

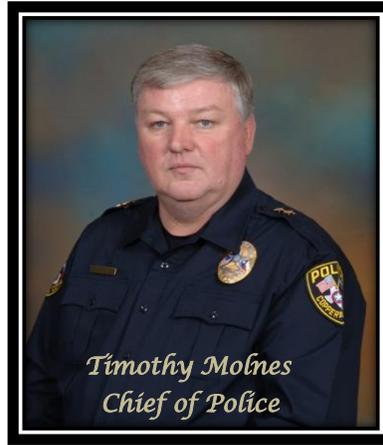
# *Copperas Cove Police Department*



*Timothy Molnes  
Chief of Police*

*2015 Annual Report*

# *Police Administration*



To the Honorable Frank Seffrood, Mayor of Copperas Cove, members of the City Council, City Manager Andrea Gardner, and to the citizens of Copperas Cove. It is my pleasure to present the Copperas Cove Police Department's Annual Report for the calendar year 2015. This is the 30<sup>th</sup> consecutive year that such a report has been completed and made available for review. The report serves to highlight areas such as crime reported and cleared, the operations of the Department, and a few of the internal accomplishments achieved.

During 2015, Copperas Cove realized a 3% decrease in the number of Part I crimes reported. Two categories of Part I Crimes showed an increase compared to 2014. These were Aggravated Assault, which increased by three reports and Rape which increased by two reports. There was one homicide in 2015. Of the total number of Part I crimes reported, 42% were cleared by the Department. Part II Crimes reported in 2015 decreased by 1% as compared to 2014. The clearance rate for all Part II Crimes in 2014 was 72%. Both Part I and Part II clearance rates are above the state average. There were 755 traffic collisions reported to the Department for 2015, this representing an 11% decrease compared to 2014 which had a 9% decrease from 2013. Highway 190 bypass began receiving traffic in January 2015 and continues to relieve traffic from Business Highway 190 which could be a contributing factor for some of the decrease in collisions.

In May of 2015, the Police Department participated in a joint operation with the Attorney General's Cyber Child Exploitation Unit to identify and arrest child predators in the area. The operation yielded the arrest of nine individual. In June of 2015, the Organized Crime Unit began an operation targeting narcotics dealers in the City. The six month operation resulted in thirty case reports and forty-five criminal indictments for the identified suspects.

On behalf of the Police Department, I would like to thank our elected officials, city management, the men and women of the Department, and the citizens of this community for their continued support of our Department. We stand together to continue serving this community and making it a great place to live.

# *Police Administration*



Multiple bills were passed by the 84th Legislature that will have some impact on Texas law enforcement. There were administrative changes, changes in existing statutes, and a few new laws that will hopefully enhance public safety within our community. Our officers are educated on all relevant legal updates so the administration of these new laws can be properly applied. This training has proven to be tedious, time consuming, and frustrating with many changes being left open to personal interpretation. Often times, this causes municipalities and counties to await legal opinions causing the application of enforcement to be delayed and managed inconsistently. In the end, we adapt to the interpretation of our prosecutors and judges to ultimately reach that necessary level of consistency.

This process becomes less challenging when the citizens of our community take the time to better understand not just the changes, but also existing laws and ordinances. The responsibility of public safety does not just rest on the shoulders of the Police Department but should be a shared effort among the entire community. In pursuit of equality in justice and ensuring public safety, it is important for citizens to increase their awareness of changes and additions in state statutes along with law enforcement. An educated community is a safer community.

Police Departments across the nation like us are trying to shake the stigma of being just a “one stop shop” for arrests and writing tickets. Preventing crime before it takes place is more productive than reacting once crime occurs. Helping to educate our public is an important key in making the difference. We are committed to doing our part in providing these resources to the community online, through public speaking engagements, and other community outlets. As always, we are also available to directly assist you with any questions or concerns. We hope you take a moment to explore the information in this report and join us in our efforts.

# *Police Administration*



I would like to commend the ones behind the scene that make it all happen, the first voice you hear when you call for help...our Telecommunication Operators (formally referred to as "Dispatchers"). In October of 1991, Congress made a formal proclamation dedicating the second week in April as the National Public Safety Telecommunications Week in an effort to recognize the importance of operators as the first point of contact with the public and the police officer's requests for help in critical times. These operators monitor the police officers radio traffic and ensure the safety of all the men and women in blue. They provide 24-7, 365 day a year service to the public and our police officers.

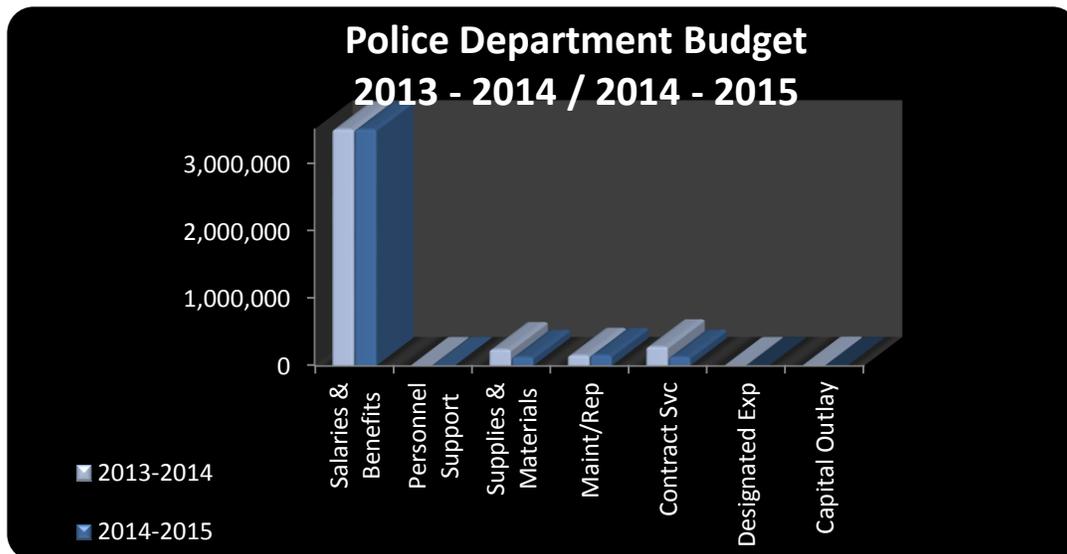
These operators have to be quick thinking and able to multitask by answering many phone calls and monitoring the radio while typing all the information into the computer. They have to relay critical information to and from officers in the field...information that can make a difference between life and death. They have to reply to the public's cry for help and remain calm while gathering information to send the ambulance and at the same time give instructions on how to administer CPR.

If you ever have been in an auto collision or called in an emergency needing medical help and you have dialed 9-1-1 you have spoken with a Telecommunications Operator. If you ever called the Police Department for a suspicious vehicle in your neighborhood or a barking dog you have spoken with a Telecommunications Operator. We should not just wait until April to recognize them and thank them, we should thank them any time we have an opportunity to speak with the courageous professionals behind the scene.

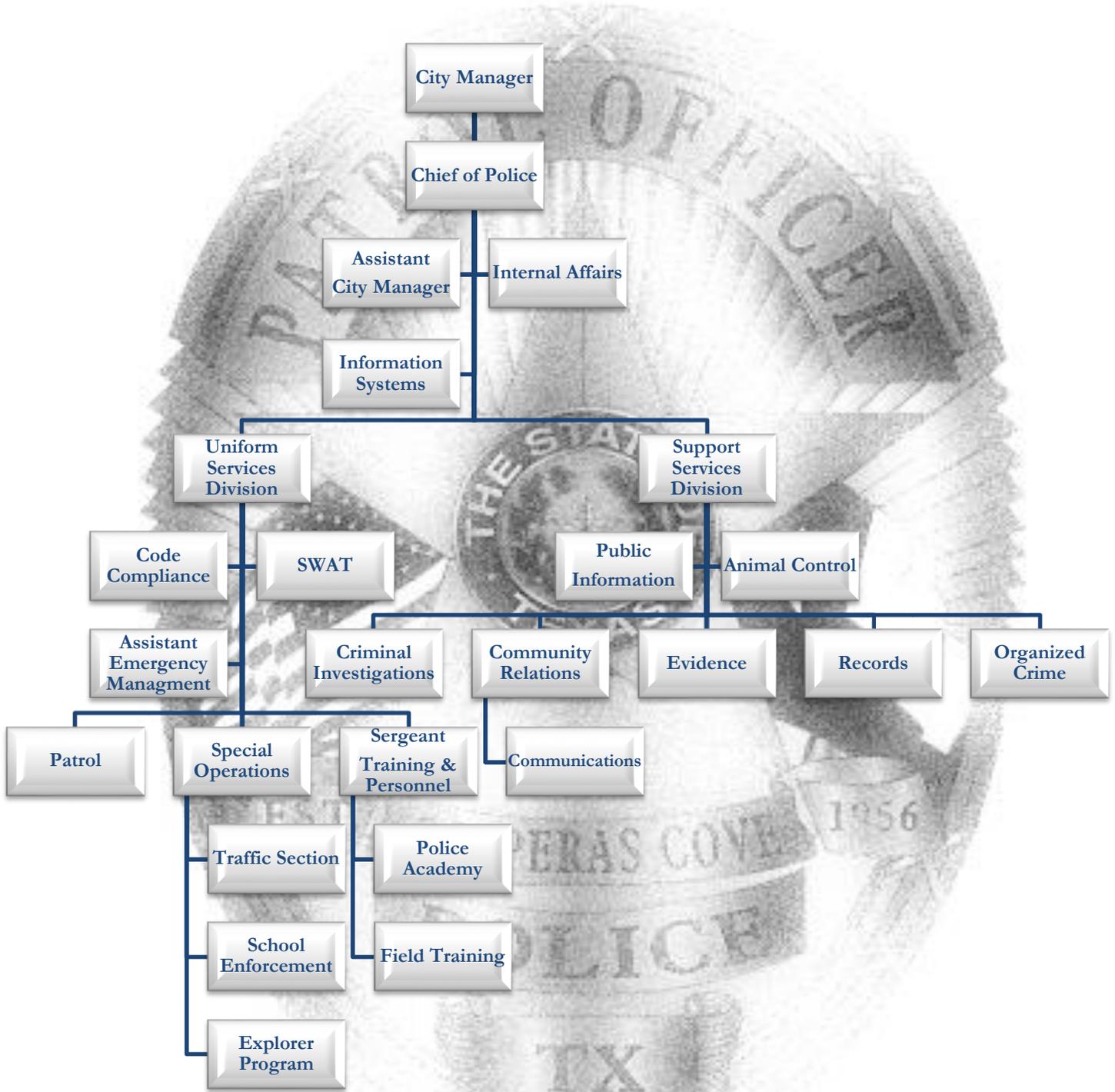
# Police Department Budget

BUDGET EXPENSES	2013 - 2014	2014 - 2015
Salaries & Benefits	4,693,119	4,484,146
Personnel Support	3,000	4,920
Supplies & Materials	245,449	131,078
Maintenance & Repair	158,975	158,975
Contractual Services	285,986	134,479
Designated Expenses	3,000	0
Capital Outlay	11,500	0
<b>TOTAL</b>	<b>\$5,401,029</b>	<b>\$4,913,598</b>

BUDGET FY 2014 - 2015	Adopted	Expenditure
Salaries & Benefits	4,484,146	4,390,170
Personnel Support	4,920	4,577
Supplies & Materials	131,078	109,775
Maintenance & Repair	158,975	135,976
Contractual Services	134,479	165,669
Designated Expenses	0	0
Capital Outlay	0	0
<b>TOTAL</b>	<b>\$4,913,598</b>	<b>\$4,806,167</b>



# Organizational Chart



# ***Department Organization***

The Copperas Cove Police Department is organized into two major divisions led by the Chief of Police. Each Division falls under the command of a Deputy Chief. The most visible division is the Uniform Services Division. The second division of the Department is the Support Services Division.

## ***Uniform Services Division***



The Uniform Services Division is led by a Lieutenant who oversees the operation of various sections under his command.



### ***Uniform Patrol Section***

The majority of the certified officers within the Copperas Cove Police Department are assigned to the Uniformed Services or Patrol Section. This section has the traditional tasks of crime suppression through aggressive patrols, responding to calls for police service from the public, enforcing the traffic laws and conducting traffic collision investigations. The patrol division consists of approximately 28 Patrol Officers, six Corporals, and five Sergeants.

This section is divided into three shifts that provide the citizens of Copperas Cove professional police coverage 24 hours a day, 365 days a year. They handled 19,123 requests for police service in 2015 compared to 20,402 calls for service in 2014, this is a six percent decrease in calls for service.

### ***Uniform Crime Reporting (UCR)***

Copperas Cove participates in the Uniform Crime Reporting (UCR) program, along with most law enforcement agencies across the country. UCR is a uniform manner of collecting information on crimes on a national basis, identifying crimes by their nature, not by what they are called in each individual state. UCR makes possible the analysis of crime trends primarily through the Crime Index.

## *The UCR Crime Index*

To track the variations in crime, the UCR data collection program uses a statistical summary tool referred to as the Crime Index. Rather than collecting reports of all crimes that were committed in a particular year, UCR collects the reports of seven index crimes. The crimes in this group are all serious, either by their very nature or because of the frequency with which they occur, and present a common enforcement problem to police agencies. Arson is an index crime in that the number of reported offenses is collected. Arson is not a part of the Crime Index. The seven Index Crimes are as follows and are listed as they appear on the list of UCR Crime Index lists, with arson being included:

(1) Murder, (2) Rape, (3) Robbery, (4) Aggravated Robbery, (5) Burglary, (6) Larceny, (7) Motor Vehicle Theft, (8) Arson

### *Part I Crimes – Overview*

	<u>REPORTED CASES</u>	<u>CLEARED</u>	<u>PERCENT CLEARED</u>	<u>PROPERTY LOSS</u>
<i>HOMICIDE</i>	1	1	100%	\$15
<i>ROBBERY</i>	15	11	73%	\$37,024
<i>AGG ASLT</i>	92	76	83%	\$0
<i>RAPE</i>	7	2	29%	\$0
<i>BURGLARY</i>	166	44	27%	\$333,451
<i>THEFT</i>	738	291	39%	\$623,248
<i>VEH THEFT</i>	21	15	71%	\$214,449
<i>ARSON</i>	2	2	100%	\$65
<b>TOTAL</b>	<b>1,042</b>	<b>442</b>	<b>42%</b>	<b>\$1,208,252</b>

<b>OFFENSE</b>	<b>2014</b>	<b>2015</b>	<b>% Inc/Dec</b>
Homicide	1	1	0%
Robbery	17	15	-12%
Agg Assault	89	92	3%
Rape	5	7	40%
Burglary	174	166	-5%
Theft	760	738	-3%
Veh Theft	23	21	-9%
Arson	5	2	-60%
<b>Total</b>	<b>1074</b>	<b>1042</b>	<b>-3%</b>

### *Part II Crimes*

Part II Crimes are other crime classifications outside those defined as Part I Crimes of the Uniform Crime Reporting. For the purposes of UCR, these crimes are not tracked for the number of crimes reported; however, UCR does track arrests on these crimes. This report will include Part II Crimes as reported to this department. For the purpose of this annual report, statistics will be reported in accordance to UCR standards. Part II Crimes are listed as follows:

## *Part II Crimes – Overview*

<b>OFFENSES</b>	<b>Reported</b>	<b>Cleared</b>	<b>Month</b>	<b>2014</b>	<b>2015</b>	<b>% Inc/Dec</b>
Other Assaults	770	702	January	258	296	15%
Forgery/Counterfeit	92	18	February	278	283	2%
Embezzlement	0	0	March	270	294	9%
Fraud	197	35	April	329	354	8%
Stolen Property	1	0	May	298	265	-11%
Criminal Mischief	344	82	June	291	257	-12%
Weapons	32	32	July	284	269	-5%
Prostitution/Vice	0	0	August	240	290	21%
Sex Offenses	34	17	September	272	253	-7%
Drug Violations	356	318	October	270	309	14%
Gambling	0	0	November	258	209	-19%
Family Offenses	28	17	December	284	228	-20%
DWI	83	83	<b>TOTAL</b>	<b>3,332</b>	<b>3,307</b>	<b>-1%</b>
Liquor Laws	30	30				
Drunkenness	73	73				
Disorderly Conduct	69	39				
Runaway	32	31				
All other offenses	1,166	903				
<b>TOTAL</b>	<b>3,307</b>	<b>2,380</b>				

## *Property Loss and Recovery*

<b><u>TYPE OF PROPERTY</u></b>	<b><u>STOLEN</u></b>	<b><u>RECOVERED</u></b>	<b><u>% RECOVERED</u></b>
CURRENCY	\$232,640	\$3,804	2%
JEWELRY & PRECIOUS METALS	\$110,825	\$1,686	2%
CLOTHING & FURS	\$86,168	\$2,469	3%
MOTOR VEHICLES (Locally)	\$284,088	\$297,136	105%
OFFICE EQUIPMENT	\$32,873	\$3,353	10%
TV, RADIOS, STEREO, ETC	\$82,141	\$10,895	13%
FIREARMS	\$21,244	\$5,335	25%
HOUSEHOLD GOODS	\$45,925	\$1,004	2%
CONSUMABLE GOODS	\$13,225	\$8,594	65%
LIVESTOCK	\$713	\$0	0%
MISCELLANEOUS	\$298,345	\$35,760	12%
<b>TOTAL</b>	<b>\$1,208,187</b>	<b>\$370,036</b>	<b>31%</b>

## *Special Operations Section*



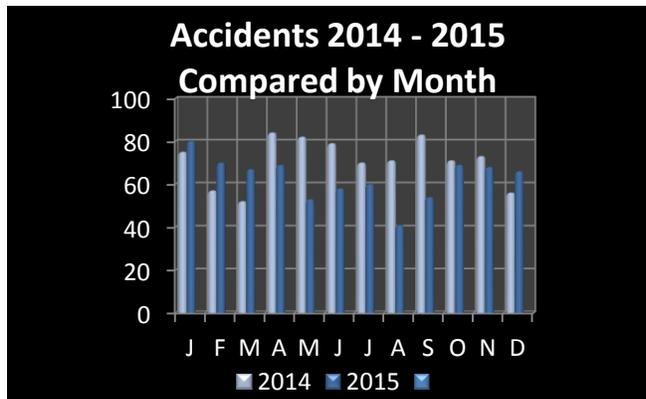
*The Special Operations Section is under the command of a Sergeant who oversees the activities of four traffic officers and two school resource officers. The traffic officer's primary responsibilities are accident investigation, traffic enforcement, and escorts. The school resource officers are stationed at the Copperas Cove High School and their primary responsibilities are to report and enforce criminal violations that occur on campus.*

### *Traffic Collisions*

#### Accidents by Day of the Week

	2014	2015
<b>Sunday</b>	77	83
<b>Monday</b>	117	100
<b>Tuesday</b>	134	112
<b>Wednesday</b>	115	112
<b>Thursday</b>	149	143
<b>Friday</b>	137	105
<b>Saturday</b>	124	100
<b>TOTAL</b>	<b>853</b>	<b>755</b>

During 2015, there were 755 reported traffic collisions in Copperas Cove. This is a 11% decrease over 2014, which had a total of 853 traffic collisions.



During 2015 there were 54 days in which there were no accidents reported. There were more accident free Sundays than any other day of the week which totaled 15, followed by Saturday with a total of 10.

## Traffic Contacts

CHARGE	TOTAL
Speeding	1,249
Ran Stop Sign	300
Ran Red Light	84
No Drivers License	183
Driving While License Invalid	142
Expired Operator's License	65
Fail to Display License	108
Fail to Control Speed	76
Expired Registration	320
MVI Sticker Exp.	175
Backed Without Safety	13
Park with wheels over 18" from the curb	93
Fail to Yield Right of Way	89
Fail to Report Change of Address	71
Disregard Traffic Control Device	18
No Seatbelt - Driver	47
Fail to Maintain Financial Responsibility	389
No Proof of Financial Responsibility	29
Unsafe Lane Change	4
Used Wireless Device in School Zone	25
<b>TOTAL</b>	<b>3,480</b>
All Other Traffic	231



CHARGE	TOTAL
Drunk in Public	66
Disorderly Conduct	40
Possession Drug Paraphernalia	117
Theft	106
Minor in Possession Alcohol	4
Consumption of Alcohol by Minor	19
Assault by Contact	102
Assault by Threat	14
Domestic Pet at Large	10
No Solicitors Permit	2
Curfew Violation	5
Curfew Violation - Parent	1
Reckless Damage	3
Criminal Mischief Inconvenience	4
Criminal Mischief under \$50	5
Illegal Dumping	2
Discharge Firearm/City	5
Enter on Property of Another	4
Unnecessary Noise	3
Minor in Possession Tobacco	9
Sale of Tobacco to minor	14
<b>Total</b>	<b>535</b>
All Other	37



## *Training and Personnel Section*



*This section is responsible for the maintenance of all department training and personnel records, including applications and hiring process documentation, and insures that all personnel have reached the state mandated requirements. The Sergeant assigned to this section also serves as the coordinator of the field training program and supervises the cadets while attending the police academy.*

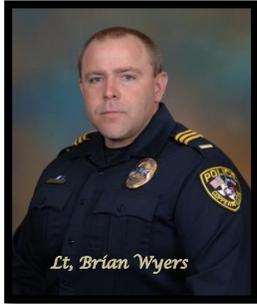
HIRING PROCESS	TOTAL
<b>TOTAL APPLICATIONS RECEIVED</b>	
Police Officer Applications	778
Civilian Applications	268
Reserve Officer Applications	0
Volunteer Applications	0
<b>TOTAL VACANCIES FILLED</b>	7
Police Officers	5
Civilian Personnel	2
Volunteer Positions	0
Reserve Officers	0
<b>CADETS ACCEPTED INTO ACADEMY</b>	5
<b>BACKGROUNDS COMPLETED</b>	16
<b>ORAL INTERVIEWS CONDUCTED</b>	51
<b>JOB INQUIRIES RECEIVED</b>	265
Police Officer Positions	253
Reserve Officer Positions	2
Civilian Positions	10
<b>PERSONAL CONTACTS</b>	114
<b>L.E.V.E.L TESTS ADMINISTERED</b>	118

DEPARTMENT TRAINING HOURS	TOTAL
<b>TOTAL IN-SERVICE TRAINING</b>	2885
Officer Training School Hours	2648
Civilian Training School Hours	237
<b>INTERNSHIP TRAINING HOURS</b>	0
<b>Officer Field Training</b>	1624
<b>Civilian Field Training</b>	952
<b>POLICE ACADEMY TRAINING HOURS</b>	2810

CERTIFICATES	TOTAL
Basic Certificate	13
Intermediate Certificate	2
Advanced Certificate	17
Master Peace Officer Certificate	15
Instructor Certificate	17
Crime Prevention Inspector	1
<b>INSTRUCTORS</b>	
Asp Instructor	2
Firearms Instructor	4
Driving Instructor	1
Defense Tactics Instructor	4
Taser Instructor	1
<b>SWAT TEAM</b>	
SWAT Officers	10
Tactical Medic	0
Negotiators	4
<b>TRAINING</b>	
Field Training Personnel	24
Honor Guard	8



# Support Services Division



The Support Services Division is led by a Lieutenant who oversees the operation of various sections under his command.



Support Services provides a multitude of services to the department. This division is responsible for functions of administration, criminal investigation, communications, community service, record keeping, evidence management, organized crime, and public information. This division has one Lieutenant, four Sergeants, one Corporal, six Detectives, one Communications Supervisor, one Evidence Custodian, one Administrative Assistant, 12 Communications Operators, and two Records Clerks.

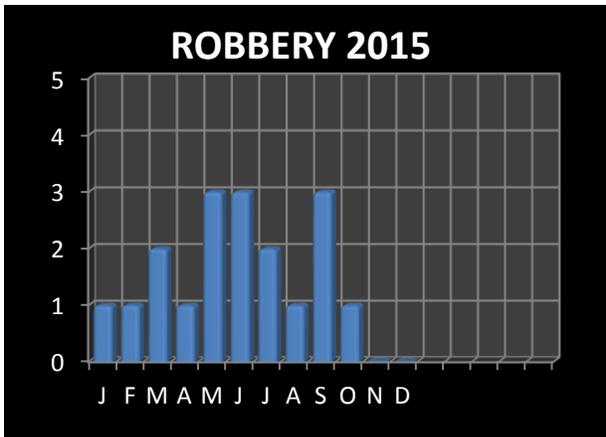
## Criminal Investigations Section

Criminal Investigations is responsible for the investigation of unsolved crimes, apprehension of offenders, and the recovery of stolen property. This service is responsible to start with an offense that has been reported to the police and has not been solved. This section has one Sergeant, one Corporal, six Detectives, and one Administrative Assistant.



Aggravated Assault 2015		
	Reported	Cleared
January	6	5
February	12	5
March	7	5
April	12	12
May	2	1
June	10	5
July	5	11
August	5	4
September	8	4
October	13	13
November	4	4
December	8	7
<b>TOTAL</b>	<b>92</b>	<b>76</b>

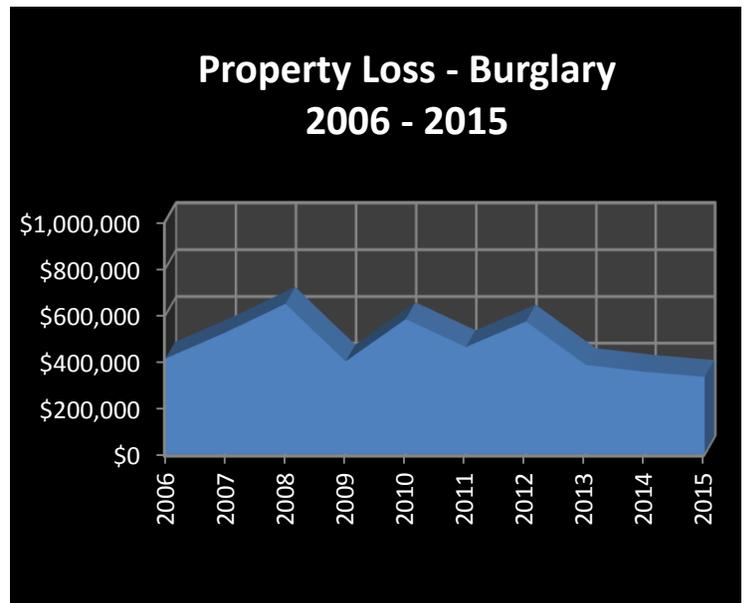
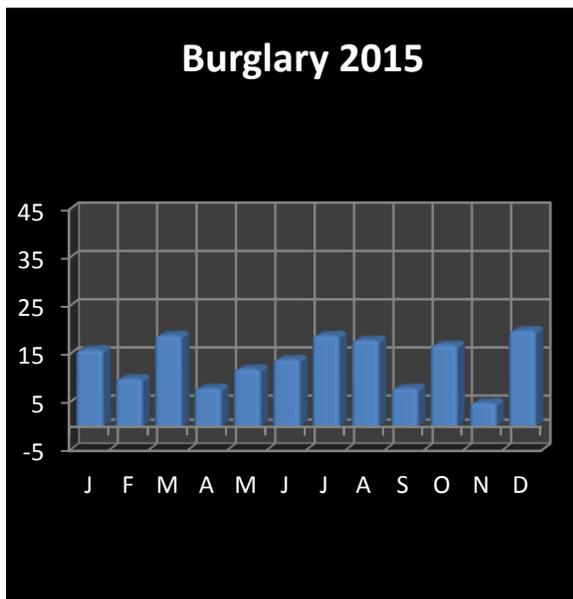
During 2015 there were 92 reported aggravated assaults. The number of aggravated assaults increased in 2015 over 2014, which had 89. This is a 3% increase in aggravated assaults. Of all reported aggravated assaults in 2015, 21 were committed with the use of firearms. Knives or cutting instruments were used in 17 of the aggravated assaults. Other dangerous weapons were used in 29 of the assaults. There were 27 assaults in which physical force was used to inflict a serious or aggravated injury.



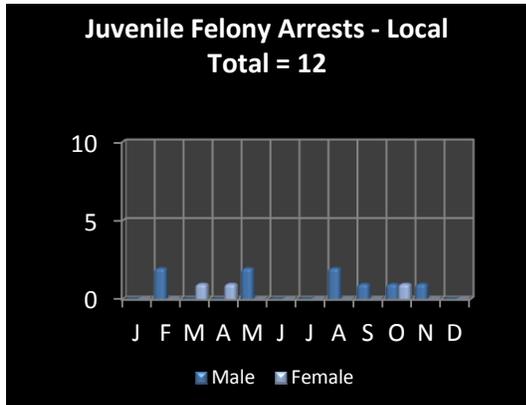
Robbery is a violent crime that frequently results in injury to the victim. Included in this category are assaults to commit actual or attempted robberies. During 2015, there were 15 reported robberies. The total property loss for 2015 for this type of crime was \$37,024, which is an increase over 2014, which had a total loss of \$16,718. Robbery, during 2015, showed a decrease over 2014, which had 17.

### *Burglary*

There were a total of 166 structure burglaries during 2015. In 84 of the cases, force was used to gain access. There was no force used to gain access in 82 of the burglaries reported. During 2015, habitation and building burglaries decreased by 5% over 2014 which had 174. During 2015 the total property loss from burglary totaled \$333,451.00 compared to \$354,938.00 in 2013, which is a 6% decrease in property loss.



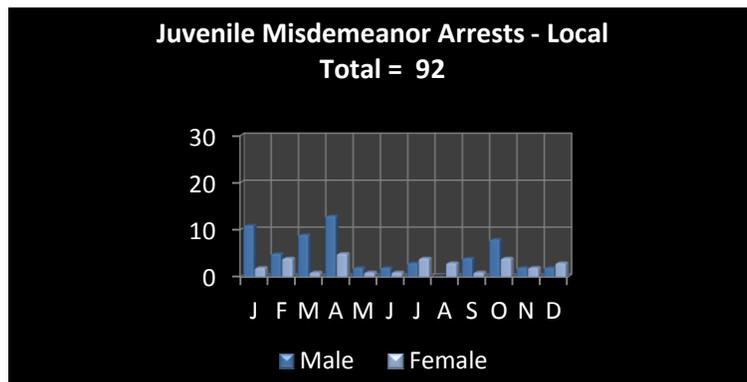
## Juvenile Statistics



Juvenile arrests are classified the same as adult arrests according to UCR standards. Juvenile arrests will calculate to the number of juveniles actually processed. There were a total of 12 local felony juvenile arrests with nine males and three females.

There were 92 local misdemeanor arrests, with 61 males and 31 females.

The total number for all juveniles held on local charges, for both felony and misdemeanor was 104. Of this total, 70 were males and 34 were females.



No juveniles were held on felony charges for another agency. During the year, a total of three juveniles were held on misdemeanor charges for other agencies. Of these three juveniles, two were male and one was female. This is a decrease over 2014, which had 13 juveniles held on misdemeanor charges for other agencies.

## *Community Services Section*



*Community Services is responsible for crime prevention programs, communications operations, public information, and many other pro-active community oriented programs. The Administrative Sergeant assigned to this section is responsible for all of the community services programs and supervises communications operations.*

Programs and Classes Taught	269
Kiddo Cards	157
Program and Class Attendance	2516
Business Contacts	11
School Contacts	78
Community Contacts	110
CCPD Tours	13
Internet Contacts	612
Television Interviews	10
Press Releases	43
Crime Hazard Letters	327



The Criminal Investigation Division works with the Crime Stoppers program for the City of Copperas Cove. This program answers the tips line for Crime Stoppers and forwards the information to investigators to follow-up on the crime. A liaison maintains contact with the investigator and forwards the results of the tip to the Board of Directors for final disposition. Crime Stoppers offers an alternate route for citizens to report crime which has been or is being committed, and allows them to remain anonymous in doing so. A civilian Board of Directors manages the day-to-day operations of Crime Stoppers and provides funds which allow the program to offer rewards up to \$1,000 for information leading to the arrest and indictment on felony, and some serious misdemeanor cases.

### *2015 Statistics*

Calls Received	136
Number Rewards Paid/Declined	6
Amount of Rewards Paid	\$1,750
Number of Offenses Cleared	7
Number Resulting in Arrests	6
Property Recovered	\$2,800
Drugs Seized	\$0
Forfeitures/Restitution	\$2,481



Crime Stoppers is a vital program to the Police Department because it allows citizens to report or provide information on crimes in a way that allows them to remain anonymous. It is important that the citizens are aware of the program so they may take advantage of the service that it provides.

### *Statistics since Inception*

Suspects Arrested	501
Offenses Cleared	623
Calls Received	930
Number of Rewards Paid/Declined	1,608
Amount of Rewards Paid	\$106,135
Stolen Property Recovered	\$193,765
Narcotics Seized	\$143,290
Forfeitures/Restitution	\$538,003

### *Communications Section*



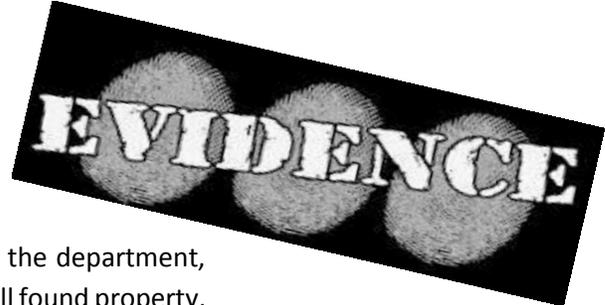
This section consists of 12 Communications Operators and one Communications Supervisor. This section is responsible for receiving all emergency and non-emergency calls for police, fire, and EMS service, including the telephone device for the deaf. Additionally, this section handles the dispatching of all calls for service for police, fire, and EMS through the use of the department's radio system.



All of the communications operators receive mandatory training given by the State of Texas regarding the use of the National Criminal History and the Texas Law Enforcement Telecommunication System.

Dispatch received 24,766 calls on the 9-1-1 system during 2015.

## *Evidence Processing Section*



This section is responsible for the Property Room for the department, which houses all evidence received on criminal cases, all found property, and any other property seized. Employees in this section are trained in evidence collection, preservation, and documentation as well as processing for additional evidence, including fingerprinting and photography. This section is also responsible for the timely transfer of evidence to the Department of Public Safety Crime Laboratory for additional processing and testing, and may be called on to assist in evidence collection, preservation, and processing at the scene of a major crime.



## *Records Section*



This section is responsible for managing all of the records for the Police Department. These records include: arrest reports, offense reports, accident reports, and statistical reports. This section is staffed with two clerks that are responsible for in-taking, filing, and disseminating reports associated with the Police Department. They are also responsible for monthly reporting and processing open records requests.

### 2015 Fees Collected

### Totals

Bicycle License	\$18
Copy Machine	\$267
Fingerprints	\$5,965
Notary Fee	\$346
Background Notary	\$0
Background	\$354
<b>TOTAL</b>	<b>\$6,950</b>

# ***Department Summary***

Total Hours Worked	134,556	Back-up Calls	8,587
Police Calls For Service	19,123	Traffic Citations	3,711
Total Number Reports Taken	4,987	Class C Citations	572
Part I Crimes Reported	1,040	Warning Citations	3,425
Part I Crimes Cleared	440	Verbal Warnings	6,759
Part II Crimes Reported	3,307	Warrants Served (Felony)	215
Part II Crimes Cleared	2,380	Warrants Served (Misdemeanor)	970
Total Crimes Reported	4,347	DWI Arrests	69
Total Crimes Cleared	2,820	Trespass Warnings	198
Incident Reports Taken	1,170	Field Interviews	193
Accident Reports Taken	755	Crime Hazard Letters	327
Adults Placed in Jail	1,221	Stolen Property	\$1,208,187
Juveniles Detained	112	Recovered Property	\$370,036
Total 9-1-1 Calls	24,766	Curfew Warnings - Day	5
		Curfew Warnings - Night	17
		Curfew Citations/Child - Day	4
		Curfew Citations/Child - Night	1
		Curfew Citations/Parent	1
		False Alarms	327

