

# City of Copperas Cove Information Item

SEPTEMBER 25, 2015

## Cemetery Advisory Board

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**SUBJECT: Appointment/Reappointments of Positions on the Cemetery Advisory Board**

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### 1. PROJECT DESCRIPTION

The Copperas Cove Cemetery Advisory Board consists of seven members. Five of the members are appointed by City Council, one member of the Council serves as liaison, and one Park Maintenance representative as designated by the City Manager to serve as an ex-officio member. The committee members appointed by the City Council serve a 2-year term.

### 2. BACKGROUND/HISTORY

Council Member Cheryl Meredith requested the City Council consider establishing a Cemetery Advisory board during the “Items for Future Agendas” portion of the Regular Meeting on March 5, 2013. At the annual Council/Staff retreat on March 27, 2013, direction was given to staff to bring an item forward to re-establish the Cemetery Advisory Board.

The Cemetery Advisory Board determines citizen expectations and give recommendations to the City Council on matters concerning the Municipal cemetery. They also plan special projects at the cemetery, such as historical or genealogy searches, and cooperate with other public and private organizations in advancing the interests of the cemetery.

### 3. FINDINGS/CURRENT ACTIVITY

During the September 15, 2015 Council Meeting, Michelle MacDonald was approved to fill the Cemetery Advisory Board position vacated by Matthew Russell.

On September 30, 2015, the 2-year terms will expire for board members, Barbara Gividen, Ronnie Viss, and Michelle MacDonald. During the October 6, 2015 Council Meeting, City Staff will recommend the reappointments of all three (3) board members since no other applicants have expressed an interest in the vacant positions.

As of September 30, 2015, the current members holding the two remaining positions are Christian Mulvey and Chris Burgio. Both have a term expiration of September 30, 2016.

**4. FINANCIAL IMPACT**

None.