

# COPPERAS COVE POLICE DEPARTMENT



## ANNUAL REPORT 2013

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# *Police Administration*



To John A Hull, Mayor of Copperas Cove, members of the City Council, Andrea Gardner, City Manager, and citizens of Copperas Cove, it is with pleasure to present the Copperas Cove Police Department's Annual Report for calendar year 2013. This report marks the 28<sup>th</sup> year that such a report has been made available to all. This report should provide you a sample of the work that has been performed by your department as well as information concerning the operations of the department, crime that was reported to the department during 2013, and a few of the internal accomplishments achieved.

No community is exempt from crime. During 2013, Copperas Cove realized a 13% increase in the total number of Part I Crimes reported. This increase translates to an additional 243 crimes reported in 2013 as compared to 2012. The three areas of Part I Crimes that increased were in Rape, plus 6 reports, Theft, plus 224 reports, and in Vehicle Theft, plus 13 reports. All Other Part I Crimes decreased. Of the total number of Part I Crimes reported, 43% were cleared by the department.

Part II Crimes reported in 2013 decreased by just under 1% as compared to 2012. The clearance rate for all Part II Crimes for 2013 was 69%. Both Part I and Part II clearance rates are above the state average.

There were 943 traffic collisions reported to the department for 2013, this representing a 7% increase as compared to 2012 which had a total number of 881 traffic collisions. With State Hwy 9 just opening up and the scheduled opening of the South Bypass later this year, our hopes that the number of collisions will decrease as the new roadways should help to alleviate traffic congestion along Hwy 190.

During 2013, Sergeants Lester Nace and Jeremy Alber both graduated from the Bill Blackwood Law Enforcement Management Institute of Texas' Leadership Command College. This program provides law enforcement executives with the knowledge and skills necessary for successful leadership in modern law enforcement. Additional supervisors are currently either progressing through this program or awaiting their acceptance to start the program. It is our goal to have all supervisors attend.

Also this year, and with the support of management and the City Council, Copperas Cove's first armored tactical vehicle was acquired. This vehicle will greatly enhance the safety of our officers and the public alike during high risk operations.

Also during 2013, and after approximately two years in the process, the department acquired, installed, and placed into operation the Mobile Data Terminals for the officers. This was a huge undertaking and credit should be given to city management and our elected officials for the support and funding for this project. I would also like to recognize Lieutenant Brian Wyers for his tireless efforts and hard work for taking on this project and seeing it become a reality.

And to close out the year, the department obtained our first Community Cruiser. This specialty vehicle will be used in various community events, provide a presence and means of transportation for special operations and security details, as well as being a vital piece of equipment for future police projects.

On behalf of the police department, I would like to thank our elected officials, city management, the men and women of the department, and the citizens of this community for their continued support of the police department. We all stand together to continue serving this community and making it a great place to live.



# ***Police Administration***



Despite the economic struggles facing many of the communities across the nation, the men and women of the Copperas Cove Police Department have persevered and continue to work at improving the quality of service for our citizens. Our City leaders have carefully exercised fiscal responsibility in managing the City's funds and have found alternative solutions to the furloughs and layoffs that are hampering the operations of other police departments. This has allowed us to focus on keeping our community safe without the worries and stress of losing positions.

We were faced with many new challenges this past year that tested the abilities of our staff. If we learned anything, it was that our team was at our best when under pressure. The organized response of our officers and detectives contributed to the successful and safe resolution of many incidents. Our officers will continue to train in preparation for the threats that have afflicted other communities.

We look forward to the growth of our City and the direction our police department is moving. New challenges will be faced in the upcoming year and I am confident our staff will once again rise to the occasion.

# *Police Administration*



Police service has advanced so much over the recent years with technological advances in forensics and video surveillance. Many people have their favorite crime solving television show and keep up with these advances.

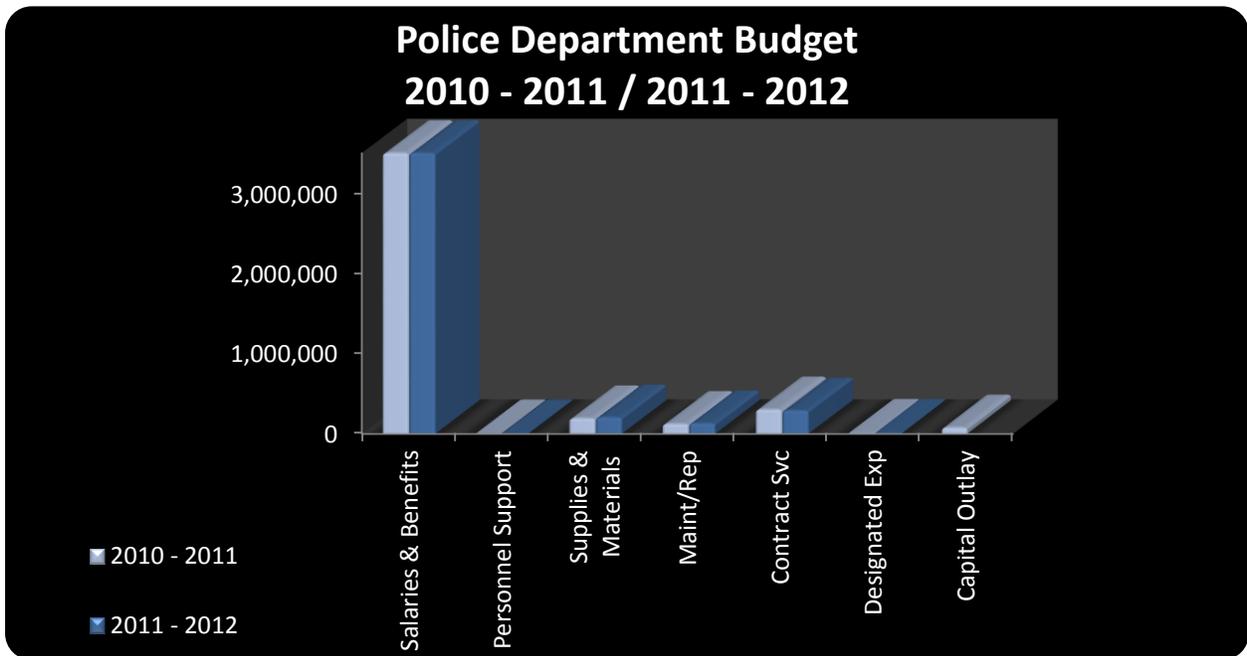
However, forensics does not replace old fashioned police work, like collecting the evidence and probably more importantly, going out and talking to people. Interviewing the suspects and witnesses is almost as important as having all of the forensic evidence.

The police can find material with DNA at a crime scene but that doesn't solve anything unless the person the DNA belongs to has a prior conviction that caused his/her DNA to be recorded in a data bank of DNA or the investigator has a suspect that was identified by that old fashioned police work. DNA is just another tool available to the criminal investigator as are many other forms of forensic evidence.

The success in solving a crime largely comes from people communicating with police as either a witness or suspect. As mentioned earlier with people having a favorite crime solving television show, it is easily understood, a suspect does not have to speak with the police. That is why it is so important you as a good citizen relay any possible information you may hold to the police. Even though you might feel it is insignificant, it could be the link the police need to solve a major crime. This information could be as basic as observing a strange vehicle parked at your neighbor's house. Remember we must keep the open communication between the public and police; it is the key to us staying ahead of the never ending crime problem and having a chaotic society.

# Police Department Budget

BUDGET EXPENSES	2011-2012	2012-2013
Salaries & Benefits	4,386,565	4,391,044
Personnel Support	3,000	1,536
Supplies & Materials	205,954	156,738
Maintenance & Repair	132,762	120,776
Contractual Services	291,851	178,472
Designated Expenses	13,746	665
Capital Outlay	0	30,306
<b>TOTAL</b>	<b>\$5,033,878</b>	<b>\$4,879,537</b>

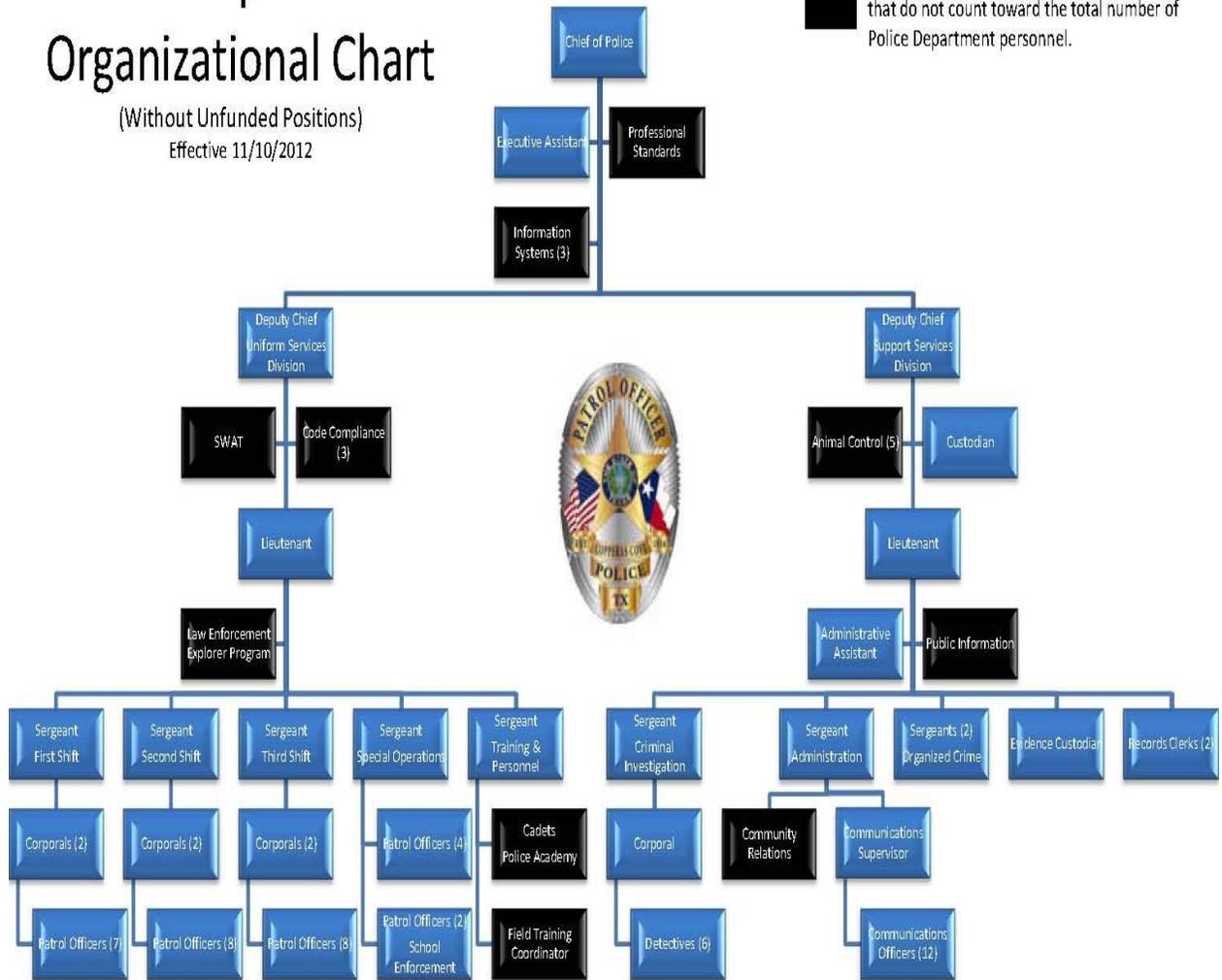


# Organizational Chart

## Copperas Cove Police Department Organizational Chart

(Without Unfunded Positions)  
Effective 11/10/2012

■ Represents responsibilities or assignments that do not count toward the total number of Police Department personnel.



# ***Department Organization***

The Copperas Cove Police Department is organized into two major divisions led by the Chief of Police. Each Division falls under the command of a Deputy Chief. The most visible division is the Uniform Services Division. The second division of the Department is the Support Services Division.

## ***Uniform Services Division***



The Uniform Services Division is led by a Lieutenant who oversees the operation of various sections under his command.



### ***Uniform Patrol Section***

The majority of the certified officers within the Copperas Cove Police Department are assigned to the Uniformed Services or Patrol Section. This section has the traditional tasks of crime suppression through aggressive patrols, responding to calls for police service from the public, enforcing the traffic laws and conducting traffic collision investigations. The patrol division consists of approximately 28 Patrol Officers, six Corporals, and five Sergeants.

This section is divided into three shifts that provide the citizens of Copperas Cove professional police coverage 24 hours a day, 365 days a year. They handled 20,633 requests for police service in 2013 compared to 19,742 calls for service in 2012, this is a 4.5 percent increase in calls for service.

### ***Uniform Crime Reporting (UCR)***

Copperas Cove participates in the Uniform Crime Reporting (UCR) program, along with most law enforcement agencies across the country. UCR is a uniform manner of collecting information on crimes on a national basis, identifying crimes by their nature, not by what they are called in each individual state. UCR makes possible the analysis of crime trends primarily through the Crime Index.

## *The UCR Crime Index*

To track the variations in crime, the UCR data collection program uses a statistical summary tool referred to as the Crime Index. Rather than collecting reports of all crimes that were committed in a particular year, UCR collects the reports of seven index crimes. The crimes in this group are all serious, either by their very nature or because of the frequency with which they occur, and present a common enforcement problem to police agencies. Arson is an index crime in that the number of reported offenses is collected. Arson is not a part of the Crime Index. The seven Index Crimes are as follows and are listed as they appear on the list of UCR Crime Index lists, with arson being included:

(1) Murder, (2) Rape, (3) Robbery, (4) Aggravated Robbery, (5) Burglary, (6) Larceny, (7) Motor Vehicle Theft, (8) Arson

### *Part I Crimes – Overview*

	<u>REPORTED CASES</u>	<u>CLEARED</u>	<u>PERCENT CLEARED</u>	<u>PROPERTY LOSS</u>
<i>HOMICIDE</i>	0	0	N/A	\$0.00
<i>ROBBERY</i>	18	13	72%	\$7,553.00
<i>AGG ASLT</i>	66	52	79%	\$0.00
<i>RAPE</i>	16	8	50%	\$0.00
<i>BURGLARY</i>	242	67	28%	\$384,489.00
<i>THEFT</i>	863	381	44%	\$206,420.00
<i>VEH THEFT</i>	20	3	15%	\$93,431.00
<i>ARSON</i>	10	3	30%	\$6,046.00
<b>TOTAL</b>	<b>1,235</b>	<b>527</b>	<b>43%</b>	<b>\$697,939.00</b>

OFFENSE	2012	2013	% Inc/Dec
Homicide	1	0	-100%
Robbery	23	20	-13%
Agg Assault	83	66	-20%
Rape	10	16	60%
Burglary	311	242	-22%
Theft	636	863	36%
Veh Theft	7	20	186%
Arson	21	10	-52%
<b>Total</b>	<b>1092</b>	<b>1237</b>	<b>13%</b>

### *Part II Crimes*

Part II Crimes are other crime classifications outside those defined as Part I Crimes of the Uniform Crime Reporting. For the purposes of UCR, these crimes are not tracked for the number of crimes reported; however, UCR does track arrests on these crimes. This report will include Part II Crimes as reported to this department. For the purpose of this annual report, statistics will be reported in accordance to UCR standards. Part II Crimes are listed as follows:

## *Part II Crimes – Overview*

OFFENSES	Reported	Cleared	Month	2012	2013	% Inc/Dec
Other Assaults	860	759	January	288	252	-13%
Forgery/Counterfeit	61	19	February	258	255	-1%
Embezzlement	0	0	March	354	277	-22%
Fraud	240	30	April	302	300	-1%
Stolen Property	2	0	May	342	365	7%
Criminal Mischief	420	114	June	288	289	0%
Weapons	29	28	July	280	292	4%
Prostitution/Vice	0	0	August	292	261	-11%
Sex Offenses	31	23	September	292	286	-2%
Drug Violations	278	237	October	290	359	24%
Gambling	0	0	November	269	273	1%
Family Offenses	32	15	December	226	255	13%
DWI	125	121				
Liquor Laws	24	23				
Drunkenness	69	69				
Disorderly Conduct	73	36				
Runaway	53	51				
All other offenses	1,167	861				
<b>TOTAL</b>	<b>3,464</b>	<b>2,386</b>	<b>TOTAL</b>	<b>3,481</b>	<b>3,464</b>	<b>-0.5%</b>

## *Property Loss and Recovery*

TYPE OF PROPERTY	STOLEN	RECOVERED	% RECOVERED
<b>CURRENCY</b>	\$397,734.00	\$1,178.00	0%
<b>JEWELRY &amp; PRECIOUS METALS</b>	\$158,896.00	\$7,151.00	5%
<b>CLOTHING &amp; FURS</b>	\$45,670.00	\$7,222.00	16%
<b>MOTOR VEHICLES (Locally)</b>	\$202,065.00	\$82,700.00	41%
<b>OFFICE EQUIPMENT</b>	\$38,778.00	\$2,388.00	6%
<b>TV, RADIOS, STEREO, ETC</b>	\$118,698.00	\$11,748.00	10%
<b>FIREARMS</b>	\$37,792.00	\$9,564.00	25%
<b>HOUSEHOLD GOODS</b>	\$56,341.00	\$1,874.00	3%
<b>CONSUMABLE GOODS</b>	\$8,681.00	\$3,894.00	45%
<b>LIVESTOCK</b>	\$0.00	\$0.00	0%
<b>MISCELLANEOUS</b>	\$376,446.00	\$44,107.00	12%
<b>TOTAL</b>	<b>\$1,441,101.00</b>	<b>\$171,826.00</b>	<b>12%</b>

## *Special Operations Section*



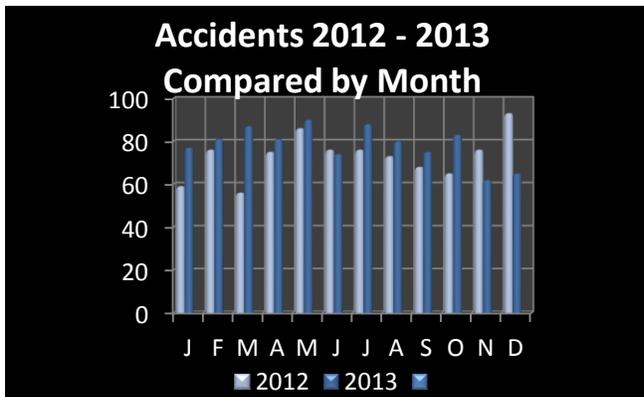
*The Special Operations Section is under the command of a Sergeant who oversees the activities of four traffic officers and two school resource officers. The traffic officer's primary responsibilities are accident investigation, traffic enforcement, and escorts. The school resource officers are stationed at the Copperas Cove High School and their primary responsibilities are to report and enforce criminal violations that occur on campus.*

### *Traffic Collisions*

#### Accidents by Day of the Week

	2012	2013
Sunday	69	98
Monday	141	127
Tuesday	123	125
Wednesday	126	145
Thursday	157	156
Friday	160	182
Saturday	105	110
<b>TOTAL</b>	<b>881</b>	<b>943</b>

During 2013, there were 943 reported traffic collisions in Copperas Cove. This is a 7% increase over 2012, which had a total of 881 traffic collisions.



During 2013 there were 31 days in which there were no accidents reported. There were more accident free Saturdays than any other day of the week which totaled nine, followed by Tuesday with a total of seven.

## Traffic Contacts

CHARGE	TOTAL
Speeding	1,622
Ran Stop Sign	353
Ran Red Light	123
No Drivers License	198
Driving While License Invalid	143
Expired Operator's License	85
Fail to Display License	273
Fail to Control Speed	175
Expired Registration	391
MVI Sticker Exp.	1,171
Backed Without Safety	15
Passing Authorized Emergency Vehicle	6
Fail to Yield Right of Way	119
Fail to Report Change of Address	97
Disregard Traffic Control Device	95
No Seatbelt - Driver	107
Fail to Maintain Financial Responsibility	1,058
No Proof of Financial Responsibility	47
Unsafe Lane Change	20
Used Wireless Device in School Zone	32
<b>TOTAL</b>	<b>6,130</b>
<b>All Other Traffic</b>	<b>947</b>
<b>TOTAL TRAFFIC CITATIONS</b>	<b>7,077</b>



CHARGE	TOTAL
Drunk in Public	67
Public Intoxication	1
Disorderly Conduct	82
Possession Drug Paraphernalia	88
Theft under \$50	104
Minor in Possession Alcohol	9
Consumption of Alcohol by Minor	42
Assault by Contact	119
Assault by Threat	18
Domestic Pet at Large	21
No Solicitors Permit	3
Curfew Violation	3
Curfew Violation - Parent	2
Fraternities, Sororities, Secret Societies	5
Reckless Damage	8
Criminal Mischief Inconvenience	6
Criminal Mischief under \$50	11
Urinate in Public	1
Illegal Dumping	4
Discharge Firearm/City	1
Possession of Fireworks	1
Enter on Property of Another	11
Disrupt Class	14
Unnecessary Noise	1
Minor in Possession Tobacco	7
<b>Total</b>	<b>629</b>
<b>All Other</b>	<b>318</b>
<b>Total Class C Citations</b>	<b>947</b>



## *Training and Personnel Section*



*This section is responsible for the maintenance of all department training and personnel records, including applications and hiring process documentation, and insures that all personnel have reached the state mandated requirements. The Sergeant assigned to this section also serves as the coordinator of the field training program and supervises the cadets while attending the police academy.*

HIRING PROCESS	TOTAL
<b>TOTAL APPLICATIONS RECEIVED</b>	
Police Officer Applications	581
Civilian Applications	327
Reserve Officer Applications	0
Volunteer Applications	0
<b>TOTAL VACANCIES FILLED</b>	10
Police Officers	4
Civilian Personnel	6
Volunteer Positions	0
Reserve Officers	0
<b>CADETS ACCEPTED INTO ACADEMY</b>	3
<b>BACKGROUNDS COMPLETED</b>	11
<b>ORAL INTERVIEWS CONDUCTED</b>	44
<b>JOB INQUIRIES RECEIVED</b>	461
Police Officer Positions	341
Reserve Officer Positions	11
Civilian Positions	109
<b>PERSONAL CONTACTS</b>	242
<b>L.E.V.E.L TESTS ADMINISTERED</b>	78

DEPARTMENT TRAINING HOURS	TOTAL
<b>TOTAL IN-SERVICE TRAINING</b>	3,097.00
Officer Training School Hours	3,002.00
Civilian Training School Hours	95.00
<b>INTERNSHIP TRAINING HOURS</b>	0.00
<b>Officer Field Training</b>	1,472.00
<b>Civilian Field Training</b>	2,240.00
<b>POLICE ACADEMY TRAINING HOURS</b>	2,412.00



CERTIFICATES	TOTAL
Basic Certificate	16
Intermediate Certificate	7
Advanced Certificate	13
Master Peace Officer Certificate	13
Instructor Certificate	16
Crime Prevention Inspector	0
<b>INSTRUCTORS</b>	
Asp Instructor	2
Firearms Instructor	4
Driving Instructor	1
Defense Tactics Instructor	3
<b>SWAT TEAM</b>	
SWAT Officers	11
Tactical Medic	1
<b>TRAINING</b>	
Field Training Personnel	23

## *Support Services Division*



The Support Services Division is led by a Lieutenant who oversees the operation of various sections under his command.



Support Services provides a multitude of services to the department. This division is responsible for functions of administration, criminal investigation, communications, community service, record keeping, evidence management, organized crime, and public information. This division has one Lieutenant, four Sergeants, one Corporal, six Detectives, one Communications Supervisor, one Evidence Custodian, one Administrative Assistant, one Communications Supervisor, 12 Communications Operators, and two Records Clerks.

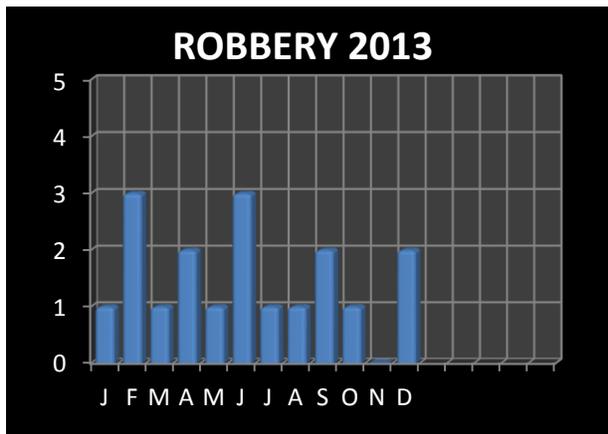
### *Criminal Investigations Section*

Criminal Investigations is responsible for the investigation of unsolved crimes, apprehension of offenders, and the recovery of stolen property. This service is responsible to start with an offense that has been reported to the police and has not been solved. This section has one Sergeant, one Corporal, six Detectives, and one Administrative Assistant.



<b>Aggravated Assault 2013</b>		
	<b>Reported</b>	<b>Cleared</b>
<b>January</b>	9	8
<b>February</b>	6	3
<b>March</b>	4	7
<b>April</b>	7	6
<b>May</b>	6	2
<b>June</b>	10	7
<b>July</b>	6	5
<b>August</b>	2	2
<b>September</b>	3	2
<b>October</b>	1	1
<b>November</b>	5	2
<b>December</b>	3	3
<b>TOTAL</b>	<b>62</b>	<b>48</b>

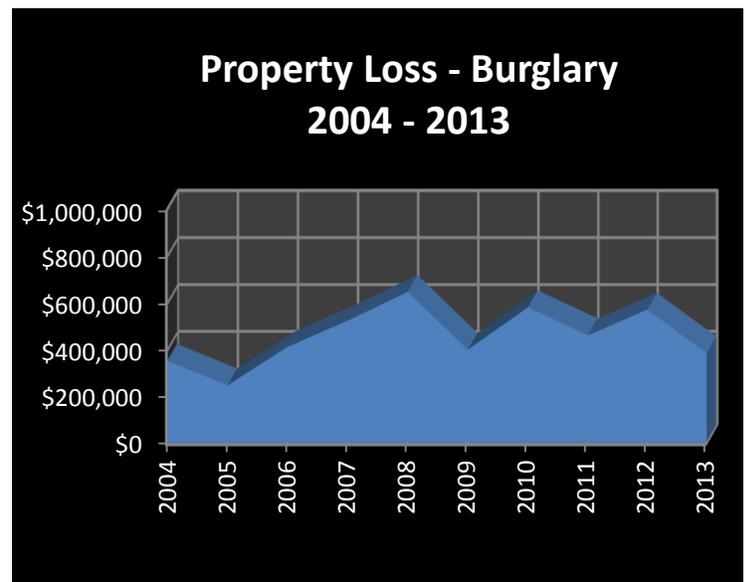
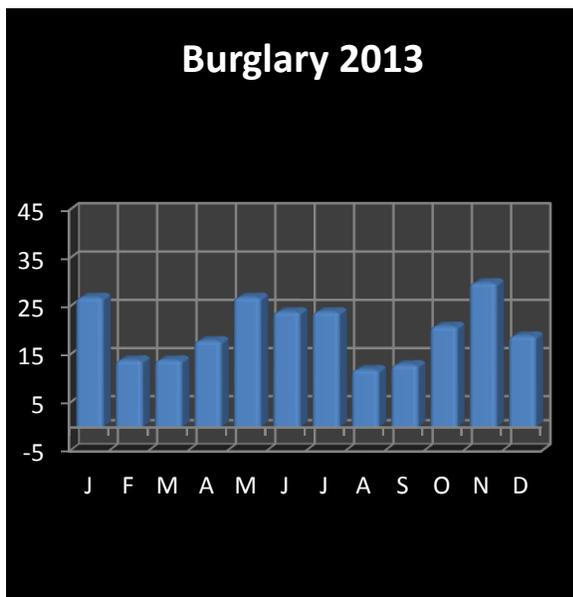
During 2013 there were 62 reported aggravated assaults. The number of aggravated assaults decreased in 2013 over 2012, which had 83. This is a 25% decrease in aggravated assaults. Of all reported aggravated assaults in 2013, 16 were committed with the use of firearms. Knives or cutting instruments were used in 19 of the aggravated assaults. Other dangerous weapons were used in 23 of the assaults. There were four assaults in which physical force was used to inflict a serious or aggravated injury.



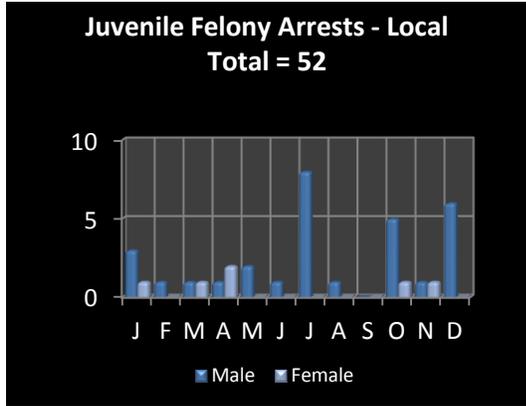
Robbery is a violent crime that frequently results in injury to the victim. Included in this category are assaults to commit actual or attempted robberies. During 2013, there were 18 reported robberies. The total property loss for 2013 for this type of crime was \$7,453.00, which is a decrease over 2012, which had a total loss of \$8,424.00. Robbery, during 2013, showed a decrease over 2012, which had 23.

### *Burglary*

There were a total of 242 structure burglaries during 2013. In 112 of the cases, force was used to gain access. There was no force used to gain access in 130 of the burglaries reported. During 2013, habitation and building burglaries decreased by 22% over 2012 which had 311. During 2013 the total property loss from burglary totaled \$384,768.00 compared to \$571,793.00 in 2012, which is a 33% decrease in property loss.



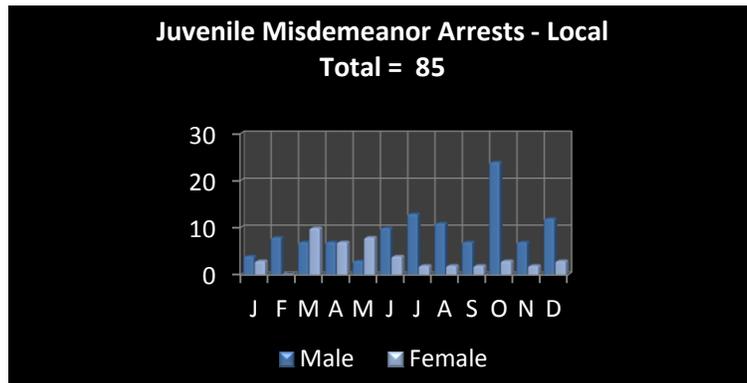
## *Juvenile Statistics*



Juvenile arrests are classified the same as adult arrests according to UCR standards. Juvenile arrests will calculate to the number of juveniles actually processed. There were a total of 36 local felony juvenile arrests with 30 males and six females.

There were 159 local misdemeanor arrests, with 113 males and 46 females.

The total number for all juveniles held on local charges, for both felony and misdemeanor was 195. Of this total, 143 were males and 52 were females.



No juveniles were held on felony charges for another agency. During the year, a total of 10 juveniles were held on misdemeanor charges for other agencies. Of these 10 juveniles, five were male and five were female. This is an increase over 2012, which had three juveniles held on misdemeanor charges for other agencies.

## *Community Services Section*



*Community Services is responsible for crime prevention programs, communications operations, public information, and many other pro-active community oriented programs. The Administrative Sergeant assigned to this section is responsible for all of the community services programs and supervises communications operations.*

Programs and Classes Taught	75
Kiddo Cards	46
Program and Class Attendance	3685
Business Contacts	487
School Contacts	127
Community Contacts	898
CCPD Tours	28
Newspaper Articles	579
Television Interviews	176
Press Releases	49
Crime Hazard Letters	843



The Criminal Investigation Division works with the Crime Stoppers program for the City of Copperas Cove. This program answers the tips line for Crime Stoppers and forwards the information to investigators to follow-up on the crime. A liaison maintains contact with the investigator and forwards the results of the tip to the Board of Directors for final disposition. Crime Stoppers offers an alternate route for citizens to report crime which has been or is being committed, and allows them to remain anonymous in doing so. A civilian Board of Directors manages the day-to-day operations of Crime Stoppers and provides funds which allow the program to offer rewards up to \$1,000 for information leading to the arrest and indictment on felony, and some serious misdemeanor cases.

***2013 Statistics***

Calls Received	115
Number Rewards Paid/Declined	24
Amount of Rewards Paid	\$5,600.00
Number of Offenses Cleared	32
Number Resulting in Arrests	28
Property Recovered	\$2,483.00
Drugs Seized	\$1,180.00
Forfeitures/Restitution	\$6,885.49



***Statistics since Inception***

Suspects Arrested	488
Offenses Cleared	608
Calls Received	691
Number of Rewards Paid/Declined	1,596
Amount of Rewards Paid	\$102,335.00
Stolen Property Recovered	\$190,538.00
Narcotics Seized	\$139,495.00
Forfeitures/Restitution	\$532,174.00

Crime Stoppers is a vital program to the Police Department because it allows citizens to report or provide information on crimes in a way that allows them to remain anonymous. It is important that the citizens are aware of the program so they may take advantage of the service that it provides.

***Communications Section***



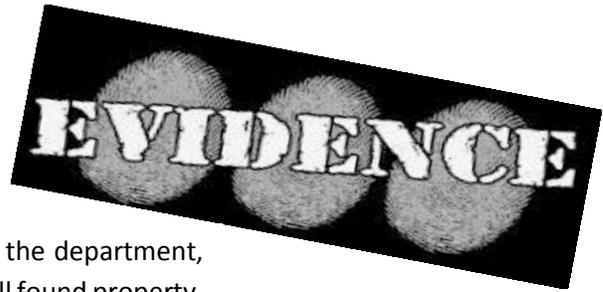
This section consists of 12 Communications Operators and one Communications Supervisor. This section is responsible for receiving all emergency and non-emergency calls for police, fire, and EMS service, including the telephone device for the deaf. Additionally, this section handles the dispatching of all calls for service for police, fire, and EMS through the use of the department’s radio system.



All of the communications operators receive mandatory training given by the State of Texas regarding the use of the National Criminal History and the Texas Law Enforcement Telecommunication System.

Dispatch received 22,423 calls on the 9-1-1 system during 2012.

## *Evidence Processing Section*



This section is responsible for the Property Room for the department, which houses all evidence received on criminal cases, all found property, and any other property seized. Employees in this section are trained in evidence collection, preservation, and documentation as well as processing for additional evidence, including fingerprinting and photography. This section is also responsible for the timely transfer of evidence to the Department of Public Safety Crime Laboratory for additional processing and testing, and may be called on to assist in evidence collection, preservation, and processing at the scene of a major crime.



## *Records Section*

This section is responsible for managing all of the records for the Police Department. These records include: arrest reports, offense reports, accident reports, and statistical reports. This section is staffed with two clerks that are responsible for in-taking, filing, and disseminating reports associated with the Police Department. They are also responsible for monthly reporting and processing open records requests.

### 201 Fees Collected

### Totals

<b>Bicycle License</b>	\$4.00
<b>Copy Machine</b>	\$5,615.50
<b>Fingerprints</b>	\$4,236.00
<b>Notary Fee</b>	\$262.00
<b>Background Notary</b>	\$42.00
<b>Background</b>	\$336.00
<b>TOTAL</b>	<b>\$10,195.50</b>

# Department Summary

Police Calls For Service	20,633
Total Number Reports Taken	5,449
Part I Crimes Reported	1,092
Part I Crimes Cleared	527
Part II Crimes Reported	3,464
Part II Crimes Cleared	2,386
Total Crimes Reported	4,556
Total Crimes Cleared	2,913
Incident Reports Taken	1,095
Accident Reports Taken	943
Adults Placed in Jail	1,388
Juveniles Detained	153
Total 9-1-1 Calls	22,423

Back-up Calls	8,607
Traffic Citations	7,077
Class C Citations	759
Warning Citations	1,774
Verbal Warnings	7,736
Warrants Served (Felony)	222
Warrants Served (Misdemeanor)	1,028
DWI Arrests	101
Trespass Warnings	182
Field Interviews	180
Crime Hazard Letters	256
Stolen Property	\$1,441,101.00
Recovered Property	\$171,826.00
Curfew Warnings - Day	0
Curfew Warnings - Night	15
Curfew Citations/Child - Day	0
Curfew Citations/Child - Night	3
Curfew Citations/Parent	2
False Alarms	255

