

# City of Copperas Cove Information Item

August 18, 2015

## InCode Implementation at the Copperas Cove Economic Development Corporation

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SUBJECT: Report to the City Council on InCode Implementation at CCEDC

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### 1. PROJECT DESCRIPTION

Attached is a report provided by the Copperas Cove Economic Development Corporation on the progress of installing and implementing the InCode program as pursuant to the Financial Services Agreement taking affect October 1, 2015 between the City and the CCEDC.

### 2. BACKGROUND/HISTORY

As a result of numerous discussions and direction by City Council, the City and the CCEDC signed a financial services agreement on July 7, 2015, which requires the EDC install and implement the InCode software for the management of financial records.

### 3. FINDINGS/CURRENT ACTIVITY

At the request of the City Council, the EDC provided the following report on the implementation of the InCode software.

1. The Copperas Cove EDC (CCEDC) will use the cloud based system vs. the server based system due to the fact there is no server at the CCEDC. Installing and maintaining a server would be very costly to the CCEDC while the use of a cloud based system costs much less and is quicker to implement.
2. All computers at the CCEDC scheduled to have access to the InCode system meet the specifications to use the program as of August 17, 2015.
3. The CCEDC Board of Directors will approve the contract with Tyler Technologies at their next meeting on August 27, 2015, which will provide enough time to install and implement the system prior to the October 1, 2015 deadline as directed by City Council.

The original report provided by the CCEDC is attached to this information item for review.

**4. FINANCIAL IMPACT**

No financial impact exists to provide the update.

## **Report to the City Council on InCode implementation at the Copperas Cove EDC**

1. The Copperas Cove EDC (CCEDC) will use the cloud-based system vs. the server-based system, as we do not have a server at the CCEDC. Installing and maintaining a server is very costly; the cloud-based system is available at a much less lower and also takes less time to implement.
2. All computers at the CCEDC that will access the system meet the specifications to use the InCode system as of 8/17/2015.
3. The CCEDC Board of Directors will approve the contract with InCode at their next regular meeting, scheduled for August 27, 2015. We are assured by InCode that this allows for enough time to meet the deadline of implementation by October 1, 2015, as directed by City Council.