

Animal Control Annual Report 2004



Mission Statement

The mission of the Copperas Cove Animal Control is to maintain a sanitary and disease-free shelter, to improve quality of life for sheltered animals and to preserve a safe community environment by securing stray and abandoned animals.

Prepared for
Tim Molnes, Chief of Police



Copperas Cove

Animal Control

2004

Annual Report



“The City Built for Family Living”

Animal Control

To The Honorable Mayor, City Council, City Manager, and Citizens of Copperas Cove:

This is the second time that a Copperas Cove Animal Control Annual Report has been prepared for you and we take great pleasure in presenting it.

This report is designed to inform you about the functions and efforts of our Animal Control Department. In reviewing this report, you may discover aspects of the Animal Control Department that you were not previously aware of. It is our intention to serve the citizens of this community in the most professional, effective and efficient manner possible. The Animal Control Officers are experienced and highly trained. All of our Animal Control Officers are state certified Animal Control Officers, two of which hold Advanced Certifications. The continuous training is a major contributing factor as to why we have such a professional staff at our Animal Control Facility.

The Animal Control Officers make every attempt to keep our community safe by eliminating the streets of stray and vicious animals and by strict enforcement of rabies vaccinations, animals running at-large and setting up Dangerous Animal Hearings when warranted. The statistics show a 12% decrease in the number of citations issued in 2004 compared to that of 2003. This strict enforcement is necessary to hold animal owners responsible for the actions of their pets. In 2003 a total of 66 Bite Reports were taken as compared to a total of 50 Bite Reports in the year 2004. Although a small decrease in the numbers is shown, we cannot estimate how many attacks and bites were actually prevented by their strict enforcement.

Also, the new Animal Control Shelter has aided the Animal Control Officers in caring for stray and surrendered animals in an attempt to adopt them to new owners. The new shelter doubled the holding capacity of animals and provides them more time to find new homes. In 2003 a total of 654 dogs and cats were adopted as compared to a total of 683 dogs and cats finding new homes in 2004.

On behalf of the members and volunteers of the Copperas Cove Animal Control Department, I wish to thank each of you for your continued support that you have provided to us and let you know that we look forward to serving the citizens of this great community.

Sincerely,

*Mike Heintzelman
Deputy Chief of Police*

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of

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Department

Organization

Animal Control Department Organization

Organization

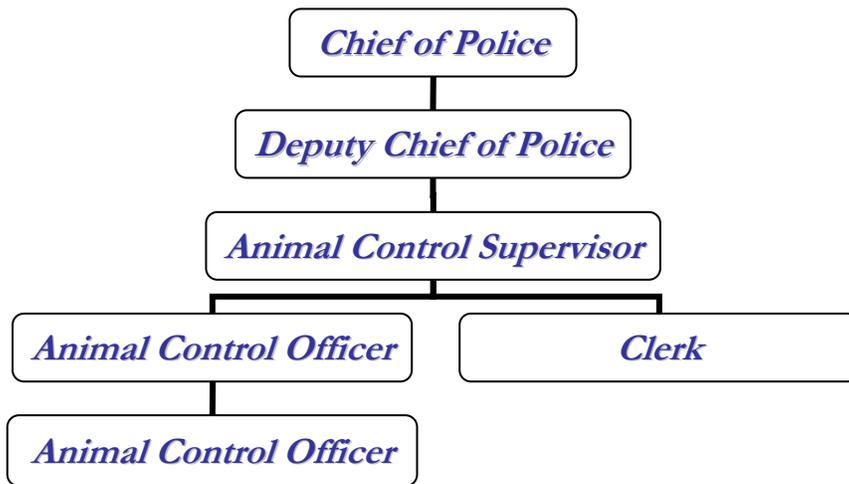
The Copperas Cove Animal Control Department consists of a total of four employees, one supervisor, two Animal Control Officers, and one clerk. Normal business and day-to-day operations are monitored and supervised by the Animal Control Supervisor. This department falls within the umbrella and chain of command of the Police Department. The Deputy Police Chief has direct supervision over Animal Control.

Animal Control serves to provide and maintain a healthy, safe and sanitary shelter for animals housed at the facility. Equally important is patrolling the city to locate and take possession of strays, ill, injured, deceased and/or dangerous or vicious animals and transport these animals back to the facility. Once at the facility, animals are either reclaimed by the owner, adopted, held for court disposition, transferred to the Humane Society or humanely euthanized. Animal Control Officers must also track and report animal cruelty and investigate animal bites, quarantine animals, and send suspected rabies specimens to the Texas Department of Health for testing. They also track adopted animals to ensure rabies vaccinations and sterilizations are completed as required by Texas law.

Animal Control Officers issue citations for failure to comply with the adoption agreement, failure to license animals, violating the leash ordinance, and all other violations of city ordinances and state law. The department also educates the public through the media and one-on-one contact regarding health and safety issues relating to animals and the citizens of Copperas Cove.

The Animal Control facility is open six days a week to serve the community. Animal Control Officers are on call after normal business hours and respond to animal calls that require immediate action.

Copperas Cove Animal Control



Impound



Report

Animal Control Impound Report 2004

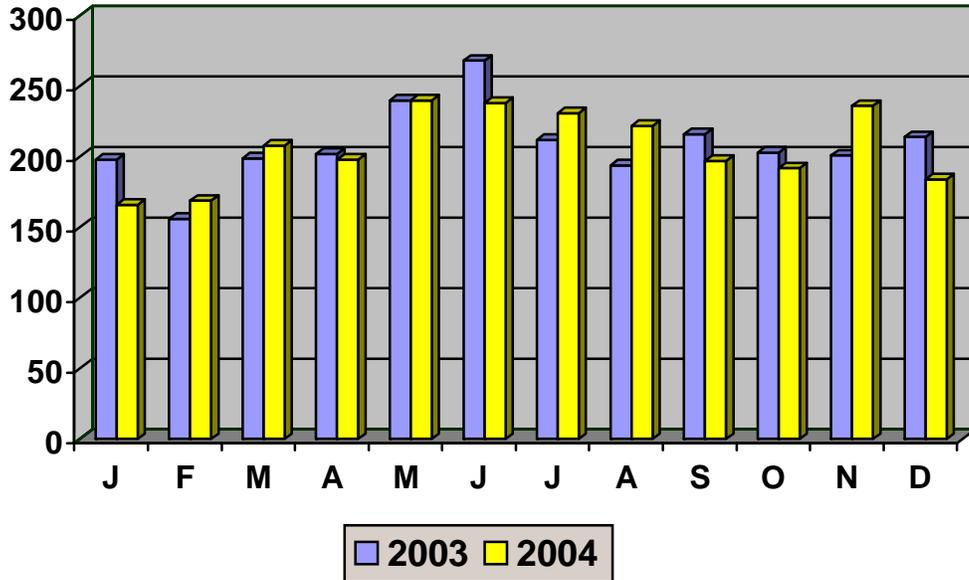
Impounded	129	114	148	121	120	141	133	117	130	112	132	83	1480
Adopted	43	41	60	42	35	40	50	37	39	40	36	35	498
Returned to Owner	51	37	37	43	44	45	40	30	53	32	52	26	490
Euthanized	41	27	45	24	43	46	53	27	31	37	46	34	454
Licensed CITY/VET	45/182	14/99	26/80	15/347	12/164	12/83	16/172	21/230	3/77	15/71	11/78	3/438	2214
Resident Surrendered	26	28	32	20	22	26	25	17	19	19	20	23	277
Non Res Surrendered	6	4	14	7	16	4	3	10	5	8	5	6	88
Humane Rescue	0	0	0	0	0	0	0	0	0	0	0	0	0
CATS													
Impounded	38	43	53	65	84	134	91	62	88	77	87	63	885
Adopted	24	7	18	22	18	18	30	13	13	9	9	4	185
Returned to Owner	0	1	0	3	1	0	0	1	0	3	0	2	11
Euthanized	11	32	31	38	66	99	67	41	81	54	73	56	649
Licensed CITY/VET	19/55	3/18	2/18	0/70	1/11	3/7	1/21	2/58	0/10	0/26	3/30	0/118	476
Resident Surrendered	5	5	3	7	8	17	5	2	12	17	20	7	108
Non Res Surrendered	3	0	3	1	5	5	1	2	1	3	0	8	32
Humane Rescue	0	0	0	0	0	0	0	0	0	0	0	0	0
WILDLIFE													
Impounded	2	7	7	16	24	15	16	15	3	20	8	15	148
Adopted	0	0	0	0	0	1	1	0	0	0	0	0	2
Returned to Nature	1	2	3	10	19	6	13	6	2	17	4	11	94
Euthanized	1	5	4	5	3	8	2	9	1	3	4	2	47
Humane Rescue	0	0	0	1	2	0	0	0	0	1	0	2	6
Permit Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
DEER/ANIMAL REMOVAL													
Deer	2	6	3	5	1	7	9	9	4	7	20	13	86
All Others	37	44	42	60	95	63	60	55	37	53	64	61	671
BITE REPORTS													
	3	3	6	3	2	3	2	3	4	5	11	5	50
MONTHLY TOTALS:													
DOMESTIC IMPOUNDED:	167	157	201	186	204	275	224	179	218	189	219	146	2365
DOMESTIC ADOPTED:	67	48	78	64	53	58	80	50	52	49	45	39	683
DOMESTIC EUTHANIZED:	52	59	76	62	109	145	120	68	112	91	119	90	1103
DOMESTIC RETURNED:	51	38	37	46	45	45	40	31	53	35	52	28	501
WILDLIFE RELEASED/RESCUED:	1	2	3	11	21	7	14	6	2	18	4	2	91
OWNER PERMISSION TO EUTHANIZE AFTER BITE:	1	1	0	0	1	0	0	1	2	0	1	1	8

Calls

for

Service

Animal Control Calls For Service



The chart above compares calls for service for 2003 and 2004, and indicates a 1% decrease in the number of calls for service this year. This is a total number of all calls that either citizens or the Police Department request Animal Control for assistance to either capture an animal, rescue an injured animal, animal attacks and bites, and any other calls for assistance pertaining to animals. After normal work hours calls for assistance for Animal Control are made only through the Police Department.

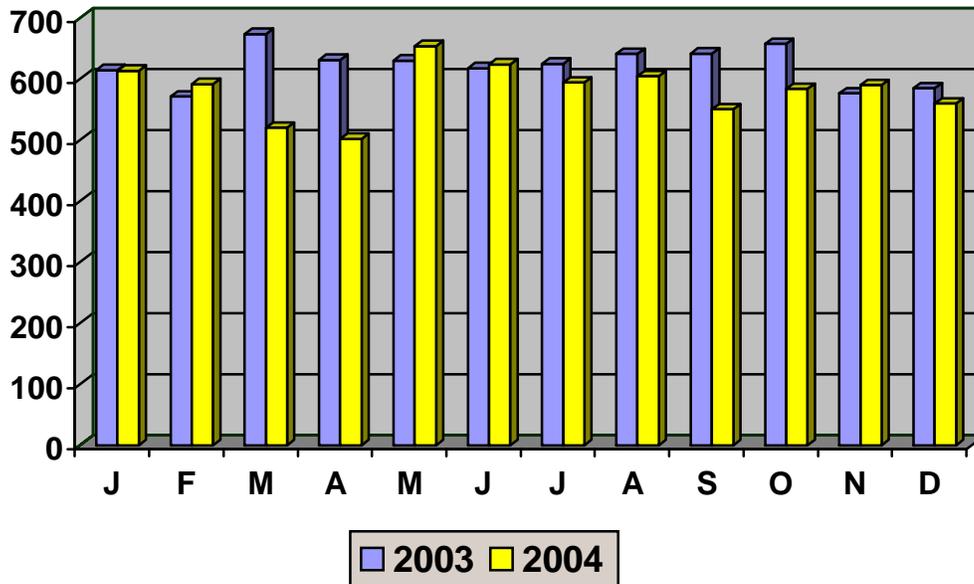


Department

Hours

Worked

Animal Control Hours Worked

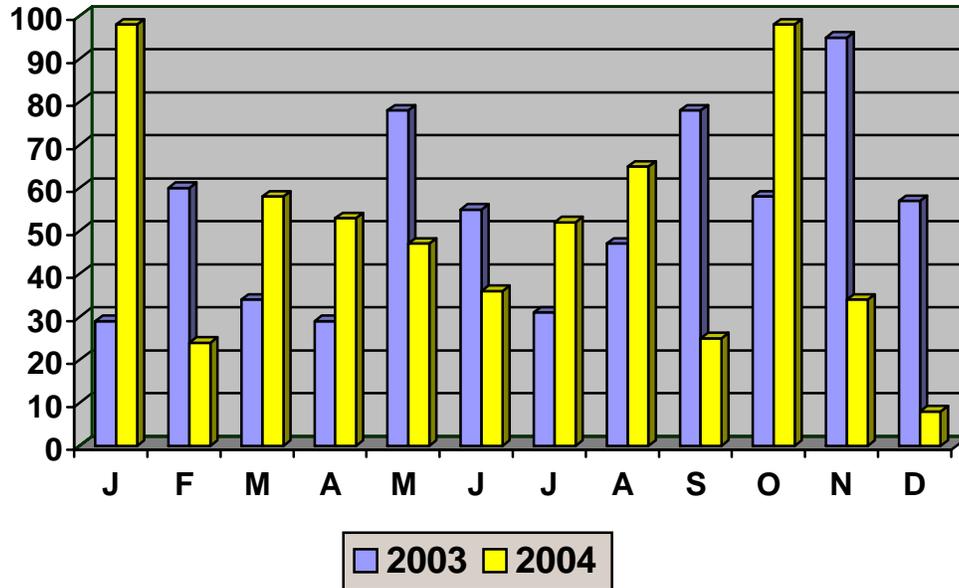


Animal Control Officers normally work a 40-hour work week, but are subject to respond on a 24 hour on-call status and are called out for emergency situations by the Police Department. The chart above compares hours worked for 2003 and 2004, and indicates a 6% decrease in the number of hours worked this year.

Citations

Issued

Animal Control Citations Issued



Comparing the total number of hard citations in 2003 to 2004, we can see a decrease by 12% in the number of citations. In 2003, there were 682 citations issued and in 2004 there were 598 citations issued. A breakdown of specific charges filed is contained on page 7 of this Annual Report.

Charges

Filed

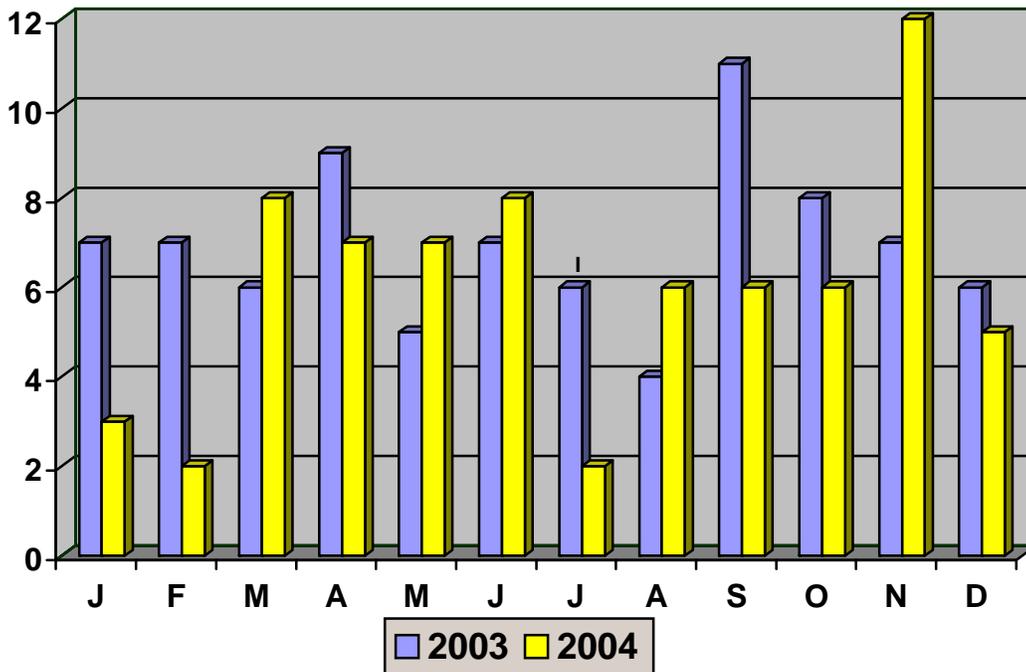
Animal Control Charges Filed

CHARGE	TOTAL
Sec 3-3 Refuse Lawful Inspection/Impoundment	0
Sec 3-9 Noisy Animal Prohibited	3
Sec 3-10 Public Nuisance Animal	8
Sec 3-10 Public Nuisance Hearing	2
Sec 3-12 Tying, Staking Animals Where Prohibited	1
Sec 3-13 Animal Confinement in Vehicle/Trailer	1
Sec 3-14 Abandonment of Animals	0
Sec 3-21 Fail to Provide Adequate Water/Shelter	2
Sec 3-23 Sanitation Requirements	1
Sec 3-24 Cruelty to Animals	2
Sec 3-33 No City License	59
Sec 3-36 No Collar When Required	1
Sec 3-46 Domestic Pet at Large	123
Sec 3-60 No Rabies Vaccination	202
Sec 3-64 Violate Quarantine Procedures	4
Sec 3-92 Dangerous Admin Animal Hearing	14
Sec 3-61 Failed to vaccinate after quarantine.	0
Sec 3-93 Violation of Administrative Order	0
THSC 828.002 Fail to Sterilize Animal	177
TOTAL	598

Incident

Reports

Animal Control Incident Reports



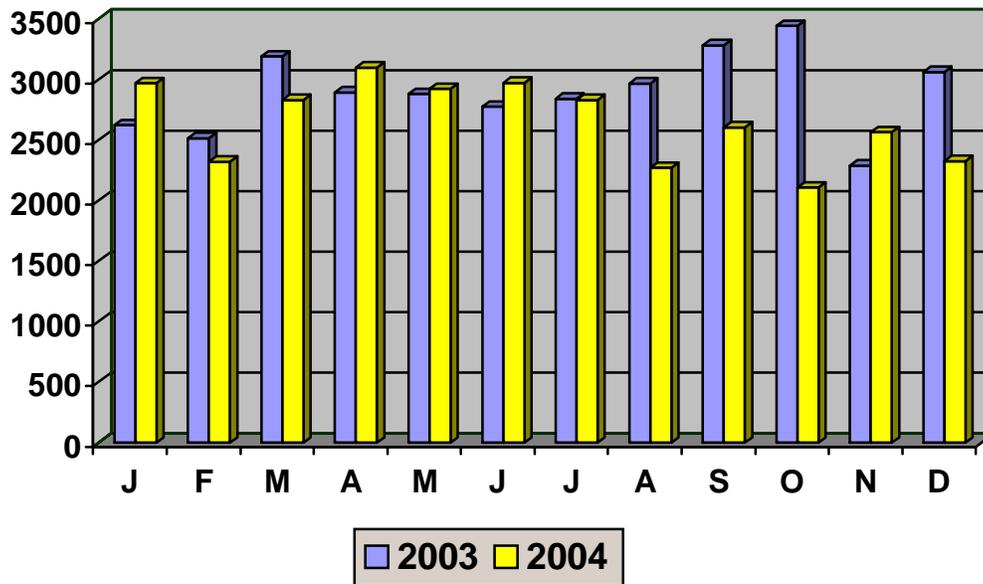
The chart above compares incident reports taken for 2003 and 2004, and indicates a decrease by 13%. In 2003, there were 83 reports taken and in 2004 a total of 72 were taken.

Incident reports are always filed where there is a potential of contracting rabies such as animal attacks and bites as well as cat scratches. Reports are also taken for public nuisances, cruelty to animals, and other cases deemed necessary by the Animal Control Officers.

Cash

Collected

Animal Control Cash Collected



The chart above compares total cash collected for 2003 and 2004, and indicates an 8% decrease for this year. Cash collected for 2003 was \$34,741.00 and 2004 was \$31,823.00. This money is received from impound fees, surrender fees, animal licenses, and adoption fees.

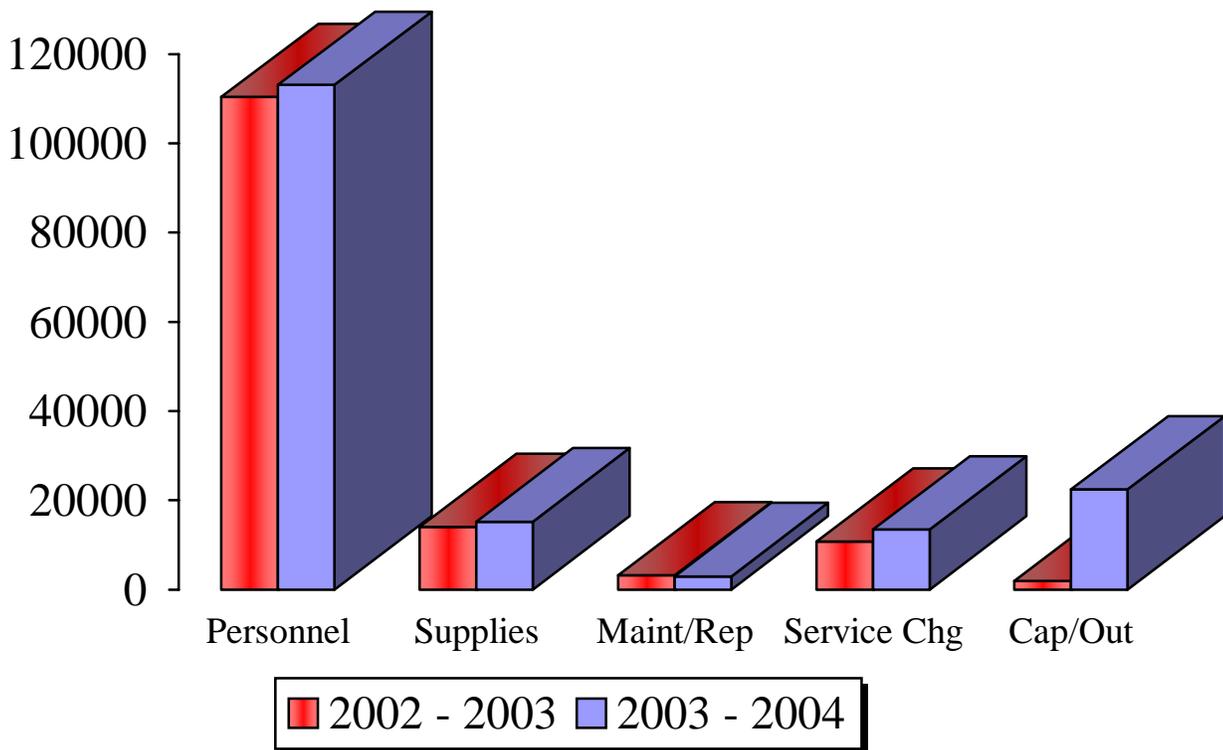
Department

Budget

Animal Control Department Budget

BUDGET EXPENSES	2002 - 2003	2003 - 2004
Personnel Services	\$110,368.00	\$113,094.00
Supplies and Materials	\$13,997.00	\$15,233.00
Maintenance and Repair	\$3,183.00	\$2,988.00
Services and Charges	\$10,790.00	\$13,446.00
Capital Outlay	\$1,985.00	\$22,401.00
TOTAL	\$140,323.00	\$167,162.00

Animal Control Budget 2002 - 2003 / 2003 - 2004



Animal Control Department Budget

BUDGET EXPENSES	2002 - 2003 BUDGET YEAR	2003 - 2004 BUDGET YEAR
<i><u>Personnel Costs</u></i>		
Salaries	\$80,822.00	\$82,438.00
Overtime	\$4,001.00	\$4,000.00
Longevity	\$444.00	\$628.00
Incentive	\$0.00	\$960.00
FICA Tax	\$6,435.00	\$6,557.00
Employee Insurance	\$11,222.00	\$10,944.00
Workers Compensation	\$806.00	\$909.00
Retirement	\$6,255.00	\$6,658.00
Unemployment Compensation	\$0.00	\$0.00
Other Personnel Expense	\$383.00	\$0.00
TOTAL	\$110,368.00	\$113,094.00
<i><u>Supplies and Materials</u></i>		
Operating Supplies	\$9,123.00	\$9,933.00
Computer Supplies	\$0.00	\$300.00
Postage	\$149.00	\$200.00
Minor Tools	\$43.00	\$300.00
Fuel and Oil	\$3,541.00	\$3,000.00
Chemicals	\$1,141.00	\$1,500.00
TOTAL	\$13,997.00	\$15,233.00
<i><u>Repairs and Maintenance</u></i>		
Building	\$672.00	\$270.00
Facilities	\$465.00	\$500.00
Vehicles	\$1,943.00	\$2,000.00
Equipment	\$103.00	\$218.00
TOTAL	\$3,183.00	\$2,988.00

Animal Control Department Budget

BUDGET EXPENSES	2002 - 2003 BUDGET YEAR	2003 - 2004 BUDGET YEAR
<i><u>Services and Charges</u></i>		
Advertising	\$0.00	\$100.00
Communication	\$2,347.00	\$2,000.00
Rental of Equipment	\$857.00	\$1,206.00
Dues and Subscriptions	\$231.00	\$229.00
Travel and Seminars	\$0.00	\$1,889.00
Uniforms	\$1,278.00	\$1,079.00
Utilities	\$5,792.00	\$6,000.00
TOTAL	\$10,505.00	\$12,503.00
<i><u>Support Services</u></i>		
Vet Services / Animal Disposal	\$285.00	\$250.00
Operating Capital	\$0.00	\$693.00
TOTAL	\$285.00	\$943.00
<i><u>Capital Outlay</u></i>		
Building and Fixtures	\$1,780.00	\$0.00
Furniture	\$0.00	\$0.00
Vehicles	\$0.00	\$22,401.00
Equipment	\$0.00	\$0.00
Equipment - Electronic	\$205.00	\$0.00
Equipment - Communication	\$0.00	\$0.00
Equipment - Software	\$0.00	\$0.00
TOTAL	\$1,985.00	\$22,401.00
GRAND TOTAL	\$140,323.00	\$167,162.00

General Fund Budget 2003 - 2004

