

**FOR IMMEDIATE RELEASE**

February 14, 2020



City of Copperas Cove

Kevin Keller, Public Information Officer  
[kkeller@copperascovetx.gov](mailto:kkeller@copperascovetx.gov)  
Fax: (254)542-8965

508 South 2<sup>nd</sup> Street  
Copperas Cove, Texas  
Phone: (254)547-4221

## **City of Copperas Cove and FATHOM to Separate – Update #11**

### **Tuesday, November 12, 2019: (Initial)**

Copperas Cove, Texas – The City of Copperas Cove received email notification from FATHOM this past Saturday, November 9, 2019, that they will be going out of business. The email stated in part that “Despite a massive effort this year, we [FATHOM] have not been able to secure an investment or additional debt to save our business”. The City of Copperas Cove and FATHOM entered into a partnership on May 17, 2016.

FATHOM hosted a webinar early Tuesday morning with clients throughout the nation to provide further details on the situation, leading City administration to believe FATHOM will discontinue all contracted services as early as the end of November 2019. To say we are astounded by this announcement is an understatement. While City administration was aware of and understood the day-to-day challenges faced over the past 3½ years, we are disappointed that FATHOM representatives not once spoke of or alluded to this possibility.

We are sharing this information with our citizens and customers in an effort to be transparent about this situation and will continue to provide updates as new information is available. At this point, we are privy to very limited information and continue to seek answers to questions. Calls or visits to Utility Administration to verify or ask questions about the matter, while important, will only slow down local day-to-day operations so please be patient and know updates will be provided as soon as possible.

Regarding account payments, until further notice customers are encouraged to continue making regularly scheduled payments on utility accounts. The revenues received through bill payments will continue to be received by the City of Copperas Cove.

Lastly, FATHOM representatives will meet face-to-face with City administration early next week to further discuss the situation. We will continue to evaluate our options in an effort to develop a transition plan and way forward. City administration anticipates hosting a Town Hall meeting late next week to provide an update and receive questions from our citizens. Further information on that event will be released later this week.

###

### **Wednesday, November 13, 2019: (Update #1)**

Copperas Cove, Texas – City staff has reviewed the many comments and messages that were left on our social media page and wish to provide some answers to common questions

and concerns which many of you have. We also conducted several media interviews today, with both print and TV media outlets, and will share some of their stories over to social media for additional info. We will continue to provide more updates as they become available:

**1. Will I have an interruption in water service?** There will be NO interruption in water service to our customers resulting from Fathom's decision to close their business. The City receives its water from Belton Lake, through a contract with Bell County WCID #1, and we maintain the city's water system. The water meters and Neptune meter readers, which were installed during the transition in 2016 and 2017, are owned by the City. FATHOM does NOT have the capability to turn water on/off to your residence, this must be done by City staff.

**2. How do I make bill payments, where does the money go, and what happens to my account deposit?** Until further notice, we recommend customers continue to make payments via the current options available. All money that is collected by FATHOM on behalf of the City by any method is applied to the appropriate customer account and remitted to the City. The option to make in person payments to City staff is also available by visiting Utility Administration at City Hall, 914 S. Main Street, Suite A. Account deposits are also in possession of the City, not FATHOM.

**3. Who will handle my billing and customer service needs?** Until further notice, FATHOM is still handling billing and customer care needs through the end of November 2019. City administration has a scheduled meeting with FATHOM representatives the week of November 18<sup>th</sup> to discuss options moving forward. All options will be evaluated, such as needed service agreements, software, and personnel. One such option is to bring full-service in-house utility billing needs of our community back to Copperas Cove.

**4. Will FATHOM be required to pay any money back and/or be sued by the City?** The City's Attorney, DNRBZ, is currently reviewing the contract and will provide a legal opinion on their findings at next week's City Council Regular Meeting on Tuesday, November 19<sup>th</sup>, at 6pm during an Executive Session. As this item is sensitive and may require future litigation, this portion of the meeting will not be open to the public. Any legal action the City might take would be initiated at the direction of City Council.

**5. How can I find out more?** City Manager Ryan Haverlah will make a brief statement referencing the situation during next week's City Council Regular Meeting, on Tuesday, November 19<sup>th</sup> beginning at 6pm in the Council Chambers, 508 S. 2<sup>nd</sup> Street. A Town Hall Meeting is also being coordinated for late next week and details will be released very soon. The meeting will be open to the public to attend and allow opportunities for questions to be asked and answered.

###

**Thursday, November 14, 2019: (Update #2)**

Copperas Cove, Texas – City administration continues to gather information in effort to develop a transition plan suitable for our community and citizens. A Utilities Administration Town Hall Meeting has been scheduled for Friday, November 22, 2019 at 6pm at the Copperas Cove Civic Center, located at 1206 W Avenue B. City Manager Ryan Haverlah will give a presentation and provide a factual overview of the situation. The meeting will allow ample time for a Q&A session so public questions may be received and answered. This event will be streamed via Facebook Live, we encourage those unable to attend to view on the City's Facebook Page at: <https://www.facebook.com/cityofcopperascove/>

Additionally, the City has recently processed an Open Records Requests for the email which was received by the City from FATHOM. We thought this would be a good opportunity to share that document with our citizens as well to ensure transparency:

**From:** Jason Bethke <[jason.bethke@gwfathom.com](mailto:jason.bethke@gwfathom.com)>  
**Sent:** Saturday, November 9, 2019 8:15 AM  
**Cc:** Rob Stovall <[rob.stovall@gwfathom.com](mailto:rob.stovall@gwfathom.com)>; Karen Garrison <[karen.garrison@gwfathom.com](mailto:karen.garrison@gwfathom.com)>; David Forstrom <[david.forstrom@gwfathom.com](mailto:david.forstrom@gwfathom.com)>; Jornod, Andrew <[Andrew.Jornod@VertexGroup.com](mailto:Andrew.Jornod@VertexGroup.com)>  
**Subject:** FATHOM Services - IMPORTANT message to all Clients

**CAUTION: This email originated from outside of the organization. Do not click on links or open attachments unless you recognize the sender and know the content is safe.**

---

Today is an unexpected and sad day for FATHOM which pioneered “as a service” for the water industry and with your help made advanced technology more accessible.

Despite a massive effort this year, we have not been able to secure an investment or additional debt to save our business. Our focus has now turned to provide an exit for our clients and to settle as many of the outstanding obligations as possible. We (I) know that this outcome will cause disruption and stress for you, the communities we serviced, and their customers.

Over the past month, a team from FATHOM has been working to identify alternatives for our clients to provide for the continuity of service, if our funding efforts proved unsuccessful.

On Tuesday at 10:00 am Central Time, we ask that you join us as we present the alternatives that will be available to existing FATHOM clients. This is an all client meeting and will be a general review of the alternatives and their requirements, along with an introduction to the company that is in a position to step in and provide for continuity of service.

In the week or two that follows, we will visit you in person and walk through the specifics for your community, provide you an opportunity to meet the CEO, ask questions and demonstrate the offering. It is my belief that this alternative will be the best thing going forward for your communities.

Please ensure you or your representative attends this presentation as additional information will be provided and documents distributed for review. The link to the meeting is below:

<https://gwfathom.zoom.us/j/790785709>

Thank you for the years of support and please accept my apology for this unfortunate and disappointing outcome.

Jason Bethke

###

**Tuesday, November 19, 2019: (Update #3)**

Copperas Cove, Texas – City Administration continues to gather information in effort to develop a transition plan suitable for our community and citizens. As such, we will be sharing the information learned thus far with City Council and our citizens at several public meetings this week, as follows:

**Regular City Council Meeting** – Tuesday, November 19<sup>th</sup>, 6pm in the Council Chambers, 508 South 2<sup>nd</sup> Street: Will include a report by the City Manager and a Citizens Forum to receive public comment.

**Special City Council Meeting** – Thursday, November 21<sup>st</sup>, 12pm in the Council Chambers, 508 South 2<sup>nd</sup> Street: Will include discussion, direction and possible action on software and services for Utility Administration, as well as an opportunity for public comment.

**Utilities Administration and FATHOM Public Forum** – Friday, November 22, 2019, 6pm in the Civic Center, 1206 W Avenue B: Will include an overview and update on Utilities Administration and FATHOM, as well as a question and answer session.

All meetings have been posted as public meetings and will therefore be open for the public to attend. The Special Meeting and Public Forum will also be streamed via Facebook Live so we encourage those unable to attend to view on the City's Facebook Page: <https://www.facebook.com/cityofcopperascove/>

###

**Wednesday, November 20, 2019: (Update #4)**

Copperas Cove, Texas – City Manager Ryan Haverlah provided an update to City Council and our citizens during the November 19<sup>th</sup> City Council Regular Meeting. The full meeting video may be located and viewed on the City's website, however the portions specifically dealing with the Utilities Administration transition have been carved out and may be viewed at: [http://www.copperascovetx.gov/files/pio/fathom/citymgr\\_report.mp4](http://www.copperascovetx.gov/files/pio/fathom/citymgr_report.mp4). We strongly encourage all citizens to view the video for the most up to date information.

At this point, City Administration's recommendation will be to take Utilities Administration back in-house as a full-service department to provide for the needs of our community. This would include customer service, as well as oversight of meter reads, billing calculations, and bill postings/mailings. Future discussions will include consideration of a physical location, software for billing, customer portal, payment processing, bill printing and mailing. While the City does own the customer meters and the meter reading system, discussion will also be held on software to manage the readings.

It was stated during the meeting that FATHOM has discontinued auto-pay, however we confirmed today that was not accurate. The City has since requested that FATHOM take the appropriate steps to immediately stop all auto-payments. Once FATHOM has stopped all auto-payments, we will include in future updates. As previously stated, all payments submitted through the currently available options will be posted to customer accounts and remitted to the City of Copperas Cove. To provide customers a greater level of confidence, City Administration recommends all customers begin making payments via one of these two manners:

**By Mail:** Utility Administration, P.O. Drawer 1419, Copperas Cove, TX 76522

**In Person:** Utility Administration, 914 S. Main Street, Suite A, Copperas Cove, TX 76522 (there is also a 24-hour drop box location on the door of Suite B.

\*Future online payments options are still being reviewed\*

**Reminder of Upcoming Meetings:**

**Special City Council Meeting** – Thursday, November 21<sup>st</sup>, 12pm in the Council Chambers, 508 South 2<sup>nd</sup> Street: Will include discussion, direction and possible action on software and services for Utility Administration, as well as an opportunity for public comment. (Please understand this is a quickly evolving situation and City Council may take action during this

meeting to authorize the City Manager to move forward on preparing various agreements as necessary).

**Utilities Administration and FATHOM Public Forum** – Friday, November 22, 2019, 6pm in the Civic Center, 1206 W Avenue B: Will include an overview and update on Utilities Administration and FATHOM, as well as a question and answer session.

All meetings have been posted as public meetings and will therefore be open for the public to attend. The November 21<sup>st</sup> Special Meeting and the November 22<sup>nd</sup> Public Forum will also be streamed via Facebook Live so we encourage those unable to attend to view on the City's Facebook Page: <https://www.facebook.com/cityofcopperascove/>

###

**Tuesday, November 26, 2019: (Update #5)**

Copperas Cove, Texas – A Special City Council Meeting was held on Thursday, November 21<sup>st</sup> in the Council Chambers. The purpose of the meeting was to discuss potential solutions on the transfer of Utilities Administration back to a full-service in-house department. The entire meeting video may be viewed on the City's website at:

[http://www.copperascovetx.gov/wp-content/uploads/video-gallery/2019-City-Council-Videos/11212019\\_special.mp4](http://www.copperascovetx.gov/wp-content/uploads/video-gallery/2019-City-Council-Videos/11212019_special.mp4)

A Utilities Administration Town Hall Meeting was held on Friday, November 22<sup>nd</sup> at 6pm at the Civic Center. Following a presentation by City Manager Ryan Haverlah, a Q&A session was held in which answers were provided to the various questions which were asked. There were approximately 200 citizens in attendance for this event. The meeting was broadcast on the City's Facebook page via Facebook Live, and may now be viewed at the following link:

<https://www.facebook.com/cityofcopperascove/videos/739860926478713/>

**Special City Council Meeting** – A Special City Council Meeting has been posted for Tuesday, November 26<sup>th</sup>, beginning at 5pm in the Council Chambers, 508 S. 2<sup>nd</sup> Street. The purpose of the public meeting is to further discuss software and service vendors for a customer information system, customer portal, work order system, payment processor and bill printer/mailer for Utilities Administration.

The City has previously requested that FATHOM take the appropriate steps to immediately stop all auto-payments, however we have not yet received a response from them on the request. Until further notice and effective December 1<sup>st</sup>, all payments will be required to be paid by one of the following methods:

**By Mail:** City of Copperas Cove Utilities Administration, P.O. Drawer 1419, Copperas Cove, TX 76522

**In Person:** City of Copperas Cove Utilities Administration, 914 S. Main Street, Suite A, Copperas Cove, TX 76522

\*Online payment methods are being researched for future use.

\*\*A payment by phone method will be available in the coming days; the direct phone line number will be announced in the coming days.

\*\*\*There is currently a secure drop box located on the door of City Hall, Suite B, however this location may change once Suite B is opened to allow for better customer service.

\*\*\*\*Various other City departments are being considered as temporary locations to make payments, to help alleviate customer wait time; more information to follow.

An additional update will be provided as more information becomes available. We appreciate the continued support and patience provided by our citizens.

###

**Tuesday, December 10, 2019: (Update #6)**

Copperas Cove, Texas – During a Special City Council Meeting that was held on Tuesday, November 26<sup>th</sup>, City Council directed the City Manager to continue negotiations with Core & Main for the meters and automated meter readers software, as well as with Incode for accounts/billing software and with WaterSmart for an online portal solution. The full meeting video may be reviewed at: [http://www.copperascovetx.gov/wp-content/uploads/video-gallery/2019-City-Council-Videos/11262019\\_specialmeeting.mp4](http://www.copperascovetx.gov/wp-content/uploads/video-gallery/2019-City-Council-Videos/11262019_specialmeeting.mp4). City staff continues to work with these vendors to create agreements which will be presented to City Council during a Special City Council Meeting on Thursday, December 12<sup>th</sup> at 5pm in the Council Chambers, located at 508 S. 2<sup>nd</sup> Street. Agreements with these vendors are necessary to assist with operations once we bring our full-service in-house Utilities Administration Department back to the City.

The City received confirmation on December 4<sup>th</sup> that FATHOM will remain “Live” through December 13<sup>th</sup>. What does this mean? Essentially customer service phone line and online payment options will remain active until that time. Customers may continue calling for customer service needs and to make payments, or login to the portal to make online payments. (Please note, any payments made through FATHOM are applied to the customer account and remitted to the City; there have been no interruptions, concerns or issues with the City receiving the funds from FATHOM.)

The City and FATHOM will discontinue partnered services on December 17<sup>th</sup>. Please note that the phone number, web address and mailing address will all be updated to reflect local contacts and addresses on the next round of issued bills. The local Utilities Administration office located at City Hall, 914 S. Main Street, Suites A and B, is currently assisting with a large majority of customer needs and will assume all services once the partnership with FATHOM is dissolved, including setting up new accounts and closing existing accounts.

For an estimated period of approximately 4-6 weeks after December 13<sup>th</sup>, customer account information, including payment information, will not be current and customers will not receive bills as a result of transitioning to a new account and billing system. Customers are welcome to continue making payments in advance and in anticipation of receiving a reconciled bill following the transition. *Please note that once the transition is completed, customers will receive a reconciled bill for all services rendered.*

Current suggested payments options:

**By Mail:**

City of Copperas Cove Utilities Administration, P.O. Drawer 1419, Copperas Cove, TX 76522  
(check, money order)

**Online:**

Either through the FATHOM payment portal or through a bank draft. The City is currently working with WaterSmart to ensure that a customer payment portal will remain active post-FATHOM until the City completes the transition back to a full-service in-house operation. While this portal will not reflect current account status, it will continue to provide online payment options and access to consumption data.

**In Person:**

City of Copperas Cove Utilities Administration, 914 S. Main Street, Suite A (check, money order, cash, debit/credit card); Suite B (check, money order, debit/credit card – no cash). (Various other City departments are being considered as temporary locations to make payments; more information to follow.)

**Drop Box Locations:**

Utility Administration, 914 S. Main Street, Suite A & B (Suite A has a drop location available inside during business hours; Suite B door has an outside drop location available AFTER business hours)

Police Department, 302 E Ave E (payments may be dropped off inside the facility by handing the sealed payment to a Records Clerk or Communications Operator, available 24 hours)

**By Phone:**

Call (844) 685-6349 to make payments by phone through December 13<sup>th</sup>.

Routine Questions:

If paying locally by check or money order, who do I make the payment to the order of?

\*City of Copperas Cove

Why does my bill still tell me to make my payment to FATHOM?

\*We are currently working with FATHOM to update the information on the next round of bills to direct payments to the City. Until December 13<sup>th</sup> however, you may still make payment by phone or online through FATHOM.

Why is the City not mailing these updates to residents?

\*Two reasons: the first is that with 14,000+ utility accounts it would be very costly at \$7,000+ for a single round of mailers; the second is that this has been such a fluid and evolving process that updates occur daily. We do anticipate that once we have finalized agreements a round of mailers with all pertinent info will be distributed to customers.

How is the City sharing this information?

\*To date we have utilized such means as: media release, media interviews and constant coverage by both print and tv news, social media platforms, public meetings and a Town Hall meeting, emails, CodeRed, Gov't Access Channel, etc. We are asking our residents to also speak with each other and ensure the message is spread.

Again, we sincerely appreciate the patience of our residents as we work through this transition to bring Utilities Administration back as a full-service in-house operation. All information related to this process is on the City's website at: <http://www.copperascovetx.gov/pio/fathom/>  
Thank you.

###

**Monday, December 16, 2019: (Update #7)**

Copperas Cove, Texas – During a Special City Council Meeting that was held on Thursday, December 12<sup>th</sup>, City Council received an update from City Manager Ryan Haverlah on Utility Administration services. Action was also taken and passed unanimously to authorize the City Manager to execute the following agreements: WaterSmart, who will provide the utility customer portal; Tyler Technologies, who will provide the utility customer information system

and billing software (Incode); and DataProse, who will provide utility bill printing and mailing services. Agreements with these vendors are necessary to assist with operations once we bring our full-service in-house Utilities Administration Department back to the City. We strongly encourage all citizens to review the full meeting video to stay up to date on the situation. The meeting video may be viewed at:

[http://www.copperascovetx.gov/wp-content/uploads/video-gallery/2019-City-Council-Videos/12122019\\_specialmeeting.mp4](http://www.copperascovetx.gov/wp-content/uploads/video-gallery/2019-City-Council-Videos/12122019_specialmeeting.mp4)

FATHOM's last day of operation is December 17<sup>th</sup>, but what pertains to our City the most is that December 13<sup>th</sup> was the last day they were essentially doing any type of work for Copperas Cove. Per the time of this update, customers no longer have access to contact FATHOM for any reason and should begin utilizing the resources of the local office for any and all Utility service needs. The Utilities Administration page of the City's website has also been updated to reflect current information. The phone number is (254)547-8718 and email is [utilities@copperascovetx.gov](mailto:utilities@copperascovetx.gov). See all updates on the City's website at: [http://www.copperascovetx.gov/utility\\_administration/](http://www.copperascovetx.gov/utility_administration/).

The most current round of billing has been updated to reflect the phone number, web address and mailing address of the local office. December bills have been distributed to all customers, some of which have been sent early, and will include all base rates but only consumption charges through the date of billing. Following this final round of billing, no customer bills will be distributed for up to 6 weeks to allow for the transition to a new account and billing system. Once the transition is completed, the next round of bills will include consumption from the last reading date, as well as all fees/charges; this essentially could be a 'double' bill. We understand the hardship this could cause for some, so customers will have the ability to establish a payment arrangement by speaking with a Customer Service Representative (CSR) to make the request once the next bills arrive. Customers are welcome, and we encourage you, to continue making some sort of payment in advance and in anticipation of receiving a reconciled bill following the transition. Delaying bill payments during the transition period will not cause delinquency; however, for those customers who do not keep their account current during the transition, they will have to make appropriate payment arrangements within the first billing after the transition is complete. *Please be aware that once the transition is completed, customers will receive a reconciled bill for all services rendered.*

COPPERAS COVE  
UTILITIES ADMINISTRATION

## Utility Customer Bills

- Last customer bills prior to transition
  - Cycle 1 – December 5, 2019
  - Cycle 2 – December 10, 2019
  - Cycle 3 – December 11, 2019
  
  - Cycle 4 – December 13, 2019 (usually Dec 18)
  - Cycle 5 – December 13, 2019 (usually Dec 20)
  - Cycle 6 – December 13, 2019 (usually Dec 20)
  - Cycle 7 – December 13, 2019 (usually Dec 30)
  
- Cycle 4-7 bills will include base rates and consumption of approximately 20-29 days.
  
- Anticipate no customer bills for up to 6 weeks after the transition begins.
- After the transition, bills will include consumption from the last reading date.
- Bills will include ALL fees/charges.
- Customers needing payment arrangements can request.



Current payments options are:

**By Mail:**

City of Copperas Cove Utilities Administration, P.O. Drawer 1419, Copperas Cove, TX 76522  
(check or money order; include bill stub or name, service address and account number)

**By Phone:**

Call the local office at (254)547-8718 to make payments by phone (credit/debit card)  
Hours: 8:00am to 4:30pm

**In Person:**

City of Copperas Cove Utilities Administration, 914 S. Main Street, Suite A (check, money order, cash, credit/debit card); Suite B (check, money order, credit/debit card – no cash)  
Hours: 8:00am to 4:30pm

**Drop Box Locations:**

Utility Administration, 914 S. Main Street, Suite A & B (Suite A has a drop location available inside during business hours; Suite B door has an outside drop location available AFTER business hours)

Police Department, 302 E Ave E (payments may be dropped off inside the facility by handing the sealed payment to a Records Clerk or Communications Operator, available 24 hours)

\*(Drop Box payments should be check or money order only; include bill stub or name, service address and account number)

**Online:**

Coming soon; will be announced once the WaterSmart customer payment portal site is active.

**Automatic Draft (ACH):**

Coming soon; will be announced once transition is complete.

We will prepare and distribute a letter in the coming week to be sent to all utility account customers, which will include up to date transition, billing, payment options and other important information.

We sincerely appreciate the patience of our residents as we work through this transition to bring Utilities Administration back as a full-service in-house operation. All information related to this process can be found on the City's website at:

<http://www.copperascovetx.gov/pio/fathom/>

###

**Tuesday, December 17, 2019: (Update #8)**

Copperas Cove, Texas – Unfortunately, due to the transition, Utility Administration is temporarily unable to take credit card payments at this time. The City and a credit card processing company are working closely to correct the problem preventing credit card payments. Once corrected, a notice will be released. Accounts will not be considered delinquent should this situation delay customer payments.

We sincerely appreciate the patience of our residents as we work through this transition to bring Utilities Administration back as a full-service in-house operation. All information related to this process can be found on the City's website at:

<http://www.copperascovetx.gov/pio/fathom/>

###

**Tuesday, December 17, 2019: (Update #9)**

Copperas Cove, Texas – The City of Copperas Cove is pleased to announce that as a result of City staff working with the vendor all day to resolve the issue, Utilities Administration is once again able to accept credit/debit cards as a form of payment. This form of payment may be utilized when paying by phone or in person. Online and Automatic Drafts (ACH) are not yet available but notice will be provided once they are in the near future. Customer accounts will not be considered delinquent as a result of this issue.

We sincerely appreciate the patience of our residents as we work through this transition to bring Utilities Administration back as a full-service in-house operation. All information related to this process can be found on the City's website at:

<http://www.copperascovetx.gov/pio/fathom/>

###

**Wednesday, January 29, 2020: (Update #10)**

Copperas Cove, Texas – The City of Copperas Cove and Utilities Administration are pleased to announce the transition process and integration of data is on schedule as planned. We are appreciative of the continued patience of our valued citizens and customers.

As we near the final stages of the integration, it is necessary for Utilities Administration staff to receive comprehensive training on the new system and work through final integration details to ensure quality services. As a result, the **Utilities Administration office will be closed on Thursday, January 30<sup>th</sup> and Friday, January 31<sup>st</sup>** to accomplish these necessary tasks. Electronic message boards will be placed at City Hall for further notification to our citizens. Also, a staff member will be positioned outside of the office to accept drop off payments (check or money order only), receive service requests, and answer questions; they will also direct customers to the Development Services office should the customer wish to pay with cash.

Once the transition is completed, the City anticipates the first round of billing to be generated during mid-February. The first round of bills will include consumption from the last reading date, as well as all applicable fees/charges; this essentially could be a 'double' bill. We understand the hardship this could cause for some, so customers will have the ability to establish a payment arrangement by speaking with a Customer Service Representative (CSR) to make the request once the next bills arrive. As a reminder, customers are welcome, and we encourage you, to continue making some sort of payment in advance and in anticipation of receiving the reconciled bill following the transition. Delaying bill payments during the transition period will not cause delinquency, late fees or disconnections.

Current payment options are:

**By Mail:**

City of Copperas Cove Utilities Administration, P.O. Drawer 1419, Copperas Cove, TX 76522  
(check or money order; include bill stub or name, service address and account number)

**By Phone: (Not available on January 30<sup>th</sup> and 31<sup>st</sup>)**

Call the local office at (254)547-8718 to make payments by phone (credit/debit card)

Hours: 8:00am to 4:30pm

**In Person: (Not available on January 30<sup>th</sup> and 31<sup>st</sup>)**

City of Copperas Cove Utilities Administration, 914 S. Main Street, Suite A (check, money order, cash, credit/debit card); Suite B (check, money order, credit/debit card – no cash)  
Hours: 8:00am to 4:30pm

**Drop Box Locations:**

Utility Administration, 914 S. Main Street, Suite A & B (Suite A has a drop location available inside during business hours; Suite B door has an outside drop location available AFTER business hours)

Police Department, 302 E Ave E (payments may be dropped off inside the facility by handing the sealed payment to a Records Clerk or Communications Operator, available 24 hours)

\*(Drop Box payments should be check or money order only; include bill stub or name, service address and account number)

**Online:**

Customers who previously registered for an online account, or had an account number issued prior to the transition, may now log in and make online payments through the WaterSmart customer payment portal. Please note that until the transition is complete and past account payments are reconciled, the customer balance may not be accurate. See link at: <https://copperascovetx.watersmart.com/index.php/welcome>

**Automatic Draft (ACH):**

Coming soon; will be announced once transition is complete

We are in the initial stages of planning a Town Hall meeting in mid-February, once the transition is complete, to provide further information to our citizens and answer any questions. The date, time, location will be released once finalized.

We sincerely appreciate the patience of our residents as we work through this transition to bring Utilities Administration back as a full-service in-house operation. All information related to this process can be found on the City's website at:

<http://www.copperascovetx.gov/pio/fathom/>

###

**Friday, February 14, 2020: (Update #11)**

Copperas Cove, Texas – The City of Copperas Cove and Utilities Administration are pleased to announce the transition process back to an in-house full-service department is almost complete. We continue to be appreciative of the patience of our valued citizens and customers. Utilities Administration and the Finance Department are in the process of reviewing and reconciling customer accounts in support of the upcoming billing process. A letter and FAQ sheet have been prepared and sent to our bill printer for distribution to all customers by mid-next week. Both documents are attached to this release for review as well.

A Utilities Administration Town Hall Meeting has been scheduled for Thursday, February 20, 2020 at 6pm at the Copperas Cove Civic Center, located at 1206 W Avenue B. City Manager Ryan Haverlah will provide a brief presentation and update on the transition, which will include a review of utility changes, payment options, and ample time for a public Q&A session. Utilities Administration staff will also be present with necessary resources to provide individual

customer account reviews. This event will be streamed via Facebook Live, so we encourage those unable to attend to view on the City's Facebook Page at:

<https://www.facebook.com/cityofcopperascove/>

We sincerely appreciate the continued support and patience of our residents. All information related to this process can be found on the City's website at:

<http://www.copperascovetx.gov/pio/fathom/>

###