



“The City Built for Family Living”

Utility Administration

RECURRING PAYMENT AUTHORIZATION FORM

**** PHOTO IDENTIFICATION REQUIRED****

UTILITY ACCOUNT# _____ DATE _____

CUSTOMER NAME _____

SERVICE ADDRESS _____

HOME PHONE# _____ OTHER PHONE # _____

EMAIL _____

Please choose the account from which you would like to make recurring payments below:

Checking Account

Savings Account

****A VOIDED CHECK IS REQUIRED FOR BANK DRAFT AUTHORIZATION****

BANK NAME _____ BANK PHONE# _____

BANK ACCOUNT# _____ ROUTING # _____

I authorize the City of Copperas Cove to debit the account indicated above to pay my monthly utility bill. I understand that my bank account will be debited for the *total amount due indicated on the bill*. If the draft date falls on a weekend or holiday, the draft will occur on the prior business day. If the City of Copperas Cove erroneously debits funds from the above account, I authorize the City of Copperas Cove to initiate the necessary credit entries not to exceed the total amount for the entry in question.

**** AUTOMATIC DRAFT AUTHORIZATION WILL GO INTO EFFECT IMMEDIATELY****

This authorization will remain in effect until your written authorization has been received by the City of Copperas Cove to terminate automatic debit.

CANCEL AUTHORIZATION FOR RECURRING DRAFTS

CUSTOMER SIGNATURE _____