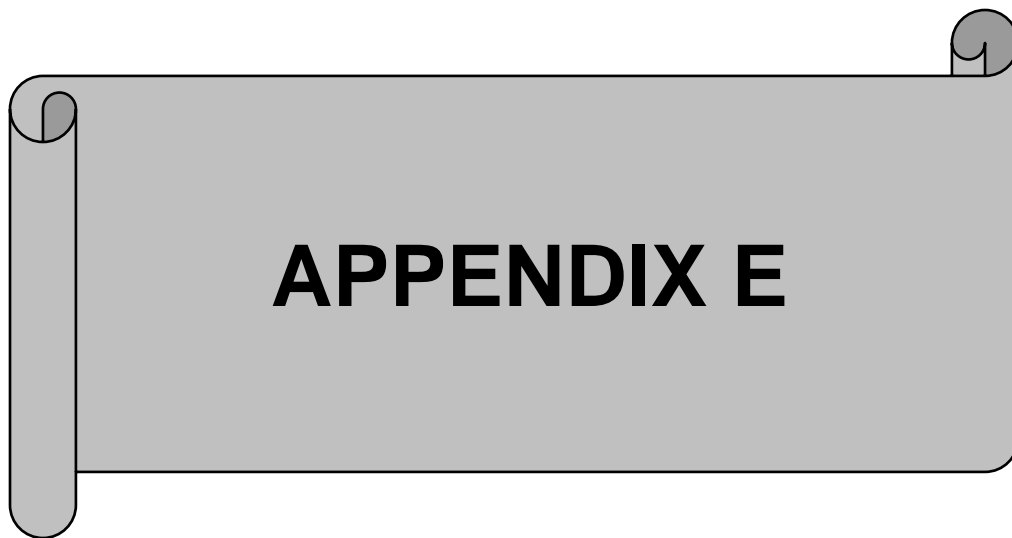
Master Certification	\$100
Advanced Certification	\$ 75
Intermediate Certification	\$ 40
Instructor Certificate	\$ 15
Motorcycle Unit	\$ 50
Special Response Team (Chief excluded from Incentives)	\$ 50

ANIMAL CONTROL

Advanced Certification	\$ 40
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WATER DISTRIBUTION

Backflow Prevention Assembly Tester License	\$ 25
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City of Copperas Cove Water,
Sewer & Solid Waste Rates

**CITY OF COPPERAS COVE, TEXAS
CURRENT WATER RATES**

Sec. 11-25. Minimum fee; monthly rate.

There shall be charged by the city a minimum monthly fee as set out by the chart below:

Meter Size (inches)	Minimum Bill	Rate per 1,000 Gallons of Water
3/4	\$ 11.00	\$ 2.81
1	15.50	3.07
1-1/2	23.00	3.45
2	34.00	3.61
3	90.00	3.61
4	141.00	3.61
6	239.00	3.61

All bills sent by the City to the customer for water, sewer and/or garbage service shall be due and payable on receipt. No additional notice other than the original bill shall be provided by the City to the customer and services to the customer shall be terminated twenty-one (25) days after the billing date unless such bill has been paid by such time.

(Code 1970, § 27-21; Ord. of 9-16-80; Ord. of 10-6-81; Ord. of 9-21-82, § 27-21; Ord. of 11-16-82, § 27-21a; Ord. No. 1985-51, 10-1-85; Ord. No. 87-32, 9-15-87; Ord. No. 1993-31, 9-7-93; Ord. No. 1995-10, 9-5-95; Ord. No. 2000-36, 9-12-00; Ord. No. 2004-27, 9-14-04; Ord. No. 2005-25, 10-18-05; Ord. No. 2006-31, 9/5/06)

Cross reference(s)--Special water rate for citizens over sixty-five years of age, § 11-3.

State law reference(s)--Authority of city to prescribe water rates, V.T.C.S. art. 1175(11).

CITY OF COPPERAS COVE, TEXAS CURRENT SEWER RATES

Sec. 11-33. Rate schedules.

The council hereby adopts the user charge system as recommended in the study and analysis of August, 1987, and January, 1978, entitled "User Charge and Industrial Cost Recovery Systems for wastewater Treatment Services, Part of Step III, EPA Grant No. C-48-0877-04-0," and the following rate schedules and structures which comport with such recommendations:

(1) The following schedule of rates per month or fraction thereof shall be the basis for determining charges to all users for rendering sanitary sewage service, where the sewage produced by such user is a normal strength wastewater (two hundred (200) mg/l B.O.D. and two hundred twenty (220) mg/l S.S.) and where such user is located within the city service area:

(a) A monthly volume charge shall be charged to all users for amounts of water used, or wastewater produced, as more specifically set forth herein shall be charged as follows:

Classification	Minimum	Rate per 1,000 Gallons of Water
All Customers	11.00	3.50

Cross reference--Sewage service rates for senior citizens, see § 11-3(b).

(b) "User," as that term is used herein, shall mean any unit connected to the wastewater treatment system of the city whether such unit is a single-family residence, an apartment unit within a complex of apartments, a mobile home, a mobile home within a group of mobile homes operated by a common owner, or any business, commercial or industrial entity which receives metered water or unmetered water.

(c) The maximum monthly volume charge for residential class users will be based on the individual user's monthly average water use during the lowest three (3) months of December, January, February and March. These months shall be referred to as "base months." The volumes used to compute these charges are based on the amount of water used by the residential class users as measured by a meter. Where no preceding base months average is available from records, the city manager shall estimate a volume to be used for the maximum monthly volume charge. Where the volume of water is less than the average of the base months, the user shall be charged only for that lesser volume in accordance with paragraph (a) hereof.

(1) Any customer who wishes to pay in excess of their bill may pay that excess amount to be deposited into a utility fund to assist the needy, to be administered by the City of Copperas Cove, Texas.

(2) An administrative fee of twenty-five dollars (\$25.00) shall be charged for any tampering with city utilities owned or maintained by the city. Failing manageability by the administration, the twenty-five dollar (\$25.00) fee shall be accompanied by filing theft of service charges in the court of appropriate jurisdiction.

(d) The monthly charges to commercial and industrial class users will be based on total water use as measured by appropriate meters, with the provision that if a user can show, to the satisfaction of the city manager, that a significant portion of the metered water usage does not enter the sanitary sewers, the user will be charged for only that volume entering the sewers, as determined by a method approved by the city manager.

**CITY OF COPPERAS COVE, TEXAS
CURRENT SEWER RATES**

Monitored Group	
User monthly service charge.....	\$ 0.40
Volume charge, per 1,000 gallons.....	0.0698

B.O.D. and S.S. surcharge (according to the following formula):

$$S = C[(B.O.D. 200 - S.S. - 220)] (8.345)(V)$$

where:

- S = Surcharge to user in dollars to be added to monthly billing to sewer
- C = Unit cost of treatment at \$/lb
- B.O.D. = B.O.D. strength index in mg/l /8
- 200 = Normal B.O.D. strength in mg/l
- S.S. = Suspended solids strength index in mg/l
- 220 = Normal suspended solids strength in mg/l
- 8.345 = Factor converting mg/l to pounds/gallons
- V = Monthly volume of wastewater discharged by monitored user

Monitoring charge (testing).....Total cost to city

The monitoring charge shall consist of all cost for personnel, materials and equipment used to collect and analyze samples from the users' wastewater to determine the strength of the wastewater produced.

This schedule shall replace all other charges previously made for industrial waste strength.

(3) All commercial and industrial users connected to the sanitary sewer system who have a source of water supply that is in addition to, or in lieu of, the city water supply must have a meter approved and tested by the city on that source of water supply and the volume charges as set forth hereinbefore shall be based on the sum of volumes delivered by all sources of supply. Such method of volume determination will not be applicable if the user installs a meter approved by the city on the wastewater produced by the customer before it enters the city's sanitary sewer system.

All residential users connected to the sanitary sewer system who have a source of water supply that is in addition to or in lieu of the city water supply will have one of the two (2) following options as to the basis for charges for sewage service: The residential user may have a meter approved and tested by the city installed on that source of water supply, and the volume charge as set forth hereinbefore shall be based on the sum of the volumes delivered by all sources of supply, measured and estimated.

(4) Rate schedule for industrial cost recovery. The following schedule of rates per month or fraction thereof shall be the basis for determining charges to all industrial cost recovery payments and where such user is located within the city service area. The city manager will determine on an annual basis which industrial users are to make industrial cost recovery payments.

(a) A monthly volume charge shall be charged the amount as follows:

1. Northwest service area = \$2.034/1,000 gallons/day/month
2. Northeast service area = \$2.733/1,000 gallons/day/month
3. South service area = \$2.730/1,000 gallons/day/month

(b) A monthly B.O.D. pollutant charge shall also be charged in the amount as follows:

1. Northwest service area = \$0.569/pound/day/month
2. Northeast service area = \$0.885/pound/day/month
3. South service area = \$0.803/pound/day/month

**CITY OF COPPERAS COVE, TEXAS
CURRENT SEWER RATES**

- (c) A monthly S.S. pollutant charge shall also be charged in the amount as follows:
1. Northwest service area = \$0.268/pound/day/month
 2. Northeast service area = \$0.460/pound/day/month
 3. South service area = \$0.421/pound/day/month
- (d) Industrial users shall make industrial cost recovery payments to recover sewage treatment plant construction grant costs which are allocable to the treatment of the industrial user's wastes. An industrial user may be excluded from industrial cost recovery payments if:
1. The industrial user discharges only segregated domestic wastes or wastes from sanitary conveniences; and
 2. Does not contribute greater than ten (10) per cent of the design flow or design pollutant loading (B.O.D. and S.S.) of the sewage treatment plants.
- (e) If an industrial user satisfies the above two (2) requirements, and is excluded from industrial cost recovery payments, then all industrial users who satisfy the above two (2) requirements must be excluded from industrial cost recovery payments, and all industrial users who cannot be excluded from industrial cost recovery payments will have their respective wastewater flows reduced by an amount equal to the non-process segregated domestic wastes or wastes from sanitary conveniences that each discharges to the city's sewer system before industrial cost recovery payments are computed.
- (f) All industrial users which are required to make industrial cost recovery payments shall be monitored users. Industrial cost recovery payments to be charged industrial users shall be based on annual estimates or measurements of the users' wastewater flow to the city's sewer system and test data relating to B.O.D. and S.S. concentrations in the users' wastewater. Wastewater flow estimates will be made by the city manager from water use records. The city manager will make appropriate reductions in flow allocations for each industrial user, when applicable. Industrial cost recovery payments will be computed annually by the procedures and methods outlined in the study and analysis of January, 1978, entitled "User Charge and Industrial Cost Recovery Systems for Wastewater Treatment Service, Part of Step III, EPA Grant No. C-48-0877-04-0.", ,
- (g) The industrial cost recovery period for the present sewage treatment plant enlargement funded under United States Environmental Protection Agency Construction Grant No. C-48-0877-40-0 shall begin when any element of the sewage treatment plant funded by the grant becomes operable. The industrial cost recovery period shall be twenty (20) years from the date that the period begins and is the period during which all industrial users, if not excluded by the city manager, shall make industrial cost recovery payments.
- (h) The foregoing rate schedule for industrial cost recovery shall become effective the time any element of the city's sewage treatment plant which is wholly or partially funded by the federal construction grant becomes operable, and shall remain in effect until altered, amended or repealed by the city council.

**CITY OF COPPERAS COVE, TEXAS
CURRENT SEWER RATES**

- (i) The city council will review the industrial cost recovery system annually, recompute annual industrial cost recovery unit cost rates, if necessary, and re-evaluate and update the allocations for wastewater flow rate and pollutant loadings for each industrial user and recompute their annual payments.

(5) A surcharge fee in the amount of one hundred seven dollars and fifty-three cents (\$107.53) shall be charged in the area within the City of Copperas Cove in which proposed future buildings will be served by the sewage collection system connected to and upstream of the sewer main located in Creek Street between Robertson and Virginia Streets. This particularly applies to the Morse Valley Section Three Subdivision, Morse Valley Section Four Subdivision, Morse Valley Section Eight Subdivision, and other currently undeveloped, unplatted lands that will be served by the aforementioned sewer collection systems.

The city council will review the user charge system annually to determine if the rates are adequate and to revise them as required to cover operation and maintenance costs.

(Code 1970, § 27-31; Ord. of 10-16-79; Ord. of 9-16-80; Ord. No. 1985-52, 10-1-85; Ord. No. 1987-33, 9-15-87; Ord. No. 1988-29, 9-6-88; Ord. No. 1993-30, 9-7-93; Ord. No. 1995-05, 6-20-95; Ord. No. 1995-11, 9-5-95; Ord. No. 2000-29, § III, 6-20-00; Ord. No. 2000-36, § II, 9-12-00; Ord. No. 2004-27, 9/14/04; Ord. No. 2006-31, 9/5/06)

**CITY OF COPPERAS COVE, TEXAS
CURRENT SOLID WASTE RATES**

Sec. 11-71. Rate Schedule.

The following rate schedules shall be effective and shall be charged to customers:

A. Residential Monthly Rates.

- a) One-family residence.....\$13.00
- b) Two-family residence on one water meter.....\$26.00
- c) Two-family residence on separate water meters, each unit.....\$13.00
- d) An additional container may also be obtained by paying an additional \$13.00 per month for each container. All City provided containers shall remain the property of the City.
- e) No more than one (1) truckload of brush material shall be picked up from any single residential or commercial premise twice-per-month without charge. Truckload size shall represent measurements of 4'x4'x12'. Customer may request additional collections at the rate of six dollars (\$6.00) per cubic yard.
- f) Yardwaste bags shall be sold to residents at City's cost plus tax.
- g) Excess Garbage Fee\$4.50

A. Commercial Monthly Rates.

- a) Commercial Automated Container Service: Garbage collected from commercial businesses utilizing the automated container shall be charged a monthly minimum fee of twenty-one dollars (\$21.00) for twice-a-week pickup of one (1) automated 96-gallon container. There shall be a maximum of three automated containers at any one business. Additional containers shall be charged accordingly:

Number of Cans	1x	2x	Each Additional Container
1	N/A	\$21.00	\$13.00
2	N/A	\$34.00	\$13.00
3	N/A	\$47.00	\$13.00

- a) Excess garbage or rubbish that will not fit into the container may be put in plastic bags, not larger than 33 gallons, and placed beside the container. After dumping the container provided for the base service, the driver will load the excess-bagged garbage into the container for dumping. The driver will reload the container a maximum of twice per collection day. An Excess Garbage Fee of \$4.50 shall be assessed to the commercial establishment for each reload.

**CITY OF COPPERAS COVE, TEXAS
CURRENT SOLID WASTE RATES**

- b) Commercial Containers: Commercial, apartment, mobile home park and industrial garbage customers of the city shall be permitted to store garbage for collection in containers which are provided by the city and shall be charged the monthly collection rates and user fees for collection for the scheduled number of days collected from the size containers as shown below:

Days of Pickup Per Week Except Holidays							
Cubic Yards	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>Lease Fee</u>	<u>Extra Collection Fee</u>
3	\$57.99	\$109.72	\$148.78	\$193.97	\$237.97	\$12.00	\$15.00
4	\$77.31	\$133.79	\$182.24	\$238.32	\$294.40	\$14.00	\$20.00
6	\$96.65	\$172.12	\$236.46	\$309.82	\$380.73	\$16.00	\$25.00
8	\$119.55	\$212.86	\$302.72	\$397.70	\$489.36	\$18.00	\$30.00
10	\$152.85	\$268.73	\$384.12	\$500.50	\$616.88	\$30.00	\$35.00

- c) Sharing of containers. Commercial accounts in some areas may share the same container. In this event, each shall pay its respective fees and be jointly liable for cost of damages to the container as if the container were not shared between customers.
- d) When an existing or prospective customer requires a service for which the above rates do not pertain, and the Solid Waste Director has the capability and desire to provide that service, the Solid Waste Director will determine the charges based upon a study by him/her to determine the cost of providing such a service.

A. Transfer Station Rates.

- a) The following rates on all vehicles, containers, trailers and trucks, from commercial and private haulers, residents and nonresidents of the City of Copperas Cove, Texas depositing Municipal Solid Waste, as defined in the Texas Municipal Solid Waste Act, as amended on June 18, 1993, and more particularly as "Solid Waste resulting from and incidental to Municipal, Community, Commercial, Institutional, and Recreational activities, including garbage, rubbish, ashes, street cleanings, dead animals, and all other solid waste other than industrial and hazardous solid waste", shall be charged a fee equal to: forty-seven dollars (\$47.00) per ton, unless authorized in a separate agreement with the City.
- b) In the event, the scales at the transfer station are not operational, a rate equal to: fifteen dollars (\$15.67) per cubic yard for all compacted waste, or ten dollars (\$9.40) per cubic yard for all un-compacted waste will be charged for all waste as listed in paragraph (a) above.
- c) In any event, a minimum charge equal to: five dollars and sixty four cents (\$5.64) per vehicle will be charged for any user of the City of Copperas Cove transfer station.
- d) Passenger/light truck tire, less than 17.5 inch rim diameter.....\$3.00

**CITY OF COPPERAS COVE, TEXAS
CURRENT SOLID WASTE RATES**

- e) Truck tire, greater than or equal to 17.5 inch rim diameter.....\$7.00
- f) Roll-off Container disposal fee.....\$47.00/ton

A. Recycling Center Rates.

- a) Used oil filters.....\$1.00
- b) Residents may bring approved recyclable material to the Recycling Center, located at 2605 S. FM 116, for free disposal. A list of approved recyclable material will be posted at the Recycling Center. No other material will be accepted.

A. Miscellaneous Fees.

- a) Residential Missed Service.....\$5.00
- b) Container exchange to larger container.....\$10.00
- c) A customer whose container is stolen and not returned shall be assessed a fee in the amount of the most recent bid purchase price paid by the City. If the container is later recovered, the replacement fee will be refunded to the customer.
- d) An open vehicle, truck, trailer or container which by its lack of adequate covering can permit the contents thereof to blow or fall from the said vehicle, truck, trailer or container, there shall be a penalty for violation hereof which shall be by fine not to exceed two hundred dollars (\$200.00).
- e) There shall be levied a surcharge of three dollars (\$3.00), on any vehicle which carries a load of refuse to be deposited at the Copperas Cove Transfer Station when such load is uncovered. "Uncovered" as that term is used herein shall mean any load of garbage or refuse which is uncontrolled to the extent that the garbage or refuse can escape from the carrier either from the top, sides or the bottom of the carrier under ordinary circumstances of travel.

Sec. 11-72 Collection of Fees.

The charges for the removal and disposal of all garbage, trash or rubbish shall be entered by the city controller in their respective amounts as charges against each such person on the water and sewer bill of such person and the amount so fixed and charged shall be collected monthly in connection with and as a part of the water and sewer bills of the city. Should any person of any place of abode or of any place of business fail or refuse to pay the charges fixed against him and his place of abode or his place of business when due, the city shall be authorized to cut off and disconnect the water and sewer services to his place of abode or place of business and against which such garbage pickup fees have been fixed and assessed, and in addition thereto shall be authorized to discontinue garbage pickup services until such fees have been paid in full.

**CITY OF COPPERAS COVE, TEXAS
CURRENT SOLID WASTE RATES**

Sec. 11-73 Credit for vacancy.

No credit shall be given to any owner, occupant, tenant, or lessee of any residence, structure or place of business for vacancy thereof unless the manager of the utility collections department is notified by such owner, occupant, tenant or lessee within five (5) days after such property is vacated. Credit will only be given from the date of the nearest subsequent billing period after such notice has been given to the department.

Sec. 11-74 Hauling to landfill does not avoid charges.

Should any person, owner, occupant, tenant or lessee within the city haul all or any part of his garbage or rubbish to the Solid Waste Operational Center, he shall nevertheless be required to pay garbage and rubbish collection fees in accordance with this division, and shall be required to dump his garbage and rubbish at the Solid Waste Operational Center in accordance with and subject to the rules and regulations of the refuse services department.