



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Regular Meeting Minutes of April 21, 2016
Minutes Order # 2016-(04)-(21)

OPEN MEETING

An Open Meeting was held concerning the following subjects:

1. CALL TO ORDER

Chairman Diaz called the Regular Board Meeting of the Copperas Cove Economic Development Corporation to order at 12:00 p.m.

2. INVOCATION

Director Annabelle Smith led the invocation.

3. PLEDGE OF ALLEGIANCE

Chairman Diaz led the Pledge of Allegiance to the American Flag and the Texas State Flag.

4. ROLL CALL

Members Present: *Bradi Diaz* *Jerry Smith*
 Jack Smith *Marc Payne*

Members Excused: *Annabelle Smith*

Staff Attorney: *Robert Gradel, CCEDC Attorney*

Staff Present: *Monica MacKay* *Cindi Novak*
 Diane Drussell

City Council Present: *David Morris*

City Manager Present: *Andrea Gardner*

5. **CITIZENS FORUM**

No citizens spoke at this meeting.

6. **ANNOUNCEMENTS:**

Important Dates:

Thursday, April 21: Military Affairs Dinner – 6:00pm – Civic Center (Division West)
Monday, April 25: Planning & Zoning Meeting – 6:00pm – CCEDC Boardroom
Tuesday, April 26: Evening Workshop – 5:45-8:00pm – CCEDC Boardroom
Thursday, April 28: Chamber Mixer – 5:30 – Keep Copperas Cove Beautiful – CC Public Library
Friday, May 1: First Friday – Art After Dark – Frames and Things – Cove Terrace
Tuesday, May 3: SBDC Counselor – One on One meetings – 9:30am
City Council Meeting – 6:00pm – CCEDC Boardroom
Saturday, May 7: Jack Rabbit Run – 8:00am – Ogletree Gap
Tuesday, May 12: Board of Adjustments meeting – 6pm – CCEDC Boardroom
Saturday, May 14: Rabbit Fest Pageant – 1:00pm – Lea Ledger Auditorium
Tuesday, May 17: SBDC Counselor – Morning workshop – 9:30am
Wednesday, May 18: Chamber Board Meeting – 11:30am-1:00pm- CCEDC Boardroom
Thursday, May 19: CCEDC Board Meeting – 12:00-1:00pm CCEDC Boardroom
May 19-22: Rabbit Fest – City Park
Saturday, May 21: Rabbit Fest Parade – 10:00am-12:00pm – Downtown Copperas Cove

7. **PRESENTATIONS**

Business Retention Specialist, Diane Drussell, provided a status report to the Board on recent Business Retention activities and the Entrepreneur Center.

8. **CONSENT AGENDA**

- a. Discussion and consideration of action regarding minutes for the Regular Board Meeting held on March 24, 2016.**

Director Payne made a motion to approve Consent Agenda item a as read and Director Jerry Smith seconded the motion and with a unanimous vote, the motion carried.

9. **FINANCIALS**

- a. Review and consideration of action regarding the Financial Report for the month of March 2016.**
- 1. Profit and Loss – Budget vs. Annual**
 - 2. Balance Sheet**
 - 3. Investment Report**

Director Jerry Smith made a motion to approve item a of the Financials and Vice-Chair Smith seconded the motion and with a unanimous vote the motion carried.

- b. Review the Comparative Sales Tax Report for March 2016.**

Information Only.

10. OLD BUSINESS

None

11. NEW BUSINESS

- a. Discussion and consideration of action to approve an agreement with Heart of Texas Defense Alliance (HOTDA) and authorize the Chairman to sign the agreement.**

Director Jerry Smith made a motion to approve an agreement with HOTDA and authorize the Chairman to sign and Vice-Chair Smith seconded the motion and with a unanimous vote, the motion carried.

- b. Discussion and consideration of action to approve sponsorship of "Great States Investment Summit 2016" through Team Texas in the amount of \$5,000.**

Director Jerry Smith made a motion to approve the sponsorship in the amount of \$5,000 and Vice-Chair Smith seconded the motion and with a unanimous vote, the motion carried.

- c. Discussion and consideration of action to approve payment of an invoice from Jerry Jackson for mowing work at the remainder of the Five Hills property and The Narrows in the amount of \$4,800.**

Vice-Chair Smith made a motion to approve payment to Jerry Jackson in the amount of \$4,800 and Director Payne seconded the motion and with a unanimous vote, the motion carried.

12. EXECUTIVE SESSION

There was no Executive Session held.

13. REPORTS AND ANNOUNCEMENTS FROM BOARD OF DIRECTORS

Director Jerry Smith announced that there is a Music Roundup on May 7th at Copperas Cove City Park

14. STAFF REPORTS

- a. Staff Report – None.**

- b. Activity Log- Monica MacKay – Information only.**

- c. Activity Log- Diane Drussell- Information only.**

15. ADJOURNED

There being no further business, Chairman Diaz adjourned the Regular Meeting of the Board of Directors at 1:23 p.m.



Jack Smith, Vice Chair

ATTEST:

Cindi Novak
Cindi Novak, Office Administrator