

City of Copperas Cove Information Item No. 1

February 15, 2011

Quarterly Financial Statements

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SUBJECT: Financial Report for the month ending December 31, 2010.

1. PROJECT DESCRIPTION

Attached are the Quarterly Financial Statements for the three months ending December 31, 2010. The statements are submitted to the City Council for review per Section 5.02 of the CCEDC Corporate Bylaws, which states, "Once a quarter the Corporation shall submit to the Unit a Quarterly Report containing unaudited financial status and other significant activities of the Corporation."

2. BACKGROUND/HISTORY

None.

3. FINDINGS/CURRENT ACTIVITY

None.

4. FINANCIAL IMPACT

None.

**COPPERAS COVE ECONOMIC DEVELOPMENT
CORPORATION**

**QUARTERLY FINANCIAL STATEMENTS
FOR THE MONTHS OF
OCTOBER, NOVEMBER AND DECEMBER 2010
FIRST QUARTER FISCAL YEAR 2010-2011**

Copperas Cove Economic Development Corporation
Balance Sheet
As of December 31, 2010

Dec 31, 10

ASSETS

Current Assets

Checking/Savings

| | |
|-------------------------------|--------------|
| Checking Account #56002120 | 14,483.49 |
| Money Market #57002271 | 2,704,502.07 |
| Sales Tax Rev. Fund #57002640 | 9,385.05 |
| Sales Tx. Skg. Fund #57002608 | 35,726.83 |

Total Checking/Savings 2,764,097.44

Accounts Receivable

Projected Sales Tax 192,880.00

Total Accounts Receivable 192,880.00

Total Current Assets 2,956,977.44

Fixed Assets

Building & Improvements

| | |
|------------------------------|------------|
| Accum. Depr. - Bldg. & Impr. | -82,273.20 |
| Buildings & Improvements | 177,381.34 |

Total Building & Improvements 95,108.14

Equipment

| | |
|------------------------|------------|
| Accum. Depr.-Equipment | -92,771.07 |
| Equipment | 108,533.55 |

Total Equipment 15,762.48

Land Property

| | |
|-----------------------|--------------|
| Land Purchase | 2,358,031.56 |
| Land Property - Other | 429,568.89 |

Total Land Property 2,787,600.45

Total Fixed Assets 2,898,471.07

TOTAL ASSETS 5,855,448.51

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Accounts payable

Extension of Constitution Drive

Ext. of Const Court -Retainage 73,557.78

Total Extension of Constitution D... 73,557.78

Copperas Cove Economic Development Corporation
Balance Sheet
As of December 31, 2010

| | Dec 31, 10 |
|---------------------------------------|---------------------|
| Accounts payable - Other | -1,357.50 |
| Total Accounts payable | 72,200.28 |
| Total Accounts Payable | 72,200.28 |
| Other Current Liabilities | |
| Accrued Interest | 5,980.00 |
| Payroll Liabilities | 5,712.29 |
| Total Other Current Liabilities | 11,692.29 |
| Total Current Liabilities | 83,892.57 |
| Long Term Liabilities | |
| Bonds payable | 650,000.00 |
| Total Long Term Liabilities | 650,000.00 |
| Total Liabilities | 733,892.57 |
| Equity | |
| Retained Earnings | 1,539,781.86 |
| Unrest. Oper. Fund Bal. | 4,041,000.19 |
| Net Income | -459,226.11 |
| Total Equity | 5,121,555.94 |
| TOTAL LIABILITIES & EQUITY | 5,855,448.51 |

Copperas Cove Economic Development Corporation
Profit & Loss Operating Budget vs. Actual Operating Cashflow
 October through December 2010 (1st Quarter)

| | <u>Oct - Dec 10</u> | <u>Budget</u> | <u>% of Budget</u> |
|---|---------------------|-------------------|--------------------|
| Income | | | |
| Income | | | |
| Sales Tax | 310,694.60 | 950,000.00 | 32.71% |
| Interest Earnings | 782.83 | 10,000.00 | 7.83% |
| Digital Sign | 0.00 | 24,000.00 | 0.0% |
| Total Income | <u>311,477.43</u> | <u>984,000.00</u> | <u>31.65%</u> |
| Total Income | 311,477.43 | 984,000.00 | 31.65% |
| Expense | | | |
| Bus. Retention Program Svcs. | | | |
| Consultant/Contract | 0.00 | 20,000.00 | 0.0% |
| Advertising | 0.00 | 7,500.00 | 0.0% |
| Ft.Hood Government Exposition | 0.00 | 500.00 | 0.0% |
| Total Bus. Retention Program Svcs. | <u>0.00</u> | <u>28,000.00</u> | <u>0.0%</u> |
| General Administration | | | |
| Audit/Financial Services | 0.00 | 7,000.00 | 0.0% |
| Bank Services Charges | 302.87 | | |
| Community Relations | 5,517.06 | 13,500.00 | 40.87% |
| Technology Equipment | | | |
| Equipment | 497.59 | 1,000.00 | 49.76% |
| Internet/Website | 1,046.75 | 2,800.00 | 37.38% |
| Maintenance | 1,420.00 | 7,500.00 | 18.93% |
| Software | 944.03 | 1,500.00 | 62.94% |
| Total Technology Equipment | <u>3,908.37</u> | <u>12,800.00</u> | <u>30.53%</u> |
| Consultants | 0.00 | 5,000.00 | 0.0% |
| Copier Lease | 840.20 | 4,000.00 | 21.01% |
| Subscriptions/Publications | 960.41 | 7,500.00 | 12.81% |
| Office Equipment | 0.00 | 1,000.00 | 0.0% |
| Furniture | 1,504.86 | 3,000.00 | 50.16% |
| Insurance | 8,010.82 | 10,000.00 | 80.11% |
| Legal | 1,190.00 | 12,000.00 | 9.92% |
| Membership/Dues | 915.00 | 4,500.00 | 20.33% |
| Office Supplies | 963.87 | 6,500.00 | 14.83% |
| Postage & Shipping | 542.96 | 3,000.00 | 18.1% |
| Seminar/Training/Prof. Dev. | 1,549.00 | 8,000.00 | 19.36% |
| Telephone | 1,580.39 | 8,500.00 | 18.59% |
| Travel | 4,213.20 | 7,500.00 | 56.18% |
| Total General Administration | <u>31,999.01</u> | <u>113,800.00</u> | <u>28.12%</u> |

Copperas Cove Economic Development Corporation
Profit & Loss Operating Budget vs. Actual Operating Cashflow
 October through December 2010 (1st Quarter)

| | <u>Oct - Dec 10</u> | <u>Budget</u> | <u>% of Budget</u> |
|--------------------------------------|---------------------|-------------------|--------------------|
| Digital Sign Department | | | |
| Design/Engineering Services | 10,214.44 | 2,000.00 | 510.72% |
| Electric | 2,294.56 | 6,000.00 | 38.24% |
| Maintenance | 87.50 | 3,000.00 | 2.92% |
| Operating Equipment | 0.00 | 2,000.00 | 0.0% |
| Total Digital Sign Department | <u>12,596.50</u> | <u>13,000.00</u> | <u>96.9%</u> |
| Building Services | | | |
| Bldg. Improvements (Capital) | 0.00 | 2,500.00 | 0.0% |
| Building Maintenance/Supplies | 3,496.07 | 15,000.00 | 23.31% |
| Janitorial | 1,305.00 | 8,000.00 | 16.31% |
| Utilities | 1,579.48 | 15,000.00 | 10.53% |
| Total Building Services | <u>6,380.55</u> | <u>40,500.00</u> | <u>15.75%</u> |
| Debt Service | | | |
| First Nat'l. Bank- Bond Note | 0.00 | 90,000.00 | 0.0% |
| Total Debt Service | <u>0.00</u> | <u>90,000.00</u> | <u>0.0%</u> |
| Personnel | | | |
| Accrued Benefits/Educ. Assist. | 0.00 | 1,500.00 | 0.0% |
| Relocation Exp.-Exec. Director | 9,583.39 | 11,600.00 | 82.62% |
| Car Allowance (Director) | 0.00 | 7,800.00 | 0.0% |
| Executive Director | 22,500.00 | 90,000.00 | 25.0% |
| Marketing Director | 10,950.36 | 45,300.00 | 24.17% |
| Office Manager | 8,999.42 | 37,300.00 | 24.13% |
| Medical Plan/Emp. Insurance | 6,501.02 | 20,000.00 | 32.51% |
| Unemployment Taxes | 0.00 | 600.00 | 0.0% |
| Payroll Expenses | 3,991.24 | 16,000.00 | 24.95% |
| Pension Plan | 4,516.48 | 20,000.00 | 22.58% |
| Total Personnel | <u>67,041.91</u> | <u>250,100.00</u> | <u>26.81%</u> |
| Business Attraction | | | |
| Branding | | | |
| Go West Campaign | 926.75 | 7,000.00 | 13.24% |
| HOTDA Alliance | 12,500.00 | 50,000.00 | 25.0% |
| Prospect Generation Services | 8,000.00 | 8,500.00 | 94.12% |
| Joint Image Campaign | 0.00 | 8,000.00 | 0.0% |
| Regional Ad Campaign - FHER | 10,000.00 | 12,000.00 | 83.33% |
| Texas One | 0.00 | 1,000.00 | 0.0% |

Copperas Cove Economic Development Corporation
Profit & Loss Operating Budget vs. Actual Operating Cashflow
 October through December 2010 (1st Quarter)

| | <u>Oct - Dec 10</u> | <u>Budget</u> | <u>% of Budget</u> |
|----------------------------------|-------------------------------|-------------------|--------------------|
| Team Texas | 3,000.00 | 3,000.00 | 100.0% |
| Total Branding | 34,426.75 | 89,500.00 | 38.47% |
| Advertising and Marketing | 8,059.09 | 30,000.00 | 26.86% |
| Consultants | 5,626.37 | 40,000.00 | 14.07% |
| Demographics and Studies | 0.00 | 5,000.00 | 0.0% |
| Travel | 5,376.20 | 30,000.00 | 17.92% |
| Total Business Attraction | 53,488.41 | 194,500.00 | 27.5% |
| Total Operating Expense | <u>\$ 171,506.38</u> | | |
| Net Operating Income | <u>\$ 139,971.05</u> | | |
| Capital Projects Expense | <u>\$ 599,197.16</u> | | |
| NET INCOME | <u>\$ (459,226.11)</u> | | |

Copperas Cove Economic Development Corporation
Capital Budget vs. Actual Capital Cashflow
 October through December 2010 (1st Quarter)

| | <u>Fiscal Year</u> | <u>Budget</u> | <u>% of Budget</u> |
|---------------------------------|----------------------|------------------------|--------------------|
| Capital Projects | | | |
| Architectural & Engineering | 10,016.25 | 120,000.00 | 8.35% |
| Incentives & Infrastructure Dev | 0.00 | 500,000.00 | 0.0% |
| Industrial Park Infrastructure | 0.00 | 300,000.00 | 0.0% |
| Extension of Constitution | 585,482.30 | 1,300,000.00 | 45.04% |
| Fence on Land Swap Property | 0.00 | 80,000.00 | 0.0% |
| Stoney Brook Infra. Reimburse. | 0.00 | 224,000.00 | 0.0% |
| Land Appraisal & Survey | 0.00 | 25,000.00 | 0.0% |
| Legal | 2,698.61 | 40,000.00 | 6.75% |
| Other/Contengency | 1,000.00 | 50,000.00 | 2.0% |
| Total Capital Projects | \$ 599,197.16 | \$ 2,639,000.00 | 22.71% |